Regular Governing Board Minutes



10/13/2011

Governing Board Minutes

Somerton Elementary School District #11
Governing Board Agenda
Executive Session and Regular Governing Board Meeting

Date: October 13, 2011
Time: 5:30 p.m.
Regular Meeting

Place: Governing Board Room • 343 N. Carlisle Ave
• Somerton AZ 85350 • (928) 341-6000 • www.somerton.k12.az.us

Attending Board:	David Gonzalez	Martha Camacho	Araceli Juarez
	Leticia Yepez		
Absent Board:	Fern Soto		
Attending Staff:	Dr. Reed	Jerry Cabrera	Melissa Porchas
	Margarita Camacho	Bob Cassidy	Martin Velasco
	Leda Preciado	Connie Zepeda	Tiffany Vance
	Maria P. Vasquez	Patty Weissenberg	Maria Villarreal
	Elizabeth Santos	Jody Attaway	Kim Seh
	Alicia Mulloy	Gema Anaya	
Public Attendin:	Irma Ruiz	Jessica Atondo	EsgardoCuen
	Laura Casillas	Lydia Corrales	

1. Call to Order/Pledge of Allegiance

Mr. Gonzalez called the regular Governing Board meeting to order at 5:30 p.m.

The Pledge of Allegiance was led by Mrs. Camacho

The choir from Mrs. Mulloy of Tierra Del Sol sang the National Anthem and Imagine by John Lenon

1.1. Comments from the Audience

Under comments from the Audience, the public may address the Board on any subject not listed on the agenda.An individual may only address the Board once under this item. Five (5) minutes may be allotted to each speaker but can be extended by a Board member, if so desired. The Board cannot act on non-agenda items and cannot respond to issues other than to provide general information or giving direction to the Superintendent to add to a future agenda or for the Superintendent to follow up with speaker.The individual shall state his/her name and address before addressing the Board.

Mr. Gonzalez asked if there was any requests from the audience.

No comments from the audience.

1.2. Call for Executive Session

Executive Session pursuant to A.R.S Section 38-431.03.A1--Discussion or consideration of Employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a pubic officer

Dr. Reed stated there was not a need to enter into Executive Session.

2. Report/Discussion Items

2.1. Superintendent

Dr. Reed reported the following:

- Attended Desert Sonora Assembly for Native America Day.
- October 3rd Legislators Breakfast at AWC they had good news no more cuts for the year.
- October 5th myself and Mr. Cabrera met with Mayor Martin Porchas and City Manager Bill Lee and discussed the recycling plan.
- October 13th met with Mr. John Morales, YPIC to set up norms and goals with the Administrative Team.
- Four findings were fond by the auditors.
- Spring Festival for the Somerton community.
- Red Ribbon Parade will be on Wednesday, October 26th.

Mrs. Martha Camacho stepped out of the meeting at 5:45 p.m. and returned at 5:50 p.m.

2.2. Board Members Report

2.2.1. President and other Board members comments

Miss Juarez attended the Migrant Program at DSS.

Mr. Gonzalez attended the ASBA County Workshop and complemented on the talent of Mariachi , Jazz and band of Gadsden School District.

Mr. Gonzalez complemented Mrs. Mulloy choir.

Mrs. Camacho also, complemented Ms. Mulloy for her dedication to our Somerton School students and how well behaved the students were.

2.3. Administrators/Directors Report

2.3.1. Bob Cassidy, Director of Technology and Leda Preciado

Student data, ADM and state report required by SAIS (Student Accountability Information System)

Mr. Cassidy gave the floor to Mrs. Preciado.

•Student data, scheduling, attendance, enrollment, and the reporting to ADM.

•ADM (Average Daily Membership) is sent weekly.

•All students have a SAIS number which follows the student anywhere in Arizona schools.

2.3.2. Jorge Cano, Director of Food Services

Breakfast and lunch participation has increased.

We are in partnership with Yuma Privacy Industry Council(YPIC)to help them with their youth program.

Replacing old equipment such as warmers, milk coolers, and computers.

Mr. Cano mentioned the following:

• 300 students are having breakfast daily and lunch has increased at Somerton Middle School to 800 students.

•A student from YPIC Youth Program is doing their internship for 8 weeks.

2.3.3. Melissa Porchas, Director of Financial Services

Auditor Visit

New Financial System

•Mrs. Porchas thanked all the administrators for their great job and especially for their team effort .

•Auditors found four findings

•Training for paperless requisitions will be on November.

2.3.4. Elizabeth Santos, Coordinator of Health Service

New staff at TDS and SMS

Nurse oversees each school site one day each week.

45 Day Screenings

•Mrs. Santos mentioned that she hired two CNA's one for TDS and SMS they are doing a great job.

•Spends a day in every school site each week.

•The 45 day screenings were done.

• Flu Vaccine Clinic will be available on October 26th at OGE, SMS and TDS.

2.3.5. Martin Velasco, Supervisor of Custodian/ Grounds

Daily Work Orders

Maintenance are very busy with all the work orders but in order to serve better, they prioritize the work orders.

2.3.6. Maria Villarreal, Coordinator of Transportation

Total of students transporting

Transportation will be provided to PPEP Tech High School

•866 students are transported daily.

•On October 31 we will be transporting the PPEP Tech High School students

•This will bring revenue to the transportation department.

2.4. Other Discussion Items/Presentations/Information

2.4.1. Solar System (Presentation)

Mr. John Kennedy highlighted the areas for energy savings throughout the life time of Solar Project contract.

2.4.2. Enrollment Summary (Information)

SCHOOL	Oct.1, 2011	Sep. 30, 2011	
DSS	404	386	-18
ELC	515	517	-2
OGS	354	314	-40
SMS	805	839	34
TDS	699	682	-17
Total	2777	2738	-39

Dr. Reed mentioned that we decreased 39 students due to all day kinder in Yuma.

2.4.3. Number of Suspensions District Wide (Information.)

SCHOOL	MONTHLY	CUMULATIVELY
DSS	1	1
ELC	0	0
OGE	1	2
SMS	11	17
TDS	0	0

2.5. Governing Board Meetings(Information)

2.5.1. ASBA Academy of Boardsmanship to Leticia Yepez

Mr. Gonzalez presented the award to Mrs. Leticia Yepez

2.5.2. Board Retreat

On Thursday, November 10, 2011
At 5:00 p.m.
Governing Board Room

The board members would like for the Regular Board meeting to start at 4:00 p.m.

3. Consent Agenda

The following items may be approved in one motion under the Consent Agenda.If a particular item is to be discussed it may be pulled from the Consent Agenda and taken as a separate agenda item. The Board may take actions on the following items or defer them to the next regularly scheduled meeting.

3.1. Approval Of Board Minutes

3.1.1. Regular Session Minutes September 13, 2011

3.2. New Hires 2011-2012

	Staff	Position Description	Location	Range		Status
3.2.1	Apple, Sonya	Substitute	District	$75.00/day		Temp.
3.2.2	Mora, Yolanda	Substitute	District	$75.00/day		Temp.
3.2.3	Saunders, Barry	Substitute	District	$75.00/day		Temp.
3.2.4	Ortiz, Lupe	Teacher	ELC		44	Full-Time
3.2.5	Sanchez, Angelica	Instructional Assist	ELC		31	Full-Time
3.2.6	Smith, April	IA Substitute	OGE		25	Temp.
3.2.7	Curiel, Sara	Instructional Assist.	SMS		25	Full-Time

	Staff	Position Description	Location	Range	Status
3.2.8	Lopez, Yesica	Instructional Assist.	SMS	31	Full-Time
3.2.9	Campbell, Amy	Adult Ed. Teacher	SMS	48	Full-Time
3.2.10	Rouff, Anne	Speech Therapist	SPED	64	Full-Time

3.3. Leave Request 2011-2012

		Position Description	Location	Range	Status
3.3.1	Brena, Mercedes	Instructional Assist.	ELC	11/14/11-12/16/11	FMLA
3.3.2	Burge, Shelley	Teacher	ELC	11/14/11-02/28/12	FMLA
3.3.3	Lugo, Margarita	Teacher	ELC	09/06/11-10/28/12	FMLA
3.3.4	Castillo, Maria	Instructional Assist.	OGE	09/14/11-10/30/12	FMLA

3.4. Growth Rider 2011-2012

	Staff	Position Description	Location	Current Range	New Range
3.4.1	Miranda Melissa	Teacher	SMS	46	4
3.4.2	Rios, Anselmo	Teacher	TDS	44	45

3.5. Resignations/Retirement/Terminations

		Position Description	Location	Leave Date	
3.5.1	Senf, Victoria	Secretary	Federal Prog.	Jun 30, 2012	Retirement
3.5.2	Ramirez, James	Lead Custodian	District	Jul 27, 2012	Retirement
3.5.3	Ruiz, Domingo	Maintenance	District	Aug 10, 2012	Retirement
3.5.4	Canales, Maritza	Teacher	TDS	TBD	Contract Release

Mr. Gonzalez requested more information why Mrs. Canales is requesting to be released from her contract.

Dr. Reed mentioned that it was a personal reason.

Mr. Gonzalez asked who will be taking her placed.

Mrs. Lopez mentioned that she is in the process of interviewing for the position.

3.6. Additional Assignments/Stipends 2011-2012

		Position Description	Location	Amount	Status
3.6.1	Bush,Julio	SPED	DSS	$1,200.00	Stipend
3.6.2	Ullery, Guadalup	SPED	DSS$	$1,200.00	Stipend
3.6.3	Argueta, Erika	SPED	ELC	$1,200.00	Stipend
3.6.4	Flores, Annabel	SPED	ELC	$1,200.00	Stipend
3.6.5	Rouse, Elisa	SPED	ELC	$1,200.00	Stipend
3.6.6	McCall, Vanessa	SPED	ELC	$1,200.00	Stipend
3.6.1	Martinez, Jessica	Adult Ed. Teacher	ELC	$22.00	Part-Time
3.6.8	Paredes, Ivan	Adult Ed. Teacher	ELC	$22.00	Part-Time

3.6.9	Felix, Gema	Admin. Duties	TDS	$10,000.00	Stipend
3.6.10	Lopez, Hilda	SPED	TDS	$1,200.00	Stipend
3.6.11	Lopez, Hilda	CPI Training	TDS	$800.00	Stipend
3.6.12	Pahilajani, Mayu	SPED	TDS	$1,200.00	Stipend
3.6.13	Paramo, Patricia	SPED	TDS	$1,200.00	Stipend
3.6.14	Foutch, Donna	SPED	OGE	$1,200.00	Stipend
3.6.15	Alonzo, Jose	SPED	SMS	$1,200.00	Stipend
3.6.16	Brown, Rachel	Cheer Coach	SMS	$400.00	Stipend
3.6.17	Guerra, Keila	SPED	SMS	$1,200.00	Stipend
3.6.18	Miranda, Melissa	SPED	SMS	$1,200.00	Stipend
3.6.19	Razo, Paulina	SPED	SMS	$1,200.00	Stipend
3.6.20	Razo, Paulina	CPI Training	SMS	$800.00	Stipend
3.6.21	Leon, Denisse	SPED	SPED	$1,200.00	Stipend
3.6.22	Kulka, Tami	SPED	SPED	$1,200.00	Stipend

3.7. Approval Of District Policy Manual Second Reading.

3.8. Approval Of Second Reading Of Policy Advisories

3.8.1. No. 403----JICL-Dating Abuse
JICL-R-Dating Abuse
JICL-E-Dating Abuse

3.8.2. No. 404---JICK-Student Violence/Harassment Intimidation /Bullying
JICK-R-Student Violence/Harassment Intimidation /Bullying
JICK-EA-Student Violence/Harassment Intimidation /Bullying
JICK-EB-Student Violence/Harassment Intimidation /Bullying

3.8.3. No. 405---BK-School Board Memberships

3.8.4. No. 406---CBA-Qualifications and Duties of the Superintendent

3.8.5. No. 407---DBC-R-Budget Planning, Preparation and Schedules

3.8.6. No. 408--DBC-R-Budget Hearings and Reviews/Adoption Process

3.8.7. No. 409---DIC-Financial Reports and Statements

3.8.8. No. 410---DJE-Bidding/Purchasing Procedures
DJE-R-Bidding/Purchasing Procedures

3.8.9. No. 411---DKB-Salary Deductions

3.8.10. No. 412--DN-School Properties

3.8.11. No. 413--EHB-Data/Records Retention
EHB-Data/Records Retention

3.8.12. No. 414--FCB Retirement of Facilities

3.8.13. No. 415--GBAB-Medical Marijuana Standards and Conditions for Employee

3.8.14. No. 416--GBECA-Non-medical Use or Abuse of Drugs or Alcohol

3.8.15. No. 417--IHAMA-Teaching About Drugs, Alcohol, and Tobacco

3.8.16. No. 418--IHB-Special Instructional Programs

3.8.17. No. 419--IJ-Instructional Resources and Materials
IJ-R-Instructional Resources and Materials

3.8.18. No. 420--IJND-Technology Resources
IJND-R-Technology Resources

3.8.19. No. 421--JEA-E-Compulsory Attendance Ages

3.8.20. No. 422--JEB-Entrance Age Requirements

3.8.21. No. 423--JICH-Drug and Alcohol Use by Students

3.8.22. No. 424--JII-Student Concerns, Complaints, and Grievances
JII-R-Student Concerns, Complaints, and Grievances
JII-EA-Student Concerns, Complaints, and Grievances
JII--EB-Student Concerns, Complaints, and Grievances

3.8.23. No. 425--JJE-Student Fund-Raising Activities

3.8.24. No. 426--JJIB-Interscholastic Sports
JJIB-R-Interscholastic Sports
JJIB-EInterscholastic Sports

3.8.25. No. 427--JLCB-E-Immunizations of Students

3.8.26. No. 428--JLIB-Student Dismissal Precautions

3.8.27. No. 429--JQ-R-Student Fees, Fines, and Charges

3.8.28. No. 430--JR-Student Records
JR-R-Student Records

3.8.29. No. 431--KB-Parental Involvement in Education
KB-R-Parental Involvement in Education

3.8.30. No. 432--KF-Community Use of School Facilities
KF-EACommunity Use of School Facilities

3.8.31. No. 433--KFA-Public Conduct on School Property

3.8.32. No. 434--KFAA-Smoking on School Premises at Public Functions.

3.9. Approval To Award Request For Proposal (RFP 11-12-593) Math Development Services To Nora Ramirez, Private Consultant.

3.10. Acceptance Student Activity Fund Report

3.11. Approval Of Accounts Payable Vouchers For The Month Of November 2011

3.11.1. Voucher No. 1014 not to exceed $ 250,000.00

3.11.2. Voucher No. 1015 not to exceed $ 150,000.00

3.11.3. Voucher No. 1016 not to exceed $ 150,000.00

3.11.4. Voucher No. 1017 not to exceed $ 250,000.00

3.12. Approval Of Payroll Vouchers For The Month Of November 2011

3.12.1. Voucher No. 29 not to exceed $400,000.00

3.12.2. Voucher No. 30 not to exceed $300,000.00

3.12.3. Voucher No. 31 not to exceed $75,000.00

3.12.4. Voucher No. 32 not to exceed $400,000.00

3.12.5. Voucher No. 33 not to exceed $300,000.00

3.12.6. Voucher No. 34 not to exceed $75,000.00

3.13. Ratification Of Accounts Payable Vouchers For October
Voucher No. 1009 for $100,000.00 need to be ratified to $323,979.09 due to additional invoices that needed to be processed.

Mr. Gonzalez entertained a Motion to approved the consent agenda as presented

MOTION: Mrs. Camacho moved, Mrs. Yepez seconded the motion. Motion passed

4. Action Items

4.1. Approval Of Annual Financial Report For 2010-11.

MOTION: Mrs. Camacho moved, Mrs. Yepez seconded the motion. Motion passed

4.2. Approval Of Capital Plan 2011-12

MOTION: Mrs. Camacho moved, Mrs. Yepez seconded the motion. Motion passed

4.3. Acceptance Of The Following Donation.
Mrs. NereidaClark donated $1,136.83 for balls at Orange Grove School

Farmer's Insurance donated $1,000.00 for Hector Clark Basketball Court at OGE.

Target donation for the Somerton School District for the FY 2011-12

MOTION: Mrs. Camacho moved, Mr. Gonzalez seconded the motion. Motion passed

5. Adjournment

MOTION: Mr. Gonzalez moved to adjourn the meeting at 6:52 p.m. Mrs. Yepez seconded the motion. Motion passed

_____ _____

Signature of Board President/Clerk Date