Regular Governing Board Minutes



10/09/2014

at 5:30 p.m.

343 N. Carlisle Avenue

Somerton, AZ 85350

Notice of Public Meeting

Pursuant to Arizona Revised Statutes §38-431.02. Notice of this Public Meeting has been appropriately posted. The Board will consider the item(s) listed on the agenda and will take action when necessary and appropriate. The Board reserves the right to change the order of items on the agenda, with the exception of public hearings. The Board may vote to go into Executive Session for legal advice on any item on the agenda pursuant to A.R.S. §38-431.03.A.3. One or more members of the Board may participate in the meeting by telephone.

Somerton Elementary School District #11

Governing Board Agenda

Date: Thursday, October 9, 2014

5:30 p.m. Regular Governing Board Meeting and Executive Session

Place: **Board Room • 343 N. Carlisle Avenue**

Somerton, AZ 85350 • (928) 341-6000 • www.ssd11.org

Attending Board: Araceli Juarez C. David Gonzalez Fern Soto Fernando Villegas (arrived at 5:45pm)

Absent Board: Leticia Yepez

Attending Staff:

Jerry Cabrera	Dr. Noel	Melissa Porchas
Marco Page	Maria C. Villarreal	Gema Felix
Jorge Cano	Jody Attaway	Lydia Rodriguez
Martin Velasco	Bob Cassidy	Anna Fermanis
Kim Seh	Elizabeth Santos	Zayda McIntire
Jessica Martinez	Jennifer Sullivan	Patricia Weissenberg

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1. Regular Governing Board Meeting Agenda

1.1. Call to Order/Pledge of Allegiance

Mr. Gonzalez called the board meeting to order at 5:31 p.m.

The Pledge of Allegiance was led by Ms. Soto.

1.2. Comments from the Audience

Under comments from the Audience, the public may address the Board on any subject not listed on the agenda. An individual may only address the Board once under this item. Five (5) minutes may be allotted to each speaker but can be extended by a Board member, if so desired. The Board cannot act on non-agenda items and cannot respond to issues other than to provide general information or giving direction to the Superintendent to add to a future agenda or for the Superintendent to follow up with speaker. The individual shall state his/her name and address before addressing the Board.

No comments from the audience.

1.3. Call for Executive Session

Executive Session pursuant to **A.R.S § 38-431.03**.A1-Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public office.

A.R.S. §38-431.03) Executive Sessions
Discussion or consultation for legal advice with the attorney or attorneys of the public body.

Dr. Noel mentioned there was no need to enter into Executive Session.

2. Report/Discussion Items

2.1. Superintendent

Dr. Noel reported that an e-mail was sent with all updates.

2.2. Board Members Report

2.2.1. President and other Board Members Comments

2.2.2. Review of Staff Survey Results

No report from the board members.

2.3. Administrators/Directors Report

2.3.1. Martin Velasco, Maintenance/Grounds Director

- Annual Maintenance Inspections

2.3.2. Bob Cassidy, Technology Director

- Summer Projects
- Start of School

2.3.3. Jorge Cano, Food Service Director

- USDA Roundtable Meeting
- Yuma County Health & Wellness Coalition Meeting
- Audit Review

2.3.4. Elizabeth Santos, RN Health Director

- Services provided to students and staff

2.3.5. Maria Villarreal, Transportation Director

- Student Transportation Count

2.3.6. Melissa Porchas, Business Manager

- Annual Financial Report

No report from Classified Directors.

3. Other discussion items/Presentation/Information

3.1. Center of Talented Youth (CTY) Presentation

Genesis Gonzalez	Angela Sanchez	Nicolas Navarro
Krystian Mojardin	Christian Martinez	Krystal Angulo
Yolotzi Lopez	Alissa Menchaca	Valeria Siqueiros
Angela Lozano	Leslie Curiel	

Ms. Jessica Martinez asked the students to introduce themselves and talk about their experience.

- The Program is for gifted and talented students, K-8th grade.
- What courses are offered and where: Math, Science Literature and Humanities, Santa Cruz, CA. Seattle, WA, Bristol MA, Baltimore MD, Haverford, PA.
- Dr. Noel presented a certificate to each student.

3.2. Joint Technical Educational District (JTED) -Mrs. Toni Badone (Information)

Mr. Tyree and Mrs. Badone presented a powerpoint on JTED

- JTED is an independent school district that is specifically established to offer and fund only Career and Technical Education/Vocational (CTE) programs for high school students from participating school districts.

3.3. ASBA County Meeting will be on Thursday, October 16, 2014

- 4:00-5:00 pm— The A, B, C's Board Service
- 5:00-7:30 pm —Workshop

Pueblo Elementary School.

3.4. November Governing Board Meeting will be held on Thursday, November 6, 2014 at West Reservation Tribal Chambers.

3.5. Enrollment Summary (Information)

Student Count	9/27/2013	9/26/2014		40 Day Student Count 9/30/14	40 Day Student Count 9/27/2013
SMS	900	940	40	2868	2854
OGE	377	350	-27		
DSS	386	397	11		
TDS	855	870	15		
ELC	336	303	-33		
TOTAL	2854	2860	6		

3.6. Number of Suspension District Wide (Information)

Schools	MONTHLY August	Cumulatively
SMS	9	15
OGE		
DSS		
TDS		
ELC		
TOTAL		15

Dr. Noel mentioned agenda items 3.3 through 3.6 are information only.

4. Consent Agenda

The following items may be approved in one motion under the Consent Agenda. If a particular item is to be discussed it may be pulled from the Consent Agenda and taken as a separate agenda item. The Board may take action on the following items or defer them to the next regularly scheduled meeting.

4.1. Approval of Board Minutes

4.1.1. Governing Board Minutes September 11, 2014 (Minutes)

4.1.2. Executive Session Minutes September 11, 2014

4.1.3. Special Works Study Session Minutes September 18, 2014 (Minutes)

4.2. New Hires FY 2014-15

		Position Description	Location	Range	New Status
4.2.1	Garcia, Audelia	Instructional Assistant	DSS	28	Temporary
4.2.2	Cavazos, Veronica	Instructional Assistant	ELC	31	Temporary
4.2.3	Plaza, Alyssa	FTF Instructional Assist.	ELC	28	Full-Time
4.2.4	Beltran, Maria	Instructional Assistant	OGS	28	Full-Time
4.2.5	Luna, Jennifer	Instructional Assistant	TDS	31	Temporary
4.2.6	Tapia, David	Instructional Assistant	TDS	31	Temporary

4.3. Additional Assignments/Stipends 2014-15

		Position Description	Location	Range
4.3.1	Felix, Hilario	Migrant Program Bus Driver	DO	Hrly Rate
4.3.2	Hernandez, Abigail	Migrant Program Substitute	DO	Hrly Rate
4.3.3	Zepeda, Alba	Migrant Program Bus Driver	DO	Hrly Rate
4.3.4	Carbajal, Ruby	Migrant Program Nurse	DSS	Hrly Rate
4.3.5	Carbajal, Ruby	Parent Involvement	DSS	Hrly Rate
4.3.6	Jaquez, Julieta	Migrant Program Custodian	DSS	Hrly Rate
4.3.7	Soliz, Charles	Migrant Program Custodian Substitute	DSS	Hrly Rate
4.3.8	Valtierra, Aracely	Planning and Instruction for Migrant Program	DSS	$28.00
4.3.9	Garcia, Guadalupe	Planning and Instruction for Migrant Program	ELC	$28.00
4.3.10	Ortiz, Eden	Planning and Instruction for Migrant Program	ELC	$28.00
4.3.11	Rouse, Elisa	Planning and Instruction for Migrant Program	ELC	$28.00
4.3.12	Rubio, Emma	Parent Involvement	ELC	Hrly Rate
4.3.13	Salas, Martha	Planning and Instruction for Migrant Program	ELC	$28.00
4.3.14	Franco, Maria	Planning and Instruction for Migrant Program	OGE	$28.00
4.3.15	Reyes, Nicolette	Parent Involvement	OGE	Hrly Rate
4.3.16	Rush, Irene	Planning and Instruction for Migrant Program	OGE	$28.00
4.3.17	Albor, Brenda	Intervention/Planning and Parent Involvement	SMS	Hrly Rate
4.3.18	Anaya, Gladys	Intervention/Planning and Parent Involvement	SMS	$28.00
4.3.19	Bedoy, Alejandra	Intervention/Planning and Parent Involvement	SMS	$28.00
4.3.20	Bernecker, Owen	Intervention/Planning and Parent Involvement	SMS	$28.00
4.3.21	Blank, Daniel	Intervention/Planning and Parent Involvement	SMS	$28.00
4.3.22	Bowers, Timothy	Intervention/Planning and Parent Involvement	SMS	$28.00
4.3.23	Bretl, Kelsey	Planning and Instruction for Migrant Program	SMS	$28.00
4.3.24	Brown, Rachel	Intervention/Planning and Parent Involvement	SMS	$28.00
4.3.25	Brown, Rachel	Cheer Coach	SMS	$1,600.00
4.3.26	Burgess, Tracy	Intervention/Planning and Parent Involvement	SMS	$28.00
4.3.27	Calvery, Rychelle	Intervention/Planning and Parent Involvement	SMS	$28.00
4.3.28	Carlos, Angelica	Intervention/Planning and Parent Involvement	SMS	$28.00
4.3.29	Carlos, Annale	Intervention/Planning and Parent Involvement	SMS	$28.00
4.3.30	Carlos, Flor	Intervention/Planning and Parent Involvement	SMS	Hrly Rate
4.3.31	Casey, Jessica	Intervention/Planning and Parent Involvement	SMS	$28.00
4.3.32	Castro, Cesar	Intervention/Planning and Parent Involvement	SMS	Hrly Rate
4.3.33	Cecena, Graciela	Intervention/Planning and Parent Involvement	SMS	Hrly Rate
4.3.34	Cecil Joshua	Intervention/Planning and Parent Involvement	SMS	$28.00

		Position Description	Location	Range
4.3.35	Cordova, Francisca	Intervention/Planning and Parent Involvement	SMS	Hrly Rate
4.3.36	Duarte, Antonio	Intervention/Planning and Parent Involvement	SMS	$28.00
4.3.37	Erfe, Dan	Intervention/Planning and Parent Involvement	SMS	$28.00
4.3.38	Franco, Melissa	Intervention/Planning and Parent Involvement	SMS	Hrly Rate
4.3.39	Galvan, Alexandra	Parent Involvement	SMS	Hrly Rate
4.3.40	Garcia, Alanna	Intervention/Planning and Parent Involvement	SMS	$28.00
4.3.41	Garcia, Alicia	Planning and Instruction for Migrant Program	SMS	$28.00
4.3.42	Garcia, Erika	Intervention/Planning and Parent Involvement	SMS	$28.00
4.3.43	Garza, Elizabeth	Intervention/Planning and Parent Involvement	SMS	$28.00
4.3.44	Gaxiola, Sylvia	Intervention/Planning and Parent Involvement	SMS	$28.00
4.3.45	Gerg, Anthony	Intervention/Planning and Parent Involvement	SMS	$28.00
4.3.46	Gerg, Anthony	Extra Curricular Sports Program	SMS	$800.00
4.3.47	Goycoolea, Yolanda	Intervention/Planning and Parent Involvement	SMS	$28.00
4.3.48	Halverson, Jessica	Intervention/Planning and Parent Involvement	SMS	$28.00
4.3.49	Hastler, Jamie	Intervention/Planning and Parent Involvement	SMS	$28.00
4.3.50	Hurlbut, Jeremy	Extra Curricular Sports Program	SMS	$800.00
4.3.51	Jaimez, Leslie	Parent Involvement	SMS	Hrly Rate
4.3.52	Joanicot, Duvie	Planning and Instruction for Migrant Program	SMS	$28.00
4.3.53	Kelsy, Bretl	Intervention/Planning and Parent Involvement	SMS	$28.00
4.3.54	Kotra, Balayogi	Intervention/Planning and Parent Involvement	SMS	$28.00
4.3.55	Land, Shonti	Intervention/Planning and Parent Involvement	SMS	$28.00
4.3.56	Layne, Andrew	Intervention/Planning and Parent Involvement	SMS	$28.00
4.3.57	Layne, Andrew	Extra Curricular Sports Program	SMS	$800.00
4.3.58	Lepe, Valeria	Intervention/Planning and Parent Involvement	SMS	Hrly Rate
4.3.59	Luna, Rosamaria	Intervention/Planning and Parent Involvement	SMS	Hrly Rate
4.3.60	Macedo, Alba	Intervention/Planning and Parent Involvement	SMS	$28.00
4.3.61	Madrid, Ricardo	Intervention/Planning and Parent Involvement	SMS	$28.00
4.3.62	Martinez, Jessica	Intervention/Planning and Parent Involvement	SMS	$28.00
4.3.63	Mendoza, Blanca	Planning and Instruction for Migrant Program	SMS	$28.00
4.3.64	Miranda, Melissa	Intervention/Planning and Parent Involvement	SMS	$28.00
4.3.65	Moreno, Jose	Intervention/Planning and Parent Involvement	SMS	$28.00
4.3.66	Olea, Ariel	Intervention/Planning and Parent Involvement	SMS	$28.00
4.3.67	Onisko, Brandon	Intervention/Planning and Parent Involvement	SMS	$28.00
4.3.68	Parker, Elizabeth	Intervention/Planning and Parent Involvement	SMS	$28.00
4.3.69	Perea, Maria	Planning and Instruction for Migrant Program	SMS	$28.00
4.3.70	Poquita, Ervin	Intervention/Planning and Parent Involvement	SMS	$28.00
4.3.71	Potestades, Maryann	Intervention/Planning and Parent Involvement	SMS	$28.00
4.3.72	Pulsipher, Nicholas	Intervention/Planning and Parent Involvement	SMS	$28.00
4.3.73	Sanchez, Angelica	Intervention/Planning and Parent Involvement	SMS	$28.00
4.3.74	Serrano, Carmen	Intervention/Planning and Parent Involvement	SMS	Hrly Rate
4.3.75	Sloan, Paula	Intervention/Planning and Parent Involvement	SMS	Hrly Rate
4.3.76	Snow, Helen	Intervention/Planning and Parent Involvement	SMS	$28.00
4.3.77	Suarez, Karina	Intervention/Planning and Parent Involvement	SMS	$28.00
4.3.78	Tamayo, Perla	Intervention/Planning and Parent Involvement	SMS	Hrly Rate
4.3.79	Tapia, Malinalli	Intervention/Planning and Parent Involvement	SMS	Hrly Rate
4.3.80	Thompson, Eric	Intervention/Planning and Parent Involvement	SMS	$28.00

		Position Description	Location	Range
4.3.81	Vance, Tiffany	Intervention/Planning and Parent Involvement	SMS	$28.00
4.3.82	Williams, Gabriela	Intervention/Planning and Parent Involvement	SMS	$28.00
4.3.83	Witbrod, Marlee	Intervention/Planning and Parent Involvement	SMS	$28.00
4.3.84	Woodruf, Tiffiny	Intervention/Planning and Parent Involvement	SMS	$28.00
4.3.85	Zamudio, Rocio	Intervention/Planning and Parent Involvement	SMS	Hrly Rate
4.3.86	Zavala, Leticia	Intervention/Planning and Parent Involvement	SMS	Hrly Rate
4.3.87	Zielinski, Katherine	Intervention/Planning and Parent Involvement	SMS	$28.00
4.3.88	Arvizu, Blasa	Planning and Instruction for Migrant Program	TDS	Hrly Rate
4.3.89	Estrella, Violeta	Parent Involvement	TDS	Hrly Rate
4.3.90	Guiverra, Jessica	Planning and Instruction for Migrant Program	TDS	$28.00
4.3.91	Ortiz, Geronimo	Planning and Instruction for Migrant Program	TDS	$28.00
4.3.92	Pahilajani, Mayur	Planning and Instruction for Migrant Program	TDS	$28.00
4.3.93	Robles, Veronica	Planning and Instruction for Migrant Program	TDS	Hrly Rate
4.3.94	Sanchez, Angelica	Planning and Instruction for Migrant Program	TDS	$28.00
4.3.95	Villafana, Juan	Planning and Instruction for Migrant Program	TDS	$28.00
4.3.96	Zacarias, Imelda	Planning and Instruction for Migrant Program	TDS	Hrly Rate
4.3.97	Zazueta, Ana	Planning and Instruction for Migrant Program	TDS	Hrly Rate

4.4. Resignations/Terminations/Retirement.

		Position Description	Location	Leave Date	Status
4.4.1	Lopez, Matthew	Instructional Assistant	DSS	9/26/14	Resignation
4.4.2	Mendoza, Mayra	CNA Health Aide	SMS	9/19/14	Resignation

4.5. Reassignment FY 2014-15

		New Position Description	Old Position Status	Location	New Range	Status
4.5.1	Attaway, Audra	Long-Term IA Substitute	IA Substitute	DSS	22	Temporary
4.5.2	Beshears, Christina	Long-Term IA Substitute	IA Substitute	DSS	22	Temporary
4.5.3	Jensen, Cassandra	Teacher	Long-Term Substitute	TDS	28	Full-Time

4.6. Leave Request FY 2014-15

		Position Description	Location	Leave Date	Status
4.6.1	Paredes, Maria E.	Principal	TDS	9/22/2014	FMLA

4.7. Growth Rider 2014-15

		Position Description	Location	Current Range	New Range
4.7.1	Rodriguez, Vanessa	Teacher	TDS	45	48

4.8. Approval of Emergency Procurement for David's Custom Welding at SMS for the month of September 2014. (Information)

4.9. Approval of Second Reading of Policy Advisories

- Policy Revision

No. 504	BCB-Board Member Conflict of Interest
No. 505	BDB—Board Officers
No. 506	BEC —Executive Session/Open Meeting
No. 507	BEDBA—Agenda Preparation and Dissemination
No. 508	ECB —Building and Grounds Maintenance
No. 509	GDF—Support Staff Hiring
No. 510	GDFA-Support Staff Qualifications and Requirements
No. 511	GDQA-Support Staff Reduction in Force
No. 512	IKE, IKE-RB-Promotion and Retention of Students
No. 514	JFAB Tuition/Admission of Non-resident Student
No. 515	JLCB-E—Immunization of Students
No. 516	JQ-Student Fees, Fines, and Charges
No. 517	KDB-R—Public's Right to Know/Freedom of Information
No. 518	KF, KF-EA—Community Use of School Facilities

4.10. Approval of Second Reading of the Introduction page revision of Policy Manual and Administrative Regulations. The revision states, "The Policy Manual is located on-line in an electronic format."

- Policy Revision

4.11. Acceptance Student Activity Fund Report. (Report)

4.12. Approval of Accounts Payable Vouchers for the Month of November 2014-15. (Vouchers)

4.12.1. Voucher No. 1021 not to exceed $250.000.00

4.12.2. Voucher No. 1022 not to exceed $250.000.00

4.12.3. Voucher No. 1023 not to exceed $250.000.00

4.12.4. Voucher No. 1024 not to exceed $250.000.00

4.12.5. Voucher No. 1025 not to exceed $250.000.00

4.13. Approval of Payroll Vouchers for the Month of November 2014-15. (Vouchers)

4.13.1. Voucher No. 28 not to exceed $ 375,000.00

4.13.2. Voucher No. 29 not to exceed $ 375,000.00

4.13.3. Voucher No. 30 not to exceed $ 375,000.00

4.13.4. Voucher No. 31 not to exceed $ 375,000.00

4.13.5. Voucher No. 32 not to exceed $ 375,000.00

4.13.6. Voucher No. 33 not to exceed $ 375,000.00

4.13.7. Voucher No. 34 not to exceed $ 375,000.00

Mr. Villegas made a motion to approve the consent agenda as presented.

MOTION: Mr. Villegas moved. Ms. Soto seconded the motion. Motion passed.

5. Action Items

5.1. Discussion and Possible Action to Release Francisco Gonzales from his Contract FY 2014-15. (Letter)

Miss Juarez made a motion to release Francisco Gonzales from his contract.

MOTION: Miss Juarez moved. Mr. Gonzalez seconded the motion. Motion passed.

5.2. Discussion and Possible Action regarding release fee of $1,500.00 for Mr. Francisco Gonzalez.

Board members asked that a fee policy review be scheduled as a future agenda item.

Miss Juarez made a motion not to charge a fee to Francisco Gonzalez.

MOTION: Miss Juarez moved. Mr. Gonzalez seconded the motion. Motion passed.

5.3. Approval for additional psychologist duties in the amount of $545.00 per student evaluation. Unable to fill Psychologist position.

5.3.1. Jody Attaway

5.3.2. Francisca Rico

MOTION: Mr. Gonzalez moved. Ms. Soto seconded the motion. Motion passed.

5.4. Approval of Capital Plan 2014-15. (Report)

MOTION: Mr. Gonzalez moved. Miss Juarez seconded the motion. Motion passed.

5.5. Approval of the Annual Financial Report for FY 2014-15. (AFR)

MOTION: Mr. Gonzalez moved. Miss Juarez seconded the motion. Motion passed.

5.6. Discussion and Possible Action to Propose School Boundary change. (Communication Sheet)

MOTION: Mr. Gonzalez moved. Miss Juarez seconded the motion. Motion passed.

5.7. Discussion and Possible Action to schedule Work Study Sessions on the 3rd Thursday of every month at 5:30 p.m. for the Development of the Somerton School Master Plan. (Master Plan)

Mr. Gonzalez asked for the Work Study Sessions to be moved to the 3rd Wednesday of every Month.

MOTION: Mr. Gonzalez moved. Mr. Villegas seconded the motion. Motion passed.

6. Adjournment

MOTION: Mr. Gonzalez moved to adjourn the meeting at 6:40 p.m. Miss Juarez seconded the motion. Motion passed.

Signature of Board President/Clerk

11/6/14

Date