

**MUSTANG CITY COUNCIL
MARCH 6, 2012**

The Mustang City Council met in regular session on Tuesday, March 6, 2012 at 7:00 p.m. in the Mustang Municipal Building Council Chambers. Notice of the meeting was posted on the Bulletin Board outside the Mustang Municipal Building on Friday, March 2, 2012 at 2:51 p.m. in compliance with the requirements of the Open Meeting Law, 215 O.S., Section 301. et. seq.

A. CALL TO ORDER

Vice-Mayor Adams called the meeting to order at 7:00 p.m.

B. PLEDGE OF ALLEGIANCE/INVOCATION

Pastor Dave Bryan of Chisholm Heights Baptist Church led the assembly in Prayer and the Pledge of Allegiance.

C. ROLL CALL

Councilmembers Present:	Adams
	Grubbs
	Green
	Jones
	Hagan
	Mount

Councilmembers Absent:	Landrith
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D. INTRODUCTION OF GUESTS/HEARING OF CITIZENS OR DELEGATES

None

E. NEW BUSINESS, DELETIONS OR CONTINUANCES TO THE AGENDA

Rutledge stated that at the Positive Posse meeting they were hoping to bring an announcement to the Council tonight, but everything was not ready. Hopefully we can bring this back at the next meeting.

F. CONSENT AGENDA

1. Approval of **02/21/12** City Council Minutes.
- *2. Claims List for **FY '12**
3. Acceptance of State Aid Funds from the Oklahoma Department of Libraries to the Mustang Public Library in the Amount of \$12,916.

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4. Approval of **Resolution No. 12-023**, Making Changes in the General Fund Budget by Making a Supplemental Appropriation to Increase the 2011-2012 Fiscal Year Budget by \$12,916.00.
- *5. Approval to Turn Past Due Utility Accounts Over to the Collection Agency.
6. Approval to Turn Past Due Library Accounts Over to the Collection Agency.

MOTION was made by **Councilman Green** and seconded by **Councilman Grubbs** to approve Consent Agenda Items F1 through F6.

AYE: Adams, Grubbs, Green, Jones, Hagan, Mount
NAY: None

G. INFORMATION/REPORTS

1. City Manager

Rutledge stated that we have the election tonight. We sent out a message last night with a 71% response. This is a very good response. He has had some feed back today and most of it was positive. This did not cost the City any additional funds.

2. City Council

Councilwoman Hagan stated that there are several Street Lights out in the Heights Addition.

Rutledge stated he will have someone go out and check the lights.

Councilman Grubbs commented that he has been told that at the existing Baseball Fields the Optimist Club had been told that the City would put up a green fence to block the view of the sewer system. Does anyone know anything about this?

Rutledge stated that he would check this out.

Councilman Grubbs asked if all of the City vehicles are serviced outside the City of Mustang?

Rutledge stated he will check this out and get back with him.

Councilman Grubbs stated that we need to stay within Mustang unless there is good reason to go elsewhere.

Vice-Mayor Adams asked for an update on the illegal parking in handicap spaces.

Rutledge commented that the Police Officers are working aggressively working on this and he will bring back a report at the next meeting.

Vice-Mayor Adams asked the City Manager to focus on bringing back the Engineering contract in regards to the Street lighting.

H. DISCUSSION ITEMS

- *1. **Discussion, Consideration and Presentation** of Annual Audit by Andy Cromer, Arledge & Associates, P.C. for Fiscal Year Ended June 30, 2011

Rutledge explained that Andy Cromer with Arledge and Associates could not be here tonight. He then introduced Jim Denton with Arledge and Associates.

Denton commented that they cannot do without good folks in place. He thanked Mike Rutledge, Trisha Winham, Heather Campbell, City Staff and also Brenda Wright, Crawford & Associates.

Denton went on to report that their opinion of the audit is that it is a clean opinion. The City's financial position has improved by \$1.5 million. He went over the audit book further. The Federal Monies opinion was clean and unqualified.

There was one (1) finding and it related to the uncollateralized bank accounts. He stated that we need to get with our banker and make sure that all our accounts are collateralized.

We implemented the new Accounting Standards this year on the net assets. We had no difficulties performing this audit and there were no material adjustments. There were also no disagreements with management. We did not perform any

other services except your audit. The Communication Letter contained a comment regarding timely reconciliation of bank statements.

Councilman Green asked how we have approximately \$510,000 uninsured?

Jim Denton stated that it is ultimately the City's responsibility to collateralize these funds and calling the institution and making sure they have placed the securities in places to cover that. You must make sure that if it goes over the FDIC insurance, then it has to be collateralized.

Heather Campbell spoke to Council regarding this matter. We have multiple investments at multiple banks. When she came to work at the City the investments never had a change in name and the correspondence was not getting to her office. She was unaware of this situation. When the auditors found it we now have a monitoring system in effect now. It has been taken care of and rectified and is up to date now.

Jim Denton thanked Council for their business and told them that his phone number is on the audit and to feel free to call with any questions.

2. **Discussion, Consideration and Possible Action** Regarding
Authorization to Declare Library Van Surplus and Dispose of as
Necessary.

Desiree Weber spoke to Council regarding the van. We have had it since 2003 and it now has 295,000 miles.

MOTION is made by **Councilman Jones** and seconded by **Councilman Grubbs** to declare the Library Van surplus.

AYE: Adams, Grubbs, Green, Jones, Hagan, Mount
NAY: None

J. CITY ATTORNEY'S REPORT

None

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K. ADJOURNMENT

MOTION was made by **Councilman Jones** and seconded by **Councilwoman Hagan** to Adjourn.

AYE: Adams, Grubbs, Green, Jones, Hagan, Mount
NAY: None

Meeting was adjourned at 7:24 p.m.

Mayor

Attest:

City Clerk

**MUSTANG IMPROVEMENT AUTHORITY
MARCH 6, 2012**

The Mustang improvement Authority met in regular session on Tuesday, March 6, 2012 at 7:00 p.m. in the Mustang Municipal Building Council Chambers. Notice of the meeting was posted on the Bulletin Board outside the Mustang Municipal Building on Friday, March 2, 2012 at 2:51 p.m. in compliance with the requirements of the Open Meeting Law, 25 O.S., Section 301, et. seq.

A. CALL TO ORDER

Vice-Chairman Adams called the meeting to order at 7:24 p.m.

B. ROLL CALL

Trustees Present: Adams
 Grubbs
 Green
 Jones
 Hagan
 Mount

Trustees Absent: Landrith

C. NEW BUSINESS

None

D. CONSENT AGENDA

1. Approval of **02/21/12** MIA Minutes.
- *2. Claims List for **FY '12**
- *3. Approval to Turn Past Due Utility Accounts Over to the Collection Agency.

MOTION was made by **Trustee Mount** and seconded by **Trustee Grubbs** to approve the Consent Agenda Items D1 through D3.

AYE: Adams, Grubbs, Green, Jones, Hagan, Mount

NAY: None

E. INFORMATION/REPORTS

1. Trustee Manager
2. Trustees

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Rutledge stated that he has been working with DEQ in reference to start Phase II in our expansion of the Waste Water Treatment Plant. He will get with DEQ again and give Council an update at the next meeting.

F. DISCUSSION ITEMS

- *1. **Discussion, Consideration and Presentation** of Annual Audit by Andy Cromer, Arledge & Associates, P.C. for Fiscal Year Ended June 30, 2011

MOTION was made by **Trustee Jones** and seconded by **Councilwoman Hagan** to approve Discussion Item F1.

Brenda Wright of Crawford and Associates reported to Council that the comparison of last year's General Fund and this year's General Fund, the numbers will be off. The revenue funds that we used to classify as Special Revenue Funds cannot be classified this way anymore. So we then had to combine these Funds with the General Fund.

AYE: Adams, Grubbs, Green, Jones, Hagan, Mount
NAY: None

G. ADJOURNMENT

MOTION was made by **Trustee Green** and seconded by **Trustee Jones** to adjourn.

AYE: Adams, Grubbs, Green, Jones, Hagan, Mount
NAY: None

Meeting was adjourned at 7:25 p.m.

Chairman

Attest:

Secretary

