



Somerton School District No.11

“Ensuring a High-Quality Educational Journey for all Students”

343 N. Carlisle Avenue • P.O. Box 3200 • Somerton, AZ. 85350-3200

Phone (928) 341-6000 • Fax (928) 341-6090

www.ssd11.org

Open Enrollment Application Process

By May 1 of each year submit the Open Enrollment Attendance Application, (*exhibit JFB-E*) to be considered for enrollment during the following school year to the receptionist at the District Office. The application will be date and time stamped to be processed in that order.

Standards for Acceptance, Wait List, or Non-Acceptance

District resident pupils assigned school attendance areas, children of persons who are employed by the district and resident transfer pupils and their siblings who were enrolled in the school the previous year are exempt from the open enrollment policy application requirements. (In other words, employee's children, current students that were approved to attend your school and their siblings do not have to fill out an application every year.)

First time resident transfer pupils and nonresident pupils are subject to the Open Enrollment policies.

The Governing Board has determined that there is excess capacity to enroll additional pupils when there are less than 25 in any class K through 8th grade at any of the 7 Somerton School District schools.

Students shall be selected based on designated priority categories from the pool of pupils:

1. Who have properly completed and submitted applications; and
2. Who meet admission standards?

After May 1, all applicants will be reviewed according to the above criteria. If there is insufficient capacity to receive applicants for any one grade, at any one school, applicants will be selected in the order the applications were date and time stamped. Resident transfer students will be accepted before nonresident pupils. Applications not selected will remain in priority order on a waiting list to be considered if enrollment numbers change. The wait list will be reviewed monthly and placement decisions made based on student enrollment capacity at each school.

Respectfully,

Mr. Duron, Superintendent

Mrs. Seh, Asst. Superintendent

Administration: Omar Duron, Superintendent

Kim Seh, Asst. Superintendent

Governing Board: Juan Castillo, President • Lorena Delgadillo, Clerk • Cristina Clark • Luisa Arreola • Gladys Anaya



Somerton School District No.11

“Ensuring a High-Quality Educational Journey for all Students”
343 N. Carlisle Avenue • P.O. Box 3200 • Somerton, AZ. 85350-3200
Phone (928) 341-6000 • Fax (928) 341-6090
www.ssd11.org

EXHIBIT

JFB-E OPEN ENROLLMENT ATTENDANCE APPLICATION

File this application at the School District office

Student's name _____
Last First M.I.

Current grade _____ Birth date _____ Home phone _____

Work phone _____ Message phone _____

Parent's name _____
Last First M.I.

Home address _____
Street City Zip

E-mail address _____

The above-named student: ☐ Resides outside the School District; or
☐ Resides within the School District

Present school of attendance

School _____ District _____

City _____ County _____

Request assignment to _____ School

Is the above-named student:

- ☐ Yes ☐ No Expelled or long-term suspended from any school or school district?
☐ Yes ☐ No Currently subject to expulsion or long-term suspension from a school or school district?
☐ Yes ☐ No ☐ N/A In compliance with conditions imposed by a juvenile court?
☐ Yes ☐ No ☐ N/A In compliance with a condition of disciplinary action in any school or school district?

Kim Seh, Asst. Superintendent

Governing Board: Juan Castillo, President • Lorena Delgadillo, Clerk • Cristina Clark • Luisa Arreola • Gladys Anaya



Somerton School District No.11

“Ensuring a High-Quality Educational Journey for all Students”
343 N. Carlisle Avenue • P.O. Box 3200 • Somerton, AZ. 85350-3200
Phone (928) 341-6000 • Fax (928) 341-6090
www.ssd11.org

EXHIBIT

JFB-E

Special Programs

Please identify any special programs your child has participated in or special help received from previous school personnel and any anticipated special school programs or services.

☐ My child has participated in, or it is anticipated will need to participate in the program(s) or services listed below:

- ☐ Gifted/Talented
- ☐ Special Education

Please check all that apply:

- ☐ Adaptive Physical Education
- ☐ Resource
- ☐ Transportation as "related service"
- ☐ Physical Therapy
- ☐ Occupational Therapy
- ☐ Assistive Technology
- ☐ Speech/Language Therapy
- ☐ Special Education Preschool
- ☐ Special Class (self-contained)
- ☐ Vision
- ☐ Hearing
- ☐ Section 504 (need current Accommodation Plan)
- ☐ Health Concerns- please explain
- ☐ Other (explain)

Other siblings who attend or will be attending school:

Student's name: _____
Last First Current grade School

Student's name: _____
Last First Current grade School

Administration: Omar Duron, Superintendent

Kim Seh, Asst. Superintendent

Governing Board: Juan Castillo, President • Lorena Delgadillo, Clerk • Cristina Clark • Luisa Arreola • Gladys Anaya



Somerton School District No.11

“Ensuring a High-Quality Educational Journey for all Students”
343 N. Carlisle Avenue • P.O. Box 3200 • Somerton, AZ. 85350-3200
Phone (928) 341-6000 • Fax (928) 341-6090
www.ssd11.org

EXHIBIT

JFB-E

Note: The following conditions apply to the open-enrollment program:

1. An attendance application must be completed and submitted on or before May 1.
2. Enrollment is subject to the capacity limit established for the school and/or its grade levels.
3. On or before July 1, the parent or legal guardian will be notified in writing whether the application has been accepted, rejected or place on a waiting list.
4. Transportation for the student is the responsibility of the parent or legal guardian.
5. Providing false information on this form may result in the application being denied or admission being revoked.

The signatory affirms that the student will abide by the rules, standards, attendance requirements, and policies of the school and the District.

Signature of Parent or Legal Guardian

Date

FOR DISTRICT USE ONLY * DO NOT WRITE BELOW THIS LINE

☐ Accepted ☐ Placed on waiting list _____
Asst. Superintendent Date

☐ Rejected - Reason for rejection _____

Copies sent by school to applicant and Superintendent's office.

Date sent _____

Administration: Omar Duron, Superintendent

Kim Seh, Asst. Superintendent

Governing Board: Juan Castillo, President • Lorena Delgadillo, Clerk • Cristina Clark • Luisa Arreola • Gladys Anaya