



Mustang City Council

**MUSTANG MUNICIPAL BUILDING
1501 N. MUSTANG ROAD
MUSTANG, OKLAHOMA 73064**

Mustang City Council

MUSTANG CITY COUNCIL

Tuesday, May 02, 2023 - 7:00 PM
MUSTANG MUNICIPAL BUILDING
1501 N. MUSTANG ROAD
MUSTANG, OKLAHOMA 73064

- A. **CALL TO ORDER**
- B. **PLEDGE OF ALLEGIANCE/INVOCATION**
Lakehoma Church of Christ
- C. **ROLL CALL**
- D. **INTRODUCTION OF GUESTS/HEARING OF CITIZENS OR DELEGATES**
- E. **NEW BUSINESS, DELETIONS OR CONTINUANCES TO THE AGENDA**

Official action can be taken on items that appear on the agenda or are brought up as new business. In reviewing and responding to any agenda item, the Council may, in whole or in part, adopt, approve, conditionally approve, ratify, deny, defer, amend, strike or continue any agenda item. When more information is needed to act on an item, Council may refer the matter to the City Manager, to the Municipal Counselor, or to a board or commission for additional study. Items may be deferred or continued indefinitely or to a specific date or stricken from the agenda entirely.

F. CONSENT AGENDA

These items are considered on the Consent Agenda so that members of the City Council by unanimous consent can designate routine agenda items to be approved by one motion. If any item proposed on the Consent Agenda does not meet with approval of all Councilmembers, that item will be removed and heard in regular order. In reviewing and responding to any agenda item, the Council may, in whole or in part, adopt, approve, conditionally approve, ratify, deny, defer, amend, strike or continue any item.

F.1 Approval of 04/04/2023 City Council Minutes.

F.2 Approval of 04/18/2023 City Council Special Meeting Minutes.

F.3 *Claims List for FY 2023.

F.4 Approval of Resolution No. 23-034 making Changes in the Library Fund Budget by Making a Supplemental Appropriation to Increase the 2022-2023 Fiscal Year Budget by \$1,788.

F.5 Approval of Resolution No. 23-035 making Changes in the Library Fund Budget by Making a Supplemental Appropriation to Increase the 2022-2023 Fiscal Year Budget by \$10,758.

F.6 Approval of Interlocal Governmental Cooperation Agreement between the City of Mustang and the Canadian County Sheriff's Office for Renewal of FY2024 Inmate Housing Agreement.

F.7 Approval to Declare Certain Items as Surplus and Authorizing Disposal of Those Items.

F.8 Nominate Mr. Justin Battles, Ms. Pam Polk, and Mr. Tim Lyon to the Oklahoma Municipal Assurance Group (OMAG) Board of Trustees.

G. INFORMATION/REPORTS

G.1 City Manager Report

G.2 City Council Reports

H. DISCUSSION ITEMS

The following numbered items listed for consideration are included for discussion and action by the City Council. In reviewing and responding to any agenda item, the Council may, in whole or in part, adopt, approve, conditionally approve, ratify, deny, defer, amend, strike or continue any item.

H.1 Public Hearing and Consideration of Ordinance No. 1285, an Ordinance of The City of Mustang, Oklahoma, Amending the Zoning Ordinance of The City of Mustang, Oklahoma, as Amended, to Change Certain Property Located in Canadian County, Oklahoma, from a Mixed Use Planned Unit Development And R-E, Rural Estates District to an Amended Mixed Use Planned Unit Development, Declaring Repealer, and Providing for Severability.

H.2 *Consideration of Contract and Bonds for Project Labeled State Highway 152 Sewer Line Relocation.

H.3 *Consideration of Contract and Bonds for Project Labeled State Highway 152 Waterline Relocation.

I. MATTERS FOR EXECUTIVE SESSION

- I.1** *Consideration of Potential Purchase and Acceptance of Permanent Easement and Authorization for Mayor and City Staff to Execute Necessary Documents to Accomplish the Same; and proposed Executive Session as Authorized by 25 Okla. Stat. 307(B)(3).

- I.2** Consideration of DHD Corp. v. City of Mustang and the City Council for the City of Mustang, Case No. CV-2022-79, District Court, Canadian County, Oklahoma; and, Proposed executive session as authorized by 25 Okla. Stat. §307(B)(4).

- I.3** Consideration of potential proceedings to enforce Code of Ordinance requirements relating to water and sewer connections; and, Proposed executive session as authorized by 25 Okla. Stat. §307(B)(4).

J. ADJOURNMENT

Note:

***Items considered concurrently on the MIA Agenda.**



Agenda Item No: F.1

Mustang City Council Agenda Item Report

Meeting Date: May 2, 2023

Submitted by: Lisa Martin

Submitting Department: City Clerk

Item Type: Minutes

Agenda Section: CONSENT AGENDA

Subject Title:

Approval of 04/04/2023 City Council Minutes.

Recommendation:

Approve

Initiator:

Lisa Martin

Background:

Minutes from the April 4, 2023, City Council meeting.

Financial Impact:

Staff Comments:

Attachments:

[04.04.2023 City Council Minutes.pdf](#)

MUSTANG CITY COUNCIL
APRIL 4, 2023

The Mustang City Council met in regular session on Tuesday, April 4, 2023, at 7:00 p.m. in the Mustang Municipal Building Council Chambers. Notice of the meeting was posted as required on Friday, March 31, 2023, at 10:20 a.m. in compliance with the Open Meeting Law, 25 O.S., Section 301, et. seq.

A. CALL TO ORDER

Mayor Grider called the meeting to order at **7:00 p.m.**

B. PLEDGE OF ALLEGIANCE/INVOCATION Jim Harris, Pastor, Clear Springs Church.

Pastor Harris led the assembly in the Pledge and Invocation.

C. ROLL CALL

Councilmembers Present:	Ray
	Leete
	Wald
	Waugh
	Sholund
	Grider

Councilmembers Absent: **McKenzie**

D. INTRODUCTION OF GUESTS/HEARING OF CITIZENS OR DELEGATES

Rob Estes, 611 S. Woodland, on behalf of the Lions Club, addressed the Council regarding services and assistance the Club provides to the community such as a mobile screening unit at Western Days as well as providing eye glasses and winter wear, such as coats, hats and blankets to assist those financially challenged to name a few of their services. He stated they were on News Channel 4 last Friday with the longest chain of spectacles.

E. NEW BUSINESS, DELETIONS OR CONTINUANCES TO THE AGENDA

City Manager Rooney requested Items H.7 and H.8 be pulled from the agenda and placed on the next agenda.

H. CONSENT AGENDA

- F.1 Approval of 03/07/2023 City Council Minutes.
- F.2 *Claims List for FY 2023.
- F.3 Approval to Turn Past Due Library Accounts over to Collection Agency.

- F.4 Approval of Resolution No. 23-026 making Changes in the Library Fund Budget by Making a Supplemental Appropriation to Increase the 2022-2023 Fiscal Year Budget by \$4,000.
- F.5 *Approval to Amend the 2023 Schedule of Meetings Changing the July and October Regular Meeting Dates of the City Council, Mustang Improvement Authority, Planning Commission, and Board of Adjustment.

MOTION was made by **Vice Mayor Ray**, seconded by **Councilman Sholund**, to Approve the Consent Agenda Items F.1 thru F.5.

AYE: Ray, Leete, Wald, Waugh, Sholund, Grider

NAY: None

G. INFORMATION/REPORTS

G.1 City Manager Report

City Manager Rooney did not have anything to report in addition to the City Manager's Report which is available on the City's website.

G.2 City Council

Mayor Grider asked the Councilmembers if they had anything to report in their respective Wards:

Councilman Sholund did not have anything to report at this time.

Councilman Waugh thanked *Assistant City Manager Battles* for the waterline work done in his Ward helping with the water pressure.

Councilman Wald did not have anything to report at this time.

Councilman Leete did not have anything to report at this time.

Vice Mayor Ray stated residents in Sara Homestead wanted to thank the City for their help during the Sara Road construction and stated residents on Lea and Suera Terrace were also appreciative of the progress on Sara Road. He thanked Mr. Estes for the services provided by the Lions Club and stated the Club also had a car show and craft fair on April 22nd stating Empowered Church enjoys partnering with them.

Mayor Grider also thanked the Lions Club for all they do and services they provide. He stated he attended the Oklahoma Municipal League (OML) dinner last Wednesday and enjoyed visiting with other Councilmembers and City Managers across the state. He also stated he had the opportunity to go to the National League of Cities (NLC) conference in Washington D.C. last week stating there was a lot of information presented and also was able to speak to the Oklahoma delegation regarding funding and grants. **Grider** stated tomorrow night, April 5th, he would be attending the OML Legislative Reception to be held at the Oklahoma Department of Wildlife at 4:30 stating it is a good event to meet with other legislators, Councilmembers, and City Managers.

- G.3 Consideration of Proclamation Declaring the Month of April in Mustang as Autism Awareness Month.

MOTION was made by **Councilman Wald**, seconded by **Vice Mayor Ray** to Approve the Proclamation.

AYE: Ray, Leete, Wald, Waugh, Sholund, Grider

NAY: None

- G.4 Recognition of American Legion's Employees of the Year.

Mustang American Legion Post 353 presented awards for Employee of the Year representing Mustang Police Department, Mustang Fire Department, and Non-Uniformed Employees. The awards were presented to Lt. William Carpenter, Mustang Police Department, Battalion Chief Allen Sylvester, Mustang Fire Department, and Ms. Andrea Robertson, Utility Billing Coordinator, Mustang City Hall.

H. DISCUSSION ITEMS

- H.1 Consideration of Final Plat Application, FP-3-8-23-1-35, Wild Horse Canyon Section 3, Best Choice Homes, LLC, Part of the NE/4 of the SW/4 of Section 35 Township 11 North Range 5 West, 108 single family lots, 39.36 Acres.

Sr. City Planner Conner stated this Final Plat Application is for the last phase of Wild Horse Canyon subdivision stating it includes approximately 39 acres and will consist of 108 single family lots as well as the dedication for the common area for drainage purposes. He stated the common area was enlarged due to sewer elevations and drainage issues at the railroad track area.

Conner stated the Final Plat was approved by Planning Commission with 5 affirmative votes to 2 negative votes with the following contingencies: 1) Adding additional language to the notes section addressing maintenance of the Common Area; and 2) Requiring a separate dedication and acceptance of E. Jackrabbit Ln connecting to Old Sara Rd for a second means of egress to and from the neighborhood and requiring construction of E. Jackrabbit Ln as part of the infrastructure contemporaneously with the infrastructure of Section 3 development.

Discussion was held regarding the drainage issue and whether or not the water would sit there or would it drain with **Conner** stating the size of the detention pond was increased in order to slow the amount of water going into the pipe located under the railroad tracks stating the pipe there was too small.

Other discussion included the size of this common area being increased and if the maintenance of the common area is the responsibility of the Homeowners Association (HOA), would the current homeowners be notified of the possible increased cost. **Conner** stated maintenance of the common areas would be the responsibility of the HOA and be a part of their covenants and restrictions. He stated he was unsure if the Code requires the developer to pass on this information to the current homeowners.

City Manager Rooney stated there was always a common area to be placed in that location, it is just larger. He also stated the Code requires that the water not run off at a faster rate when development is completed than it does now.

Kent Mace, MacBax Land Surveying PLLC, 5744 Hefner Court, Norman, addressed the Council stating there has always been three common areas with detention stating in this location, the pipe running under the railroad tracks is four times too small to drain the area as it was draining before. He stated the best solution to slow the water down was to increase the size of the detention pond and not put in more pipe. **Mace** stated both ponds were six foot and have a four to one slope designed for safety stating the common area went from seven acres to twelve acres and reduced the number of lots initially planned by approximately 30.

Mace stated the common areas and their maintenance is normally not turned over to the HOA until the end stating HOAs with common areas is always a developing thing. He stated increasing the size of the common area would give it a park like setting stating part of it could include prairie grass, therefore, not having to mow that area and help with the cost of maintenance.

Discussion was held regarding any amenities such as playground and other park like equipment with **Mace** stating no, since initially the plan was not for a park like area stating the common area has grown in size more than originally planned in the Preliminary Plat. He stated this sort of language would normally be included in the Preliminary Plat and not in the Final Plat which includes items more like dividing land and transfer of title. He stated that he felt having the larger area would make the subdivision better and maybe some parkland amenities could be donated later.

Discussion was also held regarding any additional trees being removed than what had already been done with **Mace** stating most of the trees there now would remain.

Other discussion included the dead end at South Buffalo Lane asking if this is the only way to access this common area and if so, if some form of parking would be added. **Mace** stated there would be sub-street access to that area where it would not dead end stating it had not been designed yet.

MOTION was made by **Councilman Leete**, seconded by **Councilman Waugh** to Approve the Final Plat with the following contingencies: 1) Adding additional language to the notes section addressing maintenance of the Common Area; and 2) Requiring a separate dedication and acceptance of E. Jackrabbit Ln connecting to Old Sara Rd for a second means of egress to and from the neighborhood and requiring construction of E. Jackrabbit Ln as part of the infrastructure contemporaneously with the infrastructure of Section 3 development.

AYE: Ray, Leete, Wald, Waugh, Sholund, Grider

NAY: None

- H.2 Consideration of Ordinance No. 1284, an Ordinance of the City of Mustang, Oklahoma, Amending Chapter 106, Article IV, Section 106-235 of the Code of Ordinances of the City of Mustang, Oklahoma, to Renumber Subsections and Add a New Subsection giving the Community Development Director the Authority to Approve Deeds for Lot Splits for the Sale or Exchange of a Parcel of Land to or between Adjoining Property Owners and Establishing the Requirements for such Deed Approval; Declaring Repealer; Providing for Severability; and Declaring an Emergency.

City Attorney Miller stated sometimes two adjoining property owners want to transfer part of a tract to the adjoining property owner and due to a number of reasons, the property cannot be transferred through a traditional lot split. He stated this ordinance would create a process allowing the Community Development Director to approve deeds accomplishing such a lot split under certain circumstances and would require language in the deed making the split property an appurtenance to the adjoining property.

MOTION was made by **Councilman Leete**, seconded by **Councilman Wald** to Approve Ordinance No. 1284.

AYE: Ray, Leete, Wald, Waugh, Sholund, Grider

NAY: None

MOTION was made by **Councilman Leete**, seconded by **Councilman Wald** to Declare an Emergency.

AYE: Ray, Leete, Wald, Waugh, Sholund, Grider

NAY: None

H.3 *Consideration of Acceptance of Bids for Project Labeled State Highway 152 Sewer Line Relocation.

Assistant City Manager Battles stated the City is required to relocate water and sewer lines due to the Oklahoma Department of Transportation's (ODOT) State Highway 152 widening project west of Clear Springs Road. He stated bids for sewer line relocation were opened Monday, April 3, 2023, with five bids being received stating Staff recommends all bids be accepted.

MOTION was made by **Councilman Sholund**, seconded by **Councilman Wald** to Accept All Bids for the Project Labeled State Highway 152 Sewer Line Relocation.

AYE: Ray, Leete, Wald, Waugh, Sholund, Grider

NAY: None

H.4 *Consideration of Acceptance of Bids for Project Labeled State Highway 152 Waterline Relocation.

Assistant City Manager Battles stated the City is required to relocate water and sewer lines due to the Oklahoma Department of Transportation's (ODOT) State Highway 152 widening project west of Clear Springs Road. He stated bids for waterline relocation were opened Monday, April 3, 2023, with eight bids being received stating Staff recommends all bids be accepted.

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APRIL 4, 2023

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MOTION was made by **Councilman Sholund**, seconded by **Councilman Waugh** to Accept All Bids for the Project Labeled State Highway 152 Waterline Relocation.

AYE: Ray, Leete, Wald, Waugh, Sholund, Grider

NAY: None

H.5 *Consideration of Award of Bid for Project Labeled State Highway 152 Sewer Line Relocation.

Assistant City Manager Battles stated five bids were received for the State Highway 152 sewer line relocation project with the low bidder being United Trenching, Inc. in the amount of \$910,950. **Battles** stated Staff recommends awarding to United Trenching, Inc.

MOTION was made by **Councilman Leete**, seconded by **Councilman Waugh** to Award the Bid for Project Labeled State Highway 152 Sewer Line Relocation to United Trenching, Inc. in the amount of \$910,950.

AYE: Ray, Leete, Wald, Waugh, Sholund, Grider

NAY: None

H.6 *Consideration of Award of Bid for Project Labeled State Highway 152 Waterline Relocation.

Assistant City Manager Battles stated eight bids were received for the State Highway 152 waterline relocation project with the low bidder being Lonehickory Cattle, LLC in the amount of \$1,033,033. **Battles** stated Staff recommends awarding to Lonehickory Cattle, LLC.

MOTION was made by **Councilman Sholund**, seconded by **Councilman Waugh** to Award the Bid for Project Labeled State Highway 152 Waterline Relocation to Lonehickory Cattle, LLC in the amount of \$1,033,033.

AYE: Ray, Leete, Wald, Waugh, Sholund, Grider

NAY: None

H.7 *Consideration of Contract and Bonds for Project Labeled State Highway 152 Sewer Line Relocation.

This item was pulled from the agenda under "E. New Business".

- H.8 *Consideration of Contract and Bonds for Project Labeled State Highway 152 Waterline Relocation.

This item was pulled from the agenda under "E. New Business".

- H.9 Consideration of Engagement Letter with Bradley Werner Law Firm.

City Attorney Miller stated Cox Communications has initiated the process of reviewing and possible renewal of its franchise stating Mr. Bradley is a recognized expert in this area regularly used by cities in Oklahoma. He stated a number of hearings will need to be held and Mr. Bradley will assist the City in this process.

MOTION was made by **Councilman Wald**, seconded by **Councilman Waugh** to Approve the Engagement Letter with Bradley Werner Law Firm.

AYE: Ray, Leete, Wald, Waugh, Sholund, Grider

NAY: None

I. MATTERS FOR EXECUTIVE SESSION:

- I.1 *Consideration of Potential Purchase and Acceptance of Permanent Easement and Authorization for Mayor and City Staff to Execute Necessary Documents to Accomplish the Same; and proposed Executive Session as Authorized by 25 Okla. Stat. 307 (B) (3).
- I.2 Consideration of certain litigation involving the City of Mustang, Oklahoma, and certain opioid manufacturers, retailers and distributors, including but not limited to City of Mustang v. Purdue Pharma, L.P., et al., Case No. 19-op-454708-DAP, United States District Court, Northern District of Ohio, and City of Ada, et al. v. Walmart Inc., f/k/a Wal-Mart Stores, Inc., et al., Case No. CJ-22-250, District Court, Pottawatomie County, Oklahoma, including potential resolution of certain claims against Walmart, Walgreens, CVS, Teva and Allergan related to lawsuits against pharmaceutical supply chain participants of opioid prescription drugs, and taking appropriate action in open session, including possible authorization to settle claims; and, proposed executive session as authorized by 25 Okla. Stat. §307(B)(4).

- I.3 Consideration of Resolution No. 23-027, a Resolution of the City of Mustang, Oklahoma, approving participation in the Walgreens Settlement Agreement and release of claims asserted by the City of Mustang against Walgreens Co., and authorizing and directing the Mayor of the City of Mustang to execute the Subdivision Participation and Release Form contained in the Walgreens Settlement Agreement as Exhibit K, dismissing with prejudice of the City of Mustang's claims against Walgreens Co., approving the Retailer State-Subdivision Agreement and the Walgreens and Walmart State Back-Stop Agreement, and ratifying the actions of its legal counsel in executing documents necessary for the City of Mustang to participate in the Walgreens Settlement Agreement.
- I.4 Consideration of Resolution No. 23-028 of the City of Mustang, Oklahoma, approving participation in the Walmart Settlement Agreement and release of claims asserted by the City of Mustang against Walmart, Inc., and authorizing and directing the Mayor of the City of Mustang to execute the Subdivision Participation and Release Form contained in the Walmart Settlement Agreement as Exhibit K, dismissing with prejudice of the City of Mustang's claims against Walmart, approving the Retailer State-Subdivision Agreement and the Walgreens and Walmart State Back-Stop Agreement, and ratifying the actions of its legal counsel in executing documents necessary for the City of Mustang to participate in the Walmart Settlement Agreement.
- I.5 Consideration of Resolution No. 23-029 of the City of Mustang, Oklahoma, approving participation in the CVS Health Corporation and CVS Pharmacy, Inc. (together, "CVS") Settlement Agreement and release of claims asserted by the City of Mustang against CVS, and authorizing and directing the Mayor of the City of Mustang to execute the Subdivision Participation and Release Form contained in the CVS Settlement Agreement as Exhibit K, dismissing with prejudice the City of Mustang's claims against CVS, approving the Retailer State-Subdivision Agreement and the CVS State Back-Stop Agreement, and ratifying the actions of its legal counsel in executing documents necessary for the City of Mustang to participate in the CVS Settlement Agreement.

- I.6 Consideration of Resolution No. 23-030 of the City of Mustang, Oklahoma, approving participation in the Allergan, as defined herein, Settlement Agreement and release of claims asserted by the City of Mustang against Allergan, and authorizing and directing the Mayor of the City of Mustang to execute the Subdivision Participation and Release Form contained in the Allergan Settlement Agreement as Exhibit K, dismissing with prejudice the City of Mustang's claims against Allergan, approving the Retailer State-Subdivision Agreement and the Allergan State Back-Stop Agreement, and ratifying the actions of its legal counsel in executing documents necessary for the City of Mustang to participate in the Allergan Settlement Agreement
- I.7 Consideration of Resolution No. 23-031 of the City of Mustang, Oklahoma, approving participation in the Teva Pharmaceutical Industries, Ltd. ("Teva") Settlement Agreement and release of claims asserted by the City of Mustang against Teva, and authorizing and directing the Mayor of the City of Mustang to execute the Subdivision Participation and Release Form contained in the Teva Settlement Agreement as Exhibit K, dismissing with prejudice of the City of Mustang's claims against Teva, approving the Teva State-Subdivision Agreement and the Teva State Back-Stop Agreement, and ratifying the actions of its legal counsel in executing documents necessary for the City of Mustang to participate in the Teva Settlement Agreement
- I.8 Consideration of Royal Homes, LLC v. City of Mustang and the City Council for the City of Mustang, Case No. CV-2022-13, District Court, Canadian County, Oklahoma, including possible approval of a settlement of the litigation and a mediation statement; and, Proposed executive session as authorized by 25 Okla. Stat. §307(B)(4).
- I.9 Consideration of DHD Corp. v. City of Mustang and the City Council for the City of Mustang, Case No. CV-2022-79, District Court, Canadian County, Oklahoma, including possible settlement of the litigation and approval of a settlement agreement ; and, Proposed executive session as authorized by 25 Okla. Stat. §307(B)(4).

MOTION was made by **Mayor Grider**, seconded by **Councilman Sholund** to adjourn to Executive Session.

AYE: Ray, Leete, Wald, Waugh, Sholund, Grider

NAY: None

TIME ADJOURNED to Executive Session: **8:05 p.m.**

Mayor Grider called the meeting back into Session.

TIME RETURNED from Executive Session: **9:06 p.m.**

In reference to Item I.1 –

MOTION was made by **Councilman Leete**, seconded by **Councilman Sholund**, to Approve the Acceptance of Utility Easement from Aide Gonzalez and Spitler Lake Homeowners Association and Authorization for the Mayor and Staff to Execute Necessary Documents to Complete Acceptance of the Easement.

AYE: Ray, Leete, Wald, Waugh, Sholund, Grider

NAY: None

In reference to Item I.2 –

Informational purposes only.

In reference to Item I.3 –

MOTION was made by **Councilman Wald**, seconded by **Councilman Leete**, to Approve Resolution No. 23-027.

AYE: Ray, Leete, Wald, Waugh, Sholund, Grider

NAY: None

In reference to Item I.4 –

MOTION was made by **Councilman Sholund**, seconded by **Councilman Waugh**, to Approve Resolution No. 23-028.

AYE: Ray, Leete, Wald, Waugh, Sholund, Grider

NAY: None

In reference to Item I.5 –

MOTION was made by **Councilman Sholund**, seconded by **Councilman Waugh**, to Approve Resolution No. 23-029.

AYE: Ray, Leete, Wald, Waugh, Sholund, Grider

NAY: None

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In reference to Item I.6 –

MOTION was made by **Councilman Wald**, seconded by **Vice Mayor Ray**, to Approve Resolution No. 23-030.

AYE: Ray, Leete, Wald, Waugh, Sholund, Grider

NAY: None

In reference to Item I.7 –

MOTION was made by **Councilman Sholund**, seconded by **Councilman Waugh**, to Approve Resolution No. 23-031.

AYE: Ray, Leete, Wald, Waugh, Sholund, Grider

NAY: None

In reference to Item I.8 –

MOTION was made by **Vice Mayor Ray**, seconded by **Councilman Sholund**, to Approve the Mediation Agreement reached during the Mediation and Formalized in the Settlement Agreement.

AYE: Ray, Leete, Wald, Waugh, Sholund, Grider

NAY: None

In reference to Item I.9 –

Informational purposes only.

J. ADJOURNMENT

MOTION was made by **Councilman Wald**, seconded by **Councilman Leete**, to adjourn.

AYE: Ray, Leete, Wald, Waugh, Sholund, Grider

NAY: None

The meeting was adjourned at **9:11 p.m.**

Attest:

Brian Grider, Mayor

Lisa Martin, City Clerk



Agenda Item No: F.2

Mustang City Council Agenda Item Report

Meeting Date: May 2, 2023

Submitted by: Lisa Martin

Submitting Department: City Clerk

Item Type: Minutes

Agenda Section: CONSENT AGENDA

Subject Title:

Approval of 04/18/2023 City Council Special Meeting Minutes.

Recommendation:

Approve

Initiator:

Lisa Martin

Background:

Minutes from the April 18, 2023, City Council special meeting.

Financial Impact:

Staff Comments:

Attachments:

[04.18.2023 City Council - SM.pdf](#)

**MUSTANG CITY COUNCIL
SPECIAL MEETING
APRIL 18, 2023**

The Mustang City Council met in a Special Meeting on Tuesday, April 18, 2023, at 5:30 p.m. in the Mustang Municipal Building Council Chambers. Notice of the meeting was posted as required on Thursday, April 13, 2023, at 3:10 p.m in compliance with the Open Meeting Law, 25 O.S., Section 301, et. seq.

A. CALL TO ORDER

Mayor Grider called the meeting to order at 5:40 p.m.

B. ROLL CALL

Councilmembers Present:

Wald
Waugh
McKenzie
Sholund
Grider

Councilmembers Absent:

Ray (**Arrived at 5:44 p.m.**)
Leete

C. DISCUSSION ITEMS

- C.1 Training provided to Governing Body by Oklahoma Municipal Assurance Group (OMAG) and City Attorney for the OMAG Recognition Program

Training was provided by OMAG to Councilmembers. The training is a requirement of the OMAG Recognition Program where a municipality, upon meeting certain criteria, will be awarded a portion of their annual premium. This amount for the City of Mustang would be approximately \$8,400.

Training was provided by Bill Tackett with OMAG.

- C.2 Approval of Resolution No. 23-033, a Resolution Authorizing Participation in the OMAG Recognition Program.

MOTION was made by **Councilman Sholund** and seconded by **Vice Mayor Ray** to Approve Resolution No. 23-033.

AYE: Ray, Wald, Waugh, McKenzie, Sholund, Grider

NAY: None

D. ADJOURNMENT

MOTION was made by **Councilman Wald** and seconded by **Councilman Waugh** to adjourn.

AYE: Ray, Wald, Waugh, McKenzie, Sholund, Grider

NAY: None

Meeting was adjourned at **6:51 p.m.**

Brian Grider, Mayor

Attest:

Lisa Martin, City Clerk



Agenda Item No: F.3

Mustang City Council Agenda Item Report

Meeting Date: May 2, 2023

Submitted by: Kelly Walbaum

Submitting Department: Finance

Item Type: Approval

Agenda Section: CONSENT AGENDA

Subject Title:

*Claims List for FY 2023.

Recommendation:

Approve

Initiator:

Teresa Terry

Background:

Claims List for FY 2023

Financial Impact:

\$755,544.54

Staff Comments:

Attachments:

[GENERAL FUND CLAIMS LIST FY23.pdf](#)

4/18/2023 8:55 AM

PURCHASE ORDER CLAIM REGISTER

I

FUND: 01 - GENERAL FUND

SUMMARY

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 01		CITY ATTORNEY				
23-0391	01-W0001	WHEATLEY, SEGLER, OSBY, LLC	CITY PROSECUTOR	4/2023	202304138628	840.00
					DEPARTMENT TOTAL:	840.00
DEPARTMENT: 11		CITY MANAGER				
23-0036	01-G0133	DALLAS-FORT WORTH HOSPITAL	BACKGROUND CHECKS	3/2023	00102170	68.20
23-0368	01-M0180	MUSTANG CHAMBER OF COMMERCE	LUNCHEONS & BANQUETS	4/2023	18644	1,200.00
23-0375	01-M0234	MUSTANG TIMES LLC	LEGAL PUBLICATIONS	4/2023	MT615225	268.80
					DEPARTMENT TOTAL:	1,537.00
DEPARTMENT: 12		LIBRARY				
23-0968	01-B1023	BTAC UNITED ACQUISITION	HOLBOOKS	3/2023	5018260199	112.25
23-1489	01-B1023	BTAC UNITED ACQUISITION	HOLBOOKS	3/2023	5018215686	1,138.46
23-1558	01-B1156	BLACKSTONE AUDIO, INC	LARGE PRINT BOOKS	3/2023	2094366	132.54
23-0967	01-I0023	INGRAM INDUSTRIES INC.	JUVENILE BOOKS	3/2023	75178040	153.82
23-1490	01-I0023	INGRAM INDUSTRIES INC.	YA BOOKS	3/2023	75178039	209.72
23-1530	01-L0064	LUCAS HOLDINGS, LLC	LIBRARY CARDS	3/2023	68522	1,187.80
23-0418	01-M0263	MIDWEST TAPE, LLC	NONPRINT ITEMS	3/2023	503550301	728.32
23-0418	01-M0263	MIDWEST TAPE, LLC	NONPRINT ITEMS	4/2023	503590041	280.37
23-0604	01-M0263	MIDWEST TAPE, LLC	JUVENILE A/V	3/2023	503550303	54.77
23-0604	01-M0263	MIDWEST TAPE, LLC	JUVENILE A/V	4/2023	503590043	93.06
23-1598	01-M0332	ANNE CONAWAY-CAMPBELL MORAL	PAINT AND PALLETE	4/2023	202304128617	200.00
23-1597	01-S1023	CRESHIA R. STARK	BILINGUAL STORYTIME	4/2023	202304138625	60.00
					DEPARTMENT TOTAL:	4,351.11
DEPARTMENT: 13		PARKS AND RECREATION				
23-1303	01-C0106	CINTAS CORPORATION NO. 2	JANITORIAL SUPPLIES	3/2023	4150979074A	12.15
23-1303	01-C0106	CINTAS CORPORATION NO. 2	JANITORIAL SUPPLIES	4/2023	4151684512A	12.15
23-0056	01-C0278	COX COMMUNICATIONS, INC.	MONTHLY TV FEES	3/2023	202304128605	229.12
23-0220	01-O0035	OKLAHOMA ELECTRIC COOPERATIVE	ELECTRIC SERVICE	4/2023	701-4/23	3,002.27
23-0219	01-O0055	OKLAHOMA GAS & ELECTRIC CO	ELECTRIC SERVICE	3/2023	202304178631	407.05
					DEPARTMENT TOTAL:	3,662.74

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 15		GENERAL GOVERNMENT				
23-0326	01-D0088	STATE OF OKLAHOMA - DEPARTMINMATE LABOR		3/2023	UNCCC-306	540.00
23-1614	01-F4474	FIRETROL PROTECTION SYSTEMSFIRE ALARM PANEL REPAIR		3/2023	100846980	142.50
23-1433	01-O0010	ONE GAS, INC.	NATURAL GAS SERVICE	4/2023	202304188642	368.91
23-0220	01-O0035	OKLAHOMA ELECTRIC COOPERATIELECTRIC SERVICE		4/2023	701-4/23	759.64
23-0219	01-O0055	OKLAHOMA GAS & ELECTRIC COMELECTRIC SERVICE		3/2023	202304178631	109.35
23-0294	01-P0199	PUBLIC STORAGE	STORAGE UNIT #508	4/2023	202304128623	200.00
23-1652	01-Q0003	QUIK PRINT OF OKLAHOMA CITYPRINTING		4/2023	758768	1,101.37
23-0353	01-Q0082	QUADIENT LEASING USA, INC	SOFTWARE LEASE-STUFFER	3/2023	N9836343	524.36
23-0399	01-S0085	SILVER STAR CONSTRUCTION	COSTREET & MOWING CONTRACT	3/2023	33725	69,275.08
23-1454	01-S0085	SILVER STAR CONSTRUCTION	COMISC CONTRACTUAL SERVICES	3/2023	33727	5,385.00
23-0350	01-S0173	STANDLEY SYSTEMS, LLC	COPIER LEASE/USAGE	4/2023	INV1487012	2,192.58
23-0310	01-S0306	SETH B SHAY	PEST CONTROL SERVICES	3/2023	202304138626	600.00
23-0276	01-S0330	STREETS, LLC	HVAC MAINTENANCE	4/2023	544-0423	3,269.25
DEPARTMENT TOTAL:						84,468.04
DEPARTMENT: 18		TOWN CENTER				
23-0101	01-A0110	ALL SEASON BUILDING SUPPLY MAINTENANCE SUPPLIES		3/2023	331269	26.71
23-0091	01-A0227	ALLIED ELEVATOR SERVICES, IMONTHLY MAINTENANCE		4/2023	2152698	175.00
23-0102	01-A0227	ALLIED ELEVATOR SERVICES, IELEVATOR REPAIR		4/2023	2152746	142.50
23-1168	01-C0106	CINTAS CORPORATION NO. 2	JANITORIAL SUPPLIES	3/2023	4150979074	446.42
23-1168	01-C0106	CINTAS CORPORATION NO. 2	JANITORIAL SUPPLIES	4/2023	415684512	540.98
23-0288	01-C0117	CLEARWATER ENTERPRISE, LLC	NATURAL GAS SERVICE	4/2023	20591-02303	453.65
23-1563	01-D0089	DAVE'S SAFE & LOCK LLC	ELEVATOR REPAIR/DOOR KNOB	3/2023	8309	1,360.00
23-0985	01-H0165	HD SUPPLY, INC	JANITORIAL SUPPLIES	3/2023	736865239	393.31
23-1194	01-J1071	JAN-PRO OF OKC	CLEANING SERVICES	4/2023	127878	3,595.00
23-0997	01-L0052	LOCKE SUPPLY CO	JANITORIAL SUPPLIES	4/2023	49169130-00	69.60
23-0220	01-O0035	OKLAHOMA ELECTRIC COOPERATIELECTRIC SERVICE		4/2023	701-4/23	5,464.72
DEPARTMENT TOTAL:						12,667.89
DEPARTMENT: 19		BALL COMPLEX				
23-0795	01-A0110	ALL SEASON BUILDING SUPPLY FIELD MAINTENANCE SUPPLIE		3/2023	330507	451.29
23-0113	01-A0131	A ROYAL FLUSH, LLC	DOG PARK RESTROOM	4/2023	36784	230.00
23-1471	01-A2017	AMERICAN PIZZA PARTNERS, LPPIZZAS FOR CONCESSIONS		3/2023	179875	288.00
23-1471	01-A2017	AMERICAN PIZZA PARTNERS, LPPIZZAS FOR CONCESSIONS		4/2023	179847	293.00
23-1584	01-A2017	AMERICAN PIZZA PARTNERS, LPPIZZA FOR CONCESSIONS		4/2023	179872	266.00
23-1523	01-B1019	BEN E. KEITH COMPANY	SUPPLIES FOR CONCESSIONS	3/2023	66000516	223.42
23-1523	01-B1019	BEN E. KEITH COMPANY	SUPPLIES FOR CONCESSIONS	4/2023	66016751	1,975.14
23-1583	01-B1019	BEN E. KEITH COMPANY	CONCESSION SUPPLIES	3/2023	66002799	441.08
23-0622	01-C0106	CINTAS CORPORATION NO. 2	JANITORIAL SUPPLIES	3/2023	4150979056	149.48
23-0622	01-C0106	CINTAS CORPORATION NO. 2	JANITORIAL SUPPLIES	4/2023	41516874381	149.48
23-1569	01-D0144	DON-CO SEWER & DRAIN	PLUMBING REPAIRS	4/2023	5553	775.00
23-1006	01-F0144	405 TECHNOLOGY SOLUTIONS, LFEEES FOR POS SYSTEM		4/2023	2244	656.80
23-0124	01-H0165	HD SUPPLY, INC	JANITORIAL SUPPLIES	3/2023	736865221	524.35
23-1360	01-I1119	STEPHENSON WHOLESALE CO., IMISC SUPPLIES FOR CONCESS		3/2023	7700854	2,112.11
23-1360	01-I1119	STEPHENSON WHOLESALE CO., IMISC SUPPLIES FOR CONCESS		4/2023	7703372	948.16
23-0220	01-O0035	OKLAHOMA ELECTRIC COOPERATIELECTRIC SERVICE		4/2023	701-4/23	2,259.26

FUND: 01 - GENERAL FUND

SUMMARY

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 19		BALL COMPLEX				
23-0219	01-00055	OKLAHOMA GAS & ELECTRIC	COMELECTRIC SERVICE	3/2023	202304178631	1,185.16
23-0219	01-00055	OKLAHOMA GAS & ELECTRIC	COMELECTRIC SERVICE	4/2023	202304178638	1,751.38
23-1480	01-P0144	BOTTLING GROUP, LLC	DRINKS FOR CONCESSIONS	3/2023	53487010	262.70
23-1559	01-P0144	BOTTLING GROUP, LLC	BEVERAGES FOR CONCESSIONS	3/2023	18374911	5,890.66
23-1559	01-P0144	BOTTLING GROUP, LLC	BEVERAGES FOR CONCESSIONS	4/2023	18185106	2,741.78
23-0738	01-P0214	PRESTIGE WORLDWIDE CONSULT	SNOW CONE CUPS	3/2023	8	675.00
23-0738	01-P0214	PRESTIGE WORLDWIDE CONSULT	SNOW CONE CUPS	4/2023	9	675.00
23-1586	01-S0259	SHOWTIME CONCESSIONS	CONCESSION SUPPLIES	3/2023	92579	908.60
23-1104	01-S0265	SIMPLOT AB RETAIL INC	DIRT - BASEBALL INFIELDS	2/2023	218064168	82.40
23-0797	01-S0355	SUNSHINE SWEETS, LLC	CONCESSION SUPPLIES	3/2023	1230327681	522.00
23-0797	01-S0355	SUNSHINE SWEETS, LLC	CONCESSION SUPPLIES	4/2023	1230410726	406.00
DEPARTMENT TOTAL:						26,843.25
DEPARTMENT: 20		AQUATICS				
23-0220	01-00035	OKLAHOMA ELECTRIC COOPERAT	ELECTRIC SERVICE	4/2023	701-4/23	156.37
DEPARTMENT TOTAL:						156.37
DEPARTMENT: 21		FINANCE				
23-1615	01-T1040	TYLER TECHNOLOGIES, INC.	COURT/POLICE INTERFACE	7/2022	025-387963	5,500.00
DEPARTMENT TOTAL:						5,500.00
DEPARTMENT: 31		COMMUNITY DEVELOPMENT				
23-0171	01-W0201	WEX BANK	FUEL CHARGES	3/2023	88222511	263.73
DEPARTMENT TOTAL:						263.73
DEPARTMENT: 41		POLICE				
23-1623	01-B0006	KARBS TOWING LLC	IMPOUND & STORAGE FEES	4/2023	202304128602	363.00
23-1555	01-B0137	BOUND TREE MEDICAL LLC	TRAUMA KIT SUPPLIES	3/2023	84899302	2,594.15
23-0288	01-C0117	CLEARWATER ENTERPRISE, LLC	NATURAL GAS SERVICE	4/2023	20591-02303	448.45
23-0573	01-C0232	COPS PRODUCTS	BIKE TEAM UNIFORM	3/2023	202205506	128.88
23-1348	01-C0232	COPS PRODUCTS	REPLACE DAMAGED UNIFORMS	3/2023	202302042	361.45
23-1560	01-C1068	CDW LLC	BATTERY BACKUPS FOR PCS	3/2023	HN75156	454.80
23-0030	01-E0057	ENVIRONMENTAL SYSTEMS RESE	AGIS SOFTWARE AGREEMENT	4/2023	94463320	1,250.00
23-0040	01-F0078	DAIOHS USA, INC	ICE MACHINE RENTAL/SVC	4/2023	364544	150.00
23-0433	01-G099	GT DISTRIBUTORS, INC.	AMMUNITION	4/2023	INV09446943	4,453.02
23-0441	01-G099	GT DISTRIBUTORS, INC.	AMMUNITION	3/2023	INV0944745	2,047.00
23-1134	01-J1071	JAN-PRO OF OKC	CLEANING SERVICES PD	4/2023	127877	1,585.00
23-1332	01-M0115	MTM RECOGNITION CORP	BADGES	3/2023	6145105	1,575.00
23-1165	01-M0170	DAVID L. MORRIS	VEHICLE REPAIRS	3/2023	030223-218	1,387.00
23-0220	01-00035	OKLAHOMA ELECTRIC COOPERAT	ELECTRIC SERVICE	4/2023	701-4/23	2,923.42
23-1454	01-S0085	SILVER STAR CONSTRUCTION	COMISC CONTRACTUAL SERVICES	3/2023	33727	564.95
23-0078	01-S0373	RPS AUTO LLC	OIL CHANGES	2/2023	00543-20650	262.48
23-0078	01-S0373	RPS AUTO LLC	OIL CHANGES	3/2023	00543-20931	463.47
23-0080	01-T0029	WEST PUBLISHING CORPORATION	CLEAR INVESTIGATIVE TOOL	4/2023	848090736	224.89
DEPARTMENT TOTAL:						21,236.96

FUND: 01 - GENERAL FUND

SUMMARY

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 42		ANIMAL WELFARE				
23-1135	01-J1071	JAN-PRO OF OKC	CLEANING SERVICES	4/2023	127875	395.00
23-1433	01-O0010	ONE GAS, INC.	NATURAL GAS SERVICE	4/2023	202304188643	474.28
23-0219	01-O0055	OKLAHOMA GAS & ELECTRIC	COMELECTRIC SERVICE	3/2023	202304178631	328.79
23-0151	01-P0181	ANTHONY E. LINGER	ALARM MONITORING	4/2023	20231091	41.00
23-0164	01-W0201	WEX BANK	FUEL CHARGES	3/2023	88264492	304.86
DEPARTMENT TOTAL:						1,543.93
DEPARTMENT: 51		FIRE				
23-0186	01-A0110	ALL SEASON BUILDING SUPPLY	BUILDING MAINTENANCE	4/2023	333744	30.32
23-1519	01-B0137	BOUND TREE MEDICAL LLC	EMS SUPPLIES	3/2023	84900552	176.86
23-1589	01-C0065	CASCO INDUSTRIES, INC.	STREAMLINE BATTERIES	4/2023	249868	121.35
23-1571	01-C0231	CONRAD FIRE EQUIPMENT	E-4 PUMP SHIFT AND BRAKE	3/2023	566821	2,884.92
23-1524	01-H0165	HD SUPPLY, INC	CLEANING SUPPLIES	3/2023	737502575	89.22
23-1343	01-I1129	IMHOFF GARAGE DOORS	GARAGE DOOR BOTTOM SEALS	3/2023	23091	1,000.00
23-1562	01-L0120	JAMES KADE LOUPE	TUITION REIMBURSEMENT	4/2023	202304178635	700.00
23-1433	01-O0010	ONE GAS, INC.	NATURAL GAS SERVICE	4/2023	202304188644	885.98
23-0182	01-O0025	O'REILLY AUTOMOTIVE STORES,	VEHICLE REPAIR/MAINT.	3/2023	0309-219003	91.56
23-0219	01-O0055	OKLAHOMA GAS & ELECTRIC	COMELECTRIC SERVICE	3/2023	202304178631	463.93
23-1575	01-O1112	TODD WARD	POLYGRAPHS	4/2023	2023-14	250.00
23-1210	01-W0201	WEX BANK	FUEL CHARGES	3/2023	88225130	1,714.62
DEPARTMENT TOTAL:						8,408.76
DEPARTMENT: 61		STREETS				
23-0287	01-C0010	CKENERGY ELECTRIC COOPERATIE	ELECTRIC SERVICE	3/2023	443736	1,970.71
23-0303	01-C0278	COX COMMUNICATIONS, INC.	TELEPHONE/INTERNET STREET	4/2023	202304178636	179.19
23-0220	01-O0035	OKLAHOMA ELECTRIC COOPERATIE	ELECTRIC SERVICE	4/2023	701-4/23	1,127.15
23-0219	01-O0055	OKLAHOMA GAS & ELECTRIC	COMELECTRIC SERVICE	3/2023	202304178631	15,258.46
DEPARTMENT TOTAL:						18,535.51
FUND TOTAL:						190,015.29

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P U R C H A S E O R D E R C L A I M R E G I S T E R

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FUND: 05 - PARK IMPROVEMENT

SUMMARY

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 00		ADMINISTRATION				
23-1454	01-S0085	SILVER STAR CONSTRUCTION COMISC CONTRACTUAL SERVICES			3/2023 33727	3,628.07
DEPARTMENT TOTAL:						3,628.07
FUND TOTAL:						3,628.07

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 41		POLICE ENFORCEMENT				
23-0120	01-M1160	MOTOROLA SOLUTIONS INC	MAINTENANCE AGREEMENT	3/2023	8230403381	7,995.00
DEPARTMENT TOTAL:						7,995.00
FUND TOTAL:						7,995.00

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P U R C H A S E O R D E R C L A I M R E G I S T E R

I

FUND: 11 - PARK'S DONATION

SUMMARY

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 00		ADMINISTRATION				
23-1617	01-G0063	LAWRENCE GRECH	BALLOON TWISTING	4/2023	1740	250.00
					DEPARTMENT TOTAL:	250.00
					FUND TOTAL:	250.00

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P U R C H A S E O R D E R C L A I M R E G I S T E R

I

FUND: 13 - POLICE TECHNOLOGY FEES

SUMMARY

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 41		POLICE TECHNOLOGY				
23-0783	01-M1160	MOTOROLA SOLUTIONS INC	REPLACE DISPATCH RADIOS	2/2023	82300399441	2,885.71
DEPARTMENT TOTAL:						2,885.71
FUND TOTAL:						2,885.71

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P U R C H A S E O R D E R C L A I M R E G I S T E R

I

FUND: 14 - STREET/DRAINAGE IMP

SUMMARY

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 14		ADMINISTRATION				
23-1454	01-S0085	SILVER STAR CONSTRUCTION COMISC CONTRACTUAL SERVICES			3/2023 33727	8,242.04
					DEPARTMENT TOTAL:	8,242.04
					FUND TOTAL:	8,242.04

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PURCHASE ORDER CLAIM REGISTER

I

FUND: 16 - POLICE NARCOTICS ENFORCEM

SUMMARY

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 41		POLICE NARCOTICS ENFORCE				
23-1237	01-G099	GT DISTRIBUTORS, INC.	SIMMUNITION ORDER-TRAININ	4/2023	INV0947485	470.80
DEPARTMENT TOTAL:						470.80
FUND TOTAL:						470.80

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PURCHASE ORDER CLAIM REGISTER

1

FUND: 39 - LIMITED PURPOSE

SUMMARY

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 13 PARK AND RECREATION						
23-0758	01-D0168	DH PACE COMPANY, INC.	ELEVATOR ROOM DOOR	3/2023	ACR/270-10110	3,352.00
23-1346	01-R0126	COULTER VENTURES LLC	REPLACEMENT OF CARDIO & W	1/2023	11205524B	2,922.00
23-1469	01-R0126	COULTER VENTURES LLC	REPLACEMENT OF CARDIO & W	2/2023	11205524A	2,373.00
23-1402	01-S1145	U CHANGE LOCKS INDUSTRIES	IKEYCARDS FOR OFFICE ACCES	3/2023	INV587679	183.95
DEPARTMENT TOTAL:						8,830.95
DEPARTMENT: 20 AQUATICS						
23-1108	01-S9983	SUNBELT POOLS, INC	REBUILD AQUATIC PUMP	4/2023	1026	4,520.00
DEPARTMENT TOTAL:						4,520.00
DEPARTMENT: 51 FIRE						
23-1413	01-C0065	CASCO INDUSTRIES, INC.	HELMET HOLDER	3/2023	249541	76.30
DEPARTMENT TOTAL:						76.30
DEPARTMENT: 72 WATER						
23-0687	01-L0052	LOCKE SUPPLY CO	WATER LINE PARTS	4/2023	49203799-00	42.14
DEPARTMENT TOTAL:						42.14
FUND TOTAL:						13,469.39

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 00		ADMINISTRATION				
23-1607	01-C0358	JEREMY COLLINSON	WC CLAIM #2023-03	3/2023	202304128606	50.00
23-1634	01-C1180	COMMUNITY HOSPITAL LLC	WC CLAIM #2022-10	4/2023	202304128608	1,324.15
23-1683	01-D0142	DJO GLOBAL, INC.	WC CLAIM#2022-14	4/2023	202304178634	7.21
23-1636	01-D0159	DIAGNOSTIC RADIOLOGY CONSUL	WC CLAIM #2022-14	4/2023	202304128609	461.92
23-0039	01-H0174	HEALTHSMART BENEFIT SOLUTION	MONTHLY SERVICE FEE	3/2023	395253	125.00
23-0039	01-H0174	HEALTHSMART BENEFIT SOLUTION	MONTHLY SERVICE FEE	4/2023	395406	125.00
23-1606	01-H0174	HEALTHSMART BENEFIT SOLUTION	WC CLAIM #2023-02	3/2023	202304128610	140.00
23-1609	01-H1074	HPI PHYSICIANS, LLC	WC CLAIM #2022-10	3/2023	202304128611	163.51
23-1632	01-I0053	INDEPENDENT MEDICAL EXAMIN	WC CLAIM #2009-07	4/2023	202304128612	50.00
23-1635	01-M0299	B3W LLC	WC CLAIM #2023-02	4/2023	202304128616	161.61
23-1608	01-M1237	MCBRIDE CLINIC ORTHOPEDIC	HWC CLAIM #2022-13	3/2023	202304128620	188.75
23-1637	01-M1237	MCBRIDE CLINIC ORTHOPEDIC	HWC CLAIM #2022-14	4/2023	202304128618	994.17
23-1638	01-M1237	MCBRIDE CLINIC ORTHOPEDIC	HWC CLAIM #2022-13	4/2023	202304128619	380.07
23-1684	01-M1237	MCBRIDE CLINIC ORTHOPEDIC	HWC CLAIM #2022-13	4/2023	202304178632	251.95
23-0034	01-O0181	STATE OF OKLAHOMA	MULTIPLE INJURY TRUST FUN	3/2023	202304128621	1,491.26
23-1633	01-T024	THE PHYSICIANS GROUP LLC	WC CLAIM #2022-10	4/2023	202304138627	429.65
23-1631	01-W0108	SERVRX, INC.	WC CLAIM #2009-07	4/2023	202304138629	2,444.71
23-1682	01-W0108	SERVRX, INC.	WC CLAIM #2009-07	4/2023	202304178633	2,375.06
DEPARTMENT TOTAL:						11,164.02
FUND TOTAL:						11,164.02

FUND: 01 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 11		CITY MANAGER				
23-0358	01-W0201	WEX BANK	FUEL CHARGES	3/2023	88222511A	33.79
DEPARTMENT TOTAL:						33.79
DEPARTMENT: 13		PARKS AND RECREATION				
23-0074	01-W0201	WEX BANK	FUEL CHARGES	3/2023	88222511C	327.28
DEPARTMENT TOTAL:						327.28
DEPARTMENT: 19		BALL COMPLEX				
23-0125	01-W0201	WEX BANK	FUEL CHARGES	3/2023	88222511B	174.05
23-0862	01-W0201	WEX BANK	FUEL CHARGES	3/2023	88222511D	237.30
23-1331	01-W0201	WEX BANK	FUEL CHARGES	3/2023	88222511E	287.45
DEPARTMENT TOTAL:						698.80
DEPARTMENT: 31		COMMUNITY DEVELOPMENT				
23-1358	01-W0201	WEX BANK	BULK FUEL	3/2023	8822511A	270.09
DEPARTMENT TOTAL:						270.09
DEPARTMENT: 41		POLICE				
23-0121	01-W0201	WEX BANK	FUEL CHARGES	3/2023	88264492A	1,717.92
23-1593	01-W0201	WEX BANK	MONTHLY FUEL CHARGES	3/2023	88264492B	5,336.82
DEPARTMENT TOTAL:						7,054.74
FUND TOTAL:						8,384.70

FUND: 01 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 01 CITY ATTORNEY						
23-0388	01-C0108	COWAN GROUP ENGINEERING, L	ENGINEERING FEES	4/2023	7325	2,138.00
DEPARTMENT TOTAL:						2,138.00
DEPARTMENT: 11 CITY MANAGER						
23-1711	01-B0274	HEALTH CARE SERVICE CORPOR	ACOBRA FOR HEATHER EVENS	4/2023	202304268650	591.48
23-1459	01-O0170	OKLAHOMA STATE UNIVERSITY	OMCTFOA INSTITUTE	2/2023	V0006494	250.00
DEPARTMENT TOTAL:						841.48
DEPARTMENT: 12 LIBRARY						
23-1599	01-C1068	CDW LLC	HP INK CARTRIDGES	4/2023	HT23764	864.07
23-0967	01-I0023	INGRAM INDUSTRIES INC.	JUVENILE BOOKS	4/2023	75470133	107.08
23-1490	01-I0023	INGRAM INDUSTRIES INC.	YA BOOKS	4/2023	75470132	130.36
23-0418	01-M0263	MIDWEST TAPE, LLC	NONPRINT ITEMS	4/2023	503625363	110.27
23-0604	01-M0263	MIDWEST TAPE, LLC	JUVENILE A/V	4/2023	503648869	91.15
DEPARTMENT TOTAL:						1,302.93
DEPARTMENT: 13 PARKS AND RECREATION						
23-1303	01-C0106	CINTAS CORPORATION NO. 2	JANITORIAL SUPPLIES	4/2023	4152385378A	12.15
23-0066	01-C0286	CIVICPLUS, LLC	CIVIC REC SOFTWARE FEES	4/2023	258752	620.85
23-0219	01-O0055	OKLAHOMA GAS & ELECTRIC	COM ELECTRIC SERVICE	4/2023	202304268660	124.45
DEPARTMENT TOTAL:						757.45
DEPARTMENT: 15 GENERAL GOVERNMENT						
23-0958	01-A1000	ATWOOD DISTRIBUTING L.P.	ATWOODS SALES TAX PAYABLE	5/2023	202304268649	10,865.20
23-0351	01-C0278	COX COMMUNICATIONS, INC.	TELEPHONE/INTERNET	4/2023	202304268653	7,003.58
DEPARTMENT TOTAL:						17,868.78
DEPARTMENT: 18 TOWN CENTER						
23-1168	01-C0106	CINTAS CORPORATION NO. 2	JANITORIAL SUPPLIES	4/2023	4152385378	524.98
23-0104	01-C2231	CORY'S AUDIO VISUAL SERVICE	A/V EQUIP. REPAIR	3/2023	9302	300.00
23-1280	01-E0115	ERC ACQUISITION, INC.	GYM WIPES	4/2023	898444	399.60
23-1236	01-F0078	DAIOHS USA, INC	COFFEE SUPPLIES	4/2023	365660	73.35
23-0092	01-O0211	JONATHAN GRIDER	QUARTERLY MAINTENANCE	4/2023	6123	490.00
DEPARTMENT TOTAL:						1,787.93

FUND: 01 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 19		BALL COMPLEX				
23-1471	01-A2017	AMERICAN PIZZA PARTNERS,	LPPIZZAS FOR CONCESSIONS	4/2023	179883	32.00
23-1584	01-A2017	AMERICAN PIZZA PARTNERS,	LPPIZZA FOR CONCESSIONS	4/2023	179853	1,005.00
23-1523	01-B1019	BEN E. KEITH COMPANY	SUPPLIES FOR CONCESSIONS	4/2023	66020776	1,490.58
23-1583	01-B1019	BEN E. KEITH COMPANY	CONCESSION SUPPLIES	4/2023	66029510	3,152.84
23-0622	01-C0106	CINTAS CORPORATION NO. 2	JANITORIAL SUPPLIES	4/2023	4153094426	298.96
23-0128	01-F0078	DAIOHS USA, INC	CONCESSION SUPPLIES	4/2023	365659	382.05
23-1585	01-I1119	STEPHENSON WHOLESALE CO.,	ICONCESSION SUPPLIES	4/2023	7706080	1,552.52
23-1627	01-L0167	JENNIFER LEMON	USSSA SANCTIONING FEES	4/2023	09	420.00
23-1704	01-O0098	OASA SPORTS FOUNDATION,	INCUSA SANCTIONING	4/2023	202304268661	735.00
23-1559	01-P0144	BOTTLING GROUP, LLC	BEVERAGES FOR CONCESSIONS	4/2023	17021055	1,064.04
23-1587	01-P0206	PATRIOT HEAT & AIR LLC	HEATING/AIR REPAIRS	3/2023	20217706	431.75
23-1587	01-P0206	PATRIOT HEAT & AIR LLC	HEATING/AIR REPAIRS	4/2023	20217965	284.00
23-1618	01-S0258	TRAVIS E. GROOMS	IRRIGATION REPAIR	4/2023	13005	1,573.40
DEPARTMENT TOTAL:						12,422.14
DEPARTMENT: 31		COMMUNITY DEVELOPMENT				
23-0169	01-M0234	MUSTANG TIMES LLC	LEGAL PUBLICATIONS	3/2023	MT615238	69.30
DEPARTMENT TOTAL:						69.30
DEPARTMENT: 41		POLICE				
23-1166	01-A0039	A.S.C. INCORPORATED	MISC VEHICLE PARTS	3/2023	177511	933.87
23-0834	01-C0155	STATE OF OKLAHOMA	LODGING FIREARM SCHOOL	9/2022	233	120.00
23-0032	01-F4474	FIRETROL PROTECTION SYSTEMS	FIRE SUPPRESSION AGREEMEN	4/2023	100850891	95.00
23-0058	01-S0330	STREETS, LLC	HVAC MAINTENANCE	4/2023	543-43B-0423Y	5,130.00
23-0084	01-T1055	BRANDONS TOWN PLAZA CLEANER	UNIFORM CLEANING	4/2023	2	625.00
DEPARTMENT TOTAL:						6,903.87
DEPARTMENT: 42		ANIMAL WELFARE				
23-0138	01-D0090	OK DEPT. OF PUBLIC SAFETY	OLETS FEES	4/2023	LET-009677	15.00
DEPARTMENT TOTAL:						15.00

FUND: 01 - GENERAL FUND

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 51 FIRE						
23-0186	01-A0110	ALL SEASON BUILDING SUPPLY	BUILDING MAINTENANCE	4/2023	335973	38.98
23-1616	01-A0301	ASSESSMENT, INC.	PSYCHOLOGICAL TESTING	4/2023	5630	140.00
23-1519	01-B0137	BOUND TREE MEDICAL LLC	EMS SUPPLIES	4/2023	84919230	496.56
23-1692	01-B0137	BOUND TREE MEDICAL LLC	LSU SUCTION UNIT	4/2023	84930338	999.13
23-1702	01-C0052	LARRY WRIGHT	WESTSIDE BULLPEN	4/2023	202304268652	225.00
23-1715	01-C0060	CRAIG CARRUTH	PER-DIEM FOR IFAC MEETING	4/2023	202304268651	40.00
23-1579	01-H1004	YOUR HEALTH LLC DBA YOUR HEPHYSICALS		4/2023	INV-000568	500.00
23-1319	01-L0120	JAMES KADE LOUPE	TUITION REIMBURSEMENT	4/2023	202304268657	700.00
23-1541	01-N0003	NORTH AMERICAN FIRE EQUIPME	16751 FLAMEFIGHTS SCBA	4/2023	1203038	153.60
23-0182	01-O0025	O'REILLY AUTOMOTIVE STORES,	VEHICLE REPAIR/MAINT.	4/2023	0309-221143	117.07
23-1575	01-O1112	TODD WARD	POLYGRAPHS	4/2023	18-2023	750.00
23-0865	01-S1015	S&S TEXTILES, INC	ANNUAL UNIFORM ORDER	3/2023	3	87.33
23-0177	01-U0055	UNIFIRST HOLDINGS INC.	SHOP TOWEL SERVICE	4/2023	2770057900	37.86
DEPARTMENT TOTAL:						4,285.53
FUND TOTAL:						48,392.41

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 07		ADMINISTRATION				
23-1602	01-A1010	AWE ACQUISITION, INC	3 AWE COMPUTERS	3/2023	MUST23001-1	10,500.00
23-1643	01-C1014	CENGAGE LEARNING, INC.	UDEMY ONLINE SUBSCRIPTION	4/2023	81019793	2,774.00
DEPARTMENT TOTAL:						13,274.00
FUND TOTAL:						13,274.00

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 41		POLICE ENFORCEMENT				
23-0025	01-D0090	OK DEPT. OF PUBLIC SAFETY	OLETS FEES	4/2023	LET-009677A	560.00
DEPARTMENT TOTAL:						560.00
FUND TOTAL:						560.00

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 00		ADMINISTRATION				
23-1521	01-B1026	B&C APPAREL, LLC	STAFF SHIRTS	4/2023	2205	3,225.00
DEPARTMENT TOTAL:						3,225.00
FUND TOTAL:						3,225.00

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 14		ADMINISTRATION				
23-0286	01-C0108	COWAN GROUP ENGINEERING, LLENGINEERING FEES		4/2023	7323E	2,342.20
23-1474	01-R1021	RUDY CONSTRUCTION CO	W FORSTER DR RD RECONSTRU	4/2023	202304268663	95,971.91
DEPARTMENT TOTAL:						98,314.11
FUND TOTAL:						98,314.11

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 08		G O BONDS				
23-0255	01-B0042	BOKF, N.A. DBA BANK OF OKLA	2012 GO BOND PAYMENTS	4/2023	MUSTANGGOB12B	271,021.88
DEPARTMENT TOTAL:						271,021.88
FUND TOTAL:						271,021.88

FUND: 39 - LIMITED PURPOSE

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 13		PARK AND RECREATION				
23-1485	01-L1054	LAKESHORE EQUIPMENT COMPANY	BACKPACK STORAGE CARTS	4/2023	598161041123	2,411.55
DEPARTMENT TOTAL:						2,411.55
DEPARTMENT: 15		GENERAL GOVERNMENT				
23-1612	01-C1068	CDW LLC	DIAMOND SUBSCRIPTION LIC	4/2023	HW10420	3,956.25
23-1564	01-S1145	U CHANGE LOCKS INDUSTRIES	IWINDSX & EAC	4/2023	INV588133	562.00
DEPARTMENT TOTAL:						4,518.25
DEPARTMENT: 18		TOWN CENTER				
23-1292	01-R0203	RFIP, INC.	WIFI ACCESS POINTS	3/2023	SI-000577	315.00
DEPARTMENT TOTAL:						315.00
DEPARTMENT: 51		FIRE				
23-1112	01-S0374	DAVID M MCNABB	BATTALION #1 LETTERING	4/2023	221697-1	5,799.36
DEPARTMENT TOTAL:						5,799.36
DEPARTMENT: 61		STREETS				
23-0286	01-C0108	COWAN GROUP ENGINEERING,	LLENGINEERING FEES	4/2023	7323D	4,994.00
23-1157	01-S0085	SILVER STAR CONSTRUCTION	COROSS TERRACE WIDENING	4/2023	33756	56,183.03
DEPARTMENT TOTAL:						61,177.03
DEPARTMENT: 72		WATER				
23-0687	01-L0052	LOCKE SUPPLY CO	WATER LINE PARTS	4/2023	49228177-00	30.93
DEPARTMENT TOTAL:						30.93
FUND TOTAL:						74,252.12

MAY 2023 VISA

<u>DEPT</u>		
501	ATTORNEY	\$ 250.00
511	CITY MANAGER	\$ 3,000.00
512	LIBRARY	\$ 10,000.00
513	PARKS & RECREATION	\$ 14,000.00
515	GENERAL GOVERNMENT	\$ 2,000.00
518	TOWN CENTER	\$ 500.00
521	FINANCE	\$ 500.00
531	COMM. DEV.	\$ 1,500.00
541	POLICE	\$ 10,000.00
551	FIRE	\$ 7,000.00
TOTAL		\$ 48,750.00

The City Manager has the authority to approve all claim's up to \$50,000 per Ordinance #1153.



Mustang City Council Agenda Item Report

Meeting Date: May 2, 2023

Submitted by: Janet Watts

Submitting Department: Finance

Item Type: Resolution

Agenda Section: CONSENT AGENDA

Subject Title:

Approval of Resolution No. 23-034 making Changes in the Library Fund Budget by Making a Supplemental Appropriation to Increase the 2022-2023 Fiscal Year Budget by \$1,788.

Recommendation:

Approve.

Initiator:

Janet Watts, Finance Director

Background:

The Library Department has been awarded a 50% matching grant from the Oklahoma Arts Council to support the summer reading program performers and program supplies. The Friends of the Library will match the other 50%;

Financial Impact:

\$1,788

Staff Comments:

Attachments:

[Resolution 23-034 - Supplemental Appropriation - Library Fund.pdf](#)

RESOLUTION NO. 23-034

A RESOLUTION TO MAKE CHANGES IN THE LIBRARY FUND BUDGET BY MAKING A SUPPLEMENTAL APPROPRIATION TO INCREASE THE 2022-2023 FISCAL YEAR BUDGET BY \$1,788.

WHEREAS, the Library Department has been awarded a 50% matching grant from the Oklahoma Arts Council to support the summer reading program performers and program supplies;

WHEREAS, Friends of the Library will match the other 50%;

WHEREAS, the Council desires to appropriate funds;

NOW THEREFORE, BE IT RESOLVED, by the Council that the following supplemental appropriation be made:

SUPPLEMENTAL APPROPRIATION

Revenues:	
Grant - Other (07-45111)	\$1,788
Expenditures:	
Grant - Other (07-507-5611)	<u>\$1,788</u>
Total	<u>\$1,788</u>

This is to certify that the above and foregoing Resolution was dully **ADOPTED** and **APPROVED** by the Mayor and City Council this **6th** day of **May 2023**.

Mayor

ATTEST:

City Clerk



Agenda Item No: F.5

Mustang City Council Agenda Item Report

Meeting Date: May 2, 2023

Submitted by: Janet Watts

Submitting Department: Finance

Item Type: Resolution

Agenda Section: CONSENT AGENDA

Subject Title:

Approval of Resolution No. 23-035 making Changes in the Library Fund Budget by Making a Supplemental Appropriation to Increase the 2022-2023 Fiscal Year Budget by \$10,758.

Recommendation:

Approve

Initiator:

Janet Watts, Finance Director

Background:

The Library Department has been awarded \$4,895 from Oklahoma Department of Libraries (ODL) – ARPA Target Grant, and \$5,863 from the Friends of the Mustang Library for fiscal year 2023. The grant monies will be used to purchase tables (ARPA) and performers' supplies (Friends);

Financial Impact:

\$10,758

Staff Comments:

Attachments:

[Resolution 23-035 - Supplemental Appropriation - Library Fund.pdf](#)

RESOLUTION NO. 23-035

A RESOLUTION TO MAKE CHANGES IN THE LIBRARY FUND BUDGET BY MAKING A SUPPLEMENTAL APPROPRIATION TO INCREASE THE 2022-2023 FISCAL YEAR BUDGET BY \$10,758.

WHEREAS, The Library Department has been awarded \$4,895 from Oklahoma Department of Libraries (ODL) – ARPA Target Grant, and \$5,863 from the Friends of the Mustang Library for fiscal year 2023. The grant monies will be used to purchase tables (ARPA) and performers' supplies (Friends);

WHEREAS, the Council desires to appropriate funds;

NOW THEREFORE, BE IT RESOLVED, by the Council that the following supplemental appropriation be made:

SUPPLEMENTAL APPROPRIATION

Revenues:

State Aid Grants (07-45112)	\$ 4,895
Other Grants (07-45111)	<u>5,863</u>
Total:	<u>\$ 10,758</u>

Expenditures:

State Aid Grants (07-507-5630)	\$ 4,895
Other Grants (07-507-5611)	<u>5,863</u>
Total	<u>\$10,758</u>

This is to certify that the above and foregoing Resolution was dully **ADOPTED** and **APPROVED** by the Mayor and City Council this **2nd** day of **May 2023**.

Mayor

ATTEST:

City Clerk



Mustang City Council Agenda Item Report

Meeting Date: May 2, 2023

Submitted by: Mike Wallace

Submitting Department: Police Department

Item Type: Approval

Agenda Section: CONSENT AGENDA

Subject Title:

Approval of Interlocal Governmental Cooperation Agreement between the City of Mustang and the Canadian County Sheriff's Office for Renewal of FY2024 Inmate Housing Agreement.

Recommendation:

Approve

Initiator:

Rob Groseclose

Background:

Attached, for your information and review, is the proposed renewal of the agreement between the City of Mustang and the Canadian County Government for the purpose of housing municipal prisoners for the City of Mustang on an as needed basis

Financial Impact:

\$0

Staff Comments:

Staff recommends approval

Attachments:

[2023 CCSO Jail Agreement.pdf](#)

CANADIAN COUNTY SHERIFF'S OFFICE

Chris West
Sheriff



Kevin L. Ward
Undersheriff

INTER-LOCAL GOVERNMENTAL COOPERATION AGREEMENT For Canadian County Oklahoma

This agreement, made and entered this _____ day of _____, 2023, by and between the **Canadian County Sheriff's Office**, hereinafter referred to as "**County**," and the **City of Mustang**, hereinafter referred to as the "**City**," the execution of which being duly authorized by and approved by the respective governing body of each such entity by appropriate resolution, witnesseth:

Whereas, the **County** does have an adequate facility, the **Canadian County Jail**, hereinafter referred to as "Jail Facility," to be used as a jail for the safe and secure detention and care of prisoners taken into custody by law enforcement officers empowered to make lawful arrests for the **City**; and

Whereas the parties hereto desire the jail facility be made available for the use of the **City**, pursuant to the terms set forth herein below, for the safe and secure detention and care of persons placed under arrest and taken into custody by **City** law enforcement officers, empowered to make lawful arrest, and also held pursuant to order from the **Municipal Court of the City of Mustang**.

I. Term of Agreement

The terms of this agreement shall be from July 1, 2023 to June 30, 2024, and renewable thereafter on a year-to-year basis at the option of the parties. Either party may terminate this agreement upon thirty (30) days written notice to the other party.

II. Statement of Services

County agrees to accept all **City** prisoners, defined as any person placed under arrest by any **City** law enforcement officer and taken into custody, in such numbers as can be reasonably accommodated at said facility. This definition is limited by the exceptions as noted within this agreement in section V, paragraph 3. **County** further agrees to provide safe and secure custody for said prisoners for the duration of their confinement in said jail facility.

III. County Responsible for Safe and Secure Custody

County agrees to be responsible for the safe and secure custody of said prisoners transported to the jail facility by **City** law enforcement officers, and agrees to insure that standard security procedures are followed in order to prevent escape. **City** agrees to follow all prescribed security procedures of the jail facility **regarding the searching of incoming prisoners** and remaining with said prisoner for the arresting officer is duly released by the jail staff on duty.

IV. Town Responsible for Records

City agrees to submit in writing any charge(s) at the time of incarceration. Any sentences imposed by the **Municipal Court** shall be submitted to the jail staff in writing, signed by the municipal judge, together with appropriate release also signed by the judge. The **City** bond schedule shall be provided to the jail staff; however, bond money or bond releases shall be handled by the proper **City** official.

V. Basic Medical Care

County agrees to provide basic medical care to said prisoners, which shall include sick call and self-care, defined as the care of any condition which can be treated by the prisoner himself. This may include such over-the-counter type medications as may be approved by the **County** Jail Physician. Basic medical care also includes care of any condition which requires immediate assistance by a person trained in first-aid procedures.

This cost of hospitalization, prescribed medications, surgical and dental care shall be borne by the **City**. If an ill or injured prisoner is transported by a **City** law enforcement officer to the **County jail facility**, notwithstanding the authority for the arrest, **City** shall provide the required treatment prior to incarceration. Failure on the part of the **City** to provide the required treatment prior to incarceration shall provide a sufficient basis for the **County** to refuse the prisoner admittance into said jail facility under the terms of this agreement.

The jailer on duty shall have the discretion to refuse a prisoner from the **City** should the prisoner be in need of medical examination or treatment prior to incarceration. In such event, **City** shall provide to said **County jail facility** staff a release from a licensed physician or physician's assistant stating said prisoner is capable of being incarcerated without further detrimental medical complications. The failure on the part of the **City** to provide the required written medical release shall provide a sufficient basis for the **County** to refuse the prisoner admittance into said jail facility under the terms of this agreement.

Any **City** prisoner, on an emergency basis, may be taken to the hospital for the treatment or examination at the discretion of the jail staff on duty and any cost incurred from said treatment or examination shall be billed to the **City**. The **City** shall provide transportation and security for any **City** prisoner needing treatment, examination, or hospitalization.

VI. Cost Per Day

The cost per day for each **City** prisoner detained and cared for in the **County jail facility** to be paid by the **City** to **County** shall be **Forty (\$40.00) Dollars per day** for each prisoner

for the term hereof. A day, for the purpose this agreement, is a calendar or any part thereof, and not a twenty-four (24) hour time period. Said rate is subject to re-negotiation and adjustment in the event this agreement is renewed or extended at the expiration hereof.

If a **City** prisoner is not held for an extended period of time, less than twelve (12) hours, then the **City** will only be billed for one (1) day of incarceration.

It is agreed by the **City** that the fee for housing each prisoner shall be paid for each and every day or part thereof on a **City** charge(s) or if booked into the **Canadian jail facility** for state charge(s), the prisoner will be considered a **City** prisoner until the appropriate documentation has been received from the Canadian County District Attorney's Office indicating that the district court charges will be filed on the prisoner.

The **City** shall provide necessary equipment and supplies for booking and discharge of **City** prisoners.

VII. Billing Period

The **County** shall bill the **City** for prisoner services on a monthly basis. The monthly billing shall list the prisoner's name; date of birth; the date the prisoner was incarcerated, the offense(s) the prisoner allegedly committed; the jurisdiction where the charge(s) will be filed, the date the prisoner was released from the **County jail facility**, and the total cost of the prisoner's incarceration. The **City** agrees to promptly remit payment for the statement sent by the **County** for satisfactory performance of services called for under this agreement.

VIII. Hold Harmless Clause

The **City** hereby agrees to indemnify and hold harmless the **County** for any and all liability or litigation arising from the arrest or wrongful incarceration of persons under this agreement. The **City** further agrees to bear the cost of any legal representation should any litigation arise against the **County** as a result of the alleged wrongful incarceration or arrest of persons under this agreement. The selection for the attorney for the **County** shall be at the discretion of the **County**.

It is further agreed the **City** shall reimburse the **County** any expenses resulting from the repair of any damage caused by a **City** prisoner to the **County** jail facility or items issued by the **County** to **City** prisoners.

In witness whereof; the parties have hereto set their hands as of the day and first year written above.

Approved by **Mustang** City Council on this ____ day of ____, 2023.

Mayor

Police Chief

Deputy City Clerk

Canadian County Sheriff

Canadian County Commissioners

_____ **David Anderson, Chairman**

_____ **Tomas Manske, Member**

_____ **Tracey Rider, Member**

Approved as to form and content:

**Tommy Humphries,
Assistant District Attorney
Canadian County**



Mustang City Council Agenda Item Report

Meeting Date: May 2, 2023

Submitted by: Janet Watts

Submitting Department: Finance

Item Type: Approval

Agenda Section: CONSENT AGENDA

Subject Title:

Approval to Declare Certain Items as Surplus and Authorizing Disposal of Those Items.

Recommendation:

Approve.

Initiator:

Janet Watts, Finance Director

Background:

The City periodically eliminates property assets (see attached listing) deemed to be no longer needed by the department(s). A public auction will be held in the month of June on the www.govdeals.com webpage. The net proceeds of the sale will be deposited to the fund in which the item was original purchased.

Financial Impact:

\$80,454.36 (write-off depreciation)

Staff Comments:

Attachments:

[disposals_5-2-23 \(1\).xlsx](#)

CITY OF MUSTANG
SCHEDULE OF SURPLUS - CAPITAL ASSETS
For the year ending June 30, 2023

FA Number	Governmental Assets Description:	Condition:	Expense			Need		Original Cost	Accum Depr		Fully/Partial Deprec	Approval Date	HOW DISPOSED
			Account	Cat	Serial #	Council To Surplus	Appr Primary Location		Write Off Amount				
00614	1991 DODGE TRUCK	POOR	01-561-5971	40	1B7HE16Y	YES	STREETS	1,841.93	1,841.93	0.00	5/2/2023	DISPOSE	
00907	SLEUTH SOFTWARE	OBSELETE	01-541-5971	40	NA	YES	POLICE	35,050.00	35,050.00	0.00	5/2/2023	DISPOSE	
1179	BARSTOOLS (4)	POOR	90-500-5970	40	NA	YES	SENIOR CENTER	1,005.36	1,005.36	0.00	5/2/2023	DISPOSE	
1399	SWITCH & COMPUTER DRIVE	OBSELETE	01-551-5664	40	NA	YES	FIRE	1,662.00	1,662.00	0.00	5/2/2023	DISPOSE	
2088	SERVER	OBSELETE	01-515-5914	40	MXQ7490057	YES	TOWN CENTER	6,777.70	6,777.70	0.00	5/2/2023	DISPOSE	
2114	2007 FORD F550 RESCUE TRUCK	POOR	09-551-5971	40	1FDAF56R28EC83081	YES	FIRE	169,974.00	89,519.64	80,454.36	5/2/2023	DISPOSE	
2117	MINITOWER	OBSELETE	01-512-5914	40	NA	YES	LIBRARY	1,266.00	1,266.00	0.00	5/2/2023	DISPOSE	
2123	ROADRUNNER HANDHELD	OBSELETE	68-572-5971	40	NA	YES	WATER	8,339.00	8,339.00	0.00	5/2/2023	DISPOSE	
2124	ROADRUNNER CRADLE	OBSELETE	68-572-5971	40	NA	YES	WATER	2,000.00	2,000.00	0.00	5/2/2023	DISPOSE	
2198	WATCHGUARD VIDEO	SOLD	39-541-5971	40	DV10-127463	YES	POLICE	4,875.00	4,875.00	0.00	5/2/2023	DISPOSE	
2215	GATES FOR POOL	FAIR	39-520-5971	40	NA	YES	AQUATICS	18,597.00	18,597.00	0.00	5/2/2023	DISPOSE	
2251	WATCHGUARD VIDEO	SOLD	39-541-5971	40	131832	YES	POLICE	4,875.00	4,875.00	0.00	5/2/2023	DISPOSE	
2252	WATCHGUARD VIDEO	SOLD	39-541-5971	40	131862	YES	POLICE	4,875.00	4,875.00	0.00	5/2/2023	DISPOSE	
2715	SLEUTH SOFTWARE	DISCARDED	39-541-5941	40	NA	YES	POLICE	1,725.00	1,725.00	0.00	5/2/2023	DISPOSE	
2847	2015 CHEVY TAHOE, UNIT #219	SOLD	39-541-5973	40	1GNLC2ECXFR535285	YES	POLICE	51,433.37	51,433.37	0.00	5/2/2023	DISPOSE	
2848	2015 CHEVY TAHOE, UNIT #217	SOLD	39-541-5973	40	1GNLC2ECXFR530479	YES	POLICE	51,433.37	51,433.37	0.00	5/2/2023	DISPOSE	
2849	2015 CHEVY TAHOE, UNIT #218	SOLD	39-541-5973	40	1GNLC2ECXFR533200	YES	POLICE	51,433.37	51,433.37	0.00	5/2/2023	DISPOSE	
2901	2015 DODGE CHARGE, UNIT #223	SOLD	39-541-5973	40	2C3CDXAT9FH906871	YES	POLICE	42,390.56	42,390.56	0.00	5/2/2023	DISPOSE	
2902	2015 DODGE CHARGE, UNIT #224	SOLD	39-541-5973	40	2C3CDXAT5GH192075	YES	POLICE	42,390.56	42,390.56	0.00	5/2/2023	DISPOSE	
2932	2017 FORD EXPLORER, UNIT #226	SOLD	39-541-5973	40	1FM5K8AR7HGB41268	YES	POLICE	46,692.78	46,692.78	0.00	5/2/2023	DISPOSE	
2933	2017 FORD EXPLORER, UNIT #228	SOLD	39-541-5973	40	1FM5K8ARXHGB47453	YES	POLICE	46,692.78	46,692.78	0.00	5/2/2023	DISPOSE	
								642,881.50	558,616.78	80,454.36			



Mustang City Council Agenda Item Report

Meeting Date: May 2, 2023

Submitted by: Tim Rooney

Submitting Department: Managerial Department

Item Type: Approval

Agenda Section: CONSENT AGENDA

Subject Title:

Nominate Mr. Justin Battles, Ms. Pam Polk, and Mr. Tim Lyon to the Oklahoma Municipal Assurance Group (OMAG) Board of Trustees.

Recommendation:

Vote for three (3) OMAG Board Members

Initiator:

Timothy Rooney

Background:

The City of Mustang is a member of the Oklahoma Municipal Assurance Group (OMAG). OMAG was formed in 1977 by cities and towns needing life and health coverage for their employees. As the members needs have changed through the years, they have added liability, workers' compensation and property coverage to their available plans. The City of Mustang utilizes OMAG as its insurer for its general liability, auto liability, public official bond (City Manager, City Clerk, and City Treasurer), and physical property. OMAG is an organization owned and governed by the member cities and towns it serves.

Each year, OMAG conducts elections for positions on their Board of Trustees. The OMAG Board of Trustees consists of 7 members. This year, the City of Mustang is asked to elect three members to the Board of Trustees for three year terms commencing on July 1, 2023. There are a total of 6 nominees for the three available seats. The nominees are as follows: Justin Battles - City of Mustang, Pam Polk - City of Collinsville. Tim Lyon - City of Midwest City, Brian Linley - City of Choctaw, Russ Meacham - City of Perry, and Elizabeth Sloat - City of Healdton .

The official ballot, requiring formal Council action, is attached for your information and review.

Financial Impact:

None

Staff Comments:

Staff recommends the City of Mustang cast its three votes for Mr. Justin Battles, Ms. Pam Polk, and Mr. Tim Lyon.

Attachments:

[OMAG Ballot 2023.pdf](#)

BALLOT

OKLAHOMA MUNICIPAL ASSURANCE GROUP 2023 Election of THREE Trustees For a three-year term starting July 1, 2023

The biographical sketch on the next page for each nominee was written by the person who made the nomination. YOU MAY VOTE FOR THREE (3) NOMINEES.

- _____ TIM LYON, City Manager, City of Midwest City (Incumbent)
- _____ PAM POLK, City Manager, City of Collinsville (Incumbent)
- _____ JUSTIN BATTLES, Assistant City Manager, City of Mustang
- _____ BRIAN LINLEY, City Manager, City of Choctaw
- _____ RUSS MEACHAM, Chief Financial Officer, City of Perry
- _____ ELIZABETH SLOAT, City / Court Clerk, City of Healdton

SIGN AND ATTEST

Ballot cast by the governing body of the municipality of

Signed: _____
Mayor

Attested: _____ Date: _____, 2023
Clerk

FAILURE TO PROPERLY SUBMIT THIS BALLOT WILL INVALIDATE THE BALLOT.

Your Ballot must be received by the OMAG no later than *May 15, 2023*, by:

- (1) emailing the ballot to elections@omag.org;
- (2) sending the ballot to OMAG by mail to 3650 S. Boulevard, Edmond, OK 73013; or
- (3) sending a facsimile of the ballot to OMAG at (405) 657-1401.

SEE REVERSE FOR BIOGRAPHICAL SKETCHES

BIOGRAPHICAL SKETCHES

TIM LYON (Incumbent) Tim Lyon has over 38 years of local government experience specializing in Risk Management, a M.A. in Political Science, and is an accredited City Manager. For the past 23 years, Tim has served Midwest City as the Human Resources Director, Assistant City Manager, and now as the City Manager. **(Midwest City participates in the Municipal Liability Protection Plan and the Municipal Property Protection Plan.)**

PAM POLK (Incumbent) Pam Polk, the ICMA credentialed Collinsville City Manager since 2005, has served Oklahoma municipalities for over 26 years. She currently serves as the Vice-President of OML and was named City Manager of the Year in 2017 and the Oklahoma Women in Municipal Government Woman of the Year in 2020. **(Collinsville participates in the Municipal Property Protection Plan, the Municipal Liability Protection Plan, and the Workers' Compensation Plan.)**

JUSTIN BATTLES Justin Battles is passionate about communities and working with others. As Mustang's Assistant City Manager, he understands the demands cities and towns face continually. Justin has over 20 years of city government experience including tort claims, infrastructure, capital projects and parks. He is a member of CMAO and ICMA. **(Mustang participates in the Municipal Liability Protection Plan and the Municipal Property Protection Plan.)**

BRIAN LINLEY Brian Linley assumed the duties of City Manager of the City of Choctaw and Executive Director Choctaw Utilities Authority on July 1, 2022. As City Manager and Executive Director, he leads a staff of just over 70 to oversee and direct Public Safety, Public Works, Parks and Recreation, and Planning. **(Choctaw participates in the Municipal Property Protection Plan, the Municipal Liability Protection Plan, and the Workers' Compensation Plan.)**

RUSS MEACHAM Russ Meacham, CPA, has served as the CFO for the City of Perry since June 2008. Russ also serves as a consultant to over 40 municipalities across the state, assisting them with their financial needs. Russ's career began at Deloitte & Touche after graduation from the University of Oklahoma. **(Perry participates in the Municipal Liability Protection Plan, the Municipal Property Protection Plan, and the Workers' Compensation Plan.)**

ELIZABETH SLOAT Elizabeth Sloat has worked for the City of Healdton for 12 years. While working for the city she has earned her state certifications for City and Court Clerk. She has also earned her bachelor's degree in Business Administration and is currently working on her Master's in Public Administration. **(Healdton participates in the Municipal Liability Protection Plan and the Municipal Property Protection Plan.)**



Mustang City Council Agenda Item Report

Meeting Date: May 2, 2023

Submitted by: Ryan Connor

Submitting Department: Community Development

Item Type: Ordinance

Agenda Section: DISCUSSION ITEMS

Subject Title:

Public Hearing and Consideration of Ordinance No. 1285, an Ordinance of The City of Mustang, Oklahoma, Amending the Zoning Ordinance of The City of Mustang, Oklahoma, as Amended, to Change Certain Property Located in Canadian County, Oklahoma, from a Mixed Use Planned Unit Development And R-E, Rural Estates District to an Amended Mixed Use Planned Unit Development, Declaring Repealer, and Providing for Severability.

Recommendation:

Approve or Deny Ordinance

Initiator:

Ryan Conner, City Planner

Background:

Planning Commission met at the April 11th regular Planning Commission meeting and voted unanimously to recommend approval of a request to amend an existing Planned Unit Development (PUD) in order to add additional land for the PUD development. There were no additional contingencies added for the recommendation.

Project Description: The applicant, Crafton Tull, has submitted an application on behalf of the owners of property to revise and enlarge an existing Planned Unit Development (PUD) titled "Hutch Storage", which was approved in April of 2022. This PUD, located at 2321 E State Highway 152, consisted of approximately 4.54 acres and was strictly set up to allow for Mini-Storage type units on the property with landscaping buffers and variances on the masonry wall requirements and to allow for private septic use. The PUD also spelled out the provisions to allow an accessory use for a residence for a personal caretaker of the property and retail sales associated with the Mini-Storage.

The reason for the requested revision of the PUD is to allow for approximately 1.33 acres of additional land to be added to the confines of the project from an adjacent property to the East. The adjacent property owner, Jesse Leonor, is co-applicant to this request. Mr. Leonor's property is dissected by an unnamed tributary of Campbell Creek which makes access to the Northeast side the property difficult to access. This dissected section from the tributary to the rest of Mr. Leonor's property is adjacent to the owners of the property of the Hutch Storage PUD, G2 SOK1 LLC. Both property owners are in agreement to allow the sale of the adjacent property if the revised PUD incorporating the additional property were to be granted by the Planning

Commission and City Council. Ordinance 1284 was approved by the City Council to allow for minor adjustments to adjacent properties so long as the resulting properties meet the minimum requirements of their respective zoning districts.

The original PUD had built in additional landscaping buffers for the properties to the North and West with an additional landscaping buffer and tree plantings for a greenbelt at the front of the property along State Highway 152. The applicant has submitted a revised version of the PUD Design Statement to show the changes (outlined in red) to the original PUD. It appears to allow the same amenities such as the landscaping buffers and privacy screening in which the original PUD was approved for. The enlarged PUD would allow for an additional four (4) mini-storage buildings with the added property. There is a revised PUD Master Development Plan map attached with the submittal and an additional graphic design.

Upon review prior to the Planning Commission meeting there were a few items needing correction on the PUD Design Statement and Master Development Plan map. The applicant fixed the items prior to the Planning Commission and demonstrated those changes.

Character of Neighborhood: This is an area of undeveloped land with medium density residential surrounding it.

Zoning and Uses of Property Nearby: The existing PUD allows for only Mini-Storage units with a base zoning of C-5. The surrounding properties are R-E, Rural Estates.

Conformance with Long-Range Plan: The long-range plan calls for Rural Estates Zoning in this area, but the PUD was approved for the Mini-Storage units already.

Utilities and Services: Public water is available to serve the property, but the PUD allowed the use of private septic.

Financial Impact:

0

Staff Comments:

Staff makes a recommendation to approve the PUD consistent with the Planning Commission.

Attachments:

[\(1\) Hutch Storage PUD Aerial.pdf](#)

[\(2\) Amended PUD - HWY 152 Storage - 4-7-23.pdf](#)

[\(3\) PC Minutes 4-11-23.pdf](#)

[Ordinance No. 1285 - Amending the Zoning Ordinance - Hutch Storage PUD Revision.pdf](#)

Hutch Storage PUD



PLANNED UNIT DEVELOPMENT

PUD - 3-11-22-1-25

DESIGN STATEMENT

FOR

HUTCH STORAGE

April 13, 2022

Amended: April 7, 2023

PREPARED FOR:

~~Hutchison Construction, LLC~~
~~P. O. Box 6653~~
~~Edmond, OK 73083~~
~~Oklahoma Storage, LLC~~
~~15100 S. Western Ave. Suite 100~~
~~Oklahoma City, OK 73170~~

PREPARED BY:

~~Grubbs Consulting LLC~~
~~1800 South Sara Road~~
~~Yukon, OK 73099~~
~~Phone: (405) 265-0641~~
~~mark.grubbs@gc-oke.com~~
~~Crafton Tull & Associates, Inc.~~
~~300 Pointe Parkway Blvd.~~
~~Yukon, OK 73099~~
~~(405) 787-6270~~

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EXHIBIT A - Legal Description (attached hereto and made a part hereof)	
EXHIBIT B - Master Development Plan & Topographic Map (attached hereto and made a part hereof)	

SECTION 1.0 INTRODUCTION

The Planned Unit Development of Hutch Storage consists of ~~4.55~~5.87 acres and is proposed for mini-storage warehouses. The property is located in the Southeast Quarter of Section 25, Township 11 North, Range 5 West, of the Indian Meridian in Canadian County, more particularly on the north side of Highway 152, just west of County Line Road.

SECTION 2.0 LEGAL DESCRIPTION

The legal description of the property is described in Exhibit A, attached and made a part of this Design Statement.

SECTION 3.0 OWNER/DEVELOPER

The owner/~~developer~~ of this property is ~~Hutchison Construction, LLC~~G2 SOK1, LLC and Jesse Leonor.

SECTION 4.0 SITE AND SURROUNDING AREA

The subject property is zoned PUD-3-11-22-1-25 and R-E Rural Estates and is currently ~~occupied with two vacant dwellings~~vacant land. Surrounding properties are zoned and used for:

North: R-E/~~vacant residence~~

East: R-E/residence

South: R-E/residences

West: R-E/residences

SECTION 5.0 PHYSICAL CHARACTERISTICS

The subject property drains from the west to the east across the site, with an elevation of 1348 feet along the west boundary sloping to an elevation of ~~1338~~1326 feet along the east boundary. There is limited tree cover on the property.

SECTION 6.0 CONCEPT

The concept for this PUD is to provide for a personal storage, mini-warehouse facility. The buildings will vary in size and consist of a mixture of brick, rock, stone, metal and varying accents.

SECTION 7.0 SERVICE AVAILABILITY

7.1 STREETS

Property is bordered by Highway 152 along the south. Highway 152 is a major arterial street having a paving width of 66 feet with curb and gutter, and a right-of-way width of 120 feet. There are five lanes with a center left turn lane.

Access into the development will be from one driveway off of Highway 152.

7.2 SANITARY SEWER

Sanitary sewer will be provided by way of a private sanitary sewer system consisting of ~~an~~ ~~aerobies-and-a~~ septic system.

7.3 WATER

Public water will be provided for the development from the adjacent existing water main along Highway 152.

7.4 GAS SERVICE, ELECTRICAL SERVICE, AND TELEPHONE SERVICE

Proper coordination with the various utility companies will be made in conjunction with this development. All gas, electric and telecommunication services will be privately owned and maintained by the various utility companies.

7.5 DRAINAGE

~~The eastern property line of this No portion of the property within this~~ Planned Unit Development is ~~located within~~adjacent to ~~the FEMA~~ Zone A 100-year floodplain, ~~and therefore flood levels are not applicable to this property.~~ All proposed buildings are located outside of said FEMA Floodplain.

SECTION 8.0 SPECIAL USE AND DEVELOPMENT REGULATIONS

The following Special Development Regulations and/or limitations are placed upon the development of the PUD. Planning and zoning regulations will be those which are in effect at the time of development of this PUD. Development is when a permit is issued for any construction or addition to any structure on a development tract. For purposes of interpretation of these Special Development Regulations, the operative and controlling language and regulations of stated zoning districts shall be the language and regulations applicable to the referenced zoning districts as contained in the City of Mustang's Municipal Code as such exists at the time of development of this PUD. In the event of conflict between provisions of this PUD and any of the provisions of the Mustang Municipal Code, as amended ("Code"), in effect at the time a permit is applied for with respect to any lot, block, tract and/or parcel of land subject to this PUD, the provisions of the Code shall prevail and be controlling; provided however, that in the event of a conflict between the Special Use and Development Regulations specifically negotiated as a part of this PUD and the provisions of the Code in effect at the time a permit is applied for with respect to any lot, block, tract and/or parcel of land subject to this PUD, such Special Use and Development Regulations of this PUD shall prevail and be controlling.

8.1 USE REGULATIONS

The use regulations of the C-5 Commercial Intensive District shall govern the property but permitted uses are limited to the following:

- a) Mini-Storage Warehouse Facility (Personal Storage) to include the necessary accessory uses such as residence for personal caretaker, retail sales associated

with storage.

8.2 DEVELOPMENT REGULATIONS

- 1) Building setback requirements for all uses shall be as follows:
 - a. Minimum building setback along Highway 152 shall be fifty feet, measuring from right-of-way line.
 - b. Minimum building setback along the east and west boundaries shall be fifteen feet.
 - c. Minimum building setback along the north boundary shall be fifteen feet {Variance to Code Sec. 122-473(2)}.
 - d. Maximum building height shall be one story and shall not exceed 20 feet in height.

8.3 ARCHITECTURAL REGULATIONS

- 1) Building facade shall comply with ordinance requirements.

8.4 LANDSCAPE AND SCREENING REGULATIONS

- 1) A landscaped greenbelt, minimum ten feet in width, shall be provided along the west and north property lines where abutting agricultural and/or residential zoning, excluding the R-4 Multiple Family District. ~~A landscaped greenbelt, minimum five feet in width, shall be provided along the east property line where abutting agricultural and/or residential zoning, excluding the R-4 Multiple Family District.~~ Existing trees, in excess of 4-inch caliper, shall be maintained where possible within said greenbelts. {Variance to Code Sec. 122-873}
- 2) A landscaped greenbelt, minimum 10 feet in width, shall be provided along the front property line, outside of adjacent highway right-of-way. One tree per 25 feet of lineal frontage shall be provided within said greenbelt. {Variance to Code Sec. 122-873}
- 3) Security fencing, consisting of chain link a minimum of six feet and maximum of eight feet in height shall be permitted along the south, west, north and east property lines. The security fence shall sit on the north side of the south buffer. {Variance to Code Sec. 122-473(4)} Where buildings are not utilized for screening along the north building setback line, a 6' tall sight proof stockade wood fence and landscaping screening shall be provided.
- 4) Sight proof screening shall not be required. {Variance to Code Sec. 122-473(4)}

8.5 DRAINAGE REGULATIONS

- 1) Drainage improvements, if required, will be in accordance with applicable sections of the Mustang Code of Ordinances. Private drainage-ways are allowed within this PUD, if compatible with Chapter 50 and approved by the Development Director.

8.6 ACCESS AND PARKING REGULATIONS

- 1) Access shall be provided from Highway 152 and shall be approved by the Oklahoma Department of Transportation.
- 2) Parking shall comply with ordinance requirements except that required parking for personal storage (mini-storage warehouse facility) shall be based on square footage of office space for the personal storage facility. Parking shall not be required for the additional square footage of personal storage warehouse space.

8.7 SIGN REGULATIONS

- 1) Free-standing signs shall conform to current ordinance requirements.

SECTION 9.0 EXHIBITS

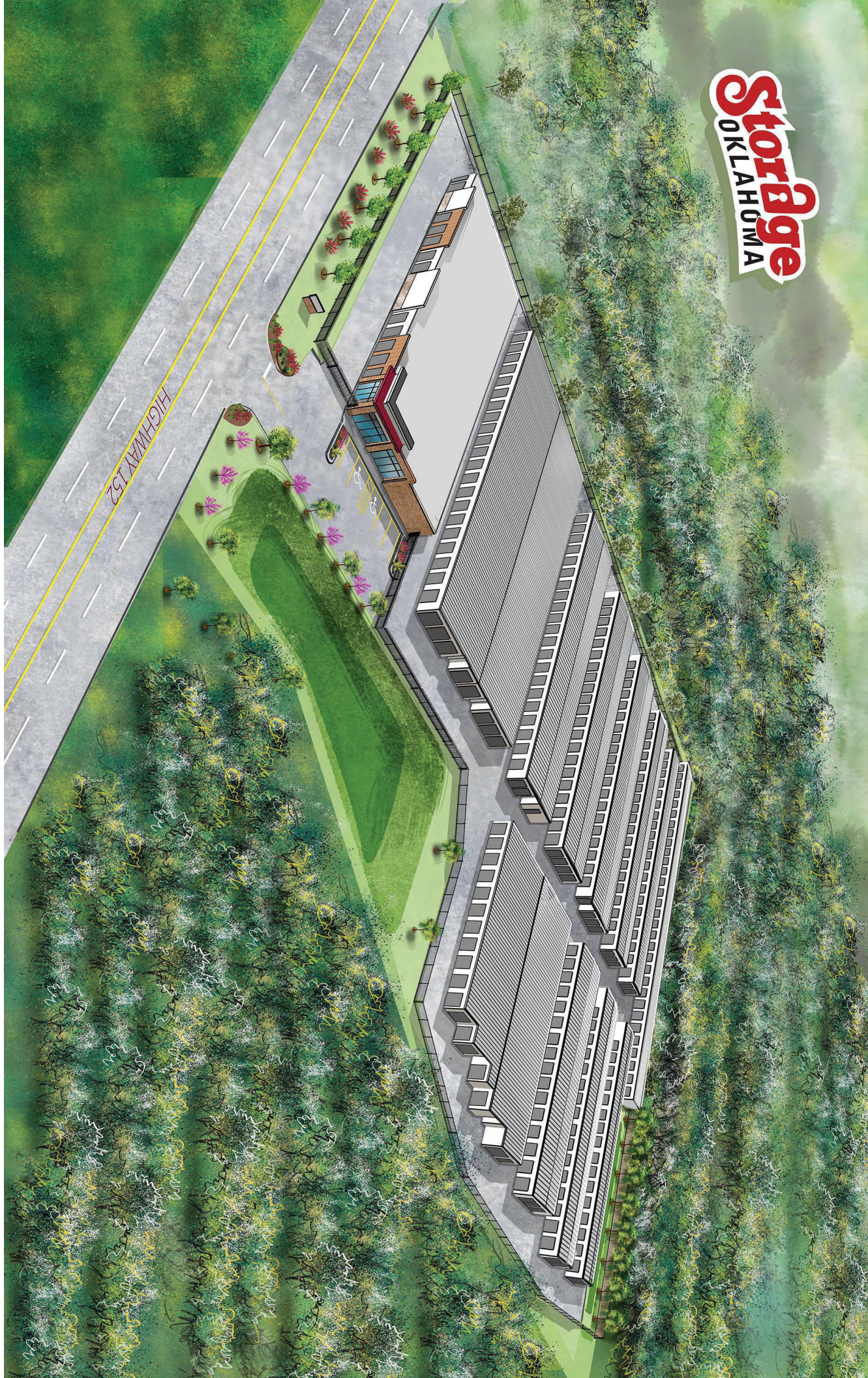
The following exhibits are hereby attached and incorporated into this PUD. These exhibits are:

EXHIBIT A: LEGAL DESCRIPTION OF SUBJECT PROPERTY

EXHIBIT B: MASTER DEVELOPMENT PLAN & ~~TOPOGRAPHIC~~ MAP

EXHIBIT C: RENDERING

Storage OKLAHOMA



**PLANNING COMMISSION MINUTES
APRIL 11, 2023**

The Mustang Planning Commission met in a regular session on Tuesday, April 11th, 2023 at 7:00 p.m. at the Mustang Municipal Building, City Council Chambers at 1501 N. Mustang Road.

I. CALL MEETING TO ORDER: Chairman Billy McDaniel called the meeting to order at 7:00 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

MEMBERS PRESENT: Jay Adams, David Russell, Susan Dobbins, Billy McDaniel, Jerry Brown, John Gassen.

MEMBERS ABSENT: Jesse Bratton.

STAFF PRESENT: Ryan Conner, Radika Wheeler, Justin Goodwin.

CITY ATTORNEY: Jonathan Miller was in attendance.

IV. APPROVAL OF MINUTES: Commissioner Jay Adams made a motion to approve the minutes from the March 14th 2023 meeting. Commissioner Jerry Brown seconded the motion. The motion was approved unanimously.

V. INTRODUCTION OF GUESTS AND VISITORS/HEARING OF CITIZENS AND DELEGATES

None

VI. PUBLIC HEARING, DISCUSSION, CONSIDERATION AND RECOMMENDATION ON:

Chairman Billy McDaniel opened the public hearing for the first item.

1. Rezoning – PUD-3-15-23-1-25: Hutch Storage

Applicant:	Crafton Tull & Associates, Inc.
Owner(s):	G2 SOK1, LLC & Jesse Leonor
Location:	2132 E State Highway 152
Current Zoning:	Planned Unit Development (PUD) with C-5 Commercial Intensive District Underlay titled “Hutch Storage” and R-E, Rural Estates District
Proposed Zoning:	Revision of the Planned Unit Development (PUD) with C-5, Commercial Intensive District Underlay titled “Hutch Storage”.

Tract Info: 5.87 acres MOL

Chairman McDaniel introduced the item and called upon City Planner, Ryan Conner, for a staff report.

Mr. Conner addressed the Planning Commission and explained the request from the applicants. He stated that this area had a Planned Unit Development (PUD) approved in April of 2022 to allow for mini-storage units with a base zoning of C-5. He further said that the PUD required certain landscaping buffers and design criteria but also allowed for variances to allow use of private septic, setback variances, and screening. **Mr. Conner** explained that the applicant, in conjunction with an adjacent property owner, wanted the ability to sell/transfer a portion of the adjacent property owner's land to the land for the PUD. This additional property would be added to the mini-storage area for an additional four (4) buildings. **Mr. Conner** stated that the PUD Design Statement had been updated to reflect the changes made by this application and as well as in the new Master Development Plan map. He mentioned there were recommended corrections in both documents but that the developer had already addressed those issues on a new submission in the last week. **Mr. Conner** continued to state other aspects to the development and the surrounding property uses. He ended by stating that the staff recommendation was to approve the PUD amendment.

Commissioner Jerry Brown asked **Mr. Conner** about the private sewer and about septic lines and their location.

Mr. Conner stated that question could be better addressed by the applicant but that ODEQ will still need to give approval.

Commissioner Brown also asked about the detention plans for the property.

Mr. Conner answered by saying the detention has been addressed by the applicant and will be reflected on the development.

Commissioner Jay Adams asked to confirm if all of the items that were concerns had been addressed.

Mr. Conner confirmed that the items of concern were addressed.

Chairman McDaniel opened the Public Hearing.

Jason Spencer, representative for the applicants, addressed the Planning Commission. **Mr. Spencer** gave a rundown of the request and specifically answered the questions about detention and the private septic. He said that the detention has been engineered and calculated for and that the septic system is very small because there is only one sink and toilet in the office space. **Mr. Spencer** also mentioned the aspects of the site proof fence and screening that was spelled out in the PUD.

Christopher Simonsen - 2342 E Frontier Terr – addressed the Planning Commission. He stated that he lives North of the area that was being added to the PUD and wanted to check to see if all that he had heard from the developer was true and was being represented as such. **Mr. Simonsen** wanted to make sure the area with the detention

pond and septic would not be in harms way of his property. Due to the floodplain in the area he wasn't able to build his house exactly where he had intended, but wanted to make sure everything was done correctly in this case as well.

Commissioner Adams made a motion to close the Public Hearing. **Commissioner Brown** seconded the motion. The motion was approved unanimously.

Commissioner David Russell mentioned that there was attempts to mitigate the issues with screening from the adjacent properties and that the applicant made the other changes addressed by staff.

Commissioner Russell made a motion to recommend approval of the PUD amendment to the City Council. **Commissioner Brown** seconded the motion. The motion was approved unanimously.

Chairman McDaniel mentioned that the item would next be heard by the City Council at the regular May 2nd City Council meeting.

VIII. NEW BUSINESS

None.

IX COMMISSIONER, STAFF COMMENTS

None.

X. ADJOURNMENT: Commissioner Adams made a motion to adjourn. **Commissioner Russell** seconded the motion, which was approved unanimously. The meeting was adjourned at 7:15 pm.

CHAIRMAN

DATE

SECRETARY

ORDINANCE NO. 1285

AN ORDINANCE OF THE CITY OF MUSTANG, OKLAHOMA AMENDING THE ZONING ORDINANCE OF THE CITY OF MUSTANG, OKLAHOMA, AS AMENDED, TO CHANGE CERTAIN PROPERTY LOCATED IN CANADIAN COUNTY, OKLAHOMA, FROM A MIXED USE PLANNED UNIT DEVELOPMENT AND R-E, RURAL ESTATES DISTRICT TO AN AMENDED MIXED USE PLANNED UNIT DEVELOPMENT; DECLARING REPEALER, AND PROVIDING FOR SEVERABILITY.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MUSTANG, OKLAHOMA:

Section 1. That the Zoning Ordinance of the City of Mustang, Oklahoma, as amended, is hereby amended to change the Official Zoning Map, to include therein the following described property in the City of Mustang, Canadian County, State of Oklahoma from a Mixed Use Planned Unit Development and R-E, Rural Estates District to an amended Mixed Use Planned Unit Development.

LEGAL DESCRIPTION OF COMPLETE PROPERTY FOR REZONING:

A tract of land lying in the Southwest Quarter of the Southeast Quarter of the Southeast Quarter (SW/4 SE/4 SE/4) in Section Twenty-five (25), Township Eleven (11) North, Range Five (5) West of the Indian Meridian, Canadian County, Oklahoma, being particularly described as follows:

COMMENCING at the Southeast corner of the Southeast Quarter (SE/4) of said Section; THENCE South 89°41'42" West, along the South line of said Southeast Quarter (SE/4), a distance of 1317.05 feet to the Southwest corner of the Southwest Quarter of the Southeast Quarter of the Southeast Quarter (SW/4 SE/4 SE/4) of said Section; THENCE North 00°18'00" West, a distance of 60.00 feet to the North Right of Way line of State Highway No. 152, said point being the POINT OF BEGINNING; THENCE continuing North 00°18'00" West along said line, a distance of 600.63 feet; THENCE North 89°39'12" East, a distance of 485.00 feet; THENCE South 00°18'00" East, a distance of 143.62 feet; THENCE South 11°57'53" West, a distance of 123.41 feet; THENCE South 21°30'05" West, a distance of 30.66 feet; THENCE South 26°22'28" West, a distance of 235.68 feet; THENCE South 00°18'00" East, a distance of 97.72 feet to the North Right of Way line of said State Highway No. 152; THENCE South 89°41'42" West, along said North Right of Way line, a distance of 341.60 feet to the POINT OF BEGINNING.

Said tract of land containing 255,830 square feet or 5.8731 acres, more or less. The basis of bearing for the above-described tract of land is the South line of said Southeast Quarter (SE/4) having a measured bearing of South 89°41'42" West, along the South line of said Southeast Quarter (SE/4), based on State Plane Coordinates NAD-83 (U.S. Survey Foot), Oklahoma North Zone.

Section 2. REPEALER

All former ordinances or parts of Ordinances conflicting or inconsistent with the provisions of this Ordinance are hereby repealed.

Section 3. SEVERABILITY

If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, said portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of this Ordinance.

PASSED AND APPROVED this ____ day of _____, 2023.

Mayor

ATTEST:

City Clerk

APPROVED as to form this ____ day of _____, 2023.

City Attorney



Mustang City Council Agenda Item Report

Meeting Date: May 2, 2023

Submitted by: Justin Battles

Submitting Department: Managerial Department

Item Type: Approval

Agenda Section: DISCUSSION ITEMS

Subject Title:

*Consideration of Contract and Bonds for Project Labeled State Highway 152 Sewer Line Relocation.

Recommendation:

Initiator:

Justin Battles

Background:

The Oklahoma Department of Transportation will widen State Highway 152 west of Clear Springs. The highway will become a super two-lane road, adding shoulders. The project requires the City of Mustang to relocate water and sewer lines. Cowan Group Engineering and the City of Mustang published specifications for each project. I have attached the contract and bonds for the project.

Financial Impact:

TBD

Staff Comments:

Attachments:



Agenda Item No: H.3

Mustang City Council Agenda Item Report

Meeting Date: May 2, 2023

Submitted by: Justin Battles

Submitting Department: Managerial Department

Item Type: Approval

Agenda Section: DISCUSSION ITEMS

Subject Title:

*Consideration of Contract and Bonds for Project Labeled State Highway 152 Waterline Relocation.

Recommendation:

Initiator:

Justin Battles

Background:

The Oklahoma Department of Transportation will widen State Highway 152 west of Clear Springs. The highway will become a super two-lane road, adding shoulders. The project requires the City of Mustang to relocate water and sewer lines. Cowan Group Engineering and the City of Mustang published specifications for each project. I have attached the contract and bonds for the project.

Financial Impact:

TBD

Staff Comments:

Attachments:



Agenda Item No: I.1

Mustang City Council Agenda Item Report

Meeting Date: May 2, 2023

Submitted by: Justin Battles

Submitting Department: Managerial Department

Item Type: Approval

Agenda Section: MATTERS FOR EXECUTIVE SESSION

Subject Title:

*Consideration of Potential Purchase and Acceptance of Permanent Easement and Authorization for Mayor and City Staff to Execute Necessary Documents to Accomplish the Same; and proposed Executive Session as Authorized by 25 Okla. Stat. 307(B)(3).

Recommendation:

Initiator:

Justin Battles

Background:

Discussion in Executive Session

Financial Impact:

Staff Comments:

Attachments:



Agenda Item No: I.2

Mustang City Council Agenda Item Report

Meeting Date: May 2, 2023

Submitted by: Jon Miller

Submitting Department: Law

Item Type: Report

Agenda Section: MATTERS FOR EXECUTIVE SESSION

Subject Title:

Consideration of DHD Corp. v. City of Mustang and the City Council for the City of Mustang, Case No. CV-2022-79, District Court, Canadian County, Oklahoma; and, Proposed executive session as authorized by 25 Okla. Stat. §307(B)(4).

Recommendation:

Adjourn to Executive Session

Initiator:

Jon Miller, City Attorney

Background:

Discussion will occur in Executive Session

Financial Impact:

Staff Comments:

Attachments:



Agenda Item No: I.3

Mustang City Council Agenda Item Report

Meeting Date: May 2, 2023

Submitted by: Jon Miller

Submitting Department: Law

Item Type: Approval

Agenda Section: MATTERS FOR EXECUTIVE SESSION

Subject Title:

Consideration of potential proceedings to enforce Code of Ordinance requirements relating to water and sewer connections; and, Proposed executive session as authorized by 25 Okla. Stat. §307(B)(4).

Recommendation:

Adjourn to executive session

Initiator:

Jon Miller, City Attorney

Background:

To be discussed in executive session

Financial Impact:

Staff Comments:

To be presented in executive session.

Attachments: