Regular Governing Board and Work Study Session Minutes



2/9/2016

at 5:30 p.m.
Work Study Session following the Regular Meeting
Somerton School District #11
Board Room
Somerton, AZ 85350

Notice of Public Meeting

Pursuant to Arizona Revised Statutes §38-431.02. Notice of this Public Meeting has been appropriately posted. The Board will consider the item(s) listed on the agenda and will take action when necessary and appropriate. The Board reserves the right to change the order of items on the agenda, with the exception of public hearings. The Board may vote to go into Executive Session for legal advice on any item on the agenda pursuant to A.R.S. §38-431.03.A.3. One or more members of the Board may participate in the meeting by telephone.

Somerton Elementary School District #11

Governing Board Agenda

Date: Tuesday, February 9, 2016

Time: Work Study Session following the Regular board meeting at 5:30 p.m. Regular and Executive Governing Board Meeting

Place: **Board Room** 343 N. Carlisle Ave. Somerton, AZ 85350 • (928) 341-6000 • www.ssd11.org

Attending Board:	Lorena Zendejas	Carlos Gonzalez	Leticia Yepez	Araceli Juarez
Absent Board:	Fernando Villegas			
Attending Staff:	Jerry Cabrera	Dr. Laura Noel	Melissa Porchas	Margarita Camacho
	Patricia Weissenberg	Lydia Rodriguez	Shelly Mezei	Anna Fermanis
	Martin Velasco	Kim Seh	Maria P. Vasquez	Bob Cassidy
	Luciano O. Munoz	Joshua Colson	Maria Villarreal	Magnolia Alonzo
	Bibi Garza	Eric Thompson	Jorge Cano	Maria E. Paredes
	Gema Felix	Jose Moreno		
Attending Public:	Brett Surguine			

---

1. Regular Governing Board Meeting Agenda
   1.1. Call to Order/Pledge of Allegiance

Miss Juarez called the board meeting to order at 5:30 pm.

The Pledge of Allegiance was led by Mrs. Yepez.

1.2. Comments from the Audience

Under Comments from the Audience, the public may address the Board on any subject not listed on the agenda. An individual may only address the Board once under this item. Five (5) minutes may be allotted to each speaker but can be extended by a Board member, if so desired. The Board cannot act on non-agenda items and cannot respond to issues other than to provide general information or giving direction to the Superintendent to add to a future agenda or for the Superintendent to follow up with speaker. The individual shall state his/her name and address before addressing the Board.

No comments from the audience.

2. Report/Discussion Items
   2.1. Superintendent Report
   - Recycling Presentation
   - Standards Based Report Card Development

Dr. Noel reported the following:

- Students from AWC will be coming to each school to do a presentation about recycling. K-6 is scheduled for a 45 minute recycling presentation in each classroom.

- Met with Power School representative about the Standards Based Report Card for next school year. This project is connected in meaningful ways like standards, testing, curriculum, attendance and teacher practice. By the March or April board meeting we should be able to present a draft of the report card.

2.2. Board Members Report

2.2.1. Board Members Attendance (Information)

Ms. Zendejas attended the DSS Spelling Bee as one of the judges. Also, she was nominated Teacher of the Year.

2.3. Administrators/Directors Report

No Reports

3. Other discussion items/Presentation/Information

3.1. Number of Suspension District Wide (Information)

3.2. 100 Day Enrollment Information

1/28/15	1/28/16
2941	3039

Dr. Noel mentioned that the 100 Day Enrollment includes pre-schoolers.

4. Consent Agenda

The following items may be approved in one motion under the Consent Agenda. If a particular item is to be discussed it may be pulled from the Consent Agenda and taken as a separate agenda item. The Board may take action on the following items or defer them to the next regularly scheduled meeting.

4.1. Approval of Board Minutes

4.1.1. Governing Board Minutes January 19, 2016 (Minutes)

4.2. New Hires FY 2015-16

		Position Description	Location	Level	New Status
4.2.1	Molina, Elizabeth	Teacher	DSS	I	Full-Time
4.2.2	Aguilar, Angelica	Instructional Assistant	ELC	25	Temporary
4.2.3	Zazueta, Cathy	Instructional Assistant	ELC	28	Part-Time
4.2.4	Pina, Rafael	Grounds/Custodian	SMS	22	Full-Time

4.3. Resignations/Terminations/Retirement

		Position Description	Location	Leave Date	Status
4.3.1	Munoz, Merci	Admin. Assistance for HR	DO	06/30/17	Retirement
4.3.2	Solis, Ofelia	Bus Driver	DO	1/22/16	Resignation
4.3.3	Hollis, Charity	FS Manager	DSS	1/31/17	Retirement
4.3.4	Magana, Maria E.	FS-Cook	OGE	8/12/16	Retirement
4.3.5	Anaya, Arturo	Custodian	SMS	7/15/16	Retirement
4.3.6	Simmons, Paola	Instructional Assistant	SMS	01/11/16	Resignation
4.3.7	Tapia, Malinalli	Instructional Assistant	SMS	1/25/16	Resignation

4.4. Additional Assignments/Stipends 2015-16

		Position Description	Location	Range
4.4.1	Vasquez, Mary	Secretary III NTE 5 hrs weekly	DO	Hrly Rate
4.4.2	Leon, Denisse	CPI Training Activities	DO	$700.00
4.4.3	Ramirez, Jazmin	Pre-School Supervision	ELC	Hrly Rate

		Position Description	Location	Range
4.4.4	Fragozo, Ashley G,	Adult ED. aftershool	SMS	Hrly Rate
4.4.5	Martinez, Jessica	Adult Ed. PD/ELAA Classes	SMS	$28.00

4.5. Reassignment FY 2015-16

	New Position Description	Old Position Status	Location	New Range	Status
4.5.1 Zuniga, Rocio	Instructional Assistant	Part-Time	ELC	31	Full-Time

4.6. Leave Request FY 2015-16

	Position Description	Location	Leave Date	Status
4.6.1 Castillo, Elvia	Instructional Assistant	TDS	1/18/16-2/26/16	FMLA

4.7. Acceptance Student Activity Fund Report (Report)

4.8. Approval of Accounts Payable Vouchers for the Month of March FY 15-16.(Vouchers)

4.8.1. Voucher No. 1044 not to exceed $250,000.00

4.8.2. Voucher No. 1045 not to exceed $250,000.00

4.8.3. Voucher No. 1046 not to exceed $250,000.00

4.8.4. Voucher No. 1047 not to exceed $250,000.00

4.8.5. Voucher No. 1048 not to exceed $250,000.00

4.8.6. Voucher No. 1049 not to exceed $250,000.00

4.8.7. Voucher No. 1050 not to exceed $250,000.00

4.9. Approval of Payroll Vouchers for the Month of March FY 15-16. (Vouchers)

4.9.1. Voucher No. 57 not to exceed $375,000.00

4.9.2. Voucher No. 58 not to exceed $375,000.00

4.9.3. Voucher No. 59 not to exceed $375,000.00

4.9.4. Voucher No. 60 not to exceed $375,000.00

4.9.5. Voucher No. 61 not to exceed $375,000.00

4.9.6. Voucher No. 62 not to exceed $375,000.00

Miss Juarez asked if there were any questions on the consent agenda.

Ms. Zendejas asked about two agenda items 4.2.1 and 4.2.3. In Item 4.2.1 regarding hiring of a new teacher, Mrs. Vasquez said that due to over-crowding in the grade level she is adding a 3rd class. Regarding agenda item 4.2.3, about whether Mrs. Zazueta was a teacher. Mr. Cabrera replied that she was a long term substitute.

Mr. Gonzalez asked the meaning of the acronym CPI. Mrs. Fermanis answered that CPI stands for Crisis Prevention Institute

MOTION: Ms. Zendejas made a motion to approve the consent agenda as presented.

Mr. Gonzalez seconded the motion. Motion passed.

5. Action Item

5.1. Discussion and Possible Action to approve 1.5% salary increase to all staff. (ADM)

Dr. Noel showed the estimate of the M&O with a 1% and 1.5% salary increase to all staff and is recommending 1.5% salary increase. Also mentioned that if Proposition 123 passes in March, she will be

presenting the Salary Base adjustment to be competitive with other districts to the board for a decision in April.

MOTION: Mr. Gonzalez made a motion to approve 1.5% salary increased to all staff.

Mrs. Yepez seconded the motion. Motion passed.

5.2. Discussion and Possible Action to approve the Open Enrollment capacity (Policy)

- 25:1 Students per Classroom
- 20:1 SEI (Structured English Immersion)
- 10:1 Self-contained Special Education

MOTION: Mr. Villegas made a motion to approve the Open Enrollment capacity.

Mr. Gonzalez seconded the motion. Motion passed.

5.3. Discussion and Possible Action to approve the School Calendar for FY 2016-17. (Information)

Dr. Noel presented the calendar to certified directors and is presenting their recommended calendar for FY 16-17

MOTION: Mr. Gonzalez made a motion to adopt the recommended calendar for FY 16-17.
Mr. Villegas seconded the motion. Motion passed.

5.4. Approval of out of town field trip: (Information)

- ELC's Robotics Team attended the Arizona Science Center, in Phoenix, AZ on Saturday, February 6, 2016.
- SMS Chess Club will be going to Disneyland at Anaheim, CA on May 17-18, 2016
- SMS Band will be going to Phoenix Symphony Orchestra on March 23, 2016
- Approval of SMS Spirit Line field trip for State Competition on March 4, 2016

Miss Juarez corrected SMS Band field trip to District Band.

MOTION: Ms. Zendejas made a motion to approve out of town field trips.

Mr. Gonzalez seconded the motion. Motion passed.

5.5. Approval to offer a contract to certified staff providing funding is obtained and certification requirements are met.

Albarran, Araceli	Anaya, Gladys	Anderson, Richard R.	Anderson, Sherilyn V.
Andrade, Daniela D.	Arvizu, Paz	Avendano, Cesia	Batiz, Xochitl
Beffel, Andrew P.	Bernecker, Owen E.	Bowers, Timothy	Brienza, Patricia D.
Brown, Rachel E.	Burruel, Norma	Bush, Julio C.	Calvey, Rychelle M.
Camarillo, Adriana	Camarillo, Sandra	Campos, Maria G.	Canchola, Francisca Y.
Cardenas, Angelica	Carlos, Angelica	Carroll, Angelina C.	Carter, Christopher
Casey, Jessica K	Cash, Tonya	Castillo, Cinthia P.	Cecil, Jessica L.
Cecil, Joshua P.	Chaira-Sanchez, Nidia	Colson, Joshua H.	Colvin, Roxanna
Cortez, Epifanio	Crabb, LaDonna	Crayne, Lisa A.	Daniel, Anthony S.
Duenas, Gabriela	Duran, Juan C.	Escalante, Jessica	Espinoza, AnaKaren
Felix, Bernardo F.	Fermanis, Chris	Fernandez, Ireri	Fitschen, Sarah E.
Flores, Annabel	Foutch, Donna J.	Fragozo, Haydee A.	Franco, Maria

Garcia, Alanna W.	Garcia, Alicia E.	Garcia, Yessenia	Garcia, Zoila M.
Garcia-Ortiz, Guadalupe	Gaxiola, Sylvia C.	Gerg, Anthony J.	Glenn, Abril T.
Goycoolea, Yolanda	Guiverra, Jessica	Gutierrez, Christian A	Gutierrez, Susana
Hagan, Cassie M.	Jensen, Cassandra L.	Joanicot, Eduviges	Jones, Otilia
Kraus, Ryan M.	Kulka, Tami	Land, Shonti	Lara, Carolina
Layne, Andrew S.	Leon-Uribe, Denisse	Linares, Patricia	Lopez, Hilda
Lopez, Maria T.	Lucero, Anne E.	Lugo-Encinas, Margarita	Macedo, Alba M.
Madrid, Ricardo C.	Magana, Sandra	Marchant-Lee, Amber	Martinez, Erika
Martinez, Graciela	Martinez, Jessica	Maxwell, Irasema C.	McBride, Anita M.
McIntire, Zayda	Mendoza, Blanca	Michaels, William J.	Miranda, Melissa A.
Molina, Annabel	Molina, Elizabeth N.	Monteon, Adela	Moreno, Olga
Munoz, Dina	Murray, Andrew P.	Neblina, Karla E.	Northrop, Emily A.
Nuno, Patricia	Olea, Ariel E.	Olin, Ruth M.	Onisko, Brandon A.
Organ, Cassandra M.	Organ, Robert E.	Ortiz, Eden A.	Pahilajani, Mayur P.
Paramo, Patricia	Parker, Elizabeth A.	Parks, Patricia	Perea, Maria T.
Phar, Brent S.	Poquita, Ervin R.	Ramirez, Ana Laura	Reyna, Yubania
Reynoso, Shantal T.	Rios, Anselmo	Rivera, Concepcion	Rodriguez, Vanessa
Romero, Alejandra	Rubio, Luz	Rush, Irene	Sanchez, Angelica
Sanchez, Rosa E.	Sandoval, Cruz A.	Sattley, Yajayra	Sauceda, Juana G.
Sheppard, Patricia	Smith, Neysa C.	Snow, Helen M.	Solano, Estela
Suarez, Karina	Sullivan, Jennifer L.	Thompson, Eric P.	Ullery, Guadalupe
Valtierra, Araceli	Van Dam, Nathan A.	Vasquez, Francisco	Vasquez-McCall, Vanessa
Venditelli, Martina M.	Villaescusa, Claudia	Villafana, Juan A.	Ward, Mary L
Williams, Gabriela	Witbrod, Marlee L.	Woodruff, Tiffiny M.	Wu, Seth
Zielinski, Katherine			

MOTION: Ms. Zendejas made a motion to approve the contract to certified staff.
Mr. Gonzalez seconded the motion. Motion passed.

5.6. Approval to contract Lisa Dinwiddie through Educational Services Inc. for teacher position FY 2016-17.

MOTION: Miss Juarez made a motion to approve Lisa Dinwiddie's contract through ESI.
Mr. Gonzalez seconded the motion. Motion passed.

6. Adjournment

MOTION: Miss Juarez moved to adjourn the meeting at 6:05 pm. Ms. Zendejas seconded the motion. Motion passed.

7. Work Study Session (will start approximately at 6:15 pm)

Miss Juarez called the board meeting to order at 6:15 pm.

7.1. Bond and Override Presentation by Heinfeld, Meech & Co. P.C. (Presentation)

Webinar with Karin M. Smith from Heinfeld Meech & Co. P.C. regarding what are Bonds and Override?

- Voter approved initiatives.
- M &O Override - Up 15% of RCL and Special Override - Up to 5% of RCL (combined total cannot exceed 15%).
    - How long does the funding last? Override and special Overrider last 7 years, decline 1/3 in year 6, 2/3 in year 7, gone year 8.
    - M&O Override monies can be spent on: Salaries, Benefits, Supplies, Purchased Services, typically focused around class size reduction, employee compensation.
    - Special Override monies can be spent: M&O expenses, typically support specific programs.
- Capital Override - $$ amount, up to 10% of RCL.
    - How long does the funding last? 7 years, no decline.
    - Capital Override monies cane spent: Capital determination chart, Technology, Communication infrastructure, Furniture, Equipment, Vehicles.
- Bond Authorization - varies (current outstanding bonded indebtedness cannot exceed 10% of the assessed valuation).
    - How long does the funding last? Sale authorization must be sold within 10 years and spent within 3 years of sale date.
    - Bond Funding can be spent on: Generally, capital equipment with a useful life of a least 5 years, Acquiring or leasing school sites, Technology, Furniture and Equipment (5 years payback)., Building improvements, Pupil transportation vehicles (buses), HVAC system, Roofing systems, Replacement of parking lots, Lighting systems.
- Where does the money come from?
    - Secondary Tax Rate: Amount of levy divided by the assessed valuation. specifically, the limited assessed value is used for calculations. Is not re-approved each year by voters.
- How are expenses determined allowable?
    - Voter pamphlet
    - Capital determination - Auditor General
- When is the Election called?
    - Election must be held in November. Ultimately determined by the County Superintendent's office, Typically 90-150 days prior to the election, Governing Board may NOT submit a Pro-statement for the bond, Governing Board MAY submit a Pro-statement for the override.
- What are the Reporting Requirements
    - Federal: Bonds- specific continuing disclosures (often included in the CAFR). State: Overrides & Bonds: Between Sept. 1-Oct. 31 a public meeting where a review of the expenses is shared. Public has the opportunity to comment.

7.2. Capital Maintenance Report by Sean Hogan

Sean Hogan handed out a Summary of Somerton School District Infrastructure Bond planning 2016 and sent a link to the board members to review the entire Master Plan of SSD Infrastructure. Mr. Hogan discussed the type of projects and details of renewal/maintenance and Capital Improvement with a projected cost for each school site and department at time of funding with 2% Annual Inflation Rate.

7.3. Discussion of Capital Priority and Plan

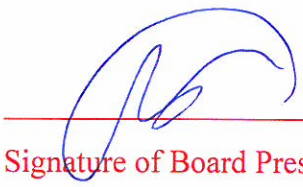
Dr. Noel and Mr. Cabrera discussed the Capital priority and plan FY 16-17 to use last funds of the current override. Pink building renovation office space and four classrooms for DSS. FY17-18 first year of the Override of 1.3 million. OGS Media Center, add three classrooms at ELC, five classrooms at TDS plus office and software licenses. Dr. Noel suggested FY 18-19, the 2nd year of the override to hold 5th graders at elementary schools. Dr. Noel suggested splitting TDS into PreK-2 and 3-6 with two principals plus custodian and secretary. Renovate Middle School. By the third year FY 19-20, new iPads and new furniture.

Over time build a new middle school or elementary school and buy or trade land. Become an A+ school district to qualify for facilities under the governor's plan. Or wait for SFB funding hoping they are funded again in the future.

8. Adjournment

Miss Juarez made a motion to adjourn

MOTION: Mr. Gonzalez moved to adjourn the meeting at 7:36 pm. Ms. Zendejas seconded the motion. Motion passed.



Signature of Board President/Clerk

03/08/16

Date