

*PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS SUPERINTENDENT'S
BOARD OF EDUCATION BULLETIN*

Number 11

January 23, 2025

MISSION STATEMENT

The mission of the Parsippany-Troy Hills Township School District, in partnership with families and the greater community, is to challenge and nurture all students academically and to develop confident learners who are compassionate, generous, appreciative, and invested in their diverse world. This will be accomplished through innovative opportunities that inspire life-long learning, critical thinking and problem solving, creative exploration, and democratic collaboration among students and staff.

Date Adopted: 12/15/16

Public Comments
VIDEOTAPING Board Meetings

This Regular Public Board Meeting is being Video recorded as per ByLaw 0168. The recordings of these meetings will be available on our District website and our VOTG YouTube channel. Please be aware that you and your children may be videotaped and broadcast on our website as a result of your participation at this meeting. We ask that you please refrain from using student or staff names in your statement. Professionalism is expected at all times.

In an effort to insure an orderly meeting, the following guidelines must be adhered to for all of those who wish to speak during the public comment section of tonight's meeting and all future meetings:

Each person must sign in and will have three minutes to speak to the Board.

1. Each person must address the presiding officer.
2. Each person must recognize the authority of the presiding officer and end his or her comments at the end of three minutes.
3. After everyone who wishes to speak has had that opportunity to do so, a person may speak one more time to the Board for one minute.
4. Please note that we have included copies of Board of Education Bylaw 0167 – Public Participation in Board Meeting which detail the Board's expectations and guidelines for addressing the Board of Education.

**PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS
SUPERINTENDENT’S BOARD OF EDUCATION BULLETIN**

Number 11

January 23, 2025

The following motions are non-controversial, a matter of routine business and will be voted on by one motion:

I. LA – LEADERSHIP ACTIONS – ROBERT SUTTER, ED.D.

Committee & Liaison Appointments

**COMMITTEE/LIAISON
APPOINTMENTS A**

The Board Committee Appointments and Board Liaison Appointments are attached effective January 2025.

1. 2024-2025 Revised School Year Calendar

**2024-2025
REVISED CALENDAR**

BE IT RESOLVED that the Board approve the revision to the 2024-2025 school year calendar due to Governor Murphy signing legislation to adjust New Jersey’s 2025 Primary election date from June 3rd to June 10th.

DAY/DATE

Tuesday, June 3	Full Day of School
Tuesday, June 10	Schools Closed for Students PD for Staff

2. Scholarships

SCHOLARSHIPS

The Terry Murphy Scholarship

BE IT RESOLVED that the Board accept and approve The Terry Murphy Scholarship, Inc., with a yearly award of \$500.00. A \$500.00 scholarship will be awarded to one student from Parsippany High School and one from Parsippany Hills High School who will be pursuing a ca-reer in education.

The Gary Vittorio Memorial Scholarship

BE IT RESOLVED that the Board accept and approve The Gary Vittorio Memorial Scholarship. A yearly scholarship of 1,000.00 will be awarded to a Parsippany High School wrestler who has demonstrated the virtues imbued in Coach Vittorio including honesty, integrity, leadership, and dedication to school and team.

There will also be a yearly \$500.00 donation to PHS or PHHS for the Gary Vittorio Holiday Wrestling Tournament for as long as the tournament is held.

PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS BOARD OF EDUCATION

COMMITTEE APPOINTMENTS – January 2025

<u>COMMITTEES/ <i>Administrative Liaison</i></u>	<u>CHAIRPERSON</u>	<u>MEMBERS</u>
AdHoc – PILOT Programs <i>Bob Sutter/Robin Tedesco/Joni Benos</i>	Andy Choffo	Jack Raia Judy Mayer
Buildings/Grounds and Safety <i>Robin Tedesco</i>	Matt DeVitto	Tim Berrios Wendy Wright
Communications <i>(Includes Technology)</i> <i>Bob Sutter/Joni Benos</i>	Jack Raia	Andy Choffo Michelle Shappell
Critical Issues <i>Bob Sutter/Joni Benos</i>	Andy Choffo	Sheethal Abraham Michelle Shappell
Finance <i>Robin Tedesco</i>	Michelle Shappell	Andy Choffo Jack Raia
Personnel <i>Todd Ricker</i>	Judy Mayer	Sheethal Abraham Wendy Wright
Policy <i>Bob Sutter/Joni Benos</i>	Tim Berrios	Matt DeVitto Michelle Shappell
Sports/Extra-Curricular <i>Todd Ricker/Joni Benos</i>	Sheethal Abraham	Tim Berrios Judy Mayer
Teaching & Learning Committee <i>Denis Mulroony</i>	Wendy Wright	Matt DeVitto Judy Mayer
Transportation <i>Robin Tedesco</i>	Sheethal Abraham	Tim Berrios Jack Raia

**PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS
BOARD OF EDUCATION**

LIAISON APPOINTMENTS January 2025

Diversity, Equity, Inclusion, and Belonging DEIB)

This committee helps guide and support the district's vision of a diverse, equitable, inclusive, and accessible community. Meetings are held in the district, usually monthly.

Denis Mulroony

Jack Raia, Wendy Wright

Morris County School Boards Association/NJSBA

Morris County SBA holds monthly meetings at various sites in the county. They usually schedule speakers and have an open Q/A, though the meetings typically conflict with our own BOE meetings. The liaison should monitor County and NJSBA communication and share relevant information with the Board.

Bob Sutter

Sheethal Abraham, Judy Mayer

Morris County Educational Services Commission

The MCESC provide a variety of services to the districts of Morris County, and the surrounding area. The Board Meetings are held monthly.

Bob Sutter

Michelle Shappell

Municipal Alliance Committee

This township committee is being rekindled after many years of inactivity. There will be district staff on this committee with the goal of preventing alcohol and drug abuse within the Parsippany community.

Bob Sutter

Tim Berrios

NJSBA Delegate

Alison Cogan, Judy Mayer

Parsippany Education Foundation, Inc.

The PEF meets monthly to plan fundraisers, review grant applications, and administer the Foundation.

Sheethal Abraham, Matt DeVitto

Police Athletic League (PAL)

PAL meetings are held monthly and often conflict with our own BOE meetings. The PAL is often granted use of school spaces to expand their programming.

Bob Sutter

Tim Berrios, Jack Raia

PTA Council

These meetings have been quarterly and virtual. The Council is comprised of all the school PTA Presidents and the Council Executive Board.

Bob Sutter/Joni Benos

Judy Mayer, Wendy Wright

PTH Township Council Committee

The liaison attends the Town Council meetings and reports relevant information to the Board.

Bob Sutter

Andy Choffo, Matt DeVitto

PTH Township Mayor Committee

Meetings with the Mayor are scheduled on an as-needed basis to discuss items of importance to the school district

Bob Sutter

Alison Cogan, Andy Choffo

PTH Township Planning Board

The liaison attends Planning Board meetings (remote for the past 18 months) and reports relevant information to the Board.

Bob Sutter

Matt DeVitto, Jack Raia

PTH Township Shared Services adhoc Committee

This committee will likely meet quarterly to view opportunities for Shared Services with the township.

Bob Sutter

Michelle Shappell

SEPAC (Special Education Parent Advisory Committee)

Pupil Services Director Keith Cortright leads SEPAC and arranges 3-4 meetings each school year with scheduled speakers.

Keith Cortright

Sheethal Abraham, Wendy Wright

3. **Policy 5111**

**POLICY B
5111**

BE IT RESOLVED that the Board approve the request by Mr. Mark Gray, principal of Central Middle School and Mrs. Melissa Carucci, principal of Parsippany High School, that students A and B, be allowed to complete the 2024-2025 school year as per Board of Education Policy 5111.

4. **Early Graduation**

**EARLY HS
GRADUATION**

BE IT RESOLVED that the Board approve Early Graduation for Javier Gonzalez Perz, Parsippany Hills High School, as he has completed all mandatory twenty-four (24) course credits in accordance with the provisions of N.J.A.C. 6A:8-5.2 (e) who has not completed the twelfth grade.

II. GA – GENERAL ADMINISTRATION – JONI BENOS

5. Travel and Work Related Expenses

TRAVEL & EXPENSES

WHEREAS, N.J.A.C. 6A:23B-1.1 et. Seq. requires that each Board of Education adopt a formal policy and procedures relating to travel and expense reimbursement for its employees and Board members; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et. Seq. requires that each Board of Education adopt a formal policy and procedures relating to travel and expense reimbursement for its employees and Board members; and

WHEREAS, the Parsippany-Troy Hills Board of Education (the “Board”) adopted a Travel Expense Reimbursement Policy that addresses the reimbursement of travel-related expenses by Board members and employees of the District; and

WHEREAS, the Board has considered all other relevant guidelines and circulars associated with the adoption of its Travel Expense Reimbursement Policy; and

WHEREAS, the Board has determined that the travel listed in this Resolution is educationally necessary and fiscally prudent; and³

WHEREAS, the Board has concluded that the travel and expense reimbursements listed in this Resolution are directly related to and within the scope of the employee’s current responsibilities; and

WHEREAS, the Board has determined that the travel and expense reimbursements listed in this Resolution are for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, the Board has concluded that the travel and expense reimbursements listed in this Resolution are in compliance with State travel reimbursement guidelines as established by the Department of Treasury and incorporated herein;

THEREFORE; BE IT RESOLVED, Pursuant to N.J.A.C. 6A:23B and Board Policy and upon the recommendation of the Superintendent, that the Parsippany-Troy Hills Board of Education, in the County of Morris, New Jersey, approve the travel requests below.

Name	Purpose	Date	Location	Estimated Expenses
Basty Ramirez	Improve your ELL Student’s Learning	Mar 7, 2025	Virtual	\$5.00 Title II \$290.00 Title IIA
Karen Brzezinski	NJAPERD Conference	Feb 24-25, 2025	Princeton, NJ	\$397.28 Title II
Erika Ramos Angeles	FLENJ – Differentiation	Feb 20, 2025	Virtual	\$30.00 Title IIA
Sara Munson	NJMEA Conference NJMEA State Conference	Apr 24-27, 2025 Feb 2, 2025	Hartford, CT Atlantic City, NJ	\$250.00 Title II \$150.00 Title II
Bryan Hershkowitz	NJAPERD Conference	Feb 24-25, 2025	Princeton, NJ	\$369.56 Title IIA
Tara Dente	High Leverage Practices	Mar 17, 2025	Mahwah, NJ	\$175.00 IDEA
Mina Kelaid	High Leverage Practices	Mar 17, 2025	Mahwah, NJ	\$175.00
Alison Caravano	Natl America Choral Directors	Mar 18-22, 2025	Dallas, TX	\$2,527.60 Title II
Mary Jo Sheahan	High Leverage Practices	Mar 17, 2025	Mahwah, NJ	\$190.00 Title IIA
Emily Lotwich	Corwin Student Assessment Strengthening Guided Math	Mar 3, 2025 Mar 10, 2025	Virtual Virtual	\$299.00 Title II \$295.00 Title II
Chris Waack	Transform Your Teaching and Learning	Feb 3-5, 2025	Austin, Texas	\$1,832.97
AnnaMarie Russo Rachel Villanova	NSTA Science Conference	Mar 26-28, 2025	Philadelphia, PA	\$1,421.74 Title II \$1,259.52 Title II
Jacqueline Halbach	Best Strategies School Library	Mar 19, 2025	Virtual	\$295.00 Title II
Antonia Hernandez	Strengthening Writing Skills	Mar 4, 2025	Virtual	\$295.00 Title IIA
Karen Carter	Strengthening Writing Skills	Mar 4, 2025	Virtual	\$295.00 Title IIA
Erica Fertig	Using AI Tools to Enhance Student Learning	Mar 27, 2025	Virtual	\$295.00 IDEA

6. Gifts to the District

**GIFTS TO
THE DISTRICT**

BE IT RESOLVED that the Board accept the following gifts and that the Superintendent send a letter of appreciation:

District

Rick Breiten has donated a ½ size Meisel Violin, bow, and case, Serial #20168, to the District.

Parsippany High/Parsippany Hills

County College of Morris has donated 27 MyMathLabBooks for students participating in the College Readiness Now program at County College of Morris.

7. Field Trip Destination

FIELD TRIP

BE IT RESOLVED that the Board approve the following Field Trip Destination:

Destination

What the trip would be for

Courtyard Hartford Cromwell
4 Sebethe Drive
Cromwell, CT 06416

PHHS Gr. 11 Music

8. Overnight Field Trip Approvals

**OVERNIGHT
FIELD TRIPS C**

BE IT RESOLVED that the Board approve the following overnight field trips for Parsippany Hills High School.

Grade 9-12 March 4-6, 2025 – DECA State Conference – Atlantic City, NJ

Grade 9-12 March 10-12, 2025 – FBLA State Conference – Atlantic City, NJ

Grade 9-12 April 3-5, 2025 – Key Club Convention – Asbury Park, NJ

Grade 11 April 24-27, 2025 – NAFME Eastern Honors Ensembles – Cromwell, CT

PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS

OVERNIGHT FIELD TRIP APPROVAL FORM

PLEASE COMPLETE ALL OF THE NECESSARY INFORMATION ON THE ATTACHED REGULATIONS BEFORE SUBMITTING THIS FORM TO ASST. SUPT.

THE TRIP ARRANGEMENTS CANNOT BE MADE WITHOUT BOARD OF EDUCATION APPROVAL

School: Parsippany Hills High School Date: 1-2-25

Date of Trip: March 4-6, 2025 Grade Level & Subject: 9-12 DECA Number of Students: Approx 50

Co-Curricular Activity/Group: DECA

Destination*: Harrah's Convention Center Atlantic City, NJ Phone# 609-441-5000

*If co-curricular activity what is the rationale for missing instructional time? _____
 Statewide competition where business students apply business theory in a competitive situation

Address: 777 Harrah's Blvd. Atlantic City NJ 08401

Description of Program: State Leadership Conference - NJ State Business Competition

How is this trip related to the curriculum at this grade level? Please be specific.
 Students will compete in events related to marketing, management, finance, and entrepreneurship

What academic preparation has been done prior to this trip?
 Course of study, sample exams, role play, and case study simulations

List follow-up activities to be done in class after the trip.

1. Review student written exams and role play evaluations
2. Oral Presentation
3. Written Critique

How is this proposed trip the best method available for achieving the desired learning outcome?
 Hands on business simulations related to business career clusters. Top scoring students will advance to compete at the National competition in April

Transportation Information

Means of Transportation: <u>Coach Bus</u>	Provider: <u>TBD</u>
Cost: <u>Approx \$2200</u>	Phone #: _____
Departure from School: <u>3-4-25 2pm</u>	Arrival at Destination: <u>3-4-25 4:30 PM</u>
Departure from Destination: <u>3-6-25 11 AM</u>	Arrival at School: <u>3-6-25 1:30 PM</u>

Total Cost Information

Admission/Registration Cost: <u>\$250.00</u>	Cost to Parent: <u>\$125.00</u>
Funding Source: <u>Competition Fund</u>	_____

*Please Check That You Have Read The Field Trip Policy Regulations 2340 Available On-Line Through The Intranet

<p>Names of Teachers:</p> <p>Alexandra Partington <input checked="" type="checkbox"/></p> <p>Elizabeth O'Boyle <input checked="" type="checkbox"/></p> <p>Other Chaperones TBD <input type="checkbox"/></p>	<p style="text-align: center;">*</p> <p>Names of Non-Staff Chaperones:</p> <p>_____</p> <p>_____</p> <p>_____</p>
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NURSE NEEDED YES NO ^{S.S.} RN DESTINATION ON APPROVED LIST YES NO

Matthew Thompson	
APPROVED PRINCIPAL (PRINT) DATE	PRINCIPAL SIGNATURE

APPROVED CENTRAL OFFICE DATE 1/9/25 APPROVED BY BOARD OF EDUCATION

PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS

OVERNIGHT FIELD TRIP APPROVAL FORM

PLEASE COMPLETE ALL OF THE NECESSARY INFORMATION ON THE ATTACHED REGULATIONS BEFORE SUBMITTING THIS FORM TO ASST. SUPT.

THE TRIP ARRANGEMENTS CANNOT BE MADE WITHOUT BOARD OF EDUCATION APPROVAL

School: Parsippany Hills High School Date: 12/20/24

Date of Trip: 3/10 - 3/12/25 Grade Level & Subject: 9-12; Business Number of Students: 50

Co-Curricular Activity/Group: FBLA State Leadership Conference

Destination*: Harrah's Hotel & Resort, Atlantic City, NJ Phone# 609 441-5000

*If co-curricular activity what is the rationale for missing instructional time? This is an opportunity for students who completed in Regionals to now compete in the State competition for their category event. Expands on many business concepts

Address: 777 Harrah's Blvd, Atlantic City, NJ 08401

Description of Program: Qualified FBLA members from across the state will complete in objective tests, role plays, projects, presentations to qualify for national competition. Also an opportunity to network & attend convention center

How is this trip related to the curriculum at this grade level? Please be specific. These competitive events are related to many aspects of business that we teach, either directly or indirectly. Some examples are Accounting, Economics, Entrepreneurship, Marketing, Management, Investments, Business Computer Applications

What academic preparation has been done prior to this trip? Studnets completed at the regional level and were given study guides as well as other presentation materials. Students worked individually and in groups to practice in their respective event.

- List follow-up activities to be done in class after the trip. 1. Students will reflect on their competitive events and the trip as a whole (what did they enjoy; what went well, suggestions?) 2. Students who qualify will continue preparing for the next level of national competition 3. Students will contribute to the knowledge pool of FBLA members

How is this proposed trip the best method available for achieving the desired learning outcome? This allows students to present and speak in front of judges, interact with their peers and students from other schools, experience a conference atmosphere and develop skills of leadership, confidence and content mastery

Transportation Information Means of Transportation: Coach bus Provider: Vanderhoof Cost: \$1,095 each way (x) 2 = \$2,190 Phone #: (973) 325-0700 Departure from School: 2:45PM on 3/10/25 Arrival at Destination: approximately 5PM Departure from Destination: approximately 1PM on 3/12 Arrival at School: 3:15PM on 3/12

Total Cost Information Admission/Registration Cost: \$120 Cost to Parent: \$120 Funding Source: Parents, Academci Competition A/C & FBLA 95 A/C

*Please Check That You Have Read The Field Trip Policy Regulations 2340 Available On-Line Through The Intranet

Names of Teachers: * Names of Non-Staff Chaperones: Mayk Vicenzino TBD

NURSE NEEDED YES NO [X] 55 DESTINATION ON APPROVED LIST [X] YES NO

Dr. Matthew Thompson 1-8-25 APPROVED PRINCIPAL (PRINT) DATE PRINCIPAL SIGNATURE

APPROVED CENTRAL OFFICE APPROVED BY BOARD OF EDUCATION

DATE 1/16/25 Field Trips/ Form REVISED 9-18-18

RECEIVED JAN 14 2024

PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS

OVERNIGHT FIELD TRIP APPROVAL FORM

PLEASE COMPLETE ALL OF THE NECESSARY INFORMATION ON THE ATTACHED REGULATIONS BEFORE SUBMITTING THIS FORM.

THE TRIP ARRANGEMENTS CANNOT BE MADE WITHOUT BOARD OF EDUCATION APPROVAL

School: Parsippany Hills High School Date: 12/6/2024

Date of Trip: April 3, 2025-April 5, 2025 Grade Level & Subject: All Number of Students: Max 20

Co-Curricular Activity/Group: Key Club

Destination*: Berkeley Oceanfront Hotel Phone# (732) 776-6700

*If co-curricular activity what is the rationale for missing instructional time? We must arrive between 4-6pm to ensure we arrive on time for check in. We will be traveling through rush hour traffic and the first event begins at 6pm sharp.

Address: 1401 Ocean Avenue, Asbury Park, NJ 07712

Description of Program: NJ District of Key Club - Annual Convention

How is this trip related to the curriculum at this grade level? Please be specific.

1. New board members receive required training 2. New State officers are elected (We have a few students)
3. General members receive Key Club information and training

What academic preparation has been done prior to this trip?

1. New club officers elected in February
2. Current Officers train new officers before they take over in April

List follow-up activities to be done in class after the trip.

1. Implement new service activities discussed at the convention
2. New officers assume their leadership roles
3. Fundraising for district project

How is this proposed trip the best method available for achieving the desired learning outcome?

All old and new officers are required to attend as part of their leadership and service agreement. General members are able to attend and learn more about the service year and experience specialized training opportunities. This event helps students stay motivated with their service goals.

Transportation Information

Means of Transportation: BUS Provider: PTHSD transportation
Cost: _____ Phone #: _____
Departure from School: 2:20pm = April 3, 2025 Arrival at Destination: 4:10pm = April 3, 2025
Departure from Destination: 1:30 pm = April 5, 2025 Arrival at School: 2:45pm = April 5, 2025

Total Cost Information

Admission/Registration Cost: \$365 Cost to Parent: \$200-\$360 (Based on fundraising)
Funding Source: Kiwanis, club funds, student pays out of pocket

PLEASE CHECK THAT YOU HAVE READ THE FIELD TRIP REGULATIONS

Names of Teachers/Staff Members:

Sarah Reed
Kayla Rock

Names of Non-Staff Chaperones:

NURSE NEEDED YES NO DESTINATION ON APPROVED LIST YES NO

[Signature] 1/7/25
APPROVED PRINCIPAL DATE

[Signature] 1/7/25
APPROVED CENTRAL OFFICE DATE

APPROVED BY BOARD OF EDUCATION

PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS

OVERNIGHT FIELD TRIP APPROVAL FORM

PLEASE COMPLETE ALL OF THE NECESSARY INFORMATION ON THE ATTACHED REGULATIONS BEFORE SUBMITTING THIS FORM TO ASST. SUPT .

THE TRIP ARRANGEMENTS CANNOT BE MADE WITHOUT BOARD OF EDUCATION APPROVAL

School: Parsippany Hills High School Date: 1/3/25

Date of Trip: 4/24-4/27 Grade Level & Subject: 11 Number of Students: 1

Co-Curricular Activity/Group: National Association for Music Education Eastern Division Honors Ensembles

Destination*: Courtyard Hartford Cromwell Phone# _____

*If co-curricular activity what is the rationale for missing instructional time? _____

Students have been selected through rigorous audition process to participate in the NAfME All Eastern Choir

Address: Courtyard Hartford Cromwell - 4 Sebelia Dr, Cromwell, CT 06418 _____

Description of Program: All state rehearsal and performance in Hartford, CT. (4-days, 3 nights)

This trip is mandatory for participating in the All Eastern Division Honors Ensembles

How is this trip related to the curriculum at this grade level? Please be specific.

Using advanced skills to perform challenging music; authentic application/assessment in creating and responding to music. Literacy, musicianship, performance, assessment, and cultural awareness.

What academic preparation has been done prior to this trip?

Review of scales, vocal production, solo repertoire, and elements of music.

List follow-up activities to be done in class after the trip.

1. Update marking period district honors form with assessment
2. Written Assessment (reflection)
3. Aural listening/responding to the recording of the concert

How is this proposed trip the best method available for achieving the desired learning outcome?

The students will be able to apply their skills for performance; such an experience entails authentic assessment of learning with an honors choir setting. Students will also have an opportunity to study and perform with a renowned conductor.

Transportation Information

Means of Transportation: Student provided Provider: _____

Cost: _____ Phone #: _____

Departure from School: _____ Arrival at Destination: _____

Departure from Destination: _____ Arrival at School: _____

Total Cost Information

Admission/Registration Cost: \$700. Cost to Parent: \$700.

Funding Source: Parent

*Please Check That You Have Read The Field Trip Policy Regulations 2340 Available On-Line Through The Intranet

Names of Teachers: *
Christine Wilson (PHS)
Sara Munson (PHHS)

Names of Non-Staff Chaperones:

NURSE NEEDED YES NO ^{S.S.} _{RN} DESTINATION ON APPROVED LIST YES NO

Matthew Thompson
APPROVED PRINCIPAL (PRINT) DATE _____ PRINCIPAL SIGNATURE _____

APPROVED CENTRAL OFFICE DATE 1/9/25 APPROVED BY BOARD OF EDUCATION
RECEIVED JAN 09 2024

III. AP – ACADEMIC PROGRAMMING – DENIS MULROONY, D.LITT.

9. Student Teacher

STUDENT TEACHER

BE IT RESOLVED that the Board approve the following student teacher for the 2025-2026 school year subject to the receipt of all required documents including but not limited to completion of criminal history background check, proof of certification and any other materials:

Student Name	Cooperating School	Requesting University	Dates
Emily Jacobs	Lake Hiawatha & Central Middle Schools	Montclair State University	9/2/2025-12/19/2025

IV. HR – HUMAN RESOURCES – TODD RICKER

10. **Retirement – PTHEA**

**RETIRE
PTHEA**

BE IT RESOLVED that the Board approve the resignation, for the purpose of retirement, of Karen Snell, Teacher at Rockaway Meadow School, effective November 1, 2025.

11. **Resignation – PTHESA**

**RESIGN
PTHESA**

BE IT RESOLVED that the Board approve the resignation of Sasikala Lakshmanan Rajasekar, Instructional Paraprofessional at Intervale Elementary School, effective January 31, 2025.

12. **Resignation – Office Aide**

**RESIGN
OFFICE AIDE**

BE IT RESOLVED that the Board approve the resignation of Marygrace Branda, Office Aide at Eastlake Elementary School, effective January 31, 2025.

13. **Resignation – Noontime Aide**

**RESIGN
NOONTIME**

BE IT RESOLVED that the Board approve the resignation of Johora Jebin, Noontime Aide at Troy Hills Elementary School, effective January 6, 2025.

14. **Resignation - Major-Extra Responsibility Assignment**

**RESIGN
COACHING**

BE IT RESOLVED that the Board approve the resignation of Dylan McDonald, Assistant Football Coach at Parsippany High School, effective January 7, 2025.

15. **Employment – PTHESA**

**EMPLOY
PTHESA**

BE IT RESOLVED that the Board approve the individual named below as a Paraprofessional in the area indicated, effective January 27, 2025:

Parsippany High School

Laura Howering Paraprofessional \$26,508.00 (prorated)

16. **Waiver of Teaching Load**

WAIVERS

BE IT RESOLVED that the Board approve the waiver of teaching load for the following individual who will provide class coverage as indicated below during the 2024-2025 school year:

Name	Location	Subject	Amount	Effect. Date	Class Load	Formula	Reason
Jodi Stapp	PHS	US1 - ICS	\$6,312.14	2/3/25-6/20/25	1 class everyday	1/7	LOA

17. **Extended School Year Co-Coordinators - 2025** **ESY COORD 2025**

BE IT RESOLVED that the Board approve Chary Matisak and Abby Bruss as Co-Coordinators for the 2025 Extended School Year Program at a stipend of \$9,000.00 each.

18. **Appointment – Volunteer Extra-Curricular/Athletic Aide – 2024-2025** **APPOINT VOL-EXTRA**

BE IT RESOLVED that the Board approve the appointment of the following individual as a volunteer extra-curricular athletic aide in the area indicated:

Parsippany Hills High School
Stephen Vecchione - Boys' Lacrosse

19. **Additional Sick Days – PTHEA** **ADD SICK PTHEA**

BE IT RESOLVED that the Board approve eighteen (18) additional non-accumulative sick days with pay, less the cost of a substitute, for Employee #151020, Teacher, effective February 19, 2025, through March 14, 2025.

20. **Leaves of Absence** **LEAVES OF ABSENCE**

Employee #151034, Teacher, has requested an unpaid leave of absence effective February 14, 2025, through April 11, 2025 pursuant to the Family and Medical Leave Act (FMLA) and inclusive of New Jersey Family Leave Act (NJFLA).

BE IT RESOLVED that the Board approve a medical leave of absence for employee #151020, Teacher, effective January 15, 2025, through March 14, 2025 utilizing accumulated sick days, family illness and personal days.

21. **Maternity Leave of Absence** **MATERNITY LEAVE OF ABSENCE**

Employee #151353, Speech Language Specialist, has requested a maternity leave of absence on or about April 28, 2025, through May 21, 2025, utilizing accumulated sick days and personal days. Pursuant to the Family and Medical Leave Act (FMLA) and inclusive of New Jersey Family Leave Act (NJFLA), she is also requesting an unpaid childcare leave of absence from May 22, 2025, through October 21, 2025.

22. **Assessment Tutoring and Academic Support**

BE IT RESOLVED that the Board of Education approve the following individuals for waivers for the Assessment Tutoring and Academic Support Positions in ELA and Math at both PHS and PHHS for the 2024-2025 school year effective January 14, 2025 through June 12, 2025. This program will be paid through IDEA-CEIS funds.

Name	Location	Subject	Amount	Effect. Date	Class Load	Formula	Reason
Emily Loverdi	PHS	Math	\$6,316.63	01/14/25-6/12/25	1 class everyday	1/7	Tutoring
Allison Ramsden	PHHS	Math	\$7,780.88	01/14/25-6/12/25	1 class everyday	1/7	Tutoring
Kristina Berrios	PHS	ELA	\$2,617.58	01/14/25-6/12/25	.5 class everyday	1/14	Tutoring
Melissa Van Wingerden	PHS	ELA	\$4,187.32	01/14/25-6/12/25	.5 class everyday	1/14	Tutoring
Diane Dunleavy	PHHS	ELA	\$4,187.32	01/14/25-6/12/25	.5 class everyday	1/14	Tutoring
Jessica Brosnan	PHHS	ELA	\$4,203.66	01/14/25-6/12/25	.5 class everyday	1/14	Tutoring

23. **Corrections**

CORRECTIONS

BE IT RESOLVED that the Board approve the following corrections:

Fall/Winter/Spring Coaching

From:

Parsippany Hills High School 2024-2025 School Year Coaches				
Spring Coaching				
Sport	Position	Name	Step	Stipend
Baseball	Assistant Coach	Ryan Casey	3	\$6,779.00

To:

Parsippany Hills High School 2024-2025 School Year Coaches				
Spring Coaching				
Sport	Position	Name	Step	Stipend
Baseball	Assistant Coach	Daniel Krayton	1	\$6,159.00

Unified Sports

From:

Position	Location	Person	Stipend
HS Unified Bowling Coach	PHS	Michael Mueller	\$875

To:

Position	Location	Person	Stipend
HS Unified Bowling Coach	PHS	Peter Polizzano	\$875

Leave of Absence

Employee #149421

From: a medical leave of absence effective September 18, 2024, through December 10, 2024 utilizing accumulated sick days pursuant to the Family and Medical Leave Act (FMLA), and a medical leave of absence effective December 11, 2024 through December 23, 2024 utilizing accumulated sick days (post-FMLA).

To: a medical leave of absence effective September 18, 2024, through December 10, 2024, utilizing accumulated sick days pursuant to the Family and Medical Leave Act (FMLA), and a medical leave of absence effective December 11, 2024 through January 13, 2025, utilizing accumulated sick days and personal days (post-FMLA). He is also requesting an unpaid medical leave (post-FMLA) effective January 14, 2025, through January 20, 2025.

Employee #140884

From: a medical leave of absence effective July 29, 2024, through September 30, 2024 utilizing available sick, personal and vacation days, and an unpaid medical leave of absence effective October 1, 2024 through October 18, 2024 pursuant to the Family and Medical Leave Act (FMLA). He has also requested an unpaid medical leave of absence (post-FMLA) effective October 21, 2024, through December 31, 2024,

To: a medical leave of absence effective July 29, 2024, through September 30, 2024 utilizing available sick, personal and vacation days, and an unpaid medical leave of absence effective October 1, 2024 through October 18, 2024 pursuant to the Family and Medical Leave Act (FMLA). He has also requested an unpaid medical leave of absence (post-FMLA) effective October 21, 2024, through February 28, 2025.

Maternity Leave of Absence

Employee #150546

From: a maternity leave of absence on or about February 18, 2025, through March 28, 2025, utilizing accumulated sick days and personal days. Pursuant to the Family and Medical Leave Act (FMLA) and inclusive of New Jersey Family Leave Act (NJFLA), she is also requesting an unpaid childcare leave of absence from April 1, 2025, through June 20, 2025.

To: a maternity leave of absence on or about January 27, 2025, through March 7, 2025, utilizing accumulated sick days and personal days. Pursuant to the Family and Medical Leave Act (FMLA) and inclusive of New Jersey Family Leave Act (NJFLA), she is also requesting an unpaid childcare leave of absence from March 10, 2025, through June 6, 2025.

V. PPS - PUPIL PERSONNEL SERVICES – KEITH CORTRIGHT

24. Stipends – ABA Trained Paraprofessional Stipends ABA STIPENDS

BE IT RESOLVED that the Board approve the following Paraprofessionals for a stipend for the 2024-2025 school year as indicated below:

- Patricia Herrera, \$1,200 effective January 6, 2025
- Samantha Denise, \$1,800 effective January 2, 2025
- Carlos Fernandez, \$1,800 effective January 13, 2025

25. Paraprofessional – Assist Students PARA ASSIST

BE IT RESOLVED that the Board approve the following staff members to assist students at school-sponsored activities/events outside of school hours during the 2024-2025 school year at a rate consistent with the compensation offered for class coverage:

School	Para Name	Hours to not exceed	Activity/Event
BMS	Gina Orsini (Behaviorist)	45	Unified Sports / Club
BMS	Shyla Victo Peter Benedict Peter (PARA)	5	Parent Knight Out December 5 th (Retroactively)
CMS	Bozena Stasiorek (PARA)	3	Chorus Concert 1/14/25 (Retroactively)

26. Community Based Instruction/Work Based Learning Sites COMM BASED

BE IT RESOLVED that the Board approve the following Community Based Instruction and Work Based Learning site for ESY 2024 and the 2024-2025 school year:

Mountain Lakes

Weichert Realty	43 Bloomfield Ave, Mountain Lakes, NJ 07046
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27. Stipends – Unified Sports - CHANGE STIPEND CHANGE

BE IT RESOLVED that the Board approve the change in the Unified Sports and Advisor assignment for the 2024-2025 school year. Unified Advisor and Coaching positions are paid for through the IDEA grant monies. District Coordinator positions are paid for through the Unified Grant awarded to the district by the Special Olympics of New Jersey.

FROM:

HS Unified Bowling Coach	PHS	TBD	\$875
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TO:

HS Unified Bowling Coach	PHS	Peter Polizzano	\$875
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28. **Stipends – ABA Trained Professional Stipends – End Date**

**ABA STIPEND
END DATE**

BE IT RESOLVED that the Board approve the end date for the individuals holding an ABA Stipend as indicated below:

Sudha Balasundaram, \$1,200 – End Date - December 23, 2024.
Olivia Votapek, \$1,800.00 – End Date - January 6, 2025

29. **Harassment, Intimidation, and Bullying**

HIB

BE IT RESOLVED that the Board of Education affirms the Harassment, Intimidation, and Bullying (HIB) report for January 23, 2025.

Suspensions

SUSPENSIONS D

Four secondary students have been suspended by their building principal as per New Jersey Statutes Title 18A:37-2-2.

VI. BUSINESS/FINANCE – ROBIN C. TEDESCO

30. **Payment of Bills**

BE IT RESOLVED that the Board of Education approve the payment of current bills for January 23, 2025 for the 2024-2025 school year in the amount of \$11,578,686.30.

**PAYMENT
OF BILLS**

BE IT RESOLVED that the Board of Education approve the payment of current bills/outstanding warrants for School Activities for January 23, 2025 for the 2024-2025 school year in the amount of \$28,278.78.

31. **Transfer of Funds**

BE IT RESOLVED that the Board of Education authorize the transfers in the 2024-2025 budget per detail of transfers report, December 2024 for the 2024-2025 school year, per state law.

TRANSFER OF FUNDS E

32. **Secretary/Treasurer Report**

BE IT RESOLVED that the Board of Education acknowledge, accept, and approve the report of the Board Secretary and Treasurer of School Monies for the period ending November 2024.

**SECRETARY
REPORT**

Pursuant to N.J.A.C. 6A:23A-16.1 et seq, I certify that as of the end of November, 2024 no budgetary line-item account has been over expended in violation of N.J.A.C. 6A:23A-16.1 et seq.

33. _____

Robin C. Tedesco

Interim Business Administrator/Board Secretary

Pursuant to N.J.A.C. 6A:23A-16.1 et seq, the district certifies that as of November 2024 after review of the Secretary's monthly financial report for November 2024 (appropriations section), and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A 16.1 et seq and that sufficient funds are available to meet the district's financial obligations.

34. **Auditing Firm**

BE IT RESOLVED by the Board of Education of the Township of Parsippany-Troy Hills, Morris County, New Jersey, that the firm of PKF O'Connor Davies, LLP, Certified Public Accountants, 20 Commerce Drive, Suite 301, Cranford, New Jersey 07016, is hereby reappointed auditor to the

AUDITOR

Board of Education, for the annual school audit for the 2025 organization year.

BE IT FURTHER RESOLVED that publication of notice of this contract award shall be made in accordance with the requirements of N.J.S.A. 18A:18A-5.

34. Bond Counsel

**BOND
COUNSEL**

BE IT RESOLVED that by the Parsippany-Troy Hills Township Board of Education in the County of Morris, New Jersey, appoints the firm of Wilentz, Goldman & Spitzer, P.A. Attorneys at Law with offices at 90 Woodbridge Center Drive, Woodbridge, New Jersey as per N.J.S.A. 18A:18A-5(1) to serve as Bond Counsel and assist with other related legal services for the 2025 organization year, effective January 1, 2025 to December 31, 2025. BE IT FURTHER RESOLVED, that publication of notice of this contract award shall be made in accordance with the requirements of N.J.S.A. 18A:18A.

35. CARES Supplemental Funding

CARES

BE IT RESOLVED that the Parsippany-Troy Hills Township Board of Education accepts CARES Supplemental funding from the New Jersey Department of Education in the amount of \$26,941.

36. Visions Loves Educators Grant

**VISIONS
GRANT**

BE IT RESOLVED that the Parsippany-Troy Hills Township Board of Education approves the submission of the application for the Visions Loves Educators Grant for Central Middle School for sensory seating and sensory stickers.

37. Renovation to Cafeteria Serving Lines - PHHS

**CAFETERIA
PHHS**

WHEREAS, The Board of Education of Parsippany-Troy Hills Township Schools in the County of Morris, New Jersey (the "Board"), would like to proceed with a school facilities project consisting generally of: Parsippany Hills High School – Renovation to the Cafeteria Serving Lines State App# 27-3950-XXX-XX-XXXX

WHEREAS, the Board now seeks to take the initial steps in order to proceed with the Project:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS IN THE COUNTY OF MORRIS, STATE OF NEW HERSEY, as follows:

Section 1. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby authorizes the Schematic Plans prepared in connection with the Project and the Board further authorizes the submission of same to the Morris County Superintendent of School and the New Jersey Department of Education for approval. This project is designated "Other Capital" and the Board is not seeking state funding.

Section 2. The Board hereby authorizes, if necessary, the amendment to its Long-Range Facilities Plan in order to reflect the proposed Project.

Section 3. The School Administration and such other officers and agents of the Board as are necessary, including the Board attorney, bond counsel, and architect, are hereby authorized to perform such other acts, to execute such other documents, and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution, including the submission of Information to the New Jersey Department of Education as applicable to the proposed Project.

38. **PAES Lab/MD Classroom Renovation - PHS**

**CLASSROOM RENO
PHS**

WHEREAS, The Board of Education of Parsippany-Troy Hills Township Schools in the County of Morris, New Jersey (the "Board"), would like to proceed with a school facilities project consisting generally of:

Parsippany High School – PAES Lab/MD Classroom Renovation State App# 27-3950-XXX-XX-XXXX

WHEREAS, the Board now seeks to take the initial steps in order to proceed with the Project:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS IN THE COUNTY OF MORRIS, STATE OF NEW HERSEY, as follows:

Section 1. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby authorizes the Schematic Plans prepared in connection with the Project and the Board further authorizes the submission of same to the Morris County Superintendent of School and the New Jersey Department of Education for approval. This project is designated "Other Capital" and the Board is not seeking state funding.

Section 2. The Board hereby authorizes, if necessary, the amendment to its Long-Range Facilities Plan in order to reflect the proposed Project.

Section 3. The School Administration and such other officers and agents of the Board as are necessary, including the Board attorney, bond counsel, and architect, are hereby authorized to perform such other acts, to execute such other documents, and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution, including the submission of Information to the New Jersey Department of Education as applicable to the proposed Project.

39. **Sale of Surplus Property**

**SALE OF
SURPLUS PROP**

WHEREAS, the Parsippany-Troy Hills Township Board of Education is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Board is desirous of selling said surplus property in an “as is” condition without express or implied warranties.

NOW, THEREFORE, BE IT RESOLVED by the Parsippany-Troy Hills Township Board of Education in the Township of Parsippany-Troy Hills, County of Morris, as follows:

The sale of the surplus property shall be conducted through GovDeals. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Parsippany-Troy Hills Township Board of Education.

1. The sale will be conducted online and the address of the auction site is govdeals.com.
2. The sale is being conducted pursuant to Local Finance Notice 2008-09.
3. A list of the surplus property to be sold is below.
4. The surplus property as identified shall be sold in an “as-is” condition without express or implied warranties with the successful bidder required to execute as Hold Harmless and Indemnification Agreement concerning use of said property.
5. The Parsippany-Troy Hills Township Board of Education reserves the right to accept or reject any bid submitted.

MUSICAL INSTRUMENTS TO BE AUCTIONED

School	Instrument	Brand	Serial Number
Lake Hiawatha	Viola 12 inch	Samuel Eastman	13920469
Littleton	Xylophone	Deasan	Catalog 730
Littleton	Keyboard	Casio	T-420217
Mt Tabor	Keyboard	Yamaha YPR-50	0 0 9057
Northvail	Trumpet	Yamaha	YTR2320 305134A
Rockaway Meadow	Alto Saxophone	Conn	14454
Parsippany Hills HS	Grand Piano	Young Chang	05300165
Parsippany High School	Clarinet	Buffet B12	286360
Parsippany High School	Clarinet	Armstrong	771205
Parsippany High School	Alto Saxophone	Armstrong	3812852
Parsippany High School	Flute	Legacy	S10643
Parsippany High School	Trumpet	Caravello	
Parsippany High School	Clarinet	Sonatina	K7304
Parsippany High School	Trumpet	Conn	S04630
Parsippany High School	Trumpet	Yamaha	YTR2320 305134A
Parsippany High School	Keyboard	Roland	
Parsippany High School	Midi Keyboards (2)		
Parsippany High School	Bass Drum 26"	Slingerland	
Parsippany High School	Bass Drum 36"		
Parsippany High School	Bass Drum 36" w/stand	Ludwig	
Parsippany High School	Electric Keyboard	Korg N5EX	004736
Parsippany High School	Electric Keyboard w/case	Roland D50	HC61536
Parsippany High School	Electric Keyboard w/case	Yamaha PS55	029031
Parsippany High School	Marching Bass Drum 24"	Premier	087275
Parsippany High School	Roto Toms 6", 8", 10"	Remo	
Parsippany High School	Vibraphone on Field Frame	Premier	
Parsippany High School	Drum Set (bass drum, floor tom, rack toms 12" & 13", snare drum)	Ludwig	6041351(bass) 6041512 (floor tom) 6041158 (12" rack tom) 6041530 (13" rack tom)
Parsippany High School	Drum Sticks	Various	
Parsippany High School	Drum Harness		
Parsippany High School	Drum Harness		
Parsippany high School	Drum Harness Stands		
Parsippany High School	Drum Harness Stands		
Parsippany High School	Drum Harness w/ Old Tenor Drum		
Parsippany High School	Drum Harness		

**Parsippany - Troy Hills Township Schools
Account Maintenance Report
Appropriation Adjustments and Transfers for 2024-25 11/30/2024 - 11/30/2024**

Appendix E

[Adjustment] Tx: 108520 November 2024 Salary Budget Account Adjustments

Date	Fund	Act #	Act Desc	Type	Pre	Adjustment	Post
11/30/2024	11	11-212-100-101-053-000	SALARIES OF TEACHERS-MD	Adjustment	241,475.00	-4,149.55	237,325.45
11/30/2024	11	11-212-100-101-055-000	SALARIES OF TEACHERS-MD	Adjustment	153,917.00	-2,532.00	151,385.00
11/30/2024	11	11-212-100-101-060-000	SALARIES OF TEACHERS-MD	Adjustment	180,595.00	166.06	180,761.06
11/30/2024	11	11-212-100-101-064-000	SALARIES OF TEACHERS-MD	Adjustment	213,540.00	156,430.00	369,970.00
11/30/2024	11	11-212-100-101-090-000	SALARIES OF TEACHERS-MD	Adjustment	152,980.00	-152,980.00	.00
11/30/2024	11	11-212-100-101-107-000	SALARIES OF TEACHERS-MD	Adjustment	378,775.00	3,700.00	382,475.00
11/30/2024	11	11-212-100-101-120-000	SALARIES OF TEACHERS-MD	Adjustment	336,190.00	-14,168.00	322,022.00
11/30/2024	11	11-212-100-101-140-000	SALARIES OF TEACHERS-MD	Adjustment	227,016.00	50,805.89	277,821.89
11/30/2024	11	11-212-100-106-055-000	SALARIES-MD PARAS	Adjustment	30,423.58	22.92	30,446.50
11/30/2024	11	11-213-100-101-050-000	SALARIES OF TEACHERS-RR	Adjustment	991,127.00	-31,025.45	960,101.55
11/30/2024	11	11-213-100-101-053-000	SALARIES OF TEACHERS-RR	Adjustment	1,350,502.50	-57,576.10	1,292,926.40
11/30/2024	11	11-213-100-101-055-000	SALARIES OF TEACHERS-RR	Adjustment	1,411,328.55	77,349.82	1,488,678.37
11/30/2024	11	11-213-100-101-060-000	SALARIES OF TEACHERS-RR	Adjustment	1,201,172.00	-27,906.60	1,173,265.40
11/30/2024	11	11-213-100-101-062-000	SALARIES OF TEACHERS-RR	Adjustment	165,785.00	30,350.54	196,135.54
11/30/2024	11	11-213-100-101-064-000	SALARIES OF TEACHERS-RR	Adjustment	272,865.00	91,715.00	364,580.00
11/30/2024	11	11-213-100-101-065-000	SALARIES OF TEACHERS-RR	Adjustment	411,618.00	-39,713.00	371,905.00
11/30/2024	11	11-213-100-101-080-000	SALARIES OF TEACHERS-RR	Adjustment	259,740.00	4,830.00	264,570.00
11/30/2024	11	11-213-100-101-103-000	SALARIES OF TEACHERS-RR	Adjustment	214,790.00	-20,448.75	194,341.25
11/30/2024	11	11-213-100-101-107-000	SALARIES OF TEACHERS-RR	Adjustment	221,148.00	2,429.43	223,577.43
11/30/2024	11	11-213-100-101-120-000	SALARIES OF TEACHERS-RR	Adjustment	277,753.00	10,182.54	287,935.54
11/30/2024	11	11-213-100-106-053-000	SALARIES-RR PARAS	Adjustment	66,247.50	141.67	66,389.17
11/30/2024	11	11-216-100-101-070-000	SALARIES OF TEACHERS-PSD	Adjustment	658,590.00	-10,000.00	648,590.00

Parsippany - Troy Hills Township Schools
Account Maintenance Report
Appropriation Adjustments and Transfers for 2024-25 11/30/2024 - 11/30/2024

[Adjustment] Tx: 108520 November 2024 Salary Budget Account Adjustments

11/30/2024	11	11-216-100-101-070-000	SALARIES OF TEACHERS-PSD	Adjustment	648,590.00	-40,187.43	608,402.57
11/30/2024	11	11-216-100-101-070-000	SALARIES OF TEACHERS-PSD	Adjustment	608,402.57	-1,828.09	606,574.48
11/30/2024	11	11-216-100-101-140-000	SALARIES OF TEACHERS-PSD	Adjustment	48,847.00	-1,813.43	47,033.57
11/30/2024	11	11-216-100-101-140-000	SALARIES OF TEACHERS-PSD	Adjustment	47,033.57	-37,272.40	9,761.17
11/30/2024	11	11-216-100-106-140-000	SALARIES-PSD PARAS	Adjustment	58,068.42	-141.67	57,926.75
11/30/2024	11	11-216-100-106-140-000	SALARIES-PSD PARAS	Adjustment	57,926.75	-22.92	57,903.83
11/30/2024	11	11-230-100-101-055-000	SALARIES OF TEACHERS-BS	Adjustment	301,606.00	1,828.09	303,434.09
11/30/2024	11	11-240-100-101-053-000	SALARIES OF TEACHERS-BIL	Adjustment	128,610.00	486.00	129,096.00
11/30/2024	11	11-240-100-101-062-000	SALARIES OF TEACHERS-BIL	Adjustment	95,550.00	13,805.00	109,355.00
11/30/2024	11	11-240-100-101-065-000	SALARIES OF TEACHERS-BIL	Adjustment	232,870.00	-32,320.00	200,550.00
11/30/2024	11	11-240-100-101-070-000	SALARIES OF TEACHERS-BIL	Adjustment	113,920.00	31,772.43	145,692.43
11/30/2024	11	11-240-100-101-090-000	SALARIES OF TEACHERS-BIL	Adjustment	101,915.00	2,430.00	104,345.00
11/30/2024	11	11-240-100-101-120-000	SALARIES OF TEACHERS-BIL	Adjustment	88,370.00	-14,360.00	74,010.00
11/30/2024	11	11-240-100-101-140-000	SALARIES OF TEACHERS-BILINGUAL	Adjustment	.00	10,000.00	10,000.00
						.00	

**Parsippany - Troy Hills Township Schools
Account Maintenance Report
Appropriation Adjustments and Transfers for December 2024-25**

[Adjustment] Tx: 104629 Budget Transfer request from 130119 Corigliano, Theresa R

Date	Fund	Act #	Act Desc	Type	Pre	Adjustment	Post
12/2/2024	11	11-000-261-420-050-000	CLEANING,REPAIR & MAINTENANCE	Adjustment	48,760.52	623.00	49,383.52
12/2/2024	11	11-000-261-420-055-000	CLEANING,REPAIR & MAINTENANCE	Adjustment	42,675.54	-623.00	42,052.54
							.00

[Adjustment] Tx: 104630 Budget Transfer request from 150045 Pallessi, Nicholas M

Date	Fund	Act #	Act Desc	Type	Pre	Adjustment	Post
12/2/2024	11	11-240-100-101-065-000	SALARIES OF TEACHERS-BIL	Adjustment	200,550.00	-4,000.00	196,550.00
12/2/2024	11	11-240-100-101-070-000	SALARIES OF TEACHERS-BIL	Adjustment	145,692.43	-4,000.00	141,692.43
12/2/2024	11	11-240-100-320-140-132	PURCH PROF-ED SVCS-SUBS	Adjustment	3,000.00	8,000.00	11,000.00
							.00

[Adjustment] Tx: 104631 Budget Transfer request from 151578 Melillo, Jenna M

Date	Fund	Act #	Act Desc	Type	Pre	Adjustment	Post
12/2/2024	11	11-204-100-610-360-000	GENERAL SUPPLIES-LLD	Adjustment	3,800.00	-200.00	3,600.00
12/2/2024	11	11-209-100-610-360-000	GENERAL SUPPLIES-ERI	Adjustment	749.00	200.00	949.00
							.00

Parsippany - Troy Hills Township Schools
Account Maintenance Report
Appropriation Adjustments and Transfers for December 2024-25

[Adjustment] Tx: 104632 Budget Transfer request from 130119 Corigliano, Theresa R

Date	Fund	Act #	Act Desc	Type	Pre	Adjustment	Post
12/2/2024	11	11-000-261-420-053-000	CLEANING,REPAIR & MAINTENANCE	Adjustment	64,179.26	-2,000.00	62,179.26
12/2/2024	11	11-000-261-420-055-000	CLEANING,REPAIR & MAINTENANCE	Adjustment	42,052.54	-2,000.00	40,052.54
12/2/2024	11	11-000-261-420-060-000	CLEANING,REPAIR & MAINTENANCE	Adjustment	31,782.00	-2,000.00	29,782.00
12/2/2024	11	11-000-261-420-062-000	CLEANING,REPAIR & MAINTENANCE	Adjustment	25,705.86	.00	25,705.86
12/2/2024	11	11-000-261-420-064-000	CLEANING,REPAIR & MAINTENANCE	Adjustment	12,269.44	14,300.00	26,569.44
12/2/2024	11	11-000-261-420-065-000	CLEANING,REPAIR & MAINTENANCE	Adjustment	27,187.96	-2,300.00	24,887.96
12/2/2024	11	11-000-261-420-070-000	CLEANING,REPAIR & MAINTENANCE	Adjustment	11,250.00	-2,000.00	9,250.00
12/2/2024	11	11-000-261-420-080-000	CLEANING,REPAIR & MAINTENANCE	Adjustment	15,048.00	-1,000.00	14,048.00
12/2/2024	11	11-000-261-420-090-000	CLEANING,REPAIR & MAINTENANCE	Adjustment	13,703.00	-1,000.00	12,703.00
12/2/2024	11	11-000-261-420-100-000	CLEANING,REPAIR & MAINTENANCE	Adjustment	21,556.00	-1,000.00	20,556.00
12/2/2024	11	11-000-261-420-103-000	CLEANING,REPAIR & MAINTENANCE	Adjustment	14,653.00	-1,000.00	13,653.00
.00							

[Adjustment] Tx: 104633 Budget Transfer request from 150045 Pallessi, Nicholas M

Date	Fund	Act #	Act Desc	Type	Pre	Adjustment	Post
12/2/2024	11	11-000-240-530-060-000	COMMUNICATIONS/TELEPHONE	Adjustment	1,460.00	-50.00	1,410.00
12/2/2024	11	11-000-240-600-060-000	SUPPLIES & MATERIALS	Adjustment	4,036.00	50.00	4,086.00
.00							

[Adjustment] Tx: 104726 Budget Transfer request from 151664 Briggs, Colleen E

Date	Fund	Act #	Act Desc	Type	Pre	Adjustment	Post
12/4/2024	12	12-000-261-732-340-000	NON-INSTRUCTIONAL EQUIP.	Adjustment	.00	12,598.49	12,598.49
12/4/2024	12	12-000-266-730-140-000	UNDIST. EXP-SECURITY	Adjustment	16,678.53	-12,598.49	4,080.04
.00							

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[Adjustment] Tx: 104790 Budget Transfer request from 150045 Pallessi, Nicholas M

Date	Fund	Act #	Act Desc	Type	Pre	Adjustment	Post
12/6/2024	11	11-240-100-101- 120-000	SALARIES OF TEACHERS-BIL	Adjustment	74,010.00	-5,000.00	69,010.00
12/6/2024	11	11-240-100-320- 140-132	PURCH PROF-ED SVCS-SUBS	Adjustment	11,000.00	5,000.00	16,000.00
.00							

[Adjustment] Tx: 107025 Budget Transfer request from 149988 Ortiz, Quetcy D

Date	Fund	Act #	Act Desc	Type	Pre	Adjustment	Post
12/18/2024	11	11-000-261-420- 055-000	CLEANING,REPAIR & MAINTENANCE	Adjustment	40,052.54	-5,332.00	34,720.54
12/18/2024	11	11-000-261-420- 080-000	CLEANING,REPAIR & MAINTENANCE	Adjustment	14,048.00	5,332.00	19,380.00
.00							

[Adjustment] Tx: 107026 Budget Transfer request from 130119 Corigliano, Theresa R

Date	Fund	Act #	Act Desc	Type	Pre	Adjustment	Post
12/18/2024	11	11-000-261-420- 050-000	CLEANING,REPAIR & MAINTENANCE	Adjustment	49,383.52	1,650.00	51,033.52
12/18/2024	11	11-000-261-420- 065-000	CLEANING,REPAIR & MAINTENANCE	Adjustment	24,887.96	-1,650.00	23,237.96
.00							

[Adjustment] Tx: 107027 Budget Transfer request from 130119 Corigliano, Theresa R

Date	Fund	Act #	Act Desc	Type	Pre	Adjustment	Post
12/18/2024	11	11-000-261-420- 050-000	CLEANING,REPAIR & MAINTENANCE	Adjustment	51,033.52	1,520.00	52,553.52
12/18/2024	11	11-000-261-420- 055-000	CLEANING,REPAIR & MAINTENANCE	Adjustment	34,720.54	-1,000.00	33,720.54
12/18/2024	11	11-000-261-420- 060-000	CLEANING,REPAIR & MAINTENANCE	Adjustment	29,782.00	-520.00	29,262.00
.00							

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[Adjustment] Tx: 107028 Budget Transfer request from 130119 Corigliano, Theresa R

Date	Fund	Act #	Act Desc	Type	Pre	Adjustment	Post	
12/18/2024	11	11-000-261-420-065-000	CLEANING,REPAIR & MAINTENANCE	Adjustment	23,237.96	-1,000.00	22,237.96	
12/18/2024	11	11-000-261-420-070-000	CLEANING,REPAIR & MAINTENANCE	Adjustment	9,250.00	-300.00	8,950.00	
12/18/2024	11	11-000-261-420-100-000	CLEANING,REPAIR & MAINTENANCE	Adjustment	20,556.00	2,438.60	22,994.60	
12/18/2024	11	11-000-261-420-103-000	CLEANING,REPAIR & MAINTENANCE	Adjustment	13,653.00	-1,000.00	12,653.00	
12/18/2024	11	11-000-261-610-060-000	GENERAL SUPPLIES	Adjustment	10,981.10	-138.60	10,842.50	
.00								

[Adjustment] Tx: 107029 Budget Transfer request from 130119 Corigliano, Theresa R

Date	Fund	Act #	Act Desc	Type	Pre	Adjustment	Post	
12/18/2024	11	11-000-262-610-340-000	GENERAL SUPPLIES	Adjustment	331,650.00	-8,980.00	322,670.00	
12/18/2024	11	11-000-263-300-340-000	PURCH PROF & TECH SVCS	Adjustment	170,000.00	8,980.00	178,980.00	
.00								

[Adjustment] Tx: 107030 Budget Transfer request from 149988 Ortiz, Quetcy D

Date	Fund	Act #	Act Desc	Type	Pre	Adjustment	Post	
12/18/2024	11	11-000-261-420-050-000	CLEANING,REPAIR & MAINTENANCE	Adjustment	52,553.52	1,685.00	54,238.52	
12/18/2024	11	11-000-261-420-055-000	CLEANING,REPAIR & MAINTENANCE	Adjustment	33,720.54	-1,685.00	32,035.54	
.00								

[Adjustment] Tx: 107031 Budget Transfer request from 150045 Pallessi, Nicholas M

Date	Fund	Act #	Act Desc	Type	Pre	Adjustment	Post	
12/18/2024	11	11-240-100-101-120-000	SALARIES OF TEACHERS-BIL	Adjustment	69,010.00	5,000.00	74,010.00	
12/18/2024	11	11-240-100-320-140-132	PURCH PROF-ED SVCS-SUBS	Adjustment	16,000.00	-5,000.00	11,000.00	
.00								

[Adjustment] Tx: 107032 Budget Transfer request from 130119 Corigliano, Theresa R

Date	Fund	Act #	Act Desc	Type	Pre	Adjustment	Post	
12/18/2024	11	11-000-261-420-050-000	CLEANING,REPAIR & MAINTENANCE	Adjustment	54,238.52	375.00	54,613.52	
12/18/2024	11	11-000-261-610-050-000	GENERAL SUPPLIES	Adjustment	24,779.93	-375.00	24,404.93	
.00								

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[Adjustment] Tx: 107136 Budget Transfer request from 149420 Pizza, Tiffany D

Date	Fund	Act #	Act Desc	Type	Pre	Adjustment	Post
12/19/2024	11	11-000-270-610-140-000	GENERAL SUPPLIES	Adjustment	10,400.00	800.00	11,200.00
12/19/2024	11	11-000-270-800-140-000	OTHER OBJECTS	Adjustment	7,200.00	-800.00	6,400.00
						.00	

[Adjustment] Tx: 107137 Budget Transfer request from 151578 Melillo, Jenna M

Date	Fund	Act #	Act Desc	Type	Pre	Adjustment	Post
12/19/2024	11	11-209-100-610-360-000	GENERAL SUPPLIES-ERI	Adjustment	949.00	6,000.00	6,949.00
12/19/2024	11	11-212-100-610-360-000	GENERAL SUPPLIES-MD	Adjustment	12,945.00	-6,000.00	6,945.00
						.00	

[Adjustment] Tx: 107138 Budget Transfer request from 143915 Toomey, Marlene

Date	Fund	Act #	Act Desc	Type	Pre	Adjustment	Post
12/19/2024	11	11-000-240-600-100-000	SUPPLIES & MATERIALS	Adjustment	1,231.00	200.00	1,431.00
12/19/2024	11	11-190-100-610-100-000	GENERAL SUPPLIES	Adjustment	4,319.00	-200.00	4,119.00
						.00	