

AGENDA

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE/INVOCATION

Brett Armstrong, Associate Pastor of Youth, Mustang Church of the Nazarene

C. ROLL CALL

D. INTRODUCTION OF GUESTS/HEARING OF CITIZENS OR DELEGATES

E. NEW BUSINESS, DELETIONS OR CONTINUANCES TO THE AGENDA

F. CONSENT AGENDA

These items are considered on the Consent Agenda so that members of the City Council by unanimous consent can designate routine agenda items to be approved by one motion. If any item proposed on the Consent Agenda does not meet with approval of all Councilmembers that item will be removed and heard in regular order.

1. Approval of **10/04/16** City Council Minutes.
2. Approval of **10/10/16** City Council Special Meeting (Work Session) Minutes.
- *3. Claims List for **FY'17**.
4. Approval of **Resolution No. 17-023**, making changes in the Park & Recreation Donation Fund Budget by making a Supplemental Appropriation to Increase the 2016-2017 Fiscal Year Budget by \$4,050.
5. Approval of **Resolution No. 17-024**, making changes in the Library Fund Budget by making a Supplemental Appropriation to Increase the 2016-2017 Fiscal Year Budget by \$17,567.

G. INFORMATION/REPORTS

1. City Manager
2. City Council

H. DISCUSSION ITEMS

1. **Discussion, Consideration and Possible Action** to Review and Grant Extension for Special Use Permit Application SUP-10-22-14-1-35, Grubbs Consulting LLC/Breitt Martin Investments, 1150 E. State Highway 152, Private Residential Treatment Facility for Girls Aged 13-17 Suffering from PTSD where Medical, Psychiatric and Behavioral Healthcare is Provided.
2. **Discussion, Consideration and Possible Action** regarding First Reading and Setting Date for Consideration of **Ordinance No. 1141** of the City of Mustang, Oklahoma, Amending Chapter 90, of the Code of Ordinances of the City of Mustang, Oklahoma, by Adding Section 90-6, Vacating an Easement Dedicated to the City of Mustang which Easement is the West Fifteen (15) Feet of Rancho Drive within Rancho Addition, an Addition to the City of Mustang, Canadian County, According to the Recorded Plat Thereof, as More Particularly Described in the Attached Ordinance; Declaring Repealer; and Providing for Severability.

J. CITY ATTORNEY'S REPORT

1. **Discussion, Consideration and Possible Action** to Conduct Evaluation of the Performance of the City Manager of the City of Mustang, and to consider the Renewal of the City Manager's Employment Contract, including Negotiation of Terms and Conditions of Employment and Term of Contract; and **Proposed Executive Session as authorized by 25 Okla. Stat. 307(B)(1);**

K. ADJOURNMENT

***Items Considered Concurrently on the MIA Agenda.**

**MUSTANG CITY COUNCIL
OCTOBER 4, 2016**

The Mustang City Council met in regular session on Tuesday, October 4, 2016, at 7:00 p.m. in the Mustang Municipal Building Council Chambers. Notice of the meeting was posted on the Bulletin Board outside the Mustang Municipal Building on Friday, September 30, 2016, at 3:40 p.m. in compliance with the Open Meeting Law, 25 O.S., Section 301, et. seq.

A. CALL TO ORDER

Mayor Adams called the meeting to order at **7:00 p.m.**

B. PLEDGE OF ALLEGIANCE/INVOCATION (Terry Armstrong, Pastor, Mustang Church of the Nazarene)

Pastor Armstrong led the assembly in the Pledge and Invocation. He requested prayers for Deputy Fire Chief Roy Widmann's wife who is battling cancer. He also stated the new splash pad in the church's community area has had alot of visitors and is alot of fun. He stated he was happy the church has an area the whole community can enjoy stating their next project was to install a walking trail with shade trees for all to enjoy.

C. ROLL CALL

Councilmembers Present:	Riley
	Leete
	Grider
	Jones
	Hagan
	Schweinberg
	Adams

Councilmembers Absent:	None
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D. INTRODUCTION OF GUESTS/HEARING OF CITIZENS OR DELEGATES

Coeta Morrell, 1500 E. Lily Lane, addressed the Council regarding her brother's property who lives down the street from her stating the weeds are tall and terrible and is a big problem. She requested the City look at it and see what can be done.

E. NEW BUSINESS, DELETIONS OR CONTINUANCES TO THE AGENDA

None

F. CONSENT AGENDA

1. Approval of **09/20/16** City Council Minutes.
- *2. Claims List for **FY'17**.
- *3. Approval to Turn **Past Due Utility Accounts** over to the Collection Agency.

MOTION was made by **Councilman Grider**, seconded by **Councilman Leete**, to approve Items F-1 through F-3 of the Consent Agenda.

AYE: Riley, Leete, Grider, Jones, Hagan, Schweinberg, Adams
NAY: None

G. INFORMATION/REPORTS

1. City Manager

City Manager Rooney stated he did not have anything to report in addition to the City Manager Report that was provided to everyone this evening.

2. City Council

- a. Approval of **Proclamation** Declaring October 12, 2016 as "**Parkinson's Awareness Day**"

MOTION was made by **Councilman Schweinberg**, seconded by **Councilman Jones**, to approve the Proclamation Declaring October 12th as "Parkinson's Awareness Day".

AYE: Riley, Leete, Grider, Jones, Hagan, Schweinberg, Adams
NAY: None

Mayor Adams invited Mr. Yeager to the front. He then read the Proclamation and presented it to Mr. Yeager.

Mayor Adams asked the Councilmembers if they had anything to report in their respective Wards:

Councilman Riley did not have anything to report at this time.

Councilman Leete did not have anything to report at this time.

Councilman Grider explained the ACOG booklets handed out this evening stating it was a transportation document that was still in a draft stage stating 89th street was not on the map and requested the City Manager reach out to them and have it added.

He also stated he had received a phone call from a citizen involved in a small accident stating Lieutenant Mangrum worked the accident and was very helpful and did an outstanding job and wanted to recognize him for it.

Councilman Jones did not have anything to report at this time.

Councilwoman Hagan did not have anything to report at this time.

Councilman Schweinberg congratulated **City Manager Rooney** on receiving the City Manager of the Year award stating he had been out of the state the last month and had not had a chance to congratulate him. He also stated the Mustang Parks Foundation benefit banquet would be held October 27th and encouraged everyone to attend.

Mayor Adams stated the Imagine Mustang long range plan group would be holding a charrette at the Community Center on Wednesday and Thursday and invited everyone to attend and provide input.

Community Development Director Helsel stated the charrette would be held October 6th and 7th at the Community Center with a formal presentation to be held on the 7th at 6:30 pm to present all the information that had been received.

Adams also provided an update regarding the RFPs solicited by COWRA for Engineers to develop a master plan on water supply for Canadian County stating they had been opened and reviewed and should be making an award in the next couple of weeks. He stated at the end of 12 months, a good master plan of action for water supply for the next 15-20 years should be available.

H. DISCUSSION ITEMS

1. **Public Hearing, Discussion, Consideration and Possible Action** regarding Approval of Special Use Permit Application SUP-8-9-16-1-28, 851 W. State Highway 152, Highland Ventures, Ice and Water Vending Machine, C-4, Shopping Center District.

Community Development Director Helsel stated Family Video has put in an application for a Special Use Permit for a water and ice vending machine in their parking lot stating it is similar to the one next to Tractor Supply. She stated Family Video is required to have 24 parking spaces based on the size of the building stating they currently have 40 parking spaces, therefore, the three spaces needed for the vending machine would not be an issue.

Helsel stated one advantage of having the vending machine in this parking lot is someone would be on-site for issues.

Helsel stated Planning Commission voted unanimously to approve the SUP and Staff recommends approval.

Discussion was held concerning the model with it being stated this one appears to be more modern than the other one next to Tractor Supply.

Mayor Adams opened the matter for Public Hearing.

Nicky Nelson, Family Video District Manager, addressed the Council stating the vending machine is the same model as the one in the picture, but more of a beige color.

MOTION was made by **Mayor Adams**, seconded by **Councilman Schweinberg**, to close the Public Hearing.

AYE: Riley, Leete, Grider, Jones, Hagan, Schweinberg, Adams

NAY: None

MOTION was made by **Councilman Schweinberg**, seconded by **Councilwoman Hagan**, to Approve the Special Use Permit Application SUP-8-9-16-1-28, 851 W. State Highway 152, Highland Ventures, Ice and Water Vending Machine, C-4, Shopping Center District.

AYE: Riley, Leete, Grider, Jones, Hagan, Schweinberg, Adams

NAY: None

- *2. **Discussion, Consideration and Possible Action** regarding Acceptance of Consent Order 16-267 from Oklahoma Department of Environmental Quality (ODEQ).

City Manager Rooney stated on Friday, August 26th, the Mustang Improvement Authority (MIA) received a notice of violation regarding the waste water treatment plant for a spill that occurred on August 5th. He stated the spill was reported to ODEQ by the operator as well as a citizen stating the overflow occurred when the contractor's pumps bypassing the headworks during construction both failed. **Rooney** stated the consent order notates discharge without a permit and the MIA is required to pay a \$10,000 fine. He stated the MIA will make the payment to ODEQ and will be reimbursed by the contractor HCCCo, the company contracted to do the work on the plant.

MOTION was made by **Councilman Schweinberg**, seconded by **Councilman Leete**, to Accept Consent Order 16-267 from Oklahoma Department of Environmental Quality.

AYE: Riley, Leete, Grider, Jones, Hagan, Schweinberg, Adams

NAY: None

3. **Discussion, Consideration and Possible Action** regarding Approval of **Resolution No. 17-021**, a Resolution of the City of Mustang, Oklahoma (the "City") Approving the Incurrence of Indebtedness by the Mustang Improvement Authority (the "Authority") Issuing its Utility System and Sales Tax Revenue Note, Series 2016 (the "Note"); Providing that the Organizational Document Creating the Authority is Subject to the Provisions of the Indenture Authorizing the Issuance of Said Note; Waiving Competitive Bidding and Approving the Proceedings of the Authority pertaining to the Sale of Said Note; Ratifying and Confirming a Lease Agreement, as Amended between the City and the Authority whereby the City Leases its Water and Sanitary Sewer Systems to the Authority; Approving and Authorizing a Sales Tax Agreement pertaining to the Year-to-Year Pledge of Certain Sales Tax Revenues; Establishing the City's Reasonable Expectation with Respect to the Issuance of Tax-Exempt Obligations by or on Behalf of Said City in Calendar Year 2016, and Designating the Note as a Qualified Tax-Exempt Obligation, if appropriate; and Containing Other Provisions Relating Thereto.

City Manager Rooney stated Staff has identified projects which could be completed with the continuation of the one cent sales tax that was passed in the August election. He stated the City is authorized to incur debt which would allow projects to be started now and completed sooner instead of funding the projects as money is collected which would take much longer. He stated it is projected if revenue remains flat over the 13 year period, the City could collect approximately \$25 million.

Rick Smith, President, Municipal Finance Services, Inc. addressed the Council stating quotes were received by the City from two major banks - JPMorgan Chase Bank, N.A. and BB&T out of Charlotte, NC, stating BB&T has financed other notes for the City. He stated rates were provided based on different options:

Option 1: Finance \$10,000,000 which is bank qualified and would allow for a lower interest rate:

JPMorgan Chase Option A - 1.70%, Non-Callable

JPMorgan Chase Option B - 1.86%, 5 Year Call

JPMorgan Chase Option C - 1.82%, 7 Year Call

BB&T - 2.08%, 7 Year Call

Option 2: Finance \$13,385,000, which is non-bank qualified:

JPMorgan Chase Option A - 2.05%, Non-Callable

JPMorgan Chase Option B - 2.20%, 5 Year Call

JPMorgan Chase Option C - 2.15%, 7 Year Call

BB&T - 2.31%, 7 Year Call

Discussion was held concerning the amount to finance and at which rate. Smith recommended the City finance \$13,385,000 at 2.15% interest and 7 Year Call. He stated the additional interest paid at this Option from the lowest interest rate would be \$106,504.

Smith also discussed a breakdown of 1% sales tax revenue (no growth) for FY16 minus the 10% Public Safety set aside and the maximum annual debt payment, stating this would leave approximately \$1,000,000 unencumbered for pay as you go projects.

Smith reviewed the Estimated Issuance Components listing the different fees, expenses and capitalized interest stating total Cost of Issuance was \$401,087.50 stating the "Costs as % of Note Amount" was 3.00%.

Discussion was held concerning how much interest would be paid if paid off at seven years with Smith stating interest is always paid first and would estimate about 60-65% of the interest would be paid over the seven year period.

Councilman Jones requested to hear from **Finance Director Watts** regarding her recommendation.

Finance Director Watts stated she also recommends the City choose Option 2, Option C financing \$13,385,000 at 2.15% with the 7 year call stating if excess funds are available after 7 years, the note could be paid early.

MOTION was made by **Councilman Schweinberg**, seconded by **Councilman Riley**, to Approve **Resolution 17-021** selecting Option 2, Option C, financing \$13,385,000 at 2.15% interest with 7 Year Call.

AYE: Riley, Leete, Grider, Jones, Hagan, Schweinberg, Adams
NAY: None

J. CITY ATTORNEY'S REPORT

None.

K. ADJOURNMENT

MOTION was made by **Councilman Leete**, seconded by **Councilman Schweinberg**, to adjourn.

AYE: Riley, Leete, Grider, Jones, Hagan, Schweinberg, Adams
NAY: None

The meeting was adjourned at **7:35 p.m.**

Attest:

Jay Adams, Mayor

Lisa Martin, City Clerk

**MUSTANG CITY COUNCIL
OCTOBER 10, 2016
SPECIAL MEETING**

The Mustang City Council met in a Special Meeting on Monday, October 10, 2016, at 6:30 p.m. at the Mustang Police Department, 650 E. State Highway 152, Mustang, Oklahoma. Notice of the meeting was posted on the Bulletin Board outside the Mustang Municipal Building on Thursday, October 6, 2016, at 3:00 p.m. in compliance with the Open Meeting Law, 25 O.S., Section 301, et. seq.

A. CALL TO ORDER

Mayor Adams called the meeting to order at 6:30 p.m.

B. ROLL CALL

Councilmembers Present:	Riley
	Leete
	Grider
	Jones
	Schweinberg
	Adams

Councilmembers Absent:	Hagan
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C. DISCUSSION ITEMS

It was requested Item 3 be heard first.

3. Discussion regarding False Alarm Procedures and Fees.

Community Development Director Helsel stated the Community Development Department has been administering the false alarm ordinance over the last couple of years stating Staff was concerned the ordinance was too lenient and fees charged were not stringent enough to encourage positive action from violators as well as not cover costs.

Helsel stated a certified letter is sent to the violator after five false alarms as a warning, then after nine false alarms, another certified letter is sent. She stated after 10 false alarms, a certified letter is sent again with the fine notification stating the fine is only \$15.00. She stated the three certified letters alone cost almost \$20.00 plus the cost of Staff to administer as well as the costs the Fire Department and Police Department incur to respond to the alarms. She stated the Fire Department responded to 58 false alarm calls so far this year and the Police Department has responded to many as well stating this ties up crucial resources that may be needed elsewhere.

Helsel state Staff researched the regulations of other cities with regard to false alarms stating the City of Mustang allows more free false alarms than most other cities and the fine is lower than all other cities. She stated Staff recommends sending a warning letter after three false alarms by certified mail, and then a final warning after five false alarms with each false alarm after five resulting in a fine of \$50.00.

City Manager Rooney compared the City of Mustang fees to other cities such as Yukon, Owasso and Edmond stating Mustang's fees are considerably lower and that we were not covering our costs.

Discussion was held concerning the letters being sent registered mail instead of certified mail which would lower the costs. It was stated one benefit of certified mail is the return receipt certifying the violator received the letter; however, on the other hand, some may deny the letter knowing there probably was an issue, therefore not receiving the warning or fine. It was requested **City Attorney Miller** research to see if any of the letters legally must be sent by certified mail.

Discussion was also held regarding the fine amount and number of warnings. **Helsel** stated she would have to research to get an exact number of violators, but stated there were not very many with the majority of them being commercial, public institutions or churches. **Councilman Leete** stated he was not opposed to a higher fine, but did like using certified mail in order to have a record they received the letters. **Rooney** stated the goal was to get compliance and for people to be responsible regarding their alarms and a fine of \$15.00 wasn't making that happen. He also stated the number of warnings should be reduced.

Mayor Adams requested Staff amend the ordinance and bring to Council for discussion and possible action.

1. **Discussion** regarding Paperless Billing and Notices.

City Manager Rooney stated a survey conducted by Staff to utility billing customers came back with over 10% stating they would agree to receiving their utility bill by email. He stated the current paper process cost the City over \$61,000 in FY2016 stating the cost to bill electronically would be approximately \$6,500 with the City being able to recoup those costs quickly. **Rooney** stated the electronic billing to those customers agreeing to receive it by email will begin the first utility cycle in November.

2. **Discussion** regarding Electronic Payments.

City Manager Rooney stated the City pays a third party to process payments stating the base rate and fees have been .20% per banking transaction. He stated in FY2016, the City paid over \$3,000 for Court and over \$47,000 for Utility Billing in credit card merchant fees.

Rooney stated Staff met with another processor stating the fees would be cut in half. He stated the City will transfer the third party gateway services from ETS Merchant to Capital Bankcard (Authorize.Net) by the beginning of next year stating nothing will change for the customer, that it is all on the City's side. He also stated he would research if this requires action by Council or not.

4. **Discussion** regarding Public Input Procedures.

City Manager Rooney stated this item was being tabled to the next Work Session stating Staff was reviewing three or four programs that would not only provide a public input timing system, but also tie in an electronic voting system.

5. **Discussion** regarding Implementation of Talent Bank Program.

City Manager Rooney stated as a City Planner in Kingman, AZ, one of the first assignments he was tasked with was to develop a program that created a database of citizens interested in serving on various City Boards and Commissions stating they were experiencing a problem not uncommon for cities with there being a vacancy on a board or commission and going through the painful process of either advertising for the vacancy and/or trying to find someone to fill the empty seat.

Rooney stated a Talent Bank program was created where an applicant could go online or pick up a paper application and if interested in serving on a board or commission, complete the application and submit their name for that particular seat or seats. He stated the City Clerk would maintain the database and when an opening was available, the list would go to Council for review and selection. He stated this would create a bank of talent and Staff would not have to scramble to find someone interested in serving and would also help make the process less political for Council. **Rooney** stated this program was also implemented in Owasso and Wrangell.

Community Development Director Helsel stated this would be a good time to launch the program with the comprehensive plan also being developed now and there being alot of community outreach.

D. EXECUTIVE SESSION

1. **Discussion** regarding City Manager's Evaluation; and, **Proposed Executive Session as authorized by 25 Okla. Stat. 307(B)(1);**
2. **Discussion** regarding terms of Employment Agreement with City Attorney; and, **Proposed Executive Session as Authorized by 25 Okla. Stat. §307(B)(1, 2).**

MOTION was made by **Councilman Schweinberg**, seconded by **Councilman Grider** to adjourn to executive session.

AYE: Riley, Staples, Grider, Jones, Schweinberg, Adams

NAY: None

TIME ADJOURNED to Executive Session: **7:02 p.m.**

MOTION was made by **Councilman Schweinberg**, seconded by **Councilman Riley** to call the meeting back into session.

AYE: Riley, Staples, Grider, Jones, Schweinberg, Adams

NAY: None

The meeting was called back into session at 7:59 p.m.

E. UPDATE ON MANAGEMENT RELATED ISSUES

City Manager Rooney stated a Special Work Session would be held on Monday, October 24, 2016, in the Council Conference Room to hold an Executive Session to continue the discussion of the City Attorney contract. A time would be provided in the next few days.

MUSTANG CITY COUNCIL

October 10, 2016

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F. ADJOURNMENT

MOTION was made by **Councilman Schweinberg**, seconded **Councilman Riley** to adjourn.

AYE: Riley, Leete, Hagan, Jones, Schweinberg, Adams

NAY: None

The meeting was adjourned at **8:04 p.m.**

Jay Adams, Mayor

Attest:

Lisa Martin, City Clerk

FUND: 01 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 01 MAYOR AND COUNCIL						
17-0462	01-C0108	COWAN GROUP ENGINEERING, L	ENGINEERING SERVICES	10/2016	201610124054	717.94
17-0060	01-J0040	JGVE, INC.	ENGINEERING FEES	10/2016	16092106	2,687.50
17-0092	01-W0001	WHEATLEY, SEGLER, OSBY & M	ILEGAL SERVICES	10/2016	201610124053	2,465.03
DEPARTMENT TOTAL:						5,870.47
DEPARTMENT: 11 CITY MANAGER						
17-0023	01-A0122	ALLIANCE MAINTENANCE, INC	JANITORIAL SERVICE	10/2016	85728	675.00
17-0781	01-I0035	INT'L INSTITUTE OF MUNICIPAL	MEMBERSHIP RENEWAL	10/2016	201610114032	160.00
17-0196	01-I0104	INVESTIGATIVE CONCEPTS, I	NCBACKGROUND PRE-EMPLOYMENT	10/2016	201610114024	39.00
17-0780	01-00006	OWASSO CHARACTER COUNCIL	TABLE SPONSORSHIP LUNCHEO	10/2016	201610114034	500.00
17-0793	01-R0132	TIM ROONEY	REIMBURSEMENT FOR HOTEL	10/2016	201610124052	959.90
17-0199	01-V0106	VALIR OUTPATIENT CLINIC	MANPRE-EMPLOYMENT DRUG SCREE	10/2016	201610114025	25.00
17-0092	01-W0001	WHEATLEY, SEGLER, OSBY & M	ILEGAL SERVICES	10/2016	201610124053	636.72
17-0200	01-W0009	WORKERS ASSISTANCE PROGRAM,	EMPLOYEE ASSISTANCE PROG	10/2016	58378	409.40
DEPARTMENT TOTAL:						3,405.02
DEPARTMENT: 12 LIBRARY						
17-0243	01-B1023	BTAC ACQUISITION CORP.	BOOKS FOR COLLECTION	10/2016	5014274122	222.25
17-0248	01-B1023	BTAC ACQUISITION CORP.	BOOKS FOR CHILDREN & TEEN	10/2016	5014268420	46.94
17-0538	01-C0252	COX SUBSCRIPTIONS, INC	MAGAZINE SUBSCRIPTION	10/2016	3018916	751.86
17-0477	01-C0278	COX COMMUNICATIONS, INC.	MONTHLY MODEM USE	10/2016	201610124056	4.99
17-0242	01-M0263	MIDWEST TAPE, LLC	NON PRINT MATERIALS	10/2016	94348867	490.79
17-0247	01-M0263	MIDWEST TAPE, LLC	NON PRINT MATERIALS	10/2016	94348620	10.49
17-0752	01-00090	OK EMPL SECURITY COMM	TAX PAYABLE Q3-2016	10/2016	201610114019	354.11
17-0724	01-Y0040	YUKON TROPHY & AWARDS INC	NAME BADGES, WALL PLAQUE	10/2016	1016146	35.00
DEPARTMENT TOTAL:						1,916.43
DEPARTMENT: 13 PARKS AND RECREATION						
17-0175	01-B1019	BEN E. KEITH COMPANY	SNACKS FOR CAMP	10/2016	63261067	237.91
17-0747	01-C0189	TODD D. ABRELL	REPAIRS TO EQUIPMENT	10/2016	7213	426.21
17-0412	01-C1562	RUTH ELAINE COUTS	BELL CHOIR LESSONS	10/2016	201610114030	90.00
17-0184	01-F0094	FLEETCORE TECHNOLOGIES, I	NCBULK FUEL	10/2016	NP48613381D	508.16
17-0773	01-00035	OKLAHOMA ELECTRIC COOPERAT	IELECTRIC SERVICE	10/2016	201610114035	4,083.29
17-0742	01-00055	OG&E COMPANY	ELECTRIC SERVICE	10/2016	201610114041	57.71
17-0744	01-00055	OG&E COMPANY	ELECTRIC SERVICE	10/2016	201610114042	27.99
17-0792	01-00055	OG&E COMPANY	ELECTRIC SERVICE	10/2016	201610124050	45.33
17-0752	01-00090	OK EMPL SECURITY COMM	TAX PAYABLE Q3-2016	10/2016	201610114019	947.65
17-0181	01-P0071	LISA POWERS	FACE PAINTING FOR EVENTS	10/2016	201610114045	175.00
17-0749	01-R0148	DUSTIN ROBINSON	REFUND	10/2016	145727	9.00
17-0191	01-R0158	R.C. SYSTEMS, INC	SOFTWARE SUPPORT	10/2016	16916	550.00
17-0745	01-S0093	SMART TECHNOLOGIES INC	UPS REPLACEMENT FOR SERVE	10/2016	717092	886.56
DEPARTMENT TOTAL:						8,044.81

FUND: 01 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 15 GENERAL GOVERNMENT						
17-0459	01-D1051	DEAN ACTUARIES, LLC	ACTUARIAL STUDY GASB 75	10/2016	161750	2,175.00
17-0054	01-H0040	BILLY R HOWELL	PEST CONTROL	10/2016	201610114031	600.00
17-0773	01-00035	OKLAHOMA ELECTRIC COOPERATIVE	ELECTRIC SERVICE	10/2016	201610114035	772.91
17-0772	01-01177	OK TAX COMMISSION	SALES TAX PAYABLE	10/2016	201610114013	2,557.95
17-0318	01-S0085	SILVER STAR CONSTRUCTION	MAINTENANCE CONTRACT	10/2016	24102	68,898.95
17-0013	01-S0093	SMART TECHNOLOGIES INC	OPERATOR SYSTEM MAINTENAN	10/2016	717099	3,179.95
17-0088	01-S0173	STANDLEY SYSTEMS	COPIER LEASE/USAGE	10/2016	651257	3,279.69
17-0777	01-S0203	STORM SHELTER REFUNDS	SAFE ROOM REIMBURSEMENT	10/2016	201610114011	2,000.00
DEPARTMENT TOTAL:						83,464.45
DEPARTMENT: 16 TRANSFERS						
17-0063	01-L0045	LIMITED PURPOSE FUND	10% EXCESS	10/2016	201610114017	1,191.54
17-0064	01-M0210	MUSTANG IMPROVEMENT	SALES TAX TRANSFER	10/2016	201610114018	411,915.37
DEPARTMENT TOTAL:						413,106.91
DEPARTMENT: 18 TOWN CENTER						
17-0213	01-A0122	ALLIANCE MAINTENANCE, INC	CLEANING OF TOWN CENTER	10/2016	85727	4,435.00
17-0804	01-C0117	CLEARWATER ENTERPRISE, LLC	GAS USAGE	10/2016	201610134057	68.42
17-0773	01-00035	OKLAHOMA ELECTRIC COOPERATIVE	ELECTRIC SERVICE	10/2016	201610114035	7,429.24
17-0752	01-00090	OK EMPL SECURITY COMM	TAX PAYABLE Q3-2016	10/2016	201610114019	10.09
DEPARTMENT TOTAL:						11,942.75
DEPARTMENT: 19 BALL COMPLEX						
17-0214	01-A0131	JAMES HILLIS	PORT A POTTIES	10/2016	16861	147.00
17-0553	01-B0154	ICE MAKER SALES & SERVICE,	REPAIR ICE MACHINE	10/2016	1046584-IN	32.68
17-0385	01-B1019	BEN E. KEITH COMPANY	FOOD FOR CONCESSION	10/2016	63273252C	30.41
17-0512	01-B1019	BEN E. KEITH COMPANY	FOOD FOR CONCESSION	10/2016	63261066	560.47
17-0666	01-B1019	BEN E. KEITH COMPANY	FOOD FOR CONCESSION	10/2016	63273252	1,285.07
17-0337	01-B1026	B&C APPAREL	SHIRTS FOR ADULT LEAGUE	10/2016	32073	208.00
17-0183	01-F0094	FLEETCORE TECHNOLOGIES, INC	BULK FUEL	10/2016	NP48613381C	353.30
17-0228	01-I1119	STEPHEN WHOLESALE CO, INC.	FOOD FOR CONCESSION	10/2016	6581760	257.16
17-0533	01-I1119	STEPHEN WHOLESALE CO, INC.	FOOD FOR CONCESSION	10/2016	6581760A	457.37
17-0773	01-00035	OKLAHOMA ELECTRIC COOPERATIVE	ELECTRIC SERVICE	10/2016	201610114035	2,409.04
17-0742	01-00055	OG&E COMPANY	ELECTRIC SERVICE	10/2016	201610114041	206.69
17-0792	01-00055	OG&E COMPANY	ELECTRIC SERVICE	10/2016	201610124050	2,276.38
17-0752	01-00090	OK EMPL SECURITY COMM	TAX PAYABLE Q3-2016	10/2016	201610114019	439.54
17-0720	01-00227	OVERHEAD DOOR COMPANY OF OK	PARTS FOR DOORS	10/2016	201610124049	7.65
17-0655	01-P0144	BOTTLING GROUP, LLC	BEVERAGES FOR CONCESSION	10/2016	84406207	1,372.66
17-0226	01-Q0011	QNC, INC.	SUPPLIES FOR MACHINE	10/2016	32935	207.50
17-0796	01-S0282	CHRIS L. SPITLER	SCHEDULING OF UMPIRES	10/2016	260	592.00
17-0721	01-S1002	STERLING J. BEECROFT, LLC	REPAIR TO SCOREBOARDS	10/2016	3269	481.00
17-0230	01-S1165	INTERLINE BRANDS, INC	JANITORIAL SUPPLIES	10/2016	379758873,37883461	94.28
17-0514	01-W0098	RAWLING SPORTING GOODS CO.,	ITEMS FOR RESALE	10/2016	83806406RI	209.92
DEPARTMENT TOTAL:						11,628.12

FUND: 01 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 20 AQUATICS						
17-0773	01-00035	OKLAHOMA ELECTRIC COOPERATIVE	ELECTRIC SERVICE	10/2016	201610114035	1,589.39
17-0752	01-00090	OK EMPL SECURITY COMM	TAX PAYABLE Q3-2016	10/2016	201610114019	1,064.84
17-0627	01-S9983	SUNBELT POOLS, INC	CHLORINE FOR POOL	10/2016	25107-1	115.00
DEPARTMENT TOTAL:						2,769.23
DEPARTMENT: 21 FINANCE						
17-0049	01-F0094	FLEETCORE TECHNOLOGIES, INC	FUEL CHARGES	10/2016	NP48613381A	16.71
17-0752	01-00090	OK EMPL SECURITY COMM	TAX PAYABLE Q3-2016	10/2016	201610114019	31.83
DEPARTMENT TOTAL:						48.54
DEPARTMENT: 31 COMMUNITY DEVELOPMENT						
17-0152	01-C0020	CANADIAN COUNTY CLERK	FILING FEES FOR ABATEMENT	10/2016	r474953	28.00
17-0146	01-F0094	FLEETCORE TECHNOLOGIES, INC	BULK FUEL	10/2016	NP48613381	301.67
17-0148	01-M0286	JIMANI VENTURES, INC	OIL CHANGES	10/2016	248366	25.99
17-0752	01-00090	OK EMPL SECURITY COMM	TAX PAYABLE Q3-2016	10/2016	201610114019	35.00
17-0143	01-00096	OKLAHOMA UNIFORM BUILDING	COLLECTION OF STATE PERMI	10/2016	201610114044	340.00
17-0150	01-V0050	CELLCO PARTNERSHIP	CELL PHONE	10/2016	9772420406-	184.58
DEPARTMENT TOTAL:						915.24
DEPARTMENT: 41 POLICE						
17-0128	01-A0122	ALLIANCE MAINTENANCE, INC	DEPARTMENTAL CLEANING	10/2016	85729	1,295.00
17-0130	01-B0151	AUTO PLACE INC.	VEHICLE REPAIRS & PARTS	10/2016	8718	1,562.98
17-0804	01-C0117	CLEARWATER ENTERPRISE, LLC	GAS USAGE	10/2016	201610134057	338.58
17-0750	01-C0279	COMLINK	BATTERIES FOR RADIOS	10/2016	24003	502.85
17-0335	01-C1118	GLOBAL BUSINESS, INC.	UNIFORM & JAIL CLEANING	10/2016	978354	258.00
17-0135	01-D0090	STATE OF OKLAHOMA	OLETS USER FEES	10/2016	04-1702084	350.00
17-0138	01-F0094	FLEETCORE TECHNOLOGIES, INC	FUEL CHARGES	10/2016	NP48613346	3,370.91
17-0731	01-F1001	FS PLUMBING & BACKFLOW, INC	JAIL PLUMBING	10/2016	8101	810.00
17-0449	01-L0096	WILLIAM A AND LAURA L RIDLE	JAIL LAUNDRY	10/2016	0142	142.98
17-0109	01-M0286	JIMANI VENTURES, INC	OIL CHANGES	10/2016	247137	180.93
17-0773	01-00035	OKLAHOMA ELECTRIC COOPERATIVE	ELECTRIC SERVICE	10/2016	201610114035	3,665.46
17-0752	01-00090	OK EMPL SECURITY COMM	TAX PAYABLE Q3-2016	10/2016	201610114019	97.81
17-0751	01-S0266	SOUTHERN TIRE MART	TIRE ORDER	10/2016	47190163	599.30
17-0100	01-V0050	CELLCO PARTNERSHIP	MOBILE DATA TERMINAL USAG	10/2016	9772420406	1,063.55
DEPARTMENT TOTAL:						14,238.35

FUND: 01 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 42 ANIMAL CONTROL						
17-0138	01-F0094	FLEETCORE TECHNOLOGIES, INC	FUEL CHARGES	10/2016	NP48613346	99.23
17-0112	01-L0096	WILLIAM A AND LAURA L RIDLE	LAUNDRY SERVICE	10/2016	0029	127.71
17-0108	01-M0236	MUSTANG VETERINARY HOSPITAL	VETERINARY CHARGES	10/2016	201610114033	182.50
17-0752	01-00090	OK EMPL SECURITY COMM	TAX PAYABLE Q3-2016	10/2016	201610114019	93.34
17-0100	01-V0050	CELLCO PARTNERSHIP	MOBILE DATA TERMINAL USAG	10/2016	9772420406	32.17
DEPARTMENT TOTAL:						534.95
DEPARTMENT: 51 FIRE						
17-0586	01-A0039	A.S.C. INC.	VEHICLE REPAIR/MAINT.	10/2016	050204	75.29
17-0585	01-A0110	ALL SEASON BUILDING SUPPLY	BUILDING MAINTENANCE	10/2016	82109	43.11
17-0756	01-A0110	ALL SEASON BUILDING SUPPLY	BUILDING REPAIR & MAINT.	10/2016	82751	4.17
17-0640	01-A0194	AIRGAS, INC.	OXYGEN CYLINDER LEASE	10/2016	9939779827	291.75
17-0120	01-C1118	GLOBAL BUSINESS, INC.	UNIFORM CLEANING	10/2016	D106609	5.45
17-0736	01-D1022	DOUG'S APPLIANCE REPAIR INC	DISHWASHER REPAIR	10/2016	25397	165.78
17-0587	01-F0094	FLEETCORE TECHNOLOGIES, INC	FUEL FOR VEHICLES	10/2016	NP48613380	783.01
17-0687	01-K0052	KIMTEK CORPORATION	MEDLITE TRANSPORT	10/2016	M-100616	3,475.00
17-0568	01-N0137	NORTHERN SAFETY, CO	SCBA TESTING	10/2016	902126431	1,890.00
17-0588	01-00025	O'REILLY AUTOMOTIVE STORES	VEHICLE REPAIR/MAINTENANC	10/2016	0309-149219	139.73
17-0744	01-00055	OG&E COMPANY	ELECTRIC SERVICE	10/2016	201610114042	1,475.85
17-0752	01-00090	OK EMPL SECURITY COMM	TAX PAYABLE Q3-2016	10/2016	201610114019	58.18
17-0322	01-00215	OKLAHOMA STATE UNIVERSITY	SWIFT WATER TECHNICIAN	10/2016	60775	1,870.00
17-0389	01-Q0010	QUILL CORPORATION	OFFICE SUPPLIES	10/2016	96187093	33.95
17-0646	01-S1015	S&S TEXTILES, INC	UNIFORM FOR F.F.	10/2016	43697	2,103.53
17-0642	01-W0112	WEATHERFORD PRESS	POLO SHIRT	10/2016	33020	70.00
17-0643	01-W0112	WEATHERFORD PRESS	POLO SHIRTS FOR FIRE DEPT	10/2016	32892	921.00
DEPARTMENT TOTAL:						13,405.80
DEPARTMENT: 61 STREETS						
17-0743	01-C0010	CKENERGY ELECTRIC COOPERATIE	ELECTRIC SERVICE	10/2016	201610114028	1,792.89
17-0773	01-00035	OKLAHOMA ELECTRIC COOPERATIE	ELECTRIC SERVICE	10/2016	201610114035	1,005.48
17-0744	01-00055	OG&E COMPANY	ELECTRIC SERVICE	10/2016	201610114042	13,136.84
17-0770	01-00055	OG&E COMPANY	ELECTRIC SERVICE	10/2016	201610114039	64.64
17-0783	01-00055	OG&E COMPANY	ELECTRIC SERVICE	10/2016	201610114037	127.77
DEPARTMENT TOTAL:						16,127.62
FUND TOTAL:						587,418.69

10/13/2016 9:41 AM

P U R C H A S E O R D E R C L A I M R E G I S T E R

PAGE: 5

FUND: 05 - PARK IMPROVEMENT

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 00		ADMINISTRATION				
17-0686	01-S1002	STERLING J. BEECROFT, LLC	REPAIRS TO LIGHTS	10/2016	3270	381.00
DEPARTMENT TOTAL:						381.00
FUND TOTAL:						381.00

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 07		ADMINISTRATION				
17-0803	01-W0041	DESIREE WEBBER	PER DIEM FOR CONFERENCE	10/2016	201610134059	160.00
DEPARTMENT TOTAL:						160.00
FUND TOTAL:						160.00

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 14		ADMINISTRATION				
17-0083	01-S0085	SILVER STAR CONSTRUCTION	MAINTENANCE CAPS	10/2016	24103--	10,000.00
17-0318	01-S0085	SILVER STAR CONSTRUCTION	MAINTENANCE CONTRACT	10/2016	24103	26,564.13
17-0549	01-S0085	SILVER STAR CONSTRUCTION	ASPHALT REPLACEMENT	10/2016	24104	103,703.74
DEPARTMENT TOTAL:						140,267.87
FUND TOTAL:						140,267.87

FUND: 39 - LIMITED PURPOSE

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 13		PARK AND RECREATION				
17-0310	01-S0093	SMART TECHNOLOGIES INC	SWITCHES FOR COMPUTER/WIF	10/2016	717092A	933.00
DEPARTMENT TOTAL:						933.00
DEPARTMENT: 19		BALL COMPLEX				
17-0276	01-M0086	MOODY SCOREBOARDS, LLC	SCOREBOARDS FOR SOFTBALL	10/2016	3087	33,279.00
17-0798	01-M0086	MOODY SCOREBOARDS, LLC	INSTALLATION OF SCOREBOAR	10/2016	3087A	5,000.00
DEPARTMENT TOTAL:						38,279.00
FUND TOTAL:						39,212.00

FUND: 69 - RISK MANAGEMENT

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 00		ADMINISTRATION				
17-0764	01-M0265	INDEPENDENT MEDICAL EXAMINAWORKERS COMP CLAIM		10/2016	201610114020	51.80
17-0765	01-M0287	MCMC LLC	WORKERS COMP CLAIM	10/2016	201610114021	11.57
17-0768	01-00181	OK TAX COMMISSION	MITF ASSESSMENT	10/2016	201610114023	984.57
17-0766	01-01018	ORTHOPEDIC ASSOC. AMBULATORWORKERS COMP CLAIM		10/2016	201610114022	267.63
DEPARTMENT TOTAL:						1,315.57
FUND TOTAL:						1,315.57
GRAND TOTAL:						1,519,259.78

CITY OF MUSTANG
AGENDA ITEM COMMENTARY

1. **ITEM NO.** F-4
2. **MEETING DATE:** October 18, 2016
3. **TITLE:** Discussion, Consideration and Possible Action to Approve Resolution No. 17-023 for a Budget Supplemental in the Park & Recreation Donation Fund for Fiscal Year 2016-2017.
4. **COUNCIL ACTION:** Approve/Deny
5. **INITIATOR:** Jean Heasley, Assistant Parks and Recreation Director
6. **BACKGROUND:**

The Parks and Recreation Department received donation from area businesses for programs and activities.

A supplemental appropriation to increase the Park & Recreation Donation Fund in the amount of \$ 4,050 to be appropriated in fiscal year 2016-2017.
7. **FINANCIAL IMPACT:**
8. **STAFF COMMENTS:**
9. **STAFF SOURCE:** Jean Heasley, Assistant Parks & Recreation Director
10. **ORDINANCE /RESOLUTION NO.** 17-023

RESOLUTION NO. 17-023

A RESOLUTION TO MAKE CHANGES IN THE PARK & RECREATION DONATION FUND BUDGET BY MAKING A SUPPLEMENTAL APPROPRIATION TO INCREASE THE 2016-2017 FISCAL YEAR BUDGET BY \$4050.00

WHEREAS, The Parks and Recreation Department received \$ 4,050

WHEREAS, the Council desires to appropriate funds;

NOW THEREFORE, BE IT RESOLVED, by the Council that the following supplemental appropriation be made:

SUPPLEMENTAL APPROPRIATION

Revenues:	
Other (11-45100)	\$ 4,050
Expenditures:	
Special Events (11-500-5302)	\$ 4,050
Total	<u>\$ 4,050</u>

This is to certify that the above and foregoing Resolution was dully **ADOPTED** and **APPROVED** by the Mayor and City Council this **the 18th day of October 2016.**

Mayor

ATTEST:

City Clerk

CITY OF MUSTANG
AGENDA ITEM COMMENTARY

1. ITEM NO. F-5

2. MEETING DATE: October 18, 2016

3. TITLE:

Discussion, Consideration and Possible Action to Approve Resolution No. 17-024 for a Budget Supplemental in the Library Fund for the Fiscal Year 2016-2017.

4. COUNCIL ACTION: Approve/Deny

5. INITIATOR: Janet Watts, Finance Director

6. BACKGROUND:

The Library Department received \$17,567 from the Canadian County Educational Facilities Authority for fiscal year 2017. This portion represents the funding for The Library Coalition and will be used towards staffing.

A supplemental appropriation to increase the Library Fund in the amount of \$17,567 to be appropriated in fiscal year 2017.

7. FINANCIAL IMPACT:

8. STAFF COMMENTS:

9. STAFF SOURCE: Desiree Webber, Library Director

10. ORDINANCE /RESOLUTION NO. 17-024

RESOLUTION NO. 17-024

A RESOLUTION TO MAKE CHANGES IN THE LIBRARY FUND BUDGET BY MAKING A SUPPLEMENTAL APPROPRIATION TO INCREASE THE 2016-2017 FISCAL YEAR BUDGET BY \$17,567.

WHEREAS, The Library Department received \$17,567 from the Canadian County Educational Facilities Authority for fiscal year 2017. This portion represents the funding for The Library Coalition and will be used towards staffing;

WHEREAS, the Council desires to appropriate funds;

NOW THEREFORE, BE IT RESOLVED, by the Council that the following supplemental appropriation be made:

SUPPLEMENTAL APPROPRIATION

Revenues:	
Grants (07-45111)	\$17,567
Expenditures:	
Grant - Misc (07-507-5611)	<u>\$17,567</u>
Total	<u>\$17,567</u>

This is to certify that the above and foregoing Resolution was dully **ADOPTED** and **APPROVED** by the Mayor and City Council this **18th** day of **October 2016**.

Mayor

ATTEST:

City Clerk

CITY OF MUSTANG

AGENDA ITEM COMMENTARY

1. ITEM NO. H-1

2. MEETING DATE: October 18, 2016

3. TITLE: Discussion, Consideration and Possible Action to Review and Grant Extension for Special Use Permit Application SUP-10-22-14-1-35, Grubbs Consulting LLC/Breitt Martin Investments, 1150 E. State Highway 152, Private Residential Treatment Facility for Girls Aged 13-17 Suffering from PTSD where Medical, Psychiatric and Behavioral Healthcare is Provided.

4. COUNCIL ACTION: **RENEW OR DENY EXTENSION**

5. INITIATOR: Robert Cornelius, Operator of Mustang Treatment Center

6. BACKGROUND: Approximately two years ago, the City Council approved a Special Use Permit for a Private Residential Treatment Facility for Girls Aged 13-17 who have a diagnosis of post-traumatic stress disorder. This facility supplies medical, psychiatric and behavioral healthcare.

The municipal code states that the City Council will review all special use permits every two years and consider a 2-year extension if all conditions imposed continue to be met.

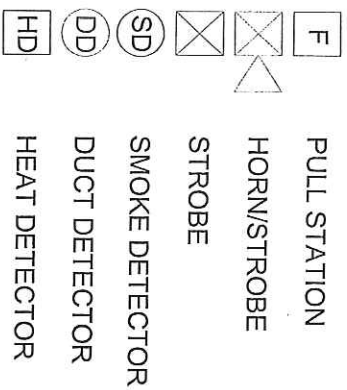
When the center first opened, there was one incident involving the police. The director has stated that they have learned from that issue and staff is not aware of any issues occurring after that event.

7. FINANCIAL IMPACT: None at this time.

8. STAFF COMMENTS: Staff recommends approval of this 2-year extension. Staff believes all imposed conditions continue to be met and this use does not seem to present a problem in its current location.

9. STAFF SOURCE: Community Development Director Melissa Helsel

10. CITY ATTORNEY'S COMMENTS:

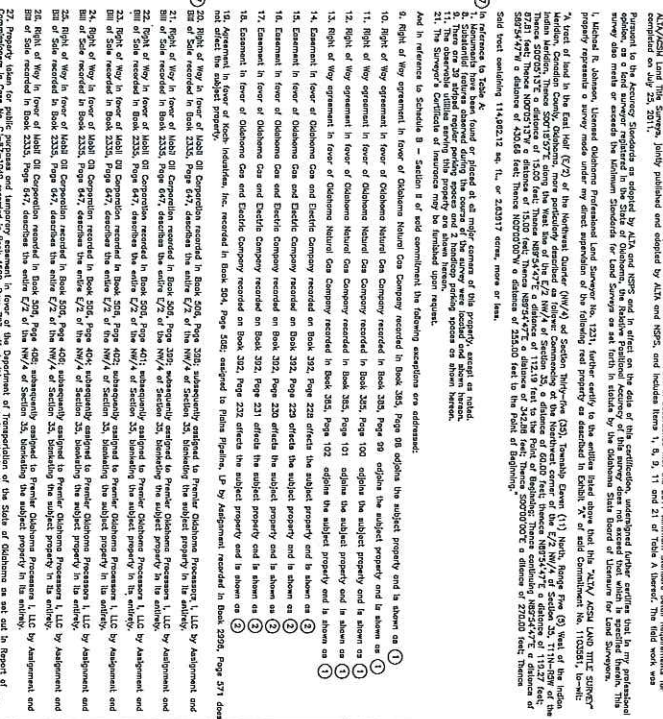




This survey was prepared at the request of those parties addressed in the certificate above with documents provided by these parties. All information included herein is the property of those respective parties. This survey warrants no ownership, title or color of title.

This property does not lie in any designated flood zone or floodplain as shown on the Federal Emergency Management Agency's Flood Insurance Rate Map (FIRM) No. 40017C0404H, revised September 28, 2008.

The utilities shown herein were located from three ground observations, no buried utilities were located by excavation. Any excavation requires prior permission or any utilities by their owners or agents.



ALTA / AGSM LAND TITLE SURVEY

To The Chicago Title Insurance Company, Capital Abstract and Title Company, Breit Martin Investment, LLC and BoneFint; In reference to Commitment 1103081, effective June 2, 2011 at 7:30 AM;

This is to certify that this map or plot and the survey on which it is based were made in accordance with the 2011 Minimum Standard Detail Requirements for ALTA/ACSM land surveyors, jointly published and adopted by ALTA and NSPS, and includes Items 1, 5, 9, 11 and 21 of Table A thereof. The field work was completed on July 25, 2017.

Partisan to the Accuracy Standards on adopted by ALA and NORS and in effort on the date of this certification, undersigned author certifies that in my professional opinion, as a land surveyor registered in the State of Oklahoma, the Relative Positional Accuracy of the survey does not exceed that set forth in this survey class meets or exceeds the Minimum Standards for Land Surveys on set forth in tables by the Oklahoma State Board of Licensure for Land Surveyors.

^c Another representative survey made under my direct supervision of the following real property as described in Exhibit "A" of said Commitment No. 11032851, 10-6-71.

[illegible]

Sold tract containing 114,602.12 sq. ft., or 2.60917 acres, more or less.

20. There are 20 striped maple perches spaced at 100-foot intervals along the shore of the lake. The observable utilities serving this property are shown herein.

21. The Surveyor's Certificate of Insurance may be furnished upon request.

10. Right of Roy agreement in favor of Oklahoma Natural Gas Company recorded in Book 255, Page 59 assigns the subject property and is shown as 1

11. Right of *May* agreement in favor of Oklahoma Natural Gas Company recorded in Book 325, Page 100 explains the subject property and is shown as (1)

12. Right of *May* agreement in favor of Oklahoma Natural Gas Company recorded in Book 325, Page 101 explains the subject property and is shown as (1)

13. <i>Esameem</i> in favor of Oklahoma Gas and Electric Company recorded on Book 352, Page 102	explains the subject property and is shown as	(1)
14. <i>Esameem</i> in favor of Oklahoma Gas and Electric Company recorded on Book 392, Page 228 effects the subject property and is shown as		(2)
15. <i>Esameem</i> in favor of Oklahoma Gas and Electric Company recorded on Book 392, Page 228 effects the subject property and is shown as		(3)

16. Esameen in favor of Oklahoma Gas and Electric Company recorded on Book 392, Page 230 effects the subject property and is shown as (2)

17. Esameen in favor of Oklahoma Gas and Electric Company recorded on Book 392, Page 231 effects the subject property and is shown as (2)

19. Agreement in favor of Koch Industries, Inc. recorded in Book 504, Page 550; assigned to Plains Pipeline, LP by Assignment recorded in Book 2295, Page 571 does not affect the subject property.

[illegible]

22. Right of Roy in favor of Mobil Oil Corporation recorded in Book 529, Page 401; subsequently assigned to Premier Oklahoma Processors I, LLC by Assignment and Bill of Sale recorded in Book 2235. Page 647, describes this asset U/S of the WVA of Section 25, branding this subject property in its entirety.

Bill of Sale recorded in Book 2235, Page 647, describes the entire E/2 of the NW1/4 of Section 23, including the public property in the authority.

24. Right of way is favor of Mobil Oil Corporation recorded in Book 404, subsequently assigned to Premier Oklahoma Processors I, LLC by Assignment and Bill of Sale recorded in Book 2235, Page 647, describes the entire E/2 of the NW1/4 of Section 23, including the public property in its entirety.

[illegible]

27. Property taken for public purposes and temporary easement in favor of the Department of Transportation of the State of Oklahoma as set out in Report of Commissioners in Case No. 187-1040 recorded in book 1500, Page 707, affects this property by adjusting the north boundary in its entirety and providing public access, and is shown as ②

20. *Crass Easement*. Agreement for use as a road easement. In favor of Boyd C. Brown and Karen S. Brown recited in Book 1729, Page 344, effects this property and is shown as (2).

21. *Private Roadway Easement* for road purposes recited in Book 2015, Page 715, effects this property and is shown as (3).

30. Pinella Rodery's Easement for road purposes recorded in Book 2015, Page 717, effects this property and is shown as (3)

31. Pinella Rodery's Easement for road purposes recorded in Book 2015, Page 717, effects this property and is shown as (3)

32. Pinella Rodery's Easement for road purposes recorded in Book 2015, Page 717, effects this property and is shown as (3)

23. *Pierola Roadway Easement* for road purposes recorded in Book 2320, Page 846, affects this property and is shown on (5)

24. *Purmonet Easement* in favor of the City of Mustang recorded in Book 2320, Page 806, affects this property and is shown on (5)

25. *Reading Right of Way* assessment in favor of Damion Oklahoma Texas Exploration & Production, Inc. recorded in Book 2051, Page 625, does not affect this subject property.

26. *Permian Street/Utility Right of Way* in favor of the City of Mustang recorded in Book 3180, Page 275, affects this subject property and is shown as (7)

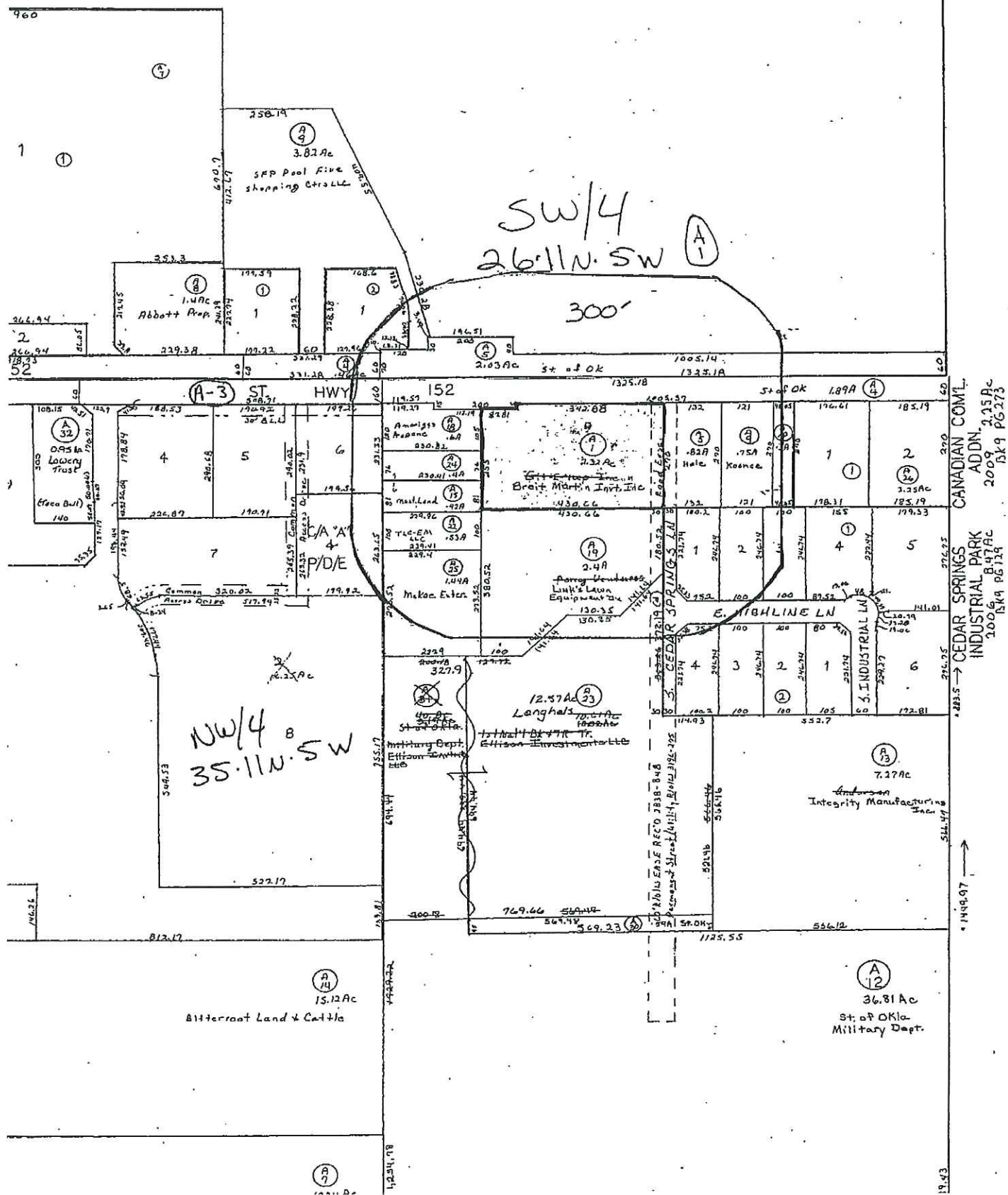
Michael E. Gler

Michael R. Johnson, Ph.D. July 25, 2011

ALTA/ACSM LAND TITLE SURVEY
A pt. of the E/2 of the NW/4 of

Section 35, T11N, R5W, J1M,
THE CITY OF MUSTANG,
CANADIAN COUNTY, OKLAHOMA

Great Plains Surveying Consultants, Inc. Norman, Oklahoma 405.470.0445 OK 3165 Exp. 6/2015	Page 1 of 1
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CITY OF MUSTANG

AGENDA ITEM COMMENTARY

1. ITEM NO. H-2

2. MEETING DATE: October 18, 2016

3. TITLE: First Reading and Setting Date for Consideration of an Ordinance of the City of Mustang, Oklahoma, Amending Chapter 90, of the Code of Ordinances of the City of Mustang, Oklahoma, by Adding Section 90-6, Vacating an Easement Dedicated to the City of Mustang Which Easement is the West Fifteen (15) Feet of Rancho Drive within Rancho Addition, an Addition to the City of Mustang, Canadian County, According to the Recorded Plat Thereof, as More Particularly Described in the Attached Ordinance; Declaring Repealer; and Providing for Severability.

4. COUNCIL ACTION: Initial Reading and Setting of Public Hearing

5. INITIATOR: Community Development Department

6. Project Description: Jeff Lindsay of 1250 W Rancho Drive has submitted an application for vacation of the west 15 feet of W. Rancho Drive in Rancho Addition.

The stated purpose of the right-of-way vacation request is "to Preserve the Peace and Harmony of Rancho Estates and to Provide the Continuance of the Utility Easement."

The City of Mustang does not have any utilities in this area. A public hearing notice for the vacation will be sent to all property owners within 300 feet, and to all utility franchisees within the city. They will have the opportunity to protest the proposed vacation.

7. FINANCIAL IMPACT: None

8. STAFF COMMENTS: This is an initial reading as indicated by Section 102-1(1) of the Municipal Code. Staff recommends that November 22, 2106 be set as the date for final consideration.

9. STAFF SOURCE: Melissa Helsel, Community Development Director

10. CITY ATTORNEY'S COMMENTS:

11. RESOLUTION/ORDINANCE NO. 1141

ORDINANCE 1141

AN ORDINANCE OF THE CITY OF MUSTANG, OKLAHOMA, AMENDING CHAPTER 90, OF THE CODE OF ORDINANCES OF THE CITY OF MUSTANG, OKLAHOMA, BY ADDING SECTION 90-__, PARTIALLY VACATING A PORTION OF WEST RANCHO DRIVE AS DEDICATED TO THE CITY OF MUSTANG AND REFLECTED ON THE PLAT OF RANCHO ADDITION, AN ADDITION TO THE CITY OF MUSTANG, CANADIAN COUNTY, OKLAHOMA, ACCORDING TO THE RECORDED PLAT THEREOF, AS MORE PARTICULARLY DESCRIBED BELOW; DECLARING REPEALER; AND PROVIDING FOR SEVERABILITY.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MUSTANG, OKLAHOMA:

SECTION 1. AMENDMENT

That Chapter 90 of the Code of Ordinances of the City of Mustang, Oklahoma, be and hereby is amended by adding Section 90-__ to read as follows:

Section 90-__. Vacation of Easement for the West Fifteen (15) Feet of Rancho Drive within Rancho Addition, an addition to the City of Mustang, Canadian County, Oklahoma, according to the recorded plat thereof.

- A. The Final Plat for Rancho Addition, an addition to the City of Mustang, was recorded with the County Clerk of Canadian County, State of Oklahoma (hereinafter, the "Plat").
- B. Pursuant to ordinances of the City of Mustang, and by operation of law, the Plat dedicated to the City of Mustang, and the City of Mustang accepted the public dedication of, *inter alia*, West Rancho Drive, a street running east and west along the north boundary of Rancho Addition, which street exits onto Czech Hall Road on the east and dead ends on the west at the property line of Rancho Addition.
- C. The owner of Lot 1, Block 4, Rancho Addition, requests that the City of Mustang vacate the West Fifteen (15) Feet of West Rancho Drive. The purpose of this request is to allow the owner of Lot 1, Block 4, Rancho Addition, to erect a permanent fence at the west end of Rancho Drive in order to prevent the owner of property abutting Rancho Drive on the west from using Rancho Drive to access such property.
- D. The West Fifteen (15) Feet of West Rancho Drive currently dead ends at and is currently paved to the west boundary line of Rancho Addition. There are no City utilities located in the West Fifteen (15) Feet of West Rancho Drive. The City has no present intention to use the West Fifteen (15) Feet of West Rancho Drive as a through street. The City of Mustang believes it to be necessary and expedient to, and hereby does, vacate the easement for the West Fifteen (15) Feet of West Rancho Drive.
- E. At least 30 days prior notice has been given by the City Clerk to holders of franchises or others determined by the City Council to have a special right or privilege to use the public way or easement, and to all owners of record, as shown by the current year's tax rolls in the office of the county treasurer, abutting the public way or easement, and to owners of record of property within 300 feet of the subject property.

- F. The City of Mustang reserves the absolute right to reopen the West Fifteen (15) Feet of West Rancho Drive without expense to the City, and this ordinance shall not affect the right to maintain, repair, reconstruct, operate or remove utilities, public service corporations, franchise holders, or transmission company facilities or services therein, nor shall such closing affect private ways existing by operation of law.
- G. This ordinance shall go into effect thirty (30) days after its passage.

SECTION 2. REPEALER

All former ordinances or parts of Ordinances conflicting or inconsistent with the provisions of this Ordinance are hereby repealed.

SECTION 3. SEVERABILITY.

If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, said portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions of this Ordinance.

PASSED AND APPROVED this _____ day of November, 2016.

Mayor

ATTEST:

City Clerk

APPROVED as to form this _____ day of November, 2016.

City Attorney



AGENDA

- A. CALL TO ORDER**
- B. ROLL CALL**
- C. NEW BUSINESS**
- D. CONSENT AGENDA**

These items are considered on the Consent Agenda so that members of the Improvement Authority by unanimous consent can designate routine agenda items to be approved by one motion. If any item proposed on the Consent Agenda does not meet with approval of all Trustees that item will be removed and heard in regular order.

- 1. Approval of **10/04/16** MIA Minutes
- *2. Claims List for **FY'17**
- 3. Approval of **Resolution No. 17-025**, making changes in the Mustang Improvement Authority Fund Budget by making a Supplemental Appropriation to Increase the 2016-2017 Fiscal Year Budget by \$13,385,000.

E. INFORMATION/REPORTS

- 1. Trustee Manager
- 2. Trustees

F. DISCUSSION ITEMS

None.

G. ADJOURNMENT

***Items Considered Concurrently on the City Council Agenda.**

**MUSTANG IMPROVEMENT AUTHORITY
OCTOBER 4, 2016**

The Mustang Improvement Authority met in regular session on Tuesday, October 4, 2016, at 7:00 p.m. in the Mustang Municipal Building Council Chambers. Notice of the meeting was posted on the Bulletin Board outside the Mustang Municipal Building on Friday, September 30, 2016, at 3:40 p.m. in compliance with the Open Meeting Law, 25 O.S., Section 301, et. seq.

A. CALL TO ORDER

Chairman Adams called the meeting to order at **7:35 p.m.**

B. ROLL CALL

Trustees Present: Riley
Leete
Grider
Jones
Hagan
Schweinberg
Adams

Trustees Absent: None

C. NEW BUSINESS

None.

D. CONSENT AGENDA

1. Approval of **09/20/16** MIA Minutes
- *2. Claims List for **FY'17**
- *3. Approval to Turn **Past Due Utility Accounts** over to the Collection Agency.

MOTION was made by **Trustee Grider**, seconded by **Trustee Jones**, to approve Items D-1 thru D-3 of the Consent Agenda.

AYE: Riley, Leete, Grider, Jones, Hagan, Schweinberg, Adams

NAY: None

E. INFORMATION/REPORTS

1. **Trustee Manager**
None.
2. **Trustees**
None.

F. DISCUSSION ITEMS

- *1. **Discussion, Consideration and Possible Action** regarding Acceptance of Consent Order 16-267 from Oklahoma Department of Environmental Quality.

MOTION was made by **Chairman Adams**, seconded by **Trustee Grider**, to Accept Consent Order 16-267 from Oklahoma Department of Environmental Quality.

AYE: Riley, Leete, Grider, Jones, Hagan, Schweinberg, Adams
NAY: None

2. **Discussion, Consideration and Possible Action** regarding Approval of **Resolution No. 17-022**, A Resolution of the Trustees of the Mustang Improvement Authority (the "Authority") Authorizing the Issuance of its Utility System and Sales Tax Revenue Note, Series 2016 (the "Note") in the Aggregate Principal Amount of Not to Exceed \$13,385,000; Waiving Competitive Bidding and Authorizing the Note to be Sold on a Negotiated Basis; Approving and Authorizing the Execution of an Indenture Authorizing the Issuance and Securing the Payment of the Note; Providing that the Organizational Document Creating the Authority is Subject to the Provisions of the Indenture; Ratifying and Confirming a Lease Agreement, as Amended, by and between the City of Mustang, Oklahoma (the "City") and the Authority whereby the City Leases its Water and Sanitary Sewer Systems to the Authority; Approving and Authorizing a Sales Tax Agreement by and between the City and the Authority pertaining to the Year-to-Year Pledge of Certain Sales Tax Revenues; Establishing the Authority's Reasonable Expectations with Respect to the Issuance of Tax-Exempt Obligations in Calendar Year 2016, and Designating the Note as a Qualified Tax-Exempt Obligation, if appropriate; Authorizing and Directing the Execution of the Note and Other Documents Relating to the Transaction Including, but not by way of Limitation, Professional Services Agreements; and containing Other Provisions Related Thereto.

Discussion was held concerning this Resolution and Resolution 17-021 on the City Council agenda having different numbers. Rick Smith with Municipal Finance Services, Inc. explained the MIA Resolution 17-022 is an incurrence of debt and the City Council Resolution 17-021 ratifies the action of the MIA stating the City Council has to approve the action of the MIA.

MOTION was made by **Trustee Schweinberg**, seconded by **Trustee Grider**, to Approve **Resolution 17-022** selecting Option 2, Option C, financing \$13,385,000 at 2.15% interest with 7 Year Call.

AYE: Riley, Leete, Grider, Jones, Hagan, Schweinberg, Adams
NAY: None

G. ADJOURNMENT

MOTION was made by **Trustee Schweinberg**, and seconded by **Trustee Leete**, to adjourn.

AYE: Riley, Leete, Grider, Jones, Hagan, Schweinberg, Adams
NAY: None

Meeting was adjourned at **7:38 p.m.**

Jay Adams, Chairman

Attest:

Lisa Martin, Secretary

FUND: 68 - IMPROVEMENT AUTHORITY

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 68 GENERAL GOVERNMENT						
17-0029	01-B0024	BANCFIRST	2014B BOND PAYMENT	10/2016	201610114014	17,930.42
17-0032	01-B0024	BANCFIRST	2014A BOND PAYMENT	10/2016	201610114015	189,990.84
17-0034	01-B0120	BOND FUND	4TH PENNY EXCESS	10/2016	201610114012	15,966.85
17-0462	01-C0108	COWAN GROUP ENGINEERING, L	ENGINEERING SERVICES	10/2016	201610124055	12,128.50
17-0051	01-G0030	GENERAL FUND	TRANSFER OPERATING FUNDS	10/2016	201610114026	230,000.00
17-0055	01-I0015	TYLER TECHNOLOGIES, INC	INSITE TRANSACTION FEES	10/2016	025-169679	7,221.25
17-0062	01-L0045	LIMITED PURPOSE FUND	3RD PENNY EXCESS	10/2016	201610114016	72,679.68
17-0084	01-S0205	STREET IMPROVEMENT FUND	12.5% FRANCHISE FEE	10/2016	201610114027	13,000.00
DEPARTMENT TOTAL:						558,917.54
DEPARTMENT: 72 WATER						
17-0390	01-C0108	COWAN GROUP ENGINEERING, L	ROCKWELL GROUND STORAGE T	10/2016	2630	13,872.00
17-0462	01-C0108	COWAN GROUP ENGINEERING, L	ENGINEERING SERVICES	10/2016	201610124055	880.00
17-0773	01-O0035	OKLAHOMA ELECTRIC COOPERAT	ELECTRIC SERVICE	10/2016	201610114036	13,038.70
17-0744	01-O0055	OG&E COMPANY	ELECTRIC SERVICE	10/2016	201610114043	18,797.81
17-0779	01-O0055	OG&E COMPANY	ELECTRIC SERVICE	10/2016	201610114038	99.93
17-0792	01-O0055	OG&E COMPANY	ELECTRIC SERVICE	10/2016	201610124051	842.52
17-0235	01-S0057	SEVERN TRENT SERVICES INC	PUBLIC WORKS CONTRACT	10/2016	13517	90,274.90
DEPARTMENT TOTAL:						137,805.86
DEPARTMENT: 75 SEWER						
17-0743	01-C0010	CKENERGY ELECTRIC COOPERAT	ELECTRIC SERVICE	10/2016	201610114029	219.64
17-0462	01-C0108	COWAN GROUP ENGINEERING, L	ENGINEERING SERVICES	10/2016	201610124055	1,530.68
17-0804	01-C0117	CLEARWATER ENTERPRISE, LLC	GAS USAGE	10/2016	201610134058	53.07
17-0773	01-O0035	OKLAHOMA ELECTRIC COOPERAT	ELECTRIC SERVICE	10/2016	201610114036	871.00
17-0744	01-O0055	OG&E COMPANY	ELECTRIC SERVICE	10/2016	201610114043	225.87
17-0763	01-O0055	OG&E COMPANY	ELECTRIC SERVICE	10/2016	201610114040	50.95
17-0792	01-O0055	OG&E COMPANY	ELECTRIC SERVICE	10/2016	201610124051	50.41
17-0235	01-S0057	SEVERN TRENT SERVICES INC	PUBLIC WORKS CONTRACT	10/2016	13517	50,779.63
DEPARTMENT TOTAL:						53,781.25
FUND TOTAL:						750,504.65

MUSTANG IMPROVEMENT AUTHORITY

AGENDA ITEM COMMENTARY

1. ITEM NO. D-3

2. MEETING DATE: October 18, 2016

3. TITLE:

Discussion, Consideration and Possible Action to Approve Resolution No. 17-025 for a Budget Supplemental in the Mustang Improvement Authority Fund for the Fiscal Year 2016-2017.

4. COUNCIL ACTION: Approve/Deny

5. INITIATOR: Janet Watts, Finance Director

6. BACKGROUND:

The Mustang Improvement Authority issued its Utility System and Sales Tax Revenue Note, Series 2016 in the principal amount of \$13,385,000 dated October 12, 2016. The Note was issued to provide funds for the purpose of certain capital improvements, along with related costs funding capitalized interest, and paying certain costs associated with the issuance of the Note.

A supplemental appropriation to increase the MIA Fund in the amount of \$13,385,000 to be appropriated in fiscal year 2017.

7. FINANCIAL IMPACT: \$13,385,000

8. STAFF COMMENTS:

9. STAFF SOURCE: Janet Watts, Finance Director

10. ORDINANCE /RESOLUTION NO. 17-025

RESOLUTION 17-025

A RESOLUTION TO MAKE CHANGES IN THE MUSTANG IMPROVEMENT AUTHORITY FUND BUDGET BY MAKING A SUPPLEMENTAL APPROPRIATION TO INCREASE THE 2016-2017 FISCAL YEAR BUDGET BY \$13,385,000.

WHEREAS, The Mustang Improvement Authority issued its Utility System and Sales Tax Revenue Note, Series 2016 in the principal amount of \$13,385,000 dated October 12, 2016. The Note was issued to provide funds for the purpose of certain capital improvements, along with related costs funding capitalized interest, and paying certain costs associated with the issuance of the Note;

WHEREAS, the Trustees desires to appropriate funds;

NOW THEREFORE, BE IT RESOLVED, by the Trustees that the following supplemental appropriation be made:

SUPPLEMENTAL APPROPRIATION

Revenues:	
Bond Proceeds (68-45115)	\$13,385,000
Expenditures:	
2016 Issuance Costs (68-568-5775)	\$ 401,088
2016 Capitalized Interest (68-568-5773)	255,002
2016 Capitalized Project (68-568-5927)	670,000
2016 Capitalized Project (68-568-5929)	2,843,910
2016 Capitalized Project (68-568-5930)	3,215,000
2016 Capitalized Project (68-575-5927)	<u>6,000,000</u>
Total	<u>\$13,385,000</u>

This is to certify that the above and foregoing Resolution was dully **ADOPTED** and **APPROVED** by the Trustees on this **18th** day of **October 2017**.

Chairman

ATTEST:

City Clerk