FACILITIES USE AGREEMENT FOR BUILDINGS AND GROUNDS OF KAW VALLEY USD #321

No application will be considered without the signature of the responsible adult (must be a district resident) on the facilities use form. Signing an application shall be interpreted as a guarantee to the district that the organization will be responsible for proper use and adult supervision, and for prompt payment to the district to cover any damage to district property resulting from the organization's use. Application will include a waiver of liability.

Name of organization_____ Fee Charged _____

Name of responsible adult: _____ Work Phone: _____ Home: _____

Building Requested: _____ Area of the Building to be Used: _____

Purpose for Use: _____ Equipment Needed: _____

Dates/Times Requested: _____ _____ _____ _____

_____ _____ _____ _____

_____ _____ _____ _____

I, the undersigned, _____, hereby waive and release, on behalf of myself and my organization, any and/or all claims which may result in injury, death or other damages resulting from any and all personal injuries either real or imagined that arise out of my use of any and all Kaw Valley USD #321 facilities. I acknowledge and agree Kaw Valley USD #321 is not responsible for any medical, hospital, expenses and/or charges incurred in medical treatment or hospitalization resulting from any injury, accident or any other loss sustained as a result of my use of any and all Kaw Valley USD #321 facilities. Furthermore, I understand and agree that I am responsible for any loss or damage to my personal property whether by theft, destruction or otherwise which I may suffer while actually engaged in using any and all Kaw Valley USD #321 facilities. I understand and have been notified that I am not covered by any and all Kaw Valley USD #321 insurance or compensation programs.

_____ _____
Signature Date

_____ _____
Address City

_____ _____
Signature of Building Administrator Date

_____ _____
Signature of Superintendent Date

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1. School facilities will not be rented to individuals, families, businesses for profit making activities, or denominational religious groups, except as allowed by the board on a temporary basis.

2. A majority of an organization's members must be residents of the school district for the application to be considered.
3. Organizations with over 50% of participants enrolled in Kaw Valley USD 321 would be eligible to have the rental fee waived for practice fee.

4. Permission for use of any building & equipment must be granted by the building leaders prior to use.

5. Custodial charges ($35/hour) apply anytime facilities are used outside the regular hours of custodian presence in the building or if a custodian must be assigned to the activity. This will include additional time needed for cleaning at the conclusion of the event with a three hour minimum.

6. If an organization has provided the district with equipment, materials, or services of a value in excess of rental fees that would apply for facilities use, the administration may waive the applied rental fees.
Rental Fees: (per day)

Regular Classroom (Each)	$50	
Specialized Classroom (Each)	$75	
Football Field for Game Use	$500	($500 security deposit)
Locker Rooms (Each)	$75	
Track	$300	($300 security deposit)
Stadium lights	$300 (first 3 hours minimum and $100 each additional hour)	
Gymnasium for Game Use (Each)	$250	($250 security deposit)
Commons Area & Kitchen	$75	
High School Stage	$75	
Stage with Sound & Light Equipment	$150	
Central Kitchen	$100	

7. Any damage to the building and/or the equipment is the liability of the group/organization.

8. No alcoholic beverages on school grounds. No use of tobacco products in the buildings.

9. Canceling the event within one week of the event would result in security deposit loss.