

**WELLSBORO AREA SCHOOL DISTRICT
BOARD OF EDUCATION
SPECIAL BOARD MEETING**

Tuesday, June 3, 2025
6:30 PM – Board Room

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call of Members
- IV. Announcement of Executive Session: Tuesday, May 13, 2025 at 5:00 PM, Conference Room, Administration Office, for the purpose of personnel; Tuesday, May 27, 2025 at 7:15 PM, Conference Room, Administration Office, for the purpose of legal;
- V. Reading of Notice of Special Meeting
- V-A Concerned Resident Issues – *Residents must first state clearly their full name and address. They will be allowed no more than five minutes to state their concern to the Board. Allegations regarding students or teachers are to be provided to the Administration. They are not to be discussed in public. Speakers may be held liable for untrue statements.*
- VI. Approval of Agenda
- VII. CONSENT ITEMS:
 1. STUDENT
 - A. Approval of Overnight Field Trip Request
Consideration of approval for Jennifer Sporer, Middle School Teacher, to take three (3) Grade 8 Enrichment student to Capitol Hill Challenge Stock Market Game in Washington, D.C. on June 10 – 12, 2025. ([Attachment VII-1A](#))

_____Approved _____Disapproved _____Amended _____Tabled _____Postponed
- VIII. ACTION ITEMS:
 1. ADMINISTRATION AND ORGANIZATION
 - A. Approval of Ratification of Contract Agreement
Consideration of approval of Collective Bargaining Contract Agreement between the Wellsboro Area School District and the Wellsboro Education Support Professionals Association. The Agreement will be for the 2025-26, 2026-2027, 2027-2028, and 2028-2029 school years.
 - *B. Approval of Memorandum of Understanding between Wellsboro Area School District and Wellsboro Police Department
Consideration of approval of Memorandum of Understanding between Wellsboro Area School District and Wellsboro Police Department, effective July 1, 2025 – June 30, 2027 as presented. ([Attachment VIII-1B](#))

- *C. Approval of Revised School Calendar for School Year 2025-26
Consideration of approval for School Year 2025-26 Calendar to show that February 16, 2026 as a **no school** day for student and teacher. ([Attachment VIII-1C](#))
- *D. Approval of Job Description of Music Department Aide
Consideration of approval of job description for Music Department Aide, as presented. ([Attachment VIII-1D](#))
- *E. Approval of Budget of The Nutrition Group as the Food Service Management Group for School Year 2025-26
Consideration of approval of Budget of The Nutrition Group as the Food Service Management Group for School Year 2025-26. ([Attachment VIII-1E](#))
- *F. Approval of BLaST Inter-Governmental Agreement for shared Special Education Services
Consideration of approval of BLaST IU#17 Inter-Governmental Agreement for shared Special Education Services between the Wellsboro Area School District and BLaST IU#17 at an annual projected cost of \$177,975.96 for a period running from July 1, 2025 – June 30, 2026. (Attachment [VIII-1F](#))
- *G. Approval of ICG Innovative Payment Solutions
Consideration of approval for the implementing of ICG Innovative Payment Solutions as presented. ([Attachment VIII-1G](#))
- *H. Approval of CSIU Financial Information System Proposal
Consideration of approval for the payment of the CSIU Financial Information System Proposal (Fund Accounting, Human Resources, Payroll, Tax Billing (mailers), and Tax Collection) as presented. ([Attachment VIII-1H](#))
- *I. Approval of Sponsor to Sponsor Agreement between Bradford Tioga Head Start and WASD
Consideration of approval to enter into Sponsor to Sponsor Agreement between Bradford Tioga Head Start and Wellsboro Area School District (7/1/2025 – 6/30/2026). ([Attachment VIII-1I](#))

☐ Approved ☐ Disapproved ☐ Amended ☐ Tabled ☐ Postponed

2. **PERSONNEL**

- A. Approval to Pay Linda Gamble, WASD Secretary to the Superintendent, for Additional Business Office Duties
Consideration of approval to pay to Linda Gamble, WASD Secretary to the Superintendent, the stipend of Two Thousand Five Hundred Dollars and no/100 (\$2,500.00) for assuming additional business office duties for the School Year 2024-25.
- B. Approval to Pay Jordan DeHaas, WASD Business Manager, for Additional Business Office Duties
Consideration of approval to pay to Jordan DeHaas, WASD Business Manager, the stipend of Two Thousand Five Hundred Dollars and no/100 (\$2,500.00) for assuming additional business office duties for the School Year 2024-25.
- C. Approval to Pay Ann Erdmann, as WASD Real Estate Tax Collector, Retro Pay from 5/14/2025 - 6/30/2025
Consideration of approval to pay Ann Erdmann, WASD Real Estate Tax Collector, the sum of Thirty Dollars and no/100 (\$30.00) per day as retro pay from May 14 – June 30, 2025 for real estate tax duties.

- D. Approval to Continue Jordan DeHaas, as WASD Business Manager, for School Year 2025-26
Consideration of approval to continue Jordan DeHaas as WASD Business Manager for School Year 2025-26 at a salary of \$79,612, effective July 1, 2025. All terms of the present Contract remain the same.
- E. Approval of WESPA Support Staff Hire for School Year 2024-25
Consideration of approval for the following WESPA Support Staff Hire for School Year 2024-25:
1. Jesse M. Covert, as full-time custodian (8 hrs. per day/12 months), effective start date of June 9, 2025 with a starting rate of \$14.50 per hour. Hire is dependent on completion of a first forty-five (45) working day probationary period.
- F. Approval of Support Staff Transfer
Consideration of approval for the transfer of Andrew Gallagher, **from** eight (8) hours daily/12 month Don Gill custodian, **to** Maintenance Worker I, Administration Building, eight (8) hours daily/12 months, effective June 9, 2025; pay rate will remain the same;
- G. Approval of Hire of WASD Superintendent of Schools 7/1/2025 – 6/30/2030
Consideration of approval for the hire of Cheryl Sottolano as Superintendent of the Wellsboro Area School District, for a five year term, effective July 1, 2025 – June 30, 2030 with a starting salary of \$129,000.00.
- *H. Approval of Terra Koernig, Esquire as WASD Assistant Solicitor
Consideration of approval to appoint Terra Koernig, Esquire as Wellsboro Area School District Assistant Solicitor, effective July 1, 2025, as presented. ([Attachment VIII-2H](#))

____Approval ____Disapproval ____Amended ____Tabled ____Postponed

IX. Public Comment

X. Adjournment