# Regular Governing Board Minutes

SOMERTON SCHOOL DISTRICT NO. 11

## 01/13/2015

at 5:30 p.m.

Board Room

343 N. Carlisle Avenue

Somerton, AZ 85350

## Notice of Public Meeting

Pursuant to Arizona Revised Statutes §38-431.02. Notice of this Public Meeting has been appropriately posted. The Board will consider the item(s) listed on the agenda and will take action when necessary and appropriate. The Board reserves the right to change the order of items on the agenda, with the exception of public hearings. The Board may vote to go into Executive Session for legal advice on any item on the agenda pursuant to A.R.S. §38-431.03.A.3. One or more members of the Board may participate in the meeting by telephone.

| | | | |
|---|---|---|---|
| Attending Board: | Araceli Juarez | Lorena Zendejas | Leticia Yepez |
| | Carlos Gonzalez | Fernando Villegas | |
| Absent Board: | | | |
| Attending Staff: | Jerry Cabrera | Dr. Noel | Melissa Porchas |
| | Patricia Weissenberg | Maria P. Vasquez | Lydia Rodriguez-Vaughn |
| | Luciano O. Munoz | Tiffany Vance | Jody Attaway |
| | Elizabeth Garza | Bob Cassidy | Zayda McIntire |
| | Martin Velasco | Jorge Cano | Maria Campos |
| | Maria Villarreal | Maria E. Paredes | |

**Somerton Elementary School District #11**

Governing Board Agenda

Date: Tuesday, January 13, 2015

5:30 p.m. Regular Governing Board Meeting and Executive Session

Place: **Board Room** 343 N. Carlisle Ave.

Somerton, AZ 85350 • (928) 341-6000 • **www.ssd11.org**

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**1. Regular Governing Board Meeting Agenda**

1.1. Call to Order/Pledge of Allegiance

Miss Juarez called the board meeting to order at 5:30 pm.

Pledge of Allegiance was led by Miss Juarez.

2. Re-Organizational Meeting (A.R.S. 14-321 & A.R.S15-323)

2.1. Oath of Office (A.R.S. 38-321)

2.2. Election of Board President

Ms. Zendejas nominated Miss Juarez as Board President

Mr. Villegas nominated Mr. Gonzalez as Board President

Miss Juarez accepted the nomination.

Mr. Gonzalez accepted the nomination.

Mrs. Yepez entertained a Motion to Elect Miss Juarez as Board President.

**MOTION:** Mrs. Yepez moved to elect Miss Juarez as President; Ms. Zendejas seconded the motion. Vote 3-2 in favor of electing Miss Juarez as Board President

2.3. Election of Board Clerk

Miss Juarez nominated Ms. Zendejas as Board Clerk

Mr. Villegas nominated Mr. Gonzalez as Board Clerk

Mr. Gonzalez nominated Mrs. Yepez as Board Clerk

Ms. Zendejas accepted the nomination.

Mr. Gonzalez accepted the nomination.

Mrs. Yepez declined the nomination.

Miss Juarez entertained a Motion to Elect Ms. Zendejas as Board Clerk.

**MOTION:** Mrs. Yepez moved to elect Ms. Zendejas as Board Clerk; Miss Juarez seconded the motion. Vote 3-2 in favor of electing Ms. Zendejas as Board Clerk

2.4. Establish Board Meeting

2.4.1. Dates:

2.4.2. Times:

2.4.3. Location 343 N. Carlisle Ave. (Board Room)

Mr. Gonzalez requested to change the board meetings to the second Tuesday of each month. Mrs. Yepez entertained a Motion to schedule the regular board meeting on the second Tuesday of each month at 5:30 pm.

**MOTION:** Mr. Gonzalez moved to establish the board meeting on the second Tuesday of each month at 5:30 pm; Mrs. Yepez seconded the motion. Motion passed

2.5. Comments from the Audience

Under comments from the Audience, the public may address the Board on any subject not listed on the agenda. An individual may only address the Board once under this item. Five (5) minutes may be allotted to each speaker but can be extended by a Board member, if so desired. The Board cannot act on non-agenda items and cannot respond to issues other than to provide general information or giving direction to the Superintendent to add to a future agenda or for the Superintendent to follow up with speaker. The individual shall state his/her name and address before addressing the Board.

No comments from the audience.

2.6. Call for Executive Session

Executive Session pursuant to **A.R.S § 38-431.03**.A1-Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public office.

Dr. Noel stated there was no need to enter into Executive Session.

## 3. Report/Discussion Items

3.1. Superintendent Report

Dr. Noel mentioned the following:

- Communication- Weekly updates will be provided unless there is an emergency. In case of emergency, board members will be notified immediately
- Individual meetings with board members/Superintendent can be private but not secret
- Members keep in mind you represent the district when you are in school events
- Notify her of any special event board members would like for the superintendent to attend
- Reminder to speak open and polite

- Thank you for stepping up to represent the Somerton District

3.2. Board Members Report

3.2.1. President and other Board Members comments

Ms. Zendejas requested the schedule of PTO meetings for each school.

3.2.2. Board Members Attendance

| | Jan. | Feb. | Mar. | Apr. | May. | Jun. | Jul. | Aug. | Sept. | Oct. | Nov. | Dec. |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Araceli Juarez | | | | | | | | | | | | |
| Carlos Gonzalez | | | | | | | | | | | | |
| Fernando Villegas | | | | | | | | | | | | |
| Leticia Yepez | | | | | | | | | | | | |
| Lorena Zendejas | | | | | | | | | | | | |

Dr. Noel explained the new attendance chart.

3.3. Administrators/Directors Report

No Report

## 4. Other discussion items/Presentation/Information

4.1. NSBA conference will be on March 21-13 at Nashville, Tenn (Discussion)

4.2. Enrollment Summary (Information)

| Student Count | 12/13/2013 | 12/11/2014 | |
|---|---|---|---|
| SMS | 920 | 949 | 29 |
| OGE | 360 | 394 | 34 |
| DSS | 387 | 397 | 10 |
| TDS | 865 | 882 | 17 |
| ELC | 350 | 327 | -23 |
| TOTAL | 2882 | 2949 | 67 |

4.3. Number of Suspension District Wide (Information)

| Schools | MONTHLY Nov-Dec | Cumulatively |
|---|---|---|
| SMS | 6 | 51 |
| OGE | | |
| DSS | | |
| TDS | | |
| ELC | | |
| TOTAL | | 51 |

Dr. Noel mentioned the agenda items 4.2 and 4.3 is for information only.

## 5. Consent Agenda

The following items may be approved in one motion under the Consent Agenda. If a particular item is to be discussed it may be pulled from the Consent Agenda and taken as a separate agenda item. The Board may take action on the following items or defer them to the next regularly scheduled meeting.

5.1. Approval of Board Minutes

5.1.1. Governing Board Minutes December 15, 2014 (Minutes)

5.1.2. Governing Board Executive Minutes December 15, 2014

5.2. New Hires FY 2014-15

| | | Position Description | Location | Range | New Status |
|---|---|---|---|---|---|
| 5.2.1 | Mojardin, Rebeca | Instructional Assistant | ELC | 31 | Temporary |
| 5.2.2 | Zazueta, Cathy | Instructional Assistant | ELC | 28 | Temporary |
| 5.2.3 | Tapia, Nancy | Instructional Assistant | OGE | 28 | Part-Time |
| 5.2.4 | Avila, Janet | Instructional Assistant | SMS | 27 | Full-Time |

5.3. Additional Assignments/Stipends 2014-15

| | | Position Description | Location | Range |
|---|---|---|---|---|
| 5.3.1 | Burruel, Norma | Develop lesson plans on STEM | DSS | $28.00 |
| 5.3.2 | McBride, Anne | Develop lesson plans on STEM | DSS | $28.00 |
| 5.3.3 | Alvarado, Susana | In-Service Day PD | ELC | Hrly Rate |
| 5.3.4 | Arroyo, Silvia | In-Service Day PD | ELC | Hrly Rate |
| 5.3.5 | Bonilla, Nora | In-Service Day PD | ELC | Hrly Rate |
| 5.3.6 | Diaz, Diana | In-Service Day PD | ELC | Hrly Rate |
| 5.3.7 | Encinas, Lourdes | Update Office Files/Pre-School | ELC | Hrly Rate |
| 5.3.8 | Magana, Sandra | Develop lesson plans on STEM | ELC | $28.,00 |
| 5.3.9 | Perez, Adriana | Adult Ed. Student Registration | ELC | Hrly Rate |
| 5.3.10 | Puerta, Alondra | In-Service Day PD | ELC | Hrly Rate |
| 5.3.11 | Ramirez, Maria J. | In-Service Day PD | ELC | Hrly Rate |
| 5.3.12 | Reynoso, Elizabeth | In-Service Day PD | ELC | Hrly Rate |
| 5.3.13 | Crayne, Lisa | Develop lesson plans on STEM | OGE | $28.00 |
| 5.3.14 | Rush, Irene | Develop lesson plans on STEM | OGE | $28.,00 |
| 5.3.15 | Bretl, Kelsey | Girls Soccer | SMS | $800.00 |
| 5.3.16 | Cecil, Joshua | Adult Ed. | SMS | $22.00 |
| 5.3.17 | Gerg, Anthony | Boys Basketball | SMS | $800.00 |
| 5.3.18 | Hurlbut, Jeremy | Boys Basketball | SMS | $800.00 |
| 5.3.19 | Layne, Andrew | Girls Soccer | SMS | $800.00 |
| 5.3.20 | Snow, Helen | Develop lesson plans on STEM | SMS | $28,.00 |
| 5.3.21 | Potestades, Mary Ann | Develop lesson plans on STEM | SMS | $28.00 |
| 5.3.22 | Ortiz, Eden | Develop lesson plans on STEM | TDS | $28.00 |

5.4. Resignations/Terminations/Retirement.

| | | Position Description | Location | Leave Date | Status |
|---|---|---|---|---|---|
| 5.4.1 | Cavazos, Veronica | Instructional Assistant | ELC | 12/18/14 | Resignation |
| 5.4.2 | Castro, Cesar | Instructional Assistant | SMS | 12/09/14 | Job Abandonment |
| 5.4.3 | Lepe, Valeria | Instructional Assistant | SMS | 12/18/14 | Resignation |
| 5.4.4 | Zavala, Leticia | Instructional Assistant | SMS | 12/19/14 | Job Abandonment |

5.5. Reassignment FY 2014-15

| | | New Position Description | Old Position Status | Location | New Range | Status |
|---|---|---|---|---|---|---|
| 5.5.1 | Amador, Erandi | Instructional Assistant | Part-Time | DSS | 31 | Full-Time |
| 5.5.2 | Garcia, Audelia | Instructional Assistant | Part-Time | DSS | 28 | Full-Time |

5.6. Approval of Second Reading for Policy GCQE Retirement of Professional/Support Staff Members. (policy)

5.7. Acceptance Student Activity Fund Report. (Report)

5.8. Approval of Accounts Payable Vouchers for the Month of February 2014-15.(Vouchers)

5.8.1. Voucher No. 1036 not to exceed $250,000.00

5.8.2. Voucher No. 1037 not to exceed $250,000.00

5.8.3. Voucher No. 1038 not to exceed $250,000.00

5.8.4. Voucher No. 1039 not to exceed $250,000.00

5.8.5. Voucher No. 1040 not to exceed $250,000.00

5.8.6. Voucher No. 1041 not to exceed $250,000.00

5.8.7. Voucher No. 1042 not to exceed $250,000.00

5.9. Approval of Payroll Vouchers for the Month of February 2014-15. (Vouchers)

5.9.1. Voucher No. 49 not to exceed $ 375,000.00

5.9.2. Voucher No. 50 not to exceed $ 375,000.00

5.9.3. Voucher No. 51 not to exceed $ 375,000.00

5.9.4. Voucher No. 52 not to exceed $ 375,000.00

5.9.5. Voucher No. 53 not to exceed $ 375,000.00

5.9.6. Voucher No. 54 not to exceed $ 375,000.00

5.10. Approval of IGA between Vail Unified School District and Somerton School for The Beyond Textbooks Program. (Agreement)

Miss Juarez made a motion to approve the consent agenda as presented

*MOTION:* Miss Juarez made a motion to approve the consent agenda as presented. Mrs. Yepez seconded the motion. Motion passed.

## 6. Action Item

6.1. Discussion and Possible Action to approve the Proposed Teacher Salary Schedule FY 2015-16. (Salary)

Dr. Noel presented the proposed FY 2015-16 Teacher Salary Schedule.

*MOTION:* Mr. Villegas made a motion to approve the proposed FY 2015-16 Teacher Salary Schedule. Ms. Zendejas seconded the motion. Motion passed.

6.2. Discussion and Possible Action to approve the New Employee Credit for Years of Experience. (Information)

Dr. Noel recommended to continue to offer new teachers the district 12 years of experience. The recommendation is that to give incoming teachers 1.5% or less if our existing teachers received a lesser percent.

***MOTION:*** Miss Juarez made a motion to approve the New Employee Credit for years of Experience as presented. Mrs. Yepez seconded the motion. Motion passed.

6.3. Discussion and Possible Action to approve the Open Enrollment limit of 25 students per classroom at each grade level at each school site. (Policy)

Miss Juarez recommended to postpone agenda item 6.3 until the February board meeting with written options of the policy.

***MOTION:*** Miss Juarez made a motion to postpone agenda item 6.3. Mrs. Yepez seconded the motion. Motion passed.

6.4. Discussion and Possible Action to Release Reynaldo Zamudio from his Contract FY 2014-15. (Letter)

***MOTION:*** Ms. Zendejas made a motion to release Reynaldo Zamudio from his contract FY 2014-15. Miss Juarez seconded the motion. Motion passed.

6.5. Discussion and Possible Action to fine a fee of 1% of Reynaldo Zamudio current contract. (Recommendation)

Dr. Noel recommended to fine a fee of 1% of Mr. Zamudio's current contract

***MOTION:*** Miss Juarez made a motion to fine a fee of 1% of Mr. Zamudio's current contract. Mrs. Yepez seconded the motion. Motion passed.

Mr. Gonzalez abstained from voting.

6.6. Discussion and Possible Action to discontinue the data services for iPad for the Board Members. (Information)

Dr. Noel explained that currently the district's telecommunication services are being funded at 90% by e-rate. Effective July 1, 2015 same services will be discontinued.

Mr. Villegas made a motion to continue with data services for iPad.

***MOTION:*** Miss Juarez made a motion to continue with the data services for iPads. Mrs. Yepez seconded the motion. Motion passed.

6.7. Acceptance of the Tax Credit Contribution in the amount of $5,400.00 from community members and Somerton School employees.

Dr. Noel mentioned that the Tax Credit Contribution is $5,900.00 instead of $5,400.00.

***MOTION:*** Miss Juarez made a motion to approve the Tax Credit Contribution. Ms. Zendejas seconded the motion. Motion passed.

6.8. Acceptance of the following donations:

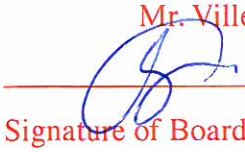
6.8.1. APS dontated $1,950.00 for SMS Preparing Future Engineers.

***MOTION:*** Miss Juarez made a motion to approve the donations. Ms. Zendejas seconded the motion. Motion passed.

**7. Adjournment**

***MOTION*:** Miss Juarez moved to adjourn the meeting at 6:27 p.m.

Mr. Villegas seconded the motion. Motion passed.



Signature of Board President/Clerk

02/10/15

Date