MUSTANG CITY COUNCIL
MUSTANG MUNICIPAL BUILDING
1501 N. MUSTANG ROAD
MUSTANG, OKLAHOMA 73064

MAY 17, 2016
7:00 P.M.

AGENDA

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE/INVOCATION

Jim Harris, Pastor, Clear Springs Church

C. ROLL CALL

D. INTRODUCTION OF GUESTS/HEARING OF CITIZENS OR DELEGATES

E. NEW BUSINESS, DELETIONS OR CONTINUANCES TO THE AGENDA

F. CONSENT AGENDA

These items are considered on the Consent Agenda so that members of the City Council by unanimous consent can designate routine agenda items to be approved by one motion. If any item proposed on the Consent Agenda does not meet with approval of all Councilmembers that item will be removed and heard in regular order.

1. Approval of **05/03/16** City Council Minutes.

*2. Approval of **05/05/16** City Council/MIA Special Meeting (Budget Session) Minutes.

3. Approval of **05/09/16** City Council Special Meeting (Work Session) Minutes.

*4. Approval of **05/12/16** City Council/MIA Special Meeting (Budget Session) Minutes.

*5. Claims List for **FY'16**.

6. Approval of **Resolution No. 16-039** making changes in the Park and Recreation Donation Fund Budget by making a Supplemental Appropriation to Increase the 2015-2016 Fiscal Year Budget by $1,803.

7. Approval to Renew **Radio System License Agreement** with the City of Oklahoma City.

8. Approval to **Declare Certain Items as Surplus** and Authorize Disposal of those Items.

G. INFORMATION/REPORTS

1. City Manager

   Included in Agenda Packet

   1. Recognize **Police Officer of the Year Award** presented by the American Legion on May 12, 2016.

   2. Recognize **Non-Uniformed Employee of the Year Award** presented by the American Legion on May 12, 2016.

2. City Council

   1. Approval of Proclamation designating May 15 as **Peace Officers Memorial Day** and the week in which that date falls as Police Week.

   2. **Appointment** of One (1) Member and One (1) Alternate to the ACOG Board of Directors and its Committees, the OEMA Board of Directors, and the Appointment of One (1) Councilmember to the Traffic Commission.

H. DISCUSSION ITEMS

1. **Discussion, Consideration and Possible Action** regarding OMAG Annual Elections.

2. **Discussion, Consideration and Possible Action** regarding Approval of **Resolution No. 16-040**, a Resolution of the City of Mustang, Oklahoma, nominating Timothy D. Rooney as a Candidate to Fill an Open Position on the Board of Trustees of the Oklahoma Municipal Retirement Fund (OkMRF) Representing District 6 for a Five Year Term beginning October 1, 2016 through October 1, 2021.

J. CITY ATTORNEY'S REPORT

None.

K. ADJOURNMENT

***Items Considered Concurrently on the MIA Agenda.**

MUSTANG CITY COUNCIL
MAY 3, 2016

The Mustang City Council met in regular session on Tuesday, May 3, 2016, at 7:00 p.m. in the Mustang Municipal Building Council Chambers. Notice of the meeting was posted on the Bulletin Board outside the Mustang Municipal Building on Friday, April 29, 2016, at 2:25 p.m. in compliance with the Open Meeting Law, 25 O.S., Section 301, et. seq.

A Reception honoring Councilmembers was held at 6:30 P.M.

A. CALL TO ORDER

Mayor Adams called the meeting to order at **7:00 p.m.**

B. PLEDGE OF ALLEGIANCE/INVOCATION (Dave Bryan, Pastor, Chisholm Heights Baptist Church)

Pastor Bryan led the assembly in the Pledge and Invocation. He stated great things were happening at the church and in April, he and his wife took a group to Israel and toured Jerusalem, the Dead Sea, and Galilee stating it was a wonderful trip.

Mayor Adams recognized Boy Scout Troop 885 who were in attendance and working on their Citizenship Badge and thanked them for being there.

C. ROLL CALL

Councilmembers Present: **Riley**, **Staples**, **Grider**, **Jones**, **Hagan**, **Schweinberg**, **Adams**

Councilmembers Absent: **None**

D. CONSENT AGENDA

1. **Approval of** 04/19/16 **City Council Minutes**

MOTION was made by **Councilman Grider,** seconded by **Councilman Schweinberg,** to approve Item D-1 of the Consent Agenda.

AYE: **Riley, Staples, Grider, Jones, Hagan, Schweinberg, Adams**
NAY: **None**

E. PRESENTATION AND RECOGNITION

1. Presentation of Plaque and Recognition of Outgoing Councilmember Kathleen Moon Staples, Ward II

   Mayor Adams recognized outgoing Councilmember Kathleen Moon Staples, Ward II, and presented her with a plaque of appreciation for her service. He thanked her for her many years of service and guidance.

F. OATH OF OFFICE

1. Oath of Office for Ward II Councilmember Joshua Leete and Ward IV Councilmember Terry Jones

   City Manager Rooney swore in Councilmembers:

   - Joshua Leete, Ward II; and
   - Terry Jones, Ward IV

   At this time, the newly elected Councilmembers took their seats.

2. Election of **Vice-Mayor**

Mayor Adams nominated **Councilman Schweinberg** as **Vice-Mayor** and **Councilman Jones** seconded the nomination.

AYE: **Riley, Leete, Grider, Jones, Hagan, Schweinberg, Adams**
NAY: **None**

Mayor Adams stated **Councilman Schweinberg** is the Vice-Mayor.

G. INTRODUCTION OF GUESTS/HEARING OF CITIZENS OR DELEGATES

None.

H. NEW BUSINESS, DELETIONS OR CONTINUANCES TO THE AGENDA

None.

J. CONSENT AGENDA

*1. Claims List for **FY '16**
*2. Approval to Turn **Past Due Utility Accounts** over to Collection Agency.
*3. Approval of **Contract and Bonds** for Project labeled Raw Water Transmission Lines.

Mayor Adams requested Item 3 be pulled from the Consent Agenda.

MOTION was made by **Councilman Grider,** seconded by **Councilman Jones,** to approve Items J-1 thru J-2 of the Consent Agenda.

AYE: Riley, Leete, Grider, Jones, Hagan, Schweinberg, Adams
NAY: None

City Manager Rooney stated Item 3 was pulled from the Consent Agenda as it needed a separate motion.

MOTION was made by **Mayor Adams,** seconded by **Councilman Schweinberg,** to approve Item J-3 of the Consent Agenda.

AYE: Riley, Leete, Grider, Jones, Hagan, Schweinberg, Adams
NAY: None

K. INFORMATION/REPORTS

1. City Manager

City Manager Rooney handed the proposed FY16-17 budget books to the Council stating the first Budget Work Session would be held Thursday, May 5, 2016 at 6:00 pm in the Education Room of the Library stating a second Budget Work Session would be held the following Thursday at the same place and time. He stated there would be a Public Hearing on the budget on the first Tuesday in June. **Rooney** also stated the budget would be placed on the website for public input.

Discussion was held concerning the other Work Sessions with it being stated the Budget Work Sessions would be held May 5th and 12th at 6:00 pm and the quarterly Work Session would be held May 9th at 6:30 pm with all three sessions to be held in the Education Room at the Library.

2. **City Council**

Mayor Adams asked the Councilmembers if they had anything to report in their respective Wards:

Councilman Riley stated houses in his neighborhood had storm debris from last week's storm and asked if there would be any debris pick up this time.

> **City Manager Rooney** stated the City would not be picking up debris this time stating debris pickup only occurs when a federal disaster is declared. He stated there would be no charge for dropping off debris at the Public Works location.

Councilman Leete thanked the people of Mustang Ward II for their support in electing him to the Council and he was excited to serve. He also thanked his wife, Mary, for her support.

Councilman Grider welcomed ***Councilman Leete*** to the Council and also congratulated ***Councilman Jones*** for another term. He thanked ***City Manager Rooney*** for his prompt responses to his emails and questions and was glad to see the discussion items on tonight's agenda. He also congratulated ***Mayor Adams*** for receiving the 2016 Mustang Chamber of Commerce Ambassador Award.

Councilman Jones congratulated and welcomed ***Councilman Leete*** and stated he was proud to serve the City another three years.

Councilwoman Hagan stated any issues she had were already taken care of by the City Manager or Staff.

Councilman Schweinberg thanked Councilwoman Staples for her years of service stating it was an honor and pleasure to serve with her. He congratulated ***Councilmen Leete*** and ***Jones*** and thanked everyone for their confidence in him to serve as Vice Mayor.

Mayor Adams thanked the Chamber of Commerce for the Ambassador Award stating it was a big surprise and he was thrilled. He stated Mustang was one of the things he was very passionate about. He also thanked Councilwoman Staples for her service stating he learned alot from her.

L. DISCUSSION ITEMS

1. **Discussion, Consideration and Possible Action** regarding Approval of **Resolution No. 16-038**, a Resolution of the City Council of the City of Mustang, Oklahoma, Authorizing the City Manager or his Designee to Grant a Revocable Permit to an Owner or Occupant of Property within the City Limits of the City of Mustang for the Erection, Construction and Maintenance of a Non-Permanent Improvement Over, Under or on a Portion of Public Way or Easement Upon Certain Conditions, Authorizing the City Manager or His Designee to Execute Such Revocable Permits in the Form Approved by the City Council and Providing for Appeal.

   Community Development Director Helsel stated this Resolution would develop a revocable permit process which would allow a property owner to construct a non-permanent improvement on a public easement such as movable storage buildings, fences, landscaping or above-ground swimming pools. She stated most cities have this process and when speaking with utility companies, all of them were fine with it and willing to grant a revocable permit.

   Helsel stated the Resolution creates a process for allowing revocable permits in the city limits, defines the uses which may be permitted on an easement, and creates the process for application. She stated it also describes the process for removal if necessary and holds the City harmless for any costs incurred by moving or removing the item. She stated the applications were also included with the Resolution for Council review.

   Helsel stated her office had received a couple of requests for this type of permit and stated some houses have large easements. She stated Staff recommended approval of the Resolution.

MOTION was made by **Councilman Schweinberg**, seconded by **Councilwoman Hagan**, to approve **Resolution No. 16-038**, a Resolution of the City Council of the City of Mustang, Oklahoma, Authorizing the City Manager or his Designee to Grant a Revocable Permit to an Owner or Occupant of Property within the City Limits of the City of Mustang for the Erection, Construction and Maintenance of a Non-Permanent Improvement Over, Under or on a Portion of Public Way or Easement Upon Certain Conditions, Authorizing the City Manager or His Designee to Execute Such Revocable Permits in the Form Approved by the City Council and Providing for Appeal.

AYE: Riley, Leete, Grider, Jones, Hagan, Schweinberg, Adams
NAY: None

2. **Discussion, Consideration and Possible Action** regarding Approval of **Ordinance No. 1138**, an Ordinance of the City of Mustang, Oklahoma, Amending the Municipal Code by (1) Amending Chapter 106, Section 106-300 to Add Language Prohibiting Private Improvements in Easements Located in Rear Yards Unless a Revocable Permit is Obtained; Amending Define Terms; (2) Amending Chapter 122, Sections 122-265(2), 122-295(2), 122-325(2), 122-355(2), 122-385(2), 122-415(3) and 122-445(2) to Add Language Prohibiting Private Improvements in Easements Located in Rear Yards unless a Revocable Permit is Obtained; and (3) Amending Chapter 42, Section 42-106(h), to Establish an Application Fee for a Revocable Permit; Declaring Repealer; Providing for Severability; and Declaring an Emergency.

   Community Development Director Helsel stated this Ordinance goes along with the Resolution stating it changes language in the Mustang Municipal Code relating to Revocable Permits. She stated the resident would not be allowed to build unless a Revocable Permit was obtained stating the application fee was set at $150.00. She stated the minimum application fee in Oklahoma City is $150.00 and felt it would be simpler to have just one fee, plus Mustang does not base permits on valuation. She stated ***City Attorney Miller*** did a good job with the forms.

   Helsel stated Staff recommends approval as well as approval of the Emergency Clause as there are currently two people waiting for this type of permit.

   City Manager Rooney stated if the Emergency Clause was not passed, the ordinance would not go into effect until after 30 days, plus the entire ordinance would have to be published.

   Councilman Grider asked if the application had to be submitted annually with **Helsel** replying no, it was a one-time application process.

MOTION was made by **Councilman Grider,** seconded by **Councilman Jones,** to approve **Ordinance No. 1138**, an Ordinance of the City of Mustang, Oklahoma, Amending the Municipal Code by (1) Amending Chapter 106, Section 106-300 to Add Language Prohibiting Private Improvements in Easements Located in Rear Yards Unless a Revocable Permit is Obtained; Amending Define Terms; (2) Amending Chapter 122, Sections 122-265(2), 122-295(2), 122-325(2), 122-355(2), 122-385(2), 122-415(3) and 122-445(2) to Add Language Prohibiting Private Improvements in Easements Located in

Rear Yards unless a Revocable Permit is Obtained; and (3) Amending Chapter 42, Section 42-106(h), to Establish an Application Fee for a Revocable Permit; Declaring Repealer; Providing for Severability;

AYE: Riley, Leete, Grider, Jones, Hagan, Schweinberg, Adams
NAY: None

MOTION was made by **Councilman Riley,** seconded by **Councilman Grider,** to Declare an Emergency for Ordinance No. 1138.

AYE: Riley, Leete, Grider, Jones, Hagan, Schweinberg, Adams
NAY: None

M. CITY ATTORNEY'S REPORT

None.

N. ADJOURNMENT

MOTION was made by **Councilman Grider**, seconded by **Councilman Schweinberg,** to adjourn.

AYE: Riley, Leete, Grider, Jones, Hagan, Schweinberg, Adams
NAY: None

The meeting was adjourned at **7:29 p.m.**

Jay Adams, Mayor

Attest:

Lisa Martin, City Clerk

MUSTANG CITY COUNCIL
MUSTANG IMPROVEMENT AUTHORITY
BUDGET WORK SESSION
MAY 5, 2016

The Mustang City Council met in a Special Budget Work Session on May 5, 2016 at 6:00 p.m. in the Library Education Room, Mustang Town Center, 1201 N. Mustang, Rd. Notice of the Meeting was posted on the Bulletin Board outside the Mustang Municipal Building on Tuesday, May 3, 2016 at 11:15 a.m. in compliance with the Open Meeting Law, 25 O.S., Section 301, et. seq.

A. CALL TO ORDER

Mayor Adams called the meeting to order at 6:05 p.m.

B. ROLL CALL

Councilmembers Present:	Riley Leete Grider Hagan Adams
Councilmembers Absent:	Jones Schweinberg

C. DISCUSSION ITEMS

1. **Presentation, Discussion and Review** regarding the Proposed Annual Operating Budget for FY 2016-2017 for the City of Mustang/MIA.

City Manager Rooney stated ***Finance Director Watts*** and he would go through the power point presentation this evening and if the Council had questions, to please forward those to him and they would be addressed in the next budget meeting on Thursday, May 12, 2016.

The power point presentation is on file and available in the Office of the City Clerk as well as online on the City's website.

GENERAL FUND

Projected Beginning Balance	$ 2,100,000
Projected Revenues	$ 21,296,875
Projected Expenditures	$(21,433,559)
Projected Ending Fund Balance	$ 1,963,316

PROJECTED SALES TAX REVENUE

FY12:	$7,794,082
FY13:	$8,340,520
FY14:	$9,160,774
FY15:	$9,708,037
FY16:	$9,900,000 (projected year to date as of 05/05/2016)
FY17:	$9,900,000 (projected budget)

Rooney stated the City would be taking money from reserves in order to balance the budget. He stated they have projected sales tax revenue to remain flat stating the City of Mustang was very fortunate as other cities sales tax revenue is projected to decrease. He stated sales and use tax are both running alongside with last year's receipts.

Councilman Leete asked if projecting the sales tax revenue to remain flat was standard.

Rooney stated no, last year, sales tax revenue was projected to increase by 1% and the City is currently meeting that projection stating the year started off good, then the ice storms happened at two of the busiest retail times of the year which impacted sales tax as well as the problems in the oil industry affecting sales tax.

GENERAL FUND – EXPENDITURE CHANGES

- Strategies were implemented to reduce operational department budgets by 5%.
- No change - Oklahoma Municipal Retirement Fund (11.79%), Police (13%), and Fire (14%).
- Recommended transfer to Risk Management Fund from $75,000 to $100,000 to cover annual excess workers compensation coverage. shared costs with MIA.
- The budget does not include merit increases for all employees. The FY2016-17 budget includes job reclassifications for two postiions in the ball complex division.
- Budget includes a plan premium rate increase of 7.5% in costs associated with employee health care. The national average is between 9-19%. Once again, this is the beneficial result of joining the Oklahoma Public Employees Health and Welfare Consortium (OPEH&W). When it comes to dental health, staff has chosen OPEH&W for its plan. This package has the best balance of value and coverage with a cost savings of $10,800 to the City.

Rooney stated Department Heads were requested to cut their budgets by at least 5% and stated there would not be any merit increases or cost of living adjustments for all employees this year. He stated the City's health insurance premium increased by 7.5% stating nationally, however, health insurance premiums increased 9 to 19%. He stated the City also chose to utilize the current health insurer, OPEH&W for dental insurance instead of Delta Dental, which would save the City approximately $10,800. **Rooney** stated a transfer to the Risk Management Fund from $75,000 to $100,000 is recommended to cover annual excess workers compensation coverage.

GENERAL FUND RESERVE

Projected Beginning Balance	$ 9,000
Projected Revenues	$ 7,100
Projected Expenditures	$(0)
Projected Ending Fund Balance	$ 16,100

Rooney stated the General Fund Reserve was established by Resolution in FY2006 for maintenance of City facilities, infrastructure, and other capital purchases. He also stated Ordinance No. 1105 was approved on July 15, 2015 to levy a tax (5%) on the rental of hotel and motel rooms within the City limits stating all taxes collected shall be deposited into the City's General Fund. He stated currently, the City receives approximately $500 per month from the one hotel stating the new hotel will probably not affect this budget.

IMPOUND FEE FUND

Projected Beginning Balance	$ 20,000
Projected Revenues	$ 30,100
Projected Expenditures	$(27,500)
Projected Ending Fund Balance	$ 22,600

Finance Director Watts stated the Impound Fee Fund was established by Ordinance No. 1102 on May 2, 2014 amending impoundment of vehicles and assessing an impound fee of $100 to cover towing service expenses. She stated the Police Department plans to spend this money on training and education.

PARK IMPROVEMENT FUND

Projected Beginning Balance	$ 39,000
Projected Revenues	$ 66,200
Projected Expenditures	$(105,200)
Projected Ending Fund Balance	$ 0

Watts stated this fund is used to account for the revenue received from business licenses ($15 per license as required by ordinance), court costs assessed for parks, and park fees from subdivisions stating the funds are restricted for improvements to and development of the park system.

Watts stated the capital items proposed to be purchased are included in the power point and include items such as, but not limited to, accessible playground, park signage, and bleacher covers for baseball complex.

ALCOHOL ENFORCEMENT FUND

Projected Beginning Balance	$ 6,150
Projected Revenues	$ 8,600
Projected Expenditures	$(14,750)
Projected Ending Fund Balance	$ 0

Watts stated the Alcohol Enforcement Fund is used to account for fines and fees generated as a result of alcohol related tickets.

LIBRARY FUND

Projected Beginning Balance	$ 0
Projected Revenues	$ 11,775
Projected Expenditures	$(11,775)
Projected Ending Fund Balance	$ 0

Watts stated the Library Fund is used to account for restricted state grant agreements and fines generated as a result of overdue library materials. She stated grants do not roll over to the next year until a later date - approximately August or September.

TRAFFIC ENFORCEMENT FUND

Projected Beginning Balance	$ 8,000
Projected Revenues	$ 14,100
Projected Expenditures	$(15,900)
Projected Ending Fund Balance	$ 6,200

Watts stated the Traffic Enforcement Fund is used to account for fines and fees restricted for capital and training expenses related to traffic enforcement.

2012 GO BONDS – BASEBALL COMPLEX FUND

Projected Beginning Balance	$ 39
Projected Revenues	$ 1
Projected Expenditures	$ (40)
Projected Ending Fund Balance	$ 0

Watts stated hopefully FY17 will be the last year for the 2012 GO Bonds for the Ball Complex stating the revenue is interest received and funds are restricted to the new baseball complex only.

EMPLOYEE FLEX SPENDING FUND

Projected Beginning Balance	$ 3,700
Projected Revenues	$ 3,300
Projected Expenditures	$ (3,700)
Projected Ending Fund Balance	$ 3,300

Watts stated this is the Flexible Spending Program offered to employees which allows them to deposit a portion of their pre-tax income into the account maintained for health care expenditures.

PARK & RECREATION DONATION FUND

Projected Beginning Balance	$ 5,000
Projected Revenues	$ 0
Projected Expenditures	$ (0)
Projected Ending Fund Balance	$ 5,000

Watts stated the Park & Recreation Donation Fund is a state mandated fund used to account for specified donations and are restricted for the use of park and recreational events/projects.

2012 GO BONDS – TOWN CENTER EXPANSION

Projected Beginning Balance	$ 75,000
Projected Revenues	$ 250
Projected Expenditures	$ (75,250)
Projected Ending Fund Balance	$ 0

Watts stated this fund was for the purpose of expanding the Library at Town Center stating funds received is interest earned revenue. She stated the City hopes to spend the rest of this money by the end of the FY17 fiscal year.

STREET/DRAINAGE FUND

Projected Beginning Balance	$ 730,000
Projected Revenues	$ 454,000
Projected Expenditures	$ (228,500)
Projected Ending Fund Balance	$ 955,500

Watts stated revenue for this fund comes from the General Fund and MIA ongoing transfers and are to be used for drainage and street improvements. She stated proposed expenditures include 89th Street Project from Morgan Road to County Line Road, signalization at Wild Horse Park, Railroad crossing improvements, and sidewalk construction.

DEBT SERVICE FUND

Projected Beginning Balance	$ 320,200
Projected Revenues	$ 220,000
Projected Expenditures	$(306,250)
Projected Ending Fund Balance	$ 233,950

Watts advised this fund is used to pay the 2012 GO Bonds stating the Debt Service Fund is used to account for ad-valorem taxes levied by the City then using those funds to make the 2012 Town Center payments. She stated in State law, this fund is referred to as the Sinking Fund.

LIMITED PURPOSE FUND

Projected Beginning Balance	$ 840,000
Projected Revenues	$ 890,000
Projected Expenditures	$ (764,036)
Projected Ending Fund Balance	$ 965,964

Watts stated the Limited Purpose Fund is a capital project fund used to purchase capital outlay. She stated Resolution 15-058 amended 15-027, which is the 2 pennies sales tax, where 10% of sales tax revenue received in excess of $800,000 per month goes to this fund as well as the restricted 3rd penny sales tax collected (MIA) in excess of debt payments. She stated the fund total is approximately $1,730,000, but keeps half of this in reserves in case there is a July project. **Watts** summarized the list of planned expenditures.

2014A SERIES BOND FUND

Projected Beginning Balance	$ 680,000
Projected Revenues	$ 2,478,600
Projected Expenditures	$(2,243,925)
Projected Ending Fund Balance	$ 914,675

Watts stated the City pledged the 4th penny of future sales tax for the repayment of Series 2006 Revenue Bonds. She stated proceeds from the notes provided financing for community facilities in 1999, which those bonds were refinanced in 2006. She stated the 2014A Notes refinanced the Series 2006 Revenue Bonds for the purpose of reducing maturity years by 3.33 years, note amount of $7,740,000, and interest rate reduced from 5.0% to 2.1%.

2014B SERIES BOND FUND

Projected Beginning Balance	$ 18,000
Projected Revenues	$ 215,265
Projected Expenditures	$(215,165)
Projected Ending Fund Balance	$ 18,100

Watts stated the 2014B Series Bond is the most current bond issue stating in December, 2014, the City issued the Series 2014B and pledged the net utility revenues and four cents of sales tax. She stated it is a 12 year note with interest payments started in June, 2015, within the MIA fund stating principal payments do not begin until June, 2018. She stated this will fund the South Mustang Road expansion project, Phase 2 of the waste water treatment plant improvements, and water quality.

MUSTANG IMPROVEMENT AUTHORITY (MIA)

Projected Beginning Balance	$ 2,150,000
2014B Restricted Carryover	$ 6,942,020
Projected Revenues	$ 17,754,020
Projected Expenditures	$(17,932,015)
2014B Construction Projects	$(6,942,020)
Projected Ending Fund Balance	$ 1,972,005

Watts stated the MIA was established in 1963 to provide water, sewer, sanitation and recycling services to the public. She stated the activities are financed primarily by user charges and similar to the private sector. She provided a summary of how money is transferred between accounts due to legal requirements.

RISK MANAGEMENT FUND

Projected Beginning Balance	$ 458,000
Projected Revenues	$ 107,000
Projected Expenditures	$(160,000)
Projected Ending Fund Balance	$ 405,000

Watts stated the Internal Service Fund (Worker's Compensation Fund) is used to account for self-insured worker's compensation claims. She stated $100,000 was being added for FY2017 in order to fund all losses and claims.

MIA RESERVE FUND

Projected Beginning Balance	$ 405,000
Projected Revenues	$ 388,700
Projected Expenditures	$(0)
Projected Ending Fund Balance	$ 793,700

Watts advised the MIA Reserve Fund is used for maintenance, infrastructure and capital purchases for the enterprise funds. She stated 33 1/3% of the connection fees will be appropriated for operating and maintaining utility systems, and 66 2/3% of connection fees for expanding and upgrading water and sewer utilities. She stated Ordinance No. 1106 added $4.50 per month for each utility account for capital improvements to water and wastewater facility and line maintenance and construction.

Watts summarized current projects (list included in the power point) in the amount of $181,493.

Discussion was held if this fund was used to address smell complaints received from the waste water treatment plant with it being stated no, Phase II of the waste water treatment plant improvements (2014B Series Bond Fund) addresses that with the MIA Reserve Fund relating more to water distribution.

SEWER IMPACT FUND

Projected Beginning Balance	$ 525,000
Projected Revenues	$ 92,000
Projected Expenditures	$ (100,000)
Projected Ending Fund Balance	$ 517,000

Watts stated the Sewer Impact Fund is used to account for fees established per house top to developers, and funds are used to pay the Series 2009 Clean Water SRF Note to OWRB dated June 8, 2009 and future indebtedness.

2013 REFINANCING (1998A/B) FUND

Projected Beginning Balance	$ 110,000
Projected Revenues	$ 1,130,100
Projected Expenditures	$(1,126,000)
Projected Ending Fund Balance	$ 114,100

Watts stated the City pledged future net water and sewer revenues and one cent sales tax to repay the 1998 Revenue Bonds Payable stating proceeds from the bonds provided financing for utility system capital assets. She stated the bonds were defeased in April, 2013, funded by the issuance of a refunding private placement note, with the pledged revenues assumed by the note holder.

DEPOSITORY FUND

Projected Beginning Balance	$ 3,000
Projected Revenues	$ 120
Projected Expenditures	$ (3,000)
Projected Ending Fund Balance	$ 120

Watts advised statute states deposits for utility service shall be refunded or credited to the customer upon termination of service stating refund checks are to be issued within 30 days following termination of service. She stated no interest is required to be paid to customer, therefore, interest earnings are transferred to the MIA at year-end.

Rooney asked City Councilmembers to review the budget and power point presented this evening and to send any questions they may have to him to address at the next Budget Work Session.

Rooney addressed questions received from Councilman Grider (Please see attached "Exhibit A").

Rooney stated questions submitted by Council will also be placed on the City's website for public review. He stated ***Finance Director Watts*** worked hard on the budget and did an excellent job, stating her work is recognized by her peers on an expert level and stated he was proud she was here.

Discussion was held concerning the City of Yukon's issues with it being stated until the forensic audit was completed and released, it was mostly speculation, but appears money from bond funds were transferred to operations. It was stated there would be a long term problem with citizens trust in their City government.

Rooney stated the City of Mustang places the budget documents online for all to review and for transparency and is placed on the home page.

Other discussion included placing the City Seal or something on the wall behind the Council seats in the Council Chamber.

Discussion was also held concerning a splashpad with it being stated it is part of the all accessible playground being planned by the Parks Foundation.

Discussion also included the problems with the traffic lights at SH 152 and Sara Road where they are affected by fog, glare, sunlight, etc. with ***Assistant City Manager Battles*** leading the charge on getting this corrected.

Other discussion included the bond issue that will be paid off in 2017 instead of 2030 as originally written. **Rooney** stated this item would be discussed in Monday's Work Session and agreed it was important to inform the public of projects completed, the early pay off, and the possible continuation, stating it would all be discussed in the next Work Session.

D. ADJOURNMENT

MOTION was made by **Councilman Riley** and seconded by **Councilman Grider** to adjourn.

AYE: Riley, Leete, Grider, Hagan, Adams
NAY: None

Meeting was adjourned at **7:00 p.m.**

Jay Adams, Mayor

Attest:

Lisa Martin, City Clerk

On the no merit increases, what is our history or trend on this? I know we did one last year, but was not sure about years past, so is this something that is a surprise to staff? Or somewhat expected from time to time?

In past years, the City of Mustang has been able to give a merit increase, cost of living adjustment (COLA), or one-time stipend, or sometimes a combination of all three.

Ms. Anderson has reviewed personnel files of several employees dating back to 1984. From that time forward, the City did not give merit increases to general employees in 1990, 1992, and 1994. Members of the FOP Bargaining unit did not receive merit increases in 1990 and 1992 but did receive an increase in 1994 through their contract. Please note the Fire Department personnel were considered general employees until they also unionized in 2004-2005. That is impressive and the Council should be proud that in 32 years you have been able to provide regular increases like that.

While I wouldn't say employees ever expect to not receive an increase, I would also not say that is should be a surprise to staff either. Certainly with what Oklahoma is experiencing in terms of its economy, it shouldn't be a shock to anyone that it adversely affects revenues. Nevertheless, that doesn't mean it isn't disappointing to both management and employees to not be able to offer raises in FY 2017.

Currently, staff is still involved in negotiations with both the Police and Fire bargaining units. At this time, staff is proposing no steps and no COLA increases. Staff has committed to reopening negotiations in January of 2017 should our sales tax revenues exceed what is budgeted by more than 1%. This would allow for a one-time payment stipend of a variable amount depending on the sales tax increase experienced. We would also reopen in July of 2017 should the second six-month period experience an increase as well.

It is my management philosophy to also provide the same one-time payment to non-union employees as well. Finally, and this is important to remember, we pay for 100% of the health insurance for the employee. The City has also done an outstanding job of absorbing health insurance premium cost increases each year to cut down on the costs for the employee plus spouse or employee plus family coverage.

On the cleaning of the drainage ditches, I know we initially said we would look at that at budget time, and then in your letter you mentioned that it wasn't included. Are we done looking at this or is there another plan for it? I know it seems to be a constant question that comes up with people in certain neighborhoods.

Correct. With the amount of budget cuts we made in this year's budget just to get it as close to balancing as we could, it seemed funding any type of citywide drainage program would not be feasible under our current revenue scenarios. Until staff is directed otherwise by the City Council, we will not be investing anymore time in identifying potential solutions. I anticipate the City will become more aggressive in our Code Enforcement efforts in these areas.

I remember there was the 3 year commitment on hiring a Police and Fire, but I saw none was included in the 2017 budget, did we already complete year 3 of that commitment? I honestly can't remember.

We hired new Police Officers and Fire Fighters in FY 2015 and FY 2016. I was not able to keep that commitment for the proposed FY 2017 budget as a result of the flat revenue forecast. Again, we will look at this in January as well, depending upon sales tax collections. Please note, the commitment was from my office, not from the City Council. If anyone will or should get beat up on that, it should be me.

On the Police Chief replacement during this next Budget, do we feel that we will be able to replace Chief at the same cost or do we think we will need to budget more for a replacement, and do we budget that in now, or as we come to that point if necessary?

We don't know for certain, however we anticipate being able to hire a Police Chief at a rate of pay similar to what we have now. We budget the position as we normally would and then if we need a Supplemental Appropriation, we do so prior to the close of the fiscal year.

On Page 23/24 there's the "Professional Services - mainly Consulting Services" that went from $24,500 to $3,000, what all was that reduction on, like are you still going to be okay taking that big of a reduction on those services?

This item was for a HR benefit/consulting service previously utilized by the City of Mustang prior to a change in our health insurance provider. Ms. Anderson discontinued that service during the current fiscal year because it was no longer needed and could be provided through one of the other services we utilize. We are completely fine with this change.

The BFAC Connect with Blackboard Connect that was removed that went from $12,880 to $3,100. I was just wanting some clarification on those if I could. If I remember right on Blackboard, that's the older system that we have now essentially replaced with the new website and app.

Correct. BFAC is cheaper and provided an app and also allows for citizen communication back to us through that app. Blackboard did not offer that, didn't have an app, and was more expensive.

On Page 32/34 under Parks & Rec, I saw the reduction on Special Events from $24,973 down to $12,000. Is the difference essentially going to be made up from sponsors or is the plan to scale back on those events? I see that the $12,000 was what was requested.

The City provides the original $12,000 in the beginning of the fiscal year. All donations are handled throughout the fiscal year through budget supplemental(s) for special events. This likely will increase throughout FY 2017 as donations and/or sponsors are received and identified. No reduction in events is anticipated at this time.

Page 34, line 5341 Printing, it was requested for $1500 and that the brochure project alone cost $1200, but included in the budget was only $1000, what's our options for covering the rest of the cost for the one project, and then if that one project alone empties that printing line for P&R, what are their options for other printing throughout the rest of the year?

Staff will reduce the number of brochures ordered since the current fiscal year has several left over. Brochures list the pricing for the recreation center, room rentals, and aquatics facility. Staff will also be working to obtain a sponsor to print a large yearly parks and recreation information book. All other printing can be done in house. Please note, this was a reduction made by Park staff.

On page 94, there's a request for 3 park signs for Dowden, Heights and Curtis. Would this complete all of our parks having new signage, or is this a step phase to completion city wide?

This is phase two of a three phase plan implementing new park signs in all parks. In FY-16, Centennial and Old City Park received new signs. In the proposed FY-17 budget, Dowden, Heights, and Curtis Park will receive new signs. In FY-18, the final two parks will be proposed which are Meadows and Wild Horse Park.

On Capital Budget, I see things are listed as priority numbers. Is the Capital Budget all approved as one with the general budget? And do we just do these projects as money allows by priority number?

The department directors are requested to prioritize all capital requests. The Limited Purpose (capital fund) had sufficient funding to budget all priority 1 and 2 requests. (With the exception of the pumper/engine (fire), ice machine (break room), and window tinting in the aerobic room)

On page 178 on the generator for the Police Department, this was one of the things I was looking for after our recent outage and experience with that. With my earlier question on the priority list, I was just curious on this one specifically how soon would we be able to complete that project.

If the budget is approved by the City Council, the generator could be purchased as early as July 1, 2016.

MUSTANG CITY COUNCIL
MAY 9, 2016
SPECIAL MEETING

The Mustang City Council met in a Special Meeting on Monday, May 9, 2016, at 6:30 p.m. at the Library Education Room at Mustang Town Center, 1201 N. Mustang Rd., Mustang, Oklahoma. Notice of the meeting was posted on the Bulletin Board outside the Mustang Municipal Building on Thursday, May 5, 2016, at 3:45 p.m. in compliance with the Open Meeting Law, 25 O.S., Section 301, et. seq.

A. CALL TO ORDER

Mayor Adams called the meeting to order at 6:30 p.m.

B. ROLL CALL

Councilmembers Present: **Riley**
Leete
Grider
Jones
Hagan
Schweinberg
Adams

Councilmembers Absent: **None**

C. DISCUSSION ITEMS

1. **Discussion** regarding Oklahoma Municipal Assurance Group Annual Elections.

   City Manager Rooney stated OMAG was formed in 1977 by cities and towns needing life and health coverage for their employees and as needs changed through the years, they added liability, workers' compensation and property coverage to their plans. He stated the City utilizes OMAG as its insurer for its general liability, auto liability, public official bond, and physical property. He stated OMAG is an organization owned and governed by the member cities and towns it serves.

   Rooney stated OMAG conducts elections for positions on their Board of Trustees with the Board consisting of seven members advising two positions were up for re-election this year for three year terms commencing on July 1, 2016. He stated there were twelve nominees for the two available seats and listed the names of the nominees with one of the nominees being a current incumbent – Mr. Michael Bailey, Administrative Director, City of Bartlesville. **Rooney** stated Staff is not aware of any concerns regarding OMAG or the service provided on the Board of Trustees over the last three years by Mr. Bailey stating Staff recommends the City of Mustang cast one of its two votes for Mr. Bailey.

Rooney stated Staff received two letters from the eleven remaining individuals vying for the remaining seat on the OMAG Board stating Staff recommends the City of Mustang cast its remaining vote in favor of Ms. Mary Rupp, City Manager for the City of Perry. He stated Ms. Rupp has been involved in municipal government in Oklahoma dating back to 1976 and has been an active member in the City Manager's Association of Oklahoma and is a former President of this organization and has received the OML's Don Rider Award. **Rooney** stated on a personal level, Ms. Rupp was a mentor to him when he was Assistant City Manager in Owasso stating she was a great help and would do anything to assist him and others.

Rooney stated unless there were concerns by Council, he would place the recommendations on the May 17, 2016 City Council agenda.

2. **Discussion** regarding appointments to Various Boards and Commissions.

City Manager Rooney advised that yearly appointments are made to the ACOG Board and Committees as well as the OEMA Trust and Traffic Commission after the Municipal Election.

He listed the ACOG Boards and Committees (listed below) providing the dates and times they meet stating the current representative was ***Mayor Adams*** with ***Councilman Grider*** as the Alternate:

- ACOG Board of Directors
- Intermodal Transportation Policy Committee (ITPC)
- Garber Wellington Policy Committee (GWPC)
- 911 Association Board of Directors

Rooney stated the current OEMA representative was ***Councilwoman Hagan*** with ***Councilman Jones*** serving as the alternate and stated the current representative for Traffic Commission was former Councilwoman Staples.

Discussion was held concerning who would be interested to serve on the Boards and Committees with the following recommendations:

- ACOG Board – Mayor Adams as member with Councilman Grider as alternate;
- ACOG Committees – Mayor Adams as member with Councilman Grider as alternate;
- Traffic Commission – Councilman Riley;
- OEMA – Councilwoman Hagan as member with Councilman Jones as alternate;

3. **Discussion** regarding Annual Review of Code of Ethics.

City Manager Rooney stated the previously adopted Code of Ethics requires annual review by the Council; therefore, Staff has placed it on the agenda for that review to occur and if necessary, direct Staff to make any changes. He stated if no changes were needed, then no action would be necessary and the Code of Ethics would be placed on the May, 2017 Work Session agenda for review.

4. **Discussion** regarding Ordinance 710.

City Manager Rooney provided background information regarding Ordinance 710 which amended Ordinance 647 relating to the purpose of the one percent sales tax approved by voters on August 27, 1996, allowing for a 1% excise tax levied by the ordinance to be expended to pay the principal of and interest on indebtedness incurred on behalf of the City of Mustang by the Mustang Improvement Authority (MIA) for constructing and equipping a community center facility, a library, a sports complex, a police facility, and an aquatics center. He stated the tax could expire as early as June 30, 2017, thirteen years earlier than projected in 1999, due to sales tax growth in the City.

Rooney stated the City Council has several options available to them regarding the sales tax:

- Allow the 1% sales tax to go away;
- Ask the citizens to continue the 1% sales tax to the original date requested (July 31, 2030 - a period of 13 years);
- Ask the citizens to continue the 1% sales tax an additional 30 years which is the same length of time that was intended in the original request;
- Ask the citizens to make the sales tax permanent

Rooney stated the 1% sales tax currently generates $2,475,000 in revenue stating Staff has worked with Mr. Alan Brooks with the Public Finance Law Group in obtaining estimates on exactly how much borrowing capacity the City of Mustang would have if the 1% sales tax was extended for either the 13 year term period or the 30 year time period:

- 13 year time period, borrow approximately $25,000,000 at 3.25% interest rate;
- 30 year time period, borrow approximately $39,500,000 at 4.50% interest rate;
- It's possible an interest rate better than those provided could be realized;
- Estimates are based on flat sales tax growth

Rooney stated if the decision is made to extend the sales tax, there are two election dates remaining in 2016 in which a municipal question can be placed: August 23, 2016 and November 8, 2016. He stated Staff would recommend not placing a question on the November ballot since this would be a sales tax issue, and instead focus efforts on the August 23, 2016 ballot. **Rooney** stated in order to place the question on the August 23rd ballot, the election would need to be called by the City Council no later than June 8, 2016, stating the item would be placed on the June 7, 2016 City Council agenda for approval.

Rooney stated ideas for potential projects to discuss with the voters could be public safety, quality of life, streets, and infrastructure. He stated examples of projects could be provided to voters, but not to list specific projects to be completed as a pressing issue could arise and need to address it. He stated most projects are brick and mortar except for Police Officers and Fire Fighters.

Rooney stated unless concerns are expressed by the City Council, Staff plans to move forward with the following assumptions:

- Staff will work to draft language to put this measure before the voters on August 23, 2016 stating in order to do this, Staff plans to have an ordinance before the City Council at the June 7, 2016 meeting;
- Staff will work to finalize cost estimates for the various projects identified, and where appropriate, obtain architectural renderings. He stated please note, without expending a great deal of engineering dollars on some of the items, the estimates will be draft in nature;

- Staff will operate under the assumption that the City Council would like to extend the sales tax of 1% to the original date requested - July 31, 2030 stating this would extend the sales tax an additional 13 years and is believed to be the most desirable of the three different extension scenarios;
- Staff will schedule individual meetings with Councilmembers to review the proposed language prior to the June 7, 2016 meeting

Discussion was held concerning the importance of public meetings and ways to disseminate information to the voters to make certain they realize the current tax is being paid off 13 years early, the City's accountability and fiscal responsibility of the completion of current projects, and the projects being proposed now. **Rooney** stated it needs to be communicated to the voters that it is not a new tax, but the same penny that is currently being paid.

Other discussion included what the next step would be if it did not pass in August with **Rooney** stating it could be brought to a vote again in 2017. Discussion was also held concerning the cost to place it on the ballot with it being stated around $2,000 to $5,000 depending on whether or not other items were on the ballot where the cost would be divided among the different entities.

Discussion also included whether or not changes could be made prior to 2030, assuming the sales tax passes, with it being stated yes, if it is felt timing is good, can always bring back to the voters.

Councilwoman Hagan stated she was on City Council when the sales tax passed in 1999 and they were all very excited and stated Council and Staff need to be honest with the public and make sure they know the current sales tax indebtedness is being paid off early.

D. UPDATE ON MANAGEMENT RELATED ISSUES

City Manager Rooney stated the next Budget Work Session would be Thursday, May 12th, at 6:00 pm in the same room. He asked if anyone had anymore questions, to please email them to him and they would bring the questions and answers to the May 12th meeting. He also stated all the budget information, including questions and answers, would be placed on the City's website.

E. ADJOURNMENT

MOTION was made by **Councilman Schweinberg,** seconded **Councilman Jones** to adjourn.

AYE: Riley, Leete, Grider, Hagan, Jones, Schweinberg, Adams
NAY: None

The meeting was adjourned at **7:10 p.m.**

____
Jay Adams, Mayor

Attest:

____
Lisa Martin, City Clerk

MUSTANG CITY COUNCIL
MUSTANG IMPROVEMENT AUTHORITY
BUDGET WORK SESSION
MAY 12, 2016

The Mustang City Council met in a Special Budget Work Session on May 12, 2016 at 6:00 p.m. in the Library Education Room of the Mustang Town Center, 1201 N. Mustang Rd. Notice of the Meeting was posted on the Bulletin Board outside the Mustang Municipal Building on Tuesday, May 10, 2016 at 2:30 p.m. in compliance with the Open Meeting Law, 25 O.S., Section 301, et. seq.

A. CALL TO ORDER

Mayor Adams called the meeting to order at 6:04 p.m.

B. ROLL CALL

Councilmembers Present:	Riley Leete Grider Jones Hagan Schweinberg Adams
Councilmembers Absent:	None

C. DISCUSSION ITEMS

1. **Discussion and Review** regarding the Proposed Annual Operating Budget for FY 2016-2017 for the City of Mustang/MIA.

City Manager Rooney stated Staff had not received any questions in addition to the ones from ***Councilman Grider*** addressed at the last budget meeting. He stated ***Councilman Leete*** advised he may have a couple of questions to submit stating questions can be accepted up until June 7 which is the date for the Public Hearing and adoption.

Discussion was held regarding whether or not the question due date should be moved up some in order to give Staff more time to respond. **Rooney** stated most questions can be answered pretty quickly stating Staff will always respond. He also stated questions would be accepted at the Public Hearing on June 7th.

Other discussion included the adoption due date with **Rooney** stating by law, the budget is to be adopted by June 15th and if it is not adopted in the June 7th City Council meeting, a special meeting will have to be held prior to June 15th. **Mayor Adams** stated once the budget is adopted, the public has a certain amount of time for comment stating if not adopted by July 1st, funds could be frozen until it is adopted.

Adams stated he had received one question from the public asking why the City was not proposing more expenditures from the road fund since the money was available and he stated he replied it was due to the money needed for the Sara Road project and wanted to make sure he responded correctly. **Rooney** stated yes, money was being held to prepare for Sara Rd.

Councilman Grider asked how much money would be needed for a Morgan Road project expansion. **Adams** stated the estimated cost for Sara Road is approximately $1.5M with the Turnpike Authority contributing half of that and would estimate close to $2M for Morgan Road to go to a four lane road, not including the intersections. **Rooney** stated asphalt prices have gone down due to the oil price decline stating some projects could go under budget due to this.

Rooney stated questions and answers would be placed on the website and would add any additional questions with their answers as they are received stating all budget information is available on the website for public review as well. He stated Staff had also been updating Facebook with the budget information.

Council and **Rooney** thanked ***Finance Director Watts*** and her team as well as thanked the Department Directors for identifying ways to be more efficient stating this was not an easy budget process this year and Staff worked hard to create the FY16-17 budget.

D. ADJOURNMENT

MOTION was made by **Councilman Grider** and seconded by **Councilman Riley** to adjourn.

AYE: Riley, Leete, Grider, Jones, Hagan, Schweinberg, Adams
NAY: None

Meeting was adjourned at **6:14 p.m.**

____
Jay Adams, Mayor

Attest:

____
Lisa Martin, City Clerk

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 01		MAYOR AND COUNCIL				
16-1855	01-C0108	COWAN GROUP ENGINEERING, LL	ENGINEERING SERVICES	5/2016	201605113084	1,787.84
16-0017	01-W0001	WHEATLEY, SEGLER, OSBY & MI	LEGAL SERVICES	5/2016	201605123108	6,201.35
					DEPARTMENT TOTAL:	7,989.19
DEPARTMENT: 11		CITY MANAGER				
16-0021	01-A0122	ALLIANCE MAINTENANCE, INC	JANITORIAL SERVICES	5/2016	81231	880.00
16-0537	01-M0001	MUSTANG NEWS CORPORATION	ADS FOR JOB OPENINGS	5/2016	KENNEL TECH-A	8.00
16-0538	01-M0234	MUSTANG TIMES	ADS FOR JOB OPENINGS	5/2016	TT12302	110.00
16-0536	01-O0271	THE OKLAHOMA PUBLISHING COM	ADS FOR JOB OPENINGS	5/2016	AD FOR JAILER	589.09
16-1599	01-S0093	SMART TECHNOLOGIES INC	CERTIFICATE FOR WEBSITE	5/2016	716902	150.00
16-0255	01-V0106	VALIR OUTPATIENT CLINIC MAN	PRE-EMPLOYMENT DRUG SCREE	5/2016	201605113080	375.00
16-0017	01-W0001	WHEATLEY, SEGLER, OSBY & MI	LEGAL SERVICES	5/2016	201605123108	624.24
16-0391	01-W0108	WORKERS ASSISTANCE PROGRAM	MO. EMPLOYEE ASSISTANCE P	5/2016	201605113079	341.76
					DEPARTMENT TOTAL:	3,078.09
DEPARTMENT: 12		LIBRARY				
16-0091	01-M0263	MIDWEST TAPE, LLC	CHILDRENS AUDIO & DVD MAT	5/2016	93891808	56.78
16-1334	01-M0263	MIDWEST TAPE, LLC	DVD'S, AUDIO'S & MUSIC	5/2016	93938176	291.30
16-1351	01-M0263	MIDWEST TAPE, LLC	NON-PRINT ITEMS FOR COLLE	5/2016	93912865	311.51
					DEPARTMENT TOTAL:	659.59
DEPARTMENT: 13		PARKS AND RECREATION				
16-1307	01-B1019	BEN E. KEITH COMPANY	ASP SNACKS & CUPS	5/2016	63098561	74.08
16-1825	01-C0219	MICHELE CLARK	REFUND FOR CANCELLED RENT	5/2016	71531	101.25
16-1059	01-C0278	COX COMMUNICATIONS, INC.	TV FOR TREADMILLS	5/2016	201605113086	44.66
16-1824	01-D0077	DESHIELDS TRUCK SERVICE	ALIGNMENT ON SR. CTR BUS	5/2016	13637	178.25
16-1806	01-D0089	DAVE'S SAFE & LOCK LLC	SAFE REPAIRS	5/2016	5232,5233	480.00
16-1396	01-F0078	DAIOHS USA, INC	COFFEE FOR EVENTS	5/2016	141500	33.70
16-1029	01-F0094	FLEETCORE TECHNOLOGIES, INC	BULK FUEL	5/2016	NP47351606-	561.50
16-1756	01-M0234	MUSTANG TIMES	AD FOR GARAGE SALE	5/2016	MT98412	150.00
16-1827	01-O0035	OKLAHOMA ELECTRIC COOPERATI	ELECTRIC SERVICE	5/2016	201605113099	4,060.91
16-1814	01-O0055	OG&E COMPANY	ELECTRIC SERVICE	5/2016	201605113092	27.99
16-1819	01-O0055	OG&E COMPANY	ELECTRIC SERVICE	5/2016	201605113094	28.47
16-1851	01-O0055	OG&E COMPANY	ELECTRIC SERVICE	5/2016	201605113090	43.45
16-1822	01-S0274	S/C MOTORSPORTS	GOPHER & MOLE REMOVAL	5/2016	3152	960.00
16-1823	01-S1002	STERLING J. BEECROFT, LLC	FOOTBALL FIELD LIGHT REPA	5/2016	3224	1,159.00
					DEPARTMENT TOTAL:	7,903.26

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 15		GENERAL GOVERNMENT				
16-1696	01-C0229	CARDIAC SCIENCE	AED BATTERIES	5/2016	3296050	266.50
16-1827	01-O0035	OKLAHOMA ELECTRIC COOPERATI	ELECTRIC SERVICE	5/2016	201605113099	596.48
16-1842	01-O1177	OK TAX COMMISSION	SALES TAX PAYABLE	5/2016	201605113070	2,004.39
16-0028	01-P1051	PITNEY BOWES BANK, INC	BULK POSTAGE	5/2016	201605113102	5,649.95
16-1748	01-Q0003	QUICK PRINT OF OKLAHOMA CIT	ANNUAL BUDGET BOOKS	5/2016	727343-	121.55
16-1784	01-Q0003	QUICK PRINT OF OKLAHOMA CIT	ANNUAL BUDGET BOOKS	5/2016	4727343	355.00
16-1801	01-Q0003	QUICK PRINT OF OKLAHOMA CIT	PURCHASE ORDERS, LETTERHE	5/2016	727362	971.74
16-1807	01-Q0003	QUICK PRINT OF OKLAHOMA CIT	WEBSITE FULL DOCUMENT	5/2016	727382	36.39
16-0024	01-S0085	SILVER STAR CONSTRUCTION	MAINT. CONTRACT	5/2016	23878	72,869.00
16-1166	01-S0093	SMART TECHNOLOGIES INC	MAINTENANCE AGREEMENT	5/2016	716952	3,179.95
16-0029	01-S0173	STANDLEY SYSTEMS	COPIER LEASE/USAGE	5/2016	606353	2,616.89
					DEPARTMENT TOTAL:	88,667.84
DEPARTMENT: 16		TRANSFERS				
16-1835	01-M0210	MUSTANG IMPROVEMENT	SALES TAX TRANSFER	5/2016	201605113078	423,010.66
16-0211	01-S0205	STREET IMPROVEMENT FUND	MONTHLY TRANSFER	5/2016	201605113074	26,000.00
					DEPARTMENT TOTAL:	449,010.66
DEPARTMENT: 18		TOWN CENTER				
16-0575	01-A0122	ALLIANCE MAINTENANCE, INC	CLEANING OF TOWN CENTER	5/2016	81230-	435.00
16-1711	01-A0122	ALLIANCE MAINTENANCE, INC	TOWN CENTER CLEANING	5/2016	81230	4,000.00
16-1868	01-C0117	CLEARWATER ENTERPRISE, LLC	GAS SERVICE	5/2016	201605123115	89.33
16-1827	01-O0035	OKLAHOMA ELECTRIC COOPERATI	ELECTRIC SERVICE	5/2016	201605113099	7,350.25
16-1646	01-S1165	INTERLINE BRANDS, INC	CLEANING SUPPLIES	5/2016	365419746	173.66
					DEPARTMENT TOTAL:	12,048.24
DEPARTMENT: 19		BALL COMPLEX				
16-1223	01-A0131	JAMES HILLIS	PORT A POTTIES @ PARK	5/2016	15611	147.00
16-0344	01-B0154	ICE MAKER SALES & SERVICE,	REPAIRS & PARTS FOR FREEZ	5/2016	1043002	132.00
16-0474	01-B0154	ICE MAKER SALES & SERVICE,	FREEZER REPAIR	5/2016	1042915	175.50
16-1786	01-B0160	VARSITY BRANDS HOLDING CO.,	WATER JUGS FOR COMPLEX	5/2016	97850265	695.28
16-0831	01-B1019	BEN E. KEITH COMPANY	FOOD & SUPPLIES FOR CONCE	5/2016	63100851	72.36
16-1677	01-B1019	BEN E. KEITH COMPANY	SUPPLIES FOR CONCESSIONS	5/2016	63102276	958.49
16-1778	01-B1019	BEN E. KEITH COMPANY	FOOD & SNACKS FOR CONCESS	5/2016	63107338	1,372.02
16-0221	01-F0094	FLEETCORE TECHNOLOGIES, INC	BULK FUEL	5/2016	NP47351606	231.51
16-1513	01-H1059	HERCULES TIRE SALES INC	NEW TIRE FOR FIELD RAKE	5/2016	344067	75.00
16-1678	01-I1119	STEPHEN WHOLESALE CO, INC.	SUPPLIES FOR CONCESSIONS	5/2016	6496374	1,872.98
16-0608	01-L0052	LOCKE SUPPLY CO	ZIPTIES FOR SPORTS COMPLE	5/2016	28539882-00	103.83
16-1827	01-O0035	OKLAHOMA ELECTRIC COOPERATI	ELECTRIC SERVICE	5/2016	201605113099	2,062.73
16-1819	01-O0055	OG&E COMPANY	ELECTRIC SERVICE	5/2016	201605113094	126.01
16-1851	01-O0055	OG&E COMPANY	ELECTRIC SERVICE	5/2016	201605113090	985.55
16-0832	01-S1165	INTERLINE BRANDS, INC	JANITORIAL SUPPLIES	5/2016	365419738	307.00
					DEPARTMENT TOTAL:	9,317.26

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 20		AQUATICS				
16-1827	01-O0035	OKLAHOMA ELECTRIC COOPERATI	ELECTRIC SERVICE	5/2016	201605113099	218.21
16-0174	01-S9983	SUNBELT POOLS, INC	CHLORINE & OTHER CHEMICAL	5/2016	21299-1	174.90
					DEPARTMENT TOTAL:	393.11
DEPARTMENT: 21		FINANCE				
16-1655	01-C5250	COMTECH DESIGN, PRINT &	DOOR HANGERS	5/2016	201807	168.20
					DEPARTMENT TOTAL:	168.20
DEPARTMENT: 31		COMMUNITY DEVELOPMENT				
16-1008	01-C0020	CANADIAN COUNTY CLERK	FILING FEES FOR ABATEMENT	5/2016	R453703	56.00
16-1372	01-F0094	FLEETCORE TECHNOLOGIES, INC	BULK FUEL	5/2016	NP47351606B	380.62
16-0117	01-M0286	JIMANI VENTURES, INC	OIL CHANGES	5/2016	242796	25.99
16-1390	01-O0096	OKLAHOMA UNIFORM BUILDING C	COLLECTION OF STATE FEES	5/2016	201605113101	372.00
16-1060	01-V0050	CELLCO PARTNERSHIP	CELL PHONE BILL	5/2016	9764180921A	184.53
16-0694	01-X0005	XTREME SOLUTION SERVICES LL	MOWING & CLEANING ABATEME	5/2016	201605113105	420.00
					DEPARTMENT TOTAL:	1,439.14
DEPARTMENT: 41		POLICE				
16-0089	01-A0122	ALLIANCE MAINTENANCE, INC	DEPARTMENTAL CLEANING SER	5/2016	81232	1,295.00
16-0104	01-B0151	AUTO PLACE INC.	VEHICLE REPAIRS & PARTS	5/2016	8049	629.03
16-1780	01-B0215	BOB HOWARD DODGE INC	VEHICLE REPAIRS FOR UNIT	5/2016	294745	1,987.90
16-1868	01-C0117	CLEARWATER ENTERPRISE, LLC	GAS SERVICE	5/2016	201605123115	290.12
16-1696	01-C0229	CARDIAC SCIENCE	AED BATTERIES	5/2016	3296050	515.50
16-1574	01-C0232	SCHOENBERGER, MICHAEL J.	BALLISTIC VESTS	5/2016	20160528	2,235.00
16-0105	01-D0090	DEPT OF PUBLIC SAFETY	OLETS USER FEES	5/2016	04-1614169	350.00
16-0103	01-F0078	DAIOHS USA, INC	COFFEE SERVICES	5/2016	141508	126.15
16-0128	01-F0094	FLEETCORE TECHNOLOGIES, INC	FUEL CHARGES	5/2016	NP47351568	2,841.84
16-1813	01-J0145	JOHNSON AUTO GLASS	REPLACE BROKEN WINDOW	5/2016	911864	155.00
16-0100	01-M0286	JIMANI VENTURES, INC	OIL CHANGES	5/2016	241956	141.95
16-1827	01-O0035	OKLAHOMA ELECTRIC COOPERATI	ELECTRIC SERVICE	5/2016	201605113099	3,449.62
16-1581	01-S0093	SMART TECHNOLOGIES INC	COMPUTERS FOR POLICE DEPT	5/2016	716915	1,508.44
16-0166	01-V0050	CELLCO PARTNERSHIP	MOBILE DATA TERMINAL USAG	5/2016	9764438079	769.21
					DEPARTMENT TOTAL:	16,294.76

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 42		ANIMAL CONTROL				
16-0128	01-F0094	FLEETCORE TECHNOLOGIES, INC	FUEL CHARGES	5/2016	NP47351568	86.40
16-1325	01-L0096	WILLIAM A AND LAURA L RIDLE	LAUNDRY SERVICE	5/2016	6066	68.52
16-0182	01-M0236	MUSTANG VETERINARY HOSPITAL	MO. VETERINARIAN CHARGES	5/2016	201605113089	80.00
16-1581	01-S0093	SMART TECHNOLOGIES INC	COMPUTERS FOR POLICE DEPT	5/2016	716915	95.86
16-0166	01-V0050	CELLCO PARTNERSHIP	MOBILE DATA TERMINAL USAG	5/2016	9764180921	32.15
					DEPARTMENT TOTAL:	362.93
DEPARTMENT: 51		FIRE				
16-0141	01-O0290	OKC RADIO SHOP	USAGE/MAINTENANCE FEES	5/2016	MUSTANG11	2,862.00
16-1668	01-A0110	ALL SEASON BUILDING SUPPLY,	BUILDING MAINT. & REPAIRS	5/2016	65722	40.34
16-1792	01-A0110	ALL SEASON BUILDING SUPPLY,	BUILDING MAINT. & REPAIRS	5/2016	66591	1.85
16-1237	01-C0065	CASCO INDUSTRIES, INCORPORA	REPAIR OF 2 BUNKER COATS	5/2016	168473	45.00
16-1736	01-C0065	CASCO INDUSTRIES, INCORPORA	GATE VALVE REPAIR	5/2016	168302	88.00
16-1750	01-C0065	CASCO INDUSTRIES, INCORPORA	PARTS FOR E-4	5/2016	168303	257.00
16-1805	01-C0065	CASCO INDUSTRIES, INCORPORA	3 GALLONS ULTRATEC MCXFOG	5/2016	168677	90.00
16-1696	01-C0229	CARDIAC SCIENCE	AED BATTERIES	5/2016	3296050	249.00
16-1107	01-C1118	GLOBAL BUSINESS, INC.	CLEANING OF UNIFORMS	5/2016	1100767	8.45
16-1669	01-F0094	FLEETCORE TECHNOLOGIES, INC	FUEL FOR VEHICLES	5/2016	NP47351605	910.30
16-1300	01-G097	TYCO & SECURITY (US) MANAGE	ANNUAL FIRE EXTINGUISHER	5/2016	201605113103	642.90
16-1791	01-O0025	O'REILLY AUTOMOTIVE STORES,	VEHICLE REPAIR & MAINT.	5/2016	0309-120758	5.38
16-1814	01-O0055	OG&E COMPANY	ELECTRIC SERVICE	5/2016	201605113092	858.43
16-1512	01-O0095	OK FIRE CHIEFS ASSOC	CONFERENCE REGISTRATION	5/2016	4160	100.00
16-1796	01-T0002	T & W TIRE	TIRES FOR UNIT 600	5/2016	5652606	761.92
16-1787	01-T1087	THOMAS ENERGY SYSTEMS, INC	AIR SAMPLE FOR COMPRESSOR	5/2016	932010	120.00
16-0350	01-U0055	UNIFIRST HOLDINGS, INC.	SHOP TOWELS, MOP HEADS	5/2016	825 1094497	41.45
16-1707	01-W0112	WEATHERFORD PRESS	MESH HATS FOR FIRE DEPT	5/2016	32120	540.00
					DEPARTMENT TOTAL:	7,622.02
DEPARTMENT: 61		STREETS				
16-1815	01-C0010	CKENERGY ELECTRIC COOPERATI	ELECTRIC SERVICE	5/2016	201605113087	1,852.10
16-1827	01-O0035	OKLAHOMA ELECTRIC COOPERATI	ELECTRIC SERVICE	5/2016	201605113099	1,013.52
16-1814	01-O0055	OG&E COMPANY	ELECTRIC SERVICE	5/2016	201605113092	12,568.20
16-1820	01-O0055	OG&E COMPANY	ELECTRIC SERVICE	5/2016	201605113095	62.27
16-1844	01-O0055	OG&E COMPANY	ELECTRIC SERVICE	5/2016	201605113097	122.26
					DEPARTMENT TOTAL:	15,618.35
					FUND TOTAL:	620,572.64

FUND: 04 - IMPOUND FEE FUND SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 41		POLICE - IMPOUND				
16-1614	01-Y0040	YUKON TROPHY & AWARDS INC	GRAPHICS FOR NEW CHARGERS	5/2016	516141	1,275.00
					DEPARTMENT TOTAL:	1,275.00
					FUND TOTAL:	1,275.00

FUND: 05 - PARK IMPROVEMENT SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 00		ADMINISTRATION				
16-1752	01-K0009	KIDS PLACE DESIGNS	SWINGS & CHAINS FOR PARK	5/2016	1400199791	490.00
16-1207	01-S1002	STERLING J. BEECROFT, LLC	BALLASTS & LIGHTS	5/2016	5--B	69.00
16-1415	01-S1002	STERLING J. BEECROFT, LLC	REPAIR TO BATHROOM	5/2016	3199-	350.00
16-1742	01-S1002	STERLING J. BEECROFT, LLC	DIAGNOSE & REPAIR LIGHTS	5/2016	3226,3199C	250.00
					DEPARTMENT TOTAL:	1,159.00
					FUND TOTAL:	1,159.00

FUND: 06 - ENFORCE OF ALCOHOL LAWS

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 41		ENFORCE OF ALCOHOL LAWS				
16-1797	01-M0237	STEPHEN L. ROBERTSON	TOWING CHARGE, STORAGE	5/2016	13749	624.24
					DEPARTMENT TOTAL:	624.24
					FUND TOTAL:	624.24

FUND: 07 - LIBRARY FUND SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 07		ADMINISTRATION				
16-1715	01-B0261	AMY BRANDLEY	SMART PHONE/TABLET CLASS	5/2016	201605123107	600.00
16-1712	01-G0130	GRAFTEC COMMUNICATIONS, INC	CHILDRENS CALENDARS, BOOK	5/2016	23763	99.50
16-1771	01-M0264	JANYA PEGRAM	T-SHIRTS FOR PROGRAM	5/2016	125292	132.00
16-1590	01-R0144	RECORDED BOOKS, INC	ZINIO MAGAZINE, UNIVERSAL	5/2016	1456	3,420.00
16-1601	01-S0010	SYNCHRONY BANK	BEVERAGES FOR RESALE	5/2016	201605113104	201.30
16-1774	01-W0113	THE CREATIVE COMPANY	NON FICTION BOOKS	5/2016	ARU0206106	292.25
16-1773	01-W0114	WORLD BOOK, INC	WORLD BOOK NON FICTION	5/2016	1532598	3,007.00
					DEPARTMENT TOTAL:	7,752.05
					FUND TOTAL:	7,752.05

FUND: 12 - 2012 GO BOND-TOWN CENTER SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 15		ADMINISTRATION				
16-1782	01-S0028	WORKSPACE SOLUTIONS, LLC	SCREEN SHADES	5/2016	5595	7,062.82
					DEPARTMENT TOTAL:	7,062.82
					FUND TOTAL:	7,062.82

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 41		POLICE				
16-1581	01-S0093	SMART TECHNOLOGIES INC	COMPUTERS FOR POLICE DEPT	5/2016	716915	8,000.00
					DEPARTMENT TOTAL:	8,000.00
DEPARTMENT: 42		ANIMAL CONTROL				
16-1581	01-S0093	SMART TECHNOLOGIES INC	COMPUTERS FOR POLICE DEPT	5/2016	716915	1,000.00
					DEPARTMENT TOTAL:	1,000.00
					FUND TOTAL:	9,000.00

FUND: 69 - RISK MANAGEMENT SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 00		ADMINISTRATION				
16-1817	01-H0150	HUMAN PERFORMANCE CENTER #7	WORKERS COMP CLAIM	5/2016	201605113082	1,159.23
16-1816	01-M0287	MCMC LLC	WORKERS COMP CLAIM	5/2016	201605113081	90.24
16-1849	01-S1313	ST ANTHONY'S HEALTH CENTER	WORKERS COMP CLAIM	5/2016	201605113083	504.44
					DEPARTMENT TOTAL:	1,753.91
					FUND TOTAL:	1,753.91
					GRAND TOTAL:	1,295,823.28

CITY OF MUSTANG

AGENDA ITEM COMMENTARY

1. **ITEM NO.** F-6

2. **MEETING DATE:** May 17, 2016

3. **TITLE:**
   Discussion, Consideration and Possible Action to Approve Resolution No. 16-039 for a Budget Supplemental in the Park and Recreation Donation Fund for the Fiscal Year 2015-2016.

4. **COUNCIL ACTION:** Approve/Deny

5. **INITIATOR:** Jean Heasley, Assistant Parks and Recreation Director

6. **BACKGROUND:**
   The Park and Recreation Department has offered businesses the opportunity to sponsor events. The sponsorship shall be used to purchase supplies, entertainment, and activities for various events.

   A supplemental appropriation to increase the Park and Recreation Donation Fund in the amount of $1,803 to be appropriated in fiscal year 2016.

7. **FINANCIAL IMPACT:** $1,803

8. **STAFF COMMENTS:**

9. **STAFF SOURCE:** Jean Heasley, Assistant Parks and Recreation Director

10. **ORDINANCE /RESOLUTION NO. 16-039**

RESOLUTION NO. 16-039

A RESOLUTION TO MAKE CHANGES IN THE PARK AND RECREATION DONATION FUND BUDGET BY MAKING A SUPPLEMENTAL APPROPRIATION TO INCREASE THE 2015-2016 FISCAL YEAR BUDGET BY $1,803.

WHEREAS, The City has received sponsorships for park programming and;

WHEREAS, the Council desires to appropriate funds;

NOW THEREFORE, BE IT RESOLVED, by the Council that the following supplemental appropriation be made:

SUPPLEMENTAL APPROPRIATION

Revenues:	
Donations (11-45100)	$1,783
Interest on Investments (11-45141)	10
Miscellaneous (11-45193)	10
	$1,803
Expenditures:	
Park Programming	$1,803

This is to certify that the above and foregoing Resolution was dully **ADOPTED** and **APPROVED** by the Mayor and City Council this **17th** day of **May 2016**.

Mayor

ATTEST:

City Clerk

CITY OF MUSTANG

AGENDA ITEM COMMENTARY

1. **ITEM NO:** F-7

2. **MEETING DATE:** 05/17/16

3. **TITLE:** Renewal of Radio System License Agreement with the City of Oklahoma City.

4. **COUNCIL ACTION:** Approve/Deny

5. **INITIATOR:** Carl W. Hickman, Fire Chief

6. **BACKGROUND:** This agreement allows Mustang Fire and Police Departments to operate public safety radios on the Oklahoma City 800 MHz radio system. The original agreement sets mobile installation fees and system usage fees. Under this agreement, normal radio maintenance is covered by the Oklahoma City Radio Shop.

   There are no changes from the current agreement.

7. **FINANCIAL IMPACT:** Estimated cost of $17,000.00 (includes both fire and police).

8. **STAFF COMMENTS:** Staff Recommends Approval.

9. **STAFF SOURCE:** Carl W. Hickman, Fire Chief

10. **RESOLUTION/ORDINANCE NO:** ______________

The City of

OKLAHOMA CITY

Information Technology/Public Safety Communications Support

May 3, 2016

The City of Mustang
465 West SH 152
Mustang, OK 73064

Dear Vendor:

The City of Oklahoma City and the contracting vendor have the option of renewing **Radio System License Agreement** for the term **7/1/2016 through 6/30/2017** under the same terms, conditions and provisions as originally awarded, including price(s).

Please indicate your concurrence or non-concurrence by completing the below listed information, including signature, and return to me by **May 31, 2016.**

This form may be mailed, faxed, emailed, scanned or otherwise electronically submitted for contract/pricing agreement renewal.

If you have any questions, please contact me at (405) 316-3648 or Email: chris.fogt@okc.gov

Thank you,

Christine Fogt
City of Oklahoma City
Public Safety Communications Support

_______ **Yes, I would like to renew per the above mentioned.**

_______ **No, I do not wish to renew.**

____
AUTHORIZED SIGNATURE

____
COMPANY NAME

____
STREET ADDRESS

____
CITY, STATE AND ZIP CODE

____
BUSINESS TELEPHONE

____
FAX NUMBER

____
CONTACT/E-MAIL

3738 SW 15th Bldg. 14 • Oklahoma City, OK 73108 •405/682-7096

CITY OF MUSTANG

AGENDA ITEM COMMENTARY

1. **ITEM NO.** F-8

2. **MEETING DATE:** May 17, 2016

3. **TITLE:** Discussion, Consideration and Possible Action Regarding Declaring Certain Items as Surplus and Authorizing Disposal of Those Items

4. **COUNCIL ACTION:** Approve/Deny

5. **INITIATOR:** Janet Watts, Finance Director

6. **BACKGROUND:**
The City periodically eliminates property assets (see attached listing) deemed to be no longer needed by the department(s). A public auction will be held May 18 thru 27, 2016 on the www.govdeals.com webpage. The net proceeds of the sale will be deposited to the fund in which the item was original purchased.

7. **FINANCIAL IMPACT:**

8. **STAFF COMMENTS:**
Recommendation for Council approval to declare assets as surplus in accordance with city/state regulations.

9. **STAFF SOURCE:** Janet Watts, Finance Director

10. **ORDINANCE /RESOLUTION NO.**

11. **Attachment:**
Schedule of Surplus Listing - Capital Assets - Governmental Type - Value of $1,000 or more.

CITY OF MUSTANG
SCHEDULE OF SURPLUS - CAPITAL ASSETS
For the year ending June 30, 2016

Governmental Assets Description:	FA Number	Expense Account	Cat	Serial #	Need Council Approval To Surplus	Primary Location	Original Cost	Accum Depr Write Off Amount	Approval Date
ROLLER	NA	01-561	40	662296 F19	YES	STREETS	1,000.00	1,000.00	5/17/16
FMC SEWER MACHINE	00376	01-561	40	A131996	YES	STREETS	4,000.00	4,000.00	5/17/16
BAT WING	00415	01-561	40	NA	YES	STREETS	3,500.00	3,500.00	5/17/16
HP 8150N LASER PRINTER	1383	01-521	40	NA	YES	FINANCE	4,948.00	4,948.00	5/17/16
CHEVROLET C1500 1/2 TON EXTENDED CAB	1427	01-531	40	1GCEC19T8Z265282	YES	COMM DE'	16,534.00	16,534.00	5/17/16
CABLING/CONNECTORS	1863	02-500	40	NA	YES	ADMIN	1,014.98	981.16	5/17/16
2005 MODEL 71 FORD CROWN VIC UNIT #193	2003	01-541	40	2FAHP71W15X144343	YES	POLICE	20,452.68	20,452.68	5/17/16
2006 FORD CROWN VICTORIA UNIT #194	2073	01-541	40	2FAHP71W36X136892	YES	POLICE	23,691.82	23,691.82	5/17/16
INTOXILYZER 8000	2115	01-541	40	08-002684	YES	POLICE	8,118.00	2,908.95	5/17/16
OPTIPLEX WORK STATION #14	2605	01-512	40	29033813269	YES	LIBRARY	1,097.47	896.23	5/17/16
OPTIPLEX WORK STATION #15	2606	01-512	40	29033719957	YES	LIBRARY	1,097.47	896.23	5/17/16
2011 DODGE CHARGER UNIT #204	2708	01-541	40	2B3CL1CTBH600662	YES	POLICE	44,537.55	44,537.55	5/17/16
							129,991.97	124,346.62	

Proclamation

WHEREAS, The Congress and President of the United States have designated May 15 as Peace Officers' Memorial Day, and the week in which May 15 falls as National Police Week; and

WHEREAS, the names of nine fallen Oklahoma Peace Officers will be added to the tablets of the Oklahoma State Peace Officer's Memorial and among two hundred and fifty two names added to the National Law Enforcement Officer's Memorial, Washington D.C. in 2016; and

WHEREAS, the members of the law enforcement agency of Mustang play an essential role in safeguarding the rights and freedoms of Mustang citizens; and

WHEREAS, it is important that all citizens know and understand the duties, responsibilities, hazards, and sacrifices of their law enforcement agency, and that members of our law enforcement agency recognize their duty to serve the people by safeguarding life and property, by protecting them against violence and disorder, and by protecting the innocent against deception and the weak against oppression; and

WHEREAS, the men and women of the law enforcement agency of Mustang unceasingly provide a vital public service;

NOW, THEREFORE, it is hereby **RESOLVED**, that the Mustang City Council, calls upon all citizens of Mustang and upon all patriotic, civic and educational organizations to;

(1) Observe May 15th of each year as **Peace Officers Memorial Day** in honor of those law enforcement officers who, through their courageous deeds, have made the ultimate sacrifice in service to their community, recognize that since 1944, line of duty police deaths have never been below 100; and let us recognize and pay respect to the survivors of our fallen and injured heroes;

(2) Further directing that all United States flags be displayed at half-staff on all municipal buildings on such day, consistent with Public Law 103-322;

(3) Observe in each year the calendar week during which such May 15th occurs as **Police Week**, with appropriate ceremonies and observances in which all of our citizens may join in commemorating law enforcement officers, past and present, who, by their faithful and loyal devotion to their responsibilities, have rendered a dedicated service to their community.

Accepted by the City Council and Approved by the Mayor of the City of Mustang, this 17th day of May, 2016.

____
Mayor Jay Adams

ATTEST:

____
City Clerk

City of Mustang
City Council
Agenda Item Commentary

1. ITEM NO. G.2.2.

2. MEETING DATE: May 17, 2016

3. TITLE: Appointment of One (1) Member and One (1) Alternate to the ACOG Board of Directors and its Committees, the OEMA Board of Directors, and the appointment of one Councilmember to the Traffic Commission

4. COUNCIL ACTION: Approve/Deny

5. INITIATOR: Timothy Rooney, City Manager

6. BACKGROUND: Yearly appointments are made to the ACOG Board and Committees after the Municipal Election. Mayor Adams served as the appointed member of the ACOG Board of Directors and all sub-committees during the last year. Councilor Brian Grider served as the alternate.

   Appointments are for the following Boards and Committees:
   - ACOG Board of Directors – Need One Councilmember and One Councilmember Alternate
   - Intermodal Transportation Policy Committee (ITPC) – Need One Councilmember and One Alternate
   - Garber Wellington Policy Committee (GWPC) – Need One Councilmember and One Alternate
   - 911 Association Board of Directors – Need One Councilmember and One Alternate

   These meetings are held in the ACOG Board Room on the last Thursday (usually) of each month. The 911 Board of Directors is at 1:00 PM; the ITPC at 1:20 PM; the ACOG Board of Directors at 1:45 PM; and the GWPC at 2:30 PM. Both Mayor Adams and Councilor Grider have expressed interest in remaining as the appointed member and alternate for the upcoming year.

   Appointments are also necessary for the OEMA Board of Trustees. Councilor Hagan has served as the Appointee to this Board over the last year with Councilor Jones serving as the Alternate. Both Councilor Hagan and Councilor Jones have expressed interest in continuing to serve as the appointed member and alternate.

   Finally, there is also the need to appoint one City Councilor to serve on the Traffic Commission. Former Councilor Staples served on this committee during the last year. Councilman Riley has expressed an interest in doing so this year.

7. FINANCIAL IMPACT: None

8. STAFF COMMENTS: Staff recommends the following:
   - City Council appoint Mayor Adams as the appointed member of the ACOG Board of Directors and all sub-committees for the upcoming year with Councilor Grider being appointed as the alternate.
   - City Council appoint Councilor Hagan as the appointee to the OEMA Board with Councilor Jones serving as the alternate.
   - City Council appoint Councilor Riley as the appointee to the Traffic Commission.

9. STAFF SOURCE: Timothy Rooney, City Manager

10. RESOLUTION / ORDINANCE: None

City of Mustang
City Council
Agenda Item Commentary

1. ITEM NO. H-1
2. MEETING DATE: May 17, 2016
3. TITLE: OMAG Annual Elections
4. COUNCIL ACTION: Approve/Deny
5. INITIATOR: Timothy Rooney, City Manager
6. BACKGROUND: The City of Mustang is a member of the Oklahoma Municipal Assurance Group (OMAG). OMAG was formed in 1977 by cities and towns needing life and health coverage for their employees. As the members needs have changed through the years, they have added liability, workers' compensation and property coverage to their available plans. The City of Mustang utilizes OMAG as its insurer for its general liability, auto liability, public official bond (City Manager, City Clerk, and City Treasurer), and physical property. OMAG is an organization owned and governed by the member cities and towns it serves.

   Each year, OMAG conducts elections for positions on their Board of Trustees. The OMAG Board of Trustees consists of 7 members. This year, the City of Mustang is asked to elect two members to the Board of Trustees for three year terms commencing on July 1, 2015. There are a total of 12 nominees for the two available seats. The nominees are as follows:

   - Michael Bailey – Administrative Director, City of Bartlesville
   - Dan Galloway, City Manager, City of El Reno
   - Vernon Hoehn, Council Member, City of Fairview
   - Roger Kolman, City Manager, City of Glenpool
   - Mark Skiles, City Manager, City of Clinton
   - Clayton E. Lucas, City Manager, City of Sallisaw
   - Dea Mandevill, City Manager, City of Medford
   - John Noblitt, City Manager, City of Lindsay
   - Mike Nunneley, Town Administrator, Town of Mannford
   - Mary Rupp, City Manager, City of Perry
   - Janet Smith, City Manager, City of Crescent
   - Gina Snedeker, Finance Director, City of Chickasha

   Only one of the incumbents for the two available seats up for election has decided to run again – that being Mr. Michael Bailey, Administrative Director, City of Bartlesville. Staff is not aware of any concerns regarding OMAG or the service provided on the Board of Trustees over the last three years by Mr. Bailey. Mr. Bailey also sent a letter requesting reelection to the OMAG Board and it is attached for your information and review. Staff recommends the City of Mustang cast 1 of its 2 votes for Mr. Bailey.

That would leave 11 individuals vying for the remaining seat on the OMAG Board. Of those 11, staff received two letters seeking support. Both Mary Rupp, City Manager for the City of Perry, and Mr. Mike Nunneley, Town Administrator for the Town of Mannford are those individuals and their letters are attached for your information and review. Staff recommends that the City of Mustang cast its remaining vote in favor of Ms. Mary Rupp, City Manager for the City of Perry. Ms. Rupp has been involved in municipal government in Oklahoma dating back to 1976 and has been an active member in the City Manager's Association of Oklahoma and is a former President of that Association. Additionally, Ms. Rupp has received the OML's Don Rider Award for individuals who have made significant contributions in their community as well as to their profession through personal growth and involvement. Both letters seeking support, as well as the resume of Ms. Rupp, is attached for your information and review.

In summary, staff recommends the City of Mustang cast its votes for Mr. Michael Bailey, Administrator Director, City of Bartlesville and Ms. Mary Rupp, City Manager, City of Perry.

7. FINANCIAL IMPACT: None

8. STAFF COMMENTS: None

9. STAFF SOURCE: Timothy Rooney, City Manager

10. RESOLUTION / ORDINANCE: None

city of
bartlesville
CONNECTED/CREATIVE/VIBRANT

April 1, 2016

Dear Municipal Official,

Nine years ago I was fortunate enough to be elected to a trustee's position on the Oklahoma Municipal Assurance Group's Board of Trustees. This year my third term expires, and I have been nominated once again. You probably know very little about me other than the few words on the OMAG ballot that you received, and I would like to tell you a little more about myself.

I am a CPA, and I worked for a local accounting firm as a municipal auditor immediately after college. For several years, I served in the capacity as the lead auditor for our firm's largest clients, and during that time, I learned a great deal about municipalities. From cities of 35,000 to towns of 50, I came to appreciate their challenges and to admire their perseverance.

When a position in my home town, Bartlesville, became available, I leapt at the opportunity to experience first-hand the challenges of municipal government. I now serve as the Administrative Director/CFO for the City of Bartlesville which allows me to fill the roles of Assistant City Manager, Finance Director, Treasurer, and City Clerk. I love the challenges and diversity that these roles bring to me, and I believe that they have allowed me to better appreciate the needs of municipalities.

I truly feel that I have found a home in municipal government, and like many other municipal employees, I have developed a deep passion for my job. My first three terms as an OMAG Trustee have been an extension of this passion and service. During these last nine years, I have served as Secretary, Vice Chairman, and Chairman of OMAG, and I have learned a great deal about what it means to be an elected representative for a diverse population of municipalities.

I feel that I have served faithfully and have represented the needs of all OMAG members to the best of my ability. I would love to continue serving municipalities as an OMAG Trustee, and I hope that I can count on you for my reelection.

Sincerely,

Mike Bailey

Mike Bailey
Administrative Director/CFO
City of Bartlesville, Oklahoma
(918) 338-4212

April 1, 2016

TO: Oklahoma Municipal Assurance Group Participants

This letter is to ask for your community's vote to fill a 3-year term now open on the OMAG Board of Trustees.

Perry participates in all OMAG Plans: Workers Compensation, Property, and Liability. Perry was one of the first OMAG cities to sign on with Lexipol which OMAG makes available at no charge to help cities and towns become compliant with the state's unfunded mandate. Perry takes advantage of the free training on a wide variety of topics offered by OMAG. The resources available from OMAG are a great service to all participants.

During my professional career, I have had considerable experience and training in the areas of risk management and insurance. As Stillwater's Deputy City Manager, I was also the Risk Manager.

I am a people person and work well in groups. With the full support of the Perry City Council, I have the time available to attend and participate in OMAG board meetings, committee meetings, and other OMAG functions to the fullest extent. I pledge to keep an open mind when voting on issues affecting all OMAG participants.

With your support, I would appreciate the opportunity to lend my leadership experience to OMAG. I can be reached at city.manager@cityofperryok.com or 580 336-4109 should you need additional information.

Thank you for your consideration.

Respectfully,

Mary Rupp

Mary Rupp
City Manager

Enclosure: Bio

MARY RUPP, CITY MANAGER
City of Perry, Oklahoma
622 Cedar, P.O. Drawer 798
Perry, OK 73077
580 336-4109 (work) 405 880-1804 (cell)
city.manager@cityofperryok.com

EDUCATION

Bachelor of Science Degree	1973
Kansas State University	Manhattan, Kansas
Major: Education (Business)	

PROFESSIONAL HISTORY

City of Perry, Perry Oklahoma

City Manager	2012-present

City of Stillwater, Stillwater Oklahoma

Manager in Transition	2011-2012
Deputy City Manager	2006-2011
Assistant City Manager	1988-2006
Assistant City Manager Administrative Assistant (interim)	1987-1987
Secretary to City Manager	1976-1987

ADDITIONAL EXPERIENCE

Oklahoma State University, Stillwater, Oklahoma

Office of the President (Dr. Robert B. Kamm)	1975-1976

Marysville Public Schools, Marysville, Kansas

Business Instructor	1974-1975

PROFESSIONAL SERVICE

- Oklahoma Municipal Power Authority Elector, Board of Directors member and currently serving as treasurer
- Active Full Member of International City and County Management Association (ICMA); Chaired ICMA Committee on Changing Role of Assistants, 1997-1999; Co-authored article "Survey Says Role of Assistants has definitely changed," ICMA Public Management (PM) magazine
- Active Full Member of City Management Association of Oklahoma (CMAO); served in all officer positions including president and on numerous CMAO committees; First female and first Deputy City Manager to serve as CMAO president

RECOGNITION/PUBLIC SERVICE

- Oklahoma Municipal League Don Rider Award for individuals who have made significant contributions to their community as well as to their profession through personal growth and involvement
- Leadership Stillwater Outstanding Leadership Award
- Downtown Stillwater Main Street—Friend of Downtown
- Noble County Ambulance Board
- Noble County E911 Board
- Member, Perry Lions Club
- Member, Perry Chamber of Commerce

CITY OF MUSTANG

AGENDA ITEM COMMENTARY

1. ITEM NUMBER H-2

2. MEETING DATE: May 17, 2016

3. TITLE: Oklahoma Municipal Retirement Fund Board of Trustees District 6 Nomination

4. COUNCIL ACTION: Approve nomination of Timothy Rooney

5. INITIATOR: Laura Anderson, Human Resources Director

6. BACKGROUND: Oklahoma Municipal Retirement Fund Board of Trustees are voted on by the governing bodies that utilize the services of OMRF. At this time, our district, District 6, has a vacancy and I would like to nominate Mr. Rooney for the opening. Those nominated will be voted on by the governing body of each employer in the district later this summer.

7. FINANCIAL IMPACT: None

8. STAFF COMMENTS: Mr. Rooney's experience and expertise will be beneficial to the OkMRF Board of Trustees.

9. STAFF SOURCE: Laura Anderson, Human Resources Director

RESOLUTION NO. 16-040

A RESOLUTION OF THE CITY OF MUSTANG, OKLAHOMA, NOMINATING TIMOTHY D. ROONEY AS A CANDIDATE TO FILL AN OPEN POSITION ON THE BOARD OF TRUSTEES OF THE OKLAHOMA MUNICIPAL RETIREMENT FUND (OkMRF) REPRESENTING DISTRICT 6 FOR A FIVE YEAR TERM BEGINNING OCTOBER 1, 2016, THROUGH OCTOBER 1, 2021.

WHEREAS, The Oklahoma Municipal Retirement Fund Executive Director/CEO, Jodi Cox, has notified all participating employers of District 6 that a five year term on the Board of Trustees is expiring September 30, 2016; and

WHEREAS, OkMRF is governed by a Board of Trustees who are nominated and elected by member cities, towns and municipal agencies.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Mustang that they do hereby nominate Timothy D. Rooney for election to the OkMRF Board of Trustees.

The undersigned hereby certify that the foregoing Resolution was duly adopted and approved by the Mayor and City Council of the City of Mustang on the **17th** day of **May** , 2016.

____
Mayor

Attest (Seal):

____
City Clerk

OkMRF
OKLAHOMA MUNICIPAL RETIREMENT FUND

OFFICIAL NOTICE

May 1, 2016

TO: District 6 Members

FROM: Jodi S. Cox, Executive Director & CEO
Oklahoma Municipal Retirement Fund (OkMRF)

SUBJECT: Trustee Nomination for District 6

This is to notify you of the nomination and election process for the OkMRF District 6 Trustee position. The term is for five years and begins October 1, 2016. John Shugart, City of Bethany Retiree, currently holds the trustee position.

As a member of District 6, your governing body shall have the right to nominate through its Authorized Agent one person to fill the expiring office in your district. Such nominations shall be by Resolution (resolution sample on back) and shall be mailed and filed with the OkMRF office no earlier than May 20, 2016 but no later than June 30, 2016. Nominations received after the close of business on June 30, 2016, will not be considered.

After we have received the nominations, OkMRF will then prepare a ballot listing the names and a brief statement of the background and experience of the nominees. We will then forward on or before, July 20, 2016, a certified copy of this ballot to each Authorized Agent in District 6. The governing body of each employer in District 6 shall be entitled to cast by resolution one vote. The ballot that will be furnished to you must be returned to OkMRF between July 20 and August 30, 2016.

According to the Plan's Trust Indenture, Article III, Paragraph 3.15, qualifications for such office are:

> *Each person nominated, elected or appointed to serve as Trustee of this Trust shall be at the time he is to take office, an officer of the employer, member of the governing body of the employer, or an active or retired participant in the system. (Active or retired participant shall mean an employee with an account balance or benefit remaining in the system.) For the district offices the Trustee shall be an officer or member of the governing body of an employer located in the district represented by the Trustee, and in case of a retired or active participant the Trustee's participation must be with an employer located in the district for which the Trustee serves. Any Trustee shall immediately be disqualified upon failing to meet any criteria for qualification as set forth above.*

If you have any questions concerning the nomination or election process, please feel free to call us at 1-888-394-6673, Ext. 102. Forward your nominations by June 30, 2016, to:

Oklahoma Municipal Retirement Fund
525 Central Park Drive, Suite 320
Oklahoma City, Oklahoma 73105

To ensure your nomination was received, it is best to call the OkMRF offices and confirm delivery.

District 6 Members

Bethany, Bethany/Warr Acres PWA, Cashion, Choctaw, Crescent, Del City, Dover PWA, El Reno, Guthrie, Harrah, Hennessey, Jones City, Midwest City, Mustang, Nichols Hills, Nicoma Park, OkMRF, OMAG, OML, OMUSA Piedmont, Spencer, Union City, ValleyBrook, Warr Acres and Yukon

MUSTANG IMPROVEMENT AUTHORITY
MUSTANG MUNICIPAL BUILDING
1501 N. MUSTANG ROAD
MUSTANG, OKLAHOMA 73064

MAY 17, 2016
7:00 P.M.

AGENDA

A. CALL TO ORDER

B. ROLL CALL

C. NEW BUSINESS

D. CONSENT AGENDA

These items are considered on the Consent Agenda so that members of the Improvement Authority by unanimous consent can designate routine agenda items to be approved by one motion. If any item proposed on the Consent Agenda does not meet with approval of all Trustees that item will be removed and heard in regular order.

1. Approval of **05/03/16** MIA Minutes
*2. Approval of **05/05/16** City Council/MIA Special Meeting (Budget Session) Minutes.
*3. Approval of **05/12/16** City Council/MIA Special Meeting (Budget Session) Minutes.
*4. Claims List for **FY '16**

E. INFORMATION/REPORTS

1. Trustee Manager
2. Trustees

F. DISCUSSION ITEMS

None.

G. ADJOURNMENT

***Items Considered Concurrently on the City Council Agenda.**

MUSTANG IMPROVEMENT AUTHORITY
MAY 3, 2016

The Mustang Improvement Authority met in regular session on Tuesday, May 3, 2016, at 7:00 p.m. in the Mustang Municipal Building Council Chambers. Notice of the meeting was posted on the Bulletin Board outside the Mustang Municipal Building on Friday, April 29, 2016, at 2:25 p.m. in compliance with the Open Meeting Law, 25 O.S., Section 301, et. seq.

A. CALL TO ORDER

Chairman Adams called the meeting to order at **7:29 p.m.**

B. ROLL CALL

Trustees Present: **Riley**
Leete
Grider
Jones
Hagan
Schweinberg
Adams

Trustees Absent: **None**

C. NEW BUSINESS

None.

D. CONSENT AGENDA

1. Approval of **04/19/16** MIA Minutes.
*2. Claims List for **FY '16**
*3. Approval to Turn **Past Due Utility Accounts** over to Collection Agency.
*4. Approval of **Contract and Bonds** for Project labeled Raw Water Transmission Lines.

Mayor Adams requested Item 4 be pulled from the Consent Agenda.

MOTION was made by **Councilman Schweinberg,** seconded by **Councilman Grider,** to approve Items D-1 thru D-3 of the Consent Agenda.

AYE: Riley, Leete, Grider, Jones, Hagan, Schweinberg, Adams
NAY: None

MOTION was made by **Mayor Adams,** seconded by **Councilman Schweinberg,** to approve Item D-4 of the Consent Agenda.

AYE: Riley, Leete, Grider, Jones, Hagan, Schweinberg, Adams
NAY: None

E. INFORMATION/REPORTS

1. Trustee Manager

None.

2. Trustees

None.

F. DISCUSSION ITEMS

None.

G. ADJOURNMENT

MOTION was made by **Trustee Grider,** and seconded by **Trustee Riley** to adjourn.

AYE: Riley, Leete, Grider, Jones, Hagan, Schweinberg, Adams
NAY: None

Meeting was adjourned at **7:31 p.m.**

Jay Adams, Chairman

Attest:

Lisa Martin, Secretary

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 68		GENERAL GOVERNMENT				
16-0794	01-B0024	BANCFIRST	2014 A BOND PAYMENT	5/2016	201605113072	183,953.75
16-1068	01-B0024	BANCFIRST	2014 B CAP. INT. PAYMENT	5/2016	201605113071	17,930.40
16-1836	01-B0120	BOND FUND	4TH PENNY TRANSFER	5/2016	201605113076	27,551.58
16-0030	01-G0030	GENERAL FUND	TRANSFER OPERATING FUNDS	5/2016	201605113073	230,000.00
16-1837	01-L0045	LIMITED PURPOSE FUND	3RD PENNY TRANSFER	5/2016	201605113077	76,467.01
16-0209	01-S0205	STREET IMPROVEMENT FUND	FRANCHISE FEES	5/2016	201605113075	13,000.00
					DEPARTMENT TOTAL:	548,902.74
DEPARTMENT: 72		WATER				
16-1855	01-C0108	COWAN GROUP ENGINEERING, LL	ENGINEERING SERVICES	5/2016	201605113085	2,421.18
16-1862	01-C0135	CITY OF OKC UTILITIES	WATER PURCHASE	5/2016	201605123114	59,692.01
16-1827	01-O0035	OKLAHOMA ELECTRIC COOPERATI	ELECTRIC SERVICE	5/2016	201605113100	13,472.63
16-1814	01-O0055	OG&E COMPANY	ELECTRIC SERVICE	5/2016	201605113093	10,122.06
16-1841	01-O0055	OG&E COMPANY	ELECTRIC SERVICE	5/2016	201605113098	68.41
16-1851	01-O0055	OG&E COMPANY	ELECTRIC SERVICE	5/2016	201605113091	776.50
					DEPARTMENT TOTAL:	86,552.79
DEPARTMENT: 75		SEWER				
16-1815	01-C0010	CKENERGY ELECTRIC COOPERATI	ELECTRIC SERVICE	5/2016	201605113088	303.94
16-1855	01-C0108	COWAN GROUP ENGINEERING, LL	ENGINEERING SERVICES	5/2016	201605113085	9,273.00
16-1868	01-C0117	CLEARWATER ENTERPRISE, LLC	GAS SERVICE	5/2016	201605123116	74.84
16-1827	01-O0035	OKLAHOMA ELECTRIC COOPERATI	ELECTRIC SERVICE	5/2016	201605113100	1,257.00
16-1814	01-O0055	OG&E COMPANY	ELECTRIC SERVICE	5/2016	201605113093	219.00
16-1820	01-O0055	OG&E COMPANY	ELECTRIC SERVICE	5/2016	201605113096	40.31
					DEPARTMENT TOTAL:	11,168.09
					FUND TOTAL:	646,623.62