



WELLSBORO AREA SCHOOL DISTRICT

Board of Education Meeting Minutes

November 12, 2024 - 6:30 PM

- I. Call to Order - Called to Order by Vice President, Mr. Dan Nowak @ 7:08 PM, in the Old Music Room, Administration Office, 227 Nichols St, Wellsboro, PA.
- II. Pledge of Allegiance - Mr. Dan Nowak led the pledge of allegiance.
- III. Roll Call of Members - - Mrs. Linda West; Mr. Eric Baldwin; Mr. Jerry Curreri; Mr. Daniel Nowak; Mr. Scotty Brown; Mr. Albert Bieber; Mr. Glen Reese; Mrs. Maegan McConnell; Mr. Christopher Gastrock joined via telephone.
- IV. Announcement of any Executive Sessions – Wednesday, October 16, 2024 at 6:30 PM, Board Room, for the purpose of personnel; Wednesday, October 16, 2024 at 7:30 PM, Board Room, for the purpose of personnel;
- V. Concerned Resident Issues: None at this time.
- VI. Approval of Agenda - A motion was made by Mr. Brown, seconded by Mr. Reese to approve the agenda as presented. On a voice vote, there were 9 yes votes. Motion passed.

☒ X Approved ☐ Disapproved ☐ Amended ☐ Tabled ☐ Postponed

- VII. Board Minutes/Financials – A motion was made by Mr. Baldwin, seconded by Mr. Reese to accept the board minutes and approval of bills as presented. On a voice vote, there were 9 yes votes. Motion passed.

*A. Minutes of Previous Meeting

Work Session of October 1, 2024;	(Attachment VII-A)
Board Meeting of October 8, 2024;	(Attachment VII-A-1)
Special Board Meeting of October 16, 2024;	(Attachment VII-A-2)
Personnel Committee Meeting of Oct. 16, 2024	(Attachment VII-A-3)
Curriculum Committee Meeting of October 16, 2024	(Attachment VII-A-4)
Bldgs. & Grounds Com Mtg. of October 30, 2024	(Attachment VII-A-5)

*B. Approval of Bills

General Fund Invoices;	(Attachment VII-B)
Student Activity Invoices;	
Capital Reserve Invoices;	
Disbursements – General Fund;	

☒ X Approved ☐ Disapproved ☐ Amended ☐ Tabled ☐ Postponed

VIII. A. Reports

1. Student Representatives - Ms. Ellie Largey gave the presentation for the student body.
2. Superintendent – Mrs. Alanna Huck reported that the Curriculum and Personnel meetings need to be rescheduled as well as the Buildings & Grounds meeting. Mrs. Huck presented the Induction Plan and asked the board to review it. She then handed the floor over to EI Associates who gave a presentation and provided handouts for discussion.

3. Business Manager – Mrs. Jordan DeHaas provided a handout for review, with updated financial information.
4. Board Members – Mr. Curreri thanked Amy Coots for her work with the CTE programs. Mr. Bieber discussed having the next Buildings & Grounds Meeting Dec. 3rd at 5PM. Mr. Brown reported to have seen multiple crossing guards on their phones while on duty. He also asked the administration to be aware of how students are dressing as he has seen students wearing short shorts into the building.
5. Public Relations Follow-Up – None at this time as there was no work session and no public comment.

IX. CONSENT ITEMS

A motion was made by Mrs. West, seconded by Mr. Brown, to approve the Consent Items as follows.

1. ADMINISTRATION AND ORGANIZATION
2. PERSONNEL

*A. Approval of Extra-Curricular Resignations

Consideration of approval for the acceptance of resignations from

1. Brooke E. Webster as High School Softball Assistant Coach, effective October 21, 2024.
(Attachment IX-2A-1)
2. Isaac Cary as Middle School Football Assistant Coach, effective the end of the 2024 season;
(Attachment IX-2A-2)
3. Shane Mascho as Middle School Football Head Coach, effective the end of the 2024 season;
(Attachment IX-2A-3)
4. Wesley Wood as High School Soccer Assistant Coach, effective October 30, 2024;
(Attachment IX-2A-4)
5. Erin Butters as High School Boys Track Assistant Coach, effective November 4, 2024;
(Attachment IX-2A-5)

*B. Approval of Support Staff (WESPA) Resignation

Consideration of approval for the acceptance of resignation from Brett Mengee, Maintenance Technician, effective December 9, 2024. (Attachment IX-2B)

Roll Call Vote was as follows:

Mrs. West – Yes	Mr. Bieber – Yes	Mr. Curreri – Yes
Mr. Nowak – Yes	Mr. Baldwin – Yes	Mr. Brown – Yes
Mrs. McConnell – Yes	Mr. Gastrock – Yes	Mr. Reese – Yes

☒ Approved ☐ Disapproved ☐ Amended ☐ Tabled ☐ Postponed

X. ACTION ITEMS:

A motion was made by Mr. Brown, seconded by Mrs. McConnell, to approve the Action Items as follows.

1. ADMINISTRATION AND ORGANIZATION

A. Second Reading and Final Adoption of WASD Policies 218; 218.2; 222; 227; Administrative Regulation 227-AR-0; 317.1; 323; 351; 707; 801; 803; 805; 805.1; 805.1 Administrative Regulation; 805.2; 805; 824; 900; 909;

Consideration of approval for the second reading and final adoption of the following Wellsboro Area School District policies:

WASD Policy #218 – Student Discipline

WASD Policy #218.1 – Weapons

WASD Policy #218.2 – Terroristic Threats

WASD Policy #222 – Tobacco and Vaping Products

Administrative Regulation 222-AR-0 – Tobacco and Vaping Products

Administrative Regulation 222-AR-1 – Tobacco and Vaping Product Violation Parental Notification;

WASD Policy #227 – Controlled Substances/Paraphernalia Administration Regulation 227-AR-0 – Controlled Substances/Paraphernalia;

WASD Policy #317.1 – Educator Misconduct

WASD Policy #323 – Tobacco and Vaping Products

WASD Policy #351 – Controlled Substance Abuse Administrative Regulation 351-AR-1 – Record of Reasonable Suspicion of Controlled Substance Abuse

WASD Policy #707 – Use of School Facilities Administrative Regulation 707-AR-1 – Rules for Use of School Facilities

WASD Policy #801 – Public Records

Administrative Regulation 801-AR-1 – Disclosure/Protection of Certain Records

WASD Policy #803 – School Calendar

Administrative Regulation 803-AR-0 – School Calendar

WASD Policy #805 – Emergency Preparedness and Response

WASD Policy #805.1– Relations with Law Enforcement Agencies

Administrative Regulation #805.1-AR-0 – Incident Report-Immediate Notification

Administrative Regulation #805.1-AR-0 – Incident Report: Discretionary Notification

Administrative Regulation 805—AR-2 – Record of Law Enforcement Officers in School;

WASD Policy 805.2 -School Security Personnel

WASD Policy #806 – Child Abuse

WASD Policy #824 – Maintaining Professional Adult/Student Boundaries

WASD Policy #900 – Public Attendance at School Activities

WASD Policy #909 – Municipal Government Relations

*B. Approval of Revised Job Description of Maintenance Worker

Consideration of approval of revised Job Description for Maintenance Worker.

(Attachment X-1B)

C. Approval to Transfer \$10,000,000 from C & N Real Estate Tax Account to the General Fund PLGIT Acct.

Consideration of approval to transfer \$10,000,000 from the current Citizens & Northern Real Estate Tax Account to the General Fund PLGIT account.

D. Approval to Add Jorden DeHaas, WASD Business Manager, to C & N Bank Real Estate Collection Lockbox Agreement

Consideration of approval to add Jordan DeHaas, WASD Business Manager, as a user for the Citizens and Northern Bank Real Estate Lockbox Agreement;

Roll Call Vote was as follows:

Mrs. West – Yes

Mr. Bieber – Yes

Mr. Curreri – Yes

Mr. Nowak – Yes

Mr. Baldwin – Yes

Mr. Brown – Yes

Mrs. McConnell – Yes Mr. Gastrock – Yes Mr. Reese - Yes

☒ Approved ☐ Disapproved ☐ Amended ☐ Tabled ☐ Postponed

2. PERSONNEL

A motion was made by Mr. Baldwin, seconded by Mr. Brown, to approve the Action items as follows.

A. Approval of Volunteer Appointments for School Year 2024-25

Consideration of approval for the following volunteer appointments for School Year 2024-25:

1. Donna Burrous, volunteer for Odyssey of the Mind Program, for entire School Year 2024-25;
2. Mark Taylor, volunteer for Odyssey of the Mind Program, for entire School Year 2024-25;

*B. Conference Requests

Consideration of approval for the following conference request during School Year 2024-25:

1. Molly Cary, Elementary Music Teacher, to attend "Pennsylvania Music Educators Association Conference" on April 9-12, 2025 at the Kalahari in the Poconos, Pocono Manor, New York; (Estimated Expenditures: Travel - \$208.37; Lodging: \$539.55; Meals: \$208; Registration: \$180; substitution costs: \$320; **TOTAL: \$1,455.92 (Attachment X-2B-1)**)
2. Selina Bogaczyk, High School Physical Education Teacher, to attend "SAP Online Training" on December 17 & 19, 2024; (Estimated Expenditures: Registration: \$325; Substitution Costs: \$320; **TOTAL: \$645 (Attachment X-2B-2)**)

C. Approval of After-School Tutor K-4 (HIVE TIME) Funded by Title I Funds for School Year 2024-25

Consideration of approval of Rachael Smith, WASD District-Wide Librarian, for at-risk students during the School Year 2024-25; program will commence 10/9/2024 – 3/31/2025 and stipend will be \$38.00 per hour. Tutoring funds run until Title funds for tutoring are exhausted.

D. Approval of Odyssey of the Mind Coaches for School Year 2024-2025

Consideration of approval for the following extra-curricular hires for School Year 2024-2025:

1. Dr. Heather Callahan, as Odyssey of the Mind Coach, for the School Year 2024-25; at a stipend of Two Hundred and Fifty Dollars and no/100 (\$250.00);
2. Joseph Callahan, as Odyssey of the Mind Coach, for the School Year 2024-2025; at a stipend of Two Hundred and Fifty Dollars and no/100 (\$250.00);

E. Approval of Extra-Curricular Hires for School Year 2024-2025

Consideration of approval for the following Extra-Curricular Hires for School Year 2024-25:

1. Jennifer Sporer, as Wellsboro Swim Team Head Coach, effective November 12, 2024 at a stipend of \$4,509;
2. Todd Fleming, as Middle School Softball Head Coach effective November 12, 2024 at a stipend of \$2,415;
3. Todd Webster, as Middle School Wrestling Assistant Coach, effective November 12, 2024 at a stipend of \$1,680;
4. Valerie Weaver, as Middle School Softball Assistant Coach, effective November 12, 2024 at a stipend of \$1,680;

Roll Call Vote was as follows:

Mrs. West – Yes	Mr. Bieber – Yes	Mr. Curreri – Yes
Mr. Nowak – Yes	Mr. Baldwin – Yes	Mr. Brown – Yes
Mrs. McConnell – Yes	Mr. Gastrock – Yes, no to E1	Mr. Reese - Yes

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3. STUDENT

A motion was made by Mrs. West, seconded by Mrs. McConnell, to approve the Action items as follows.

A. In Lieu of Expulsion Agreement

Consideration of approval for In Lieu of Expulsion Agreement for Student #1 E 2024-25.

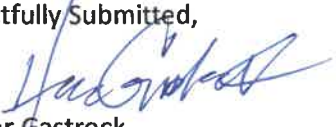
Roll Call Vote was as follows:

Mrs. West – Yes	Mr. Bieber – Yes	Mr. Curreri – Yes
Mr. Nowak – Yes	Mr. Baldwin – Yes	Mr. Brown – Yes
Mrs. McConnell – Yes	Mr. Gastrock – Yes	Mr. Reese - Yes

☒ Approved ☐ Disapproved ☐ Amended ☐ Tabled ☐ Postponed

- XI. Public Comment - Mr. Ben Miller gave recognition to Isaac Cary and Shane Mascho for their years put into coaching. Mrs. Alanna Huck gave recognition to our Veterans and the Veterans Day parade. Mr. Steve Adams paid tribute to the passing of Mr. Frank Yungwirth. He also acknowledged that he is very proud of the CTE programs.
- XII. The board meeting was adjourned at 8:12 PM.

Respectfully Submitted,


Heather Gastrock
Board Secretary

