MUSTANG CITY COUNCIL
MUSTANG MUNICIPAL BUILDING
1501 N. MUSTANG ROAD
MUSTANG, OKLAHOMA 73064

JANUARY 2, 2018
7:00 P.M.

AGENDA

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE/INVOCATION

Cameron Whaley, Pastor, Canadian Valley Baptist Church

C. ROLL CALL

D. INTRODUCTION OF GUESTS/HEARING OF CITIZENS OR DELEGATES

E. NEW BUSINESS, DELETIONS OR CONTINUANCES TO THE AGENDA

F. CONSENT AGENDA

These items are considered on the Consent Agenda so that members of the City Council by unanimous consent can designate routine agenda items to be approved by one motion. If any item proposed on the Consent Agenda does not meet with approval of all Councilmember's that item will be removed and heard in regular order.

1. Approval of **12/19/2017** City Council Minutes.
2. Approval of **12/22/2017** City Council Special Meeting Minutes.
3. Approval of **12/28/2017** City Council Emergency Meeting Minutes.

*4. Claims List for **FY 2018**.

*5. Approval to Turn **Past Due Utility Accounts** over to the Collection Agency.

6. Approval to Turn **Past Due Library Accounts** over to the Collection Agency.
7. Approval of **Resolution No. 18-033** making changes in the Library Fund Budget by making a Supplemental Appropriation to Increase the 2017-2018 Fiscal Year Budget by $13,196.

G. INFORMATION/REPORTS

1. City Manager Report

2. City Council Reports

H. DISCUSSION ITEMS

None.

J. CITY ATTORNEY'S REPORT

1. **Discussion, Consideration and Possible Action** regarding proposed Settlement and Journal Entry of Judgment relating to *City of Mustang vs. Citizens Energy II, LLC*, Case No. CV-2017-325, District Court, Canadian County, State of Oklahoma; **and, proposed Executive Session as authorized by 25 Okla. Stat. §307(B)(4)**.

2. **Discussion, Consideration and Possible Action** Regarding City Attorney Employment Agreement; and, Proposed Executive Session as authorized by 25 Okla. Stat. 307(B)(1).

K. ADJOURNMENT

***Items Considered Concurrently on the MIA Agenda.**

MUSTANG CITY COUNCIL
DECEMBER 19, 2017

The Mustang City Council met in regular session on Tuesday, December 19, 2017, at 7:00 p.m. in the Mustang Municipal Building Council Chambers. Notice of the meeting was posted as required on Friday, December 15, 2017, at 3:30 p.m. in compliance with the Open Meeting Law, 25 O.S., Section 301, et. seq. An Amended Agenda was posted on Monday, December 18, 2017, at 10:05 a.m. in compliance with the Open Meeting Law, 25 O.S., Section 301, et. seq.

A. CALL TO ORDER

Mayor Adams called the meeting to order at **7:00 p.m.**

B. PLEDGE OF ALLEGIANCE/INVOCATION

Rusty Stowe, Senior Pastor, Chisholm Heights Baptist Church.

Pastor Stowe led the assembly in the Pledge and Invocation. He stated Pastor Bryan was unable to be here tonight due to a couple of deaths in the church family and was spending time with them. He stated the Church was finishing up strong stating the annual Christmas village was a success. He also stated the Fire Department was doing well and complimented the City's choice for the new Fire Chief stating he will be very good and was a good choice for the department.

C. ROLL CALL

Councilmembers Present:	**Ward 1 - Vacant**
	Leete
	Grider
	Jones
	Hagan
	Ward 6 - Vacant
	Adams
Councilmembers Absent:	**None**

D. INTRODUCTION OF GUESTS/HEARING OF CITIZENS OR DELEGATES

None.

E. NEW BUSINESS, DELETIONS OR CONTINUANCES TO THE AGENDA

None.

F. CONSENT AGENDA

1. Approval of **12/05/2017** City Council Minutes.
*2. Claims List for **FY 2018**.

MOTION was made by **Councilman Grider,** seconded by **Councilman Leete**, to approve Items F-1 through F-2 of the Consent Agenda.

AYE: **Leete, Grider, Jones, Hagan, Adams**
NAY: **None**

G. INFORMATION/REPORTS

1. City Manager

City Manager Rooney stated the City Manager's report was available on the City's website. He also stated refuse service for those customers normally having their trash picked up on Monday will be picked up on the previous Saturday for the next two weeks due to the holidays.

2. City Council

a. Appointment of Two (2) Members to the Mustang Personnel Board.

City Manager Rooney stated the Personnel Board currently has three vacancies and through the Talent Bank, two citizens had expressed interest in serving on this Board. He stated Staff recommends Mr. David Russell and Mr. Justin Hawkinson be appointed to the Personnel Board.

MOTION was made by **Councilman Grider,** seconded by **Councilman Jones**, to Appoint Mr. David Russell and Mr. Justin Hawkinson to the Mustang Personnel Board.

AYE: **Leete, Grider, Jones, Hagan, Adams**
NAY: **None**

b. City Council Reports

Mayor Adams asked the Councilmembers if they had anything to report in their respective Wards:

Councilman Leete thanked Staff for all the Christmas parties. He also stated he had received calls regarding street lights being out on Highway 152 as well as the main street going into his neighborhood stating he knows the City Manager has already submitted a work order to OG&E.

Councilman Grider stated he had received a few calls and emails this week stating they were good conversations. He stated he had also received a call regarding the lack of Christmas decorations on the streets and explained they would be here soon and were late due to a mix-up.

Councilman Jones stated he had received calls regarding zoning issues and also stated they had a wonderful time at the City's Christmas parties. He stated *Councilwoman Hagan* and he had a good visit at the OEMA Christmas party as well.

Councilwoman Hagan did not have anything to report at this time.

Mayor Adams stated most everything he had to report had been covered already and stated he was thankful to work with this group of people.

H. DISCUSSION ITEMS

*1. **Discussion, Consideration and Possible Action** regarding Acceptance of Resignation of Ward I Councilmember Mark Quigley effective December 6, 2017.

MOTION was made by **Mayor Adams,** seconded by **Councilman Grider**, to Accept the Resignation of Ward I Councilmember Mark Quigley effective December 6, 2017.

AYE: **Leete, Grider, Jones, Hagan, Adams**
NAY: **None**

2. **Discussion, Consideration and Possible Action** regarding Process for Appointment of Councilmember to Represent Ward I.

MOTION was made by **Mayor Adams,** seconded by **Councilman Leete**, to Follow the Process as Outlined by City Staff for Appointment of New Councilmember to Represent Ward I except the Appointment will be placed on the January 30, 2018 Special Council Meeting.

AYE: **Leete, Grider, Jones, Hagan, Adams**
NAY: **None**

3. **Discussion, Consideration and Possible Action** regarding Acceptance of Resignation of Ward VI Councilmember Jess Schweinberg effective December 6, 2017.

MOTION was made by **Councilman Grider,** seconded by **Councilman Leete**, to Accept the Resignation of Ward VI Councilmember Jess Schweinberg effective December 6, 2017.

AYE: **Leete, Grider, Jones, Hagan, Adams**
NAY: **None**

4. **Discussion, Consideration and Possible Action** regarding Process for Appointment of Councilmember to Represent Ward VI.

MOTION was made by **Mayor Adams,** seconded by **Councilman Leete**, to Follow the Process as Outlined by City Staff for Appointment of New Councilmember to Represent Ward VI except the Appointment will be placed on the January 30, 2018 Special Council Meeting.

AYE: **Leete, Grider, Jones, Hagan, Adams**
NAY: **None**

5. **Discussion, Consideration and Possible Action** regarding Election of Vice-Mayor.

MOTION was made by **Councilman Leete,** seconded by **Councilman Jones**, to Nominate **Councilman Grider** for **Vice-Mayor**.

AYE: **Leete, Grider, Jones, Hagan, Adams**
NAY: **None**

Mayor Adams stated **Councilman Grider** is the Vice-Mayor and will hold this position until May, 2018 when it will be placed on the agenda for one year.

J. CITY ATTORNEY'S REPORT

1. **Discussion, Consideration and Possible Action** regarding proposed settlement and Journal Entry of Judgment relating to *Superior Investments, L.L.C., et al. v. City of Mustang, Oklahoma*, Case No. CV-2017-322, District Court, Canadian County, State of Oklahoma; **and, proposed Executive Session as authorized by 25 Okla. Stat. §307(B)(4).**

2. **Discussion, Consideration and Possible Action** regarding *City of Mustang vs. Citizens Energy II, LLC*, Case No. CV-2017-325, District Court, Canadian County, State of Oklahoma; **and, proposed Executive Session as authorized by 25 Okla. Stat. §307(B)(4).**

MOTION was made by **Mayor Adams,** seconded by **Councilman Grider** to adjourn to executive session.

AYE: **Leete, Grider, Jones, Hagan, Adams**
NAY: **None**

TIME ADJOURNED to Executive Session: **7:16 p.m.**

Mayor Adams called the meeting back in session at **7:36 p.m.**

In reference to Item J-1 –

MOTION was made by **Councilman Leete,** seconded by **Councilman Grider**, to Approve the Warrant of Attorney as presented and Authorize the Mayor to Execute the Same.

AYE: **Leete, Grider, Jones, Hagan, Adams**
NAY: **None**

In reference to Item J-2 –

Informational purposes only, no action needed.

K. ADJOURNMENT

MOTION was made by **Councilman Grider**, seconded by **Councilman Jones**, to adjourn.

AYE: **Leete, Grider, Jones, Hagan, Adams**
NAY: **None**

The meeting was adjourned at **7:36 p.m.**

_____
Jay Adams, Mayor

Attest:

_____
Lisa Martin, City Clerk

MUSTANG CITY COUNCIL
DECEMBER 22, 2017
SPECIAL MEETING

The Mustang City Council scheduled a Special Meeting on Friday, December 22, 2017, at 3:30 p.m. at the Mustang Municipal Building Council Chambers, 1501 N. Mustang Road, Mustang, Oklahoma. Notice of the meeting was posted as required on Wednesday, December 20, 2017, at 3:25 p.m. in compliance with the Open Meeting Law, 25 O.S., Section 301, et. seq.

A. CALL TO ORDER

Mayor Adams called the meeting to order at 3:00 p.m.

B. ROLL CALL

Councilmembers Present:	**Leete (arrived at 3:31 pm)** **Grider** **Jones** **Hagan** **Adams**
Councilmembers Absent:	**None**

C. CITY ATTORNEY'S REPORT

1. **Discussion, Consideration and Possible Action** regarding proposed Settlement and Journal Entry of Judgment relating to *City of Mustang vs. Citizens Energy II, LLC*, Case No. CV-2017-325, District Court, Canadian County, State of Oklahoma; **and, proposed Executive Session as authorized by 25 Okla. Stat. §307(B)(4).**

MOTION was made by **Mayor Adams,** seconded by **Councilman Grider** to adjourn to executive session.

AYE: **Grider, Jones, Hagan, Adams**
NAY: **None**

TIME ADJOURNED to Executive Session: **3:30 p.m.**

Mayor Adams called the meeting back in session at **4:57 p.m.**

In reference to Item J-1 –

MOTION was made by **Councilman Leete,** seconded by **Councilman Jones** to move that the City Attorney has Authority to Propose a Resolution of this matter as discussed and to Approve a Judgment by the Court embodying that Resolution.

AYE: **Leete, Grider, Jones, Hagan, Adams**
NAY: **None**

F. ADJOURNMENT

MOTION was made by **Councilman Grider,** seconded **Councilman Leete** to adjourn.

AYE: Leete, Grider, Hagan, Jones, Adams
NAY: None

The meeting was adjourned at **4:57 p.m.**

_____
Jay Adams, Mayor

Attest:

_____
Lisa Martin, City Clerk

MUSTANG CITY COUNCIL
DECEMBER 28, 2017
EMERGENCY MEETING

The Mustang City Council scheduled an Emergency Meeting on Thursday, December 28, 2017, at 10:00 a.m. at the Mustang Municipal Building Council Chambers, 1501 N. Mustang Road, Mustang, Oklahoma. Notice of the meeting was posted as required on Wednesday, December 27, 2017, at 3:00 p.m. in compliance with the Open Meeting Law, 25 O.S., Section 301, et. seq.

A. CALL TO ORDER

Mayor Adams called the meeting to order at 10:00 a.m.

B. ROLL CALL

Councilmembers Present:	**Grider** **Jones** **Hagan** **Adams**
Councilmembers Absent:	**Leete**

C. CITY ATTORNEY'S REPORT

1. **Discussion, Consideration and Possible Action** regarding proposed Settlement and Journal Entry of Judgment relating to *City of Mustang vs. Citizens Energy II, LLC*, Case No. CV-2017-325, District Court, Canadian County, State of Oklahoma; **and, proposed Executive Session as authorized by 25 Okla. Stat. §307(B)(4).**

MOTION was made by **Councilman Grider,** seconded by **Councilman Jones** to adjourn to executive session.

AYE: **Grider, Jones, Hagan, Adams**
NAY: **None**

TIME ADJOURNED to Executive Session: **10:00 a.m.**

Mayor Adams called the meeting back in session at **10:27 a.m.**

In reference to Item J-1 –

MOTION was made by **Councilman Grider,** seconded by **Councilwoman Hagan** to Proceed as Discussed with Approval on Items b, c and d.

AYE: **Grider, Jones, Hagan, Adams**
NAY: **None**

F. ADJOURNMENT

MOTION was made by **Councilman Grider,** seconded **Councilman Jones** to adjourn.

AYE: Grider, Hagan, Jones, Adams
NAY: None

The meeting was adjourned at **10:28 a.m.**

_____
Jay Adams, Mayor

Attest:

_____
Lisa Martin, City Clerk

FUND: 01 - GENERAL FUND SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 01		MAYOR AND COUNCIL				
18-1108	01-C0022	CANADIAN COUNTY TREASURER	VISUAL INSPECTION BUDGET	12/2017	201712226671	1,792.91
18-1104	01-C0108	COWAN GROUP ENGINEERING, LL	ENGINEERING FEES	12/2017	33225	7,027.20
18-0007	01-H0045	RALPH STEVEN HUDDLESTON	COURT APPEARANCES	1/2018	201712226657	1,600.00
18-1112	01-M0302	MONNET, HAYES, BULLIS, THOM	ATTORNEY FEES	12/2017	201712276701	3,080.50
18-0018	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	1/2018	201712226662	20.00
					DEPARTMENT TOTAL:	13,520.61
DEPARTMENT: 11		CITY MANAGER				
18-0116	01-M0180	MUSTANG CHAMBER OF COMMER	CHAMBER LUNCHEONS	12/2017	14274	24.00
18-0120	01-M0234	MUSTANG TIMES	LEGAL PUBLICATIONS	12/2017	MT604529	51.80
18-0209	01-P0045	PETTY CASH	PETTY CASH EXPENDITURES	12/2017	201712226681	42.64
18-0714	01-P0099	PRINCIPAL LIFE INSURANCE CO	RETIREE INSURANCE	1/2018	201712276699	90.00
18-0018	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	1/2018	201712226662	60.00
18-1113	01-R0132	TIM ROONEY	DEPT. HEAD HOLIDAY LUNCH	12/2017	201712286702	166.49
18-0715	01-U0220	USAVISION, INC	RETIREE INSURANCE	1/2018	201712276700	70.00
18-0203	01-W0009	WORKERS ASSISTANCE PROGRAM,	EMPLOYEE ASSISTANCE PROGR	12/2017	64750	283.02
18-1017	01-Y0040	YUKON TROPHY & AWARDS INC	NAME PLATE FOR ASST. CM	12/2017	1217301	8.00
18-1050	01-Y0040	YUKON TROPHY & AWARDS INC	STAMP FOR CITY CLERK	12/2017	1217301A	23.10
					DEPARTMENT TOTAL:	819.05
DEPARTMENT: 12		LIBRARY				
18-0975	01-C0275	HAL DEAN SMITH	SHIRTS FOR STAFF	12/2017	3609	509.50
18-0542	01-C0278	COX COMMUNICATIONS, INC.	MO. MODEM SERVICE CHRG	12/2017	201712226672	4.99
18-0300	01-M0263	MIDWEST TAPE, LLC	NONPRINT ITEMS FOR COLLE	12/2017	95657727	421.40
18-0209	01-P0045	PETTY CASH	PETTY CASH EXPENDITURES	12/2017	201712226681	37.03
18-0018	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	1/2018	201712226662	10.00
					DEPARTMENT TOTAL:	982.92
DEPARTMENT: 13		PARKS AND RECREATION				
18-0002	01-A0114	PHIL & HELEN SCHUMINSKY MUS	STORAGE SERVICES	1/2018	201712226663	87.00
18-1099	01-F6632	CHRIS DENNIS	BOUNCE HOUSE RENTAL	12/2017	201712226675	175.00
18-1079	01-M0220	MUSTANG PUBLIC SCHOOLS	BUS USAGE FOR FIELD TRIP	12/2017	201712226676	300.00
18-0018	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	1/2018	201712226662	125.00
18-0770	01-W0135	WARREN POWER & MACHINERY IN	LIGHT TOWERS FOR EVENTS	12/2017	rr149781010	606.38
					DEPARTMENT TOTAL:	1,293.38

FUND: 01 - GENERAL FUND SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 15		GENERAL GOVERNMENT				
18-0002	01-A0114	PHIL & HELEN SCHUMINSKY MUSS	TORAGE SERVICES	1/2018	201712226663	133.00
18-0075	01-C0278	COX COMMUNICATIONS, INC.	TELEPHONE/INTERNET	12/2017	201712276692	6,684.96
18-0094	01-F0078	DAIOHS USA, INC	COFFEE SERVICES	12/2017	198624	35.50
18-0008	01-I0015	TYLER TECHNOLOGIES, INC	UB, COURT, ONLINE COMPONE	12/2017	025-210017	250.00
18-0011	01-K0053	KG HOLDINGS, LP/WEP LAND HOS	TAGE PAYBACK INCENTIVE	1/2018	201712226658	4,833.34
18-0010	01-K0127	KG SC HOLDINGS, LLC	CASH SAVER PAYBACK INCENT	1/2018	201712226659	5,000.00
18-1100	01-O0125	OKLAHOMA ONE-CALL SYSTEM IN	MEMBERSHIP SERVICES	12/2017	2018M0499	1,201.20
18-0209	01-P0045	PETTY CASH	PETTY CASH EXPENDITURES	12/2017	201712226681	6.59
18-0146	01-P1051	PITNEY BOWES BANK, INC	BULK POSTAGE	12/2017	201712276687	3,962.88
18-0156	01-S0306	SETH B SHAY	PEST CONTROL SERVICE	12/2017	201712226683	600.00
					DEPARTMENT TOTAL:	22,707.47
DEPARTMENT: 16		TRANSFERS				
18-1114	01-L0045	LIMITED PURPOSE FUND	10% EXCESS OVER $800,000.	1/2018	201712286703	5,000.00
18-0041	01-M0210	MUSTANG IMPROVEMENT AUTHORI	SALES TAX TRANSFER	1/2018	201712276693	470,000.00
18-1105	01-R0090	RISK MANAGEMENT FUND	TRANSFER TO GENERAL FUND	1/2018	201712276691	267.54
18-1106	01-R0090	RISK MANAGEMENT FUND	TRANSFER TO GENERAL FUND	1/2018	201712276690	191.10
18-1107	01-R0090	RISK MANAGEMENT FUND	TRANSFER TO GENERAL FUND	1/2018	201712276689	8.50
18-0045	01-S0205	STREET IMPROVEMENT FUND	TRANS. TO STREET IMPROV.	1/2018	201712226665	15,000.00
					DEPARTMENT TOTAL:	490,467.14
DEPARTMENT: 18		TOWN CENTER				
18-0242	01-A0110	ALL SEASON BUILDING SUPPLY,	SUPPLIES	12/2017	118019	62.19
18-0343	01-F0078	DAIOHS USA, INC	COFFEE & SUPPLIES	12/2017	198626	14.70
18-0869	01-P0055	PLUMBCO, INC	PLUMBING REPAIRS	12/2017	201712226679	200.00
18-1051	01-P0055	PLUMBCO, INC	PLUMBING REPAIRS	12/2017	201712226678	500.00
18-0018	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	1/2018	201712226662	25.00
18-0868	01-S1165	INTERLINE BRANDS, INC	JANITORIAL SUPPLIES	12/2017	422609123	1,202.85
					DEPARTMENT TOTAL:	2,004.74
DEPARTMENT: 19		BALL COMPLEX				
18-0245	01-A0110	ALL SEASON BUILDING SUPPLY,	SUPPLIES FOR SPORTS COMPL	12/2017	125779	249.18
18-0530	01-B1026	B&C APPAREL	T-SHIRTS FOR SOFTBALL LEA	12/2017	34173	775.00
18-0018	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	1/2018	201712226662	60.00
18-1081	01-R0180	REMINGTON TUNDER	REF. BASKETBALL GAMES	12/2017	254	140.00
					DEPARTMENT TOTAL:	1,224.18

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 20		AQUATICS				
18-1035	01-P0055	PLUMBCO, INC	WINTERIZING POOL & SOFTBA	12/2017	201712226677	1,250.00
18-0018	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	1/2018	201712226662	20.00
					DEPARTMENT TOTAL:	1,270.00
DEPARTMENT: 21		FINANCE				
18-0598	01-C0245	CRAWFORD & ASSOCIATES, PC	COMPREHENSIVE ANNUAL REPO	12/2017	11151	1,120.00
18-0018	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	1/2018	201712226662	45.00
					DEPARTMENT TOTAL:	1,165.00
DEPARTMENT: 31		COMMUNITY DEVELOPMENT				
18-0069	01-C0020	CANADIAN COUNTY CLERK	FILING FEES FOR ABATEMENT	12/2017	R539430	26.00
18-1095	01-C0022	CANADIAN COUNTY TREASURER	DECERTIFICATION FEE	12/2017	201712226673	5.00
18-0018	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	1/2018	201712226662	75.00
					DEPARTMENT TOTAL:	106.00
DEPARTMENT: 41		POLICE				
18-0066	01-C1118	GLOBAL BUSINESS, INC.	UNIFORM CLEANING	12/2017	201712226674	240.00
18-0084	01-D0090	STATE OF OKLAHOMA	OLETS USER FEES	12/2017	01-1801234	350.00
18-0209	01-P0045	PETTY CASH	PETTY CASH EXPENDITURES	12/2017	201712226681	2.50
18-0502	01-P0140	NATHAN PETTS	TUITION REIMBURSEMENT	12/2017	201712226680	850.00
18-0018	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	1/2018	201712226662	745.00
18-0704	01-W0167	DYLAN WILSON	TUITION REIMBURSEMENT	12/2017	201712226684	478.80
					DEPARTMENT TOTAL:	2,666.30
DEPARTMENT: 42		ANIMAL CONTROL				
18-0018	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	1/2018	201712226662	10.00
					DEPARTMENT TOTAL:	10.00
DEPARTMENT: 51		FIRE				
18-1023	01-A0110	ALL SEASON BUILDING SUPPLY,	BUILDING REPAIR & MAINT.	12/2017	129048	0.75
18-0846	01-A0194	AIRGAS, INC.	OXYGEN SUPPLIES	12/2017	9070473056	31.96
18-0506	01-C0065	CASCO INDUSTRIES, INCORPORA	FIREFIGHTING EQUIPMENT	12/2017	189367	743.00
18-1025	01-O0025	O'REILLY AUTOMOTIVE STORES,	VEHICLE REPAIR & MAINT.	12/2017	0309-235194	62.62
18-0018	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	1/2018	201712226662	890.00
18-0858	01-S0088	SPECIAL OPS UNIFORMS, INC	CHIEF CARRUTH UNIFORM UPD	12/2017	271498b	125.00
18-1077	01-S1080	STEPHEN SANCHEZ	WINDOW TINT FOR U-1	12/2017	2017-1219	150.00
18-0909	01-W0020	WALMART COMMUNITY BRC	MISC. SUPPLIES	12/2017	201712226685	20.86
18-1026	01-W0020	WALMART COMMUNITY BRC	MISC. SUPPLIES	12/2017	201712226686	3.96
					DEPARTMENT TOTAL:	2,028.15
					FUND TOTAL:	540,264.94

FUND: 11 - PARK & REC DONATION SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 00		ADMINISTRATION				
18-1010	01-C1134	CURTIS FRANK WAGNER	SANTA FOR BREAKFAST	12/2017	1111	150.00
					DEPARTMENT TOTAL:	150.00
					FUND TOTAL:	150.00

FUND: 15 - PERSONAL SERVICE - 10% EX SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 41		POLICE				
18-0101	01-G0030	GENERAL FUND	TRANSFER 10% P.S.-POLICE	1/2018	201712276698	10,400.00
					DEPARTMENT TOTAL:	10,400.00
DEPARTMENT: 51		FIRE				
18-0102	01-G0030	GENERAL FUND	TRANSFER 10% P.S.-FIRE	1/2018	201712276697	10,400.00
					DEPARTMENT TOTAL:	10,400.00
					FUND TOTAL:	20,800.00

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 18		TOWN CENTER				
18-0972	01-W0139	WEATHERMAN MECHANICAL, INC	REPLACE HVAC UNITS	12/2017	205198167454	38,625.00
					DEPARTMENT TOTAL:	38,625.00
					FUND TOTAL:	38,625.00

FUND: 69 - RISK MANAGEMENT SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 00		ADMINISTRATION				
18-1073	01-I1032	INTEGRIS CARDIOVASCULAR PHY	WORKERS COMP CLAIM	12/2017	201712226667	40.08
18-1111	01-M0240	HEALTHSMART BENEFITS SOLUTI	WORKERS COMP CLAIM	12/2017	201712276688	450.00
18-1074	01-M0267	MEDICAL CLAIMS REVIEW SERVI	MEDICAL CLAIMS REVIEW	12/2017	201712226668	159.54
18-1075	01-M1044	MODERN MEDICAL, INC	WORKERS COMP CLAIM	12/2017	201712226669	1,387.55
18-1076	01-Z0013	ZEIDERS ORTHOPEDIC, PLLC	WORKERS COMP CLAIM	12/2017	201712226670	177.48
					DEPARTMENT TOTAL:	2,214.65
					FUND TOTAL:	2,214.65
					GRAND TOTAL:	1,468,479.40

DECEMBER 2017 VISA

DEPT		
511	CITY MANAGER	$ 1,000.00
512	LIBRARY	$ 4,000.00
513	PARKS & RECREATION	$ 8,000.00
515	GENERAL GOVERNMENT	$ 4,000.00
518	TOWN CENTER	$ 6,000.00
521	FINANCE	$ 200.00
531	COMM. DEV.	$ 500.00
541	POLICE	$ 2,000.00
551	FIRE	$ 2,000.00
TOTAL		$ 27,700.00

December 2017 PAYROLL

DEPT		
501	CITY ATTORNEY	$ 17,138.90
511	CITY MANAGER	$ 32,150.99
512	LIBRARY	$ 25,296.09
513	PARKS & RECREATION	$ 64,397.32
518	TOWN CENTER	$ 4,962.59
519	BALL COMPLEX	$ 11,719.71
520	AQUATICS	$ 713.71
521	FINANCE	$ 39,949.03
531	COMMUNITY DEVELOPMENT	$ 35,283.46
541	POLICE	$ 219,625.61
542	ANIMAL CONTROL	$ 3,004.63
543	OHSO GRANT	$ 1,686.38
551	FIRE	$ 166,821.35
TOTAL		$ 622,749.77

CITY OF MUSTANG

AGENDA ITEM COMMENTARY

1. **ITEM NO.** F-5

2. **DATE:** January 2, 2018

3. **TITLE:** Approval to turn past due utility accounts over to the collection agency

4. **COUNCIL ACTION:** Approve or Deny

5. **INITIATOR:** Janet Watts, Finance Director

6. **BACKGROUND:** The attached utility accounts are past due and need to be sent to collections. Total balance is $2,745.15 excluding collection agency fees.

7. **STAFF SOURCE:** Janet Watts, Finance Director

8. **FINANCIAL IMPACT:** Bad debt write-off of $2,745.15

9. **STAFF COMMENTS:** Recommends turning accounts over to collections.

10. **CITY ATTORNEY'S COMMENTS:**

11. **RESOLUTION/ORDINANCE NO.** N/A

JANA FERRELL - COLLECTIONS

01/02/2018

ACCOUNT NUMBER	NAME	SERVICE ADDRESS	MAILING ADDRESS	BALANCE	AGENCY FEE	TOTAL FEE
19-0221-04	BOISVERT, MICHAEL	1509 S LOCUST LN	1509 S LOCUST LN	$ 98.00		
START DATE:		MUSTANG, OK 73064	MUSTANG, OK 73064			
FINAL DATE:						
18-0530-06	CAWOOD, WILLIAM	1832 E SH 152	PO BOX 472	$ 83.65		
START DATE:		MUSTANG, OK 73064	MUSTANG, OK 73064			
FINAL DATE:						
04-0011-04	CROPP, BASCOM	609 N ROBIN WAY	PO BOX 15	$ 83.01		
START DATE:		MUSTANG, OK 73064	HOPETON, OK 73746			
FINAL DATE:						
19-0325-03	DAY, CHRISTOPHER	819 S MORGAN RD	819 S MORGAN RD	$ 112.66		
START DATE:		MUSTANG, OK 73064	MUSTANG, OK 73064			
FINAL DATE:						
21-0182-01	ERNST, JAYSON	200 N LAKESIDE TERR	3404 NW 18TH ST	$ 99.24		
START DATE:		MUSTANG, OK 73064	OKC, OK 73107			
FINAL DATE:						
15-0082-05	FAJEN, KAYLA	706 S MEADOW LN	356 E CARSON DR	$ 77.31		
START DATE:		MUSTANG, OK 73064	MUSTANG, OK 73064			
FINAL DATE:						
06-0139-16	FRAZIER, AISHA & HEAVENS	938 W KYLE WAY	938 W KYLE WAY	$ 573.01		
START DATE:		MUSTANG, OK 73064	MUSTANG, OK 73064			
FINAL DATE:						
03-0072-03	GORRELL, MICHELLE	1323 S NELMS DR	1323 S NELMS DR	$ 530.96		
START DATE:		MUSTANG, OK 73064	MUSTANG, OK 73064			
FINAL DATE:						
04-0056-14	HARRIS, TYLER	525 N ROBIN WAY	608 GARRISON LN	$ 94.34		
FINAL DATE:		MUSTANG, OK 73064	YUKON, OK 73099			
FINAL DATE:						
06-0245-00	HENSLEY, DANNY E	1141 W GRIGGS WAY	2933 EGRETS LANDINGDR	$ 130.29		
START DATE:	HENSLEY, RICKY LYNN	MUSTANG, OK 73064	LAKE MARY, FL 32746-7418			
FINAL DATE:						
05-0169-14	HINTON, NAKIA	1122 W WINDSOR WAY	1122 W WINDSOR WAY	$ 197.86		
START DATE:		MUSTANG, OK 73064	MUSTANG, OK 73064			
FINAL DATE:						
09-0110-01	JONES, ROBIN	1108 S HIGHLAND DR	1108 S HIGHLAND DR	$ 249.59		
START DATE:		MUSTANG, OK 73064	MUSTANG, OK 73064			
FINAL DATE:						
50-0129-03	MALIN, AMBER	1858 W LAKE PARK DR	1858 W LAKE PARK DR	$ 86.65		
START DATE:		MUSTANG, OK 73064	MUSTANG, OK 73064			
FINAL DATE:						
22-0707-03	NICHOLAS, HALEY	1205 N COLUMBIA TERR	309 WEST DUTCH AVE	$ 86.19		
START DATE:	WALTERS, BRANDON	MUSTANG, OK 73064	SALLISAW, OK 74955			
FINAL DATE:						
05-0215-17	PEDERSON, LEVI	1196 W WESTCHESTER WAY	1196 W WESTCHESTER WAY	$ 135.33		
START DATE:		MUSTANG, OK 73064	MUSTANG, OK 73064			
FINAL DATE:						
02-0037-00	TAYLOR, WILLIAM	616 S PLEASANT VIEW DR	1200 PICKINGS PLACE #102	$ 26.71		
START DATE:		MUSTANG, OK 73064	LOUISVILLE, KY 40243			
FINAL DATE:						
09-0290-09	TORRES, MIRIAM	741 W PERRY DR	15121 KENDALL LN	$ 28.35		
START DATE:		MUSTANG, OK 73064	YUKON, OK 73099			
FINAL DATE:						
06-0363-03	WALBORN, JOHN & HEATHER	200 N SHANNON WAY	1337 BRAMPTON COVE	$ 52.00		
START DATE:		MUSTANG, OK 73064	WELLINGTON, FL 33414			
FINAL DATE:						
ACCOUNTS: 18			TOTALS:	$ 2,745.15	$ 960.80	$ 3,705.95

CITY OF MUSTANG

AGENDA ITEM COMMENTARY

1. **ITEM NO.** F-6
2. **MEETING DATE:** January 2, 2018
3. **TITLE:** Approval to turn past due library accounts over to collection agency.
4. **COUNCIL ACTION:** Approve/Deny
5. **INITIATOR:** Janet Watts, Finance Director
6. **BACKGROUND:**
   The attached library accounts are past due and need to be sent to collections. The total balance is $1,326.86 excluding collection agency fees.
7. **FINANCIAL IMPACT:**
   Inventory loss of $1,326.86
8. **STAFF COMMENTS:** Recommend Approval
9. **STAFF SOURCE:** Julie Slupe, Library Director
10. **CITY ATTORNEY COMMENTS:**
11. **RESOLUTION/ORDINANCE NO.** N/A

Council Copy
Accounts Sent to Collections
for December, 2017

	A	B	C	D	E
1	**Acct #**	**NAME/RESPONSIBLE PARTY**	**CITY, STATE, ZIP**	**BOOK BALANCE**	
2	0071423	KOKA DAVID BOOTH	MUSTANG, OK 73064	$81.96	
3	0068515	ALICIA A. COX	MUSTANG, OK 73064	$184.71	
4	0043645	JIMMY D. FAILS	YUKON, OK 73099	$73.84	
5	0030740	CHRISTIAN DEAN GOODGION	MUSTANG, OK 73064	$80.95	
6	0057318	JENNIFER L. LISCIO	YUKON, OK 73099	$148.37	
7	0071076	DEANNA FAYE MCMILLAN	MUSTANG, OK 73064	$50.92	
8	0071986	LACIE ELIZABETH STROUD	YUKON, OK 73099	$56.88	
9	0068065	Phalen Morgan	Mustang, OK 73064	$69.97	
10	0072143	STEPHANIE ANN SMITH	OKLAHOMA CITY, OK 73128	$17.98	
11	0072142	STEPHANIE ANN SMITH	OKLAHOMA CITY, OK 73128	$6.99	
12	0072142	STEPHANIE ANN SMITH	OKLAHOMA CITY, OK 73128	$43.98	
13	0072165	DESIREE DIANNE NEILL	TUTTLE, OK 73089	$291.48	
14	0072166	DESIREE DIANNE NEILL	TUTTLE, OK 73089	$218.83	
15			TOTAL FOR INDIVIDUALS	$1,326.86	
16					
17			TOTAL FOR ILL	0.00	
18					
19			OVERALL TOTAL	1,326.86	
20					
21					
22					
23					
24					
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34					

CITY OF MUSTANG

AGENDA ITEM COMMENTARY

1. **ITEM NO.** E-7

2. **MEETING DATE:** January 2, 2018

3. **TITLE:**
   Discussion, Consideration and Possible Action to Approve Resolution No. 18-033 for a Budget Supplemental in the Library Fund for the Fiscal Year 2017-2018.

4. **COUNCIL ACTION:** Approve/Deny

5. **INITIATOR:** Janet Watts, Finance Director

6. **BACKGROUND:**
   The Library Department received $13,196 from Oklahoma State Aid – Department of Libraries for fiscal year 2018 State Aid Grant (90%). The grant monies will be used to purchase library processing supplies, equipment and educational programs.

   A supplemental appropriation to increase the Library Fund in the amount of $13,196 to be appropriated in fiscal year 2018.

7. **FINANCIAL IMPACT:**

8. **STAFF COMMENTS:**

9. **STAFF SOURCE:** Julie Slupe, Library Director

10. **ORDINANCE /RESOLUTION NO. 18-033**

RESOLUTION NO. 18-033

A RESOLUTION TO MAKE CHANGES IN THE LIBRARY FUND BUDGET BY MAKING A SUPPLEMENTAL APPROPRIATION TO INCREASE THE 2017-2018 FISCAL YEAR BUDGET BY $13,196.

WHEREAS, The Library Department received $13,196 from Oklahoma State Aid – Department of Libraries for fiscal year 2018 State Aid Grant (90%). The grant monies will be used to purchase library processing supplies, equipment and educational programs;

WHEREAS, the Council desires to appropriate funds;

NOW THEREFORE, BE IT RESOLVED, by the Council that the following supplemental appropriation be made:

SUPPLEMENTAL APPROPRIATION

Revenues:	
State Aid Grants (07-45112)	$13,196
Expenditures:	
State Aid Expense (07-507-5630)	$13,196
Total	$13,196

This is to certify that the above and foregoing Resolution was dully **ADOPTED** and **APPROVED** by the Mayor and City Council this **2nd** day of **January 2018**.

_____

Mayor

ATTEST:

_____

City Clerk

MUSTANG IMPROVEMENT AUTHORITY
MUSTANG MUNICIPAL BUILDING
1501 N. MUSTANG ROAD
MUSTANG, OKLAHOMA 73064

JANUARY 2, 2018
7:00 P.M.

AGENDA

A. CALL TO ORDER

B. ROLL CALL

C. NEW BUSINESS

D. CONSENT AGENDA

These items are considered on the Consent Agenda so that members of the Improvement Authority by unanimous consent can designate routine agenda items to be approved by one motion. If any item proposed on the Consent Agenda does not meet with approval of all Trustees that item will be removed and heard in regular order.

1. Approval of **12/19/2017** MIA Minutes
*2. Claims List for **FY 2018**
*3. Approval to Turn **Past Due Utility Accounts** over to the Collection Agency.

E. INFORMATION/REPORTS

1. Trustee Manager

2. Trustees

F. DISCUSSION ITEMS

None.

G. ADJOURNMENT

***Items Considered Concurrently on the City Council Agenda.**

MUSTANG IMPROVEMENT AUTHORITY
DECEMBER 19, 2017

The Mustang Improvement Authority met in regular session on Tuesday, December 19, 2017, at 7:00 p.m. in the Mustang Municipal Building Council Chambers. Notice of the meeting was posted as required on Friday, December 15, 2017, at 3:30 p.m. in compliance with the Open Meeting Law, 25 O.S., Section 301, et. seq. An Amended Agenda was posted on Monday, December 18, 2017, at 10:05 a.m. in compliance with the Open Meeting Law, 25 O.S., Section 301, et. seq.

A. CALL TO ORDER

Chairman Adams called the meeting to order at **7:36 p.m.**

B. ROLL CALL

Trustees Present: **Ward I - Vacant**
Leete
Grider
Jones
Hagan
Ward VI - Vacant
Adams

Trustees Absent: **None**

C. NEW BUSINESS

None.

D. CONSENT AGENDA

1. Approval of **12/05/2017** MIA Minutes
*2. Claims List for **FY 2018**

MOTION was made by **Trustee Grider**, seconded by **Trustee Leete**, to approve Items D-1 through D-2 of the Consent Agenda.

AYE: **Leete, Grider, Jones, Hagan, Adams**
NAY: **None**

E. INFORMATION/REPORTS

1. **Trustee Manager**
None.

2. **Trustees**
None.

F. DISCUSSION ITEMS

None.

G. ADJOURNMENT

MOTION was made by **Trustee Grider**, seconded by **Trustee Leete**, to adjourn.

AYE: **Leete, Grider, Jones, Hagan, Adams**
NAY: **None**

Meeting was adjourned at **7:37 p.m.**

_____
Jay Adams, Chairman

Attest:

_____
Lisa Martin, Secretary

FUND: 68 - IMPROVEMENT AUTHORITY SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 68		GENERAL GOVERNMENT				
18-0003	01-B0024	BANCFIRST	2013 NOTE PAYMENT	1/2018	201712226655	58,943.09
18-0004	01-B0024	BANCFIRST	2009 OWRB LOAN PAYMENT	1/2018	201712226652	21,939.67
18-0037	01-B0024	BANCFIRST	2014B NOTE PAYMENT	1/2018	201712226656	36,264.76
18-0336	01-B0024	BANCFIRST	2017 NOTE PAYMENT	1/2018	201712226654	78,059.10
18-0594	01-B0024	BANCFIRST	2016 NOTE PAYMENT	1/2018	201712226653	98,314.80
18-0390	01-C0108	COWAN GROUP ENGINEERING, LL	89TH STREET IMPROVEMENTS	12/2017	3324	12,372.00
18-1104	01-C0108	COWAN GROUP ENGINEERING, LL	ENGINEERING FEES	12/2017	33225a	2,845.18
18-0048	01-C0281	MIA- 4TH PENNY EXCESS	PENNY EXTENSION - 90% EXC	1/2018	201712276696	25,000.00
18-0806	01-C1191	CEC CORPORATION	CONSTRUCTION MATERIALS TE	12/2017	1701220316.000-02	870.00
18-0046	01-G0030	GENERAL FUND	TRANS. OPERATING FUNDS	1/2018	201712226664	245,000.00
18-0008	01-I0015	TYLER TECHNOLOGIES, INC	UB, COURT, ONLINE COMPONE	12/2017	025-210017A	192.00
18-0107	01-I0015	TYLER TECHNOLOGIES, INC	ANNUAL MAINT. FEES	12/2017	025-207557	3,261.68
18-0108	01-I0015	TYLER TECHNOLOGIES, INC	ANNUAL MAINTENANCE FEES	12/2017	025-209538	160.05
18-0039	01-L0045	LIMITED PURPOSE FUND	3RD PENNY EXCESS	1/2018	201712276694	105,000.00
18-0042	01-M0210	MUSTANG IMPROVEMENT AUTHORI	TRANSFER CIP FEE	1/2018	201712226660	32,000.00
18-0209	01-P0045	PETTY CASH	PETTY CASH EXPENDITURES	12/2017	201712226682	44.66
18-0047	01-P0132	PERSONAL SERVICES FUND	PENNY EXTENSION	1/2018	201712276695	25,000.00
18-0017	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	1/2018	201712226661	8,333.34
18-0044	01-S0205	STREET IMPROVEMENT FUND	12.5% FRANCHISE FEE	1/2018	201712226666	15,000.00
					DEPARTMENT TOTAL:	768,600.33
DEPARTMENT: 75		SEWER				
18-0391	01-C0108	COWAN GROUP ENGINEERING, LL	WWTP EXPANSION & MODIFICA	12/2017	3326	12,900.00
					DEPARTMENT TOTAL:	12,900.00
DEPARTMENT: 78		SANITATION				
18-0130	01-O0121	OKLAHOMA ENVIRONMENTAL MANA	SANITATION SERVICES	12/2017	3683	84,924.48
					DEPARTMENT TOTAL:	84,924.48
					FUND TOTAL:	866,424.81