Regular Governing Board Minutes



02/13/2013

Governing Board Minutes

Somerton Elementary School District #11

Governing Board Agenda

Regular Governing Board and Executive Session

Date: Wednesday, February 13 , 2013

Time: 5:30 p.m. Regular Session and Executive Session

Place: Board Room
343 N. Carlisle Ave
Somerton AZ 85350 • (928) 341-6000 • www.somerton.k12.az.us

Attending Board:	Fern Soto	David Gonzalez	Araceli Juarez
	Fernando Villegas		
Absent Board:	Leticia Yepez		
Attending Staff:	Jerry Cabrera	Margarita Camacho	Dr. Reed
	Melissa Porchas	Shelly Mezei	Kim Seh
	Patricia Brienza	Jody Attaway	Jeanie Volpe
	Jorge Cano	Gema Felix	Tiffany Vance
	Veronica Lopez	Maria Villarreal	Maria E. Paredes
	Bob Cassidy	Sandra Magana	Carlos Gonzalez
Attending Public:	Luis Galindo	Esperanza Rodriguez	Albert Rodriguez
	Erika Hernandez	Mario Perez	Ramiro Magana

1. Regular Governing Board Meeting Agenda

1.1. Call to Order/Pledge of Allegiance

Mr. Gonzalez called the Regular Board Meeting to order at 5:31 p.m.

The Pledge of Allegiance was led by Ms. Soto.

1.2. Comments from the Audience

Under comments from the Audience, the public may address the Board on any subject not listed on the agenda.An individual may only address the Board once under this item. Five (5) minutes may be allotted to each speaker but can be extended by a Board member, if so desired. The Board cannot act on non-agenda items and cannot respond to issues other than to provide general information or giving direction to the Superintendent to add to a future agenda or for the Superintendent to follow up with speaker. The individual shall state his/her name and address before addressing the Board.

No comments from the audience.

1.3. Call for Executive Session

Executive Session pursuant to **A.R.S § 38-431.03**.A1--Discussion or consideration of Employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a pubic officer.

Dr. Reed stated there was no need to enter into executive session.

2. Report/Discussion Item

2.1. Superintendent

Dr. Reed mentioned the following:

- Attended the ASA Superintendent meeting today.
- Update e-mail was sent regarding the progress at TDS flooding.
- Successful lock down at TDS with the Somerton Police Dept.
- Planning to have a lock down in all the schools, continue to monitor our internal controls and strengthen them for the safety of our students and staff.
- Continue to meet with the Principals.
- Getting Ready for AIMS Testing.
- Happy Valentine's Day!

2.2. Board Members Report

2.2.1. President and other Board members comments

Ms. Soto thanked everyone for attending last month's board meeting at the Cocopah Reservation.

Miss Juarez thanked Mrs. Lopez for taking the extra precaution of not allowing anyone to remove any of her students from her school.

Mr. Gonzalez reminded everyone of the importance of these safety measures and procedures in order to protect our students.

2.3. Administrators/Directors Report

2.3.1. SMS: Alissa Velasco, Juan Cortez, Anita Carbajal, Rebecca Franco, Anahi Torres, Samantha Rodriguez, Alan Hurtado, Sandra Magaña, Eduardo Hernandez, Edwyn Padilla, Christopher Armenta, Michelle Jones

- COBRATRONS

Dr. Reed called Ms. Protestedes to present the awards to the students that participated on the FLL Tournament. SMS won two awards against 16 schools in the FLL Yuma County Lego Tournament. Also, Ms. Potestades won the Coach/Mentor award. SMS COBRATRONS attended the State Championship on December 8th and brought two awards: Teamwork award and Coach Mentor Award. SMS was the only school from Yuma County that received an award.

2.3.2. OGE: Student Council

- Student Activities
- Fundraising Events
- Acadamic Focus

Ms. Seh mentioned that Student Council was having their Valentine's Day dance.

2.3.3. DSS: Alan Roldan and Carmelita Brienza

- Spelling Bee
- School wide fundraiser
- Spirit Day

Alan reported the following

- Priscilla Augustin was the grand winner of Spelling Bee. She will be representing Desert Sonora in the Yuma County Spelling Bee on February 14, 2013. Cyrus Pallanes, 4th grade, got 2nd place, Isis Cortazar, 3rd grade, got 3rd grade.
- Money raised through our school wide fundraiser will be used for filed trips.

Carmelita reported the following:

- Desert Sonora had Pajama Day spirit day. It was a lot of fun to see students and teachers participating.
- For the month of February we will have a rodeo day where students will dress up as cowboys and cowgirls

2.3.4. TDS: Kayla Dillard, Hector Quiroz, Mario Perez, and Andrea Galindo

- Spelling Bee
- Celebration for NCEA Recognition
- Friendship Celebration
- PBIS

Kayla Dillard reported the following:

- NCEA Award Celebration- A few months ago TDS, was recognized for our hard work and the improvement we have made in test scores.
- Thank you Dr. Reed and Mr. Cabrera. We enjoyed the hot dogs.

Hector Quiroz presented the following:

- Spelling Bee- we had 57 participants from grades 3rd thru 5th grade.
- Andrea Galindo will be representing TDS at the Yuma County Spelling Bee. 2nd Place was Jerry Zuniga, and 3rd place was Cinthia Hernandez.

Andrea Galindo announced the following:

- Excited to represent TDS in the County Spelling Bee.

- 4th and 5th grade students will be having a Friendship Dance.

Mario Perez presented the following:

- PBIS activity: The Sun Dragon contest is a positive award contest among grade-level classes and also school wide contest, but best of all the amount of Sun Dragons represent the amount of times our class is caught working well together. Mrs. Lopez and Mrs. Felix award these Sun Dragon cutouts to our class if the WHOLE class is exemplifying excellent behavior in any or all of the 3Rs!
- Sun Dragons are taped on the window for everyone to see and count! At the end of the semester there is a top Sun Dragon class winner in each grade level.

3. Other discussion items/Presentations/Information

3.1. 2012 NCEA Higher Performing School -TDS (Award)

Dr. Reed presented an award to Mrs. Lopez and Mrs. Felix for their High Achievement.

3.2. Award Presentation

Dr. Reed presented an award and thanked the following:

- Ms. Potestades, SMS COBRATRONS.
- Martin Velasco for his outstanding job!

3.3. Work Study Session on Tuesday, February 19, 2013 at 5:30 p.m. in the board room. (Information)

3.4. 100th Day Enrollment

1/25/2012	1/28/13
2837	2868

3.5. Enrollment Summary (Information)

SCHOOL	1/27/12	1/24/13	
SMS	864	888	24
OGS	318	376	58
DSS	408	409	1
TDS	700	837	137
ELC	547	360	-187
	2843	2870	+33

3.6. Number of Suspensions District Wide (Information)

SCHOOL	MONTHLY Dec.	CUMULATIVELY
SMS	2	40
OGS	0	1
DSS		
TDS	4	5
ELC		

Dr. Reed mentioned that agenda items 3.3 thru 3.6 are for informational purposes only.

4. Consent Agenda

The following items may be approved in one motion under the Consent Agenda. If a particular item is to be discussed it may be pulled from the Consent Agenda and taken as a separate agenda item. The Board may take actions on the following items or defer them to the next regularly scheduled meeting.

4.1. Approval of Board Minutes

4.1.1. Regular Session Minutes January 09, 2013

4.2. New Hires 2012-2013

	Staff	Position Description	Location	Range	Status
4.2.1	Blanco, Aurelia	Food Serv. Substitute	District	22	Temporary
4.2.2	Ramirez, Maria C	Food Serv. Substitute	District	22	Temporary
4.2.3	Reyna, Yubania	Substitute	District	$75.00	Temporary
4.2.4	Figueroa, Jesus	Adult Ed. Teacher	SMS	$22.00	Part-Time
4.2.5	Goycoolea, Yolanda	Teacher	SMS	44	Full-Time
4.2.6	Valdez, Juan S.	Custodian/Grounds	SMS	22	Part-Time
4.2.7	Andrade, Daniela	Teacher	TDS	44	Full-Time
4.2.8	Carlos, Angelica	Teacher	TDS	44	Full-Time
4.2.9	Fragoso, Ashley	Instructional Assistant	TDS	28	Temporary

4.3. Additional Assignments/Stipends 2012-2013

	Staff	Position Description	Location	Amount	Status
4.3.1	Camacho, Zulema	After School Program	DSS	Hrly Rate	Additional
4.3.2	Corrales, Denise	After School Program	DSS	Hrly Rate	Additional
4.3.3	Montano, Sara	After School Program	DSS	Hrly Rate	Additional
4.3.4	Flores, Nadia	After School Program	DSS	Hrly Rate	Additional

4.3.5	Ponce, Mariana	After School Program	DSS	Hrly Rate	Additional
4.3.6	Monteon, Judith	After School Program	DSS	Hrly Rate	Additional
4.3.7	Beltran, Maria	AIMS Prof. Dev.	OGE	Hrly Rate	Additional
4.3.8	Garcia, Karla	AIMS Prof. Dev.	OGE	Hrly Rate	Additional
4.3.9	Kulak, Tami	Speech	DSS/SMS/ OGE	$6,513	Stipend
4.3.10	Martinez, Martha	AIMS Prof. Dev.	OGE	Hrly Rate	Additional
4.3.11	Monjardin, Maria	AIMS Prof. Dev.	OGE	Hrly Rate	Additional
4.3.12	Torres, Noel	AIMS Prof. Dev.	OGE	Hrly Rate	Additional
4.3.13	Vidales, Anna	AIMS Prof. Dev.	OGE	Hrly Rate	Additional
4.3.14	Ward, Mary	Parent Involvement	OGE	$22.00	Stipend
4.3.15	Benites, Maria C	Transp. Safety Training	District	Hrly Rate	Additional
4.3.16	Casillas, Jorge	Transp. Safety Training	District	Hrly Rate	Additional
4.3.17	Casillas, Martina	Transp. Safety Training	District	Hrly Rate	Additional
4.3.18	Felix, Alicia	Transp. Safety Training	District	Hrly Rate	Additional
4.3.19	Felix, Hilario	Transp. Safety Training	District	Hrly Rate	Additional
4.3.20	Garay, Sara	AZELLA Language Testing	District	Hrly Rate	Additional
4.3.21	Hernandez, Abigail	Transp. Safety Training	District	Hrly Rate	Additional
4.3.22	Juarez, Julieta	Transp. Safety Training	District	Hrly Rate	Additional
4.3.23	Moreno, Manuela	Transp. Safety Training	District	Hrly Rate	Additional
4.3.24	Ortiz, Elizabeth	AZELLA Language Testing	District	Hrly Rate	Additional
4.3.25	Runyan, Paula	Transp. Safety Training	District	Hrly Rate	Additional
4.3.26	Soils, Ofelia	Transp. Safety Training	District	Hrly Rate	Additional
4.3.27	Urtuzuastegui, Rosa	Transp. Safety Training	District	Hrly Rate	Additional
4.3.28	Zepeda, Alba	Transp. Safety Training	District	Hrly Rate	Additional
4.2.29	Figueroa, Jesus	Adult Ed. Prof. Activities	ELC	$22.00	Additional
4.2.30	Gonzalez, Carlos	8th Girls Soccer Coach	SMS	$800.00	Stipend
4.3.31	Grasso, Chelsea	7th Girls Soccer Coach	SMS	$600.00	Stipend
4.3.32	Hurlbut, Jeremy	8th Boys Basketball Coach	SMS	$600.00	Stipend

4.4. Leave Request

		Position Description	Location	Leave Date	Status
4.4.1	Tamayo, Perla	Instructional Assistant	DSS	2/12/13-3/26/13	FMLA
4.4.2	Arroyo, Silvia	Instructional Assistant	ELC	11/15/12-1/4/13	FMLA

4.5. Reassignment

Position Description	Old Position Status	Location	New Range	Status

4.5.1	Tapia, Malinalli	Instructional Assistant	Part-Time	SMS	25	Full-Time

4.6. Hiring of Long Term Substitutes

		Position Description	Location	Amount	Status
4.6.1	Mayoral, Xochitl	Long Tern Substitute	SMS	$75.00	Temporary

4.7. Approval of Emergency Procurement for Politron Plumbing Co. TDS roof drains leaking.

4.8. Acceptance Student Activity Fund Report

4.9. Approval of Accounts Payable Vouchers for the Month of March 2013

4.9.1. Voucher No. 1033 not to exceed $250,000.00

4.9.1. Voucher No. 1034 not to exceed $250,000.00

4.9.1. Voucher No. 1035 not to exceed $250,000.00

4.9.1. Voucher No. 1036 not to exceed $250,000.00

4.10. Approval of Payroll Vouchers for the Month of March 2013

4.10.1. Voucher No. 53 not to exceed $ 375,000.00

4.10.2. Voucher No. 54 not to exceed $ 375,000.00

4.10.3. Voucher No. 55 not to exceed $ 375,000.00

4.10.4. Voucher No. 56 not to exceed $ 375,000.00

4.10.5. Voucher No. 57 not to exceed $ 375,000.00

4.10.6. Voucher No. 58 not to exceed $ 375,000.00

4.10.7. Voucher No. 59 not to exceed $ 375,000.00

4.10.8. Voucher No. 60 not to exceed $ 375,000.00

4.10.9. Voucher No. 61 not to exceed $ 375,000.00

Mr. Gonzalez made a motion to approve the Consent Agenda as presented.
MOTION: Mr. Gonzalez moved. Miss Juarez seconded the motion. Motion passed.

5. Action Items

5.1. Approval to adopt the 2013-2014 school calendar.

Dr. Reed recommended for the school calendar 2013-14 to be adopted.

MOTION: Mr. Gonzalez moved. Mr. Villegas seconded the motion. Motion passed.

5.2. Approval to increase after school tutorials as follows:

5.2.1. Instruction only --$22.00 to $28.00

5.2.2. Planning -- $22.00 (stays the same)

5.2.3. Spring Break 2013-- $35.00

Dr. Reed is asking the board to approve the after school tutorial at the hourly rate of $28.00 and for the planning hourly rate to stay at $22.00.

MOTION: Mr. Gonzalez moved. Miss Juarez seconded the motion. Motion passed.

5.3. Approval to establish Governing Board meeting

5.3.1. Dates

5.3.2. Times

5.3.3. Location: 343 N. Carlisle Ave (Board Room)

Dr. Reed recommended to establish the Governing Board Meeting.

Mr. Gonzalez asked if there any conflict if the Governing Board meeting is held on the second Tuesday of the month.

Mr. Gonzalez made the motion for the Governing Board meeting to be held on the second Tuesday of each month at 5:30 p.m.

MOTION: Mr. Gonzalez moved. Mr. Villegas seconded the motion. Motion passed.

5.4. Acceptance of the following donations

5.4.1. Rachel Marie Determan Memorial Fund donated $500.00 to SMS Succeed Class

5.4.2. Kachina Painting was donated to DSS Library a value of $250.00 by an anonymous donor.

MOTION: Mr. Gonzalez moved. Ms. Soto seconded the motion. Motion passed.

5.5. Approval of Band's Overnight Field trip to Disneyland Band/Choir Competition on April 12-13, 2013.

5.6. Approval of First Reading of Policy Advisories

G-2450-- Professional Staff Fringe Benefit

G-7000-- Support Staff Fringe Benefit

G2550-- Professional/Support Staff Sick Leave to discontinue any general leave and insurance benefits for all part-time employees

5.7. Approval of First Reading of Policy Advisories

No.462..... GCO-- Evaluation of Professional Staff Members

GCO-RA--Evaluation of Professional Staff Members

No. 463.....	IKF--Graduation Requirements
	IKF-RB Graduation Requirements
	IKF-EB Graduation Requirements
No. 464.....	JFABC--Admission of Transfer Students
No.465.....	JJIB -- Interscholastic Sports
	JJIB-EB -- Interscholastic Sports
No. 466.....	JLCCA -- Acquired Immune Deficiency Syndrome and Human Immunodeficiency Virus Infections
No. 467.....	KHC -- Distribution/Positing of Promotional Materials

Dr. Reed recommended for agenda item 5.6 and 5.7 to be voted on together.

MOTION: Mr. Gonzalez moved. Miss Juarez seconded the motion. Motion passed.

6. Adjournment

MOTION: Mr. Gonzalez moved to adjourn the meeting at 6:13 p.m. Mr. Villegas seconded the motion. Motion passed.

Signature of Board President/Clerk

3/19/13

Date