**SPOON RIVER VALLEY CUSD #4 BOARD OF EDUCATION**
**REGULAR MEETING MINUTES**

DATE/TIME: August 12, 2013 6:00 PM

LOCATION: Spoon River Valley High School
Board of Education Room

1. **CALL to ORDER:** Mr. Tarochione called the meeting to order at 6:00 PM

**PLEDGE OF ALLEGIANCE:** Mr. Tompkins led the Pledge of Allegiance.

**2. ROLL CALL:**

Present:

| | |
|---|---|
| Kyle Cecil | Lance Tarochione |
| John Davis | Gary Tompkins |
| Jill Freeman | Warren Utsinger |

Absent: Lynn Phelps

Staff:
Superintendent K. Scot Reynolds
Principal Chris Janssen
Principal Jody Collier
Administrative Assistant Pam Plumer
Maintenance Director Jack Link
And others

**3. AMENDMENTS TO THE AGENDA:** None.

**4. PUBLIC COMMENT** None

**5. Call for Closed Executive Session**: The Board moved to Closed/Executive session at 6:07 pm following a motion by Mrs. Freeman and second by Mr. Davis to discuss a student disciplinary case. The motion passed 6-0.

**Return to Open Session:** The Board returned to Open Session at 6:17pm following a motion by Mr. Cecil and second by Mr. Utsinger.

**6. CONSENT AGENDA** The consent agenda was approved following a motion by Mr. Davis and second by Mr. Utsinger. The motion passed 6-0.

A. Approval of regular and closed session minutes of July 15, 2013 and special meeting minutes of July 23, 2013.
B. Approval of the vendor bills in the amount of $55,048.05
C. Approval of the Financial Report.

**7. DISCUSSION:**

A. The new staff introduced themselves: Angelia Johnson – Food Service Director, Ashley Belfield – JH Language Arts, and Paula Daniels – AG/FFA.
B. Mr. Utsinger, Building and Grounds Subcommittee Secretary, reviewed the following projects: the parking lot, improvements to both buildings, the pre-K playground, new fence around the football field, tile in the high school, new electrical box and upgrades to the water system. It was asked that the minutes reflect that the student workers Kelsey Krieger and Scottie Schulthes were very useful.
C. Mr. Janssen reviewed the drug policy and the updates for consideration by the policy subcommittee. The Policy Subcommittee will further discuss the issue after more information is gathered.
D. Mr. Reynolds provided background regarding the PERA Compliant Principal Evaluation pilot instrument and how it performed last year. The pilot was favorable. Mr. Reynolds presented the updated and final instrument to be used. The document is thorough and includes both student goals and professional practice.
E. Mr. Reynolds reviewed the FY 2014 budget. The budget will be on public display until the September 12, 2013 board meeting. The budget reflects the diligent work of all faculty and staff at cutting the expenses by 10%.

**8. REPORTS**

A. Superintendent Reynolds answered questions about his administrative report.
B. Principal Janssen answered questions about his administrative and technology reports.
C. Principal Collier answered questions about her administrative report.

**9. Call for Closed Executive Session**: The Board moved to Closed/Executive session at 7:59 pm following a motion by Mr. Cecil and second by Mr. Tompkins to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the district or legal counsel for the District. The motion passed 6-0.

**Return to Open Session:** The Board returned to Open Session at 8:21pm following a motion by Mr. Davis and second by Mr. Tompkins.

**10. NEW BUSINESS:**

A. Approved: A motion was made by Mr. Cecil and seconded by Mr. Davis to approve the posting of tentative FY 14 school budget. The motion passed 5-1;

*Yea votes: Mr. Utsinger, Mr. Cecil, Mr. Davis, Mr. Tarochione, Mr. Tompkins*
*Nay votes: Mrs. Freeman*

B. Approved: A motion was made by Mrs. Freeman and seconded by Mr. Utsinger to approve the final PERA Compliant Principal Evaluation instrument. The motion passed 6-0;

C. Tabled: The board agreed to table the Speech Language Pathologist Agreement and granted the superintendent the authority to hire.

D. Approved: A motion was made by Mr. Tompkins and seconded by Mrs. Freeman to approve the employment of Jennifer Burdette as the freshmen volleyball coach for the 2013-2014 school year. The motion passed 6-0 and;

E. Approved: A motion was made by Mr. Cecil and seconded by Mr. Davis to approve the student petition. The motion passed 6-0;

**11. Announcements/ Correspondence**

A. Thank you to those students and staff who assisted with registration August 7-8.
B. Condolences to the family of Nancy Balbinotti (former elementary teacher) on her passing.
C. Condolences to the family of Tosh Van Middlesworth (NF Coach) on the passing of his father, Marvin.
D. Mark your calendars; Special Board Retreat regarding Governance on Saturday, September 21st from 8-11 A.M.
E. Thank you to Aaron Quick for installation of the electrical tap.
F. Thank you to Steve Halsey for the use of his tractor and grader attachment for the Pre-K project.

**12. Adjournment** The Board adjourned at 8:29pm following a motion by Mr. Cecil.

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Lance Tarochione, President Lynn Phelps, Secretary

# A/P Check Register



| Vendor # | Vendor Name | Check Date | Check # | Amount |
|---|---|---|---|---|
| 02275 | ABC FIRE EXTINGUISHER | 08/12/2013 | 40010 | $470.85 |
| 01145 | ACE HARDWARE | 08/12/2013 | 40011 | $287.34 |
| 02251 | ALLEGRA | 08/12/2013 | 40012 | $422.75 |
| 00053 | AMEREN ILLINOIS | 08/12/2013 | 40013 | $1,052.61 |
| 00009 | AMERICAN PEST CONTROL INC | 08/12/2013 | 40014 | $45.00 |
| 01929 | AMSAN | 08/12/2013 | 40015 | $287.80 |
| 02133 | BMO MASTERCARD | 08/12/2013 | 40016 | $1,495.04 |
| 02340 | BRECHTS DATABASE SOLUTIONS INC | 08/12/2013 | 40017 | $32.12 |
| 02195 | BSN SPORTS | 08/12/2013 | 40018 | $780.56 |
| 00918 | CAMILLES | 08/12/2013 | 40019 | $101.50 |
| 01824 | CANTON AUTOMOTIVE PARTS | 08/12/2013 | 40020 | $494.23 |
| 00046 | CANTON SCHOOL DISTRICT 66 | 08/12/2013 | 40021 | $586.50 |
| 02368 | COLLIER, JODY | 08/12/2013 | 40022 | $66.60 |
| 02365 | DERBYNET LLC | 08/12/2013 | 40023 | $619.11 |
| 02295 | DEWBERRY ARCHITECTS INC | 08/12/2013 | 40024 | $3,900.85 |
| 00031 | DICK BLICK ART MATERIALS | 08/12/2013 | 40025 | $826.55 |
| 01597 | DIGITAL COPY SYSTEMS LLC | 08/12/2013 | 40026 | $1,091.00 |
| 00113 | ELLISVILLE GARAGE | 08/12/2013 | 40027 | $954.04 |
| 00125 | FARM KING SUPPLY | 08/12/2013 | 40028 | $219.30 |
| 02100 | FIRST ENERGY SOLUTIONS CORP | 08/12/2013 | 40029 | $1,988.22 |
| 00431 | GALESBURG ELECTRIC SUPPLY | 08/12/2013 | 40030 | $251.40 |
| 00950 | GARDEN GATE, THE | 08/12/2013 | 40031 | $53.00 |
| 02242 | GLOBAL COMPLIANCE NETWORK INC | 08/12/2013 | 40032 | $300.00 |
| 02152 | HALCOMB OIL CO | 08/12/2013 | 40033 | $3,344.02 |
| 00167 | HAMMOND & STEPHENS CO | 08/12/2013 | 40034 | $141.40 |
| 01514 | HANDWRITING WITHOUT TEARS | 08/12/2013 | 40035 | $689.70 |
| 02357 | HEWLETT PACKARD CO | 08/12/2013 | 40036 | $7,526.21 |
| 00863 | HINCKLEY SPRINGS | 08/12/2013 | 40037 | $43.07 |
| 00432 | HOLT SUPPLY COMPANY | 08/12/2013 | 40038 | $556.22 |
| 00184 | HOUGHTON MIFFLIN COMPANY | 08/12/2013 | 40039 | $566.37 |
| 01557 | HY-VEE, INC. | 08/12/2013 | 40040 | $124.89 |
| 00743 | ILLINOIS STATE BOARD ED | 08/12/2013 | 40041 | $1,080.00 |
| 02113 | JERRY BARKLEY TRUCKING | 08/12/2013 | 40042 | $85.80 |
| 02367 | JOHNSON, ANGELIA | 08/12/2013 | 40043 | $54.92 |
| 02363 | K-COM TECHNOLOGIES INC | 08/12/2013 | 40044 | $11,604.00 |
| 00685 | MECHANICAL SERVICE INC | 08/12/2013 | 40045 | $972.20 |
| 01961 | MENARDS | 08/12/2013 | 40046 | $443.66 |
| 00249 | MID CENTURY TELEPHONE CO | 08/12/2013 | 40047 | $71.14 |
| 02008 | MNJ TECHNOLOGIES DIRECT | 08/12/2013 | 40048 | $85.00 |
| 02364 | MUNSON HYBRIDS INC | 08/12/2013 | 40049 | $109.50 |
| 00275 | NASCO | 08/12/2013 | 40050 | $152.31 |
| 00824 | OSF ST MARY MEDICAL CENTR | 08/12/2013 | 40051 | $125.00 |
| 01798 | PDC LABORATORIES | 08/12/2013 | 40052 | $15.50 |
| 00674 | PITNEY BOWES- RESERVE ACCT | 08/12/2013 | 40053 | $169.52 |
| 01028 | PLUMER, PAMELA D | 08/12/2013 | 40054 | $3.71 |
| 00819 | PRESENTATIONS DIRECT | 08/12/2013 | 40055 | $408.00 |
| 00033 | QUILL CORP | 08/12/2013 | 40056 | $355.69 |
| 01941 | REYNOLDS, K SCOT | 08/12/2013 | 40057 | $5.36 |
| 00188 | ROBBINS SCHWARTZ NICHOLAS | 08/12/2013 | 40058 | $1,158.75 |
| 02366 | SARAHS FRIENDLY TRUE VALUE | 08/12/2013 | 40059 | $11.99 |
| 02232 | SCHOOL DATEBOOKS | 08/12/2013 | 40060 | $898.87 |
| 00232 | SCHOOL SPECIALTY INC | 08/12/2013 | 40061 | $682.61 |
| 01078 | SCHRODT, KEVIN D | 08/12/2013 | 40062 | $31.08 |
| 00200 | SRV DISTRICT IMPREST FUND | 08/12/2013 | 40063 | $1,063.08 |
| 00678 | STAPLES BUSINESS ADVANTAGE | 08/12/2013 | 40064 | $391.08 |
| 02002 | TEACHERS DISCOUNT | 08/12/2013 | 40065 | $241.12 |
| 00975 | WALTERS FLOWERS | 08/12/2013 | 40066 | $45.00 |
| 01433 | WENGER, DEBRA | 08/12/2013 | 40067 | $23.68 |

# A/P Check Register



| Vendor # | Vendor Name | Check Date | Check # | Amount |
|---|---|---|---|---|
| 01060 | WEST CENTRAL FS, INC. | 08/12/2013 | 40068 | $2,344.90 |
| 01578 | WESTERN AREA CAREER SYSTEM | 08/12/2013 | 40069 | $2,500.00 |
| 00710 | WESTERN AREA PURCHAS COOP | 08/12/2013 | 40070 | $107.17 |
| 01767 | WHITNEY PUMP SERVICE INC | 08/12/2013 | 40071 | $489.16 |
| | | | **Report Total** | $55,048.05 |