

AGENDA

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE/INVOCATION

Michael Staton, Pastor, First Baptist Church Mustang

C. ROLL CALL

D. INTRODUCTION OF GUESTS/HEARING OF CITIZENS OR DELEGATES

E. NEW BUSINESS, DELETIONS OR CONTINUANCES TO THE AGENDA

F. CONSENT AGENDA

These items are considered on the Consent Agenda so that members of the City Council by unanimous consent can designate routine agenda items to be approved by one motion. If any item proposed on the Consent Agenda does not meet with approval of all Councilmembers that item will be removed and heard in regular order.

1. Approval of **06/16/15** City Council Minutes.
- *2. Claims List for **FY'15**
- *3. Claims List for **FY'16**
- *4. Approval to Turn **Past Due Utility Accounts** over to the Collection Agency.
5. Approval to Renew the **Radio System License Agreement** with the City of Oklahoma City.
6. Approval to Renew the Interlocal Governmental Agreement with Canadian County Sheriff's Office to **Deputize Local Law Enforcement Officers**.
7. Approval to Renew Agreement with the Canadian County Sheriff's Office to **Hold Excess Prisoners**.

G. INFORMATION/REPORTS

1. City Manager
Included in Agenda packet.
2. City Council

H. DISCUSSION ITEMS

1. **Discussion, Consideration and Possible Action** regarding Request to Continue Use of Construction Entrance for South End of Magnolia Trace Subdivision.

J. CITY ATTORNEY'S REPORT

None.

K. ADJOURNMENT

***Items Considered Concurrently on the MIA Agenda.**

MUSTANG CITY COUNCIL
JUNE 16, 2015

The Mustang City Council met in regular session on Tuesday, June 16, 2015, at 7:00 p.m. in the Mustang Municipal Building Council Chambers. Notice of the meeting was posted on the Bulletin Board outside the Mustang Municipal Building on Friday, June 12, 2015, at 3:00 p.m. in compliance with the Open Meeting Law, 25 O.S., Section 301, et. seq.

A. CALL TO ORDER

Mayor Adams called the meeting to order at **7:00 p.m.**

B. PLEDGE OF ALLEGIANCE/INVOCATION (Terry Jones, Councilmember, Ward 4)

Councilmember Jones led the assembly in the Pledge and Invocation.

C. ROLL CALL

Councilmembers Present:	Riley
	Staples
	Grider
	Jones
	Schweinberg
	Adams

Councilmembers Absent:	Hagan
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D. INTRODUCTION OF GUESTS/HEARING OF CITIZENS OR DELEGATES

Chris Parker, 621 S. Castle Rock Lane, addressed the Council stating property owners on E Linden Lane from S. Castle Rock were not maintaining their back yards and spillways behind their houses stating you cannot look down one end to the other and the City should cite them as they do for lawn maintenance. He stated the property owners should be held accountable for their property including the spillways they own and if they do not maintain them, then the City should be citing them.

E. NEW BUSINESS, DELETIONS OR CONTINUANCES TO THE AGENDA

City Manager Rooney provided an amendment to the Claims list stating the dollar amount stays the same, but one item should be divided across two accounts instead of one and provided that information.

F. CONSENT AGENDA

1. Approval of **06/02/15** City Council Minutes.
- *2. Claims List for **FY'15**
3. Approval of **Resolution No. 15-059** Establishing the Nine-One-One (9-1-1) Emergency Telephone Fee Rate for Calendar Year 2016.
4. Approval of **Resolution No. 15-060** Making Changes in the General Fund Budget by Making a Supplemental Appropriation to Increase the 2014-2015 Year Budget by \$500.00.
5. Approval to Renew Agreement with the **Mustang Chamber of Commerce** for Fiscal Year 2015-2016.
6. Approval to Renew Agreement with **Clearwater Enterprises** to Purchase Natural Gas for the Town Center; Public Works Facility; and Police Station.
7. Approval to Renew Excess Workers' Compensation Insurance with **Midwest Employers Policy**.
8. Approval to Renew Agreement with **Mustang Public Schools** to Provide Campus School Resource Officers.
9. Approval to Declare Certain Items as **Surplus** and Authorizing Disposal of those Items.

MOTION was made by **Councilman Schweinberg**, seconded by **Councilman Jones**, to approve Items F-1 thru F-9 of the Consent Agenda with the Amendment as stated by the City Manager.

AYE: Riley, Staples, Grider, Jones, Schweinberg, Adams
NAY: None

G. INFORMATION/REPORTS

1. City Manager

City Manager Rooney stated the Farmers Market would be opening this Saturday at the Gazebo in Wild Horse Park, weather permitting.

- a. Approval and Presentation of Proclamation Declaring July as "**Parks and Recreation Month**"

Mayor Adams read the Proclamation and presented it to the Parks and Recreation employees present.

MOTION was made by **Mayor Adams**, seconded by **Councilman Schweinberg**, to approve the Proclamation Declaring July as "Parks and Recreation Month".

AYE: Riley, Staples, Grider, Jones, Schweinberg, Adams

NAY: None

2. City Council

Mayor Adams asked the Councilmembers if they had anything to report in their respective Wards:

Councilman Riley did not have anything to report at this time and wished everyone a safe and happy 4th of July.

Councilwoman Staples did not have anything to report at this time.

Councilman Grider reported the following:

- He attended the OML New Officials training stating it was very good and thorough;
- He spoke with a resident who wanted him to pass along their thanks to the Parks and Recreation Department for all they do and all the events they sponsor stating it helps bring the community together;
- He had the opportunity to visit with Mr. Frank Chambers who was a combat veteran and wanted to remind everyone to be honoring of our veterans not only during the 4th of July, but all year round and to also follow the hours provided for popping fireworks;
- He attended the Canadian County Commissioners meeting on Monday night stating it was well attended.

Councilman Jones stated he was thankful there were no parking spots outside tonight stating Park programs and swimming had begun and it was great to see the community out using them. He stated it was a great tribute to Parks and Recreation and the City. He also stated he was looking forward to the Firefighters' Freedom Celebration at the end of the month.

Councilman Schweinberg did not have anything to report at this time.

Mayor Adams requested everyone abide by the Fireworks ordinances and have a safe and happy 4th of July. He also stated he had attended several ACOG meetings where they are establishing budgets for the 9-1-1 Board as well as the other ACOG boards and committees. He stated he would not be able to attend one of the ACOG meetings and Councilmember Grider would attend in his absence.

H. DISCUSSION ITEMS

None.

J. CITY ATTORNEY'S REPORT

None.

K. ADJOURNMENT

MOTION was made by **Councilman Schweinberg**, seconded **Councilman Jones** to adjourn.

AYE: Riley, Staples, Grider, Jones, Schweinberg, Adams

NAY: None

The meeting was adjourned at **7:16 p.m.**

Jay Adams, Mayor

Attest:

Lisa Martin, City Clerk

FUND: 01 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 01 MAYOR AND COUNCIL						
15-2195	01-00069	OK MUNICIPAL LEAGUE	NEW MUNICIPAL INSTITUTE	6/2015	56779	85.00
DEPARTMENT TOTAL:						85.00
DEPARTMENT: 11 CITY MANAGER						
15-0108	01-I0104	INVESTIGATIVE CONCEPTS, INC	BACKGROUND CHECKS	6/2015	201506261313	29.95
15-0333	01-M0180	MUSTANG CHAMBER OF COMMER	BUSINESS LUNCHEON MEETING	6/2015	11275	12.00
15-2272	01-00090	OK EMPL SECURITY COMM	Q2 2015 REPORT	6/2015	201506301343	60.46
DEPARTMENT TOTAL:						102.41
DEPARTMENT: 12 LIBRARY						
15-1473	01-02560	MIDWEST TAPE	DVDS, AUDIOS, MUSIC	6/2015	92901759	126.80
15-1169	01-B1023	BAKER N TAYLOR	BOOKS FOR COLLECTION	6/2015	5013663733	42.97
15-1474	01-B1023	BAKER N TAYLOR	CHILDRENS BOOKS	6/2015	503663735	20.24
15-2036	01-I0027	INTERACTIVE SCIENCES, INC.	WEEKLY EMAIL/NEW BOOKS	6/2015	2015-6413-1	500.00
15-2272	01-00090	OK EMPL SECURITY COMM	Q2 2015 REPORT	6/2015	201506301343	427.33
15-2258	01-P0045	PETTY CASH	PETTY CASH EXPENDITURES	6/2015	201506291341	18.98
DEPARTMENT TOTAL:						1,136.32
DEPARTMENT: 13 PARKS AND RECREATION						
15-1867	01-00560	JAMES HILLIS	SOCCER RESTROOMS/PORTABLE	6/2015	12980	147.00
15-2191	01-04210	SUGAR FREE ALLSTARS LLC	PERFORMANCE FOR EVENT	6/2015	201506261331	500.00
15-0338	01-A0114	PHIL & HELEN SCHUMINSKY	MUSSTORAGE RENTALS	6/2015	201506291340	43.50
15-2229	01-B0154	ICE MAKER SALES & SERVICE,	REPAIRS TO ICE MACHINE	6/2015	1036407	196.00
15-2268	01-B0196	BUILDING MINDS, LLC	LEGO PROGRAM FOR PROGRAM	6/2015	135	150.00
15-2177	01-B1019	BEN E KEITH FOOD SERVICE	COFFEE FOR SENIOR CENTER	6/2015	62775409A	71.27
15-2228	01-B1019	BEN E KEITH FOOD SERVICE	FOOD FOR CONCESSION	6/2015	62771748	757.71
15-2201	01-E0036	EMILEE HUGHES	REFUND FOR GAZEBO RENTAL	6/2015	201506261319	75.00
15-2202	01-J0056	JAMIE WILLIAMS	REFUND FOR SWIM LESSON	6/2015	49978	45.00
15-2176	01-M0220	MUSTANG PUBLIC SCHOOLS	TRANSPORTATION FEES	6/2015	103	192.00
15-2269	01-M0220	MUSTANG PUBLIC SCHOOLS	CAMP TRANSPORTATION	6/2015	104	330.00
15-2227	01-M0252	HEATHER MARSHALL	REFUND FOR AQUATIC PARTY	6/2015	201506261321	150.00
15-1792	01-N0025	FIRST CHOICE COFFEE	COFFEE & SUPPLIES	6/2015	112676	32.70
15-1491	01-N0108	SPRINT SOLUTIONS, INC.	ASP/CAMP CELL PHONES	6/2015	597274785-086	155.52
15-1933	01-00080	OKC ZOOLOGICAL TRUST	SUMMER CAMP FIELD TRIP	6/2015	200-803288	202.50
15-2272	01-00090	OK EMPL SECURITY COMM	Q2 2015 REPORT	6/2015	201506301343	1,033.95
15-2199	01-00179	OK DEPT OF LABOR	BOILER INSPECTION	6/2015	77910	25.00
15-2198	01-P0055	PLUMBCO, INC	BOILER REPAIRS, SOFTBALL	6/2015	201506261324	440.00
15-2264	01-P0055	PLUMBCO, INC	PLUMBING REPAIRS	6/2015	201506291339	150.00
15-2203	01-R0083	ROBIN MARTIN	REFUND FOR PROGRAM	6/2015	45836	250.00
15-2194	01-R0167	RIAN HANSING	REFUND/AQUATIC FAMILY PAS	6/2015	50001	35.00
15-2144	01-S1002	STERLING J. BEECROFT, LLC	REPAIRS TO LIGHTS	6/2015	3912	406.00
DEPARTMENT TOTAL:						5,388.15

FUND: 01 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 15 GENERAL GOVERNMENT						
15-0312	01-03660	COX COMMUNICATIONS	TELEPHONE/INTERNET	6/2015	201506261316	6,394.08
15-0338	01-A0114	PHIL & HELEN SCHUMINSKY	MUSSTORAGE RENTALS	6/2015	201506291340	115.00
15-2259	01-A0164	LAURA ANDERSON	STAMPS FOR LETTERS	6/2015	201506261337	24.50
15-0313	01-D0088	DEPT OF CORRECTIONS	INMATE LABOR	6/2015	UNC2015-MUS-3194	65.85
15-2222	01-00179	OK DEPT OF LABOR	BOILER INSPECTION	6/2015	201506261315	25.00
15-2273	01-0177	OK TAX COMM.	SALES TAX PAYABLE	6/2015	201506301344	5,529.88
15-0374	01-P1051	PITNEY BOWES	BULK POSTAGE	6/2015	201506261326	1,263.13
15-2040	01-P1051	PITNEY BOWES	BULK POSTAGE	6/2015	201506261327	2,980.03
15-1962	01-S0010	SAM'S CLUB	ANNUAL MEMBERSHIP FEES	6/2015	201507011381	309.99
15-2005	01-S0173	STANDLEY SYSTEMS	COPIER LEASE & USAGE	6/2015	512638	576.20
15-2090	01-S0173	STANDLEY SYSTEMS	ANNUAL COPIER LEASE	6/2015	512639-	1,500.00
15-2061	01-S0203	STORM SHELTER REFUNDS	SAFE ROOM REIMBURSEMENT	6/2015	201506261309	8,000.00
15-2103	01-V0035	VOSS ELECTRIC CO dba VOSS	LT-8 LIGHT BULBS	6/2015	30141550-00	132.00
DEPARTMENT TOTAL:						26,915.66
DEPARTMENT: 16 TRANSFERS						
15-1559	01-S0205	STREET IMPROVEMENT FUND	MONTHLY TRANSFER	6/2015	201506261312	26,000.00
DEPARTMENT TOTAL:						26,000.00
DEPARTMENT: 18 TOWN CENTER						
15-1674	01-E0065	INTERLINE BRANDS, INC	SUPPLIES	6/2015	338668627	1,005.16
15-2245	01-E0065	INTERLINE BRANDS, INC	SUPPLIES FOR T.C.	6/2015	339849523	346.69
15-2034	01-K0033	KONE, INC	REPAIRS TO ELEVATOR	6/2015	1157002643	2,730.00
15-2204	01-K0033	KONE, INC	QUARTERLY MAINT. AGREEMEN	6/2015	949014186	698.46
15-2272	01-00090	OK EMPL SECURITY COMM	Q2 2015 REPORT	6/2015	201506301343	104.34
DEPARTMENT TOTAL:						4,884.65
DEPARTMENT: 19 BALL COMPLEX						
15-1558	01-03900	EWING	TONS OF DIRT FOR COMPLEX	6/2015	9334093	800.00
15-2261	01-03900	EWING	DIRT FOR SPORTS COMPLEX	6/2015	9334093-	430.00
15-2200	01-A0110	ALL SEASON BUILDING SUPPLY,	BUILDING START UP MATERIA	6/2015	20589	1,228.17
15-2251	01-A0110	ALL SEASON BUILDING SUPPLY,	MISC. ITEMS	6/2015	33288	583.53
15-0888	01-B0154	ICE MAKER SALES & SERVICE,	WINTERIZE ICE MACHINES	6/2015	1036351	175.50
15-2229	01-B0154	ICE MAKER SALES & SERVICE,	REPAIRS TO ICE MACHINE	6/2015	1036409	409.80
15-1678	01-B0160	SPORT SUPPLY GROUP INC	FIRST BASES/HOME PLATES	6/2015	96873567	1,393.91
15-1902	01-B1019	BEN E KEITH FOOD SERVICE	BEVERAGES FOR CONCESSIONS	6/2015	62775409A-	30.26
15-2170	01-B1019	BEN E KEITH FOOD SERVICE	FOOD & SUPPLIES FOR CONCE	6/2015	62757663	5,000.06
15-2253	01-B1019	BEN E KEITH FOOD SERVICE	FOOD FOR CONCESSION	6/2015	62775409	944.91
15-1785	01-C0210	COUNTRY EQUIPMENT & USED	TRRENTAL OF SOD CUTTER	6/2015	35608	110.00
15-2247	01-C0210	COUNTRY EQUIPMENT & USED	TRRENTAL OF EQUIPMENT	6/2015	35619-	90.00
15-2266	01-D015	DOC SAVAGE SUPPLY CO, INC	REPAIR SPRINKLER PARTS	6/2015	126946	16.42
15-2189	01-E0016	ECKROAT SEED COMPANY	BAGS OF CHALK FOR COMPLEX	6/2015	38518	531.20
15-1732	01-E0065	INTERLINE BRANDS, INC	JANITORIAL SUPPLIES	6/2015	338797400	1,061.59
15-2165	01-E0065	INTERLINE BRANDS, INC	JANITORIAL SUPPLIES	6/2015	340223775	407.72
15-1716	01-I1119	STEPHEN WHOLESALE CO, INC.	DRINKS & FOOD FOR CONCESS	6/2015	6311229	107.96

FUND: 01 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 19 BALL COMPLEX						
15-1904	01-I1119	STEPHEN WHOLESALE CO, INC.	FOOD FOR CONCESSION	6/2015	6311229-	431.59
15-2186	01-I1119	STEPHEN WHOLESALE CO, INC.	FOOD FOR CONCESSION	6/2015	6305565	2,989.15
15-1599	01-N0025	FIRST CHOICE COFFEE	SUPPLIES FOR CONCESSION	6/2015	112677	65.65
15-2272	01-O0090	OK EMPL SECURITY COMM	Q2 2015 REPORT	6/2015	201506301343	494.38
15-2088	01-P0055	PLUMBCO, INC	REPAIRS TO CONCESSION SIN	6/2015	201506261323	150.00
15-2086	01-P0144	BOTTLING GROUP, LLC	DRINKS FOR CONCESSION	6/2015	79773904	2,109.61
15-2254	01-P0144	BOTTLING GROUP, LLC	SUPPLIES FOR CONCESSION	6/2015	39691656	892.80
15-2193	01-Q9898	QNC, INC	CLEANER FOR MACHINE	6/2015	31606	259.50
15-2260	01-S0062	SHAWNEE LIGHTING SYSTEMS	INREPAIR OF LIGHTS @ BASEBA	6/2015	12774	534.69
15-2240	01-S1002	STERLING J. BEECROFT, LLC	REPLACE BALLARD LIGHTS	6/2015	3875-	75.00
15-2252	01-U0009	US FOOD SERVICE INC	FOOD FOR CONCESSION	6/2015	3073072	75.12
DEPARTMENT TOTAL:						21,398.52
DEPARTMENT: 20 AQUATICS						
15-1969	01-B1019	BEN E KEITH FOOD SERVICE	FOOD FOR CONCESSIONS	6/2015	62769883-	1,912.40
15-1967	01-E0065	INTERLINE BRANDS, INC	JANITORIAL SUPPLIES	6/2015	338797426	282.84
15-1971	01-I1119	STEPHEN WHOLESALE CO, INC.	FOOD FOR CONCESSIONS	6/2015	6305559	1,688.14
15-2187	01-M1000	MAZZIO'S PIZZA	PIZZA FOR AQUATICS CONCES	6/2015	545134	502.00
15-2216	01-M1000	MAZZIO'S PIZZA	PIZZAS FOR POOL CONCESSIO	6/2015	545147	185.50
15-2272	01-O0090	OK EMPL SECURITY COMM	Q2 2015 REPORT	6/2015	201506301343	681.15
15-1968	01-P0144	BOTTLING GROUP, LLC	DRINKS FOR CONCESSION	6/2015	32933004-	177.05
15-2267	01-S0237	UNITED INDUSTRIES, INC	TABLES FOR POOL	6/2015	64898	407.34
15-2241	01-S1002	STERLING J. BEECROFT, LLC	LIGHT REPAIRS @ AQUATICS	6/2015	3970	338.00
15-1982	01-S9983	SUNBELT POOLS, INC	REPAIRS & LIGHT FOR POOL	6/2015	15436-1	3,043.57
15-1984	01-S9983	SUNBELT POOLS, INC	CHLORINE & CHEMICALS	6/2015	16506-1	227.27
15-2063	01-S9983	SUNBELT POOLS, INC	CHLORINE & SUPPLIES	6/2015	16103-1	2,351.37
15-2197	01-Y0040	YUKON TROPHY & AWARDS INC	NAME BADGE FOR MANAGER	6/2015	615232	88.00
DEPARTMENT TOTAL:						11,884.63
DEPARTMENT: 21 FINANCE						
15-2272	01-O0090	OK EMPL SECURITY COMM	Q2 2015 REPORT	6/2015	201506301343	355.33
15-2041	01-P0151	PITNEY BOWES	LEASE PAYMENT	6/2015	1045641-JN15	900.00
15-2221	01-S0093	SMART TECHNOLOGIES INC	CAT5E FOOT PATCH CABLE	6/2015	716436	25.00
DEPARTMENT TOTAL:						1,280.33

FUND: 01 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 31		COMMUNITY DEVELOPMENT				
15-2192	01-A0224	WILLIAM TREBEC	MOWING ABATEMENTS	6/2015	496404	800.00
15-1132	01-C0020	CANADIAN COUNTY CLERK	FILING OF LIENS & ABATEME	6/2015	R415328	15.00
15-2272	01-00090	OK EMPL SECURITY COMM	Q2 2015 REPORT	6/2015	201506301343	193.43
DEPARTMENT TOTAL:						1,008.43
DEPARTMENT: 41		POLICE				
15-0090	01-00290	OKC RADIO SHOP	RADIO USAGE & MAINTENANCE	6/2015	MUSTANG 09	5,100.00
15-2255	01-03490	SOUTHERN TIRE MART, LLC	TIRE ORDER	6/2015	47158231	4,199.04
15-0428	01-03760	US TECHNOLOGIES	REPAIR TO CAMERA SYSTEM	6/2015	6642	200.00
15-0926	01-03760	US TECHNOLOGIES	TROUBLESHOOT ACCESS CARDS	6/2015	6643	500.00
15-1621	01-03760	US TECHNOLOGIES	REPAIRS TO JAIL DOOR	6/2015	6644	1,000.00
15-1924	01-A0065	ACTION SAFETY SUPPLY CO	TRAFFIC CONES W/ BANDS	6/2015	194907	684.00
15-2007	01-G0107	JESUS CARRILLO	WALL BADGE & PODIUM BADGE	6/2015	000625	545.00
15-2077	01-G099	GT DISTRIBUTORS	GLOCK 22	6/2015	539912	1,227.00
15-2171	01-J0030	WILLARD JAMES	REIMBURSEMENT/INSURANCE	6/2015	201506261320	340.32
15-0048	01-M0055	SANTIAGO BRENNANS MCDONALDSPRISONER MEALS		6/2015	7003-140	318.89
15-2180	01-M0180	MUSTANG CHAMBER OF COMMER	WESTERN DAYS T-SHIRTS	6/2015	201506301345	110.00
15-1371	01-N0025	FIRST CHOICE COFFEE	COFFEE SERVICES	6/2015	112682	131.50
15-2272	01-00090	OK EMPL SECURITY COMM	Q2 2015 REPORT	6/2015	201506301343	1,385.77
15-2258	01-P0045	PETTY CASH	PETTY CASH EXPENDITURES	6/2015	201506291341	3.00
15-0298	01-S0019	SCAPES, INC.	2 TREES FOR POLICE DEPT	6/2015	24167	325.00
15-0101	01-S0085	SILVER STAR CONSTRUCTION	COSEAL & STRIPE PARKING LOT	6/2015	63015	6,847.00
15-0949	01-S0088	SPECIAL OPS UNIFORMS, INC	REPLACEMENT VESTS	6/2015	234110	766.50
15-2084	01-S0093	SMART TECHNOLOGIES INC	LAPTOPS WITH DOCKING STAT	6/2015	716434	3,386.98
15-2021	01-S0206	STOLZ TELECOM, LLC	LIGHTBAR REPAIR	6/2015	1163-	140.95
15-1305	01-T078	JOE COOPER FORD OF YUKON,	REPAIR OF VEHICLE	6/2015	557424	66.68
15-0034	01-T1055	TOWN PLAZA CLEANERS	UNIFORM/JAIL CLEANING	6/2015	201506261332	371.00
15-1210	01-W0020	WALMART COMMUNITY BRC	OFFICE SUPPLIES, JAIL SUP	6/2015	201506261334	624.88
15-2155	01-W0020	WALMART COMMUNITY BRC	COMPUTER MAINT. & SUPPLIE	6/2015	201506261335	1,589.43
DEPARTMENT TOTAL:						29,862.94
DEPARTMENT: 42		ANIMAL CONTROL				
15-2257	01-05250	COMTECH DESIGN, PRINT & MAI	ANIMAL CONTROL NOTICES	6/2015	124674	102.73
15-2075	01-G0040	GENTRY SERVICE & REPAIR, IN	AC UNIT SERVICE CALL	6/2015	150548	175.00
15-2272	01-00090	OK EMPL SECURITY COMM	Q2 2015 REPORT	6/2015	201506301343	70.16
15-1210	01-W0020	WALMART COMMUNITY BRC	OFFICE SUPPLIES, JAIL SUP	6/2015	201506261334	39.44
DEPARTMENT TOTAL:						387.33

FUND: 01 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 51 FIRE						
15-0129	01-00290	OKC RADIO SHOP	USAGE/MAINTENANCE FEES	6/2015	201506261322	3,186.00
15-2017	01-02600	DAVENPORT FIRE EQUIPMENT	PISTON INTAKE VALVE	6/2015	201506261318	1,565.00
15-2010	01-02840	WEATHERFORD PRESS	T-SHIRTS FOR UNIFORMS	6/2015	30207	1,176.50
15-2104	01-02840	WEATHERFORD PRESS	POLO WORK SHIRTS	6/2015	30258	115.50
15-1992	01-A0039	A.S.C. INC.	MISC. REPAIR & MAINT.	6/2015	27634	74.59
15-1991	01-A0110	ALL SEASON BUILDING SUPPLY,	MISC. REPAIRS & MAINT.	6/2015	32459	35.99
15-2029	01-B0137	BOUNDTREE MEDICAL	WATER-TEL BURN KIT	6/2015	81819128	437.98
15-2033	01-C0192	CUSTOM TRAILER SALES	PURCHASE OF TRAILER	6/2015	67051	4,525.00
15-2035	01-C0265	CHEM CAN SERVICES	PORT-A-POTTIES	6/2015	O-404727	125.00
15-0133	01-C1012	JOHN GARCIA	LAWN SPRAYING	6/2015	42496	270.00
15-0136	01-C1118	CLEANERS OF PEBBLECREEK	UNIFORM CLEANING	6/2015	L41070	17.10
15-2231	01-L1040	LINKS LAWN EQUIPMENT	LAWN MOWER BLADES, EDGER	6/2015	14606	85.02
15-1852	01-O0025	O'REILLY AUTOMOTIVE, INC	STORM SIREN BATTERIES	6/2015	0309-455214	162.34
15-1989	01-O0025	O'REILLY AUTOMOTIVE, INC	VEHICLE REPAIR & MAINT.	6/2015	0309-456791	138.38
15-2272	01-O0090	OK EMPL SECURITY COMM	Q2 2015 REPORT	6/2015	201506301343	485.75
15-2071	01-P0161	PHYSIO CONTROL	AED 1000 BATTERY	6/2015	116014117	278.92
15-1762	01-S0088	SPECIAL OPS UNIFORMS, INC	UNIFORM CLASS A	6/2015	234611	255.98
15-0166	01-S0206	STOLZ TELECOM, LLC	RADIO CONFIGURATION	6/2015	4140-0	360.00
15-2051	01-S0206	STOLZ TELECOM, LLC	TWO-WAY RADIO REPLACEMENT	6/2015	1163	743.69
15-2142	01-T078	JOE COOPER FORD OF YUKON,	LPARKING BRAKE CABLE	6/2015	43279141Y	75.63
15-1988	01-W0020	WALMART COMMUNITY BRC	MISC. CHARGES	6/2015	201506261333	18.97
15-1928	01-W0045	WESTERN ENTERPRISES, INC	FIREWORKS FOR JULY CELEB	6/2015	4202	10,000.00

DEPARTMENT TOTAL: 24,133.34

FUND TOTAL: 154,467.71

FUND: 05 - PARK IMPROVEMENT

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 00 ADMINISTRATION						
15-1772	01-A1060	ACS PLAYGROUND ADVENTURES	PLAYGROUND EQUIPMENT	6/2015	1532	21,841.00
15-2246	01-B0195	DON BRADLEY	WEED CONTROL FOR FOOTBALL	6/2015	201506261336	500.00
15-2151	01-C0210	COUNTRY EQUIPMENT & USED TREQUIPMENT RENTAL		6/2015	35619	100.00
15-2154	01-D0058	DOLESE CONCRETE	TONS OF SAND	6/2015	15062178	415.97
15-2150	01-F0082	CORY FRANKS	CONCESSION REPAIRS	6/2015	314848	600.00
15-2239	01-H4401	HUNTER PLUMBING	REPLACE FAUCET @ SOCCER	6/2015	1229	328.26
15-2163	01-R0120	RIVERSTONE, LLC	CHAINLINK FENCE REPAIR	6/2015	201506261328	500.00
15-2238	01-S0202	SHEPPARD & SONS CONS'T.	FRAMING MATERIAL SUPPLIES	6/2015	201506261329	2,404.76
15-2241	01-S1002	STERLING J. BEECROFT, LLC	LIGHT REPAIRS @ AQUATICS	6/2015	3974	201.00
15-2224	01-S8858	SHATWELL'S TURF MANAGEMENT	WEED CONTROL, FERTILIZER	6/2015	201506261330	3,850.00
DEPARTMENT TOTAL:						30,740.99
FUND TOTAL:						30,740.99

FUND: 07 - LIBRARY FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 07 ADMINISTRATION						
15-1447	01-B1023	BAKER N TAYLOR	BOOKS FOR COLLECTION	6/2015	5013663734	32.13
15-2182	01-S0010	SAM'S CLUB	BEVERAGES FOR RESALE	6/2015	201507011382	93.68
DEPARTMENT TOTAL:						125.81
FUND TOTAL:						125.81

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FUND: 08 - PD TRAFFIC ENFORCEMENT

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 41 POLICE ENFORCEMENT						
15-2076	01-S0093	SMART TECHNOLOGIES INC	LAPTOPS WITH STATIONS	6/2015	716433	3,386.98
DEPARTMENT TOTAL:						3,386.98
FUND TOTAL:						3,386.98

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FUND: 12 - 2012 GO BOND-TOWN CENTER

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 15 ADMINISTRATION						
15-2037	01-M0118	MIKE H. MONROE	REPAIR WALL IN ROOM	6/2015	546592	500.00
DEPARTMENT TOTAL:						500.00
FUND TOTAL:						500.00

FUND: 39 - LIMITED PURPOSE

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 19 BALL COMPLEX						
15-1443	01-B1019	BEN E KEITH FOOD SERVICE	TABLES FOR CONCESSIONS	6/2015	62762489	167.00
DEPARTMENT TOTAL:						167.00
DEPARTMENT: 20 AQUATICS						
15-1857	01-S0237	UNITED INDUSTRIES, INC	AQUATIC CENTER TABLES	6/2015	64898-	2,200.00
DEPARTMENT TOTAL:						2,200.00
DEPARTMENT: 51 FIRE						
15-2018	01-02600	DAVENPORT FIRE EQUIPMENT	FIRE NOZZLES	6/2015	201506261317	1,770.00
15-2205	01-C0065	CASCO INDUSTRIES, INC.	EQUIPMENT MOUNTS	6/2015	157016	558.00
15-2196	01-C0227	CUSTOM COMPOSITES, LLC	REEL MOUNT TRACK	6/2015	28482	300.00
15-1398	01-T0002	T & W TIRE	BRUSH PUMPER WHEELS/TIRES	6/2015	5428312	5,924.55
DEPARTMENT TOTAL:						8,552.55
FUND TOTAL:						10,919.55

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FUND: 69 - RISK MANAGEMENT

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 00		ADMINISTRATION				
15-2179	01-S0255	SSM HEALTHCARE OF OKLAHOMA,WORKERS COMP CLAIM			6/2015 201506261314	840.56
DEPARTMENT TOTAL:						840.56
FUND TOTAL:						840.56
GRAND TOTAL:						347,936.10

June 2015

VISA

511	CITY MANAGER	\$ 1,110.43
512	LIBRARY	\$ 2,000.00
513	PARKS & RECREATION	\$ 6,500.00
515	GENERAL GOVERNMENT	\$ 2,860.77
518	TOWN CENTER	\$ 3,500.00
521	FINANCE	\$ 60.99
531	COMM. DEV.	\$ 517.21
541	POLICE	\$ 6,800.00
551	FIRE	\$ 1,050.72
	TOTAL	\$ 24,400.12

June 2015 PAYROLL

<u>DEPT</u>		
511	CITY MANAGER	\$ 26,642.30
512	LIBRARY	\$ 25,844.55
513	PARKS & RECREATION	\$ 70,387.59
518	TOWN CENTER	\$ 4,954.69
519	BALL COMPLEX	\$ 20,080.58
520	AQUATICS	\$ 49,549.50
521	FINANCE	\$ 37,593.61
531	COMMUNITY DEVELOPMENT	\$ 29,273.56
541	POLICE	\$ 183,027.73
542	ANIMAL CONTROL	\$ 2,987.12
543	OHSG GRANT	\$ 3,745.57
551	FIRE	\$ 117,010.29
TOTAL		\$ 571,097.09

FUND: 01 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 01 MAYOR AND COUNCIL						
16-0003	01-H0045	STEVEN HUDDLESTON	COURT APPEARANCES	7/2015	201507011393	1,600.00
16-0016	01-W0001	WHEATLEY, SEGLER, OSBY & MIMONTHLY	RETAINER FEES	7/2015	JULY 15	2,284.75
DEPARTMENT TOTAL:						3,884.75
DEPARTMENT: 11 CITY MANAGER						
16-0021	01-A0122	ALLIANCE MAINTENANCE, INC	JANITORIAL SERVICES	7/2015	72513	880.00
16-0048	01-D1082	DELTA DENTAL	RETIREE INSURANCE	7/2015	201507011385	300.58
16-0014	01-O0069	OK MUNICIPAL LEAGUE	ANNUAL STATE TRAINING	7/2015	201507011389	65.00
16-0006	01-U0220	USAVISION GROUP ACCOUNTS	RETIREE INSURANCE	7/2015	201507011391	39.00
DEPARTMENT TOTAL:						1,284.58
DEPARTMENT: 13 PARKS AND RECREATION						
16-0045	01-02490	MELISSA JOYCE MEADOWS	FAMILY PERFORMANCE	7/2015	201507011388	112.50
16-0007	01-A0114	PHIL & HELEN SCHUMINSKY	MUSSTORAGE SERVICES	7/2015	201507011390	43.50
16-0050	01-G0066	GOOD TO GO WITH PATTI BETH	FAMILY PERFORMANCE	7/2015	13-12-231	200.00
16-0044	01-O0216	OK MUSEUM NETWORK	FAMILY PROGRAM	7/2015	73015MS	87.50
16-0046	01-O9002	OKC IMPROV	IMPROV FAMILY PERFORMANCE	7/2015	201507011387	100.00
16-0049	01-P0091	PROJECT WILD	TRAINING FOR CAMP STAFF	7/2015	201507011384	360.00
DEPARTMENT TOTAL:						903.50
DEPARTMENT: 15 GENERAL GOVERNMENT						
16-0007	01-A0114	PHIL & HELEN SCHUMINSKY	MUSSTORAGE SERVICES	7/2015	201507011390	115.00
16-0008	01-A7777	AHA CONSULTING INC	WEBSITE HOSTING & SUPPORT	7/2015	2009974-	2,750.00
16-0010	01-I0015	INCODE	WEBSITE FEES, U.B., COURT	7/2015	25-127608	250.00
16-0004	01-K0127	KG HOLDINGS	INCENTIVE PAY	7/2015	201507011392	4,833.33
16-0043	01-O0014	OK MUNICIPAL ASSURANCE GROU	GENERAL & AUTO LIABILITY	7/2015	201507011396	89,156.23
16-0047	01-O0014	OK MUNICIPAL ASSURANCE GROU	PROPERTY INSURANCE	7/2015	201507011398	92,384.20
16-0009	01-O0069	OK MUNICIPAL LEAGUE	OML ANNUAL SERVICE FEES	7/2015	27246	12,696.77
DEPARTMENT TOTAL:						202,185.53

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FUND: 01 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 20 AQUATICS						
16-0052	01-00166	OK STATE DEPT OF HEALTH - EOK STATE BATHING LICENSE		7/2015	201507011383	25.00
DEPARTMENT TOTAL:						25.00
DEPARTMENT: 21 FINANCE						
16-0013	01-P8888	PITNEY BOWES	LEASE PAYMENT SORTER/INSE	7/2015	1045641-JN15-	1,705.35
DEPARTMENT TOTAL:						1,705.35
FUND TOTAL:						209,988.71

CITY OF MUSTANG

AGENDA ITEM COMMENTARY

1. **ITEM NO.** F-4
2. **DATE** July 7, 2015
3. **TITLE:** Approval to turn past due utility accounts over to the collection agency.
4. **COUNCIL ACTION:** Approve or Deny
5. **INITIATOR:** Janet Watts, Finance Director,
6. **BACKGROUND:** The attached utility accounts are past due and need to be sent to collections. Total balance is \$4,540.38 excluding collection agency fees.
7. **STAFF SOURCE:** Janet Watts
8. **FINANCIAL IMPACT:** Bad debt write-off of \$4,540.38
9. **STAFF COMMENTS:** Recommends turning accounts over to collections.
10. **CITY ATTORNEY'S COMMENTS:**
11. **RESOLUTION/ORDINANCE NO.** N/A

07/07/2015

ACCOUNT NUMBER	NAME	SERVICE ADDRESS	MAILING ADDRESS	BALANCE	AGENCY FEE	TOTAL FEE	AGENCY FEE	TOTAL FEE
13-0135-08-0 START DATE: 5-26-09 FINAL DATE: 4-21-15	ANDERSON, CHANAYE	302 W MAPLE BRANCH WAY MUSTANG, OK 73064	302 W MAPLE BRANCH WAY MUSTANG, OK 73064	\$ 212.75	\$ 74.46	\$ 287.21		
04-0091-10-0 START DATE: 2-20-14 FINAL DATE: 4-20-15	BLAYLOCK, CHRISTINA	717 N ROBIN WAY MUSTANG, OK 73064	2219 E PLEASANTVIEW LN MUSTANG, OK 73064	\$ 21.12	\$ 7.39	\$ 28.51		
07-0057-07-0 START DATE: 4-6-07 FINAL DATE: 5-5-15	BROWN, MARK	732 W ELDER DR MUSTANG, OK 73064	3131 SW 89TH APT 12308 OKC, OK 73159	\$ 19.71	\$ 6.90	\$ 26.61		
12-0084-00 START DATE: FINAL DATE:	CASTLELAND - COOPER, JIMMY	819 S MUSTANG RD MUSTANG, OK 73064	PO BOX 1366 MUSTANG, OK 73064	\$ 494.64	\$ 173.12	\$ 667.76		
23-0279-07-0 START DATE: 4-3-14 FINAL DATE: 5-5-15	COFFEY, KASEY & CHRIS	409 N GERONIMO WAY MUSTANG, OK 73064	409 N GERONIMO WAY MUSTANG, OK 73064	\$ 128.09	\$ 44.83	\$ 172.92		
09-0042-08-0 START DATE: 5-20-14 FINAL DATE: 5-13-15	CORNELL, CASEY & AMBERLYN	628 W FORSTER DR MUSTANG, OK 73064	628 W FORSTER DR MUSTANG, OK 73064	\$ 96.45	\$ 33.76	\$ 130.21		
05-0233-13-0 START DATE: 4-2-12 FINAL DATE: 5-5-15	GARLAND, PATRICIA	1228 W WESTCHESTER WAY MUSTANG, OK 73064	228 E JUNIPER LN MUSTANG, OK 73064	\$ 158.22	\$ 55.38	\$ 213.60		
06-0300-08-0 START DATE: 1-30-15 FINAL DATE: 4-29-15	GRAY, BILLY	1025 W RIDGEHAVEN WAY MUSTANG, OK 73064	1025 W RIDGEHAVEN WAY MUSTANG, OK 73064	\$ 387.90	\$ 135.77	\$ 523.67		
05-0234-13-0 START DATE: 6-30-14 FINAL DATE: 4-29-15	GREEN, BRIANNA	1230 W WESTCHESTER WAY MUSTANG, OK 73064	1230 W WESTCHESTER WAY MUSTANG, OK 73064	\$ 125.60	\$ 43.96	\$ 169.56		
06-0191-04-0 START DATE: 1-8-15 FINAL DATE: 5-6-15	GREEN, RANDEE	1217 W GLADYS WAY MUSTANG, OK 73064	3284 NE 21ST ST BLANCHARD, OK 73010	\$ 47.39	\$ 16.59	\$ 63.98		
22-0515-03-0 START DATE: 4-17-13 FINAL DATE: 4-17-15	J.M. SHILLING, INC	305 E SH 152 MUSTANG, OK 73064	305 E SH 152 MUSTANG, OK 73064	\$ 1,912.13	\$ 669.25	\$ 2,581.38		
13-0481-03-0 START DATE: 4-5-13 FINAL DATE: 5-18-15	LAUDERDALE, STEWART OR TARA	406 W STRASBURG WAY MUSTANG, OK 73064	406 W STRASBURG WAY MUSTANG, OK 73064	\$ 46.87	\$ 16.40	\$ 63.27		
50-0820-00-0 START DATE: 12-1-14 FINAL DATE: 4-22-15	LOYA CONSTRUCTION REMODELING	1052 E SH 152 MUSTANG, OK 73064	30132 SKELLY RD WANETTE, OK 74878	\$ 353.75	\$ 123.81	\$ 477.56		
06-0027-06-0 START DATE: 12-30-13 FINAL DATE: 5-4-15	RAY, SIDALE & MILLER, JENNIFER	918 W RIDGECREST WAY MUSTANG, OK 73064	1126 W GRIGGS WAY MUSTANG, OK 73064	\$ 93.26	\$ 32.64	\$ 125.90		
04-0064-07-0 START DATE: 5-30-14 FINAL DATE: 5-1-15	SCOTT, DEAGAN	1307 W WHIPPOORWILL WAY MUSTANG, OK 73064	25720 W MIAMI ST BUCKEYE, AZ 85326	\$ 51.27	\$ 17.94	\$ 69.21		
18-0018-05-0 START DATE: 11-10-08 FINAL DATE: 5-7-15	WASHINGTON, MARSHA	1206 E SW 59TH MUSTANG, OK 73064	1206 E SW 59TH MUSTANG, OK 73064	\$ 89.25	\$ 31.24	\$ 120.49		
08-0023-04-0 START DATE: 10-3-13 FINAL DATE: 5-12-15	WILDMAN, SHANNON	524 W LINDEN DR MUSTANG, OK 73064	524 W LINDEN DR MUSTANG, OK 73064	\$ 301.98	\$ 105.69	\$ 407.67		
ACCOUNTS: 17				TOTALS: \$ 4,540.38	\$ 1,589.13	\$ 6,129.51	\$ 1,589.13	\$ 6,129.51

CITY OF MUSTANG

AGENDA ITEM COMMENTARY

1. **ITEM NO:** F-5
2. **MEETING DATE:** 07/07/15
3. **TITLE:** Renewal of Radio System License Agreement with the City of Oklahoma City.
4. **COUNCIL ACTION:** Approve/Deny
5. **INITIATOR:** Carl W. Hickman, Fire Chief
6. **BACKGROUND:** This agreement allows Mustang Fire and Police Departments to operate public safety radios on the Oklahoma City 800 MHz radio system. The agreement sets mobile installation fees and system usage fees. Under this agreement, normal radio maintenance is covered by the Oklahoma City Radio Shop.
7. **FINANCIAL IMPACT:** Estimated cost of \$17,000.00 (includes both fire and police). The cost for FY 15/16 is included in the approved city budget.
8. **STAFF COMMENTS:** Staff Recommends Approval.
9. **STAFF SOURCE:** Carl W. Hickman, Fire Chief
10. **RESOLUTION/ORDINANCE NO:** _____

RADIO SYSTEM LICENSE AGREEMENT

THIS LICENSE is hereby granted as of July _____ 2015, by the **City of Oklahoma City**, a municipal corporation located at 200 N. Walker Ave., Oklahoma City, OK 73102 (“Licensor”) to the **City of Mustang**, a municipal corporation located at 465 West SH 152, Mustang, OK 73064 (“Licensee”).

WITNESSETH:

WHEREAS, The City of Oklahoma City owns an 800 MHz Trunked Radio System (“TRS”) and is duly licensed by the Federal Communications Commission (“FCC”) for the operation of same, and

WHEREAS, The City of Mustang desires to utilize the TRS for daily operational needs and to facilitate both radio operability and interoperability within the region, and

WHEREAS, the City of Oklahoma City desires to enhance both radio operability and interoperability within the region;

NOW, THEREFORE, in consideration of the mutual covenants, agreements, and benefits to all parties, agree as follows:

1 DEFINITIONS

All terms and phrases not expressly defined herein shall have their ordinary meanings, consistent with local and state law, except where the context clearly indicates a different meaning. For purposes of this license agreement, the following terms and phrases shall have the meaning subscribed herein:

1.1 The Parties

The City of Oklahoma City, a municipal corporation, and the City of Mustang, a municipal corporation.

1.2 License

The written agreement between the City of Oklahoma City and the City of Mustang, covering the radio system services to be provided, and covering the duties, obligations and rights of the Parties and including any amendments thereto.

1.3 Radio System

The dual simulcast 800 MHz Trunked Radio System ("TRS") owned and operated by the City of Oklahoma City, and licensed by the FCC, for specific purposes which enable audio conversations to be conducted between users utilizing specific radio terminal equipment.

1.4 Radio Terminal Equipment

Mobile, stationary, or portable communications devices communicating among themselves over specific air wave frequencies.

1.5 Talkgroup

A designated identifier within a trunked radio system used to group users with common conversational needs. Logically equivalent to the term "channel" when referring to conventional radio systems.

1.6 Public Safety Agency

Governmental and public entities or those non-governmental, private organizations which are properly authorized by the appropriate governmental authority whose primary mission is providing public safety services.

2 **OBLIGATIONS OF THE LICENSOR**

Licensor agrees that during the term of this agreement, it shall:

- A. Permit the Licensee access to the Radio System for purposes of conducting daily operational business;
- B. Permit the Licensee access to the Radio System for purposes of radio interoperability with other Public Safety Agencies, both within the TRS and external to the TRS as provided by the system capabilities;
- C. Provide the Licensee with programming services as necessary to provide mutually agreed access to, and functionality of the Radio System in accordance with the currently published fee schedule;
- D. Provide the Licensee with mobile Radio Terminal Equipment installation service in accordance with the currently published fee schedule;
- E. Upon notification that one or more units of the Licensee's Radio Terminal Equipment has be lost or stolen, the Licensor will take all reasonable actions to prevent any of the Licensee's lost or stolen units from gaining access to the Radio System;
- F. Provide the same level of priority access to the Radio System as that afforded to the Licensor.

3 OBLIGATIONS OF THE LICENSEE

Licensee agrees that during the term of this agreement, it shall:

- A. Assume all cost and responsibility for providing Radio Terminal Equipment meeting the technical specification standards as set by the Licensor;
- B. Provide all necessary mounting accessories as needed to perform mobile radio installation;
- C. Coordinate mobile radio installation with the Licensor as needed to accomplish mutually acceptable scheduling;
- D. Provide its Radio Terminal Equipment to the Licensor for purposes of inventory, marking, and unit identification;
- E. Provide the Licensor with a minimum of ten (10) working days prior notification of any intent to increase or decrease the number of Radio Terminal Equipment units in use by the Licensee;
- F. Provide its Radio Terminal Equipment to the Licensor for purposes of programming and repair;
- G. Upon notification that one or more units of its Radio Terminal Equipment have been lost or stolen, take all reasonable actions to notify the Licensor at the earliest possible opportunity.

4 OBSERVANCE OF LAWS, RULES, AND REGULATIONS

The Parties agree to observe and abide by all applicable statutes, laws, rules and regulations, including, but not limited to, those enforced by the FCC, as well as those applicable

administrative rules of the Parties that are now in effect or that may become effective during the term of this License. The Parties acknowledge that, should any statute, rule, regulation, or administrative rule change during the term of this License, and if this change necessitates a modification of the License, the modification may be effectuated by the other party without incurring any liability for such modification. The Parties also agree to amend the License Agreement to conform with said change of law. Provided, however, either party may terminate this Agreement in the event that such change in law or rule-making make the terms of this Agreement untenable to the Parties.

5 LICENSE PERIOD / TERM / TERM RENEWAL AND TERMINATION

This License shall be effective upon the execution of the Agreement by all parties through June 30, 2016 at midnight, with an option to renew for four (4) successive terms ending the 30th day of June of each year under the same terms and conditions, provided both parties agree to renew, subject to annual appropriations.

5.1 Discretionary Termination

This Agreement may be terminated by either Party for any reason or cause, or no reason at all, upon sixty (60) days written notice to the Parties

5.2 Payment upon Termination

Upon receipt of the written notice of termination, the Licensee shall pay the Licensor for all outstanding expenses, costs and charges incurred and all work and services rendered up to the time of termination.

6 NOTICES

All notices and orders given pursuant to this License shall be in writing, delivered to either party using either a traceable delivery service or certified mail. Notices and orders are to be addressed as follows:

If to the City of Mustang:	The City of Mustang Mustang Fire Dept. 465 West SH 152 Mustang, OK 73064 Attn: Carl W. Hickman, Fire Chief
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If to the City of Oklahoma City:	The City of Oklahoma City Information Technology 100 N. Walker Ave., Suite 600 Oklahoma City, Oklahoma 73102 Attn: Kerry Wagnon, Program Manager
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The person and the place to which notices are to be mailed to either party may be changed from time to time by notice given in accordance with the provisions of this section.

7 ENTIRE AGREEMENT

This agreement, including its exhibits and any other documents or certificates incorporated herein by reference, expresses the entire understanding of The Parties. Neither the Licensee nor the Licensor has made or shall be bound by any agreement or any representation to the other concerning this agreement, which is not expressly set forth herein.

8 SEVERABILITY

In the event that any provision, clause, portion or section of this agreement is unenforceable or invalid for any reason, such unenforceability or invalidity may not affect the enforceability or validity of any other paragraph or the remainder of this agreement.

9 AMENDMENT

This License may be modified only by a written amendment of subsequent date hereto, approved and signed by The Parties.

10 DESCRIPTIVE HEADINGS

The descriptive headings of the sections of this License are inserted or annexed for convenience of reference only and shall not affect the meaning, construction, interpretation or effect of this agreement.

11 CONSTRUCTION AND ENFORCEMENT

This License shall be construed and enforced in accordance with the laws of the State of Oklahoma. In the event of ambiguity in any of the terms of this agreement, it shall not be construed for or against any party on the basis that such party did or did not author the same.

12 SURVIVAL OR REPRESENTATIONS

All representation and covenants of the parties shall survive the expiration of this License.

13 PARTIES BOUND

This License shall be binding upon and inure to the benefit of all parties. This License is solely for the benefit of the parties and their successors in interest, and none of the provisions hereof are intended to benefit third parties.

14 VENUE OF ACTION

The parties agree that if any legal action is brought pursuant to this License, such action shall be instituted in the district court of Oklahoma County.

15 EFFECTIVE DATE

The effective date of this License shall be the execution of this agreement by the Parties.

16 NAME AND LOGO

Neither party shall use the other party's name or logo, nor that of any other subcontractors or participating entities, without their prior written permission.

17 NO WAIVER

No omission or delay by either party to this License at any time to enforce any right or remedy reserved to it, or to require performance of any of the terms of this agreement, shall be a waiver of any such right or remedy to which either party is entitled, nor shall it in any way affect the right of either party to enforce such provisions thereafter.

18 FORCE MAJEURE

In the event that performance by either party of any of its obligations or undertakings under this agreement shall be interrupted or delayed by any occurrence not occasioned by the conduct of either party hereto, whether such occurrence be an act of God such as lightning, earthquakes, floods or other like causes, the common enemy, the result of war, riot, strike, lockout, civil commotion, sovereign conduct, explosion, fire or the act or conduct of any person or persons not a party to or under the direction or control of a party hereto, then such performance shall be excused for such period of time as is reasonably necessary after such occurrence to remedy the effects thereof.

19 SEVERAL LIABILITY

19.1 This License Agreement shall not be construed as creating any agency or third party beneficiary agreements in any form whatsoever.

19.2 All parties shall be exclusively liable for the loss resulting from its torts or the torts of its employees acting within the scope of their employment, subject to the limitations and exceptions specified in the Governmental Tort Claims Act, 51 §§151 et seq. and as amended. The Parties are separate legal entities and no party shall be liable for the acts and omissions of the other party.

19.3 The Licensee shall provide either a certificate of insurance or a letter of self insurance.

20 SERVICE INTERRUPTION

Licensor does not guarantee 100% coverage or service availability. To the extent that service interruption does occur, Licensor will take reasonable steps to remedy the cause of such interruption and restore service to the previous standard of service. Licensor will not be liable to Licensee for lost service during such period of service loss.

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be duly executed and delivered by their authorized representatives on or as of the day and year first hereinabove written.

THE CITY OF OKLAHOMA CITY

MAYOR

ATTEST:

City Clerk

(Seal)

REVIEWED as to form and legality.

Deputy Municipal Counselor

THE CITY OF MUSTANG

MAYOR

ATTEST:

City Clerk

(Seal)

REVIEWED as to form and legality.

Deputy Municipal Counselor

EXHIBIT A FEE SCHEDULE

USAGE FEES

FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	
\$12.50 per radio, per month	\$12.88 per radio, per month	\$13.27 per radio, per month	\$13.67 per radio, per month	\$14.08 per radio, per month	Portable radio usage and maintenance
\$18.00 per radio, per month	\$18.54 per radio, per month	\$19.10 per radio, per month	\$19.67 per radio, per month	\$20.26 per radio, per month	Mobile, desktop, or racked radio usage and maintenance

Usage fees will increase three percent (3%) beginning in FY 2017. Maintenance applies to normal wear and tear of the terminal equipment. Damaged equipment is not covered under the terms of maintenance and is the financial responsibility of the Licensee. Replacement of accessories, such as batteries, microphones, belt clips, and antenna are the responsibility of the Licensee. Maintenance is to be provided at the Oklahoma City Radio Shop.

MOBILE INSTALLATION

Police Front Mount	Police Remote Mount	Fire Front Mount	Fire Remote Mount
\$145.00 / install	\$203.00 / install	\$203.00 / install	\$319.00 / install

Mobile installation is provided by the Oklahoma City Radio Shop. Licensee is responsible for provision of mounting hardware and vehicle antenna. Installation requests will be scheduled in advance with Radio Shop management. The fee is applicable for each installation occurrence, including vehicle replacement and/or transfer of equipment.

BILLING FREQUENCY

Usage and installation fees will be billed semi-annually in arrears. Invoices will include monthly radio usage fees and the total number of mobile installations performed during the 6-month billing period.

CITY OF MUSTANG
AGENDA COMMENTARY

1. ITEM: F-6

2. MEETING DATE: July 7, 2015

3. TITLE: Authorization for Staff to Renew the Interlocal Governmental Agreement with Canadian County Sheriff's Office to Deputize Local Law Enforcement Officers.

4. COUNCIL ACTION: Approve/Deny

5. INITIATOR: Chuck Foley, Chief of Police

6. BACKGROUND: The City Council approved an initial agreement in the 2009-2010 fiscal year and this is a renewal of that agreement for fiscal year 2015-2016. There is no change to the agreement except the termination dates.

Pursuant to Oklahoma Law the Canadian County Sheriff has the authority to deputize local law enforcement officers, subject to an Interlocal Agreement, to encourage cooperation between Municipal and County Agencies.

This agreement sets out the Sheriff's intent to deputize full-time paid municipal law enforcement officers in Mustang. Mustang officers while on duty would have the same authority as a reserve deputy when working within Canadian County.

The main purpose of this agreement is to enable local and county law enforcement agencies to work together during an emergency. It would also allow our on-duty officers the ability to go outside of the city limits, when necessary, to catch up to someone that committed a crime in Mustang but has already made it outside of the city limits.

I believe this agreement is beneficial to the officers, the city, the county, the citizens of Mustang and the citizens of Canadian County.

This agreement can be terminated upon 30 days notice by either party.

7. FINANCIAL IMPACT: \$ 0

8. STAFF'S COMMENTS: Recommend Approval

9. STAFF SOURCE: Chuck Foley, Chief of Police

10. CITY ATTORNEY'S COMMENTS:

11. RESOLUTION NO./ORDINANCE NO. _____

Emergency Phone
(405) 262-3434

Non-Emergency Phone
(405) 422-3187

FAX Number
(405) 422-2430



Randall Edwards - Sheriff

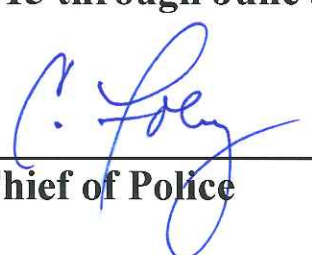
208 W. Rogers St.
El Reno, Oklahoma 73036

June 10, 2015

**Renewal of Interlocal Agreement
Deputizing Canadian County Police Officers
Dated September 18, 2009**

Whereas and pursuant to the above referenced interlocal agreement, the below signed parties do hereby agree by signature, to renew the above referenced agreement in its entirety and form as approved by the State Attorney General and filed with the Secretary of State January 04, 2010. (see attached copy of the original).

As per and apart of that agreement this renewal agreement can be cancelled by either party by written notice of their intent to do so, otherwise it will bind both parties according to the content and as agreed in the original article for a period of one year, effective July 01, 2015 through June 30, 2016.



Chief of Police

06-30-15

Date



Sheriff Randall R. Edwards

6-10-15

Date

Mayor

Date

Name of Municipality

CITY OF MUSTANG
AGENDA COMMENTARY

1. ITEM: F-7

2. MEETING DATE: July 7, 2015

3. TITLE: Approve Renewal of Agreement with the Canadian County Sheriff's Office to hold excess prisoners.

4. COUNCIL ACTION: Approve/Deny

5. INITIATOR: Chuck Foley, Chief of Police

6. BACKGROUND: This is a renewal of an agreement with the Canadian County Sheriff to hold over flow prisoners. The city has had this agreement since 2001 and it has proven itself to be very advantageous.

There are no changes to the agreement other than the effective dates. The cost is still \$40.00 a day.

This agreement allows us to transfer our over flow prisoners to the County Jail Facility. This agreement is also necessary to allow us the ability to transfer prisoners that are escape risks and/or extremely violent. The County Jail Facility is much better equipped to handle such prisoners.

This expense is budgeted in FY 2015-2016 police budget.

7. FINANCIAL IMPACT: \$ 500.00

8. STAFF'S COMMENTS: Recommend Approval

9. STAFF SOURCE Chuck Foley, Chief of Police

10. CITY ATTORNEY'S COMMENTS:

11. RESOLUTION NO./ORDINANCE NO. _____

Emergency Phone
(405) 262-3434

Non-Emergency Phone
(405) 422-3187

FAX Number
(405) 422-2430



Randall Edwards - Sheriff

208 W. Rogers St.
El Reno, Oklahoma 73036

Renewal of Inter-local Cooperation Agreement
CONTRACT
01 July 2015

The **Canadian County Sheriff's Office** and the **City of Mustang** are parties to an Inter-local Cooperation Agreement covering the period from July 01, 2015 to June 30, 2016.

The Agreement for Holding Prisoners is renewable on a year-to-year basis at the option of either party. The parties hereby acknowledge that the Agreement for Holding Prisoners has been renewed by the **City of Mustang**, and the Canadian County Sheriff's Office for the period **July 1, 2015 through June 30, 2016**.

The terms of the "**Original Agreement**" shall remain in effect for such period at the contract rate of **\$40.00 per day**.

Canadian County Sheriff's Office

Sheriff of Canadian County

Or

Undersheriff



City of Mustang, Oklahoma

Mayor

Clerk

This Inter-local Cooperation Agreement is hereby Approved this ____ Day of ____ 2015.

Witness-Chief of Police

Witness

RENEWAL

INTER-LOCAL GOVERNMENTAL COOPERATION AGREEMENT For Canadian County Oklahoma

This agreement, made and entered into this _____ day of _____, 2015, by and between the **Canadian County Sheriff's Office**, hereinafter referred to as "**County**", and the **City of Mustang**, hereafter referred to as the "**City**", the execution of which being duly authorized and approved by the respective governing body of each such entity by appropriate resolution, witnesseth:

Whereas, the **County** does have an adequate facility, the **Canadian County Jail**, hereinafter referred to as "jail facility", to be used as a jail for the safe and secure detention and care of prisoners taken into custody by law enforcement officers empowered to make lawful arrests for the **City**; and

Whereas, the **City** does not have a municipal jail facility which is approved for long term incarceration of inmates; and

Whereas, the parties hereto desire the jail facility be made available for the use of the **City**, pursuant to the terms set forth herein below, for the safe and secure detention and care of persons placed under arrest and taken into custody by **City** law enforcement officers, empowered to make lawful arrest, and also held pursuant to order from the **Municipal Court of the City of Mustang**.

I. Term of Agreement

The terms of this agreement shall be from **July 1, 2015 to June 30, 2016**, and renewable thereafter on a year-to-year basis at the option of the parties. Either party may terminate this agreement upon thirty (30) days written notice to the other party.

II. Statement of Services

County agrees to accept all **City** prisoners, defined as any person placed under arrest by any **City** law enforcement officer and taken into custody, in such numbers as can be reasonably accommodated at said facility. This definition is limited by the exceptions as noted within this agreement in Section V, paragraph 3. **County** further agrees to provide safe and secure custody for said prisoners for the duration of their confinement in said jail facility.

III. County Responsible for Safe and Secure Custody

IV.

County agrees to be responsible for the safe and secure custody of said prisoners transported to the jail facility by **City** law enforcement officers, and agrees to insure that standard security procedures are followed in order to prevent escape. **City** agrees to follow all prescribed security procedures of the jail facility **regarding the searching of incoming prisoners** and remaining with said prisoner until the arresting officer is duly released by the jail staff on duty.

V. City Responsible for Records

VI.

City agrees to submit in writing any charge(s) at the time of incarceration. Any sentences imposed by the **Municipal Court** shall be submitted to the jail staff in writing, signed by the municipal judge, together with appropriate release also signed by the judge. The **City** bond schedule shall be provided to the jail staff; however, bond money or bond releases shall be handled by the proper city official.

VII. Basic medical Care

VIII.

County agrees to provide basic medical care to said prisoners, which shall include sick call and self-care, defined as the care of any condition which can be treated by the prisoner himself. This may include such over-the-counter type medications as may be approved by the **County** Jail Physician. Basic medical care also includes care of any condition which required immediate assistance by a person trained in first-aid procedures.

The cost of hospitalization, prescription medications, surgical and dental care shall be borne by the **City**. If an ill or injured prisoner is transported by a **City** law enforcement officer to the **County jail facility**, notwithstanding the authority for the arrest, **City** shall provide the required treatment prior to incarceration. Failure on the part of the **City** to provide the required treatment prior to incarceration shall provide a sufficient basis for the county to refuse said prisoner admittance into said jail facility under the terms of this agreement.

The jailer on duty shall have the discretion to refuse a prisoner from the **City** should the prisoner be in need of medical examination or treatment prior to incarceration. In such event, **City** shall provide to said **County jail facility** staff a release from a licensed physician or physician's assistant stating said prisoner is capable of being incarcerated without further detrimental medical complications. The failure on the part of the **City** to provide the required written medical release shall provide a sufficient basis for the **County** to refuse the prisoner admittance into said jail facility under the terms of this agreement.

Any **City** prisoner, on an emergency basis, may be taken to the hospital for treatment or examination at the discretion of the jail staff on duty and any cost incurred from said treatment or examination shall be billed to the **City**. The **City** shall provide transportation and security for any **City** prisoner needing treatment, examination, or hospitalization.

IX. Cost Per Day

The cost per day for each **City** prisoner detained and cared for in the **County jail facility** to be paid by the **City to County** shall be **Forty (\$40.00) Dollars per day** for each prisoner for the term hereof. A day, for the purpose of this agreement, is a calendar or any part thereof, and not a twenty-four (24) hour period of time. Said rate is subject to re-negotiation and adjustment in the event this agreement is renewed or extended at the expiration hereof.

If a **City** prisoner is not held for an extended period of time, less than twelve (12) hours, then the city will only be billed for one (1) day of incarceration.

It is agreed by the **City** that the fee for housing each prisoner shall be paid for each and every day or part thereof on a **City** charge(s) or if booked into the **County Jail facility** for state charge(s), the prisoner will be considered a **City** prisoner until appropriate documentation has been received from the Canadian County District Attorney's Office indicating that the district Court charges will be filed on the prisoner.

The **City** shall provide necessary equipment and supplies for booking and discharge of **City** prisoners.

X. Billing Period

The **County** shall bill the **City** for prisoner services on a monthly basis. The monthly billing shall list the prisoner's name; date of birth, the date the prisoner was incarcerated, the offense(s) the prisoner allegedly committed; the jurisdiction where the charge(s) will be filed, the date the prisoner was released from the **County jail facility**, and the total cost of the prisoner's incarceration. The **City** agrees to promptly remit payment for the statement sent by the **County** for satisfactory performance of services called for under this agreement.

XI. Hold Harmless Clause

The **City** hereby agrees to indemnify and hold harmless the **County** for any and all liability or litigation arising from the arrest or wrongful incarceration of persons under this agreement. The **City** further agrees to bear the cost of any legal representation should any litigation arise against the **county** as a result of the alleged wrongful incarceration or arrest of persons under this agreement. The selection of the attorney for the **County** shall be at the discretion of the **County**.

It is further agreed the **City** shall hold harmless the **County** and indemnify the county for any hospital, doctor, or other medical expense associated with the care and custody of a **City** prisoner.

It is further agreed the **City** shall reimburse the county any expenses resulting from the repair of any damage caused by **City** prisoners to the **County** jail facility or items issued by the **County** to **City** prisoners.

In witness whereof; the parties have hereto set their hands as of the day and first year written above.

Approved by **Mustang** City Council on this _____ day of 2015.

Mayor

Police Chief

Deputy City Clerk

Canadian County Sheriff
Or Undersheriff



**TO: THE HONORABLE MAYOR AND COUNCIL
CITY OF MUSTANG**

**FROM: TIMOTHY D. ROONEY
CITY MANAGER**

RE: CITY MANAGER'S REPORT

DATE: July 2, 2015

"May we think of freedom, not as the right to do as we please, but as the opportunity to do what is right."

- Peter Marshall

MANAGERIAL:

CMAO SUMMER CONFERENCE – I will be attending the Summer City Manager's Association of Oklahoma conference in Claremore, July 15-17, 2015. In my absence, Mr. Battles will be Acting City Manager.

WORK SESSION – The next regularly scheduled Work Session will be conducted on Monday, July 13, 2015 at 6:30 PM in the Community Room at the Mustang Police Department.

HOLIDAY CLOSURE – City offices, including the Library, will be closed tomorrow, Friday July 3, 2015 in observance of the Independence Day holiday. The Recreation Center will operate normally on Friday, July 3, 2015 and Sunday, July 5, 2015, but will be closed on Saturday, July 4, 2015. The Aquatic Center will operate normally on July 3, 2015 and July 5, 2015, but will close at 4 PM on Saturday, July 4, 2015. Refuse services are not affected.

CAPITAL PROJECTS:

RELOCATION OF WATERLINE ON S.W. 59TH STREET – The portion of the project that the City of Mustang was responsible for – the relocation of a water line in the area, has been completed. Work continues on this Oklahoma City project.

WASTEWATER TREATMENT PLANT – Plans for the Waste Water Treatment Plant Phase II Upgrade have been submitted to ODEQ the week of June 22, 2015. ODEQ will then review the plan which takes around 60 days. Once the plans are reviewed and recommended changes from ODEQ are completed, the City of Mustang and COWAN Group will be ready to put the project out to bid.

MEADOW LANE SEWER LINE REHABILITATION – The Meadow Lane Sewer Line Rehabilitation Project will repair ½ mile of sewer line and rehabilitate the existing manholes. The project will go out to bid in July.

WATER TRANSMISSION LINES – Cowan Group is currently working on the plans to replace over two miles of transmission lines in the well field. Once plans are completed they will be submitted to ODEQ which will be around September, 2015.

TOWN CENTER PARKING AND ADDITIONAL ROADWAY – An interlocal agreement with Canadian County, District #2, was approved by City Council at the May 5, 2015 meeting. The County opted to wait until after Independence Day to begin the project and it will begin the week of July 6, 2015.

ELLIOT PARK – New playground equipment has been installed at Elliot Park. Pictures are attached to this report.

CENTENNIAL PARK – Two outdoor aerobic equipment pieces have been installed at Centennial Park. Pictures are attached to this report.

COMMUNITY DEVELOPMENT:

COMMERCIAL BUILDING PROJECTS – Status updates on the following commercial projects are as follows:

- On Cue – The canopy has been erected. All infrastructure is complete. The shell of the main building is approximately 70% complete.
- IHOP – Final touches are being done on the exterior and interior of the building. The parking lot is 75% complete. The contractors estimate an opening date of July 17, 2015. Pancakes are right around the corner.
- Mustang Animal Health Clinic Remodel – The Mustang Animal Health Clinic has submitted plans to significantly remodel their location at 130 E. State Highway 152.

SUBDIVISION REVIEW AND PLANNING – The Community Development Department is overseeing the plan review and inspections on the following projects:

- Magnolia Trace 6 – The roads are installed. The storm sewer system is 90% finished. The subdivision is almost ready for release. This subdivision is gated with private streets. This phase of Magnolia Trace includes 34 large lots.
- Hyde Park – All water and sewer tests have been completed. All electrical lines have been installed. TJ Campbell has begun installing streets. This subdivision contains 34 lots that are each ¾ acre or greater.
- Prairie Hills Estates – The streets and drainage for this subdivision are 90% finished. Water tests have been completed and sanitary sewer system is in place. The subdivision is also almost ready for release. This first phase of the

subdivision contains 110 lots and is located south of Prairie Wind Elementary School.

- Hunters Springs – The construction crew is still grading the land after removal of trees. This subdivision will ultimately contain 222 lots and is located just north of Hunter's Hill addition on N. Clear Springs Road.
- Crystal Springs – A new subdivision is proposed for the southwest corner of W. SW 59th Street and N. Clear Springs Road. Approximately 140 lots are proposed. This item will be presented for rezoning at the July 14th Planning Commission meeting.

PLANNING COMMISSION – There was no Planning Commission meeting on June 23, 2015 due to a lack of business on the agenda. There will be a meeting on July 14, 2015.

CITY COUNCIL/MIA – The Community Development Department has one item for the July 7, 2015 City Council agenda. Crout Companies is seeking permission to use the south entrance into Magnolia Trace as a construction entrance for a period of 3-5 years. This entrance was previously identified for a crash gate entrance only.

TRAFFIC COMMISSION – There was no Traffic Commission meeting on June 10, 2015 due to a lack of business on the agenda.

CODE ENFORCEMENT – The Code Enforcement Report for the month of May is attached to this report.

FINANCE:

FISCAL NEW YEAR - The accounting system rolled forward to FY 2016 on July 1, 2015. If the product/service is ordered on or before June 30, 2015 (fiscal year 2015 budget) but received after July 1, 2015, those expenditures will be posted to FY 2016 with an authorized carryover request.

ODEM GRANT - The City received \$8,000 on June 24, 2015 for the individual storm shelter rebate program. The remaining funds for reimbursement are as follows: \$12,826.95 (PT temp assistant and other eligible expenditures) and \$14,536.95 (storm shelter rebates).

FIRE:

MUSTANG FIREFIGHTERS FREEDOM CELEBRATION - Mustang firefighters hosted the annual Firefighters Freedom Celebration on Saturday, June 27, 2015. The event was well attended, with an estimated crowd of 2,000+. Several displays were onsite, including the U.S. Air Force (Tinker) Fire Department, Channel 9's Storm Chasers, Channel 9's Helicopter, and the State Fire Marshal.

City Manager's Report
July 2, 2015
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BOY SCOUT ASSISTS CITY WITH EAGLE SCOUT PROJECT – Mr. Corey Robertson, a Boy Scout with Troop 581, recently planned, organized, and executed the painting of fire hydrants in the City of Mustang as an Eagle Scout project. After months of planning and coordinating, Corey's hard work paid off when he and 25 others were able to paint 101 fire hydrants on Saturday, June 27, 2015. With almost 900 fire hydrants throughout the City, Corey and his group painted over 10% of that number in just one day!

MUSTANG FIREFIGHTERS DONATE NEW TRAILER TO CITY - The Mustang Oklahoma Firefighters Association has donated a new cargo trailer to the City of Mustang. The trailer will be used to transport fire prevention props to the schools, supplies for the annual Firefighters Freedom Celebration, and to other events as needed. The trailer is a 16-ft enclosed cargo trailer and will be lettered with fire department graphics. Total cost of the trailer is \$5,025.



FIRE CAPTAIN PROMOTIONAL TESTING - Several Mustang firefighters will be testing for Fire Captain on July 9-10, 2015. The candidates will undergo a variety of exercises, including fire incident simulation and leadership issues, and will be assessed by fire officers from other departments. This testing and subsequent promotion is necessary due to the Fire Prevention Officer position being moved to a weekday schedule.

The new Fire Captain will command of a 24-hour shift of firefighting personnel and equipment.

MFD FIREFIGHTERS COMPLETE FIRE OFFICER TRAINING - Mustang Fire Corporals Chris Edwards and Buddy Corbin recently received Fire Officer II certification after successfully completing training. The course included the following key topics:

- Governmental regulations and agencies that impact the fire service.
- Effective report writing skills.
- Maximizing personnel performance.
- Managing affirmative action issues.
- The company officer's role in the budgetary process.

- Conducting performance evaluations of personnel.
- Organizational communications.
- Supervising multi-company operations.
- The company officer's role in fire prevention and public education.

LIBRARY:

SUMMER ARTS SERIES - The Summer Arts Series continues at the Mustang Public Library on Thursdays at 2:00 PM. Comedic magician Doc Rogers performs on July 9, 2015; OKC Improv presents a wacky, wild and unpredictable show on July 16, 2015; Extreme Animals share amazing animals on July 23, 2015; and, Science Museum Oklahoma presents, "So You Want to be a Superhero?" on July 30, 2015.

The Summer Arts Series for July is co-sponsored by the Friends of the Mustang Library Endowment Fund and Mustang Parks and Recreation. Tickets are free and are distributed on a first-come basis beginning the Thursday prior to the performance. For example, tickets for Doc Rogers will be distributed beginning Thursday, July 2, 2015. Performances are held in Banquet Halls A&B and last about 45 minutes. For more information, please call 376-1297 or email ebrown@cityofmustang.org.

UPCOMING MUSTANG LIBRARY PROGRAM HIGHLIGHTS – The following is a brief overview of upcoming program opportunities at the Library:

- OSBI will conduct a workshop for Tweens on the science behind crime and the heroes who keep us safe. The workshop will be held on Thursday, July 30, 2015 at 11:00 AM at the Mustang Public Library. "Heroes in the Lab" is free but pre-registration is required by going to www.mustangpubliclibrary.eventbrite.com. Tween programs are open to youth ages 9 to 12.
- The Mustang Fire Department will present a program entitled "Firemen—Real Heroes" on Tuesday, July 14, 2015 for children in Kindergarten through 5th grade. Firefighters will demonstrate fire safety and discuss what they do to keep us safe. There will be two programs – one at 11:00 AM. and another at 1:30 PM. No pre-registration is required - just come!
- Teens can learn about the real heroes of Tinker Air Force Base on Wednesday, July 15, 2015 at the Mustang Library. On July 22, 2015, teens will discover their inner detective during an Animal CSI program with the Museum of Osteology. Both programs start at 2:00 PM and last for 45 minutes to one hour. Teen programs are free and open to youth ages 12-17. Pre-register at www.mustangpubliclibrary.eventbrite.com.

NEWSLETTER - Want to know what new books, movies or music have arrived at the Library? Sign up for a free newsletter at www.wowbrary.org/signup.aspx. A weekly newsletter arrives every Saturday with information about new purchases. This is an excellent way to remain current with your favorite authors and series.

PARKS AND RECREATION:

RECREATION CENTER PROGRAMS – The following is a brief overview of ongoing or recently completed programs at the Recreation Center:

- Summer Camp - June's camp averaged 60 campers a day. Highlights of the June session include several field trips, including the OKC Zoo. They were able to see the baby giraffe and the baby elephant. There were lots of speakers and activities as well. Abrakadoodle OKC visited and did special art projects with the campers. Emily Hiatt from Martin Nature, OKC Parks taught campers about reptiles too.
- Mad Monday and Wacky Wednesday – These one day programs are held each week for school age children and Tuesday & Thursday for Pre K. Approximately 40 children are attending each week. The children have taken a tour of Mustang Fire Department and other fun activities include swimming, fishing, and games.
- Aquatic Resources Education Program (AREP) - Throughout the summer, all campers in the Summer Camp and the Mad Monday/Wacky Wednesday programs will go through the AREP to learn about fishing and have the opportunity to fish. The campers will learn fish identification, casting, knot tying, leaving the area cleaner than they found it, and many other things during the education portion.
- Tunes and Trucks - Two evenings of "Tunes and Trucks" were conducted in June. Big Truck Tacos, St Paddy Cakes, and other food trucks served food in front of Town Center. Music was provided each evening.
- Mom and Son Pirate Party - The annual "Mom and Son Pirate Party" was conducted on Tuesday, June 11, 2015. 132 Moms and sons enjoy games, food and swimming.
- Mother/Daughter Sleepover - 101 Moms and daughters enjoyed crafts, the blind obstacle course, twister, and other great fun at the "Mother/Daughter Sleepover". Late night swimming at the pool, followed by movies and hopefully a little sleep rounded out this great event.

SENIOR CENTER – The following is a brief overview of ongoing or recently completed activities at the Senior Center:

- Highlights of June bus trips included a full load for a trip to Fort Sill where the group visited Geronimo's grave, went to the Artillery Museum on the base, and enjoyed a lunch at Cracker Barrel. Everyone loved the music and enjoyed the evening at El Reno's Centre Theater downtown where there was a live concert featuring songs from the 1950's.
- The Senior Center celebrated Fathers Day by voting on Father of the Year for 2015 which was won by Mr. Charles Rose. He received a \$25 gift certificate to Lowes which was sponsored by Whispering Creek Senior Adult Housing.

City Manager's Report
July 2, 2015
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- Nutritionist Ms. Linda Eckels demonstrated 4 different dishes – all of which were delicious. Also in June, Toastmaster's member Mr. Steve Cowan, spoke "Life is short, Let's enjoy it!" The program was very entertaining.

UPCOMING ACTIVITIES AND EVENTS – The following is a brief overview of the upcoming activities at Parks and Recreation:

- To celebrate National Parks and Recreation Month there are many activities planned. Activities range from Super Hero Day to Pack the Park and Late Night Swim.
- Pack the Park will be held on Monday, July 13, 2015. Food trucks, Inflatables, and games will begin at 6:30 PM in front of Town Center. Music will begin at 7:00 PM, the Aquatic Center will be open from 7:30 PM to 9:30 PM, and the "Movie in the Park" will be "Goonies" and will begin at dark. All the events are free with the exception of the Aquatic Center.
- Summer Camp and Mad Monday programs will resume Monday, July 6, 2015 after a week off for the Independence Day holiday.

POLICE DEPARTMENT:

OKLAHOMA HIGHWAY SAFETY OFFICE GRANT STATISTICS – The following is a brief overview of both the Click-It or Ticket and the DUI grants provided by the Oklahoma Highway Safety Office:

- Click-It or Ticket Campaign (May 18-31, 2015)

Total Contacts -	175
Seat Belt Violations -	83
DUS/DUR Arrests -	4
No Insurance Citations -	34
Speeding Citations -	31
Other Citations -	23

- DUI Grant

Total Contacts -	77
Speed Contacts -	17
DUI Arrests -	4
Other Contacts -	56

POLICE PERSONNEL TRANSITIONS - The process to advertise the vacancy for one additional Police Patrolman for FY16 has started. The physical agility and written exam was administered to 18 applicants on June 30, 2015. Police and Human Resources staff are working together to fast track the process to hire the one additional officer as soon as practical in FY16.

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July 2, 2015
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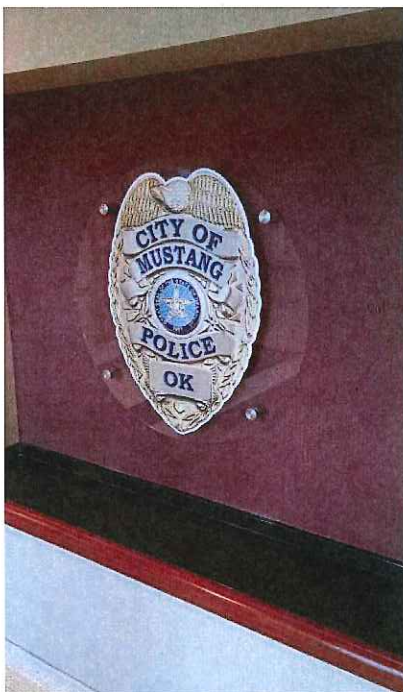
POLICE COMMUNITY RELATIONS - The entire MPD Swing Shift plus additional officers from Day Shift as well as Captain Davis and Chief Foley assisted with special event security and safety for the 2015 Mustang Firefighters Freedom Celebration on June 27, 2015. The event was a great success with only two arrests being made at the event.

POLICE EMPLOYEE RECOGNITION - Patrolman David Hanson was recognized by the 2nd Battalion, 290th Regiment of the U.S. Army Reserve of the Mustang Armed Forces Readiness Center (AFRC) with a Certificate of Appreciation for his contributions to their Summer Safety Campaign during the June 2015 Battle Assembly.

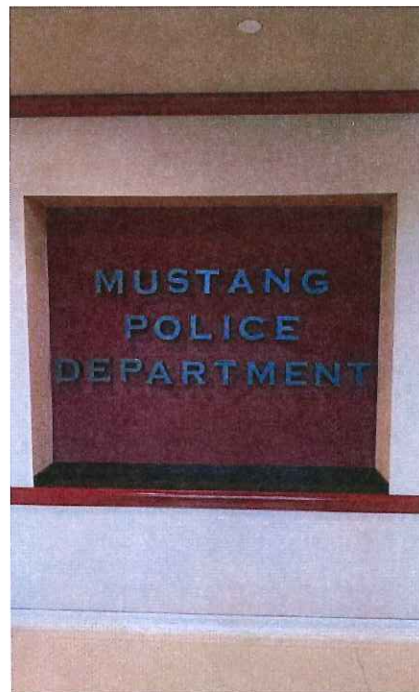
POLICE TRAINING - Chief Foley attended and successfully completed the Basic Patrol Rifle School on June 23, 2015 instructed by Yukon PD staff at their range.

POLICE BUILDING MAINTENANCE & IMPROVEMENTS - The police building lobby has a focal point for entering visitors where dark green letters stating "Mustang Police Department" were originally attached to the wall covering with double sided adhesive tape. The adhesive did not prove to be reliable over time and it became a regular task for police staff to touch up the letters that fell off and reattach them to the wall. Several local vendors were contacted for a solution that resulted in full color MPD badge graphics adhered to an acrylic disk mounted on architectural hardware standoffs as a strikingly attractive replacement.

AFTER



BEFORE



City Manager's Report
July 2, 2015
Page 9 of 9

ATTACHMENTS:

1. Photo of new playground equipment in Elliot Park
2. Photo of new cardio equipment in Centennial Park
3. Code Enforcement Report for May.

Due to attendance at the Summer CMAO Conference, the next City Manager's Report will be distributed on or about July 21, 2015



Elliot Park Playground





Centennial Park Cardio Walker and Elliptical



CITY OF MUSTANG
COMMUNITY DEVELOPMENT OFFICE
1501 N. MUSTANG RD.
MUSTANG, OK 73064
(405) 376-9873

June 17, 2015

CODE ENFORCEMENT
COMPLAINTS FILED FOR MAY 2015

<u>COMPLAINT</u>	<u>COMPLAINTS FILED</u>	<u>COMPLETED</u>	<u>PENDING</u>
GRASS/WEEDS	39	34	5
TRASH	32	28	4
DERELICT VEHICLES	3	3	0
PARKED ON FRONT LAWN	1	1	0
OTHERS	14	14	0
TOTAL	89	80	9

PROPERTIES ABATED – 1 = \$692.59

PROPERTIES POSTED - 7

CITATIONS ISSUED - 5

SIGNS PULLED - 57

**CITY OF MUSTANG
CODE ENFORCEMENT LOG
MAY 2015**

<u>DATE</u>	<u>ADDRESS</u>	<u>GRASS</u> <u>COMP.</u>	<u>TRASH</u> <u>COMP.</u>	<u>INOP. VEH.</u>	<u>PARKED</u> <u>ON</u> <u>FRONT</u> <u>LAWN</u>	<u>OTHER COMPLAINTS</u>	<u>ACTION</u>	<u>DATE</u> <u>COMPLETED</u>
5/1/2015	731 E POINTE CT LN	1	1				POSTED PROPERTY	ABATED
5/1/2015	503 S CASTLE ROCK LN	1					IN PERSON	5/7/2015
5/4/2015	653 W SHEPHERD DR					DUMPING TRASH ON CHURCH PROPERTY	DOOR STICKER	6/2/2015
5/4/2015	1317 S MORGAN RD	1					DOOR STICKER	5/13/2015
5/5/2015	336 S MONOCOUPPE LN	1					LETTER	5/18/2015
5/6/2015	732 W ELDER DR	1					POSTED PROPERTY	6/15/2015
5/6/2015	1168-1182 W WESTCHESTER WAY		1				CALL OWNER	5/14/2015
5/6/2015	635 W LINDEN DR	1	1				DOOR STICKER	5/18/2015
5/6/2015	S SARA RD/HUGE FIELD	1					CALLED OWNER	6/8/2015
5/6/2015	1750 W LAKEAIRE DR		1				DOOR STICKER	5/18/2015
5/6/2015	740 W ELDER DR	1	1				POSTED PROPERTY	6/12/2015
5/6/2015	616 E LINDEN LN					LIMBS DESTROYED BRIDGES ON CASTLE ROCK	CIVIL MATTER	5/12/2015
5/6/2015	120 N CHISHOLM TRAIL WAY	1	1				POSTED PROPERTY	5/18/2015
5/7/2015	707 E HWY 152/DISCOUNT TOBACCO		1				IN PERSON	5/13/2015
5/7/2015	204 N SHANNON WAY		1				IN PERSON	5/13/2015
5/7/2015	CASTLE ROCK DETENTION POND					DRAINAGE BLOCKED - DEBRIS FROM RAINS	SILVER STAR	5/8/2015
5/7/2015	601 E JUNIPER LN						NO VIOLATION	5/8/2015
5/8/2015	804 W ELDER DR	1	1				DOOR STICKER	5/18/2015
5/11/2015	SAVANNAH LAKES ENTRY/W SIDE	1					LETTER	6/2/2015
5/11/2015	SAVANNAH LAKES ENTRY/E SIDE	1					LETTER	5/19/2015
5/11/2015	SAVANNAH LAKES POA	1					LETTER	6/15/2015
5/11/2015	1421 W SW 89TH ST					BLOCKING DRAINAGE WITH FENCING	CIVIL MATTER	5/13/2015
5/11/2015	624 E LINDEN LN					LIMBS DESTROYED BRIDGES ON CASTLE ROCK	CIVIL MATTER	5/12/2015
5/12/2015	345 W JUNIPER DR		1				IN PERSON	5/18/2015
5/12/2015	424 W LINDEN DR		1				DOOR STICKER	6/2/2015
5/12/2015	601 S CASTLE ROCK LN	1					DOOR STICKER	6/9/2015
5/12/2015	628 S MUSTANG RD		1				DOOR STICKER	5/19/2015
5/12/2015	313 N PONDEROSA WAY					TRAILER FULL OF TRASH	DOOR STICKER	5/19/2015
5/12/2015	605 S CASTLE ROCK LN	1					DOOR STICKER	5/19/2015
5/12/2015	308 S DOUGLAS DR	1	1				DOOR STICKER	5/20/2015
5/12/2015	801 W FORSTER DR	1					CALL OWNER	5/20/2015
5/12/2015	600 BLK E HWY 152/BEHIND FREDDIES	1					DOOR STICKER	5/19/2015
5/12/2015	851 W FOREST DR	1	1				DOOR STICKER	5/18/2015
5/12/2015	609 S CASTLE ROCK LN	1						

CITY OF MUSTANG

AGENDA ITEM COMMENTARY

1. ITEM NO. H-1

2. MEETING DATE: July 7, 2015

3. TITLE: Request to Continue Use of Construction Entrance for South End of Magnolia Trace Subdivision

4. COUNCIL ACTION: Discussion, Consideration and Possible Action to Approve or Deny Request

5. INITIATOR: Community Development Department

6. PROJECT DESCRIPTION: When Magnolia Trace Phase 6 Final Plat was approved, it was approved with a crash gate only at the south entrance where Westchester Way abuts the addition. The Community Development Department allowed the use of this entrance for equipment needed to install water lines, sewer lines and roads for the addition. At this time, the developer would like to continue using this entrance for construction vehicles for the homes on W. Pampas and W. Jasmine Way. This may take an estimated 3-5 years.

The developer proposes putting up a gate at this location that would open in the morning and automatically close at night. It would have a knock box for the fire department so they could use it at any time.

In the minutes of the Planning Commission and City Council meetings held on this final plat, it was clearly stated that this entrance would be a crash gate for emergency vehicles only.

Staff has received numerous complaints from residents in the Westchester area about the large trucks driving through their neighborhood. They are concerned about safety and the condition of their roads.

7. FINANCIAL IMPACT: None

8. STAFF COMMENTS: Staff does not recommend approval of this request. There have been many complaints from citizens in that area and they have all been told that the construction traffic would end when the final plat was filed.

9. STAFF SOURCE: Melissa Helsel, Community Development Director

10. CITY ATTORNEY'S COMMENTS:

11. RESOLUTION/ORDINANCE NO. _____

CROUT COMPANIES

LAND DEVELOPERS

June 22, 2015

Mrs. Melissa Helsel
City of Mustang
1501 N. Mustang Road
Mustang, OK 73064

RE: Magnolia Trace- South Entrance

Dear Mrs. Helsel,

The south entrance to Magnolia Trace via Westchester Way is being used as a construction entrance for the development of Magnolia Trace. The ultimate plan for this entry is for this entry is emergency access and occasional resident use for large truck access such as moving vans and construction vehicles.

You have requested we close this entry upon completion of the infrastructure. However, our understanding has been that this could also be used for construction access. Our street, entry and roundabout design was based on this understanding.

We hereby request permission to continue using this entrance for construction access as homes on W. Pampas and W. Jasmine are complete.

Please reconsider your request to permanently close the gate. Thank you for your consideration.

Sincerely,



Robert L. Crout, President
Magnolia Trace POA



AGENDA

- A. CALL TO ORDER
- B. ROLL CALL
- C. NEW BUSINESS
- D. CONSENT AGENDA

These items are considered on the Consent Agenda so that members of the Improvement Authority by unanimous consent can designate routine agenda items to be approved by one motion. If any item proposed on the Consent Agenda does not meet with approval of all Trustees that item will be removed and heard in regular order.

- 1. Approval of **06/16/15** MIA Minutes
- *2. Claims List for **FY '15**
- *3. Claims List for **FY '16**
- *4. Approval to Turn **Past Due Utility Accounts** over to the Collection Agency.

E. INFORMATION/REPORTS

- 1. Trustee Manager
- 2. Trustees

F. DISCUSSION ITEMS

None.

G. ADJOURNMENT

***Items Considered Concurrently on the City Council Agenda.**

MUSTANG IMPROVEMENT AUTHORITY
JUNE 16, 2015

The Mustang Improvement Authority met in regular session on Tuesday, June 16, 2015, at 7:00 p.m. in the Mustang Municipal Building Council Chambers. Notice of the meeting was posted on the Bulletin Board outside the Mustang Municipal Building on Friday, June 12, 2015, at 3:00 p.m. in compliance with the Open Meeting Law, 25 O.S., Section 301, et. seq.

A. CALL TO ORDER

Chairman Adams called the meeting to order at **7:16 p.m.**

B. ROLL CALL

Trustees Present: Riley
Staples
Grider
Jones
Schweinberg
Adams

Trustees Absent: Hagan

C. NEW BUSINESS

None.

D. CONSENT AGENDA

1. Approval of **06/02/15** MIA Minutes
- *2. Claims List for **FY '15**
3. Approval to Declare Certain Items as **Surplus** and Authorizing Disposal of those Items.

Councilmember Grider asked what happens with the items once the Council declares them as surplus.

City Manager Rooney stated once approved, the items would be auctioned through the Govdeals.com website and sold. He stated it would be published and is open to the public.

MOTION was made by **Trustee Grider**, seconded by **Trustee Schweinberg**, to approve Items D-1 thru D-3 of the Consent Agenda.

AYE: Riley, Staples, Grider, Jones, Schweinberg, Adams
NAY: None

E. INFORMATION/REPORTS

1. **Trustee Manager**
None.
2. **Trustees**
None.

F. DISCUSSION ITEMS

None.

G. ADJOURNMENT

MOTION was made by **Trustee Grider** and seconded by **Trustee Schweinberg** to adjourn.

AYE: Riley, Staples, Grider, Jones, Schweinberg, Adams

NAY: None

Meeting was adjourned at **7:18 p.m.**

Jay Adams, Chairman

Attest:

Lisa Martin, Secretary

FUND: 68 - IMPROVEMENT AUTHORITY

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 68 GENERAL GOVERNMENT						
15-2233	01-D0005	D.E.Q.	ANNUAL STORM WATER	6/2015	55300399	748.11
15-2074	01-M0210	MUSTANG IMPROVEMENT	TRANSFER CIP FEE	6/2015	201506261310	29,668.50
15-2258	01-P0045	PETTY CASH	PETTY CASH EXPENDITURES	6/2015	201506291342	0.57
15-1841	01-S0205	STREET IMPROVEMENT FUND	FRANCHISE FEE TRANSFER	6/2015	201506261311	11,834.21
DEPARTMENT TOTAL:						42,251.39
DEPARTMENT: 75 SEWER						
15-2234	01-D0005	D.E.Q.	ANNUAL DISCHARGE PERMIT	6/2015	55028132	8,243.67
DEPARTMENT TOTAL:						8,243.67
DEPARTMENT: 78 SANITATION						
15-0285	01-00121	O.E.M.A.	MONTHLY SANITATION	6/2015	201506301380	83,159.44
15-2242	01-00121	O.E.M.A.	TUB GRINDING TREE LIMBS	6/2015	33574	13,300.00
DEPARTMENT TOTAL:						96,459.44
FUND TOTAL:						146,954.50

FUND: 68 - IMPROVEMENT AUTHORITY

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 68 GENERAL GOVERNMENT						
16-0001	01-B0024	BANCFIRST	2009 BOND PAYMENT	7/2015	201507011395	21,939.67
16-0002	01-B0024	BANCFIRST	2013 BOND PAYMENT	7/2015	201507011394	93,569.50
16-0005	01-D0005	D.E.Q.	INDUSTRIAL STORM WATER	7/2015	55192027	347.71
16-0010	01-I0015	INCODE	WEBSITE FEES, U.B., COURT	7/2015	25-127608-	192.00
16-0011	01-I0015	INCODE	AUDIOTEL	7/2015	25-127139	3,196.79
DEPARTMENT TOTAL:						119,245.67
DEPARTMENT: 72 WATER						
16-0012	01-C0083	C.O.W.R.A.	ANNUAL MEMBERSHIP DUES	7/2015	201507011399	16,935.00
16-0015	01-D0032	COMMUNICATIONS LEASING CORP	ANNUAL LICENSE	7/2015	SRV000688	4,329.90
DEPARTMENT TOTAL:						21,264.90
FUND TOTAL:						140,510.57
GRAND TOTAL:						350,499.28