

**MUSTANG CITY COUNCIL
DECEMBER 15, 2015**

The Mustang City Council met in regular session on Tuesday, December 15, 2015, at 7:00 p.m. in the Mustang Municipal Building Council Chambers. Notice of the meeting was posted on the Bulletin Board outside the Mustang Municipal Building on Friday, December 11, 2015, at 2:00 p.m. in compliance with the Open Meeting Law, 25 O.S., Section 301, et. seq.

A. CALL TO ORDER

Mayor Adams called the meeting to order at **7:00 p.m.**

B. PLEDGE OF ALLEGIANCE/INVOCATION (Terry Jones, Councilman, Ward IV)

Councilman Jones led the assembly in the Pledge and Invocation.

C. ROLL CALL

Councilmembers Present:	Riley
	Staples
	Grider
	Jones
	Hagan
	Schweinberg
	Adams

Councilmembers Absent:	None
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D. INTRODUCTION OF GUESTS/HEARING OF CITIZENS OR DELEGATES

None.

E. NEW BUSINESS, DELETIONS OR CONTINUANCES TO THE AGENDA

City Manager Rooney stated the City received a call this morning from the Oklahoma Department of Emergency Management (OEM) asking the City to adopt a Disaster Emergency Proclamation due to the ice storm that occurred on November 28th. He stated it was needed as soon as possible in order to help obtain FEMA funding for the clean-up of debris stating **City Attorney Miller** had reviewed the Proclamation as well as spoken to the OEM and is good with it.

MOTION was made by **Mayor Adams**, seconded by **Councilman Schweinberg**, to approve the Disaster Emergency Proclamation.

AYE: Riley, Staples, Grider, Jones, Hagan, Schweinberg, Adams

NAY: None

F. CONSENT AGENDA

1. Approval of **12/01/15** City Council Minutes.
- *2. Claims List for **FY'16**
3. Approval to **Deny Tort Claim** by Jason and Tammy Long, Date of Incident November 14, 2015, in the amount of \$753.81.
4. Approval to Close All Parks and Recreation Facilities for **Annual Work and Maintenance Day** on Monday, January 4, 2016.

MOTION was made by **Councilman Schweinberg**, seconded by **Councilman Jones**, to approve Items F-1 thru F-4 of the Consent Agenda.

AYE: Riley, Staples, Grider, Jones, Hagan, Schweinberg, Adams
NAY: None

G. INFORMATION/REPORTS

1. City Manager

City Manager Rooney stated the City recently participated in the Mustang Chamber of Commerce's Holiday Bowl stating the City had two teams with the teams coming in first and second. He asked members of the teams to come forward to be recognized then stated the individual teams voted on an MVP with the 2nd place team's MVP being Robin Loughridge and the 1st place team's MVP being Bryon Smith. He stated the teams were made up of employees across a wide variety of the departments. **Rooney** stated it was a great way to represent the community and thanked the employees for participating.

2. City Council

- a. Appointment of One (1) Member to the Mustang Board of Adjustment

Community Development Director Helsel stated two long standing members of the Mustang Board of Adjustment had recently resigned stating one position had been filled, but still had one position open. She stated she had been approached by Mr. Stan Griffin who stated he would like to serve on the Board. She stated Mr. Griffin is a Senior V.P. at BancFirst in Mustang and is active in the community and Staff recommends approval of his appointment to the Board.

City Manager Rooney stated he attended Leadership Canadian County with Mr. Griffin and would also recommend his appointment as well as **Mayor Adams** stating he knew him well and he would make a great addition to the Board.

MOTION was made by **Mayor Adams**, seconded by **Councilman Schweinberg**, to approve the Appointment of Mr. Stan Griffin to the Mustang Board of Adjustment.

AYE: Riley, Staples, Grider, Jones, Hagan, Schweinberg, Adams

NAY: None

Mayor Adams asked the Councilmembers if they had anything to report in their respective Wards:

Councilman Schweinberg did not have anything to report at this time and wished everyone a Merry Christmas and a Happy 2016.

Councilwoman Hagan stated the street lights are out on Hwy 152 west of Czech Hall again.

Councilman Jones did not have anything to report at this time and wished everyone a Merry Christmas.

Councilman Grider did not have anything to report at this time and also wished everyone a Merry Christmas.

Councilwoman Staples stated she had received one complaint regarding the intersection at SW 59th and Sara Rd. stating there was a large hole on the inside curb. She also wished the best of luck to the two candidates running for the Ward 2 Council seat stating she did not file for another term saying 12 years was enough. She also wished everyone a Merry Christmas.

Councilman Riley stated he had the opportunity to attend a couple of the City's Christmas parties thanking them for the invitation stating he had a great time. He wished everyone a Merry Christmas and Happy New Year.

Mayor Adams stated he had received a few questions regarding limb pick-up stating he provided them information and also directed them to the City's website for more up to date information. He asked everyone to be patient as some people had extensive debris as well as others needing assistance with removal such as the elderly, handicapped, etc.

H. DISCUSSION ITEMS

- *1. **Discussion, Consideration and Possible Action** regarding Acceptance of the Comprehensive Annual Financial Report and Report on Internal Control and Compliance with Government Auditing Standards for Fiscal Year Ending June 30, 2015.

City Manager Rooney introduced Anne Marie Elfrink, MS, CPA who recently conducted the fiscal year audit ending June 30, 2015 for the City of Mustang.

Anne Marie Elfrink stated the annual report included three reports this year due to the dollar amount of federal funds received in regards to the storm shelter grant. She stated an unmodified opinion was given on the financial statements stating that was good. She also stated she found no findings on internal controls and compliance and also found no findings on the A133 Federal Funds internal controls and compliance.

Elfrink provided information regarding the implementation of GASB 68 regarding pensions which only impacted government activities. She also provided information on Fire Fighter and Police Officer pensions and the Oklahoma Municipal Retirement Fund.

Elfrink stated the City's staff is spectacular and she uses Mustang as a gold standard when working with other communities. She stated the Finance Department was wonderful to work with and that best practices are their goal.

MOTION was made by **Councilman Schweinberg**, seconded by **Councilwoman Hagan**, to Accept the Comprehensive Annual Financial Report and Report on Internal Control and Compliance with Government Auditing Standards for Fiscal Year Ending June 30, 2015.

AYE: Riley, Staples, Grider, Jones, Hagan, Schweinberg, Adams
NAY: None

2. **Discussion, Consideration and Possible Action** regarding Approval to Grant Request to Pave and Obtain Access over City Property to Access 130 W. State Highway 152.

Community Development Director Helsel stated in April, 2015, Joe Anderson applied and was approved to rezone a parcel of land north of the water tower (in the center of town) for the purpose of building a warehouse stating he also owned property on the west side. She stated the City owns a strip of property between his two properties that was deeded by Don Anderson to the City for access to the water tower stating the deed was not identified as a Right of Way, but rather identified as City owned property. **Helsel** stated Joe Anderson would like to build a driveway over the City's property to access his land in order to build the warehouse. She stated the driveway would cross a 16 inch water main; however, most driveways do.

MOTION was made by **Councilman Schweinberg**, seconded by **Councilman Jones**, to Grant the Request of Joe Anderson to Pave and Obtain Access over City Property to Access 130 W. State Highway 152.

AYE: Riley, Staples, Grider, Jones, Hagan, Schweinberg, Adams
NAY: None

3. **Discussion, Consideration and Possible Action** regarding Approval of **Ordinance No. 1134** of the City of Mustang, Oklahoma, Amending the Municipal Code by Amending Chapter 114 by Amending Sections 114-171, 114-173, 114-152 and 114-154 to Change Reference to Chauffeur and Operator Driver's Licenses to Driver's Licenses of Appropriate Class and with any Necessary Endorsements; Declaring Repealer; Providing for Severability; and Declaring an Emergency.

****CORRECTION TO AGENDA ITEM**** - 3rd line should state "...Amending Sections 114-171, 114-173, **114-152** and 114-154..."

City Manager Rooney stated changes were made in State Statutes addressing driver's licenses stating this Ordinance reflects those changes. He stated **Police Chief Foley** and **City Attorney Miller** drafted the Ordinance which addresses those concerns stating this brings City ordinances in line with State law.

MOTION was made by **Councilman Jones**, seconded by **Councilman Schweinberg**, to Approve **Ordinance No. 1134** of the City of Mustang, Oklahoma, Amending the Municipal Code by Amending Chapter 114 by Amending Sections 114-171, 114-173, 114-152 and 114-154 to Change Reference to Chauffeur and Operator Driver's Licenses to Driver's Licenses of Appropriate Class and with any Necessary Endorsements; Declaring Repealer; Providing for Severability

AYE: Riley, Staples, Grider, Jones, Hagan, Schweinberg, Adams
NAY: None

MOTION was made by **Councilman Schweinberg**, seconded by **Councilwoman Staples**, to Declare an Emergency for Ordinance No. 1134.

AYE: Riley, Staples, Grider, Jones, Hagan, Schweinberg, Adams

NAY: None

4. **Discussion, Consideration and Possible Action** regarding Approval of **Resolution No. 16-022** of the City Council of the City of Mustang, Oklahoma, Amending Resolution No. 13-051; Adding to the Minimum Fine Schedule for Violations of the City of Mustang Ordinances; Providing for an Effective Date; and Providing for Repealer.

City Manager Rooney stated this Resolution addresses changes made in State Statute addressing fines related to driver's licenses and texting while driving and reflecting those changes and additions in the "Mustang Municipal Schedule of Fines and Penalties".

MOTION was made by **Councilman Schweinberg**, seconded by **Councilman Grider**, to Approve **Resolution No. 16-022** of the City Council of the City of Mustang, Oklahoma, Amending Resolution No. 13-051; Adding to the Minimum Fine Schedule for Violations of the City of Mustang Ordinances; Providing for an Effective Date; and Providing for Repealer.

AYE: Riley, Staples, Grider, Jones, Hagan, Schweinberg, Adams

NAY: None

5. **Discussion, Consideration and Possible Action** regarding Approval of **Ordinance No. 1135** of the City of Mustang, Oklahoma, Amending the Municipal Code by Amending Chapter 82 by (1) Amending Section 82-1 to Define Terms; (2) Adding New Section 82-6 to Create a No Knock List; (3) Amend Section 82-21 to Require Permit and Display of Permit; (4) Amending Section 82-22 to Establish Application Requirements and Clarify Existing Requirements; (5) Amending Section 82-23 to Clarify Reference and Establish Expiration Date of Bond; (6) Amending Section 82-25 to Clarify Terms; and (7) Amending Section 82-41 Prohibiting Solicitation in Certain Instances; Declaring Repealer; Providing for Severability; and Declaring an Emergency and Setting Effective Date.

City Manager Rooney stated one of the most significant complaints received by the City, especially in the Spring, is the unsolicited vendors or sales that go door-to-door in neighborhoods. He stated people do not like being disturbed at home and would like to be placed on a list similar to the "Do Not Call" list.

Rooney stated the City of Owasso adopted and implemented a "No Knock" Ordinance allowing residents to be added to a "No Knock" list where solicitors, when obtaining their license or permit, receive the list and are instructed not to solicit these residences. If the solicitor violates the Ordinance, they could be subject to revocation of their license/permit. He stated the list would not be applicable to non-profit groups such as Boy Scouts, Girl Scouts, School Fundraisers, etc.

Rooney stated the Ordinance would be effective February 1, 2016, in order to allow residents time to sign up and in order for the City to develop forms and place on the City's website.

MOTION was made by **Councilman Schweinberg**, seconded by **Councilman Jones**, to Approve **Ordinance No. 1135** of the City of Mustang, Oklahoma, Amending the Municipal Code by Amending Chapter 82 by (1) Amending Section 82-1 to Define Terms; (2) Adding New Section 82-6 to Create a No Knock List; (3) Amend Section 82-21 to Require Permit and Display of Permit; (4) Amending Section 82-22 to Establish Application Requirements and Clarify Existing Requirements; (5) Amending Section 82-23 to Clarify Reference and Establish Expiration Date of Bond; (6) Amending Section 82-25 to Clarify Terms; and (7) Amending Section 82-41 Prohibiting Solicitation in Certain Instances; Declaring Repealer; Providing for Severability; and Setting Effective Date.

AYE: Riley, Staples, Grider, Jones, Hagan, Schweinberg, Adams

NAY: None

MOTION was made by **Councilman Jones**, seconded by **Councilman Schweinberg**, to Declare an Emergency for Ordinance No. 1135.

AYE: Riley, Staples, Grider, Jones, Hagan, Schweinberg, Adams

NAY: None

J. CITY ATTORNEY'S REPORT

None.

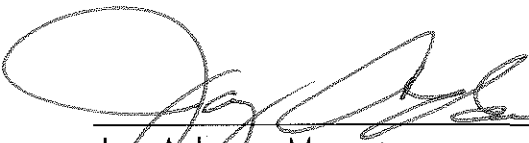
K. ADJOURNMENT

MOTION was made by **Councilman Schweinberg**, seconded by **Councilman Jones**, to adjourn.

AYE: Riley, Staples, Grider, Jones, Hagan, Schweinberg, Adams

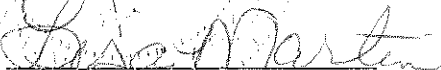
NAY: None

The meeting was adjourned at **7:37 p.m.**



Jay Adams, Mayor

Attest:



Lisa Martin, City Clerk

**MUSTANG IMPROVEMENT AUTHORITY
DECEMBER 15, 2015**

The Mustang Improvement Authority met in regular session on Tuesday, December 15, 2015, at 7:00 p.m. in the Mustang Municipal Building Council Chambers. Notice of the meeting was posted on the Bulletin Board outside the Mustang Municipal Building on Friday, December 11, 2015, at 2:00 p.m. in compliance with the Open Meeting Law, 25 O.S., Section 301, et. seq.

A. CALL TO ORDER

Vice Chairman Schweinberg called the meeting to order at **7:37 p.m.**

B. ROLL CALL

Trustees Present: Riley
Staples
Grider
Jones
Hagan
Schweinberg
Adams

Trustees Absent: None

C. NEW BUSINESS

None.

D. CONSENT AGENDA

1. Approval of **12/01/15** MIA Minutes
- *2. Claims List for **FY '16**

MOTION was made by **Trustee Schweinberg**, seconded by **Trustee Hagan**, to approve Items D-1 thru D-2 of the Consent Agenda.

AYE: Riley, Staples, Grider, Jones, Hagan, Schweinberg, Adams

NAY: None

E. INFORMATION/REPORTS

1. Trustee Manager

None.

2. Trustees

None.

F. DISCUSSION ITEMS

- *1. **Discussion, Consideration and Possible Action** regarding Acceptance of the Comprehensive Annual Financial Report and Report on Internal Control and Compliance with Government Auditing Standards for Fiscal Year Ending June 30, 2015.

MOTION was made by **Trustee Grider**, seconded by **Trustee Staples**, to Accept the Comprehensive Annual Financial Report and Report on Internal Control and Compliance with Government Auditing Standards for Fiscal Year Ending June 30, 2015.

AYE: Riley, Staples, Grider, Jones, Hagan, Schweinberg, Adams

NAY: None

G. ADJOURNMENT

MOTION was made by **Trustee Grider**, and seconded by **Trustee Jones** to adjourn.

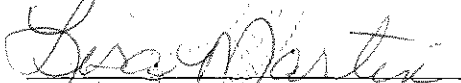
AYE: Riley, Staples, Grider, Jones, Hagan, Schweinberg, Adams

NAY: None

Meeting was adjourned at **7:38 p.m.**


Jay Adams, Chairman

Attest:


Lisa Martin, Secretary