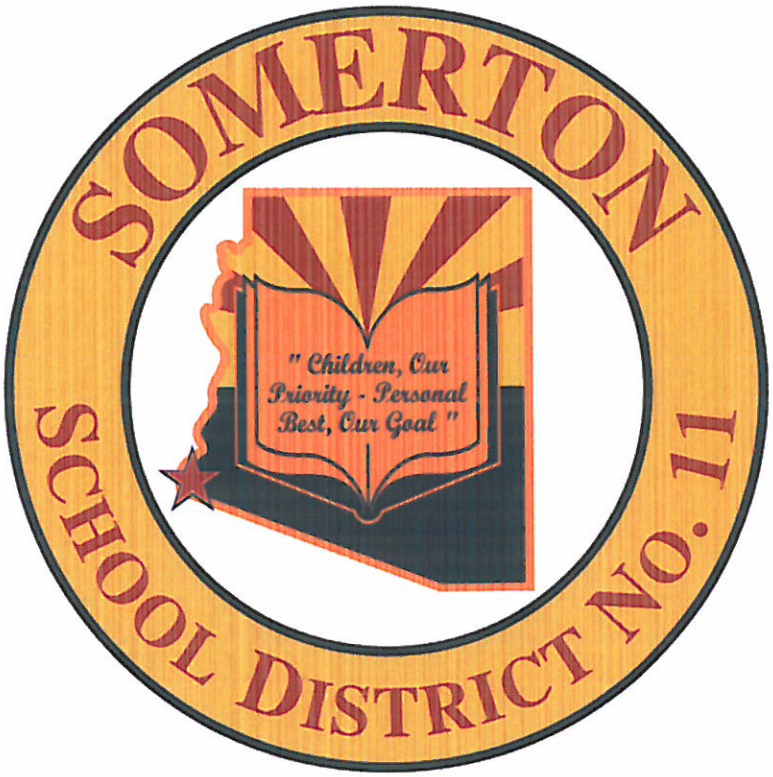
Regular Governing Board Minutes



09/11/2014

at 5:30 p.m.

343 N. Carlisle Avenue

Somerton, AZ 85350

Notice of Public Meeting

Pursuant to Arizona Revised Statutes §38-431.02. Notice of this Public Meeting has been appropriately posted. The Board will consider the item(s) listed on the agenda and will take action when necessary and appropriate. The Board reserves the right to change the order of items on the agenda, with the exception of public hearings. The Board may vote to go into Executive Session for legal advice on any item on the agenda pursuant to A.R.S. §38-431.03.A.3. One or more members of the Board may participate in the meeting by telephone.

Somerton Elementary School District #11

Governing Board Agenda

Date: **Thursday, September 11, 2014**

5:30 p.m. Regular Governing Board Meeting and Executive Session

Place: **Board Room • 343 N. Carlisle Avenue**

Somerton, AZ 85350 • (928) 341-6000 • www.ssd11.org

Attending Board: Araceli Juarez, Leticia Yepez, Fern Soto, Fernando Villegas

Absent Board: C. David Gonzalez

Attending Staff: Jerry Cabrera, Dr. Noel, Melissa Porchas, Maria P. Vasquez, Maria C. Villarreal, Gema Felix, Jorge Cano, Jody Attaway, Lydia Rodriguez, Martin Velasco, Tiffany Vance, Anna Fermanis

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1. Regular Governing Board Meeting Agenda

1.1. Call to Order/Pledge of Allegiance

Miss Juarez called the board meeting to order at 5:32 p.m.

The Pledge of Allegiance was led by Miss Juarez.

1.2. Comments from the Audience

Under comments from the Audience, the public may address the Board on any subject not listed on the agenda. An individual may only address the Board once under this item. Five (5) minutes may be allotted to each speaker but can be extended by a Board member, if so desired. The Board cannot act on non-agenda items and cannot respond to issues other than to provide general information or giving direction to the Superintendent to add to a future agenda or for the Superintendent to follow up with speaker. The individual shall state his/her name and address before addressing the Board.

1.3. Call for Executive Session

Executive Session pursuant to **A.R.S § 38-431.03**.A1-Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public office.

A.R.S. §38-431.03) Executive Sessions
Discussion or consultation for legal advice with the attorney or attorneys of the public body.

Dr. Noel recommend to go into Executive Session before adjournment.

2. Report/Discussion Items

2.1. Superintendent

- Law Conference

Dr. Noel attended the Law Conference and presented the following:

- Shared some of the power point from the Law conference with Leadership team, Certified and Classified directors and so we are spreading that information. Also, looking at our policy and making sure our practices are aligned to avoid issues.
- Interesting that the concept of Open Meeting Law could be violated using Social Media.
- Scheduled redistrict meeting on September 18th and recommended that the Master Plan be part of the agenda.

2.2. Board Members Report

2.2.1. President and other Board Members Comments

- Law Conference

Mr. Villegas said he now understand how easily district staff can be sued.

Miss. Juarez reiterated that social media is a public record.

Ms. Soto commented on the new testing and social media.

2.3. Administrators/Directors Report

2.3.1. Jody Attaway, Special Services Director

- Special Services Updates and Completion Reports

Ms. Attaway mentioned the following:

- Held county wide training on the use of the E-IEPPRO
- Completed facilitated IEP Training at Crane
- Scheduled CPI (Crisis Prevention) training-Annual mandated for all special education staff working with students.
- Completion Reports/Application 100% compliance on "In By 3" referrals from AzEIP
- Speech technician obtained a master's degree in speech language pathology.
- Successful monitoring of the special education program. No corrective action required.

2.3.2. Shelly Mezei-Reed, Federal Programs Director

- See attached report.

Dr. Noel mentioned that Ms. Mezei and Mrs. Weissenberg were at a conference. Dr. Noel gave a brief a summary of the written reports that were submitted.

2.3.3. Patricia Weissenberg, Migrant Director

- See attached report.

2.3.4. Lydia Rodriguez, ELL Director

- ELL Count
- AZELLA
- Annual Measurable Achievement Objective

Mrs. Rodriguez mentioned the following:

- Current ELL count is 715 students.
- AZELLA placement Testing—All kinder students have been tested. All new students in 1st -8th grade will be tested by September 12th.
- AMAO 23% or hight of ELL students reclassified to proficient. All school met this goal.

3. Other discussion items/Presentation/Information

3.1. Special Board meeting on Thursday, September 18, 2014 at 5:30 p.m.

Dr. Noel reminded the board members about the Special Board Meeting.

3.2. October Governing Board Meeting will be held on Thursday, October 9, 2014 at West Reservation Tribal.

Dr. Noel confirmed with Ms. Soto whether the October meeting was going to be held at the West Reservation.

3.3. ASBA County Meeting will be on Thursday, October 16, 2014 at 5:00 pm- 7:30 pm at Pueblo Elementary School.

Ms. Soto and Miss Juarez will be attending the ASBA County meeting and Mr. Villegas will inform district secretary next week.

3.4. Enrollment Summary (Information)

Student Count	8/30/2013	8/28/2014	
SMS	895	938	42
OGE	377	351	-26
DSS	380	394	14
TDS	860	890	30
ELC	332	296	-36
TOTAL	2844	2869	24

3.5. Number of Suspension District Wide (Information)

Schools	MONTHLY August	Cumulatively
SMS	6	6
OGE		
DSS		
TDS		
ELC		
TOTAL		6

Agenda item 3.4 and 3.5 for information only.

4. Consent Agenda

The following items may be approved in one motion under the Consent Agenda. If a particular item is to be discussed it may be pulled from the Consent Agenda and taken as a separate agenda item. The Board may take action on the following items or defer them to the next regularly scheduled meeting.

4.1. Approval of Board Minutes

4.1.1. Governing Board Minutes August 14, 2014

4.2. New Hires FY 2014-15

		Position Description	Location	Range	New Status
4.2.1	Arzola, Wendy	Substitute	District	$75.00	Temporary
4.2.2	Avila, Yanet	Substitute	District	$75.00	Temporary
4.2.3	Ceja, Isaac	Substitute	District	$75.00	Temporary
4.2.4	Corrales, Denise	Substitute	District	$75.00	Temporary
4.2.5	Jones, Otilia	Substitute	District	$71.41	Temporary
4.2.6	Marquez, Aurelio	Mechanic	District	39	Full-Time
4.2.7	Meraz, Cecilia	Substitute	District	$75.00	Temporary
4.2.8	Ugalde, Hector	Substitute	District	$75.00	Temporary
4.2.9	Encinas, Lourdes	Secretary III	ELC	32	Full-Time
4.2.10	Gonzalez, Erick	Instructional Assistant	TDS	31	Full-Time

4.3. Additional Assignments/Stipends 2014-15

		Position Description	Location	Range
4.3.1.	Garcia, Maria C.	Bus Assistant	DO	Hrly Rate
4.3.2	Hernandez, Abigail	Substitute Bus Driver/School Bell	DO	Hrly Rate
4.3.3	Laustanau, Soledad	Bus Assistant	DO	Hrly Rate
4.3.4	Lopez, Javier	Mechanic Duties	DO	Hrly Rate
4.3.5	Magana, Meredith	Bus Assistant	DO	Hrly Rate
4.3.6	Ortega, Maria E.	Bus Assistant	DO	Hrly Rate
4.3.7	Hemphill, Tory	Band/Music Activities	DSS	$2,400.00
4.3.8	Garibay, Christian	Adult Ed. Program	ELC	$22.00
4.3.9	Madison, Jennifer	FTF Planning and Parent Involvement	ELC	$22.00
4.3.10	Madrid, Ricardo	Adult Ed. Substitute/Program	ELC	$22.00
4.3.11	Martinez, Jessica	Adult Ed. Program	ELC	$22.00
4.3.12	Page, Marco	Adult Ed. Program	ELC	$22.00
4.3.13	Pahilajani, Mayur	Adult Ed. Program	ELC	$22.00
4.3.14	Reynoso, Elizabeth	FTF Planning and Parent Involvement	ELC	Hrly Rate
4.3.15	Vincent, Veronica	Adult Ed. Program	ElC	$22.00
4.3.16	Colson, Joshua	Band/Music Activities	OGE	$2,400.00
4.3.17	Carter, Christopher	Extra Curricular Softball	SMS	$800.00
4.3.18	Gerg, Anthony	Athletic Director	SMS	$1,500.00
4.3.19	Hurlbut, Jeremy	Extra Curricular Softball	SMS	$800.00
4.3.20	Martinez, Jessica	Center for Talented Youth Coordinator	SMS	$2,500.00
4.3.21	Onisko, Brandon	Extra Curricular Wrestling	SMS	$800.00
4.3.22	Pulsipher, Nicholas	Band/Music Activities	SMS	$2,400.00
4.3.23	Anaya, Vicky	Intervention/Planning and Parent Involvement	TDS	$28.00
4.3.24	Arreguin, Sandra	Intervention/Planning and Parent Involvement	TDS	Hrly Rate

		Position Description	Location	Range
4.3.25	Gonzalez, Erick	Intervention/Planning and Parent Involvement	TDS	Hrly Rate
4.3.26	Gonzalez, Jose	Intervention/Planning and Parent Involvement	TDS	Hrly Rate
4.3.27	Jensen, Cassandra	Band/Music Activities	TDS	$2,400.00
4.3.28	Ruiz, Rosa	Intervention/Planning and Parent Involvement	TDS	Hrly Rate
4.3.29	Sotelo, Nery	Intervention/Planning and Parent Involvement	TDS	$28.00
4.3.30	Casillas, Jorge	Custodian	Transportatior	Hrly Rate

4.4. Resignations/Terminations/Retirement.

		Position Description	Location	Leave Date	Status
4.4.1	Camarillo, Ruby	Language Tester	DO	8/12/14	Resignation

4.5. Reassignment FY 2014-15

		New Position Description	Old Position Status	Location	New Range	Status
4.5.1	Flores, Blanca	Language Tester	Instructional Assist.	DO	28	Full-Time
4.5.2	Attaway, Audra	Long-Term IA Substitut	IA Substittue	DSS	22	Temporary
4.5.3	Daniel, Anthony	Long-Term Substitute	Substittue	DSS	$75.00	Temporary
4.5.4	Jones, Otilia	Long-Term Substitute	Substitute	DSS	$71.41	Temporary
4.5.5	Caudillo, Veronica	Instructional Assistant	Substittue	ELC	22	Temporary
4.5.6	Maxwell, Irasema	Interventionist	Teacher	ELC	48	Full-Time
4.5.7	Sheppard, Patricia	Interventionist	Interventionist	ELC	Full-Time	Part-Time
4.5.8	Bedoy, Alejandra	Long-Term Substitute	Substitute	SMS	$75.00	Temporary
4.5.9	Duarte, Antonio	Long-Term Substitute	Substittue	SMS	$75.00	Temporary
4.5.10	Kotra, Balayogi	Teacher	Long-Term Substitute	SMS	52	Full-Time
4.5.11	Meraz, Cecilia	Long-Term Substitute	Substittue	SMS	$75.00	Temporary

4.6. Leave Request FY 2014-15

		Position Description	Location	Leave Date	Status
4.6.1	Brena, Mercedes	Instructional Assistant	ELC	8/22/14-10/6/14	FMLA
4.6.2	Garcia, Alicia	Teacher	SMS	8/14/14-9/26/14	FMLA

4.7. Growth Rider 2014-15

		Position Description	Location	Current Range	New Range
4.7.1	Ortiz, Geronimo	Teacher	ELC	45	47
4.7.2	Casey, Jessica K.	Interventionist Coach	SMS	45	47
4.7.3	Castro, Cesar	Instructional Assistant	SMS	28	31
4.7.4	Halverson, Jessica L.	Teacher	SMS	44	45
4.7.5	Madrid, Ricardo	Teacher	SMS	45	48
4.7.6	Fragozo, Ashley	Instructional Assistant	TDS	28	31
4.7.7	Page, Marco	Teacher	TDS	45	46

4.8. Approval of IGA between Southern Yuma County Interscholastic Association and Somerton School District #11.

4.9. Approval of Memorandum of Understanding between Somerton School District #11 and Western Arizna Council of Governments (WACOG) for Transportation.

4.10. Approval of Somerton School District Qualified Evaluators FY 2014-15.

4.11. Acceptance Student Activity Fund Report. (No Report)

4.12. Approval of Accounts Payable Vouchers for the Month of October 2014-15.

4.12.1. Voucher No. 1016 not to exceed $250.000.00

4.12.2. Voucher No. 1017 not to exceed $250.000.00

4.12.3. Voucher No. 1018 not to exceed $250.000.00

4.12.4. Voucher No. 1019 not to exceed $250.000.00

4.12.5. Voucher No. 1020 not to exceed $250.000.00

4.13. Approval of Payroll Vouchers for the Month of October 2014-15.

4.13.1. Voucher No. 21 not to exceed $ 375,000.00

4.13.2. Voucher No. 22 not to exceed $ 375,000.00

4.13.3. Voucher No. 23 not to exceed $ 375,000.00

4.13.4. Voucher No. 24 not to exceed $ 375,000.00

4.13.5. Voucher No. 25 not to exceed $ 375,000.00

4.13.6. Voucher No. 26 not to exceed $ 375,000.00

4.13.7. Voucher No. 27 not to exceed $ 375,000.00

Mr. Villegas made a motion to approve the consent agenda as presented.

MOTION: Mr. Villegas moved. Ms. Soto seconded the motion. Motion passed.

5. Action Items

5.1. Discussion and Possible Action regarding competitive salary ranges compared to local districts.

Mr. Cabrera explained that it has been close to 10 years since the salary ranges were compared to local districts. Mr. Cabrera asked for the board members for their guidance as to where they would like to see the range: top, middle or below.

Mr. Villegas asked Mr. Cabrera to create a table showing the ranges from other district compared to our district.

Mr. Villegas asked if a motion was needed.

Dr. Noel stated this is an informational agenda item only.

5.2. Discussion and Possible Action regarding Marketing Budget Proposal Strategies.

Mr. Cabrera recommended the following marketing budget proposal:

- Billboard
- Facebook
- Logo
- Newspaper

Miss Juarez made a motion to approve the proposed strategies.

MOTION: Miss Juarez moved. Mr. Villegas seconded the motion. Motion passed.

5.3. Approval of First Reading of the Introduction page revision of Policy Manual and Administrative Regulations. The revision states, "The Policy Manual is located on-line in an electronic format."

MOTION: Miss Juarez moved. Mr. Villegas seconded the motion. Motion passed.

5.4. Approval of Impact Aid Indian Policy Procedures Documentation-Annual Consideration.

MOTION: Ms. Soto moved. Miss Juarez seconded the motion. Motion passed.

5.5. Approval of Policy JFABD for Admission of Homeless Students-Annual Consideration.

JFABD-R—Admission of Homeless Students

JFABD-EA--Admission of Homeless Students Liaison

JGABD-EB--Admission of Homeless Students Notice

MOTION: Miss Juarez moved. Ms. Soto seconded the motion. Motion passed.

5.6. Approval of First Reading of Policy Advisories

No. 504	BCB-Boarder Member Conflict of Interest
No. 505	BDB—Board Officers
No. 506	BEC —Executive Session/Open Meeting
No. 507	BEDBA—Agenda Preparation and Dissemination
No. 508	ECB —Building and Grounds Maintenance
No.509	GDF—Support Staff Hiring
No. 510	GDFA-Support Staff Qualifications and Requirements
No. 511	GDQA-Support Staff Reduction in Force
No. 512	IKE, IKE-RB-Promotion and Retention of Students
No. 514	JFAB Tuition/Admission of Non-resident Student
No. 515	JLCB-E—Immunization of Students
No. 516	JQ-Student Fees, Fines, and Charges
No. 517	KDB-R—Public's Right to Know/Freedom of Information
No. 518	KF, KF-EA—Community Use of School Facilities

MOTION: Miss Juarez moved. Ms. Soto seconded the motion. Motion passed.

CALL FOR EXECUTIVE SESSION

Mr. Gonzalez moved for an Executive Session pursuant to A.R.S. Section A.R.S. §38-431.03.A1. The motion was seconded by Mr. Villegas. Motion passed. The Board entered into Executive Session at 6:23 p.m.

MOTION to adjourn Executive Session and resume Governing Board meeting.

MOTION: Mr. Villegas moved to resume the Governing Board at 6:36 p.m. Miss Juarez seconded the motion. Motion passed.

6. Adjournment

MOTION: Ms. Soto moved to adjourn the meeting at 6:07 p.m. Mr. Villegas seconded the motion. Motion passed.

Signature of Board President/Clerk

10/9/14

Date