Mustang City Council

MUSTANG MUNICIPAL BUILDING
1501 N. MUSTANG ROAD
MUSTANG, OKLAHOMA 73064

Mustang City Council

MUSTANG CITY COUNCIL

Tuesday, August 5, 2025 – 7:00 PM
MUSTANG MUNICIPAL BUILDING
1501 N. MUSTANG ROAD
MUSTANG, OKLAHOMA 73064

A. **CALL TO ORDER**

B. **PLEDGE OF ALLEGIANCE/INVOCATION**
Rusty Stowe, Chisholm Heights Baptist Church

C. **ROLL CALL**

D. **IMMEDIATE ACTION OF COUNCIL**
****Immediate Action to elect Vice Mayor.**

E. **INTRODUCTION OF GUESTS/HEARING OF CITIZENS OR DELEGATES**

F. **NEW BUSINESS, DELETIONS OR CONTINUANCES TO THE AGENDA**
--O fficial action can be taken on items that appear on the agenda or are brought up as new business. In reviewing and responding to any agenda item, the Council may, in whole or in part, adopt, approve, conditionally approve, ratify, deny, defer, amend, strike or continue any agenda item. When more information is needed to act on an item, Council may refer the matter to the City Manager, to the Municipal Counselor, or to a board or commission for additional study. Items may be deferred or continued indefinitely or to a specific date or stricken from the agenda entirely.
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G. **CONSENT AGENDA**
These items are considered on the Consent Agenda so that members of the City Council by unanimous consent can designate routine agenda items to be approved by one motion. If any item proposed on the Consent Agenda does not

meet with approval of all Councilmembers, that item will be removed and heard in regular order. In reviewing and responding to any agenda item, the Council may, in whole or in part, adopt, approve, conditionally approve, ratify, deny, defer, amend, strike or continue any item.

G.1 Approval of 7/1/2025 City Council Minutes.

G.2 Approval of 7/21/2025 Special City Council Minutes.

G.3 Claims List for FY25.

G.4 Claims List for FY26.

G.5 Approval to Turn Past Due Library Accounts over to Collection Agency.

G.6 Approval to Declare Old and/or Damaged Library Materials as Surplus and Authorize Disposal of those Items.

G.7 Approval of Retirement from OkMRF for Melissa Helsel, Community Development Director, retiring August 4, 2025 after twenty-three years of service to the City of Mustang.

G.8 *Approval of Agreement between the City of Mustang and the Mustang Improvement Authority and Darrell and Jennifer Ely authorizing Sale of Water by City to Customer, resident of Oklahoma City at 5817 Twin Fawn Trail.

H. INFORMATION/REPORTS

H.1 Oath of Office - Officer Jake Baker

H.2 City Manager Report

H.3 City Council Report

I. DISCUSSION ITEMS

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The following numbered items listed for consideration are included for discussion and action by the City Council. In reviewing and responding to any agenda item, the Council may, in whole or in part, adopt, approve, conditionally approve, ratify, deny, defer, amend, strike or continue any item.

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I.1 Consideration of Interlocal Agreement with Purchasing Cooperative of America (PCA) for Cooperative Purchasing Services.

I.2 Notice of Ward 1 City Council Vacancy and Approval of Selection Process

I.3 Consideration of Preliminary Plat Application, PP-05-29-25-1-35, Red Barn Acres, Jacks Properties LLC, 1500 E Lily Ln, 9.25 Acres, 8 Lots, R-E Zoning.

I.4 Consideration of the City of Mustang Adopt-A-Street Program, adoption of Frisco Road from S.W. 59th Street to S.H. 152

J. MATTERS FOR EXECUTIVE SESSION

J.1 Consideration of Claim involving Young Contracting, LLC and NGM Insurance Company; and, proposed Executive Session as authorized by 25 Okla. Stat. Sec. 307(B)(4).

J.2 *Consideration of City Attorney's Employment Agreement; and, proposed Executive Session as authorized by 25 Okla. Stat. 307(B)(1).

K. <u>ADJOURNMENT</u>

<u>Note:</u>
***Items considered concurrently on the MIA Agenda.**

Agenda Item No: G.1

Mustang City Council Agenda Item Report

Meeting Date: August 5, 2025
Submitted by: Tammi Noblitt
Submitting Department: City Clerk
Item Type: Minutes
Agenda Section: CONSENT AGENDA

Subject Title:
Approval of 7/1/2025 City Council Minutes.

Recommendation:

Initiator:
Tammi Noblitt

Background:
Approval of July 1, 2025 City Council Minutes.

Financial Impact:

Staff Comments:

Attachments:
7-1-2025 City Council Mintues.pdf

MUSTANG CITY COUNCIL
JULY 1, 2025

The Mustang City Council met in regular session on Tuesday, July 1, 2025, at 7:00 p.m. in the Mustang Municipal Building Council Chambers. Notice of the meeting was posted as required on Friday, June 27, 2025 at 6:45 a.m. in compliance with the Open Meeting Law, 25 O.S., Section 301, et. seq.

A. CALL TO ORDER

Vice Mayor Ray called the meeting to order at **7:00 p.m.**

B. PLEDGE OF ALLEGIANCE/INVOCATION - Pastor Jim Harris, Clear Springs Church.

Pastor Harris shared that Clear Springs Church has been in the Mustang area for 30 years. This year they will celebrate the 16th Annual Big Bag Give on July 26, 2025. This program distributes School Bags full of supplies to over 1,500 area kids.

C. ROLL CALL

Councilmembers Present:	**Ray**
	Wald
	Balliew
	Waugh
Councilmembers Absent:	**Leete**
	Sholund

D. INTRODUCTION OF GUESTS/HEARING OF CITIZENS OR DELEGATES

Mr. Rob Estes and Ms. Donna Maklusky of the local Lions Club, briefly spoke about the Kids Site program. The free service is provided to children from 6 months to 6 years, potentially detecting approximately seven(7) eye diseases in one session.

Councilwoman Balliew, commented that this program is amazing and seems to be working very well.

E. NEW BUSINESS, DELETIONS OR CONTINUANCES TO THE AGENDA

Please note that Item G.1 will be removed from the Agenda due to a schedule conflict with the Officer.

F. CONSENT AGENDA

F.1 Approval of 6/3/2025 City Council Minutes.
F.2 *Claims List for FY2025.
F.3 *Claims List for FY2026.
F.4 Approval to Turn Past Due Library Accounts over to Collection Agency.
F.5 Excess Workers' Compensation Insurance.
F.6 Acceptance of Bonds & Dedication Meadow Hills Estates.
F.7 Acceptance of Permanent Easement Deed for Sanitary Sewer Facilities from Midfirst Savings & Loan Association.

MOTION was made by **Councilman Wald,** seconded by **Councilwoman Balliew,** to Approve the Consent Agenda Items F.1 thru F.7.

AYE: Ray, Wald, Balliew, Waugh
NAY: None

G. INFORMATION/REPORTS

G.1 Oath of Office – Jake Baker

Moved to August 5, 2025 City Council meeting due to schedule conflict.

G.2 City Manager Report

Nothing other than the City Manager's Report.

G.3 City Council Reports

Ward I – **Vice Mayor Ray**, Thanked the Mustang Fire Department for a wonderful fireworks' display last Saturday. The City Manager's report was echoed regarding no drones in the community. Have fun and be responsible.

Ward III – **Councilman Wald** stated it was quiet in his ward. The minor tornado damage earlier last month was taken care of promptly. Looking forward to the 4th of July celebrations. Please be safe. Noted the Mustang Fire Department Bucket Challenge related to using a bucket of water when extinguishing your fireworks.

H. DISCUSSION ITEMS

H.1 Consideration of Final Plat Application, FP-05-30-25-1-34, Riverwood, Mustang 42, LLC, 200-500 Block E. SW 89th St, 42.88 Acres, 61 Lots, 122 Duplex Units.

City Planner, *Ryan Conner* reported that the Final Plat Application has been received and is set and ready. Staff and the City Engineer have reviewed and anticipate this application returning again to Council once the infrastructure has been completed. Staff recommends approval.

MOTION was made by **Councilman Waugh,** seconded by **Councilman Wald,** to Approve the Final Plat for Riverwood, Mustang 42.

AYE: Ray, Wald, Balliew, Waugh
NAY: None

H.2 Consideration of Preliminary Plat Application, PP-05-27-25-1-27, Sara Rd AG, AG Sara RE Holdings, LLC, 215 N. Sara Rd, 2.50 Acres, 2 Lots, Commercial.

City Planner, *Ryan Conner* reported that this Preliminary Plat is a Commerical Zone tract north of Midfirst Bank. Lot 1 will be a set of four(4) commercial suites while Lot 2 remains open for sale. Sewer Line extension will be required for completion. Staff recommends approval.

MOTION was made by **Councilman Wald,** seconded by **Councilman Balliew,** to Approve the Preliminary Plat for AG Sara RE Holdings LLC.

AYE: Ray, Wald, Balliew, Waugh
NAY: None

H.3 Consideration of Final Plat Application, FP-05-27-25-1-27, Sara Rd AG, AG Sara RE Holdings, LLC, 215 N. Sara Rd, 2.50 Acres, 2 Lots, Commercial.

City Planner, *Ryan Conner* reported that the Preliminary Plat approved in Item H.2 remains the same. Detailed documents are in place and construction is ready to commence.

MOTION was made by **Councilman Waugh,** seconded by **Councilwoman Balliew,** to Approve the Final Plat for AG Sara RE Holdings, LLC.

AYE: Ray, Wald, Balliew, Waugh
NAY: None

H.4 **Consideration of the Contract and Maintenance, Statutory, & Performance Bonds for the Project Labeled Meadowbrook Park Sanitary Sewer Extension.

Asst. City Manager, *Justin Battles* stated that the contract for Gradework Construction, LLC was generally accepted last meeting by Council. Staff recommends approval of this item.

MOTION was made by **Councilwoman Balliew** and seconded by **Vice Mayor Ray** to Approve the Contract and Maintenance, Statutory & Performance Bonds for the Project Labeled Meadowbrook Park Sanitary sewer Extension.

AYE: Ray, Wald, Balliew, Waugh
NAY: None

H.5 Public Hearing and Consideration of Resolution 25-024, Adopting the Association of Central Oklahoma Governments (ACOG) Regional Safety Action Plan.

Asst. City Manager, *Justin Battles* stated this item was reviewed in the May Work Session. This Action Plan will aide in the reduction of roadway accidents in the community. There will be an opportunity for grant funding as well.

Vice Mayor Ray opened the meeting up for a Public Hearing.
Vice Mayor Ray closed the Public Hearing.

MOTION was made by **Councilwoman Balliew** and seconded by **Councilman Wald** to Approve Resolution 25-024, Adopting the Association of Central Oklahoma Governments (ACOG) Regional Safety Action Plan.

AYE: Ray, Wald, Balliew, Waugh
NAY: None

H.6 Consideration of Resolution No. 25-025, a Resolution of the City of Mustang, Oklahoma, approving an Interlocal Agreement for Sale between The City of Mustang and Independent School District No. I-69, Canadian County, Oklahoma, a/k/s The Mustang Public Schools, for the sale of a surplus police vehicle and Authorizing and Directing the City Manager to Execute Documents to Complete the Transfer, and Providing for Severability.

Police Chief, *Mike Wallace* stated that Mustang Public Schools had reached out regarding purchasing a used police vehicle. The Police Department was able to surplus a vehicle for MPS. Staff recommends approval.

MOTION was made by **Vice Mayor, Ray** and seconded by **Councilman Waugh** to Approve Resolution 25-025.

AYE: Ray, Wald, Balliew, Waugh
NAY: None

H.7 Consideration of Resolution No. 25-026, a Resolution of the City of Mustang, Oklahoma, approving an Interlocal Agreement for Sale between The City of Mustang and The City of Union City, for the sale of a surplus police vehicle and Authorizing and Directing the City Manager to Execute Documents to Complete the Transfer, and Providing for Severability.

Police Chief, *Mike Wallace* stated that one of the recently approved surplus vehicles will be purchased by Union City.

Councilman, Wald commented that he was happy to see that Union City was charged appropriately versus the discount to the Mustang Public School.

MOTION was made by **Councilman Waugh** and seconded by **Councilman Wald** to Approve Resolution 25-026.

AYE: Ray, Wald, Balliew, Waugh
NAY: None

H.8 Consideration of Resolution No. 25-027, a Resolution of the City of Mustang, Oklahoma, approving an Interlocal Agreement for Sale between The City of Mustang and The City of Weatherford, for the sale of a surplus police vehicle and Authorizing and Directing the City Manager to Execute Documents to Complete the Transfer, and Providing for Severability.

Police Chief, *Mike Wallace* stated that one of the recently approved surplus vehicles will be purchased by the City of Weatherford. **Police Chief, *Mike Wallace*** shared that this program is a good example of networking throughout the state. He was recently at a conference and visited with the Weatherford Chief and they could benefit from this type of assistance.

Councilman Wald asked how deep was the stripping of the vehicles before they left Mustang. **Police Chief, *Mike Wallace*** stated that the only thing left were the lights. Since they were hard wired in it would unreasonable to remove that. This also increases the value of the vehicle and Mustang is able to negotiate for a higher amount.

MOTION was made by **Councilman Wald** and seconded by **Councilwoman Balliew** to Approve Resolution 25-027.

AYE: Ray, Wald, Balliew, Waugh
NAY: None

H.9 Consideration of Ordinance No. 1321, an Ordinance of the City of Mustang, Oklahoma, Amending the Mustang Code, Chapter 114, Article III, By deleting Sec. 114-503 in its entirety, and enacting new Sec. 114-503 to impose restrictions on operation of motor vehicles with tinted windshields and windows, provide exceptions and define terms; Providing an Effective Date; Providing for Repealer; and Providing for Severability.

City Attorney, *Jon Miller* stated that Lt. Dylan Wilson had brought to his attention that our code did not match that of the State of Oklahoma. Staff recommends changes to be made to comply with State Law.

MOTION was made by **Councilman Waugh** and seconded by **Councilman Wald** to Approve Ordinance 1321.

AYE: Ray, Wald, Balliew, Waugh
NAY: None

H.10 Consideration of Ordinance No. 1322 of the City of Mustang, Oklahoma, Amending the Mustang Code, Chapter 122, Article IV, Division 2, Sec. 122-214(c)(1) to Identify Some Large Animals; Declaring Repealer; and, Providing for Severability.

Community Development Director, *Melissa Helsel* stated that clarification was needed in the description and/or definition of “large animal”. The determination that a goat should be considered a large animal, therefore resulting in adding the word “goat” to the existing code.

MOTION was made by **Councilman Wald** and seconded by **Councilman Waugh** to Approve Ordinance 1322.

AYE: Ray, Wald, Balliew, Waugh
NAY: None

H.11 Consideration of Ordinance No. 1323 Amending the Code of Ordinances of the City of Mustang, Oklahoma, by Amending: (A) Chapter 122, Section 122-617 Relating to Maximum Building Height in the C-4 Commercial District; and (B) Chapter 122, Section 122-587 Relating to Maximum Building Height in the C-5 Commercial District; Providing an Effective Date; Declaring Repealer; and, Providing for Severability.

Community Development Director, *Melissa Helsel* stated that an adjustment to the code regarding the maximum building height should be adjusted. The reasoning behind the existing code was the inability to extinguish any structure over 35’ in height. With the arrival of a ladder truck there would be the ability to reach a 50’ mark. Staff recommends an increase from 35’ to 50’ in the code.

MOTION was made by **Councilman Wald** and seconded by **Councilwoman Balliew** to Approve Ordinance 1323.

AYE: Ray, Wald, Balliew, Waugh
NAY: None

H.12 Consideration of Ordinance No. 1324 of the City of Mustang, Oklahoma, Amending the Mustang Code, Chapter 122, Article IX, Division 1, Sec. 122-844(4) Relating to Storage and Parking of Automobiles, Trailers and Commercial Vehicles in Residential Areas to Revise the Definition of Hard Surface; Declaring Repealer; Providing for Severability.

Community Development Director, *Melissa Helsel* stated that the definition of a “Hard Surface” was never approved to include brick and stone. Staff recommends striking the words brick and stone from the code.

MOTION was made by **Councilwoman Balliew** and seconded by **Councilman Wald** to Approve Ordinance 1324.

AYE: Ray, Wald, Balliew, Waugh
NAY: None

H.13 Consideration of Ordinance No. 1325 of the City of Mustang, Oklahoma, Amending the Mustang Code, Chapter 42, Sec. 42-106, to Increase Fees for filing Preliminary Plats, Final Plats, Applications for Deed Approval and Applications for Short Form Subdivisions; Declaring Repealer; and Providing for Severability.

Community Development Director, *Melissa Helsel* stated the current fee schedule for Subdivisions is not covering the existing expenses. Staff recommends to increase fees as submitted in Ordinance 1325.

MOTION was made by **Councilman Waugh** and seconded by **Councilwoman Balliew** to Approve Ordinance 1325.

AYE: Ray, Wald, Balliew, Waugh
NAY: None

H.14 Consideration of Ordinance No. 1326, an Ordinance of the City of Mustang, Oklahoma, Amending the Mustang Code, Chapter 2, Article V, Division 2, by deleting Sec. 2-196 in its entirety and enacting new Sec. 2-196 to impose requirements for sale of certain surplus materials or equipment, establishing procedures for conducting public and online auctions, and limiting sales of firearms or concealed weapons; Providing for Repealer; Providing for Severability; and, Declaring an Emergency.

City Attorney, *Jon Miller* stated that after discussions with the Police Department it was recommended that online markets & public auction sites could certainly increasing the changes of sales on surplus items. The exception of surplus items would be firearms. Staff recommends.

MOTION was made by **Councilwoman Balliew** and seconded by **Councilman Wald** to Approve Ordinance 1326 without Declaring it an Emergency due to the minimum number of votes is not met.

AYE: Ray, Wald, Balliew, Waugh
NAY: None

H.15 Consideration of Ordinance No. 1327 an Ordinance of the City of Mustang, Oklahoma, declaring a certain police vehicle surplus, authorizing the sale of such vehicle to another public agencies or by competitive bidding, or auction, and authorizing and directing the City Manager to execute documents to complete the transfers; and providing for severability.

Police Chief, *Mike Wallace* stated that they have a vehicle they wish to surplus a little early due to high mileage.

MOTION was made by **Vice Mayor Ray** and seconded by **Councilman Waugh** to Approve Ordinance 1327.

AYE: Ray, Wald, Balliew, Waugh
NAY: None

I. MATTERS FOR EXECUTIVE SESSION

I.1 Consideration of Potential Purchase and Acceptance of Permanent Easements and Authorization for Mayor and City Staff to Execute Necessary Documents to Accomplish the Same; and proposed Executive Session as Authorized by 25 Okla. Stat. 307(B)(3).

I.2 **Consideration of City Attorney's Employment Agreement; and, proposed Executive Session as authorized by 25 Okla. Stat. 307(B)(1).

City Attorney, *Jon Miller* stated that because this matter involves executive and employment discussions, it is his recommendation to adjourn to Executive Session to have a discussion to protect the interest of the City.

MOTION was made by **Vice Mayor, Ray** and seconded by **Councilman Wald** to adjourn to Executive Session.

AYE: Ray, Wald, Balliew, Waugh
NAY: None

MOTION was made by **Vice Mayor Ray** and seconded by **Councilman Wald** to return from Executive Session.

AYE: Ray, Wald, Balliew, Waugh
NAY: None

MOTION was made on Item I.1 by **Councilwoman Balliew**, seconded by **Councilman Waugh** to approve the acceptance of permanent easements from McNeil's Properties, LLC and Thomas L. Stanley, and authorization for the Vice-Mayor and staff to execute necessary documents to complete the acceptance of the easements.

AYE: Ray, Wald, Balliew, Waugh
NAY: None

MOTION was made on Item I.2 by **Vice Mayor Ray**, seconded by **Councilman Waugh** to take no action.

AYE: Ray, Wald, Balliew, Waugh
NAY: None

J. ADJOURNMENT

MOTION was made by **Councilman Waugh**, seconded by **Councilwoman Balliew**, to adjourn.

AYE: Ray, Wald, Balliew, Waugh
NAY: None

The meeting was adjourned at **9:11 p.m.**

____
Michael Ray, Vice Mayor

Attest:

____
Tammi Noblitt, City Clerk

Agenda Item No: G.2

Mustang City Council Agenda Item Report

Meeting Date: August 5, 2025
Submitted by: Tammi Noblitt
Submitting Department: City Clerk
Item Type: Minutes
Agenda Section: CONSENT AGENDA

Subject Title:
Approval of 7/21/2025 Special City Council Minutes.

Recommendation:

Initiator:
Tammi Noblitt

Background:
Approval of July 21, 2025 Special City Council Minutes.

Financial Impact:

Staff Comments:

Attachments:
7-21-2025 City Council & MIA Special Meeting Minutes.pdf

MUSTANG CITY COUNCIL and
MUSTANG IMPROVEMENT AUTHORITY
SPECIAL MEETING
JULY 21, 2025

The Mustang City Council and Mustang Improvement Authority met in a Special Meeting on Monday, July 21, 2025 at 6:00 p.m. at the Council Chambers in City Hall. Notice of the meeting was posted as required on Thursday, July 17, 2025, at 1:00 p.m in compliance with the Open Meeting Law, 25 O.S., Section 301, et. seq.

A. CALL TO ORDER

Vice-Mayor Ray called the meeting to order at 6:00 p.m.

B. ROLL CALL

Councilmembers Present: Ray
Leete
Wald
Waugh
Balliew
Sholund

Councilmembers Absent: none

C. EXECUTIVE SESSION

C.1 **Consideration of Claim Involving Young Contracting, LLC and NGM Insurance Company; and, proposed Executive Session as authorized by 25 Okla. Stat. Sect. 307(B)(4).

MOTION was made by **Vice Mayor Ray** and seconded by **Councilman Wald** to adjourn to Executive Session at 6:03pm.

AYE: Ray, Leete, Wald, Waugh, Balliew, Sholund
NAY: None

City Attorney, Jon Miller informed Council the Young Contracting status had turned from 240 days to 480 days of current intercession. Discussion of Mediation will be held on Tuesday, July 29, 2025 in Edmond, OK. **City Manager, Tim Rooney** and **Project Manager, David Russell** will accompany **City Attorney, Jon Miller**.

C.2 **Consideration of City Attorney's Employment Agreement; and, proposed Executive Session as authorized by 25 Okla. State. 307(B)(1).

MOTION was made by **Vice Mayor Ray** and seconded by **Councilman Wald** to return from Executive Session at 8:02pm.

AYE: Ray, Leete, Wald, Waugh, Balliew, Sholund
NAY: None

MOTION was made by **Councilman Sholund** and seconded by **Councilman Wald** to proceed as discussed with Item C.1.

AYE: Ray, Leete, Wald, Waugh, Balliew, Sholund
NAY: None

MOTION was made by **Councilman Sholund** and seconded by **Councilman Wald** to take No Action on Item C.2.

AYE: Ray, Leete, Wald, Waugh, Balliew, Sholund
NAY: None

D. ADJOURNMENT

MOTION was made by **Councilwoman Baliiew** and seconded by **Councilman Wald** to adjourn.

AYE: Ray, Leete, Wald, Waugh, Balliew, Sholund
NAY: None

Meeting was adjourned at **8:04 p.m.**

____
Michael Ray, Vice-Mayor

Attest:

____
Tammi Noblitt, City Clerk

Agenda Item No: G.3

Mustang City Council Agenda Item Report

Meeting Date: August 5, 2025
Submitted by: Ashley Neely
Submitting Department: Finance
Item Type: Approval
Agenda Section: CONSENT AGENDA

Subject Title:
Claims List for FY25.

Recommendation:
Approve.

Initiator:
Ashley Neely

Background:
Claims List for FY25.

Financial Impact:
$287,027.93

Staff Comments:

Attachments:
GF Claims List - FY25.pdf

FUND: 01 - GENERAL FUND

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 11		CITY MANAGER				
25-0250	01-G0133	DALLAS-FORT WORTH HOSPITAL	PRE-EMPLOYMENT BACKGROUN	6/2025	00109318	35.35
25-0251	01-H0167	HEALTH CARE SERVICE CORPORA	COBRA ADMIN. FEE	6/2025	240832JUN2025	75.00
25-0366	01-M0180	MUSTANG CHAMBER OF COMMERCE	CHAMBER LUNCHEONS	6/2025	21502	20.00
25-0285	01-M0234	MUSTANG TIMES LLC	LEGAL PUBLICATIONS	6/2025	MT619288	184.80
					DEPARTMENT TOTAL:	315.15
DEPARTMENT: 12		LIBRARY				
25-0991	01-B1023	BTAC UNITED ACQUISITION HOL	BOOKS	6/2025	5019571131	58.68
					DEPARTMENT TOTAL:	58.68
DEPARTMENT: 13		PARKS AND RECREATION				
25-1546	01-C0106	CINTAS CORPORATION NO. 2	JANITORIAL SUPPLIES	6/2025	4235052281A	41.00
25-0171	01-C0286	CIVICPLUS, LLC	CIVIC REC SOFTWARE FEES	6/2025	341490	1,589.40
25-1890	01-RF0137	KENDI PROCTOR	REFUND	6/2025	84979641CR	75.00
25-1882	01-RF0138	KATHRYN VAN STAVERN	REFUND	6/2025	85050398CR	41.25
25-1907	01-RF0139	TAYLER SHOOPMAN	REFUND	6/2025	84983746CR	200.00
25-1896	01-RF0140	KEANA ZAMBRANO	REFUND	6/2025	86210761CR	150.00
25-1891	01-RF0141	TODD TAYLOR	REFUND	6/2025	83938934CR	90.00
25-1836	01-S0132	SCIENCE MUSEUM OKLAHOMA	SCIENCE MUSEUM FIELD TRIP	6/2025	IVC17459	830.00
					DEPARTMENT TOTAL:	3,016.65
DEPARTMENT: 15		GENERAL GOVERNMENT				
25-1615	01-B0299	NICHOLAS BRINKLEY	WEATHERSTRIPPING CITYHALL	6/2025	1014	2,004.85
25-0413	01-S0085	SILVER STAR CONSTRUCTION CO	STREET MOWING CONTRACTOR	6/2025	35618	78,398.34
25-0468	01-S0173	STANDLEY SYSTEMS, LLC	COPIER LEASE/USAGE	6/2025	INV1827164	2,778.18
25-0464	01-S0306	SETH B SHAY	PEST CONTROL SERVICES	6/2025	2340	760.00
					DEPARTMENT TOTAL:	83,941.37
DEPARTMENT: 18		TOWN CENTER				
25-0164	01-A0110	ALL SEASON BUILDING SUPPLY	TOWN CENTER, SPORTS, PARK	4/2025	405188	15.78
25-0164	01-A0110	ALL SEASON BUILDING SUPPLY	TOWN CENTER, SPORTS, PARK	5/2025	407561	21.31
25-2003	01-C0106	CINTAS CORPORATION NO. 2	JANITORIAL SUPPLIES	6/2025	4235052281	665.82
25-1730	01-D0134	DON'S PLUMBING INC	PLUMBING REPAIRS	6/2025	WO-9236	410.00
25-0183	01-L0052	LOCKE SUPPLY CO	LIGHTING SUPPLIES	5/2025	55453839-00	
25-1338	01-S2221	S&T ELECTRIC LLC	ELECTRICAL REPAIRS	6/2025	1779	190.00
					DEPARTMENT TOTAL:	1,302.91

7/22/2025 1:04 PM

PURCHASE ORDER CLAIM REGISTER

SUMMARY REPORT

FUND: 01 - GENERAL FUND

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 19		BALL COMPLEX				
25-1443	01-A0110	ALL SEASON BUILDING SUPPLY	FIELD CHALK, DRI, COND	5/2025	409673	122.19
25-1443	01-A0110	ALL SEASON BUILDING SUPPLY	FIELD CHALK, DRI, COND	6/2025	411335	572.87
25-1366	01-A2017	AMERICAN PIZZA PARTNERS, LP	CONCESSIONS - PIZZA	5/2025	268494	1,155.00
25-1366	01-A2017	AMERICAN PIZZA PARTNERS, LP	CONCESSIONS - PIZZA	6/2025	268468	3,270.00
25-1850	01-A2017	AMERICAN PIZZA PARTNERS, LP	CONCESSIONS - PIZZA	6/2025	251278	710.00
25-1577	01-B1019	BEN E. KEITH COMPANY	CONCESSIONS SUPPLIES	6/2025	67042695	425.60
25-2068	01-B1019	BEN E. KEITH COMPANY	CONCESSIONS FOOD/BEVERAGE	6/2025	67038623	2,220.59
25-1665	01-C0106	CINTAS CORPORATION NO. 2	CONCESSIONS - JANITORIAL	6/2025	4235052304	321.06
25-1810	01-D0058	DOLESE BROS. CO.	SPORTS COMPLEX - SAND	6/2025	AG25066447	384.84
25-0207	01-H0165	HD SUPPLY, INC	JANITORIAL & PAPER SUPPLI	6/2025	870956174	173.49
25-1760	01-I1119	STEPHENSON WHOLESALE CO., I	CONCESSIONS BEVERAGES	6/2025	8003166	1,577.57
25-0870	01-P0144	PEPSICO BEVERAGE SALES, LLC	CONCESSIONS - DRINKS	6/2025	28411004	545.81
25-1745	01-P0144	PEPSICO BEVERAGE SALES, LLC	CONCESSIONS BEVERAGES	6/2025	58411004	1,734.81
25-1732	01-P0175	DRINK TEA HOLDCO, LLC	TEA FOR CONCESSIONS	6/2025	42	125.00
25-0795	01-Q0013	QUICKSCORES LLC	SCHEDULING SOFTWARE	6/2025	251516	98.00
25-1726	01-S0258	TRAVIS E GROOMS	IRRIGATION REPAIR	5/2025	18682	554.19
25-1797	01-S0355	SUNSHINE SWEETS, LLC	CONCESSIONS DIP N DOTS	6/2025	I250627518	986.00
				DEPARTMENT TOTAL:		14,977.02
DEPARTMENT: 21		FINANCE				
25-0071	01-C0245	CRAWFORD & ASSOCIATES, P.C.	CONSULTING/GASB REVIEWS	6/2025	34221	250.00
				DEPARTMENT TOTAL:		250.00
DEPARTMENT: 41		POLICE				
25-1483	01-A0039	ASC INCORPORATED	MISC VEHICLE PARTS	6/2025	210558	349.02
25-0586	01-B0090	LEEDS WEST INVESTMENT GROUP	OIL CHANGES	5/2025	036052-66093	426.43
25-0586	01-B0090	LEEDS WEST INVESTMENT GROUP	OIL CHANGES	6/2025	036052-68370	85.83
25-0034	01-C0320	COMPUTER PROJECTS OF ILLINO	OPEN FOX DESKTOP MESSENGE	6/2025	25-06-149ME	198.00
25-1571	01-C2004	COMPLIANCE RESOURCE GROUP,	NEW HIRE OFFICER PHYSICAL	6/2025	89825	620.00
25-0078	01-F1094	GJK ENTERPRISES, INC.	WINDOW CLEANING	6/2025	3165-34176	702.00
25-1728	01-H1012	L3HARRIS TECHNOLOGIES, INC.	MOBILE/PORTABLE RADIOS	6/2025	93454882	9,482.50
25-0087	01-M0170	DAVID L. MORRIS	MISC. VEHICLE MAINTENANCE	6/2025	252-06052025	330.00
25-0865	01-M1030	THE MEADOWS CENTER FOR OPPO	DOC SHREDDING SERVICE	6/2025	10387647	351.00
25-0557	01-R0194	ROBERT SHAWN ROBERSON	NEW HIRE OFFICER TESTING	6/2025	202507223937	600.00
25-0107	01-T0029	WEST PUBLISHING CORPORATION	CLEAR INVESTIGATIVE TOOL	6/2025	852172475	247.92
25-0115	01-T1029	THOMAS L DAVIS	JAIL LAUNDRY SERVICE	6/2025	000838	185.50
				DEPARTMENT TOTAL:		13,578.20

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PURCHASE ORDER CLAIM REGISTER

SUMMARY REPORT

FUND: 01 - GENERAL FUND

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 42		ANIMAL WELFARE				
25-2023	01-C1192	CENTRAL OKLAHOMA WINNELSON	BOTTLE FILLER	6/2025	27316301	1,834.98
25-0501	01-00273	OKLAHOMA HUMANE SOCIETY	SPAY/NEUTER SERVICES	5/2025	2291991	480.00
25-0501	01-00273	OKLAHOMA HUMANE SOCIETY	SPAY/NEUTER SERVICES	6/2025	2303816	455.00
25-1193	01-00273	OKLAHOMA HUMANE SOCIETY	VETERINARY SERVICES	4/2025	2280280	535.00
25-1556	01-00273	OKLAHOMA HUMANE SOCIETY	VETERINARY SERVICES	5/2025	2287136	415.00
25-1556	01-00273	OKLAHOMA HUMANE SOCIETY	VETERINARY SERVICES	6/2025	2299533	175.00
					DEPARTMENT TOTAL:	3,894.98
DEPARTMENT: 51		FIRE				
25-2022	01-B0137	BOUND TREE MEDICAL LLC	ACTIVE SHOOTER SUPPLIES	6/2025	85813836	5,661.50
25-1754	01-B0289	LISA BURLAGE	GRANT WRITER- SAFER GRANT	6/2025	202507213932	595.00
25-1477	01-B1149	BANNER FIRE EQUIPMENT INC	E-4 REPAIRS	6/2025	1111-11133	11,988.73
25-2020	01-C0306	CANTRELL EXTERIOR FINISHES	PAINT OVERHEAD DOORS	6/2025	905812	3,643.00
25-0319	01-G0040	GENTRY SERVICE & REPAIR, IN	HEATING AND AIR SYSTEM MA	6/2025	250772	1,550.00
25-2067	01-G0040	GENTRY SERVICE & REPAIR, IN	CONDENSATION PUMP FROM AC	6/2025	250743	495.00
25-1831	01-J1017	JONATHAN DUNCAN	FIRE SERVICES	6/2025	911663	980.00
25-1803	01-O0034	OWENS SEPTIC SERVICE, LLC	FF CEL PORTA POTTIES	6/2025	32820422	1,205.00
25-2029	01-S0206	STOLZ TELECOM, LLC	L1 AUTO EJECT REPAIR	6/2025	INV-005494	435.60
25-1765	01-S6218	SEAL TIGHT DOOR & WINDOW, L	REPLACE GLASS PANES	6/2025	17733	2,473.10
25-1587	01-W0045	WESTERN ENTERPRISES, INC	FIREWORKS DISPLAY	6/2025	7366	32,000.00
					DEPARTMENT TOTAL:	61,026.93
					FUND TOTAL:	182,361.89

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PURCHASE ORDER CLAIM REGISTER

SUMMARY REPORT

FUND: 05 - PARK IMPROVEMENT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 00		ADMINISTRATION				
25-1799	01-A0110	ALL SEASON BUILDING SUPPLY	PLASTIC FENCING	6/2025	73635	156.48
25-1490	01-P0094	POWER PLAY, LLC	WATER MILL BLADES	6/2025	2597	655.00
25-1642	01-S2221	S&T ELECTRIC LLC	ELECTRIC REPAIR WH PARK	6/2025	1786	630.00
					DEPARTMENT TOTAL:	1,441.48
					FUND TOTAL:	1,441.48

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PURCHASE ORDER CLAIM REGISTER

SUMMARY REPORT

FUND: 07 - LIBRARY

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 07		ADMINISTRATION				
25-2002	01-C1068	CDW LLC	INK	6/2025	AE6GY3Z	301.99
					DEPARTMENT TOTAL:	301.99
					FUND TOTAL:	301.99

FUND: 11 - PARK'S DONATION

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 00		ADMINISTRATION				
25-1724	01-B1026	B&C APPAREL	AQUATIC STAFF SHIRTS	6/2025	4180	2,705.00
25-1820	01-B1026	B&C APPAREL	AQUATIC CENTER SUPPLIES	6/2025	4180A	57.33
25-1601	01-02067	OKLAHOMA DEPARTMENT OF CORR	ADOPT A BENCH - NEELY	6/2025	122929	277.95
25-1605	01-02067	OKLAHOMA DEPARTMENT OF CORR	ADOPT A BENCH - PARTIN	6/2025	122951	277.95
					DEPARTMENT TOTAL:	3,318.23
					FUND TOTAL:	3,318.23

FUND: 39 - LIMITED PURPOSE

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 01		CITY ATTORNEY				
25-0621	01-T0029	WEST PUBLISHING CORPORATION	WESTLAW NATIONAL EDGE	6/2025	852201837	372.60
					DEPARTMENT TOTAL:	372.60
DEPARTMENT: 13		PARK AND RECREATION				
25-1769	01-R0031	RAMEY STEEL CONSTRUCTION, I	ALL STORAGE BARN	6/2025	202507213936	49,981.00
					DEPARTMENT TOTAL:	49,981.00
DEPARTMENT: 19		BALL COMPLEX				
25-1767	01-T1073	INTELLIGENT MARKING USA, IN	TURF TANK	6/2025	INV00008695	10,000.00
					DEPARTMENT TOTAL:	10,000.00
DEPARTMENT: 72		WATER				
25-0544	01-L0052	LOCKE SUPPLY CO	PARTS FOR WATER LINES	6/2025	55808735-00	182.16
25-1828	01-P0049	PIONEER SUPPLY, LLC	WATERLINE PARTS	6/2025	INV83695	8,758.85
					DEPARTMENT TOTAL:	8,941.01
					FUND TOTAL:	69,294.61

FUND: 69 - RISK MANAGEMENT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 00		ADMINISTRATION				
25-1960	01-H0174	HEALTHSMART BENEFIT SOLUTIO	WC SERVICE FEE	6/2025	404676A	50.00
25-1963	01-H0174	HEALTHSMART BENEFIT SOLUTIO	WC SERVICE FEE	6/2025	404676	75.00
25-2041	01-M0267	MEDICAL CLAIMS REVIEW SERVI	WC REPRICED BILLS/FEES	6/2025	202507213933	380.98
25-1961	01-M0345	MRO	WC 2025-01 MED REC COPY	6/2025	202507213934	23.48
25-2040	01-M1237	MCBRIDE CLINIC ORTHOPEDIC H	WC OFFICE VISITS	6/2025	202507213935	708.47
25-2037	01-S0255	SSM HEALTH CARE OF OKLAHOMA	BLANKET PO	6/2025	2025-0017773	564.54
25-1967	01-T024	THE PHYSICIANS GROUP LLC	WC 2024-07 SPECIAL REPORT	6/2025	202507223939	109.01
25-1975	01-T024	THE PHYSICIANS GROUP LLC	WC 2024-07 SPECIAL REPORT	6/2025	202507223940	275.00
25-2043	01-W0108	SERVRX, INC.	BLANKET PO	6/2025	2007-09	2,838.63
					DEPARTMENT TOTAL:	5,025.11
					FUND TOTAL:	5,025.11

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 00		MAYOR AND COUNCIL				
25-0744	01-C0108	COWAN GROUP ENGINEERING, LL	SW 89TH ENGINEER CONTRACT	5/2025	9877A	3,509.00
					DEPARTMENT TOTAL:	3,509.00
					FUND TOTAL:	3,509.00

FUND: 01 - GENERAL FUND

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 11		CITY MANAGER				
25-1651	01-M0200	MUSTANG FLOWERS & GIFTS, IN	FLOWER ARRANGEMENTS	6/2025	1000064368	95.00
					DEPARTMENT TOTAL:	95.00
DEPARTMENT: 13		PARKS AND RECREATION				
25-1897	01-RF0142	MARGE WALKER	REFUND	6/2025	90144648CR	172.50
25-1883	01-RF0143	JACKIE TILKENS	REFUND	6/2025	90106126CR	40.00
					DEPARTMENT TOTAL:	212.50
DEPARTMENT: 15		GENERAL GOVERNMENT				
25-1909	01-C0278	COX COMMUNICATIONS, INC.	TELEPHONE/INTERNET	6/2025	202507304089	1,606.11
					DEPARTMENT TOTAL:	1,606.11
DEPARTMENT: 18		TOWN CENTER				
25-0489	01-00010	ONE GAS, INC.	NATURAL GAS SERVICE	6/2025	202507304093	169.85
					DEPARTMENT TOTAL:	169.85
DEPARTMENT: 31		COMMUNITY DEVELOPMENT				
25-1320	01-00096	OKLAHOMA UNIFORM BUILDING C	BUILDING PERMIT FEES	6/2025	202507304095	344.00
					DEPARTMENT TOTAL:	344.00
DEPARTMENT: 41		POLICE				
25-0489	01-00010	ONE GAS, INC.	NATURAL GAS SERVICE	6/2025	202507304094	184.01
25-1772	01-S2220	BARRY T BASS	SUPPRESSORS FOR RIFLES	6/2025	999921	600.00
25-0116	01-T1055	BRANDONS TOWN PLAZA CLEANER	UNIFORM CLEANING	6/2025	202507304096	469.75
					DEPARTMENT TOTAL:	1,253.76
DEPARTMENT: 51		FIRE				
25-1997	01-M1160	MOTOROLA SOLUTIONS INC	RADIO & INSTALLATION	6/2025	8282156049	6,279.58
25-1598	01-N0003	NORTH AMERICA FIRE EQUIPMEN	CERT COATS & PANTS	6/2025	1356836	130.00
25-0337	01-00025	O'REILLY AUTOMOTIVE STORES,	VEHICLE REPAIR AND MAINT.	6/2025	0309-381834	11.20
					DEPARTMENT TOTAL:	6,420.78
					FUND TOTAL:	10,102.00

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P U R C H A S E   O R D E R   C L A I M   R E G I S T E R

SUMMARY REPORT

'UND: 14 - STREET/DRAINAGE IMP

.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
EPARTMENT: 14		ADMINISTRATION				
5-1468	01-C0108	COWAN GROUP ENGINEERING, LL	ENGINEERING SERVICES	6/2025	10063A	94.50
					DEPARTMENT TOTAL:	94.50
					FUND TOTAL:	94.50

FUND: 39 - LIMITED PURPOSE

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 61		STREETS				
25-1551	01-P0215	PINNACLE CONSULTING MANAGEM	RIGHT-OF-WAY ACQUISITION	6/2025	1-89-1-2	5,827.00
25-1559	01-P0215	PINNACLE CONSULTING MANAGEM	RIGHT-OF-WAY ACQUISITION	6/2025	1-89-2-1	3,350.00
					DEPARTMENT TOTAL:	9,177.00
					FUND TOTAL:	9,177.00

FUND: 69 - RISK MANAGEMENT

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 00		ADMINISTRATION				
25-1980	01-C1180	COMMUNITY HOSPITAL LLC	WC 2024-07 MED COST	6/2025	202507304090	1,000.00
25-1981	01-C1180	COMMUNITY HOSPITAL LLC	WC 2024-07 MED COST	6/2025	202507304091	778.66
25-1970	01-E0109	EAGLE PARTNERS, PLLC	WC 2024-07 INJECTION	6/2025	202507304092	251.16
25-2041	01-M0267	MEDICAL CLAIMS REVIEW SERVI	WC REPRICED BILLS/FEES	6/2025	2024-0020530	372.30
					DEPARTMENT TOTAL:	2,402.12
					FUND TOTAL:	2,402.12

Agenda Item No: G.4

Mustang City Council Agenda Item Report

Meeting Date: August 5, 2025
Submitted by: Ashley Neely
Submitting Department: Finance
Item Type: Approval
Agenda Section: CONSENT AGENDA

Subject Title:
Claims List for FY26.

Recommendation:
Approve.

Initiator:
Ashley Neely

Background:
Claims List for FY26.

Financial Impact:
$393,601.38

Staff Comments:

Attachments:
GF Claims List - FY26.pdf

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 00		MAYOR AND COUNCIL				
26-0315	01-J0041	ARLEDGE & ASSOCIATES, P.C.	ANNUAL AUDITING SERVICES	7/2025	51071	10,250.00
26-0019	01-M0180	MUSTANG CHAMBER OF COMMERCE	CHAMBER OF COMMERCE	7/2025	202507223953	15,000.00
					DEPARTMENT TOTAL:	25,250.00
DEPARTMENT: 11		CITY MANAGER				
26-0550	01-B0186	JUSTIN BATTLES	PER DIEM CMAO CONFERENCE	7/2025	202507223942	118.00
26-0025	01-B0274	HEALTH CARE SERVICE CORPORA	RETIREE HEALTH INSURANCE	7/2025	202507223943	3,317.07
26-0024	01-D1082	DELTA DENTAL PLAN OF OKLAHO	RETIREE DENTAL INSURANCE	7/2025	202507223946	460.98
26-0275	01-J1071	CRUSH ENTERPRISES LLC	CLEANING SERVICES	7/2025	INV196587	880.00
26-0335	01-O0207	OKLAHOMA MUNICIPAL MANAGEME	MEMBERSHIIP FEE	7/2025	22317	5,000.00
26-0549	01-R0132	TIM ROONEY	PER DIEM-CMAO CONFERENC	7/2025	202507223958	118.00
26-0572	01-R0132	TIM ROONEY	MILEAGE REIMBURSEMENT	7/2025	202507223957	57.40
26-0023	01-S0137	STANDARD INSURANCE COMPANY	RETIREE VISION INSURANCE	7/2025	202507223960	68.64
					DEPARTMENT TOTAL:	10,020.09
DEPARTMENT: 12		LIBRARY				
26-0081	01-B0282	BIBLIONIX LLC	APOLLO ANNUAL SUBSCRIPTIO	7/2025	11198	5,600.00
26-0080	01-F0001	FARONICS TECHNOLOGIES USA I	DEEP FREEZE LICENSE	7/2025	202507223947	299.25
					DEPARTMENT TOTAL:	5,899.25
DEPARTMENT: 13		PARKS AND RECREATION				
26-0201	01-C0106	CINTAS CORPORATION NO. 2	JANITORIAL SUPPLIES	7/2025	4236534313	110.06
26-0188	01-C0289	CMC NEPTUNE LLC	TOWN CENTER RADIO	7/2025	21886	1,200.00
26-0554	01-H0189	SHANE HUCK	PER DIEM PPMA CONFERENCE	7/2025	202507223951	236.00
26-0260	01-M0220	MUSTANG PUBLIC SCHOOLS	BUSES FOR SUMMER CAMP	7/2025	3967	600.50
26-0195	01-R0153	REACH SPORTS MARKETING GROU	DIGITAL SIGNAGE	7/2025	107422	4,700.00
					DEPARTMENT TOTAL:	6,846.56
DEPARTMENT: 15		GENERAL GOVERNMENT				
26-0302	01-A0055	911 ASSOCIATION OF CENTRAL	ACOG ANNUAL ASSESSMENT	7/2025	7950	13,019.00
26-0303	01-A0055	911 ASSOCIATION OF CENTRAL	TRANSPORTATION FEES	7/2025	7950A	2,730.00
26-0245	01-D0088	STATE OF OKLAHOMA - DEPARTM	INMATE LABOR	7/2025	UNCCC-3060625	540.00
26-0534	01-I1119	STEPHENSON WHOLESALE CO., I	DRINKS FOR RESALE	7/2025	8008165A	70.54
26-0003	01-O0014	OKLAHOMA MUNICIPAL ASSURANC	PROPERTY INSURANCE	7/2025	202507223956	55,780.25
26-0359	01-S0330	STREETS, LLC	HVAC MAINTENANCE	7/2025	S44-0725	3,269.25
					DEPARTMENT TOTAL:	75,409.04

FUND: 01 - GENERAL FUND

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 18		TOWN CENTER				
26-0205	01-A0227	ALLIED ELEVATOR SERVICES, I	MONTHLY MAINTENANCE	7/2025	2149529	175.00
26-0201	01-C0106	CINTAS CORPORATION NO. 2	JANITORIAL SUPPLIES	7/2025	4235698114	1,113.84
26-0211	01-D0134	DON'S PLUMBING INC	PLUMBING REPAIRS	7/2025	WO-9314	247.50
26-0202	01-E0115	ERC ACQUISITION INC.	GYM WIPES	7/2025	986820	199.80
26-0203	01-H0165	HD SUPPLY, INC	JANITORIAL SUPPLIES	7/2025	872960604	393.34
26-0199	01-J1071	CRUSH ENTERPRISES LLC	TOWN CENTER CLEANING	7/2025	INV196589	3,595.00
					DEPARTMENT TOTAL:	5,724.48
DEPARTMENT: 19		BALL COMPLEX				
26-0244	01-A2017	AMERICAN PIZZA PARTNERS, LP	PIZZA FOR CONCESSIONS	7/2025	270501	55.00
26-0225	01-B1019	BEN E. KEITH COMPANY	CONCESSION SUPPLIES	7/2025	67054957	1,488.78
26-0229	01-C0106	CINTAS CORPORATION NO. 2	JANITORIAL, PAPER, MISC	7/2025	4235698082	441.18
26-0237	01-I1119	STEPHENSON WHOLESALE CO., I	FOOD, BEVERAGE, CANDY & M	7/2025	8008165	972.25
26-0507	01-J0150	MATTHEW SCOTT JONES	SPRING/SUMMER UIC FEES	7/2025	110	1,120.00
26-0241	01-K0138	KLEMENT DISTRIBUTION INC.	ICE CREAM	7/2025	1072518209	928.40
26-0242	01-P0144	PEPSICO BEVERAGE SALES, LLC	BEVERAGES & FOUNTAIN SUPP	7/2025	20833003	423.59
26-0239	01-P0214	RONALD S KOLANDER	JOHNNY FREEZE CUPS	7/2025	50	397.50
26-0246	01-S0355	SUNSHINE SWEETS, LLC	DIP N DOTS	7/2025	I250711588	522.00
					DEPARTMENT TOTAL:	6,348.70
DEPARTMENT: 20		AQUATICS				
26-0188	01-C0289	CMC NEPTUNE LLC	TOWN CENTER RADIO	7/2025	21886	1,800.00
					DEPARTMENT TOTAL:	1,800.00
DEPARTMENT: 31		COMMUNITY DEVELOPMENT				
26-0175	01-C0020	CANADIAN COUNTY CLERK	FILING FEES FOR ABATEMENT	7/2025	R893144	18.00
26-0178	01-P0187	MARC PETERSON	MOWING ABATEMENT	7/2025	907	1,300.00
26-0177	01-R0092	SHELBY NICOLE LINK	MOWING ABATEMENT	7/2025	414	1,015.00
					DEPARTMENT TOTAL:	2,333.00

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PURCHASE ORDER CLAIM REGISTER

FUND: 01 - GENERAL FUND

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 41		POLICE				
26-0401	01-A1117	AXON ENTERPRISES, INC	ANNUAL TASER AGREEMENT	7/2025	INUS357963	16,000.00
26-0405	01-B0006	KARBS TOWING LLC	MISC. TOWING NEEDS	7/2025	25-79732	50.00
26-0473	01-C0232	COPS PRODUCTS, LLC	NAMETAPES	7/2025	202503557	330.00
26-0475	01-C0232	COPS PRODUCTS, LLC	CADET TRAINING UNIFORMS	7/2025	202503557A	29.80
26-0418	01-F0078	DAIOHS USA, INC	ICE MACHINE RENTAL & SERV	7/2025	OK-526219	135.00
26-0479	01-G099	GT DISTRIBUTORS, INC.	AMMUNITION ORDER	7/2025	INV1051215	2,174.80
26-0422	01-J1071	CRUSH ENTERPRISES LLC	FACILITY CLEANING	7/2025	INV196588	1,585.00
26-0045	01-L0111	LEADSONLINE PARENT, LLC	LEADS ONLINE POWER PLUS	7/2025	417754	3,106.00
26-0428	01-S0330	STREETS, LLC	HVAC MAINT & REPAIRS	7/2025	S43-0725	5,438.00
26-0495	01-U0055	UNIFIRST HOLDINGS INC.	ENTRY MATS CLEANING	7/2025	2770256651	36.32
					DEPARTMENT TOTAL:	28,884.92
DEPARTMENT: 42		ANIMAL WELFARE				
26-0444	01-J1071	CRUSH ENTERPRISES LLC	FACILITY CLEANING	7/2025	INV196586	395.00
26-0451	01-M0236	TERRY R WOOD	VETERINARY SERVICES	7/2025	202507223954	100.00
26-0452	01-O0273	OKLAHOMA HUMANE SOCIETY	SPAY & NEUTER SERVICES	7/2025	2307019	205.00
26-0046	01-P0181	PLAN-IT FIRE, LLC	MONTHLY ALARM MONITORING	7/2025	20251953	82.00
26-0445	01-S0330	STREETS, LLC	HVAC MAINT AGREEMENT	7/2025	S184-0725	1,822.00
					DEPARTMENT TOTAL:	2,604.00
DEPARTMENT: 51		FIRE				
26-0392	01-A0110	ALL SEASON BUILDING SUPPLY	BUILDING REPAIR & MAINT	7/2025	413740	43.25
26-0504	01-B0300	QUYNTANA BATESON	VACCINE-PARAMEDIC SCHOOL	7/2025	202507223944	100.00
26-0381	01-L0200	LEXIPOL, LLC	FIRE POLICY MANUAL	7/2025	INVLEX11254308	6,965.76
26-0371	01-U0055	UNIFIRST HOLDINGS INC.	SHOP TOWEL SERVICE	7/2025	2770256629	82.13
26-0382	01-Z0014	CENTRAL SQUARE TECHNOLOGIES	SOFTWARE MAINTENANCE API	7/2025	433123A	3,143.95
26-0383	01-Z0014	CENTRAL SQUARE TECHNOLOGIES	STANDBY SERVER STATION #2	7/2025	433123	3,722.92
					DEPARTMENT TOTAL:	14,058.01
					FUND TOTAL:	185,178.05

7/22/2025 4:36 PM

PURCHASE ORDER CLAIM REGISTER

SUMMARY REPORT

FUND: 07 - LIBRARY

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 07		ADMINISTRATION				
26-0570	01-B1115	SHEILA BARNARD	PER DIEM	7/2025	202507223945	360.00
26-0487	01-G0030	GENERAL FUND	TSFR TO GENERAL FUND	7/2025	202507223949	200.00
26-0488	01-G0030	GENERAL FUND	ODL GRANT $14,555	7/2025	202507223948	2,364.00
26-0100	01-K0131	MELISSA KERFOOT	SUMMER PROGRAM	7/2025	202507223952	40.00
26-0101	01-M0255	MUSEUM OF OSTEOLOGY	SUMMER PROGRAM	7/2025	202507223955	500.00
26-0102	01-S0132	SCIENCE MUSEUM OKLAHOMA	SUMMER PROGRAM	7/2025	202507223959	1,000.00
26-0099	01-S1023	CRESHIA STARK	BILINGUAL STORYTIME	7/2025	202507223961	60.00
					DEPARTMENT TOTAL:	4,524.00
					FUND TOTAL:	4,524.00

7/22/2025 4:36 PM — PURCHASE ORDER CLAIM REGISTER — SUMMARY REPORT

FUND: 39 - LIMITED PURPOSE

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 05		INFORMATION TECHNOLOGY				
26-0512	01-P0159	PASCHAL HOME SERVICES, LLC	MINI SPLIT - SERVER ROOM	7/2025	712242846	6,300.00
					DEPARTMENT TOTAL:	6,300.00
DEPARTMENT: 72		WATER				
26-0281	01-L0052	LOCKE SUPPLY CO	PARTS FOR WATER LINES	7/2025	55808619-00	168.23
26-0355	01-S1113	MRSP, LLC	SPMR SMARTPHONE LICENSE	7/2025	SPMR4284	14,146.94
					DEPARTMENT TOTAL:	14,315.17
					FUND TOTAL:	20,615.17

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FUND: 69 - RISK MANAGEMENT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 00		ADMINISTRATION				
26-0580	01-A87	AUI-OK, LLC	MISC CONTRACTUAL SERVICES	7/2025	5014	105,684.00
					DEPARTMENT TOTAL:	105,684.00
					FUND TOTAL:	105,684.00

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PURCHASE ORDER CLAIM REGISTER

SUMMARY REPORT

FUND: 01 - GENERAL FUND

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 00		MAYOR AND COUNCIL				
26-0222	01-C0108	COWAN GROUP ENGINEERING, LL	ENGINEERING FEES	7/2025	10058	1,522.00
26-0228	01-C0245	CRAWFORD & ASSOCIATES, P.C.	ESTIMATE OF NEEDS	7/2025	34275	130.00
					DEPARTMENT TOTAL:	1,652.00
DEPARTMENT: 11		CITY MANAGER				
26-0275	01-J1071	CRUSH ENTERPRISES LLC	CLEANING SERVICES	8/2025	INV209640	880.00
26-0291	01-M0234	MUSTANG TIMES LLC	LEGAL PUBLICATIONS	7/2025	MT619403	170.10
					DEPARTMENT TOTAL:	1,050.10
DEPARTMENT: 12		LIBRARY				
26-0082	01-E0082	ENVISIONWARE, INC.	PC RESERVATION	7/2025	INV-US-77357	1,203.74
26-0088	01-I0023	INGRAM LIBRARY SERVICES LLC	BOOKS - JUVENILE	7/2025	89197466	487.41
26-0089	01-I0023	INGRAM LIBRARY SERVICES LLC	BOOKS - YA	7/2025	89227130	1,251.35
26-0096	01-M0263	MIDWEST TAPE, LLC	AUDIO/VIDEO	7/2025	507465496	104.38
					DEPARTMENT TOTAL:	3,046.88
DEPARTMENT: 13		PARKS AND RECREATION				
26-0201	01-C0106	CINTAS CORPORATION NO. 2	JANITORIAL SUPPLIES	7/2025	4237972246	96.38
					DEPARTMENT TOTAL:	96.38
DEPARTMENT: 18		TOWN CENTER				
26-0567	01-A0136	ALVA ROOFING CO	WATER TESTING TC ROOF	7/2025	25070	1,000.00
26-0201	01-C0106	CINTAS CORPORATION NO. 2	JANITORIAL SUPPLIES	7/2025	4237972246	1,112.15
26-0211	01-D0134	DON'S PLUMBING INC	PLUMBING REPAIRS	7/2025	WO-9354	210.00
26-0202	01-E0115	ERC ACQUISITION INC.	GYM WIPES	7/2025	987533	199.80
26-0199	01-J1071	CRUSH ENTERPRISES LLC	TOWN CENTER CLEANING	8/2025	INV209642	3,595.00
					DEPARTMENT TOTAL:	6,116.95
DEPARTMENT: 19		BALL COMPLEX				
26-0225	01-B1019	BEN E. KEITH COMPANY	CONCESSION SUPPLIES	7/2025	67063341	2,711.81
26-0229	01-C0106	CINTAS CORPORATION NO. 2	JANITORIAL, PAPER, MISC	7/2025	4237232322	383.03
26-0237	01-I1119	STEPHENSON WHOLESALE CO., I	FOOD, BEVERAGE, CANDY & M	7/2025	8013103	1,110.35
26-0241	01-K0138	KLEMENT DISTRIBUTION INC.	ICE CREAM	7/2025	1072520308	605.80
26-0242	01-P0144	PEPSICO BEVERAGE SALES, LLC	BEVERAGES & FOUNTAIN SUPP	7/2025	32581003	2,731.61
26-0239	01-P0214	RONALD S KOLANDER	JOHNNY FREEZE CUPS	7/2025	51	237.50
26-0246	01-S0355	SUNSHINE SWEETS, LLC	DIP N DOTS	7/2025	I250718629	1,157.59
					DEPARTMENT TOTAL:	8,937.69

FUND: 01 - GENERAL FUND

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 31		COMMUNITY DEVELOPMENT				
26-0581	01-00870	OLD REPUBLIC TITLE COMPANY	300 FT MAILING LIST	7/2025	367144	600.00
26-0185	01-02440	STATE OF OKLAHOMA	BUILDING INSPECTORS LICEN	7/2025	202507304098	140.00
26-0175	01-C0020	CANADIAN COUNTY CLERK	FILING FEES FOR ABATEMENT	7/2025	R895865	70.00
26-0178	01-P0187	MARC PETERSON	MOWING ABATEMENT	7/2025	908	2,250.00
26-0177	01-R0092	SHELBY NICOLE LINK	MOWING ABATEMENT	7/2025	415	1,200.00
					DEPARTMENT TOTAL:	4,260.00
DEPARTMENT: 41		POLICE				
26-0476	01-C0330	CARWORX, LLC	REPAIRS UNIT 273	7/2025	202507304099	4,554.80
26-0494	01-C1068	CDW LLC	BLACKBOX - N DISPATCH	7/2025	AE8RU9A	689.94
26-0432	01-T1055	BRANDONS TOWN PLAZA CLEANER	UNIFORM CLEANING	7/2025	202507304100	76.25
26-0495	01-U0055	UNIFIRST HOLDINGS INC.	ENTRY MATS CLEANING	7/2025	2770259862	36.32
26-0466	01-W1164	WELCO ELECTRIC INC	ELECTRICAL REPAIRS	7/2025	57941	225.40
					DEPARTMENT TOTAL:	5,582.71
DEPARTMENT: 42		ANIMAL WELFARE				
26-0450	01-H0182	HALO ANIMAL HOSPITAL	VETERINARY SERVICES	7/2025	444698	20.00
26-0452	01-O0273	OKLAHOMA HUMANE SOCIETY	SPAY & NEUTER SERVICES	7/2025	2310724	205.00
					DEPARTMENT TOTAL:	225.00
DEPARTMENT: 51		FIRE				
26-0516	01-A0301	ASSESSMENT, INC.	PSYCHOLOGICAL TESTING	7/2025	6294	140.00
26-0370	01-B0211	ACROSS THE STREET PRODUCTIO	BLUE CARD RECORD MGMT	7/2025	28267	3,594.00
26-0386	01-C1136	CITY OF OKLAHOMA CITY	RADIO USAGE	7/2025	ITPSC-MSTNGFD-FY26	9,165.00
26-0377	01-F0021	OKLAHOMA STATE UNIVERSITY	IFSTA STATION E-LIBRARY	7/2025	288055	625.00
26-0369	01-F0131	LOCALITY MEDIA, INC.	FIRE & EMS RECORD MGMT	7/2025	5071	15,710.00
26-0521	01-N0003	NORTH AMERICA FIRE EQUIPMEN	UNIFORMS	7/2025	1359268	5,745.81
26-0391	01-O0025	O'REILLY AUTOMOTIVE STORES,	VEHICLE REPAIR & MAINT	7/2025	0309-388870	25.27
26-0591	01-O1112	TODD ANTHONY WARD	POLYGRAPH FOR NEW FF	7/2025	2025-15	250.00
					DEPARTMENT TOTAL:	35,255.08
					FUND TOTAL:	66,222.79

FUND: 14 - STREET/DRAINAGE IMP

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 14		ADMINISTRATION				
26-0484	01-C0108	COWAN GROUP ENGINEERING, LL	ENGINEERING SERVICES	7/2025	10063C	3,346.60
					DEPARTMENT TOTAL:	3,346.60
					FUND TOTAL:	3,346.60

FUND: 39 - LIMITED PURPOSE

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 18		TOWN CENTER				
26-0105	01-C1068	CDW LLC	EXTREME 48 PORT NETWORK	7/2025	AE8RR8Z	4,954.53
26-0585	01-C2231	CORY'S AUDIO VISUAL SERVICE	A/V SYSTEM TOWN CENTER	7/2025	15953	2,803.34
					DEPARTMENT TOTAL:	7,757.87
DEPARTMENT: 42		ANIMAL WELFARE				
26-0104	01-C1068	CDW LLC	EXTREME NETWORK SWITCH	7/2025	AE8VT9F	272.90
					DEPARTMENT TOTAL:	272.90
					FUND TOTAL:	8,030.77

AUG 2025 VISA

DEPT			
501	ATTORNEY	$	500.00
511	CITY MANAGER	$	600.00
512	LIBRARY	$	6,000.00
513	PARKS & RECREATION	$	15,000.00
515	GENERAL GOVERNMENT	$	1,500.00
518	TOWN CENTER	$	1,000.00
520	AQUATICS	$	8,000.00
521	FINANCE	$	500.00
531	COMM. DEV.	$	800.00
541	POLICE	$	10,000.00
551	FIRE	$	6,000.00
TOTAL		$	49,900.00

The City Manager has the authority to approve all claim's up to $50,000 per Ordinance #1153.

Agenda Item No: G.5

Mustang City Council Agenda Item Report

Meeting Date: August 5, 2025
Submitted by: Julie Slupe
Submitting Department: Library
Item Type: Approval
Agenda Section: CONSENT AGENDA

Subject Title:
Approval to Turn Past Due Library Accounts over to Collection Agency.

Recommendation:
Approve.

Initiator:
Julie Slupe

Background:
Past Due Accounts for July 2025.

Financial Impact:
$926.87

Staff Comments:

Attachments:
July 2025 Collections Agency City Council Copy.pdf

NAME/RESPONSIBLE PARTY	CITY, STATE, ZIP	BOOK BALANCE
RACHEL M PERRY	MUSTANG, OK. 73064	$119.97
HILLARY NICOLE RUTHERFORD	YUKON, OK. 73099	$244.53
TREYLE RAYNE JAQUES	EL RENO, OK. 73036	$63.97
ASHLEY NICOLE WILSON-BOWSER	YUKON, OK. 73099	$278.55
ZACHARY M SMITH	MUSTANG, OK. 73064	$73.95
JULIANA ROSE MERAZ	YUKON, OK. 73099	$59.98
RYAN DALE DENSON	YUKON, OK. 73099	$85.92
	TOTAL FOR INDIVIDUALS	$926.87
	TOTAL FOR FAMILY GROUP	$0.00
	OVERALL TOTAL	$926.87

Agenda Item No: G.6

Mustang City Council Agenda Item Report

Meeting Date: August 5, 2025
Submitted by: Julie Slupe
Submitting Department: Library
Item Type: Approval
Agenda Section: CONSENT AGENDA

Subject Title:
Approval to Declare Old and/or Damaged Library Materials as Surplus and Authorize Disposal of those Items.

Recommendation:
Approve.

Initiator:
Julie Slupe

Background:
The Library has removed 6,893 outdated and/or damaged books, DVDs and other items from its collection. The Library would like to claim these items as surplus and discard or sell them in the annual/ongoing book sales at the Library.

Financial Impact:
$1.00 Hardback; $.50 paperbacks. Friends of the Library operate the annual book sale and the Library manages the ongoing book sale.

Staff Comments:
Recommend Approval

Attachments:
Deleted Holdings_2025.xlsx

	Count	Cost
0: Unassigned	1	$29.99
1: Experience Passes	2	$45.95
2: Backpack Kits	14	$1256.62
3: Biography	174	$4123.67
4: Board Book	203	$1600.35
5: Cake Pans	3	$37.50
6: CD Adult Biography	1	$39.95
7: CD Adult Fiction	8	$343.44
8: CD Adult Nonfiction	4	$175.58
9: CD Easy Readers	0	$0.00
10: CD Juvenile Biography	0	$0.00
11: CD Juvenile Fiction	6	$155.14
12: CD Juvenile Nonfiction	0	$0.00
13: CD Young Adult Biography	0	$0.00
14: CD Young Adult Fiction	90	$3959.71
16: DVD Biography	1	$6.95
17: DVD Easy	381	$5997.26
18: DVD Fiction	415	$8211.96
19: DVD Juvenile Nonfiction	2	$29.98
20: DVD Nonfiction	25	$509.28
21: Easy Readers	526	$5219.25
22: Fiction	619	$13676.72
23: Fitness Kits	3	$161.91
24: Graphic Novels	34	$533.65
25: Interlibrary Loan	0	$0.00
26: Juvenile Biography	328	$5330.57
27: Juvenile Fiction	637	$6538.64
28: Juvenile Graphic Novel	118	$1430.47
29: Juvenile Nonfiction	847	$14129.81
31: Kit Easy Readers	10	$147.83
32: Kit Juvenile Fiction	5	$100.97
33: Kit Juvenile Nonfiction	7	$399.28
34: Kit Picture Book	30	$588.51
35: Large Print Biography	6	$171.78
36: Large Print Fiction	237	$6638.95
37: Large Print Nonfiction	12	$347.56
39: Music	4	$57.97
40: Nonfiction	754	$158129.23
41: Picture Books	580	$7901.84
42: Reference Adult	7	$329.99
43: Reference Juvenile	18	$348.89
44: Spanish Biography	0	$0.00
45: Spanish Board Book	1	$5.50
46: Spanish DVD Nonfiction	0	$0.00
47: Spanish Easy Reader	0	$0.00
48: Spanish Fiction	1	$22.95

49: Spanish Juvenile Biography	0	$0.00
50: Spanish Juvenile Fiction	0	$0.00
51: Spanish Juvenile Nonfiction	2	$31.90
52: Spanish NonFiction	1	$17.95
53: Spanish Picture Book	3	$28.94
54: Spanish YA Nonfiction	0	$0.00
55: Spanish Young Adult Fiction	0	$0.00
57: Young Adult Biography	102	$1833.89
58: Young Adult Fiction	446	$7021.45
59: Young Adult Graphic Novel	31	$385.56
60: Young Adult Nonfiction	145	$2617.87
61: Zoo Books - 7 Day	1	$29.99
62: In-Library Tech	0	$0.00
63: Migration	26	$378.72
64: Playaway Audio Player	6	$439.94
65: Adult Kit	16	$3081.73
66: Spanish Juvenile Graphic Novel	0	$0.00
NONE	0	$0.00
	6893	$264603.54

Agenda Item No: G.7

Mustang City Council Agenda Item Report

Meeting Date: August 5, 2025
Submitted by: Jessica Hunt
Submitting Department: Human Resources
Item Type: Approval
Agenda Section: CONSENT AGENDA

Subject Title:
Approval of Retirement from OkMRF for Melissa Helsel, Community Development Director, retiring August 4, 2025 after twenty-three years of service to the City of Mustang.

Recommendation:
Approve or Deny

Initiator:
Jessica Hunt

Background:
The Oklahoma Municipal Retirement Fund requires all OkMRF retirement applications to be submitted to the City Council. Ms. Helsel meets all the qualifications set forth by the plan to receive her retirement at this time.

Financial Impact:
0.00

Staff Comments:
Recommend approval.

Attachments:

Agenda Item No: G.8

Mustang City Council Agenda Item Report

Meeting Date: August 5, 2025
Submitted by: Ryan Connor
Submitting Department: Community Development
Item Type: Approval
Agenda Section: CONSENT AGENDA

Subject Title:
*Approval of Agreement between the City of Mustang and the Mustang Improvement Authority and Darrell and Jennifer Ely authorizing Sale of Water by City to Customer, resident of Oklahoma City at 5817 Twin Fawn Trail.

Recommendation:
Approve or Deny Agreement

Initiator:
Ryan Conner, Community Development Director

Background:
Darrell and Jennifer Ely - 5817 Twin Fawn Trail - recently constructed a home on the aforementioned property. Twin Fawn Trail is a street that is part of a development inside the city limits of the City of OKC. Twin Fawn Trail only has access from W SW 59th St, unlike the rest of the development. When the development was constructed in 2007, an agreement was made between the City of OKC and the City of Mustang to allow the City of Mustang to provide water services to the 9 lots. There was a lapse in the process during the construction of the recent home that inadvertently placed a City of OKC water meter to serve the home when it was completed in late June 2025. Mustang City Staff has been working with OKC Staff to navigate the process of swapping water meters and allowing the customer to switch to a Mustang utilities account. This agreement is part of that process and is required to be signed by both the customer and City of Mustang to move forward. This an unsigned version of the agreement. A signed version will need to be provided before the City Council meeting. Any Mustang water user outside the city limits has a billing rate of 1.5 times the billing rate for Mustang residents.

Financial Impact:
0

Staff Comments:
All of the other lots on Twin Fawn Trail have City of Mustang water accounts and have the same

Agreement in place. Pending the signing of this Agreement by the customer, staff would recommend approving the Agreement.

Attachments:
MUSTANG AGREEMENT- 5817 Twin Fawn Trail.pdf
5817 Twin Fawn Trail Map.pdf

AGREEMENT

This Agreement made and entered into by and among the City of Mustang and the Mustang Improvement Authority (Collectively referred to as "City") and____________________ (hereinafter referred to as Customer).

WITNESSETH

WHEREAS, City owns, operates, and maintains a water system providing water for City; and

WHEREAS, customer desires to purchase water from City, for personal use at the property located at 5817 Twin Fawn Trail, Mustang OK 73064

WHEREAS, the capacities of the City water system, at the time of execution of this Agreement, are adequate to meet the needs of City and its inhabitants.

NOW, THEREFORE, in consideration of the mutual covenants and agreements of the parties hereto, it is agreed between the parties as follows:

1. City agrees to sell, and customer agrees to purchase water from the City for personal use at the property located at 5817 Twin Fawn Trail, Mustang OK 73064

2. Customer agrees to pay all expenses for individual water lines and other appurtenances, $100 connection fee to the City line, and additionally, to pay City for any other costs of connection to the City system normally incurred by any residential water customer of the City, including, but not limited to, deposits.

3. Customer agrees to meet and comply with all ordinances, requirements and specifications related to water service imposed by City, including, without limitation, installation, water lines, appurtenances, meter, connections, or other related matters, as would be required if customer were an inhabitant of City and as otherwise provided herein. Additionally, Customer agrees to install a back flow valve as directed by City prior to commencement of services.

4. Customer agrees to pay a rate of 1 ½ (one and one-half) times the rates charged city residential customers for water purchased by City, which rate shall automatically change appropriately if the City residential rates change.

5. Notwithstanding any other provision in this Agreement, the City expressly reserves the right to terminate and abrogate this Agreement at any time the governing body of the City of Mustang shall declare by resolution that the water being furnished pursuant to this contract is required by the City of Mustang for its own use and the use of its inhabitants. Upon the approval of the Agreement my be terminated without further action in 10 days from the date of the resolution.

6. It is mutually understood and agreed by the parties that Customer accepts such treated water as it is at the time it is extracted or received from the City, provided that the water is of the quality and quantity distributed to other customers of City. Any determination by Customer that said water is not of such quality of quantity for its needs shall not give rise to any claim, action, or cause of action against City. It is further provided that if the water is of insufficient quantity to meet Customer's reasonable needs or is of inadequate quality for a period of seven consecutive days, then the Customer can terminate this Agreement upon seven (7) days written notice. It is further understood and agreed by the parties hereto that neither the City nor the Authority shall be held liable for any damage to Customer's pipeline or facilities that may be caused by power failures, pipeline breaks, filling or draining of any pipeline, pumping, changing pressures, loss of power, cessation of pumping, or any other operation or failure of the City system. In the event of service interruption, City shall act reasonably in an effort to timely restore service.

7. It is expressly understood and agreed by the parties that no provision of this Agreement is to be construed to grant Customer any property right of any nature or kind in the provisions of water service, sources, treatment facilities, distribution system, waters or water rights, or the City water system. Customer expressly covenants and agrees to make no claim of any nature or kind under this Agreement upon such property, facilities, water or water rights of City.

8. The primary term of this Agreement shall be from the effective date of this Agreement to the end of the __________ - _________ fiscal year; provided, however, that its provisions will be extended from fiscal year to fiscal year unless either party gives thirty (30) days written notice that it will not renew, unless otherwise terminated as provided herein.

9. All other provisions herein notwithstanding, any party may terminate this Agreement, for non-payment or upon violation by other party or parties of any material provision of this Agreement, or for any reason, by giving thirty (3) days prior written notice of its intention to do so. This Agreement shall automatically terminate at the end of such thirty-day period unless such violation is corrected, provided that any other remedy or remedies available under the law for such violation shall not be limited to this provision or the exercise of rights conferred by this provision.

10. This Agreement is not assignable except upon the prior written consent of all parties hereto. This provision is expressly applicable in the event Customer sells, leases, or otherwise conveys the property described herein, in which case, this Agreement will automatically terminate at the time of this conveyance, unless the parties have previously agreed to such assignment. It is further expressly provided that nothing in this Agreement shall be construed to prevent City from entering into a separate or new agreement with the successor to the property if so determined by the governing body.

11. This Agreement shall be executed induplicate, each copy of which shall be an original.

12. The effective date of this Agreement shall be upon execution hereof by the last party hereto. Water service shall thereafter commence within five working days after approval by the City that all City requirements have been met.

13. This Agreement may not be amended except by express written agreement of all parties hereto.

14. When any word in this Agreement is used in the singular number, it shall include the plural, and the plural shall include the singular, except where a contrary intention plainly appears. When any word in the Agreement is used in the masculine, it shall include the feminine, and the feminine, the masculine, except where a contrary intention plainly appears.

15. Should the City either by resolution of its Council or its City Manager, determine that water use rationing or suspension must be observed by the customers in the vicinity of Customer due to water delivery or pressure problems, or by all customers of the City water system for whatever reason, the City Manager of the City may request that Customer similarly adopt water use rationing or suspension. Failure of Customer to promptly and similarly respond may result, at the discretion of the City Manager, in the summary reduction or suspension of water sale, and delivery hereunder.

16. The City is excused from non-performance and shall not be liable for any delay in delivery of for non-delivery, in whole or in part, caused by the occurrence of any contingency beyond the control of the City, including, but not limited to, acts of third parties, fires, civil disobedience, riots, rebellions, accidents, explosions, floods, storms, acts of God, and similar occurrences. The City is expressly exempt from any liability involving fire protection or the provision of sufficient quantities of water for fire protection purposes and nothing in this Agreement shall be construed as a guarantee or assurance of any sort that the water provided would be sufficient for fire protection purposes.

17. Customer and City shall faithfully abide by the applicable ordinances, laws, rules and regulations of the City of Mustang, the State of Oklahoma, Oklahoma State Department of Health, and the United States of America, and all amendments thereto, as terms of this Agreement regardless of jurisdictional limits.

18. It is mutually understood and agreed by the parties hereto that this Agreement contains all of the covenants, stipulations and provision agreed upon by said parties and no agent or any party t this Agreement has authority to alter or change the terms hereof, except as provided herein, and no party is or shall be bound by any statement or representation not in conformity herewith.

19. It is expressly agreed and stated that this Agreement is solely between the executing parties and that there are no third party beneficiaries nor rights or warranties expressly, implicitly or otherwise created or established in favor of third parties.

ADOPTED by the Council and SIGNED by the Mayor of the City of Mustang, Oklahoma this ______ day of ___________________, and 20 _.

CITY OF MUSTANG

____
MAYOR

ATTEST: (Seal)

____
CITY CLERK

____
CUSTOMER

APPROVED by the Mustang Improvement Authority this ______ day of ______________________,

20 ____.

____
CHAIRMAN

ATTEST:

____
SECRETARY

APPROVED as to form this _______ day of ____________________, 20 _____.

____
CITY ATTORNEY
CITY OF MUSTANG

Czech Hall Rd
5817
Twin Fawn Trl
W SW 59th St
Mustang Public Works

Agenda Item No: I.1

Mustang City Council Agenda Item Report

Meeting Date: August 5, 2025
Submitted by: David Russell
Submitting Department: Managerial Department
Item Type: Approval
Agenda Section: DISCUSSION ITEMS

Subject Title:
Consideration of Interlocal Agreement with Purchasing Cooperative of America (PCA) for Cooperative Purchasing Services.

Recommendation:
Recommend Approval.

Initiator:
David Russell

Background:
This Interlocal Agreement will allow City staff to utilize cooperative purchasing contracts for goods and services that have been competitively bid by PCA.

Financial Impact:
0

Staff Comments:
Staff Recommends Approval

Attachments:
PCA Interlocal 1-2024.pdf

INTERLOCAL AGREEMENT
FOR COOPERATIVE PURCHASING SERVICES

This Interlocal Agreement for Cooperative Purchasing Services ("Agreement") is entered into by and between City of Mustang/Mustang Improvement Authority, 1501 N Mustang Rd., Mustang, OK 73064

COMPLETE LEGAL NAME (DO NOT ABBREVIATE) & MAILING ADDRESS

("PCA Member", "Party"), a governmental entity, and Purchasing Cooperative of America ("PCA", "Party") on behalf of PCA Awarding Agencies to participate in all Purchasing Cooperative of America ("PCA") cooperative purchasing programs administered by PCA and its affiliates and subsidiaries and for the purpose of participating in the cooperative purchasing services of PCA. Collectively, PCA and PCA Member and will be known as the "Parties".

RECITALS

Purpose

The purpose of this Agreement is to support public entities by facilitating their purchasing operations through cooperative contracting and to promote real savings for PCA Members with discounts resulting from the competitive bid process.

Texas Government Code, Chapter 791, Interlocal Cooperation Act, and *Texas Local Gov't. Code, Chapter 271, Subchapter F. Cooperative Purchasing Program* allows for governmental entities to contract for cooperative purchasing services that each Party to the contract is authorized to perform individually.

Eligible public entities may use all PCA contracts awarded to a Vendor. Each jurisdiction is subject to its own and members' requirements. The use of a PCA contract by a PCA Member, along with their signed purchase order or other extension of the contract, constitutes acceptance of the contract and completes the interlocal agreement (if required by the entity(ies) between the Awarding Agency and PCA Member.

Membership Eligibility

Public entities in all 50 states, the U.S. Territories, Canada and Mexico, including local, state and federal governmental agencies, Indian tribal governments; educational institutions including K-12 public, private and charter schools, state and private colleges and universities; and non-taxed non-profit religious and charitable organizations are eligible to participate in the PCA purchasing cooperative. There is no fee to the PCA Member to join or use PCA contracts.

Role of the PCA Awarding Agency

1. Acts as Party to the Agreement.
2. Awards PCA contracts that have been competitively bid.
3. Provides service and support to PCA, PCA members and vendors, as necessary.

Role of the PCA Member

1. Registers on the PCA website, www.pcamerica.org, or any successor website.
2. Executes a copy of this Agreement by providing an authorized signature in the appropriate space below and submitting the form to Members@pcamerica.org.

3. Designates a contact person and updates the contact information as necessary.
4. Works with PCA awarded contractors according to the PCA contract.
5. Issues supplemental contracts, purchase orders, or other applicable authorizations for purchases directly to the awarded contractor; and includes “Purchasing Cooperative of America” or “PCA” and the “Contract Number”.
6. Makes payments to vendors in a timely manner and in accordance with the state laws and local procedures applicable to the PCA Member for all goods and services received.
7. Notifies PCA at the address or email shown below of any substantial problems in quality of goods or performance of services with an awarded contractor under a PCA contract.

Role of the Purchasing Cooperative (PCA)

1. Acts as a group purchasing organization that governmental entities join as members.
2. Performs the administration and management duties and responsibilities for which PCA will receive fees from PCA vendors using PCA contracts.
3. Performs all of the required steps of the competitive solicitation process in compliance with all applicable state statutes and regulations related to competitive procurement and contracting in the State of Texas.
4. Provides members access to cooperative contracts, due diligence documentation and PCA vendor contact information.
5. Provides support and service to PCA Members and vendors.
6. Performs such other related services and duties as are customarily performed by a entity in a similar position.

General Provisions

1. Effective Date. This Agreement is effective upon signature and shall be automatically renewed annually unless either Party gives sixty (60) days prior written notice of non-renewal.
2. No Minimum Purchase Requirement. This Agreement does not obligate the PCA Member to purchase a minimum amount of goods and/or services under any PCA contract.
3. Federal Requirements. The parties agree to comply fully with all applicable federal statutes, rules and regulations in connection with the cooperative contracts contemplated under this Agreement. This Agreement is subject to all applicable present and future valid laws governing such programs.
4. State Joint Powers Statutes. It is the sole responsibility of each PCA Member to follow their state procurement statutes as it pertains to cooperative purchasing, or joint power agreements, with in-state or out-of-state public agencies.
5. Governing Law-Texas. Any issue concerning PCA contracts in which a PCA Awarding Agency is involved shall be governed by the law of the State of Texas, excluding the conflicts of law provisions.
6. Venue-In Texas. Exclusive Venue for any litigation whatsoever involving PCA is the state district court of Harris County, Texas.
7. Governing Law-Outside Texas. PCA member’s use of PCA contracts shall be governed by the laws of the State of Oklahoma, excluding the conflicts of law provisions.
8. Venue-Outside Texas. Exclusive Venue for litigation arising between PCA Member and PCA awarded contractor from use of PCA contracts is Canadian County, Oklahoma.
(court jurisdiction)

9. Invalid Provision. If any term(s) or provisions of this Agreement are held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions of this Agreement shall remain in full force and effect.
10. Immunity. Neither Party to this Agreement waives or relinquishes any immunity or defense on behalf of themselves, their directors, officers, employees and agents as a result of this Agreement being executed or the performance of the functions and obligations describe herein.
11. Final Agreement. This Agreement incorporates all agreements, covenants and understandings between the Parties concerning subject matter in the Agreement. No prior agreement of understanding, verbal or otherwise, by the Parties or their agents, shall be valid or enforceable unless embodied in this Agreement.
12. "As is" Contracts. PCA makes PCA contracts available to the PCA Member "as is" and is under no obligation to revise the terms, conditions, scope, prices, and/or any other requirements of the contract for the benefit of the PCA Member.
13. Termination. This Agreement may be terminated with or without cause by either party upon (60) days prior written notice.
14. Notice. All forms of written notice, under this Agreement, shall be made by first class mail, postage prepaid and delivered to the other Party of this Agreement.
15. Records Requests. PCA Member agrees to cooperate in compliance with any reasonable request for information and/or records made by PCA. Breach of this provision may be grounds for termination after ten (10) days written notice to the PCA Member.
16. Submission. Send the signed Agreement via email to Members@pcamerica.org. An email copy of an executed signature shall have the same force and effect as an original signature page.
17. Term. This Agreement is effective the date of the final signature and shall continue indefinitely, subject to the Termination clause.

Authorization

By execution and delivery of this Agreement, the undersigned individuals warrant that they have been duly authorized to enter into and perform the terms of this Agreement.

____
PCA Member Organization Name

____
Authorized Signature

____
Printed Name

Title ______________________________

Date ______________________________

Designated Contact ____________________

Title ______________________________

Phone ______________________________

Email ______________________________

Purchasing Cooperative of America

____
PCA Authorized Signature

Dean Zajicek
Printed Name

Title Assistant Director

Date ______________________________

Phone 844-722-6374

Email Dean@pcamerica.org

Main PCA Email pcamerica@pcamerica.org

Agenda Item No: I.2

Mustang City Council Agenda Item Report

Meeting Date: August 5, 2025
Submitted by: Tim Rooney
Submitting Department: Managerial Department
Item Type: Approval
Agenda Section: DISCUSSION ITEMS

Subject Title:
Notice of Ward 1 City Council Vacancy and Approval of Selection Process

Recommendation:

Staff recommends City Council approve the selection process for the Ward 1 City Council vacancy.

Initiator:
Timothy Rooney

Background:
Councilman and Vice Mayor Michael Steven Ray submitted his resignation from the City Council effective 7:30 AM on July 28, 2025.

Section 8-112 of Title 11, Oklahoma Statutes, provides: "A municipal officer may resign by submitting his written resignation to the governing body of the municipality, to the remaining members of the municipal governing body if some positions are vacant, to the interim mayor or, if all positions of the governing body will become vacant upon the resignation, to the board of county commissioners of the county in which the municipality is located. Delivery of the written resignation to the governing body during a public meeting of such body or to the municipal clerk by mail or personal delivery during regular office hours shall constitute submission of the resignation to the municipal governing body. Delivery of the written resignation to the board of county commissioners during a public meeting of the commissioners or to the county clerk by mail or hand delivery during regular office hours shall constitute submission of the resignation to the board of county commissioners. A resignation submitted by a municipal officer may be withdrawn in writing at any time prior to the effective date stated in the resignation. If no effective date is stated, the resignation shall be effective immediately. Acceptance by the governing body shall not be required for the resignation to be effective."

Section 2-9 of the Mustang Charter provides: "When a vacancy occurs in the office of a Councilmember, except the Mayor, the governing body shall appoint, by a majority vote of the remaining members, a person who resides in the ward of the vacant office to fill the vacancy until the next general municipal election, and until a successor is elected and qualifies. Any vacancy shall then be filled at the next general municipal election by election of a person to complete the balance of any unexpired term. If the vacancy has not been filled within sixty (60) days after it occurs, the governing body shall call for a special election for the purpose of filling the vacancy for the duration of the unexpired term, unless such vacancy occurs within one hundred twenty (120) days prior to the first day of a filing period for the next general municipal election."

The Mustang Charter and the Mustang Code of Ordinances is quiet, however, on the process to make an appointment. With that in mind, staff recommends the process outlined below be followed to fill the vacancy created by Councilmember Ray's resignation:

Provide an advertisement in the local paper that notifies the public of the Ward 1 vacancy. The advertisement would state that the City of Mustang City Council is accepting letters of interest from residents of Ward 1 that would be willing to serve and are interested in being appointed to the City Council. Letters would be accepted for a 30-day period following the advertisement. Due to publication deadlines, advertisement would likely occur on August 24, 2025 and a sample copy of the advertisement is attached for your information and review.

All letters would be provided to the City Council as they are received for review. Upon receipt of the letters, Councilmembers may want to individually follow-up with the interested citizen with any questions you may have.

A special meeting will be scheduled on September 23, 2025, for the appointment of a Ward 1 Councilmember. The special meeting is necessary in order to meet the requirement that the council fill the vacancy within sixty (60) days after it occurs in order to avoid calling a special election.

Financial Impact:
Cost of Publication

Staff Comments:
Staff recommends City Council approve the selection process for the Ward 1 City Council vacancy.

Attachments:
Advertisement for Council Vacancy - Ward 1.pdf

NOTICE OF CITY COUNCIL VACANCY

The City of Mustang requests "letters of interest" from citizens interested in filling a vacancy on the City Council created by the resignation of the Ward 1 Councilmember. The person appointed by the Council to fill that vacancy must be a resident of Ward 1 of the City of Mustang for at least one (1) year prior to submitting their letter of interest. For a general description of the Ward 1 boundaries, see the Ward map located on the City of Mustang's website. The appointment shall be for a period of time until the next general City election. At that time, a Councilmember shall be elected to serve the remainder of the term.

Letters of interest shall contain information clearly indicating the address of the interested citizen, the satisfaction of the residency requirement, and other information the interested citizen should wish to include. All "letters of interest" will be accepted until September 15, 2025 at 5:00 PM. All letters must be mailed or delivered to:

City of Mustang
1501 N. Mustang Road
Mustang, OK 73064

Attn: Tammi Noblitt, City Clerk

The Mustang City Council expects to take action at a Special City Council meeting on or about September 23, 2025 to fill the Ward 1 vacancy. Upon appointment by the City Council, the person selected shall immediately be administered the Oath of Office and seated as a member of the City Council.

Agenda Item No: I.3

Mustang City Council Agenda Item Report

Meeting Date: August 5, 2025
Submitted by: Ryan Connor
Submitting Department: Community Development
Item Type: Approval
Agenda Section: DISCUSSION ITEMS

Subject Title:

Consideration of Preliminary Plat Application, PP-05-29-25-1-35, Red Barn Acres, Jacks Properties LLC, 1500 E Lily Ln, 9.25 Acres, 8 Lots, R-E Zoning.

Recommendation:
Vote to Approve or Deny the Preliminary Plat

Initiator:
Ryan Conner, Community Development Director

Background:
Planning Commission voted on the July 8th regular Planning Commission to unanimously recommend approval of the Preliminary Plat to City Council for the August 5th regular meeting.

Project Description: The applicant on behalf of the owner has submitted a Preliminary Plat for the property addressed as 1500 E Lily Ln, near the intersection of S. Chloe Ln & E Lily Ln not far West of S. Morgan Rd. The title of the plat is â€œRed Barn Acresâ€. This property was rezoned to R-E, Rural Estates in November of 2024 with described intentions of a one (1) acre lot type subdivision. The property original comprised 10 acres but in February 2025 the applicant requested and was granted a Lot Split that took 0.75 acres off the far SE corner of the property containing the older single-family house from the parent tract. The property now contains 9.25 acres. The plat shows eight (8) single-family lots total with six (6) of the lots containing frontage on a proposed extension of E Lily Ln and the remaining two (2) lots with frontage off existing S. Chloe Ln. There is a water line proposed running into the Lily Ln extension before extending North and then back West to tie into the looped system. The Plat shows the area for a proposed detention pond in the back of Lot 6 to handle stormwater runoff.

The City Engineer has recommended approval of the plans as well as the Fire Marshallâ€™s office.

The applicant is attempting to Vacate a 30 ft roadway easement on the North end of the property (shown on the plat). This is an unused roadway easement that was dedicated to Canadian County (not the City) in the late 1960s. If vacated, the Final Plat would reflect minor changes to allow building line encroachments to extend further North. There would not be any changes to the amount or layout of the lots.

Character of Neighborhood: This is an area of rural residential uses with agricultural uses nearby.

Zoning and Uses of Property Nearby: This properties to the North and East are R-E. The property to the West is I-2. The property to the South is A-1.

Conformance with Long-Range Plan: The long-range plan calls for Residential Medium.

Utilities and Services: The development will extend E Lily Ln and a public water line. Private septic systems will be used for the homes.

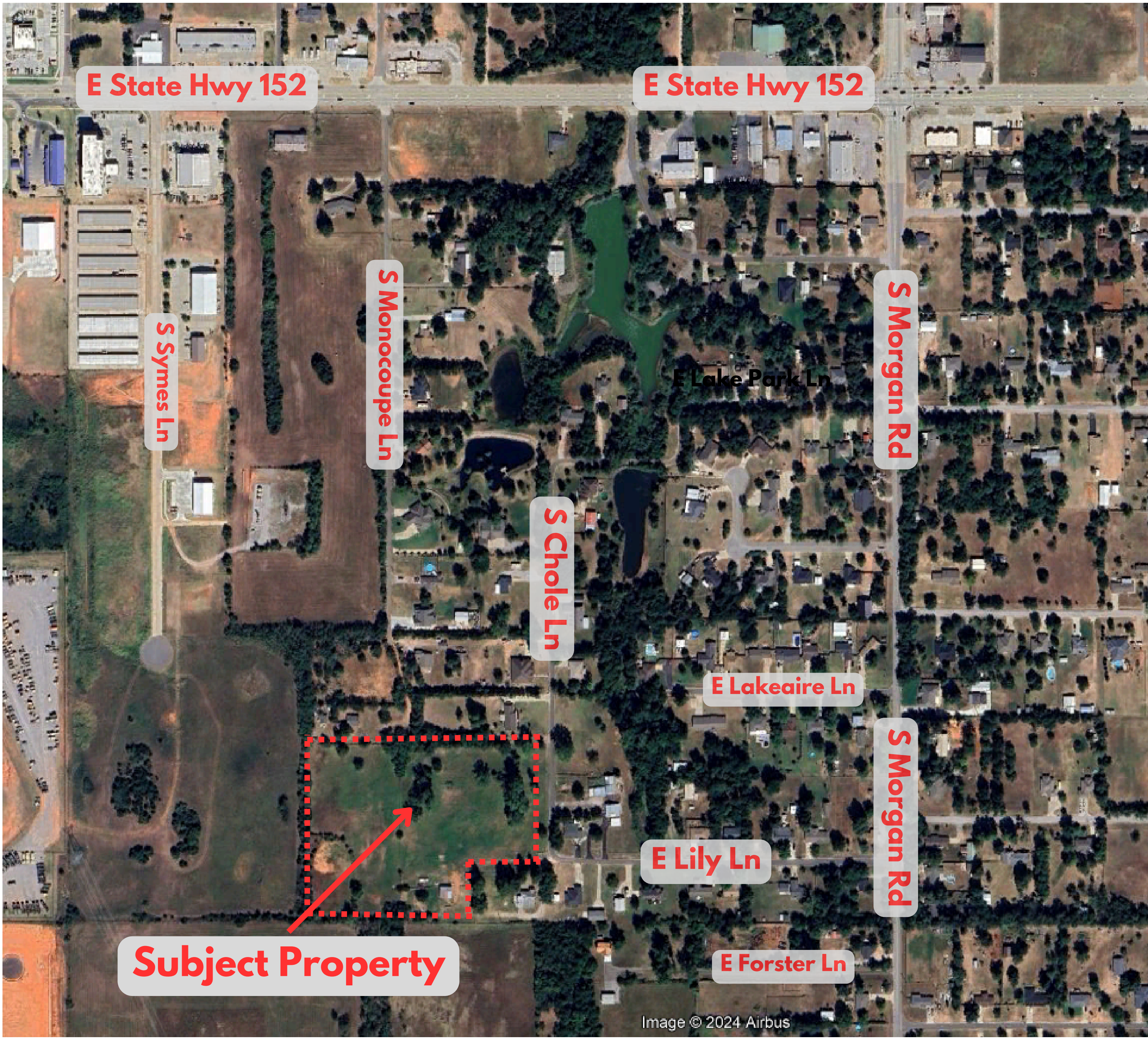
Financial Impact:
0

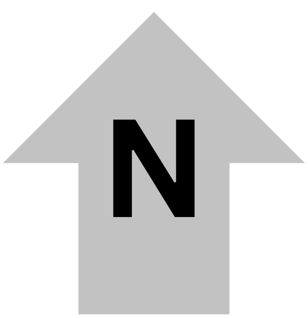
Staff Comments:
Staff recommends approval of this Preliminary Plat.

Attachments:
(1) Location Map.pdf
(2) Red Barn Acres Preliminary Plat 6.4.25.pdf
(3) 250606 Recommendation of Approval - Red Barn Acres.pdf
(4) DRAFT PC Minutes 7-8-25.pdf

Red Barn Acres

Request: Preliminary Plat





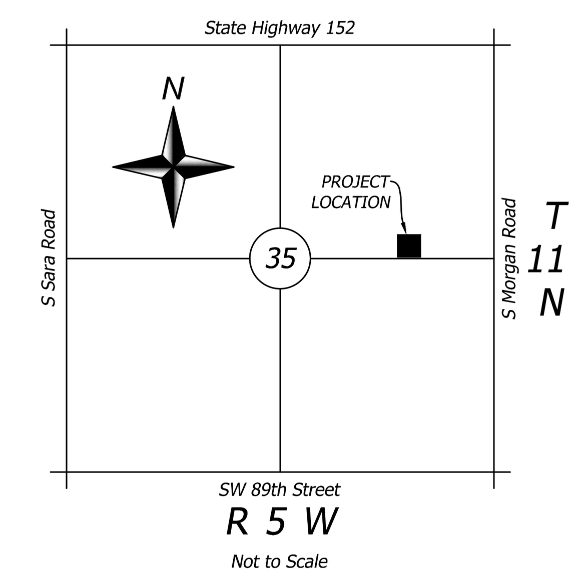
Disclaimer: This product is for informational purposes only and it is NOT suitable for legal, engineering, or surveying purposes. The City of Mustang does not assume any responsibility for any errors, deficiencies, defects, omissions, or inaccuracies in the data.

PRELIMINARY PLAT

of

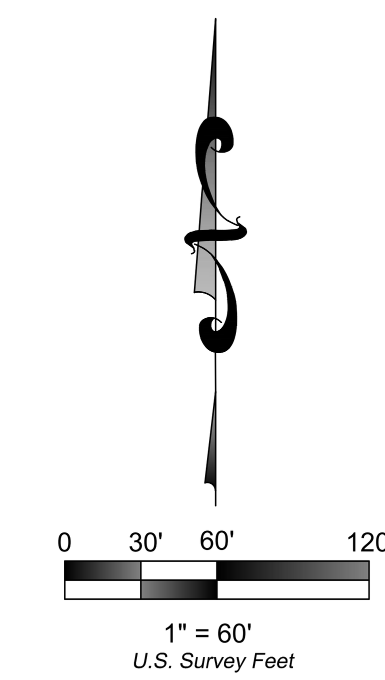
RED BARN ACRES

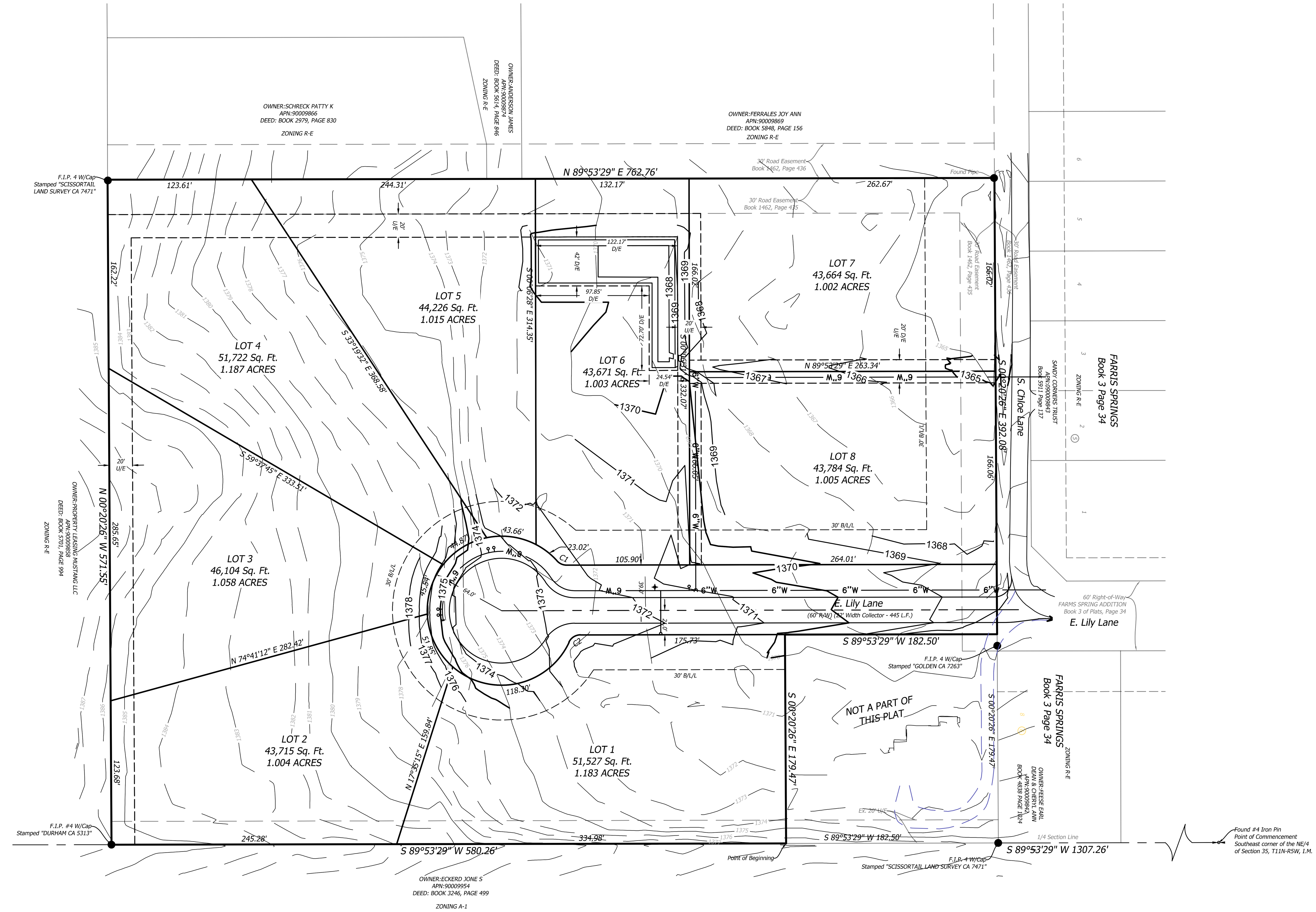
A Subdivision of the Northeast Quarter (NE/4), Section Thirty-five (35), Township Eleven (11) North
Range Five (5) West of the Indian Meridian, Canadian County, Oklahoma



TOTAL NUMBER OF LOTS: 8
LOT ACREAGE: 8.457 ACRES
RIGHT-OF-WAY: 0.799 ACRES
TOTAL AREA: 9.256 ACRES
TOTAL DWELLINGS: 8 UNITS
ZONING R-E

E LILLY LANE - 26' WIDTH COLLECTOR STREET - 445 L.F.





LEGAL DESCRIPTION

A tract of land located in the Northeast Quarter (NE/4) of Section Thirty-five (35), Township Eleven (11) North, Range Five (5) West of the Indian Meridian, Canadian County, Oklahoma, being more particularly described as follows:

A tract of land lying in the Northeast Quarter (NE/4) of Section Thirty-five (35), Township Eleven (11) North, Range Five (5) West of the Indian Meridian, Canadian County, Oklahoma, being more particularly described as follows:

COMMENCING at the Southeast corner of said Northeast Quarter (NE/4) of Section Thirty-five (35); Thence S89°53'29"W along the South line of said NE/4 a distance of 1307.26 feet to the POINT OF BEGINNING; Thence continuing S89°53'29"W along the South line of said NE/4 a distance of 580.26 feet; Thence N00°20'26"W parallel with the East line of said NE/4 a distance of 571.55 feet; Thence N89°53'29"E parallel with the South line of said NE/4 a distance of 762.76 feet; Thence S00°20'26"E parallel with the East line of said NE/4 a distance of 392.08 feet; Thence S89°53'29"W parallel with the South line of said NE/4 a distance of 182.50 feet; Thence S00°20'26"E parallel with the East line of said NE/4 a distance of 179.47 feet to the POINT OF BEGINNING.

Containing 403,199 Sq. Ft. or 9.256 Acres, more or less.

NOTES

1. This plat of survey meets the Oklahoma Minimum Standards for the practice of Land Surveying as adopted by the Oklahoma State Board of Registration for Professional Engineers and Land Surveyors, and that said Final Plat complies with the requirements of Title 11 Section 41-108 of the Oklahoma State Statutes.
2. Monuments set for Lot Corners and the Road Center Line shall be as follows:
   Paved surfaces - A Magnetic Nail with a Washer stamped "GOLDEN CA 7263"
   Unpaved surfaces - A 1/2" Iron Rod with a Plastic Cap Stamped "GOLDEN CA 7263"
3. The proposed roadways shown on this plat will adhere to the City of Mustang standard road specifications.
4. Pursuant to Mustang Code of Ordinances Section 106-143, a variance is requested to Section 106-300 (requires 20 ft Utility Easements to be located on rear lot lines) for the lots adjacent to the North boundary line.

Curve Table

Curve #	Length	Radius	Delta	ChB	ChL
C1	9.25'	11.00'	048.1897	S 66°00'50" E	8.98'
C2	12.41'	11.00'	064.6465	S 57°34'05" W	11.76'

LEGEND

- Section Corner
- Quarter Corner
- Found Monument
- Set MAG Nail
- Plat Boundary Line
- Lot Line (This Plat)
- Easement (This Plat)
- Building Limit Line (This Plat)
- Existing Lot Line
- Existing Easement
- Existing Building Limit Line

U/E - Utility Easement
B/L - Building Limit Line
R/W - Right of Way

OWNER/SUBDIVIDER:
JACKS PROPERTIES LLC
1401 RIVER DRIVE
YUKON, OK 73099

SURVEYOR:
GOLDEN LAND SURVEYING
4131 N.W. 122ND ST., SUITE 100
OKLAHOMA CITY, OK 73120
405-849-6010

ENGINEER:
CEDAR CREEK ENGINEERING
P.O. BOX 14534
OKLAHOMA CITY, OK 73113
405-778-3385

MINIMUM CULVERT SIZE FOR EACH LOT* (DIAMETER IN INCHES)						
LOT	4	5	6	7	8-A	8-B
MINIMUM SMOOTH INTERIOR PIPE	18	18	24	36	30	30
MINIMUM CMP	18	24	30	48	36	36

*SIZES ARE CALCULATED BASED ON CULVERT INSTALLED AT 1% SLOPE. CULVERT SIZE MAY BE DECREASED BASED ON STEEPER INSTALLATION SLOPE AND/OR PLACEMENT ON THE UPSTREAM SIDE OF THE LOT. FOR ANY DEVIATION FROM ABOVE VALUES, CHANGES MUST BE REVIEWED AND APPROVED BY A CIVIL ENGINEER.

Prepared By
GOLDEN LAND SURVEYING
4131 N.W. 122nd St., Suite 100, Oklahoma City, Oklahoma 73120
C.A.# 7263 / Exp. Date =6/30/2026
Telephone: (405) 849-6010 Email: troy@goldenls.com

Date of Preparation: June 4, 2025 Job No. 251106 Sheet 1 Of 1

June 6, 2025

Ryan Conner
Community Development Director
City of Mustang
1501 N Mustang Road
Mustang, OK 73064

RE: Red Barn Acres
Mustang, Oklahoma

Dear Ms. Helsel:

Cowan Group Engineering, LLC (CGE) has completed the review of the Construction Plans, Preliminary Plat, Drainage Report, and Hydraulic Analysis for the subject residential development project dated 5-29-2025. The subject engineering review comments and redlines were submitted to the Development Engineer – Cedar Creek on June 6, 2025. The following is a general summary of the subject comments:

- *Preliminary Plat*
    - *Show all easements (Utility and Drainage) on the Preliminary Plat.*

CGE recommends conditional approval of the Preliminary Plat and Construction Plans to be considered at the Mustang City Council Meeting on June 10, 2025. CGE will provide City Council with a recommendation following the final review of the resubmittal.

Thanks for your attention and should you have any questions please contact the undersigned.

Sincerely,

COWAN GROUP ENGINEERING, LLC

Brian S Schwegal

Brian Schwegal, PE
Project Manager

BSS/crk

Cc: Andrew Wilson, P.E. – Engineer of Record – Cedar Creek

PLANNING COMMISSION
MINUTES JULY 8, 2025

The Mustang Planning Commission met in a regular session on Tuesday, July 8, 2025 at 7:00 p.m. at the Mustang Municipal Building, City Council Chambers at 1501 N. Mustang Road.

I. CALL MEETING TO ORDER: Chairman Billy McDaniel called the meeting to order at 7:00 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

MEMBERS PRESENT: Jay Adams, Brant O'Daniel, Susan Dobbins, Jesse Bratton, Billy McDaniel, Jerry Brown, Aaron Spiegel.

MEMBERS ABSENT: None.

STAFF / EX OFFICIOS PRESENT: **Ryan Conner, Comm. Dev. Director**
Radika Moore, Officer Coordinator
Justin Goodwin, Audio-Visual
Jonathan Miller, City Attorney

IV. APPROVAL OF MINUTES: **Commissioner Jay Adams** made a motion to approve the minutes from the June 10, 2025 meeting. **Commissioner Jerry Brown** seconded the motion. The motion was approved unanimously.

V. INTRODUCTION OF GUESTS AND VISITORS/HEARING OF CITIZENS AND DELEGATES

None.

VI. PUBLIC HEARING, DISCUSSION, CONSIDERATION AND RECOMMENDATION ON:

Chairman McDaniel read the first item on the agenda and Opened the Public Hearing.

1. Preliminary Plat – PP -05-29-25-1-35- Red Barn Acres

Applicant:	Cedar Creek Consulting LLC
Owner(s):	Jacks Properties LLC
Location:	1500 E Lily Ln
Current Zoning:	R-E, Rural Estates District
Tract Info:	10 acres - 8 Single-Family Lots

City Planner, Ryan Conner, addressed the Planning Commission with the staff report. He discussed the location of the plat and the history of the rezoning that had taken place earlier in the year. He explained the lot configurations in relation to the Zoning and Subdivision regulations. He ended the report by stating that both Staff and the City Engineer's office recommended approval.

Commissioner Brown asked if the fence requirement in the PUD was shown.

Mr. Conner answered saying it doesn't have to be shown on the plat, but will be required at the construction stage because of the zoning requirements.

Louis Krivanek – 1889 Properties – on behalf of the Applicant – addressed the Commission. He reiterated aspects of the development and mentioned that the North roadway easement is set to be heard by the County Commissioners at an upcoming meeting. This would allow the unused 30ft roadway easement, which was dedicated to the County in the late 1960s, to be vacated. This would allow minor alterations to the plat, but not any changes to the number or layout of the lots.

Commissioner Adams made a Motion to close the Public Hearing at 7:07pm. **Commissioner O'Daniel** seconded the Motion. The Motion was approved unanimously.

There was no further discussion.

Commissioner Bratton made a Motion to recommend approval of the Preliminary Plat. **Commissioner Speigel** seconded the Motion. The Motion was approved unanimously.

Chairman McDaniel announced the item will be heard at the August 5th City Council meeting.

VIII. NEW BUSINESS

None.

IX COMMISSIONER, STAFF COMMENTS

Mr. Conner mentioned Melissa Helsel's retirement date for August 4th at 3pm in the Town Center.

X. ADJOURNMENT:

Commissioner Adams made a motion to adjourn. **Commissioner Bratton** seconded the motion, which was approved unanimously. The meeting was adjourned at 7:11 pm.

____
CHAIRMAN

____
DATE

____
SECRETARY

Agenda Item No: I.4

Mustang City Council Agenda Item Report

Meeting Date: August 5, 2025
Submitted by: Justin Battles
Submitting Department: Managerial Department
Item Type: Approval
Agenda Section: DISCUSSION ITEMS

Subject Title:
Consideration of the City of Mustang Adopt-A-Street Program, adoption of Frisco Road from S.W. 59th Street to S.H. 152

Recommendation:

Initiator:
Justin Battles

Background:
The City of Mustang recently launched the Adopt-a-Street program. The Lions Club submitted a completed terms and conditions agreement for the adoption of Frisco Road, from Southwest 59th Street to State Highway 152. The agreement is attached.

Financial Impact:

Staff Comments:
If approved, the liaison will be given safety training. Per the agreement, the liaison will be responsible for training all volunteers and coordinating a date with the City for pickup.

Attachments:
Adopt a street lions club agreement.pdf

CITY OF MUSTANG
ADOPT-A-STREET PROGRAM
(Terms and Conditions)

MustangLionsClub (your organization/group name), hereinafter called "The Group," and the City of Mustang, hereinafter called "The City," recognize the need and desirability of litter-free streets and are entering into this Agreement to permit The Group to contribute toward the effort of maintaining litter-free streets.

The Group acknowledges and agrees to the following terms and conditions:

The Group agrees to obey, abide by, and assure that each participant obeys all the laws and regulations relating to pedestrian and traffic safety; all recommendations, terms, and conditions set forth in this Agreement; and any special terms and conditions as may be required by the City for a particular adopted street.

1. The Group must notify and remind each participant of the hazardous nature of litter clean-up; certain wastes, including but not limited to heavy objects, syringes, needles, condoms, dead animals, glass, sharp objects, etc., and activities near roadways and driveways.

2. The Group has a designated contact person (hereinafter called "Liaison") on its application for the Adopt-A-Street Program who will:
   a. Assure that all participants are responsible individuals and that participating minors under the age of eighteen (18) years of age are provided with adequate adult supervision;
   b. Distribute and collect signed RELEASE AND WAIVER OF LIABILITY forms from all participants;
   c. Assure that all participants have signed in for each event;
   d. Ensure that all participants are properly dressed, including, but not limited to, closed-toe shoes, a safety vest, and work gloves; and
   e. Notify The City of the date each clean-up event is scheduled and when the clean-up event is complete.

3. The Liaison must keep The City informed throughout the term of this agreement of the current, accurate address and telephone numbers for the contact person. The Liaison shall notify The City in writing before changing its Liaison and/or before the Liaison changes his or her address and/or telephone number(s).

4. When participants are under the age of 18 (hereinafter called "Young Participants"), The Group **must furnish adult supervision** using at least one (1) adult participant for every four (4) Young Participants. Adult supervisors of Young Participants **must** be present at the clean-up site and in the presence of the Young Participants at all times during all activities related to the clean-up event.

16. Unused materials and supplies furnished by The City shall be returned to The City within four (4) working days following cleanup.

The City agrees to the following:

1. Provide safety vests, trash bags, and traffic control signs.

2. Provide initial safety training to group Liaison. Liaison is responsible for training other members of The Group who wish to participate.

3. Remove the filled trash bags the first workday after the event.

4. After the first clean-up event is completed, The City shall install Adopt-A-Street recognition signs. These signs (one for each direction) shall have The Group's name on each sign.

This agreement shall be effective for two years from the date approved by the Mustang City Council. If the adopting Group is not meeting the terms and conditions of this agreement, in its sole discretion The City may terminate the Adoption Agreement upon 30 days' notice. The City reserves the right to modify or cancel the Adopt-a-Street program and this agreement at any time.

The City recognizes The Group as the adopting organization for N. Frisco Rd (S.W. 59th to SH 152) (location as approved by The City) and The Group accepts responsibility for picking up litter on this section of street for a period beginning __________, 20___(minimum of two years).

Name of Group: MUSTANG LIONS CLUB

ROB ESTES
Group President – print

Rob Estes
Group President – signature

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City of Mustang Mayor

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City of Mustang Mayor – signature

Attest:

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City Clerk

Agenda Item No: J.1

Mustang City Council Agenda Item Report

Meeting Date: August 5, 2025
Submitted by: Jon Miller
Submitting Department: Law
Item Type: Report
Agenda Section: MATTERS FOR EXECUTIVE SESSION

Subject Title:
Consideration of Claim involving Young Contracting, LLC and NGM Insurance Company; and, proposed Executive Session as authorized by 25 Okla. Stat. Sec. 307(B)(4).

Recommendation:
Adjourn to Executive Session for discussion

Initiator:
Jon MIller, City Attorney

Background:
To be presented in executive session.

Financial Impact:

Staff Comments:

Attachments:

Agenda Item No: J.2

Mustang City Council Agenda Item Report

Meeting Date: August 5, 2025
Submitted by: Jon Miller
Submitting Department: Law
Item Type: Approval
Agenda Section: MATTERS FOR EXECUTIVE SESSION

Subject Title:
*Consideration of City Attorney's Employment Agreement; and, proposed Executive Session as authorized by 25 Okla. Stat. 307(B)(1).

Recommendation:
Adjourn to Executive Session for discussion

Initiator:
Jon Miller, City Attorney

Background:
Annual review and approval of City Attorney Employment Agreement

Financial Impact:
TBD

Staff Comments:
Recommend adjourning to executive session.

Attachments: