MUSTANG CITY COUNCIL
MAY 20, 2014

The Mustang City Council met in regular session on Tuesday, May 20, 2014, at 7:00 p.m. in the Mustang Municipal Building Council Chambers. Notice of the meeting was posted on the Bulletin Board outside the Mustang Municipal Building on Friday, May 16, 2014, at 4:00 p.m. in compliance with the Open Meeting Law, 25 O.S., Section 301, et. seq.

A. CALL TO ORDER

Mayor Adams called the meeting to order at 7:00p.m.

B. PLEDGE OF ALLEGIANCE/INVOCATION (Brett Armstrong, Youth Pastor, First Church of the Nazarene)

Brett Armstrong, Youth Pastor, led the assembly in the Pledge and Invocation. He thanked ***Councilman Taylor, Councilman Jones and Mayor Adams*** for coming to the ground breaking and dedication of the Church's new playground and pavilion and appreciated the support from the Council and City Staff and thanked Staff for being so helpful throughout the building process. He stated the Church's desire is for the new pavilion and playground to not only be an asset to the Church, but also to the Community. He stated the youth will be starting their summer mission trips and will also be sponsoring a couple of firework stands for the Fourth of July. He did ask if the Council would consider requiring an upfront deposit or something whereas if those with firework stands don't help clean up after the 4th of July, they would lose their deposit, as their church and a couple of other groups are the only ones who normally clean up the next day.

C. ROLL CALL

Councilmembers Present:	**Taylor**
	Staples
	Bowers
	Jones
	Schweinberg
	Adams
Councilmembers Absent:	**Hagan**

D. INTRODUCTION OF GUESTS/HEARING OF CITIZENS OR DELEGATES

Councilman Taylor welcomed a couple of members of Boy Scout Troop 300 who were in attendance working on their citizenship and government badges.

E. NEW BUSINESS, DELETIONS OR CONTINUANCES TO THE AGENDA

None.

F. CONSENT AGENDA

1. Approval of **05/06/14 (continued to 05/08/14)** City Council Minutes

*2. Approval of **05/08/14** City Council/MIA Special Meeting (Budget Session) Minutes

*3. Claims List for **FY '14**

4. Approval to Turn **Past Due Library Accounts** over to Collection Agency.

5. Acceptance of **SMART Board X885** with UX80 Built-in Projector for the Library's Education Room.

6. Approval of **Resolution No. 14-050**, Making Changes in the Impound Fee Fund Budget by Making a Supplemental Appropriation to Increase the 2013-2014 Fiscal Year Budget by $1,000.

*7. Acceptance of **Maintenance Bonds** for Water Lines, Sewer Lines, and Paving/Drainage for Savannah Lakes Addition, Section 5.

Councilman Taylor requested Consent Agenda Item F-1 be pulled for discussion.

Councilwoman Staples requested Consent Agenda Item F-6 be pulled for discussion.

MOTION was made by **Mayor Adams**, seconded by **Councilman Jones**, to approve Items F-2 thru F-5 and Item F-7 of the Consent Agenda.

AYE: **Taylor, Staples, Bowers, Jones, Schweinberg, Adams**
NAY: **None**

MOTION was made by **Mayor Adams**, seconded by **Councilman Schweinberg**, to approve Item F-1 of the Consent Agenda.

AYE: **Staples, Bowers, Jones, Schweinberg, Adams**
NAY: **None**
ABSTAIN: **Taylor**

Councilwoman Staples asked, in regards to Item F-6, who would have authorization to impound a vehicle, such as Police Department and Code Enforcement.

Police Chief Foley stated City Ordinances and State Statute give the Police Department direction regarding the types of offenses that would result in a vehicle being impounded, and stated if Code Enforcement were to request a vehicle be impounded, it would also be processed through the Police Department.

MOTION was made by **Councilwoman Staples**, seconded by **Councilman Taylor**, to approve Item F-6 of the Consent Agenda.

AYE: **Taylor, Staples, Bowers, Jones, Schweinberg, Adams**
NAY: **None**

G. INFORMATION/REPORTS

1. City Manager

Acting City Manager Battles stated paving of SW89th Street between Highway 4 and Morgan Road would begin on Thursday, May 22, but did not have anything else to report in addition to the City Manager's report.

2. City Council

Mayor Adams asked the Councilmembers if they had anything to report in their respective Wards:

Councilman Taylor apologized for being absent the last couple of meetings, but was unable to attend due to work conflicts. He provided the following information:

- Masonic Lodge would be having a breakfast on Saturday morning;
- Advised of street signs missing in Castle Rock addition, not sure if from vandalism or maintenance, but requested an update at the next meeting;
- Had heard the truck signs designating the truck routes had been removed by the City of Oklahoma City and requested an update at the next meeting regarding this;
- Stated he had an opportunity to play golf at Pebble Creek Golf Course in Mustang and stated it was a beautiful course and encouraged others to give it a try.

Councilwoman Staples extended high praise to ***Community Development Director Coleman*** and his staff for the work they had done at Savannah Lakes.

Councilwoman Bowers stated she had heard from a couple of citizens and is currently working on their problems, but did not have anything to report at this time.

Councilman Jones stated it was good to see Mr. Don Anderson at the Council meeting and that the two of them were working on a project together.

Councilman Schweinberg stated he was approached at Wild Horse Park regarding the animal shelter and concerns they have about the attention given to the animals and requested the City Manager look into it.

Mayor Adams stated the items he had were already resolved by City Staff and did not have anything further to report at this time.

a. Appointment of Vice Mayor

Mayor Adams nominated **Councilman Taylor** as **Vice-Mayor** and **Councilwoman Staples** seconded the nomination.

AYE: Taylor, Staples, Bowers, Jones, Schweinberg, Adams
NAY: None

Mayor Adams stated that **Councilman Taylor** is the new Vice-Mayor.

b. Appointment of One (1) Member to Traffic Commission

MOTION was made by **Mayor Adams** and seconded by **Councilwoman Bowers** to nominate **Councilwoman Staples to the Traffic Commission**.

AYE: Taylor, Staples, Bowers, Jones, Schweinberg, Adams
NAY: None

c. Appointment of One (1) Member and One (1) Alternate for the following Boards and Committees:

1) **ACOG Board of Directors**
2) **Intermodal Transportation Policy committee (ITPC)**
3) **Garber Wellington Policy Committee (GWPC)**
4) **9-1-1 Association Board of Directors**

MOTION was made by **Councilwoman Staples** and seconded by **Councilman Jones** to allow **Mayor Adams to continue on the ACOG Boards and Committees**.

AYE: Taylor, Staples, Bowers, Jones, Schweinberg, Adams
NAY: None

MOTION was made by **Councilwoman Staples** and seconded by **Councilman Taylor** to nominate **Councilman Jones as the Alternate to the ACOG Boards and Committees**.

AYE: Taylor, Staples, Bowers, Jones, Schweinberg, Adams
NAY: None

H. DISCUSSION ITEMS

1. **Discussion, Consideration and Possible Action** regarding the Acceptance of Bids for the Mustang Police Department Roof Project.

   Acting City Manager Battles advised bids were solicited for the Mustang Police Department Roof project with six bids being received. He stated Staff recommends accepting all bids except for the bid received from D.P. Byers Company as they did not utilize the City's bid forms.

MOTION was made by **Mayor Adams**, seconded by **Councilman Schweinberg** to accept all bids except for the bid submitted by D.P. Byers Company for the Mustang Police Department Roof project.

AYE: Taylor, Staples, Bowers, Jones, Schweinberg, Adams
NAY: None

2. **Discussion, Consideration and Possible Action** regarding Awarding the Bid for the Mustang Police Department Roof Project.

   Acting City Manager Battles stated Staff is recommending the Mustang Police Department Roof project be awarded to the low bidder, Mid-America Roofing and Construction, Inc. in the amount of $185,935.00. He stated the roof project would be covered by insurance in its entirety.

   Councilman Taylor asked if the City had used this Contractor before.

   Police Chief Foley stated Mid America Roofing was one the contractors utilized by the City of Oklahoma City and they were always consistent and did quality work.

MOTION was made by **Mayor Adams**, seconded by **Councilman Taylor** to award the bid for the Mustang Police Department Roof project to Mid America Roofing and Construction, Inc. in the amount of $185,935.00.

AYE: Taylor, Staples, Bowers, Jones, Schweinberg, Adams
NAY: None

3. **Discussion, Consideration and Possible Action** regarding Approving the Contract for the Mustang Police Department Roof Project.

   Acting City Manager Battles stated this was the contract for the Mustang Police Department Roof Project with Mid America Roofing and Construction, Inc.

   Discussion was held concerning the alternate with it being stated the alternate was for the use of a waterproof membrane instead of the hot tar and aggregate stating it was a much more serviceable roof material.

   City Attorney Miller advised this item needed to be awarded subject to the submission of bonds.

MOTION was made by **Mayor Adams**, seconded by **Councilman Taylor** to approve the contract, subject to the submission of required bonds, for the Mustang Police Department Roof project with Mid America Roofing and Construction, Inc.

AYE: Taylor, Staples, Bowers, Jones, Schweinberg, Adams
NAY: None

4. **Discussion, Consideration and Possible Action** regarding Approving Change Order for Project Titled City of Mustang Soccer & Baseball Public Facilities.

   Acting City Manager Battles advised the original contract price for the Soccer and Baseball Public Facilities was $135,960 and the awarded contractor was Emmons Construction. He stated there had been a debate between the architect and contractor regarding the footings and the change order is being recommended as a result of the structural engineer and the geotechnical report addressing the building footings. He stated the cost of the project with the change order would be $142,360. **Battles** also stated Emmons should be on site on Thursday, May 22nd.

MOTION was made by **Mayor Adams**, seconded by **Councilman Schweinberg** to approve the Change Order, for Project Titled City of Mustang Soccer & Baseball Public Facilities.

AYE: Taylor, Staples, Bowers, Jones, Schweinberg, Adams
NAY: None

5. **Discussion, Consideration and Possible Action** to Enter into State-Local Disaster Assistance Agreement (FEMA-4109-DR-OK) for the City of Mustang Reimbursement Program Individual Safe Room, Project #006 with the Oklahoma Department of Emergency Management.

   Community Development Director Coleman stated Council had approved, at the September 17, 2013 City Council meeting, the plan to submit a grant application to the Federal Emergency Management Agency (FEMA) via the Oklahoma Department of Emergency Management (ODEM) in an effort to obtain Multi-Hazard Mitigation Grant funds for an Individual Safe Room rebate program. He stated the City was recently informed the grant application had been approved for an amount of $1,057,500.

Coleman advised by December 31, 2013, a total of 829 citizens applied to be part of the program; however, due to some applicants being located in a flood zone or deciding to go ahead and build storm shelters now, the number of eligible applicants dropped to 750, and of the 750 that remain, 525 participants have been randomly selected to begin the program. He stated homeowners will be required to pay for the individual safe rooms in full before applying for reimbursement and only 75% of the purchase price (up to $2,000) is eligible for the rebate stating this constitutes the City's 25% match required by the program.

Coleman also advised the City was given approval for $30,000 in grant administration reimbursements and the City intends to hire a part time assistant to help administer the program with the City's responsibility being $10,000. He stated if Council approves the Agreement tonight, the public will be informed immediately whether or not they were one of the 525 selected and the process will begin.

Discussion was held concerning the alternate list as well as whether or not others who did not apply by December 31, 2013, could still apply and be placed on the alternate list. Coleman stated historically, the drop off rate is roughly 40% and there are 225 alternates that would be eligible if any of the participants drop out. He also stated it was too late for anyone else to apply if not applied by December 31, 2013. Thanks was given to ***Coleman*** and his staff.

MOTION was made by **Mayor Adams**, seconded by **Councilman Schweinberg** to Enter into State-Local Disaster Assistance Agreement (FEMA-4109-DR-OK) for the City of Mustang Reimbursement Program Individual Safe Room, Project #006 with the Oklahoma Department of Emergency Management.

AYE: Taylor, Staples, Bowers, Jones, Schweinberg, Adams
NAY: None

J. CITY ATTORNEY'S REPORT

None.

K. ADJOURNMENT

MOTION was made by **Mayor Adams**, seconded **Councilman Taylor** to adjourn.

AYE: Taylor, Staples, Bowers, Jones, Schweinberg, Adams
NAY: None

The meeting was adjourned at **7:35 p.m.**

Jay Adams, Mayor

Attest:

Lisa Martin, City Clerk

MUSTANG IMPROVEMENT AUTHORITY
MAY 20, 2014

The Mustang Improvement Authority met in regular session on Tuesday, May 20, 2014, at 7:00 p.m. in the Mustang Municipal Building Council. Notice of the meeting was posted on the Bulletin Board outside the Mustang Municipal Building on Friday, May 16, 2014, at 4:00 p.m. in compliance with the Open Meeting Law, 25 O.S., Section 301, et. seq.

A. CALL TO ORDER

Chairman Adams called the meeting to order at 7:35 p.m.

B. ROLL CALL

Trustees Present: **Taylor**
Staples
Bowers
Jones
Schweinberg
Adams

Trustees Absent: **Hagan**

C. NEW BUSINESS

None.

D. CONSENT AGENDA

1. Approval of **05/06/14 (continued to 05/08/14)** MIA Minutes
*2. Approval of **05/08/14** City Council/MIA Special Meeting (Budget Session) Minutes
*3. Claims List for **FY '14**
*4. Acceptance of **Maintenance Bonds** for Water Lines, Sewer Lines, and Paving/Drainage for Savannah Lakes Addition, Section 5.

Councilman Taylor requested Consent Agenda Item D-1 be pulled for discussion.

MOTION was made by **Chairman Adams**, seconded by **Trustee Bowers**, to approve Items D-2 thru D-4 of the Consent Agenda.

AYE: **Taylor, Staples, Bowers, Jones, Schweinberg, Adams**
NAY: **None**

MOTION was made by **Chairman Adams**, seconded by **Trustee Schweinberg**, to approve Item D-1 of the Consent Agenda.

AYE: **Staples, Bowers, Jones, Schweinberg, Adams**
NAY: **None**
ABSTAIN: **Taylor**

E. INFORMATION/REPORTS

1. Trustee Manager

None.

2. Trustees

None.

F. DISCUSSION ITEMS

None.

G. ADJOURNMENT

MOTION was made by **Chairman Adams** and seconded by **Trustee Bowers** to adjourn.

AYE: **Taylor, Staples, Bowers, Jones, Schweinberg, Adams**
NAY: **None**

Meeting was adjourned at **7:37 p.m.**

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Jay Adams, Chairman

Attest:

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Lisa Martin, Secretary