Regular Governing Board Meeting Agenda



10/13/2011

Notice of Public Meeting 4
Call to Order/Pledge of Allegiance 5
Comments from the Audience 5
Call for Executive Session 5
Report/Discussion Items 5
Superintendent 5
Board Members Report 5
President and other Board members comments 5
Administrators/Directors Report 5
Bob Cassidy, Director of Technology and Leda Preciado 5
Jorge Cano, Director of Food Services 5
Melissa Porchas, Director of Financial Services 5
Elizabeth Santos, Coordinator of Health Service 5
Martin Velasco, Supervisor of Custodian/ Grounds 6
Maria Villarreal, Coordinator of Transportation 6
Other discussion items/Presentations/Information 6
Solar system (Presentation) 6
Enrollment Summary (Information) 6
Number of Suspensions District Wide (Information.) 6
Governing Board Meetings(Information) 6
ASBA Academy of Boardsmanship to Leticia Yepez 6
Board Retreat 6
Consent Agenda 6

Approval of Board Minutes 7

Regular Session Minutes September 13, 2011 7

New Hires 2011-2012 7

Leave Request 2011-2012 7

Growth Rider 2011-2012 7

Resignations/Retirement/Terminations 7

Additional Assignments/Stipends 2011-2012 7

Approval of District Policy Manual Second Reading. 8

Approval of Second Reading of Policy Advisories 8

Approval to award Request For Proposal (RFP 11-12-593) Math Development Services to Nora Ramirez, Private Consultant. 10

Acceptance Student Activity Fund Report 10

Approval of Accounts Payable Vouchers for the Month of November 2011 10

Approval of Payroll Vouchers for the Month of November 2011 10

Ratification of Accounts Payable Vouchers for October 10

Action Items 10

Approval of Annual Financial Report for 2010-11. 10

Approval of Capital Plan 2011-12 10

Acceptance of the following donation. 10

Adjournment 11

Notice of Public Meeting

Pursuant to Arizona Revised Statutes annotated A.R.S. with the requirements §38-431.02. Notice of this Public Meeting has been appropriately posted. The Board will consider the item(s) listed on the agenda and will take action when necessary and appropriate. The Board reserves the right to change the order of items on the agenda, with the exception of public hearings. The Board may vote to go into Executive Session for discussion of any item on the agenda pursuant to A.R.S. §38-431.03, A.1-7. One or more members of the Board may participate in the meeting by telephone. A copy of the completed agenda with names and details, including available support documents, may be obtained during regular business hours at the Somerton Elementary School District Superintendent's Office at 215 N. Carlisle Avenue, Somerton, AZ 85350.

DATE AND POSTED on: Wednesday, October 12, 2011
by:_____
Margarita Camacho
Executive Secretary to the Superintendent

Somerton Elementary School District #11
Governing Board Agenda
Executive Session and Regular Governing Board Meeting

Date: October 13, 2011
Time: 5:30 p.m.
Regular Meeting

Place: Governing Board Room • 343 N. Carlisle Ave
• Somerton AZ 85350 • (928) 341-6000 • www.somerton.k12.az.us

1. Call to Order/Pledge of Allegiance

1.1. Comments from the Audience

Under comments from the Audience, the public may address the Board on any subject not listed on the agenda. An individual may only address the Board once under this item. Five (5) minutes may be allotted to each speaker but can be extended by a Board member, if so desired. The Board cannot act on non-agenda items and cannot respond to issues other than to provide general information or giving direction to the Superintendent to add to a future agenda or for the Superintendent to follow up with speaker. The individual shall state his/her name and address before addressing the Board.

1.2. Call for Executive Session

Executive Session pursuant to A.R.S Section 38-431.03.A1--Discussion or consideration of Employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a pubic officer

2. Report/Discussion Items

2.1. Superintendent

2.2. Board Members Report

2.2.1. President and other Board members comments

2.3. Administrators/Directors Report

2.3.1. Bob Cassidy, Director of Technology and Leda Preciado

Student data, ADM and state report required by SAIS (Student Accountability Information System)

2.3.2. Jorge Cano, Director of Food Services

Breakfast and lunch participation has increased.

We are in partnership with Yuma Privacy Industry Council (YPIC) to help them with their youth program.

Replacing old equipment such as warmers, milk coolers, and computers.

2.3.3. Melissa Porchas, Director of Financial Services

Auditor Visit

New Financial System

2.3.4. Elizabeth Santos, Coordinator of Health Service

New staff at TDS and SMS

Nurse oversees each school site one day each week.

45 Day Screenings

2.3.5. Martin Velasco, Supervisor of Custodian/ Grounds
Daily Work Orders

2.3.6. Maria Villarreal, Coordinator of Transportation
Total of students transporting
Transportation will be provided to PPEP Tech High School

2.4. Other Discussion Items/Presentations/Information

2.4.1. Solar System (Presentation)

2.4.2. Enrollment Summary (Information)

School	10/1/11	9/30/11	
DSS	404	386	-18
ELC	515	517	- 2
OGS	354	314	-40
SMS	805	839	34
TDS	699	682	-17
Total	2777	2738	-39

2.4.3. Number of Suspensions District Wide (Information.)

School	Monthly	Cumulatively
DSS	1	1
ELC	0	0
OGE	1	2
SMS	11	17
TDS	0	0

2.5. Governing Board Meetings(Information)

2.5.1. ASBA Academy of Boardsmanship to Leticia Yepez

2.5.2. Board Retreat
On Thursday, November 10, 2011
At 5:00 p.m.
Governing Board Room

3. Consent Agenda

The following items may be approved in one motion under the Consent Agenda. If a particular item is to be discussed it may be pulled from the Consent Agenda and taken as a separate agenda item. The Board may take actions on the following items or defer them to the next regularly scheduled meeting.

3.1. Approval Of Board Minutes

3.1.1. Regular Session Minutes September 13, 2011

3.2. New Hires 2011-2012

		Position Description	Location	Range	Status
3.2.1.	Apple, Sonya	Substitute	District	$75.00/day	Temp.
3.2.2.	Mora, Yolanda	Substitute	District	$75.00/day	Temp.
3.2.3.	Saunders, Barry	Substitute	District	$75.00/day	Temp.
3.2.4.	Ortiz, Lupe	Teacher	ELC	44	Full-Time
3.2.5.	Sanchez, Angelica	Instructional Assist	ELC	31	Full-Time
3.2.6.	Smith, April	IA Substitute	OGE	25	Temp.
3.2.7.	Curiel, Sara	Instructional Assist.	SMS	25	Full-Time
3.2.8.	Lopez, Yesica	Instructional Assist.	SMS	31	Full-Time
3.2.9.	Campbell, Amy	Adult Ed. Teacher	SMS	48	Full-Time
3.2.10.	Rouff, Anne	Speech Therapist	SPED	64	Full-Time

3.3. Leave Request 2011-2012

		Position Description	Location	Leave Date	Reason
3.3.1.	Brena, Mercedes	Instructional Assist.	ELC	11/14/11-12/16/11	FMLA
3.3.2.	Burge, Shelley	Teacher	ELC	11/14/11-02/28/12	FMLA
3.3.3.	Lugo, Margarita	Teacher	ELC	09/06/11-10/28/12	FMLA
3.3.4.	Castillo, Maria	Instructional Assist.	OGE	09/14/11-10/30/12	FMLA

3.4. Growth Rider 2011-2012

		Position Description	Location	Current Range	New Range
3.4.1.	Miranda Melissa	Teacher	SMS	46	48
3.4.2.	Rios, Anselmo	Teacher	TDS	44	45

3.5. Resignations/Retirement/Terminations

		Position Description	Location	Leave Date	
3.5.1.	Senf, Victoria	Secretary	Federal Prog.	06/30/12	Retirement
3.5.2.	Ramirez, James	Lead Custodian	District	07/27/12	Retirement
3.5.3.	Ruiz, Domingo	Maintenance	District	08/10/12	Retirement
3.5.4.	Canales, Maritza	Teacher	TDS	TBD	Contract Release

3.6. Additional Assignments/Stipends 2011-2012

		Position Description	Location	Amount	Status
3.6.1.	Bush, Julio	SPED DSS	$1,200.00	Stipend	
3.6.2.	Ullery, Guadalupe	SPED	DSS	$1,200.00	Stipend
3.6.3.	Argueta, Erika	SPED	ELC	$1,200.00	Stipend

3.6.4.	Flores, Annabel	SPED	ELC	$1,200.00	Stipend
3.6.5.	Rouse, Elisa	SPED	ELC	$1,200.00	Stipend
3.6.6.	McCall, Vanessa	SPED	ELC	$1,200.00	Stipend
3.6.7.	Martinez, Jessica	Adult Ed. Teacher	ELC	$22.00	Part-Time
3.6.8.	Paredes, Ivan	Adult Ed. Teacher	ELC	$22.00	Part-Time
3.6.9.	Felix, Gema	Admin. Duties	TDS	$10,000.00	Stipend
3.6.10.	Lopez, Hilda	SPED	TDS	$1,200.00	Stipend
3.6.11.	Lopez, Hilda	CPI Training	TDS	$800.00	Stipend
3.6.12.	Pahilajani, Mayur	SPED	TDS	$1,200.00	Stipend
3.6.13.	Paramo, Patricia	SPED	TDS	$1,200.00	Stipend
3.6.14.	Foutch, Donna	SPED	OGE	$1,200.00	Stipend
3.6.15.	Alonzo, Jose	SPED	SMS	$1,200.00	Stipend
3.6.16.	Brown, Rachel	Cheer Coach	SMS	$400.00	Stipend
3.6.17.	Guerra, Keila	SPED	SMS	$1,200.00	Stipend
3.6.18.	Miranda, Melissa	SPED	SMS	$1,200.00	Stipend
3.6.19.	Razo, Paulina	SPED	SMS	$1,200.00	Stipend
3.6.20.	Razo, Paulina	CPI Training	SMS	$800.00	Stipend
3.6.21.	Leon, Denisse	SPED	SPED	$1,200.00	Stipend
3.6.22.	Kulka, Tami	SPED	SPED	$1,200.00	Stipend

3.7. Approval Of District Policy Manual Second Reading.

3.8. Approval Of Second Reading Of Policy Advisories

3.8.1. No. 403----JICL-Dating Abuse

JICL-R-Dating Abuse

JICL-E-Dating Abuse

3.8.2. No. 404---JICK-Student Violence/Harassment Intimidation /Bullying

JICK-R-Student Violence/Harassment Intimidation /Bullying

JICK-EA-Student Violence/Harassment Intimidation /Bullying

JICK-EB-Student Violence/Harassment Intimidation /Bullying

3.8.3. No. 405---BK-School Board Memberships

3.8.4. No. 406---CBA-Qualifications and Duties of the Superintendent

3.8.5. No. 407---DBC-R-Budget Planning, Preparation and Schedules

3.8.6. No. 408--DBC-R-Budget Hearings and Reviews/Adoption Process

3.8.7. No. 409---DIC-Financial Reports and Statements

3.8.8. No. 410---DJE-Bidding/Purchasing Procedures

DJE-R-Bidding/Purchasing Procedures

3.8.9. No. 411---DKB-Salary Deductions

3.8.10. No. 412--DN-School Properties

3.8.11. No. 413--EHB-Data/Records Retention

EHB-Data/Records Retention

3.8.12. No. 414--FCB Retirement of Facilities

3.8.13. No. 415--GBAB-Medical Marijuana Standards and Conditions for Employee

3.8.14. No. 416--GBECA-Non-medical Use or Abuse of Drugs or Alcohol

3.8.15. No. 417--IHAMA-Teaching About Drugs, Alcohol, and Tobacco

3.8.16. No. 418--IHB-Special Instructional Programs

3.8.17. No. 419--IJ-Instructional Resources and Materials

IJ-R-Instructional Resources and Materials

3.8.18. No. 420--IJND-Technology Resources

IJND-R-Technology Resources

3.8.19. No. 421--JEA-E-Compulsory Attendance Ages

3.8.20. No. 422--JEB-Entrance Age Requirements

3.8.21. No. 423--JICH-Drug and Alcohol Use by Students

3.8.22. No. 424--JII-Student Concerns, Complaints, and Grievances

JII-R-Student Concerns, Complaints, and Grievances

JII-EA-Student Concerns, Complaints, and Grievances

JII--EB-Student Concerns, Complaints, and Grievances

3.8.23. No. 425--JJE-Student Fund-Raising Activities

3.8.24. No. 426--JJIB-Interscholastic Sports

JJIB-R-Interscholastic Sports

JJIB-EInterscholastic Sports

3.8.25. No. 427--JLCB-E-Immunizations of Students

3.8.26. No. 428--JLIB-Student Dismissal Precautions

3.8.27. No. 429--JQ-R-Student Fees, Fines, and Charges

3.8.28. No. 430--JR-Student Records

JR-R-Student Records

3.8.29. No. 431--KB-Parental Involvement in Education
KB-R-Parental Involvement in Education

3.8.30. No. 432--KF-Community Use of School Facilities
KF-EACommunity Use of School Facilities

3.8.31. No. 433--KFA-Public Conduct on School Property

3.8.32. No. 434--KFAA-Smoking on School Premises at Public Functions.

3.9. Approval To Award Request For Proposal (RFP 11-12-593) Math Development Services To Nora Ramirez, Private Consultant.

3.10. Acceptance Student Activity Fund Report

3.11. Approval Of Accounts Payable Vouchers For The Month Of November 2011

3.11.1. Voucher No. 1014 not to exceed $ 250,000.00

3.11.2. Voucher No. 1015 not to exceed $ 150,000.00

3.11.3. Voucher No. 1016 not to exceed $ 150,000.00

3.11.4. Voucher No. 1017 not to exceed $ 250,000.00

3.12. Approval Of Payroll Vouchers For The Month Of November 2011

3.12.1. Voucher No. 29 not to exceed $ 400,000.00

3.12.2. Voucher No. 30 not to exceed $ 300,000.00

3.12.3. Voucher No. 31 not to exceed $ 75,000.00

3.12.4. Voucher No. 32 not to exceed $ 400,000.00

3.12.5. Voucher No. 33 not to exceed $ 300,000.00

3.12.6. Voucher No. 34 not to exceed $ 75,000.00

3.13. Ratification Of Accounts Payable Vouchers For October
Voucher No. 1009 for $100,000.00 need to be ratified to $323,979.09 due to additional invoices that needed to be processed.

4. Action Items

4.1. Approval Of Annual Financial Report For 2010-11.

4.2. Approval Of Capital Plan 2011-12

4.3. Acceptance Of The Following Donation.
Mrs. Nereida Clark donated $1,136.83 for balls at Orange Grove School

Farmer's Insurance donated $1,000.00 for Hector Clark Basketball Court at OGE.

Target donation for the Somerton School District for the FY 2011-12

5. Adjournment