Notice of Public Meeting

Pursuant to Arizona Revised Statutes annotated A.R.S. with the requirements §38-431.02. Notice of this Public Meeting has been appropriately posted. The Board will consider the item(s) listed on the agenda and will take action when necessary and appropriate. The Board reserves the right to change the order of items on the agenda, with the exception of public hearings. The Board may vote to go into Executive Session for discussion of any item on the agenda pursuant to A.R.S. §38-431.03, A.1-7. One or more members of the Board may participate in the meeting by telephone. A copy of the completed agenda with names and details, including available support documents, may be obtained during regular business hours at the Somerton Elementary School District Superintendent's Office at 215 N. Carlisle Avenue, Somerton, AZ 85350.

DATE AND POSTED on:Wednesday, October 3, 2007
by:_____
Margarita Camacho
Executive Secretary to the Superintendent

Revised 10/8/07

Somerton Elementary School District #11
Governing Board Agenda For Public Hearing
Executive Session and Regular Governing Board Meeting

Date: October 9, 2007
Time: 4:00 p.m.
Regular Meeting Immediately after Public Hearing

Place: Professional Development Room • 215 N. Carlisle Avenue • Somerton AZ 85350 • (928) 341-6000 • www.somerton.k12.az.us

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1. Public Hearing

1.1. Update progress of capital improvements financed with bond funds. Pursuant to A.R.S. §15-91(K)

1.2. Presentation of the Annual Financial Report for 2006-2007
AFR is in the process of being completed and will be presented at board meeting

2. Regular Governing Board Meeting Agenda

Opening and Announcements

2.1. Call to Order/Pledge of Allegiance

2.2. Comments from the Audience
Under Comments from the Audience, the public may address the Board on any subject not listed on the agenda. An individual may only address the Board once under this item. Five (5) minutes may be allotted to each speaker but can be extended by a Board member, if so desired. The Board cannot act on non-agenda items and cannot respond to issues other than to provide general information or give direction to the Superintendent to add to a future agenda or for the Superintendent to follow up with speaker. The individual shall state his/her name and address before addressing the Board.

2.3. Call for Executive Session

1. A. Executive session pursuant to A.R.S. §38-431.03.A.3--Discussion and consultation for legal advice with the District's attorneys regarding at-will and contract employees.; discussion and consultation with the District's attorneys for legal advice,
2. B. Executive session pursuant to A.R.S. §38-431.03.A.1—discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of district employees

3. Reports/Discussion Items

3.1. Superintendent
- 3.1.1. Current Events

3.2. Assistant Superintendent

3.3. Board Members Report
- 3.3.1. President and other Board member comments

3.4. Administrators/Directors
- 3.4.1. Mrs. Arvizo - Assistant Principal SMS
- 3.4.2. Ms. Attaway - Director of Special Programs
- 3.4.3. Mr. Cabrera - Special Projects Coordinator
- 3.4.4. Mr. Cassidy - Director of Technology
- 3.4.5. Mr. Cano - Food Service Director
- 3.4.6. Ms. De La Fuente - Principal ELC
- 3.4.7. Mrs. Garza, Assistant Principal SMS
- 3.4.8. Mrs. Irr - Grant Writer
- 3.4.9. Mrs. Lopez - Principal TDS
- 3.4.10. Mrs. Porchas -Assistant to Director of Financial Services
- 3.4.11. Ms. Reed-Mezei - Director of Federal Programs
- 3.4.12. Mrs. Santos - Coordinator Health Service (No Report)
- 3.4.13. Mrs. Seh - Principal OGE
- 3.4.14. Mr. Sheppard - Director of Instructional Services
- 3.4.15. Mr. Streit - Asst. Principal
- 3.4.16. Mrs. Vasquez - Principal DSS
- 3.4.17. Mrs. Villarreal - Director of Transportation
- 3.4.18. Mrs. Volpe - Director of HR/ELL
- 3.4.19. Mr. Volpe- Library/Media Services Coordinator
- 3.4.20. Mrs. Zepeda, Assistant Principal TDS

3.5. Other discussion items/Presentations (Information)

- 3.5.1. Weapon in School (Discussion)

- 3.5.2. Number of Suspensions District wide (Information)

  The number of suspensions since the beginning of the school year: (7) seven

- 3.5.3. HR Hiring Guidelines (Discussion/Information)

- 3.5.4. Organizational Chart (Information)

- 3.5.5. ASBA Annual Award (Information)

- 3.5.6. SFB Capital Plan (Information)

- 3.5.7. October Menu (Information)

- 3.5.8. SMS Action Plan (Presentation/Discussion)

- 3.5.9. Audit Report (Presentation) by Mr. Scott Kies.

4. Approval of Consent Agenda

4.1. Approval of Board Minutes.

4.1.1. Regular Session Minutes September 13, 2007
4.1.2. Executive Session Minutes September 13, 2007
4.1.3. Board Retreat Minutes May 31, 2007
4.1.4. Amended Regular Session Minutes July 12, 2007
Agenda item 4.5.2

4.2. Approval of First Reading of Policy Advisories:

4.2.1. No. 289-------EB--Environmental and Safety Program
EB-R--Environmental and Safety Program
4.2.2. No. 290-------ECCB--Building and Grounds Maintenance

4.3. Approval of First Reading of Policy Advisories

4.3.1. No. 291---- BDF--Advisory Committees
4.3.2. No. 292---- JC---School Attendance Area
JC-R--School Attendance Areas
JC-E--School Attendance Areas
4.3.3. No. 293--- JFBA--Tuition/Admission of Nonresident Students

4.4. Hiring 2007-2008

	Position Description	Location	Range	Status
4.4.1. Johnson, Maria	Adult Ed Teacher	Adult Ed	$22.96/hr	Full-Time
4.4.2. Garcia, Alicia	Substitute	District	$65.00/day	Temporary
4.4.3. McIntire, Dominic	Network Administrator	District	60	Full-Time
4.4.4. Mendez, Rosela	Substitute	District	$65.00/day	Temporary
4.4.5. Trigueros, Teresita	Substitute	District	$65.00/day	Temporary
4.4.6. Altamirano,Guadalupe	Library IA	District	31	Full-Time
4.4.7. David, Abel	6th Grade Teacher	SMS	48	Full-Time
4.4.8. Hinojosa, Hector	7th Grade Teacher	SMS	44	Full-Time
4.4.9. Tigami, Michail	7th Grade Teacher	SMS	48	Full-Time
4.4.10. Martinez, Marione	Sp Ed IA	TDS	28	Full-Time

4.5. Reassignments

	Previous Description	New Description	Location	Old Range	New Range
4.5.1. Morales, Martin	Custodian	Groundskeeper	District	22	22
4.5.2. Lopez, Yesica	Instructional Asst	Instructional Asst	DSS	28	31
4.5.3. Sanchez, Maria E	Temp IA	Temp Secretary II	OGE	25	28
4.5.4. Bonilla, Karla	Substitute	Temp IA	SMS	N/A	25
4.5.5. Peru, Patricia	Food Svs Worker	Food Svs Worker	TDS	22	22

4.6. Leave Request

	Position Description	Location	Leave Date	Reason
4.6.1. Valenzuela, Brenda	Counselor	SMS	09/25/07	FMLA

4.7. Additional Assignments/Stipends

	Position Description	Location	Amount	Status
4.7.1. TBD	ASIP - School Improvement	District	22.00/hr	Temporary
4.7.2. Joanicot, Eduviges	PBIS Coach	District	NTE: 308.00	Temporary
4.7.3. Attaway, Jody	PBIS Planning	District	NTE: 308.00	Temporary
4.7.4. Olin, Ruth	PBIS Planning	DSS	NTE: 308.00	Temporary
4.7.5. Garner, Charles	SETIS II	DSS	*Varies	Temporary
4.7.6. Garza, Elizabeth	PBIS Planning	SMS	NTE: 308.00	Temporary
4.7.7. Valenzuela, Brenda	PBIS Planning	SMS	NTE: 308.00	Temporary
4.7.8. Zepeda, Concepcion	PBIS Planning	TDS	NTE: 308.00	Temporary

4.7.9. Weissenberg, Patricia	PBIS Planning	TDS	NTE: 308.00	Temporary

* Project SETIS II: Various rate includes Pre and Post-testing(NTE: 22 per test); 70 hours summer institute (NTE:1400);AEPA Prep (NTE:480)

4.9. Resignations/Retirement/Terminations

	Position Description	Location	Term Date	Reason
4.9.1. Prieto, Arnold	Groundskeeper	District	09/24/07	Resigned
4.9.2. Perez, Ana	Library IA	OGE	10/01/07	Resigned
4.9.3. Avery, Leah	Teacher	TDS	06/06/08	Retirement
4.9.4. Remmy, Dawn	Sp Ed IA	TDS	09/11/07	Resigned

4.10. Approval for New Special Education position for 07/08 School Year

	Position Description	Location	Start Date	Status
4.10.1. TBD	Speech Technician	District	ASAP	Full-Time

4.11. Approval for Special Education IA position to move from PT to FT for 07/08 School Year

	Position Description	Location	Start Date	Status
4.11.1. TBD	Sp Ed IA	TDS/SMS	ASAP	Full-Time

4.12. Approval of appointment of Treasurer and Asst. Treasurer for Student Activities.
Each year the board must appoint the Treasurer and Asst. Treasurer for the Students Activities Fund at the beginning of each year. Recommend Superintendent as the treasurer and the Assistant to Director of Financial Services the Asst. Treasurer.

4.13. Approval to recognize S.E.A. as the bargaining agent for the certified meet and confer unit. District policy (HA) states that "The Governing Board will act on the authorization for this representation at its next regular meeting subsequent to presentation of evidence that a majority of employees in the category authorize such representation." Over 95 petitions were delivered to Dr. Rutan prior to this meeting of the Governing Board.

4.14. Approval to appoint Gerardo Cabrera as the Authorized Representative of the District in all matters pertaining to the agreement between the Trust and the District. The Trust is the carrier of the District's liability insurance.

4.15. Approval of the Annual Financial Report for the 2006-2007 school year as presented.

4.16. Acceptance of Student Activity Fund Report.

4.17. Acceptance of Accounts Payable Reports.

4.17.1. Voucher No. 1016 for the sum of $	149,949.27
4.17.2. Voucher No. 1015 for the sum of $	82,064.66
4.17.3. Voucher No. 1014 for the sum of $	356,126.67
4.17.4. Voucher No. 1013 for the sum of $	91,007.10
4.17.5. Voucher No. 1012 for the sum of $	221,913.45

a list of all the coding funds will be in the front of each voucher with person in charge of fund.

4.18. Acceptance of Payroll Voucher Reports.

4.18.1. Voucher No. 14 for the sum of $	55,883.48
4.18.2. Voucher No. 13 for the sum of $	483,318.54
4.18.3. Voucher No. 12 for the sum of $	1,715.70
4.18.4. Voucher No. 11 for the sum of $	61,252.43
4.18.5. Voucher No. 10 for the sum of $	481,678.06

END OF CONSENT AGENDA

5. Action Items

5.1. Presented for your approval is the updated extracurricular stipends for 2007-2008 and the addition of the intramural program, which is a new program for 2007-2008. This program was developed based on previous board discussions and a request by Mr. Moreno.

5.2. Annually, ASBA asks Governing Boards to develop its top ten legislative priorities for 2008.

5.3. We have developed hiring procedures for all staff. We are asking you to approve the procedures outlined in the plan presented.

5.4. Attached you will find the proposed administrative organizational chart, with accompanying work tasks. This plan splits the different administrators and programs between Dr. Reed and myself. Dr. Reed would mainly be responsible for all programs and personnel related to the instructional program and I would be responsible for the non-instructional personnel and programs. I would be responsible for Dr. Reed.

5.5. Discussion and possible action concerning employee on ESI contract.

6. Adjournment