

AGENDA

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE/INVOCATION
- C. ROLL CALL
- D. INTRODUCTION OF GUESTS/HEARING OF CITIZENS OR DELEGATES
- E. NEW BUSINESS, DELETIONS OR CONTINUANCES TO THE AGENDA
- F. **CONSENT AGENDA**

These items are considered on the Consent Agenda so that members of the City Council by unanimous consent can designate routine agenda items to be approved by one motion. If any item proposed on the Consent Agenda does not meet with approval of all Councilmembers that item will be removed and heard in regular order.

- 1. Approval of **01/20/15** City Council Minutes.
- *2. Claims List for **FY'15**
- *3. Approval to Turn **Past Due Utility Accounts** over to the Collection Agency.
- 4. Approval to Turn **Past Due Library Accounts** over to the Collection Agency.
- 5. Approval of **Resolution No. 15-035** making changes in the General Fund Budget by making a Supplemental Appropriation to Increase the 2014-2015 Fiscal Year Budget by \$3,500.
- 6. Approval of **Resolution No. 15-036** making changes in the General Reserve Fund Budget by making a Supplemental Appropriation to Increase the 2014-2015 Fiscal Year Budget by \$3,500.
- 7. Approval of **Resolution No. 15-037** making changes in the Limited Purpose Fund Budget by making a Supplemental Appropriation to Increase the 2014-2015 Fiscal Year Budget by \$500.
- 8. Approval of **Resolution No. 15-038** making changes in the General Fund Budget by making a Supplemental Appropriation to Increase the 2014-2015 Fiscal Year Budget by \$3,023.
- 9. Approval of **Resolution No. 15-039** making changes in the General Fund Budget by making a Supplemental Appropriation to Increase the 2014-2015 Fiscal Year Budget by \$2,020.
- *10. Approval of **Change Order #1** for Project Titled Modifications to 74th Street Booster Station and County Line Tank.

G. INFORMATION/REPORTS

1. City Manager
Included in Agenda packet.
2. City Council

H. DISCUSSION ITEMS

1. **Public Hearing, Discussion, Consideration and Possible Action**
regarding Approval of **Ordinance No. 1120**, Amending the Zoning Ordinance of the City of Mustang, Oklahoma, as Amended, to Change Certain Property Located in Canadian County, Oklahoma, from "A-1" General Agricultural and Oil and Gas District to "R-E" Rural Estates District and, Declaring Repealer; Providing for Severability; and Declaring an Emergency. (Rezoning Application RZ-12-23-14-1-30, Sandra Smith, 821 N. Clear Springs Road.)

J. CITY ATTORNEY'S REPORT

None.

K. ADJOURNMENT

***Items Considered Concurrently on the MIA Agenda.**

**MUSTANG CITY COUNCIL
JANUARY 20, 2015**

The Mustang City Council met in regular session on Tuesday, January 20, 2015, at 7:00 p.m. in the Mustang Municipal Building Council Chambers. Notice of the meeting was posted on the Bulletin Board outside the Mustang Municipal Building on Thursday, January 15, 2015, at 3:00 p.m. in compliance with the Open Meeting Law, 25 O.S., Section 301, et. seq.

A. CALL TO ORDER

Mayor Adams called the meeting to order at **7:00 p.m.**

B. PLEDGE OF ALLEGIANCE/INVOCATION (Cameron Whaley, Pastor, Canadian Valley Baptist Church)

Cameron Whaley, Pastor, led the assembly in the Pledge and Invocation. He stated it was an honor to have the opportunity to be a part of the Council meetings and quoted a scripture from 1 Timothy regarding praying and lifting up our leaders.

C. ROLL CALL

Councilmembers Present:	Taylor
	Staples
	Bowers
	Jones
	Hagan
	Schweinberg
	Adams

Councilmembers Absent:	None
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D. INTRODUCTION OF GUESTS/HEARING OF CITIZENS OR DELEGATES

John Kyriakopoulos, 1745 W. David Street, addressed the Council regarding dedicating a day to honor City Police, Fire and Employees where citizens can show their appreciation and support. He stated there was so much bad news today with cities rioting and this would be a chance for Mustang to show what a great community it is and how we support each other.

E. NEW BUSINESS, DELETIONS OR CONTINUANCES TO THE AGENDA

None.

F. CONSENT AGENDA

1. Approval of **01/06/15** City Council Minutes.
2. Approval of **01/12/15** City Council Work Session Minutes
- *3. Claims List for **FY'15**
4. Approval to Turn **Past Due Library Accounts** over to the Collection Agency.
5. Approval of **Resolution No. 15-032** making changes in the Library Fund Budget by making a Supplemental Appropriation to Increase the 2014-2015 Fiscal Year Budget by \$13,040.

MOTION was made by **Councilman Jones**, seconded by **Councilman Schweinberg**, to approve Items F-1 thru F-5 of the Consent Agenda.

AYE: Taylor, Staples, Bowers, Jones, Hagan, Schweinberg, Adams

NAY: None

G. INFORMATION/REPORTS

1. City Manager

City Manager Rooney stated he did not have anything to report besides what was in the City Manager's report which is available online on the City's website.

- a. Quarterly Presentation of Financial Statements ending December 31, 2014

Finance Director Watts stated financial statements ending December 31, 2014 are available in the City Manager's Report advising:

- January, 2015 Sales Tax equaled \$872,681 which is \$12,681 (.01%) over projected budget;
- Use Tax equaled \$81,999 which is a 37% increase over FY2014;
- General Fund Net Change in fund balance increased by \$18,638; leaving cash reserves @ 11.06%
- Mustang Improvement Authority (MIA) working capital Ending Balance ended \$424,180, leaving ending annual reserves at 10.30%.

- b. Approval and Presentation of **Proclamation** Celebrating the Kiwanis Club's 100th Birthday

MOTION was made by **Mayor Adams**, seconded by **Councilman Schweinberg**, to approve the Proclamation Celebrating the Kiwanis Club's 100th Birthday.

AYE: **Taylor, Staples, Bowers, Jones, Hagan, Schweinberg, Adams**

NAY: **None**

Mayor Adams invited Kiwanis Club members to the front, read the Proclamation and gave it to the Kiwanis Club President.

2. City Council

Mayor Adams asked the Councilmembers if they had anything to report in their respective Wards:

Councilman Taylor did not have anything to report at this time, but did state he was proud to have a citizen like John Kyriakopoulos in his Ward stating he has a dedication to the civic process, patriotism and love of city value.

Councilwoman Staples did not have anything to report at this time, but did request the suggestion by John Kyriakopoulos to dedicate a day to City Police, Fire and Employees be brought up either in a future Work Session or City Council meeting.

Councilwoman Bowers stated one family wished to express their thanks regarding the storm shelter rebate and thanked everyone involved.

Councilman Jones congratulated Kiwanis Club, but stated he did not have anything to report at this time.

Councilwoman Hagan also congratulated the Kiwanis Club, but stated she did not have anything to report at this time.

Councilman Schweinberg stated he had mentioned in the last City Council meeting calls he had received regarding speeding in the Sara Pointe Addition and stated he received a couple more calls from the same addition advising there had been some auto break-ins and asked if it would be possible to show a strong police presence there.

Mayor Adams stated COWRA would be meeting on the 30th to evaluate bids for the Phase 2 drilling of test wells

H. DISCUSSION ITEMS

1. **Discussion, Consideration and Possible Action** regarding Approval of Cable Franchise Extension Agreement between the City of Mustang and CoxCom, Inc.

City Attorney Miller stated as discussed in Work Session, the City and Cox Communications were still in the review process of the Franchise Agreement, therefore, seeking an extension of the Agreement to May 19, 2015.

MOTION was made by **Councilman Taylor**, seconded by **Councilwoman Staples**, to Approve the Cable Franchise Extension Agreement between the City of Mustang and CoxCom, Inc.

AYE: Taylor, Staples, Bowers, Jones, Hagan, Schweinberg, Adams
NAY: None

- *2. **Discussion, Consideration and Possible Action** regarding Approval of Resolution No. 15-033 Adopting City of Mustang Investment Policy.

Finance Director Watts stated this item was discussed in the previous Work Session stating the primary objective of the Investment Policy is to establish a conservative set of investment criteria that will prudently protect the City's assets, provide liquidity to meet the City's cash needs, and enable the City to generate a market rate of return from its investment activities. **Watts** stated Staff recommends approval of the Policy and Resolution.

MOTION was made by **Councilman Schweinberg**, seconded by **Councilman Jones**, to Approve Resolution No. 15-033 Adopting the City of Mustang Investment Policy.

AYE: Taylor, Staples, Bowers, Jones, Hagan, Schweinberg, Adams
NAY: None

3. **Discussion, Consideration and Possible Action** regarding Approval of the Municipal Lease/Purchase of Three (3) Police Vehicles with RCB Bank for a Three Year Term; documents to include, but not limited to, Lease/Purchase Agreement, Resolution No. 15-034, and Statement of Essential Use; and Authorizing Staff to Execute Documents.

Assistant City Manager Battles stated the Chief was called out on a City emergency and apologized for not being present. He stated documents were available in the packet with the process being consistent with last year.

Councilman Taylor asked about the background behind the additional vehicle to be purchased later.

Battles stated he thought it was an administrative vehicle.

MOTION was made by **Councilman Taylor**, seconded by **Councilwoman Hagan**, to Approve the Municipal Lease/Purchase of Three (3) Police Vehicles with RCB Bank for a Three Year Term; documents to include, but not limited to, Lease/Purchase Agreement, Resolution No. 15-034, and Statement of Essential Use; and Authorizing Staff to Execute Documents.

AYE: Taylor, Staples, Bowers, Jones, Hagan, Schweinberg, Adams

NAY: None

J. CITY ATTORNEY'S REPORT

None.

K. ADJOURNMENT

MOTION was made by **Councilman Schweinberg**, seconded **Councilman Jones** to adjourn.

AYE: Taylor, Staples, Bowers, Jones, Hagan, Schweinberg, Adams

NAY: None

The meeting was adjourned at **7:24 p.m.**

Jay Adams, Mayor

Attest:

Lisa Martin, City Clerk

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 01						
15-0525	01-C0245	MAYOR AND COUNCIL				
15-0365	01-H0045	CRAWFORD & ASSOCIATES, PC	FINANCIAL CONSULTING	1/2015	8742	155.00
15-0011	01-W0001	STEVEN HUDDLESTON	COURT APPEARANCES	1/2015	201501260589	1,600.00
		WHEATLEY, SEGLER, OSBY & MIMONTHLY RETAINER FEES		1/2015	15232	2,239.95
DEPARTMENT TOTAL:						3,994.95
DEPARTMENT: 11						
15-1299	01-D1082	CITY MANAGER				
15-0619	01-M0180	DELTA DENTAL	RETIREE INSURANCE	1/2015	201501260591	261.36
15-1336	01-M0180	MUSTANG CHAMBER OF COMMER	CHAMBER MEETING/LUNCHEON	1/2015	10793	36.00
15-1337	01-M0180	MUSTANG CHAMBER OF COMMER	LEGISLATIVE BREAKFAST	1/2015	10790	200.00
15-0554	01-M0234	MUSTANG CHAMBER OF COMMER	LEGISLATIVE BREAKFAST	1/2015	10782	500.00
15-1300	01-U0220	MUSTANG TIMES	PUBLICATIONS	1/2015	MT92987	76.70
		USAVISION GROUP ACCOUNTS	RETIREE INSURANCE	1/2015	201501260592	39.00
DEPARTMENT TOTAL:						1,113.06
DEPARTMENT: 12						
15-0772	01-02560	LIBRARY				
15-1098	01-02560	MIDWEST TAPE	CHILDRENS AUDIOS & DVDS	1/2015	92479135	683.72
15-0762	01-B1023	MIDWEST TAPE	NONPRINT MATERIALS	1/2015	92479133	1,028.58
15-0866	01-B1023	BAKER N TAYLOR	BOOKS FOR COLLECTION	1/2015	5013443449	1,492.92
		BAKER N TAYLOR	BOOKS FOR CHILDREN & TEEN	1/2015	5013406981	399.14
DEPARTMENT TOTAL:						3,604.36
DEPARTMENT: 13						
15-1339	01-00560	PARKS AND RECREATION				
15-1276	01-05250	JAMES HILLIS	PORTABLE RESTROOMS	1/2015	11674	386.50
15-1069	01-B1019	COMTECH DESIGN, PRINT & MAI	BUSINESS CARDS	1/2015	121807	55.41
15-0946	01-N0025	BEN E KEITH FOOD SERVICE	COFFEE FOR SR. CENTER	1/2015	62608970	535.04
15-0322	01-N0108	FIRST CHOICE COFFEE	COFFEE & SUPPLIES	1/2015	838645	63.65
		SPRINT SOLUTIONS, INC.	CELL PHONES FOR ASP/CAMP	1/2015	597274785-081	154.72
DEPARTMENT TOTAL:						1,195.32
DEPARTMENT: 15						
15-0312	01-03660	GENERAL GOVERNMENT				
15-1291	01-D1051	COX COMMUNICATIONS	TELEPHONE/INTERNET	1/2015	201501260602	6,257.05
15-1340	01-I0015	DEAN ACTUARIES, LLC	ACTUARIAL VALUATION GASB	1/2015	141525	2,150.00
15-0131	01-K0127	INCODE	ANNUAL MAINTENANCE FEES	1/2015	025-114478	4,806.48
15-0341	01-N0025	KG HOLDINGS	STAGE INCENTIVE PAY	1/2015	201501260590	4,833.33
15-1280	01-00014	FIRST CHOICE COFFEE	COFFEE SERVICE	1/2015	99261	29.95
15-1342	01-P8888	OK MUNICIPAL ASSURANCE GROUP	PROPERTY INSURANCE	1/2015	36384	20.99
15-0662	01-S0085	PITNEY BOWES	PROPERTY TAX ON METER	1/2015	201501270613	22.94
15-1306	01-S0085	SILVER STAR CONSTRUCTION	COMAINTENANCE CONTRACT	1/2015	25009	60,493.75
		SILVER STAR CONSTRUCTION	COMAINTENANCE CAPS	1/2015	14002	17,616.61
DEPARTMENT TOTAL:						96,231.10

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 18						
15-1335	01-A0060	TOWN CENTER	CHARRICK ASSOCIATES	DOOR CLOSERS FOR T.C.	1/2015 F73024	784.70
15-0822	01-E0065	INTERLINE BRANDS, INC	CLEANING SUPPLIES	1/2015	326773678	506.18
15-1165	01-H0071	HUNZIKER BROTHERS	LIGHT BULBS	1/2015	s1562676.001	11.25
15-1012	01-T0056	TRANE CO	REPLACE HEAT EXCHANGER	1/2015	34535230	16,155.00
DEPARTMENT TOTAL:						17,457.13
DEPARTMENT: 21						
15-1286	01-03210	FINANCE	JANET WATTS	OK MUN. CLERKS & TREASURE	1/2015 201501260607	80.00
15-1340	01-I0015	INCODE	ANNUAL MAINTENANCE FEES	1/2015	025-114478	12,927.45
DEPARTMENT TOTAL:						13,007.45
DEPARTMENT: 31						
15-1232	01-05250	COMMUNITY DEVELOPMENT	COMTECH DESIGN, PRINT & MAINSPECTION STICKERS	1/2015	121579	236.02
15-0069	01-M0170	DAVID L. MORRIS	VEHICLE MAINTENANCE	1/2015	1.23.15	44.00
15-1321	01-M0170	DAVID L. MORRIS	2 NEW TIRES & ALIGNMENT	1/2015	1.23.15A	445.00
15-1281	01-M0234	MUSTANG TIMES	1 YR SUBSCRIPTION	1/2015	201501260605	20.00
DEPARTMENT TOTAL:						745.02
DEPARTMENT: 41						
15-0090	01-00290	POLICE	OKC RADIO SHOP	RADIO USAGE & MAINTENANCE	1/2015 MUSTANG 08	5,640.00
15-0042	01-01040	BOARD OF TESTS	INTOXILYZER PERMIT	1/2015	3373	240.00
15-0094	01-01370	STREETS LLC MECHANICAL	CONTHVAC MAINT AGREEMENT	1/2015	S43-B115	5,003.25
15-0031	01-02950	VERIZON WIRELESS	MOBILE DATA USAGE	1/2015	9737870355	755.12
15-1013	01-C0162	CLIFFORD POWER SYSTEMS, INC	YEARLY MAINTENANCE RENEWA	1/2015	8334	558.00
15-0154	01-E0065	INTERLINE BRANDS, INC	MISC PAPER GOODS	1/2015	328076773	282.72
15-0049	01-N0025	FIRST CHOICE COFFEE	COFFEE SERVICE	1/2015	99260	156.10
15-0026	01-Q0010	QUILL CORPORATION	OFFICE & JAIL SUPPLIES	1/2015	9624935	366.90
15-0052	01-S0088	SPECIAL OPS UNIFORMS, INC	NAME TAGS, NAME TAPES	1/2015	226215	29.98
15-0059	01-S0206	STOLZ TELECOM, LLC	VEHICLE REPAIRS	1/2015	4648-0	146.25
15-0402	01-S0206	STOLZ TELECOM, LLC	REPAIR CODE 3 ON UNIT 203	1/2015	4224-0	704.50
15-1275	01-T078	JOE COOPER FORD OF YUKON,	REPAIRS TO UNIT 193	1/2015	550510	418.19
15-1305	01-T078	JOE COOPER FORD OF YUKON,	REPAIR OF VEHICLE	1/2015	550797	88.43
15-0046	01-W0020	WALMART COMMUNITY BRC	OFFICE & JAIL SUPPLIES	1/2015	201501260599	56.79
DEPARTMENT TOTAL:						14,446.23

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 42						
15-0050	01-W0020	ANIMAL CONTROL WALMART COMMUNITY BRC	ACO OFFICE SUPPLIES	1/2015	201501260600	60.67
DEPARTMENT TOTAL:						60.67
DEPARTMENT: 51						
15-0129	01-00290	FIRE OKC RADIO SHOP	USAGE/MAINTENANCE FEES	1/2015	MUSTANG 08	2,646.00
15-1256	01-01700	COMLINK	HANDHELD BATTERIES	1/2015	23143	1,363.24
15-1186	01-02390	CONRAD FIRE	MIRROR SWITCH, SHIPPING	1/2015	496686	122.03
15-1109	01-02840	WEATHERFORD PRESS	T-SHIRTS FOR FIREFIGHTERS	1/2015	29076	717.50
15-1076	01-A0039	A.S.C. INC.	VEHICLE MAINT. & REPAIR	1/2015	201501260601	13.74
15-1075	01-A0110	ALL SEASON BUILDING SUPPLY,	BUILDING REPAIR & MAINT.	1/2015	16213	9.20
15-0869	01-C0065	CASCO INDUSTRIES, INC.	BUNKER GEAR	1/2015	151062	10,661.00
15-1255	01-L0399	LIBERTY FLAGS	AMERICAN & OK FLAGS	1/2015	72113	691.40
15-1279	01-M0091	METRO FIRE CHIEF'S ASSOC	2015 DUES	1/2015	201501260609	20.00
15-1003	01-00095	OK FIRE CHIEFS ASSOC	CHIEFS WINTER WORKSHOP	1/2015	3649	75.00
15-1288	01-00146	OK FIRE SERVICE CHAPLAIN	OK FIRE SERVICE MEMBERSHI	1/2015	201501260606	35.00
15-1289	01-00210	RADIOS UNLIMITED, INC	10 PAGER BATTERIES	1/2015	71281	200.00
15-1043	01-W0020	WALMART COMMUNITY BRC	CLEANING SUPPLIES	1/2015	201501260598	267.80
15-0990	01-Y0040	YUKON TROPHY & AWARDS INC	RECOGNITION AWARDS	1/2015	1214344	13.05
DEPARTMENT TOTAL:						16,834.96
DEPARTMENT: 61						
15-1338	01-00055	STREETS OG&E COMPANY	ELECTRIC SERVICE	1/2015	201501260610	107.51
DEPARTMENT TOTAL:						107.51
FUND TOTAL:						168,797.76

1/30/2015 8:28 AM
FUND: 08 - PD TRAFFIC ENFORCEMENT

PURCHASE ORDER CLAIM REGISTER

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SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 41 POLICE ENFORCEMENT						
15-1194	01-03410	LETTERING EXPRESS	ADD GRAPHICS TO UNIT 202	1/2015	201501260604	560.00
15-1193	01-S0206	STOLZ TELECOM, LLC	ADD EMERGENCY LIGHTING	1/2015	4639-0	1,814.83
DEPARTMENT TOTAL:						2,374.83
FUND TOTAL:						2,374.83

1/30/2015 8:28 AM
FUND: 09 - 2012 GO BOND - BASEBALL

PURCHASE ORDER CLAIM REGISTER

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SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 15		GENERAL GOVERNMENT				
15-0953	01-S0149	SOONER OVERHEAD DOOR	OVERHEAD DOORS/CONCESSION	1/2015	2383	6,580.00
DEPARTMENT TOTAL:						6,580.00
FUND TOTAL:						6,580.00

1/30/2015 8:28 AM
FUND: 12 - 2012 GO BOND-TOWN CENTER

PURCHASE ORDER CLAIM REGISTER

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SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 15		ADMINISTRATION				
15-1214	01-D0001	DELL MARKETING, L.P.	ONLINE PUBLIC CATALOGS	1/2015	XJM9KJP45	9,347.58
					DEPARTMENT TOTAL:	9,347.58
					FUND TOTAL:	9,347.58

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 13		PARK AND RECREATION				
15-0953	01-S0149	SOONER OVERHEAD DOOR	OVERHEAD DOORS/CONCESSION	1/2015	23838	6,580.00
					DEPARTMENT TOTAL:	6,580.00
DEPARTMENT: 41		POLICE				
15-1325	01-0177	OK TAX COMM.	3 TAGS FOR NEW TAHOES	1/2015	201501260611	147.00
					DEPARTMENT TOTAL:	147.00
					FUND TOTAL:	6,727.00

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 00						
15-1314	01-01920	MCMC, LLC	WORKERS COMP CLAIM	1/2015	201501260594	353.44
15-1316	01-02990	MUSTANG URGENT CARE	WORKERS COMP CLAIM	1/2015	201501260596	124.03
15-1315	01-H0150	HUMAN PERFORMANCE CENTER #7	WORKERS COMP CLAIM	1/2015	201501260593	534.65
15-1317	01-M1044	MODERN MEDICAL, INC	WORKERS COMP CLAIM	1/2015	201501260595	2,496.54
15-1313	01-01018	ORTHOPEDIC ASSOC. AMBULATOR	WORKERS COMP CLAIM	1/2015	201501260597	1,036.09
DEPARTMENT TOTAL:						4,544.75
FUND TOTAL:						4,544.75
GRAND TOTAL:						526,772.85

January 2015 PAYROLL

<u>DEPT</u>		
511		\$ 17,714.40
512		\$ 18,803.92
513		\$ 44,335.96
518		\$ 3,246.48
519		\$ 4,406.80
520		\$ 2,619.46
521		\$ 26,205.05
531		\$ 20,964.21
541		\$ 132,609.73
542		\$ 2,182.83
551		\$ 95,939.66
TOTAL		\$ 369,028.50

JANUARY 2015**VISA**

511	\$ 1,900.00
515	\$ 2,500.00
551	\$ 2,800.00
512	\$ 1,800.00
541	\$ 1,700.00
513,518	\$ 5,200.00
531	\$ 120.00
521	\$ 180.00
TOTAL	\$ 16,200.00

CITY OF MUSTANG

AGENDA ITEM COMMENTARY

- 1. ITEM NO.** F-3
- 2. DATE** February 3, 2015
- 3. TITLE:** Approval to turn past due utility accounts over to the collection agency.
- 4. COUNCIL ACTION:** Approve or Deny
- 5. INITIATOR:** Janet Watts, Finance Director,
- 6. BACKGROUND:** The attached utility accounts are past due and need to be sent to collections. Total balance is \$3,145.04 excluding collection agency fees.
- 7. STAFF SOURCE:** Janet Watts
- 8. FINANCIAL IMPACT:** Bad debt write-off of \$3,145.04
- 9. STAFF COMMENTS:** Recommends turning accounts over to collections.
- 10. CITY ATTORNEY'S COMMENTS:**
- 11. RESOLUTION/ORDINANCE NO.** N/A

JANA FERRELL - COLLECTIONS

02/03/2015

ACCOUNT NUMBER	NAME	SERVICE ADDRESS	MAILING ADDRESS	BALANCE	AGENCY FEE	TOTAL FEE
15-0132-05 START DATE: 5-27-11 FINAL DATE: 11-26-14	ADCOCK, DEANNA	733 S GLEN LN MUSTANG, OK 73064	RT 1 BOX 1205 COLGATE, OK 74538	\$ 139.53		
15-0046-06 START DATE: 7-7-14 FINAL DATE: 12-9-14	ARNOLD, THOMAS	429 E HILLCREST LN MUSTANG, OK 73064	753 CAROLINE DRIVE YUKON, OK 73099	\$ 132.10		
05-0226-10 START DATE: 6-6-14 FINAL DATE: 12-2-14	BROWN, JAMES	1216 W WESTCHESTER WAY MUSTANG, OK 73064	213 S CHANDA LN MUSTANG, OK 73064	\$ 49.25		
17-0088-09 START DATE: 8-29-08 FINAL DATE: 10-31-14	CARROLL, CRYSTOL	721 S BROOKVIEW LN MUSTANG, OK 73064	11501 SW 15TH APT 1513 YUKON, OK 73099	\$ 42.00		
17-0074-08 START DATE: 2-14-14 FINAL DATE: 11-01-14	CHAFFIN, FREDA	716 S LINDEN COURT LN MUSTANG, OK 73064	716 S LINDEN COURT LN MUSTANG, OK 73064	\$ 286.23		
14-0026-05 START DATE: 9-26-14 FINAL DATE: 12-12-14	CHENEY, ELIZABETH	813 S JONES LN MUSTANG, OK 73064	8400 NW 76TH STREET OKC, OK 73132	\$ 70.90		
14-0032-01 START DATE: 3-21-12 FINAL DATE: 12-5-14	ELLIOTT, BRYANT	126 E DOWDEN LN MUSTANG, OK 73064	108 E PEACHTREE TERR MUSTANG, OK 73064	\$ 217.34		
15-0294-10 START DATE: 6-23-14 FINAL DATE: 12-12-14	IWC PROPERTY MANAGEMENT	612 S CASTLE RIDGE LN MUSTANG, OK 73064	PO BOX 890806 OKC, OK 73189	\$ 15.89		
05-0202-14 START DATE: 8-18-14 FINAL DATE: 12-10-14	JOHNSON, JAMES & CHELSEA	1210 W WESTCHESTER WAY MUSTANG, OK 73064	1210 W WESTCHESTER WAY MUSTANG, OK 73064	\$ 257.97		
16-0101-01 START DATE: 9-13-00 FINAL DATE: 12-8-14	KIMBLE, TAMMY	1054 S MEADOW LN MUSTANG, OK 73064	PO BOX 262 WHEATLAND, OK 73097	\$ 60.58		
17-0198-03 START DATE: 1-17-14 FINAL DATE: 12-2-14	MASON, ANGELIA	719 E ELDER LN MUSTANG, OK 73064	719 E ELDER LN MUSTANG, OK 73064	\$ 217.60		
06-0052-05 START DATE: 10-6-11 FINAL DATE: 12-8-14	MENDOZA, LILIA	1038 W GRIGGS WAY MUSTANG, OK 73064	1038 W GRIGGS WAY MUSTANG, OK 73064	\$ 213.56		
50-0552-02 START DATE: 6-7-13 FINAL DATE: 12-2-14	METZGER, BILL	316 N CHRIS TERR MUSTANG, OK 73064	316 N CHRIS TERR MUSTANG, OK 73064	\$ 24.64		
04-0059-01 START DATE: 5-24-12 FINAL DATE: 12-2-14	PARKS, RHONDA	617 N FALCON WAY MUSTANG, OK 73064	9825 SW 28TH ST YUKON, OK 73099	\$ 290.92		
12-0082-04 START DATE: 4-27-12 FINAL DATE: 12-8-14	PRESIDENTIAL BOUTIQUE	123 N MUSTANG RD MUSTANG, OK 73064	123 N MUSTANG RD MUSTANG, OK 73064	\$ 121.51		
17-0060-08 START DATE: 12-21-09 FINAL DATE: 12-3-14	RAYBURN, MELODY	708 S BROOKVIEW LN MUSTANG, OK 73064	708 S BROOKVIEW LN MUSTANG, OK 73064	\$ 135.03		
06-0213-02 START DATE: 6-24-14 FINAL DATE: 12-10-14	RUKE, STEVEN	922 N CRYSTAL WAY MUSTANG, OK 73064	202 N MUSTANG RD MUSTANG, OK 73064	\$ 281.39		
10-0105-03 START DATE: 1-5-09 FINAL DATE: 12-15-14	RUSINEK, WILLIAM	430 W JUNIPER DR MUSTANG, OK 73064	1804 MACKAENZIE WAY YUKON, OK 73099	\$ 55.11		
21-0201-11 START DATE: 11-26-13 FINAL DATE: 12-1-14	TOWNSEND, MIKE	2011 EAST HILL TERR MUSTANG, OK 73064	106 SEMINOLA LN YUKON, OK 73099	\$ 40.98		
06-0414-05 START DATE: 12-5-12 FINAL DATE: 12-8-14	WARLICK, JENNIFER	912 W PRAIRIE WIND WAY MUSTANG, OK 73064	9612 SUN DROP CT OKC, OK 73128	\$ 201.35		
21-0213-06 START DATE: 7-24-14 FINAL DATE: 12-1-14	WHITE, SABRINA	238 N CANADIAN TERR MUSTANG, OK 73064	226 N CANADIAN TERR MUSTANG, OK 73064	\$ 86.61		
15-0055-06 START DATE: 10-21-13 FINAL DATE: 12-3-14	WHITSEL, KAREN	734 S GLEN LN MUSTANG, OK 73064	734 S GLEN LN MUSTANG, OK 73064	\$ 127.80		
10-0013-03 START DATE: 3-25-13 FINAL DATE: 12-1-14	WOODS, SYLVIA	410 W JUNIPER DR MUSTANG, OK 73064	410 W JUNIPER DR MUSTANG, OK 73064	\$ 76.75		

ACCOUNTS: 23

TOTALS: \$ 3,145.04 \$ 1,100.76 \$ 4,245.80

CITY OF MUSTANG
AGENDA ITEM COMMENTARY

- 1. ITEM NO.** F-4
- 2. MEETING DATE:** February 3, 2015
- 3. TITLE:** Approval to turn past due library accounts over to collection agency.
- 4. COUNCIL ACTION:** Approve/Deny
- 5. INITIATOR:** Desiree Webber, Library Director
- 6. BACKGROUND:**
The attached library accounts are past due and need to be sent to collections.
The total balance is \$828.19 plus collection agency fees.
- 7. FINANCIAL IMPACT:**
Inventory loss of \$828.19
- 8. STAFF COMMENTS:** Recommend Approval
- 9. STAFF SOURCE:** Desiree Webber, Library Director
- 10. CITY ATTORNEY COMMENTS:**
- 11. RESOLUTION/ORDINANCE NO.** N/A

Council Copy
Accounts Sent to Collections
for January 2015

	Acct #	Name - Responsible Party	City State Zip	Book Balance
1	0062485	Coleman, Danielle S	Mustang OK 73064	\$71.96
2	0062616	James, Asha S	Oklahoma City OK 73128	\$89.93
3	0059356	Kimbrell, Ashley N	Mustang OK 73064	\$61.89
4	0063085	Spurlin, Jacqueline R	Mustang OK 73064	\$54.95
			TOTAL FOR INDIVIDUALS	\$278.73
		Family Groups		
5	0061977	Belden, Christine Sue	Mustang OK 73064	\$29.99
6	0061978	Belden, Christine Sue	Mustang OK 73064	\$100.92
			FAMILY TOTAL	\$130.91
7	0061719	Myerhoff, Suzanne T	Yukon OK 73099	\$195.26
8	0061721	Myerhoff, Suzanne T	Yukon OK 73099	\$4.99
			FAMILY TOTAL	\$200.25
9	0046318	Ramirez, Deanna Gale	Tuttle OK 73089	\$54.34
10	0060259	Ramirez, Deanna Gale	Tuttle OK 73089	\$9.99
			FAMILY TOTAL	\$64.33
11	0058159	Taylor, Staci Leann	Mustang OK 73064	\$98.97
12	0060815	Taylor, Staci Leann	Mustang OK 73064	\$55.00
			FAMILY TOTAL	\$153.97
			OVERALL TOTAL	\$828.19

CITY OF MUSTANG
AGENDA ITEM COMMENTARY

1. ITEM NO. F-5

2. MEETING DATE: February 3, 2015

3. TITLE:

Discussion, Consideration and Possible Action to Approve Resolution No. 15-035 for a Budget Supplemental in the General Fund for the Fiscal Year 2014-2015.

4. COUNCIL ACTION: Approve/Deny

5. INITIATOR: Janet Watts, Finance Director

6. BACKGROUND:

On July 15, 2014 the City Council approved Ordinance No. 1105 adding a new article VI, hotel tax, sections 106-181 through 106-209, providing for the levying on the rental of hotel and motel rooms within the City of Mustang, a tax of five percent (5.0%) of the room rental rate. Sections 106-202 state that all taxes collected pursuant to the provisions of this article shall be deposited into the City's General Fund. The Council shall determine on a yearly basis the apportionment and use of the room tax funds.

A supplemental appropriation to increase the General Fund in the amount of \$3,500 to be appropriated in fiscal year 2015.

7. FINANCIAL IMPACT:

8. STAFF COMMENTS:

9. STAFF SOURCE: Janet Watts, Finance Director

10. ORDINANCE /RESOLUTION NO. 15-035

RESOLUTION NO. 15-035

A RESOLUTION TO MAKE CHANGES IN THE GENERAL FUND BUDGET BY MAKING A SUPPLEMENTAL APPROPRIATION TO INCREASE THE 2014-2015 FISCAL YEAR BUDGET BY \$3,500.

WHEREAS, the City Council approved Ordinance No. 1105 adding a new article VI, hotel tax, sections 106-181 through 106-209, providing for the levying on the rental of hotel and motel rooms within the City of Mustang, a tax of five percent (5.0%) of the room rental rate. Section 106-202: states that all taxes collected pursuant to the provisions of this article shall be deposited into the City's General Fund. The Council shall determine on a yearly basis the apportionment and use of the room tax funds;

WHEREAS, the Council desires to appropriate funds;

NOW THEREFORE, BE IT RESOLVED, by the Council that the following supplemental appropriation be made:

SUPPLEMENTAL APPROPRIATION

Revenues:	
Hotel Tax (01-42175)	\$3,500
Expenditures:	
Transfer to General Fund Reserve (01-516-5802)	<u>\$3,500</u>
Total	<u>\$3,500</u>

This is to certify that the above and foregoing Resolution was dully **ADOPTED** and **APPROVED** by the Mayor and City Council on this **3rd** day of **February 2015**.

Mayor

ATTEST:

City Clerk

CITY OF MUSTANG
AGENDA ITEM COMMENTARY

1. ITEM NO. F-6

2. MEETING DATE: February 3, 2015

3. TITLE:

Discussion, Consideration and Possible Action to Approve Resolution No. 15-036 for a Budget Supplemental in the General Reserve Fund for the Fiscal Year 2014-2015.

4. COUNCIL ACTION: Approve/Deny

5. INITIATOR: Janet Watts, Finance Director

6. BACKGROUND:

On July 15, 2014 the City Council approved Ordinance No. 1105 adding a new article VI, hotel tax, sections 106-181 through 106-209, providing for the levying on the rental of hotel and motel rooms within the City of Mustang, a tax of five percent (5.0%) of the room rental rate. Sections 106-202 state that all taxes collected pursuant to the provisions of this article shall be deposited into the City's General Fund. The Council shall determine on a yearly basis the apportionment and use of the room tax funds.

At the close of the fiscal year end, a transfer shall be made to earmark the funds in the General Reserve Fund.

A supplemental appropriation to increase the General Reserve Fund in the amount of \$3,500 to be appropriated in fiscal year 2015.

7. FINANCIAL IMPACT:

8. STAFF COMMENTS:

9. STAFF SOURCE: Janet Watts, Finance Director

10. ORDINANCE /RESOLUTION NO. 15-036

RESOLUTION NO. 15-036

A RESOLUTION TO MAKE CHANGES IN THE GENERAL RESERVE FUND BUDGET BY MAKING A SUPPLEMENTAL APPROPRIATION TO INCREASE THE 2014-2015 FISCAL YEAR BUDGET BY \$3,500.

WHEREAS, the City Council approved Ordinance No. 1105 adding a new article VI, hotel tax, sections 106-181 through 106-209, providing for the levying on the rental of hotel and motel rooms within the City of Mustang, a tax of five percent (5.0%) of the room rental rate. Sections 106-202 state that all taxes collected pursuant to the provisions of this article shall be deposited into the City's General Fund. The Council shall determine on a yearly basis the apportionment and use of the room tax funds. At the close of the fiscal year end, a transfer shall be made to earmark the funds in the General Reserve Fund;

WHEREAS, the Council desires to appropriate funds;

NOW THEREFORE, BE IT RESOLVED, by the Council that the following supplemental appropriation be made:

SUPPLEMENTAL APPROPRIATION

Revenues:	
Transfer from General Fund (02-46801)	\$3,500
Expenditures:	
Fund Balance Reserve (02-500-5555)	<u>\$3,500</u>
Total	<u>\$3,500</u>

This is to certify that the above and foregoing Resolution was dully **ADOPTED** and **APPROVED** by the Mayor and City Council on this **3rd** day of **February 2015**.

Mayor

ATTEST:

City Clerk

CITY OF MUSTANG
AGENDA ITEM COMMENTARY

1. ITEM NO. F-7

2. MEETING DATE: February 3, 2015

3. TITLE:

Discussion, Consideration and Possible Action to Approve Resolution No. 15-037 for a Budget Supplemental in the Limited Purpose Fund for the Fiscal Year 2014-2015.

4. COUNCIL ACTION: Approve/Deny

5. INITIATOR: Janet Watts, Finance Director

6. BACKGROUND:

The Finance Department received \$500 from Fenton Nissan West for reimbursement for cruise control on the 2014 Rogue EW617311.

A supplemental appropriation to increase the Limited Purpose Fund in the amount of \$500 to be appropriated in fiscal year 2015.

7. FINANCIAL IMPACT:

8. STAFF COMMENTS:

9. STAFF SOURCE: Janet Watts, Finance Director

10. ORDINANCE / RESOLUTION NO. 15-037

RESOLUTION NO. 15-037

A RESOLUTION TO MAKE CHANGES IN THE LIMITED PURPOSE FUND BUDGET BY MAKING A SUPPLEMENTAL APPROPRIATION TO INCREASE THE 2014-2015 FISCAL YEAR BUDGET BY \$500.

WHEREAS, The Finance Department received \$500 from Fenton Nissan West for reimbursement for cruise control on the 2014 Rogue EW617311;

WHEREAS, the Council desires to appropriate funds;

NOW THEREFORE, BE IT RESOLVED, by the Council that the following supplemental appropriation be made:

SUPPLEMENTAL APPROPRIATION

Revenues:	
Miscellaneous (39-45193)	\$500
Expenditures:	
Services/Equipment (39-521-5971)	<u>\$500</u>
Total	<u>\$500</u>

This is to certify that the above and foregoing Resolution was dully **ADOPTED** and **APPROVED** by the Mayor and City Council on this **3rd** day of **February 2015**.

Mayor

ATTEST:

City Clerk

CITY OF MUSTANG
AGENDA ITEM COMMENTARY

1. ITEM NO. F-8

2. MEETING DATE: February 3, 2015

3. TITLE:

Discussion, Consideration and Possible Action to Approve Resolution No. 15-038 for a Budget Supplemental in the General Fund for the Fiscal Year 2014-2015.

4. COUNCIL ACTION: Approve/Deny

5. INITIATOR: Janet Watts, Finance Director

6. BACKGROUND:

The Community Development Department received \$3,023 from Oklahoma Municipal Assurance Group (OMAG) due to 2003 Chevy Silverado 2500 VIN-7 damages.

A supplemental appropriation to increase the General Fund in the amount of \$3,023 to be appropriated in fiscal year 2015.

7. FINANCIAL IMPACT:

8. STAFF COMMENTS:

9. STAFF SOURCE: Melissa Helsel, Community Development Director

10. ORDINANCE /RESOLUTION NO. 15-038

RESOLUTION NO. 15-038

A RESOLUTION TO MAKE CHANGES IN THE GENERAL FUND BUDGET BY MAKING A SUPPLEMENTAL APPROPRIATION TO INCREASE THE 2014-2015 FISCAL YEAR BUDGET BY \$3,023.

WHEREAS, the Community Development Department received insurance reimbursement monies due to 2003 Chevy Silverado 2500 VIN-7 damages;

WHEREAS, the Council desires to appropriate funds;

NOW THEREFORE, BE IT RESOLVED, by the Council that the following supplemental appropriation be made:

SUPPLEMENTAL APPROPRIATION

Revenues:

Insurance Reimbursement (01-45194) \$3,023

Expenditures:

Vehicle Repair/Maint (01-531-5621) \$3,023

Total \$3,023

This is to certify that the above and foregoing Resolution was dully **ADOPTED** and **APPROVED** by the Mayor and City Council on this **3rd** day of **February 2015**.

Mayor

ATTEST:

City Clerk

City of Mustang
City Council
Agenda Item Commentary

1. **ITEM NO.** F-9
2. **MEETING DATE:** February 3, 2015
3. **TITLE:** Approval of **Resolution 15-039** supplementing the General Fund Budget for donations to parks and recreation for Spooktacular and other Fall Programming
4. **COUNCIL ACTION:** Approve/Deny
5. **INITIATOR:** Jean Heasley, Assistant Parks and Recreation Director
6. **BACKGROUND:**

The Parks Department has offered businesses the opportunity to sponsor events. The sponsorships will go to pay for supplies, entertainment, and activities at various special events
7. **FINANCIAL IMPACT:** \$2020.00
8. **STAFF COMMENTS:** Staff recommends approval
9. **STAFF SOURCE:** Jean Heasley, Parks and Recreation Assistant Director
10. **ORDINANCE/REQUISITION:** 15-039

RESOLUTION NO. 15-039

**A RESOLUTION TO MAKE CHANGES IN THE GENERAL FUND BUDGET BY
MAKING A SUPPLEMENTAL APPROPRIATION TO INCREASE THE 2014-
2015 FISCAL YEAR BUDGET BY \$2020.00**

WHEREAS, the City has received sponsorships for park programming; and

WHEREAS, the City Council desires to appropriate funds;

NOW THEREFORE, BE IT RESOLVED, by the City Council that the following supplemental appropriation be made:

SUPPLEMENTAL APPROPRIATION

Revenues:	
Donation Revenue (01-45100)	\$2,020.00
Expenditures:	
Park programming (01-513-5302)	<u>\$2,020.00</u>
Total	<u>\$2,020.00</u>

This is to certify that the above and foregoing Resolution was duly **ADOPTED** and **APPROVED** by the Mayor and City Council this the **3rd of February 2015**.

ATTEST:

City Clerk

Mayor

CITY OF MUSTANG
AGENDA COMMENTARY

1. ITEM: F-10

2. MEETING DATE: February 3, 2015

3. TITLE: Approve change order #1 for project titled modifications to 74th street booster station and county line tank

4. COUNCIL ACTION: Approve/Deny

5. INITIATOR: Justin Battles, Assistant City Manager

6. BACKGROUND: At the 74th street booster station following completion of the electrical switchgear and motor controls an existing pump motor could not be started. Contractor requested the ability to check the wiring for defaults with a service know as "meg". Engineer information and recommendation is attached.

7. FINANCIAL IMPACT: \$896.26

8. STAFF'S COMMENTS: Staff recommends approval

9. STAFF SOURCE: Justin Battles, Assistant City Manager



Comprehensive Engineering Services

615 N Hudson Avenue
Oklahoma City, Oklahoma 73102
P (405) 815.3600 F (405) 815.4080

January 19, 2015

Mr. Justin Battles
Assistant City Manager
City of Mustang
1501 North Mustang Road
Mustang, Oklahoma 73064

Re: Modifications to 74th St. Water Booster Pump Station and County Line Tank
Contractor: Elite Towers, Inc.
Change Order No. 1

Dear Justin:

Forwarded herewith is Change Order No. 1 for the subject project.

This work was requested by Mr. Dennis Merrill, Project Manager for Severn Trent.

Following substantial completion of the modifications to the electrical switchgear and motor controls at the Water Booster Pump Station, Severn Trent learned that one of the pump motors could not be started. I received a phone call from Dennis requesting that the Contractor have his electrician check the continuity of the existing wiring under the floor of the station and if necessary, replace the wiring.

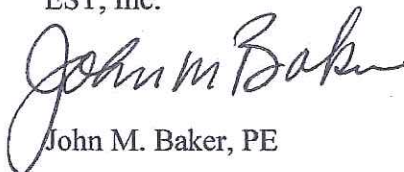
This change order was requested by the Contractor for the services performed to "meg" the wiring. No faults were detected in the wiring. Thereafter, Severn Trent removed the motor and arranged for it to be repaired.

Approval of Change Order No. 1 is recommended.

If you have questions, please call me at 439-9447.

Sincerely,

EST, Inc.



John M. Baker, PE

Change Order

No. 1

Date of Issuance: December 29, 2014

Effective Date: _____

Project: 74th St. Booster Stations
& County Line Rd. Storage Tank

Owner: City of Mustang

Owner's Contract No.: _____

Contract: No. _____

Date of Contract: 8/11/2014

Contractor: Elite Towers, Inc.

Engineer's Project No.: 6004195

The Contract Documents are modified as follows upon execution of this Change Order:

Description:

See Attached

Attachments (list documents supporting change):

Change Order No. 1

CHANGE IN CONTRACT PRICE:

Original Contract Price:

\$201,743.15

[Increase] [Decrease] from previously approved
Change Orders No.1 to No. :3-2

\$0.00

Contract Price prior to this Change Order:

\$ 201,743.15

Increase of this Change Order:

\$ 896.26

Contract Price incorporating this Change Order:

\$ 202,639.41

CHANGE IN CONTRACT TIMES:

Original Contract Times: ☐ Working days X Calendar days

Substantial completion (days or date): 100

Ready for final payment (days or date): 100

[Increase] [Decrease] from previously approved Change Orders
No. 0 to No. 0:

Substantial completion (days): _____

Ready for final payment (days): _____

Contract Times prior to this Change Order:

Substantial completion (days or date): 100

Ready for final payment (days or date): 100

Increase of this Change Order:

Substantial completion (days or date): 0

Ready for final payment (days or date): 0

Contract Times with all approved Change Orders:

Substantial completion (days or date): 100

Ready for final payment (days or date): 100

RECOMMENDED:

By: John M Baker

Engineer (Authorized Signature)

Date: 1/5/15

ACCEPTED:

By: _____

Owner (Authorized Signature)

Date: _____

ACCEPTED:

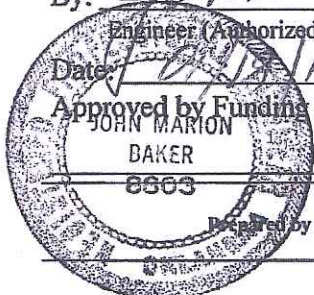
By: [Signature]

Contractor (Authorized Signature)

Date: 1/5/15

Approved by Funding Agency (if applicable):

Date: _____



EJCDC C-941 Change Order

Prepared by the Engineers Joint Contract Documents Committee and endorsed by the Construction Specifications Institute.

Page 1 of 2

Elite Towers Inc.
4805 East Silver City Ridge
Tuttle, Oklahoma 73089
Phone (405) 381-3120 Fax (405) 381-9609
nicole@elitetowersinc.com

City of Mustang - 74th St. Booser Station & County Line Rd. Storage Tank
Change Order #1

Additions

<u>Item</u>	<u>Quantity</u>	<u>Description</u>	<u>Unit Price</u>	<u>Total</u>
1a	1	Megging of Motor & Wire		
		McClain Electric		\$597.64
		Elite Towers Inc. Labor	\$50.00/Hr.	\$175.00
		SubTotal:		\$772.64
		16% Bonding, Overhead, & Profit		\$123.62
Total Additions				<u><u>\$896.26</u></u>

Deletions

<u>Item</u>	<u>Quantity</u>	<u>Description</u>	<u>Unit Price</u>	<u>Total</u>
Total Deletions				<u><u>\$0.00</u></u>
Net Change Order				<u><u>\$896.26</u></u>

Date: 11/25/2014
Customer: Elite Towers, Inc.
 4805 W. Silver City Ridge
 Tuttle, OK 73089
Job Name: 74th Street Booster
P.O. # Change Order #1 (Explanation)



Quantity	Description	Price ea.	Extended price
	Pump Station: 11-24-14:	\$-	\$-
	Mobilize men and equipment to re-pull feeder wire	\$-	\$-
	to North booster pump per the direction of A. Shoffit.	\$-	\$-
	Break motor connections loose from existing under-	\$-	\$-
	ground feeder and Megger tested feeder wire	\$-	\$-
	in the presence of operator "Val Belfiglio" (210-1973).	\$-	\$-
	Results on feeder wire megger test were good.	\$-	\$-
	Megger tested motor windings - failed.	\$-	\$-
	At the direction of Val Belfiglio we re-connected	\$-	\$-
	the North pump to the existing feeder loaded our	\$-	\$-
	wire pulling equipment back on truck and sent men to	\$-	\$-
	work at another location.	\$-	\$-
	2 men 3 1/2 hrs	\$-	\$-
	2 Scotch 130C tape	\$18.59	\$37.18
	2 Scotch 33plus	\$5.23	\$10.45
		\$-	\$-
		\$-	\$-
		\$-	\$-
	Material sheet #1		\$-
	Material sheet #2		\$47.64
	Material sheet #3		\$-
			\$-
	7 Labor at regular rate	\$70.00	\$490.00
	0 Labor @ OT rate		\$-
	0 Equipment Charges		\$-
	1 Vehicle Charges (per trip)		\$-
	0 Mileage	\$60.00	\$60.00
	0 Perdiem	\$-	\$-
		\$-	\$-
	Total this billing:		\$597.64

P.O. BOX 880216 • OKLAHOMA CITY, OKLAHOMA 73189 • (405) 912-7300 • FAX (405) 912-7400
 2912 N. SHIELDS BOULEVARD • MOORE, OKLAHOMA 73160

CITY OF MUSTANG

AGENDA ITEM COMMENTARY

1. ITEM NO. H-1

2. MEETING DATE: FEBRUARY 3, 2015

3. TITLE: Rezoning Application RZ-12-23-14-1-30, Sandra Smith, 821 N Clear Springs Road, A-1, General Agricultural and Oil and Gas District to R-E, Rural Estates District.

4. COUNCIL ACTION: Public Hearing, Discussion, and Possible Action Regarding Rezoning Application.

5. INITIATOR: Community Development Department

6. BACKGROUND RECOMMENDATION:

Project Description: The applicant requests a change in zoning classification for this property from A-1, General Agricultural and Oil and Gas District to R-E, Rural Estates District. This property is located at 821 N. Clear Springs Road, just north of Hunters Hill Addition and contains approximately 5.01 acres.

The purpose of this rezoning is to allow the owner to split the lot into two residential properties. There is a sanitary sewer line along the north side of W. Rendezvous Way, on the south side of this property, and a water line along the south side of W. Rendezvous Way, so utilities are in close proximity. Access will be required at the time of the split and may be from Rendezvous Way, or along an access easement on the existing property.

Character of Neighborhood: The general character of the area is low density residential.

Zoning and Uses of Property Nearby: The property to the east is zoned R-E, to the north and west is zoned R-1 and to the south is R-1 and C-3 along Clear Springs Road.

Conformance with Long-Range Plan: The long-range plan calls for low density residential development in this area, so the request conforms to the comprehensive plan.

Planning Commission Recommendation: The Mustang Planning Commission voted 6:0 to recommend approval of this application at their January 27, 2015 meeting. Please see

attached minutes. Please note: These minutes were not yet formally approved by the Mustang Planning Commission.

Professional Staff Recommendation: Staff recommends approval of the rezoning. It conforms directly to the comprehensive plan. Staff feels that Rural Estates development is appropriate for this parcel. When developed, any new lot will have to conform to all zoning requirements for Rural Estates districts.

7. FINANCIAL IMPACT: None

8. STAFF SOURCE: Melissa Helsel, Community Development Director

9. CITY ATTORNEY'S COMMENTS:

10. RESOLUTION/ORDINANCE NO. 1120

ORDINANCE NO. 1120

AN ORDINANCE OF THE CITY OF MUSTANG, OKLAHOMA AMENDING THE ZONING ORDINANCE OF THE CITY OF MUSTANG, OKLAHOMA, AS AMENDED, TO CHANGE CERTAIN PROPERTY LOCATED IN CANADIAN COUNTY, OKLAHOMA, FROM "A-1" GENERAL AGRICULTURAL AND OIL AND GAS DISTRICT TO "R-E" RURAL ESTATES DISTRICT AND, DECLARING REPEALER; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MUSTANG, OKLAHOMA:

Section 1. That the Zoning Ordinance of the City of Mustang, Oklahoma, as amended, is hereby amended to change the Official Zoning Map, to include therein the following described property in the City of Mustang, Canadian County, State of Oklahoma from "A-1" GENERAL AGRICULTURAL AND OIL AND GAS DISTRICT TO "R-E" RURAL ESTATES DISTRICT.

LEGAL DESCRIPTION OF COMPLETE PROPERTY FOR REZONING:

A part of the Southeast Quarter (SE/4) of the Northeast Quarter (NE/4) of Section THIRTY (30), Township ELEVEN (11) North, Range FIVE (5), West of the Indian Meridian, Canadian County, Oklahoma, more particularly described as follows: Commencing at the Southeast Corner (SE) of said Northeast Quarter (NE/4); thence West and parallel to the South line of said Northeast Quarter (NE/4) a distance of 1320 feet; thence North along the West line of the Southeast Quarter (SE/4) of said Northeast Quarter (NE/4) a distance of 165.30 feet; thence East and parallel to the South line of said Northeast Quarter (NE/4) a distance of 1320 feet; thence South along the East line of said Section a distance of 165.30 feet to the point of beginning.

Section 2. REPEALER

All former ordinances or parts of Ordinances conflicting or inconsistent with the provisions of this Ordinance are hereby repealed.

Section 3. SEVERABILITY

If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, said portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of this Ordinance.

Section 4. EMERGENCY

It being immediately necessary for the preservation of the public health, peace and safety of the City of Mustang and the inhabitants thereof, and emergency is hereby declared to exist by reason whereof, this Ordinance shall be in full force and effect from and after its passage and approval, as provided by law.

PASSED AND APPROVED and the Emergency Clause voted upon separately and passed and approved this ____ day of _____, 2015.

Mayor

ATTEST:

City Clerk

APPROVED as to form this ____ day of _____, 2015.

City Attorney

PLANNING COMMISSION MEETING

MINUTES JANUARY 27, 2015

The Mustang Planning Commission met in a regular session on Tuesday, January 27, 2015 at 7:00 p.m. at the Mustang Municipal Building, City Council Chambers at 1501 N. Mustang Road. Notification of the meeting was posted Thursday January 22, 2015 in the foyer of the Mustang Municipal Building in compliance with the Open Meeting Act (25 OAS, Section 301, et. seq.)

I. CALL MEETING TO ORDER: Chairman **Billy McDaniel** called the meeting to order at 7:00 p.m.

II PLEDGE OF ALLEGIANCE

III. ROLL CALL

MEMBERS PRESENT:

Commissioner **Jesse Bratton**
Commissioner **Brett Brown**
Commissioner **Jerry Brown**
Commissioner **Dan Hix**, Secretary
Commissioner **Brad Homer**, Vice-Chairman
Commissioner **Billy McDaniel**, Chairman

MEMBERS ABSENT: Commissioner Karl Mengers

STAFF PRESENT: **Melissa Helsel**, Community Development Director
Gayla Early, Office Administrator
Jerry Calloway, Audio/Visual Technician

CITY ATTORNEY: City Attorney, **Jonathan Miller**, was in attendance.

VISITORS: **Sandra Smith**, Applicant

IV. APPROVAL OF MINUTES: Approval of Minutes from 11/25/2015 Planning Commission Meeting.

Commissioner Bratton made a motion to approve the minutes from the November 25, 2014 Planning Commission meeting and **Commissioner Hix** seconded the motion. The motion was approved unanimously.

V. INTRODUCTION OF GUESTS AND VISITORS/HEARING OF CITIZENS AND DELEGATES:

VI. PUBLIC HEARING, DISCUSSION, CONSIDERATION AND RECOMMENDATION ON:

1. Rezoning Application RZ-12-23-14-1-30, Sandra Smith, 821 N Clear Springs Rd, A-1, General Agricultural and Oil and Gas District to R-E, Rural Estates District.

Community Development Director Melissa Helsel provided a brief overview of the proposed development's location. This is a request for rezoning from A-1, General Agricultural and Oil and Gas District to R-E, Rural Estates District. The parcel is approximately 5.01 acres. It is located just north of Hunter's Hill Addition.

The reason that the applicant is requesting this rezoning is so that they can split the parcel into two lots. The minimum lot size in an Agricultural district is 5 acres, so in order for them to split this lot into two, they must rezone it to a district that allows a smaller lot. Rural Estates zoning requires a 3/4 acre minimum.

The general character of the area is low density residential, from A-1 to R-E to R-1. Therefore this zoning request is not out of character with the surrounding area. The long range plan calls for low-density residential development in this area, so the request does conform to the comprehensive plan.

The property to the east is zoned R-E, to the north and west is R-1 (Hunters Hill and the new Hunters Springs), and to the south is R-1 and C-3 along Clear Springs Road.

Staff recommends approval of the rezoning. It conforms to the comprehensive plan and staff feels Rural Estates zoning is appropriate for this parcel.

Before the lot split can be approved, it will have to come back before the Planning Commission for approval. At that time, access, utilities, fire protection and other specific issues will be addressed.

Mr. McDaniel opened the public hearing.

Mr. Hix asked about their means of accessing the proposed lot. **Ms. Helsel** stated that they would have the option of entering from W. Rendezvous Way or creating an access easement on the existing property. She also added that there is a water line running across the south side of Rendezvous and a sanitary sewer line running along the north side, so utilities are in close proximity.

Mr. Bratton asked if the landowners were the mineral rights owners. The owners were not aware whether they were the mineral rights owners.

Hearing no further comments, **Mr. Homer** made a motion to close the public hearing. **Mr. B. Brown** seconded the motion. The motion was approved unanimously.

Mr. Homer stated that the application looks pretty straight-forward.

Mr. Homer made a motion to recommend approval of this rezoning application to the Mustang City Council. **Mr. Hix** seconded the motion. A roll call vote was taken:

Dan Hix	Yes
Jesse Bratton	Yes
Jerry Brown	Yes

Brett Brown	Yes
Brad Homer	Yes
Billy McDaniel	Yes

The motion passed 6 – 0.

Mr. McDaniel announced that this item would be presented for consideration at the City Council meeting on February 3, 2015.

VIII. NEW BUSINESS: No new business was declared.

IX. COMMISSIONER, STAFF COMMENTS:

Ms. Helsel mentioned that **Karl Mengers** had indicated that there is a good possibility that he will be moving outside the city limits. City staff will advertise for someone to replace him. Ward 4 is the only ward not currently represented on the commission, so applicants from that ward will receive preference.

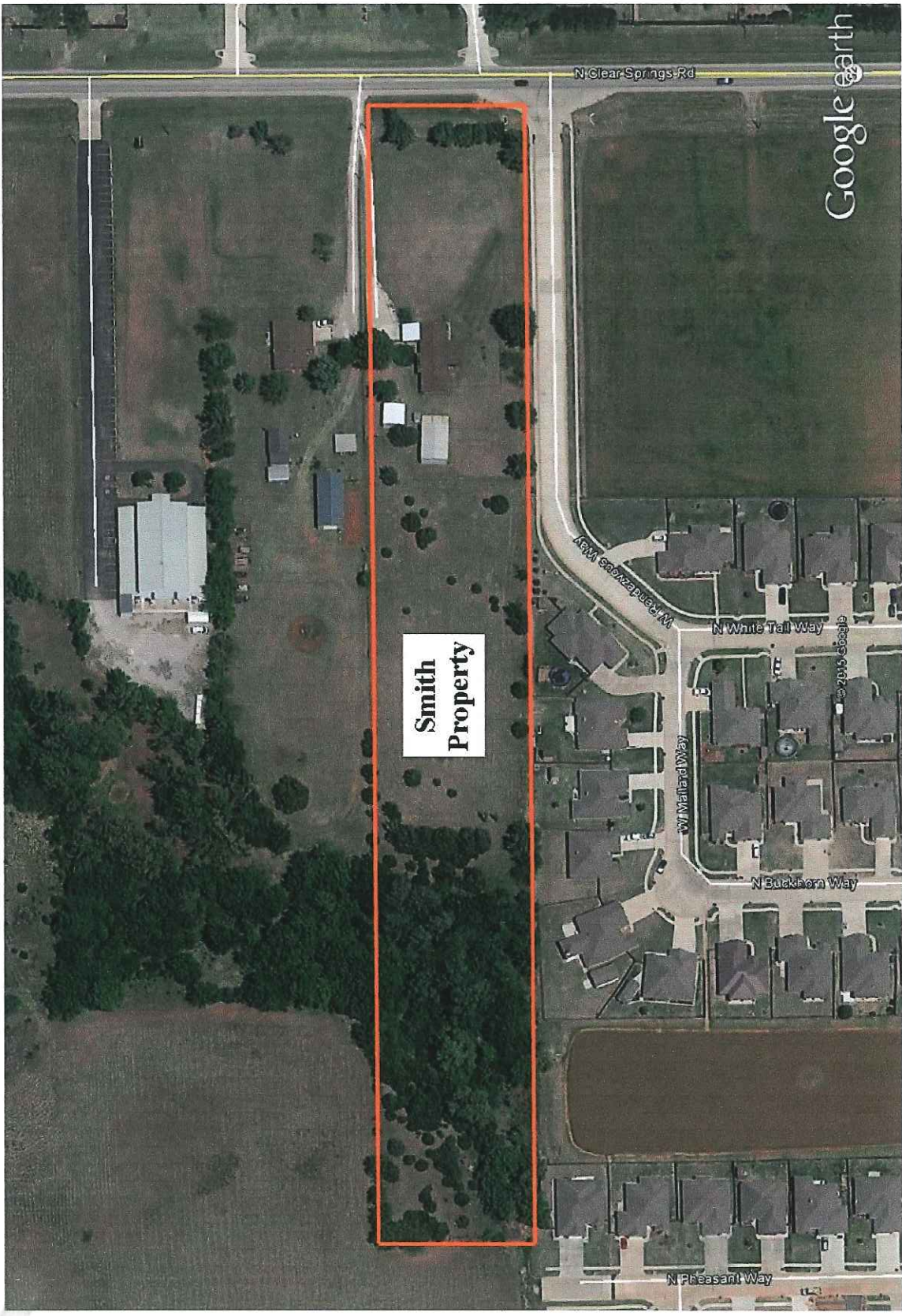
X. ADJOURNMENT:

Commissioner Homer made a motion to adjourn. **Commissioner Bratton** seconded the motion, which was approved unanimously without a roll call. The meeting was adjourned at 7:09 p.m.

CHAIRMAN

DATE

SECRETARY





View from Rendezvous Way



Looking West from Rendezvous Way



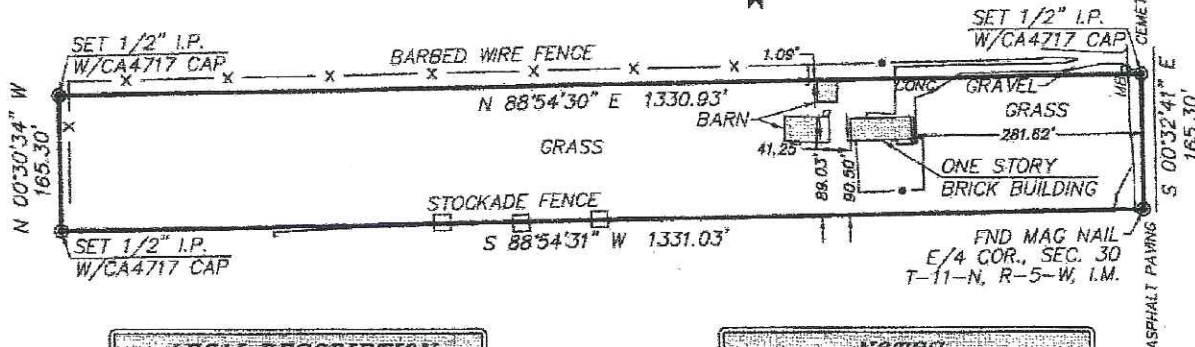
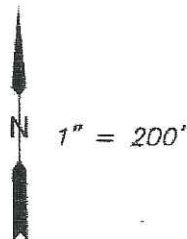
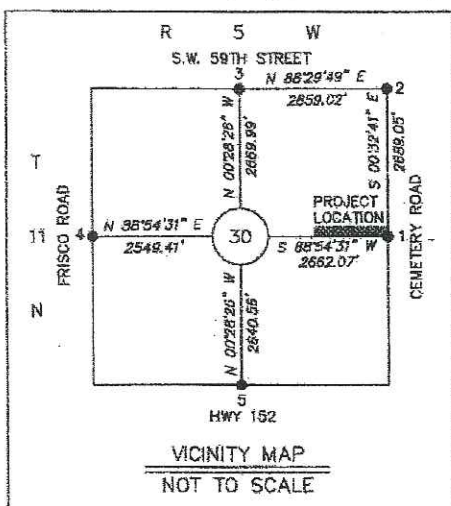
Looking North from South Side of Property



Looking Directly West to Bulk of Property

PLAT OF SURVEY

1. FOUND MAG NAIL MATCHING O.D.O.T O.C.C.R. PLS 1102
2. FOUND RAILROAD SPIKE MATCHING O.D.O.T O.C.C.R. PLS 1102
3. FOUND MAG NAIL MATCHING O.D.O.T O.C.C.R. PLS 1102
4. FOUND 3/8" I.P. MATCHING O.D.O.T O.C.C.R. PLS 1102
5. FOUND 3/8" I.P. MATCHING O.D.O.T O.C.C.R. PLS 1102



LEGAL DESCRIPTION

A part of the Southeast Quarter (SE/4) of the Northeast Quarter (NE/4) of Section Thirty (30), Township Eleven (11) North, Range Five (5), W.I.M., Canadian County, Oklahoma, more particularly described as follows: Commencing at the Southeast (SE) corner of said Northeast Quarter (NE/4); thence West and parallel to the South line of said Northeast Quarter (NE/4) a distance of 1320 feet; thence North along the West line of the Southeast Quarter (SE/4) of said Northeast Quarter (NE/4) a distance of 165.30 feet; thence East and parallel to the South line of said Northeast Quarter (NE/4) a distance of 1320 feet; thence South along the East line of said Section a distance of 165.30 feet to the point of beginning; containing 5.01 acres, more or less, as shown by the recorded plat thereof.

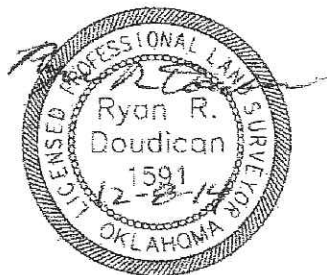
NOTES

Basis of Bearing: N 00°32'42" W along the East line of the NE/4 of Section 30, T-11-N, R-5-W, I.M.

I, Ryan Doudican, a Registered Professional Land Surveyor, Do hereby certify that I, or others under my direct supervision, have made a careful survey of the property shown hereon.

This plat of survey meets the Minimum Technical Standards as adopted by the Board of Registration for Professional Engineers and Land Surveyors for the State of Oklahoma.

Date of last site visit - 12/4/2014
Property appears to have access to a public street.



OKLAHOMA SURVEY CO

1408 S. FRETZ, SUITE 4, EDMOND, OK 73003
(406) 216-5850 CA#4717 EXP. 30 JUNE 2015

BOUNDARY SURVEY
PART OF THE NE/4, SEC. 30
T-11-N, R-5-W, I.M.
CANADIAN COUNTY
OKLAHOMA

SCALE 1"=200'
DATE: 12/8/2014
SHEET 1 OF 1
PROJECT NO. 2654

**PUBLIC HEARING NOTICE OF THE
MUSTANG PLANNING COMMISSION**

On Tuesday, January 27, 2015, beginning at 7:00 p.m. in the Council Chambers at Mustang City Hall located at 1501 N Mustang Road, Mustang, OK 73064, a Public Hearing will be conducted on the following:

NOTICE OF REDISTRICTING

CURRENTLY ZONED: **A-1 – General Agricultural and Oil and Gas District**
REQUESTED ZONING: **R-E – Rural Estates District**
APPLICATION BY: **Sandra Smith**
PROPERTY OWNER: **Sandra Smith**

ADDRESS OF PROPERTY: 821 N. Clear Springs Road

LEGAL DESCRIPTION OF COMPLETE PROPERTY FOR REZONING:

A part of the Southeast Quarter (SE/4) of the Northeast Quarter (NE/4) of Section THIRTY (30), Township ELEVEN (11) North, Range FIVE (5), West of the Indian Meridian, Canadian County, Oklahoma, more particularly described as follows: Commencing at the Southeast Corner (SE) of said Northeast Quarter (NE/4); thence West and parallel to the South line of said Northeast Quarter (NE/4) a distance of 1320 feet; thence North along the West line of the Southeast Quarter (SE/4) of said Northeast Quarter (NE/4) a distance of 165.30 feet; thence East and parallel to the South line of said Northeast Quarter (NE/4) a distance of 1320 feet; thence South along the East line of said Section a distance of 165.30 feet to the point of beginning.

As an interested property owner your comments are invited at the public hearing for or against the request. You may file a written petition and offer oral argument and evidence for or against granting the request.

Please feel free to call the Community Development Department at 376-9873 between 8:30 a.m. and 5:00 p.m. to make inquires about the application.

Respectfully,

Melissa Helsel, Community Development Director



ABTRACTOR'S SPECIAL CERTIFICATE

STATE OF OKLAHOMA)
) ss.
COUNTY OF CANADIAN)

OLD REPUBLIC TITLE COMPANY OF OKLAHOMA, a corporation and bonded abstractor, hereby certifies:

That the following is a list of all owners of record as shown by the current year tax rolls in the office of the County Treasurer of Canadian County, Oklahoma, to the lands surrounding and within 300 feet of:

A part of the Southeast Quarter (SE/4) of the Northeast Quarter (NE/4) of Section THIRTY (30), Township ELEVEN (11) North, Range FIVE (5), West of the Indian Meridian, Canadian County, Oklahoma, more particularly described as follows: Commencing at the Southeast Corner (SE) of said Northeast Quarter (NE/4); thence West and parallel to the South line of said Northeast Quarter (NE/4) a distance of 1320 feet; thence North along the West line of the Southeast Quarter (SE/4) of said Northeast Quarter (NE/4) a distance of 165.30 feet; thence East and parallel to the South line of said Northeast Quarter (NE/4) a distance of 1320 feet; thence South along the East line of said Section a distance of 165.30 feet to the point of beginning.

OWNER OF RECORD: RANDY D. & SANDRA L. SMITH
 821 N. CLEAR SPRING ROAD
 MUSTANG, OKLA. 73064
 * NE 30-11-5 A-9 5.01 ACRES

That the addresses that are listed have been taken from the records of Canadian County, Oklahoma, unless noted after each address that they have been taken elsewhere.

GRANTEE & ADDRESS & LEGAL DESCRIPTION:

Patricia & Larry Green
911 N. Clear Spring
Mustang, Okla. 73064
*NE 30-11-5 A-8 5.01 Acres

Clear Springs Free Will Baptist
1010 S. Morgan Rd.
Mustang, Okla. 73064
*NE 30-11-5 A-7 5.01 Acres

RC Hunter's Spring LLC
6125 W. Reno Ste. 800
Okla. City, Okla. 73127
*NE 30-11-5 A-6 5.01 Acres

Marion Wise Brown
1624 W. Wellington Way
Mustang, Okla. 73064
*Lot 1 Block 2 Wellington Gardens Sec. 1

Ventas AH Mustang LLC % Marvin F. Poer & Co.
12700 Hillcrest Rd. Suite 125
Dallas Texas 75230
*NW 29-11-5-11 A-11 4.13 Acres

Larry R. & Dollie W. Sackett
719 N. Songbird Way

Mustang, Okla. 73064
*Lot 9 Block 1 West Whippoorwill Addition

Lenora L. Lopez
720 N. Songbird Lane
Mustang, Okla. 73064
*Lot 10 Block 1 West Whippoorwill Addition

Brian T. & Becky L. Picklo
717 N. Songbird Way
Mustang, Okla. 73064
*Lot 8 Block 1 West Whippoorwill Addition

Darrell E. & Patricia A. Creager
710 N. Songbird Way
Mustang, Okla. 73064
*Lot 11 Block 1 West Whippoorwill Addition

Stephen D. & Karen Benham
707 Songbird Way
Mustang, Okla. 73064
*Lot 7 Block 1 West Whippoorwill Addition

Melvin & K CO-TRS # Etal % Don Anderson
211 S. Nelson Drive
Mustang, Okla. 73064
*SE 30-11-5 A-1 10.53 Acres

Donna D. Winklesky
716 N. White Tail Way
Mustang, Okla. 73064
*Lot 1 Block 4 Hunters Hill Sec. 1

Charles Wayne & Carolyn L. Sims
712 N. White Tail Way
Mustang, Okla. 73064
*Lot 2 Block 4 Hunters Hill Sec. 1

Esteban Gonzales
708 N. White Tail Way
Mustang, Okla. 73064
*Lot 3 Block 4 Hunters Hill Sec. 1

Otis R. & Malinda Reece
709 N. White Tail Way
Mustang, Okla. 73064
*Lot 15 Block 3 Hunters Hill Sec. 1

Carnes Family Rev. Living Trust 8-5 2008
713 N. White Tail Way
Mustang, Okla. 73064
*Lot 16 Block 3 Hunters Hill Sec. 1

Trena J. Grob
712 N. Buckhorn Way
Mustang, Okla. 73064
*Lot 2 Block 3 Hunters Hill Sec. 1

Mark A. & Amber L. Lemley

716 N. Buckhorn Way
Mustang, Okla 73064
*Lot 1 Block 3 Hunters Hill Sec. 1

Dee Anna & Crochet, Ann Mic Williams
713 N. Buckhorn Way
Mustang, Okla 73064
*Lot 8 Block 1 Hunters Hill Sec. 1

Julie H. Moon
717 N. Buckhorn Way
Mustang, Okla. 73064
*Lot 7 Block 1 Hunters Hill Sec. 1

Blair C. & Stacia L. Morgan
721 N. Buckhorn Way
Mustang, Okla. 73064
*Lot 6 Block 1 Hunters Hill Sec. 1

Roy R. & Tammi A. Clark
1821 W. Mallard Way
Mustang, Okla. 73064
*Lot 5 block 1 Hunters Hill Sec. 1

Romeo Homes Oklahoma LLC
200 Bellevue Parkway Ste. 210
Wilmington DE 19809
*Lot 4 Block 1 Hunters Hill Sec. 1

Harvey C. & Jacqueline S. Binder
1913 W. Mallard Way
Mustang, Okla. 73064
*Lot 3 Block 1 Hunters Hill Sec. 1

Robert B. Bryan
1809 W. Mallard Way
Mustang, Okla. 73064
*Lot 2 Block 1 Hunters Hill Sec. 1

Thomas Trowbridge
1801 W. Mallard Way
Mustang, Okla. 73064
*Lot 1 Block 1 Hunters Hill Sec. 1

Howard & Ramona Manwarren DBA Manco Enterprises
3031 SE 44th
Okla. City, Okla. 73135
COMMON AREA "A" Hunters Hill Sec. 1

Donald R. & Eldona Cronemeyer Trustees Donald & Eldona Cronemeyer Living Trust
708 N. Pheasant Way
Mustang, Okla. 73064
*Lot 5 Block 9 Hunters Hill Sec. 2

Ronald K. & Juday A. Triplett
712 N. Pheasant Way
Mustang, Okla. 73064
*Lot 4 Block 9 Hunters Hill Sec. 2

Mohamed M. & Nancy J. Abdulhafid
716 N. Pheasant Way
Mustang Okla. 73064
*Lot 3 Block 9 Hunters Hill Sec. 2

William J. Ruhl
720 N. Pheasant Way
Mustang, Okla. 73064
*Lot 2 Block 9 Hunters Hill Sec. 2

John P. Eckert Living Trust
1719 Wheaton Dr.
Norman Okla. 73071
*Lot 1 Block 9 Hunters Hill Sec. 2

Derhonda Adkins
713 N. Pheasant Way
Mustang, Okla. 73064
*Lot 5 Block 10 Hunters Hill Sec. 2

Carol Mcbeth & Roger Manaugh
717 N. Pheasant Way
Mustang, Okla. 73064
*Lot 6 Block 10 Hunters Hill Sec. 2

Earl R. & Joyce E. Conley, Trustees Earl R. & Joyce E. Conley Rev. Trust
716 N. Bobcat Way
Mustang, Okla. 73064
*Lot 7 Block 10 Hunters Hill Sec. 2

Jeanette Spencer Trustee Jeanette Spencer Rev. Trust
1931 W. Badger Way
Mustang, Okla. 73064
*Lot 15 Block 8 Hunters Hill Sec. 2

Douglas & Jane Secondine Eckert
1935 W. Badger Way
Mustang, Okla. 73064
*Lot 14 Block 8 Hunters Hill Sec. 2

Jeffrey E. & Somsri Tindle
1939 W. Badger Way
Mustang, Okla. 73064
*Lot 13 Block 8 Hunters Hill Sec. 2

Earnest L. & Judy J. Johnston & Shri D. Leavell
1943 W. Badger Way
Mustang, Okla. 73064
*Lot 12 Block 8 Hunters Hill Sec. 2

State of Oklahoma, Dept. of Transportation Office of Land Acquisitions
200 NE 21st Street
Okla. City, Okla. 73105
*SE 30-11-5 A-3 .77 Acres

Due care and diligence have been exercised in preparing this report; however, no liability is assumed for the correctness or completeness of information furnished.

DATED: December 8, 2014 at 7:30 A.M.

OLD REPUBLIC TITLE COMPANY OF OKLAHOMA
Bonded Abstractor

[Signature]

SUBSCRIBED and sworn to before me this 15th day of December, 2014

SEAL

Lelania Goyer
Commission Number: 02045885

My Commission expires: 9/17/2018

Order No. 14167609



AGENDA

- A. CALL TO ORDER
- B. ROLL CALL
- C. NEW BUSINESS
- D. CONSENT AGENDA

These items are considered on the Consent Agenda so that members of the Improvement Authority by unanimous consent can designate routine agenda items to be approved by one motion. If any item proposed on the Consent Agenda does not meet with approval of all Trustees that item will be removed and heard in regular order.

- 1. Approval of **01/20/15** MIA Minutes
- *2. Claims List for **FY '15**
- *3. Approval to Turn **Past Due Utility Accounts** over to the Collection Agency.
- *4. Approval of **Change Order #1** for Project Titled Modifications to 74th Street Booster Station and County Line Tank.

E. INFORMATION/REPORTS

- 1. Trustee Manager
- 2. Trustees

F. DISCUSSION ITEMS

None.

G. ADJOURNMENT

*Items Considered Concurrently on the City Council Agenda.

**MUSTANG IMPROVEMENT AUTHORITY
JANUARY 20, 2015**

The Mustang Improvement Authority met in regular session on Tuesday, January 20, 2015, at 7:00 p.m. in the Mustang Municipal Building Council Chambers. Notice of the meeting was posted on the Bulletin Board outside the Mustang Municipal Building on Thursday, January 15, 2014, at 3:00 p.m. in compliance with the Open Meeting Law, 25 O.S., Section 301, et. seq.

A. CALL TO ORDER

Chairman Adams called the meeting to order at **7:24 p.m.**

B. ROLL CALL

Trustees Present: Taylor
Staples
Bowers
Jones
Hagan
Schweinberg
Adams

Trustees Absent: None

C. NEW BUSINESS

None.

D. CONSENT AGENDA

1. Approval of **01/06/15** MIA Minutes
- *2. Claims List for **FY '15**

MOTION was made by **Trustee Jones**, seconded by **Trustee Schweinberg**, to approve Items D-1 thru D-2 of the Consent Agenda.

AYE: Taylor, Staples, Bowers, Jones, Hagan, Schweinberg, Adams
NAY: None

E. INFORMATION/REPORTS

1. **Trustee Manager**

None.

2. **Trustees**

None.

F. DISCUSSION ITEMS

- *1. **Discussion, Consideration and Possible Action** regarding Approval of **Resolution No. 15-033** Adopting City of Mustang Investment Policy.

MOTION was made by **Trustee Schweinberg**, seconded by **Trustee Hagan** to Approve Resolution No. 15-033 Adopting the City of Mustang Investment Policy.

AYE: Taylor, Staples, Bowers, Jones, Hagan, Schweinberg, Adams

NAY: None

G. ADJOURNMENT

MOTION was made by **Trustee Schweinberg** and seconded by **Trustee Jones** to adjourn.

AYE: Taylor, Staples, Bowers, Jones, Hagan, Schweinberg, Adams

NAY: None

Meeting was adjourned at **7:25 p.m.**

Jay Adams, Chairman

Attest:

Lisa Martin, Secretary

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 68 GENERAL GOVERNMENT						
15-1124	01-B0024	BANCFIRST	2013 BOND PAYMENT	2/2015	201501260588	95,312.67
15-1340	01-I0015	INCODE	ANNUAL MAINTENANCE FEES	1/2015	025-114478-	8,072.51
DEPARTMENT TOTAL:						103,385.18
DEPARTMENT: 72 WATER						
15-1292	01-C0083	C.O.W.R.A.	CONTRIBUTION-DRILLING/WEL	1/2015	2015-100	120,000.00
15-1088	01-E0018	ELITE TOWERS, INC	74TH BOOSTER STATION	1/2015	4	26,271.30
DEPARTMENT TOTAL:						146,271.30
DEPARTMENT: 78 SANITATION						
15-0285	01-00121	O.E.M.A.	MONTHLY SANITATION	1/2015	19645	78,744.45
DEPARTMENT TOTAL:						78,744.45
FUND TOTAL:						328,400.93