

AGENDA

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE/INVOCATION

Jim Harris, Pastor, Clear Springs Free Will Baptist Church

C. ROLL CALL

D. INTRODUCTION OF GUESTS/HEARING OF CITIZENS OR DELEGATES

E. NEW BUSINESS, DELETIONS OR CONTINUANCES TO THE AGENDA

F. CONSENT AGENDA

These items are considered on the Consent Agenda so that members of the City Council by unanimous consent can designate routine agenda items to be approved by one motion. If any item proposed on the Consent Agenda does not meet with approval of all Councilmembers that item will be removed and heard in regular order.

1. Approval of **12/06/16** City Council Minutes.
- *2. Claims List for **FY'17**.
3. **Acknowledgement of Transfer** of City Property, Glock Mod. 23 C .40 Caliber S/N HMV237, to Captain James Davis, Comm. #304 upon his Honorable Retirement Effective December 30, 2016, in compliance with Police Department Policy, PERSONNEL 02.03-RETIREMENT Item 5, which has been the historical past practice of the Department.
4. Approval of **Resolution No. 17-029**, making changes in the Library Fund Budget by making a Supplemental Appropriation to Increase the 2016-2017 Fiscal Year Budget by \$633.
5. Approval of **Oklahoma Highway Safety Grant** AL-17-03-07-03 for Targeting Impaired Driving to Reduce Alcohol Related Crashes, October 01, 2016 thru September 30, 2017.
6. Approval of **Resolution No. 17-030**, making changes in the General Fund Budget by making a Supplemental Appropriation to Increase the 2016-2017 Fiscal Year Budget by \$26,500.

G. INFORMATION/REPORTS

1. City Manager
2. City Council

H. DISCUSSION ITEMS

1. **Discussion** regarding Proposed Appointment of Municipal Judge Steve Huddleston and Alternate Judge Chris Box in accordance with Chapter 26, Section 26-62 of the City of Mustang, Oklahoma Municipal Codes.
2. **Public Hearing, Discussion, Consideration and Possible Action** regarding Approval of **Ordinance No. 1141**, an Ordinance of the City of Mustang, Oklahoma, Amending Chapter 90, of the Code of Ordinances of the City of Mustang, Oklahoma, by Adding Section 90-6, Partially Vacating a Portion of West Rancho Drive as dedicated to the City of Mustang and reflected on the Plat of Rancho Addition, an Addition to the City of Mustang, Canadian County, Oklahoma, According to the Recorded Plat Thereof, as more particularly described herein; Declaring Repealer; and Providing for Severability.

J. CITY ATTORNEY'S REPORT

None.

K. ADJOURNMENT

***Items Considered Concurrently on the MIA Agenda.**

**MUSTANG CITY COUNCIL
DECEMBER 6, 2016**

The Mustang City Council met in regular session on Tuesday, December 6, 2016, at 7:00 p.m. in the Mustang Municipal Building Council Chambers. Notice of the meeting was posted on the Bulletin Board outside the Mustang Municipal Building on Friday, December 2, 2016, at 2:05 p.m. in compliance with the Open Meeting Law, 25 O.S., Section 301, et. seq.

A. CALL TO ORDER

Mayor Adams called the meeting to order at **7:00 p.m.**

B. PLEDGE OF ALLEGIANCE/INVOCATION (Brian Grider, Councilman, Ward III)

Councilman Grider led the assembly in the Pledge and Invocation.

C. ROLL CALL

Councilmembers Present:	Leete
	Grider
	Jones
	Hagan
	Schweinberg
	Adams

Councilmembers Absent: **Riley**

D. INTRODUCTION OF GUESTS/HEARING OF CITIZENS OR DELEGATES

Deborah Jansak, 302 S. Owen Dr, addressed the Council stating she was the property owner of the property mentioned in Item H-3 where a permit was granted to install a gate as an access point to W. Rancho Drive stating this vacation would restrict her access to W. Rancho Dr. She provided a hand-out to the Council and highlighted different pages such as:

- Page 3 providing an aerial view of the impacted properties;
- Page 4 showing this portion of West Rancho identified as a "street stub" and not a platted subdivision cul-de sac stating it is also used as a parking lot by adjoining property owners;
- Page 5 which shows granting this vacation of easement would go against current City of Mustang Ordinances, Section 106-295 and 106-298.

Ms. Jansak stated she was granted a permit to place a gate at this spot and planned to use it as an emergency exit for her horses stating if the easement is vacated, it would prevent her from utilizing the gate and would also prevent future development. She stated she also had an issue as a taxpayer of the City giving public roadway to private individuals stating there were 20 plus other stub streets in the City and this would be setting a precedent. She requested the Council deny Ordinance 1141, enforce current Mustang ordinances and honor her granted building permit.

Sara Moore, Bass Law Firm, 201 Robert S. Kerr, Suite 700, Oklahoma City, Oklahoma, addressed the Council on behalf of the applicants stating they are in support of Ordinance 1141 requesting Ms. Jansak not be able to access her property at this particular point stating there were plenty of other access points to her land she could use. She stated they understood a couple of utilities were against vacating the easement stating her clients did not want to move the utilities, but would make sure the utility companies had proper legal access to those lines.

Ms. Moore stated one reason to request to vacate the easement was due to increased traffic and possible agricultural trucks or equipment being parked on Rancho Drive or in front of their homes. She also stated there was currently no buffer zone between the agricultural land and residential lots and this would help create that buffer zone and help create peace between the landowners. She stated Ms. Jansak mentioned this would set a precedent stating the precedent was not in front of Council today, only talking about this particular incident.

Ms. Jansak stated the road on the north side of the property is a private road and she did not have access to it.

Ms. Moore stated it was her understanding the current access point at Rancho Dr had not been accessed before and questioned why it was being needed now stating this access point was not needed.

E. NEW BUSINESS, DELETIONS OR CONTINUANCES TO THE AGENDA

None.

F. CONSENT AGENDA

1. Approval of **11/15/16** City Council Minutes.
- *2. Claims List for **FY'17**.
- *3. Approval to Turn **Past Due Utility Accounts** over to the Collection Agency.
4. Approval to Turn **Past Due Library Accounts** over to the Collection Agency.
- *5. Approval of **Schedule of Meetings** for City Council, Boards and Commissions, and **Holidays** for the City of Mustang/MIA for the Year 2017.
6. Approval of **Retirement** from Oklahoma Municipal Retirement Fund (OMRF) for James Davis, Police Captain.

MOTION was made by **Councilman Schweinberg**, seconded by **Councilman Leete**, to approve Items F-1 through F-6 of the Consent Agenda.

AYE: Leete, Grider, Jones, Hagan, Schweinberg, Adams
NAY: None

G. INFORMATION/REPORTS

1. City Manager

City Manager Rooney stated he did not have anything to report in addition to the City Manager Report provided in the agenda packet and available online.

2. City Council

Mayor Adams asked the Councilmembers if they had anything to report in their respective Wards:

Councilman Leete stated he received a letter this evening from a constituent and would discuss at the next meeting.

Councilman Grider stated he had received phone calls regarding parks and trails, but that was all.

Councilman Jones thanked everyone for their thoughts, prayers and gifts for his unexpected surgery.

Councilwoman Hagan did not have anything to report at this time.

Councilman Schweinberg stated he had the pleasure to attend the Christmas tree lighting the night before stating hats off to **Assistant Parks & Recreation Director Heasley** and staff for their hard work stating it was well attended. He also welcomed back **Councilman Jones**.

Mayor Adams stated he also attended the Christmas tree lighting stating he loved this time of year and thanked the Parks and Recreation Department stating they had some great people doing a great job.

H. DISCUSSION ITEMS

- *1. **Discussion, Consideration and Possible Action** regarding Acceptance of the Comprehensive Annual Financial Report and Report on Internal Control and Compliance with Government Auditing Standards for Fiscal Year ending June 30, 2016.

This item was moved to the end of the Discussion Items.

2. **Discussion, Consideration and Possible Action** regarding Approval of Nunc Pro Tunc Ordinance No. 1129-A , an Ordinance of the City of Mustang, Oklahoma, Amending Ordinance No. 1129 of the City of Mustang, Oklahoma, to Correct Scrivener's Errors in the Legal Description of Certain Property Located in Canadian County, Oklahoma, that was Rezoned by Ordinance No. 1129; Declaring Repealer; Providing for Severability; and Declaring an Emergency.

City Manager Rooney stated Ordinance No. 1129 was approved by City Council on August 4, 2015 where land was rezoned from A-1 to R-1 stating there were no protests at the meeting. He stated the map published in the newspaper was correct; however, there were some scrivener's errors in the legal description where some of the directional calls were switched.

Rooney stated this was not discovered until a new owner attempted to purchase the property for development and contacted the City to point out the errors. He stated the errors are clearly scrivener's errors and letters were sent to the correct property owners within 300 feet. **Rooney** stated this Ordinance would correct the errors.

MOTION was made by **Councilman Grider**, seconded by **Councilman Schweinberg**, to approve Nunc Pro Tunc Ordinance No. 1129-A , an Ordinance of the City of Mustang, Oklahoma, Amending Ordinance No. 1129 of the City of Mustang, Oklahoma, to Correct Scrivener's Errors in the Legal Description of Certain Property Located in Canadian County, Oklahoma, that was Rezoned by Ordinance No. 1129; Declaring Repealer; Providing for Severability

AYE: **Leete, Grider, Jones, Hagan, Schweinberg, Adams**
NAY: **None**

MOTION was made by **Councilman Schweinberg**, seconded by **Councilman Grider**, to declare an emergency.

AYE: **Leete, Grider, Jones, Hagan, Schweinberg, Adams**
NAY: **None**

3. **Discussion, Consideration and Possible Action** regarding Approval of **Ordinance No. 1141**, an Ordinance of the City of Mustang, Oklahoma, Amending Chapter 90, of the Code of Ordinances of the City of Mustang, Oklahoma, by Adding Section 90-6, Partially Vacating a Portion of West Rancho Drive as dedicated to the City of Mustang and reflected on the Plat of Rancho Addition, an Addition to the City of Mustang, Canadian County, Oklahoma, According to the Recorded Plat Thereof, as more particularly described herein; Declaring Repealer; and Providing for Severability.

Mayor Adams stated **City Attorney Miller** has told him this item will have to be tabled due to a Public Hearing not being posted. Discussion was held concerning the December 20th meeting and if both parties would be able to attend.

MOTION was made by **Councilman Schweinberg**, seconded by **Councilman Leete**, to Table this item to the next City Council meeting, December 20, 2016.

AYE: **Leete, Grider, Jones, Hagan, Schweinberg, Adams**
NAY: **None**

- *1. **Discussion, Consideration and Possible Action** regarding Acceptance of the Comprehensive Annual Financial Report and Report on Internal Control and Compliance with Government Auditing Standards for Fiscal Year ending June 30, 2016.

City Manager Rooney stated the reason for pushing this item to the end was due to the auditor being caught in traffic due to a bad wreck on her way here from Tulsa. She thought she would be able to be here at 7:30. **Rooney** stated **Finance Director Watts** will provide the report.

Finance Director Watts stated the City's financial statements were audited by Anne Marie Elfrink, MS, CPA for the fiscal year ending June 30, 2016. She stated she was pleased to announce the independent auditor concluded there was a reasonable basis for rendering an unqualified opinion that the City of Mustang's financial statements are fairly presented in conformity with GAAP. She also stated GFOA awarded the City of Mustang the Certificate of Achievement for Excellence in Financial Reporting for the 22nd consecutive year.

Watts highlighted areas such as page 16 regarding Government Auditing Standards; page 20 regarding total net position increasing by 9.2% or \$4.1 million; and page 120 regarding the "Schedule of Findings" stating financial statements were appropriate.

Watts stated Ms. Elfrink is available for any questions Council may have and thanked the Department Directors and Staff for their cooperation and hard work.

Rooney stated the Finance Department received complements from every group that dealt with them on their work, accuracy, and cooperation stating he was very proud of the work they do and always go above and beyond consistently.

MOTION was made by **Councilman Schweinberg**, seconded by **Councilwoman Hagan**, to Accept the Comprehensive Annual Financial Report and Report on Internal Control and Compliance with Government Auditing Standards for Fiscal Year ending June 30, 2016.

AYE: Leete, Grider, Jones, Hagan, Schweinberg, Adams
NAY: None

J. CITY ATTORNEY'S REPORT

None.

K. ADJOURNMENT

MOTION was made by **Councilman Schweinberg**, seconded by **Councilwoman Hagan**, to adjourn.

AYE: Leete, Grider, Jones, Hagan, Schweinberg, Adams

NAY: None

The meeting was adjourned at **7:23 p.m.**

Jay Adams, Mayor

Attest:

Lisa Martin, City Clerk

FUND: 01 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 01 MAYOR AND COUNCIL						
17-0039	01-C0108	COWAN GROUP ENGINEERING, L	ENGINEERING FEES	12/2016	2741A	4,219.00
17-0060	01-J0040	JGVE, INC.	ENGINEERING FEES	12/2016	16120201	625.00
17-0393	01-P0045	PETTY CASH	PETTY CASH EXPENDITURES	12/2016	201612124382	20.97
17-0092	01-W0001	WHEATLEY, SEGLER, OSBY &	MILEGAL SERVICES	12/2016	201612154412	6,371.39
DEPARTMENT TOTAL:						11,236.36
DEPARTMENT: 11 CITY MANAGER						
17-0068	01-M0001	STAR COMMUNICATION CORPORAT	LEGAL PUBLICATIONS	12/2016	3570	8.06
17-0066	01-M0180	MUSTANG CHAMBER OF COMMER	CHAMBER LUNCHEONS	12/2016	12413	12.00
17-0070	01-M0234	MUSTANG TIMES	LEGAL PUBLICATIONS	12/2016	MT100350	38.70
17-0745	01-S0093	SMART TECHNOLOGIES INC	UPS REPLACEMENT FOR SERVE	12/2016	717141	50.85
17-0092	01-W0001	WHEATLEY, SEGLER, OSBY &	MILEGAL SERVICES	12/2016	201612154412	636.72
DEPARTMENT TOTAL:						746.33
DEPARTMENT: 12 LIBRARY						
17-0243	01-B1023	BTAC ACQUISITION CORP.	BOOKS FOR COLLECTION	12/2016	5014355459	156.57
17-0248	01-B1023	BTAC ACQUISITION CORP.	BOOKS FOR CHILDREN & TEEN	12/2016	5014341711	11.33
17-0675	01-B1023	BTAC ACQUISITION CORP.	BOOKS FOR COLLECTION	12/2016	5014341713	249.83
17-0242	01-M0263	MIDWEST TAPE, LLC	NON PRINT MATERIALS	12/2016	94577679	144.54
17-0247	01-M0263	MIDWEST TAPE, LLC	NON PRINT MATERIALS	12/2016	94432337	16.89
17-0393	01-P0045	PETTY CASH	PETTY CASH EXPENDITURES	12/2016	201612124382	60.77
DEPARTMENT TOTAL:						639.93
DEPARTMENT: 13 PARKS AND RECREATION						
17-0189	01-C0278	COX COMMUNICATIONS, INC.	CABLE FOR TREADMILLS	12/2016	201612124371	65.61
17-0184	01-F0094	FLEETCORE TECHNOLOGIES, INC	BULK FUEL	12/2016	NP49125514	333.54
17-1066	01-00035	OKLAHOMA ELECTRIC COOPERAT	ELECTRIC SERVICE	12/2016	201612124374	4,063.69
17-1076	01-00055	OG&E COMPANY	ELECTRIC SERVICE	12/2016	201612134394	31.38
17-0676	01-00150	OK REC & PARK SOCIETY	ORPS REGISTRATION	12/2016	201612124390	1,150.00
17-0746	01-00150	OK REC & PARK SOCIETY	ORPS CONFERENCE REGISTRAT	12/2016	201612124389	450.00
17-0852	01-00150	OK REC & PARK SOCIETY	SUPPLIES FOR DEPARTMENT	12/2016	1141	500.00
17-0393	01-P0045	PETTY CASH	PETTY CASH EXPENDITURES	12/2016	201612124382	45.00
17-0656	01-P0103	LARRY G. LOGAN	TABLE CLOTHS	12/2016	201612124380	28.00
17-0812	01-S0156	STREET SIDE LTD. CO., INC.	LIGHTS FOR T.C. & GAZEBO	12/2016	887	1,200.00
17-0904	01-S0156	STREET SIDE LTD. CO., INC.	INSTALLATION OF LIGHTS	12/2016	887a	2,110.00
17-0794	01-W0169	TERRI MYERS	MURDER MYSTERY PLAY	12/2016	17-127	800.00
DEPARTMENT TOTAL:						10,777.22

FUND: 01 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 15 GENERAL GOVERNMENT						
17-0044	01-D0088	STATE OF OKLAHOMA	INMATE LABOR	12/2016	5058	327.83
17-0048	01-F0078	DAIOHS USA, INC	COFFEE SERVICE	12/2016	161680	33.70
17-0054	01-H0040	BILLY R HOWELL	PEST CONTROL	12/2016	201612144396	600.00
17-0022	01-I0015	TYLER TECHNOLOGIES, INC	UB/COURT COMPONENTS/HOST	12/2016	025-174715	250.00
17-1066	01-O0035	OKLAHOMA ELECTRIC COOPERATIVE	ELECTRIC SERVICE	12/2016	201612124374	716.35
17-0318	01-S0085	SILVER STAR CONSTRUCTION	MAINTENANCE CONTRACT	12/2016	24206	66,402.18
17-0415	01-S0156	STREET SIDE LTD. CO., INC.	CHRISTMAS LIGHTS @ CITY H	12/2016	887b	3,500.00
DEPARTMENT TOTAL:						71,830.06
DEPARTMENT: 16 TRANSFERS						
17-0063	01-L0045	LIMITED PURPOSE FUND	10% EXCESS	12/2016	201612124384	1,744.08
17-0064	01-M0210	MUSTANG IMPROVEMENT	SALES TAX TRANSFER	12/2016	201612124387	417,440.85
17-0085	01-S0205	STREET IMPROVEMENT FUND	STREET FUNDING	12/2016	201612124369	15,000.00
DEPARTMENT TOTAL:						434,184.93
DEPARTMENT: 18 TOWN CENTER						
17-0213	01-A0122	ALLIANCE MAINTENANCE, INC	CLEANING OF TOWN CENTER	12/2016	87577	4,435.00
17-0828	01-B0210	BURGESS BUILDING COMPANY,	LEXPANDER MECHANISM FOR PA	12/2016	4697-1	1,990.00
17-1088	01-C0117	CLEARWATER ENTERPRISE, LLC	GAS SERVICE	12/2016	201612144409	143.97
17-0207	01-K0033	KONE, INC	ELEVATOR REPAIR/MAINT.	12/2016	949473481	696.03
17-0209	01-K0033	KONE, INC	REPAIRS/SVC CALL	12/2016	949473481A	50.01
17-1066	01-O0035	OKLAHOMA ELECTRIC COOPERATIVE	ELECTRIC SERVICE	12/2016	201612124374	6,952.02
17-1070	01-S0070	THE SHERWIN-WILLIAMS CO.	PAINT FOR TOWN CENTER	12/2016	1281-2	254.81
17-0857	01-S1165	INTERLINE BRANDS, INC	CLEANING SUPPLIES	12/2016	385290226	794.01
17-0755	01-W0139	WEATHERMAN MECHANICAL, INC	REPAIRS TO H&A	12/2016	20484515370	545.00
17-1010	01-W0139	WEATHERMAN MECHANICAL, INC	REPLACE HEAT UNIT RTU 12	12/2016	20484315360	4,150.00
DEPARTMENT TOTAL:						20,010.85
DEPARTMENT: 19 BALL COMPLEX						
17-0214	01-A0131	JAMES HILLIS	PORT A POTTIES	12/2016	17339	147.00
17-0183	01-F0094	FLEETCORE TECHNOLOGIES, INC	BULK FUEL	12/2016	NP49125514B	62.71
17-0533	01-I1119	STEPHEN WHOLESALE CO, INC.	FOOD FOR CONCESSION	12/2016	6613741	175.49
17-0556	01-M0086	MOODY SCOREBOARDS, LLC	REPAIR SCOREBOARD	12/2016	3074	225.00
17-1066	01-O0035	OKLAHOMA ELECTRIC COOPERATIVE	ELECTRIC SERVICE	12/2016	201612124374	712.97
17-1076	01-O0055	OG&E COMPANY	ELECTRIC SERVICE	12/2016	201612134394	598.40
17-1035	01-Q0004	QUINTON D HILL	REFEREEING OF GAMES	12/2016	379	360.00
17-1055	01-S0062	SHAWNEE LIGHTING SYSTEMS	INREPAIR TO LIGHTING	12/2016	13031	1,585.63
17-1043	01-S1002	STERLING J. BEECROFT, LLC	LIGHT/ELECTRIC INSTALLATI	12/2016	3299	691.00
17-1041	01-W0061	HESSEL HOLDING COMPANY, LLC	PAINT, TOOLS, BATTERIES	12/2016	1629140A	1,000.00
17-1067	01-W0061	HESSEL HOLDING COMPANY, LLC	TOOLS, BATTERIES, DRILL	12/2016	1629140	300.80
DEPARTMENT TOTAL:						5,859.00

FUND: 01 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 20 AQUATICS						
17-1066	01-00035	OKLAHOMA ELECTRIC COOPERATIVE	ELECTRIC SERVICE	12/2016	201612124374	200.56
17-0852	01-00150	OK REC & PARK SOCIETY	SUPPLIES FOR DEPARTMENT	12/2016	1141	65.00
DEPARTMENT TOTAL:						265.56
DEPARTMENT: 21 FINANCE						
17-0049	01-F0094	FLEETCORE TECHNOLOGIES, INC	FUEL CHARGES	12/2016	NP49125514C	14.23
17-0050	01-G0085	GOVT FINANCE OFFICER ASSN	GFOA MEMBERSHIP DUES	12/2016	201612124372	190.00
17-0052	01-G0085	GOVT FINANCE OFFICER ASSN	GFOA CERTIFICATION	12/2016	201612124373	435.00
17-0393	01-P0045	PETTY CASH	PETTY CASH EXPENDITURES	12/2016	201612124382	43.20
DEPARTMENT TOTAL:						682.43
DEPARTMENT: 31 COMMUNITY DEVELOPMENT						
17-0152	01-C0020	CANADIAN COUNTY CLERK	FILING FEES FOR ABATEMENT	12/2016	R484485	26.00
17-0146	01-F0094	FLEETCORE TECHNOLOGIES, INC	BULK FUEL	12/2016	NP49125514D	103.12
17-0785	01-F0094	FLEETCORE TECHNOLOGIES, INC	BULK FUEL	12/2016	NP49125514E	89.08
17-0143	01-O0096	OKLAHOMA UNIFORM BUILDING	COLLECTION OF STATE PERMI	12/2016	201612124378	68.00
17-0914	01-O0096	OKLAHOMA UNIFORM BUILDING	COLLECTION OF STATE FEES	12/2016	201612124377	288.00
17-1058	01-Q0003	QUICK PRINT OF OKLAHOMA CIT	BUSINESS CARDS	12/2016	730198	59.70
17-0825	01-X0004	JOHN RYCZKOWSKI	MOWING & CLEANING ABATEME	12/2016	201612124383	40.00
DEPARTMENT TOTAL:						673.90
DEPARTMENT: 41 POLICE						
17-0128	01-A0122	ALLIANCE MAINTENANCE, INC	DEPARTMENTAL CLEANING	12/2016	87579	1,295.00
17-0130	01-B0151	AUTO PLACE INC.	VEHICLE REPAIRS & PARTS	12/2016	8945	1,036.89
17-0910	01-B0215	BOB HOWARD DODGE INC	REPAIR TO UNIT 203	12/2016	304913	940.79
17-1088	01-C0117	CLEARWATER ENTERPRISE, LLC	GAS SERVICE	12/2016	201612144409	385.96
17-0335	01-C1118	GLOBAL BUSINESS, INC.	UNIFORM & JAIL CLEANING	12/2016	978360	308.00
17-0135	01-D0090	STATE OF OKLAHOMA	OLETS USER FEES	12/2016	04-1703365	350.00
17-0138	01-F0094	FLEETCORE TECHNOLOGIES, INC	FUEL CHARGES	12/2016	NP49125479	2,766.79
17-0657	01-J0067	COOPER FAMILY MANAGEMENT, I	VEHICLE REPAIRS	12/2016	582658	625.77
17-0843	01-M0115	MTM RECOGNITION CORPORATION	AWARDS ORDER	12/2016	5854053	236.00
17-1015	01-M0115	MTM RECOGNITION CORPORATION	BADGE ORDER	12/2016	5858040	256.00
17-0109	01-M0286	JIMANI VENTURES, INC	OIL CHANGES	12/2016	249457	185.94
17-1066	01-00035	OKLAHOMA ELECTRIC COOPERATIVE	ELECTRIC SERVICE	12/2016	201612124374	3,435.16
DEPARTMENT TOTAL:						11,822.30

FUND: 01 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 42 ANIMAL CONTROL						
17-0138	01-F0094	FLEETCORE TECHNOLOGIES, INC	FUEL CHARGES	12/2016	NP49125479	36.00
17-0108	01-M0236	MUSTANG VETERINARY HOSPITAL	VETERINARY CHARGES	12/2016	201612124392	50.00
17-0109	01-M0286	JIMANI VENTURES, INC	OIL CHANGES	12/2016	249366	25.99
DEPARTMENT TOTAL:						111.99
DEPARTMENT: 51 FIRE						
17-1029	01-A0039	A.S.C. INC.	VEHICLE REPAIR & MAINT.	12/2016	53566	16.32
17-1030	01-A0110	ALL SEASON BUILDING SUPPLY	BUILDING MAINTENANCE	12/2016	88447	52.05
17-0878	01-F0094	FLEETCORE TECHNOLOGIES, INC	FUEL FOR VEHICLES	12/2016	NP49125513	726.08
17-1062	01-G1071	JOE N GODDARD	REPAIR OF SIRENS	12/2016	7132-16-226	650.00
17-0582	01-H0127	ERIC HALTER	ADVANCED EMT CERTIFICATIO	12/2016	201612144398	1,246.23
17-1009	01-J1061	WILLIAM A. JUSTICE	HEART SAVER CARDS	12/2016	124	195.00
17-1002	01-O0025	O'REILLY AUTOMOTIVE STORES	COOLANT HOSE	12/2016	0309-160628	42.50
17-0393	01-P0045	PETTY CASH	PETTY CASH EXPENDITURES	12/2016	201612124382	10.00
17-0580	01-S0283	BRYON SMITH	ADVANCED CERTIFICATION	12/2016	201612144399	1,246.23
17-0121	01-U0055	UNIFIRST HOLDINGS, INC.	SHOP TOWEL SERVICE	12/2016	825 1149037	41.45
DEPARTMENT TOTAL:						4,225.86
DEPARTMENT: 61 STREETS						
17-1066	01-O0035	OKLAHOMA ELECTRIC COOPERATIVE	ELECTRIC SERVICE	12/2016	201612124374	1,013.52
17-1068	01-O0055	OG&E COMPANY	ELECTRIC SERVICE	12/2016	201612124391	127.23
17-1090	01-O0055	OG&E COMPANY	ELECTRIC SERVICE	12/2016	201612154414	121.86
DEPARTMENT TOTAL:						1,262.61
FUND TOTAL:						574,329.33

12/15/2016 2:45 PM

PURCHASE ORDER CLAIM REGISTER

PAGE: 5

FUND: 07 - LIBRARY FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 07		ADMINISTRATION				
17-0393	01-P0045	PETTY CASH	PETTY CASH EXPENDITURES	12/2016	201612124382	62.21
DEPARTMENT TOTAL:						62.21
FUND TOTAL:						62.21

FUND: 11 - PARK & REC DONATION

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 00 ADMINISTRATION						
17-0666	01-B1019	BEN E. KEITH COMPANY	FOOD FOR CONCESSION	12/2016	63337002	161.77
17-1042	01-C0212	GERALD CHRISOPE	SANTA FOR SPECIAL EVENT	12/2016	201612124388	150.00
17-1040	01-D0081	DALLAS RICHARDSON	SOUND SYSTEM FOR EVENTS	12/2016	3864	400.00
17-0946	01-G0063	LAWRENCE GRECH	SPECIAL EVENT	12/2016	1034	250.00
17-1039	01-H0129	LARRY JOE HAMPTON	SANTA FOR SPECIAL EVENT	12/2016	1017	100.00
17-0967	01-P0071	LISA POWERS	FACE PAINTING FOR EVENT	12/2016	201612124379	200.00
DEPARTMENT TOTAL:						1,261.77
FUND TOTAL:						1,261.77

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PURCHASE ORDER CLAIM REGISTER

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FUND: 12 - 2012 GO BOND-TOWN CENTER

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 15		ADMINISTRATION				
17-0979	01-D0059	DELL	DELL LAPTOPS FOR EDUCATIO	12/2016	10127859639	5,624.94
17-0976	01-K0048	K&E FABRICATION, LLC	INSTALL ROOF ACCESS LADDE	12/2016	161610	1,400.00
17-0969	01-S1002	STERLING J. BEECROFT, LLC	ELECTRIC PLUGS & BREAKERS	12/2016	3299a	2,000.00
DEPARTMENT TOTAL:						9,024.94
FUND TOTAL:						9,024.94

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PURCHASE ORDER CLAIM REGISTER

PAGE: 8

FUND: 14 - STREET/DRAINAGE IMP

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 14		ADMINISTRATION				
17-0318	01-S0085	SILVER STAR CONSTRUCTION	MAINTENANCE CONTRACT	12/2016	24206	69,934.90
DEPARTMENT TOTAL:						69,934.90
FUND TOTAL:						69,934.90

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PURCHASE ORDER CLAIM REGISTER

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FUND: 39 - LIMITED PURPOSE

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 41		POLICE				
17-0311	01-S0330	STREETS LLC MECHANICAL CONTHVAC RTU REPLACEMENT		12/2016	48316	39,445.00
DEPARTMENT TOTAL:						39,445.00
FUND TOTAL:						39,445.00

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 00 ADMINISTRATION						
17-1084	01-D0147	DIAGNOSTIC LABORATORY OF OK	WORKERS COMP CLAIM	12/2016	201612144400	181.40
17-1086	01-E0077	EAGLE IMAGING MGMT GROUP, L	WORKERS COMP CLAIM	12/2016	201612144401	1,313.50
17-1082	01-M0240	HEALTHSMART BENEFIT SOLUTION	WORKERS COMP CLAIM	12/2016	201612144405	280.00
17-1083	01-N1038	NEUROSCIENCE SPECIALISTS PC	WORKERS COMP CLAIM	12/2016	201612144406	121.14
17-1087	01-O1017	ORTHOPEDIC ASSOCIATES, INC	WORKERS COMP CLAIM	12/2016	201612144408	892.66
17-1080	01-P0112	JON E. PAINTER	WORKERS COMP CLAIM	12/2016	201612144403	145.00
17-1081	01-R0121	JOE RAZOOK, MD PC	WORKERS COMP CLAIM	12/2016	201612144404	446.00
17-1085	01-V0106	VALIR OUTPATIENT CLINICS MA	WORKERS COMP CLAIM	12/2016	201612144407	1,173.96
17-1079	01-Z0013	ZEIDERS ORTHOPEDIC, PLLC	WORKERS COMP CLAIM	12/2016	201612144402	81.90
DEPARTMENT TOTAL:						4,635.56
FUND TOTAL:						4,635.56
GRAND TOTAL:						1,747,876.74

CITY OF MUSTANG
AGENDA COMMENTARY

1. ITEM: F-3
2. MEETING DATE: December 20, 2016
3. TITLE: Declaring certain city property, including; Glock Mod. 23 C .40 Caliber S/N HMV237, transferred to Captain Jim Davis, Comm.# 304 upon his honorable retirement effective December 30, 2016, in compliance with Police Department Policy, PERSONNEL 02.03-RETIREMENT item 5, which has been the historical past practice of the department
4. COUNCIL ACTION: Approve/Deny
5. INITIATOR: Rob Groseclose, Chief of Police
6. BACKGROUND: This is an established policy of the department and has been practiced since at least 2009, the last revision date on this policy.

Staff recommends approval of this item.
7. FINANCIAL IMPACT: Estimated Loss = \$1,000.00
8. STAFF'S COMMENTS: Recommend Approval
9. STAFF SOURCE Rob Groseclose, Chief of Police
10. CITY ATTORNEY'S COMMENTS:
11. RESOLUTION NO./ORDINANCE NO. _____

CITY OF MUSTANG
AGENDA ITEM COMMENTARY

1. ITEM NO. F-4

2. MEETING DATE: December 20, 2016

3. TITLE:

Discussion, Consideration and Possible Action to Approve Resolution No. 17-029 for a Budget Supplemental in the Library Fund for the Fiscal Year 2016-2017.

4. COUNCIL ACTION: Approve/Deny

5. INITIATOR: Janet Watts, Finance Director

6. BACKGROUND:

The Library Department received additional funding from the Canadian County Educational Facilities Authority for fiscal year 2017. This portion represents the funding for The Library Coalition and will be used towards staffing.

A supplemental appropriation to increase the Library Fund in the amount of \$633 to be appropriated in fiscal year 2017.

7. FINANCIAL IMPACT:

8. STAFF COMMENTS:

9. STAFF SOURCE: Desiree Webber, Library Director

10. ORDINANCE /RESOLUTION NO. 17-029

RESOLUTION NO. 17-029

A RESOLUTION TO MAKE CHANGES IN THE LIBRARY FUND BUDGET BY MAKING A SUPPLEMENTAL APPROPRIATION TO INCREASE THE 2016-2017 FISCAL YEAR BUDGET BY \$633.

WHEREAS, The Library Department received additional funding from the Canadian County Educational Facilities Authority for fiscal year 2017. This portion represents the funding for The Library Coalition and will be used towards staffing;

WHEREAS, the Council desires to appropriate funds;

NOW THEREFORE, BE IT RESOLVED, by the Council that the following supplemental appropriation be made:

SUPPLEMENTAL APPROPRIATION

Revenues:	
Grants (07-45111)	\$633
Expenditures:	
Grant - Misc (07-507-5611)	<u>\$633</u>
Total	<u>\$633</u>

This is to certify that the above and foregoing Resolution was dully **ADOPTED** and **APPROVED** by the Mayor and City Council this **20th** day of **December 2016**.

Mayor

ATTEST:

City Clerk

CITY OF MUSTANG
AGENDA ITEM COMMENTARY

1. ITEM NO. F-5

2. MEETING DATE: December 20, 2016

3. TITLE: Discussion, Consideration and Possible Action to Approve/Accept Oklahoma Highway Safety Grant AL-17-03-07-03 for Targeting Impaired Driving to Reduce Alcohol Related Crashes, October 01, 2016 thru September 30, 2017

4. COUNCIL ACTION: Approve/Deny

5. INITIATOR: Robert Groseclose, Chief of Police

6. BACKGROUND:

The Police Department received transmittal documents of acceptance from the Oklahoma Highway Safety Office awarding grant (AL-17-03-07-03) in the amount of \$26,500.

The grant will allow the City to have overtime compensation reimbursed, on an overtime basis, for working Impaired Driving Enforcement shifts.

7. FINANCIAL IMPACT: \$26,500

8. STAFF COMMENTS: Staff recommends acceptance/approval

9. STAFF SOURCE: Robert Groseclose, Police Chief

10. ORDINANCE /RESOLUTION NO.

Mustang Police Department**OHSO-FFY2017-Mustang PD-00066****Title of Contract:** Mustang Impaired Driving Enforcement**OHSO Project Number:** AL-17-03-07-03**Award Amount:** \$26,500.00**CFDA Number:** 20.6000000**FAIN****Number:** 18X9204020OK17**OHSO Project Number:****Award Amount:****CFDA Number:****FAIN Number:****TOTAL AWARD:** \$26,500.00**Project Period:** Oct 01, 2016 – Sep 30, 2017**Primary Program Area:** Impaired Driving**Organization:** Mustang Police Department**Address:** 650 E. SH152**City:** Mustang**State:** OK**Zip:** 73064**FEI Number:** 73-7625218**DUNS Number:** 096145024**Project Director:** David Mangrum**Title:** Lieutenant**Phone Number:** (405) 376-2488**Fax Number:** (405) 376-7728**Project Goals:**

To reduce the number of alcohol-related KAB crashes in the City of Mustang by 40% from 5 in 2014 to 3 in 2017 (OHSO Crash Data).

Problem Identification:

The City of Mustang, located in Canadian County, has three major highways including SH152, SH4, and SH92 intersecting its city limits. A bridge over the Canadian River connects SH4 to Grady County which brings hundreds of commuters through the City of Mustang from as far away as I-35 near highway 9 in Norman. Traffic safety continues to be a major concern due to the amount of traffic that travels through the city on a daily basis. According to 2014 data provided by the Highway Safety Office, the City of Mustang ranks 14th in the state for Alcohol-Related KAB crashes, 28th for Total KAB crashes and 33rd for Fatality Crashes, all above the state rate per 100 million vehicle miles traveled (VMT). Additionally, of the 14 Fatality Crashes reported in Canadian County, 6 occupants died while unrestrained. Funding for overtime would allow officers to concentrate their efforts on traffic enforcement without having to answer regular calls for service.

Project Description:

The Mustang Police Department will conduct high visibility enforcement in support of State and National goals to reduce the incidence of impaired driving in their community. Officers will work in an overtime capacity to identify alcohol/drug-impaired driving violations. To identify those times and locations where alcohol/drug-related KAB crashes most often occur, the Project Director will utilize all data and reference sources available including crash reports, public complaints, and other sources.

The Mustang Police Department will employ the following evidence-based strategies in conducting grant related activities:

- 1) Officers will conduct high visibility enforcement (HVE) in the identified areas. Efforts will include targeted impaired driving enforcement and related activities such as saturation patrols and sobriety checkpoints. In the high visibility enforcement model, officers focus on drivers who commit common aggressive driving actions such as speed, following too closely, and running red lights.
- 2) Public information and education activities will be conducted to inform the public of traffic safety issues and related events. Effective, high visibility communications and outreach are an essential part of successful enforcement programs.

3) External and in-vehicle technologies such as in-car video equipment, laser speed measuring equipment and unstaffed speed display devices may be utilized. This technology assists officers in providing accurate and reliable evidence of violations, enhance the ability to prosecute and convict offenders, and encourage drivers to obey traffic laws by suggesting that their speed and/or behavior are being monitored.

This grant is subject to the terms and conditions set forth in the Pre-Application guidelines and any modifications agreed to during negotiation and reflected in the Award Documents, or by Contract Change Order hereafter, including; Part I-Grant Agreement Summary; Budget Summary; Budget Detail; Activity/Milestones; General Provisions -- Part II; Specific Agreements -- Part III; and Certification pages.

In addition, the grantee agrees to the following:

1. If the grantee is a law enforcement agency, the grantee agrees to participate in and support NHTSA's national goals and law enforcement mobilizations ("Click It or Ticket" and "Drive Sober or Get Pulled Over"), including submitting both pre and post reports through the OHSO online Mobilization Reporting System.

2. At the end of the project year and no later than November 1, the Project Director will submit the End of Year Project Summary Report outlining the project accomplishments and whether the project goal(s) was met.

In accordance with OMB Circular A-133, the Oklahoma Highway Safety Office (OHSO) is required to supply each grantee with pertinent information regarding the grant awarded. The Oklahoma Highway Safety Office (OHSO) is a pass-through agency for federal funds provided by the U.S. Dept of Transportation, National Highway Traffic Safety Administration (NHTSA).

On the chart below, locate the "Start of Project Number" for each grant awarded to obtain the information your agency's financial department will need for Federal/State reporting purposes.

Start of Project Number	Program Area	CFDA No.	Award Name	Section No.
AL	Alcohol	20.6000000	State and Community Highway Safety	402
DE	Driver Education	20.6000000	State and Community Highway Safety	402
MC	Motorcycle Safety	20.6000000	State and Community Highway Safety	402
OP	Occupant Protection	20.6000000	State and Community Highway Safety	402
PS	Pedestrian Safety	20.6000000	State and Community Highway Safety	402
PT	Police Traffic Services	20.6000000	State and Community Highway Safety	402
RH	Railroad/Highway Crossings	20.6000000	State and Community Highway Safety	402
SE	Speed Enforcement	20.6000000	State and Community Highway Safety	402
TR	Traffic Records	20.6000000	State and Community Highway Safety	402
164AL	164 Transfer Funds	20.6080000	Minimum Penalties for Repeat Offender for Driving While Intoxicated	164

Mustang Police Department**OHSO-FFY2017-Mustang PD-00066**

M2	MAP 21 405b OP Low	20.6160000	Occupant Protection	405b
M3	MAP 21 405c Data Program	20.6160000	State Traffic Safety Information Systems Improvements	405c
M5	MAP 21 405d Impaired Driving Mid	20.6160000	Impaired Driving Countermeasures	405d
M9	MAP 21 405f Motorcycle Programs	20.6160000	Motorcyclist Safety	405f

As the Authorizing Official, I certify that all data in this application is true and correct. The application and proposed agreement have been reviewed and authorized by the governing body of the applicant agency. The typed name, in lieu of a signature, represents this agency's legal acceptance of the terms of this proposal and a statement of veracity of the representations made in this application.

Printed Name of Chief Executive Officer: Tim Rooney

Title: City Manager

Date: Oct 26 2016 5:08PM

As the Authorizing Official, I certify that all data in this application is true and correct. The application and proposed agreement have been reviewed and authorized by the governing body of the applicant agency. The typed name, in lieu of a signature, represents this agency's legal acceptance of the terms of this proposal and a statement of veracity of the representations made in this application.

Budget Summary Projections

Cost Category Items	1st Quarter				2nd Quarter		
	Oct	Nov.	Dec.	Jan.	Feb.	Mar.	
I. Personnel							
A. Salaries	\$2,052.00	\$2,051.00	\$2,052.00	\$2,051.00	\$2,051.00	\$2,052.00	
B. Benefits	\$157.00	\$156.00	\$157.00	\$157.00	\$157.00	\$157.00	
II. Travel							
A. In-State Travel	\$0	\$0	\$0	\$0	\$0	\$0	
B. Out-of-State Travel	\$0	\$0	\$0	\$0	\$0	\$0	
III. Operating Costs	\$0	\$0	\$0	\$0	\$0	\$0	
IV. Contractual Costs	\$0	\$0	\$0	\$0	\$0	\$0	
V. Equipment	\$0	\$0	\$0	\$0	\$0	\$0	
Monthly Total	\$2,209.00	\$2,207.00	\$2,209.00	\$2,208.00	\$2,208.00	\$2,209.00	

	3rd Quarter				4th Quarter		
	Apr	May	Jun	Jul	Aug	Sep	Annual Total
I. Personnel							
A. Salaries	\$2,051.00	\$2,051.00	\$2,052.00	\$2,051.00	\$2,051.00	\$2,052.00	\$24,617.00
B. Benefits	\$157.00	\$157.00	\$157.00	\$157.00	\$157.00	\$157.00	\$1,883.00
II. Travel							
A. In-State Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
B. Out-of-State Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
III. Operating Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
IV. Contractual Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
V. Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Monthly Total	\$2,208.00	\$2,208.00	\$2,209.00	\$2,208.00	\$2,208.00	\$2,209.00	\$26,500.00

Mustang Police Department

OHSO-FFY2017-Mustang PD-00066

Cost Category Item: I.A. 1		Project Number: AL-17-03-07-03				
Description: Salary for overtime enforcement/PI&E (rate not to exceed 1.5 times regular hourly rate unless contractually required and pre-approved by OHSO).						
OCT	NOV	DEC	JAN	FEB	MAR	Semi-Annual
\$2,052.00	\$2,051.00	\$2,052.00	\$2,051.00	\$2,051.00	\$2,052.00	\$12,309.00
APR	MAY	JUN	JUL	AUG	SEP	ANNUAL
\$2,051.00	\$2,051.00	\$2,052.00	\$2,051.00	\$2,051.00	\$2,052.00	\$24,617.00

Cost Category Item: I.B. 1		Project Number: AL-17-03-07-03				
Description: Benefits for overtime enforcement/PI&E (rate not to exceed 7.65% unless contractually required and pre-approved by OHSO).						
OCT	NOV	DEC	JAN	FEB	MAR	Semi-Annual
\$157.00	\$156.00	\$157.00	\$157.00	\$157.00	\$157.00	\$941.00
APR	MAY	JUN	JUL	AUG	SEP	ANNUAL
\$157.00	\$157.00	\$157.00	\$157.00	\$157.00	\$157.00	\$1,883.00

Cost Category Item:		Project Number:				
Description:						
OCT	NOV	DEC	JAN	FEB	MAR	Semi-Annual
						\$0
APR	MAY	JUN	JUL	AUG	SEP	ANNUAL
						\$0

Cost Category Item:		Project Number:				
Description:						
OCT	NOV	DEC	JAN	FEB	MAR	Semi-Annual
						\$0
APR	MAY	JUN	JUL	AUG	SEP	ANNUAL
						\$0

Cost Category Item:		Project Number:				
Description:						
OCT	NOV	DEC	JAN	FEB	MAR	Semi-Annual
						\$0
APR	MAY	JUN	JUL	AUG	SEP	ANNUAL
						\$0

Cost Category Item:		Project Number:				
Description:						
OCT	NOV	DEC	JAN	FEB	MAR	Semi-Annual
						\$0
APR	MAY	JUN	JUL	AUG	SEP	ANNUAL
						\$0

Cost Category Item:		Project Number:				
Description:						
OCT	NOV	DEC	JAN	FEB	MAR	Semi-Annual
						\$0
APR	MAY	JUN	JUL	AUG	SEP	ANNUAL
						\$0

Cost Category Item:		Project Number:				
Description:						
OCT	NOV	DEC	JAN	FEB	MAR	Semi-Annual
						\$0
APR	MAY	JUN	JUL	AUG	SEP	ANNUAL
						\$0

Cost Category Item:		Project Number:				
Description:						
OCT	NOV	DEC	JAN	FEB	MAR	Semi-Annual
						\$0
APR	MAY	JUN	JUL	AUG	SEP	ANNUAL
						\$0

Cost Category Item:		Project Number:				
Description:						
OCT	NOV	DEC	JAN	FEB	MAR	Semi-Annual
						\$0
APR	MAY	JUN	JUL	AUG	SEP	ANNUAL
						\$0

**** SECTION 2 ****

Cost Category Item:		Project Number:				
Description:						
OCT	NOV	DEC	JAN	FEB	MAR	Semi-Annual
						\$0
APR	MAY	JUN	JUL	AUG	SEP	ANNUAL
						\$0

Cost Category Item:		Project Number:				
Description:						
OCT	NOV	DEC	JAN	FEB	MAR	Semi-Annual
						\$0
APR	MAY	JUN	JUL	AUG	SEP	ANNUAL
						\$0

Cost Category Item:		Project Number:				
Description:						
OCT	NOV	DEC	JAN	FEB	MAR	Semi-Annual
						\$0
APR	MAY	JUN	JUL	AUG	SEP	ANNUAL
						\$0

Cost Category Item:		Project Number:				
Description:						
OCT	NOV	DEC	JAN	FEB	MAR	Semi-Annual
						\$0
APR	MAY	JUN	JUL	AUG	SEP	ANNUAL
						\$0

Cost Category Item:		Project Number:				
Description:						
OCT	NOV	DEC	JAN	FEB	MAR	Semi-Annual
						\$0
APR	MAY	JUN	JUL	AUG	SEP	ANNUAL
						\$0

Cost Category Item:		Project Number:				
Description:						
OCT	NOV	DEC	JAN	FEB	MAR	Semi-Annual
						\$0
APR	MAY	JUN	JUL	AUG	SEP	ANNUAL
						\$0

Cost Category Item:		Project Number:				
Description:						
OCT	NOV	DEC	JAN	FEB	MAR	Semi-Annual
						\$0
APR	MAY	JUN	JUL	AUG	SEP	ANNUAL
						\$0

Cost Category Item:		Project Number:				
Description:						
OCT	NOV	DEC	JAN	FEB	MAR	Semi-Annual
						\$0
APR	MAY	JUN	JUL	AUG	SEP	ANNUAL
						\$0

Cost Category Item:		Project Number:				
Description:						
OCT	NOV	DEC	JAN	FEB	MAR	Semi-Annual
						\$0
APR	MAY	JUN	JUL	AUG	SEP	ANNUAL
						\$0

Cost Category Item:		Project Number:				
Description:						
OCT	NOV	DEC	JAN	FEB	MAR	Semi-Annual
						\$0
APR	MAY	JUN	JUL	AUG	SEP	ANNUAL
						\$0

CITY OF MUSTANG
AGENDA ITEM COMMENTARY

1. ITEM NO. F-6

2. MEETING DATE: December 20, 2016

3. TITLE: Discussion, Consideration and Possible Action to Approve Resolution No. 17-030 for a Budget Supplemental in the General Fund for Fiscal Year 2016-2017.

4. COUNCIL ACTION: Approve/Deny

5. INITIATOR: Janet Watts, Finance Director

6. BACKGROUND:

The Police Department received transmittal documents of acceptance from the Oklahoma Highway Safety Office (OHSO) awarding grant (AL-17-03-07-03) for Impaired Driving Enforcement in the amount of \$26,500 spanning from October 1, 2016 through September 30, 2017. The project goals are to reduce the number of alcohol-related KAB crashes in the City of Mustang by 40% from 5 in 2014 to 3 in 2017 (OHSO Crash Data) The grant will allow the City to have compensation reimbursed, for officers working overtime shifts targeting Impaired Driving Enforcement.

A supplemental appropriation to increase the General Fund in the amount of \$26,500 to be appropriated in fiscal year 2016-2017.

7. FINANCIAL IMPACT:

8. STAFF COMMENTS:

9. STAFF SOURCE: Robert Groseclose, Police Chief

10. ORDINANCE /RESOLUTION NO. 17-030

RESOLUTION NO. 17-030

A RESOLUTION TO MAKE CHANGES IN THE GENERAL FUND BUDGET BY MAKING A SUPPLEMENTAL APPROPRIATION TO INCREASE THE 2016-2017 FISCAL YEAR BUDGET BY \$26,500.

WHEREAS, The Police Department received transmittal documents of acceptance from the Oklahoma Highway Safety Office (OHSO) awarding grant (AL-17-03-07-03) for Impaired Driving Enforcement in the amount of \$26,500 spanning from October 1, 2016 through September 30, 2017. The project goals are to reduce the number of alcohol-related KAB crashes in the City of Mustang by 40% from 5 in 2014 to 3 in 2017 (OHSO Crash Data) The grant will allow the City to have compensation reimbursed, for officers working overtime shifts targeting Impaired Driving Enforcement;

WHEREAS, the Council desires to appropriate funds;

NOW THEREFORE, BE IT RESOLVED, by the Council that the following supplemental appropriation be made:

SUPPLEMENTAL APPROPRIATION

Revenues:	
Highway Safety Grant (01-45112)	\$26,500
Expenditures:	
Overtime (01-543-5102)	\$24,617
Social Security (01-543-5108)	<u>1,883</u>
Total	<u>\$26,500</u>

This is to certify that the above and foregoing Resolution was dully **ADOPTED** and **APPROVED** by the Mayor and City Council this **20th** day of **December 2016**.

Mayor

ATTEST:

City Clerk

City of Mustang
City Council
Agenda Item Commentary

1. ITEM NO. H-1
2. MEETING DATE: December 20, 2016
3. TITLE: Proposed Reappointment of Municipal Judge Steve Huddleston and Alternate Judge Chris Box
4. COUNCIL ACTION: No Action Needed
5. INITIATOR: Timothy Rooney, City Manager
6. BACKGROUND: The term of the Municipal Judge for the City of Mustang runs for a two year period resulting in the need for renewal on the odd numbered years. Steve Huddleston and Chris Box have expressed a desire to continue as Judge and Alternate Judge should the Council choose to reappoint them.

According to Chapter 26, Section 26-62 of the Municipal Code, a proposed appointment of the Judge and the Alternate Judge shall be submitted to the City Council at the next to the last regularly scheduled meeting prior to the date upon which the appointment is to take effect, and shall be acted upon at the next regularly scheduled meeting. This item is to inform the Council of the proposed reappointment with action on the reappointment taking place at the January 3, 2017 meeting.

7. STAFF COMMENTS: None
8. STAFF SOURCE: Timothy Rooney, City Manager
9. RESOLUTION / ORDINANCE: None.

(d) Costs of incarceration shall be a debt of the inmate owed to the municipality responsible for the operation of the jail and may be collected as provided by law for collection of any other civil debt or criminal penalty.

(Ord. No. 952, § 1, 12-6-2005)

State law reference—Defendant to pay cost of incarceration, 22 O.S. § 979a

Sec. 26-45. Jury trials; qualifications of jurors.

In all prosecutions in the municipal court for any offense for which the city with the concurrence of the court, seeks imposition of a fine of more than \$500.00, excluding court costs, or imprisonment, or both such fine and imprisonment, a jury trial shall be had unless waived by the defendant and the city, provided that the city has compiled its penal ordinances in accordance with the provisions of 11 O.S. §§ 14-109 and 14-110. If the city has not compiled its ordinances as provided by law, the fine shall not exceed \$50.00. In prosecutions for all other offenses, or in cases wherein a jury trial is waived by the defendant and the city, trial shall be to the court. A jury in the municipal court shall consist of six jurors, five of whom may return a verdict. Jurors shall be good and lawful men and women, citizens of the county in which the court sits, having the qualifications of jurors in the district court.

(Ord. No. 986, § 1, 12-19-2006)

Sec. 26-46. Enforcement of alcohol laws fund.

(a) There is hereby established an enforcement of alcohol laws fund to be used to defray costs for enforcement of laws relating to juvenile access to alcohol, other laws relating to alcohol and other intoxicating substances, and traffic-related offenses involving alcohol or other intoxicating substances.

(b) Fifty dollars of each alcohol-related fine or deferral fee collected by the municipal court shall be set aside for the enforcement of alcohol laws fund. The court clerk shall deposit the monies set aside pursuant to this subsection into the appropriate fund in accordance with municipal ordinance.

(c) The enforcement of alcohol laws fund shall be a separate fund, not supplanting normal training or equipment funds established within the municipal budget.

(Ord. No. 1087, § 1, 6-4-2013)

State law reference—Enforcement and penalties for violation of municipal ordinances, 11 O.S. § 14-111.

Secs. 26-47—26-60. Reserved.

DIVISION 2. JUDGE*

Sec. 26-61. Number of judges.

There shall be one judge of the court.

(Code 1977, § 2.40.040)

State law reference—Number of judges to be fixed by ordinance, 11 O.S. § 27-104(A).

Sec. 26-62. Appointment.

Judges and alternate judges shall be appointed by the mayor with the consent of the city council. A proposed appointment shall be submitted in writing to the city council at the next to the last regularly scheduled meeting prior to the date upon which the appointment is to take effect, and shall be acted upon at the next regularly scheduled meeting. The city council may decide upon the proposed appointment by a majority vote of a quorum present and acting. Failure of decision upon a proposed appointment shall not prevent action thereon at a later regularly scheduled meeting of the city council, unless the mayor, in writing, withdraws the proposed appointment.

(Code 1977, § 2.40.080)

State law reference—Appointment of judges, 11 O.S. § 27-104(A).

Sec. 26-63. Term.

The term of the judge expires on January 13 in each odd-numbered year.

(Code 1977, § 2.40.050)

State law reference—Term of judge, 11 O.S. § 27-104(A).

***Cross reference**—Officers and employees, § 2-61 et seq.

State law reference—Judge generally, 11 O.S. § 27-104 et seq.

CITY OF MUSTANG

AGENDA ITEM COMMENTARY

1. ITEM NO. H-2

2. MEETING DATE: December 20, 2016

3. TITLE: An Ordinance of the City Of Mustang, Oklahoma, Amending Chapter 90, of the Code of Ordinances of the City Of Mustang, Oklahoma, by Adding Section 90-6, Partially Vacating a Portion of West Rancho Drive as Dedicated to the City of Mustang and Reflected on the Plat of Rancho Addition, an Addition to the City of Mustang, Canadian County, Oklahoma, According to the Recorded Plat Thereof, as More Particularly Described Herein; Declaring Repealer; And Providing for Severability.

4. COUNCIL ACTION: Approval or Denial of Ordinance

5. INITIATOR: Community Development Department

6. PROJECT DESCRIPTION: Applicant Jeffery Don Lindsay has submitted a request to the City Council to have the right-of-way easement for the west 15 feet of W. Rancho Drive vacated, and given to the property owners on the south and north sides of the street.

The stated purpose for the vacation is "to preserve the peace and harmony of Rancho Estates and to provide the continuance of the utility easement."

Recently, the owner of the property at 302 S. Owen Drive applied for, and was granted, an application to place a gate along their rear property line as an access point to W. Rancho Drive. This vacation action would restrict her access to W. Rancho Drive.

Several utility companies have lines in this area. Oklahoma Natural Gas submitted a letter of objection to the easement vacation. CK Energy (formerly Caddo Electric) called to voice concerns about the vacation.

7. FINANCIAL IMPACT: None

8. STAFF COMMENTS: Staff does not recommend approval of this ordinance. Staff does not see that this benefits the City of Mustang to release this right-of-way. Staff does not see a direct correlation between the stated purpose of the request and the best interests of the city. Additionally, ONG has submitted a letter of objection.

9. STAFF SOURCE: Melissa Helsel, Community Development Director

10. CITY ATTORNEY'S COMMENTS:

11. RESOLUTION/ORDINANCE NO. 1141

ORDINANCE NO. 1141

AN ORDINANCE OF THE CITY OF MUSTANG, OKLAHOMA, AMENDING CHAPTER 90, OF THE CODE OF ORDINANCES OF THE CITY OF MUSTANG, OKLAHOMA, BY ADDING SECTION 90-6, PARTIALLY VACATING A PORTION OF WEST RANCHO DRIVE AS DEDICATED TO THE CITY OF MUSTANG AND REFLECTED ON THE PLAT OF RANCHO ADDITION, AN ADDITION TO THE CITY OF MUSTANG, CANADIAN COUNTY, OKLAHOMA, ACCORDING TO THE RECORDED PLAT THEREOF, AS MORE PARTICULARLY DESCRIBED BELOW; DECLARING REPEALER; AND PROVIDING FOR SEVERABILITY.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MUSTANG, OKLAHOMA:

SECTION 1. AMENDMENT

That Chapter 90 of the Code of Ordinances of the City of Mustang, Oklahoma, be and hereby is amended by adding Section 90-6 to read as follows:

Section 90-6. Vacation of Easement for the West Fifteen (15) Feet of Rancho Drive within Rancho Addition, an addition to the City of Mustang, Canadian County, Oklahoma, according to the recorded plat thereof.

- A. The Final Plat for Rancho Addition, an addition to the City of Mustang, was recorded with the County Clerk of Canadian County, State of Oklahoma (hereinafter, the "Plat").
- B. Pursuant to ordinances of the City of Mustang, and by operation of law, the Plat dedicated to the City of Mustang, and the City of Mustang accepted the public dedication of, *inter alia*, West Rancho Drive, a street running east and west along the north boundary of Rancho Addition, which street exits onto Czech Hall Road on the east and dead ends on the west at the property line of Rancho Addition.
- C. The owner of Lot 1, Block 4, Rancho Addition, requests that the City of Mustang vacate the West Fifteen (15) Feet of West Rancho Drive. The purpose of this request is to allow the owner of Lot 1, Block 4, Rancho Addition, to erect a permanent fence at the west end of Rancho Drive in order to prevent the owner of property abutting Rancho Drive on the west from using Rancho Drive to access such property.
- D. The West Fifteen (15) Feet of West Rancho Drive currently dead ends at and is currently paved to the west boundary line of Rancho Addition. There are no City utilities located in the West Fifteen (15) Feet of West Rancho Drive. The City has no present intention to use the West Fifteen (15) Feet of West Rancho Drive as a through street. The City of Mustang believes it to be necessary and expedient to, and hereby does, vacate the easement for the West Fifteen (15) Feet of West Rancho Drive.
- E. At least 30 days prior notice has been given by the City Clerk to holders of franchises or others determined by the City Council to have a special right or privilege to use the public way or easement, and to all owners of record, as shown by the current year's tax rolls in the office of the county treasurer, abutting the public way or easement, and to owners of record of property within 300 feet of the subject property.

- F. The City of Mustang reserves the absolute right to reopen the West Fifteen (15) Feet of West Rancho Drive without expense to the City, and this ordinance shall not affect the right to maintain, repair, reconstruct, operate or remove utilities, public service corporations, franchise holders, or transmission company facilities or services therein, nor shall such closing affect private ways existing by operation of law.
- G. This ordinance shall go into effect thirty (30) days after its passage.

SECTION 2. REPEALER

All former ordinances or parts of Ordinances conflicting or inconsistent with the provisions of this Ordinance are hereby repealed.

SECTION 3. SEVERABILITY.

If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, said portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions of this Ordinance.

PASSED AND APPROVED this _____ day of December, 2016.

Mayor

ATTEST:

City Clerk

APPROVED as to form this _____ day of December, 2016.

City Attorney





**Oklahoma
Natural Gas™**

A Division of ONE Gas

www.oklahomanaturalgas.com

PO Box 401 | Oklahoma City, OK 73101-0401

November 11, 2016

Melissa Helsel, AICP
Director, Community Development
Office of the City Planner
1501 North Mustang Road
Mustang, OK

RE: West 15 feet of West Rancho Drive Mustang, Oklahoma

Dear Melissa Helsel:

Oklahoma Natural Gas Company **does have** facilities [2" PE 525-15-19 (79)] In the above mentioned location is in a part of the NE/4 Section 32, Township 11 North, and Range 5 West of the Indian Meridian.

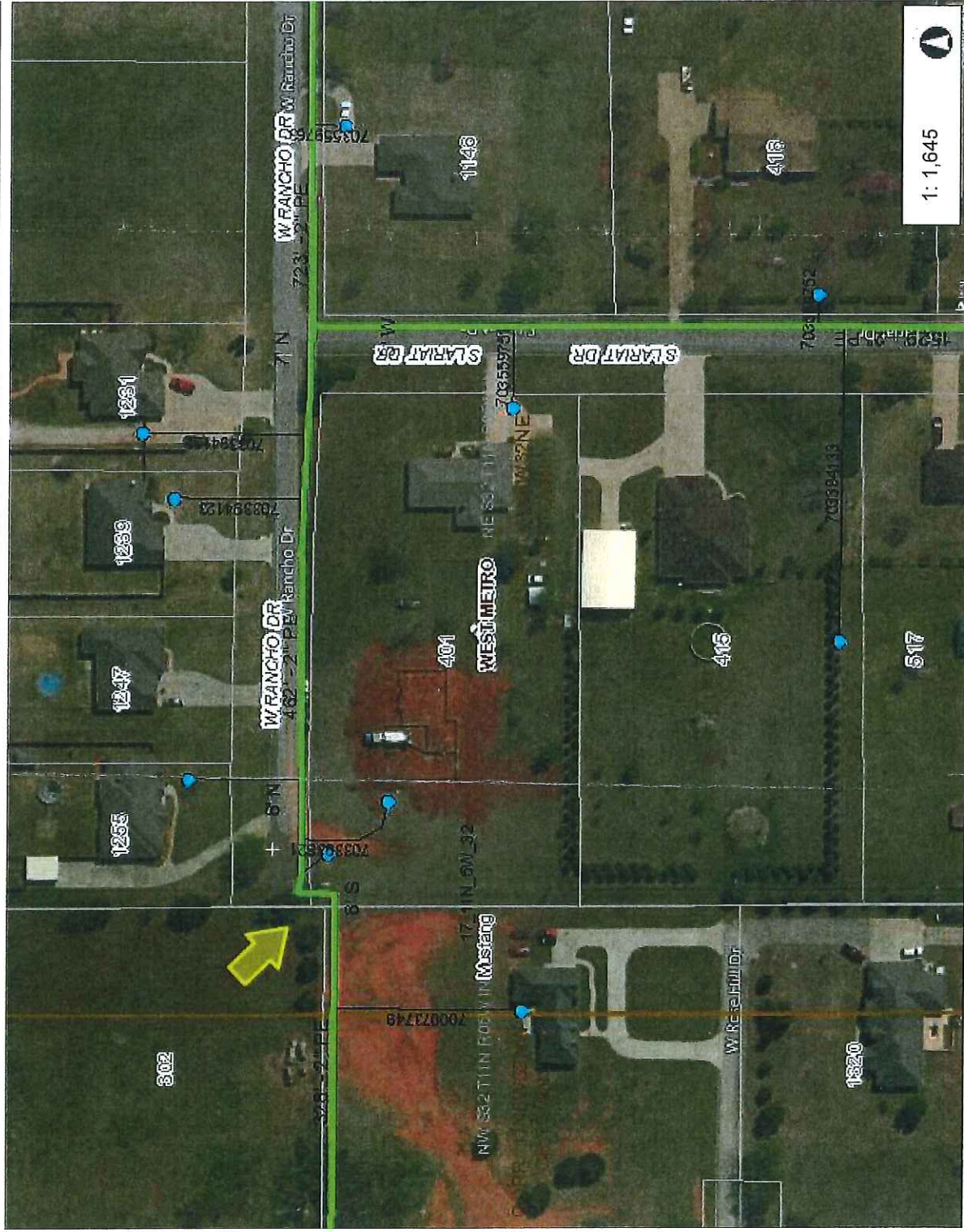
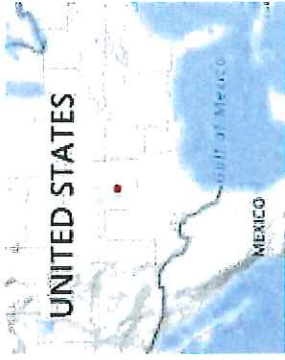
Oklahoma Natural Gas Company, a division of ONE Gas, Inc., **does object** to the proposed easement to be vacated in the West 15 of West Rancho Drive. (map attached)

Sincerely,



ONE Gas Real Estate Services

HB/A. P. 44 OKC



274.1	0	137.07	274.1 Feet
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WGS_1984_Web_Mercator_Auxiliary_Sphere
© Latitude Geographics Group Ltd.

DISCLAIMER: This document and information herein is a visual representation and approximation of ONE Gas facilities and is subject to revision at any time without notice. It is an informational tool and is not guaranteed, warranted, or represented to be to scale, complete, accurate, or depicting depth. ONE Gas disclaims any and all liability for same. Call 811 by dialing 811 prior to any excavation.

Legend

- Service Area
 - Data Error Reports
 - Submitted
 - Completed
 - Reviewed and Rejected
 - Pinch Point
 - Pipe Line Marker
 - In Active Well Head
 - Placard
 - Marker Ball
 - Cast Iron Sample
 - Exceptionally Deep Main
 - CP Bond Junction
 - CP Cable
 - Bond Wire
 - Rectifier Cable
 - CP Ground Bed
 - CP Rectifier
 - CP Anode
 - CP Test Station
 - CP System Label
 - Controllable Fitting
 - Short Stop
 - 3-Way Tee
 - Tapping Tee
 - Meter Setting

Notes

West 15 feet of Rancho Drive

APPLICATION FOR CLOSING PUBLIC WAYS

This application is to be accompanied by a \$75.00 fee and supporting lists and documentation as defined in Section 102-1 (1 thru 6) of the Mustang Municipal Code.

Name of Applicant: Jeffery Don Lindsay

Address: 1250 W Rancho Dr Mustang OK 73064

Phone: 405 203 5389

Name of Property Owner: Jeffery Don Lindsay

Address: 1250 W Rancho Dr Mustang OK 73064

Phone: 405 203 5389

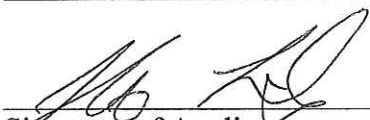
The undersigned do hereby respectfully make application and petition to the Mustang City Council to close a public way.

The address and legal description of the requested closing are as follows:

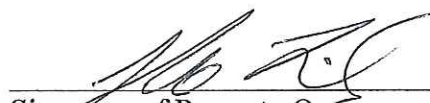
Address: _____

Legal Description: The Western Most 15 feet of
Rancho Dr, in Rancho Addition, an addition
to Canadian County, Oklahoma. According
to The Recorded Plat there of.

Reason for the Request: To Preserve the Peace and Harmony
of Rancho Estates and to provide the Continuation
of the Utility easement


Signature of Applicant

9-9-16
Date


Signature of Property Owner

9-9-16
Date

Shawn Tichnell
Property owner
10/28/16
Date

The City of Mustang, Oklahoma

PERMANENT EASEMENT

KNOW ALL MEN BY THESE PRESENTS that _____ for and in consideration of One Dollar and other good and valuable considerations, receipt of which is hereby acknowledged, do (es) hereby grant and convey unto THE CITY OF MUSTANG, OKLAHOMA, a municipal corporation, a permanent easement over the following described property situated in Canadian, County, Oklahoma, to wit:

From a point as Beginning Being Approx. The center and western most edge of Rancho Arive / Then Approx 10' East / Then Approx 30 feet south / Then Approx 10 feet west / Then Approx 30 feet North Back to the point of Beginning

For the use of THE CITY OF MUSTANG, OKLAHOMA, and TRUSTS of which THE CITY OF MUSTANG, OKLAHOMA is sole beneficiary; for the exclusive purpose of construction, maintaining, and operating a Utility Easement and appurtenances thereto, over, through and upon the same. Should the grantee abandon the permanent easement and right-of-way for the purposes above stated, then the said easement shall revert to the grantor, its successors and/or assigns.

Dated this _____ day of _____, 20 ____.

BY: _____

STATE OF OKLAHOMA)

) 49 O. S. (1985) Sec. 119 (IND./CORP. ACK.)

COUNTY OF CANADIAN)

This instrument was acknowledged before me on this _____ day of _____, 20 ____ , by _____ of _____.

My Commission expires _____

NOTARY PUBLIC

APPROVED as to form

Municipal Counselor

ACCEPTED by the Council of THE CITY OF MUSTANG, OKLAHOMA

this _____ day of _____, 20 ____.

City Clerk

**PUBLIC HEARING NOTICE OF THE
MUSTANG CITY COUNCIL**

On Tuesday, December 6, 2016, beginning at 7:00 p.m. in the Council Chambers at Mustang City Hall located at 1501 N. Mustang Road, a Public Hearing will be conducted on the following:

APPROVAL OF ORDINANCE TO VACATE PUBLIC EASEMENT

LOCATION: West 15 Feet of W. Rancho Drive
APPLICATION BY: Jeffery Don Lindsay
PROPERTY OWNER: Jeffery Don Lindsay, Shawn and Wrenda Tidwell

ADDRESS OF PROPERTY: West 15 Feet of W. Rancho Drive

LEGAL DESCRIPTION OF EASEMENT TO BE VACATED:

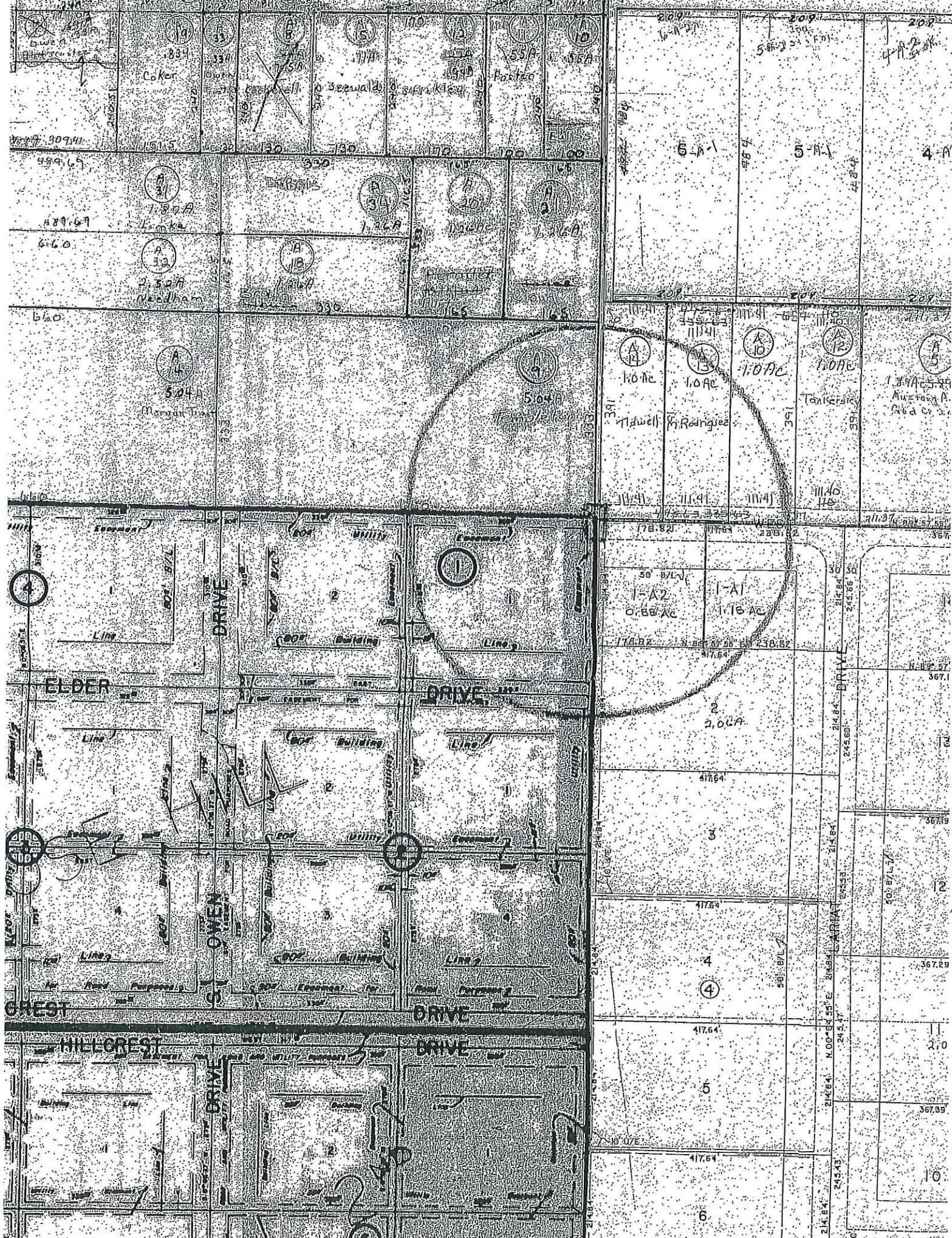
the West Fifteen (15) Feet of Rancho Drive within Rancho Addition, an addition to the City of Mustang, Canadian County, Oklahoma, according to the recorded plat thereof.

As an interested property owner or franchise holder, your comments are invited at the public hearing for or against the request. You may file a written petition or offer oral argument and evidence for or against granting the request. Please feel free to call the Community Development Department at 376-9873 between 8:30 a.m. and 5:00 p.m. to make inquiries about the application.

“The City of Mustang encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodation. The City may waive the 48 hours rule if signing is not the necessary accommodation.”

Sincerely,

Melissa Helsel, AICP
Director, Community Development



ABTRACTOR'S SPECIAL CERTIFICATE

STATE OF OKLAHOMA)
) ss.
COUNTY OF CANADIAN)

OLD REPUBLIC TITLE COMPANY OF OKLAHOMA, a corporation and bonded abstractor, hereby certifies:

That the following is a list of all owners of record as shown by the current year tax rolls in the office of the County Treasurer of Canadian County, Oklahoma, to the lands surrounding and within 300 feet of:

THE WEST 15' OF RANCHO DRIVE, CANADIAN COUNTY, OKLAHOMA

OWNER OF RECORD:

That the addresses that are listed have been taken from the Treasurer's records of Canadian County, Oklahoma.

GRANTEE & ADDRESS & LEGAL DESCRIPTION:

JEFFERY DON LINDSAY
1250 W RANCHO, MUSTANG OK 73064
LOT 1-A2 BOCK 4 RANCHO

AMANDA HAINES
401 S LARIAT DR, MUSTANG OK 73064
LOT 1-A1 BLOCK 4 RANCHO

ROBERT & NANCY MOSSMAN TRUSTEES
415 S LARIAT DR, MUSTANG OK 73064
LOT 2 BLOCK 4 RANCHO

JEFFREY KELLEY
1319 W ROSE HILL DR, MUSTANG OK 73064
LOT 1 BLOCK 1 ROSE HILL

RICHARD & RHYSSA RILEY
1320 W ROSE HILL DR, MUSTANG OK 73064
LOT 1 BLOCK 2 ROSE HILL

RICHARD & RHYSSA RILEY
1320 W ROSE HILL DR, MUSTANG OK 73064
LOT 1 BLOCK 2 ROSE HILL

DEBRA TEMPLETON
302 S OWEN RD, MUSTANG OK 73064
NW/4 32-11N-5W A#9

SHAWN & WRENDA TIDWELL
1255 W RANCHO, MUSTANG OK 73064
NE/4 32-11N-5W A#14

JIMMY & KATRINA RODRIGUEZ
1247 W RANCHO DR, MUSTANG OK 73064
NE/4 32-11N-5W A#13

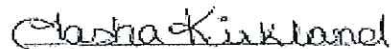
BRANDEN & LINDSAY MCDANIEL
1239 W RANCHO DR, MUSTANG OK 73064

NE/4 32-11N-5W A#10

Due care and diligence have been exercised in preparing this report; however, no liability is assumed for the correctness or completeness of information furnished.

DATED: September 26, 2016 at 7:30 AM

OLD REPUBLIC TITLE COMPANY OF OKLAHOMA
Bonded Abstractor


Authorized Signatory

Tasha Kirkland, License #2067

COMPLETED: September 30, 2016

Order No. 16190366

AGENDA

- A. CALL TO ORDER**
- B. ROLL CALL**
- C. NEW BUSINESS**
- D. CONSENT AGENDA**

These items are considered on the Consent Agenda so that members of the Improvement Authority by unanimous consent can designate routine agenda items to be approved by one motion. If any item proposed on the Consent Agenda does not meet with approval of all Trustees that item will be removed and heard in regular order.

- 1. Approval of **12/06/16** MIA Minutes
- *2. Claims List for **FY'17**

E. INFORMATION/REPORTS

- 1. Trustee Manager
- 2. Trustees

F. DISCUSSION ITEMS

None

G. ADJOURNMENT

***Items Considered Concurrently on the City Council Agenda.**

**MUSTANG IMPROVEMENT AUTHORITY
DECEMBER 6, 2016**

The Mustang Improvement Authority met in regular session on Tuesday, December 6, 2016, at 7:00 p.m. in the Mustang Municipal Building Council Chambers. Notice of the meeting was posted on the Bulletin Board outside the Mustang Municipal Building on Friday, December 2, 2016, at 2:05 p.m. in compliance with the Open Meeting Law, 25 O.S., Section 301, et. seq.

A. CALL TO ORDER

Chairman Adams called the meeting to order at **7:23 p.m.**

B. ROLL CALL

Trustees Present: **Leete**
 Grider
 Jones
 Hagan
 Schweinberg
 Adams

Trustees Absent: **Riley**

C. NEW BUSINESS

None.

D. CONSENT AGENDA

1. Approval of **11/15/16** MIA Minutes
- *2. Claims List for **FY'17**
- *3. Approval to Turn **Past Due Utility Accounts** over to the Collection Agency.
- *4. Approval of **Schedule of Meetings** for City Council, Boards and Commissions, and **Holidays** for the City of Mustang/MIA for the Year 2017.

MOTION was made by **Trustee Grider**, seconded by **Trustee Leete**, to approve Items D-1 thru D-4 of the Consent Agenda.

AYE: **Leete, Grider, Jones, Hagan, Schweinberg, Adams**

NAY: **None**

E. INFORMATION/REPORTS

1. **Trustee Manager**
 None
2. **Trustees**
 None.

F. DISCUSSION ITEMS

- *1. **Discussion, Consideration and Possible Action** regarding Acceptance of the Comprehensive Annual Financial Report and Report on Internal Control and Compliance with Government Auditing Standards for Fiscal Year ending June 30, 2016.

MOTION was made by **Trustee Grider**, seconded by **Trustee Schweinberg**, to Accept the Comprehensive Annual Financial Report and Report on Internal Control and Compliance with Government Auditing Standards for Fiscal Year ending June 30, 2016.

AYE: Leete, Grider, Jones, Hagan, Schweinberg, Adams
NAY: None

G. ADJOURNMENT

MOTION was made by **Trustee Schweinberg**, and seconded by **Trustee Grider**, to adjourn.

AYE: Leete, Grider, Jones, Hagan, Schweinberg, Adams
NAY: None

Meeting was adjourned at **7:24 p.m.**

Jay Adams, Chairman

Attest:

Lisa Martin, Secretary

FUND: 68 - IMPROVEMENT AUTHORITY

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 68 GENERAL GOVERNMENT						
17-0030	01-B0024	BANCFIRST	2014B BOND PAYMENT	12/2016	201612124367	17,930.42
17-0032	01-B0024	BANCFIRST	2014A BOND PAYMENT	12/2016	201612124366	183,507.09
17-0034	01-B0120	BOND FUND	4TH PENNY EXCESS	12/2016	201612124385	25,213.33
17-0928	01-C0006	COMPUTER SUPPLIES & SERVICE	UTILITY BILLS, NOTICES, E	12/2016	24325	2,276.93
17-0462	01-C0108	COWAN GROUP ENGINEERING, L	ENGINEERING SERVICES	12/2016	2741	1,310.00
17-0840	01-C0108	COWAN GROUP ENGINEERING, L	89TH STREET IMPROVEMENTS	12/2016	2758	39,190.42
17-0051	01-G0030	GENERAL FUND	TRANSFER OPERATING FUNDS	12/2016	201612124368	230,000.00
17-1025	01-G0110	CUNNINGHAM ASSOCIATES, INC.	PLAYGROUND FOR WHP	12/2016	118022	212,873.01
17-0022	01-I0015	TYLER TECHNOLOGIES, INC	UB/COURT COMPONENTS/HOST	12/2016	025-174715-	192.00
17-0062	01-L0045	LIMITED PURPOSE FUND	3RD PENNY EXCESS	12/2016	201612124386	74,694.15
17-0393	01-P0045	PETTY CASH	PETTY CASH EXPENDITURES	12/2016	201612124381	18.81
17-0084	01-S0205	STREET IMPROVEMENT FUND	12.5% FRANCHISE FEE	12/2016	201612124370	13,000.00
DEPARTMENT TOTAL:						800,206.16
DEPARTMENT: 72 WATER						
17-0390	01-C0108	COWAN GROUP ENGINEERING, L	ROCKWELL GROUND STORAGE T	12/2016	2743	44,086.30
17-0462	01-C0108	COWAN GROUP ENGINEERING, L	ENGINEERING SERVICES	12/2016	2741	1,790.34
17-1069	01-C0135	THE CITY OF OKLAHOMA CITY	WATER PURCHASE	12/2016	201612124393	43,786.62
17-1066	01-00035	OKLAHOMA ELECTRIC COOPERAT	ELECTRIC SERVICE	12/2016	201612124375	13,873.29
17-1064	01-00055	OG&E COMPANY	ELECTRIC SERVICE	12/2016	201612124376	113.45
17-1076	01-00055	OG&E COMPANY	ELECTRIC SERVICE	12/2016	201612134395	1,062.20
17-0235	01-S0057	SEVERN TRENT SERVICES INC	PUBLIC WORKS CONTRACT	12/2016	15238	90,274.90
DEPARTMENT TOTAL:						194,987.10
DEPARTMENT: 75 SEWER						
17-0462	01-C0108	COWAN GROUP ENGINEERING, L	ENGINEERING SERVICES	12/2016	2741	197.10
17-1088	01-C0117	CLEARWATER ENTERPRISE, LLC	GAS SERVICE	12/2016	201612144410	110.28
17-1066	01-00035	OKLAHOMA ELECTRIC COOPERAT	ELECTRIC SERVICE	12/2016	201612124375	964.00
17-1089	01-00055	OG&E COMPANY	ELECTRIC SERVICE	12/2016	201612144411	1,938.76
17-0235	01-S0057	SEVERN TRENT SERVICES INC	PUBLIC WORKS CONTRACT	12/2016	15238	50,779.63
DEPARTMENT TOTAL:						53,989.77
FUND TOTAL:						1,049,183.03