Notice of Public Meeting

Pursuant to Arizona Revised Statutes annotated A.R.S. with the requirements §38-431.02. Notice of this Public Meeting has been appropriately posted. The Board will consider the item(s) listed on the agenda and will take action when necessary and appropriate. The Board reserves the right to change the order of items on the agenda, with the exception of public hearings. The Board may vote to go into Executive Session for discussion of any item on the agenda pursuant to A.R.S. §38-431.03, A.1-7. One or more members of the Board may participate in the meeting by telephone. A copy of the completed agenda with names and details, including available support documents, may be obtained during regular business hours at the Somerton Elementary School District Superintendent's Office at 215 N. Carlisle Avenue, Somerton, AZ 85350.

DATE AND POSTED on: Friday, December 7, 2007
by:_____
Margarita Camacho
Executive Secretary to the Superintendent

Somerton Elementary School District #11
Governing Board Agenda For Public Hearing
Executive Session and Regular Governing Board Meeting

Date: **December 11, 2007**
Time: **5:00 p.m. Regular Meeting and Executive Session**

Place: **Professional Development Room • 215 N. Carlisle Avenue • Somerton AZ 85350 • (928) 341-6000 •** www.somerton.k12.az.us

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1. Public Hearing

Revised 2007-2008 M&O Budget.

2. Regular Governing Board Meeting Agenda

Opening and Announcements

2.1. Call to Order/Pledge of Allegiance

2.2. Comments from the Audience
Under Comments from the Audience, the public may address the Board on any subject not listed on the agenda. An individual may only address the Board once under this item. Five (5) minutes may be allotted to each speaker but can be extended by a Board member, if so desired. The Board cannot act on non-agenda items and cannot respond to issues other than to provide general information or give direction to the Superintendent to add to a future agenda or for the Superintendent to follow up with speaker. The individual shall state his/her name and address before addressing the Board.

2.3. Call for Executive Session

1. Executive session pursuant to A.R.S. Section 38-431.03.A 1---personnel; discussion or consideration of employment, assignment, promotion, demotion dismissal, salaries, disciplining or resignation of a certificated teacher.

The Board may enter into Executive Session to Discuss and/or
1. Review the Superintendent's Evaluation

3. Reports/Discussion Items

3.1. Superintendent

3.1.1. Current Events

3.2. Assistant Superintendent

3.3. Board Members Report
3.3.1. President and other Board member comments

3.4. Administrators/Directors
3.4.1. Mrs. Arvizo, Mrs. Garza, and Mr. Streit Assistant Principals SMS
3.4.2. Ms. Attaway - Director of Special Programs
3.4.3. Mr. Cabrera - Special Projects Coordinator
3.4.4. Mr. Cassidy - Director of Technology
3.4.5. Mr. Cano - Food Service Director
3.4.6. Ms. De La Fuente - Principal ELC
3.4.7. Mrs. Irr - Grant Writer
3.4.8. Mrs. Lopez - Principal and Mrs. Zepeda, Assistant Principal TDS
3.4.9. Mrs. Porchas -Assistant to Director of Financial Services
3.4.10. Ms. Reed-Mezei - Director of Federal Programs
3.4.11. Mrs. Santos - Coordinator Health Service
3.4.12. Mrs. Seh - Principal OGE
3.4.13. Mr. Sheppard - Director of Instructional Services
3.4.14. Mrs. Vasquez - Principal DSS
3.4.15. Mrs. Villarreal - Director of Transportation
3.4.16. Mrs. Volpe - Director of HR/ELL
3.4.17. Mr. Volpe- Library/Media

3.5. Other discussion items/Presentations (Information)

3.5.1. Number of Suspensions District wide (Information)

The number of suspensions
DSS-1
ELC-1
OGE-0
SMS-24
TDS-27

3.5.2. Staff Survey (Information)

3.5.3. Facility Fee Schedule (Discussion)

4. Approval of Consent Agenda

The following items may be approved in one motion under the Consent Agenda. If a particular item is to be discussed, it may be pulled from the Consent Agenda and taken as a separate agenda item. The Board may take action on the following items or defer them to the next regularly scheduled meeting

4.1. Approval of Board Minutes.
4.1.1. Regular Session Minutes November 8, 2007
4.1.2. Executive Session Minutes November 8, 2007

4.2. Approval of Second Reading of Policy Advisories:
4.2.1. No. 294------DKA-Payroll Procedures/Schedules
DKA-E--Payroll Procedures/Schedules
4.2.2. No. 296-----JK-R Student Discipline

4.3. Hiring 2007-2008

	Position Description	Location	Range	Status
4.3.1. Alvarado, Susana	Substitute	District	65.00	Temporary

4.3.2. Carlos, Angelica	Substitute	District	65.00	Temporary
4.3.3. Castro, Vanessa	Substitute	District	65.00	Temporary
4.3.4. Conwill, Terry	Substitute	District	65.00	Temporary
4.3.5. Dutton, Edna	Substitute	District	65.00	Temporary
4.3.6. Flores, Anued	Substitute	District	65.00	Temporary
4.3.7. Gonzalez, Nidia	Substitute	District	65.00	Temporary
4.3.8. Juarez, Elva	Substitute	District	65.00	Temporary
4.3.9. Navarro, Lydia	Substitute	District	65.00	Temporary
4.3.10. Ortiz, Elizabeth	Substitute	District	65.00	Temporary
4.3.11. Ortiz, Jenny	Substitute	District	65.00	Temporary
4.3.12. Quintana, Robert	Substitute	District	65.00	Temporary
4.3.13. Rodriguez, Gloria	Substitute	District	65.00	Temporary
4.3.14. Salgado, Zenaida	Substitute	District	65.00	Temporary
4.3.15. Trevino, Jackie	Substitute	District	65.00	Temporary
4.3.16. Valazquez, Jessica	Substitute	District	65.00	Temporary
4.3.17. Zendejas, Lorena	Substitute	District	65.00	Temporary
4.3.18. Crocker, David	Instructional Assistant	TDS	28	Full-Time
4.3.19. Phillips, Cheryl	Emergency Substitute	TDS	37	Temporary
4.3.20. Porchas, Maria E	Instructional Assistant	TDS	28	Full-Time

4.4. Reassignments

	Previous Description	New Description	Location	Old Range	New Range
4.4.1. Bautista, Emilia	IA - MEES	IA - SMS	SMS	28	28
4.4.2. Flores, Blanca	IA - SMS	IA - DSS	DSS	28	28
4.4.3. Alvarado, Susana	Substitute	IA	ELC	65.00	28
4.4.4. Garcia, Patricia	Emergency Sub	Library Asst	TDS	65.00	28
4.4.5. Matthews, Martha	Substitute	IA	TDS	65.00	25

4.5. Leave Request

	Position Description	Location	Leave Date	Reason
4.5.1. Canales, Maritza	Instructional Assistant	DSS	01/06/07-06/06/08	Absence
4.5.2. Avila, Viviana	Secretary II	OGE	10/22/07-11/26/07	FMLA
4.5.3. Flores, Minerva	Secretary III	SMS	12/17/07-01/25/07	FMLA
4.5.4. Hedglin, Uvet	Instructional Assistant	TDS	01/07/07-06/06/08	Absence
4.5.5. Martinez, Martha A	Instructional Assistant	TDS	01/06/07-06/06/08	Absence

4.6. Additional Assignments/Stipends

	Position Description	Location	Amount	Status
4.6.1. Garibay, Christian	MEES/Fam. Lit Teacher	Adult Ed	174.88/daily	Temporary
4.6.2. Joanicot, Eduviges	07/08 SPED Stipend	District	1,200.00	Stipend
4.6.3. Kulka, Tami	07/08 SPED Stipend	District	1,200.00	Stipend
4.6.4. Reeves, Cathy	07/08 SPED Stipend	District	1,200.00	Stipend
4.6.5. Garcia, Guadalupe	07/08 SPED Stipend	DSS	1,200.00	Stipend
4.6.6. Ullery, Guadalupe	07/08 SPED Stipend	DSS	1,200.00	Stipend
4.6.7. Argueta, Erika	07/08 SPED Stipend	ELC	1,200.00	Stipend
4.6.8. Foutch, Donna	07/08 SPED Stipend	OGE	1,200.00	Stipend
4.6.9. Flores, Walther	07/08 SPED Stipend	SMS	1,200.00	Stipend
4.6.10. Muñoz, Luciano	07/08 SPED Stipend	SMS	1,200.00	Stipend
4.6.11. Romero, Paulina	07/08 SPED Stipend	SMS	1,200.00	Stipend
4.6.12. Lopez, Hilda	07/08 SPED Stipend	TDS	1,200.00	Stipend
4.6.13. Paramo, Patricia	07/08 SPED Stipend	TDS	1,200.00	Stipend

4.7. Resignations/Retirement/Terminations

	Position Description	Location	Term Date	Reason
4.7.1. Lasley, Nicole	Instructional Assistant	DSS	12/14/07	Resigned
4.7.2. Sorrell, Joseph	Teacher	SMS	11/08/07	Resigned
4.7.3. Martinez, Marione	Instructional Assistant	TDS	11/23/07	Resigned

4.8. Growth Rider

	Position Description	Location	Old Range	New Range
4.9. Sheppard, Patricia	Reading Interventionist	ELC	48	49

4.10. Acceptance of Student Activity Fund Report.

4.11. Acceptance of Accounts Payable Reports.

4.11.1. Voucher No. 1027 for the sum of $ 335.39
4.11.2. Voucher No. 1026 for the sum of $ 43,767.97
4.11.3. Voucher No. 1025 for the sum of $ 280,035.14
4.11.4. Voucher No. 1024 for the sum of $ 87,384.64
4.11.5. Voucher No. 1023 for the sum of $ 180,139.79
4.11.6. Voucher No. 1022 for the sum of $ 13,767.80
4.11.7. Voucher No. 1021 for the sum of $ 81,087.43

a list of all the coding funds will be in the front of each voucher with person in charge of fund.

4.12. Acceptance of Payroll Voucher Reports.

4.12.1. Voucher No. 24 for the sum of $ 42,365.00
4.12.2. Voucher No. 23 for the sum of $ 557,387.73
4.12.3. Voucher No. 22 for the sum of $ 60,781.79
4.12.4. Voucher No. 21 for the sum of $ 555,829.57
4.12.5. Voucher No. 20 for the sum of $ 71,642.00
4.12.6. Voucher No. 19 for the sum of $ 561,803.65

END OF CONSENT AGENDA

5 . Action Items

5.1. Discussion and possible action of the Understanding Between the Department of Homeland Security, Social Security Administration, and Designated Agent Reading E-Verify.

5.2. Approval for new Special Education Instructional Assistant position. This position would be part-time and under 20 hours a week. This position would serve as a 1 to 1 personal assistant for Preschool at Valle Del Encanto Learning Center.

5.3. Approval for Special Education Speech Technician salary range. The District is suggesting the position to be placed at range 46.

5.4. Discussion and possible action of the First Reading Policy Manual Adoption

5.5. Possible action on the Facility Fee Schedule

5.6. Possible action on the Nepotism Policy

5.7. Discussion and possible action SMS school Improvement Plan.

5.8. Approval of the Revised 2007-2008 M&O Budget.

5.9. Discussion and possible action Approval of First Reading of Policy Advisories:

5.9.1. No. 297------GCF--Professional Staff Hiring
GCF-ED - Professional Staff Hiring (Procedures and Practices for employment authorization and employment eligibility verification)

5.9.2. No. 298------GDF-Support Staff Hiring
GCF-EF- Professional Staff Hiring (Procedures and Practices for employment authorization and employment eligibility verification)

6. Adjournment