Notice of Public Meeting

Pursuant to Arizona Revised Statutes annotated A.R.S. with the requirements §38-431.02. Notice of this Public Meeting has been appropriately posted. The Board will consider the item(s) listed on the agenda and will take action when necessary and appropriate. The Board reserves the right to change the order of items on the agenda, with the exception of public hearings. The Board may vote to go into Executive Session for discussion of any item on the agenda pursuant to A.R.S. §38-431.03, A.1-7. One or more members of the Board may participate in the meeting by telephone. A copy of the completed agenda with names and details, including available support documents, may be obtained during regular business hours at the Somerton Elementary School District Superintendent's Office at 215 N. Carlisle Avenue, Somerton, AZ 85350.

DATE AND POSTED on: Friday, November 3, 2007
by:_____
Margarita Camacho
Executive Secretary to the Superintendent

Revised 11/6/07

Somerton Elementary School District #11
Governing Board Agenda For Public Hearing
Executive Session and Regular Governing Board Meeting

Date: **November 8, 2007**
Time: **5:00 p.m. Regular Meeting and Executive Session**
Time: **6:00 p.m. Resume to Regular Meeting and Public Hearing**

Place: **Tierra Del Sol Elementary • 1002 S. 1002 S. Somerton Avenue • Somerton AZ 85350 • (928) 341-6000 •** www.somerton.k12.az.us

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1. Public Hearing

1.1. Presentation of the Annual Financial Report for 2006-2007

2. Regular Governing Board Meeting Agenda

Opening and Announcements

2.1. Call to Order/Pledge of Allegiance

2.2. Comments from the Audience
Under Comments from the Audience, the public may address the Board on any subject not listed on the agenda. An individual may only address the Board once under this item. Five (5) minutes may be allotted to each speaker but can be extended by a Board member, if so desired. The Board cannot act on non-agenda items and cannot respond to issues other than to provide general information or give direction to the Superintendent to add to a future agenda or for the Superintendent to follow up with speaker. The individual shall state his/her name and address before addressing the Board.

2.3. Call for Executive Session

1. Executive session pursuant to A.R.S. Section 38-431.03.A 1---personnel; discussion or consideration of employment, assignment, promotion, demotion dismissal, salaries, disciplining or resignation of a certificated teacher.

2. Executive session pursuant to A.R.S. Section 38-431.03.A.3--discussion or consultation for legal advice with the attorney or attorneys of the public body.

3. Executive session pursuant to A.R.S Section 38-431.03.A.4--discussion or consultation with the attorneys of the public body in order to consider its position and instruct its attorneys regarding the public body's position

regarding contracts that are the subject of negotiations, in pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation

3. Reports/Discussion Items

3.1. Superintendent
- 3.1.1. Current Events

3.2. Assistant Superintendent

3.3. Board Members Report
- 3.3.1. President and other Board member comments

3.4. Administrators/Directors
- 3.4.1. Mrs. Arvizo, Mrs. Garza, and Mr. Streit Assistant Principals SMS
- 3.4.2. Ms. Attaway - Director of Special Programs
- 3.4.3. Mr. Cabrera - Special Projects Coordinator
- 3.4.4. Mr. Cassidy - Director of Technology
- 3.4.5. Mr. Cano - Food Service Director
- 3.4.6. Ms. De La Fuente - Principal ELC
- 3.4.7. Mrs. Irr - Grant Writer
- 3.4.8. Mrs. Lopez - Principal and Mrs. Zepeda, Assistan Principal TDS
- 3.4.9. Mrs. Porchas -Assistant to Director of Financial Services
- 3.4.10. Ms. Reed-Mezei - Director of Federal Programs
- 3.4.11. Mrs. Santos - Coordinator Health Service
- 3.4.12. Mrs. Seh - Principal OGE
- 3.4.13. Mr. Sheppard - Director of Instructional Services
- 3.4.14. Mrs. Vasquez - Principal DSS
- 3.4.15. Mrs. Villarreal - Director of Transportation
- 3.4.16. Mrs. Volpe - Director of HR/ELL
- 3.4.17. Mr. Volpe- Library/Media

3.5. Other discussion items/Presentations (Information)

3.5.1. Audit Report by Tracy McLaughlin

Mrs. Tracy McLaughlin, from Heinfeld & Meech, will be presenting the final audit report on the budget. The report will include the final budget balanced for the 2006-2007 year as well as the process for revising the 2007-2008 budget. Please be prepared to ask any questions you have concerning past budgets, budget procedures, and other issues of concern.

3.5.2. 40 Day Enrollment (Information)

Oct. 27, 2006	*2691*
Oct. 20, 2007	*2738*

3.5.3. Number of Suspensions District wide (Information)

The number of suspensions since October 9, 2007 to the present: (8) Eight
DSS-1
TDS-7

3.5.4. Performance Pay for Administrators (Information) by Dr. Reed

3.5.5. Hiring Guidelines Checklist (Discussion)

Mr. Jerry Cabrera and Dr. Rutan will put together a hiring checklist. Please review and make any suggestions.

3.5.6. Nepotism Policy (Discussion)

We have researched other districts' nepotism policies and put this draft policy together for your review. The policy could be more restrictive if you would like to include a process for married couples at the same school, parents and children working together etc. We welcome your ideas.

3.5.7. Tax Credit Form (Information)

This form was sent t all employees. The form is included for you to share with relatives, friends, and for your own use. The AEA Credit Union has a program where you can borrow the Tax Credit donation money and pay it back with no interest.

3.5.8. Parent Survey (Information)

I am very pleased with the first year comparison on the Title I parent survey. We made gains in many areas, especially at the Somerton Middle School.

4. Approval of Consent Agenda

4.1. Approval of Board Minutes.

4.1.1. Regular Session Minutes October 9, 2007

4.1.2. Executive Session Minutes October 9, 2007

4.2. Approval of Second Reading of Policy Advisories:

4.2.1. No. 289-------EB--Environmental and Safety Program
EB-R--Environmental and Safety Program

4.2.2. No. 290-------ECCB--Building and Grounds Maintenance

4.3. Approval of Second Reading of Policy Advisories

4.3.1. No. 291---- BDF--Advisory Committees

4.3.2. No. 292---- JC---School Attendance Area
JC-R--School Attendance Areas
JC-E--School Attendance Areas

4.3.3. No. 293--- JFBA--Tuition/Admission of Nonresident Students

4.4. Hiring 2007-2008

	Position Description	Location	Range	Status
4.4.1. Bravo, Mayra	Substitute	District	65.00/day	Temporary
4.4.2. Gonzalez, Vanessa	Substitute	District	65.00/day	Temporary
4.4.3. Hernandez, Irene	Substitute	District	65.00/day	Temporary
4.4.4. Hernandez, Alejandra	Substitute	District	65.00/day	Temporary
4.4.5. Lira, Maria	Substitute	District	65.00/day	Temporary
4.4.6. Moreno, Brenda	Substitute	District	65.00/day	Temporary
4.4.7. Moreno, Violeta	Substitute	District	65.00/day	Temporary
4.4.8. Reyes, Dora	Substitute	District	65.00/day	Temporary
4.4.9. Rodriguez, Nancy	Substitute	District	65.00/day	Temporary
4.4.10. Rodriguez, Gladis	Substitute	District	65.00/day	Temporary
4.4.11. Romero, Vanessa	Substitute	District	65.00/day	Temporary
4.4.12. Sarabia, Daniela	Substitute	District	65.00/day	Temporary
4.4.13. Sarabia, Melisa	Substitute	District	65.00/day	Temporary
4.4.14. Serrano, Carmen	Substitute	District	65.00/day	Temporary
4.4.15. Valle, Maria	Substitute	District	65.00/day	Temporary
4.4.16. Zendejas, Lorena	After-School Tutor	DSS	25	Part-Time

4.5. Reassignments	Previous Description	New Description	Location	Old Range	New Range
4.5.1. Castillo, Elva	FS Worker	FS Substitute	District	22	8.65/hr
4.5.2. Castro, Maria	FS Worker	FS Substitute	District	22	8.65/hr

4.5.3. Gradias, Maria I	FS Manager TDS	FS Manager OGE	OGE	36	36
4.5.4. Lamar, Margarita	FS Worker	FS Substitute	District	22	8.65/hr
4.5.5. Rivera, Leticia	FS Worker	FS Substitute	District	22	8.65/hr
4.5.6. Rodriguez, Amelia	FS Manager OGE	FS Manager District	District	36	36
4.5.7. Rodriguez, Gloria	FS Worker	FS Substitute	District	22	8.65/hr
4.5.8. Aguilar, Silvia	FS Worker 6 Hrs	FS Worker 4 Hrs	DSS	22	22
4.5.9. Alonzo, Judith	FS Worker 6 Hrs	FS Worker 4 Hrs	DSS	22	22
4.5.10. Ramirez, Consuelo	FS Worker 6 Hrs	FS Worker 4 Hrs	ELC	22	22
4.5.11. Torres, Martha	FS Worker 6 Hrs	FS Worker 4 Hrs	ELC	22	22
4.5.12. Zazueta, Cathy	Substitute	Temp IA	ELC	65.00	9.31/hr
4.5.13. Lopez, Maria L	FS Worker 6 Hrs	FS Worker 4 Hrs	OGE	22	22
4.5.14. Meza, Daisy	FS Worker 6 Hrs	FS Worker 4 Hrs	OGE	22	22
4.5.15. Castro, Guadalupe	FS Worker 6 Hrs	FS Worker 4 Hrs	SMS	22	22
4.5.16. Rivera, Patricia	FS Worker 6 Hrs	FS Worker 4 Hrs	SMS	22	22
4.5.17. Rodriguez, Elva	FS Worker 6 Hrs	FS Worker 4 Hrs	SMS	22	22

4.6. Leave Request

	Position Description	Location	Leave Date	Reason
4.6.1. Correa, Doraly	Instructional Assistant	ELC	9/26/07-11/30/07	FMLA
4.6.2. Martinez, Erika	Teacher	OGE	9/24/07-11/13/07	FMLA
4.6.3. Vargas, Selene	Teacher	OGE	11/9/07-06/06/08	Leave of Absence

4.7. Additional Assignments/Stipends

	Position Description	Location	Amount	Status
4.7.1. Martinez, Edith	Ad Ed Teacher	Adult Ed	24.17/hr	Part-Time
4.7.2. TBA	After-School Tutorials	District	22.00/hr	Temporary

4.8. Resignations/Retirement/Terminations

	Position Description	Location	Term Date	Reason
4.8.1. Avery, Leah	Revised Retirement Date	TDS	12/31/08	Retirement
4.8.2. Garcia, Jaqueline	Instructional Assistant	TDS	10/12/07	Resigned

4.9. Acceptance of Student Activity Fund Report.

4.10. Acceptance of Accounts Payable Reports.

4.10.1. Voucher No. 1020 for the sum of $ 856.24
4.10.2. Voucher No. 1019 for the sum of $ 211,275.03
4.10.3. Voucher No. 1018 for the sum of $ 99,630.72
4.10.4. Voucher No. 1017 for the sum of $ 151,275.03

a list of all the coding funds will be in the front of each voucher with person in charge of fund.

4.11. Acceptance of Payroll Voucher Reports.

4.11.1. Voucher No. 18 for the sum of $ 53,838.48
4.11.2. Voucher No. 17 for the sum of $ 489,922.20
4.11.3. Voucher No. 16 for the sum of $ 80,022.94
4.11.4. Voucher No. 15 for the sum of $ 61,252.43

END OF CONSENT AGENDA

5. Action Items

5.1. Discussion and possible action concerning Board statement on accountability.
Dr. Rutan will be presenting the statement of accountability for your approval.

5.2. Discussion and possible action of the Preventive Maintenance Report Statement.
Preventive Maintenance reports are tasks that were done for each school building to prevent future expenditures.

5.3. Approval of the AFR Report 2006-07.

5.4. Approval of the Scope and Sequence Criteria of Somerton School District Gifted Program.
The Somerton School District believes that every student, identified as gifted, should have the opportunity to be challenged in order to develop the skills necessary to continue enhancing their abilities and skills.

5.5. Reschedule the Governing Board Meeting of December 13, 2007.
The Annual AzSBA & ASA Convernts is December 13-16 in Phoenix. Two Board members will be attending. We are suggesting that the Dec. 13 meeting be moved to guarantee a quorum and to allow the other members to attend the convention if they wish to benefit from this experience.

5.6. Approval of First Reading of Policy Advisories:
5.6.1. No. 294------DKA-Payroll Procedures/Schedules
DKA-E--Payroll Procedures/Schedules
5.6.2. No. 296-----JK-R Student Discipline

6. Adjournment