Regular Governing Board Minutes



9/15/2011

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The State is requiring the district confirm that the requirements have been met. The
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Governing Board, superintendent and principals are required to sign a Declaration. Copy
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Adjournment 15

Governing Board Minutes

Somerton Elementary School District #11
Governing Board Agenda
Work Study Session, Executive Session and Regular Governing Board Meeting

Date: September 15, 2011
Time: 4:30 p.m. Work Study Session
5:30 p.m. Regular Meeting Immediately after Work Study Session

Place: Board Room • 343 N. Carlisle Ave
• Somerton AZ 85350 • (928) 341-6000 • www.somerton.k12.az.us

Attending Board:	C. David Gonzalez	Fern Soto	Leticia Yepez
Absent Board:	Martha Camacho		
Attending Staff:	Dr. Reed	Jerry Cabrera	Melissa Porchas
	Margarita Camacho	Bob Cassidiy	Martin Velasco
	Patty Weissenber	Kim Seh	Jody Attaway
	Maria C. Villarreal	Gema Felix	Jeanie Volpe
	Elizabeth Garza	Veronica Lopez	
Attending Public:			

1. Work Study Session

1.1. Climatec Energy Saving Presentation

Mr. Bartel and Mr. Girtman presented the Energy Saving Audit. They discussed the following:

- Replace aging & Inefficient HVAC Equipment
- Upgrade Existing EMS & lighting Systems
- Improve Classroom Learning Environment
- Reduce Energy Consumption by over 30%
- Utilize Self-Funding Implementation
- Maximize Utility Rebates and ARRA Funding

These are the recommendations

- New HVAC Controls-District-wide
- Exterior Lighting Control-District-wide
- Occupancy Sensor/door Contact Integrations-District-wide
- HVAC Economizer/CO2 Demand Ventilation-District-wide
- New High-efficiency HVAC Equipment-District-wide
- Exterior Lighting Upgrades-District-wide
- Gymnasium Lighting Upgrades-District-wide
- Dedicated Server/Electric Room AC Units-District Office, Valle Del Encanto, and Desert Sonora
- Waterless Urinals - DSS, TDS, OGE, and SMS
- Computer Power Management Software-District-wide

All upgrades will be completed by April 2012.

Miss Juarez was concerned if there were going to be interruptions during class instruction.

Mr.Bartel mentioned that the work will be done in the evenings, weekends, and/or holidays so instruction in the classroom will not be affected.

Mr. Cabrera asked what would happen if there is no savings.

Mr. Bartel mentioned that they will write a check at their own cost.

Mr. Cassidy had a training for all the board members on how to use the iPads.

MOTION: Mr. Gonzalez moved to adjourn the Work Study Session at 5:25 p.m. Ms. Soto seconded the motion. Motion passed.

2. Call to Order/Pledge of Allegiance

2.1. Comments from the Audience

Under comments from the Audience, the public may address the Board on any subject not listed on the agenda. An individual may only address the Board once under this item. Five (5) minutes may be allotted to each speaker but can be extended by a Board member, if so desired. The Board cannot act on non-agenda items and cannot respond to issues other than to provide general information or giving direction to the Superintendent to add to a future agenda or for the Superintendent to follow up with speaker. The individual shall state his/her name and address before addressing the Board.

Mr. Gonzalez asked if there was any request from the audience.

No comments from the audience.

2.2. Call for Executive Session

Executive Session pursuant to A.R.S Section 38-431.03.A1--Discussion or consideration of Employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a pubic officer

Dr. Reed stated there was not a need to enter into the Executive Session

3. Report/Discussion Items

3.1. Superintendent

Dr. Reed mentioned this is a historical event for the Governing Board. The board members will be using the iPad for board agenda and background information. He attended the Law Conference and also , September is Native American Appreciation Month.

3.2. Board Members Report

3.2.1. President and other Board members comments

Mr. Gonzalez attended the Law Conference and Pre-Conference on Bullying it was very informative .

3.3. Administrators/Directors Report

3.3.1. Ms. Attaway, Director of Special Education
Staff training and parent surveys

Ms. Attaway discussed the following

- The Arizona Parent Involvement Survey that was sent to the parent that is required by the State.

- She discussed the different PD training she provided not only to Special Ed. Teacher but to all the teachers.

3.3.2. Ms. Mezei, Director of Federal Programs

Title 1, 11A, Migrant funds are less with greatest decrease to T-11
T-1 has not be allocated as of yet.
Outside tutorial providers at SMS-work in progress
ADE has developed requirements that are time in tense on the web.

Ms. Mezei attended a conference in Phoenix

3.3.3. Mrs. Seh, Director of Professional Development

Professional Development Website and support for teachers in all subject areas.

Mrs. Seh thanked Ms. Soto for helping with Cocopah/Native of America Unit which is available for the teachers to teach.

Also she showed the PD Website and the different website that is available for the teachers support.

3.3.4. Mrs. Volpe, Director of ELL/Highly Qualified

HQ Teacher/ IA Attestations
ELL Data and AZELLA testing progress

Mrs. Volpe mentioned the following:

- All the Paraprofessional are Highly Qualified.
- Tester tested all kindergarten and some of the new students.
- Monitor AZELLA without the kinder there 775 ELL students and 975 FEP Students.
- Code 44- These are the students whose parents had originally written English on the one question Home Language Survey and then after completing the three question survey wrote a language other than English on one or more of the three questions.

3.3.5. Mrs. Weissenberg, Migrant Coordinator

Migrant Student Information
Upcoming Events

Mrs. Weisenberg mentioned the following:

- There are approximately 400 migrant students in the district
- Program Goal: 2% increase in the number of students Meeting /Exceeding in AIMS. The goals was met based on comparison of Aims data.
- 2009-10 Data
- 58% Meeting/Exceeding in Readiing Grades 3rd-8th

- 44% meeting/Exceeding in Math 3rd-8th
- 2010-11AIMS Data
- 60% Meeting/Exceeding in Reading Grades 3rd-8th grade
- 47% Meeting/Exceeding in Math 3rd-8th -3% increase
- Gains are a result of teachers differentiating instruction, before/after school programs, Saturday School and Spring Break Programs
- She invited the Board Members, District Staff, Administrators and guests to the first Migrant Parent Advisory Council meeting on Wednesday, October 12, 2011 at 5:00-7:00 p.m. at DSS which will include a community fair.

3.4. Other Discussion Items/Presentations/Information

3.4.1. Enrollment Summary (Information)

9/03/10--2753

9/02/11--2724

decreased 29

Dr. Reed reported that we lost some students.

3.4.2. Migrant Student Space Camp attended on July 17-22, 2011(Info.)

Daniel Heredia

Student did not show up for the meeting.

3.5. Governing Board Meetings(Information)

3.5.1. ASBA Fall County Workshop

On Thursday, October 6, 20111
Early Bird Session 5:00-5:50 p.m.
Program 6:00-8:30 p.m.
Gadsden Elementary School District

Dr. Reed reminded the board members about ASBA Fall County workshop.

3.5.2. Board Retreat

On Thursday, October 20, 2011
At 4:30 p.m.

The Board Retreat will be on October 20, 2011 at 4:30 p.m.

4. Consent Agenda

The following items may be approved in one motion under the Consent Agenda. If a particular item is to be discussed it may be pulled from the Consent Agenda and taken as a separate agenda item. The Board may take actions on the following items or defer them to the next regularly scheduled meeting.

4.1. Approval Of Board Minutes

4.1.1. Regular Session Minutes August 11, 2011

4.2. New Hires 2011-2012

		Position Description	Location	Range	Status
4.2.1.	Attaway. Audra	IA Substitute	District	$8.65hr	Temp.
4.2.2.	Abundiz, Rosa	Substitute	District	$75.00	Temp.
4.2.3.	Bedoy, Alejandra	Substitute	District	$75.00	Temp.
4.2.4.	Carbajal, Lizeth	Substitute	District	$75.00	Temp.
4.2.5.	Carbajal, Dominique	Substitute	District	$75.00	Temp.
4.2.6.	Corrales, Denise	Substitute	District	$75.00	Temp.
4.2.7.	Crabb, Adrian	Substitute	District	$75.00	Temp.
4.2.8.	Escamilla, Valerie	Substitute	District	$75.00	Temp.
4.2.9.	Franco, Melissa	Substitute	District	$75.00	Temp.
4.2.10.	Fuentes, Susan	Crossing Guard	District	$8.65hr.	Temp.
4.2.11.	Iniguez, Isaac	Substitute	District	$75.00	Temp.
4.2.12.	Jaramillo, Sarah	Substitute	District	$75.00	Temp.
4.2.13.	Lopez Tania	Substitute	District	$75.00	Temp.
4.2.14.	Nolasco, Rosalba	Substitute	District	$75.00	Temp.
4.2.15.	Ochoa, Selene	Substitute	District	$75.00	Temp.
4.2.16.	Olivas, Felipe	Substitute	District	$75.00	Temp.
4.2.17.	Reyes, Isaias	Substitute	District	$75.00	Temp.
4.2.18.	Saenz, Maribel	Substitute	District	$75.00	Temp.
4.2.19.	Sanchez, Dina	Substitute	District	$75.00	Temp.
4.2.20.	Vallego, Olga	Substitute	District	$75.00	Temp.
4.2.21.	Vasquez, Wendy	Substitute	District	$75.00	Temp.
4.2.22.	Vizcarra, Patsy	Substitute	District	$75.00	Temp.
4.2.23.	Zapien, Erika	Substitute	District	$75.00	Temp.
4.2.24.	Tamayo, Perla	Instructional Assist.	DSS	31	Part-Time
4.2.25.	Perez, Gladys	Instructional Assist.	ELC	31	Part-Time
4.2.26.	Mendoza, Mayra	CNA/Health Aid	SMS	28	Full-Time
4.2.27.	Gregory, Mark	Teacher	SMS	44	Full-Time
4.2.28.	Santos, Victor	Instructional Assist.	TDS	28	Full-Time

4.3. Leave Request 2011-2012

		Position Description	Location	Leave Date	Reason
4.3.1.	Correa, Doraly	Instructional Assist.	DSS	10/16/11-12/16/11	FMLA

4.3.2.	Uriarte, Leticia	FS Worker	DSS	08/05/11-05/25/12	FMLA
4.3.3.	Burge, Shelley	Teacher .	ELC	11/14/11-12/16/11	FMLA
4.3.4.	Rivera, Patricia	FS Worker	TDS	08/05/11-05/25/12	FMLA
4.3.5.	Vidales, Anna	Secretary II	OGE	09/21/11-11/02/11	FMLA
4.3.6.	Villaescusa, Maria	FS Worker	TDS	08/05/11-05/25/12	FMLA
4.3.7.	Trevino, Maria	Crossing Guard	Trans.	08/29/11-09/30/11	FMLA

4.4. Growth Rider 2011-2012

		Position Description	Location	Current Range	New Range
4.4.1.	Kulka, Tami	Speech Technician	District	48	49
4.4.2.	Miranda Elizabeth	Rdg. Coach/Interv.	DSS	48	49
4.4.3.	Argueta Erika	Teacher	ELC	47	48
4.4.4.	McCall, Vanessa	Speech Technician	ELC	50	53

4.5. Resignations/Retirement/Terminations

		Position Description	Location	Leave Date
4.5.1.	Lupercio, Araceli	Teacher	OGE	09/02/11

4.6. Additional Assignments/Stipends 2011-2012

		Position Description	Location	Amount	Status
4.6.1.	Monteon, Judith	Title I Clerk	District	Hourly Rate	Additional
4.6.2.	Alonzo, Judith	Fresh Fruit Prg.	DSS	Hourly Rate	Additional
4.6.3.	Peralta, Martha	Fresh Fruit Prg.	DSS	Hourly Rate	Additional
4.6.4.	Rivera, Leticia	Fresh Fruit Prg.	DSS	Hourly Rate	Additional
4.6.5.	Uriarte, Leticia	Fresh Fruit Prg.	DSS	Hourly Rate	Additional
4.6.6.	Lamar Margarita	Fresh Fruit Prg.	OGE	Hourly Rate	Additional
4.6.7.	Lopez, Maria L.	Fresh Fruit Prg.	OGE	Hourly Rate	Additional
4.6.8.	Magana, Maria E.	Fresh Fruit Prg.	OGE	Hourly Rate	Additional
4.6.9.	Meza, Daisy	Fresh Fruit Prg.	OGE	Hourly Rate	Additional
4.6.10.	Beas, Liz	Cheer Coach	SMS	$11.08hr.	Additional
4.6.11.	Carey, Sarah	Student Council	SMS	$500.00	Stipend
4.6.12.	Madrid, Ricardo	Student Council	SMS	$500.00	Stipend
4.6.13.	Newby, Tami	Student Council	SMS	$500.00	Stipend
4.6.14.	Razo, Paulina	8th Girls Softball	SMS	$533.00	Stipend
4.6.15.	Cecil, Joshua	7h Girls Softball	SMS	$533.00	Stipend
4.6.16.	Halverson, Jessica	7th Girls Softball	SMS	$533.00	Stipend
4.6.17.	Matthies, Nate	7th Boys Wrestling	SMS	$700.00	Stipend

4.6.18.	David, Abel	7th Boys Wrestling	SMS	$700.00	Stipend.
4.6.19.	Matthies Nate	Athletic Director	SMS	$1,500.00	Stipend
4.6.20.	Kulka, Tami	Speech Caseload	SPED	$13,800.00	Stipend
4.6.21.	Katz, Kelly	Tech Coach	TDS	$1,200.00	Stipend

4.7. Approval Memorandum Of Understanding Between Chicanos Por La Causa Early Childhood Development Migrant And Somerton School District #11.

4.8. Approval Of IGA Between Somerton School District #11 And South Yuma County Interscholastic Association For July 1-June 30, 2012.

4.9. Approval To Issue Request For Proposal (RFP11-12-593) Math Development Service.

4.10. Approval Of MOU Between Somerton School Transportation And PPEP Tech High School.

4.11. Affirmation Of The Declaration Of Curricular & Instructional Alignment To The Arizona Academic Standards.

The State is requiring the district confirm that the requirements have been met. The Governing Board, superintendent and principals are required to sign a Declaration. Copy of the declaration is enclosed for your review.

4.12. Acceptance Student Activity Fund Report

4.13. Approval Of Accounts Payable Vouchers For The Month Of October 2011

4.13.1. Voucher No. 1009 not to exceed $ 100,000.00

4.13.2. Voucher No. 1010 not to exceed $ 250,000.00

4.13.3. Voucher No. 1011 not to exceed $ 150,000.00

4.13.4. Voucher No. 1012 not to exceed $ 100,000.00

4.13.5. Voucher No. 1013 not to exceed $ 50,000.00

4.14. Approval Of Payroll Vouchers For The Month Of October 2011

4.14.1. Voucher No. 22 not to exceed $ 100,000.00

4.14.2. Voucher No. 23 not to exceed $ 400,000.00

4.14.3. Voucher No. 24 not to exceed $ 300,000.00

4.14.4. Voucher No. 25 not to exceed $ 100,000.00

4.14.5. Voucher No. 26 not to exceed $ 400,000.00

4.14.6. Voucher No. 27 not to exceed $ 300,000.00

4.14.7. Voucher No. 28 not to exceed $ 100,000.00

4.15. Ratification Of Payroll Vouchers For September

Due to the new financial system and payroll set up, voucher no. 11 for $100,000.00 needs to be ratified to $131,595.96.

Voucher No. 14 for $300,000.00 need to be ratified to $326,536.01 due to additional payrolls processed.

Mr. Gonzalez entertained a Motion to approved the consent agenda as presented

MOTION: Ms. Soto moved, Mr. Gonzalez seconded the motion. Motion passed

5. Action Items

5.1. Approval Of Impact Aid Indian Policy Procedures Documentation.

MOTION: Mr. Gonzalez moved, Ms. Soto seconded the motion. Motion passed

5.2. ASBA Top Ten Priorities For The 2012 Legislative Session.

MOTION: Mr. Gonzalez moved, Mrs. Yepez seconded the motion. Motion passed

5.3. Approval Of District Policy Manual First Reading.

Dr. Reed met with ASBA Analyst and reviewed the district Policy Manual.

MOTION: Mr. Gonzalez moved, Ms. Soto seconded the motion. Motion passed

5.4. Approval Of First Reading Of Policy Advisories

5.4.1. No. 403----JICL-Dating Abuse
JICL-R-Dating Abuse
JICL-E-Dating Abuse

5.4.2. No. 404---JICK-Student Violence/Harassment Intimidation /Bullying
JICK-R-Student Violence/Harassment Intimidation /Bullying
JICK-EA-Student Violence/Harassment Intimidation /Bullying
JICK-EB-Student Violence/Harassment Intimidation /Bullying

5.4.3. No. 405---BK-School Board Memberships

5.4.4. No. 406---CBA-Qualifications and Duties of the Superintendent

5.4.5. No. 407---DBC-R-Budget Planning, Preparation and Schedules

5.4.6. No. 408--DBC-R-Budget Hearings and Reviews/Adoption Process

5.4.7. No. 409---DIC-Financial Reports and Statements

5.4.8. No. 410---DJE-Bidding/Purchasing Procedures
DJE-R-Bidding/Purchasing Procedures

5.4.9. No. 411---DKB-Salary Deductions

5.4.10. No. 412--DN-School Properties

5.4.11. No. 413--EHB-Data/Records Retention
EHB-Data/Records Retention

5.4.12. No. 414--FCB Retirement of Facilities

5.4.13. No. 415--GBAB-Medical Marijuana Standards and Conditions for Employee

5.4.14. No. 416--GBECA-Nonmedical Use or Abuse of Drugs or Alcohol

5.4.15. No. 417--IHAMA-Teaching About Drugs, Alcohol, and Tobacco

5.4.16. No. 418--IHB-Special Instructional Programs

5.4.17. No. 419--IJ-Instructional Resources and Materials
IJ-R-Instructional Resources and Materials

5.4.18. No. 420--IJND-Technology Resources
IJND-R-Technology Resources

5.4.19. No. 421--JEA-E-Compulsory Attendance Ages

5.4.20. No. 422--JEB-Entrance Age Requirements

5.4.21. No. 423--JICH-Drug and Alcohol Use by Students

5.4.22. No. 424--JII-Student Concerns, Complaints, and Grievances
JII-R-Student Concerns, Complaints, and Grievances
JII-EA-Student Concerns, Complaints, and Grievances
JII--EB-Student Concerns, Complaints, and Grievances

5.4.23. No. 425--JJE-Student Fund-Raising Activities

5.4.24. No. 426--JJIB-Interscholastic Sports
JJIB-R-Interscholastic Sports
JJIB-EInterscholastic Sports

5.4.25. No. 427--JLCB-E-Immunizations of Students

5.4.26. No. 428--JLIB-Student Dismissal Precautions

5.4.27. No. 429--JQ-R-Student Fees, Fines, and Charges

5.4.28. No. 430--JR-Student Records
JR-R-Student Records

5.4.29. No. 431--KB-Parental Involvement in Education
KB-R-Parental Involvement in Education

5.4.30. No. 432--KF-Community Use of School Facilities
KF-EACommunity Use of School Facilities

5.4.31. No. 433--KFA-Public Conduct on School Property

5.4.32. No. 434--KFAA-Smoking on School Premises at Public Functions.

MOTION: Mr. Gonzalez moved, Ms. Soto seconded the motion. Motion passed

5.5. Approval To Amend The 2011-12 School Calendar Due To The Power Outage On September 9, 2011. School Will Be In Session On Monday, October 10, 2011.

Dr. Reed mentioned that he met with the administrators and they all came with an agreement that Monday October 10th will be the make up day for the day of the power outage. Also the 40 day will be on October 4, 2011.

MOTION: Mrs. Yepez moved, Miss Juarez seconded the motion. Motion passed

5.6. To Consider And, If Deemed Advisable To Adopt A Resolution Approving The Form And Authorizing The Execution And Delivery Of An Installation Agreement, A Measurement And Verification Agreement, A Taxable QSCB Equipment Lease-purchase Agreement, An Escrow Agreement And Related Documents For The Lease Purchase Of Certain Energy Conservation Measures Within The District.

MOTION: Mr. Gonzalez moved, Miss Juarez seconded the motion. Motion passed

6. Adjournment

MOTION: Mr. Gonzalez moved to adjourn the meeting at 6:15 p.m. Mrs. Yepez seconded the motion. Motion passed

_____ _____

Signature of Board President/Clerk Date