MUSTANG CITY COUNCIL
DECEMBER 7, 2021

The Mustang City Council met in regular session on Tuesday, December 7, 2021, at 7:00 p.m. in the Mustang Municipal Building Council Chambers. Notice of the meeting was posted as required on Friday, December 3, 2021, at 11:04 a.m. in compliance with the Open Meeting Law, 25 O.S., Section 301, et. seq.

A. CALL TO ORDER

Mayor Grider called the meeting to order at **7:00 p.m.**

B. PLEDGE OF ALLEGIANCE/INVOCATION Jim Harris, Pastor, Clear Springs Church.

Pastor Harris led the assembly in the Pledge and Invocation. He stated he appreciated the opportunity to minister in Mustang stating he had just hit 26 years. He stated this month's focus at the Church is Christmas and festivities. He also thanked Council for approving the location for the new Chamber of Commerce office and stated Mustang is blessed for the cooperation between the City, schools, Chamber, churches, and businesses.

C. ROLL CALL

Councilmembers Present: **Ray**
Wald
Jones
McKenzie
Sholund
Grider

Councilmembers Absent: **Teeples**

D. INTRODUCTION OF GUESTS/HEARING OF CITIZENS OR DELEGATES

None.

E. NEW BUSINESS, DELETIONS OR CONTINUANCES TO THE AGENDA

City Manager Rooney stated Item H-4 would be pulled from the agenda and be moved to the January 4, 2022 City Council meeting.

F. CONSENT AGENDA

F.1 Approval of 11/02/2021 City Council Minutes.
F.2 *Claims List for FY 2022.
F.3 *Approval to Turn Past Due Utility Accounts over to Collection Agency.
F.4 Approval to Turn Past Due Library Accounts over to Collection Agency.

F.5 Approval of Resolution No. 22-024 making Changes in the Library Fund Budget by Making a Supplemental Appropriation to Increase the 2021-2022 Fiscal Year Budget by $3,500.

F.6 *Approval of Schedule of Meetings for City Council, Boards and Commissions, and Holidays for the City of Mustang / MIA for the Year 2022.

MOTION was made by **Vice Mayor Ray**, seconded by **Councilman McKenzie**, to Approve the Consent Agenda Items F-1 thru F-6.

AYE: Ray, Wald, Jones, McKenzie, Sholund, Grider
NAY: None

G. INFORMATION/REPORTS

G.1 City Manager Report

City Manager Rooney did not have anything to report in addition to the City Manager's Report available on the City's website.

G.2 City Council

Mayor Grider asked the Councilmembers if they had anything to report in their respective Wards:

Councilman Sholund did not have anything to report at this time.

Councilman McKenzie did not have anything to report at this time.

Councilman Jones stated it was a privilege to serve the City for 13 years stating he loved Mustang and its citizens. He thanked everyone for all they have done.

Councilman Wald did not have anything to report at this time.

Vice Mayor Ray did not have anything to report at this time.

Mayor Grider stated the tree lighting went well Monday evening. He then recognized *City Manager Rooney* for 25 years of Public Service as a Municipal Employee in Oklahoma stating the Oklahoma Municipal League added him to their "Honor Roll of Service". **Grider** and **Human Resources Director Anderson** presented a plaque to *City Manager Rooney* from the Oklahoma Municipal League commemorating his 25 years of service.

Rooney thanked everyone and stated he has worked with great teams and it would not be possible without them.

H. DISCUSSION ITEMS

H.1 *Consideration of Acceptance of the Annual Comprehensive Financial Report and Report on Internal Control and Compliance with Government Auditing Standards for Fiscal Year ending June 30, 2021.

Finance Director Watts introduced Anne Marie Elfrink, MS, CPA with Elfrink and Associates, PLLC who recently concluded the fiscal year audit ending June 30, 2021 for the City of Mustang.

Anne Marie Elfrink, MS, CPA, addressed the Council regarding the audit above stating the City received an unmodified opinion. She stated this was the best opinion that can be received stating there were also no findings on the internal control review. Elfrink stated the City of Mustang Finance Department is always great to work with stating staff is very knowledgeable with good leadership.

MOTION was made by **Councilman McKenzie,** seconded by **Councilman Sholund,** to Accept the Comprehensive Annual Financial Report and Report on Internal Control and Compliance with Government Auditing Standards for Fiscal Year ending June 30, 2021.

AYE: Ray, Wald, Jones, McKenzie, Sholund, Grider
NAY: None

H.2 Public Hearing and Consideration of Ordinance No. 1243, an Ordinance of The City Of Mustang, Oklahoma, Vacating and Closing a Portion of an Easement Lying within Lot 1, Block 1 Of Wal-Mart No. 517, an Addition to The City Of Mustang, Oklahoma, as More Particularly Described Below; Declaring Repealer; and Providing for Severability.

Community Development Director Helsel stated Wal Mart was expanding its pick up service area by 30,000 square feet stating the southeast corner of the new building would be over a water line easement. She stated the ordinance to Vacate the Easement was read in the November City Council meeting with letters being sent to property owners within 300 feet and franchisees stating no comments were received. **Helsel** stated Wal Mart has submitted a new easement to re-align their water line to avoid the new structure.

Mayor Grider opened the matter for Public Hearing.

Sunday Bougher, SGA Design Group, 1437 S. Boulder, Tulsa OK addressed the Council stating Mustang would have the first pick up center in the country of this size which would also include some robotic systems. She stated Mustang was chosen due to the amount of online sales it generates. She also stated *Helsel* and her team were great to work with and has gone well.

Discussion was held as to whether there would be any job losses due to the robotic systems with Ms. Bougher stating no, that it would generate more jobs.

Mayor Grider closed the Public Hearing.

MOTION was made by **Councilman McKenzie,** seconded by **Vice Mayor Ray,** to Approve Ordinance No. 1243.

AYE: Ray, Wald, Jones, McKenzie, Sholund, Grider
NAY: None

H.3 *Consideration of Acceptance of Easement for Public Water Main for Wal-Mart Expansion Project.

Community Development Director Helsel stated this was the new easement for the re-routed waterline for the Wal Mart facility.

MOTION was made by **Vice Mayor Ray,** seconded by **Councilman McKenzie,** to Accept the Easement.

AYE: Ray, Wald, Jones, McKenzie, Sholund, Grider
NAY: None

H.4 *Consideration of Contract and Bonds for Project Labeled Fire Station Lift Station.

Item H.4 has been pulled from the agenda.

H.5 *Consideration of Acceptance of Bids for Project Labeled E. Mitchell Terrace Drainage Improvements.

Assistant City Manager Battles stated two bids were received on November 8th for the above mentioned project stating Staff recommends accepting both bids.

MOTION was made by **Councilman Sholund,** seconded by **Councilman McKenzie,** to Accept All Bids for the Project labeled E. Mitchell Terrace Drainage Improvements.

AYE: Ray, Wald, Jones, McKenzie, Sholund, Grider
NAY: None

H.6 *Consideration of Award of Bid for Project Labeled E. Mitchell Terrace Drainage Improvements.

Assistant City Manager Battles stated Young Contracting LLC was the low bidder for the above mentioned project in the amount of $278,280 stating Staff recommends awarding to them.

MOTION was made by **Councilman Sholund,** seconded by **Councilman McKenzie,** to Award the Project labeled E. Mitchell Terrace Drainage Improvements to Young Contracting, LLC in the Amount of $278,280.

AYE: Ray, Wald, Jones, McKenzie, Sholund, Grider
NAY: None

H.7 *Consideration of the Third Amendment to the Operation, Maintenance and Management Services Agreement between the Mustang Improvement Authority and Inframark, LLC to Adjust the Annual Fee and Annual Maintenance Repair Limit.

Assistant City Manager Battles stated due to recent changes in the law, Inframark has proposed an adjustment to the current contract. He stated changes in the law regarding OKIE811 as well as additional testing requirements from ODEQ have impacted their work load creating a need to hire entry level positions.

MOTION was made by **Councilman McKenzie,** seconded by **Councilman Sholund,** to Approve the Third Amendment to the Operation, Maintenance and Management Services Agreement.

AYE: Ray, Wald, Jones, McKenzie, Sholund, Grider
NAY: None

I. MATTERS FOR EXECUTIVE SESSION:

None.

J. ADJOURNMENT

MOTION was made by **Councilman Sholund**, seconded by **Councilman McKenzie**, to adjourn.

AYE: Ray, Wald, Jones, Sholund, McKenzie, Grider
NAY: None

The meeting was adjourned at **7:34 p.m.**

Brian Grider, Mayor

SEAL

Attest:

Lisa Martin, City Clerk