MINUTES OF THE ANNUAL ORGANIZATIONAL MEETING OF THE ODESSA-MONTOUR CENTRAL SCHOOL DISTRICT JULY 9, 2026

Present: Jennifer Mosher, Dana Sgrecci, Jason Dechow, David Stigers, Kyle VanGalder

Also Present: Charlie Haeffner, Mallory Leister, Ryan Collins

Absent: Robert Halpin, Will Shrout

The following minutes were recorded by OMCS School District Clerk/Board Secretary, Jennifer Stevenson

I. Call to Order and Pledge of Allegiance

The meeting was called to order at 5:30 p.m. by District Clerk, Jennifer Stevenson

II. Roll Call Attendance: Members of the Board of Education

III. Administration of Oath of Office to Newly Elected Board of Education Members

A. Administration of Oath of Office to Newly Elected Board of Education Members

The Oath of Office was administered to re-elected Board Members Jennifer Mosher and Kyle VanGalder by District Clerk, Jennifer Stevenson and the Oaths were notarized.

IV. Election of Officers of the Board of Education

A. President of the Board of Education (Election conducted by Superintendent James Nolan)

Mr. Nolan asked for nominations for Board President. Mr. Sgrecci nominated Jennifer Mosher as Board President for 2026-2027, seconded by Jason Dechow. Three votes in favor, two opposed. Ms. Mosher was elected as President.

B. Administration of Oath of Office to President

Mrs. Stevenson administered the Oath of Office to Ms. Mosher as President for 2026-2027 and notarized the Oath.

C. Vice President of the Board of Education

Ms. Mosher asked for nomination for Board Vice President for 2026-2027. Mr. Dechow nominated Dana Sgrecci, seconded by Mr. VanGalder. Five votes in favor. Mr. Sgrecci was elected as Vice President.

D. Administration of Oath of Office to Vice President

Ms. Mosher administered the Oath of Office to Mr. Sgrecci as Vice President for 2026-2027. Mrs. Stevenson notarized the Oath.

V. Approve Agenda

Mr. Dechow made a motion to approve the agenda, seconded by Mr. Sgrecci. 5-0 Carried

VI. Annual Appointments

A. Appointment of District Officers (effective July 1, 2026) **Recommendation**

1. District Clerk ..... Jennifer Stevenson
2. Alternate District Clerk…….James Nolan
3. School District Treasurer..... Jason Batrowny
4. Deputy School District Treasurer..... CBO Staff
5. District Tax Collector..... Jennifer Morris
6. Internal Claims Auditor..... Susan Stuart
   Alternate Claims Auditor ..... GST BOCES CBO
7. Internal Claims Auditor for GST BOCES Claims……..Veronica Lewis

Mr. Dechow made a motion to approve the appointments listed in items 1-6, seconded by Mr. Sgrecci. 5-0 Carried

B. Administration of Oath (will be administered to individuals above at a separate time)

VII. Other Appointments (effective July 1, 2026)

A. 504 District Officer ..... Ryan Collins
B. Advertising Coordinator..... Jennifer Stevenson
C. Asbestos Designee: AHERA..... Craig Crippen
D. Attendance Coordinator ..... Denise Day
E. Attendance Officer ..... James Nolan

F. Committee on Pre-School Special Education ..... Ryan Collins, Chair
..... Jordan Mensch, Chair
..... ……Public Health Representative
..... ……Evaluation Representative
..... ……Teacher or Service Provider
G. Committee on Special Education ..... Ryan Collins, Chair
..... Jordan Mensch, Chair
..... ……Special & General Education Teacher
H. Sub-Committee on CSE ..... Ryan Collins
I. Dignity Act Coordinators ..... ……Ryan Collins, District
……..Kelsey Pinette, Jr/Sr HS
..... ……Alisha Tolentino, Hanlon
..... ……Erika Parisian, B.C. Cate
J. Grants Coordinator ..... Veronica Lewis
K. Insurance Consultant ..... Lawley Insurance Group
L. Occupational Education Advisory Council..... Colleen Coolican
M. Purchasing Agent ..... James Nolan

N. Records Access Officer ..... James Nolan
O. Records Management Officer ..... Kathryn Collins
P. School Attorney ..... Ferraro, Fiorenza, PC
Q. School District Independent Auditor ..... Ciaschi, Dietershagen Little & Mickelson (Insero)
R. School Physician ..... Guthrie Medical Group/Dr. Erica Shatara
S. District Assessment and Data Coordinator ..... Veronica Lewis
T. Secretary of the Board of Education ..... Jennifer Stevenson
U. McKinney-Vento Liaison ..... Veronica Lewis
V. Student Funds Treasurer ..... Judy Kastenhuber
W. Title IX Officer ..... James Nolan
X. Title IX Coordinator ..... Veronica Lewis
Y. Foster Care Point on Contact ..... Denise Day
Z. Representative to the Board of the Worker's Compensation Consortium ..... Kyle Bower
Alternate Representative ..... James Nolan
AA. Board of Education Capital Project Committee ..... Jennifer Mosher, Dana Sgrecci, Will Shrout
BB. Chemical Hygiene Officer ..... Craig Crippen

Mr. Dechow made a motion to approve appointments listed A-BB, seconded by Mr. Sgrecci.
5-0 Carried

VIII. Designations

A. Official Bank and Investment Depositories

1. Chemung Canal Trust Co.
2. Tompkins Community Bank
3. J.P. Morgan Chase
4. New York Cooperative Liquid Assets Security Systems (NYCLASS)

Mr. Dechow made a motion to approve, seconded by Mr. Sgrecci. 5-0 Carried

B. Official Newspaper – Watkins Review & Express

Mr. Dechow made a motion to approve, seconded by Mr. Sgrecci. 5-0 Carried

C. Regular Monthly Meetings – Second Thursday of every month unless listed otherwise below

September 10, 2026
October 8, 2026
November 5, 2026
December 10, 2026
January 14, 2027
February 11, 2027
March 11, 2027
April 15, 2027

April 21, 2027 BOCES Board Election and Vote on the 2025-2026 Administrative Budget
May 6, 2027 Annual Budget Hearing and Meet the Candidates
May 18, 2027 Annual Meeting – Budget Vote and Board of Education Election
June 10, 2027
July 8, 2027 Annual Reorganizational Meeting
August 5, 2027

Mr. Dechow made a motion to approve, seconded by Mr. Sgrecci. 5-0 Carried

D. Monthly Workshop Meetings – As Listed Below

September 24, 2026	**March 25, 2027**
October 22, 2026	**April 21, 2027**
November 19, 2026	**May 20, 2027**
December 17, 2026	**June 24, 2027**
January 28, 2027	**July 22, 2027**
February, 25, 2027	**August 19, 2027**

Mr. Dechow made a motion to approve, seconded by Mr. Sgrecci 5-0 Carried

IX. Authorizations

A. **Establishment of Petty Cash Funds**	**Amount**	**Designated Officer**
1. District Office	$100.00	Jennifer Stevenson
2. Cafeteria	$100.00	Melissa Merrill

Mr. Dechow made a motion to approve, seconded by Mr. Sgrecci. 5-0 Carried

B. Chief School Officer Authorized to Approve Budget Transfers Below $25,000 – James Nolan or Designee

Mr. Dechow made a motion to approve, seconded by Mr. Sgrecci. 5-0 Carried

C. Designation of Authorized Signatures on Checks – Jason Batrowny or Jennifer Morris

Mr. Dechow made a motion to approve, seconded by Mr. Sgrecci. 5-0 Carried

X. Bonding of Personnel

A. District Treasurer
B. Deputy District Treasurer
C. District Tax Collector
D. Student Funds Treasurer
E. Internal Claims Auditor
F. Blanket Bond – Other Personnel

Mr. Dechow made a motion to approve, seconded by Mr. Sgrecci. 5-0 Carried

XI. Other Adoptions

A. Motion to authorize the President of the Board to apply for School Lunch and Breakfast Programs and Superintendent or School Lunch Manager to sign all reports and claims in the administration of the School Lunch and Breakfast Programs.

Mr. Dechow made a motion to approve, seconded by Mr. Sgrecci. 5-0 Carried

B. Motion to re-adopt all Board Policies, Code of Ethics, Code of Conduct, Regulations and Procedures in effect at the end of the previous year. The Board will review its policies on Investments (6240) and Purchasing (6700), the Code of Conduct (5300), and Parental Involvement, as required by law. The Board will also review building-level student attendance data as required under Commissioner's Regulations section 104.1, and if the data shows a decline in attendance rates, will review and revise it policy on attendance (5100).

Mr. Dechow made a motion to approve, seconded by Mr. Sgrecci. 5-0 Carried

Mr. Dechow requested the remaining adoptions be put to one motion. All board members agreed that the items could be approved as one motion as they are written on the agenda.

C. Motion to grant the authority to Building Principals to suspend students.

D. Motion to grant the authority to the Superintendent of Schools to sign Civil Service documentation.

E. Motion to authorize the Superintendent of Schools to take fiscal actions as Chief Financial Officer as necessary for the fiscal operation of the District.

F. Motion to authorize the Superintendent of Schools to approve meeting, conference, and convention attendance for the District Treasurer, District Clerk, Board Officers, administrators, and other employees within budget limitations.

G. Motion to authorize the Superintendent of Schools to attend twelve (12) days of conferences/workshops per school year, not to exceed the budgeted amount in the Superintendent's Conference/Travel, unless approved by the Board of Education.

H. Motion to authorize the School Business Official to approve requests for expense reimbursement submitted by the Superintendent of Schools.

I. Motion to authorize the Superintendent of Schools to employ personnel on a temporary, part-time, per diem, or substitute basis, and to set the appropriate wages for such personnel.

J. Motion to authorize the Superintendent of Schools to certify all payrolls, and in the absence of the Superintendent, authorize the School Business Official to certify all payrolls.

K. Motion to authorize the Superintendent of Schools to accept all drafts, checks, and other

dealings with District Funds, which bear the signature or official facsimile of the District Treasurer or Deputy Treasurer.

L. Motion to authorize the Superintendent of Schools or Designee to continually invest idle funds in certificates of deposit or interest accounts offering the most favorable rates.

M. Motion to authorize the Superintendent of Schools to execute contracts on behalf of the School District and with BOCES for contract services.

N. Motion to authorize the Superintendent of Schools to consult with professionals and Purchase professional services as necessary to carry out the responsibilities of the Board and Superintendent, and mission of the school district.

O. Motion to authorize that the Superintendent of Schools be and is authorized as purchasing agent for the 2026-2027 school year.

P. Motion to adopt Indemnification and Legal Defense Resolutions – Public Officers Law – Section 18.

Q. Establish Mileage Reimbursement Rate at the same level as recognized by the Internal Revenue Service. ***(72.5 cents per mile)***

R. Motion to authorize the Superintendent of Schools to Expend up to $50 per student for incentives/recognition and to expend funds up to GSA per diem rates for meals and lodging for state/national level athletic and academic competitions.

Ms. Mosher asked for a motion to approve the adoption of items C-R as written on the agenda.

Mr. Dechow made a motion to approve, seconded by Mr. Stigers. 5-0 Carried

XII. Approve Minutes

A. Regular Meeting – June 11, 2026

Mr. Dechow made a motion to approve, seconded by Mr. Sgrecci. 5-0 Carried

B. Special Meeting – June 25, 2026

Mr. Stigers made a motion to approve, seconded by Mr. Dechow. 5-0 Carried

XIII. Public Comment

There was no public comment.

XIV. Board Comment

Mr. VanGalder mentioned that the graduation ceremony was excellent. Ms. Mosher agreed that it was very nice.

Ms. Mosher shared that the Board Retreat agenda has been emailed to board members and requested members to please come with ideas for the work plan.

XV. New Business

A. Recommendation to Approve James Nolan as Qualified Lead Evaluators of Building Principals and Classroom Teachers, having successfully completed the training requirements prescribed in 8 NYCRR §30-2.9(b)

Mr. Dechow made a motion to approve, seconded by Mr. VanGalder. 5-0 Carried

B. Recommendation to Approve the following as Qualified Lead Evaluators of Classroom Teachers, having successfully completed the training requirements prescribed in 8 NYCRR §30-2.9(b):

1. Alisha Tolentino
2. Ryan Collins
3. Kelsey Pinette
4. Erika Olsowske
5. Veronica Lewis

Mr. Dechow made a motion to approve, seconded by Mr. VanGalder. 5-0 Carried

C. Establish 2027 Graduation Date of June 25, 2027

Mr. Dechow made a motion to approve, seconded by Mr. VanGalder. 5-0 Carried

D. Recommendation to Approve Discarding of Technology Items (attached)

Mr. Dechow made a motion to approve, seconded by Mr. Sgrecci. 5-0 Carried

E. Recommendation to Approve the 2026-2027 BOCES Service Agreement (attached)

Mr. Stigers made a motion to approve, seconded by Mr. Sgrecci. 5-0 Carried

F. Recommendation to Approve the Date of the Board of Education Workshop Scheduled on July 23, 2026, to be Cancelled.

Mr. Dechow made a motion to approve, seconded by Mr. Sgrecci. 5-0 Carried

G. Recommendation to approve the CSE Recommendations

Mr. Dechow resolved that the Board of Education has no objections to the recommendations of the Committee on Special Education and that it approves the authorization of funds to implement the special education programs and services consistent with such recommendations as attached, seconded by Mr. VanGalder. 5-0 Carried

H. Recommendation to Accept Financial Reports

1. Extra-Classroom Activities Report – June 2026
2. Treasurer's Monthly Report –May 2026
3. Scholarship Report – May 2026
4. Claims Audit Report – May 2026
5. Revenue Status Report
6. Budget Status Report

Mr. Stigers made a motion to approve, seconded by Mr. Sgreeci. 5-0 Carried

I. Recommendation to Approve Personnel Report

Mr. Stigers made a motion to approve, seconded by Mr. Sgrecci. 5-0 Carried

XVI. Public Comment

There was no public comment.

XVII. Adjourn

Mr. Stigers made a motion to adjourn at 5:56, seconded by Mr. Dechow. 5-0 Carried

Respectfully submitted,

Jennifer Stevenson
OMCS District Clerk/Board Secretary