

AGENDA

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE/INVOCATION

Dave Bryan, Pastor, Chisholm Heights Baptist Church

C. ROLL CALL

D. INTRODUCTION OF GUESTS/HEARING OF CITIZENS OR DELEGATES

E. NEW BUSINESS, DELETIONS OR CONTINUANCES TO THE AGENDA

F. CONSENT AGENDA

These items are considered on the Consent Agenda so that members of the City Council by unanimous consent can designate routine agenda items to be approved by one motion. If any item proposed on the Consent Agenda does not meet with approval of all Councilmembers that item will be removed and heard in regular order.

1. Approval of **08/04/15** City Council Minutes.
- *2. Claims List for **FY'15**
- *3. Claims List for **FY'16**
4. Approval to Turn **Past Due Library Accounts** over to the Collection Agency.
5. Approval to **Declare as Surplus**, an Air Respirator Fit Test Machine (Port-A-Count Model 8020A, SN: 44395) and Authorizing Disposal.
6. Approval to **Deny Tort Claim** by Todd Herman, Date of Incident May 14, 2015, in the Amount of \$1,572.00.
7. Approval of **Addendum Letter** for Additional Requested Services for Fiscal Year 2015-16 as submitted by Crawford and Associates, P.C.

G. INFORMATION/REPORTS

1. City Manager
Included in Agenda Packet
2. City Council

H. DISCUSSION ITEMS

- *1. **Discussion, Consideration and Possible Action** regarding Approval of **Ordinance No. 1130**, Amending the Municipal Code by: (A) Amending Chapter 118, Section 118-6(A) to Increase the Deposit Fee for Temporary Water Flow Meters; and (B) Amending Chapter 42, Section 118(A) to Increase the Deposit Fee for Temporary Water Flow Meters; Declaring Repealer; Providing for Severability; and Declaring an Emergency.
- *2. **Discussion, Consideration and Possible Action** regarding Acceptance of Bids for Project labeled Meadow Lane Sanitary Sewer Rehabilitation.
- *3. **Discussion, Consideration and Possible Action** regarding Award of Bid for Project labeled Meadow Lane Sanitary Sewer Rehabilitation.

J. CITY ATTORNEY'S REPORT

- 1. **Discussion, Consideration and Possible Action** to Conduct Evaluation of the Performance of the City Manager of the City of Mustang, and to consider the Renewal of the City Manager's Employment Contract, including Negotiation of Terms and Conditions of Employment and Term of Contract; and **Proposed Executive Session as authorized by 25 Okla. Stat. 307(B)(1);**

K. ADJOURNMENT

***Items Considered Concurrently on the MIA Agenda.**

**MUSTANG CITY COUNCIL
AUGUST 4, 2015**

The Mustang City Council met in regular session on Tuesday, August 4, 2015, at 7:00 p.m. in the Mustang Municipal Building Council Chambers. Notice of the meeting was posted on the Bulletin Board outside the Mustang Municipal Building on Friday, July 31, 2015, at 2:30 p.m. An Amended Agenda was posted on Monday, August 3, 2015, at 11:30 a.m. in compliance with the Open Meeting Law, 25 O.S., Section 301, et. seq.

A. CALL TO ORDER

Vice Mayor Schweinberg called the meeting to order at **7:00 p.m.**

B. PLEDGE OF ALLEGIANCE/INVOCATION (Dave Bryan, Pastor, Chisholm Heights Baptist Church)

Pastor Bryan led the assembly in the Pledge and Invocation. He stated he had just returned this morning from a mission trip in Mexico where they provided Vacation Bible School, a dental clinic, construction work and other mission work needed. He stated the summer was full of activities between camps, trips and Vacation Bible School and thanked the City and community for their support.

C. ROLL CALL

Councilmembers Present:	Riley
	Staples
	Grider
	Hagan
	Schweinberg

Councilmembers Absent:	Jones
	Adams

D. INTRODUCTION OF GUESTS/HEARING OF CITIZENS OR DELEGATES

John Gatliff, 1104 E. North Lakeview Lane, addressed the Council regarding Item H-1 stating his opposition to Ordinance 1128 and if anything, it should be amended in the opposite direction. He stated the proposed ordinance is a one size fits all stating the large lots in R-E districts provides freedom not seen in the other districts and the City should amend along a more modern code. He stated those who purchased large lots should not be restricted.

Mickey White, 1232 W. Churchill Way, President of the Shannon Place Home-owners Association, addressed the Council regarding a couple of issues in the Shannon Place Addition:

1. He stated speeding was still a big problem in the addition, especially on Shannon Way, and although the police presence earlier helped, it was still a problem. He stated he had spoken with **Community Development Director Helsel** who has helped lead them towards addressing the Traffic Commission and perhaps obtaining more speed limit signs, but requested the Police patrol the area again, if possible.

2. He stated another issue was the retention pond north of Shannon Way and the drainage/channel ditch stating water drains into the pond and ditch from other areas besides Shannon Place Addition stating mowing and maintenance has not been able to be completed due to standing water, vegetation, and debris. He requested the City clean out the north side of the pond in order for mowing to be completed and requested assistance along the drainage ditch. He stated he did not agree with the City when told the pond and ditch belonged to the property owners stating some of the owners were elderly and not capable of maintaining it. He stated erosion was also occurring along the ditch causing some of the homeowners' fences to fall and offered to walk the ditch with any City personnel and show them the problems.

E. NEW BUSINESS, DELETIONS OR CONTINUANCES TO THE AGENDA

None.

F. CONSENT AGENDA

1. Approval of **07/21/15** City Council Minutes.
- *2. Claims List for **FY'15**
- *3. Claims List for **FY'16**
- *4. Approval to Turn **Past Due Utility Accounts** over to the Collection Agency.
- *5. Acknowledgement of **Receipt of DEQ Permit** No. WL000009150459 to Construct Water Lines and Appurtenances for Savannah Lakes 6th Addition.
6. Approval to **Declare Certain Items Surplus** and Authorizing Disposal of those Items.
7. Approval to **Declare Certain Items Surplus** and Authorizing Disposal of those Items.

8. Approval of **Resolution No. 16-004** for a Budget Supplemental in the Library Fund for the Fiscal Year 2015-2016.
- *9. Approval of **Change Order #2** for Project Titled 59th Street Bridge Waterline Relocation.

MOTION was made by **Councilman Grider**, seconded by **Councilwoman Staples**, to approve Items F-1 thru F-9 of the Consent Agenda.

AYE: Riley, Staples, Grider, Hagan, Schweinberg

NAY: None

G. INFORMATION/REPORTS

1. City Manager

City Manager Rooney recognized the Mustang Fire Department for receiving the James Clark Award as the Emergency Medical Response Agency of the Year from the Oklahoma EMT Association and presented the award to the Firefighters.

2. City Council

Vice Mayor Schweinberg asked the Councilmembers if they had anything to report in their respective Wards:

Councilman Riley did not have anything to report at this time.

Councilwoman Staples requested the issues at Shannon Place Addition be included on the next Work Session agenda.

Councilman Grider did not have anything to report at this time.

Councilwoman Hagan did not have anything to report at this time.

Vice Mayor Schweinberg reminded everyone that Western Days was September 12th and requested Councilmembers participation. He also stated everyone should be proud of the Fire Fighters, Police Officers and Staff in Mustang with their accomplishments and awards and how well the City operates.

H. DISCUSSION ITEMS

1. **Discussion, Consideration and Possible Action** regarding Approval of Ordinance No. 1128, Amending Chapter 122, Section 122-844(3) Relating to Storage and Parking of Automobiles in Residential Districts by Amending the Existing Language to Include the R-E Zoning District within its Coverage; Declaring a Repealer; Providing for Severability; and Declaring an Emergency.

Community Development Director Helsel stated currently, Mustang Code requires any automobile parked in the front yard in the R-1, R-2, R-3 and R-4 districts be parked on a permitted driveway; however, the Code currently does not include the R-E (Rural Estates) district. She stated this has caused confusion, especially when a neighborhood has both R-1 and R-E zoning districts with a regulation applying to one property, but not the other. She stated Code Enforcement has received calls on this, but since the property is zoned R-E, it is not a violation. She stated it does not restrict parking on the side or rear yards.

Helsel stated the Planning Commission voted 4:0 recommending approval and Staff also recommends approval.

Discussion was held concerning whether or not this was a big issue. **Helsel** stated it was not a huge problem, but is a repetitive issue especially concerning R-1 and R-E neighborhoods. She stated it improved the appearance in the R-1 neighborhoods.

Councilwoman Staples stated she did not see this to be a problem and that most people in R-E districts would not park on the front lawn.

Councilwoman Hagan also stated she was opposed to this and that people should be able to park in their front yard.

Vice Mayor Schweinberg stated parking on the front lawn was one of the most non-aesthetically appealing things that you could do and by passing this amendment, Council would be providing Staff the tools needed to enforce it.

City Manager Rooney stated it happens quite a bit and Staff could pull the complaints and show to Council stating it was unanimously approved by Planning Commission.

Discussion was held if there were any other complaints other than that presented earlier by Mr. Gatliff with **Helsel** stating no, and that no one appeared before Planning Commission to argue against it. She stated when a complaint is received in one of the other districts, the Code Enforcement Officer gives a warning and does not ticket the property owner immediately.

Other discussion was held concerning whether or not Code Enforcement worked on weekends with it being stated not normally.

Councilman Grider stated he was in favor of the amendment, but would like for the property owners to be notified of the change.

MOTION was made by **Councilman Riley**, seconded by **Councilman Grider**, to Approve Ordinance No. 1128, Amending Chapter 122, Section 122-844(3) Relating to Storage and Parking of Automobiles in Residential Districts by Amending the Existing Language to Include the R-E Zoning District within its Coverage; Declaring a Repealer; Providing for Severability.

AYE: Riley, Grider, Schweinberg

NAY: Staples, Hagan

The motion failed.

2. **Public Hearing, Discussion, Consideration and Possible Action** regarding Approval of Ordinance No. 1129, Amending the Zoning Ordinance of the City of Mustang, Oklahoma, as Amended, to Change Certain Property Located in Canadian County, Oklahoma, from "A-1" General Agricultural and Oil and Gas District to "R-1" Single Family Residential District and, Declaring a Repealer; Providing for Severability; and Declaring an Emergency.

Community Development Director Helsel stated the applicant, Chet Leonhardt, was requesting a zoning change from A-1 General Agricultural to R-1 Single Family Residential stating the property was located on the Southwest Corner of N. Clear Springs Road and SW 59th Street. She stated it contains approximately 31.84 acres and stated the intention of the applicant was to build a single family residential subdivision which would contain approximately 126 lots. She stated a draft layout was provided in the agenda packet, but could change a little.

Helsel stated the general character of the area is low density residential and does conform to the comprehensive long range plan. She stated the developer would be required to conform to all regulations for that district and would install public water, sewer, paving and drainage facilities to serve each home. **Helsel** stated because of the Hunters Spring development, the developer for this property would be able to tap into that infrastructure. She stated the Planning Commission voted 4:0 to recommend approval and Staff also recommends approval. She stated one person spoke at Planning Commission who requested the City do a thorough review of the drainage plans as he was concerned about flooding, but did not speak against the rezoning.

Vice Mayor Schweinberg opened the matter for Public Hearing.

There were no requests to speak.

MOTION was made by **Councilman Grider**, seconded by **Councilman Riley**, to close the Public Hearing.

AYE: Riley, Staples, Grider, Hagan, Schweinberg

NAY: None

MOTION was made by **Councilwoman Hagan**, seconded by **Councilman Riley**, to Approve Ordinance No. 1129, Amending the Zoning Ordinance of the City of Mustang, Oklahoma, as Amended, to Change Certain Property Located in Canadian County, Oklahoma, from "A-1" General Agricultural and Oil and Gas District to "R-1" Single Family Residential District and, Declaring a Repealer; Providing for Severability.

AYE: Riley, Staples, Grider, Hagan, Schweinberg

NAY: None

Vote was not taken to Declare an Emergency due to insufficient number of Councilmembers present.

3. **Discussion, Consideration and Possible Action** on proposed Cable Franchise Extension Agreement between the City of Mustang and CoxCom, Inc., extending the current franchise through November 17, 2015.

City Attorney Miller stated as discussed in Work Session, an extension is being requested by both parties in order to provide more time to complete negotiations and finalize the contract.

MOTION was made by **Councilman Grider**, seconded by **Councilwoman Staples**, to Approve the extension of the current Cox Cable Franchise Agreement between the City of Mustang and CoxCom, Inc., through November 17, 2015.

AYE: Riley, Staples, Grider, Hagan, Schweinberg
NAY: None

J. CITY ATTORNEY'S REPORT

1. **Discussion, Consideration and Possible Action** of *Phillips, Coventon, Quillian & Banner, PLLC v. City of Mustang, Oklahoma ex rel. Mustang Police Department and Chuck Foley, Chief of Police*, Case No. CV-2015-129, District Court, Canadian County, Oklahoma; and, Proposed Executive Session as authorized by 25 Okla. Stat. §307(B)(4).

MOTION was made by **Councilman Grider**, seconded by **Councilman Riley** to adjourn to executive session.

AYE: Riley, Staples, Grider, Hagan, Schweinberg
NAY: None

TIME ADJOURNED to Executive Session: **7:38 p.m.**

Vice Mayor Schweinberg called the meeting back in session at **7:41 p.m.**

In reference to Item J-1 –

No motion taken, information purposes only.

K. ADJOURNMENT

MOTION was made by **Councilwoman Hagan**, seconded **Vice Mayor Schweinberg** to adjourn.

AYE: Riley, Staples, Grider, Hagan, Schweinberg
NAY: None

The meeting was adjourned at **7:41 p.m.**

Jay Adams, Mayor

Attest:

Lisa Martin, City Clerk

FUND: 01 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 12 LIBRARY						
15-1169	01-B1023	BAKER N TAYLOR	BOOKS FOR COLLECTION	6/2015	5013686161	366.93
DEPARTMENT TOTAL:						366.93
DEPARTMENT: 13 PARKS AND RECREATION						
15-2023	01-B1019	BEN E KEITH FOOD SERVICE	BOX OF DECAF COFFEE	6/2015	62768600C	64.28
15-1942	01-O0055	OG&E COMPANY	ELECTRIC SERVICE	6/2015	201508121618	18.64
DEPARTMENT TOTAL:						82.92
DEPARTMENT: 15 GENERAL GOVERNMENT						
15-2120	01-B2000	BLACKBOARD CONNECT INC.	3 MONTH RENEWAL CONTRACT	6/2015	201508121659	412.30
15-1941	01-S0085	SILVER STAR CONSTRUCTION	COMAINTENANCE CAP	6/2015	23338A	1,790.25
DEPARTMENT TOTAL:						2,202.55
DEPARTMENT: 19 BALL COMPLEX						
15-2200	01-A0110	ALL SEASON BUILDING SUPPLY,	BUILDING START UP MATERIA	6/2015	31666	42.88
DEPARTMENT TOTAL:						42.88
DEPARTMENT: 20 AQUATICS						
15-1047	01-H0070	HAGAR RESTAURANT EQUIPMENT	REPAIR OVEN @ AQUATICS	6/2015	292510	159.00
DEPARTMENT TOTAL:						159.00
DEPARTMENT: 31 COMMUNITY DEVELOPMENT						
15-0031	01-V0050	VERIZON WIRELESS	MOBILE DATA USAGE	6/2015	9749666699	74.46
DEPARTMENT TOTAL:						74.46
DEPARTMENT: 41 POLICE						
15-0048	01-M0055	SANTIAGO BRENNANS MCDONALD	SPRISONER MEALS	6/2015	7003-143	449.39
15-2214	01-T1055	TOWN PLAZA CLEANERS	UNIFORM/JAIL CLEANING	6/2015	201508121620	318.10
15-0031	01-V0050	VERIZON WIRELESS	MOBILE DATA USAGE	6/2015	9749666699	122.85
15-1180	01-W0167	DYLAN WILSON	TUITION REIMBURSEMENT	6/2015	201508121666	412.80
DEPARTMENT TOTAL:						1,303.14

FUND: 01 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 42 ANIMAL CONTROL						
15-1283	01-V0050	VERIZON WIRELESS	CELL PHONE SERVICE	6/2015	9749411432A	19.24
DEPARTMENT TOTAL:						19.24
DEPARTMENT: 51 FIRE						
15-0135	01-C0106	CINTAS CORPORATION	SHOP TOWELS, ETC	6/2015	64487084	127.65
15-1942	01-O0055	OG&E COMPANY	ELECTRIC SERVICE	6/2015	201508121618	883.38
15-2119	01-S0206	STOLZ TELECOM, LLC	CONFIGURE RADIO CONSOLE	6/2015	4177-0	540.00
DEPARTMENT TOTAL:						1,551.03
DEPARTMENT: 61 STREETS						
15-1950	01-C0010	CADDO ELECTRIC CO-OP INC	ELECTRIC SERVICES	6/2015	201508121612	53.44
15-1940	01-O0055	OG&E COMPANY	ELECTRIC SERVICE	6/2015	201508121616	750.00
15-1942	01-O0055	OG&E COMPANY	ELECTRIC SERVICE	6/2015	201508121618	2,940.93
15-1997	01-O0055	OG&E COMPANY	ELECTRIC SERVICE	6/2015	201508121615	1,200.00
15-2106	01-O0055	OG&E COMPANY	ELECTRIC SERVICES	6/2015	201508121617	880.00
15-2118	01-O0055	OG&E COMPANY	ELECTRIC SERVICE	6/2015	201508121614	3,000.00
DEPARTMENT TOTAL:						8,824.37
FUND TOTAL:						14,626.52

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PURCHASE ORDER CLAIM REGISTER

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FUND: 14 - STREET/DRAINAGE IMP

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 14		ADMINISTRATION				
15-2125	01-M0188	MESHEK & ASSOCIATES	DRAINAGE REVIEW	6/2015	2974	4,996.25
DEPARTMENT TOTAL:						4,996.25
FUND TOTAL:						4,996.25

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PURCHASE ORDER CLAIM REGISTER

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FUND: 39 - LIMITED PURPOSE

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 19 BALL COMPLEX						
15-1453	01-C2015	PRO STAINLESS & SHEET METAL	STAINLESS STEEL COUNTERTOP	6/2015	5116	8,244.00
15-2124	01-C2015	PRO STAINLESS & SHEET METAL	STAINLESS STEEL COUNTERTOP	6/2015	5116A	4,082.52
DEPARTMENT TOTAL:						12,326.52
FUND TOTAL:						12,326.52

FUND: 01 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 01 MAYOR AND COUNCIL						
16-0017	01-W0001	WHEATLEY, SEGLER, OSBY & MILEGAL SERVICES		8/2015	201508131669	8,943.08
DEPARTMENT TOTAL:						8,943.08
DEPARTMENT: 11 CITY MANAGER						
16-0257	01-06610	PREMIER SOURCE, LLC	BENEFIT/HR CONSULTING FEE	8/2015	201508121650	2,083.25
16-0021	01-A0122	ALLIANCE MAINTENANCE, INC	JANITORIAL SERVICES	8/2015	73391	880.00
16-0035	01-M0001	MUSTANG NEWS CORPORATION	LEGAL PUBLICATIONS	8/2015	ORD 1127	27.00
16-0259	01-M0001	MUSTANG NEWS CORPORATION	AD FOR UTILITY BILLING, C	8/2015	60684-001	82.50
16-0036	01-M0234	MUSTANG TIMES	LEGAL PUBLICATIONS	8/2015	MT95112	27.25
16-0327	01-M0234	MUSTANG TIMES	AD FOR EMPLOYEES	8/2015	TT11278	176.00
16-0396	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	8/2015	201508121621	100.00
16-0397	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	8/2015	201508121623	100.00
16-0258	01-T0098	TUTTLE TIMES	AD FOR UTILITY BILLING, C	8/2015	TT11221	88.00
16-0255	01-V0106	VALIR OUTPATIENT CLINIC	MANPRE-EMPLOYMENT DRUG SCREE	8/2015	201508121658	120.00
16-0017	01-W0001	WHEATLEY, SEGLER, OSBY & MILEGAL SERVICES		8/2015	201508131669	624.24
16-0391	01-W0108	WORKERS ASSISTANCE PROGRAM	MO. EMPLOYEE ASSISTANCE P	8/2015	53975	356.00
DEPARTMENT TOTAL:						4,664.24
DEPARTMENT: 12 LIBRARY						
16-0380	01-B0123	PROMOTION, INC.	ANNUAL SUBSCRIPTION	8/2015	S20577	300.00
16-0094	01-B1023	BAKER N TAYLOR	BOOKS FOR COLLECTION	8/2015	5013726798	659.00
16-0095	01-B1023	BAKER N TAYLOR	CHILDRENS MATERIALS	8/2015	5013741600	1,808.99
16-0396	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	8/2015	201508121621	17.00
16-0397	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	8/2015	201508121623	17.00
16-0296	01-S0257	EILEEN ST. PIERRE, PHD, CFAZ	HR PROGRAM	8/2015	2012	342.00
DEPARTMENT TOTAL:						3,143.99
DEPARTMENT: 13 PARKS AND RECREATION						
16-0287	01-A0129	AMERICAN BUSINESS FORMS, INC	REC BROCHURES	8/2015	2236543	103.51
16-0059	01-A0131	JAMES HILLIS	PORTABLE RESTROOMS	8/2015	13556	147.00
16-0323	01-B1019	BEN E KEITH FOOD SERVICE	ASP SNACKS / CUPS	8/2015	62815143	111.20
16-0277	01-B1026	B&C APPAREL	SHIRTS FOR B-BALL LEAGUE	8/2015	29668	167.00
16-0326	01-C0011	CHICKASAW TELECOM, INC.	NEW JACK & LINE /TELEPHON	8/2015	74931	143.80
16-0393	01-C0278	COX COMMUNICATIONS	CABLE FOR T.C.	8/2015	201508121634	420.65
16-0222	01-F0094	FUELMAN OF OKLAHOMA	BULK FUEL	8/2015	NP45048479A	759.66
16-0360	01-G0063	LAWRENCE GRECH	CARICATURE ARTIST	8/2015	842	150.00
16-0423	01-L0095	LAUNCHING PAD	REFUND FOR DAYCARE	8/2015	201508121639	64.00
16-0421	01-O0035	OKLAHOMA ELECTRIC CO-OP	ELECTRIC SERVICES	8/2015	201508121642	3,975.19
16-0361	01-O0055	OG&E COMPANY	ELECTRIC SERVICES	8/2015	201508121645	9.30
16-0396	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	8/2015	201508121621	225.00
16-0397	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	8/2015	201508121623	225.00
DEPARTMENT TOTAL:						6,501.31

FUND: 01 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 15 GENERAL GOVERNMENT						
16-0427	01-B2000	BLACKBOARD CONNECT INC.	3 MO. RENEWAL CONTRACT	8/2015	201508121662	3,381.70
16-0019	01-F0078	FIRST CHOICE COFFEE	COFFEE SERVICE	8/2015	117967	33.70
16-0131	01-H0040	BILLY R HOWELL	PEST CONTROL	8/2015	201508121638	600.00
16-0421	01-O0035	OKLAHOMA ELECTRIC CO-OP	ELECTRIC SERVICES	8/2015	201508121642	807.27
16-0390	01-O1177	OK TAX COMMISSION	SALES TAX PAYABLE	8/2015	201508121624	1,682.64
16-0027	01-P0151	PITNEY BOWES	LEASE PAYMENT/MAIL MACHIN	8/2015	7227465-AU15	452.73
16-0024	01-S0085	SILVER STAR CONSTRUCTION	COMAINTENANCE CONTRACT	8/2015	2338-2	76,201.50
16-0029	01-S0173	STANDLEY SYSTEMS	COPIER LEASE/USAGE	8/2015	523610	2,159.76
DEPARTMENT TOTAL:						85,319.30
DEPARTMENT: 16 TRANSFERS						
16-0417	01-L0045	LIMITED PURPOSE FUND	SALES TAX TRANSFER	8/2015	201508121626	3,010.95
16-0418	01-M0210	MUSTANG IMPROVEMENT	SALES TAX TRANSFER	8/2015	201508121627	430,109.46
16-0211	01-S0205	STREET IMPROVEMENT FUND	MONTHLY TRANSFER	8/2015	201508121631	26,000.00
DEPARTMENT TOTAL:						459,120.41
DEPARTMENT: 18 TOWN CENTER						
16-0065	01-A0110	ALL SEASON BUILDING SUPPLY,	TOOLS & SUPPLIES	8/2015	34778	66.13
16-0053	01-A0122	ALLIANCE MAINTENANCE, INC	CLEANING OF TOWN CENTER	8/2015	73390	4,435.00
16-0068	01-L0052	LOCKE SUPPLY COMPANY	LIGHT BULBS & BALLASTS	8/2015	26296409-00	91.39
16-0415	01-M0128	MAC FIRE SYSTEMS, INC	ANNUAL FIRE INSPECTION	8/2015	10013	859.50
16-0421	01-O0035	OKLAHOMA ELECTRIC CO-OP	ELECTRIC SERVICES	8/2015	201508121642	13,963.99
16-0396	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	8/2015	201508121621	42.00
16-0397	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	8/2015	201508121623	42.00
16-0067	01-S1165	INTERLINE BRANDS, INC	SUPPLIES	8/2015	343206272	775.83
16-0153	01-T0056	TRANE CO	REPAIRS TO RTU #3,15,16	8/2015	35391405	21,432.26
DEPARTMENT TOTAL:						41,708.10
DEPARTMENT: 19 BALL COMPLEX						
16-0114	01-A0110	ALL SEASON BUILDING SUPPLY,	ITEMS FOR SPORTS COMPLEX	8/2015	33864	238.03
16-0344	01-B0154	ICE MAKER SALES & SERVICE,	REPAIRS & PARTS FOR FREEZ	8/2015	1037784	175.50
16-0074	01-B1019	BEN E KEITH FOOD SERVICE	FOOD FOR CONCESSIONS	8/2015	62815143A	1,466.29
16-0278	01-D0058	DOLESE CONCRETE	TONS OF SAND FOR COMPLEX	8/2015	AG15093982	810.81
16-0221	01-F0094	FUELMAN OF OKLAHOMA	BULK FUEL	8/2015	NP45048479	615.26
16-0073	01-I1119	STEPHEN WHOLESALE CO, INC.	FOOD FOR CONCESSIONS	8/2015	6339959	995.93
16-0302	01-M0225	MUSTANG QUICK LUBE	OIL CHANGES FOR TRUCKS	8/2015	232162	41.97
16-0286	01-M1000	MAZZIO'S PIZZA	PIZZA FOR CONCESSIONS	8/2015	235782	533.50
16-0421	01-O0035	OKLAHOMA ELECTRIC CO-OP	ELECTRIC SERVICES	8/2015	201508121642	1,103.14
16-0370	01-O0055	OG&E COMPANY	ELECTRIC SERVICE	8/2015	201508121644	229.97
16-0426	01-O0055	OG&E COMPANY	ELECTRIC SERVICE	8/2015	201508121663	479.30
16-0340	01-P0055	PLUMBCO, INC	REPAIR FAUCET IN RESTROOM	8/2015	201508121652	100.00
16-0072	01-P0144	BOTTLING GROUP, LLC	BEVERAGES FOR CONCESSIONS	8/2015	74789407	686.05
16-0254	01-P1016	P&K JOHN DEERE	EDGER BLADES & ATTACHMENT	8/2015	1966072	1,619.15
16-0396	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	8/2015	201508121621	83.00
16-0397	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	8/2015	201508121623	83.00

FUND: 01 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 19 BALL COMPLEX						
16-0176	01-S0256	SPORTAFLEX, LLC	FENCE PANELS FOR COMPLEX	8/2015	1230	2,807.10
16-0071	01-S1165	INTERLINE BRANDS, INC	JANITORIAL SUPPLIES	8/2015	343010955	388.32
16-0314	01-W0061	HESSEL HOLDING COMPANY, LLC	PAINT & TOOLS FOR COMPLEX	8/2015	1518789	389.40
DEPARTMENT TOTAL:						12,845.72
DEPARTMENT: 20 AQUATICS						
16-0299	01-L0043	LIFEGUARD STORE	RESCUE TUBES, MASK VALVES	8/2015	310668	137.50
16-0421	01-O0035	OKLAHOMA ELECTRIC CO-OP	ELECTRIC SERVICES	8/2015	201508121642	2,815.59
16-0406	01-O0166	OK STATE DEPT OF HEALTH -	BATHING RENEWAL LICENSE	8/2015	201508121641	25.00
16-0396	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	8/2015	201508121621	33.00
16-0397	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	8/2015	201508121623	33.00
16-0174	01-S9983	SUNBELT POOLS, INC	CHLORINE & OTHER CHEMICAL	8/2015	17259-1	3,424.56
DEPARTMENT TOTAL:						6,468.65
DEPARTMENT: 21 FINANCE						
16-0218	01-C5250	COMTECH DESIGN, PRINT &	BUSINESS CARDS	8/2015	125154	45.00
16-0336	01-C5250	COMTECH DESIGN, PRINT &	BUSINESS CARDS	8/2015	125183	180.00
16-0396	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	8/2015	201508121621	83.00
16-0397	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	8/2015	201508121623	83.00
DEPARTMENT TOTAL:						391.00
DEPARTMENT: 31 COMMUNITY DEVELOPMENT						
16-0123	01-C0020	CANADIAN COUNTY CLERK	FILING FEES FOR ABATEMENT	8/2015	R420021	15.00
16-0336	01-C5250	COMTECH DESIGN, PRINT &	BUSINESS CARDS	8/2015	125183	45.00
16-0115	01-F0094	FUELMAN OF OKLAHOMA	BULK FUEL	8/2015	NP45048479B	564.60
16-0122	01-M0001	MUSTANG NEWS CORPORATION	LEGAL PUBLICATIONS	8/2015	60968-001	40.00
16-0120	01-O1075	OK UNIFORM BUILDING CODE	COLLECTION OF STATE FEES	8/2015	201508121648	532.00
16-0396	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	8/2015	201508121621	125.00
16-0397	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	8/2015	201508121623	125.00
16-0121	01-V0050	VERIZON WIRELESS	CELL PHONE BILL	8/2015	201508121657	155.82
16-0335	01-W0168	WHITWORTH LAWN & LANDSCAPE,	MOWING & ABATEMENTS	8/2015	600	700.00
DEPARTMENT TOTAL:						2,302.42

FUND: 01 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 41 POLICE						
16-0089	01-A0122	ALLIANCE MAINTENANCE, INC	DEPARTMENTAL CLEANING SER	8/2015	73392	1,265.00
16-0104	01-B0151	AUTO PLACE INC.	VEHICLE REPAIRS & PARTS	8/2015	6497	1,862.02
16-0357	01-C0050	CARL'S PLUMBING	REPLACE GARBAGE DISPOSAL	8/2015	201508121635	390.00
16-0105	01-D0090	DEPT OF PUBLIC SAFETY	OLETS USER FEES	8/2015	04-1601822	350.00
16-0128	01-F0094	FUELMAN OF OKLAHOMA	FUEL CHARGES	8/2015	NP450485435	4,809.11
16-0099	01-M0055	SANTIAGO BRENNANS MCDONALDSPRISONER MEALS		8/2015	4802-4857	339.01
16-0100	01-M0286	JIMANI VENTURES, INC	OIL CHANGES	8/2015	231990	31.99
16-0345	01-N0137	NORTHERN SAFETY, CO	FULL FACE RESPIRATOR	8/2015	901548627	735.00
16-0421	01-O0035	OKLAHOMA ELECTRIC CO-OP	ELECTRIC SERVICES	8/2015	201508121642	6,671.80
16-0241	01-Q2067	OK CORRECTIONAL INDUSTRIES	PICNIC TABLE & BENCH	8/2015	67305	614.36
16-0396	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	8/2015	201508121621	1,163.00
16-0397	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	8/2015	201508121623	1,163.00
16-0346	01-S0206	STOLZ TELECOM, LLC	TROUBLESHOOT INTERCOM	8/2015	1282	180.00
16-0167	01-T1055	TOWN PLAZA CLEANERS	UNIFORM & JAIL CLEANING	8/2015	201508121654	215.50
16-0359	01-T2800	DAVID M. OTWELL	NEW HIRE POLYGRAPH	8/2015	3655	225.00
16-0166	01-V0050	VERIZON WIRELESS	MOBILE DATA TERMINAL USAG	8/2015	201508121655	636.67
DEPARTMENT TOTAL:						20,651.46
DEPARTMENT: 42 ANIMAL CONTROL						
16-0179	01-03090	WILLIAM A AND LAURA L RIDLELAUNDRY SERVICE FOR ACO		8/2015	8764	225.24
16-0128	01-F0094	FUELMAN OF OKLAHOMA	FUEL CHARGES	8/2015	NP450485435	126.63
16-0182	01-M0236	MUSTANG VETERINARY HOSP	MO. VETERINARIAN CHARGES	8/2015	201508121640	215.00
16-0396	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	8/2015	201508121621	4.00
16-0397	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	8/2015	201508121623	4.00
16-0166	01-V0050	VERIZON WIRELESS	MOBILE DATA TERMINAL USAG	8/2015	201508121656	22.44
DEPARTMENT TOTAL:						597.31
DEPARTMENT: 51 FIRE						
16-0135	01-A0110	ALL SEASON BUILDING SUPPLY,BUILDING MAINTENANCE		8/2015	36759	39.70
16-0375	01-A0110	ALL SEASON BUILDING SUPPLY,MISC. BUILDING REPAIRS		8/2015	38260	60.72
16-0334	01-C0065	CASCO INDUSTRIES, INC.	FIRE HELMET W/SHIELD	8/2015	158657	313.00
16-0138	01-C1012	JOHN GARCIA	PROFESSIONAL LAWN SPRAYIN	8/2015	42952	135.00
16-0333	01-F0077	FIREWERKS FIRE APPARATUS REELECTRICAL REPAIR E-4		8/2015	4444	1,295.00
16-0133	01-F0094	FUELMAN OF OKLAHOMA	FUEL FOR VEHICLES	8/2015	NP45048478	1,102.83
16-0354	01-J1061	BILL JUSTICE	CPR CARDS	8/2015	117	185.00
16-0361	01-O0055	OG&E COMPANY	ELECTRIC SERVICES	8/2015	201508121645	604.37
16-0228	01-O1087	STATE OF OKLAHOMA	WILDLAND GLOVES	8/2015	201508121649	355.25
16-0341	01-Q0010	QUILL CORPORATION	OFFICE SUPPLIES	8/2015	6388679	49.29
16-0396	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	8/2015	201508121621	1,250.00
16-0397	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	8/2015	201508121623	1,250.00
DEPARTMENT TOTAL:						6,640.16

FUND: 01 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 61		STREETS				
16-0351	01-C0010	CADDO ELECTRIC CO-OP INC	ELECTRIC SERVICES	8/2015	201508121636	1,658.46
16-0421	01-00035	OKLAHOMA ELECTRIC CO-OP	ELECTRIC SERVICES	8/2015	201508121642	993.40
16-0361	01-00055	OG&E COMPANY	ELECTRIC SERVICES	8/2015	201508121645	4,362.59
16-0426	01-00055	OG&E COMPANY	ELECTRIC SERVICE	8/2015	201508121663	107.36
DEPARTMENT TOTAL:						7,121.81
FUND TOTAL:						672,424.70

8/13/2015 9:45 AM

PURCHASE ORDER CLAIM REGISTER

PAGE: 6

FUND: 05 - PARK IMPROVEMENT

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 00 ADMINISTRATION						
16-0382	01-P0055	PLUMBCO, INC	REPAIR ON RESTROOM	8/2015	201508121651	150.00
16-0111	01-R0031	JACK E. RAMEY	METAL BUILDING FOR FOOTBA	8/2015	201508121653	24,300.00
DEPARTMENT TOTAL:						24,450.00
FUND TOTAL:						24,450.00

8/13/2015 9:45 AM

PURCHASE ORDER CLAIM REGISTER

PAGE: 7

FUND: 12 - 2012 GO BOND-TOWN CENTER

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 15		ADMINISTRATION				
16-0324	01-C2231	CORY'S AUDIO VISUAL SERVICECLICK CHARE WIRELESS		8/2015	183543	294.50
DEPARTMENT TOTAL:						294.50
FUND TOTAL:						294.50

FUND: 14 - STREET/DRAINAGE IMP

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 14		ADMINISTRATION				
16-0431	01-M0188	MESHEK & ASSOCIATES	DRAINAGE REVIEW	8/2015	3144	1,020.00
16-0024	01-S0085	SILVER STAR CONSTRUCTION	COMAINTENANCE CONTRACT	8/2015	2339	6,005.74
DEPARTMENT TOTAL:						7,025.74
FUND TOTAL:						7,025.74

FUND: 39 - LIMITED PURPOSE

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 13 PARK AND RECREATION						
16-0150	01-C2231	CORY'S AUDIO VISUAL SERVICES	SOUND EQUIPMENT FOR AEROB	8/2015	183537	960.10
16-0253	01-S0093	SMART TECHNOLOGIES INC	DESKTOP COMPUTERS	8/2015	716513	4,875.00
DEPARTMENT TOTAL:						5,835.10
DEPARTMENT: 19 BALL COMPLEX						
16-0189	01-S0256	SPORTAFLEX, LLC	FENCE PANELS FOR COMPLEX	8/2015	1229A	24,500.00
DEPARTMENT TOTAL:						24,500.00
DEPARTMENT: 51 FIRE						
16-0146	01-S0093	SMART TECHNOLOGIES INC	DESK TOP COMPUTERS	8/2015	716507	3,359.20
DEPARTMENT TOTAL:						3,359.20
DEPARTMENT: 75 SEWER						
16-0362	01-T4468	TRENT CONSTRUCTION	MODIFICATIONS TO LIFT STA	8/2015	3	34,804.20
DEPARTMENT TOTAL:						34,804.20
FUND TOTAL:						68,498.50

FUND: 69 - RISK MANAGEMENT

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 00		ADMINISTRATION				
16-0365	01-M1044	MODERN MEDICAL, INC	WORKERS COMP CLAIM	8/2015	201508121625	31.21
DEPARTMENT TOTAL:						31.21
FUND TOTAL:						31.21
GRAND TOTAL:						1,537,528.97

CITY OF MUSTANG
AGENDA ITEM COMMENTARY

1. **ITEM NO.** F-4
2. **MEETING DATE:** August 18, 2015
3. **TITLE:** Approval to turn past due library accounts over to collection agency.
4. **COUNCIL ACTION:** Approve/Deny
5. **INITIATOR:** Desiree Webber, Library Director
6. **BACKGROUND:**
The attached library accounts are past due and need to be sent to collections.
The total balance is \$292.44 plus collection agency fees.
7. **FINANCIAL IMPACT:**
Inventory loss of \$292.44
8. **STAFF COMMENTS:** Recommend Approval
9. **STAFF SOURCE:** Desiree Webber, Library Director
10. **CITY ATTORNEY COMMENTS:**
11. **RESOLUTION/ORDINANCE NO.** N/A

Council Copy
Accounts Sent to Collections
for July 2015

	Acct #	Name - Responsible Party	City State Zip	Book Balance
1	0064475	HANDY, CHARLES RAY	YUKON, OK 73099	\$165.88
2	0064358	WEATHERINGTON, AMANDA D	YUKON, OK 73099	\$52.62
			TOTAL FOR INDIVIDUALS	\$218.50
		Family Groups		
3	0045003	SEABOURN, LAURA B	MUSTANG, OK 73064	\$31.99
4	0044998	SEABOURN, LAURA B	MUSTANG, OK 73064	\$41.95
			FAMILY TOTAL	\$73.94
			OVERALL TOTAL	\$292.44

CITY OF MUSTANG

AGENDA ITEM COMMENTARY

1. ITEM NO: F-5
2. MEETING DATE: 08/18/2015
3. TITLE: Declaring an Air Respirator Fit Test Machine (Port-A-Count Model 8020A, SN: 44395) as Surplus, and Authorizing Disposal
4. COUNCIL ACTION: Approve / Deny
5. INITIATOR: Carl W. Hickman
6. BACKGROUND: This fit test machine is out of production, and was discontinued in 2008. The machine is being replaced by a new product in this year's capital purchases. The City can use the old machine as a trade-in for \$1,500.00 toward the new unit.
7. FINANCIAL IMPACT: None
8. STAFF COMMENTS: Staff's recommendation is to declare this equipment as surplus, and trade it in on the new equipment.
9. STAFF SOURCE: Carl W. Hickman, Fire Chief
10. RESOLUTION / ORDINANCE NO: _____

City of Mustang
City Council
Agenda Item Commentary

1. ITEM NO. F-6
2. MEETING DATE: August 18, 2015
3. TITLE: Approval to deny Tort Claim by Todd Herman, date of incident May 14, 2015, in the amount of \$1,572.00.
4. COUNCIL ACTION: Approve/Deny
5. INITIATOR: Lisa Martin, City Clerk
6. BACKGROUND:

Claimant, Todd Herman, submitted this tort claim July 8, 2015, for flooding in their home. They stated the City turned on their water (it had been turned off due to non-payment) and no one was home at the time stating the City did not stay to make certain the meter did not keep running causing the house to flood. Claim was submitted to the Oklahoma Municipal Assurance Group (OMAG) who investigated the claim and recommended it be denied, stating they found no liability on the City's part regarding this incident. The claimant will have 180 days after notification of denial to file any lawsuit.

7. FINANCIAL IMPACT:
8. STAFF COMMENTS: Recommend Approval
9. STAFF SOURCE: Timothy Rooney, City Manager
10. RESOLUTION / ORDINANCE NO.



Oklahoma Municipal Assurance Group

3650 S. Boulevard • Edmond, OK 73013-5581 • 405/657-1400 • 800/234-9461 • fax: 405/657-1401 • www.omag.org

August 10, 2015

City of Mustang
Attn: Lisa Martin
1501 N. Mustang Road
Mustang, OK 73064

RE: Member : City of Mustang
Claimant : Todd Herman
Date of Loss : 5/14/2015
Claim No. : 200739-KW

Dear Ms. Martin:

We have completed our investigation regarding the above referenced claim. It is our recommendation to the City of Mustang that this claim be denied. We find no liability on the City's part regarding this incident.

Under the Governmental Tort Claims Act, 51 Okla. Sec. 157(A), this claim will be deemed denied ninety (90) days after it was received by the City of Mustang. 51 Okla. Stat. Sec. 157 (B) requires any lawsuit under the Act to be commenced within one hundred eighty (180) days after denial of the claim.

Thus to begin the 180-day statute of limitations prior to 10/6/15, you must deny this claim in writing before 10/6/15. For the 180-day period to start running, the claimant **must be notified at the address on the claim within five (5) days of the denial.** To document compliance with the Act, we recommend that you send notice of denial of this claim by certified mail.

Please advise us as soon as possible of any official action taken by you on denial of this claim.

Sincerely,

Kyle Waid
Claims Examiner



Oklahoma Municipal Assurance Group

3650 S. Boulevard • Edmond, OK 73013-5581 • 405/657-1400 • 800/234-9461 • fax: 405/657-1401 • www.omag.org

August 10, 2015

~~Todd Herman~~
~~316 N. Sheffield Way~~
~~Mustang, OK 73064~~

RE: Member : City of Mustang
 Claimant : Todd Herman
 Date of Loss : 5/14/2015
 Claim No. : 200739-KW

Dear Mr. Herman:

As the adjuster for the Oklahoma Municipal Assurance Group, the insurer for the City of Mustang, I am recommending denial of this claim and find no liability on the City's part for this claim.

Sincerely,

Kyle Waid
Claims Examiner

cc: City of Mustang

NOTICE OF TORT CLAIM

OKLAHOMA MUNICIPAL ASSURANCE GROUP - MUNICIPAL LIABILITY PROTECTION PLAN

A. CLAIMANT REPORT

To the City of Mustang
Public entity you are filing this claim against.

PLEASE PRINT OR TYPE AND SIGN

IMPORTANCE NOTICE: The filing of this form with the City Clerk's office is only the initial step in the claim process and does not indicate in any manner the acceptance of responsibility by the City or its related entities. Written notice is required by law and shall be filed with the City Clerk within one (1) year from the date of occurrence. It will then be sent to OMAG Claims Dept. for investigation. You may expect them to contact you. Failure to file within such time frame may result in the claim being barred in its entirety. Other limitations to your claim may apply (See Oklahoma Statutes Title 51, Section 151-172).

CLAIMANT(S) Todd Herman CLAIMANT(S) SOCIAL SECURITY NO. _____
ADDRESS 316 N. Sheffield Way CLAIMANT(S) DATE OF BIRTH _____
PHONE: HOME () _____ BUS. () _____

1. DATE AND TIME OF INCIDENT 5/14/11 () a.m. (345) p.m. Continue on another sheet if needed for any information requested)
2. LOCATION OF INCIDENT Home 316 N. Sheffield Way
3. DESCRIBE INCIDENT Water was turned on and we were not home. They wiped it up and saw it was running and left it on and it flooded our house for hours until we arrived home almost \$20,000 all we want is our 1,500 deductible
4. LIST ALL PERSONS AND/OR PROPERTY FOR WHICH YOU ARE CLAIMING DAMAGES: 1,500 deductible

BODILY INJURY: WAS CLAIMANT INJURED? YES ☒ NO ☒ If yes, complete this section
Describe injury _____
WERE YOU ON THE JOB AT THE TIME OF INJURY? YES _____ NO ☒ If so, please give name, address and phone number of company _____
NAME OF DOCTOR OR HOSPITAL _____
ALL MEDICAL BILLS (attach Copies) \$ _____
LIST OTHER DAMAGES CLAIMED \$ _____
TOTAL BODILY INJURY..... \$ _____

PROPERTY DAMAGE: Proof that you are the owner of the vehicle or property allegedly damaged as specified in your claim will be required.
VEHICLE NAME _____ BODY TYPE _____ YEAR _____
NOTE: If damage is to a vehicle, a photocopy of your motor vehicle title is required.
IF NOT A VEHICLE, DESCRIBE PROPERTY AND LOSS all flooring, bath cabinets, sheetrock, baseboards.
PROPERTY DAMAGE (Attach repair bills or two estimates) \$ _____
LIST OTHER DAMAGES CLAIMED \$ _____
TOTAL PROPERTY \$ _____

5. NAME OF YOUR INSURANCE CO. <u>State Farm Ins</u>	POLICY NO _____	AMOUNT CLAIMED <u>\$10,737.17</u> <u>+ FOOD & HOTEL</u>	AMOUNT RECEIVED <u>\$8,243.40</u>
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6. The names of any witnesses known to you.

Name <u>Joe Hoppus</u>	Address <u>Mustang</u>	Phone Number _____
Name <u>Robbie Hoppus</u>	Address <u>Mustang</u>	Phone Number _____

STATE THE EXACT AMOUNT OF COMPENSATION YOU WOULD ACCEPT AS FULL SETTLEMENT ON THIS CLAIM.
SIGNATURE(S) [Signature] TOTAL CLAIM \$ 15,500 1572.00
DATE 08 JULY 2015

State Farm

HERMAN, MELISSA

Insured: HERMAN, MELISSA
Property: 316 N Sheffield Way
Mustang OK 73064-3921

Estimate:
Claim Number:
Policy Number:
Price List:

Home: -----
Cellular:

Restoration/Service/Remodel

Type of Loss: Water Damage
Deductible: \$1,572.00
Date of Loss: 5/14/2015

Summary for Coverage A - Dwelling - 37 Water Damage and Freezing

Line Item Total	8,855.08
Material Sales Tax	303.37
Subtotal	9,158.45
General Contractor Overhead	789.36
General Contractor Profit	789.36
Replacement Cost Value (Including General Contractor Overhead and Profit)	10,737.17
Less Depreciation (Including Taxes)	(768.11)
Less General Contractor Overhead & Profit on Recoverable & Non-recoverable Depreciation	(153.66)
Less Deductible	(1,572.00)
Net Actual Cash Value Payment	\$8,243.40

Maximum Additional Amounts Available If Incurred:

Total Line Item Depreciation (Including Taxes)	768.11
General Contractor O&P on Depreciation	153.66
Replacement Cost Benefits	921.77
Total Maximum Additional Amount Available If Incurred	921.77
Total Amount of Claim If Incurred	\$9,165.17

Park, Tracey

ALL AMOUNTS PAYABLE ARE SUBJECT TO THE TERMS, CONDITIONS AND LIMITS OF YOUR POLICY.

CITY OF MUSTANG

AGENDA ITEM COMMENTARY

1. ITEM NO. F-7

2. MEETING DATE: August 18, 2015

3. TITLE: Approval of Addendum Letter for Additional Requested Services for Fiscal Year 2015-2016 as Submitted by Crawford & Associates, P.C.

4. COUNCIL ACTION: Approve/Deny

5. INITIATOR: Janet Watts, Finance Director

6. BACKGROUND:

The Council approved on April 21, 2015 an agreement for accounting and consulting services by Crawford & Associated. C&A reviews the annual Financial Statements for the City of Mustang and provide other General Accounting and Advisory Assistance throughout the fiscal year. The financial statements are required to be GASB (Governmental Accounting Standards Board) compliant prior to being audited. Additionally, we are under requirements with our bond holders to be GASB compliant.

Attached is an addendum to the engagement letter which addresses compilation reports. The purpose of this addendum letter is to supplement our current contract for fiscal year 2016 with an addendum for sinking fund estimate of needs and financial statements.

7. FINANCIAL IMPACT:

8. STAFF COMMENTS: Recommends Approval

9. STAFF SOURCE: Janet Watts, Finance Director

10. ORDINANCE NO. NA



July 1, 2015

Honorable Mayor and Members of the City Council
City of Mustang
1501 N Mustang Rd
Mustang, OK 73064

To the Honorable Mayor and Members of the City Council:

Crawford & Associates is pleased that the City of Mustang (the City) expresses its confidence in our firm and our municipal government expertise through the request of this addendum letter.

The purpose of this addendum letter is to supplement our current contract dated April 13, 2015 with an addendum for additional requested services. The terms and conditions of our contract dated April 13, 2015 will apply to this addendum in its entirety.

The scope of additional accounting and consulting services requested to be provided at the current time include the following:

Services Related to the Compilation of Prescribed Form Financial Statements and Schedules

The objective of a compilation is to assist you in presenting financial information in the form of prescribed form financial statements and schedules. We will utilize information that is your representation without undertaking to obtain any assurance that there are no material modifications that should be made to the prescribed form financial statements and schedules in order for the statements/schedules to be in conformity with the applicable financial reporting framework defined below.

Applicable Financial Reporting Framework

In regards to the applicable financial reporting framework to be used in the compilation of prescribed form financial statements and schedules, it is our understanding that:

- a. Management has elected to present the prescribed form financial statements and schedules in accordance with the basis of accounting prescribed by the Office of the Oklahoma State Auditor and Inspector pursuant to 68 OS Section 3003.B and as promulgated by 68 OS Section 3009-3011.
- b. Management understands the applicable financial reporting framework and has taken the necessary steps to determine that it is an appropriate and acceptable framework for meeting its prescribed form reporting needs.
- c. These prescribed form financial statements and schedules will be intended solely for the information and use of the management of the City of Mustang, the Canadian County Excise Board and for filing with the State Auditor and Inspector and is not intended to be and should not be used by anyone other than these specified parties.

Crawford & Associates' Responsibilities

We will compile, from information you provide, the prescribed form financial statements and schedules required pursuant to the state statutes referenced in paragraph "a" above as of and for the fiscal years ended as noted below. Such prescribed form financial statements and schedules will include the following to the extent they apply to the applicable financial reporting framework defined above:

- a. Sinking Fund Estimate of Needs for the fiscal year ending June 30, 2016
- b. Sinking Fund Financial Statements for the fiscal year ending June 30, 2015

We will disclose to you any known and uncorrected departures from the applicable financial reporting framework identified in the compilation of the prescribed form financial statements and schedules.

We are responsible for conducting the engagement in accordance with the Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants (AICPA) that are applicable to compiled financial statements and schedules on prescribed forms.

The compilation engagement services will result in compiled prescribed form financial statements and schedules that are intended solely for the information and use of management of the City of Mustang, the Canadian County Excise Board, and for filing with the State Auditor and Inspector.

We are not independent with respect to the City of Mustang.

Management's Responsibilities

In conjunction with the compilation of the prescribed form financial statements and schedules, management is responsible for:

- a. the preparation and fair presentation of the prescribed form financial statements and schedules in accordance with the applicable financial reporting framework as defined above;
- b. designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the prescribed form financial statements and schedules;
- c. preventing and detecting fraud;
- d. identifying and ensuring that the entity complies with the laws and regulations applicable to its activities; and
- e. making all financial records and related information available to us.

Limitations of a Compilation

A compilation differs significantly from a review or an audit of financial statements. A compilation does not contemplate performing inquiry, analytical procedures, or other procedures performed in a review. Additionally, a compilation does not contemplate obtaining an understanding of the entity's internal control; assessing fraud risk; testing accounting records by obtaining sufficient appropriate audit evidence through inspection, observation, confirmation, or the examination of source documents (for example, cancelled checks or bank images); or other procedures ordinarily performed in an audit.

Accordingly, we will not express an opinion or provide any assurance regarding the financial statements and schedules being compiled.

Our engagement cannot be relied upon to disclose errors, fraud, or illegal acts. However, we will inform the appropriate level of management of any material errors, and of any evidence or information that comes to our attention during the performance of our compilation procedures that fraud may have occurred. In addition, we will report to you any evidence or information that comes to our attention during the performance of our compilation procedures regarding illegal acts that may have occurred, unless they are clearly inconsequential.

Management's Acknowledgements

In regards to the compilation of the prescribed form financial statements and schedules, by signing this engagement letter, management acknowledges its understanding and acceptance of the following:

- a. That the nature and limitations of the compilation services and the use of such prescribed form financial statements and schedules are restricted to the management of the City of Mustang, the Canadian County Excise Board, and for filing with the State Auditor and Inspector;
- b. That a compilation is limited to presenting, in the form of prescribed form financial statements and schedules, information that is the representation of management; and the work performed by Crawford & Associates in compiling the prescribed form financial statements and schedules cannot be relied upon to disclose errors, fraud, or illegal acts;
- c. That the prescribed form financial statements and schedules will not be audited by Crawford & Associates and no opinion or any other form of assurance on the prescribed form financial statements and schedules will be provided in conjunction with the compilation;
- d. That management has knowledge about the nature of the procedures to be applied and the applicable financial reporting framework and assumptions to be used in the preparation of the prescribed form financial statements and schedules;
- e. That the compiled prescribed form financial statements and schedules are not to be used by any third parties for any purpose; and
- f. That management is ultimately responsible for the fair presentation of the prescribed form financial statements and schedules.
- g. That Crawford & Associates is not independent with respect to the City of Mustang.

The fees for this service will be billed at our standard hourly rates as stated in our contract dated April 13, 2015.

The City agrees to provide sufficient appropriation for all services requested prior to the services being performed.

The term of this addendum is a period from July 1, 2015 through June 30, 2016.

Acceptance

Please indicate your acceptance of this addendum by signing in the space provided below and returning this engagement letter to us. A duplicate copy of this engagement letter is provided for your records.

Respectfully submitted and agreed to by,



Frank Crawford
Crawford and Associates, P.C.

Accepted and Agreed to for the City of Mustang:

By: _____

Title: _____

Date: _____

CITY OF MUSTANG
AGENDA COMMENTARY

1. ITEM: H-1

2. MEETING DATE: August 18, 2015

3. TITLE: Discussion, Consideration, and Possible Action amending an ordinance of the City of Mustang, Oklahoma, amending the municipal code by:(A) Amending Chapter 118, Section 118-6(A) to increase the deposit fee for temporary water flow meters; and (B) amending chapter 42, section 118(A) to increase the deposit fee for temporary water flow meters; declaring repealer; providing for severability; and declaring an emergency

4. COUNCIL ACTION: Approve/Deny

5. INITIATOR: Justin Battles, Assistant City Manager

6. BACKGROUND: Currently the City of Mustang allows contractors to place a deposit on temporary water flow meters which are utilized during construction. Contractors will be refunded the deposit fee once the temporary flow meter is returned minus any water use during the last billing cycle. Current deposit for temporary flow meter is \$750. To replace a flow meter it costs the City of Mustang \$1,081. This costs the City of Mustang \$331 anytime it must replace a meter that has not been returned or damaged.

7. FINANCIAL IMPACT: \$0

8. STAFF'S COMMENTS: Staff recommends raising the deposit fee to \$1,100 to cover the cost of meter replacement if necessary. Contractor is refunded fee once the temporary flow meter is returned minus any water use during the last billing cycle. By passing this ordinance change resolution 11-006 will be repealed.

9. STAFF SOURCE: Justin Battles, Assistant City Manager

ORDINANCE NO. 1130

AN ORDINANCE OF THE CITY OF MUSTANG, OKLAHOMA, AMENDING THE MUNICIPAL CODE BY: (A) AMENDING CHAPTER 118, SECTION 118-6(A) TO INCREASE THE DEPOSIT FEE FOR TEMPORARY WATER FLOW METERS; AND (B) AMENDING CHAPTER 42, SECTION 118(A) TO INCREASE THE DEPOSIT FEE FOR TEMPORARY WATER FLOW METERS; DECLARING REPEALER; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MUSTANG, OKLAHOMA;

SECTION 1. Chapter 118 of the Municipal Code of the City of Mustang, Oklahoma, is hereby amended by amending Section 118-6(a) to read as follows:

Sec. 118-6. Temporary water flow meters – Terms of Use.

- (a) Every consumer applying for a temporary water flow meter shall be required to complete an application on a form determined by the Finance Director, and submit a deposit in the amount of One Thousand One Hundred and No/100 Dollars (\$1,100.00), for each requested meter.

[No changes to subsections (b) through (h).]

SECTION 2. Chapter 42, Section 42-118(a) of the Municipal Code of the City of Mustang, Oklahoma, is hereby amended to read as follows:

Sec. 42-118. Chapter 118: Utilities.

- (a) Utility application fee and security deposits. The application fee for a new account and security deposits shall be as follows:
- (1) New account application fee\$ 20.00
 - (2) Utility service deposits:
 - a. Residential (owned property).....\$ 75.00
 - b. Residential (rented property)\$ 100.00
 - c. Commercial \$ 100.00
 - d. Temporary water flow meters\$1,100.00

[No changes to subsections (b) through (d).]

Section 3. REPEALER

All former ordinances or parts of Ordinances conflicting or inconsistent with the provisions of this Ordinance, and Resolution No. 11-006, are hereby repealed.

Section 4. SEVERABILITY

If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, said portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of this Ordinance.

Section 5. EMERGENCY

It being immediately necessary for the preservation of the public health, peace and safety of the City of Mustang and the inhabitants thereof, an emergency is hereby declared to exist by reason whereof, this Ordinance shall be in full force and effect from and after its passage and approval, as provided by law.

PASSED AND APPROVED and the Emergency Clause voted upon separately and passed and approved this _____ day of August, 2015.

Mayor

ATTEST:

City Clerk

APPROVED as to form this _____ day of August, 2015.

City Attorney

CITY OF MUSTANG
AGENDA COMMENTARY

1. **ITEM:** H-2
2. **MEETING DATE:** August 18, 2015
3. **TITLE:** Acceptance of bids for project labeled Meadow Lane Sanitary Sewer Rehabilitation
4. **COUNCIL ACTION:** Approve/Deny
5. **INITIATOR:** Justin Battles, Assistant City Manager
6. **BACKGROUND:** The meadow lane sewer line rehabilitation project will repair ½ mile of sewer line and rehabilitate the existing manholes located along Meadow Lane. Currently the line is smaller than the entrance and exit line it is connected to and services homes and commercial districts. Cowan Group Engineering designed plans on the project and bids were opened on August 13. The following bids were received on the project.

Krapff Reynolds Construction - \$82,380.00
Jordon Contractors - \$113,060.00
Matthews Trenching. - \$152,875.00
McKee Utility Contractors - \$130,991.25
Trent Construction - \$113,259.25
Urban Contractors - \$98,946.00
7. **FINANCIAL IMPACT:**
8. **STAFF'S COMMENTS:** Staff recommends acceptance of qualified bids
9. **STAFF SOURCE:** Justin Battles, Assistant City Manager



COMAN GROUP ENGINEERING, LLC
437 W. WILSHIRE, SUITE A
OKLAHOMA CITY, OK 73116
405.463.3381 F

Mustang Improvement Authority
Meadow Lane Sanitary Sewer Rehabilitation
BID NO. MUS-SS15-002
DATE August 13, 2015



I do solemnly swear that the below amount is correct,
reasonable and just.



BASE BID									
ITEM NUMBER	DESCRIPTION	QTY	UNIT	JORDAN CONTRACTORS, INC.	KRAFF REVOLDS CONSTRUCTION CO.	MATTHEWS TRENCHING	MOCKE UTILITY CONTRACTORS	TRENT CONSTRUCTION	URBAN CONTRACTORS
BID: MSUT-WT14401									
1	MOBILIZATION	1	LSUM	\$ 4,000.00	\$ 4,000.00	\$ 7,500.00	\$ 7,500.00	\$ 5,000.00	\$ 5,700.00
2	PRE & POST VIDEO INSPECTION	1550	LF	\$ 5.00	\$ 9,750.00	\$ 6.00	\$ 9,750.00	\$ 6.00	\$ 5,850.00
3	12" HOPE DRY PIPE BURSTING	975	LF	\$ 78.00	\$ 76,050.00	\$ 73.00	\$ 71,175.00	\$ 34.75	\$ 33,861.25
4	REMOVE MANHOLE	4	EA	\$ 300.00	\$ 1,200.00	\$ 800.00	\$ 300.00	\$ 2,500.00	\$ 100.00
5	STD. 4' DIA. SANITARY MANHOLE	4	EA	\$ 2,000.00	\$ 8,000.00	\$ 2,000.00	\$ 8,000.00	\$ 2,000.00	\$ 4,800.00
6	EXTRA DEPTH MANHOLE	10	VF	\$ 100.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 300.00	\$ 100.00
7	SERVICE CONNECTIONS	13	EA	\$ 400.00	\$ 5,200.00	\$ 300.00	\$ 3,900.00	\$ 1,500.00	\$ 1,500.00
8	SEWER FLOW CONTROL	1	LSUM	\$ 1,500.00	\$ 1,500.00	\$ 100.00	\$ 100.00	\$ 500.00	\$ 100.00
9	TRAFFIC CONTROL	1	LSUM	\$ 300.00	\$ 300.00	\$ 100.00	\$ 100.00	\$ 500.00	\$ 100.00
10	LEAKAGE AND DEFLECTION TESTING	30	SY	\$ 100.00	\$ 3,000.00	\$ 2,000.00	\$ 2,000.00	\$ 200.00	\$ 50.00
11	REMOVE AND REPLACE ASPHALT PAVEMENT	96	LF	\$ 10.00	\$ 960.00	\$ 75.00	\$ 7,200.00	\$ 18.00	\$ 66.00
12	REMOVE AND REPLACE ASPHALT PAVEMENT	200	SY	\$ 3.00	\$ 600.00	\$ 5.00	\$ 1,000.00	\$ 4.75	\$ 3.00
13	SOLID SLAB SCD								
BASE BID TOTAL				\$ 113,060.00	\$ 82,360.00	\$ 152,875.00	\$ 130,997.25	\$ 113,259.25	\$ 98,948.00

Low Bidder



COWAN GROUP ENGINEERING, LLC
437 W. WILSHIRE, SUITE A
OKLAHOMA CITY, OK 73116
405.463.3369 O
405.463.3381 F



Project Description MEADOW LANE SEWER REHAB
Project Number MUS-SS15-002
Phase ENGINEER'S ESTIMATE
Date JULY 9, 2015

ITEM NUMBER	DESCRIPTION	QUANTITY	UNIT	UNIT COST	TOTAL COST
1	MOBILIZATION/DEMOBILIZATION	1	LSUM	\$ 8,000.00	\$ 8,000.00
2	PRE & POST VIDEO INSPECTION	1950	LF	\$ 4.50	\$ 8,775.00
3	12" HDPE PIPE BURSTING	975	LF	\$ 100.00	\$ 97,500.00
4	REMOVE MANHOLE	4	EA	\$ 500.00	\$ 2,000.00
5	STD 4' DIA SANITARY MANHOLE	4	EA	\$ 2,500.00	\$ 10,000.00
6	EXTRA DEPTH MANHOLE	10	VF	\$ 200.00	\$ 2,000.00
7	SERVICE CONNECTIONS	13	EA	\$ 750.00	\$ 9,750.00
8	SEWER FLOW CONTROL	1	LSUM	\$ 2,500.00	\$ 2,500.00
9	TRAFFIC CONTROL	1	LSUM	\$ 2,500.00	\$ 2,500.00
10	LEAKAGE AND DEFLECTION TESTING	1	LSUM	\$ 2,500.00	\$ 2,500.00
11	REMOVE AND REPLACE ASPHALT	30	SY	\$ 50.00	\$ 1,500.00
12	REMOVE AND REPLACE FENCE	96	LF	\$ 20.00	\$ 1,920.00
13	SOLID SLAB SOD	200	SY	\$ 5.00	\$ 1,000.00
CONSTRUCTION TOTAL					\$ 149,945.00

I do solemnly swear that the above amount is correct, reasonable and just.


Rebecca Poole, P.E.



CITY OF MUSTANG
AGENDA COMMENTARY

1. ITEM: H-3
2. MEETING DATE: August 18, 2015
3. TITLE: Awarding bid for project labeled Meadow Lane Sanitary Sewer Rehabilitation
4. COUNCIL ACTION: Approve/Deny
5. INITIATOR: Justin Battles, Assistant City Manager
6. BACKGROUND: The meadow lane sewer line rehabilitation project will repair ½ mile of sewer line and rehabilitate the existing manholes located along Meadow Lane. Currently the line is smaller than the entrance and exit line it is connected to and services homes and commercial districts. Cowan Group Engineering designed plans on the project and bids were opened on August 13. Below is the lowest bid received.
.
Krapff Reynolds Construction - \$82,380.00
7. FINANCIAL IMPACT:
8. STAFF'S COMMENTS: Staff recommends awarding bid to lowest qualified bidder.
9. STAFF SOURCE: Justin Battles, Assistant City Manager



August 13, 2015

Tim Rooney, City Manager
Mustang Improvement Authority
1501 N. Mustang Road
Mustang, OK 73064

Reference: Meadow Lane Sanitary Sewer Rehabilitation
Bid Number: MUS-SS15-002

Dear Mr. Rooney:

Pursuant to the bid opening held on August 13, 2015, attached please find the bid tabulation for the subject project. The bid consisted of six (6) responsive bidders.

The apparent low bidder of \$82,380.00 for the subject project is Krapff Reynolds Construction Company. Pursuant to the review of the bid package, bonds, and bid tabulation; the low bid is accurate and concise.

After careful review and consideration, Cowan Group Engineering recommends Mustang Improvement Authority award the subject contract to the low bidder, Krapff Reynolds Construction Company at \$82,380.00. The second low bid was Urban Contractors at \$98,946.00.

Should you have any questions, please contact the undersigned at 405.463.3369.

Sincerely,

COWAN GROUP ENGINEERING, LLC

Rebecca Poole, P.E.
Project Manager

Xc: file

BID PROPOSAL FORM

MUSTANG IMPROVEMENT AUTHORITY BID NOTICE: MUS-SS15-002

THE UNDERSIGNED BIDDER, having examined the plans, specifications, the locations, arrangements, and conditions of roads, street, utilities and other facilities or appurtenances which affect or may be affected by the proposed work, the actual sites of the proposed improvements and being acquainted with and fully understanding: (1) the extent and character of the work covered by this proposal; (2) the locations and specified requirements of and for the proposed improvements and other items of work appurtenant thereto; and (3) the normal existing and probable construction difficulties, hazards or all other factors or conditions which may or may not be apparent, which may affect or be affected by the specified work.

HEREBY PROPOSES to furnish all required materials, supplies, equipment, tools, and plant; to perform all necessary labor; and to construct, erect, equip, and complete all work stipulated in, required by, and in accordance with the contract documents hereto attached and the specifications referred to therein (as altered, changed, or modified by any and all addenda thereto), for and in connection with the Contract for which this proposal is herein submitted for and in consideration of the prices set out herein.

The undersigned bidder hereby agrees to furnish the required Performance Bond, Statutory Bond, Maintenance Bond, and evidence of insurance and to enter into a contract within fifteen (15) days after the acceptance of this proposal, and further agrees to complete the work in 60 days (stipulated in the Contract Agreement) from the date of the issuance by the City Engineer of a Work Order authorizing commencement of work.

Attached hereto is a Certified Check, Cashier's Check or Bidder's Surety Bond in the amount of: 5%
_____ DOLLARS \$ _____ which the undersigned agrees is to be forfeited to and become the property of the Mustang Improvement Authority, as liquidated damages, should this proposal be accepted and the Contract be awarded to him, he fails to enter into a Contract in the form prescribed and to furnish the required bonds and evidence of insurance within fifteen (15) days as above stipulated, but otherwise the proposal guarantee shall be returned to the undersigned upon the signing of the Contract and delivery of the approved bonds and evidence of insurance to the Mustang Improvement Authority.

DATED this 13 day of August 20 15.

Signature: _____

Name and Title: James L. King Vice President

Company: Krapff-Reynolds Construction Company

Address: 2400 N.E. 4th Street, Oklahoma City, OK 73117

Phone: (405) 733-9682

Fax: (405) 516-0081

Federal Tax I.D. 731224287

Attest: _____

Secretary

Corporate Seal
(if applicable)

MUSTANG IMPROVEMENT AUTHORITY
Meadow Lane Sanitary Sewer Rehabilitation
MUS-SS15-002

BASE BID					
ITEM	DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL COST
1.	MOBILIZATION	1	LS	7,500 ⁼⁼	7,500 ⁼⁼
2.	PRE & POST VIDEO INSPECTION	1,950	LF	4.50 ⁼⁼	8,775 ⁼⁼
3.	12" HDPE DR17 PIPE BURSTING	975	LF	55 ⁼⁼	53,625 ⁼⁼
4.	REMOVE MANHOLE	4	EA	500 ⁼⁼	2,000 ⁼⁼
5.	STD. 4' DIA. SANITARY MANHOLE	4	EA	1,000 ⁼⁼	4,000 ⁼⁼
6.	EXTRA DEPTH MANHOLE	10	VF	100 ⁼⁼	1,000 ⁼⁼
7.	SERVICE CONNECTIONS	13	EA	300 ⁼⁼	3,900 ⁼⁼
8.	SEWER FLOW CONTROL	1	LS	100 ⁼⁼	100 ⁼⁼
9.	TRAFFIC CONTROL	1	LS	100 ⁼⁼	100 ⁼⁼
10.	LEAKAGE AND DEFLECTION TESTING	1	LS	100 ⁼⁼	100 ⁼⁼
11.	REMOVE AND REPLACE ASPHALT PAVEMENT	30	SY	10 ⁼⁼	300 ⁼⁼
12.	REMOVE AND REPLACE FENCE	96	LF	5 ⁼⁼	480 ⁼⁼
13.	SOLID SLAB SOD	200	SY	2.50 ⁼⁼	500 ⁼⁼

TOTAL BASE BID \$ 82,380

IN WORDS eighty two thousand three hundred eighty dollars

BID BOND

Travelers Casualty and Surety Company of America
Hartford, CT 06183

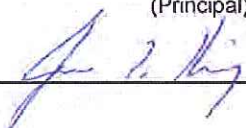
KNOWN ALL BY THESE PRESENTS, That we, KRAPFF-REYNOLDS CONSTRUCTION COMPANY,
as Principal, and Travelers Casualty and Surety Company of America, as Surety, are
held and firmly bound unto Mustang Improvement Authority, 1501 N. Mustang Rd., Mustang, OK 73064, as
Obligee, in the sum of Five percent of the total amount of Dollars Bid *****
Dollars (5% of Total Dollars Bid) for the payment of which we bind ourselves, and our
successors and assigns, jointly and severally, as provided herein.

WHEREAS, Principal has submitted or is about to submit a bid to the Obligee on a
contract for MUS-SS15-002 Mustang Improvement Authority, Meadow Lane
Sanitary Sewer Rehabilitation - Mustang, OK ("Project").

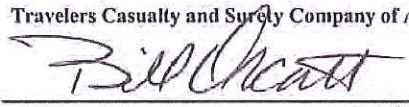
NOW, THEREFORE, the condition of this bond is that if Obligee accepts Principal's bid,
and Principal enters into a contract with Obligee in conformance with the terms of the
bid and provides such bond or bonds as may be specified in the bidding or contract
documents, then this obligation shall be void; otherwise Principal and Surety will pay to
Obligee the difference between the amount of Principal's bid and the amount for which
Obligee shall in good faith contract with another person or entity to perform the work
covered by Principal's bid, but in no event shall Surety's and Principal's liability exceed
the penal sum of this bond.

Signed this 13th day of August, 2015.

KRAPFF-REYNOLDS CONSTRUCTION COMPANY
(Principal)

By: 

Travelers Casualty and Surety Company of America

By: 
Bill Orcutt, Attorney-in-Fact



POWER OF ATTORNEY

Farmington Casualty Company
 Fidelity and Guaranty Insurance Company
 Fidelity and Guaranty Insurance Underwriters, Inc.
 St. Paul Fire and Marine Insurance Company
 St. Paul Guardian Insurance Company

St. Paul Mercury Insurance Company
 Travelers Casualty and Surety Company
 Travelers Casualty and Surety Company of America
 United States Fidelity and Guaranty Company

Attorney-In Fact No. 229122

Certificate No. 006198961

KNOW ALL MEN BY THESE PRESENTS: That Farmington Casualty Company, St. Paul Fire and Marine Insurance Company, St. Paul Guardian Insurance Company, St. Paul Mercury Insurance Company, Travelers Casualty and Surety Company, Travelers Casualty and Surety Company of America, and United States Fidelity and Guaranty Company are corporations duly organized under the laws of the State of Connecticut, that Fidelity and Guaranty Insurance Company is a corporation duly organized under the laws of the State of Iowa, and that Fidelity and Guaranty Insurance Underwriters, Inc., is a corporation duly organized under the laws of the State of Wisconsin (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint

Gary M. Jarmon, Jeffrey J. Burton, V. David Dutton, Michael F. Ross, Jana D. Dean, Bill Orcutt, Dillon Rosenhamer, Carrie True, and Jana Taylor

of the City of Oklahoma City, State of Oklahoma, their true and lawful Attorney(s)-in-Fact, each in their separate capacity if more than one is named above, to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

IN WITNESS WHEREOF, the Companies have caused this instrument to be signed and their corporate seals to be hereto affixed, this 4th day of March, 2015.

Farmington Casualty Company
 Fidelity and Guaranty Insurance Company
 Fidelity and Guaranty Insurance Underwriters, Inc.
 St. Paul Fire and Marine Insurance Company
 St. Paul Guardian Insurance Company

St. Paul Mercury Insurance Company
 Travelers Casualty and Surety Company
 Travelers Casualty and Surety Company of America
 United States Fidelity and Guaranty Company



State of Connecticut
 City of Hartford ss.

By:

Robert L. Raney, Senior Vice President

On this the 4th day of March, 2015, before me personally appeared Robert L. Raney, who acknowledged himself to be the Senior Vice President of Farmington Casualty Company, Fidelity and Guaranty Insurance Company, Fidelity and Guaranty Insurance Underwriters, Inc., St. Paul Fire and Marine Insurance Company, St. Paul Guardian Insurance Company, St. Paul Mercury Insurance Company, Travelers Casualty and Surety Company, Travelers Casualty and Surety Company of America, and United States Fidelity and Guaranty Company, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

In Witness Whereof, I hereunto set my hand and official seal.
 My Commission expires the 30th day of June, 2016.



Marie C. Tetreault
 Marie C. Tetreault, Notary Public

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of Farmington Casualty Company, Fidelity and Guaranty Insurance Company, Fidelity and Guaranty Insurance Underwriters, Inc., St. Paul Fire and Marine Insurance Company, St. Paul Guardian Insurance Company, St. Paul Mercury Insurance Company, Travelers Casualty and Surety Company, Travelers Casualty and Surety Company of America, and United States Fidelity and Guaranty Company, which resolutions are now in full force and effect, reading as follows:

RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

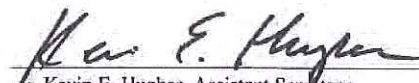
FURTHER RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

FURTHER RESOLVED, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

FURTHER RESOLVED, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, Kevin E. Hughes, the undersigned, Assistant Secretary, of Farmington Casualty Company, Fidelity and Guaranty Insurance Company, Fidelity and Guaranty Insurance Underwriters, Inc., St. Paul Fire and Marine Insurance Company, St. Paul Guardian Insurance Company, St. Paul Mercury Insurance Company, Travelers Casualty and Surety Company, Travelers Casualty and Surety Company of America, and United States Fidelity and Guaranty Company do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which is in full force and effect and has not been revoked.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seals of said Companies this _____ day of _____, 20 ____.


Kevin E. Hughes, Assistant Secretary



To verify the authenticity of this Power of Attorney, call 1-800-421-3880 or contact us at www.travelersbond.com. Please refer to the Attorney-In-Fact number, the above-named individuals and the details of the bond to which the power is attached.

NON-COLLUSION AFFIDAVIT

STATE OF Oklahoma)
) SS.
COUNTY OF Oklahoma)

James L. King, of lawful age, being first duly sworn on oath that (s)he is the agent authorized by the firm of Krapff-Reynolds Construction Co. to submit the above Contract to the Mustang Improvement Authority.

Affiant further states that such firm has not paid, given, or donated or agreed to pay, give, or donate to any officer or employee of the Mustang Improvement Authority, any money or other thing of value, either directly or indirectly, in the procuring of the Contract.

Affiant further states that the bidder has not been a party to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or with any city official or employee as to quantity, quality or price in the prospective contract, or any other terms of said prospective contract; or in any discussions between bidders and any state officials concerning exchange of money or other thing of value for special consideration in the letting of a contract.

Krapff-Reynolds Construction Co. [Signature]
Firm / Contractor

Subscribed and sworn before me this 13 day of August, 2015
[Signature]
Notary Public

My Commission Expires:

10-18-17



BUSINESS RELATIONSHIP AFFIDAVIT

STATE OF Oklahoma)
) SS.
COUNTY OF Oklahoma)

James L. King, of lawful age, being first duly sworn, on oath says that (s)he is the agent authorized by the bidder to submit the attached bid. Affiant further states that the nature of any partnership, joint venture, or other business relationship presently in effect or which existed within one (1) year prior to the date of this statement with the architect, engineer, or other party to the project is as follows:

None

Affiant further states that any such business relationship presently in effect or which existed within one (1) year prior to the date of this statement between any officer or director of the bidding company and any officer or director of the architectural or engineering firm or other party to the project is as follows:

None

Affiant further states that the names of all persons having any such business relationships and the positions they hold with their respective companies or firms are as follows:

None

(If none of the business relationships hereinabove mentioned exists, affiant should so state.)

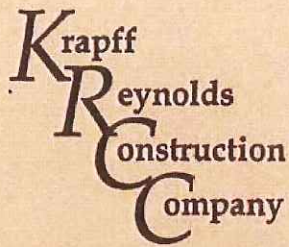
SUBSCRIBED AND SWORN TO before me this 13 day of August, 20 15

[Signature]
Notary Public
(Seal)

My commission expires:

10-18-17





Fred L. Krapff
Utility Contractor
James "Jim" L. King

KRAPFF-REYNOLDS CONSTRUCTION COMPANY
STATEMENT OF BIDDER'S QUALIFICATIONS

1. Name of Bidder: Krapff-Reynolds Construction Company
2. Office Address: 2400 NE 4th ST. Oklahoma City, OK 73117
3. When Organized: May 1983
4. Where Incorporated: State of Oklahoma
5. How many years have you been engaged in the contracting business under your present firm or trade name? 29years
6. Contracts on Hand: See Attached Listing.
7. General character of work performed by your company: Waterline, Sanitary Sewer, Storm Sewer, Manhole Rehabilitation.
8. Have you ever failed to complete any work awarded to you? No
9. Have you ever defaulted on a contract? No
10. List the more important projects recently completed by your company, stating the approximate cost for each, and the month and year completed. See Attached Listing.
11. List your major equipment available for the contract. See Attached Listing.
12. Experience in construction work similar in importance to this project. See Attached Listing.

KRAPFF REYNOLDS
BIDDER QUALIFICATIONS
CURRENT JOBS

1. SC-0727 I-40 CROSSTOWN PROJECT
CITY OF OKLAHOMA CITY
\$2,811,112.11
2. SC-0782 I-40 & MORGAN ROAD
ALLEN CONTRACTING/ODOT
\$1,097,696.31
3. 22010A OKLA. COUNTY- DISTRICT 2 BRIDGE (3)
OKLAHOMA COUNTY
\$392,380.80
4. SC-0843/PC-0379 OKC PROJECT 180
SHERWOOD CONSTRUCTION CO.
\$447,550.25
5. OS1110 ASH STREET SANITARY SEWER REHAB
CITY OF PONCA CITY
\$33,144.00
6. SC0842 180 DOWTOWN STREET SCAPE
RUDY CONSTRUCTION
\$1,376,722.10
7. WC0721 DOWNTOWN STREET SCAPE
RUDY CONSTRUCTION
\$1,349,600.87
8. WC1201 MANHATTAN RD. & BRIDGE IMY-XTWN(74)PROJECT 1090 1-
40/AGNEW TO PENN
MANHATTAN RD. & BRIDGE
\$115,700.00
9. WF3608 SAND RIDGE PHASE A WATERLINE
LINGO CONSTRUCTION
\$90,199.00
3250

KRAPFF REYNOLDS
BIDDER QUALIFICATIONS
QUESTION #6

1. SC-0727 I-40 CROSSTOWN PROJECT
ALLEN CONTRACTING
\$3,020,817.00
2. SC-0700 S.W. 15TH AND MACARTHUR
BREWER CONSTRUCTION
\$707,510.00
3. WC-0577 I-40 CROSSTOWN PROJECT
ALLEN CONTRACTING
\$254,000.00
4. WC-0587 OKCY-XTWN(099)SG
OBC
\$221,950.00
5. WC-0581 COUNCIL ROAD/S.W.59TH
CITY OF OKLAHOMA CITY
\$1,567,793.00
6. M/R BROKEN BOW
CITY OF BROKEN BOW
\$1,149,370.80
7. OKCY-XTWN(007)EXCHANGE AND WESTERN
SHERWOOD CONSTRUCTION
3,588,594.92
8. WC-0641 KINGSGATE DR. / S.W. 108th TO 118th
CITY OF OKLAHOMA CITY
\$654,241.00
9. SC-0791 AREA 1-TUDOR RD. TO ETON AVE.; NW 30TH TO WINDSOR
BLVD. AREA 2- NW 7TH TO NW 8TH; KENTUCKY TO BLACKWELDER
CITY OF OKLAHOMA CITY
\$714,663.00

10. SC-0803 PROJECT 180 / DOWNTOWN STREETScape (PIPE BURSTING)
BREWER CONSTRUCTION
\$236,043.00
11. SC-0804 PROJECT 180 / DOWNTOWN STREETScape (PIPE BURSTING)
SHERWOOD CONSTRUCTION
\$295,314.00
12. SC-0798 MEMORIAL RD. & COUNCIL (CANYON LAKES ADD.)
NW164TH TO MEMORIAL/COUNCIL TO ROCKWELL (SANITARY)
CITY OF OKLAHOMA CITY
\$2,603,289.00
13. SC-0782/WC0651 I-40 & MORGAN RD. INTERCHANGE (WATER &
SANITARY)
ALLEN CONTRACTING
\$1,097,696.31
14. WC-0683 SE 69TH TO SE 70TH ; SHIELDS TO BYERS (WATER)
CITY OF OKLAHOMA CITY
\$186,529.00
15. SC-0786 SANITARY SEWER LIFT STATION DEMO/ N. MAY & NW 164TH
CITY OF OKLAHOMA CITY
\$66,873.75

KRAPFF-REYNOLDS CONSTRUCTION COMPANY
STATEMENT OF BIDDER'S QUALIFICATION
QUESTION NO. 12:

1. MANHOLE REHABILITATION, ES96-2, CONTRACT I
CITY OF TULSA, 1999
2. MANHOLE REHABILITATION, 98-048
CITY OF FARMERS BRANCH, TX, 1999
3. SANITARY SEWER/MANHOLE REHABILITATION, SC-0566
CITY OF OKLAHOMA CITY, 2000
4. CENTRAL BUSINESS DIST., MANHOLE REHABILITATION, CONTRACT I
CITY OF TULSA, 2001
5. SANITARY SEWER SB-0005
GERALD GAMBLE
6. UTILITY SEWER REHAB SC-0553
CITY OF OKC WATER UTILITIES TRUST
7. N. SOONER ROAD UTILITIES
CITY OF DEL CITY
8. WATERLINE PROJECT-THE GREENS
CITY OF MOORE, 2002
9. SANITARY SEWER
CITY OF SEMINOLE, 2004
10. SANITARY SEWER-HUDIBURG TO AIR DEPOT
CITY OF MIDWEST CITY, 2004
11. SANITARY SEWER
CITIZENS POTAWATOMI HOUSING, 2004
12. SANITARY SEWER
VICTORIAS PLACE, 2004
13. SANITARY SEWER
CITY OF OKLAHOMA CITY, 2005
14. WATER MAIN-WC-0358
CITY OF OKLAHOMA CITY, 2005

15. WATER MAIN
LINS @ MUSTANG CREEK, 2005
16. SANITARY SEWER-SC0657
CITY OF OKLAHOMA CITY, 2006
17. SANITARY SEWER-SC-0189
CITY OF OKLAHOMA CITY, 2007
18. SANITARY SEWER-SC0681
CITY OF OKLAHOMA CITY, 2007

1. OKC-SC-0657
SANITARY SEWER REHAB
CITY OF OKLAHOMA CITY
\$1,010,500
2. OKC-SC-0616
SANITARY SEWER REHAB
CITY OF OKLAHOMA CITY
\$611,950
3. OKC-SC-0189
SANITARY SEWER REHAB
CITY OF OKLAHOMA CITY
\$836,342
4. SD-1884/ N.W. 150TH AND LINCOLN
SANITARY SEWER REHAB
AMERICAN UNDERGROUND UTILITIES
\$78,174
5. SANITARY SEWER/MANHOLE REHAB
CITY OF PITTSBURG, KS
\$580,000
6. OKC-SC-0682
SANITARY SEWER REHAB
CITY OF OKLAHOMA CITY
\$1,336,298
7. OKC-WC-0378
WATER MAIN
CITY OF OKLAHOMA CITY
\$770,114
8. PC-0014/BC-0178/SC-0730
SANITARY SEWER
ALLEN CONTRACTING
\$145,708
9. PC-0268/WC-0558/BC-0177
WATER MAIN
ALLEN CONTRACTING
\$167,064

10. SC-0205
SANITARY SEWER REHAB
CITY OF OKLAHOMA CITY
\$678,437
11. SC-0727
SANITARY SEWER REHAB
MUSKOGEE BRIDGE CO
\$3,020,817
12. SC-0700
SANITARY SEWER REHAB
BREWER CONSTRUCTION
\$707,510
13. WC-0577
WATER MAIN
ALLEN CONTRACTING
\$254,000
14. WC-0702
WATER MAIN
CITY OF NICHOLS HILLS
\$180,970
15. WC-0581
WATER MAIN
CITY OF OKLAHOMA CITY
\$1,567,793
16. SB-0032
SANITARY SEWER
CITY OF OKLA. CITY
\$2,815,428.10
17. WC-0721
WATER
RUDY CONSTRUCTION
\$1,349,600.87
18. OS1205
SEWER REHAB PHASE I
CITY OF EDMOND
\$951,040.00

As of 2/5/13

Vehicle Numbers

- | | |
|---|---|
| 1. 2003 F350 SuperCab Diesel (C41837) (Blue) | 2. 2000 F350 Regular Cab Diesel (White/Extra) |
| 3. 2006 F450 SuperCab Diesel (35374)(Rodrigo) | 4. 2004 F250 SuperCab Diesel (58687)(Martin) |
| 5. 2009 F150 Crew Cab Gasoline (Jim) | 6. 1999 F350 Crew Cab Diesel (Charles Pratt) |
| 7. International Diesel Haul Truck | 8. GMC Propane (516770) Dump Truck |
| 9. GMC Gasoline Dump Truck | 10. Mack Diesel Dump Truck |
| 11. International Diesel Dump Truck | 12. International Diesel Dump Truck |
| 13. International Diesel (403761) Dump Truck | 14. 1986 International S1900 Vactor Diesel (31643) |
| 15. 2001 E450 TV Van Diesel (94176) | 16. 2011 F550 Regular Cab 4x4 |
| 17. 2005 F250 SuperCab Gas 4x4 (Gerardo) (02834) | 18. 2004 GMC 3500 Van Gasoline 908892 (Victor) |
| 19. 2002 E350 Van Gasoline 14917 (Cleo) | 20. 2002 E350 Van Gasoline 96214 (Charles) |
| 21. 2008 F250 SuperCab Gasoline 4WD (Lalo) | 22. 2013 F150 SuperCab Gasoline (Juan) |
| 23. 2005 F250 SuperCab Gas 2WD (Jeremy) (02843) | 24. 2008 F250 Crew Cab Gasoline (Charles Combs) |
| 25. 2008 F350 Crew Cab Diesel 4WD (Victor) | 26. 2000 Freightliner Vactor 2100 Series (A39214) |
| 27. 2004 Freightliner Dump Truck | 28. 2000 International 9200 Dump Truck (S2015) |
| 29. 2010 F-150 Ford Pick up (Wade)(C51162) | 30. 2007 Peterbilt Tractor 1XP50B9X37D665515 41660# |
| 31. 2011 F-350 (Brad) | 32. 1984 GMC Top Kick (Water Truck) Camel (531871) |
| 33. 1998 Ford L-8000 1FDZ96B7WVA40839 | 34. 2002 E350 Ford Van (David) |
| 35. 1999 International Dump truck 1HTGCADR6XH640457 | 36. 2005 E350 Work Van |
| 37. 2008 F550 Crew Cab | 38. 2011 F350 Crew Cab Flatbed BEC3S227 (Alex) |
| 39. 2012 E450 TV Unit #2 (CDA95673) | 40. 1998 Volvo Vactor Unit (862790) |

100 Dyed Diesel (off road)

99 off road unleaded

13. Background and experience of the principal members of your organization, including officers.

Fred L. Krapff, President	30 years	Gen/ Utility Construction
Jim King, Vice-President	20 years	Utilities

14. Credit available: Adequate

15. Bank Reference: First Fidelity Bank, NA
301 N. Air Depot
Midwest City, OK 73110
(405) 416-2435
Tom Fanning

Dated at Oklahoma City this 12 day of August 2015

By: *Fred L. Krapff*

Fred L. Krapff, President
Krapff-Reynolds Construction Co.

State of Oklahoma
County of Oklahoma

Fred L. Krapff, being duly sworn, states that he is President of Krapff-Reynolds Construction Company, and that the answers to the foregoing questions and all statements contained therein, are true and correct.

Subscribed and sworn this 12 day of August, 2015

Commission Expires:

10-18-17

Karen Whomble

Notary Public



Addendum #1

Date: August 6, 2015

Project: City of Mustang
Meadow Lane Sanitary Sewer Rehabilitation
Project Number: MUS-SS15-002
Bid Closing Date: August 13, 2015
Mustang, Oklahoma

The Items contained below now become a part of the referenced contract documents and specifications. Please read the following items and acknowledge receipt (see attached sheet) of this addendum on the proposal form when submitting bids.

- Please fax or e-mail Acknowledgement Page to Cowan Group Engineering, LLC, at (405) 463-3381 or e-mail lynelle@cowangroup.co, for your company to be included in the bid process.
- If submitting a hard copy bid, bidders shall acknowledge receipt of this Addendum by signing and submitting the Acknowledgement Page with bid. Failure to do so may subject the Bidder to disqualification.
- Please find the attached revised plan documents and contract documents and replace the corresponding outdated documents with them.

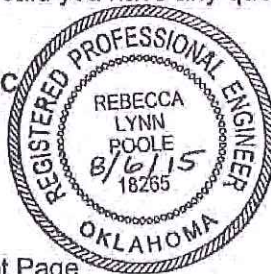
DRAWINGS:

1. On Sheet 1 – Pay Quantity Notes, HDPE pipe shall conform to IPS pipe sizing.
2. On Sheet 4 – Standard Manhole Detail, standard manhole lids shall be used.
3. On Sheet 4 – Standard Manhole Detail, manholes shall not have an extended base.
4. On Sheet 4 – Pipe Installation Note 1, removed reference to City of Edmond specifications.

Thanks for your attention and should you have any questions please contact the undersigned at 405.463.3369.

Cowan Group Engineering, LLC

Rebecca Poole
Rebecca Poole, P.E.
Project Engineer

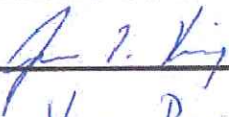


Attachment: Acknowledgement Page
Plan Sheets 1 and 4

Acknowledgement Page

Addendum #1
August 6, 2015

Project: City of Mustang
Meadow Lane Sanitary Sewer Rehabilitation
Project Number: MUS-SS15-002
Bid Closing Date: August 13, 2015
Mustang, Oklahoma

Company: Krapff - Reynolds Construction Co.
Name: James L. King
Signature: 
Title: Vice President
Date: 8/11/2015

AGENDA

- A. CALL TO ORDER**
- B. ROLL CALL**
- C. NEW BUSINESS**
- D. CONSENT AGENDA**

These items are considered on the Consent Agenda so that members of the Improvement Authority by unanimous consent can designate routine agenda items to be approved by one motion. If any item proposed on the Consent Agenda does not meet with approval of all Trustees that item will be removed and heard in regular order.

- 1. Approval of **08/04/15** MIA Minutes
- *2. Claims List for **FY '15**
- *3. Claims List for **FY '16**

E. INFORMATION/REPORTS

- 1. Trustee Manager
- 2. Trustees

F. DISCUSSION ITEMS

- *1. **Discussion, Consideration and Possible Action** regarding Approval of **Ordinance No. 1130**, Amending the Municipal Code by: (A) Amending Chapter 118, Section 118-6(A) to Increase the Deposit Fee for Temporary Water Flow Meters; and (B) Amending Chapter 42, Section 118(A) to Increase the Deposit Fee for Temporary Water Flow Meters; Declaring Repealer; Providing for Severability; and Declaring an Emergency.
- *2. **Discussion, Consideration and Possible Action** regarding Acceptance of Bids for Project labeled Meadow Lane Sanitary Sewer Rehabilitation.
- *3. **Discussion, Consideration and Possible Action** regarding Award of Bid for Project labeled Meadow Lane Sanitary Sewer Rehabilitation.

G. ADJOURNMENT

***Items Considered Concurrently on the City Council Agenda.**

**MUSTANG IMPROVEMENT AUTHORITY
AUGUST 4, 2015**

The Mustang Improvement Authority met in regular session on Tuesday, August 4, 2015, at 7:00 p.m. in the Mustang Municipal Building Council Chambers. Notice of the meeting was posted on the Bulletin Board outside the Mustang Municipal Building on Friday, July 31, 2015, at 2:30 p.m. An Amended Agenda was posted on Monday, August 3, 2015, at 11:30 a.m. in compliance with the Open Meeting Law, 25 O.S., Section 301, et. seq.

A. CALL TO ORDER

Vice Chairman Schweinberg called the meeting to order at **7:41 p.m.**

B. ROLL CALL

Trustees Present: Riley
Staples
Grider
Hagan
Schweinberg

Trustees Absent: Jones
Adams

C. NEW BUSINESS

None.

D. CONSENT AGENDA

1. Approval of **07/21/15** MIA Minutes
- *2. Claims List for **FY '15**
- *3. Claims List for **FY '16**
- *4. Approval to Turn **Past Due Utility Accounts** over to the Collection Agency.
- *5. Acknowledgement of **Receipt of DEQ Permit** No. WL000009150459 to Construct Water Lines and Appurtenances for Savannah Lakes 6th Addition.
- *6. Approval of **Change Order #2** for Project Titled 59th Street Bridge Waterline Relocation.

MOTION was made by **Trustee Staples**, seconded by **Trustee Hagan**, to approve Items D-1 thru D-6 of the Consent Agenda.

AYE: Riley, Staples, Grider, Hagan, Schweinberg

NAY: None

E. INFORMATION/REPORTS

1. **Trustee Manager**
 None.
2. **Trustees**
 None.

F. DISCUSSION ITEMS

None.

G. ADJOURNMENT

MOTION was made by **Trustee Grider** and seconded by **Trustee Hagan** to adjourn.

AYE: Riley, Staples, Grider, Hagan, Schweinberg

NAY: None

Meeting was adjourned at **7:42 p.m.**

Jay Adams, Chairman

Attest:

Lisa Martin, Secretary

FUND: 68 - IMPROVEMENT AUTHORITY

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 72 WATER						
15-1947	01-C0135	CITY OF OKC UTILITIES	WATER PURCHASE	6/2015	201508121661	1,876.89
15-1940	01-00055	OG&E COMPANY	ELECTRIC SERVICE	6/2015	201508121660	375.99
15-1942	01-00055	OG&E COMPANY	ELECTRIC SERVICE	6/2015	201508121619	13,460.47
DEPARTMENT TOTAL:						15,713.35
DEPARTMENT: 75 SEWER						
15-1950	01-C0010	CADDO ELECTRIC CO-OP INC	ELECTRIC SERVICES	6/2015	201508121613	11.03
15-1942	01-00055	OG&E COMPANY	ELECTRIC SERVICE	6/2015	201508121619	289.46
DEPARTMENT TOTAL:						300.49
FUND TOTAL:						16,013.84
GRAND TOTAL:						47,963.13

FUND: 68 - IMPROVEMENT AUTHORITY

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 68 GENERAL GOVERNMENT						
16-0210	01-B0024	BANCFIRST	2014 A BOND PAYMENT	8/2015	201508121630	190,177.09
16-0420	01-B0120	BOND FUND	4TH PENNY TRANSFER	8/2015	201508121628	24,877.64
16-0030	01-G0030	GENERAL FUND	TRANSFER OPERATING FUNDS	8/2015	201508121632	230,000.00
16-0419	01-L0045	LIMITED PURPOSE FUND	3RD PENNY TRANSFER	8/2015	201508121629	81,615.14
16-0398	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	8/2015	201508121622	6,250.00
16-0209	01-S0205	STREET IMPROVEMENT FUND	FRANCHISE FEES	8/2015	201508121633	13,000.00
DEPARTMENT TOTAL:						545,919.87
DEPARTMENT: 72 WATER						
16-0436	01-C0135	CITY OF OKC UTILITIES	WATER PURCHASE	8/2015	201508121668	50,676.12
16-0421	01-O0035	OKLAHOMA ELECTRIC CO-OP	ELECTRIC SERVICES	8/2015	201508121643	16,969.30
16-0361	01-O0055	OG&E COMPANY	ELECTRIC SERVICES	8/2015	201508121646	11,773.96
16-0426	01-O0055	OG&E COMPANY	ELECTRIC SERVICE	8/2015	201508121664	1,251.08
16-0435	01-O0055	OG&E COMPANY	ELECTRIC SERVICE	8/2015	201508121667	125.30
16-0040	01-S0057	SEVERN TRENT SERVICES INC	PUBLIC WORKS CONTRACT	8/2015	0815-OP-132171	90,274.90
DEPARTMENT TOTAL:						171,070.66
DEPARTMENT: 75 SEWER						
16-0351	01-C0010	CADDO ELECTRIC CO-OP INC	ELECTRIC SERVICES	8/2015	201508121637	341.97
16-0421	01-O0035	OKLAHOMA ELECTRIC CO-OP	ELECTRIC SERVICES	8/2015	201508121643	2,549.00
16-0353	01-O0055	OG&E COMPANY	ELECTRIC SERVICE	8/2015	201508121647	43.71
16-0361	01-O0055	OG&E COMPANY	ELECTRIC SERVICES	8/2015	201508121646	105.22
16-0040	01-S0057	SEVERN TRENT SERVICES INC	PUBLIC WORKS CONTRACT	8/2015	0815-OP-132171	50,779.63
DEPARTMENT TOTAL:						53,819.53
FUND TOTAL:						770,810.06