ALVIN INDEPENDENT SCHOOL DISTRICT

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September 8, 2026

TO: RORY S. GESCH

FROM: MICKIE DIETRICH

SUBJ: REQUEST FOR AWARD OF PROPOSAL # 2609GOE

This proposal was established to qualify approved vendors under the State Purchasing Guidelines CH Legal and Texas Education Code 44.031(a) whereby school districts are required to utilize a competitive proposal method that provides the best value for the district when making purchases valued at $100,000 or more in the aggregate for a 12-month period. To satisfy this State Law, Alvin ISD extended this proposal.

The proposal was extended based on prior year's usage, staff requests, and vendor requests. Additional information on the proposal was extended through the legal notice in our county newspaper, emails to budget managers, as well as the District website to solicit participation in our bidding process. Thirty-six (36) vendors were extended packets through mail, fax, and email. The District received thirty-three (33) qualified responses.

This proposal was extended with forty-three (43) identified commodity sub-categories for vendors to provide discount pricing. The sub-categories were extended with commodity coding to provide for future yearly aggregate financial track-ability. The following categories were included on # 2609GOE.

SECTION 1: GENERAL OPERATING EXPENSE

- GOE - GENERAL OPERATING SUPPLIES **(GOES)**
- GOE - ADJUSTABLE RISER, DESK **(ADJRIDESK)**
- GOE - ADMINISTRATIVE SOFTWARE **(ADMINSOFT)**
- GOE - ADMINISTRATIVE SOFTWARE LICENSES **(ADMINSOFTLIC)**
- GOE - STUDENT SOFTWARE AND OR LICENSE **(STUDSOFTWLIC)**
- GOE - APPLIANCES **(APPLIANCES)**
- GOE - CATERING – RESTAURANTS & CATERING FOR MEETINGS **(RESCATER)**
- GOE - DRY CLEANING SERVICES **(SERDRYCLEA)**
- GOE - EVENT CENTER / BANQUET FACILITIES **(EVENT)**
- GOE - FOOD – GROCERY & RETAIL: FOOD FOR STUDENTS **(FOODSTUDENT)**
- GOE - FOOD – GROCERY & RETAIL: FOOD FOR STAFF **(FOODSTAFF)**
- GOE - FOOD – GROCERY & RETAIL: FOOD FOR CONCESSION STAND **(FOODCONCESS)**
- GOE - FOOD – GROCERY & RETAIL: FOOD FOR PARENTS **(FOODPARENTS)**
- GOE - FOOD – PAPER GOODS, UTENSILS, FLATWARE & SMALL WARES (**FOOD_PAPR_GDS)**
- GOE - GRADUATION SUPPLIES **(GRADSUPPL)**
- GOE - ICE MACHINE **(ICE_MACH_PURCH)**
- GOE - MEETING & EVENT SUPPLIES (**DECORMTGSUP**)
- GOE - PHOTO PROCESSING SERVICES **(PHOTOGROUP**)
- GOE - PRINTING SERVICES – NEWSPRINT (**NEWSPRINT**)
- GOE - PRINTING SERVICES – OUTSIDE (**PRINTOUTSID**)
- GOE - PUBLICATIONS / NEWSPAPERS / ADVERTISING / MEDIA RELEASE (**NEWWRITE)**

- GOE - MAILING SERVICES (**MAILSERVICE**)
- GOE - SUPPORT SERVICES UNIFORM RENTAL (**MNTUNIFOR**)
- GOE - FLOWERS, PLANTS & GIFTS (**GIFTFLWRS**)
- GOE - FLAGS -PENNANTS, DECORATIVE FANS & DRAPES, CUSTOM DESIGNED (**FLAGSFLAGS)**
- GOE - FLAGS INCLUDING STATE & US (**FLAGSUSSTATE**)
- GOE - FLAG POLES (**FLAGSPOLES**)

SECTION 2: FOOD TRUCKS

- FOOD TRUCKS - FOOD TRUCKS FOR STAFF (**FOODTRKSTAF)**
- FOOD TRUCKS - FOOD TRUCKS FOR STUDENTS (**FOODTRKSTUD**)
- FOOD TRUCKS - FOOD TRUCKS FOR PARENTS (**FOODTRKPRNT**)

SECTION 3: FUNDRAISING

- FUNDRAISING – CANDLES / SCENTED PRODUCTS (**FUNDCANDLE**)
- FUNDRAISING - BOOK FAIRS (**FUNDBOOKFAIR)**
- FUNDRAISING - FOOD PRODUCTS, INCLUDING RESTAURANT FAMILY NIGHT FUNDRAISING (**FUNFOODPRD**)
- FUNDRAISING - GENERAL MERCHANDISE **(FUNDGENRL)**
- FUNDRAISING - GIFT ITEMS **(FUNDGIFTS)**
- FUNDRAISING - SPIRIT ITEMS **(FUNDSPIRIT)**
- FUNDRAISING - STATIONERY/PAPER GOODS **(FUNDPPRGS)**
- FUNDRAISING - VENDOR DISCOUNT COUPONS / BOOKS / CARDS **(FUNDSPRTCRD)**
- FUNDRAISING - FUN RUN **(FUNDFUNRUN)**
- FUNDRAISING - NOT OTHERWISE CLASSIFIED **(FUNDOTHER)**

SECTION 4: IMPREM

- IMPREM - SILK SCREENED, IMPRINTED, EMBROIDERED ITEMS **(SHIRTIMPR)**
- IMPREM - SPECIALTY & PROMOTIONAL ITEMS **(SPECIAL)**
- IMPREM - STUDENT & STAFF AWARDS, TROPHIES & INCENTIVES **(AWARDTROPH)**

A non-exclusive award is requested to allow each participating vendor to supply discounts off catalog pricing and company price quote requests to meet our campuses and departments classroom needs at the lowest practical price and best value with the flexibility to purchase from a list of approved qualified vendors meeting the terms and conditions established for this contract.

This proposal is requested for award under a one (1) year contract with a two (2) year renewal extension as long as both parties agree to the terms of the contract for use on an as needed basis and funds are available for these commodities. Renewal of this contract is not anticipated until September 2029. Additional proposals of this nature will be extended for vendor participation; however, this will not disqualify any vendors awarded under this contract, but will allow for additional vendor participation in the future under these commodities.

Attached, please find the database information that details the approved qualified vendor information, commodity sub-category discounts off catalogs and other pertinent information extracted from their qualified bid proposals. Request approval for award to all vendors meeting specifications outlined under the #2609GOE as a non-exclusive award.