Regular Governing Board Minutes



11/10/2015

at 5:30 p.m.
Somerton School District # 11
Board Room
Somerton, AZ 85350

Notice of Public Meeting

Pursuant to Arizona Revised Statutes §38-431.02. Notice of this Public Meeting has been appropriately posted. The Board will consider the item(s) listed on the agenda and will take action when necessary and appropriate. The Board reserves the right to change the order of items on the agenda, with the exception of public hearings. The Board may vote to go into Executive Session for legal advice on any item on the agenda pursuant to A.R.S. §38-431.03.A.3. One or more members of the Board may participate in the meeting by telephone.

Somerton Elementary School District #11

Governing Board Agenda

Date: Tuesday, November 10, 2015

Time: 5:30 p.m. Regular and Executive Governing Board Meeting

Place: **Board Room** 343 N. Carlisle Ave. Somerton, AZ 85350 • (928) 341-6000 • www.ssd11.org

Attending Board:	Lorena Zendejas	Carlos Gonzalez	Leticia Yepez	Araceli Juarez
	Fernando Villegas			
Absent Board				
Attending Staff:	Jerry Cabrera	Dr. Laura Noel	Melissa Porchas	Margarita Camacho
	Martin Velasco	Shelly Mezei	Luciano Munoz	Maria P. Vasquez
	Kim Seh	Joshua Colson	Jorge Cano	Irene Rush
	Elizabeth Santos	Anna Fermanis	Patti Weissenberg	Zoila Garcia
	Jody Attaway	Tiffany Middleton	Elizabeth Garza	Mia Armenta
	Lydia Vaughn-Rodriguez			
Attending Public:				

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1. Regular Governing Board Meeting Agenda
   1.1. Call to Order/Pledge of Allegiance

Miss Juarez called the board meeting to order at 5:30 PM.

The Pledge of Allegiance was led by Mrs. Garza.

1.2. Comments from the Audience

Under comments from the Audience, the public may address the Board on any subject not listed on the agenda. An individual may only address the Board once under this item. Five (5) minutes may be allotted to each speaker but can be extended by a Board member, if so desired. The Board cannot act on non-agenda items and cannot respond to issues other than to provide general information or giving direction to the Superintendent to add to a future agenda or for the Superintendent to follow up with speaker. The individual shall state his/her name and address before addressing the Board.

No comments from the audience

1.3. Call for Executive Session

Governing Board members will enter an Executive session to discuss their self evaluation.

MOTION: Ms. Zendejas made a motion to go into Executive Session before adjournment, Mrs. Yepez seconded the motion. Motion passed.

2. Report/Discussion ItemsSuperintendent Report
   - Report on SFB meeting attendance

- Report on Data meeting at Vail

Dr. Noel mentioned the following:

- She attended the School Facilities Board (SFB) meeting this last Wednesday. The board talked about running out money and were very concerned they will not have enough for emergencies. Somerton School District was not in the agenda probably until December or January. Dr. Noel spoke to the Board and expressed the desire to be considered for any funding options that may present themselves in the future explaining the need of new classrooms peace or a new school in the near future.
- Attended the BT Date meeting at Vail. It was interesting to see how they use the data and display it for use. Several attended from our district and picked up some good ideas and was very informative.

2.1. Board Members Report

2.1.1. Acknowledgment of receipt of requested comment for use in the Board Self Evaluation. Thanks to those who gave input for consideration.

Dr. Noel mentioned that a list with anonymous input was sent to the board which will be discussed during executive session.

2.1.2. Board Members Attendance (Information)

Ms. Zendejas attended the Fall Festival at ELC and DSS. Also, was invited to TDS.

Miss Juarez mentioned how great the band sounded and how the music teachers take extra care of the safety of the students. Attended the ASBA Yuma County Workshop and would like for the district to host the meeting next year.

2.2. Administrators/Directors Report

Bob Cassidy, Technology Director: The Year in Review

Mr. Cassidy presented a powerpoint of the year overview in technology:

- Servers updated
- Tyler Vision Financial System
- Infrastructure: Increase bandwidth to internet each site
- ADE Acronym Alley
- iPad 1 to 1 implementation at SMS

Elizabeth Santos, RN Director: Fall Wellness Campaign (Report)
Flu Clinic
Sunset School Based Clinic

Ms. Santos mentioned the following:

- 3 new staff members (CNA)
- Finished the Fall Wellness Campaign "Sleep Well" that ran for 3 weeks, over 100 employees participated in the program
- Flu Clinic served 118 staff members and their dependents. Next year ELC will be included on the list of scheduled sites, so it will be more convenient for all the staff.
- Sunset School Based Clinic is in the back area of SMS and is seeing many of our students through their clinic, as well as through their dental van that goes to TDS and OGE each month.

Jerry Cabrera, HR Director: SMS Restrooms
Snack Bar

Mr. Cabrera mentioned the following

- City of Somerton had an agreement with Chicanos Por La Causa apartments. $25,000.00 was dedicate for the City of Somerton to benefit the school. Park and Recreation and district decided to build restroom and snack bar by the announcement box in the Reynoso Field.
- Attended PlayWorks meeting with Mrs. Paredes. Mrs. Paredes explained how the program works. This program provides full time coach on site throughout the school day and after school.

Jorge Cano, Food Service Director: Positive compliments from visitors (Report)
ADE mandatory staff training
Attending Food Show in Chandler, AZ on 11/13/15

Mr. Cano read positive compliment stating how polite and hard working his staff. He attended the ADE training. He will be training his staff and certificates will be issued.

Maria Villarreal, Transportation Director: Route and Mileage

Mrs. Villarreal reported the following:

- 62 bus Routes
- 11 bus drivers
- 1200 miles a day
- 885 students ride the bus to and from school
- Bus Evacuation Drills this week
- Transport students to Yuma
- 38 students from Bienestar Subdivision

Martin Velasco, Maint./Grounds Director: Staff Safety Training

Mr. Velasco reported on district wide custodial safety training. So far, for FY 15-16, the following topics: slips, trips, falls, ladder safety, and blood borne pathogens have been completed.

Melissa Porchas, Business Manager: FY15 Audit

Mrs. Porchas reported that FY15 Audit visit went very well.

3. Other discussion items/Presentation/Information

3.1. Number of Suspension District Wide (Information)

3.2. Discussion of parent presentation on Bystander Sexting and Bullying at the Middle School. Board provide feedback and perspective for Ms. Garza's consideration.

Dr. Noel asked the board members to provide feedback to Ms. Garza regarding the presentation.

Ms. Zendejas mentioned that it was a good presentation however the translation was different than presentation.

Ms. Garza mentioned it wasn't the presentation that had been planned. From the school perspective it was too much information. They are planning to do more presentations.

Miss Juarez mentioned if they do another presentation to get a good translator and the right people.

4. Consent Agenda

The following items may be approved in one motion under the Consent Agenda. If a particular item is to be discussed it may be pulled from the Consent Agenda and taken as a separate agenda item. The Board may take action on the following items or defer them to the next regularly scheduled meeting.

4.1. Approval of Board Minutes

4.1.1. Governing Board Minutes October 6, 2015 (Minutes)

4.1.2. Governing Board Work Session Minutes October 22, 2015 (Minutes)

4.2. New Hires FY 2015-16

		Position Description	Location	Level	New Status
4.2.1	Rios, Ramona L.	Bus Driver	DO	31	Part-Time
4.2.2	Gonzalez, Alma J.	Instructional Assistant	DSS	25	Temporary

4.2.3	Mojardin, Rebeca	Instructional Assistant	ELC	31	Part-Time
4.2.4	Morales, Rebecca	Instructional Assistant	OGE	28	Temporary
4.2.5	Van Dam, Nate	Teacher	SMS	I	Full-Time

4.3. Resignations/Terminations/Retirement

		Position Description	Location	Leave Date	Status
4.3.1	Gonzalez, Alma	Instructional Assistant	DSS	10/23/15	Job Abandoned
4.3.2	Zazueta, Cathy	Instructional Assistant	ELC	9/29/15	Resignation

4.4. Reassignment FY 2015-16

		New Position Description	Old Position Status	Location	New Range	Status
4.4.1	Madrid, Katya	SLPA/ Secretary	SLPA	DO	37/28	Full-Time
4.4.2	Cabrera, Francisca	Cook	FS Worker	ELC	27	Full-Time
4.4.3	Perez, Teresa	Food Service Worker	Part-time	ELC	22	Full-Time
4.4.5	Aguilar, Silvia	Food Service Worker	Part-time	SMS	22	Full-Time
4.4.6	Arroyo, Patricia	Adult Ed. Secretary	Part-time	SMS	27	Full-Time

4.5. Growth Rider FY 2015-16

		Position Description	Location	Currten Range	New Range
4.5.1	Pahilajani, Mayur	Teacher	TDS	VII	IX

4.6. Additional Assignments/Stipends 2015-16

		Position Description	Location	Range
4.6.1	Benitez, Maria C.	Bus Driver	DO	Hrly Rate
4.6.2	Northrop, Emily	District Band/Music Act.	DSS	$2400.00
4.6.3	Altamirano, Guadalupe	Daycare duties	ELC	Hrly Rate
4.6.4	Encinas, Lourdes	Prepare for audit	ELC	Hrly Rate
4.6.5	Mojardin, Rebeca	Daycare duties	ELC	Hrly Rate
4.6.6	Ramirez, Jazmin	Daycare duties an other assignments	ELC	Hrly Rate
4.6.7	Reynoso, Elizabeth	Daycare duties	ELC	Hrly Rate
4.6.8	Colson, Joshua	District Band/Music Act.	OGE	$2400.00
4.6.9	Brown, Rachel	Student Council	SMS	$750.00
4.6.10	Calvey, Rychelle	Adult Ed Professional Learning Act.	SMS	$28.00
4.6.11	Cecil, Joshua	Adult Ed Professional Learning Act.	SMS	$28.00
4.6.12	Kraus, Ryan	District Band/Music Act.	SMS	$2400.00
4.6.13	Layne, Andrew	Comic Club	SMS	$500.00
4.6.14	Madrid, Ricardo	Adult Ed Professional Learning Act.	SMS	$28.00
4.6.15	Maledo, Alba	Reteach before & after school tutoring	SMS	$28.00
4.6.16	Onisko, Brandon	Robotics for 6th grade	SMS	$600.00
4.6.17	Onisko, Brandon	Robotics for 7th & 8th grade	SMS	$600.00
4.6.18	Onisko, Brandon	Chess Club	SMS	$500.00
4.6.19	Organ, Robert	Environment Club	SMS	$600.00
4.6.20	Pahilajani, Mayur	Adult Ed Professional Learning Act.	SMS	$28.00

		Position Description	Location	Range
4.6.21	Perez, Adriana	Adult Ed. Assisting w/testing	SMS	Hrly Rate
4.6.22	Suarez, Karina	Agriculture Club	SMS	$600.00
4.6.23	Thompson, Eric	Reteach before & after school tutoring	SMS	$28.00
4.6.24	Vincent, Veronica	Adult Ed Professional Learning Act.	SMS	$28.00
4.6.25	Zielinski, Katherine	Tech Coach	SMS	$1,200.00
4.6.26	Zielinski, Katherine	Student Council	SMS	$750.00
4.6.27	Jensen, Cassandra	District Band/Music Act.	TDS	$2400.00

4.7. Leave Request FY 2015-16

		Position Description	Location	Leave Date	Status
4.7.1	Solis, Ofelia	Bus Driver	DO	8/11/15-11/02/15	FMLA
4.7.2	Lopez, Maria Teresa	Instructional Assistant	TDS	10/30/15-12/11/15	FMLA

4.8. Approval of Statement of Assurance for Teacher Evaluation System FY 2016-17. (Information)

4.9. Acceptance Student Activity Fund Report (Report)

4.10. Approval of Accounts Payable Vouchers for the Month of December FY 15-16.(Vouchers)

4.10.1. Voucher No. 1028 not to exceed $250,000.00

4.10.2. Voucher No. 1029 not to exceed $250,000.00

4.10.3. Voucher No. 1030 not to exceed $250,000.00

4.10.4. Voucher No. 1031 not to exceed $250,000.00

4.10.5. Voucher No. 1032 not to exceed $250,000.00

4.11. Approval of Payroll Vouchers for the Month of December FY 15-16. (Vouchers)

4.11.1. Voucher No. 34 not to exceed $375,000.00

4.11.2. Vouchers No. 35 not to exceed $375,000.00

4.11.3. Voucher No. 36 not to exceed $375,000.00

4.11.4. Voucher No. 37 not to exceed $375,000.00

4.11.5. Voucher No. 38 not to exceed $375,000.00

4.11.6. Voucher No. 39 not to exceed $375,000.00

4.11.7. Voucher No. 40 not to exceed $375,000.00

4.11.8. Voucher No. 41 not to exceed $375,000.00

4.11.9. Voucher No. 42 not to exceed $375,000.00

4.11.10. Voucher No. 43 not to exceed $375,000.00

Miss Juarez asked if there were any questions on the consent agenda.

MOTION: Mr. Gonzalez made a motion to approve the consent agenda as presented. Miss Juarez seconded the motion. Motion passed.

5. Action Item

5.1. Discussion and Possible Action to approve to release A. Carlos Vega from his FY 15-16 contract. (Information)

MOTION: Ms. Zendejas made a motion to approve the release of A. Carlos Vega. Mr. Gonzalez seconded the motion. Motion passed.

5.2. Discussion and Possible Action regarding the fee for early release from contract for A. Carlos Vega. (Information)

MOTION: Ms. Zendejas made a motion to waive the fee for Mr. A. Carlos Vega. Mrs. Yepez seconded the motion. Motion passed.

5.3. Discussion and Possible Action to approve Leave Request for Ofelia Solis until December 17, 2015.

MOTION: Ms. Zendejas made a motion to approve the leave request for Ofelia Solis. Mr. Villegas seconded the motion. Motion passed.

5.4. Discussion and possible action to review board travel expenses.

- NSBA Conference April 9-11, 2016 (Discussion)

MOTION: Mr. Gonzalez made a motion to approve the necessary travel expenses to the NSBA conference. Ms. Zendejas seconded the motion. Motion passed.

5.5. Discussion and possible action to adjust the school calendar FY 15-16 back to original adoption. (Board member request to reconsider original action.) (Information)

MOTION: Mr. Gonzalez made a motion to keep the school calendar with previously approved changes. Ms. Zendejas seconded the motion. Motion passed.

5.6. Approval of School Parent Support Organization (PTO)

- OGE

MOTION: Mr. Gonzalez made a motion to approve the OGE PTO. Miss Juarez seconded the motion. Motion passed.

5.7. Approval of acceptance of the following donations (Information)

- Donors Choose Org. donated Merriam Webster Dictionary quantity 35 at $3.85 to Ms. Smith classroom.
- J-V Farms Inc. donated $200.00 to SMS Agriculture Club
- Salvador Alonzo donated $1000.00 to Somerton Adult Ed.

MOTION: Mr. Villegas made a motion to accept the donations. Mr. Gonzalez seconded the motion. Motion passed.

Miss Juarez moved to enter into Executive Session to discuss Board Self Evaluation. The motion was seconded by Ms. Zendejas. Motion passed.

The Board entered into Executive Session at 6:51 p.m.

MOTION: Mr. Gonzalez moved to resume regular board meeting at 7:50 p.m. Ms. Zendejas seconded the motion. Motion passed.

6. Adjournment

MOTION: Mr. Gonzalez moved to adjourn the meeting at 7:50 pm. Ms Zendejas seconded the motion. Motion passed.

Signature of Board President/Clerk

12/08/15

Date