2026 Napoleon Winter Craft Fair Application

****Early bird special sign up by September 11th, for only $35!!!

Regular Registration: Vendors can reserve a booth for **$45** when their applications are received and/or postmarked **by Friday, November 6th**.

Late Registration: Vendors can reserve a booth for **$50** when their applications are received and/or postmarked **after Friday, November 6th**.

PLEASE NOTE: Booths are filled on a first-come, first-served basis. Any applications received after we are "full" will be given the option to be added to a wait list.

No refunds will be given for any reason.

Please Send Payment: Attn: Craft Show
204 West Street
PO Box 308
Napoleon, MI 49261

Where: Napoleon Middle School
When: Saturday, December 12, 2025
9:00 a.m. to 3:00 p.m.

VENDOR APPLICATION - PLEASE PRINT CLEARLY

Business Name:_____ Vendor Name:_____

Address:_____ City:_____ State:____ Zip:_____

Contact Phone:_____ Email:_____ Art/Craft

Media:_____

Special request/space request:_____

Booth Fees

Postmarked before Nov 7th……$45: ____

Postmarked after Nov 7th…….$50: ____

Extras

Additional Booth Space……..$30: ____ per booth

Table (approx. 2'x4').....$5: ____ per table

Electricity……$5: ____ per booth

(Limited, reserved in order of reservations & payment received. You will need to supply your own extension cords. Recommend 25' minimum length.

Total Payment Due: _____

I have read the enclosed rules and regulations of this show and agree to abide by them completely.

Signature:_____ Date:_____

Please make CHECKS OR MONEY ORDERS payable to: *Napoleon Middle School,* noting "CRAFT SHOW" in the memo field.

Office Use Only

Date Application Received: _____ Payment Received: _____

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The 2026 Napoleon Winter Craft Show is presented by Napoleon Middle School. We reserve the right to admit or deny any exhibitor's application. Crafts and artwork must be appropriate for a school-sponsored activity. Each vendor will be entered into a drawing at the end of the show. The first 20 vendors signed up get an extra entry!!

Applicant agrees to participate in the 2026 Napoleon Winter Craft Show, to be held on SATURDAY, DECEMBER 12TH, from 9 am to 3 pm at the Napoleon Middle School. The vendor booth fee is for a 6'x10' space. Advertising for the craft show will be provided via the web, in print, and person-to-person. We welcome and appreciate everyone's help using their own form of advertising in order to spread the word.

The admission fee is $2.00 per person; kids 10 and under are free. Visitors will enjoy a festive atmosphere, food, & the ability to purchase your products. The proceeds from the craft show will be used in support of extracurricular middle school activities, including but not limited to: 8th-grade class trip, 7th-grade class trip, student activity nights, technology for hands-on learning, library upgrades, games and activities for students and staff.

SET-UP: Set-up begins at 7:00 a.m. on Saturday, December 12, 2025. All set-up must be completed by 8:45 a.m. The show begins promptly at 9:00 a.m. Arrangements for early setup on Friday evening can be made by special request.

EXHIBITS: Exhibitors may bring their own table(s) or booth setup that will fit in the provided space, approximately 6'x10'. Up to three (3) tables, approx. 2'x4' may be available for rent. Tables must be skirted. Keep aisles clear at all times. If using electricity, bring a heavy-duty 25' extension cord. Outlets are limited and are on a first-come, first-served basis with paid registration.

EXHIBITORS: Exhibitors must not tear down or begin to pack up until 3:00 p.m. No reselling or exchanging of booth locations with other exhibitors is allowed.

EXHIBITOR'S LIABILITY: Exhibitors must accept full responsibility for any loss, injury, or damage to person or personal property that may be sustained while on said property. Napoleon will exercise every possible care and precaution, but will assume no responsibility whatsoever for any property in the exhibit areas, on the premises, or in any of the parking areas.

BOOTH RESERVATION: **Payment in full must accompany the signed contract at the time of application.** Payments can be made by check or money order. Make all checks and money orders payable to: *Napoleon Middle School*, noting "Craft Show" in the memo field. Applications will be accepted until the show is full. Any applications received after the show is full will be given the option of being added to a waitlist. Only ONE booth per direct sales company is allowed. There are **NO REFUNDS.** Confirmation of application acceptance and details will be emailed to you. FOR FURTHER INFORMATION, PLEASE EMAIL danielle.smith2@napoleonschools.org