

*PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS SUPERINTENDENT'S
BOARD OF EDUCATION BULLETIN*

Number 19

June 23, 2026

MISSION STATEMENT

The mission of the Parsippany-Troy Hills Township School District, in partnership with families and the greater community, is to challenge and nurture all students academically and to develop confident learners who are compassionate, generous, appreciative, and invested in their diverse world. This will be accomplished through innovative opportunities that inspire life-long learning, critical thinking and problem solving, creative exploration, and democratic collaboration among students and staff.

Date Adopted: 12/15/16

Public Comments
VIDEOTAPING Board Meetings

This Regular Public Board Meeting is being Video recorded as per ByLaw 0168. The recordings of these meetings will be available on our District website and our VOTG YouTube channel. Please be aware that you and your children may be videotaped and broadcast on our website as a result of your participation at this meeting. We ask that you please refrain from using student or staff names in your statement. Professionalism is expected at all times.

In an effort to insure an orderly meeting, the following guidelines must be adhered to for all of those who wish to speak during the public comment section of tonight's meeting and all future meetings:

Each person must sign in and will have three minutes to speak to the Board.

1. Each person must address the presiding officer.
2. Each person must recognize the authority of the presiding officer and end his or her comments at the end of three minutes.
3. After everyone who wishes to speak has had that opportunity to do so, a person may speak one more time to the Board for one minute.
4. Please note that we have included copies of Board of Education Bylaw 0167 – Public Participation in Board Meeting which detail the Board's expectations and guidelines for addressing the Board of Education.

**PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS
SUPERINTENDENT'S BOARD OF EDUCATION BULLETIN**

Number 19

June 23, 2026

The following motions are non-controversial, a matter of routine business and will be voted on by one motion:

**1. RESOLUTION-APPROVAL OF EMERGENCY EVACUATION
AGREEMENT – COUNTY COLLEGE OF MORRIS**

**RESO CCM
EM EVAC**

WHEREAS, the Parsippany-Troy Hills Township School District Board of Education ("Board") and the County College of Morris ("CCM") share a mutual concern for student safety and recognize the critical need for co-ordinated, expedited responses during emergency situations; and

WHEREAS, the Board has determined that utilizing designated facilities at CCM for the safe placement and temporary shelter of District students and staff during an off-site emergency evacuation is both beneficial and in the best interest of the district; and

WHEREAS, an Emergency Evacuation Agreement has been drafted to outline the mutual terms, transportation protocols, indemnification guidelines, and responsibilities of both parties at no operational cost to the Board, effective July 1, 2026, through June 30, 2027;

NOW, THEREFORE, BE IT RESOLVED, that the Parsippany-Troy Hills Township School District Board of Education hereby approves the Emergency Evacuation Agreement between the Board and the County College of Morris; and

BE IT FURTHER RESOLVED that the Board President and the Business Administrator/Board Secretary are authorized to execute the final Agreement on behalf of the Board.

2. Resolution – Interim Business Administrator/Board Secretary

**INTERIM
BA/BS**

BE IT RESOLVED that the Parsippany-Troy Hills Board of Education hereby approves a contract with School Accounting Services, LLC to perform the duties of Interim Business Administrator/Board Secretary through Steven Robinson or other appropriately credentialed individuals at the rate of \$175.00/per hour, not to exceed \$39,000 effective July 1, 2026.

II. GA – GENERAL ADMINISTRATION – JONI BENOS

3. Travel and Work Related Expenses

TRAVEL & EXPENSES

WHEREAS, N.J.A.C. 6A:23B-1.1 et. Seq. requires that each Board of Education adopt a formal policy and procedures relating to travel and expense reimbursement for its employees and Board members, and

WHEREAS, N.J.A.C. 6A:23B-1.1 et. Seq. requires that each Board of Education adopt a formal policy and procedures relating to travel and expense reimbursement for its employees and Board members, and

WHEREAS, the Parsippany-Troy Hills Board of Education (the “Board”) adopted a Travel Expense Reimbursement Policy that addresses the reimbursement of travel-related expenses by Board members and employees of the District, and

WHEREAS, the Board has considered all other relevant guidelines and circulars associated with the adoption of its Travel Expense Reimbursement Policy, and

WHEREAS, the Board has determined that the travel listed in this Resolution is educationally necessary and fiscally prudent, and

WHEREAS, the Board has concluded that the travel and expense reimbursements listed in this Resolution are directly related to and within the scope of the employee’s current responsibilities, and

WHEREAS, the Board has determined that the travel and expense reimbursements listed in this Resolution are for travel that promotes the delivery of instruction or furthers the efficient operation of the school district, and

WHEREAS, the Board has concluded that the travel and expense reimbursements listed in this resolution are in compliance with state travel reimbursement guidelines as established by the Department of Treasury and incorporated herein,

THEREFORE, BE IT RESOLVED, Pursuant to N.J.A.C. 6A:23B and Board Policy and upon the recommendation of the Superintendent, that the Parsippany-Troy Hills Board of Education, in the County of Morris, New Jersey, approve the travel requests below.

Name	Purpose	Date	Location	
Melissa Laurie	Orton Gillilnham	8-3/9-17, 2026	Virtual	\$750.00 Title II
Melissa Laurie	Phonological Awareness	July 28-29, 2026	Virtual	\$600.00 Title II
Sarah Townsend	Magnolia MTSS Summit	July 21, 2026	Long Branch, NJ	\$350.00 Title II
Bhavika Kapadia	Intermediate & Advanced Google Canva Basics & Advanced	June 25-26, 2026 June 29-30, 2026	Virtual	\$370.00
Miriam Perez	Intermediate & Advanced Google	June 25-26, 2026	Virtual	\$170.00
Mary Ellen Iradi	Phoneme Graphic Organizers	July 23, 2026	Virtual	\$45.00 Title II
	Autism and Co-Occurring Dyslexia	July 13, 2026	Virtual	\$45.00 Title II
	Neuropsychology of Processing	July 14, 2026	Virtual	\$45.00 Title II

4. Gifts to the District

**GIFTS TO
THE DISTRICT**

BE IT RESOLVED that the Board accept the following gifts and that the Superintendent send a letter of appreciation:

Troy Hills School

The Troy Hills PTA has donated \$1,999 to the Board of Education to help support cultural arts events to be held at Troy Hills School.

Parsippany High School

Bonnie and Carolyn Reagan have donated a Tenor Saxophone Gemeinhardt GST 500 Serial # 20148 to Parsippany High School.

5. Board Policies

**BOARD
POLICIES**

BE IT RESOLVED that the Board approve the following new and revised Board Policies/Regulations at this second and final reading.

ByLaw 0162 Notice of Board Meetings – Revised

A

ByLaw 0162.01 Legal Notices – New

B

Policy 5561 Use of Physical Restraint and Seclusion Techniques
for Students with Disabilities – Revised

C

Policy 6112 Reimbursement of Federal and Other Grant Expenditures – Revised

D

Regulation 6115.01 Federal Awards/Funds Internal Controls – Allowability of
Costs – New

E

Policy 6115.02 Federal Awards/Funds Internal Controls – Mandatory Disclosures
- Revised

F

Policy 6311 Contracts for Goods or Services Funded By Federal Grants – Revised

G

BYLAWS

PARSIPPANY-TROY HILLS TOWNSHIP SCHOOL DISTRICT

BYLAWS
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Notice of Board Meetings

0162 NOTICE OF BOARD MEETINGS

The Board of Education will give notice of all meetings in accordance with law.

Adequate Notice

The Board Secretary shall provide adequate notice, which means written advance notice of at least forty-eight hours, giving the time, date, location and, to the extent known, the agenda of any regular, special, or rescheduled meeting, which notice shall accurately state whether formal action may or may not be taken and which shall be prominently posted in at least one public place reserved for such or similar announcements and filed with the clerk of the municipality. Where annual notice or revisions thereof in compliance with N.J.S.A. 10:4-6 et seq., the Open Public Meetings Act, set forth the location of any meeting, no further notice shall be required for such meeting. The Board Secretary shall publish or advertise the legal notice of the meeting on the Board's official internet website conspicuously placed on the website's homepage in accordance with the provisions of N.J.S.A. 35:3-1 et seq. and Bylaw 0162.01.

In accordance with N.J.S.A. 10:4-9, upon the affirmative vote of three-quarters of the members present, the Board may hold a meeting notwithstanding the failure to provide adequate notice if:

1. Such meeting is required in order to deal with matters of such urgency and importance that a delay for the purpose of providing adequate notice would be likely to result in substantial harm to the public interest; and
2. The meeting is limited to discussion of and acting with respect to such matters of urgency and importance; and
3. Notice of such meeting is provided as soon as possible following the calling of such meeting by posting written notice of the same in the public place described in N.J.S.A. 10:4.8.d., and also by notifying the two newspapers described in N.J.S.A. 10:4.8.d. by telephone, email, or by delivering a written notice of same to such newspapers; and
4. Either the public body could not reasonably have foreseen the need for such meeting at a time when adequate notice could have been provided or although the public body could reasonably have foreseen the need for such meeting at a time when adequate notice could have been provided, it nevertheless failed to do so.



BYLAWS

PARSIPPANY-TROY HILLS TOWNSHIP SCHOOL DISTRICT

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Notice of Board Meetings

Personal Notice of Meeting

In accordance with the provisions of N.J.S.A. 10:4-12.b.(8), the Board may exclude the public from that portion of a meeting at which the Board discusses any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of, promotion, or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the Board, unless all the individual employees or appointees whose rights could be adversely affected request in writing that the matter or matters be discussed at a public meeting.

The Board will provide notice to the affected person that will include the date and time of the closed session meeting, the subject or subjects scheduled for discussion at the closed session meeting, and the right of the affected person to request that the discussions be conducted at a public meeting. Such notice will be given no less than forty-eight hours in advance of the closed session meeting.

A written request for public discussion must be submitted to the Board Secretary prior to the commencement of the meeting. Any such properly submitted request will be granted. In the event that one or more, but fewer than all, of a group of persons whose employment will be discussed request a public meeting, the discussion regarding the person or persons who have submitted the request will be severed from the rest and will be conducted publicly.

A discussion held in public by reason of the written request of an individual will be conducted at a regularly scheduled meeting for which annual notice has been given or at a meeting for which adequate public notice has been given in accordance with law.

Nothing in this Bylaw will permit an employee to request or the Board to grant the public discussion of tenure charges or permit the public disclosure of information regarding a student.

N.J.S.A. 10:4-16 et seq.; 10:4-8; 10:4-9

N.J.S.A. 18A:6-11.; 18A:10-6.

N.J.S.A. 35:3-1 et seq.

N.J.A.C. 6A:32-3.1

Adopted: 23 October 2008

Revised: 9 March 2023

Revised:



BYLAWS

PARSIPPANY-TROY HILLS TOWNSHIP SCHOOL DISTRICT

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Legal Notices
M

0162.01 LEGAL NOTICES

Whenever the Board of Education is required by law or by order or rule of any court to publish or advertise a legal notice, the Board shall publish or advertise the legal notice on the Board's official internet website in accordance with the provisions of N.J.S.A. 35:3-1 et seq.

For the purpose of this Policy, "legal notice" means any resolution, official proclamation, notice, or advertisement of any sort, kind, or character, including proposals for bids on public work and otherwise, required by law or by the order or rule of any court to be published by the Board.

For the purpose of this Policy, "online news publication" means a news publication in electronic format that contains news on matters of public concern and has published news predominantly in the English language at least once per week for at least one year continuously.

The Board's official internet website shall be accessible and available to the public free of charge. A direct hyperlink to legal notices published on the Board's official internet website shall be conspicuously placed on the Board's website's homepage. The Board shall submit the hyperlink to the New Jersey Secretary of State and provide any updates thereto prior to effectuation in accordance with the provisions of N.J.S.A. 35:3-2.b.

The Board shall maintain an internet archive of legal notices that are no longer displayed, which shall be kept for at least one year. The archive shall not be subject to any records retention schedule adopted by the State Records Committee nor to the "Destruction of Public Records Law (1953)," N.J.S.A. 47:3-15 et seq. The Board shall display a legal notice on its legal notices internet webpage for at least one week from the date of initial posting, or other time period as required by law, before transferring the publication to the Board's internet archive. The Board shall initially publish an internet archive no later than July 1, 2026 and shall maintain the archive thereafter in accordance with N.J.S.A. 35:3-2.c.

The Board may, in addition to the publication on its official internet website, publish or advertise a legal notice separately on an eligible online news publication that meets the criteria of N.J.S.A. 35:3-3.b. The Board shall provide a notice in a prominent location on its official internet website if it publishes or advertises its legal notices in an online news publication and shall publish a hyperlink to the online news publication in accordance with the provisions of N.J.S.A. 35:3-2.d.

The Board, whenever required by law or by the order or rule of any court to publish or advertise a legal notice shall publish or advertise the notice in accordance with the applicable law or court order or rule. The Board shall be deemed to satisfy their legal obligations to provide a legal notice upon publication of the notice as required pursuant to N.J.S.A. 35:3-1 et seq.



BYLAWS

PARSIPPANY-TROY HILLS TOWNSHIP SCHOOL DISTRICT

BYLAWS
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Legal Notices

Legal notices published on the Board's internet website or the internet website of an online news publication in accordance with N.J.S.A. 35:3-1 et seq. shall not be deemed defective if at least one of the following circumstances exist:

1. There is an error in the content or form of the legal notice published or advertised on the Board's internet website or online news publication due to a clerical, administrative, or any other error outside of the control of the Board whenever required by law or court order or rule to publish the legal notice;
2. There is a temporary outage, technical malfunction, disruption, or service interruption preventing the publishing, posting, or display of a legal notice on the Board's internet website or online news publication;
3. The operator of the Board's internet website or the online news publication imposes standard restrictions that prevent access to the website or online news publication;
4. The Board's internet website or the online news publication is subject to a cyberattack or cybersecurity incident, including, but not limited to, ransomware or a data breach, causing the failure to timely or accurately publish the legal notice; or
5. Any other circumstances preventing the publishing, posting, or display of a legal notice on the Board's internet website or online news publication that are outside of the control of the Board whenever required by law or court order or rule to publish the legal notice.

Starting on January 1, 2026 and at least twice per month through December 31, 2026, the Board whenever required by law or court order to rule to publish the legal notice shall provide an advertisement in an online news publication meeting the eligibility criteria at N.J.S.A. 35:3-3. that:

1. States that the complete text of each legal notice may be obtained or viewed by the public on the official internet website of the Board; and
2. Provides the hyperlink to the Secretary of State's legal notices hyperlink internet webpage established pursuant to N.J.S.A. 35:3-2.b.

N.J.S.A. 35:3-1 et seq.

Adopted:



POLICY

PARSIPPANY-TROY HILLS TOWNSHIP SCHOOL DISTRICT

STUDENTS
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Use of Physical Restraint and Seclusion
Techniques for Students with Disabilities
M

5561 USE OF PHYSICAL RESTRAINT AND SECLUSION TECHNIQUES FOR STUDENTS WITH DISABILITIES

The Board of Education strives to provide a safe, caring atmosphere that supports all students in the least restrictive environment. On occasion, during an emergency, a situation may arise making it necessary to temporarily restrain or seclude a student with a disability in accordance with N.J.S.A. 18A:46-13.4 through 13.7.

A school district, an educational services commission, or an approved private school for students with disabilities (APSSD) that utilizes physical restraint on students with disabilities shall ensure that:

1. Physical restraint is used only in an emergency in which the student is exhibiting behavior that places the student or others in immediate physical danger;
2. A student is not restrained in the prone position, unless the student's primary care physician authorizes, in writing, the use of this restraint technique;
3. Staff members who are involved in the restraint of a student receive training in safe techniques for physical restraint from an entity determined by the Board to be qualified to provide such training, and that the training is updated at least annually;
4. The parent of a student is immediately notified when physical restraint is used on the student. This notification may be by telephone or electronic communication. A post-incident written notification report of the incident of physical restraint shall be provided to the parent within forty-eight hours of the occurrence of the incident;
5. Each incident in which physical restraint is used is carefully and continuously visually monitored to ensure it was used in accordance with established procedures set forth in Policy and Regulation 5561 – Use of Physical Restraint and Seclusion Techniques for Students with Disabilities, developed in conjunction with the entity that trains staff in safe techniques for physical restraint, in order to protect the safety of the child and others; and
6. Each incident in which physical restraint is used is documented in writing in sufficient detail to enable staff to use this information to develop or improve the behavior intervention plan at the next individualized education plan (IEP) meeting.



A school district, an educational services commission, and an APSSD shall attempt to minimize the use of physical restraints through inclusion of positive behavior supports in the student's behavior intervention plans developed by the IEP team.

A school district, an educational services commission, or an APSSD that utilizes seclusion techniques on students with disabilities shall ensure that:

1. A seclusion technique is used on a student with disabilities only in an emergency in which the student is exhibiting behavior that places the student or others in immediate physical danger;
2. Each incident in which a seclusion technique is used is carefully and continuously visually monitored to ensure it was used in accordance with established procedures set forth in this Policy and Regulation 5561, developed in conjunction with the entity that trains staff in safe techniques for physical restraint, in order to protect the safety of the child and others; and
3. Each incident in which a seclusion technique is used is documented in writing in sufficient detail to enable the staff to use this information to develop or improve the behavior intervention plan at the next IEP meeting.

A school district, an educational services commission, and an APSSD shall attempt to minimize the use of seclusion techniques through inclusion of positive behavior supports in the student's behavior intervention plans developed by the IEP team.

The New Jersey Department of Education shall establish guidelines for school districts, educational services commissions, and APSSDs to ensure a review process is in place to examine the use of physical restraints or seclusion techniques in emergency situations, and for the repeated use of these methods for an individual child, within the same classroom, or by a single individual. The review process shall include educational, clinical, and administrative personnel. Pursuant to the review process the student's IEP team may, as deemed appropriate, determine to revise the behavior intervention plan or classroom supports, and a school district, educational services commission, or APSSD may determine to revise a staff member's professional development plan pursuant to N.J.S.A. 18A:46-13.7.



POLICY

PARSIPPANY-TROY HILLS TOWNSHIP SCHOOL DISTRICT

STUDENTS
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Use of Physical Restraint and Seclusion
Techniques for Students with Disabilities
M

The Superintendent or designee may gather input from school staff members and parents of students with disabilities on this Policy and Regulation 5561. All students with disabilities and their parents shall be afforded the procedural safeguards provided by the Individuals with Disabilities Education Act (IDEA).

The Superintendent or designee shall report all incidents of restraint and seclusion through the Student Safety Data System (SSDS). The Superintendent or designee shall annually inform parents of students with disabilities about this the Board's Policy and Regulation 5561 regarding restraint and seclusion.

N.J.S.A. 18A:46-13.4; 18A:46-13.5; 18A:46-13.6; 18A:46-13.7
New Jersey Department of Education Restraint and Seclusion Guidance for
Students with Disabilities – July 10, 2018

Adopted: 28 June 2018
Revised: 18 October 2018
Revised:



POLICY

PARSIPPANY-TROY HILLS TOWNSHIP SCHOOL DISTRICT

FINANCES
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Reimbursement of Federal and Other
Grant Expenditures
M

6112 REIMBURSEMENT OF FEDERAL AND OTHER GRANT EXPENDITURES

The Cash Management Improvement Act (CMIA) and related Federal regulations require a State to minimize the time elapsing between the transfer of funds from the United States Treasury and the expenditure of funds for program purposes. This requirement applies to grantees such as the State of New Jersey and their subgrantees, such as a school district. The State of New Jersey and school districts must assure funds have been, or will be, spent within a minimal amount of time after having been drawn from the Federal government.

In accordance with this requirement, the New Jersey Department of Education (NJDOE) has implemented a reimbursement request system of payment. The procedures as outlined in the NJDOE Policies and Procedures for Reimbursement of Federal and Other Grant Expenditures shall be followed by school districts in submitting reimbursement requests. Reimbursement requests for entitlement grant awards under the Every Student Succeeds Act (ESSA), the Individuals with Disabilities Education Act (IDEA), the Carl D. Perkins Career and Technical Education Improvement Act of 2006, and any other program designated by the NJDOE shall be made using the NJDOE's Electronic Web-Enabled Grant (EWEG) System.

Reimbursement requests by the School Business Administrator/Board Secretary or designee shall be made for individual titles and awards using the payment functionality of the EWEG system. Only one reimbursement request per month may be submitted for an individual title, award, or subgrant. Reimbursement requests may only be for expenditures that have already occurred or will occur within three business days of receipt of funds.

The submission of a reimbursement request constitutes a certification by the School Business Administrator/Board Secretary that the school district has previously made the appropriate expenditures and/or will make the expenditures within three business days of receipt of funds and that the expenditures are allowable and appropriate to the cost objective(s) of the subgrant.

The Superintendent or designee is responsible for submitting an amendment application to the NJDOE for approval if a new budget category for which no funds were previously budgeted or approved has been created. The Superintendent or designee is responsible for submitting an amendment application to the NJDOE for approval if cumulative transfers among expenditure categories exceed ten percent of the total award. The Superintendent or designee is responsible for monitoring the cumulative ten percent level of fiscal change.



Reimbursement requests must be in accordance with approved grant applications. A reimbursement request may be submitted at any time after the subgrant has received final NJDOE approval. Reimbursement requests submitted at least ten business days before the end of the month but no later than the fifteenth day of the month will be reviewed and, if approved, processed for payment the first business day of the following month. School districts will normally receive payment by the fifth business day of the month and will be able to track the grant's payment history in EWEG through the payments link of the grant application.

Reimbursement requests must contain a brief description of the expenditures for which reimbursement is being requested. Individual line items need not be detailed. Expenditures must be supported by documentation at the school district level but should not be submitted to the NJDOE with a reimbursement request. The Superintendent or designee is responsible to maintain supporting documentation for seven years and for making it available to the NJDOE, the United States Department of Education, and/or their authorized representatives upon request. Documentation for salary expenditures is subject to the requirements of the Federal Uniform Grant Guidance. Documentation for all other expenditures must include evidence that the expenditures are allowable costs and of the relationship of the expenditure to the subgrant's cost objectives.

The NJDOE staff will review reimbursement requests to determine that they meet the subgrant's criteria. When a reimbursement request is approved or denied, the school district will receive an email notification through the EWEG system. Approval of a reimbursement request by NJDOE does not imply approval of the expenditures as allowable or appropriate to the subgrant's cost objectives as the approval of expenditures will continue to be processed through the final report.

The School Business Administrator/Board Secretary or designee assumes responsibility for assuring that all funds requested through the EWEG system either have already been expended or will be expended within three business days of receipt of funds.

New Jersey Department of Education Policies and Procedures for Reimbursement of Federal and Other Grant Expenditures – January 2023.

Adopted: 17 October 2019

Revised:



REGULATION

PARSIPPANY-TROY HILLS TOWNSHIP SCHOOL DISTRICT

ADMINISTRATION

R 6115.01/page 1 of 7

Federal Awards/Funds Internal Controls –
Allowability of Costs

M

R 6115.01 FEDERAL AWARDS/FUNDS INTERNAL CONTROLS – ALLOWABILITY OF COSTS

Expenditures must be aligned with approved budgeted items. Any changes or variations from the State-approved budget and grant application need prior approval from the State.

A. Delegation of Responsibility

When determining how the school district will spend its grant funds, the School Business Administrator/Board Secretary, will review the proposed cost to determine whether it is an allowable use of Federal grant funds before obligating and spending those funds on the proposed good or service.

B. Allowability Determinations

1. All costs supported by Federal education funds must meet the standards outlined in EDGAR, 2 CFR Part 3474 and 2 CFR Part 200, Subpart E, which are listed below. The School Business Administrator/Board Secretary, must consider these factors when making an allowability determination. A section entitled, Helpful Questions for Determining Whether Costs are Allowable, is located at the end of this Regulation.

2 CFR Part 200 sets forth general cost guidelines that must be considered, as well as rules for specific types of items, both of which must be considered when determining whether a cost is an allowable expenditure of Federal funds. The expenditure must also be allowable under the applicable program statute (e.g., Title I of the Elementary and Secondary Education Act (ESEA), or the Carl D. Perkins Career and Technical Education Act (Perkins), along with accompanying program regulations, nonregulatory guidance and grant award notifications.

Restrictions in State and local rules or policy also must be considered. For example, travel and other job-related expenses incurred by employees are not allowable unless they also are in compliance with Policy and Regulation 6471 and related administrative regulations.

Whichever allowability requirements are stricter will govern whether a cost is allowable. General allowability determination factors include the following:



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PARSIPPANY-TROY HILLS TOWNSHIP SCHOOL DISTRICT

ADMINISTRATION

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Federal Awards/Funds Internal Controls –
Allowability of Costs

- a. Be Necessary and Reasonable for the performance of the Federal award. A cost is reasonable if, in its nature and amount, it does not exceed that which would be incurred by a prudent person under the circumstances prevailing at the time the decision to incur the cost was made. For example, “reasonable” means that sound business practices were followed, and purchases were comparable to market prices.

When determining reasonableness of a cost, consideration must be given to:

- (1) Whether the cost is a type generally recognized as ordinary and necessary for the operation of the district or the proper and efficient performance of the Federal award.
- (2) The restraints or requirements imposed by factors, such as: sound business practices; arm’s-length bargaining; Federal, State and other laws and regulations; and terms and conditions of the Federal award.
- (3) Market prices for comparable goods or services for the geographic area.
- (4) Whether the individual incurring the cost acted with prudence in the circumstances considering responsibilities to the district, its employees, its students, the public at large, and the Federal government.
- (5) Whether the district significantly deviates from its established practices and policies regarding the incurrence of costs, which may unjustifiably increase the Federal award’s cost. (2 CFR 200.404)

Whether a cost is “necessary” will be determined based on the needs of the program. Specifically, the expenditure must be necessary to achieve an important program objective. A key aspect in determining whether a cost is necessary is whether the district can demonstrate that the cost addresses an existing need and can prove it. For example, the school entity may deem a language skills software program necessary for a limited English proficiency program.



REGULATION

PARSIPPANY-TROY HILLS TOWNSHIP SCHOOL DISTRICT

ADMINISTRATION

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Federal Awards/Funds Internal Controls –
Allowability of Costs

When determining whether a cost is necessary, consideration may be given to:

- (1) Whether the cost is needed for the proper and efficient performance of the Federal award program.
 - (2) Whether the cost is identified in the approved budget or application.
 - (3) Whether there is an educational benefit associated with the cost.
 - (4) Whether the cost aligns with identified needs based on results and findings from a needs assessment.
 - (5) Whether the cost addresses program goals and objectives and is based on program data.
- b. Allocable to the Federal award. A cost is allocable to the Federal award if the goods or services involved are chargeable or assignable to the Federal award in accordance with the relative benefit received. This means that the Federal grant program derived a benefit in proportion to the funds charged to the program. (2 CFR 200.405) For example, if fifty percent of a teacher's salary is paid with grant funds, then that teacher must spend at least fifty percent of their time on the grant program.
- c. Consistent with policies and procedures that apply uniformly to both Federally-financed and other activities of the school entity.
- d. Conform to any limitations or exclusions set forth as cost principles in 2 CFR Part 200 or in the terms and conditions of the Federal award.
- e. Consistent treatment. A cost cannot be assigned to a Federal award as a direct cost if any other cost incurred for the same purpose in like circumstances has been assigned as an indirect cost under another award.
- f. Adequately documented. All expenditures must be properly documented.
- g. Be calculated in accordance with generally accepted accounting principles (GAAP), unless provided otherwise in 2 CFR Part 200.



REGULATION

PARSIPPANY-TROY HILLS TOWNSHIP SCHOOL DISTRICT

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Federal Awards/Funds Internal Controls –
Allowability of Costs

- h. Not included as a match or cost-share, unless the specific Federal program authorizes Federal costs to be treated as such. Some Federal program statutes require the non-Federal entity to contribute a certain amount of non-Federal resources to be eligible for the Federal program.
- i. Be the net of all applicable credits. The term “applicable credits” refers to those receipts or reduction of expenditures that operate to offset or reduce expense items allocable to the Federal award. Typical examples of such transactions are: purchase discounts; rebates or allowances; recoveries or indemnities on losses; and adjustments of overpayments or erroneous charges. To the extent that such credits accruing to or received by the State relate to the Federal award, they shall be credited to the Federal award, either as a cost reduction or a cash refund, as appropriate. (2 CFR 200.406)

C. Selected Items of Cost

2 CFR 200, Subpart E, sets forth principles to be applied in establishing the allowability of fifty-five specific cost items (commonly referred to as Selected Items of Cost), at 2 CFR 200.420 through 200.475. These specific cost items are listed in the chart below along with the citation to the section of Subpart E addressing the allowability of that item. These principles are in addition to the other general allowability standards, and apply whether or not a particular item of cost is properly treated as direct cost or indirect (Facilities and Administration) cost. Meeting the specific criteria for a listed item does not by itself mean the cost is allowable, as it may be unallowable under other standards or for other reasons, such as restrictions contained in the terms and conditions of a particular grant or restrictions established by the State or in Board policy. If an item is unallowable for any of these reasons, Federal funds cannot be used to purchase it.

School district personnel responsible for spending Federal grant funds and for determining allowability must be familiar with and refer to the 2 CFR Part 200 selected items of cost section. These rules must be followed when charging these specific expenditures to a Federal grant. When applicable, employees must check costs against the selected items of cost requirements to ensure the cost is allowable, and also check State, district and program-specific rules.



REGULATION

PARSIPPANY-TROY HILLS TOWNSHIP SCHOOL DISTRICT

ADMINISTRATION

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Federal Awards/Funds Internal Controls –
Allowability of Costs

The selected item of cost addressed in 2 CFR Part 200 includes the following:

Item of Cost	Citation of Allowability Rule
Advertising and public relations costs	2 CFR 200.421
Advisory councils	2 CFR 200.422
Alcoholic beverages	2 CFR 200.423
Alumni/ae activities	2 CFR 200.424
Audit services	2 CFR 200.425
Bad debts	2 CFR 200.426
Bonding costs	2 CFR 200.427
Collection of improper payments	2 CFR 200.428
Commencement and convocation costs	2 CFR 200.429
Compensation – personal services	2 CFR 200.430
Compensation – fringe benefits	2 CFR 200.431
Conferences	2 CFR 200.432
Contingency provisions	2 CFR 200.433
Contributions and donations	2 CFR 200.434
Defense and prosecution of criminal and civil proceedings, claims, appeals, and patent infringements	2 CFR 200.435
Depreciation	2 CFR 200.436
Employee health and welfare costs	2 CFR 200.437
Entertainment costs	2 CFR 200.438
Equipment and other capital expenditures	2 CFR 200.439
Exchange rates	2 CFR 200.440
Fines, penalties, damages, and other settlements	2 CFR 200.441
Fund raising and investment management costs	2 CFR 200.442
Gains and losses on disposition of depreciable assets	2 CFR 200.443
General costs of government	2 CFR 200.444
Goods and services for personal use	2 CFR 200.445
Idle facilities and idle capacity	2 CFR 200.446
Insurance and indemnification	2 CFR 200.447
Intellectual property	2 CFR 200.448
Interest	2 CFR 200.449
Lobbying	2 CFR 200.450



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PARSIPPANY-TROY HILLS TOWNSHIP SCHOOL DISTRICT

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Federal Awards/Funds Internal Controls –
Allowability of Costs

Losses on other awards or contracts	2 CFR 200.451
Maintenance and repairs costs	2 CFR 200.452
Materials and supplies costs, including costs of computing devices	2 CFR 200.453
Memberships, subscriptions, and professional activity costs	2 CFR 200.454
Organization costs	2 CFR 200.455
Participant support costs	2 CFR 200.456
Plant and security costs	2 CFR 200.457
Pre-award costs	2 CFR 200.458
Professional services costs	2 CFR 200.459
Proposal costs	2 CFR 200.460
Publication and printing costs	2 CFR 200.461
Rearrangement and reconversion costs	2 CFR 200.462
Recruiting costs	2 CFR 200.463
Relocation costs of employees	2 CFR 200.464
Rental costs of real property and equipment	2 CFR 200.465
Scholarships and student aid costs	2 CFR 200.466
Selling and marketing costs	2 CFR 200.467
Specialized service facilities	2 CFR 200.468
Student activity costs	2 CFR 200.469
Taxes (including Value Added Tax)	2 CFR 200.470
Termination costs	2 CFR 200.471
Training and education costs	2 CFR 200.472
Transportation costs	2 CFR 200.473
Travel costs	2 CFR 200.474
Trustees	2 CFR 200.475

D. Helpful Questions for Determining Whether Costs are Allowable

1. In addition to applying the cost principles and standards described above, district staff involved in expending Federal funds should ask the following questions when assessing the allowability of a particular cost:
 - a. Is the proposed cost allowable under the relevant program?
 - b. Is the proposed cost consistent with an approved program plan and budget?
 - c. Is the proposed cost consistent with program specific fiscal rules? For example, the school entity may be required to use Federal funds only to supplement the amount of funds available from non-Federal (and possibly other Federal) sources, or only as a match for funds from non-Federal sources.



REGULATION

PARSIPPANY-TROY HILLS TOWNSHIP SCHOOL DISTRICT

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Federal Awards/Funds Internal Controls –
Allowability of Costs

- d. Is the proposed cost consistent with EDGAR?
- e. Is the proposed cost consistent with specific conditions imposed on the grant (if applicable)?
- f. Is the proposed cost consistent with the underlying needs of the program? For example, program funds must benefit the appropriate population of students for which they are allocated. This means that, for instance, funds allocated under Title III of the Elementary and Secondary Education Act (ESEA) governing language instruction programs for Limited English Proficient (LEP) students must only be spent on LEP students and cannot be used to benefit non-LEP students.
- g. Will the cost be targeted at addressing specific areas of weakness that are the focus of the program, as indicated by available data?

Any questions related to specific costs should be forwarded to the School Business Administrator/Board Secretary, who shall consult with the school solicitor for clarification as appropriate.

Adopted:



POLICY

PARSIPPANY-TROY HILLS TOWNSHIP SCHOOL DISTRICT

FINANCES

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Federal Awards/Funds Internal Controls –

Mandatory Disclosures

M

6115.02 FEDERAL AWARDS/FUNDS INTERNAL CONTROLS – MANDATORY DISCLOSURES

The Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (UGG), 2 CFR §200.113 – Mandatory disclosures requires a non-Federal entity or applicant (a New Jersey Board of Education) for a Federal award must disclose, in a timely manner, in writing to the Federal awarding agency or to the New Jersey Department of (NJDOE) all violations of Federal criminal law involving fraud, conflict of interests, bribery, or gratuity violations potentially affecting the Federal award.

If the Board of Education receives a Federal award including the terms and conditions outlined below as per 2 CFR §200 – Appendix XII – Award Term and Condition for Recipient Integrity and Performance Matters shall report certain civil, criminal, or administrative proceedings to the System for Award Management (SAM). Failure to make required disclosures can result in any of the remedies described in 2 CFR §200.338 - Remedies for noncompliance, including suspension or debarment. (See also 2 CFR §180, 31 USC 3321, and 41 USC 2313)

A. General Reporting Requirement

1. If the total value of all Board of Education currently active grants, cooperative agreements, and procurement contracts from all Federal awarding agencies exceeds \$10,000,000 for any period of time during the period of performance of this Federal award, then the Superintendent or designee, on behalf of the Board of Education as the recipient during that period of time, must maintain the currency of information reported to the SAM that is made available in the designated integrity and performance system about civil, criminal, or administrative proceedings described in B. below.
2. This is a statutory requirement under section 872 of Public Law 110-417, as amended (41 USC 2313).
3. As required by section 3010 of Public Law 111-212, all information posted in designated integrity and performance system on or after April 15, 2011, except past performance reviews required for Federal procurement contracts, will be publicly available.
4. The Superintendent or designee must disclose, in writing, any potential conflict of interest to the Federal agency or pass-through entity in accordance with the established Federal agency policies. The Board will receive a copy of the disclosure.



B. Proceedings About Which the Board of Education Must Report

1. The Superintendent or designee must disclose, in writing, to the Federal awarding agency or to the NJDOE information required about each proceeding that:
 - a. Is in connection with the award or performance of a grant, cooperative agreement, or procurement contract from the Federal government;
 - b. Reached its final disposition during the most recent five-year period; and
 - c. Is one of the following:
 - (1) A criminal proceeding that resulted in a conviction, as defined in E. below;
 - (2) A civil proceeding that resulted in a finding of fault and liability and payment of a monetary fine, penalty, reimbursement, restitution, or damages of \$5,000 or more;
 - (3) An administrative proceeding, as defined in E. below, that resulted in a finding of fault and liability and the payment of either a monetary fine or penalty of \$5,000 or more or reimbursement, restitution, or damages in excess of \$100,000; or
 - (4) Any other criminal, civil, or administrative proceeding if:
 - (a) It could have led to an outcome described in B.1.c.(1), (2), or (3) above of this award term and condition;
 - (b) It had a different disposition arrived at by consent or compromise with an acknowledgment of fault on the school district's part; and
 - (c) The requirement in this award term and condition to disclose information about the proceeding does not conflict with applicable laws and regulations.



C. Reporting Procedures

1. The Superintendent or designee shall enter in the SAM Entity Management area the information that the SAM requires about each proceeding described in B. above.
2. The Superintendent or designee does not need to submit the information a second time under assistance awards the Board received if the Superintendent or designee already provided the information through the SAM because the Board was required to do so under Federal procurement contracts the Board was awarded.

D. Reporting Frequency

1. During any period of time when the Board is subject to the requirement in A. above, the Superintendent or designee must report proceedings information through the SAM for the most recent five-year period, either to report new information about any proceeding(s) the Board has not reported previously or affirm that there is no new information to report.

If the Board has Federal contract, grant, and cooperative agreement awards with a cumulative total value greater than \$10,000,000, the Board must disclose semiannually any information about the criminal, civil, and administrative proceedings.

E. Definitions

1. For the purposes of this Policy:
 - a. “Administrative proceeding” for the purposes of 2 CFR §200 – Appendix XII and this Policy means a non-judicial process that is adjudicatory in nature in order to make a determination of fault or liability. This includes proceedings at the Federal and State level but only in connection with performance of a Federal contract or grant. It does not include audits, site visits, corrective plans, or inspection of deliverables.
 - b. “Conviction” for the purposes of 2 CFR §200 – Appendix XII and this Policy, means a judgment or conviction of a criminal offense by any court of competent jurisdiction, whether entered upon a verdict or a plea, and includes a conviction entered upon a plea of nolo contendere.



POLICY

PARSIPPANY-TROY HILLS TOWNSHIP SCHOOL DISTRICT

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Federal Awards/Funds Internal Controls –
Mandatory Disclosures

- c. Total value of currently active grants, cooperative agreements, and procurement contracts includes:
 - (1) Only the Federal share of the funding under any Federal award with a Board of Education cost share or match; and
 - (2) The value of all expected funding increments under a Federal award and options, even if not yet exercised.

2 CFR §200.113; 200.212

Adopted: 14 October 2021
Revised:



POLICY

PARSIPPANY-TROY HILLS TOWNSHIP SCHOOL DISTRICT

FINANCES

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Contracts for Goods or Services Funded by
Federal Grants

6311 CONTRACTS FOR GOODS OR SERVICES FUNDED BY FEDERAL GRANTS

Any vendor providing goods or services to the school district to be funded by a Federal grant must be cleared for contract in accordance with the provisions of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (UGG), 2 CFR §200. 214 – Suspension and Debarment.

The School Business Administrator/Board Secretary shall be responsible to check the web-based System for Award Management (SAM) maintained by the United States government - the General Services Administration (GSA). The purpose of the SAM is to provide a single comprehensive list of individuals and firms excluded by Federal government agencies from receiving Federal contracts or Federally approved contracts or Federally approved subcontracts and from certain types of Federal financial and nonfinancial assistance and benefits.

The School Business Administrator/Board Secretary, upon opening of bids or upon receipt of proposals for goods or services to be funded by a Federal grant shall access the SAM to determine if the vendor has been disbarred, suspended, or proposed for disbarment. The School Business Administrator/Board Secretary shall also access the SAM list immediately prior to the award of a bid or contract to ensure that no award is made to a vendor on the list.

In the event a vendor under consideration to be awarded a bid or contract for goods or services to be funded by a Federal grant is on the SAM list or proposed for disbarment, the School Business Administrator/Board Secretary shall comply with the contracting restrictions as outlined in 2 CFR §200.

Continuation of current contracts and restrictions on subcontracting with vendors who are on the SAM list or proposed for disbarment shall be in accordance with the limitations as outlined in 2 CFR §200.

Any rejection of a bid or disqualification of a vendor who has been disbarred, suspended, or proposed for disbarment shall be consistent with the requirements as outlined in N.J.S.A. 18A:18A – Public School Contracts Law and all applicable State laws.

2 CFR §200

Adopted: 9 February 2012

Revised: 14 October 2021

Revised:



III. AP – ACADEMIC PROGRAMMING – DENIS MULROONY, D.LITT.**6. Student Teachers****STUDENT
TEACHERS**

BE IT RESOLVED that the Board approve the following student teachers for the 2026-2027 school year subject to the receipt of all required documents including but not limited to completion of criminal history background check, proof of certification and any other materials:

Student Name	Cooperating School	Requesting University	Dates
Kelly Connolly	Central Middle School	Liberty University	1/4/2027-5/29/2027
Ashley Wallis	Central Middle School	Montclair State University	8/31/2026-12/18/2026 1/4/2027-4/30/2027

7. Curriculum Revisions – Change**CURR CHANGE**

BE IT RESOLVED that the Board approve the change as follows:

From:

Course	Hours per stipend chart	Grade(s)	Total compensation (\$41.00/hour)
Math Applications	40 hours	9-12	\$1,640.00

To:

Course	Hours per stipend chart	Grade(s)	Total compensation (\$41.00/hour)
Advanced Algebra	40 hours	9-12	\$1,640.00

8. District Translators**DISTRICT
TRANSLATORS**

BE IT RESOLVED: that the Board approve the following individuals as District Translators at the rate of \$41.00 per hour to be paid out of Building/District Funds for the 2026-2027 school year.

Cynthia Guillermo Solis
Satyavathi Potturi
Gajalakshmi Shrikant

IV. HR – Human Resources – Todd Ricker**9. Approval of Employment – Pending Completion****EMPLOY
CERT STAFF**

BE IT RESOLVED that the Board approve, upon the recommendation of the Superintendent, the employment of the individual named below subject to the receipt of all required employment documents including but not limited to completion of criminal history background check, proof of certification and any other materials, and execution of the requisite contract of employment to be signed by the Board President; and in accordance with the provisions of the 2025-2027 Agreement between the Board of Education and the PTHEA:

Margaret McGuire-Esposito

Degree:

Certification:

Experience:

Guide Placement:

Effective:

Assignment:

Grade 1 Teacher

AS/County College of Morris

BA/Montclair State University

K-6

1 year

BA, Step 1, \$64,350.00

August 31, 2026

Mt. Tabor Elementary School
(Replacing - Fraga - transfer)**Jordan Norton**

Degree:

Certification:

Experience:

Guide Placement:

Effective:

Assignment:

STRIVE Teacher

BFA/SUNY Purchase

MA/William Paterson University

K-6, TOSD

7 years

BA+30, Step 8, \$74,595.00

August 31, 2026

Eastlake Elementary School
(Replacing - Rodzen - transfer)**10. Appointment – Parsippany Hills High School Assistant Principal****APPOINT**

BE IT RESOLVED that the Board approve Steven Johnston, who has been recommended by the Superintendent, for the position of Assistant Principal at Parsippany Hills High School. Mr. Johnston should receive a salary of \$110,000.00 plus benefits pursuant to the Board/APSA Agreement, effective July 1, 2026.

11. Employment - Local 32 - Successfully Completed**EMPLOY
LOCAL 32**

BE IT RESOLVED that the Board approve the employment of Silas Vargas De Paz, who has successfully completed his 90-day probationary period as a Custodian. A new contract should be issued to him in the amount of \$34,264 plus \$1,470.00 (addenda), prorated, for the 2025-2026 school year effective June 15, 2026.

12. Re-employment - Custodian, Maintenance, Bus Drivers**RE-EMPLOY**

BE IT RESOLVED that the Board approve the re-employment of the custodians named below for the 2026-2027 school year in accordance with the provisions of the 2024-2027 Agreement between the Board of Education and Local 32.

Name	Salary Description	Salary
Eric Santos	Local 32 - Hourly	\$19.68/hour
Alexander Moglia	Local 32 - Hourly	\$18.65/hour
Jean Lacombe	Local 32 - Hourly	\$18.65/hour
Vilma Arias Mantilla	Custodian - 2nd Shift	\$34,352.00 + \$1,470.00 (2nd Shift)

13. Employment – Major-Extra Responsibility Assignments**MAJOR-EXTRA**

BE IT RESOLVED that the Board approve the major-extra assignment named below for the 2026-2027 school year.

Parsippany High School**Assistant Field Hockey Coach**

Elizabeth Barrett Step 1 \$6,159.00

14. Employment - Summer Substitute Secretaries**SMR SUB
SECRETARY**

BE IT RESOLVED that the Board approve the employment of the following individuals as summer substitute secretaries effective July 1, 2026 through August 31, 2026 at the rate of \$21.24 per hour:

Linda Musolino
Nancy Tauriello
Karen Timmerman

15. Employment – Acting Head Custodian**EMPLOY
ACTING HC**

BE IT RESOLVED that the Board approve the individual named below who worked as acting head custodian at Knollwood Elementary School and is entitled to a prorated portion of the head custodian stipend of \$5,450.00:

James Welborn

5/21/26 - 5/29/26 and 6/1/26 - 6/10/26

16. Summer Employment - School Nurses**SMR NURSES**

BE IT RESOLVED that the Board approve the employment of the following individuals to conduct physicals and immunization compliance for athletic programs during the 2026 summer as indicated below:

BMS - Nirali Christian - \$1,000
CMS - Christine Carlson - \$1,000

17. **Re-employment - Bus Aides****EMPLOY
BUS AIDES**

BE IT RESOLVED that the Board approve the individuals named below as Bus Aides for the 2026-2027 school year at a rate of \$21.24 per hour effective September 2, 2026:

<u>Name</u>	<u>Hours</u>
Appice, Caroline	5.5 Hours
Bertuglia, Gail	5.5 Hours
Brennan, Irene	5.5 Hours
Brockman, Donald	5.5 Hours
Connolly, Muriel	5.5 Hours
Cotugno, Nancy	5.5 Hours
Elbadry, Gehan	5.5 Hours
Fernando, Rozari	5.5 Hours
Gutierrez, Isabela	5.5 Hours
Hassan, Safiah	5.5 Hours
Hernandez, Joshua	5.5 Hours
Mamoor, Fatma	5.5 Hours
Nabi, Zahra	2.75 Hours
Patel, Binita	5.5 Hours
Patel, Dipa	5.5 Hours
Patel, Dipmalabehan	5.5 Hours
Patel, Kaminaben	5.5 Hours
Prajapati, Toralkumari	5.5 Hours
Prasad, Preeti	5.5 Hours
Radler, Patricia	5.5 Hours
Stumpf, Elizabeth	5.5 Hours

18. **RESOLUTION – Termination of Employment****RESO
TERM OF EMPLOY**

BE IT RESOLVED that Employee # 111228 is hereby terminated effective immediately based upon their relinquishment of their teaching certification as accepted by the State Board of Examiners on March 6, 2026.

19. **STEM Pathway Advisor****STEM PATH
ADVISOR**

BE IT RESOLVED that the Board approve payment for the following individuals for the STEM Pathway Advisor positions for 2026-2027:

Parsippany High School

Megan Barry - \$3,000.00 - Full Year
 Briane DeGironimo - \$3,000.00 - Full Year
 Kimberly Graceffo - \$3,000.00 - Full Year

Parsippany Hills High School

Fatema Sheikh - \$3,000.00 - Full Year
 Ellesa Jala - \$3,000.00 - Full Year
 Pamela Wingren - \$3,000.00 - Full Year

20. **Summer Work - Transportation****SMR WORK
TRANSP**

BE IT RESOLVED that the Board approve the following individuals for the summer hours as bus drivers and aides for the district, for our in-district Special Education extended school year and ESL Programs:

Drivers

Alarcon, Juan Carlos
 Aracena, Anabel
 Atkins, Franklin
 Bertuglia, Nicholas
 Brown, Yolanda
 Capone, Carmine
 Casey, Patricia
 Castro, Jose
 Chang, Min
 Chaudry, Akram
 Christensen, Zoila
 Chung, David
 Cruz, Emily
 Egidio, Anthony
 Ernest, Lysiane
 Gilgorri, Oscar
 Hernandez, Karem
 Juarbe, Mary
 Khan, Ejaz
 Kuber, Kathy
 Mendez-De La Paz, Sugelys
 Mokashi, Shailesh
 Okuyan, Nurgul
 Parrales Rodriguez, Maria
 Pavese, Adam
 Thompson, Ryan

Bus Aides

Appice, Caroline
 Bertuglia, Gail
 Brennan, Irene
 Brockman, Donald
 Connolly, Muriel
 Cotugno, Nancy
 Elbadry, Gehan
 Fernando, Rozari
 Gutierrez, Isabela
 Hassan, Safiah
 Hernandez, Joshua
 Mamoor, Fatma
 Nabi, Zahra
 Patel, Binita
 Patel, Dipa
 Patel, Dipamalabehan
 Patel, Kaminaben
 Prajapati, Toralkumari
 Prasad, Preeti
 Radler, Patti
 Stumpf, Elizabeth
 Morillo Molina, Enith

21. **Leaves of Absence****LEAVES OF
ABSENCE**

BE IT RESOLVED that the Board approve a medical leave of absence for employee #110063, Custodian, effective May 20, 2026 through June 24, 2026 utilizing accumulated sick days pursuant to the Family and Medical Leave Act (FMLA).

BE IT RESOLVED that the Board approve a leave of absence for employee #130356, Teacher, effective August 31, 2026 through November 20, 2026 utilizing available sick days pursuant to the Family and Medical Leave Act (FMLA) and inclusive of the New Jersey Family Leave Act (NJFLA). She is also requesting a leave of absence (post-FMLA, and post-NJFLA) effective November 23, 2026 through December 23, 2026 utilizing available sick days.

BE IT RESOLVED that the Board approve a medical leave of absence for employee #149612, Bus Driver, effective June 12, 2026 through June 24, 2026, and August 31, 2026 through September 4, 2026, utilizing accumulated sick days pursuant to the Family and Medical Leave Act (FMLA).

22. Correction

CORRECTION

BE IT RESOLVED that the Board approve the following corrections:

Employment - Doctors for Football Game Coverage

From: Dr. Eliseo DiPinzio To: Dr. Eliseo DiPrinzio

23. Employment- Doctors for Football Game Coverage

**EMPLOY
FOOT COV**

BE IT RESOLVED that the Board approve the following doctors who will provide emergency medical services at Parsippany High and Parsippany Hills High School home football games at the rate of \$290 per game for the 2026-27 season for the following reasons:

1. Their fee structures are most advantageous to the Board, price and other factors considered.
2. Experience, staff and resources necessary to perform the services as demonstrated by their performance over a substantial period of time.
3. Reputation and responsibility of a professional contractor based upon performance with the Board.

These appointments are made without public bidding as determined by N.J.S.A. 18A: 18-A5 inasmuch as it is a professional service, as therein defined:

Dr. Kevin Dunn - Tri-County Orthopedics

Dr. David Klein - Tri-County Orthopedics

24. Employment – School Security Officer - Pending

**EMPLOY
SSO**

BE IT RESOLVED that the Board approve the employment of Edward Lepre for the position of School Security Officer at Parsippany High School at a salary of \$53,000.00, for the 2026-2027 school year, effective August 31, 2026, subject to the receipt of all required employment documents including, but not limited to completion of criminal history background check, and any other required materials.

V. PPS - PUPIL PERSONNEL SERVICES – NANCY GIGANTE, ED.D.**25. Stipends – ABA Trained Professional Stipends****ABA STIPENDS**

BE IT RESOLVED that the Board approve the following Paraprofessionals for a stipend of \$1,800 for the 2025-2026 school year. as follows:

Thenmozhi Elangovan (effective 3/16/26)

Margarita Dedes (effective 5/4/26)

Rupa Dinesh (effective 3/16/26)

Christina Marie Berry (effective 3/16/26)

26. Stipends – ABA Trained Professional Stipends – CHANGE**ABA CHANGE**

BE IT RESOLVED that the Board approve a stipend change for Colleen Bruno, originally approved in the September 25, 2025 Addendum. Effective **January 13, 2026**, the stipend amount shall be changed from \$1,800.00 to \$1,200.00 as a result of a change in assignment.

Pupil Personnel Services		
2026-2027 Related Service Providers		
Silvergate Prep	\$70.00	Per Hour Home Instruction Rate

27. Harassment, Intimidation, and Bullying**HIB**

BE IT RESOLVED that the Board of Education affirms the Harassment, Intimidation, and Bullying (HIB) report for June 23, 2026.

Suspensions**SUSPENSIONS H**

Twelve secondary students have been suspended by their building principals as per New Jersey Statutes Title 18A:37-2-2.

VI. BUSINESS/FINANCE – DR. STEVEN E. MCHUGH, SR.**28. Payment of Bills****PAYMENT
OF BILLS**

BE IT RESOLVED that the Board of Education approve the payment of current bills for June 23, 2026, for the 2025-2026 school year in the amount of \$7,660,367.95.

BE IT RESOLVED that the Board of Education approve the payment of current bills/outstanding warrants for School Activities for the June 23, 2026, for the 2025-2026 school year in the amount of \$176,327.47.

29. Secretary/Treasurer Report**SECRETARY
REPORT**

BE IT RESOLVED that the Board of Education acknowledge, accept and approve the report of the Board Secretary and Treasurer of School Monies for the period ending May 2026.

Pursuant to N.J.A.C. 6A:23A-16.1 et seq, I certify that as of the end of May, 2026 no budgetary line-item account has been over expended in violation of N.J.A.C. 6A:23A-16.1 et seq.



Dr. Steven E. McHugh, Sr.

Business Administrator/Board Secretary

Pursuant to N.J.A.C. 6A:23A-16.1 et seq, the district certifies that as of May, 2026 after review of the Secretary's monthly financial report for May, 2026 (appropriations section), and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A 16.1 et seq and that sufficient funds are available to meet the district's financial obligations.

30. Treasurer of School Monies**TREASURER
SCHOOL MONIES**

BE IT RESOLVED that the Parsippany-Troy Hills Township Board of Education approve Robin. C. Tedesco to serve as the Treasurer of School Monies from July 1, 2026, through June 30, 2027, at a monthly stipend of \$800.

31. Capital Reserve Transfer**CAP RESERVE**

WHEREAS N.J.A.C. 6A:23A-14.3 provides for the supplementation of capital reserve accounts; and

WHEREAS the District anticipates unexpended line-items appropriations in the 2025-2026 budget as outlined in the code; and

WHEREAS the Superintendent recommends the transfer of those funds from this surplus to fund the capital reserve account.

NOW, THEREFORE, BE IT RESOLVED that the Parsippany-Troy Hills Township Board of Education approve the transfer, NOT TO EXCEED \$1,000,000, from the General Fund surplus to the District's Capital Reserve Account for the express purpose of meeting the district needs identified in the Long-Range Facilities Plan.

32. A Resolution Authorizing the Approval of Contract with Horizon Blue Cross Blue Shield of NJ for the Provision of Medical, Prescription Drug, and Dental Insurance Services**HORIZON
MED/RX/DENTAL**

WHEREAS, the Parsippany-Troy Hills Township Board of Education (the "Board") has determined that it requires a contract for the provision of health, prescription drug, and dental insurance coverage services in order to fulfill its contractual obligations to its employees for the period of July 1, 2026, through June 30, 2027; and

WHEREAS the purchase of such services are not subject to public bidding per N.J.S.A. 18A:18A-5(a)(10) provided that the Board adhere to the requirements for the award of the contract in the nature of an extraordinary unspecifiable service; and

WHEREAS the Board's agent sought and received multiple competitive quotations for the provision of health, prescription drug, and dental insurance services from health insurance companies authorized to operate in the State of New Jersey as the cost of such services exceeds 15% of the bid threshold; and

WHEREAS, the Board's School Business Administrator/Board Secretary has determined that with price and all other factors considered, the quotation submitted by Horizon Blue Cross Blue Shield of New Jersey is the most advantageous to the Board and its employees; and

WHEREAS Horizon Blue Cross Blue Shield of New Jersey has the necessary background and expertise to effectively provide such services in an effective and efficient manner.

NOW THEREFORE, BE IT RESOLVED, upon the recommendation of the Superintendent of Schools and the School Business Administrator/Board Secretary, the Board hereby approves a contract between the Board and Horizon Blue Cross Blue Shield of New Jersey for the provision of health, prescription drug and dental insurance coverage services for the period of July 1, 2026 through June 30, 2027, in the approximate amount of \$39,415,355.00 and

BE IT FURTHER RESOLVED that the Board's School Business Administrator/Board Secretary is authorized to execute the Agreement with Horizon Blue Cross Blue Shield of New Jersey on behalf of the Board of Education for the provision of such services, and

BE IT FURTHER RESOLVED that a copy of this Resolution and the requisite summary of the contract award shall be published once in an official newspaper of record for the district in accordance with the requirements of N.J.S.A. 18A:18A-5(a)(1).

33. **A Resolution Authorizing the Approval of Contract
With Vision Service Plan Insurance Company for the
Provision of Vision Insurance Services**

**VSP
VISION INS**

WHEREAS the Parsippany-Troy Hills Township Board of Education currently offers insurance benefits for vision related health to its employees through a contract with Vision Service Plan Insurance Company; and

WHEREAS such contracts are exempt from public bidding pursuant to N.J.S.A. 18A:18A-5(a)(10); and

WHEREAS, the District's insurance broker, Doyle Alliance Group, developed and issued a request for proposals from reputable insurance providers for the renewal of vision insurance coverage plans for the period of July 1, 2026, through June 30, 2027; and

WHEREAS the District's administration and its insurance broker reviewed, analyzed, and evaluated the proposals from various companies and determined that Vision Service Plan Insurance Company issued the most advantageous proposal for its employees for the period July 1, 2026 through June 30, 2027; and

WHEREAS, the District's Administration, in consultation with Doyle Alliance Group, recommend the Board continue to offer vision health insurance coverage through Vision Service Plan Insurance Company;

NOW, THEREFORE, BE IT RESOLVED, BY THE PARSIPPANY-TROY HILLS TOWNSHIP BOARD OF EDUCATION THAT that the Board approves an agreement with Vision Service Plan Insurance Company for the provision of vision insurance coverage in accordance with the terms of its proposal, for the term of July 1, 2026 through June 30, 2027 and authorizes its President and Board Secretary to execute the same on behalf of the Board; and

BE IT FURTHER RESOLVED that the Board's Business Administrator shall forthwith cause to be printed once in an official newspaper, a brief notice stating the nature, duration, service, and amount of the contract and stating that the Resolution and Agreement will be on file and available for public inspection in the office of the Board, in accordance with the provisions of N.J.S.A. 18A:18A-5a.

34. Food Service Management 2026-2027

**FOOD SERV MGMT
2026-2027**

BE IT RESOLVED that the Parsippany-Troy Hills Township Board of Education approve the third renewal of Pomptonian Food Service as the district's Food Service Management Company for the period of July 1, 2026 through June 30, 2027.

FURTHER BE IT RESOLVED that the Parsippany-Troy Hills Board of Education approve the Food Service Management renewal contract with Pomptonian Food Service which contains the following language regarding fee and guaranteed operating results:

MANAGEMENT FEE / GUARANTEES

Per meal Management Fee

The FSMC shall receive, in addition to the costs of operation, an administrative/management fee of \$0.2335 per reimbursable meal and meal equivalent to compensate the FSMC for administrative and management costs. This fee shall be billed monthly as a cost of operation. The SFA guarantees the payment of such costs and fee to the FSMC.

Total meals are calculated by adding reimbursable meal pattern meals served and meal equivalents. The number of reimbursable meals served to the children shall be determined by actual count. Cash receipts, other than from sales of reimbursable program meals served to the children, shall be divided by \$4.38 to arrive at an equivalent meal count.

The per meal administrative/management fee of 0.2335 will be multiplied by total meals.

Financial Guarantee

Projected Surplus Budget: FSMC does not guarantee a surplus.

Total Estimated Cost of Contract

Total estimated expenses (cost) include food, labor, supplies, other expenses, and FSMC management fee. The total cost of contract as per Form #23 submitted by the FSMC, is \$3,007,125.13

NOW, THEREFORE, BE IT RESOLVED, by the Parsippany-Troy Hills Board of Education approves the renewal contract with Pomptonian Food Service of Fairfield, NJ for Food Service Management for the school year effective July 1, 2026, through June 30, 2027.

35. Spring Bus Evacuation Drills

**BUS EVAC I
DRILLS**

BE IT RESOLVED that the Board of Education acknowledge that, with the completion of the attached School Bus Evacuation Drills, all requisite Emergency Evacuation Drills have been completed for all students within the district in compliance with N.J.A.C.6A:27-11.2.

36. Contracts

CONTRACTS J

BE IT RESOLVED that pursuant to PL2015, Chapter 47 N.J.S.A. 18A:18A-42.2 the Parsippany-Troy Hills Township Board of Education intends to renew, award, or permit to expire the contracts on the attached list that were previously awarded by the Board of Education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18A, et seq., N.J.A.C. Chapter 23A, and Federal Uniform Administrative Requirement 2CFR, Part 200.

37. Parental Contract for Out-of-District Student Transportation

**PARENTAL
TRANS – OOD**

BE IT RESOLVED that the Parsippany-Troy Hills Township Board of Education enter into a parental contract for student transportation with the parent of student #41593 for provision of transportation services to and from Pillar High School, Livingston, NJ, from July 1, 2026 through June 30, 2027 (subject to the submission of all required documentation) at an amount not to exceed \$5,529.60.

38. Parental Contract for Out-of-District Student Transportation

**PARENTAL
TRANS – OOD**

BE IT RESOLVED that the Parsippany-Troy Hills Township Board of Education enter into a parental contract for student transportation with the parent of student #45441 for provision of transportation services to and from Academy 360 Upper School, Livingston, NJ, from July 1, 2026 through June 30, 2027 (subject to the submission of all required documentation) at an amount not to exceed \$3,650.40.

SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education

(a) School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.

1. All other students shall receive school bus evacuation instruction at least once within the school year.

(b) The school bus driver and bus aide shall participate in the emergency exit drills.

(c) Drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity.

(d) Drills shall be documented in the minutes of the local board of education at the first board meeting following the completion of the emergency exit drill. The minutes shall include, but are not limited to, the following:

1. Date of the drill;
2. Time of day the drill was conducted;
3. School name;
4. Location of the drill;
5. Route number(s) included in the drill; and
6. Name of school principal, or person(s) assigned, who supervised the drill.

REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: APRIL 21, 2026

Time of day the drill was conducted: AT DROP OFF

School Name: PARSIPPANY HIGH SCHOOL

Location of the Emergency Evacuation Drill: 309 BALDWIN ROAD, PARSIPPANY, NJ

Route Number(s): ALL RIDERS

Name of the school principal/person(s) overseeing the drill: MELISSA CARUCCI

Other information relative to the emergency evacuation drill: FRONT DOOR EVACUATION

Tiffany D. Pizzitelli

TRANSPORTATION SUPERVISOR SIGNATURE

4/21/26

DATE

SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education

(a) School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.

1. All other students shall receive school bus evacuation instruction at least once within the school year.

(b) The school bus driver and bus aide shall participate in the emergency exit drills.

(c) Drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity.

(d) Drills shall be documented in the minutes of the local board of education at the first board meeting following the completion of the emergency exit drill. The minutes shall include, but are not limited to, the following:

1. Date of the drill;
2. Time of day the drill was conducted;
3. School name;
4. Location of the drill;
5. Route number(s) included in the drill; and
6. Name of school principal, or person(s) assigned, who supervised the drill.

REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: APRIL 21, 2026

Time of day the drill was conducted: AT DROP OFF

School Name: PARSIPPANY HILLS HIGH SCHOOL

Location of the Emergency Evacuation Drill: 20 RITA DRIVE, MORRIS PLAINS, NJ

Route Number(s): ALL RIDERS

Name of the school principal/person(s) overseeing the drill: MATTHEW THOMPSON

Other information relative to the emergency evacuation drill: FRONT DOOR EVACUATION



TRANSPORTATION SUPERVISOR SIGNATURE

4/21/26
DATE

SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education

(a) School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.

1. All other students shall receive school bus evacuation instruction at least once within the school year.

(b) The school bus driver and bus aide shall participate in the emergency exit drills.

(c) Drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity.

(d) Drills shall be documented in the minutes of the local board of education at the first board meeting following the completion of the emergency exit drill. The minutes shall include, but are not limited to, the following:

1. Date of the drill;
2. Time of day the drill was conducted;
3. School name;
4. Location of the drill;
5. Route number(s) included in the drill; and
6. Name of school principal, or person(s) assigned, who supervised the drill.

REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: APRIL 22, 2026

Time of day the drill was conducted: AT DROP OFF

School Name: CENTRAL MIDDLE SCHOOL

Location of the Emergency Evacuation Drill: 1620 ROUTE 46 WEST, PARSIPPANY, NJ

Route Number(s): ALL RIDERS

Name of the school principal/person(s) overseeing the drill: MARK GRAY

Other information relative to the emergency evacuation drill: FRONT DOOR EVACUATION

Liffany D. Puzio-Hilly
TRANSPORTATION SUPERVISOR SIGNATURE

4/22/26
DATE

SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education

(a) School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.

1. All other students shall receive school bus evacuation instruction at least once within the school year.

(b) The school bus driver and bus aide shall participate in the emergency exit drills.

(c) Drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity.

(d) Drills shall be documented in the minutes of the local board of education at the first board meeting following the completion of the emergency exit drill. The minutes shall include, but are not limited to, the following:

1. Date of the drill;
2. Time of day the drill was conducted;
3. School name;
4. Location of the drill;
5. Route number(s) included in the drill; and
6. Name of school principal, or person(s) assigned, who supervised the drill.

REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: APRIL 22, 2026

Time of day the drill was conducted: AT DROP OFF

School Name: BROOKLAWN MIDDLE SCHOOL

Location of the Emergency Evacuation Drill: 250 BEACHWOOD ROAD, PARSIPPANY, NJ

Route Number(s): ALL RIDERS

Name of the school principal/person(s) overseeing the drill: CARLY STOUT

Other information relative to the emergency evacuation drill: FRONT DOOR EVACUATION

Shyanne D. Prince-Hill
TRANSPORTATION SUPERVISOR SIGNATURE

4/22/26
DATE

SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education

(a) School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.

1. All other students shall receive school bus evacuation instruction at least once within the school year.

(b) The school bus driver and bus aide shall participate in the emergency exit drills.

(c) Drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity.

(d) Drills shall be documented in the minutes of the local board of education at the first board meeting following the completion of the emergency exit drill. The minutes shall include, but are not limited to, the following:

1. Date of the drill;
2. Time of day the drill was conducted;
3. School name;
4. Location of the drill;
5. Route number(s) included in the drill; and
6. Name of school principal, or person(s) assigned, who supervised the drill.

REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: APRIL 24, 2026

Time of day the drill was conducted: AT DROP OFF

School Name: EASTLAKE ELEMENTARY SCHOOL

Location of the Emergency Evacuation Drill: 40 EBA ROAD, PARSIPPANY, NJ

Route Number(s): ALL RIDERS

Name of the school principal/person(s) overseeing the drill: SEBASTIAN POWELL

Other information relative to the emergency evacuation drill: FRONT DOOR EVACUATION

Lillian D. Pizzuti-Hite
TRANSPORTATION SUPERVISOR SIGNATURE

4/24/26
DATE

SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education

(a) School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.

1. All other students shall receive school bus evacuation instruction at least once within the school year.

(b) The school bus driver and bus aide shall participate in the emergency exit drills.

(c) Drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity.

(d) Drills shall be documented in the minutes of the local board of education at the first board meeting following the completion of the emergency exit drill. The minutes shall include, but are not limited to, the following:

1. Date of the drill;
2. Time of day the drill was conducted;
3. School name;
4. Location of the drill;
5. Route number(s) included in the drill; and
6. Name of school principal, or person(s) assigned, who supervised the drill.

REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: APRIL 24, 2026

Time of day the drill was conducted: AT DROP OFF

School Name: INTERVALE ELEMENTARY SCHOOL

Location of the Emergency Evacuation Drill: 60 PITT ROAD, BOONTON, NJ

Route Number(s): ALL RIDERS

Name of the school principal/person(s) overseeing the drill: CHRISTOPHER WAACK

Other information relative to the emergency evacuation drill: FRONT DOOR EVACUATION

Tiffany D. Prince-Wiley
TRANSPORTATION SUPERVISOR SIGNATURE

4/24/26
DATE

SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education

(a) School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.

1. All other students shall receive school bus evacuation instruction at least once within the school year.

(b) The school bus driver and bus aide shall participate in the emergency exit drills.

(c) Drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity.

(d) Drills shall be documented in the minutes of the local board of education at the first board meeting following the completion of the emergency exit drill. The minutes shall include, but are not limited to, the following:

1. Date of the drill;
2. Time of day the drill was conducted;
3. School name;
4. Location of the drill;
5. Route number(s) included in the drill; and
6. Name of school principal, or person(s) assigned, who supervised the drill.

REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: APRIL 24, 2026

Time of day the drill was conducted: AT DROP OFF

School Name: KNOLLWOOD ELEMENTARY SCHOOL

Location of the Emergency Evacuation Drill: 445 KNOLL ROAD, LAKE HIAWATHA, NJ

Route Number(s): ALL RIDERS

Name of the school principal/person(s) overseeing the drill: STEVEN LINZENBOLD

Other information relative to the emergency evacuation drill: FRONT DOOR EVACUATION

Lillian D. Rizzo-Vitez
TRANSPORTATION SUPERVISOR SIGNATURE

4/24/26
DATE

SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education

(a) School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.

1. All other students shall receive school bus evacuation instruction at least once within the school year.

(b) The school bus driver and bus aide shall participate in the emergency exit drills.

(c) Drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity.

(d) Drills shall be documented in the minutes of the local board of education at the first board meeting following the completion of the emergency exit drill. The minutes shall include, but are not limited to, the following:

1. Date of the drill;
2. Time of day the drill was conducted;
3. School name;
4. Location of the drill;
5. Route number(s) included in the drill; and
6. Name of school principal, or person(s) assigned, who supervised the drill.

REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: APRIL 24, 2026

Time of day the drill was conducted: AT DROP OFF

School Name: LAKE HIAWATHA SCHOOL

Location of the Emergency Evacuation Drill: 1 LINCOLN AVENUE, LAKE HIAWATHA, NJ

Route Number(s): ALL RIDERS

Name of the school principal/person(s) overseeing the drill: STEVE FIGURELLI

Other information relative to the emergency evacuation drill: FRONT DOOR EVACUATION

Shirley D. Pizzitelli 4/24/26
TRANSPORTATION SUPERVISOR SIGNATURE DATE

SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education

(a) School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.

1. All other students shall receive school bus evacuation instruction at least once within the school year.

(b) The school bus driver and bus aide shall participate in the emergency exit drills.

(c) Drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity.

(d) Drills shall be documented in the minutes of the local board of education at the first board meeting following the completion of the emergency exit drill. The minutes shall include, but are not limited to, the following:

1. Date of the drill;
2. Time of day the drill was conducted;
3. School name;
4. Location of the drill;
5. Route number(s) included in the drill; and
6. Name of school principal, or person(s) assigned, who supervised the drill.

REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: APRIL 24, 2026

Time of day the drill was conducted: AT DROP OFF

School Name: LAKE PARSIPPANY ELEMENTARY SCHOOL

Location of the Emergency Evacuation Drill: 225 KINGSTON ROAD, PARSIPPANY, NJ

Route Number(s): ALL RIDERS

Name of the school principal/person(s) overseeing the drill: MICHELE HOFFMAN

Other information relative to the emergency evacuation drill: FRONT DOOR EVACUATION

Tiffany D. Pizzicelli
TRANSPORTATION SUPERVISOR SIGNATURE

4/24/26
DATE

SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education

(a) School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.

1. All other students shall receive school bus evacuation instruction at least once within the school year.

(b) The school bus driver and bus aide shall participate in the emergency exit drills.

(c) Drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity.

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1. Date of the drill;
2. Time of day the drill was conducted;
3. School name;
4. Location of the drill;
5. Route number(s) included in the drill; and
6. Name of school principal, or person(s) assigned, who supervised the drill.

REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: APRIL 24, 2026

Time of day the drill was conducted: AT DROP OFF

School Name: LITTLETON ELEMENTARY SCHOOL

Location of the Emergency Evacuation Drill: 51 BROOKLAWN DRIVE, MORRIS PLAINS, NJ

Route Number(s): ALL RIDERS

Name of the school principal/person(s) overseeing the drill: BRIAN STAPLES

Other information relative to the emergency evacuation drill: FRONT DOOR EVACUATION

Liffany D. Pizzarello
TRANSPORTATION SUPERVISOR SIGNATURE

4/24/26
DATE

SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education

(a) School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.

1. All other students shall receive school bus evacuation instruction at least once within the school year.

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2. Time of day the drill was conducted;
3. School name;
4. Location of the drill;
5. Route number(s) included in the drill; and
6. Name of school principal, or person(s) assigned, who supervised the drill.

REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: APRIL 24, 2026

Time of day the drill was conducted: AT DROP OFF

School Name: MT. TABOR ELEMENTARY SCHOOL

Location of the Emergency Evacuation Drill: PARK ROAD & ROUTE 53, MT TABOR, NJ

Route Number(s): ALL RIDERS

Name of the school principal/person(s) overseeing the drill: MARLENE TOOMEY

Other information relative to the emergency evacuation drill: FRONT DOOR EVACUATION

Liffany D. Pizzitelli
TRANSPORTATION SUPERVISOR SIGNATURE

4/24/26
DATE

SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education

(a) School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.

1. All other students shall receive school bus evacuation instruction at least once within the school year.

(b) The school bus driver and bus aide shall participate in the emergency exit drills.

(c) Drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity.

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1. Date of the drill;
2. Time of day the drill was conducted;
3. School name;
4. Location of the drill;
5. Route number(s) included in the drill; and
6. Name of school principal, or person(s) assigned, who supervised the drill.

REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: APRIL 24, 2026

Time of day the drill was conducted: AT DROP OFF

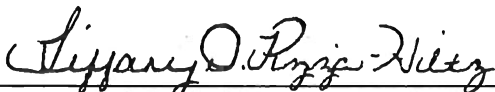
School Name: NORTHVAIL ELEMENTARY SCHOOL

Location of the Emergency Evacuation Drill: 10 EILEEN COURT, PARSIPPANY, NJ

Route Number(s): ALL RIDERS

Name of the school principal/person(s) overseeing the drill: NATALIE BETZ

Other information relative to the emergency evacuation drill: FRONT DOOR EVACUATION



TRANSPORTATION SUPERVISOR SIGNATURE

4/24/26

DATE

SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education

(a) School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.

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5. Route number(s) included in the drill; and
6. Name of school principal, or person(s) assigned, who supervised the drill.

REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: APRIL 24, 2026

Time of day the drill was conducted: AT DROP OFF

School Name: ROCKAWAY MEADOW ELEMENTARY SCHOOL

Location of the Emergency Evacuation Drill: 160 EDWARDS ROAD, PARSIPPANY, NJ

Route Number(s): ALL RIDERS

Name of the school principal/person(s) overseeing the drill: MICHAEL DISANTO

Other information relative to the emergency evacuation drill: FRONT DOOR EVACUATION

Lillian D. Pizzitelli
TRANSPORTATION SUPERVISOR SIGNATURE

4/24/26
DATE

SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education

- (a) School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.
 - 1. All other students shall receive school bus evacuation instruction at least once within the school year.
- (b) The school bus driver and bus aide shall participate in the emergency exit drills.
- (c) Drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity.
- (d) Drills shall be documented in the minutes of the local board of education at the first board meeting following the completion of the emergency exit drill. The minutes shall include, but are not limited to, the following:
 - 1. Date of the drill;
 - 2. Time of day the drill was conducted;
 - 3. School name;
 - 4. Location of the drill;
 - 5. Route number(s) included in the drill; and
 - 6. Name of school principal, or person(s) assigned, who supervised the drill.

REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: APRIL 24, 2026

Time of day the drill was conducted: AT DROP OFF

School Name: TROY HILLS ELEMENTARY SCHOOL

Location of the Emergency Evacuation Drill: 509 S. BEVERWYCK ROAD, PARSIPPANY, NJ

Route Number(s): ALL RIDERS

Name of the school principal/person(s) overseeing the drill: KEITH CORTRIGHT

Other information relative to the emergency evacuation drill: FRONT DOOR EVACUATION

Tiffany D. Pizzuti-Niles
TRANSPORTATION SUPERVISOR SIGNATURE

4/24/26
DATE

	Vendor Id	Vendor Name	Contract Amount	Description
1	9603	Absolute Fence Services Inc.	17,135.00	MAINTENANCE CONTRACT
2	1027	Accurate Label Designs, Inc.	1,341.80	MAIN OFFICE SUPPLIES
3	9238	Acer Service Corporation	48,692.30	TECHNOLOGY SUPPLIES
4	1032	Acme Rolling Steel Door Corp	1,675.00	MAINTENANCE INSPECTIONS
5	10085	ACP Contracting, Inc.	178,581.00	PHHS HVAC UPGRADE
6	1043	Adorama Inc.	26,947.68	AUDIOVISUAL SUPPLIES
7	6283	Aero Environmental Services Inc	4,000.00	ENVIRONMENTAL HEALTH CONSULTANT
8	1054	Agile Sports Technologies	25,010.05	HUDL SOFTWARE
9	6082	Agparts Worldwide, Inc.	12,010.85	SPECIAL EDUCATION TUITION
10	9747	Alarm & Communication Technologies, Inc.	122,586.24	FIRE ALARM INSPECTIONS & SERVICE
11	3869	All American Sports Corp.	27,034.78	UNIFORM RECONDITIONING
12	1078	Allegro School	187,706.50	SPECIAL EDUCATION TUITION
13	1083	Alliance Commercial Pest	15,090.00	MAINTENANCE CONTRACT SERVICES
14	10007	Alternative Micrographics, Inc.	5,432.16	RECORDS IMAGING
15	8651	Amazon.Com Services, Inc D/b/a Amazon Bu	95,752.91	CLASSROOM & OFFICE SUPPLIES
16	1104	American Paper Towel Co., LLC	61,243.19	CUSTODIAL SUPPLIES
17	5587	American Plastic Company	709.80	DISTRICT TRUCK LETTERING
18	1109	American Time & Signal Co, Inc	2,592.72	DISTRICT CLOCK MAINTENANC
19	1110	American Traffic & Street Sign	2,057.00	DISTRICT REGULATORY SIGNS
20	1112	American Wear Inc.	44,990.00	UNIFORMS
21	1127	Andrews Network Enterprises, Inc.	22,585.50	DEVICE MANAGER
22	10217	Anne Sullivan Speech LLC	17,400.00	RELATED SERVICES
23	10373	Anthony P. Sciarillo	3,700.00	LEGAL SERVICES
24	9897	APB Telecom	20,960.00	DOOR READER REPAIR & REPLACEMENT
25	9920	Apex Supply USA	7,860.00	CUSTODIAL SUPPLIES
26	1147	Apple Inc.	45,530.00	TECHNOLOGY SUPPLIES
27	9276	Apptegy, Inc.	28,016.00	WEBSITE DEVELOPMENT & SUPPORT
28	8755	Aramco, Inc.	16,463.26	CUSTODIAL SUPPLIES
29	7390	Archway Programs, Inc.	85,008.20	SPECIAL EDUCATION TUITION
30	9248	Arcobaleno	1,450.00	CLASSROOM SUPPLIES
31	5959	Arthur J Gallagher Risk Management Svcs	141,662.13	LIABILITY INSURANCE
32	1151	ASI Associates	823.32	SCIENCE SUPPLIES
33	9233	Aspire Technology Partners, LLC	61,709.18	DISTRICT PHONE SYSTEM
34	1187	Atlantic Plumbing Supply Corp	6,596.69	MAINTENANCE SUPPLIES
35	1189	Atlantic Salt Inc	13,834.92	MAINTENANCE SUPPLIES
36	7626	Atlantic Tomorrows Office	39,287.89	COPIER LEASE
37	1197	Automatic Temperature Control	6,419.00	MAINTENANCE REPAIRS
38	6865	Avant Assessment Llc	5,140.40	TESTING
39	4808	AZ Plastics LLC	20,239.00	CUSTODIAL SUPPLIES
40	9213	Bancroft Neurohealth	137,510.10	SPECIAL EDUCATION TUITION
41	1239	Barnes & Noble Booksellers	14,696.72	GENERAL SUPPLIES
42	9785	Bartky Healthcare Center, LLC	3,200.00	PSYCHIATRIC EVALUATIONS
43	1263	Bayada Home Health Care	131,660.00	NURSING SERVICES
44	5011	Bear Communications, Inc	926.14	SECURITY SUPPLIES
45	1267	Bearcom Wireless Worldwide	1,136.36	SECURITY SUPPLIES
46	1270	Bedford, Freeman & Worth	41,876.29	DIGITAL LICENSES
47	9650	Benard Associates, Inc.	2,109,239.34	LITTLETON CLASSROOM ADDITION
48	1874	Blick Art Materials LLC	40,630.54	GENERAL SUPPLIES
49	1343	Bloomfield Drapery Company Inc	950.00	SHADES
50	1352	Bollinger Inc	207,731.00	STUDENT ACCIDENT INSURANCE
51	1381	Brainpop Llc	37,036.50	DIGITAL SUBSCRIPTION
52	9266	Brightly Software, Inc.	10,480.49	MAINTENANC WORK ORDER SYSTEM
53	8913	Brightstar Care Of Morris County, NJ	43,446.25	NURSING SERVICES
54	1400	Brookaire Company	18,099.00	MAINTENANCE SUPPLIES
55	1420	BSN Sports, Passon's Sports & US Games	66,572.64	ATHLETIC/PHYSICAL EDUCATION SUPPLIES
56	1443	Bus Parts Warehouse	4,501.95	TRANSPORTATION SUPPLIES
57	5960	Butler Water Corrections	21,300.00	MAINTENANCE CONTRACT
58	9338	Buy Wise Auto Parts	1,747.53	MAINTENANCE SUPPLIES
59	1452	C & M Door Controls, Inc	119,094.00	DOOR REPLACEMENT BID CONTRACT
60	1457	Cablevision Lightpath, Inc.	95,711.00	TELECOMMUNICATION DATA SERVICES
61	7105	Capturepoint	7,500.00	SOFTWARE CONTRACT
62	1502	Carolina Biological Supply Co	20,808.07	SCIENCE CLASSROOM SUPPLIES
63	1508	Cascade School Supplies, Inc	169,940.38	CLASSROOM SUPPLIES
64	1532	CDW-G	925,403.38	TECHNOLOGY SUPPLIES
65	1535	Celebrate The Children	274,354.00	SPECIAL EDUCATION TUITION
66	1538	Cengage Learning, Inc	27,519.20	DIGITAL SUBSCRIPTION
67	7469	Center For Children's Behavioral Health	25,740.00	HOME INSTRUCTION SERVICES
68	5749	CentralReach LLC	7,250.00	RELATED SERVICES
69	5082	Cerebral Palsy Of North Jersey Inc	1,180,664.25	SPECIAL EDUCATION TUITION
70	1561	Chapel Hill Academy	130,394.00	SPECIAL EDUCATION TUITION
71	1269	Charles J. Becker & Bro. Inc	1,007.84	TEACHING AIDS
72	5411	Children's Therapy Center, The	108,998.72	SPECIAL EDUCATION TUITION
73	10024	Cimquest, Inc.	2,299.00	TECHNOLOGY SUPPLIES
74	9172	City Fire Equipment Co, Inc.	4,891.29	MAINTENANCE WORK
75	8949	Classic Sport Floors	8,296.44	FLOOR REFINISHING

	Vendor Id	Vendor Name	Contract Amount	Description
76	1623	Cleaning Systems, Co.	7,557.59	CUSTODIAL SUPPLIES
77	7076	CODEHS	33,650.00	SOFTWARE LICENSES
78	1646	College Board	6,200.00	TESTING
79	1645	College Board	2,150.00	TESTING
80	9762	Combustion Service Corp.	19,739.00	BOILER REPAIR
81	1656	Community Safety Consultants	31,030.00	AED SERVICES & REPLACEMENTS
82	1689	Corby Associates, Inc	3,300.00	EQUIPMENT REPAIRS
83	1694	Cornerstone Day School LLC	125,857.24	SPECIAL EDUCATION TUITION
84	7038	Coughlan Companies Llc	18,990.50	SOFTWARE SUBSCRIPTION
85	5929	CP-DBS LLC DBA Payschools	24,326.50	SOFTWARE CONTRACT
86	8974	Craftmaster Hardware. Llc.	10,301.40	MAINTENANCE SUPPLIES
87	6313	Crisis Prevention Institute Inc	4,278.30	TRAINING AIDS
88	1725	Crossroads Pavement	420,802.33	PAVING SERVICES
89	9325	Crown Castle Fiber, LLC	41,640.00	INTERNET SERVICES
90	1739	Curriculum Associates Inc.	30,492.40	TESTING
91	1764	Daily Record	2,908.02	NEWSPAPER ADS & SUBSCRIPTIONS
92	1763	Daily Record	1,717.24	NEWSPAPER ADS & SUBSCRIPTIONS
93	1760	Da-Lor Service Company, Inc	3,501.00	HVAC MAINTENANCE
94	10086	DCS, LLC	12,370.00	CHEMICAL DISPOSAL
95	1799	Decker Equipment	3,012.84	CUSTODIAL SUPPLIES
96	1820	Dell Computer	24,330.62	TECHNOLOGY SUPPLIES & EQUIPMENT
97	9048	Direct Energy Business Marketing, LLC	348,739.22	UTILITIES
98	1891	Discovery Education, Inc.	990.00	SOFTWARE LICENSES
99	6723	Drill Construction Co Inc	20,178.95	CONSTRUCTION SERVICES
100	8787	Durand Inc.	94,534.49	SPECIAL EDUCATION TUITION
101	1945	Dyntek Services, Inc	109,812.31	FIREWALL & SOFTWARE RENEWAL
102	1890	Early Childhood LLC	1,120.44	CLASSROOM SUPPLIES
103	1959	Ebsco Publishing	4,881.53	MEDIA DATABASE
104	1961	ECLC Of New Jersey	223,612.00	SPECIAL EDUCATION TUITION
105	10051	Eco Logic Environmental Testing Inc.	1,100.00	UST TESTING
106	10138	Ecosystems Irrigation, Inc.	1,607.00	SPRINKLER MAINTENANCE
107	1971	Educational Data Services, Inc	2,275.00	E-FILING SERVICES
108	1972	Educational Development Software Llc	20,050.00	HIB SOFTWARE
109	1970	Ei Us, Llc	63,193.81	ACADEMIC TUTORING SERVICES
110	9647	Elefante Music	13,073.58	MUSICAL INSTRUMENT SUPPLIES & REPAIRS
111	10057	Elevate Educators LLC	13,600.00	PROFESSIONAL DEVELOPMENT
112	8646	Empirical Resolution, Inc.	7,200.00	SOFTWARE SUBSCRIPTION
113	9998	Encore Fire Protection	3,370.00	MAINTENANCE REPAIRS
114	6587	E-Rate Consulting Inc	12,000.00	ERATE CONSULTANT SERVICES
115	6097	ESS Northeast, LLC	1,866,297.52	SUBSTITUTE STAFFING SERVICES
116	2033	Essex Valley School	49,400.00	SPECIAL EDUCATION TUITION
117	9543	Experiad, LLC	38,139.50	SOFTWARE SUBSCRIPTION
118	5943	Explore Learning LLC	42,448.70	SOFTWARE SUBSCRIPTION
119	2830	Extech Building Materials, Inc.	20,249.70	CUSTODIAL SUPPLIES
120	7153	Extra Duty Solutions	17,919.36	SECURITY SERVICES
121	2050	Fairfield Maintenance Inc	30,092.94	UNDERGROUND STORAGE TANK MAINTENANCE & REPAIRS
122	8736	Fairfield Power Equipment	3,068.24	MAINTENANCE SUPPLIES
123	2053	Family Medicine Of Morris, Llc	2,200.00	HEALTH SERVICES
124	6714	Farrar Filter Company Inc	38,781.24	MAINTENANCE SUPPLIES
125	2059	Faster Urgent Care LLC	91,129.96	SCHOOL PHYSICIAN SERVICES
126	2069	FDR North LLP	12,257.81	MAINTENANCE SUPPLIES
127	2075	Feldman Brothers Electrical Supply Co	10,356.83	MAINTENANCE SUPPLIES
128	4854	Ferguson Enterprises, Inc.	18,023.37	MAINTENANCE SUPPLIES
129	6565	First Hope Bank	560,934.65	LEASE PURCHASE
130	3669	First Security Municipal Advisors, Inc.	1,350.00	BOND REPORTING SERVICES
131	2109	Flinn Scientific, Inc	7,385.19	SCIENCE CLASSROOM SUPPLIES
132	2117	Foley Inc.	11,080.89	MAINTENANCE SUPPLIES
133	9016	Follett Content Solutions, Llc	76,602.60	LIBRARY MANAGEMENT SOFTWARE & BOOKS
134	2121	Follett Library Resources	4,089.02	LIBRARY MANAGEMENT SOFTWARE & BOOKS
135	2122	Follett School Solutions Inc	15,091.98	LIBRARY MANAGEMENT SOFTWARE & BOOKS
136	7147	Forest Lumber & Building Supply Center	21,026.24	MAINTENANCE SUPPLIES
137	9690	Freestyle Connection LLC	1,600.00	MAINTENANCE SUPPLIES
138	2172	Frontline Technologies Group Llc	59,040.01	IEP DIRECT, RTI DIRECT & APPLITRACK SOFTWARES
139	4599	Frosch	10,226.46	STUDENT TRAVEL SERVICES
140	10298	Frosch International Travel, LLC	8,991.00	STUDENT TRAVEL SERVICES
141	5265	Fun And Function Llc	979.03	SPECIAL EDUCATION SUPPLIES
142	2184	Gale/Cengage Learning	46,945.75	SOFTWARE LICENSES
143	2226	General Plumbing Supply, Inc.	40,267.15	MAINTENANCE SUPPLIES
144	2228	Genesis Educational Services, Inc	80,267.00	STUDENT DATABASE & INTEGRATED FINANCIAL, HR & PAYROLL SOFTWARE
145	6308	Genserve Inc	71,402.94	GENERATOR MAINTENANCE & REPAIRS
146	7598	Gimkit, Inc.	1,650.00	DATABASE
147	2269	Glenview Academy	131,982.90	SPECIAL EDUCATION TUITION
148	2297	Gopher Sport	17,489.43	ATHLETIC SUPPLIES
149	9546	GPC, Inc.	34,931.25	EXTERIOR SCHOOL PAINTING
150	7023	Gravity Goldberg, LLC	14,000.00	K-12 LITERACY PROFESSIONAL DEVELOPMENT

	Vendor Id	Vendor Name	Contract Amount	Description
151	5092	H.A. Dehart & Son, Inc.	164,344.33	54-PASSENGER BUSES & BUS SUPPLIES
152	7639	Hand2mind	13,987.84	CLASSROOM SUPPLIES
153	2369	Hannon Floor Covering Corp.	353,043.72	FLOORING REPLACEMENT SERVICES
154	2395	Heinemann	32,380.99	CLASSROOM SUPPLIES
155	2401	Henry Schein, Inc	4,831.27	HEALTH & TRAINER SUPPLIES
156	2421	HGNJ Marketing Group, LLC	2,684.15	CUSTODIAL SUPPLIES
157	2438	Hillmar, Llc.	21,306.85	BILINGUAL CST EVALUATIONS & TRANSLATION SERVICES
158	2448	Hobart Corporation	2,777.83	CAFETERIA EQUIPMENT REPAIRS
159	5646	Honeywell International, Inc.	84,538.00	PREVENTATIVE MAINTENANCE ON SOFTWARE SERVICES
160	2466	Horizon Blue Cross Blue Shield Of Nj Inc	27,857,923.79	HEALTH BENEFITS COVERAGE
161	2473	Houghton Mifflin Harcourt	6,918.93	MATH LICENSES
162	3882	Houghton Mifflin Harcourt	6,867.00	SOFTWARE SUBSCRIPTION
163	6002	Howard Technology Solutions	1,096.00	CHROMEBOOKS & COMPUTER EQUIPMENT
164	5110	Hubert Company, Llc	2,268.54	FOOD SERVICE SUPPLIES
165	9063	Hunterdon Preparatory School	63,135.00	SPECIAL EDUCATION TUITION
166	2534	Impact Applications, Inc	3,060.00	CONCUSSION TESTING
167	6912	Imperial Bag & Paper Co., LLC	42,171.17	CUSTODIAL SUPPLIES
168	2539	Indco, Inc	1,384.50	CUSTODIAL SUPPLIES
169	2046	Infobase Holdings, Inc.	13,788.19	DATABASE
170	9942	In-Line Air Conditioning Co., Inc.	54,131.10	HVAC MAINTENANCE
171	6090	Institute For Educational Achievement	138,224.10	SPECIAL EDUCATION TUITION
172	2569	Invo Healthcare Associates	30,146.81	RELATED SERVICES
173	7119	IXL Learning, Inc.	7,463.00	SOFTWARE LICENSES
174	5451	J O'Brien Company Inc	5,608.54	MAIN OFFICE SUPPLIES
175	8518	J. Cosentino Services Llc	18,325.00	PORTA JOHN RENTALS
176	2584	J. J. Keller & Associates, Inc.,	874.99	LABOR LAW POSTERS
177	9244	JA Cruse Materials LLC	1,110.00	MAINTENANCE SUPPLIES
178	1018	Jardim, Meisner and Susser, PC	28,522.60	LEGAL SERVICES
179	2602	JCP&L	655,809.77	UTILITIES
180	2612	Jewel Electric Supply Co	7,789.63	MAINTENANCE
181	2585	JGR Enterprises	2,481.30	CUSTODIAL SUPPLIES
182	10016	Jim Melhart Piano and Organ Company	1,948.00	MUSICAL INSTRUMENT SUPPLIES & REPAIRS
183	2623	John Simon Instrument Co.	1,112.00	SCIENCE EQUIPMENT SUPPLIES & REPAIRS
184	7496	John Westenberger Plumbing, Heating	23,900.00	MAINTENANCE REPAIRS
185	6526	Johnny D'S Glass Co	9,161.00	MAINTENANCE REPAIRS
186	9294	Johnson Controls	13,368.17	FIRE ALARM, SUPPRESSION SYSTEM & EXTINGUISHER INSPECTIONS & REPAIRS
187	9114	Johnson Truck Accessories, Inc.	1,149.00	MAINTENANCE SUPPLIES
188	2630	Johnston Communications	7,534.00	VISITOR MANAGEMENT SOFTWARE
189	2631	Johnstone Supply	6,048.93	MAINTENANCE SUPPLIES
190	2644	Jostens, Inc	13,047.92	STUDENT SUPPLIES
191	5941	JP Morgan Chase Bank, NA	98,962.84	LEASE PURCHASE
192	2654	Junior Library Guild	7,382.42	MEDIA SUPPLIES
193	5693	K&S Music	3,336.30	MUSICAL INSTRUMENT REPAIRS
194	7748	Kajeet, Inc.	2,466.33	STUDENT HOTSPOTS
195	8941	KD Envelopes & Printing LLC	1,588.58	MAIN OFFICE SUPPLIES
196	2682	KDDS III New Beginnings	137,884.50	SPECIAL EDUCATION TUITION
197	2700	Kencor Elevator Inc	11,051.18	MAINTENANCE REPAIRS
198	2703	Kenvil Power Equipment, Inc.	1,644.39	MAINTENANCE SUPPLIES
199	2659	K-Log Inc.	1,330.67	CLASSROOM SUPPLIES
200	2730	Knowledge Matters Inc.	6,800.00	SOFTWARE LICENSES
201	5849	KTТА Enterprises, Inc.	2,409.10	AHTLETIC SUPPLIES
202	2758	Kurtz Brothers Inc.	8,391.94	CLASSROOM SUPPLIES
203	2770	Lakeshore Learning Materials, LLC	55,632.59	CLASSROOM SUPPLIES
204	9883	Landmark Fire Protection, Inc.	15,357.00	SPRINKLER MAINTENANCE
205	2791	Lawson Products, Inc.	4,715.55	MAINTENANCE SUPPLIES
206	10010	Learning Ally, Inc.	12,295.00	SOFTWARE LICENSES
207	2797	Learning A-Z	45,192.56	SOFTWARE LICENSES
208	10170	Legacy Treatment Services, Inc.	38,191.50	SPECIAL EDUCATION TUITION
209	2814	Lego Education	5,680.70	CLASSROOM SUPPLIES
210	9148	LessonPix, Inc.	1,101.60	CLASSROOM SUPPLIES
211	7239	Level Data, Inc.	13,293.48	SOFTWARE LICENSES
212	7198	Lexia Learning Systems Llc	2,440.00	SOFTWARE LICENSES
213	9015	Liveschool, Inc.	2,640.53	SUBSCRIPTION SERVICES
214	8844	Logicwing, Inc.	30,186.00	TECHNOLOGY SUBSCRIPTION
215	2896	Longstreth Sporting Goods	2,161.93	AHTLETIC SUPPLIES
216	10097	Lulu Press, Inc.	959.70	CLASSROOM SUPPLIES
217	7517	M & B Septic Services Llc	2,795.00	PORTA JOHN RENTALS
218	2927	M&M Frankel Disposables Inc	64,169.31	CUSTODIAL SUPPLIES
219	2937	Mackin Book Company	5,391.70	CLASSROOM SUPPLIES
220	10166	Mahan Plumbing Heating and Air Conditioning LLC	37,761.87	MAINTENANCE
221	2953	Make Music, Inc	5,096.45	SUBSCRIPTION
222	6310	Manhattan Welding Company Inc	21,629.80	BOILER SERVICES
223	7039	Map Restaurant Supplies	375,046.13	CAFETERIA EQUIPMENT
224	3004	Marks Plumbing Parts	975.27	MAINTENANCE SUPPLIES
225	3032	Matheny School	184,796.60	SPECIAL EDUCATION TUITION

	Vendor Id	Vendor Name	Contract Amount	Description
226	3068	Mc Graw-Hill Companies	63,016.39	CLASSROOM SUPPLIES
227	7477	McCloskey Mechanical Contractors, Inc.	96,517.43	HVAC REPAIRS
228	8501	McCormick's Group, LLC	4,662.81	AHTLETIC SUPPLIES
229	9643	MEM Education Services LLC	2,760.00	BILINGUAL CST EVALUATIONS & TRANSLATION SERVICES
230	3124	Metco Supply Inc.	2,884.79	TECHNOLOGY SUPPLIES
231	3136	MGL Printing Solutions	16,151.00	BUSINESS OFFICE SUPPLIES
232	3137	Michael J. Malpere Company Inc.	2,500.00	MAINTENANC REPAIRS
233	3145	Midwest Technology Products	7,009.27	TECHNOLOGY SUPPLIES
234	3156	Miller & Chitty Co.	7,506.00	MAINTENANCE REPAIRS
235	3165	Milliman Inc.	3,150.00	REPORTING SERVICES
236	9764	Miner, Ltd.	12,301.00	MAINTENANCE EQUIPMENT
237	7311	Mobymax, LLC	2,077.00	SOFTWARE LICENSES
238	3221	Morris County School of Technology	3,804,096.88	VOCATIONAL SCHOOL TUITION
239	3236	Morris School District	15,500.00	POOL RENTAL
240	3241	Morris-Union Jointure Comm.	673,093.89	SPECIAL EDUCATION TUITION, MEMBERSHIP FEE & PROFESSIONAL DEVELOPMENT
241	3256	Mountain Lakes Board Of Ed	133,432.11	SPECIAL EDUCATION TUITION
242	7814	Music & Arts	7,753.24	Music Supplies
243	3286	Music In Motion Inc.	6,237.18	Music Supplies
244	3289	Music Shop LLC	50,114.01	INSTRUMENTS
245	8524	n2y, LLC	3,774.95	SOFTWARE LICENSES
246	3904	Napa Auto Parts	4,251.53	MAINTENANCE SUPPLIES
247	3303	Nasco Education LLC	38,359.10	CLASSROOM SUPPLIES
248	3346	Ncs Pearson Inc	7,489.13	TESTING
249	3364	New Jersey Institute Of Technology	55,200.00	DUAL ENROLLMENT TUITION
250	3368	New Jersey Natural Gas Co.	643,549.38	UTILITIES
251	3381	Newsela Inc	33,430.50	SOFTWARE LICENSES
252	8799	Nick Restoration Llc	12,800.00	ASBESTOS SERVICES
253	3445	North Jersey Land Care Services LLC	169,119.52	ATHLETIC FIELD MAINTENANCE
254	3575	Northern Region Educational Svcs Comm	1,003,655.08	SKIP AIDES
255	9655	NRG Business Marketing LLC	75,256.59	UTILITIES
256	8680	Nuso, Llc	1,512.10	PANIC BUTTON SERVICE
257	6645	Old Colony Group Llc	10,746.75	CHEMICAL RECYCLING SERVICES
258	8696	Onshape	2,500.00	SUBSCRIPTION
259	8780	Open Systems Integrators, Inc.	17,167.63	SECURITY MAINTENANCE
260	3496	Oracle America, Inc.	2,849.46	SOFTWARE LICENSES
261	7563	Orr's Tree Service	41,525.00	REPAIR & MAINTENANCE
262	3471	O'Shea Lumber Company Inc.	1,605.90	MAINTENANCE SUPPLIES
263	9748	Oticon, Inc.	1,259.99	SPECIAL EDUCATION SUPPLIES
264	3513	P.G. Chambers School, Inc	400,832.28	SPECIAL EDUCATION TUITION
265	9910	Palmer Hamilton LLC	131,408.20	FOOD SERVICE EQUIPMENT
266	3524	Pane Consulting, Llc	5,760.00	RELATED SERVICES
267	6722	Panoramic Window And Door Systems Inc	217,468.23	GYMNASIUM, TROY HILLS & INTERVALE WINDOW REPLACEMENTS
268	3541	Parette, Somjen Architects, LLC	488,634.25	ARCHITECT SERVICES
269	3571	Pasco Scientific	2,627.00	SCEINCE CLASSROOM SUPPLIES
270	3609	Paxton Patterson, LLC	6,121.38	TECHNOLOGY SUPPLIES
271	6755	Pear Deck Inc	11,734.82	SOFTWARE LICENSES
272	3615	Pearson	13,128.63	TESTING
273	3619	Pearson Education	7,211.74	TESTING
274	9253	Penn Medicine Princeton Health	32,000.04	EMPLOYEE HEALTH SERVICES
275	3635	Penske Truck Leasing Co	3,675.25	RENTALS
276	10135	Performance Ford of East Hanover LLC	971.34	MAINTENANCE SUPPLIES
277	4806	Performance Health Holdings, Inc.	1,530.14	HEALTH SUPPLIES
278	7381	Performance Pediatrics	23,178.70	RELATED SERVICES
279	3646	Perma Bound Books	4,874.82	CLASSROOM SUPPLIES
280	5446	Phoenix Center Inc	238,368.88	SPECIAL EDUCATION TUITION
281	3693	Pitney Bowes, Inc	2,568.72	MAIN OFFICE SUBSCRIPTION
282	3695	Pitsco Education	1,731.90	CLASSROOM SUPPLIES
283	4716	PKF O'Connor Davies, LLP	89,000.00	AUDITING SERVICES
284	3708	Pooled Insurance Program	605,992.00	WORKERS' COMPENSATION INSURANCE
285	3714	Porta Phone Co.	1,298.00	TELECOMMUNICATIONS
286	5420	Power Place Inc	1,837.81	MAINTENANCE SUPPLIES
287	10001	Power With Prestige (PWP) Inc	176,000.00	MT TABOR CHAIRLIFT REPLACEMENT
288	8932	Powerschool Group Llc	13,499.95	SOFTWARE CONTRACT
289	3728	Prevention Specialists, Inc	1,774.00	DRUG & ALCOHOL TESTING
290	5964	Primex Wireless Inc	3,257.43	CLOCKSYSTEM MAINTENANCE
291	3739	Pro-Ed Inc.	2,652.10	TESTING
292	3746	Proquest LLC	20,334.95	DATABASE
293	9646	Protective Measures Security and Fire Systems LLC	1,478.00	HALON SYSTEM MAINTENANCE
294	3776	Public Service Electric & Gas	18,573.03	UTILITIES
295	3777	Public Sewer Service	18,765.00	MAINTENANCE REPAIRS
296	3447	PureSan Holdings LLC	6,438.12	CUSTODIAL SUPPLIES
297	9205	Quizizz Inc.	12,775.00	SOFTWARE
298	6391	Rachles Michele's Oil Co Inc	114,865.92	GASOLINE
299	3814	Randolph Township Board Of Education	208,908.64	SPECIAL EDUCATION TUITION
300	9010	Read To Them, Inc.	33,876.26	CLASSROOM SUPPLIES

	Vendor Id	Vendor Name	Contract Amount	Description
301	3827	Really Good Stuff, LLC	12,641.63	CLASSROOM SUPPLIES
302	3837	Region Energy	11,484.09	UTILITIES
303	10002	Reveal Data Corp	20,000.00	EMAIL ARCHIVING
304	8661	RFP Solutions, Inc.	2,292.00	PANIC BUTTON SERVICE
305	10073	Rich Tree Service, Inc.	5,280.00	MAINTENANCE WORK
306	7627	Ricoh, Inc.	166,557.02	COPIER LEASE & MANAGED PRINT SERVICES
307	9709	Rivalry Sports Medicine	5,246.25	ATHLETIC TRAINER SERVICES
308	7486	Riverside Insights	5,313.61	TESTING
309	8976	RMAC Supplies Corporation	30,398.37	CUSTODIAL SUPPLIES
310	5326	Robert H. Hoover & Sons, Inc.	169,677.00	FLATBED TRUCK
311	6399	Rockaway Township Board Of Ed	145,137.70	TRANSPORTATION & BUS REPAIR SERVICES
312	3932	Rosen Publishing Group	2,726.60	SOFTWARE
313	9246	Route 23 Auto Mall LLC	22,066.08	MAINTENANCE SUPPLIES
314	7186	Rutgers Univer. Behavioral Health Care	66,480.00	SPECIAL EDUCATION TUITION
315	3976	Rutgers, The State University Of NJ	148,419.70	SPECIAL EDUCATION TUITION
316	7475	Ryder Truck Rental, Inc.	3,208.40	RENTALS
317	3980	S & S Worldwide	4,875.62	CLASSROOM SUPPLIES
318	3981	S.A.N.E.	2,002.62	FCS SUPPLIES
319	8729	Safeway Contracting Inc.	15,200.00	MAINTENANCE REPAIRS
320	3990	Sage Day	22,463.46	SPECIAL EDUCATION TUITION
321	8742	Sal Electric Company Inc.	5,678.44	CLOCK, INTERCOM & PA SYSTEM REPAIR & MAINTENANCE
322	9036	Sander Mechanical Service LLC	24,224.00	MAINTENANCE REPAIRS
323	8521	Savvas Learning Company Llc	301,687.09	TEXTBOOKS & SOFTWARE LICENSES
324	4039	Schenck, Price, Smith & King, LLP	129,583.50	LEGAL SERVICES
325	4053	Scholastic Classroom Magazines	5,277.11	CLASSROOM SUPPLIES
326	4054	Scholastic Classroom Magazines	1,016.42	CLASSROOM SUPPLIES
327	4055	Scholastic Classroom Magazines	727.91	CLASSROOM SUPPLIES
328	4057	Scholastic Library Publishing Inc	6,408.50	SOFTWARE
329	4061	School Alliance Insurance Fund	975,096.00	LIABILITY INSURANCE
330	4062	School Datebooks Inc	1,188.59	OFFICE SUPPLIES
331	4065	School Health Corporation	23,387.60	HEALTH SUPPLIES
332	4066	School Mate	922.50	STUDENT SUPPLIES
333	4072	School Specialty, LLC	68,201.84	CLASSROOM SUPPLIES
334	2104	School Specialty, LLC	35,320.38	CLASSROOM SUPPLIES
335	4070	School Specialty, LLC	3,243.14	CLASSROOM SUPPLIES
336	10288	SchoolAI , Inc.	35,465.00	AI PLATFORM
337	4096	Seaboard Fire & Safety Equipment Company	4,133.00	FIRE SUPPRESSION SYSTEMS
338	8586	Seesaw Learning, Inc.	9,063.00	SUBSCRIPTION
339	4103	Selective Insurance Co. Of America	6,123.00	SURETY BONDS
340	6426	Seon Systems Sales Inc	24,960.00	BUS CAMERAS
341	7169	Shaw's Garage 1977 Inc.	3,492.20	MAINTENANCE SUPPLIES
342	4134	Shaws Lock Service, Inc.	4,350.00	MAINTENANCE SUPPLIES
343	4141	Shepard Preparatory High School, Inc.	808.00	SPECIAL EDUCATION TUITION
344	4142	Shepard School Inc.	135,272.87	SPECIAL EDUCATION TUITION
345	5564	Sherwin-Williams Company	22,861.66	MAINTENANCE SUPPLIES
346	4144	SHI International Corp	444,272.68	SOFTWARE & LICENSES
347	5095	Shoprite Of Parsippany	44,759.63	FOOD & SUPPLIES FOR FOODS CLASSES AND STUDENT ACTIVITIES
348	4165	Silvergate Preparatory School Llc	13,464.00	HOME INSTRUCTION SERVICES
349	4170	Simone Refrigeration & Air Conditioning	7,250.00	CAFETERIA EQUIPMENT REPAIRS
350	4171	Simplify Chemical Solutions Inc	4,437.18	CUSTODIAL SUPPLIES
351	6057	Siteone Landscape Supply Llc	25,044.88	MAINTENANCE SUPPLIES
352	9686	Smiling Speech	6,250.00	BILINGUAL CST EVALUATIONS
353	10050	Snap -on Industrial	1,777.75	MAINTENANCE SUPPLIES
354	9041	Social Strides LLC	52,715.00	RELATED SERVICES
355	4211	Social Studies School Service	6,276.97	CLASSROOM SUPPLIES
356	9166	Soliant Health, LLC	124,863.88	RELATED SERVICES
357	6994	Sonova USA Inc	9,033.50	SPECIAL EDUCATION SUPPLIES
358	8737	South Bergen Jointure Commission	71,066.00	SPECIAL EDUCATION TUITION
359	4205	South Side Printing LLC	1,206.73	AHTLETIC SUPPLIES
360	9163	Southwest Strings	2,606.11	MUSICAL INSTRUMENT SUPPLIES
361	9008	Special Additions	4,485.00	MAINTENANCE SUPPLIES
362	4229	Spectrotel Inc.	5,958.69	PHONE SERVICES
363	1583	Spectrum 360	436,670.25	SPECIAL EDUCATION TUITION
364	4230	Speech Therapy Center, Llc	9,360.00	SPECIAL EDUCATION SERVICES
365	7115	Speedwell Electric Motors	7,042.40	MAINTENANCE SUPPLIES
366	4236	Sports Paradise	7,262.75	ATHLETIC SUPPLIES
367	4238	Sportsman's	31,962.31	ATHLETIC SUPPLIES
368	4242	Spruce Industries	6,210.10	CUSTODIAL SUPPLIES
369	4248	STA - Parsippany	4,214,212.92	TRANSPORTATION SERVICES TO AND FROM SCHOOL
370	4256	Standard Insurance Company	25,051.81	INSURANCE SERVICES
371	8749	Stan's Sports Center Inc.	11,257.82	ATHLETIC SUPPLIES
372	4811	Staples Contract & Commercial LLC	52,872.91	OFFICE SUPPLIES
373	4263	Star Ledger	1,636.14	NEWSPAPER ADS
374	7478	Statistical Forecasting Llc	15,000.00	DEMOGRAPHIC STUDY SERVICES
375	7520	Steadfast Innovation, Llc.	2,625.00	SUBSCRIPTION

	Vendor Id	Vendor Name	Contract Amount	Description
376	5823	Stewart Signs	1,966.75	MAINTENANCE SUPPLIES
377	4299	Storr Tractor Co	2,434.38	MAINTENANCE SUPPLIES
378	4303	Strauss Esmay Associates	2,725.00	POLICY UPDATE SERVICES
379	6367	Strength For Change, Ll	24,929.00	MENTAL HEALTH SCREENING & SUBSTANCE EVALUATIONS
380	4306	Structural Stone & Brick Co.	818.00	MAINTENANCE SUPPLIES
381	8850	Stukent, Inc.	10,800.00	LICENSES
382	4322	Summit Speech School	81,789.00	SPECIAL EDUCATION TUITION
383	9970	Sure Industries LLC	756.00	MAINTENANCE SUPPLIES
384	4334	Swank Motion Pictures Inc	13,646.00	MOVIE LICENSES
385	5309	Sweetwater Sound Inc	12,768.16	MUSICAL INSTRUMENTS
386	10049	TD Equipment Finance, Inc.	1,228,359.52	LEASE PURCHASE
387	4372	Teachers' Curriculum Institute	33,295.00	TEXTBOOKS
388	4373	Teaching Strategies Ll	9,761.60	SOFTWARE LICENSES
389	9047	The Autism Helper, Inc.	3,504.60	SOFTWARE LICENSES
390	4393	The Calais School	151,917.08	SPECIAL EDUCATION TUITION
391	1717	The Craig School	66,115.00	SPECIAL EDUCATION TUITION
392	4398	The Depository Trust Company	3,025,875.00	BOND PAYMENT
393	10066	The Living Literacy Network, LLC	12,000.00	PROFESSIONAL DEVELOPMENT
394	3285	The Music Den	11,310.60	MUSICAL INSTRUMENTS
395	4408	The Pomptonian	2,571,423.17	FOOD SERVICE MANAGEMENT
396	7476	The Virtual High School	11,550.00	VIRTUAL HIGH SCHOOL CLASSES
397	5266	Therapro	1,395.60	TESTING
398	4435	Tilcon New York, Inc	2,337.46	MAINTENANCE SUPPLIES
399	4441	Tioga Solar Morris County 1, LLC	21,495.40	UTILITIES
400	4460	Township Of Parsippany-Troy Hills	437,221.92	DIESEL FUEL, WATER/SEWER & SHARED SERVICE AGEEMENT FOR SECURITY
401	4468	Trane Parts Center Of Nj	23,310.14	MAINTENANCE SUPPLIES
402	6355	Trane Us Inc	53,745.00	HVAC UPGRADE
403	4812	Triple A Supplies, Inc.	15,809.84	CUSTODIAL SUPPLIES
404	4481	Triple Crown Sports, Inc.	32,994.20	ATHLETIC SUPPLIES
405	7029	Turnitin, Ll	23,270.00	SUBSCRIPTION
406	4502	Twenty Four Seven Electronics Svc, Ll	41,998.00	AV EQUIPMENT INSTALLATION, REPAIR & MAINTENANCE
407	4503	Tyler Technologies, Inc	8,154.30	SOFTWARE LICENSES
408	6573	UGI Corporation	177,296.25	UTILITIES
409	4516	Uline, Inc.	7,399.35	CUSTODIAL SUPPLIES
410	8667	UltimateSLP	1,243.20	SUBSCRIPTION
411	7810	United Sales USA Corp.	16,699.53	CUSTODIAL SUPPLIES
412	4531	United Supply Corp	19,072.47	CLASSROOM SUPPLIES
413	4534	Unity Charter School	1,009,796.00	CHARTER SCHOOL TUITION
414	8728	Universal Truck Body Sales Co Inc.	1,345.00	MAINTENANCE SUPPLIES
415	4565	Vanderhoof Transportation Co. Inc.	6,580.00	TRANSPORTATION SERVICES
416	4577	Vent Tech	7,970.00	INSPECTION SERVICES
417	4580	Verizon Wireless	27,794.30	CELL PHONE SERVICES
418	8747	Veseris	1,072.27	PEST MANAGEMENT
419	7043	Vex Robotics, Inc.	6,346.66	CLASSROOM SUPPLIES
420	4598	Vista Higher Learning, Inc.	6,796.85	CLASSROOM SUPPLIES
421	10224	VMG Group,	86,161.60	MT TABOR ROOF REPLACEMENT
422	4596	VSP Revenue	190,817.18	VISION PLAN BENEFITS
423	4636	VWR Funding, Inc	5,345.59	SCEINCE CLASSROOM SUPPLIES
424	4016	VWR Funding, Inc	2,264.58	SCEINCE CLASSROOM SUPPLIES
425	4614	W.B. Mason Company, Inc.	98,142.25	COPY PAPER & OFFICE SUPPLIES
426	4615	W.W. Grainger, Inc.	29,737.62	MAINTENANCE SUPPLIES
427	10008	W.W.Norton Inc.	2,596.22	SUBSCRIPTION
428	4621	Wallington Plumbing & Heating	5,337.24	MAINTENANCE SUPPLIES
429	6895	Wallkill Group Inc	8,580.00	OUTDOOR WALK-IN FREEZER
430	7433	Washington Music Center	5,595.65	MUSIC REPAIRS & SUPPIES
431	7089	West Side Plumbing Supply Co., Inc.	1,694.65	MAINTENANCE SUPPLIES
432	4674	Western Psychological Services	4,750.94	TESTING
433	8652	Wevideo, Inc.	13,094.68	SOFTWARE LICENSES
434	7746	Whibco Of New Jersey, Inc.	8,988.68	ATHLETIC SUPPLIES
435	2272	William Gluckman D.O.	870.00	HEALTH SERVICES
436	7494	Wilson Language Training Corporation	65,772.84	CLASSROOM SUPPLIES
437	4708	Windsor Learning Center, Inc.	119,466.50	SPECIAL EDUCATION TUITION
438	4710	Windsor School Inc.	150,527.50	SPECIAL EDUCATION TUITION
439	4712	Winning Teams By Nissel, LLC	1,013.32	ATHLETIC SUPPLIES
440	4974	Wolffington Body Company Inc	257,654.60	29-PASSENGER & WHEELCHAIR BUSES
441	4731	World Book Educational	9,116.00	SUBSCRIPTION
442	4737	Worthington Direct	41,185.00	EQUIPMENT
443	9719	WP Company LLC	2,500.00	DATABASE
444	9387	Zoomus Marketing, LLC	1,300.00	NEWSPAPER ADS

39. **Continuing Disclosure Agent and Independent Registered Municipal Advisor Services** **CONT DIS AGENT** **K**
IRMA SVCS
 BE IT RESOLVED that the Parsippany-Troy Hills Township School District Board of Education appoint Phoenix Advisors, LLC as the District's Continuing Disclosure Agent and Independent Registered Municipal Advisor and to enter into an agreement for such services for the 2026–2027 school year.
40. **Policy Service Provider Agreement** **POLICY SERVICE**
- BE IT RESOLVED that the Parsippany Troy Hills Township Board of Education enter into an agreement with Strauss Esmay Associates, LLC to provide policy update services to the district for the period July 1, 2026, to June 30, 2027.
41. **Rockaway Township Public Schools Fleet Maintenance Contract** **ROCK TWP** **L**
FLEET
 WHEREAS the Parsippany-Troy Hills Township Board of Education has determined that it requires services for the provision of bus and van maintenance and repair for the period of July 1, 2026 through June 30, 2027; and
- WHEREAS the Board has determined that the Rockaway Township Board of Education has the necessary background and expertise to effectively provide such maintenance and repair services and an agreement to provide such services will be of benefit to the district's taxpayers; and
- WHEREAS pursuant to N.J.S.A. 18A:18A-5(b) the Board may enter into an agreement for services with another board of education without the necessity of advertising for bid;
- NOW THEREFORE, BE IT RESOLVED, upon the recommendation of the Superintendent and the School Business Administrator, the Board hereby approves the joint agreement between the Board and Rockaway Township Board of Education for the provision of bus and van maintenance and repair services for the period of July 1, 2026, through June 30, 2027; and
42. **Employee Assistance Program Service Agreement** **EMP ASSISTANCE** **M**
- BE IT RESOLVED, that the Parsippany-Troy Hills Township Board of Education approve an agreement with Penn Medicine Princeton House Behavioral Health to provide a district employee assistance program for the period of August 1, 2026, to July 31, 2027, in the amount of \$32,000, per attached.
43. **Transfer of Funds** **TRANSFER** **N**
OF FUNDS
 BE IT RESOLVED that the Board of Education authorizes the transfers in the 2025-2026 budget per detail of transfers report, May 2026 for the 2025-2026 school year, per state law.



**AGREEMENT
for
Municipal Advisor and Continuing Disclosure Services**

THIS AGREEMENT (the “Agreement”), made and entered into on July 1, 2026, by and between Parsippany-Troy Hills Township School District, 292 Parsippany Road, Parsippany, NJ 07054-0052 (the “Client”), and Phoenix Advisors, a division of First Security Municipal Advisors, Inc., 2000 Waterview Drive - Suite 101, Hamilton, NJ 08691 (“Phoenix Advisors”),

WITNESSETH:

WHEREAS Phoenix Advisors has expertise across a variety of disciplines, including but not limited to municipal advisor services, continuing disclosure, rating agency surveillance, project finance, debt management and budget/financial consulting, and being duly registered as a Municipal Advisor with the Securities and Exchange Commission (the “SEC”) and the Municipal Securities Rulemaking Board (the “MSRB”), is qualified to perform such professional services;

WHEREAS the Client desires to engage Phoenix Advisors, or its successors or assigns, to perform the professional services set forth in the exhibits hereto; and

WHEREAS the terms and conditions under which Phoenix Advisors will provide such services to the Client are set forth herein;

NOW, THEREFORE, THE PARTIES HERETO, IN CONSIDERATION OF MUTUAL COVENANTS HEREIN CONTAINED AND OTHER GOOD AND VALUABLE CONSIDERATION, EACH INTENDING TO BE LEGALLY BOUND, HEREBY AGREE AS FOLLOWS:

General. Phoenix Advisors will perform the professional services set forth in the exhibits hereto.

Term. This Agreement shall have a term of one (1) year from the effective date noted above. This Agreement is subject to annual renewal and may be terminated by either the Client or Phoenix Advisors upon thirty (30) days prior written notice.

General Compensation. The Client agrees to the compensation schedule as set forth in the exhibits hereto. Certain services requested by the Client may be performed and billed on an hourly basis. If requested, the Client will be notified in advance if hourly fees will apply, and we shall not proceed with such work without Client’s prior authorization. Hourly fees will be invoiced quarterly based on actual time spent performing the requested services. There shall be no additional charge for out-of-pocket expenses incurred by Phoenix Advisors unless specifically agreed. Should any modification of fees become appropriate, the client shall receive written notification. In the event of termination of the agreement, Phoenix Advisors reserves the right to receive payment of its fee, calculated on a pro rata basis, for all services rendered under this Agreement up to and including the date of termination.

Professional Qualifications for Municipal Advisor Services. Under SEC and MSRB regulations, municipal advisor professionals owe a fiduciary duty to the Client. Any person that provides advice to



municipal entities concerning the issuance of municipal securities must be registered with the SEC and the MSRB. Any Phoenix Advisors professional providing municipal advisory advice to our clients must hold a Series 50 Municipal Advisor Representative license. Phoenix Advisors professionals who supervise the provision of municipal advisory advice must hold a Series 54 Municipal Advisor Principal license. All Phoenix Advisors municipal advisor professionals hold the appropriate licenses. All licensed professionals are subject to continuing education protocols.

Neither Phoenix Advisors nor any individual representing Phoenix Advisors possesses any authority concerning any decision of the Client or any official of the Client beyond the rendition of information or advice. Phoenix Advisors does not provide legal or accounting advice. None of the services contemplated in this Agreement shall be construed as legal advice or a substitute for legal services. The Client hereby acknowledges its responsibilities concerning federal securities laws and represents its intention to comply in all respects with federal securities laws. Phoenix Advisors and the Client agree, at their own expense, to operate in full compliance with all governmental laws, regulations, and requirements applicable to the duties conducted hereunder. Phoenix Advisors and the Client will obtain and maintain in force, at its own expense, all licenses, permits, and approvals required for its performance under this Agreement and will obtain all required authorizations and approvals prior to commencement of the services.

Disclosure of Conflicts of Interest. The MSRB requires Phoenix Advisors to provide written disclosure to the Client about material conflicts of interest. Disclosures required by the MSRB are set forth in the exhibits hereto.

Limitation of Liability. Under federal regulations, Phoenix Advisors has a fiduciary duty to our clients. We utilize extensive market data when providing advice regarding a financing, and we will bring our experience and available resources to bear to achieve a successful closing of your transaction. After closing, market movement, or other changing circumstances in the marketplace over which Phoenix Advisors has no control, may occur. While neither positive nor negative market movement can be guaranteed, Phoenix Advisors shall not be held responsible for any market realities that may negatively affect your financing. By understanding and accepting these limitations, the Client is *not* waiving any of its legal rights under applicable securities laws, nor any other laws the Client may be legally prevented from waiving.

Entire Agreement. The Agreement and all exhibits thereto constitute the entire agreement of the parties hereto and supersede all prior or contemporaneous oral or written communications, proposals and representations with respect to its subject matter, and this Agreement, including all exhibits thereto, prevails over any conflicting or additional terms of any quote, order, acknowledgment, or similar communication between the parties during the term of this Agreement, including all exhibits thereto, unless such additional terms are consented to by both parties in writing.

Successors and Assignees. The Agreement shall be binding upon and inure to the benefit of the parties hereto. This Agreement may be assigned by Phoenix Advisors or the Client to any entity which acquires all, or substantially all, of Phoenix Advisors' assets and key personnel.

Severability and Survival. If any provision of this Agreement is held to be invalid or unenforceable for any reason whatsoever, the remaining provisions shall remain valid and unimpaired, and shall continue



in full force and effect. The covenants set forth above shall survive and shall continue to be binding notwithstanding the termination of this Agreement for any reason whatsoever.

Applicable Law. This Agreement shall be governed by the laws of the State of New Jersey.

IN WITNESS WHEREOF, The Client and Phoenix Advisors have caused this Agreement to be duly executed by their authorized representatives, as of the effective date noted above.

Parsippany-Troy Hills Township School District

By: _____
Authorized Signatory

PHOENIX ADVISORS

By: *Robbi Acampora*
Robbi Acampora, Managing Director



EXHIBIT I - CONTINUING DISCLOSURE OVERVIEW OF SERVICES

Phoenix Advisors has offered comprehensive continuing disclosure services since 2014. Under SEC Rule 15c2-12 (the “Rule”), issuers of municipal debt must regularly make secondary market disclosure of financial information and other disclosable events, as described in the continuing disclosure undertakings in the Official Statements that accompany their debt issues. With the cooperation of the client, Phoenix Advisors compiles the required information, files it in a timely fashion and provides confirmation of the filing for client records to demonstrate compliance with the Rule.

- **Codify Issues That Are Subject to Continuing Disclosure**
 - Obtain and examine the Client’s Official Statements relating to its outstanding bond issues to research the requirements found in the prior undertakings.
 - Review the Client’s financial statements for information concerning debt and lease obligations and other relevant obligations.
 - Discuss with the Client its filing and/or reporting obligations.
- **Disclosure Obligation & Debt Service Schedule Setup**
 - Capture critical data concerning continuing disclosure requirements and filings, along with principal and interest debt service payments for our proprietary database.
 - Apply database functions to each outstanding financial obligation with filing requirements.
 - Provide initial report to the Client to review and confirm for accuracy.
 - On an ongoing basis, enter into our database new financial obligations of which the Client has made us aware.
- **Monitor, React and Meet Filing Deadlines**
 - Actively monitor the Client’s unique deadlines to ensure timely filing of required documents.
 - When possible, gather required documents from public sources, e.g., state and local websites.
 - Provide database-generated messages to give the Client sufficient advance notice of approaching filing deadlines.
 - Contact the Client by phone or email to pursue missing documents.
 - Monitor the evolving regulatory environment, including collaboration with the bond counsel community regarding interpretations and materiality.



- **File Financial and Operating Data**
 - File Operating Data in addition to filing Audited Financial information.
 - Work with the Client to assure that Operating Data reports, as filed, meet the requirements of the Client's prior undertakings.
 - If necessary, prepare the required Operating Data document to be filed in accordance with the Client's prior undertakings.
- **Confirm Filings to Client Promptly**
 - Forward to the client MSRB submission confirmations for disclosure filings made on EMMA.
 - Record and maintain EMMA filings in our proprietary database.
- **File Documents Uniformly, Accurately and Promptly**
 - Use consistent naming conventions and descriptive titles on EMMA filings to create a uniform and logical chronology.
 - Associate filings with appropriate CUSIP numbers on EMMA.
 - File documents on EMMA within forty-eight (48) hours of receipt.
 - In concert with the Client, identify relevant documents not required to be filed under the Client's prior undertakings and file them as voluntary submissions on EMMA. These may include budgets, debt statements, unaudited financial statements and bank loans.
- **Disclosure Events and Timely Filing of Notices**
 - Proactively monitor rating agency news and web sites for rating changes that affect the Client and file appropriate disclosure event notices on EMMA.
 - Proactively monitor rating changes affecting bond insurers or credit enhancement programs, e.g., state school bond enhancement programs, to determine which, if any, of the Client's bonds are affected and file appropriate disclosure event notices.
 - File event notices for the various disclosure events identified by the Rule on the Client's relevant financial obligations that are impacted.
- **Provide a Comprehensive Filing Report Each Year**
 - Annually prepare a continuing disclosure summary report containing each issue for which there is a continuing disclosure obligation, each required filing made and each disclosure event notice filed on the Client's behalf during the reporting year.
 - Include in the summary report a (5) year history of the Client's filings.
 - Prior to the publication of an offering document relating to municipal securities, the Continuing Disclosure Agent, if made aware of such offering, will prepare an interim report for the Client to review for completeness and accuracy.
 - The interim report will provide the basis for certain disclosures made in the offering document. The Continuing Disclosure Agent, bond counsel and other interested parties are entitled to rely upon the interim report.



- **Serve as your Liaison to DTC**
 - Debt service payments must be on time, in the correct amounts and with the correct references, in order to avoid clean up administration and reporting that can unnecessarily alarm investors.
 - Phoenix Advisors acts as an interface to facilitate the timely allocation and processing of funds through the complexities of DTC's rigid systems.
 - Leverage our existing relationships with DTC staff to help demystify their inner workings and guide you through the complexities of dealing with your book-entry principal and interest payments.
 - Provide timely reminders of your principal and interest payments through our Debt Caddie program, if applicable. Please note that at this time Debt Caddie is not yet available for private leases or loans, conduit debt issuances or Authority transactions.
 - Debt Caddie provides the Client with a detailed payment reminder with itemized principal and interest amounts due (per issue and in the aggregate, if applicable), for cross-checking against your own records and the payee's.
 - The Client will receive a separate reminder for each scheduled payment date throughout the contract year.

Client Responsibilities

- The occurrence of a disclosure event may not be apparent to the Continuing Disclosure Agent. It is ultimately the Client's responsibility to notify the Continuing Disclosure Agent of any reportable event.
- Clients are always notified by the rating agencies when their ratings are adjusted. It is incumbent upon the Client to notify the Continuing Disclosure Agent when the Client is so notified by the rating agencies or other entities.
- It is the responsibility of the Client to review submission confirmations for accuracy and completeness and retain copies of submission confirmations in its files.
- The Client must review the annual continuing disclosure summary report and relay to the Continuing Disclosure Agent within ten (10) calendar days any error, discrepancy, omission or concern relating to the accuracy or completeness of the report. It is agreed hereby that after ten (10) calendar days, and absent notice from the Client, the report is accepted by the Client as accurate and complete.
- If this process requires collaboration with any of the Client's other retained professionals, any fees of those professionals are solely the responsibility of the Client.
- It is essential that the Client notify Phoenix Advisors within ten (10) calendar days of the occurrence of any disclosure event requiring the filing of an event notice under the Rule or the Client's prior undertakings.



The disclosure events requiring such notification include:

- i. Principal and interest payment delinquencies;
- ii. Non-payment related defaults, if material;
- iii. Unscheduled draws on debt service reserves reflecting financial difficulties;
- iv. Unscheduled draws on credit enhancements reflecting financial difficulties;
- v. Substitution of credit or liquidity providers, or their failure to perform;
- vi. Adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the security, or other material events affecting the tax status of the security;
- vii. Modifications to rights of security holders, if material;
- viii. Bond calls, if material, and tender offers;
- ix. Defeasances;
 - x. Release, substitution, or sale of property securing repayment of the securities, if material;
- xi. Rating changes;
- xii. Bankruptcy, insolvency, receivership or similar event of the obligated person;
- xiii. The consummation of a merger, consolidation, or acquisition involving an obligated person or the sale of all or substantially all of the assets of the obligated person, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material;
- xiv. Appointment of a successor or additional trustee or the change of name of a trustee, if material;
- xv. Incurrence of a financial obligation of the obligated person, if material, or agreement to covenants, events of default, remedies, priority rights, or other similar terms of a financial obligation of the obligated person, any of which affect security holders, if material; and
- xvi. Default, event of acceleration, termination event, modification of terms, or other similar events under the terms of a financial obligation of the obligated person, any of which reflect financial difficulties.



EXHIBIT II - COMPENSATION

Phoenix Advisors has a fiduciary duty to put your interests first in all matters relating to our engagement. There is no separate fee or obligation related to the appointment of Phoenix Advisors as your Municipal Advisor and Continuing Disclosure Agent, other than the fees for Continuing Disclosure Services noted below. As your Municipal Advisor and Continuing Disclosure Agent, we remain available to answer general questions concerning outstanding debt issues, market conditions, ratings, DTC payments or to prepare preliminary analyses, as requested. **Note that you will only be invoiced for Continuing Disclosure Services if you have a bond, lease or bank loan obligation outstanding during the contract year.**

FEES FOR CONTINUING DISCLOSURE SERVICES:

- ❖ \$1,600 base fee.
- ❖ \$500 per issue set-up charge, discounted to \$200 if Phoenix Advisors serves as Municipal Advisor on the transaction.
- ❖ \$250 for each Event filing we make under the SEC's Event Disclosure Rule. Phoenix Advisors will waive this fee if engaged as Municipal Advisor on a transaction that involves such Event filing.
- ❖ \$250 for each Notice of Redemption made in connection with an outstanding term bond maturity.
- ❖ All fees are accumulated and invoiced towards the end of the relevant year.

If you request municipal advisor services for a specific engagement, such as the issuance of bonds, notes or leases, rating agency surveillance or other budget/financial consulting services, as more fully described herein, you will receive a separate engagement letter. Non-hourly compensation is **all-inclusive** – we do **not** charge for out-of-pocket expenses, fees for travel time or attendance at meetings without prior notification. Costs associated with debt issuance are customarily included in the bond authorization and would likely not be part of your current budget expenses. The details of compensation and municipal advisor services provided will be clearly delineated in the engagement letter.



EXHIBIT III - MSRB REQUIRED DISCLOSURES

Phoenix Advisors, a division of First Security Municipal Advisors, Inc. (“Phoenix Advisors”), is a licensed municipal advisor duly registered with the Securities and Exchange Commission (“SEC”) and the Municipal Securities Rulemaking Board (“MSRB”). The MSRB requires municipal advisors to provide their clients with certain disclosures relating to actual or potential material conflicts under Rule G-42.

MSRB Rule G-42 requires that all municipal advisors provide disclosures of legal or disciplinary events material to the integrity of the municipal advisor’s management or advisory personnel. There are no legal or disciplinary events concerning Phoenix Advisors filed on the firm’s Form MA, or associated personnel’s Form MA-I, filed with the SEC. The MSRB’s website is www.msrb.org and the Municipal Advisor Client Brochure is at www.msrb.org/sites/default/files/MSRB-MA-Clients-Brochure.pdf. SEC forms MA and MA-I are available on the SEC’s EDGAR website at www.sec.gov/edgar/searchedgar/companysearch.

Having exercised reasonable diligence, we are aware of no material conflicts of interest that would preclude us from fulfilling our fiduciary duty on any transaction for which we are engaged. Should we become aware of any material conflict, we would immediately inform the affected parties. Phoenix Advisors makes the following disclosures in connection with our engagement:

General Mitigation of Conflicts. Phoenix Advisors has a fiduciary duty to our clients, which includes a duty of loyalty in performing all municipal advisor services. Accordingly, we are always ethically bound to deal honestly and in the utmost good faith with our clients, placing your interests ahead of ours at all times. We also mitigate potential conflicts by adhering to a high standard of suitability for any service rendered to our clients. Phoenix Advisors mitigates any potential conflict described below through our adherence to this fiduciary duty.

Other Business Lines. Phoenix Advisors offers a variety of services, including but not limited to Municipal Advisor services, fiscal/budgetary consulting, redevelopment advisory, and various post-issuance compliance services such as Continuing Disclosure Agent services. These offerings could lead to the appearance of a conflict through the cross-selling of our services; however, we clearly disclose that there is no contingency requiring a client to accept multiple services.

Other Municipal Advisory Relationships. Phoenix Advisors serves a broad array of other clients, such as school districts, cities and towns, fire districts, counties, and regional authorities that may, from time to time and depending on specific circumstances, have interests that compete with yours. Phoenix Advisors owes a fiduciary duty to any and all clients for whom it performs Municipal Advisory services. No other engagements or relationships would impair our ability to fulfill our regulatory duties to any client.

Third-Party Service Providers. From time to time, third-party service providers or vendors may host informative conferences, seminars, social events and other functions that are attended by industry participants, including Phoenix Advisors. We typically solicit competitive quotes for third-party services with or without attending any functions sponsored by vendors.



Non-Exclusive Relationship. Phoenix Advisors may represent, perform services for, and contract with as many additional clients, persons, or companies as we, in our sole discretion, see fit, provided those services do not pose a conflict of interest with the services we perform for our clients.

Ongoing Disclosure. All municipal advisors are required to provide to each client written documentation of their municipal advisor relationship. You have received a written agreement and/or engagement letter, that includes a scope of services, compensation information and disclosure of potential conflicts of interest, if any. We review each engagement to identify, mitigate or eliminate potential conflicts of interest.

Compensation-Based Potential Conflicts. MSRB Rule G-42 requires that all municipal advisors provide this information regarding the potential for conflicts arising from certain types of pricing.

Fixed Plus Variable Fee Contingent Upon Completion. Compensation includes both a fixed fee component and variable fee component, and the payment of such fees shall be contingent upon the completion of the engagement. This form of compensation may present a potential conflict of interest because, in certain circumstances, it could result in the recommendation of less time-consuming alternatives, failure to perform a thorough analysis of alternatives or a larger than necessary par amount.

Variable Fee Contingent Upon Completion. Compensation is based on the size of the engagement and the payment of such fees shall be contingent upon the completion of the engagement. While this form of compensation is customary in the municipal securities market, this may present a potential conflict of interest because it could create an incentive to recommend a financing that is unnecessary, disadvantageous, or includes a larger than necessary par amount.

Fixed Fee Contingent Upon Completion. Compensation is a fixed amount and the payment of such fees shall be contingent upon the completion of the engagement. The amount is usually based upon, among other things, the expected duration and complexity of the transaction and the scope of services to be performed. This form of compensation may present a potential conflict of interest because the transaction could require more work than originally contemplated, which could result in the recommendation of less time-consuming alternatives or failure to perform a thorough analysis of alternatives.

Hourly Fees. Compensation is based on the hourly fees of our personnel, with the aggregate amount equaling the number of hours worked by such personnel times an agreed-upon hourly billing rate. This form of compensation may present a potential conflict of interest because, absent an agreed upon maximum fee, there may not be a financial incentive to recommend alternatives that would result in fewer hours worked.

**If you have any questions about your relationship with Phoenix Advisors,
call your Municipal Advisor professional at 866-291-8180**



Note: The following overviews are not formal Scopes of Services. For a specific engagement, a more detailed Scope of Services tailored to the actual services requested will be provided.

EXHIBIT IV - OVERVIEW OF ADDITIONAL SERVICES

DEBT ISSUANCE

At Phoenix Advisors, we believe the client deserves a complete understanding of the municipal debt issuance process. We guide you through the marketplace, addressing any questions and concerns at each juncture. There are various types of debt financing available to municipal issuers, including general obligation bonds, notes, leases, bank loans, ESIPs and State/Federal loan programs, to name a few. Our primary objectives are to develop a strategic plan that fits your needs, to coordinate the financing process, to take an active, constructive role on your behalf in the execution of the transaction, and to provide post-issuance analysis and administration. As Municipal Advisor for an issuance of debt, we perform the following:

1. Initial Planning, analysis and pre-referendum work, if applicable.
 - Provide analytical and support services for financial planning efforts, including a comprehensive review of the client's timetable and capital budget strategy.
 - Develop comprehensive tax impact analyses based on debt service payments (current and future), offsetting aid/revenue, tax base trends and project revenue constraints (i.e., energy savings, project fund investment income, new revenue streams, etc.).
 - Provide an evaluation of financing options/alternatives and structure financial models to demonstrate each option's benefits, costs and tax impacts.
 - To enhance public understanding of the financing, we assist in the preparation of marketing materials, public presentations and community information, as needed.
2. Develop a strategic plan that fits your needs.
 - Design a sound plan of finance that considers your existing financial strengths and growth patterns to ensure the success of the current and future transactions.
 - Assess the cost-benefit of available financing options, structures & concepts.
 - Recommend appropriate structure, terms, credit enhancements and timing-to-market.
 - Prepare clear and concise public presentations to State oversight boards, governing bodies, rating agencies or bond insurers.
3. Coordinate the financing process.
 - Establish a timeline identifying key events, dates, and responsibilities.
 - Manage communication and workflow transparently among the working group.



- Contribute to preparation of the Official Statement and other required offering documents consistent with market standards and satisfactory to interested parties.
 - Develop rating agency strategy, researching and preparing a comprehensive rating presentation to obtain the best possible result. (**See Rating Agency Expertise herein.**)
 - Prepare specifications, solicit and evaluate bids, and recommend the most cost-effective, qualified providers of third-party services, if necessary.
4. Execute the transaction.
- Utilize real-time market statistics and reference points to evaluate the market environment and determine suitable timing, terms, and structure.
 - Coordinate public bid solicitation for competitive sales and manage the underwriter selection process for negotiated sales.
 - Conduct investor outreach to educate investors and underwriters about your offering.
 - Participate actively in the sale of your debt, provide live translation of events during competitive bid submissions, and dialogue strategically with underwriters if negotiated.
5. Administration, post-issuance analysis and reporting.
- Administer efficient closing – flow of funds, closing documents, debt service schedules.
 - Provide options for investment of bond proceeds, if necessary.
 - Produce summary report(s) and follow-up analysis.
 - Monitor outstanding debt and market conditions for refunding opportunities.
 - Assist with secondary market reporting requirements, if engaged. (**See Continuing Disclosure herein.**)

DEBT MANAGEMENT, BUDGET/FISCAL CONSULTING & CAPITAL PLANNING

Our professionals have extensive experience in debt management, budget/fiscal consulting, and capital planning. Services in this area will be tailored to your specific needs, which may include any of the following specialized tasks and services:

- Analyze existing and future obligations in the context of debt capacity, debt per capita, and amortization, including mitigation options such as restructuring and refinancing.
- Provide analytical services for financial planning efforts and assist with long-range capital budget, financing strategy and debt service projections.
- Review third-party solicitations with respect to debt refinancing, financial products, or RFP responses, and assess their viability.
- Review budget operations, including revenue shortfalls or expenditure overflows based on changes in the tax levy, other revenues, state aid, debt service and other expenditures, and quantify impacts on the taxpayers, ratepayers, and other stakeholders.
- Develop customized debt management and/or fund balance policies.



- Provide quantitative analysis relating to the defeasance of outstanding debt and/or tax impact analysis relating to the proposed issuance of new debt.
- Assistance with the investment of bond proceeds and reserve funds.
- Serving as “bidding agent” to obtain a portfolio of open market U.S. Treasury securities at a cost-effective price.

ENERGY SAVINGS IMPROVEMENT PROGRAMS

Phoenix Advisors has been the leader in providing municipal advisory services on ESIP financings. Since the new ESIP law was enacted in 2009, Phoenix Advisors and its professionals have served as municipal advisor on more ESIP financings than any other New Jersey municipal advisory firm.

- Provide advice regarding renewable energy and energy efficient projects through either a lease purchase or bond financing through the Energy Savings Improvement Program.
- Evaluate competitive bids for Energy Savings Company (“ESCO”) services and/or professional engineering/energy approach towards execution of ESIP. Provide input as to the value of ESCO guarantees and their costs.
- Advise as to costs/benefits of lease purchase financing versus refunding bond financing (competitive, negotiated, private placement methods) given existing legal constraints, market conditions and credit factors.
- Review and analyze the proposed project, projected energy savings, optimal repayment schedule and project timing, and advise in final structuring decisions to ensure annual debt service levels meet preferred debt service coverage ratios and do not exceed projected energy savings and incentives.
- Solicit proposals from lessors or investment banking firms and prepare or review the various financing documents prepared in connection with the ESIP.
- Coordinate the application to the Local Finance Board and meet with the Division of Local Government Services and Board of Public Utilities staff, as needed.

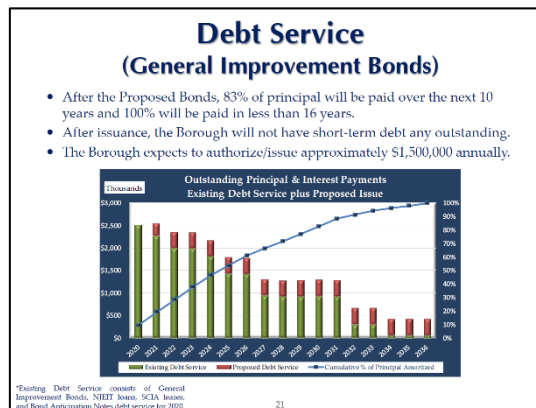


RATING AGENCY EXPERTISE

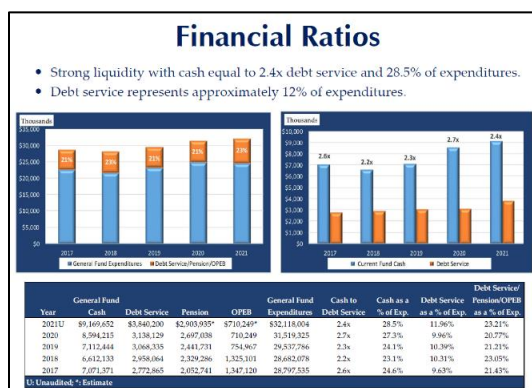
A proactive, strategic approach to interaction with rating agencies is essential to achieving a successful outcome since a strong underlying credit rating is critical to achieving the best possible financing. With this goal, Phoenix Advisors takes the lead in the rating process by recommending the appropriate rating agency (or agencies) and helps you interact with them more effectively.

Each agency uses its own proprietary evaluation methodology, which our professionals have studied and are intimately familiar with. A municipal credit rating is generally comprised of four parts:

- i. economic data and taxpayer / ratepayer base
- ii. financial performance, liquidity, and reserves
- iii. debt and liabilities
- iv. management and policies



We prepare a comprehensive presentation tailored to your unique characteristics and circumstances, emphasizing the areas on which the rating agencies are expected to focus during their review. We understand the economic, demographic and financial ratios that impact your credit rating and will help you put your best foot forward by highlighting your strengths. From local wealth/income metrics to fund balance ratios, our presentation will serve as a guide for the discussion to ensure we touch upon all the key areas.



Our professionals take the lead in discussions but give you ample opportunity to elaborate on each topic. We request a list of questions from the credit analyst in advance to avoid surprises. In addition to emphasizing your strengths, it is important to address proactively what could be perceived as limitations, giving you the ability to structure the discussion. We will work with you and the credit analyst to provide any information requiring follow-up after the presentation.

A stronger credit rating attracts broader appeal in the capital markets, which leads to more cost-effective financings. Whether for a new issue or a periodic surveillance review, Phoenix Advisors helps you to interact with the rating agencies more effectively.



ROCKAWAY TOWNSHIP BOARD OF EDUCATION

Agreement to provide the Parsippany Troy Hills School District Fleet Maintenance for the 2026-2027 School Year

Hourly labor rate

\$95.00 per hour, ASE certified shop. Includes use of repair facility and equipment

Parts

5% over Rockaway Township Board of Education cost.

Shop Supplies

Flat rate charge of \$8.00 per work order.

Fluids and Lubricants

Actual costs for fluids will be charged.

Rockaway Township Board of Education uses a synthetic blend motor oil.

90-Day Inspections

Buses require 4 hours to complete.

Vans require 3 hours to complete.

Includes labor for minor defects found, such as light bulb replacement, missing screws, seat fastening, etc., plus parts, fluids, etc. Other necessary repairs will be billed at the hourly labor rate, plus parts, fluids, etc.

90-Day inspections include all items found on the 90-day inspection form, as well as the following items:

- Brake adjustment for all 4 wheels on all vehicles with air brakes
- Check kingpins/ball joints
- Take oil sample
- Complete chassis lubrication
- Check tire tread depth
- Check and adjust tire air pressure
- Pressure test cooling system
- Check brake shoe thickness
- Check all fluids and top off as needed

Van wheels are pulled at every inspection as we cannot see both linings

As part of every other inspection, all wheels are removed, and all brake components are cleaned and inspected, pivot points lubricated, and other parts are replaced as needed

NJ MVC Vehicle Inspection

\$95.00 per hour

Replacement Bus and Van rental

If a replacement vehicle is necessary while a Parsippany-Troy Hills school vehicle is being repaired at the Rockaway Township Maintenance Facility, a Rockaway Township reserve school vehicle may be rented, when Parsippany-Troy Hills has exhausted their reserve fleet, and an appropriate Rockaway Township school vehicle is available.

The cost per day for a bus will be \$105.00 per day.

The cost per day for a van will be \$105.00 per day.

All other repairs will be billed at \$95.00 per hour.

Fuel

Fuel will be the responsibility of Parsippany-Troy Hills. Parsippany-Troy Hills will deliver the vehicle to Rockaway Township with a full tank of fuel. The vehicle will be returned to Parsippany-Troy Hills with a full tank of fuel.

Payment

Payment for services shall be on the last day of each month with the first payment due on July 30, 2026, if any services are completed in the month of July and provided that the Board has approved payment of the bill.

Indemnification

Each Party assumes all liability for, and agrees to indemnify and hold the other Party and its agents, servants, employees, students, guests, licensees and invitees, harmless from and against any and all claims, losses, damages, injuries and expenses, including reasonable attorney's fees, arising out of, resulting from, or incurred in: (i) any breach or default in the performance of any obligation under this Agreement and/or (ii) any negligence, intentional misconduct and/or activity arising from any act or omission of their respective Party's officers, agents, employees, or contractors arising under this Agreement. Notwithstanding this provision, and in addition to the indemnification responsibilities of the parties set forth herein, the Borough agrees to indemnify the Board of Education for any claims, losses, or damages arising out of, or due to, or interactions with anyone, including but not limited to District students, employees, and community members arising out of the performance of, or the failure to perform, under this Agreement.

Term, Cancellation and Termination

A. The term of this Agreement shall be from July 1, 2026 through June 30, 2027. This agreement may be extended by mutual written agreement of the parties upon such terms and conditions as the parties negotiate.

B. Notwithstanding any other terms of this Agreement, either party may terminate this Agreement for cause upon thirty (30) days written notice. In the event of a breach of this Agreement, the non-breaching party shall give the breaching party written notice specifying the default, and the breaching party shall have ten (10) days within which to cure the default. If the default is not cured within that time, the non-breaching party shall have the right to then terminate this Agreement by giving the breaching party written notice of its decision to terminate as of the date specified in said writing.

C. If this Agreement is either cancelled or terminated in accordance with the above provisions, any and all monies left due and owing shall be paid according to the amount of services performed in good faith prior to the effective date of termination.

Miscellaneous Provisions.

A. This Agreement may only be modified by an instrument in writing signed by both parties to the Agreement.

B. No waiver by either party of any term or condition of this Agreement shall be deemed or construed to constitute a waiver of any other term or condition or of any subsequent breach, whether of the same or a different provision of this Agreement. Neither party may waive any of its rights or any obligations of the party or any provision of this Agreement except by an instrument in writing signed by that party.

C. If any of the provisions contained in this Agreement are held illegal, invalid or unenforceable, the remaining provisions shall remain in full force and effect.

D. This Agreement shall be governed, construed, and interpreted in accordance with the law of the State of New Jersey as it applies to contracts made and performed in New Jersey. Any disputes or claims arising hereunder that gives rise to litigation shall be venued in a court of competent jurisdiction in New Jersey, Morris County. Each of the parties hereby expressly submits and consents in advance to such jurisdiction in any action or proceeding commenced by the other in such court.

E. Both parties agree that they are bound by; and will uphold and follow all State and Federal laws and regulations including the regulations of the New Jersey Department of Education and the regulations pertaining to the provision of services to public entities in New Jersey.

F. Neither party may transfer or assign any of its rights or obligations under this Agreement without the prior written consent of the other, and any such transfer or {01953689.DOC:2 } assignment or attempt thereat in the absence of such consent shall be null and void.

G. All notices pertaining to the Agreement shall be in writing, and delivered in person or sent certified mail to the parties at the following address:

For the Parsippany-Troy Hills Board of Education:
Steven McHugh
Business Administrator
Parsippany-Troy Hills School District
292 Parsippany Rd.
Parsippany, NJ 07054

For the Rockaway Township Board of Education:
Name: Megan Slamb
Business Administrator
Rockaway Township Public Schools
P.O. Box 500, 16 School Road
Hibernia, New Jersey 07842

H. This Agreement may be executed in any number of counterparts, which, taken together, shall constitute but one instrument. It is not necessary that all parties sign all or any one of the

counterparts, but each party must sign at least one counterpart for the Agreement to be effective as against that party.

Rockaway Township Board of Education
Business Administrator

Parsippany Troy Hills School District
Business Administrator

Date

Date