

AGENDA

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE/INVOCATION

Jim McNabb, Pastor, The Bridge Assembly of God

C. ROLL CALL

D. INTRODUCTION OF GUESTS/HEARING OF CITIZENS OR DELEGATES

E. NEW BUSINESS, DELETIONS OR CONTINUANCES TO THE AGENDA

F. CONSENT AGENDA

These items are considered on the Consent Agenda so that members of the City Council by unanimous consent can designate routine agenda items to be approved by one motion. If any item proposed on the Consent Agenda does not meet with approval of all Councilmembers that item will be removed and heard in regular order.

1. Approval of **08/16/16** City Council Minutes.
- *2. Claims List for **FY'16**.
- *3. Claims List for **FY'17**.
- *4. Approval to Turn **Past Due Utility Accounts** over to the Collection Agency.
5. Approval to Turn **Past Due Library Accounts** over to the Collection Agency.
6. Approval of **Resolution No. 17-005**, making changes in the Park & Recreation Donation Fund Budget by making a Supplemental Appropriation to Increase the 2016-2017 Fiscal Year Budget by \$3,502.
7. Approval to Declare Two Broken Chairs as **Surplus**.
8. Approval to Declare Old and Damaged Library Materials as **Surplus**.
9. **Acknowledgement of Transfer** of City Property, Glock Mod. 23 C .40 Caliber S/N RWW 197, to Chief Chuck Foley, Comm. #347 upon his Honorable Retirement Effective September 10, 2016, in compliance with Police Department Policy, PERSONNEL 02.03-RETIREMENT Item 5, which has been the historical past practice of the Department.

G. INFORMATION/REPORTS

1. City Manager
Included in Agenda Packet
 - a. Presentation of Mustang Improvement Authority Waste Water Treatment Plant Engineering Report

G. INFORMATION/REPORTS (Cont'd.)

2. City Council

a. Reports

H. DISCUSSION ITEMS

- *1. **Discussion, Consideration and Possible Action** regarding Approval of Change Order #1 for Project Labeled Waste Water Treatment Plant Improvements.

J. CITY ATTORNEY'S REPORT

None.

K. ADJOURNMENT

***Items Considered Concurrently on the MIA Agenda.**

**MUSTANG CITY COUNCIL
AUGUST 16, 2016**

The Mustang City Council met in regular session on Tuesday, August 16, 2016, at 7:00 p.m. in the Mustang Municipal Building Council Chambers. Notice of the meeting was posted on the Bulletin Board outside the Mustang Municipal Building on Wednesday, August 10, 2016, at 4:00 p.m. in compliance with the Open Meeting Law, 25 O.S., Section 301, et. seq.

A. CALL TO ORDER

Mayor Adams called the meeting to order at **7:00 p.m.**

B. PLEDGE OF ALLEGIANCE/INVOCATION (Scott Badgett, Executive Pastor, Chisholm Heights Baptist Church)

Pastor Badgett led the assembly in the Pledge and Invocation. He stated several church members have family and friends living in Louisiana and affected by the flooding stating church members were trying to help them and may have members joining the Oklahoma Baptist disaster relief team.

C. ROLL CALL

Councilmembers Present:	Leete
	Grider
	Jones
	Hagan
	Schweinberg
	Adams

Councilmembers Absent:	Riley
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D. INTRODUCTION OF GUESTS/HEARING OF CITIZENS OR DELEGATES

Ms. Ann Duncan, 616 N. Caddell Way, addressed the Council requesting a variance on rental property she owns in Castle Rock Addition. She stated she had received Code Enforcement letters regarding high grass and weeds growing out of the drainage ditch as well as a letter regarding the trees running parallel to the ditch stating the trees were not large, but bushy. She stated she cleaned out the weeds and grass, but was asking to be able to keep the trees as they serve as a privacy screen for the property and the renters living there requested the trees stay. She stated she had been informed by Code Enforcement if the trees damage the concrete, she would be responsible for repairs, but stated there were a lot of trees much larger than these up and down the drainage ditch. She requested a variance to keep the trees or if not, if she could trim them and make them look better, then wait until the lease was up in March, 2017, to remove them.

Mayor Adams advised her to meet with **City Manager Rooney** and discuss the situation stating he was very good with coming up with solutions. He stated if there was a need for a legal variance, then the City Manager would bring it before Council.

E. NEW BUSINESS, DELETIONS OR CONTINUANCES TO THE AGENDA

None

F. CONSENT AGENDA

1. Approval of **08/02/16** City Council Minutes.
- *2. Claims List for **FY'16**.
- *3. Claims List for **FY'17**.
4. Approval of **Resolution No. 17-003**, making changes in the General Fund Budget by making a Supplemental Appropriation to Increase the 2016-2017 Fiscal Year Budget by \$4,000.

MOTION was made by **Councilman Schweinberg**, seconded by **Councilman Grider**, to approve Items F-1 through F-4 of the Consent Agenda including the Addendum to the Claims List.

AYE: Leete, Grider, Jones, Hagan, Schweinberg, Adams

NAY: None

G. INFORMATION/REPORTS

1. City Manager

City Manager Rooney did not have anything to report in addition to the City Manager report included in the agenda packets and on the City's website.

a. Update on Water Improvements

Assistant City Manager Battles gave a power point presentation providing an update on water improvements and Fund 70 stating the power point will be available on the City's website.

2. **City Council**

Mayor Adams asked the Councilmembers if they had anything to report in their respective Wards:

Councilman Leete thanked the Mustang News and **City Manager Rooney** for reporting the story regarding the Olympic gymnast, Jake Dalton, stating he sent the story to Jake in Rio and he was excited and appreciative. He also stated to keep families, teachers, staff, etc in our thoughts and prayers as school starts this week.

Councilman Grider thanked Lakehoma Church of Christ for inviting him to attend the reception welcoming the new Pastor. He stated he had received phone calls regarding the discussion item tonight and several calls regarding the tax vote stating they had been positive and thankful for the clear information and presentation.

Councilman Jones stated he received a phone call today and will be meeting with this person on Wednesday.

Councilwoman Hagan did not have anything to report at this time.

Councilman Schweinberg did not have anything to report at this time and encouraged everyone to vote on August 23rd stating it was important to let your voice be heard. He also stated he would be gone in September.

Mayor Adams stated he had received some phone calls, but did not have anything to report at this time.

H. **DISCUSSION ITEMS**

1. **Discussion, Consideration and Possible Action** regarding Approval of Agreement and **Resolution No. 17-004** between the City of Mustang and the Oklahoma Department of Transportation (ODOT) for the Railroad Crossing at Czech Hall Road and SW 89th Street and Authorization of Payment.

City Manager Rooney stated the letter from ODOT regarding a future railroad crossing improvement at Czech Hall Road and SW 89th Street was discussed in the March Work Session stating it identified an estimated total project cost of \$585,000 with \$425,000 being identified for Active Devices of which the City would be responsible for 10% of its costs or \$42,500.

Rooney stated the \$42,500 was included in the FY2017 budget as it was not available in the FY2016 budget. He stated Staff was notified last week by ODOT that the project was ready to move forward stating the 10% of the costs the City is responsible for had been reduced to \$36,880, which is a cost savings from the budgeted amount of over \$5,500.

MOTION was made by **Councilman Schweinberg**, seconded by **Councilman Grider**, to Approve the Agreement and **Resolution No. 17-004** between the City of Mustang and the Oklahoma Department of Transportation (ODOT) for the Railroad Crossing at Czech Hall Road and SW 89th Street.

AYE: Leete, Grider, Jones, Hagan, Schweinberg, Adams
NAY: None

MOTION was made by **Councilman Schweinberg**, seconded by **Councilman Grider**, to Authorize Payment to the Oklahoma Department of Transportation (ODOT) for the Railroad Crossing at Czech Hall Road and SW 89th Street.

AYE: Leete, Grider, Jones, Hagan, Schweinberg, Adams
NAY: None

J. CITY ATTORNEY'S REPORT

None.

K. ADJOURNMENT

MOTION was made by **Councilman Jones**, seconded by **Councilman Schweinberg**, to adjourn.

AYE: Leete, Grider, Jones, Hagan, Schweinberg, Adams
NAY: None

The meeting was adjourned at **7:32 p.m.**

Jay Adams, Mayor

Attest:

Lisa Martin, City Clerk

FUND: 01 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 12 LIBRARY						
16-1577	01-B1023	BTAC ACQUISITION CORP.	BOOKS FOR COLLECTION	6/2016	5014165920	38.79
DEPARTMENT TOTAL:						38.79
DEPARTMENT: 15 GENERAL GOVERNMENT						
16-0657	01-I0015	TYLER TECHNOLOGIES, INC	PAYROLL (INCODE)	6/2016	025-165161	413.00
DEPARTMENT TOTAL:						413.00
DEPARTMENT: 18 TOWN CENTER						
16-0445	01-A0060	CHARRICK ASSOCIATES	REPLACE DOOR ACTUATOR	6/2016	F76710	369.00
DEPARTMENT TOTAL:						369.00
DEPARTMENT: 41 POLICE						
16-1702	01-S0206	STOLZ TELECOM, LLC	TAG BRACKETS & LIGHTS	6/2016	2062	227.50
DEPARTMENT TOTAL:						227.50
FUND TOTAL:						1,048.29

FUND: 01 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 01 MAYOR AND COUNCIL						
17-0042	01-C0245	CRAWFORD & ASSOCIATES, PC	GASB COMPLIANCE	8/2016	10054	792.50
17-0002	01-H0045	RALPH STEVEN HUDDLESTON	COURT APPEARANCES	9/2016	201608263696	1,600.00
17-0093	01-W0001	WHEATLEY, SEGLER, OSBY & MIMONTHLY	RETAINER FEES	9/2016	201609013745	2,330.45
DEPARTMENT TOTAL:						4,722.95
DEPARTMENT: 11 CITY MANAGER						
17-0196	01-I0104	INVESTIGATIVE CONCEPTS, INC	BACKGROUND PRE-EMPLOYMENT	8/2016	201608263692	100.00
17-0068	01-M0001	STAR COMMUNICATION CORPORAT	LEGAL PUBLICATIONS	8/2016	2815	115.29
17-0198	01-M0234	MUSTANG TIMES	ADS FOR JOB OPENINGS	8/2016	MT99341	110.00
17-0605	01-P0099	PRINCIPAL LIFE INSURANCE	CORETIREE INSURANCE	9/2016	201609013746	170.58
17-0548	01-Q0003	QUICK PRINT OF OKLAHOMA CITE	EMPLOYEE MEMBERSHIP FORMS	8/2016	728861	24.98
17-0010	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	9/2016	201608263700	70.00
17-0604	01-U0220	USAVISION, INC	RETIREE INSURANCE	9/2016	201609013747	39.00
17-0521	01-Y0034	YUKON REVIEW, INC	ADS FOR DISPATCHER/JAILER	8/2016	7362	120.00
DEPARTMENT TOTAL:						749.85
DEPARTMENT: 12 LIBRARY						
17-0532	01-A0222	AutoZone Operations, Inc.	AUTO REPAIR DATABASE	8/2016	201608263704	1,500.00
17-0243	01-B1023	BTAC ACQUISITION CORP.	BOOKS FOR COLLECTION	8/2016	5014178637	742.75
17-0248	01-B1023	BTAC ACQUISITION CORP.	BOOKS FOR CHILDREN & TEEN	8/2016	5014191567	811.24
17-0353	01-C5250	COMTECH DESIGN, PRINT &	BUSINESS CARDS	8/2016	203973	55.45
17-0425	01-J0060	THE JOURNAL RECORD	ANNUAL SUBSCRIPTION	8/2016	201608263710	189.00
17-0369	01-L0064	A&M WHITAKER ENTERPRISES, I	LIBRARY CARDS	8/2016	58127	1,135.94
17-0393	01-P0045	PETTY CASH	PETTY CASH EXPENDITURES	8/2016	201608263728	3.70
17-0010	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	9/2016	201608263700	12.00
17-0240	01-T0142	THE LIBRARY CORPORATION	SOFTWARE MAINTENANCE	8/2016	2016070104	10,077.00
17-0354	01-T0142	THE LIBRARY CORPORATION	BARCODE LABELS	8/2016	60712	224.00
17-0531	01-T0142	THE LIBRARY CORPORATION	LS SOFTWARE SUPPORT	8/2016	2016110082	200.00
DEPARTMENT TOTAL:						14,951.08
DEPARTMENT: 13 PARKS AND RECREATION						
17-0021	01-A0114	PHIL & HELEN SCHUMINSKY MUS	STORAGE SERVICES	9/2016	201608303730	87.00
17-0175	01-B1019	BEN E. KEITH COMPANY	SNACKS FOR CAMP	8/2016	63201147	474.06
17-0297	01-B1026	B&C APPAREL	T-SHIRTS FOR FITNESS CHAL	8/2016	31842	242.00
17-0309	01-C0011	CHICKASAW TELECOM, INC.	ADDITIONAL PHONE LINES	8/2016	1451022	844.70
17-0519	01-C0233	C&A ENTERPRISES BY AMY, LLC	STAFF SHIRTS	8/2016	1395	597.50
17-0412	01-C1562	RUTH ELAINE COUTS	BELL CHOIR LESSONS	8/2016	201608263706	105.00
17-0566	01-D0065	CHRISTOPHER DELOE	LABOR TO INSTALL BELT	8/2016	201608313739	40.00
17-0298	01-F0078	DAIOHS USA, INC	COFFEE	8/2016	151736	49.95
17-0510	01-O0055	OG&E COMPANY	ELECTRIC SERVICE	8/2016	201608263713	25.71
17-0597	01-O0055	OG&E COMPANY	ELECTRIC SERVICE	8/2016	201608313741	27.99
17-0599	01-O0055	OG&E COMPANY	ELECTRIC SERVICE	9/2016	201609013749	59.32
17-0010	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	9/2016	201608263700	150.00
17-0206	01-R0153	REACH SPORTS MARKETING GROU	INSTALLATION FEE/SYSTEM	8/2016	44372	738.00
17-0180	01-S0236	SWANK MOTION PICTURES, INC	MOVIES FOR SPECIAL EVENTS	8/2016	2220412	348.00

FUND: 01 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 13 PARKS AND RECREATION						
17-0328	01-S0328	SPRINT SPECTRUM, LP	CELL PHONE ASP/CAMP	8/2016	597274785-100	155.70
DEPARTMENT TOTAL:						3,944.93
DEPARTMENT: 15 GENERAL GOVERNMENT						
17-0021	01-A0114	PHIL & HELEN SCHUMINSKY MUS	STORAGE SERVICES	9/2016	201608303730	133.00
17-0570	01-C0025	CANADIAN COUNTY ELECT BOAR	ELECTION EXPENSES	8/2016	201608303736	2,714.29
17-0041	01-C0278	COX COMMUNICATIONS, INC.	TELEPHONE/INTERNET	8/2016	201608263705	6,559.77
17-0044	01-D0088	STATE OF OKLAHOMA	INMATE LABOR	8/2016	UNC2017-MUS-5007	81.07
17-0048	01-F0078	DAIOHS USA, INC	COFFEE SERVICE	8/2016	151734	33.70
17-0054	01-H0040	BILLY R HOWELL	PEST CONTROL	8/2016	201608263709	600.00
17-0022	01-I0015	TYLER TECHNOLOGIES, INC	UB/COURT COMPONENTS/HOST	8/2016	025-165696	250.00
17-0003	01-K0127	KG HOLDINGS	STAGE INCENTIVE PAY	9/2016	201608263697	4,833.33
17-0006	01-O0014	OK MUNICIPAL ASSURANCE GROU	LIABILITY INSURANCE	8/2016	201608263715	18,996.91
17-0007	01-O0014	OK MUNICIPAL ASSURANCE GROU	PROPERTY INSURANCE	8/2016	201608263716	22,856.50
17-0602	01-O1177	OK TAX COMMISSION	SALES TAX PAYABLE	9/2016	201609013748	1,875.26
17-0081	01-P1051	PITNEY BOWES BANK, INC	BULK POSTAGE	8/2016	201608303732	4,015.76
17-0466	01-S0093	SMART TECHNOLOGIES INC	WI-FI REPAIR	8/2016	717027B	336.00
17-0088	01-S0173	STANDLEY SYSTEMS	COPIER LEASE/USAGE	8/2016	642257	2,459.55
DEPARTMENT TOTAL:						65,745.14
DEPARTMENT: 18 TOWN CENTER						
17-0494	01-A0060	CHARRICK ASSOCIATES	KEYS & DOOR REPAIRS	8/2016	F76713	11.20
17-0319	01-B0210	BURGESS BUILDING COMPANY, L	REPAIRS TO PARTITION	8/2016	4641-2	1,630.00
17-0216	01-L0052	LOCKE SUPPLY CO	LIGHT BULBS FOR T.C.	8/2016	29319936-00	124.83
17-0413	01-L0399	LIBERTY FLAGS, INC.	FLAGS FOR TOWN CENTER	8/2016	78308	138.20
17-0210	01-M0128	MAC FIRE SYSTEMS, INC	SERVICE CARDS	8/2016	113142	327.50
17-0010	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	9/2016	201608263700	27.00
17-0411	01-S0330	STREETS LLC MECHANICAL CONT	DIAGNOSIS & REPAIR HVAC	8/2016	48026	397.50
17-0205	01-S1002	STERLING J. BEECROFT, LLC	ELECTRIC REPAIR	8/2016	3261	298.00
17-0215	01-S1165	INTERLINE BRANDS, INC	JANITORIAL SUPPLIES	8/2016	375533908	2,562.68
DEPARTMENT TOTAL:						5,516.91

FUND: 01 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 19 BALL COMPLEX						
17-0553	01-B0154	ICE MAKER SALES & SERVICE,	REPAIR ICE MACHINE	8/2016	1045758	263.82
17-0231	01-B1019	BEN E. KEITH COMPANY	FOOD FOR CONCESSION	8/2016	63213503A	685.52
17-0385	01-B1019	BEN E. KEITH COMPANY	FOOD FOR CONCESSION	8/2016	63199057	4,676.32
17-0337	01-B1026	B&C APPAREL	SHIRTS FOR ADULT LEAGUE	8/2016	31811	206.40
17-0228	01-I1119	STEPHEN WHOLESALE CO, INC.	FOOD FOR CONCESSION	8/2016	6559083	2,375.54
17-0525	01-L0070	LUTHER SIGN CO, INC.	SIGNS FOR SPORTS COMPLEX	8/2016	201608263711	239.76
17-0599	01-00055	OG&E COMPANY	ELECTRIC SERVICE	9/2016	201609013749	241.09
17-0229	01-P0144	BOTTLING GROUP, LLC	DRINKS FOR CONCESSION	8/2016	95311007	2,715.38
17-0482	01-P0144	BOTTLING GROUP, LLC	DRINKS FOR CONCESSION	8/2016	98665056	3,352.18
17-0483	01-P0163	PIONEER MANUFACTURING	COMPABOXES OF PAINT FOR COMPLE	8/2016	607483	331.50
17-0010	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	9/2016	201608263700	58.00
17-0515	01-S0265	J R SIMPLOT COMPANY	BAGS OF FIELD DRY	8/2016	218013198	943.65
17-0230	01-S1165	INTERLINE BRANDS, INC	JANITORIAL SUPPLIES	8/2016	375674876	567.31
17-0495	01-S8858	SHATWELL'S TURF MANAGEMENT	SPRAYING & FERTILIZER	8/2016	201608263718	1,925.00
17-0524	01-T0053	TIMOTHY N. TRAYLOR	SCHEDULING OF REFS	8/2016	201608263693	90.00
17-0514	01-W0098	RAWLING SPORTING GOODS CO.,	ITEMS FOR RESALE	8/2016	83782719	295.45
DEPARTMENT TOTAL:						18,966.92
DEPARTMENT: 20 AQUATICS						
17-0309	01-C0011	CHICKASAW TELECOM, INC.	ADDITIONAL PHONE LINES	8/2016	1451022	306.00
17-0010	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	9/2016	201608263700	21.00
17-0504	01-S0237	UNITED INDUSTRIES, INC	LANE LINE STORAGE REEL	8/2016	66835	1,902.73
17-0187	01-S9983	SUNBELT POOLS, INC	CHEMICALS FOR AQUATICS	8/2016	24278-1	145.20
DEPARTMENT TOTAL:						2,374.93
DEPARTMENT: 21 FINANCE						
17-0393	01-P0045	PETTY CASH	PETTY CASH EXPENDITURES	8/2016	201608263728	111.76
17-0010	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	9/2016	201608263700	50.00
DEPARTMENT TOTAL:						161.76
DEPARTMENT: 31 COMMUNITY DEVELOPMENT						
17-0152	01-C0020	CANADIAN COUNTY CLERK	FILING FEES FOR ABATEMENT	8/2016	R468763	15.00
17-0398	01-C5250	COMTECH DESIGN, PRINT &	CORRECTION NOTICES	8/2016	204066	293.64
17-0148	01-M0286	JIMANI VENTURES, INC	OIL CHANGES	8/2016	246335	25.99
17-0143	01-00096	OKLAHOMA UNIFORM BUILDING	CCOLLECTION OF STATE PERMI	9/2016	201609013744	380.00
17-0561	01-01120	OK MECHANICAL INSPECTORS	ASMECHANICAL CODE SEMINAR	8/2016	201608263712	75.00
17-0393	01-P0045	PETTY CASH	PETTY CASH EXPENDITURES	8/2016	201608263728	6.24
17-0255	01-Q0010	QUILL CORPORATION	TONER	8/2016	8335517	550.77
17-0010	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	9/2016	201608263700	83.00
17-0562	01-S0126	SOUTHWEST CODE	CODE CONFERENCE	8/2016	201608263717	100.00
17-0150	01-V0050	CELLCO PARTNERSHIP	CELL PHONE	8/2016	8770759452	184.58
17-0151	01-X0004	JOHN RYCZKOWSKI	MOWING & ABATEMENTS	8/2016	201608263724	900.00
DEPARTMENT TOTAL:						2,614.22

FUND: 01 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 41 POLICE						
17-0456	01-B0035	BOB BARKER COMPANY, INC.	JAIL ORDER SUPPLIES	8/2016	UT1000391515	447.44
17-0130	01-B0151	AUTO PLACE INC.	VEHICLE REPAIRS & PARTS	8/2016	8476	1,701.57
17-0137	01-F0078	DAIOHS USA, INC	COFFEE SERVICE	8/2016	151742	85.80
17-0111	01-M0055	SANTIAGO BRENNANS MCDONALDSPRISONER MEALS		8/2016	7003-170	257.43
17-0110	01-M0115	MTM RECOGNITION CORPORATION	REPAIR & REFINISH BADGES	8/2016	5847213	60.00
17-0219	01-M0115	MTM RECOGNITION CORPORATION	CORPORAL BADGE ORDER	8/2016	5847139	420.00
17-0010	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	9/2016	201608263700	762.00
17-0101	01-T0139	TRANSCRIPT PRESS	BUSINESS CARDS	8/2016	48634	58.56
17-0102	01-T1055	BRANDONS TOWN PLAZA CLEANER	UNIFORM & JAIL CLEANING	8/2016	201608263719	272.00
17-0491	01-U0005	ACCURACY INC	YEARLY AMMUNITION	8/2016	160400	4,905.49
17-0094	01-W0020	WALMART COMMUNITY BRC	SUPPLIES/MAINTENANCE/EQUI	8/2016	201608263723	67.85
17-0244	01-W0167	DYLAN WILSON	TUITION REIMBURSEMENT	8/2016	201608263720	850.00
DEPARTMENT TOTAL:						9,888.14
DEPARTMENT: 42 ANIMAL CONTROL						
17-0010	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	9/2016	201608263700	2.00
DEPARTMENT TOTAL:						2.00
DEPARTMENT: 51 FIRE						
17-0372	01-A0039	A.S.C. INC.	VEHICLE REPAIRS & MAINT.	8/2016	48128	5.90
17-0547	01-A0110	ALL SEASON BUILDING SUPPLY,	BUILDING SUPPLIES	8/2016	78912	22.74
17-0305	01-B0137	BOUNDTREE MEDICAL	EMS SUPPLIES	8/2016	38455501	2,282.38
17-0438	01-C0065	CASCO INDUSTRIES, INCORPORAT	IC BASE REPAIR	8/2016	172787	200.00
17-0123	01-C1012	JOHN I. GARCIA	LAWN SPRAYING	8/2016	46454	135.00
17-0120	01-C1118	GLOBAL BUSINESS, INC.	UNIFORM CLEANING	8/2016	L104946	2.00
17-0536	01-D0108	DIGITAL COMBUSTION INC	FIRE STUDIO 6 UPGRADE	8/2016	1461	425.00
17-0502	01-H1016	CARL HICKMAN	PER DIEM FOR CONFERENCE	8/2016	201608263708	120.00
17-0567	01-L0052	LOCKE SUPPLY CO	LIGHT BULBS	8/2016	29479858-00	215.28
17-0569	01-O0025	O'REILLY AUTOMOTIVE STORES,	TURN ROTORS/FRONT STRUTS	8/2016	0309-142907	227.34
17-0452	01-O0030	OHD, INC	SHIPPING FOR CALIBRATION	8/2016	48426	165.00
17-0597	01-O0055	OG&E COMPANY	ELECTRIC SERVICE	8/2016	201608313741	1,472.65
17-0464	01-O0210	RADIOS UNLIMITED, INC	PAGER BATTERIES	8/2016	74102	120.00
17-0393	01-P0045	PETTY CASH	PETTY CASH EXPENDITURES	8/2016	201608263728	20.00
17-0435	01-P0161	PHYSIO CONTROL, INC	DOWNLOAD CABLE	8/2016	116136258	399.62
17-0535	01-P0161	PHYSIO CONTROL, INC	SERVICE AGREEMENT	8/2016	416150303	1,899.96
17-0010	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	9/2016	201608263700	845.00
17-0528	01-R0146	ROGUE COMP AUTOMOTIVE	REAR DISC BRAKE ROTOR	8/2016	1307	1,173.97
17-0485	01-S0093	SMART TECHNOLOGIES INC	WI-FI FOR FIRE AND P&REC	8/2016	717027A	672.00
17-0592	01-S0093	SMART TECHNOLOGIES INC	NETWORK DROP FOR WIRELESS	8/2016	717051	785.00
17-0121	01-U0055	UNIFIRST HOLDINGS, INC.	SHOP TOWEL SERVICE	8/2016	825 1121466	41.45
17-0252	01-W0020	WALMART COMMUNITY BRC	MISC. SUPPLIES	8/2016	201608263722	15.18
17-0355	01-W0020	WALMART COMMUNITY BRC	MISC. SUPPLIES	8/2016	201608263721	19.72
DEPARTMENT TOTAL:						11,265.19

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PURCHASE ORDER CLAIM REGISTER

PAGE: 5

FUND: 01 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 61		STREETS				
17-0510	01-00055	OG&E COMPANY	ELECTRIC SERVICE	8/2016	201608263713	135.23
17-0597	01-00055	OG&E COMPANY	ELECTRIC SERVICE	8/2016	201608313741	6,598.00
DEPARTMENT TOTAL:						6,733.23
FUND TOTAL:						147,637.25

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PURCHASE ORDER CLAIM REGISTER

PAGE: 6

FUND: 07 - LIBRARY FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 07		ADMINISTRATION				
17-0574	01-D0073	LINDSEY DIANE DUESMAN	FALL POP & PALLET PROGRAM	8/2016	201608303735	40.00
17-0238	01-S0010	SYNCHRONY BANK	BEVERAGES FOR RESALE	8/2016	201608303733	112.78
DEPARTMENT TOTAL:						152.78
FUND TOTAL:						152.78

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PURCHASE ORDER CLAIM REGISTER

PAGE: 7

FUND: 14 - STREET/DRAINAGE IMP

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 14		ADMINISTRATION				
17-0300	01-S0085	SILVER STAR CONSTRUCTION	OVERLAY OF HEIGHTS DR	8/2016	24041	160,587.68
DEPARTMENT TOTAL:						160,587.68
FUND TOTAL:						160,587.68

FUND: 39 - LIMITED PURPOSE

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 13 PARK AND RECREATION						
17-0310	01-S0093	SMART TECHNOLOGIES INC	SWITCHES FOR COMPUTER/WIF	8/2016	717027	1,667.00
DEPARTMENT TOTAL:						1,667.00
DEPARTMENT: 18 TOWN CENTER						
17-0310	01-S0093	SMART TECHNOLOGIES INC	SWITCHES FOR COMPUTER/WIF	8/2016	717026	3,766.96
17-0315	01-S0268	SUN SOLUTIONS LLC	WINDOW TINTING	8/2016	1186	2,439.00
DEPARTMENT TOTAL:						6,205.96
DEPARTMENT: 19 BALL COMPLEX						
17-0277	01-J0068	DEERE & COMPANY	BUNKER & FIELD RAKE	8/2016	115448452	12,725.36
DEPARTMENT TOTAL:						12,725.36
DEPARTMENT: 31 COMMUNITY DEVELOPMENT						
17-0530	01-H0106	HALFF ASSOCIATES, INC.	COMPREHENSIVE PLANNING	8/2016	214736	13,223.76
DEPARTMENT TOTAL:						13,223.76
DEPARTMENT: 51 FIRE						
17-0290	01-S0093	SMART TECHNOLOGIES INC	COMPUTER SET UP	8/2016	717037	1,316.83
DEPARTMENT TOTAL:						1,316.83
DEPARTMENT: 61 STREETS						
17-0338	01-L0067	LUBER BROS., INC	TURFCAT FRONT DECK MOWER	8/2016	159328	23,135.99
DEPARTMENT TOTAL:						23,135.99
FUND TOTAL:						58,274.90

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PURCHASE ORDER CLAIM REGISTER

PAGE: 10

FUND: 69 - RISK MANAGEMENT

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 00 ADMINISTRATION						
17-0559	01-D0060	MIKE DEFRANCO	WORKERS COMP CLAIM	8/2016	201608263703	111.15
17-0522	01-M1044	MODERN MEDICAL, INC	WORKERS COMP CLAIM	8/2016	201608263701	137.09
17-0560	01-M1044	MODERN MEDICAL, INC	WORKERS COMP CLAIM	8/2016	201608263702	385.00
DEPARTMENT TOTAL:						633.24
FUND TOTAL:						633.24
GRAND TOTAL:						665,426.90

AUGUST 2016 VISA

<u>DEPT</u>		
511	CITY MANAGER	\$ 2,000.00
512	LIBRARY	\$ 3,000.00
513	PARKS & RECREATION	\$ 6,500.00
515	GENERAL GOVERNMENT	\$ 5,000.00
518	TOWN CENTER	\$ 3,000.00
521	FINANCE	\$ 200.00
531	COMM. DEV.	\$ 1,200.00
541	POLICE	\$ 3,500.00
551	FIRE	\$ 1,000.00
TOTAL		\$ 25,400.00

AUGUST 2016 PAYROLL

<u>DEPT</u>		
511	CITY MANAGER	\$ 30,998.64
512	LIBRARY	\$ 30,442.64
513	PARKS & RECREATION	\$ 68,252.37
518	TOWN CENTER	\$ 4,732.32
519	BALL COMPLEX	\$ 15,259.36
520	AQUATICS	\$ 52,535.65
521	FINANCE	\$ 38,626.15
531	COMMUNITY DEVELOPMENT	\$ 34,713.61
541	POLICE	\$ 198,712.02
542	ANIMAL CONTROL	\$ 3,136.29
543	OHIO GRANT	\$ 1,142.11
551	FIRE	\$ 133,295.01
TOTAL		\$ 611,846.17

CITY OF MUSTANG

AGENDA ITEM COMMENTARY

- 1. ITEM NO.** F-4
- 2. DATE:** September 6, 2016
- 3. TITLE:** Approval to turn past due utility accounts over to the collection agency
- 4. COUNCIL ACTION:** Approve or Deny
- 5. INITIATOR:** Janet Watts, Finance Director
- 6. BACKGROUND:** The attached utility accounts are past due and need to be sent to collections. Total balance is \$3,320.37 excluding collection agency fees.
- 7. STAFF SOURCE:** Janet Watts, Finance Director
- 8. FINANCIAL IMPACT:** Bad debt write-off of \$3,320.37
- 9. STAFF COMMENTS:** Recommends turning accounts over to collections.
- 10. CITY ATTORNEY'S COMMENTS:**
- 11. RESOLUTION/ORDINANCE NO.** N/A

JANA FERRELL - COLLECTIONS

09/06/2016

ACCOUNT NUMBER	NAME	SERVICE ADDRESS	MAILING ADDRESS	BALANCE	AGENCY FEE	TOTAL FEE
06-0364-02	ANDERSON, ROBERT	1253 W SHANNON COURT WAY MUSTANG, OK 73064	613 E KATELYN LN MUSTANG, OK 73064	\$ 197.02		
START DATE:						
FINAL DATE:						
17-0116-14	BISHOP, AMBER	309 S BROOKVIEW LN MUSTANG, OK 73064	635 W LINDEN DR MUSTANG, OK 73064	\$ 68.58		
START DATE:						
FINAL DATE:						
05-0222-18	CARTER, MELISSA	1176 W WESTCHESTER WAY MUSTANG, OK 73064	8540 SW 74TH OKC, OK 73169	\$ 28.64		
START DATE:						
FINAL DATE:						
06-0050-07	CHAMBERS, ANTHONY	1025 W GRIGGS WAY MUSTANG, OK 73064	1025 W GRIGGS WAY MUSTANG, OK 73064	\$ 455.11		
START DATE:						
FINAL DATE:						
07-0114-11	DUTCHER, DAN	743 W JUNIPER DR MUSTANG, OK 73064	743 W JUNIPER DR MUSTANG, OK 73064	\$ 145.85		
START DATE:						
FINAL DATE:						
09-0203-09	FINLEY, BRAD	717 W PERRY DR MUSTANG, OK 73064	717 W PERRY DR EDMOND, OK 73064	\$ 198.85		
START DATE:						
FINAL DATE:						
21-0192-10	GUNDRESON, MEGAN & AARON	2035 EAST HILL TERR MUSTANG, OK 73064	821 EMPEROR WAY DILLINGHAM, AK 99576	\$ 36.30		
START DATE:						
FINAL DATE:						
07-0182-03	HUBBARD, STEPHEN & SHELLEY	1126 S OAKLEY COURT DR MUSTANG, OK 73064	11617 SW 4TH TER YUKON, OK 73099	265.52		
START DATE:						
FINAL DATE:						
14-0106-07	MACFADZEAN, SUZANNE	115 E FORSTER LN MUSTANG, OK 73064	115 E FORSTER LN MUSTANG, OK 73064	\$ 26.88		
START DATE:						
FINAL DATE:						
05-0219-10	MITCHELL, CARLA	1170 W WESTCHESTER WAY MUSTANG, OK 73064	1170 W WESTCHESTER WAY MUSTANG, OK 73064	\$ 151.20		
START DATE:						
FINAL DATE:						
05-0215-14	MITHCELL, KAMA	1196 W WESTCHESTER WAY MUSTANG, OK 73064	1196 W WESTCHESTER WAY MUSTANG, OK 73064	\$ 204.01		
START DATE:						
FINAL DATE:						
05-0243-07	CASPER, ZACHARY	919 W TESIO WAY MUSTANG, OK 73064	919 W TESIO WAY MUSTANG, OK 73064	\$ 160.68		
START DATE:						
FINAL DATE:						
01-0070-03	PHILLIPS TRANSMISSION	933 W SH 152 MUSTANG, OK 73064	647 W JUNIPER DR MUSTANG, OK 73064	\$ 107.62		
START DATE:						
FINAL DATE:						
11-0087-02	RODRIGUEZ, CHRISTINA	428 W GREENWOOD DR MUSTANG, OK 73064	428 W GREENWOOD DR MUSTANG, OK 73064	\$ 186.81		
START DATE:						
FINAL DATE:						
22-0330-04	RUSHING, JESSALYN & JOSH	416 E TWELVE OAKS TERR MUSTANG, OK 73064	416 E TWELVE OAKS TERR MUSTANG, OK 73064	\$ 46.55		
START DATE:						
FINAL DATE:						
15-0006-01	SANCHEZ, SHELLEY	200 S MEADOW LN MUSTANG, OK 73064	261 E PEBBLE CREEK TERR #114 MUSTANG, OK 73064	\$ 212.25		
START DATE:						
FINAL DATE:						
22-0118-01	SMITH, BRIAN & SHEILA	1117 N VICKSBURG TERR MUSTANG, OK 73064	1117 N VICKSBURG TERR MUSTANG, OK 73064	\$ 401.56		
START DATE:						
FINAL DATE:						
11-0024-11	THOMPSON, CARLISA	334 W CEDAR DR MUSTANG, OK 73064	334 W CEDAR DR MUSTANG, OK 73064	\$ 97.27		
START DATE:						
FINAL DATE:						
50-0516-01	WALKER, WILL	1841 E SW 89TH MUSTANG, OK 73064	1841 E SW 89TH MUSTANG, OK 73064	\$ 108.21		
START DATE:						
FINAL DATE:						
05-0201-13	WOOTEN, EMANUEL	1208 W WESTCHESTER WAY MUSTANG, OK 73064	1208 W WESTCHESTER WAY MUSTANG, OK 73064	\$ 221.46		
START DATE:						
FINAL DATE:						

ACCOUNTS: 20

TOTALS: \$ 3,320.37 \$ 1,162.13 \$ 4,482.50

CITY OF MUSTANG

AGENDA ITEM COMMENTARY

- 1. ITEM NO.** F-5
- 2. MEETING DATE:** September 6, 2016
- 3. TITLE:** Approval to turn past due library accounts over to collection agency.
- 4. COUNCIL ACTION:** Approve/Deny
- 5. INITIATOR:** Janet Watts, Finance Director
- 6. BACKGROUND:**
The attached library accounts are past due and need to be sent to collections.
The total balance is \$836.02 collection agency fees.
- 7. FINANCIAL IMPACT:**
Inventory loss of \$836.02
- 8. STAFF COMMENTS:** Recommend Approval
- 9. STAFF SOURCE:** Desiree Webber, Library Director
- 10. CITY ATTORNEY COMMENTS:**
- 11. RESOLUTION/ORDINANCE NO.** N/A

[illegible]

CITY OF MUSTANG
AGENDA ITEM COMMENTARY

1. ITEM NO. F-6

2. MEETING DATE: September 6, 2016

3. TITLE: Discussion, Consideration and Possible Action to Approve Resolution No. 17-005 for a Budget Supplemental in the Park & Recreation Donation Fund for Fiscal Year 2016-2017.

4. COUNCIL ACTION: Approve/Deny

5. INITIATOR: Jean Heasley, Assistant Parks and Recreation Director

6. BACKGROUND:

The Parks and Recreation Department received donations from area businesses for programs and activities.

A supplemental appropriation to increase the Park & Recreation Donation Fund in the amount of \$ 3,502 to be appropriated in fiscal year 2016-2017.

7. FINANCIAL IMPACT:

8. STAFF COMMENTS:

9. STAFF SOURCE: Jean Heasley, Assistant Parks & Recreation Director

10. ORDINANCE /RESOLUTION NO. 17-005

RESOLUTION NO. 17-005

A RESOLUTION TO MAKE CHANGES IN THE PARK & RECREATION DONATION FUND BUDGET BY MAKING A SUPPLEMENTAL APPROPRIATION TO INCREASE THE 2016-2017 FISCAL YEAR BUDGET BY \$3502.

WHEREAS, The Parks and Recreation Department received \$3502;

WHEREAS, the Council desires to appropriate funds;

NOW THEREFORE, BE IT RESOLVED, by the Council that the following supplemental appropriation be made:

SUPPLEMENTAL APPROPRIATION

Revenues:	
Grants - Other (11-45100)	\$ 3,502
Expenditures:	
Adult Programs (11- 500- 5301)	\$ 921
After School Program (11-500-5617)	300
Special Events (11-500-5302)	2,281
Total	<u>\$ 3,502</u>

This is to certify that the above and foregoing Resolution was dully **ADOPTED** and **APPROVED** by the Mayor and City Council this **6th day of September 2016**.

Mayor

ATTEST:

City Clerk

CITY OF MUSTANG

AGENDA ITEM COMMENTARY

1. ITEM NUMBER F-7
2. MEETING DATE: September 6, 2016
3. TITLE: To declare two broken chairs as surplus.
4. COUNCIL ACTION: Approve/Deny
5. INITIATOR: Desiree Webber, Library Director
6. BACKGROUND: The Library has two, small broken wooden children's chairs that need to be declared as surplus and disposed.
7. FINANCIAL IMPACT: None
8. STAFF COMMENTS: Recommend Approval
9. STAFF SOURCE: Desiree Webber, Library Director
10. CITY ATTORNEY COMMENTS
11. RESOLUTION/ORDINANCE NUMBER _____

CITY OF MUSTANG

AGENDA ITEM COMMENTARY

1. ITEM NUMBER F-8
2. MEETING DATE: September 6, 2016
3. TITLE: To declare old and damaged library materials as surplus.
4. COUNCIL ACTION: Approve/Deny
5. INITIATOR: Desiree Webber, Library Director
6. BACKGROUND: The library has removed 4,875 outdated and/or damaged books, DVDs and other items from its collection. The library would like to claim these items as surplus and discard or sell them in the annual/ongoing book sales at the Library.
7. FINANCIAL IMPACT: Hardcover books for \$1.00 apiece and paperbacks for \$0.50 apiece. Friends of the Library operate the annual book sale and the Library manages the ongoing book sale. Funds raised are used for educational programs, to purchase additional library materials and/or computer equipment or software.
8. STAFF COMMENTS: Recommend Approval
9. STAFF SOURCE: Desiree Webber, Library Director
10. CITY ATTORNEY COMMENTS
11. RESOLUTION/ORDINANCE NUMBER _____

CITY OF MUSTANG
AGENDA COMMENTARY

1. ITEM NO.:

F-9

2. MEETING DATE:

September 6, 2016

3. TITLE:

Declaring certain city property, including; Glock Mod. 23 C .40 Caliber S/N RWW 197, transferred to Chief Chuck Foley, Comm.# 347 upon his honorable retirement effective September 10, 2016, in compliance with Police Department Policy, PERSONNEL 02.03-RETIREMENT item 5, which has been the historical past practice of the department

4. COUNCIL ACTION:

Approve/Deny

5. INITIATOR:

Tim Rooney, City Manager

6. BACKGROUND:

This is an established policy of the department and has been practiced since at least 2009, the last revision date on this policy.

Staff recommends approval of this item.

7. FINANCIAL IMPACT:

Estimated Loss = \$1,000.00

8. STAFF'S COMMENTS:

Recommend Approval

9. STAFF SOURCE

Tim Rooney, City Manager

10. CITY ATTORNEY'S COMMENTS:

11. RESOLUTION NO./ORDINANCE NO. _____

CITY OF MUSTANG
AGENDA COMMENTARY

1. ITEM: H-1
2. MEETING DATE: September 6, 2016
3. TITLE: Approval of change order #1 for project labeled Waste Water Treatment Plant Improvements
4. COUNCIL ACTION: Approve/Deny
5. INITIATOR: Michael Taylor, Cowan Group Engineering
6. BACKGROUND: The waste water treatment plant improvements address the headworks of the waste water plant, site piping modifications, SCADA/SBR communications, aerators in storm water and waste activated sludge basin, and adding flow meter to/from storm holding basin.

Please see attached letter for change order items. Additional change order item not listed on the letter was refurbishing the headwork's ladder. Engineer has made the recommendation to refurbish the ladder and placed it into the attached change order.

Original contract amount: \$915,000
Change order #1: \$7,000
Contract amount including change order: \$922,000
7. FINANCIAL IMPACT: \$7,000
8. STAFF'S COMMENTS: Staff recommends approval
9. STAFF SOURCE: Justin Battles, Assistant City Manager

HCCCo, L.L.C.

10800 East 51st Street Tulsa, Oklahoma 74146
Phone (918) 794-0392 • Fax (918) 794-0393

Lynelle Nichols, PE
Cowan Group Engineering
7100 N. Classen Blvd., Suite 500
Oklahoma City, OK 73116

RE: Change Order Proposal #1 Mustang WWTP

Lynelle,

We are proposing the following changes for the WWTP project:

#1 Reroute WAS blower feeder from the main MCC to the MCC located in the Gravity Belt Thickener Building. Cost is a deduct of \$3,392.00,

#2 Rework existing MCC-C starter buckets for new headworks pumps, consisting of new 70a 600a SED breakers, 100a 600v NEMA 4x fusible disconnects, fuses, overloads and mounting hardware. Cost is \$7,556.00.

#3 Provide new wiring and disconnects for existing jib crane at the headworks. Cost is \$4,638.00.

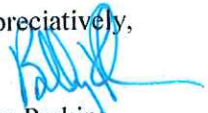
#4 Delete the installation of the softstart controllers for the Headworks Pumps. By reworking the existing MCC-C starter buckets the softstart controllers are not required. The cost is a deduct of \$8,802.00.

#5 The 14" line to the Flow Equalization Basin at the new magnetic meter vault is deeper than planned. The pipe's flowline is 7'-3" below the existing ground, the depth of the corrugated metal can would have to be 9'-0". We believe this is too deep for a corrugated metal can. We propose to install a precast 6'-0" inside diameter concrete valve vault in lieu of the corrugated metal can. The cost to change from the corrugated metal can to the precast structure is an additional \$4,500.00. It will take three weeks to get the precast vault.

#1 Reroute WAS Blower Feeder	- (\$3,392.00)
#2 Modification to MCC-C for Headworks Pumps	- \$7,556.00
#3 Power to Jib Crane	- \$4,638.00
#4 Delete Softstart Controllers	- (\$8,802.00)
#5 Precast Concrete Vault	- <u>\$4,500.00</u>
Total	- \$4,500.00

If there are any questions or comments, feel free to call at 918-978-6144.

Appreciatively,



Billy Perkins
Project Manager
HCC Co, LLC

CONTRACT CHANGE ORDER

Change Order Number: <u> #1 </u>	Engineer: <u> Cowan Group Engineering </u>
Date: <u> August 25, 2016 </u>	Address: <u> 7100 N Classen, Suite 500 </u>
Bid Number: <u> MUS-SS15-001 </u>	<u> Oklahoma City, OK 73116 </u>
	Phone: <u> (405) 463-3369 </u>
Project Name: <u> Mustang WWTP </u>	Fax: <u> (405) 463-3381 </u>
<u> Improvements </u>	
Contractor: <u> HCCCO </u>	Owner (Grantor): <u> Mustang Improvement Authority </u>
Address: <u> 1325 E 15th St., Suite 205 </u>	Address: <u> 1501 N. Mustang Road </u>
<u> Tulsa, OK 74120 </u>	<u> Mustang, OK 73064 </u>
Phone: <u> (918) 794-0392 </u>	Phone: <u> (405) 376-4521 </u>
Fax: <u> (918) 794-0393 </u>	Fax: <u> </u>

THE FOLLOWING CHANGES ARE HEREBY AMENDED INTO THE CONTRACT PLANS AND SPECIFICATIONS

ITEM	DESCRIPTION	UNIT	UNIT PRICE	CONTRACT QUANTITY	AMENDED QUANTITY	COST
Base Bid						
CO 1.1	Reroute WAS Blower Feeder	LSUM	(\$3,392.00)	0.00	1.00	(\$3,392.00)
CO 1.2	Modification to MCC-C for Headworks	LSUM	\$7,556.00	0.00	1.00	\$7,556.00
CO 1.3	Power to Jib Crane	LSUM	\$4,638.00	0.00	1.00	\$4,638.00
CO 1.4	Delete Softstart Controllers	LSUM	(\$8,802.00)	0.00	1.00	(\$8,802.00)
CO 1.5	Precast Concrete Vault	LSUM	\$4,500.00	0.00	1.00	\$4,500.00
CO 1.6	Headworks Ladder Repair	LSUM	\$2,500.00	0.00	1.00	\$2,500.00
Net Change Order Amount						\$7,000.00
Original Contract Amount						\$915,000.00
Total of Previous Change Order(s)						
Total Contract Amount To Date						\$922,000.00

This Change Order \$7,000.00 Contract Time by 0 Days

Justification:	CO 1.1 - CO 1.5: see attached, from HCCCO. CO 1.6: Headworks ladder is in poor condition, needs repair.
----------------	--

CONTRACT CHANGE ORDER

Change Order Number: #1
Date: August 25, 2016
Bid Number: MUS-SS15-001
Project Name: Mustang WWTP
Improvements



RECOMMENDED:

Engineer Signature

Cowan Group Engineering

Engineer

BY:

Lynelle Nichols, P.E.
Printed Name

Project Engineer
Title

8/25/16
Date

ACCEPTED:

Contractor Signature

HCCCO

Contractor

BY:

Billy Perkins
Printed Name

Manager
Title

8/25/16
Date

APPROVED:

Owner Signature

Mustang Improvement Authority

Owner

BY:

Printed Name

Title

Date

AGENDA

- A. CALL TO ORDER**
- B. ROLL CALL**
- C. NEW BUSINESS**
- D. CONSENT AGENDA**

These items are considered on the Consent Agenda so that members of the Improvement Authority by unanimous consent can designate routine agenda items to be approved by one motion. If any item proposed on the Consent Agenda does not meet with approval of all Trustees that item will be removed and heard in regular order.

- 1. Approval of **08/16/16** MIA Minutes
- *2. Claims List for **FY '16**
- *3. Claims List for **FY'17**
- *4. Approval to Turn **Past Due Utility Accounts** over to the Collection Agency.

E. INFORMATION/REPORTS

- 1. Trustee Manager
- 2. Trustees

F. DISCUSSION ITEMS

- *1. **Discussion, Consideration and Possible Action** regarding Approval of Change Order #1 for Project Labeled Waste Water Treatment Plant Improvements.

G. ADJOURNMENT

***Items Considered Concurrently on the City Council Agenda.**

MUSTANG IMPROVEMENT AUTHORITY
AUGUST 16, 2016

The Mustang Improvement Authority met in regular session on Tuesday, August 16, 2016, at 7:00 p.m. in the Mustang Municipal Building Council Chambers. Notice of the meeting was posted on the Bulletin Board outside the Mustang Municipal Building on Wednesday, August 10, 2016, at 4:00 p.m. in compliance with the Open Meeting Law, 25 O.S., Section 301, et. seq.

A. CALL TO ORDER

Chairman Adams called the meeting to order at **7:32 p.m.**

B. ROLL CALL

Trustees Present: Leete
Grider
Jones
Hagan
Schweinberg
Adams

Trustees Absent: Riley

C. NEW BUSINESS

None.

D. CONSENT AGENDA

1. Approval of **08/02/16** MIA Minutes
- *2. Claims List for **FY '16**
- *3. Claims List for **FY'17**

MOTION was made by **Trustee Schweinberg**, seconded by **Trustee Grider**, to approve Items D-1 thru D-3 of the Consent Agenda including the Addendum to the Claims List.

AYE: Leete, Grider, Jones, Hagan, Schweinberg, Adams

NAY: None

E. INFORMATION/REPORTS

1. **Trustee Manager**
None.
2. **Trustees**
None.

F. DISCUSSION ITEMS

None.

G. ADJOURNMENT

MOTION was made by **Trustee Schweinberg**, and seconded by **Trustee Grider**, to adjourn.

AYE: Leete, Grider, Jones, Hagan, Schweinberg, Adams

NAY: None

Meeting was adjourned at **7:33 p.m.**

Jay Adams, Chairman

Attest:

Lisa Martin, Secretary

FUND: 68 - IMPROVEMENT AUTHORITY

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 68 GENERAL GOVERNMENT						
16-1995	01-I0015	TYLER TECHNOLOGIES, INC	TYLER OUTPUT PROCESSOR	6/2016	025-163739	5,287.50
16-2106	01-I0015	TYLER TECHNOLOGIES, INC	NEW VERSION OF REMIT PLUS	6/2016	025-163740	500.00
DEPARTMENT TOTAL:						5,787.50
FUND TOTAL:						5,787.50
GRAND TOTAL:						6,835.79

FUND: 68 - IMPROVEMENT AUTHORITY

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 68 GENERAL GOVERNMENT						
17-0015	01-B0024	BANCFIRST	2009 OWRB NOTES PAYABLE	9/2016	201608263695	21,939.64
17-0026	01-B0024	BANCFIRST	2013 BOND PAYMENT	9/2016	201608263694	93,407.92
17-0336	01-C0006	COMPUTER SUPPLIES & SERVICE	ENVELOPES FOR U.B.	8/2016	24175	2,867.88
17-0017	01-E0043	EMSA	AMBULANCE ASSESSMENT	8/2016	201608263707	38,834.00
17-0022	01-I0015	TYLER TECHNOLOGIES, INC	UB/COURT COMPONENTS/HOST	8/2016	025-165696-	192.00
17-0019	01-M0210	MUSTANG IMPROVEMENT	CONNECTIONS & CIP FEE	9/2016	201608263698	31,000.00
17-0393	01-P0045	PETTY CASH	PETTY CASH EXPENDITURES	8/2016	201608263727	18.81
17-0018	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	9/2016	201608263699	6,250.00
DEPARTMENT TOTAL:						194,510.25
DEPARTMENT: 72 WATER						
17-0597	01-O0055	OG&E COMPANY	ELECTRIC SERVICE	8/2016	201608313742	17,581.56
DEPARTMENT TOTAL:						17,581.56
DEPARTMENT: 75 SEWER						
17-0529	01-O0055	OG&E COMPANY	ELECTRIC SERVICE	8/2016	201608263714	44.48
17-0597	01-O0055	OG&E COMPANY	ELECTRIC SERVICE	8/2016	201608313742	241.25
DEPARTMENT TOTAL:						285.73
DEPARTMENT: 78 SANITATION						
17-0076	01-O0121	O.E.M.A.	MONTHLY SANITATION	8/2016	60915	85,763.51
DEPARTMENT TOTAL:						85,763.51
FUND TOTAL:						298,141.05