MUSTANG CITY COUNCIL
MUSTANG MUNICIPAL BUILDING
1501 N. MUSTANG ROAD
MUSTANG, OKLAHOMA 73064

MARCH 15, 2016
7:00 P.M.

AGENDA

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE/INVOCATION

Dave Bryan, Pastor, Chisholm Heights Baptist Church

C. ROLL CALL

D. INTRODUCTION OF GUESTS/HEARING OF CITIZENS OR DELEGATES

E. NEW BUSINESS, DELETIONS OR CONTINUANCES TO THE AGENDA

F. CONSENT AGENDA

These items are considered on the Consent Agenda so that members of the City Council by unanimous consent can designate routine agenda items to be approved by one motion. If any item proposed on the Consent Agenda does not meet with approval of all Councilmembers that item will be removed and heard in regular order.

1. Approval of **03/01/16** City Council Minutes.
2. Approval of **03/07/16** City Council Special Meeting (Work Session) Minutes.

*3. Claims List for **FY'16**

4. Approval to Turn **Past Due Library Accounts** over to the Collection Agency.
5. Approval of **Resolution No. 16-032** making changes in the Library Fund Budget by making a Supplemental Appropriation to Increase the 2015-2016 Fiscal Year Budget by $49,000.
6. Approval of **Resolution No. 16-033**, making changes in the Library Fund Budget by making a Supplemental Appropriation to Increase the 2015-2016 Fiscal Year Budget by $500.
7. Approval of **Resolution No. 16-034**, making changes in the Park and Recreation Donation Fund Budget by making a Supplemental Appropriation to Increase the 2015-2016 Fiscal Year Budget by $5,252.
8. Approval of **Resolution No. 16-036**, making changes in the General Fund Budget by making a Supplemental Appropriation to Increase the 2015-2016 Fiscal Year Budget by $4,000.

*9. Approval of **Contract and Bonds** for Project labeled Mustang Water Tower Improvements.

G. INFORMATION/REPORTS

1. City Manager
   Included in Agenda Packet

2. City Council

H. DISCUSSION ITEMS

1. **Discussion, Consideration and Possible Action** regarding Approval of **Resolution No. 16-035** Supporting the Goal of the Oklahoma Library Association in Support of the Oklahoma Department of Libraries.

2. **Public Hearing, Discussion, and Possible Action** regarding Special Use Permit Application SUP-2-2-16-1-33, 236 W. State Highway 152, Judy Padgett, Tattoo Shop in C-2, Commercial Neighborhood District.

J. CITY ATTORNEY'S REPORT

None.

K. ADJOURNMENT

***Items Considered Concurrently on the MIA Agenda.**

MUSTANG CITY COUNCIL
MARCH 1, 2016

The Mustang City Council met in regular session on Tuesday, March 1, 2016, at 7:00 p.m. in the Mustang Municipal Building Council Chambers. Notice of the meeting was posted on the Bulletin Board outside the Mustang Municipal Building on Friday, February 26, 2016, at 1:50 p.m. in compliance with the Open Meeting Law, 25 O.S., Section 301, et. seq.

A. CALL TO ORDER

Mayor Adams called the meeting to order at **7:00 p.m.**

B. PLEDGE OF ALLEGIANCE/INVOCATION (Dave Bryan, Pastor, Chisholm Heights Baptist Church)

Pastor Bryan led the assembly in the Pledge and Invocation. He stated it was always a privilege to be a part of the City Council meeting. He stated the church was doing well stating a group would be leaving after Easter to go to Israel for a couple of weeks.

C. ROLL CALL

Councilmembers Present:	**Riley**
	Staples
	Grider
	Jones
	Hagan
	Schweinberg
	Adams
Councilmembers Absent:	**None**

D. INTRODUCTION OF GUESTS/HEARING OF CITIZENS OR DELEGATES

None

E. NEW BUSINESS, DELETIONS OR CONTINUANCES TO THE AGENDA

None.

F. CONSENT AGENDA

1. Approval of **02/16/16** City Council Minutes.
*2. Claims List for **FY'16**
*3. Approval to Turn **Past Due Utility Accounts** over to the Collection Agency.
4. Approval to Turn **Past Due Library Accounts** over to the Collection Agency.
5. Approval of **Resolution No. 16-030** making changes in the General Fund Budget by making a Supplemental Appropriation to Increase the 2015-2016 Fiscal Year Budget by $1,500.
6. Approval of **Resolution No. 16-031**, Directing Filing and Notification of the Publication of the 2016 Supplement to the Mustang Municipal Code.

MOTION was made by **Councilman Schweinberg,** seconded by **Councilman Grider,** to approve Items F-1 thru F-6 of the Consent Agenda.

AYE: Riley, Staples, Grider, Jones, Hagan, Schweinberg, Adams
NAY: None

G. INFORMATION/REPORTS

1. City Manager

City Manager Rooney stated he did not have anything to report in addition to his City Manager report.

a. Special Presentation

City Manager Rooney recognized Ms. Coeta Morrell in a special presentation with naming the new Wild Horse Park entrance road to "W. Morrell Way" and unveiling the sign during the meeting. He stated she was an active participant and leader in the City of Mustang obtaining the Wild Horse Park land as well as providing its name.

2. City Council

Mayor Adams asked the Councilmembers if they had anything to report in their respective Wards:

Councilman Riley stated he attended the fundraiser by the Friends of the Animal Shelter where they played Quartermania stating over $2,000 was raised for the Animal Shelter. He also congratulated the Parks and Recreation Department for a wonderful time at the Daddy/Daughter Dance.

Councilwoman Staples thanked everyone involved in the limb clean up stating it was an enormous job and she received several complements on behalf of the City and contractor.

Councilman Grider stated he also attended the Daddy/Daughter Dance and had a great time. He also congratulated ***Community Development Director Helsel*** and her department for the hard work in bringing a nice hotel to town.

Councilman Jones stated he had heard from several citizens regarding the rezoning item on tonight's agenda.

Councilwoman Hagan did not have anything to report at this time.

Vice Mayor Schweinberg did not have anything to report at this time.

Mayor Adams stated he had a couple of issues he brought to the City Manager and they have been resolved. He stated progress was being made in regards to ODOT projects stating he was excited the walking trails grant was moving forward again.

H. DISCUSSION ITEMS

1. **Public Hearing, Discussion, Consideration and Possible Action** regarding **Ordinance No. 1137**, Amending the Zoning Ordinance of the City of Mustang, Oklahoma, as Amended, to Change Certain Property Located in Canadian County, Oklahoma, from "A-1" General Agricultural and Oil and Gas District to "R-1 PUD" Single Family Residential Planned Unit Development District and Declaring Repealer; Providing for Severability; and Declaring an Emergency. Rezoning Application RZ-1-20-16-1-27, Civil Design & Survey of Oklahoma, 800-900 Block N. Sara Road)

Community Development Director Helsel stated this application was to request rezoning property from A-1 General Agricultural and Oil and Gas District to R-1 PUD Single Family Residential Planned Unit Development, located at the 800-900 block of N. Sara Road. She stated the overall concept is single family residential subdivision with very little individual lawn areas, but will have a lot of common areas, walking trails, gated entry, recreational facilities, and clubhouse with grounds maintenance for the entire PUD.

Helsel stated the property includes approximately 116 homes within approximately 25 acres stating the homes will be a minimum of 1800 square feet in size, costing between $135 and $140 per square foot stating the homes will be very close together. She stated a wall will be placed around the perimeter and public sanitary sewer and water will be provided, but the streets will be private stating the maintaining of streets by the HOA is written into the PUD. She listed dimensions of houses and lots proposed as compared to Mustang's minimum requirements. **Helsel** stated it was a unique design for Mustang; however, not unique to Oklahoma or nationwide stating it would appeal to those wanting the exclusivity of a gated community with the ample amenities and common areas that are maintained by the PUD, but not wanting large lots to maintain.

Helsel stated the general character of the area is low density residential and conforms to the long range plan. She stated fire hydrants will be placed at the south end of each of the common access drives and both water and sewer lines will be located at the south end of the subdivision, stating a 15 foot utility easement will be located at the north boundary of the development. **Helsel** stated when development occurs, the engineer will be required to follow all aspects of the City's drainage ordinance and will not be permitted to discharge at any faster rate than currently exists.

Helsel stated the Fire Department, Police Department and City Attorney have approved the application, with changes made at the request of the Fire Department and City Attorney, stating the Planning Commission voted unanimously to recommend approval of the application at their February 23, 2016 meeting. She stated Staff recommends approval of this PUD application stating the proposal fits well within the definition and intent of a Planned Unit Development.

Discussion was held concerning a crash gate, parking, market conditions, turnpike expansion, and drainage. **Helsel** stated the Fire Department did not require a crash gate and overflow parking was available in the common areas, clubhouse, etc. She stated as for market conditions, Edmond has a development like this and is filling fast; however, if any changes were to be made to the development, for instance, due to lack of market, it would have to go back through Planning Commission and City Council. She stated the Oklahoma Turnpike Authority stated at a meeting held recently in Mustang they do not plan for the turnpike to go into Mustang. As for drainage, **Helsel** stated the City Engineer, Don Vick, would review the plans very closely stating the developer will not be permitted to discharge at any faster rate than currently exists and if Mr. Vick sees a way to make an existing problem better, he will suggest it to the developer. **Mayor Adams** also stated work would not begin until the preliminary and final drainage plans were approved.

Mark Ritchie, Civil Design and Survey, on behalf of the applicants and developers, Sheppard and Sons, addressed the Council stating Mustang was a very desirable place to live and as the turnpike comes closer to Mustang, even more people will be willing to move out this way as commuting to the City will become more convenient. He stated they would be required to detain any drainage as well as being required by ordinance to not make drainage worse on the current housing developments.

MOTION was made by **Mayor Adams**, seconded by **Councilman Grider**, to open the matter for Public Hearing.

AYE: Riley, Staples, Grider, Jones, Hagan, Schweinberg, Adams
NAY: None

Jim Sheppard, 1224 E. Highline Road, Sheppard and Sons Construction, on behalf of the developers, addressed the Council stating he had been a resident of Mustang since 1973 and knows this area well and has worked hard to develop their company and reputation. He stated he had been thinking of this idea for awhile and the property lends very well to it. He stated he did not want a crash gate and would not install one if not required. He stated this was a five year building plan and it would not be abandoned stating they cater to large custom homes and are not dependent on their success to determine their own success. He does not feel the turnpike expansion would be a problem, and if anything, would be beneficial. He stated these homes would be owner occupied, not rentals, and would be homes in which to be proud.

Donna Skidmore, 2113 SW 67th Street, Oklahoma City, Oklahoma, addressed the Council stating her parents live at 707 E. Lea Terrace and stated drainage is an issue in this neighborhood with houses having to place sandbags in front of their garages and properties with water still flooding into their homes. She referenced a map and provided information and data regarding the drainage issues stating there was not enough information from the developer regarding how drainage from the new development would be maintained and not create more flooding issues in this area. She requested the Council postpone the rezoning request until a preliminary study including drainage plans was provided, stating she was not against the new development, but did not want it to cause more hardship and flooding.

Robert Duke, 432 E. Magnolia Terrace, Mustang, Oklahoma, addressed the Council stating he had a number of concerns stating the development of the area would decrease the environment and be a negative impact on the peace and tranquility of the community. He stated the development would place an unnecessary strain on the water and sewer that is already over-burdened and stated Mustang needed some green areas and with the way it is going now, Mustang will be paved over from one end to the other. He stated he was told this would increase property values; however, his property taxes were already too high. He stated drainage was a current problem stating he has had 8-12 inches of water flowing around both sides of his house. He also stated he had concerns regarding the wall and requested this decision be postponed until the drainage issues were resolved.

Frank Devous, 512 E. Lea Terrace, Mustang, Oklahoma, addressed the Council stating there was a very bad drainage problem in this area and the bar ditches cannot handle the drainage. He stated he has two shops and the last time there was a heavy rain, both shops flooded stating a high percentage of run-off comes from the acreages being discussed for rezoning. He stated one of the past City Managers and a contractor came out and looked at the drainage problems, caved in culverts, and blockages and both stated it needed repaired, but no one ever followed through.

Adams requested Mr. Devous contact ***Assistant City Manager Battles*** to discuss the drainage problem stating he will look at it and let him know whether it can or can't be corrected by the City.

Dale Castor, 815 E. Lea Terrace, Mustang, Oklahoma, addressed the Council stating traffic was becoming a big problem in this area with the new developments at Savannah Lakes, Sara Homestead, Ledgestone, the development across from the new Prairie View School, Wal Mart, etc. He stated adding an additional 100 plus homes would add to it and requested the Council wait to make a decision on this until the homes were built in these other developments to see how it affects traffic. He stated he felt 100 homes in 25 acres was too tight and was not being planned right to him. He stated the current water situation was a big problem and had pictures of his back yard being flooded this past summer. He was also concerned with the wall and asked if there was an easement or set back from the property line.

Mr. Castor had remaining time and gave to Ms. Skidmore in order to continue addressing the Council regarding her concerns.

Ms. Skidmore made a comparison of the size of the homes and lots of the new development compared to where her parents live stating the average lot size in this new development is 5,300 square feet and the average lot size on Lea Terrace is 39,000 square feet. She stated her parents' lot is a little larger at 48,735 square feet. She stated in relationship, take one cluster of eight houses in this new development and place on her parents' one lot, and there would still be 1,000 square feet left.

Discussion was held concerning why the public was limited to three minutes to speak, but Staff had more time. **Mayor Adams** stated Staff was allowed more time in order to cover procedures, ordinances, and answer Council questions stating the builder and developers were also limited to the three minutes.

Jose Viejo, 525 E. Lea Terrace, Mustang, Oklahoma, addressed the Council stating one problem not discussed is whether or not the people coming into the new development would be high society type people who may not like their horses, goats, etc. nor their smell. He stated they may want to change their lifestyle. He also stated drainage was a problem.

Mr. Viejo had remaining time and gave to Ms. Skidmore in order to continue addressing the Council regarding her concerns.

Ms. Skidmore provided additional information regarding drainage issues and calculated the area of impermeable surfaces including the homes, street, sidewalk, and drives stating this development would add approximately 10.46 acres of impermeable surface to undeveloped land. She stated she had done some refiguring and that her calculations were a little different from that stated at Planning Commission.

MOTION was made by **Mayor Adams**, seconded by **Councilman Schweinberg**, to close the Public Hearing.

AYE: Riley, Staples, Grider, Jones, Hagan, Schweinberg, Adams
NAY: None

Discussion was held concerning the required drainage analysis with **Helsel** stating a drainage analysis would be required with the preliminary plat as well as the final plat, stating both would come back through Planning Commission and City Council for approval. She stated that would be the time to discuss drainage and easements. She stated Ordinance will not allow the developer to make drainage issues worse; however, the developer is not responsible to make their drainage issues better either.

Discussion was also held concerning the wall around the subdivision and the drainage issues it might create.

Mark Ritchie, Civil Design and Survey, on behalf of the applicants and developers, Sheppard and Sons, addressed the Council again stating the wall does not have to touch the ground and would be 3-4 inches above the ground allowing the water to flow through and not be blocked on their property stating the City Engineer would hold him to it stating they could sue him if he did not stay true to his word. He also discussed the columns to be used with the brick wall.

Helsel stated if the rezoning application was approved, the next step would be for the developer's engineer to develop a preliminary plat with drainage analysis to be submitted to the City Engineer, Don Vick, for review and approval. She stated if Mr. Vick does not approve it, then it never goes to Planning Commission or Council. She stated if the preliminary plat with drainage analysis is approved by Mr. Vick, then it would go to Planning Commission and City Council for approval. **Helsel** stated if the preliminary plat with drainage analysis is approved by Planning Commission and City Council, then the developer's engineer develops the final plat with drainage analysis and submits this to Mr. Vick again for review and approval. She stated if approved by the City Engineer, the final plat with drainage analysis goes through Planning Commission and City Council again for approval.

Helsel stated a letter of notification to residents of preliminary and final plat review by Planning Commission and City Council is not required as it is here, and encouraged residents to check agendas in order to know when it would be heard.

Councilman Riley stated he appreciated everyone in attendance and addressing the Council on this issue. He stated he has only been in office for one year and normally his Ward is quiet, so when he receives twice the number of phone calls than usual, he listens. He stated his goal was to be a voice for Ward I. He stated he appreciated the work by the City and developer, but would vote for his Ward.

Adams stated he understands there will be a significant amount of engineering in regards to the drainage and an approval tonight provides the ability for the developer and engineer to begin the engineering and drainage study, which, if approved by the City Engineer, would be brought back through Planning Commission and Council as would the final study. He stated a lot of the drainage issues would be taken care of through this process. He stated the City Engineer is very strict and would hold the developer and his engineer responsible to the requirements and standards as required by ordinance and would not be allowed to make drainage issues worse.

Adams stated there are traffic issues in Mustang, but to remember the City of Mustang, City of Oklahoma City, and the Oklahoma Turnpike Authority are talking about making Sara Rd. a four lane road; therefore, could be street improvements in that area. He stated this was not low income housing and feels people would be happy to spend the money to live there stating as for the smells that may come from surrounding neighborhoods, the buyer should know what is or is not allowed in those areas.

Councilman Schweinberg stated this was a tough item for him as he has stood in front of Council before as a resident of Mustang regarding a large development south of him. He stated he sees this as a great opportunity for the City of Mustang and is sorry that back in the day, there were not better drainage ordinances. He stated this may be an opportunity to correct some of those drainage issues and people should not assume it will only make them worse, but instead, look at it as an opportunity to correct errors made 40 years ago. He stated if it is still an issue, then do not approve the plat.

MOTION was made by **Councilman Schweinberg**, seconded by **Councilman Grider**, to Approve **Ordinance No. 1137**, Amending the Zoning Ordinance of the City of Mustang, Oklahoma, as Amended, to Change Certain Property Located in Canadian County, Oklahoma, from "A-1" General Agricultural and Oil and Gas District to "R-1 PUD" Single Family Residential Planned Unit Development District and Declaring Repealer; Providing for Severability.

AYE: Grider, Schweinberg, Adams
NAY: Riley, Staples, Jones, Hagan

J. CITY ATTORNEY'S REPORT

None.

K. ADJOURNMENT

MOTION was made by **Councilman Schweinberg**, seconded by **Councilman Grider,** to adjourn.

AYE: Riley, Staples, Grider, Jones, Hagan, Schweinberg, Adams
NAY: None

The meeting was adjourned at **8:32 p.m.**

____
Jay Adams, Mayor

Attest:

____
Lisa Martin, City Clerk

MUSTANG CITY COUNCIL
MARCH 7, 2016
SPECIAL MEETING

The Mustang City Council met in a Special Meeting on Monday, March 7, 2016, at 6:30 p.m. at the Mustang Police Department, 650 E. State Highway 152, Mustang, Oklahoma. Notice of the meeting was posted on the Bulletin Board outside the Mustang Municipal Building on Thursday, March 3, 2016, at 12:45 p.m. in compliance with the Open Meeting Law, 25 O.S., Section 301, et. seq.

A. CALL TO ORDER

Mayor Adams called the meeting to order at 6:30 p.m.

B. ROLL CALL

Councilmembers Present:	**Riley** **Staples** **Grider** **Jones** **Schweinberg (arrived at 6:32 pm)** **Adams**
Councilmembers Absent:	**Hagan**

C. DISCUSSION ITEMS

1. **Discussion** regarding Paperless Billing and Notices.

   City Manager Rooney stated the City provides monthly billing services to approximately 7,150 utility customers stating Staff plans to start an electronic utility billing program that would eliminate some of the cost spent mailing out utility bills and notifications. He stated approximately 2,000 customers currently pay their bill electronically via the website and approximately 957 through online payment services; however, an electronic billing option is not offered. He stated paperless billing would allow customers the option to stop the mailing of their paper bill and would instead receive an email notification that their bill is available online for payment.

Rooney stated the City currently spends $64,422.31 per year in billing expenses which includes utility bills and notifications, envelopes, and postage. He stated Staff plans to send a survey to all utility customers to see who would be interested in receiving electronic notification stating if the City obtains more than 15% of a customer base opting to go to paperless billing, the processor, Tyler Output Processor, would pay for itself within a year.

Discussion was held regarding current notifications sent with the bills such as large trash pick-up day, change in trash schedule, etc. and if those would be listed in the emails and online with the answer being yes.

Other discussion included cut-off notices with **Rooney** stating those would still be sent out as they are now.

Rooney advised Staff would begin the survey and if enough interest, will begin providing electronic notifications.

2. **Discussion** regarding Revocable Permits.

Rooney stated some months ago, a resident appeared before City Council requesting a vacation of half of his rear yard easement to put an above-ground swimming pool for his family's use and the easement vacation was denied. He stated some cities have initiated a Revocable Permit process which allows a non-permanent structure to be erected on a utility easement with the provision the structure will be removed or moved at any time it is necessary for utility companies to access the area. He stated all the utility companies were contacted during the easement vacation hearing and do allow revocable permits. **Rooney** stated a proposed Resolution is being provided for Council's review stating it does allow for an appeal process with the appeal going to the City Council.

Discussion included any lead time provided and if it would include drainage easements with **Community Development Director Helsel** stating it would not include drainage easements and this exclusion would be added.

Other discussion included whether other cities were researched with **City Attorney Miller** stating he did look at some other cities and they have a process similar to what is being proposed. He stated if it was an emergency situation, an official city action would not be needed by the City declaring an emergency.

Discussion also included why it was necessary to send letters to abutting property owners for their permission since this was a revocable permit. It was stated the letters were required in instances of variances and it is possible an easement could be shared; however, since encroachment of five feet is allowed before a variance is required, it was decided neighbors would not have to be notified unless they violate the set back.

Helsel stated they were still in the process of refining the Resolution and application and should be able to bring it to Council for approval in April before swim season stating she appreciated the good feedback.

3. **Discussion** regarding Political Signs.

City Manager Rooney stated this item was requested by ***Councilman Grider*** and more specifically, is to discuss Chapter 94 – Signs, Section 94-5 – Exceptions, Subsection 13 – Political Signs of the Mustang Code of Ordinances.

Councilman Grider stated he had citizens asking him why they could not put up political signs in their front lawns more than 30 days from the election since it was their private property.

Discussion was held regarding some properties could have political signs up for months at a time. It was also stated signs could not be placed in right-of-ways at any time and all signs are to be removed within 3 days after the election.

Councilwoman Staples stated she was on the Council when the Ordinance was changed restricting them to 30 days stating from what she remembers, one of the main problems was mowing where people were hired to mow and they would have to move the signs to mow, then place them back up again. She stated one of the more specific complaints were the wire frames and them tearing up a mower.

Mayor Adams stated 30 days was normally plenty of time for signs to be up and care should be taken regarding changes to the Ordinance as it could easily get out of control.

Community Development Director Helsel stated the City has an Ordinance for non-commercial expressive signs which allows signs to be placed on residential property at any time (such as realtor signs). She stated the Ordinance had limits such as size, but may be a possible way for political signs to be placed in residential areas at any time, not just 30 days prior to the election.

4. **Discussion** regarding Improvements to Railroad Crossing at Czech Hall Road and SW 89th Street.

City Manager Rooney informed the Council of notification received from the Oklahoma Department of Transportation (ODOT) regarding their plans to improve the railroad crossing at Czech Hall Road and SW 89th Street. He stated the City's share is estimated at $42,500 stating the letter shows this to be a County/City share; however, since it is in City limits, the County would not be sharing the cost. **Rooney** stated this expense was not included in this year's budget and would be included in the next fiscal year budget and have informed ODOT of the same.

Mayor Adams stated this was a fairly substantial project and happy that the State was taking on the majority of the cost at approximately $500,000.

5. **Discussion** regarding Ordinance 710.

City Manager Rooney stated Ordinance 710 amended Ordinance 647 relating to the purpose of the one percent (1%) sales tax approved by voters on August 27, 1996. He stated it allowed for a 1% excise tax levied by the Ordinance to be expended to pay the principal of and interest on indebtedness incurred on behalf of the City of Mustang by the Mustang Improvement Authority for constructing and equipping a community center facility, a library, a sports complex, a police facility, and an aquatics center. **Rooney** stated the Ordinance called for the tax to cease when the indebtedness pays off or July 31, 2030, whichever occurred first.

Rooney stated with the City growth as well as retail growth, the indebtedness will be paid off in June, 2017, which is 13 years earlier than thought. He stated Staff would like to come back to Council in the May Workshop with a list of projects still needing completion, but would require a sales tax extension. He stated if Council chose to propose extension of the sales tax, the decision would have to be made whether to (1) extend the sales tax to July 31, 2030; (2) extend it for 20 years; or (3) make the sales tax permanent.

Rooney discussed the election process stating there were a limited number of dates available for an election stating the available dates were August, the national election, as well as an election date next year prior to the expiration. He stated it would be important for the City to state the projects needed as well as communicate the early pay off of the existing tax which shows good fiscal management, as well as make a comparison of Mustang sales tax with other similar communities. **Rooney** stated if the Council chose to propose a permanent sales tax, it was also important to explain it was not a tax increase, that it was the same penny now being paid.

Discussion was held of current projects that could be proposed such as roadways (more specifically another four lane road), Fire Sub-Station, and Emergency Operations Center. It was also stated the election needed to be held prior to a possible election proposed by former Governor Boren is held for schools.

D. EXECUTIVE SESSION

1. **Discussion** regarding terms of Employment Agreement with City Attorney; and, **Proposed Executive Session as Authorized by 25 Okla. Stat. §307(B)(1, 2).**

MOTION was made by **Councilman Schweinberg**, seconded by **Councilman Jones** to adjourn to executive session.

AYE: Riley, Staples, Grider, Jones, Schweinberg, Adams
NAY: None

TIME ADJOURNED to Executive Session: **7:14 p.m.**

MOTION was made by **Councilman Schweinberg**, seconded by **Councilman Jones** to call the meeting back into session.

AYE: Riley, Staples, Grider, Jones, Schweinberg, Adams
NAY: None

The meeting was called back into session at 7:34 p.m.

E. UPDATE ON MANAGEMENT RELATED ISSUES

City Manager Rooney provided the following information:

- Budget calendar was included in a prior City Manager report and would also forward to everyone on Tuesday;
    - Discussion was held regarding next year's budget and the need to be conservative.
- IAFF and FOP negotiations have begun stating all involved realize the money situation and are looking for creative ways to enhance their employment and not just in salary increases stating they were going well.

F. ADJOURNMENT

MOTION was made by **Councilman Schweinberg**, seconded **Councilman Jones** to adjourn.

AYE: Riley, Staples, Grider, Hagan, Schweinberg, Adams
NAY: None

The meeting was adjourned at **7:42 p.m.**

____
Jay Adams, Mayor

Attest:

____
Lisa Martin, City Clerk

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 01		MAYOR AND COUNCIL				
16-1558	01-M0302	MONNET, HAYES, BULLIS, THOM	ATTORNEY FOR MID-CON HEAR	3/2016	3	605.00
16-0016	01-W0001	WHEATLEY, SEGLER, OSBY & MI	MONTHLY RETAINER FEES	3/2016	16604	2,284.75
16-0017	01-W0001	WHEATLEY, SEGLER, OSBY & MI	LEGAL SERVICES	3/2016	201603102776	5,122.06
					DEPARTMENT TOTAL:	8,011.81
DEPARTMENT: 11		CITY MANAGER				
16-0021	01-A0122	ALLIANCE MAINTENANCE, INC	JANITORIAL SERVICES	3/2016	79470	880.00
16-0256	01-I0104	INVESTIGATIVE CONCEPTS, INC	BACKGROUND EMPLOY. CHECK	3/2016	1212123541	78.00
16-0035	01-M0001	MUSTANG NEWS CORPORATION	LEGAL PUBLICATIONS	3/2016	1909	196.81
16-0112	01-M0180	MUSTANG CHAMBER OF COMMER	BUSINESS LUNCHEON MEETING	3/2016	11790	84.00
16-0771	01-M0234	MUSTANG TIMES	LEGAL PUBLICATIONS	3/2016	MT97871	213.04
16-1540	01-O0069	OK MUNICIPAL LEAGUE	LUNCH @ OK STATE CHAMBER	3/2016	201603072715	35.00
16-1519	01-T0800	DATA MANAGEMENT, INC.	TIME CLOCK PLUS V7 UPGRAD	3/2016	379773	4,923.60
16-0017	01-W0001	WHEATLEY, SEGLER, OSBY & MI	LEGAL SERVICES	3/2016	201603102776	624.24
16-0391	01-W0108	WORKERS ASSISTANCE PROGRAM	MO. EMPLOYEE ASSISTANCE P	3/2016	201603072686	663.94
					DEPARTMENT TOTAL:	7,698.63
DEPARTMENT: 12		LIBRARY				
16-0094	01-B1023	BTAC ACQUISITION CORP.	BOOKS FOR COLLECTION	3/2016	5014004152	48.27
16-0887	01-B1023	BTAC ACQUISITION CORP.	CHILDRENS MATERIALS	3/2016	5014017403	31.27
16-1235	01-B1023	BTAC ACQUISITION CORP.	BOOKS FOR COLLECTION	3/2016	5014004153	343.88
16-1345	01-M0242	DAVID BRYAN QUINNETT	INSTALLATION OF COUNTER	3/2016	201603072764	158.27
16-0091	01-M0263	MIDWEST TAPE, LLC	CHILDRENS AUDIO & DVD MAT	3/2016	93698227	94.77
16-1351	01-M0263	MIDWEST TAPE, LLC	NON-PRINT ITEMS FOR COLLE	3/2016	93714055	505.22
16-0888	01-T0048	CENGAGE LEARNING, INC.	LARGE PRINT BOOKS	3/2016	57685570	861.30
					DEPARTMENT TOTAL:	2,042.98
DEPARTMENT: 13		PARKS AND RECREATION				
16-0007	01-A0114	PHIL & HELEN SCHUMINSKY MUS	STORAGE SERVICES	3/2016	201603072692	87.00
16-1307	01-B1019	BEN E. KEITH COMPANY	ASP SNACKS & CUPS	3/2016	63037232	187.09
16-0061	01-C0189	TODD D. ABRELL	FITNESS EQUIPMENT MAINTEN	3/2016	6830	250.00
16-1398	01-C0233	C&A ENTERPRISES BY AMY, LLC	STAFF & EVENT SHIRTS	3/2016	1315	996.00
16-1297	01-C0260	CROSSLAND'S A&A RENT-ALL &	FOUNTAINS FOR SPECIAL EVE	3/2016	44096-6,C4537-6	60.00
16-1059	01-C0278	COX COMMUNICATIONS, INC.	TV FOR TREADMILLS	3/2016	201603082766	62.64
16-1396	01-F0078	DAIOHS USA, INC	COFFEE FOR EVENTS	3/2016	136544	97.10
16-1029	01-F0094	FLEETCORE TECHNOLOGIES, INC	BULK FUEL	3/2016	NP46889772D	330.86
16-0234	01-J0133	JUMP TOWN	MOVIE SCREEN FOR EVENT	3/2016	1065	250.00
16-0432	01-J0133	JUMP TOWN	MOVIE SCREEN FOR EVENT	3/2016	1065-	500.00
16-1459	01-M0301	MAD HATTER PAR-TEAS	TABLE CLOTHS FOR EVENTS	3/2016	201603072698	166.00
16-1535	01-O0035	OKLAHOMA ELECTRIC COOPERATI	ELECTRIC SERVICES	3/2016	201603072699	3,986.16
16-1534	01-O0055	OG&E COMPANY	ELECTRIC SERVICE	3/2016	201603072701	27.99
16-1557	01-O0055	OG&E COMPANY	ELECTRIC SERVICE	3/2016	201603092767	7.88
16-1528	01-P0071	LISA POWERS	FACE PAINTING FOR EVENTS	3/2016	201603072710	195.00
16-1294	01-W0020	WALMART COMMUNITY BRC	SUPPLIES FOR EVENTS	3/2016	201603072713	27.06
					DEPARTMENT TOTAL:	7,230.78

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 15		GENERAL GOVERNMENT				
16-0007	01-A0114	PHIL & HELEN SCHUMINSKY MUS	STORAGE SERVICES	3/2016	201603072692	230.00
16-1544	01-C0025	CANADIAN COUNTY ELECT BOARD	ELECTION EXPENSE	3/2016	201603092772	1,288.64
16-0019	01-F0078	DAIOHS USA, INC	COFFEE SERVICE	3/2016	136543	33.70
16-1535	01-O0035	OKLAHOMA ELECTRIC COOPERATI	ELECTRIC SERVICES	3/2016	201603072699	595.06
16-1526	01-O1177	OK TAX COMMISSION	SALES TAX PAYABLE	3/2016	201603072681	2.10
16-0140	01-S0010	SYNCHRONY BANK	COFFEE SERVICE	3/2016	201603072712	15.99
16-0024	01-S0085	SILVER STAR CONSTRUCTION	MAINT. CONT./SIDEWALK CON	3/2016	23671	85,339.00
16-1166	01-S0093	SMART TECHNOLOGIES INC	MAINTENANCE AGREEMENT	3/2016	716896	3,179.95
16-0029	01-S0173	STANDLEY SYSTEMS	COPIER LEASE/USAGE	3/2016	587392	3,236.86
					DEPARTMENT TOTAL:	93,921.30
DEPARTMENT: 16		TRANSFERS				
16-1571	01-M0210	MUSTANG IMPROVEMENT	SALES TAX TRANSFER	3/2016	201603092773	382,126.65
16-0211	01-S0205	STREET IMPROVEMENT FUND	MONTHLY TRANSFER	3/2016	201603072690	26,000.00
					DEPARTMENT TOTAL:	408,126.65
DEPARTMENT: 18		TOWN CENTER				
16-1230	01-A0122	ALLIANCE MAINTENANCE, INC	CLEANING OF T.C.	3/2016	79469	4,435.00
16-1518	01-C0098	COMMERCIAL SERVICES CORPORA	REPAIRS TO HVAC	3/2016	17451	621.86
16-0060	01-K0033	KONE, INC	ELEVATOR MAINTENANCE	3/2016	949222279-	242.02
16-1246	01-K0033	KONE, INC	SERVICE REPAIR FOR ELEVAT	3/2016	949222279	479.15
16-1535	01-O0035	OKLAHOMA ELECTRIC COOPERATI	ELECTRIC SERVICES	3/2016	201603072699	6,513.93
16-1551	01-O0179	OK DEPT OF LABOR	BOILER INSPECTION	3/2016	633918	25.00
16-1556	01-P0055	PLUMBCO, INC	DEWINTERIZING/REPAIRS	3/2016	201603102777	970.00
16-1250	01-S1165	INTERLINE BRANDS, INC	CLEANING SUPPLIES	3/2016	359625183	853.89
					DEPARTMENT TOTAL:	14,140.85
DEPARTMENT: 19		BALL COMPLEX				
16-0749	01-A0131	JAMES HILLIS	PORT A POTTIES @ PARK	3/2016	15146	147.00
16-0474	01-B0154	ICE MAKER SALES & SERVICE,	FREEZER REPAIR	3/2016	1041586-IN	279.60
16-0387	01-B1026	B&C APPAREL	SHIRTS FOR LEAGUES	3/2016	30743	254.00
16-0221	01-F0094	FLEETCORE TECHNOLOGIES, INC	BULK FUEL	3/2016	NP46889772C	111.41
16-1535	01-O0035	OKLAHOMA ELECTRIC COOPERATI	ELECTRIC SERVICES	3/2016	201603072699	441.82
16-1536	01-O0055	OG&E COMPANY	ELECTRIC SERVICE	3/2016	201603072703	353.90
16-1556	01-P0055	PLUMBCO, INC	DEWINTERIZING/REPAIRS	3/2016	201603102777	480.00
16-0780	01-P0144	BOTTLING GROUP, LLC	FOUNTAIN DRINKS FOR CONCE	3/2016	28766264	1,228.16
16-1543	01-P1016	P&K JOHN DEERE	ATTACHMENTS FOR FIELD RAK	3/2016	2140250	619.16
16-1355	01-S8858	SHATWELL'S TURF MANAGEMENT	SPRAYING OF SPORTS COMPLE	3/2016	201603072711	1,925.00
					DEPARTMENT TOTAL:	5,840.05

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 20		AQUATICS				
16-1535	01-O0035	OKLAHOMA ELECTRIC COOPERATI	ELECTRIC SERVICES	3/2016	201603072699	133.26
					DEPARTMENT TOTAL:	133.26
DEPARTMENT: 21		FINANCE				
16-0729	01-F0094	FLEETCORE TECHNOLOGIES, INC	FUEL CHARGES	3/2016	NP46889772B	43.48
16-1515	01-O0197	OK MUNICIPAL COURT CLERKS A	COURT CLERK MEMBERSHIP	3/2016	201603072707	55.00
					DEPARTMENT TOTAL:	98.48
DEPARTMENT: 31		COMMUNITY DEVELOPMENT				
16-1008	01-C0020	CANADIAN COUNTY CLERK	FILING FEES FOR ABATEMENT	3/2016	R446337	39.00
16-0115	01-F0094	FLEETCORE TECHNOLOGIES, INC	BULK FUEL	3/2016	NP46889772A	14.15
16-0754	01-F0094	FLEETCORE TECHNOLOGIES, INC	BULK FUEL	3/2016	NP46889772	218.83
16-1372	01-F0094	FLEETCORE TECHNOLOGIES, INC	BULK FUEL	3/2016	NP46889772-	75.51
16-1009	01-M0001	MUSTANG NEWS CORPORATION	PUBLICATIONS OF LEGALS	3/2016	1910-	79.25
16-1479	01-M0001	MUSTANG NEWS CORPORATION	PUBLICATION OF LEGALS	3/2016	1913	272.65
16-1514	01-M0001	MUSTANG NEWS CORPORATION	PUBLICATION OF LEGAL FEES	3/2016	1912	47.95
16-0928	01-O0096	OKLAHOMA UNIFORM BUILDING C	COLLECTION OF STATE FEES	3/2016	201603072709	512.00
16-1566	01-O1120	OK MECHANICAL INSPECTORS AS	CODE SEMINAR	3/2016	201603092771	130.00
16-1060	01-V0050	CELLCO PARTNERSHIP	CELL PHONE BILL	3/2016	9760898609-	198.58
					DEPARTMENT TOTAL:	1,587.92
DEPARTMENT: 41		POLICE				
16-0089	01-A0122	ALLIANCE MAINTENANCE, INC	DEPARTMENTAL CLEANING SER	3/2016	79471	1,295.00
16-0104	01-B0151	AUTO PLACE INC.	VEHICLE REPAIRS & PARTS	3/2016	7752	19.95
16-0180	01-C1136	CITY OF OKC RADIO SHOP	PORTABLE, MOBILE, RADIO	3/2016	MUSTANG 10	5,640.00
16-0105	01-D0090	DEPT OF PUBLIC SAFETY	OLETS USER FEES	3/2016	04-1611225	350.00
16-0103	01-F0078	DAIOHS USA, INC	COFFEE SERVICES	3/2016	136550	198.80
16-0128	01-F0094	FLEETCORE TECHNOLOGIES, INC	FUEL CHARGES	3/2016	NP46889732	2,007.95
16-0125	01-F4474	FIRETROL	FIRE SUPPRESSION AGREEMEN	3/2016	100417204	1,213.00
16-0100	01-M0286	JIMANI VENTURES, INC	OIL CHANGES	3/2016	239364	167.94
16-1535	01-O0035	OKLAHOMA ELECTRIC COOPERATI	ELECTRIC SERVICES	3/2016	201603072699	2,808.86
16-1504	01-O0085	OK ASSOC CHIEFS OF POLICE	MEMBERSHIP RENEWAL	3/2016	201603072706	75.00
16-0113	01-O0179	OK DEPT OF LABOR	BOILER INSPECTIONS	3/2016	636582,636580	50.00
16-0093	01-S0206	STOLZ TELECOM, LLC	VEHICLE REPAIRS	3/2016	1662	260.00
16-1501	01-S0206	STOLZ TELECOM, LLC	VEHICLE REPAIRS	3/2016	1673	1,170.00
16-1361	01-S1002	STERLING J. BEECROFT, LLC	REPAIR/REPLACE FLOOD LIGH	3/2016	3212	434.00
16-1411	01-T0013	TASER INTERNATIONAL INC	TARGETS, CARTRIDGES, ETC.	3/2016	SI1428593	2,881.40
16-0993	01-T0139	TRANSCRIPT PRESS	BUSINESS CARDS	3/2016	47157	87.84
16-0167	01-T1055	BRANDONS TOWN PLAZA CLEANER	UNIFORM & JAIL CLEANING	3/2016	201603072693	689.00
16-0243	01-U3760	U.S. TECHNOLOGIES	5 ADDITIONAL CAMERAS	3/2016	6920	5,250.95
16-0166	01-V0050	CELLCO PARTNERSHIP	MOBILE DATA TERMINAL USAG	3/2016	9760898609	769.23
16-0184	01-W0020	WALMART COMMUNITY BRC	SUPPLIES, MAINTENANCE, EQ	3/2016	201603072714	60.64
					DEPARTMENT TOTAL:	25,429.56

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 42		ANIMAL CONTROL				
16-1363	01-B0151	AUTO PLACE INC.	VEHICLE REPAIRS ACO TRUCK	3/2016	7741	209.52
16-0128	01-F0094	FLEETCORE TECHNOLOGIES, INC	FUEL CHARGES	3/2016	NP46889732	61.09
16-0179	01-L0096	WILLIAM A AND LAURA L RIDLE	LAUNDRY SERVICE FOR ACO	3/2016	7711	20.00
16-0182	01-M0236	MUSTANG VETERINARY HOSPITAL	MO. VETERINARIAN CHARGES	3/2016	201603072697	80.00
16-0166	01-V0050	CELLCO PARTNERSHIP	MOBILE DATA TERMINAL USAG	3/2016	9760898609	32.17
16-0184	01-W0020	WALMART COMMUNITY BRC	SUPPLIES, MAINTENANCE, EQ	3/2016	201603072714	38.12
16-1456	01-Y0040	YUKON TROPHY & AWARDS INC	AWARDS FOR VOLUNTEERS	3/2016	216232	206.95
					DEPARTMENT TOTAL:	647.85
DEPARTMENT: 51		FIRE				
16-1382	01-A0039	A.S.C. INC.	VEHICLE REPAIR & MAINT.	3/2016	39585	143.63
16-1383	01-A0110	ALL SEASON BUILDING SUPPLY,	BUILDING REPAIR & MAINT.	3/2016	58525	30.28
16-1488	01-A0110	ALL SEASON BUILDING SUPPLY,	BUILDING REPAIR & MAINT.	3/2016	58588	5.50
16-1406	01-A0194	AIRGAS, INC.	OXYGEN REGULATOR	3/2016	9048516722	95.93
16-0969	01-B0211	ACROSS THE STREET PRODUCTIO	BLUE CARD TRAINING PROGRA	3/2016	12-3383	770.00
16-1381	01-F0094	FLEETCORE TECHNOLOGIES, INC	BULK FUEL	3/2016	NP46889771	668.80
16-1500	01-G0195	GUEST SERVICES	MEAL TICKET FOR ACADEMY	3/2016	201603072680	325.00
16-1288	01-N0043	911 CUSTOM, LLC	PIONEER PLUS FLOOD/SPOT	3/2016	20733	1,351.20
16-1550	01-N0110	NFPA	NFPA CODE & SAFETY SUBSCR	3/2016	6655850X	1,305.00
16-1380	01-O0025	O'REILLY AUTOMOTIVE STORES,	VEHICLE MAINTENANCE & REP	3/2016	0309-106562	71.68
16-1497	01-O0025	O'REILLY AUTOMOTIVE STORES,	VEHICLE MAINTENANCE	3/2016	0309-1058419	87.40
16-1534	01-O0055	OG&E COMPANY	ELECTRIC SERVICE	3/2016	201603072701	818.38
16-1507	01-P0059	POLLARD WATER	HYDRANT DIFFUSER, GAUGES	3/2016	37285	119.90
16-0140	01-S0010	SYNCHRONY BANK	COFFEE SERVICE	3/2016	201603072712	637.08
16-1425	01-S0206	STOLZ TELECOM, LLC	REPAIR ANTENNAS ON TOWER	3/2016	1685	800.00
16-0350	01-U0055	UNIFIRST HOLDINGS, INC.	SHOP TOWELS, MOP HEADS	3/2016	825 1080780	41.45
					DEPARTMENT TOTAL:	7,271.23
DEPARTMENT: 61		STREETS				
16-1516	01-C0010	CKENERGY ELECTRIC COOPERATI	ELECTRIC SERVICE	3/2016	201603072695	1,764.83
16-1535	01-O0035	OKLAHOMA ELECTRIC COOPERATI	ELECTRIC SERVICES	3/2016	201603072699	997.42
16-1529	01-O0055	OG&E COMPANY	ELECTRIC SERVICE	3/2016	201603072704	62.07
16-1534	01-O0055	OG&E COMPANY	ELECTRIC SERVICE	3/2016	201603072701	12,490.07
					DEPARTMENT TOTAL:	15,314.39
					FUND TOTAL:	597,495.74

FUND: 05 - PARK IMPROVEMENT

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 00		ADMINISTRATION				
16-1462	01-B0160	VARSITY BRANDS HOLDING CO.,	BASKETBALL NETS	3/2016	97676743	91.96
16-1509	01-S0258	TRAVIS E. GROOMS	REPAIR TO SPRINKLER SYSTE	3/2016	3417	532.55
					DEPARTMENT TOTAL:	624.51
					FUND TOTAL:	624.51

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 07		ADMINISTRATION				
16-1510	01-C0268	DIANE MARIE CERNY	SEW MYSTERY TABLE RUNNER	3/2016	201603072679	400.00
16-1517	01-G0030	GENERAL FUND	TSFR EDUCATIONAL GRANT	3/2016	201603072682	6,542.00
					DEPARTMENT TOTAL:	6,942.00
					FUND TOTAL:	6,942.00

FUND: 08 - PD TRAFFIC ENFORCEMENT SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 41		POLICE ENFORCEMENT				
16-1324	01-B0215	BOB HOWARD DODGE INC	REAR SEAT COVERS	3/2016	74639	750.00
16-1506	01-B0216	BEDFORD CAMERA AND VIDEO, I	CAMERA & EQUIPMENT	3/2016	98886	1,883.78
16-1455	01-I0126	COLOSSUS, INCORPORATED	MOBILE COP LICENSE RENEWA	3/2016	4494	1,030.32
16-1486	01-P0068	DAVID W. BURGST	VEHICLE IMPOUND FORMS	3/2016	4451	280.00
					DEPARTMENT TOTAL:	3,944.10
					FUND TOTAL:	3,944.10

FUND: 14 - STREET/DRAINAGE IMP SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 14		ADMINISTRATION				
16-0981	01-M0188	MESHEK & ASSOCIATES	SURVEY OF LEWIS LANE	3/2016	3697	2,200.00
16-0024	01-S0085	SILVER STAR CONSTRUCTION	MAINT. CONT./SIDEWALK CON	3/2016	23671	3,064.00
					DEPARTMENT TOTAL:	5,264.00
					FUND TOTAL:	5,264.00

FUND: 39 - LIMITED PURPOSE SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 19		BALL COMPLEX				
16-0840	01-P1016	P&K JOHN DEERE	MOWER FOR SPORTS COMPLEX	3/2016	2070366	5,058.70
					DEPARTMENT TOTAL:	5,058.70
DEPARTMENT: 41		POLICE				
16-1502	01-01277	OK TAX COMMISSION	VEHICLE REGISTRATION	3/2016	201603072708	120.00
					DEPARTMENT TOTAL:	120.00
					FUND TOTAL:	5,178.70

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 00		ADMINISTRATION				
16-1539	01-H0150	HUMAN PERFORMANCE CENTER #7	WORKERS COMP CLAIM	3/2016	201603072684	105.23
16-1564	01-H0150	HUMAN PERFORMANCE CENTER #7	WORKERS COMP CLAIM	3/2016	201603092769	210.46
16-1533	01-M0287	MCMC LLC	WORKERS COMP CLAIM	3/2016	201603072685	9.24
16-1563	01-M0287	MCMC LLC	WORKERS COMP CLAIM	3/2016	201603092770	52.33
16-1532	01-O0175	OK TAX COMMISSION	WORKERS COMP CLAIM	3/2016	201603072683	193.80
16-1565	01-S1313	ST ANTHONY'S HEALTH CENTER	WORKERS COMP CLAIM	3/2016	201603092768	662.88
					DEPARTMENT TOTAL:	1,233.94
					FUND TOTAL:	1,233.94

CITY OF MUSTANG

AGENDA ITEM COMMENTARY

1. **ITEM NO.** F-4

2. **MEETING DATE:** March 15, 2016

3. **TITLE:** Approval to turn past due library accounts over to collection agency.

4. **COUNCIL ACTION:** Approve/Deny

5. **INITIATOR:** Desiree Webber, Library Director

6. **BACKGROUND:**
   The attached library accounts are past due and need to be sent to collections. The total balance is $796.84 collection agency fees.

7. **FINANCIAL IMPACT:**
   Inventory loss of $796.84

8. **STAFF COMMENTS:** Recommend Approval

9. **STAFF SOURCE:** Desiree Webber, Library Director

10. **CITY ATTORNEY COMMENTS:**

11. **RESOLUTION/ORDINANCE NO.** N/A

Council Copy
Accounts Sent to Collections
for March 2016

Acct #	NAME/RESPONSIBLE PARTY	CITY, STATE, ZIP	BOOK BALANCE	
0037111	FAITH N DELONG	MUSTANG, OK 73064	$187.76	
0065362	ASHLEY HOPPIS	MUSTANG, OK 73064	$56.00	
0067015	MEGAN C KLAUS	MUSTANG, OK 73064	$61.48	
0063434	BARRETT W MAULDIN	OKLAHOMA CITY, OK 73169	$237.77	
0066403	TREVICIA M VIGUS	MUSTANG, OK 73064	$74.05	
		TOTAL FOR INDIVIDUALS	$617.06	
0066938	MICHAEL T MILLER	MUSTANG, OK 73064	44.91	
0066939	MICHAEL T MILLER	MUSTANG, OK 73064	48.92	
0056486	MICHAEL T MILLER	MUSTANG, OK 73064	85.95	
		TOTAL FOR FAMILY	179.78	
		TOTAL FOR ILL	0.00	
		OVERALL TOTAL	796.84	

CITY OF MUSTANG

AGENDA ITEM COMMENTARY

1. **ITEM NO.** F-5

2. **MEETING DATE:** March 15, 2016

3. **TITLE:**
   Discussion, Consideration and Possible Action to Approve Resolution No. 16-032 for a Budget Supplemental in the Library Fund for the Fiscal Year 2015-2016.

4. **COUNCIL ACTION:** Approve/Deny

5. **INITIATOR:** Janet Watts, Finance Director

6. **BACKGROUND:**
   The City of Mustang received a grant from a donor that wishes to remain anonymous. The grant is in the amount of $49,000 to the Mustang Public Library for books. The grant is for three years, and the funds are to be used during the period from February 22, 2016 through February 22, 2019.

   A supplemental appropriation to increase the Library Fund by $49,000 and to be appropriated in fiscal year 2016.

7. **FINANCIAL IMPACT:**

8. **STAFF COMMENTS:**

9. **STAFF SOURCE:** Desiree Webber, Library Director

10. **ORDINANCE /RESOLUTION NO. 16-032**

RESOLUTION NO. 16-032

A RESOLUTION TO MAKE CHANGES IN THE LIBRARY FUND BUDGET BY MAKING A SUPPLEMENTAL APPROPRIATION TO INCREASE THE 2015-2016 FISCAL YEAR BUDGET BY $49,000.

WHEREAS, a donor who wishes to remain anonymous recently provided a grant of $49,000 to the Mustang Public Library for books. The grant is for three years, and the funds are to be used during the period from February 22, 2016 through February 22, 2019;

WHEREAS, the Council desires to appropriate funds;

NOW THEREFORE, BE IT RESOLVED, by the Council that the following supplemental appropriation be made:

SUPPLEMENTAL APPROPRIATION

Revenues:	
Grants (07-45111)	$49,000
Expenditures:	
Miscellaneous (07-507-5610)	49,000
Total	$49,000

This is to certify that the above and foregoing Resolution was dully **ADOPTED** and **APPROVED** by the Mayor and City Council this **15th** day of **March 2016.**

Mayor

ATTEST:

City Clerk

CITY OF MUSTANG

AGENDA ITEM COMMENTARY

1. **ITEM NO.** F-6

2. **MEETING DATE:** March 15, 2016

3. **TITLE:**
Discussion, Consideration and Possible Action to Approve Resolution No. 16-033 for a Budget Supplemental in the Library Fund for the Fiscal Year 2015-2016.

4. **COUNCIL ACTION:** Approve/Deny

5. **INITIATOR:** Janet Watts, Finance Director

6. **BACKGROUND:**
The Library Department received a $500 community donation from Wal-Mart for fiscal year 2016. The monies will be expended on the 2016 Teen Summer Reading Program.

A supplemental appropriation to increase the Library Fund in the amount of $500 to be appropriated in fiscal year 2016.

7. **FINANCIAL IMPACT:**

8. **STAFF COMMENTS:**

9. **STAFF SOURCE:** Desiree Webber, Library Director

10. **ORDINANCE /RESOLUTION NO. 16-033**

RESOLUTION NO. 16-033

A RESOLUTION TO MAKE CHANGES IN THE LIBRARY FUND BUDGET BY MAKING A SUPPLEMENTAL APPROPRIATION TO INCREASE THE 2015-2016 FISCAL YEAR BUDGET BY $500.

WHEREAS, The Library Department received a $500 community donation from Wal-Mart for fiscal year 2016. The monies will be expended on the 2016 Teen Summer Reading Program;

WHEREAS, the Council desires to appropriate funds;

NOW THEREFORE, BE IT RESOLVED, by the Council that the following supplemental appropriation be made:

SUPPLEMENTAL APPROPRIATION

Revenues:	
Donations (07-45100)	$500
Expenditures:	
Miscellaneous (07-507-5610)	$500
Total	$500

This is to certify that the above and foregoing Resolution was dully **ADOPTED** and **APPROVED** by the Mayor and City Council this **15th** day of **March 2016**.

Mayor

ATTEST:

City Clerk

City of Mustang
City Council
Agenda Item Commentary

1. **ITEM NO.** F-7

2. **MEETING DATE: March 15, 2016**

3. **TITLE:** Approval of **Resolution** 16-034 Supplementing the Park and Recreation Donation Fund Budget for Donations to Parks and Recreation.

4. **COUNCIL ACTION**: Approve/Deny

5. **INITIATOR:** Jean Heasley, Assistant Parks and Recreation Director

6. **BACKGROUND:**

   The Parks Department has offered businesses the opportunity to sponsor events. The sponsorships will go to pay for supplies, entertainment, and activities at various special events and programs.

7. **FINANCIAL IMPACT**: $5,252

8. **STAFF COMMENTS**: Staff recommends approval

9. **STAFF SOURCE**: Jean Heasley , Parks and Recreation Assistant Director

RESOLUTION NO. 16-034

A RESOLUTION TO MAKE CHANGES IN THE PARK AND RECREATIOIN DONATION FUND BUDGET BY MAKING A SUPPLEMENTAL APPROPRIATION TO INCREASE THE 2015-2016 FISCAL YEAR BUDGET BY $ 5,252.

WHEREAS, the City has received sponsorships for park programming; and

WHEREAS, the City Council desires to appropriate funds;

NOW THEREFORE, BE IT RESOLVED, by the City Council that the following supplemental appropriation be made:

SUPPLEMENTAL APPROPRIATION

Revenues:	
Donations- Other (11-45100)	$5,252
Expenditures:	
Special Events (11-500-5302)	$5,252
Total	$5,252

This is to certify that the above and foregoing Resolution was duly **ADOPTED** and **APPROVED** by the Mayor and City Council this the **15th** day of **March 2016.**

ATTEST:

City Clerk

Mayor

CITY OF MUSTANG

AGENDA ITEM COMMENTARY

1. **ITEM NO.** F-8

2. **MEETING DATE:** March 15, 2016

3. **TITLE:** Discussion, Consideration and Possible Action to Approve Resolution No. 16-036 for a Budget Supplemental in the General Fund for Fiscal Year 2015-2016.

4. **COUNCIL ACTION:** Approve/Deny

5. **INITIATOR:** Janet Watts, Finance Director

6. **BACKGROUND:**
   The Parks and Recreation Department received $4,000 of the $8,000 Active Living Every Day (ALED) Grant.

   A supplemental appropriation to increase the General Fund in the amount of $4,000 to be appropriated in fiscal year 2015-2016.

7. **FINANCIAL IMPACT:**

8. **STAFF COMMENTS:**

9. **STAFF SOURCE:** Jean Heasley, Assistant Parks & Recreation Director

10. **ORDINANCE /RESOLUTION NO. 16-036**

RESOLUTION NO. 16-036

A RESOLUTION TO MAKE CHANGES IN THE GENERAL FUND BUDGET BY MAKING A SUPPLEMENTAL APPROPRIATION TO INCREASE THE 2015-2016 FISCAL YEAR BUDGET BY $4,000.

WHEREAS, The Parks and Recreation Department received $4,000 of the $8,000 Active Living Every Day (ALED) Grant;

WHEREAS, the Council desires to appropriate funds;

NOW THEREFORE, BE IT RESOLVED, by the Council that the following supplemental appropriation be made:

SUPPLEMENTAL APPROPRIATION

Revenues:	
Grants - Other (01-45111)	$ 4,000
Expenditures:	
Education & Training (01-513-5310)	4,000
Total	$ 4,000

This is to certify that the above and foregoing Resolution was dully **ADOPTED** and **APPROVED** by the Mayor and City Council this **15th** day of **March 2016.**

Mayor

ATTEST:

City Clerk

CITY OF MUSTANG

AGENDA COMMENTARY

1. **ITEM**: F-9

2. **MEETING DATE**: March 15, 2016

3. **TITLE**: Approval of contract and bonds for project labeled Mustang Water Tower Improvements.

4. **COUNCIL ACTION**: Approve/Deny

5. **INITIATOR**: Justin Battles, Assistant City Manager

6. **BACKGROUND**: The City of Mustang and Cowan Group Engineering put out specifications for the Mustang Water Tower to be painted. The low bidder, Elite Towers Inc., was awarded the bid at the February 16 council meeting.

Contractor:	Base Bid:
Elite Towers Inc.	$255,299

7. **FINANCIAL IMPACT**: $255,299

8. **STAFF'S COMMENTS:** Staff recommends approval of contract and bonds.

9. **STAFF SOURCE:** Justin Battles, Assistant City Manager

CONTRACT AGREEMENT

THIS CONTRACT AND AGREEMENT, made and entered into this 15th day of March, 2016 by and between the Mustang Improvement Authority, Mustang, Oklahoma, party of the first part, hereinafter termed "Owner", and Elite Towers Inc., party of the second part, hereinafter termed "Contractor".

WITNESSETH:

WHEREAS, the Owner has caused to be prepared, in accordance with law, certain specifications, plans, and other bidding documents for the work hereinafter described and has approved and adopted all of said bidding documents and has received sealed proposals for furnishing materials, labor, and equipment for either of the indicated works.

This project consists of furnishing all required materials, supplies, equipment, tools, and plant to perform all necessary labor for the construction of Mustang Tower Improvements.

The work shall be done in accordance with plans and specifications on file in the City Engineer's Office as outlined and set out in the bidding documents and in accordance with the terms, specifications, plans, and provisions of said Contract; and,

WHEREAS, Contractor, in response to request for bids, has submitted to the Mustang Improvement Authority in the manner and at the time specified, a sealed proposal in accordance with the terms of this Contract; and,

WHEREAS, the Mustang Improvement Authority, in the manner provided by law, has publicly opened, examined, and canvassed the proposals submitted and has determined and declared the above named Contractor to be the lowest responsible bidder on the above described project, and has duly awarded this Contract to said Contractor, for the sum named in the proposal to-wit:

Two hundred fifty five thousand, two hundred ninety nine dollars ($255,299.00)

NOW, THEREFORE, for and in consideration of the mutual agreements and covenants herein contained, the parties to this Contract have agreed, and hereby agree, as follows:

(1) That the Contractor hereby agrees to furnish all tools, equipment, materials, and labor, and to build and complete the above described project in accordance with the specifications therefore on file in the office of the City Clerk of Mustang, Oklahoma.

(2) That the Owner shall pay the Contractor for the work performed, as follows:

a. Payment for unit price items shall be at the unit price bid for actual construction quantities.

b. Construction items specified but not included as bid items shall be considered incidental and shall not be paid for directly, but shall be included in the bid price for any or all of the pay quantities.

c. At the end of each month the Engineer will make written estimates of the materials in place and accepted, and the amount of work performed in accordance with the contract during the current period of time between estimates and the value thereof computed at the contract unit prices. Payment to the Contractor shall be in the amount of the estimate minus the retainage as permitted by law.

d. Should any defective work or materials be discovered or should a reasonable doubt arise as to the quality of any work completed, there will be deducted from the next estimate an amount equal to the value of the defective or questionable work and shall not be paid until the defects are remedied.

e. And that the Contractor's bid is hereby made a part of this Agreement.

(3) That the Mustang Improvement Authority reserves the right to add to or subtract from the estimated quantities or amount of work to be performed. The work to be performed or deducted shall be at the unit price bid.

(4) That the Contractor will not undertake to furnish any materials or to perform any work not specifically authorized under the terms of this Agreement unless additional materials or work are authorized by written work directive change; and that in the event any additions are provided by the Contractor without such authorization, the Contractor shall not be entitled to any compensation therefor whatsoever.

(5) That if any additional work is performed or additional materials provided by the Contractor upon authorization by the Owner, the Contractor shall be compensated therefore at the unit price bid and as agreed to by both parties in the execution of the Change Order.

(6) That the Contractor shall perform the work and provide the materials strictly in accordance with the specifications as to quality and kind and all work and materials shall be subject to rejection by the Owner through its authorized representatives for failure to meet such requirements, and in the event of such rejection, the Contractor shall replace the work and materials without compensation therefore by the Owner.

(7) The Contractor shall complete the work in accordance with the terms of this Agreement within a period of time not to exceed **120 calendar days** following the issuance by the City Engineer of a Work Order authorizing the Contractor to commence work on the project.

(8) The Contractor shall furnish bonds and certificate of insurance as specified in the "Instructions to Bidders" and/or the "General Provisions", which must be approved by the Owner prior to issuance of the Work Order and commencement of the work on the project.

(9) On completion of the work, but prior to the acceptance thereof by the Mustang Improvement Authority, it shall be the duty of the City Engineer or other appropriate person to determine that said work has been completely and fully performed in accordance with said Contract Documents; and upon making such determination said official shall make his final certificate to the Mustang Improvement Authority.

(10) Liquidated damages shall be paid by the Contractor at the rate of **$500** per each and every **calendar** day required by him to complete the contract in excess of the contract time.

(11) APPROXIMATE QUANTITIES on all items which bids are to be received on a unit price basis; the quantities stated in the bid will not be used in establishing final payment due the contractor. The quantities stated, on which unit prices are invited, are approximate only and each bidder shall make his own estimate from the contract drawings of the quantities required on each item and calculate his

unit price bid for each item accordingly. Bids will be compared on the basis of number of units stated in the bidding schedule. Payment on the contract or unit price items will be based on the actual number of units installed in the completed work. No increases or decreases in the approximate quantities shall exceed twenty (20%) percent without approval of the City Engineer.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed, in four duplicate originals, the day and year first above written.

"OWNER" **MUSTANG IMPROVEMENT AUTHORITY**

By: ______________________________

ATTEST

____
City Clerk

APPROVED as to form and legality this _________ day of _________________, 20_________.

____
CITY ATTORNEY

APPROVED by the Mustang Improvement Authority this ______day of ___________, 20______.

"CONTRACTOR"

If an Individual: *(signature)*______________________________

doing business as: ______________________________

If a Partnership: *(signature)*______________________________

By (*Printed Name and Title*): ______________________________

Names of other partners: ______________________________

If a Corporation: *(signature)* JHall

By (*Printed Name and Title*): Josh Hall / Vice-President

ATTEST:

Nicole Traylor
Secretary

(CORPORATE SEAL)

ELITE TOWERS INC CORPORATE SEAL 2010 OKLAHOMA

Business Address of Contractor

Elite Towers Inc.

911 S. Mustang Rd.

Blanchard, OK 73010

Bond No. 87C003947

PERFORMANCE BOND

KNOW ALL MEN BY THESE PRESENTS:

That Elite Towers Inc., as Principal, and The Ohio Casualty Insurance Company ,

a Corporation organized under the laws of the State of Oklahoma, and authorized to transact business in the State of Oklahoma, as Surety, are held and firmly bound unto the City of Mustang in the penal sum of two hundred fifty five thousand, two hundred ninety nine Dollars, ($255,299.00) in lawful money of the United States of America, such sum being equal to the contract price for the payment of which, well and truly to be made, we bind ourselves and each of us, our heirs, executors, administrators, trustees, successors, and assigns, jointly and severally, firmly by these presents.

DATED this 8th day of March , 20 16 .

The condition of this obligation is such that:

WHEREAS, said Principal entered into a written Contract with MUSTANG IMPROVEMENT AUTHORITY, dated ~~March 15~~ , 20 16 , for:

Mustang Tower Improvements

all in compliance with the specifications therefore, made a part of said Contract and on file in the office of the City Hall, Mustang, Oklahoma.

NOW, THEREFORE, if said Principal shall, in all particulars, will truly and faithfully perform and abide by said Contract and each and every covenant, condition, and part thereof and shall fulfill all obligations resting upon said Principal by the terms of said Contract and said specifications; and if said Principal shall promptly pay, or cause to be paid, all labor materials and/or repairs and all bills for labor performed on said work, whether by subcontract or otherwise; and if said Principal shall protect and save harmless said Mustang Improvement Authority from all loss, damage, and expense to life or property suffered or sustained by any person, firm, or corporation caused by said Principal or his or its agents, servants, or employees in the construction of said work, or by or in consequence of any negligence, carelessness or misconduct in guarding and protecting the same, or from any act or omission of said Principal or his or its agents, servants, or employees, and if said Principal shall protect and save Mustang Improvement Authority harmless from all suits and claims in infringement or alleged infringement or patent rights or processes, then this obligation shall be null and void, otherwise to be and remain in full force and effect.

It is further expressly agreed and understood by the parties hereto that no changes or alterations in said Contract and no deviations from the plan or mode of procedure herein fixed shall have the effect of releasing the sureties, or any of them, from the obligations of this Bond.

IN WITNESS WHEREOF, the said Principal has caused these presents to be executed in its name and its corporate seal to be hereunto affixed by its duly authorized officers, and said Surety has caused these presents to be executed in its name and its corporate seal to be hereunto affixed by its attorney-in-fact, duly authorized so to do, the day and year first above written.

ATTEST:

Nicole Traylor

____

Surety:

The Ohio Casualty Insurance Company

By: Carey L Payne

Carey L. Payne
Attorney-in-Fact

PRINCIPAL:

Elite Towers, Inc.

BY: ______________________________

ELITE TOWERS INC CORPORATE SEAL 2010 OKLAHOMA

Address of Surety or Agent:

P.O. Box 22127

Oklahoma City, OK 73123

____

Telephone No. 405-843-9481

APPROVED as to form and legality this ________ day of ______________________, 20___.

____
CITY ATTORNEY

APPROVED by the Mustang Improvement Authority this ____________ day of ______________________, 20________.

ATTEST:

____
CITY CLERK

____
MAYOR

Bond No. 87C003947

STATUTORY BOND

KNOW ALL MEN BY THESE PRESENTS:

That we, Elite Towers Inc., as Principal, and The Ohio Casualty Insurance Company, as Surety, authorized and, where required, licensed to transaction business in the State of Oklahoma, are held and firmly bound unto THE STATE OF OKLAHOMA, in the sum of two hundred fifty five thousand, two hundred ninety nine Dollars, ($255,299.00), in lawful money of the United States of America, said sum being equal to One Hundred Percent (100%) of the contract price for the payment of which, well and truly to be made, we, and each of us, on behalf of ourselves and our heirs, executors, administrators, trustees, successors and assigns, jointly and severally, firmly by these presents:

The condition of this obligation is such that:

WHEREAS, said Principal entered into a written contract with the City of Mustang, State of Oklahoma, dated March 15, 2016, for Mustang Tower Improvements (the "Contract"), for the erection and construction of said work and/or improvement, all in compliance with the plans and specifications therefore, made a part of said Contract and on file at the office of the City Clerk, City of Mustang, 1501 North Mustang Road, Mustang, Oklahoma 73064;

NOW, THEREFORE, if said Principal shall, in all particulars, properly and promptly complete the work and/or improvement in accordance with the Contract, pay all indebtedness the Principal incurs for the Principal's subcontractors and all suppliers of labor, material, rental of machinery or equipment, and pay for the repair of and parts for equipment the Contract requires the Principal to furnish, and protect and save harmless said City of Mustang, State of Oklahoma, from any pecuniary loss resulting from the breach of any of the covenants and conditions of said Contract resting upon said Principal, then this obligation shall be null and void, otherwise to be and remain in full force and effect. It is expressly agreed and understood by the parties hereto that no changes or alterations in said Contract and no deviations from the plan or mode of procedure herein fixed shall have the effect of releasing the surety, or any of them, from the obligations of this Bond.

IN WITNESS WHEREOF, the said Principal has caused this Statutory Bond to be executed in its name and its corporate seal to be hereunto affixed by its duly authorized officers, and the said Surety has caused this Bond to be executed in its name and its corporate seal to be hereunto affixed by its attorney-in-fact, duly authorized so to do, the day and year set forth below.

[Remainder of page intentionally left blank.]

Dated this 8th day of March, 20 16.

ATTEST:

Nicale Traylor

Secretary

PRINCIPAL

By Elite Towers, Inc.

Its

SURETY

The Ohio Casualty Insurance Company

ATTEST:

Secretary

By Carey L Payne

It's Attorney-in-fact Carey L. Payne

REVIEWED and APPROVED by THE CITY OF MUSTANG this ______ day of ______________, 20_____.

MAYOR

ATTEST:

City Clerk

Approved as to form this ______ day of __________________, 20___.

Municipal Counselor

Bond No. 87C003947

WATER AND SEWER MAINTENANCE BOND

KNOW ALL MEN BY THESE PRESENTS:

That we, Elite Towers Inc., as Principal, and The Ohio Casualty Insurance Company as surety, are held and firmly bound unto the CITY OF MUSTANG, a Municipal Corporation, and City of the first class, or the State of Oklahoma, in the full and just sum of two hundred eighty thousand, eight hundred twenty eight and ninety Dollars, ($280,828.90), such sum being equal to 110% of the contract price, for a period of two (2) years, for the payment of which, well and truly to be made, we, and each of us, bind ourselves, our heirs, executors, and assigns, themselves, and its successors and assigns, jointly and severally, firmly by these presents.

Dated this 8th day of March, 2016. The conditions of this obligation are such that whereas, said Principal has constructed in the CITY OF MUSTANG: Mustang Tower Improvements all in compliance with the plans and specifications therefore, made a part of said contract and on file at the City Of Mustang and to maintain the said improvement in the amount set forth against any failure due to workmanship or material for a period of 110% for two (2) years from the date of acceptance by the Council of the City of Mustang.

NOW, THEREFORE, if said Principal shall pay or cause to be paid to the City all damages, loss and expense which may result by reason of failure due to defective materials and/or workmanship in connection with said work occurring within a period of two (2) years from and after acceptance of said project by the City, then this obligation shall be null and void, otherwise, to be and remain in full force and effect.

It is further agreed that if the said Principal or Surety herein shall fail to maintain said improvements against any failure due to defective workmanship and/or material for a period of two (2) years and at any time repairs shall be necessary that the cost of making said repairs shall be determined by Council of the CITY OF MUSTANG, or some person or persons designated by them to ascertain the same, and if upon thirty (30) days notice, that said amount ascertained shall not be paid by the Principal or Surety herein, or if the necessary repairs are not made, that said amount shall become due upon the expiration of thirty (30) days and suit may be maintained to recover the amount so determined in any court of competent jurisdiction. And that the amount so determined shall be conclusive upon the parties as to the amount due on this bond for the repair or repairs included therein, and that the cost of all repairs shall be so determined from time to time during the life of this bond as the condition of the improvements may require.

It is further expressly agreed and understood by the parties hereto that no changes or alterations in said contract and no deviations from the plan or mode of procedure herein fixed shall have effect of releasing the sureties, or any of them, from the obligations of this bond.

IN THE WITNESS WHEREOF, the said Principal has caused these presents to be executed in its name and its corporate seal to be hereunto affixed by its duly authorized officers; and the said surety has caused these presents to be executed in its name and its corporate seal to be hereunto affixed by its Attorney-in-Fact, duly authorized so to do, the day and year first above written.

Attest: ______________________

Elite Towers, Inc.
Principal

By: ______________________

Witness: ______________________

The Ohio Casualty Insurance Company
Surety

By: ______________________
Attorney-in-Fact Carey L. Payne

Approved as to form this __________day of ______________, 20_______.

____
City Attorney

REVIEWED AND APPROVED by the Council of the City Of Mustang this _____________day of ______________, 20______.

Attest:

____
Mayor

____
City Clerk

THIS POWER OF ATTORNEY IS NOT VALID UNLESS IT IS PRINTED ON RED BACKGROUND.

This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated.

Certificate No. 7155049

American Fire and Casualty Company
The Ohio Casualty Insurance Company
Liberty Mutual Insurance Company
West American Insurance Company

POWER OF ATTORNEY

KNOWN ALL PERSONS BY THESE PRESENTS: That American Fire & Casualty Company and The Ohio Casualty Insurance Company are corporations duly organized under the laws of the State of New Hampshire, that Liberty Mutual Insurance Company is a corporation duly organized under the laws of the State of Massachusetts, and West American Insurance Company is a corporation duly organized under the laws of the State of Indiana (herein collectively called the "Companies"), pursuant to and by authority herein set forth, does hereby name, constitute and appoint, Carey L. Payne; Diane Dowdy; Donna Stevens; Gary Liles; Glen A. Tolentino; Patsy A. Payne; Randy D. Webb; Rick D. Webb; Tom R. Webb

all of the city of Oklahoma City, state of OK each individually if there be more than one named, its true and lawful attorney-in-fact to make, execute, seal, acknowledge and deliver, for and on its behalf as surety and as its act and deed, any and all undertakings, bonds, recognizances and other surety obligations, in pursuance of these presents and shall be as binding upon the Companies as if they have been duly signed by the president and attested by the secretary of the Companies in their own proper persons.

IN WITNESS WHEREOF, this Power of Attorney has been subscribed by an authorized officer or official of the Companies and the corporate seals of the Companies have been affixed thereto this 27th day of October, 2015.

AMERICAN FIRE AND CASUALTY COMPANY INCORPORATED 1906 NEW HAMPSHIRE
THE OHIO CASUALTY INSURANCE COMPANY INCORPORATED 1919 NEW HAMPSHIRE
LIBERTY MUTUAL INSURANCE COMPANY INCORPORATED 1912 MASSACHUSETTS
WEST AMERICAN INSURANCE COMPANY INCORPORATED 1991 INDIANA

American Fire and Casualty Company
The Ohio Casualty Insurance Company
Liberty Mutual Insurance Company
West American Insurance Company

By: David M. Carey
David M. Carey, Assistant Secretary

STATE OF PENNSYLVANIA ss
COUNTY OF MONTGOMERY

On this 27th day of October, 2015, before me personally appeared David M. Carey, who acknowledged himself to be the Assistant Secretary of American Fire and Casualty Company, Liberty Mutual Insurance Company, The Ohio Casualty Insurance Company, and West American Insurance Company, and that he, as such, being authorized so to do, execute the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my notarial seal at Plymouth Meeting, Pennsylvania, on the day and year first above written.

TERESA PASTELLA COMMONWEALTH OF PENNSYLVANIA NOTARY PUBLIC

COMMONWEALTH OF PENNSYLVANIA
Notarial Seal
Teresa Pastella, Notary Public
Plymouth Twp., Montgomery County
My Commission Expires March 28, 2017
Member, Pennsylvania Association of Notaries

By: Teresa Pastella
Teresa Pastella, Notary Public

This Power of Attorney is made and executed pursuant to and by authority of the following By-laws and Authorizations of American Fire and Casualty Company, The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company which resolutions are now in full force and effect reading as follows:

ARTICLE IV – OFFICERS – Section 12. Power of Attorney. Any officer or other official of the Corporation authorized for that purpose in writing by the Chairman or the President, and subject to such limitation as the Chairman or the President may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Corporation to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Corporation by their signature and execution of any such instruments and to attach thereto the seal of the Corporation. When so executed, such instruments shall be as binding as if signed by the President and attested to by the Secretary. Any power or authority granted to any representative or attorney-in-fact under the provisions of this article may be revoked at any time by the Board, the Chairman, the President or by the officer or officers granting such power or authority.

ARTICLE XIII – Execution of Contracts – SECTION 5. Surety Bonds and Undertakings. Any officer of the Company authorized for that purpose in writing by the chairman or the president, and subject to such limitations as the chairman or the president may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Company by their signature and execution of any such instruments and to attach thereto the seal of the Company. When so executed such instruments shall be as binding as if signed by the president and attested by the secretary.

Certificate of Designation – The President of the Company, acting pursuant to the Bylaws of the Company, authorizes David M. Carey, Assistant Secretary to appoint such attorneys-in-fact as may be necessary to act on behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations.

Authorization – By unanimous consent of the Company's Board of Directors, the Company consents that facsimile or mechanically reproduced signature of any assistant secretary of the Company, wherever appearing upon a certified copy of any power of attorney issued by the Company in connection with surety bonds, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

I, Gregory W. Davenport, the undersigned, Assistant Secretary, of American Fire and Casualty Company, The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company do hereby certify that the original power of attorney of which the foregoing is a full, true and correct copy of the Power of Attorney executed by said Companies, is in full force and effect and has not been revoked.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seals of said Companies this 8th day of March, 20 16.

AMERICAN FIRE AND CASUALTY COMPANY INCORPORATED 1906 NEW HAMPSHIRE
THE OHIO CASUALTY INSURANCE COMPANY INCORPORATED 1919 NEW HAMPSHIRE
LIBERTY MUTUAL INSURANCE COMPANY INCORPORATED 1912 MASSACHUSETTS
WEST AMERICAN INSURANCE COMPANY INCORPORATED 1991 INDIANA

By: Gregory W. Davenport
Gregory W. Davenport, Assistant Secretary

Not valid for mortgage, note, loan, letter of credit, currency rate, interest rate or residual value guarantees.

To confirm the validity of this Power of Attorney call 1-610-832-8240 between 9:00 am and 4:30 pm EST on any business day.

LMS 12873 122013

ELITE-6 OP ID: RM

ACORD®

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 02/25/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Webb,Young,Webb, Liles & Tolentino
PO Box 22127
Oklahoma City, OK 73123
Randall D. Webb

Phone: 405-843-9481
Fax:

CONTACT NAME: Robbie Mitchell
PHONE (A/C, No, Ext): 405-843-9481
FAX (A/C, No): 405-848-8417
E-MAIL ADDRESS: robbie.mitchell@wywlt.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : CompSource Mutual Ins Co	36188
INSURER B : Oklahoma Surety Co.	15380
INSURER C : Mid-Continent Ins Co.	15380
INSURER D :	
INSURER E :	
INSURER F :	

INSURED
Elite Towers, Inc.
911 S Mustang Rd
Blanchard, OK 73010

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
B	GENERAL LIABILITY X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY PRO-JECT LOC			06GL000944390	01/01/2016	01/01/2017	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 1,000,000 $ 100,000 $ EXCLUDED $ 1,000,000 $ 2,000,000 $ 2,000,000 $
C	AUTOMOBILE LIABILITY X ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS X HIRED AUTOS X NON-OWNED AUTOS			06CA002812206	01/01/2016	01/01/2017	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 1,000,000 $ $ $ $
	UMBRELLA LIAB OCCUR EXCESS LIAB CLAIMS-MADE DED RETENTION $						EACH OCCURRENCE AGGREGATE	$ $ $
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		02499556 16 1	01/01/2016	01/01/2017	X WC STATU-TORY LIMITS OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ 1,000,000 $ 1,000,000 $ 1,000,000
C	Leased/Rented Eq			04IM63397	01/01/2016	01/01/2017	Lsd/Rntd	600,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Project: Mustang Tower Improvements

30 day notice of cancellation applies except for non payment of premium which is 10 days notice.

CERTIFICATE HOLDER

CITY025

City of Mustang
1501 N Mustang Rd
Mustang, OK 73064

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Randall D. Webb
Randy D. Webb

POLICY NUMBER: 06-GL-000944390

AMENDMENT OF CANCELLATION PROVISIONS OR COVERAGE CHANGE

In the event of cancellation or material change that reduces or restricts the insurance afforded by this Coverage Part, we agree to mail prior written notice of cancellation or material change to:

SCHEDULE

1. Name: CITY OF MUSTANG

2. Address: 1501 N MUSTANG ROAD
   MUSTANG, OK 73064

3. Number of days advance notice: 30

CANCELLATION PROVISION OR COVERAGE CHANGE ENDORSEMENT

In the event of cancellation or material change which reduces or restricts the insurance afforded by the policy, the company agrees to mail 30 days prior written notice of such cancellation or material change to:

CITY OF MUSTANG
Name

1501 N MUSTANG ROAD
Address

MUSTANG, OK 73064
Address (Con't)

Nothing herein contained shall be held to vary, waive, alter, or extend any of the terms, conditions, agreements, or declarations of the undermentioned Policy other than as above stated.

This endorsement shall take effect 01/01/2016 12:01 o'clock A.M., standard time, at insured's address, and shall terminate simultaneously with this Policy, but shall not be valid unless countersigned by a duly authorized agent of the Company.

Attached to and forming part of COMMERCIAL AUTO

Policy No. 06-CA-002812206 issued to ELITE TOWERS INC

of BLANCHARD OK

Countersigned at ____________________

this ________ day of ____________________

____
Agent

Workers Compensation and Employers Liability Insurance Policy

Notice of Cancellation Endorsement

Policy number: 02499556 16 1
Effective date: 1/1/16
Expiration date: 1/1/17
Endorsement Effective date:

We agree with you to provide notice of cancellation to the person(s) or organization(s) shown in the schedule of this endorsement. We will mail or deliver notice of cancellation to the address shown in the schedule.

We will provide thirty (30) days written notice of cancellation.

Schedule

Name of Person or Organization/Address

City of Mustang

1501 N Mustang Rd

Mustang, OK 73064

P.O. Box 53505, Oklahoma City, OK 73152-3505 | (405) 232-7663 | (800) 347-3863 | compsourcemutual.com
Corporate Office: 1901 N. Walnut Ave., Oklahoma City, OK 73105 | Tulsa Office: 1305 S. Denver Ave.

CITY OF MUSTANG

AGENDA ITEM COMMENTARY

1. ITEM NUMBER H-1

2. MEETING DATE: March 15, 2016

3. TITLE: Oklahoma Library Association Resolution in Support of the Oklahoma Department of Libraries

4. COUNCIL ACTION: Approve/Deny

5. INITIATOR: Desiree Webber, Library Director

6. BACKGROUND: The Oklahoma Library Association (OLA) is a professional organization with members from all types of libraries: academic, public, school and corporate. The OLA is seeking support for the Oklahoma Department of Libraries, a Department of State government that provides resources, training and grants that improve the Mustang community.

7. STAFF COMMENTS: Library Director recommends approval of this Resolution by the Mayor and City Council. The Oklahoma Department of Library provides many resources that our community uses on a regular basis such at the web-based Encyclopedia Britannica and Summer Reading Program materials and training.

8. STAFF SOURCE: Desiree Webber, Library Director

9. CITY ATTORNEY COMMENTS

10. RESOLUTION/ORDINANCE NUMBER **16-035**

RESOLUTION NO. 16-035

WHEREAS, the Oklahoma Department of Libraries serves the citizens of Oklahoma by providing excellent information services and by creating and preserving unique government information resources; and

WHEREAS, the Oklahoma Department of Libraries saves the taxpayers of Oklahoma millions each year by consolidating services such as licensing information databases and providing Interlibrary Loan services that many libraries could not otherwise afford; and

WHEREAS, the Oklahoma Department of Libraries directly and indirectly supports legislative and gubernatorial goals such as Healthy Citizens and Strong Families, Educated Citizens and Exemplary Schools, Safe Citizens and Secure Communities, Prosperous Citizens and Thriving Economy, and Effective Services and Accountable Government by providing free and open access to information in a variety of formats; and

WHEREAS, the Oklahoma Department of Libraries provides unique, comprehensive, and specialized training education, and professional development to library professionals and para-professionals across the state, thereby assuring quality library and information services to the citizens of Oklahoma; and

WHEREAS, the Oklahoma Department of Libraries facilitates access to resources through consolidation and coordination of opportunities for funding from the state, federal, philanthropic, private, business, and local sources; and

WHEREAS, the Oklahoma Department of Libraries provides direct and indirect support to all the citizens of Oklahoma who are working to improve their lives through literacy, citizenship, lifelong learning, career and job preparation or advancement, business or entrepreneurial enterprise, and cultural expression and enrichment; and

WHEREAS, the Oklahoma Department of Libraries provides specialized services and expertise that are unique to the profession and responsibilities of librarianship;

NOW, **THEREFORE BE IT RESOLVED** that we, the undersigned, support the goal of the Oklahoma Library Association "to inform and encourage Oklahoma legislators to support the efficient, effective work of the professional staff of the Oklahoma Department of Libraries in their efforts to provide cost savings to local communities and tax payers, shared resources, and coordination and oversight of services for all Oklahomans regardless of age, education, location or social circumstance;" and we believe that this organization that provides unique yet ubiquitous service to the citizens of Oklahoma should maintain its administrative and organizational autonomy and receive funding at a level appropriate for providing the quality resources and service the citizens of Oklahoma deserve.

This is to certify that the above and foregoing Resolution was duly **ADOPTED and APPROVED** by the City Council and Mayor of the City of Mustang this **15th** day of **March, 2015.**

____
Jay Adams, Mayor

Attest:

____
Lisa Martin, City Clerk

CITY OF MUSTANG

AGENDA ITEM COMMENTARY

1. ITEM NO. H-2

2. MEETING DATE: March 15, 2106

3. TITLE: Special Use Permit Application SUP-2-2-16-1-33, 236 W. State Highway 152, Judy Padgett, Tattoo Shop in C-2, Commercial Neighborhood District.

4. COUNCIL ACTION: Public Hearing, Discussion, and Possible Action Regarding Special Use PermitApplication.

5. INITIATOR: Community Development Department

6. BACKGROUND RECOMMENDATION:

Project Description: The applicant requests a special use permit for a Tattoo Shop in a C-2, Commercial Neighborhood zoning district. A Tattoo Shop is not a use addressed in our code, so the special use permit is the correct remedy. This property is 66 feet in width and is located between HeartStrings Cards & Gifts and the Little Caesars Restaurant Plaza.

Notice was sent out to the 300-foot property owners list and no protests were received. Please see attached site plan for a layout of the proposed development. Development must abide with all commercial zoning requirements for the City of Mustang.

Public water is available to the north of this property and sanitary sewer also exists in that area.

The purpose of a special use permit is to process uses which have not been identified in the zoning code. This use will be reviewed every two years by the City Council.

Character of Neighborhood: The general character of the area is commercial and low density residential.

Zoning and Uses of Property Nearby: The property to the east is zoned C-5, to the north is Agricultural (church use), to the west is zoned C-3 and to the south is R-1.

Conformance with Long-Range Plan: The long-range plan calls for commercial retail development in this area, so the request conforms to the comprehensive plan.

Professional Staff Recommendation: Staff recommends approval of this Special Use Permit application. Staff did not receive any phone calls against the application after it was advertised.

One neighboring property owner did come to the Planning Commission meeting to voice some concerns, but he did say he did not have any problem with a Tattoo Shop on that property.

Planning Commission Recommendation: The Mustang Planning Commission voted unanimously to recommend approval of this application at their March 8, 2016 meeting. Please see attached minutes. Please note: These minutes were not yet formally approved by the Mustang Planning Commission.

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7. FINANCIAL IMPACT: None

8. STAFF SOURCE: Melissa Helsel, Community Development Director

9. CITY ATTORNEY'S COMMENTS:

10. RESOLUTION/ORDINANCE NO. ______________

PLANNING COMMISSION MEETING

MINUTES March 8, 2016

The Mustang Planning Commission met in a regular session on Tuesday, March 8, 2016 at 7:00 p.m. at the Mustang Municipal Building, City Council Chambers at 1501 N. Mustang Road. Notification of the meeting was posted Wednesday, March 2nd, 2016 in the foyer of the Mustang Municipal Building in compliance with the Open Meeting Act (25 OAS, Section 301, et. seq.)

I. **CALL MEETING TO ORDER**: Planning Commission Chairman, **Mr. McDaniel** called the meeting to order at 7:00 p.m.

II. **PLEDGE OF ALLEGIANCE**

III. **ROLL CALL:**

MEMEBERS PRESENT:

Commissioner **Jan Yakish**
Commissioner **Dan Hix**, Secretary
Commissioner **Jesse Bratton**
Commissioner **Billy McDaniel**, Chairman
Commissioner **Brad Homer**, Vice-Chairman
Commissioner **Jerry Brown**
Commissioner **Darrell Johnson**

MEMBERS ABSENT: None

STAFF PRESENT:

Melissa Helsel, Community Development Director
Morgan Shepard, City Planner
Radika Wheeler, Office Administrator

CITY ATTORNEY:

City Attorney, **Jonathan Miller**, was in attendance

IV. **APPROVAL OF MINUTES:** Approval of minutes from the February 23, 2016 Planning Commission meeting.

Mr. Bratton made a motion to approve the minutes from the February 23, 2016 Planning Commission meeting. **Mr. Johnson** seconded the motion. The motion was approve unanimously.

V. **INTRODUCTION OF GUESTS AND VISITORS/ HEARING OF CITIZENS AND DELEGATES**: None

VI. **PUBLIC HEARING, DISCUSSION, CONSIDERATION AND RECOMMENDATION ON**:

1. **Special Use Permit Application SUP-2-2-16-1-33, 236 W. State Highway 152, Judy Padgett, Tattoo Shop in C-2 District.**

Community Development Director, **Melissa Helsel**, introduced the special use permit request for the tract of land at 236 W. State Highway 152. This is a request for a use that is not listed in our commercial table of permitted uses; a special use permit is the proper way to move forward. The parcel, located at 236 W. State Highway 152, is 66 feet in width and is very long and is located between Heart Strings Cards & Gifts and the Little Caesars Restaurant Plaza. The applicant requests a special use permit for a Tattoo Shop, a tattoo shop, under the definition in Oklahoma includes piercing. Notice was sent out to the 300-foot property owners list and no comments or phone calls voicing concern or protest were received. An adjacent property owner called requesting more information about the special use permit request.

Ms. Helsel stated that public water is available to the north of this property and sanitary sewer also exists in that area. The property owners will be required to put up a stockade fence where ever it abuts residentially zoned property. The general character of the area is commercial and low density residential. The property to the east is zoned C-5, to the north is Agricultural, to the west is zoned C-3 and to the south is zoned R-1. The long-range plan calls for commercial retail development in this area, so the request conforms to the comprehensive plan. **Ms. Helsel** stated that staff recommends approval of the special use permit.

Mr. McDaniel asked if the commissioners had any questions for staff. **Mr. Hix** asked if there was a residence back to the south of the proposed development. **Ms. Helsel** responded there was a house to the south end of the parcel on the west side and that the property owners were present.

Mr. Brown asked if the privacy fence that has to be put up can be at the discretion of the property owner. **Mr. Brown** asked if the fence have to be put up along the entire length of the property all around or just be required to put a fence up behind the business. **Ms. Helsel** responded that she would have to check the code book to get a specific answer. **Mr. McDaniel** stated that the entire west side doesn't abut residential, just the back portion.

Mr. Brown asked for clarification on where the property line ends and how the easement and access road would come into play. **Ms. Helsel** stated she doesn't believe there is any agreement with the property owners on the west to use that drive, they are planning to put their own curb cut and driveway in.

Mr. McDaniel asked if the length of the access road to get to the house would be considered residential property since it is all one drive. **Ms. Helsel** answered that it was not and that on the county map the 3 north lots are zoned commercial and that she would look into where the fence would need to be placed.

Mr. McDaniel opened the public hearing.

Judy Padgett, 9005 S. Frances Lane, the applicant, provided the commissioners with a handout containing information on the proposed tattoo shop.

Michael Carter, 310 W. State Highway 152, spoke on behalf of himself and his wife who live adjacent to the proposed tattoo shop. Mr. Carter voiced concerns regarding the potential for increased traffic, parking issues, what the business hours would be (particularly at night), medical waste, the location of the fence and general maintenance and upkeep of the property. Mr. Carter mentioned issues that have arisen from recent development in the area, including trash, parking and traffic and wanted to make sure the proposed business did not worsen these issues. Mr. Carter stated that the property where the proposed tattoo shop would be located had various existing problems, poor drainage, poison ivy and was overgrown. Mr. Carter emphasized that he has nothing against the property being developed and was concerned with how it would be developed.

Ms. Padgett stated that they would be purchasing the property, not leasing and were planning to cut down the overgrown areas and trees, fill in the low spots and clean up the property.

Ms. Yakish stated it seems Mr. Carter's primary concerns were about the fence line, the traffic and parking situation and how the property would be developed and look and from what she has heard, Ms. Padgett**'s** development plan for the property will alleviate many of those concerns.

Ms. Helsel stated the building will have a minimum setback of 50 feet, there are parking requirements they will need to meet and the owners would be required to do a drainage and detention study

Hearing no more comments, **Mr. Brown** made a motion to close the public hearing. **Mr. Johnson** seconded the motion. The motion was passed unanimously.

Ms. Yakish recommended that if there are existing drainage issues and problems to speak to the City Manager or Councilman.

Mr. Hix stated that the special use permit has to come back before the City Council every 2 years.

Mr. Homer stated that a new owner, who lives in the community, would take great pride in their business. But that the traffic issue is a citywide issue and any new commercial business would increase the traffic a little.

Mr. Carter asked if the city had any restrictions on the hours a business could be open. Mr. Homer responded the city did not regulate business hours but there are noise ordinances and other avenues to address those issues.

Mr. McDaniel stated that having a local owner was more preferable to someone out of state and that with this type of shop traffic will not be a big issue.

Mr. Homer made a motion to approve the special use permit. **Ms. Yakish** seconded the motion.

A roll call vote was taken:

Jan Yakish	**Yes**
Dan Hix	**Yes**
Jesse Bratton	**Yes**
Brad Homer	**Yes**
Jerry Brown	**Yes**
Darrell Johnson	**Yes**
Billy McDaniel	**Yes**

The motion was approved unanimously.

Ms. Helsel state the special use permit would go before City Council next Tuesday night for the final decision.

VII. NEW BUSINESS:

Mr. Brown asked for a definition of new business. **Mr. Miller** responded that new business is any item that is not known sufficiently in advance of the meeting to be able to get it on the agenda.

Mr. Brown asked **Mr. McDaniel** to address getting the 3 minute time limit implemented in Planning Commission meetings. **Mr. McDaniel** responded that **Mr. Miller** was reviewing that now to see if they are permitted to do that and how to implement it.

VIII. COMMISSIONER, STAFF COMENTS:

IX. ADJOURNMENT

Mr. Homer made a motion to adjourn. **Mr. Bratton** seconded the motion. The motion was approved unanimously; the meeting was adjourned at 7:32.

CHAIRMAN DATE

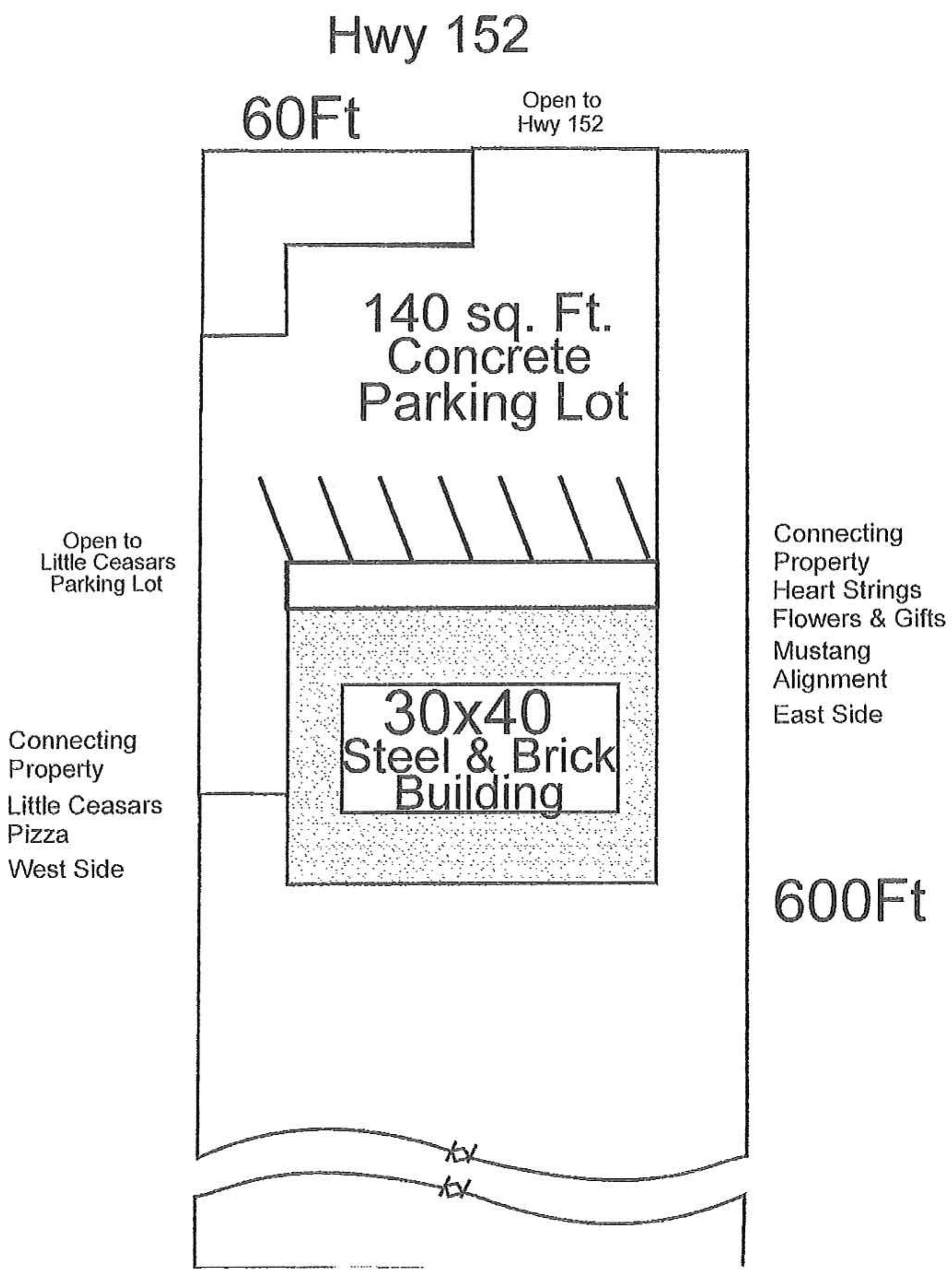
SECRETARY

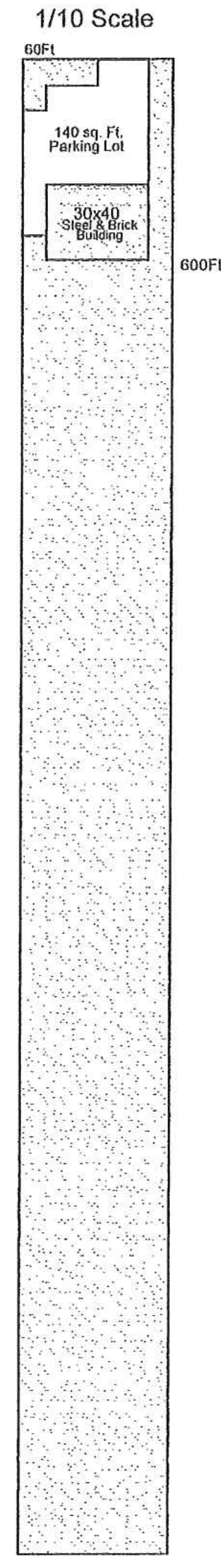
Commercial Zoneing
New Business
Building Proposal

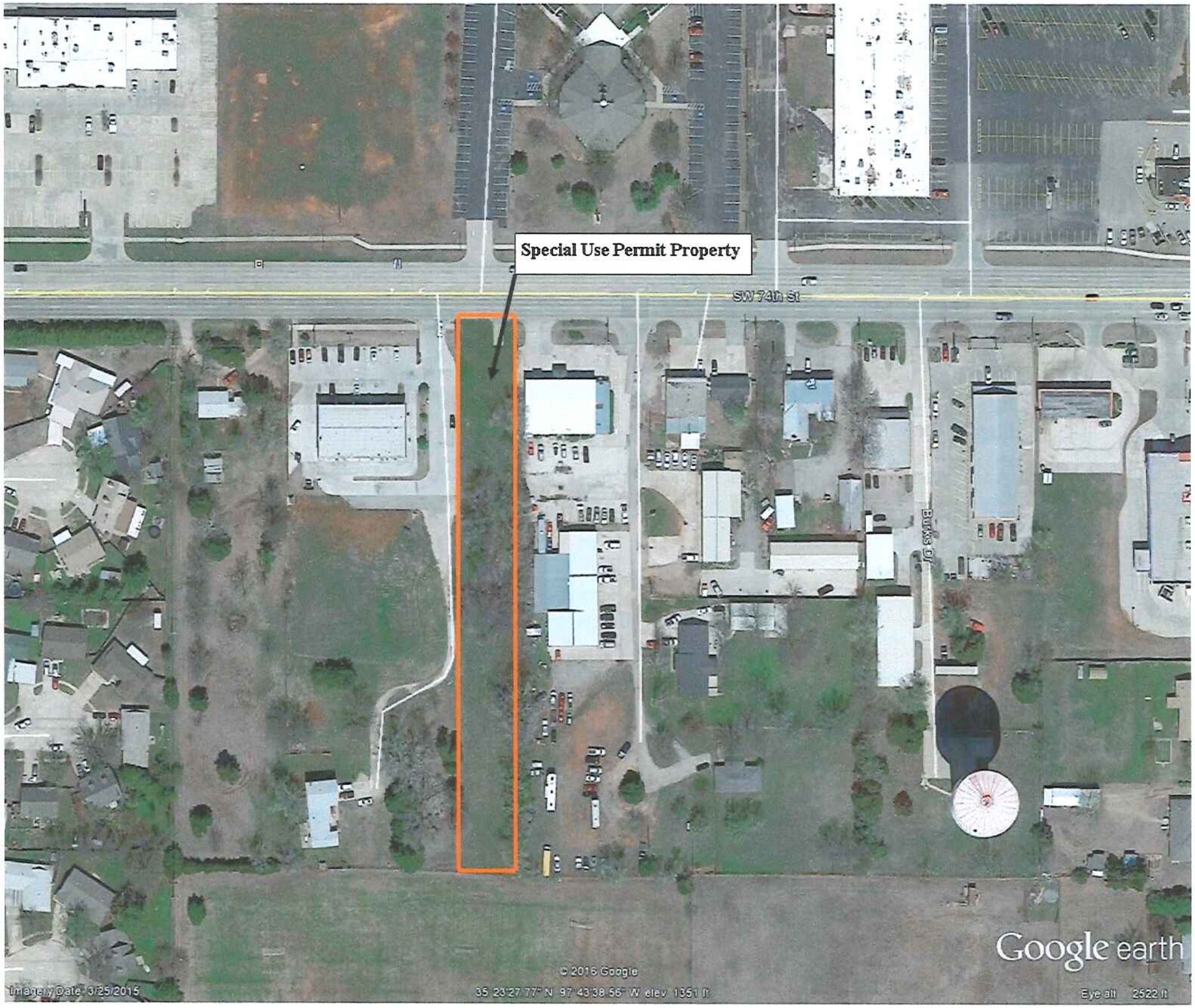
~Yer Cheat'n Heart Tattoo

236 West Hwy152

Lot Size
60x600






Special Use Permit Property
SW 74th St
Burks Dr
Google earth
© 2016 Google
Imagery Date: 3/25/2015
35 23'27.77" N 97 43'38.56" W elev 1351 ft
Eye alt 2522 ft


SW 74th St
Special Use Permit
Google earth
© 2016 Google
Imagery Date 3/25/2015
Eye alt 2010 ft

PUBLIC HEARING NOTICE OF THE MUSTANG PLANNING COMMISSION

On Tuesday, March 8, 2016, beginning at 7:00 p.m. in the Council Chambers at Mustang City Hall located at 1501 N. Mustang Road, Mustang, OK 73064, a Public Hearing will be conducted on the following:

NOTICE OF SPECIAL USE PERMIT APPLICATION

CURRENTLY ZONED: **C-2, Commercial Neighborhood District**
REQUESTED USE: **Tattoo Shop**
APPLICATION BY: **Judy Padgett**
PROPERTY OWNERS: **Jimmy Jack Herring, Jr.**

ADDRESS OF PROPERTY: 236 W. State Highway 152

LEGAL DESCRIPTION OF COMPLETE PROPERTY FOR REZONING:

A tract of land beginning at a point 56 rods West of the Northeast Corner of the Northeast Quarter (NE/4) of Section Thirty-three (33), Township Eleven (11) North, Range Five (5) West of the Indian Meridian, Canadian County, Oklahoma for a point of beginning; THENCE West along the Section line 4 rods; THENCE South 40 rods; THENCE East 4 Rods; THENCE North 40 Rods to the point of beginning; LESS AND EXCEPT a strip, piece or parcel of land lying on part of the NE/4 of Section 33, Township 11 North, Range 5 West. Said Parcel of land being described by metes and bounds as follows: Beginning at a point on the North line of said NE/4, 924.00 feet West of the NE Corner of said NE/4; THENCE West along said north line a distance of 66.00 feet; THENCE South a distance of 60.00 feet; THENCE S 89°57'11" E a distance of 66.00 feet; THENCE North a distance of 60.00 feet to the point of beginning.

As an interested property owner your comments are invited at the public hearing for or against the request. You may file a written petition and offer oral argument and evidence for or against granting the request.

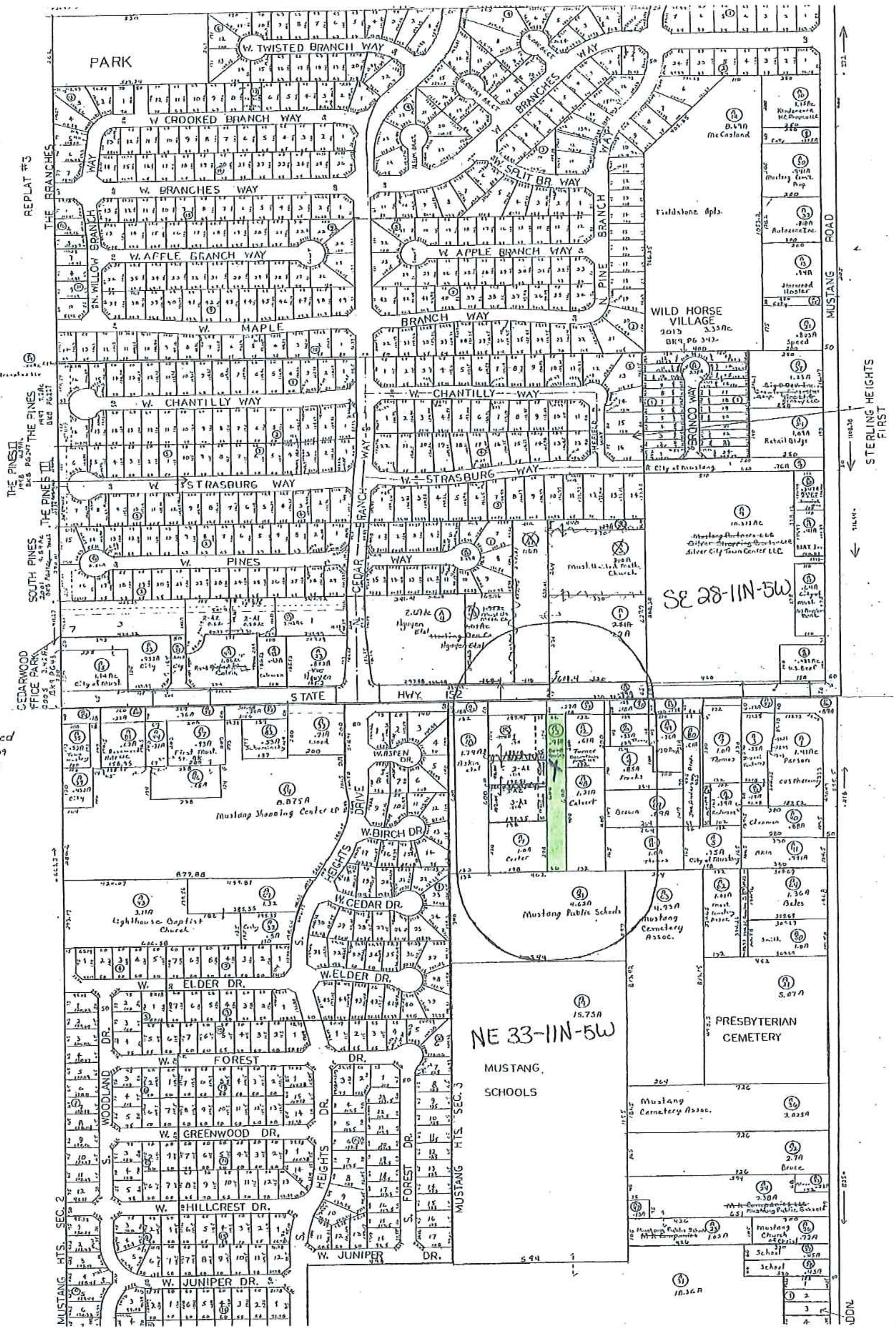
Please feel free to call the Community Development Department at 376-9873 between 8:30 a.m. and 5:00 p.m. to make inquires about the application.

Respectfully,

Melissa Helsel, AICP
Community Development Director

Updated
5-3-05
12-10-09
9-23-10
4-19-13
10-21-14

Updated
4-2-09
11-20-16



CERTIFICATE OF BONDED ABSTRACTOR
(300 FEET RADIUS REPORT)

STATE OF OKLAHOMA)
) §:
COUNTY OF CANADIAN)

The undersigned bonded abstractor in and for Canadian County, State of Oklahoma, does hereby certify that the following Ownership is true and correct according to the current year's tax rolls in the office of the County Treasurer of Canadian County, Oklahoma, as updated by the records of the County Clerk of Canadian County, Oklahoma; that the owners, as reflected by said records, are based on the last conveyance or final decree of record of certain properties located within 300 feet in all directions of the following described land:

A tract of land beginning at a point 56 rods West of the Northeast Comer of the Northeast Quarter (NE/4)of Section Thirty-three (33), Township Eleven (11) North, Range Five (5) West of the Indian Meridian, Canadian County, Oklahoma, for a point of beginning; THENCE West along the Section line 4 rods; THENCE South 40 rods; THENCE East 4 Rods; THENCE North 40 Rods to the point of beginning; LESS AND EXCEPT a strip, piece or parcel of land lying on part of the NE/4 of Section 33, Township 11 North, Range 5 West. Said Parcel of land being described by metes and bounds as follows: Beginning at a point on the North line of said NE/4, 924.00 feet West of the NE Comer of said NE/4; THENCE West along said north line a distance of 66.00 feet; THENCE South a distance of 60.00 feet; THENCE S 89°57'11" E a distance of 66.00 feet; THENCE North a distance of 60.00 feet to the point of beginning.

and find the following owners, addresses and brief legal descriptions on the attached pages numbered from (1) to (2), both inclusive.

NOTICE TO CUSTOMERS: This report is released with the understanding that the information is strictly confidential. This report contains information from public land records only and is not to be construed as an abstract of title, opinion of title, title commitment, title insurance policy, or environmental research report. As used herein, the term "public land records" means those land records which under the recording laws of the applicable state, impart constructive notice to the third parties with respect to recorded, unreleased or record instruments memorializing legal interests in real estate. The company suggests that you contact your attorney for matters of a legal nature or legal opinion. We have exercised due care and diligence in preparing this report, however, the Abstractor does not guarantee validity of the title and acceptance of this report by the Company or person(s) for whom this report is made, constitutes agreement and confirmation of the limitation of this report.

Dated: January 14, 2016 at 7:30 AM

First American Title & Trust Company

By: Jeanifer Vasquez

Jeanifer Vasquez
Abstractor License No. 4685
OAB Certificate of Authority # 0058
File No. 2105007-WA99

OWNERSHIP LIST
SURFACE ONLY

Jimmy Jack Herring, Jr. 409 Oak Manor Springdale, AR 72764	Pt. of the Northeast Quarter of Section 33-T11N-R5W (A-13 on map) **(Subject Property)**
Rodney Faron Franks 224 ½ W. Highway 152 Mustang, OK 73064	Pt. of the Northeast Quarter of Section 33-T11N-R5W (A-9 on map)
Randy Thomas 126 W. Highway 152 Mustang, OK 73064	Pt. of the Northeast Quarter of Section 33-T11N-R5W (A-10 on map)
Everett Randel Thomas 126 W. Highway 152 Mustang, OK 73064	Pt. of the Northeast Quarter of Section 33-T11N-R5W (A-11 on map)
Downtown Property LLC P.O. Box 76499 Oklahoma City, OK 73147-2499	Pt. of the Northeast Quarter of Section 33-T11N-R5W (A-12 on map)
Michael Carter & J. 310 W. Highway 152 Mustang, OK 73064	Pt. of the Northeast Quarter of Section 33-T11N-R5W (A-17 on map)
Jerome J. Askin & Constance C. Jennings P.O. Box 147 Cape Canaveral, FL 32920	Pt. of the Northeast Quarter of Section 33-T11N-R5W (A-18 on map)
Lonnie E. Calvert & Karen S. c/o David Morris 224 ½ W. Highway 152 Mustang, OK 73064	Pt. of the Northeast Quarter of Section 33-T11N-R5W (A-48 on map)
NJD Properties LLC 1907 E. Willow Creek Ter. Mustang, OK 73064	Pt. of the Northeast Quarter of Section 33-T11N-R5W (A-49 on map)
Mustang Public Schools 906 S. Heights Drive Mustang, OK 73064	Pt. of the Northeast Quarter of Section 33-T11N-R5W (A-51 on map)

Mustang Cemetary Association c/o Kenneth Bales Route 1, Box 122 Mustang, OK 73064	Pt. of the Northeast Quarter of Section 33-T11N-R5W (A-63 on map)
Natalie Ann Freeman & Bruce G., Jr. CMR 427 Box 1547 APO, AE 9630-0016	Pt. of the Northeast Quarter of Section 33-T11N-R5W (A-69 on map)
State of Oklahoma Dept. Transportation/Off land Acquisition 200 NE 21st Street Oklahoma City, OK 73105	Pt. of the Northeast Quarter of Section 33-T11N-R5W (A-52, A-53, A-55, A-58 on map) AND Pt. of the Southeast Quarter of Section 28-T11N-R5W (A-25, A-27, A-28 on map)
Little Ceasars #28 Magnum Foods, Inc. 7205 N. Robinson Avenue Oklahoma City, OK 73116-7710	Lot One (1), Block One (1), WINCHESTER COMMERCIAL ADDITION
DSK, LLC 2809 SW 128th Street Oklahoma City, OK 73170	Lot One (1), Two (2), Three (3), WINCHESTER COMMERCIAL ADDITION
Silver City Town Center LLC c/o Fields Investments 22736 Vanowen Street, Suite 100-B West Hills, CA 91307-2658	Pt. of the Southeast Quarter of Section 28-T11N-R5W (A-9 on map)
Mustang United Methodist Church P.O. Box 180 Mustang, OK 73064	Pt. of the Southeast Quarter of Section 28-T11N-R5W (A-1 on map)
Johnny Nguyen & Nhung Pham & Doanloan Pham & Nha Hoa Truong 10504 S. Linn Avenue Oklahoma City, OK 73170	Pt. of the Southeast Quarter of Section 28-T11N-R5W (A-4 on map)

MUSTANG IMPROVEMENT AUTHORITY
MUSTANG MUNICIPAL BUILDING
1501 N. MUSTANG ROAD
MUSTANG, OKLAHOMA 73064

MARCH 15, 2016
7:00 P.M.

AGENDA

A. CALL TO ORDER

B. ROLL CALL

C. NEW BUSINESS

D. CONSENT AGENDA

These items are considered on the Consent Agenda so that members of the Improvement Authority by unanimous consent can designate routine agenda items to be approved by one motion. If any item proposed on the Consent Agenda does not meet with approval of all Trustees that item will be removed and heard in regular order.

1. Approval of **03/01/16** MIA Minutes
*2. Claims List for **FY '16**
*3. Approval of **Contract and Bonds** for Project labeled Mustang Water Tower Improvements.

E. INFORMATION/REPORTS

1. Trustee Manager
2. Trustees

F. DISCUSSION ITEMS

None.

G. ADJOURNMENT

***Items Considered Concurrently on the City Council Agenda.**

MUSTANG IMPROVEMENT AUTHORITY
MARCH 1, 2016

The Mustang Improvement Authority met in regular session on Tuesday, March 1, 2016, at 7:00 p.m. in the Mustang Municipal Building Council Chambers. Notice of the meeting was posted on the Bulletin Board outside the Mustang Municipal Building on Friday, February 26, 2016, at 1:50 p.m. in compliance with the Open Meeting Law, 25 O.S., Section 301, et. seq.

A. CALL TO ORDER

Chairman Adams called the meeting to order at **8:32 p.m.**

B. ROLL CALL

Trustees Present: **Riley**
Staples
Grider
Jones
Hagan
Schweinberg
Adams

Trustees Absent: **None**

C. NEW BUSINESS

None.

D. CONSENT AGENDA

1. Approval of **02/16/16** MIA Minutes
*2. Claims List for **FY '16**
*3. Approval to Turn **Past Due Utility Accounts** over to the Collection Agency.

MOTION was made by **Trustee Schweinberg,** seconded by **Trustee Hagan,** to approve Items D-1 thru D-3 of the Consent Agenda.

AYE: Riley, Staples, Grider, Jones, Hagan, Schweinberg, Adams
NAY: None

E. <u>INFORMATION/REPORTS</u>

1. Trustee Manager
None.

2. Trustees
None.

F. DISCUSSION ITEMS

None.

G. ADJOURNMENT

MOTION was made by **Trustee Schweinberg,** and seconded by **Trustee Riley** to adjourn.

AYE: Riley, Staples, Grider, Jones, Hagan, Schweinberg, Adams
NAY: None

Meeting was adjourned at **8:33 p.m.**

Jay Adams, Chairman

Attest:

Lisa Martin, Secretary

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 68		GENERAL GOVERNMENT				
16-0794	01-B0024	BANCFIRST	2014 A BOND PAYMENT	3/2016	201603072688	183,953.75
16-1068	01-B0024	BANCFIRST	2014 B CAP. INT. PAYMENT	3/2016	201603072687	17,930.42
16-1568	01-B0120	BOND FUND	4TH PENNY TRANSFER	3/2016	201603092774	7,109.58
16-0487	01-E1106	EST ENGINEERING	ENGINEERING MUST. RD PROJ	3/2016	36573	15,180.00
16-0030	01-G0030	GENERAL FUND	TRANSFER OPERATING FUNDS	3/2016	201603072689	230,000.00
16-1567	01-L0045	LIMITED PURPOSE FUND	3RD PENNY TRANSFER	3/2016	201603092775	56,024.97
16-0209	01-S0205	STREET IMPROVEMENT FUND	FRANCHISE FEES	3/2016	201603072691	13,000.00
					DEPARTMENT TOTAL:	523,198.72
DEPARTMENT: 72		WATER				
16-1535	01-O0035	OKLAHOMA ELECTRIC COOPERATI	ELECTRIC SERVICES	3/2016	201603072700	10,055.31
16-1534	01-O0055	OG&E COMPANY	ELECTRIC SERVICE	3/2016	201603072702	9,864.34
16-1584	01-O0055	OG&E COMPANY	ELECTRIC SERVICE	3/2016	201603102778	136.21
16-0040	01-S0057	SEVERN TRENT SERVICES INC	PUBLIC WORKS CONTRACT	3/2016	0316-OP-133923	90,274.90
					DEPARTMENT TOTAL:	110,330.76
DEPARTMENT: 75		SEWER				
16-1516	01-C0010	CKENERGY ELECTRIC COOPERATI	ELECTRIC SERVICE	3/2016	201603072696	274.00
16-1535	01-O0035	OKLAHOMA ELECTRIC COOPERATI	ELECTRIC SERVICES	3/2016	201603072700	798.00
16-1529	01-O0055	OG&E COMPANY	ELECTRIC SERVICE	3/2016	201603072705	38.63
16-1534	01-O0055	OG&E COMPANY	ELECTRIC SERVICE	3/2016	201603072702	232.67
16-0040	01-S0057	SEVERN TRENT SERVICES INC	PUBLIC WORKS CONTRACT	3/2016	0316-OP-133923	50,779.63
					DEPARTMENT TOTAL:	52,122.93
DEPARTMENT: 78		SANITATION				
16-0024	01-S0085	SILVER STAR CONSTRUCTION	MAINT. CONT./SIDEWALK CON	3/2016	23671-	50,160.00
					DEPARTMENT TOTAL:	50,160.00
					FUND TOTAL:	735,812.41

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 70		ADMINISTRATION				
16-1482	01-B0148	BRITTON ELECTRIC MOTOR INC.	REWIND MOTOR & REBUILD PU	3/2016	65684	4,637.00
16-1483	01-Y0109	ALVIS J. YORK SR.	REBUILD DISCHARGE PUMP 1	3/2016	20737	12,918.00
					DEPARTMENT TOTAL:	17,555.00
					FUND TOTAL:	17,555.00
					GRAND TOTAL:	1,374,050.40