

**DRAFT**

**South Glens Falls Central School District  
Official Proceedings of the Board of Education  
Regular Meeting - September 21, 2026**

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The South Glens Falls Central School District Board of Education, Saratoga County, New York, met in Regular Session on Monday, September 21, 2026, at Oliver W. Winch Middle School, 99 Hudson Street, South Glens Falls, Saratoga County, New York.

The Board of Education took a tour of Oliver W. Winch Middle School prior to the start of the meeting at 6:00 PM.

**Call to Order:**

President Farrell called the meeting to order at 6:32 PM and led the Pledge of Allegiance.

**Members Present:**

Haley Brashears, Heidi Brennan, Amanda Cedrone, William Elder, John Farrell, Roger Fedele, Nicholas Healy, Dr. John Leary, Kevin Ostrander

**Members Absent:**

None

**District Administrators Present:**

Dr. Michele Whitley, Superintendent of Schools  
Timothy Dawkins, Assistant Superintendent for Curriculum and Instruction  
Kevin Fottrell, Assistant Superintendent for Business/District Clerk  
Flora Covey, Director of Personnel Development

**Student Board of Education Representatives Present:**

Ysabella Porillo, Natalie Quick

**Others Present:** Guest Roster on File

**OATH OF OFFICE:**

**Ex-Officio Student Board of Education Members**

District Clerk, Mr. Fottrell administered the Oath of Office to the two new ex-officio student board of education members for the 2026-2027 school year, Ysabella Porillo & Natalie Quick.

**PRESENTATIONS:**

***Tenure Recognition - Teaching Assistants, Teachers & Administrators***

Dr. Whitley and Mr. Farrell recognized staff members on their award of tenure, which was approved by the board at the June meeting, and became effective for most beginning in September. A small celebration followed.

***Opening of Schools - Building Principals, Directors, Ex-Officio BOE Members***

Mr. Gibson, Ms. Vigliotti, Ms. Sedacca, Mr. Huchro, and Ms. Bogert all discussed the opening of the school year in each of their buildings. Mr. Strassburg, Ms. Collins, and Mr. McMore each gave an overview of the work that was done over the summer by the transportation, food

service, and buildings & grounds departments, to prepare for the opening of school. Finally Ysabella Porillo and Natalie Quick spoke about the opening of schools from a student perspective.

***Draft District Goals - Dr. Whitley***

Dr. Whitley summarized the three main goals that the district as a whole will focus on during this school year; Academic Excellence, The Whole Student, and Operations & Safety.

***Oliver W. Winch Middle School, "Building Better Bulldogs" - Mr. Hammond, Ms. DuMoulin & Ms. Marcinko***

Mr. Hammond spoke about the opening of school at the Middle School, the progress of the capital project over the last five years, giving a tour of the building to the class of 1961, and the advisory courses offered to MS students. He also discussed the number of student interactions, both positive and negative, over the course of the 2025-2026 school year and reviewed some of the upcoming community events..

Ms. DuMoulin discussed how they have incorporated the Portrait of Bulldog attributes into everyday experiences and interactions, such as in the cafeteria. She also reviewed the positive referrals and student of the quarter recognition initiatives.

Ms. Marcinko reviewed the MTSS process, and spoke about Character Strong and how it relates to Portrait of a Bulldog.

**EX-OFFICIO BOARD OF EDUCATION REPRESENTATIVES REPORT**

Ysabella Porillo and Natalie Quick had nothing further to report at this time.

**BOARD OF EDUCATION COMMITTEE REPORTS**

**WSWHE BOCES**

Mr. Ostrander stated that construction on the new facility is on track and scheduled to open in September 2027 as planned. He also stated that there are currently offers on the table for the sale of the F. Donald Myers Education Center in Saratoga, and the Southern Adirondack Education Center in Hudson Falls.

**Policy Committee**

Dr. Whitley reported that the committee met and discussed the process for reviewing policies. They have decided to add some virtual meetings in between the scheduled in person meetings to help guide the review process.

**Public Forum #1: None**

**ACTION ITEMS:**

**AGENDA AND MINUTES**

**Motion:** Mr. Elder

**Second:** Ms. Brashears

Motion unanimously carried 9 to 0 approved Consent Items A-B.

**A. Agenda**

**B. Minutes**

August 24, 2026 Regular Meeting

**SCHOOL BUSINESS MANAGEMENT**

**Motion:** Mrs. Brennan

**Second:** Mr. Ostrander

Motion unanimously carried 9 to 0 approved Consent Items C-H.

**C. Warrants**

| <i><b>Warrant #</b></i> | <i><b>Date(s)</b></i> | <i><b>Amount</b></i> |
|-------------------------|-----------------------|----------------------|
| General Fund #10        | 08/12/2026-08/25/2026 | \$912,587.12         |
| General Fund #11        | 08/14/2026-08/27/2026 | \$1,635,734.73       |
| General Fund #12        | 08/27/2026-08/27/2026 | \$19,803.00          |
| General Fund #13        | 08/26/2026-09/08/2026 | \$1,434,497.15       |
| General Fund #14        | 08/28/2026-09/10/2026 | \$1,428,095.02       |
| School Lunch #8         | 08/12/2026-08/25/2026 | \$422.52             |
| School Lunch #9         | 08/14/2026-08/27/2026 | \$17,257.32          |
| School Lunch #10        | 08/26/2026-09/08/2026 | \$173.62             |
| School Lunch #11        | 08/28/2026-09/10/2026 | \$10,924.69          |
| Special Aid Fund #4     | 08/12/2026-08/25/2026 | \$87,271.15          |
| Special Aid Fund #5     | 08/26/2026-09/08/2026 | \$53,010.00          |
| Capital Fund #4         | 08/25/2026-08/25/2026 | \$1,761,489.84       |

**D. Treasurer's Report**

Month Ending August 31, 2026

**E. Contracts**

Golden Arrow Lakeside Resort - Class of 2027 Senior Trip to Lake Placid

ILO Group, LLC. - Superintendent Consultant Services

School Maps Online - SGF District Boundaries Map

Upstate Transit of Saratoga, LLC - Senior High School Trip to Six Flags New England

**F. Purchase Orders**

General Fund

**G. Budget Transfers****H. Memorandums of Understanding**

South Glens Falls Faculty Association - Elementary Consecutive Minutes

South Glens Falls Faculty Association - Microcredentialing

South Glens Falls Faculty Association - Restorative Justice Facilitator

## PERSONNEL

### Instructional Personnel

**Motion:** Dr. Leary

**Second:** Mr. Healy

Motion unanimously carried 9 to 0 approved Consent Items I-L.

### I. Term Non-Probationary Substitute Teacher Appointment

| Name           | Position<br>Building                              | Effective Dates                       | Salary                |
|----------------|---------------------------------------------------|---------------------------------------|-----------------------|
| Justin Frankel | Special Education<br>Tanglewood Elementary School | September 21, 2026 -<br>June 25, 2027 | Per SASTA<br>Contract |

### J. Additional Mentor Appointments 2026-2027

| Mentor        | Mentee                                                         | Salary  |
|---------------|----------------------------------------------------------------|---------|
| Marcy Ballard | Joseph Belluscio, Science<br>Senior High School                | \$2,000 |
| Kristin Regan | Stephen Brennan, Math AIS (½ Year)<br>Moreau Elementary School | \$1,000 |

### K. Additional Extracurricular Advisor Appointments 2026-2027

#### Moreau Elementary School

Karen Baker/Katie Dion

Lori Kiernan

Kasey McKinney/Sara Paszko

Karen Baker

Laura Pisani

#### Oliver W. Winch Middle School

Brett Lange

#### Senior High School

Travis Birkholz

Erin Milligan

Drama Club

Memory Book

No Place for Hate

Ski Club

Service Club (Student Council)

Drama Club Asst. Director

Clay Target Club

No Place for Hate

### L. Coaching Appointment

#### Fall 2026-2027 - Instructional

Abigael Rourke

Junior Varsity Field Hockey

### Non-Instructional Personnel

**Motion:** Mr. Elder

**Second:** Mr. Ostrander

Motion unanimously carried 9 to 0 approved Consent Items M-R.

### M. Extension of Probationary Period

**Samantha Leo**, Teacher Aide, Oliver W. Winch Middle School, extended through December 23, 2026.

## N. Provisional Appointment

| Name            | Position<br>Building         | Probationary Period                    | Step   |
|-----------------|------------------------------|----------------------------------------|--------|
| Stephen DeLorme | Dispatcher<br>Transportation | September 22, 2026 -<br>March 21, 2027 | Step 5 |

## O. Probationary Appointments

| Name               | Position<br>Building                              | Probationary Period                    | Step   |
|--------------------|---------------------------------------------------|----------------------------------------|--------|
| Brittany Alexander | Cook Manager<br>Moreau Elementary School          | September 22, 2026 -<br>March 21, 2027 | Step 2 |
| Chrystal Ryle      | Cook Manager<br>Harrison Avenue Elementary School | September 22, 2026 -<br>March 21, 2027 | Step 2 |

## P. Permanent Appointments

| Name              | Position<br>Building                         | Effective Date     |
|-------------------|----------------------------------------------|--------------------|
| Bruce Dominie     | Groundperson<br>Facilities & Operations      | September 29, 2026 |
| Caitlin Tomlinson | Cleaner<br>Harrison Avenue Elementary School | September 22, 2026 |

## Q. Resignations

**Brittany Alexander**, Food Service Helper, Moreau Elementary School, effective September 22, 2026.

**Victor Moffitt**, Custodian, Senior High School, effective September 11, 2026.

## R. Temporary Special Education Teacher Aide Appointments

| Name               | Building                          | Step   |
|--------------------|-----------------------------------|--------|
| Anita-Marie Stasko | Ballard Elementary School         | Step 1 |
| Aubrey LaRonde     | Harrison Avenue Elementary School | Step 1 |
| Alivia Sheerer     | Moreau Elementary School          | Step 1 |
| Katie Moon         | Tanglewood Elementary School      | Step 1 |
| Dylan Flower       | Senior High School                | Step 1 |

## **SPECIAL EDUCATION**

**Motion:** Mr. Healy

**Second:** Mr. Elder

Motion unanimously carried 9 to 0 approved Consent Item S.

## **S. CPSE/CSE Recommendations**

### **EDUCATIONAL ITEMS**

**Motion:** Mrs. Brennan

**Second:** Mr. Elder

Motion unanimously carried 9 to 0 approved Consent Item T.

## **T. Proposed Policies/Revisions**

### **First Read**

1900 Title I Parental Involvement - Review Only

### **Adoption**

5695 Students and Personal Electronic Devices

*5300.40 Disciplinary Penalties, Procedures and Referrals - The adoption of this policy was deferred to a later meeting.*

## **Board President Informational Items:**

Mr. Farrell discussed the WSWHE BOCES CTE Day at the Washington County Fair, the Ex-Officio board member training hosted by BOCES and NYSSBA on September 15th, the first Adirondack Area School Board's Association meeting on September 17th and finally the virtual NYSSBA Board Officer's Academy on September 18th.

## **Superintendent Informational Items:**

Dr. Whitley expressed her sincere gratitude to the entire staff and faculty for an amazing opening day and start to the new school year. She also gave a brief update on the Capital Project to date and stated that there will be more information coming in the near future to update the community.

## **Assistant Superintendent Informational Items:**

Mr. Dawkins summarized the recent announcement by the NYS Board of Regents regarding the changes to regents requirements. Regents exams will no longer be required to earn a diploma beginning with the class of 2028. There will be several statewide gatherings on the topic over the next few months.

## **Public Forum #2: None**

## **Board Discussion:**

Mr. Elder thanked Mr. Hammond and the Middle School team for leading the tour for the class of 1961 for their 65th reunion. Mr. Elder stated that he was unable to attend but heard many wonderful things from those that did.

Mrs. Brennan stated that she attended that ex-officio student board member training and is looking forward to implementing some of those changes and integrating student voices more.

**ADJOURNMENT TO EXECUTIVE SESSION**

Mr. Farrell asked for a motion to go into executive session to discuss the superintendent's evaluation process.

**Motion:** Mr. Healy Time: 8:08 PM

**Second:** Mr. Ostrander

Motion unanimously carried 9 to 0 approved to enter into executive session.

**RETURN TO OPEN SESSION**

**Motion:** Ms. Cedrone Time: 8:30 PM

**Second:** Mrs. Brennan

Motion unanimously carried 9 to 0 approved to return to open session.

**ADJOURNMENT**

**Motion:** Ms. Brashears Time: 8:31 PM

**Second:** Mr. Healy

Motion unanimously carried 9 to 0 approved to adjourn the meeting.

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Kevin Fottrell, District Clerk