

AGENDA

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE/INVOCATION

Terry Armstrong, Pastor, Mustang Church of the Nazarene

C. ROLL CALL

D. INTRODUCTION OF GUESTS/HEARING OF CITIZENS OR DELEGATES

E. NEW BUSINESS, DELETIONS OR CONTINUANCES TO THE AGENDA

F. CONSENT AGENDA

These items are considered on the Consent Agenda so that members of the City Council by unanimous consent can designate routine agenda items to be approved by one motion. If any item proposed on the Consent Agenda does not meet with approval of all Councilmembers that item will be removed and heard in regular order.

1. Approval of **09/04/2018** City Council Minutes.
2. Approval of **09/17/2018** City Council Special Meeting Minutes.
3. Approval of **09/18/2018** City Council Special Meeting (Work Session) Minutes.
- *4. Claims List for **FY 2018**.
- *5. Claims List for **FY 2019**.
- *6. Approval to Turn **Past Due Utility Accounts** over to the Collection Agency.
7. Approval to Turn **Past Due Library Accounts** over to the Collection Agency.
8. Approval of **Resolution No. 19-016** making Changes in the General Fund Budget by making a Supplemental Appropriation to Increase the 2018-2019 Fiscal Year Budget by \$1,349.
9. Approval of **Resolution No. 19-017** making Changes in the General Fund Budget by making a Supplemental Appropriation to Increase the 2018-2019 Fiscal Year Budget by \$137,700.

G. INFORMATION/REPORTS

1. City Manager
 - a. **Oath of Office** for Police Officer Derek Hunt and Police Officer Caleb Pinley.
 - b. City Manager Report

2. City Council

- a. Approval of **Proclamation** declaring the Second Monday in October of 2018 and henceforth as "Native American Day".
- b. City Council Reports

H. DISCUSSION ITEMS

- 1. **Discussion, Consideration and Possible Action** regarding Approval of Exception to City of Mustang Code of Ordinances, Section 106-371(c) and (d), Allowing a Secondary Gravel Driveway in R-E District (1408 N. Sara Rd).
- 2. **Discussion, Consideration and Possible Action** regarding Approval of **Ordinance No. 1176**, an Ordinance of the City of Mustang, Oklahoma, Amending Chapter 122, Article IX, Section 122-834 to Allow Fences to be Located on Side Property Lines on Corner Lots in Residential Zoning Districts; Providing for Repealer and Severability; and Declaring an Emergency.

J. CITY ATTORNEY'S REPORT

- 1. **Discussion, Consideration and Possible Action** regarding Potential Purchase and Acceptance of Permanent and Temporary Easements and Authorization for Mayor and City Staff to Execute Necessary Documents to Accomplish the Same; and, Proposed Executive Session as Authorized by 25 Okla. Stat. §307(B)(3).
- 2. **Discussion, Consideration and Possible Action** regarding *Cottonwood Development, L.L.C. v. City of Mustang*, Case No. CV-2018-142, District Court of Canadian County, State of Oklahoma, to include potential settlement of the lawsuit; and, Proposed Executive Session as authorized by 25 Okla. Stat. §307(B)(4).
- 3. **Discussion, Consideration and Possible Action** regarding City Manager's Evaluation; and, proposed Executive Session as authorized by 25 Okla. Stat. 307(B)(1).

K. ADJOURNMENT

*Items Considered Concurrently on the MIA Agenda.

**MUSTANG CITY COUNCIL
SEPTEMBER 4, 2018**

The Mustang City Council met in regular session on Tuesday, September 4, 2018, at 7:00 p.m. in the Mustang Municipal Building Council Chambers. Notice of the meeting was posted as required on Thursday, August 30, 2018, at 4:25 p.m in compliance with the Open Meeting Law, 25 O.S., Section 301, et. seq.

A. CALL TO ORDER

Mayor Schweinberg called the meeting to order at **7:00 p.m.**

B. PLEDGE OF ALLEGIANCE/INVOCATION Jim McNabb, Pastor, The Bridge Assembly of God Church

Pastor Bryan led the assembly in the Pledge and Invocation.

C. ROLL CALL

Councilmembers Present:	Pratt
	Leete
	Grider
	Jones
	Ward V - Vacant
	Noblitt
	Schweinberg

Councilmembers Absent: **None**

D. CONSENT AGENDA

These items are considered on the Consent Agenda so that members of the City Council by unanimous consent can designate routine agenda items to be approved by one motion. If any item proposed on the Consent Agenda does not meet with approval of all Councilmembers that item will be removed and heard in regular order.

1. Approval of **08/07/2018** City Council Minutes

MOTION was made by **Councilman Noblitt**, seconded by **Councilman Jones**, to Approve Item F-1 of the Consent Agenda.

AYE: Pratt, Leete, Grider, Jones, Noblitt, Schweinberg

NAY: None

E. APPOINTMENT

1. **Discussion, Consideration and Possible Action** regarding Appointment of Councilmember to Represent Ward 5.

City Manager Rooney stated Staff received one letter of interest from Mr. Travis McKenzie for the vacant Ward 5 seat stating Staff recommends approval of appointing Mr. McKenzie to the Ward V seat.

MOTION was made by **Councilman Jones**, seconded by **Councilman Grider**, to Appoint Mr. Travis McKenzie as Councilmember to represent Ward 5.

AYE: Pratt, Leete, Grider, Jones, Noblitt, Schweinberg

NAY: None

F. OATH OF OFFICE

1. **Oath of Office** for Ward 5 Councilmember Appointee.

City Manager Rooney swore in Councilmember Travis McKenzie, Ward 5.

At this time, the newly appointed Councilmember will take his seat.

G. INTRODUCTION OF GUESTS/HEARING OF CITIZENS OR DELEGATES

None.

H. NEW BUSINESS, DELETIONS OR CONTINUANCES TO THE AGENDA

None.

J. CONSENT AGENDA

- *1. Claims List for **FY 2018**
- *2. Claims List for **FY 2019**
- *3. Approval to Turn **Past Due Utility Accounts** over to the Collection Agency.
4. Approval to Turn **Past Due Library Accounts** over to the Collection Agency.
5. Approval of **Resolution No. 19-009** making Changes in the Limited Purpose (Capital) Fund Budget by making a Supplemental Appropriation to Increase the 2018-2019 Fiscal Year Budget by \$21,500.
6. Approval of **Resolution No. 19-010** making Changes in the General Fund Budget by making a Supplemental Appropriation to Increase the 2018-2019 Fiscal Year Budget by \$2,500.

7. Approval of **Resolution No. 19-011** making Changes in the General Fund Budget by making a Supplemental Appropriation to Increase the 2018-2019 Fiscal Year Budget by \$229,050.
8. Approval of **Resolution No. 19-012** making Changes in the Library Fund Budget by making a Supplemental Appropriation to Increase the 2018-2019 Fiscal Year Budget by \$38,333.
9. Approval of **Resolution No. 19-013** making Changes in the Park Improvement Fund Budget by making a Supplemental Appropriation to Increase the 2018-2019 Fiscal Year Budget by \$35,000.
10. Approval of **Resolution No. 19-014** making Changes in the Limited Purpose (Capital) Fund Budget by making a Supplemental Appropriation to Increase the 2018-2019 Fiscal Year Budget by \$126,527.
11. Approval of **Resolution No. 19-015** making Changes in the Library Fund Budget by making a Supplemental Appropriation to Increase the 2018-2019 Fiscal Year Budget by \$4,392.
12. Approval of **Amended Agreement** between the City of Mustang and Mustang Public School System Providing Two (2) School Resource Officers for the FY 2019 School Year.
13. Approval of **Facility User Agreement** for City of Mustang Sports Facilities.
14. Acceptance of **New Fitness Equipment** Donated to the Mustang Fire Station by Mr. Ted Weber with Weber Accounting.

MOTION was made by **Councilman Noblitt**, seconded by **Councilwoman Pratt**, to Approve Items J-1 thru J-14 of the Consent Agenda.

AYE: Pratt, Leete, Grider, Jones, McKenzie, Noblitt, Schweinberg

NAY: None

G. INFORMATION/REPORTS

1. City Manager Report

City Manager Rooney reminded everyone of the Western Days parade on Saturday requesting Councilmembers who were participating to reach out to *Assistant City Manager Battles* regarding start time, location, etc. He stated otherwise, he did not have anything to report in addition to the City Manager Report available on the City's website.

2. City Council Reports

- a. Approval of **Proclamation** declaring September 17 through September 23, 2018, as "Constitution Week".

Mayor Schweinberg invited members of the Daughters of the American Revolution to the front where he read the Proclamation declaring September 17 through September 23, 2018 as "Constitution Week" and presented it to them.

- b. Approval of **Proclamation** declaring September 10, 2018 as "Toastmaster's Day".

Mayor Schweinberg invited Mr. JP Bachman, Area A3 Director, District 16, of Toastmasters International to the front where he read the Proclamation declaring September 10, 2018 as "Toastmaster's Day" and presented it to him.

Mr. Bachman addressed the Council providing information regarding Toastmasters and invited everyone to their celebration event on September 10, 2018.

MOTION was made by **Councilman Grider**, seconded by **Councilman Noblitt**, to Approve the Proclamation declaring September 17 through September 23, 2018, as "Constitution Week".

AYE: Pratt, Leete, Grider, Jones, McKenzie, Noblitt, Schweinberg
NAY: None

MOTION was made by **Councilman Grider**, seconded by **Councilman Noblitt**, to Approve the Proclamation declaring September 10, 2018 as "Toastmaster's Day".

AYE: Pratt, Leete, Grider, Jones, McKenzie, Noblitt, Schweinberg
NAY: None

- c. City Council Reports

Mayor Schweinberg asked the Councilmembers if they had anything to report in their respective Wards:

Councilman Noblitt welcomed Councilmember McKenzie and thanked him for being willing to serve. He also asked others to get involved and serve on Council.

Councilman McKenzie – stated he was thankful and grateful for the opportunity to serve stating as a pastor, it is another opportunity to serve.

Councilman Jones welcomed Councilman McKenzie to the Council.

Councilman Grider also welcomed Councilman McKenzie to the Council.

Councilman Leete welcomed Councilman McKenzie to the Council and asked at the appropriate time, he would like the Council to consider tabling Item L-6.

Councilwoman Pratt welcomed Councilman McKenzie to the Council and advised of a water leak at Aspen Park stating it would be taken care of as soon as possible.

Mayor Schweinberg also welcomed Councilman McKenzie to the Council and reiterated what Councilman Noblitt had said regarding citizens getting involved stating only one letter of interest had been received for the last three appointments. He also thanked Dennis Merrill and InfraMark for their hard work in repairing a water line in his addition stating they did a phenomenal job.

H. DISCUSSION ITEMS

1. **Discussion, Consideration and Possible Action** regarding Approval of Preliminary Plat Application PP-7-12-18-1-25, Prairie Hills Estates Addition, Premium Land, LLC, NE/4 Section 25, T11N, R5W, Approximately 50.97 acres, 188 lots.

Community Development Director Helsel stated this addition is at SW 59th Street and County Line Road stating the property had been sold to another developer who wished to change the layout, therefore, requiring a new preliminary plat stating this would be the second preliminary plat for this property. She stated the property contains approximately 50.97 acres with 188 lots stating the City Engineer, City Attorney and Fire Department had all approved the plat.

Helsel provided the character of the neighborhood and zoning nearby stating the plat does conform to the comprehensive plan. She stated the Planning Commission voted unanimously to approve the plat and Staff recommends approval.

Discussion was held concerning the size of lots with **Helsel** stating they were basically minimum size lots.

Other discussion included the character of the neighborhood with it being residential and oil well sites and if there could be any health risk. **Helsel** stated this was the nature of this area and did not believe there was any health risk stating the Corporation Commission rules the oil well sites stating they could not be within 300 feet of a house and stated the City does require the sites be fenced.

MOTION was made by **Councilman Grider**, seconded by **Councilman Jones**, to Approve the Preliminary Plat Application PP-7-12-18-1-25, Prairie Hills Estates Addition, Premium Land, LLC, NE/4 Section 25, T11N, R5W, Approximately 50.97 acres, 188 lots.

AYE: Pratt, Leete, Grider, Jones, McKenzie, Noblitt, Schweinberg
NAY: None

2. **Discussion, Consideration and Possible Action** regarding Approval of Preliminary Plat Application PP-7-31-18-2-33, Mustang Commercial Park, 500-600 Block W. State Highway 152, 3 Lots, Gary Owens Carpet & Construction, 11.58 acres.

Community Development Director Helsel stated this item was for the Preliminary Plat for Mustang Commercial Park stating the next item is the Final Plat for the same property. She stated the property is owned by Gary Owens and is zoned C-5 stating the property would be divided into three lots. She stated the lots exceed the minimum size requirements for C-5 districts stating maintenance of all common areas and drainage facilities will be the responsibility of the property owners' association and stated no structures or other obstructions may be placed in a drainage easement. **Helsel** stated the 50 foot building line on Commerce Drive would be removed and a cul-de-sac on the east side had been added. She also stated the entrance into the development would be off of State Highway 152.

Helsel provided the character of the neighborhood as well as surrounding property zoning and uses and stated the development conforms to the comprehensive plan. She stated the plat was revised several times stating the Fire Department, City Engineer, City Attorney and Staff recommend approval. She stated the Planning Commission voted unanimously to recommend approval.

Discussion was held concerning the entrances into the development with **Helsel** stating there would be two entrances – a common access drive to Lots 1 and 2 on the east side which would be paved and an entrance farther to the West on Commerce Drive.

Other discussion included drainage, detention and fencing with **Helsel** stating drainage and detention would be addressed as they go stating flow could not be increased more than what currently occurs and stated a masonry fence would be installed when tract 3 develops where abutting residential property stating this is a requirement in C-5 zoning.

Helsel also stated the developer as of today has met all of the City Attorney comments.

MOTION was made by **Councilman Noblitt**, seconded by **Councilman Jones**, to Approve the Preliminary Plat Application PP-7-31-18-2-33, Mustang Commercial Park, 500-600 Block W. State Highway 152, 3 Lots, Gary Owens Carpet & Construction, 11.58 acres.

AYE: Pratt, Leete, Grider, Jones, Noblitt, Schweinberg
NAY: McKenzie

3. **Discussion, Consideration and Possible Action** regarding Approval of Final Plat Application FP-7-31-18-2-33, Mustang Commercial Park, 500-600 Block W. State Highway 152, 3 Lots, Gary Owens Carpet & Construction, 11.58 acres.

Community Development Director Helsel stated this item is regarding the Final Plat for the Mustang Commercial Park as discussed in the previous item.

MOTION was made by **Councilman Leete**, seconded by **Councilwoman Pratt**, to Approve the Final Plat Application FP-7-31-18-2-33, Mustang Commercial Park, 500-600 Block W. State Highway 152, 3 Lots, Gary Owens Carpet & Construction, 11.58 acres.

AYE: Pratt, Leete, Grider, Jones, Noblitt, Schweinberg
NAY: McKenzie

4. **Discussion, Consideration and Possible** Action regarding Approval of Final Plat Application FP-8-1-18-2-27, Pine Canyon Addition, B & J Investments, LLC, Section 27, Approx. 24.97 acres, 76 lots.

Community Development Director Helsel stated this was a Final Plat application for Pine Canyon Addition on Sara Road stating it was located approximately across from the Holy Spirit Catholic Church. She stated the property contained approximately 25 acres and will contain 76 residential lots stating the lots will exceed the minimum size requirements for R-1 districts. She stated a lot of water flows onto the property stating an underground drainage system would be utilized. She stated two variances had been approved in the preliminary plat including a cul-de-sac length of approximately 2300 feet and 25-foot front yard setback.

Helsel provided the zoning and uses of surrounding property stating the property conforms to the comprehensive plan. She stated the plat has been approved by the Fire Department, City Engineer, City Attorney and Staff and stated Planning Commission voted unanimously to recommend approval.

Helsel provided information regarding the plat process stating the developer provides the City Engineer a thick drainage study and plan stating by Municipal Code, there cannot be additional flow or faster flow than what is currently in this area stating the Engineer scrutinizes everything very thoroughly.

Discussion was held regarding any residents being in attendance since this property has been discussed in the past and has been met with quite a bit of resistance. **Helsel** stated Staff met with the Skidmores who voiced opposition in the past and stated they appeared to be comfortable with this final plat.

Mark Grubbs, Developer, 1819 S. Morgan Road, discussed the question regarding speed tables being installed stating the speed tables had not been discussed in the preliminary plat stage and a separate ordinance provides guidance regarding the installation of speed tables which is not done at the development stage, therefore, would not be installed at this time. He also stated it would not be a good idea during construction as there would be a lot of heavy equipment going over them and could damage them.

MOTION was made by **Councilman Grider**, seconded by **Councilman Leete**, to Approve the Final Plat Application FP-8-1-18-2-27, Pine Canyon Addition, B & J Investments, LLC, Section 27, Approx. 24.97 acres, 76 lots.

AYE: Pratt, Leete, Grider, Jones, McKenzie, Noblitt, Schweinberg

NAY: None

5. **Discussion, Consideration and Possible Action** regarding Approval of **Ordinance No. 1172**, an Ordinance of the City of Mustang, Oklahoma, Amending Chapter 6 of the Mustang Code of Ordinances by Repealing Chapter 6, Articles I through IV in their Entirety, and Enacting New Chapter 6, Articles I through III, Establishing Rules and Procedures, Creating Occupation Fees, and Establishing Violations, for ABLE Commission Licensees; Amending Chapter 38, Section 38-38(A)(2) to Change Terms to be consistent with Current Law; Amending Chapter 42, Section 42-6 to Set the Amounts of Occupation Fees for ABLE Commission Licensees; Amending Chapter 1, Section 1-8 to make Maximum Fines and Penalties consistent with State Law; Declaring Repealer; Providing for Severability; and Declaring an Emergency.

Community Development Director Helsel stated over a year ago, the State changed its statutes with regard to alcohol sales stating these changes go into effect October 1, 2018. She stated this ordinance brings Mustang's municipal code up to date in order to accommodate new business locations that are planning to offer high-point beer, wine and/or liquor stating it stays very close to the State's new statutes for regulation according to the new laws and addresses zoning, licensing, fees, penalties, etc. **Helsel** discussed different areas of the ordinance such as the additional categories and fees stating the City's fees would be the same or less than the State.

MOTION was made by **Councilman Noblitt**, seconded by **Councilman McKenzie**, to Approve Ordinance No. 1172, an Ordinance of the City of Mustang, Oklahoma, Amending Chapter 6 of the Mustang Code of Ordinances by Repealing Chapter 6, Articles I through IV in their Entirety, and Enacting New Chapter 6, Articles I through III, Establishing Rules and Procedures, Creating Occupation Fees, and Establishing Violations, for ABLE Commission Licensees; Amending Chapter 38, Section 38-38(A)(2) to Change Terms to be consistent with Current Law; Amending Chapter 42, Section 42-6 to Set the Amounts of Occupation Fees for ABLE Commission Licensees; Amending Chapter 1, Section 1-8 to make Maximum Fines and Penalties consistent with State Law; Declaring Repealer; Providing for Severability.

AYE: Pratt, Leete, Grider, Jones, McKenzie, Noblitt, Schweinberg

NAY: None

MOTION was made by **Councilman Leete**, seconded by **Councilman McKenzie**, to Declare an Emergency for Ordinance No. 1172.

AYE: Pratt, Leete, Grider, Jones, McKenzie, Noblitt, Schweinberg
NAY: None

NOTE: **Councilman Jones** originally voted "Nay" to Declare an Emergency, then rescinded his vote and voted "Aye".

6. **Discussion, Consideration and Possible Action** regarding Approval of **Ordinance No. 1173**, an Ordinance of the City of Mustang, Oklahoma: (1) Amending Chapter 22 of the Mustang Code of Ordinances by Adding New Article V Creating Permitting and Licensing Requirements for Retailers, Commercial Growers, Processors and Personal Users of Medical Marijuana, Establishing Permit Fees, and Establishing Location Restrictions and Conditions of Operation; (2) Amending Chapter 122 by Amending Sections 122-212, 122-472 and 122-641 to Include Uses within Zoning Districts for Retailers, Commercial Growers and Processors of Medical Marijuana; and (3) Amending Chapter 42, Section 42-22 by Adding New Subsection 42-22(4) to Set Permit Fees for Retailers, Commercial Growers, Processors, and Personal Users of Medical Marijuana; Declaring Repealer; Providing for Severability; and Declaring an Emergency.

Community Development Director Helsel stated the State recently changed its statutes with regard to medical marijuana stating this ordinance brings the City's municipal codes up to date in line with the state statutes. She stated it addresses the use, retail sales, growing, transporting and processing of medical marijuana as well as zoning, licensing, fees, penalties placing restrictions on locations for selling, growing and processing product and creating a permitting process.

Helsel discussed some of the processes and fees such as for retail sales of medical marijuana, the same zoning category regulations as a pharmacy were used. She stated applications were currently being accepted by the State and the City had already received a number of calls.

Councilman Leete stated before he could vote yes, he would have to be comfortable being able to defend it stating he does not feel he has all of the answers for questions he may receive.

Councilman Schweinberg stated this was not going away and need to address now stating the voters have decided on this issue and the City needs to have rules and regulations in place.

Councilman Noblitt asked what the effect would be if the City says no to this.

City Attorney Miller stated the City could expect (1) lawsuits, as well as (2) if there is no zoning or other regulations in place, the applicant could file for a Special Use Permit and each one come before the Council and if denied, could be a possible lawsuit. He stated he and *Community Development Director Helsel* went over this many times reviewing other city codes and State law.

Discussion was held concerning differences this ordinance may have with other cities. **Miller** stated it did not differ from State law.

City Manager Rooney stated it was important to pass regulations now before the City starts receiving applications stating not having an ordinance in place would be a bigger problem down the road. He stated the ordinance may not be perfect, but if problems do occur, it can be brought back to Council for amending.

Leete stated it was not his intent to delay this issue stating he has faith in staff and the discussion was very helpful. He stated he was more comfortable now voting yes.

MOTION was made by **Councilman Noblitt**, seconded by **Councilman Leete**, stating based on Advice of Counsel and City Manager that we have to have something on the books to keep from having to do Special Use Permits stating he is vehemently opposed to this idea, but have to defend ourselves and commended Staff for putting something out there to put the City in a defensive position, to Approve **Ordinance No. 1173**, an Ordinance of the City of Mustang, Oklahoma: (1) Amending Chapter 22 of the Mustang Code of Ordinances by Adding New Article V Creating Permitting and Licensing Requirements for Retailers, Commercial Growers, Processors and Personal Users of Medical Marijuana, Establishing Permit Fees, and Establishing Location Restrictions and Conditions of Operation; (2) Amending Chapter 122 by Amending Sections 122-212, 122-472 and 122-641 to Include Uses within Zoning Districts for Retailers, Commercial Growers and Processors of Medical Marijuana; and (3) Amending Chapter 42, Section 42-22 by Adding New Subsection 42-22(4) to Set Permit Fees for Retailers, Commercial Growers, Processors, and Personal Users of Medical Marijuana; Declaring Repealer; Providing for Severability.

AYE: Pratt, Leete, Grider, Jones, Noblitt, Schweinberg
NAY: McKenzie

MOTION was made by **Councilman Leete**, seconded by **Councilman Jones**, to Declare an Emergency for Ordinance No. 1173.

AYE: Pratt, Leete, Grider, Jones, McKenzie, Noblitt, Schweinberg

NAY: None

7. **Discussion, Consideration and Possible Action** regarding Approval of **Ordinance No. 1174**, an Ordinance of the City of Mustang, Oklahoma, Amending (1) Chapter 122, Article II, by Amending Section 122-54 to Revise Procedures for Hearing, Consideration and Action on Petitions for Zoning Amendments before the Planning Commission and the City Council; (2) Chapter 18, Article IV, Section 18-312 to Revise Procedures for Hearing, Consideration and Review of Recommendations by Planning Commission on Applications for Permits to Move Buildings; (3) Chapter 74, Article II, Section 74-74 to Revise Procedures for Hearing, Consideration and Review of Recommendations by Planning Commission of Applications for Drilling Permits; (4) Chapter 106, Article III, Section 106-149(b) to Revise Procedures for Hearing, Consideration and Review of Recommendations of Planning Commission on Preliminary Plats; (5) Chapter 106, Article III, Section 106-178 to Revise Procedures for Hearing, Consideration and Review of Recommendations of Planning Commission on Final Plats; (6) Chapter 122, Article II, Section 122-73(c) to Revise Procedures for Hearing, Consideration and Review of Recommendations of Planning Commission on Applications for Special Use Permits; Providing for Repealer and Severability; and Declaring an Emergency.

Community Development Director Helsel stated this ordinance slightly changes the process of denied applications in that a denied application by Planning Commission would not automatically go to City Council to be heard stating if the application is recommended for denial by the Planning Commission, the applicant would have to request the item proceed to City Council. She stated the applicant would have 15 days to make this request stating if they do not, they would receive a refund of \$50.00 of their original application fee. She stated plats, rezoning applications, special use permit applications, conditional use permit applications and oil and gas drilling permits are the types of applications addressed in this ordinance. **Helsel** stated if the application is recommended for approval by Planning Commission then it would automatically proceed to City Council within 30 days of the hearing. She stated she had not received any objections from the public.

MOTION was made by **Councilman Noblitt**, seconded by **Councilman Grider**, to Approve **Ordinance No. 1174**, an Ordinance of the City of Mustang, Oklahoma, Amending (1) Chapter 122, Article II, by Amending Section 122-54 to Revise Procedures for Hearing, Consideration and Action on Petitions for Zoning Amendments before the Planning Commission and the City Council; (2) Chapter 18, Article IV, Section 18-312 to Revise Procedures for Hearing, Consideration and Review of Recommendations by Planning Commission on Applications for Permits to Move Buildings; (3) Chapter 74, Article II, Section 74-74 to Revise Procedures for Hearing, Consideration and Review of Recommendations by Planning Commission of Applications for Drilling Permits; (4) Chapter 106, Article III, Section 106-149(b) to Revise Procedures for Hearing, Consideration and Review of Recommendations of Planning Commission on Preliminary Plats; (5) Chapter 106, Article III, Section 106-178 to Revise Procedures for Hearing, Consideration and Review of Recommendations of Planning Commission on Final Plats; (6) Chapter 122, Article II, Section 122-73(c) to Revise Procedures for Hearing, Consideration and Review of Recommendations of Planning Commission on Applications for Special Use Permits; Providing for Repealer and Severability

AYE: Pratt, Leete, Grider, Jones, McKenzie, Noblitt, Schweinberg

NAY: None

MOTION was made by **Councilman Leete**, seconded by **Councilman Noblitt**, to Declare an Emergency for Ordinance No. 1174.

AYE: Pratt, Leete, Grider, Jones, McKenzie, Noblitt, Schweinberg

NAY: None

8. **Discussion, Consideration and Possible Action** regarding First Reading and Setting Date for Consideration of **Ordinance No. 1175** an Ordinance of the City of Mustang, Oklahoma, Amending the Code of Ordinances of the City of Mustang, Oklahoma, by Vacating and Closing an Easement Lying on the South Side of Block 4 of Stewart's Addition, as more Particularly described in the Ordinance; Declaring Repealer; Providing for Severability; and Declaring an Emergency.

City Attorney Miller read the Ordinance in its entirety.

Community Development Director Helsel stated the purpose of this vacating and closing of easement was to build the new Holy Spirit Catholic Church stating the Church would provide alternative placement for any infrastructure contained within the easement. She stated the City does not have any infrastructure in this easement stating it does contain an overhead electric line and the engineer is already working with OG&E who has agreed to move it to a new location.

Helsel stated letters would be mailed to property owners within 300 feet and to all utility franchisees within the City stating they would have the opportunity to protest the proposed vacation. She stated Staff is recommending this ordinance be heard for final consideration on November 6 as there must be a 30 day notice given and the next Council meeting does not meet this time requirement.

MOTION was made by **Councilman Noblitt**, seconded by **Councilman Jones**, to set the date of November 6, 2018 as the Date for Consideration of **Ordinance No. 1175** an Ordinance of the City of Mustang, Oklahoma, Amending the Code of Ordinances of the City of Mustang, Oklahoma, by Vacating and Closing an Easement Lying on the South Side of Block 4 of Stewart's Addition, as more Particularly described in the Ordinance; Declaring Repealer; Providing for Severability; and Declaring an Emergency..

AYE: Pratt, Leete, Grider, Jones, McKenzie, Noblitt, Schweinberg
NAY: None

J. CITY ATTORNEY'S REPORT

1. **Discussion, Consideration and Possible Action** regarding Potential Purchase and Acceptance of Permanent and Temporary Easements and Authorization for Mayor and City Staff to Execute Necessary Documents to Accomplish the Same; and, Proposed Executive Session as Authorized by 25 Okla. Stat. §307(B)(3).
2. **Discussion** of *John D. Gatliff and Joetta E. Gatliff v. City of Mustang, et al.*, Case No. CJ-2015-217, District Court, Canadian County, Oklahoma; and, proposed executive session as authorized by 25 Okla. Stat. §307(B)(4).
3. **Discussion, Consideration and Possible Action** regarding Application for Forced Pooling filed by Roan Resources LLC, Cause CD No. 201806539, Corporation Commission, State of Oklahoma; and, proposed Executive Session as authorized by 25 Okla. Stat. §307(4).

MOTION was made by **Councilman Grider**, seconded by **Councilman McKenzie** to adjourn to executive session.

AYE: Pratt, Leete, Grider, Jones, McKenzie, Noblitt, Schweinberg
NAY: None

TIME ADJOURNED to Executive Session: **8:28 p.m.**

Councilman Jones left at this time.

MOTION was made by **Councilman Leete**, seconded by **Councilman Grider** to return from executive session.

AYE: Pratt, Leete, Grider, McKenzie, Noblitt, Schweinberg
NAY: None

TIME RETURNED from Executive Session: **8:47 p.m.**

In reference to Item J-1 –

MOTION was made by **Councilman Grider**, seconded by **Councilman Noblitt** to Approve the Acceptance of Permanent and Temporary Easements from James Little Trust, Rudell Stevens Trust, Rose Marie Stevens Trust, and Lynn and Lana Pyle, and Authorization for the Mayor and Staff to Execute necessary documents to complete Acceptance of the Easements.

AYE: Pratt, Leete, Grider, McKenzie, Noblitt, Schweinberg
NAY: None

In reference to Item J-2 – Informational purposes only.

In reference to Item J-3 – Informational purposes only.

K. ADJOURNMENT

MOTION was made by **Councilman Noblitt**, seconded by **Councilman Leete**, to adjourn.

AYE: Pratt, Leete, Grider, McKenzie, Noblitt, Schweinberg
NAY: None

The meeting was adjourned at **8:48 p.m.**

Jess Schweinberg, Mayor

Attest:

Lisa Martin, City Clerk

**MUSTANG CITY COUNCIL
SEPTEMBER 17, 2018
SPECIAL MEETING**

The Mustang City Council scheduled a Special Meeting on Monday, September 17, 2018, at 5:00 p.m. at the Mustang Municipal Building Council Chambers, 1501 N. Mustang Road, Mustang, Oklahoma. Notice of the meeting was posted as required on Thursday, September 13, 2018, at 3:40 p.m. in compliance with the Open Meeting Law, 25 O.S., Section 301, et. seq.

A. CALL TO ORDER

Mayor Schweinberg called the meeting to order at 5:00 p.m.

B. ROLL CALL

Councilmembers Present:	Pratt
	Jones
	McKenzie
	Noblitt
	Schweinberg

Councilmembers Absent:	Leete
	Grider

C. DISCUSSION ITEMS

1. **Discussion, Consideration and Possible Action** regarding Acceptance of the Staffing for Adequate Fire and Emergency Response (SAFER) Grant awarded to the City of Mustang Fire Department by the Department of Homeland Security (DHS), Federal Emergency Management Agency's (FEMA) Grant Programs Directorate.

City Manager Rooney stated there was one change to the information provided a couple of weeks ago regarding the percentage breakdown stating grant reimbursement is 75% for years one and two and 35% for year three. He stated the grant had to be accepted within 30 days of notification.

Discussion was held concerning the City's responsibilities. **Fire Chief Carruth** stated he was unable to dig into the finer details of the grant until it is accepted and stated the City would be responsible for 25% of the costs for three firefighters in years one and two and 65% in year three stating there could be no layoffs during that time.

Other discussion included termination of one of the firefighters if needed. **Carruth** stated that would be defined more thoroughly in the finer details once the grant was accepted. **City Manager Rooney** stated in his past experience, if one of the firefighters was terminated, the City would have to rehire a firefighter to replace him or her stating otherwise, the City would not receive reimbursement.

MOTION was made by **Councilman McKenzie**, seconded by **Councilwoman Pratt** to Accept the Staffing for Adequate Fire and Emergency Response (SAFER) Grant awarded to the City of Mustang Fire Department by the Department of Homeland Security (DHS), Federal Emergency Management Agency's (FEMA) Grant Programs Directorate.

AYE: Pratt, Jones, McKenzie, Noblitt, Schweinberg
NAY: None

2. **Discussion, Consideration and Possible Action** regarding Proposals to Lease the City of Mustang's Mineral Interests underlying Section 29, Township 11 North, Range 5 West, I.M., Canadian County, Oklahoma, and Authorization for Mayor and City Staff to Execute Necessary Documents to Accomplish the Same.

City Attorney Miller stated a hearing on the forced pulling would be held tomorrow stating the well had already been drilled. He stated the City received an offer to lease the City's interest from 1907 Land Company providing four options stating he would recommend the City accept the offer including the 1/4th royalty. He stated there were a few terms he was negotiating with 1907 Land Company stating one of the more important terms was striking the warranty of title clause.

Councilman Noblitt stated for the record that his company and Roan Resources do business together and have current projects stating this item does not interfere or intermingle with that whatsoever and, therefore, will not recuse himself stating for the record, they do business together, just not in this area.

Discussion was held regarding if this item should be discussed in Executive Session. **Miller** stated purchase of property is an executive session item, but sale of property was not.

Other discussion included Q Clauses, depth of hole, no deduct clause added to the addendum, and whether they were drilling for gas or oil. **Councilman Noblitt** suggested another term to negotiate is for a short term lease stating it was already pooled and would not matter unless the well goes bad and if started over, the City could sale the lease again.

MUSTANG CITY COUNCIL
SEPTEMBER 17, 2018
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MOTION was made by **Councilman Noblitt**, seconded by **Councilman McKenzie**, with friendly amendment by **City Attorney Miller**, to Approve and Authorize the Mayor and City Staff to negotiate a lease with at least a ¼ royalty and upon such terms as deemed reasonable.

AYE: Pratt, Jones, McKenzie, Noblitt, Schweinberg
NAY: None

F. ADJOURNMENT

MOTION was made by **Councilman Noblitt**, seconded **Councilman Jones** to adjourn.

AYE: Pratt, Jones, McKenzie, Noblitt, Schweinberg
NAY: None

The meeting was adjourned at **5:15 p.m.**

Jess Schweinberg, Mayor

Attest:

Lisa Martin, City Clerk

**MUSTANG CITY COUNCIL
SEPTEMBER 18, 2018
SPECIAL MEETING**

The Mustang City Council scheduled a Special Meeting on Tuesday, September 18, 2018, at 6:30 p.m. at the Mustang Town Center, Library Education Room, 1201 N. Mustang Road, Mustang, Oklahoma. Notice of the meeting was posted as required on Friday, September 14, 2018, at 9:10 a.m. in compliance with the Open Meeting Law, 25 O.S., Section 301, et. seq.

A. CALL TO ORDER

Mayor Schweinberg called the meeting to order at 6:30 p.m.

B. ROLL CALL

Councilmembers Present:	Pratt
	Grider
	Jones
	McKenzie
	Schweinberg

Councilmembers Absent:	Leete
	Noblitt

C. DISCUSSION ITEMS

Item Number 2 was moved to the first of the agenda.

2. **Discussion** regarding Proclamation Declaring October 8, 2018 as "Native American Day".

City Manager Rooney stated he was contacted in June by Dr. Lancer Stephens regarding the possibility of the City changing the 2nd Monday of October from Columbus Day to Indigenous People's Day stating he had brought up other communities across the United States recognizing that Mr. Columbus could not discover an area that was already populated with its native people. **Rooney** advised Dr. Stephens he shared his passion, but because Columbus Day was a declared national holiday by President Roosevelt and an action by our Federal Government, he thought it would be inappropriate to change, replace or rename it as Indigenous People's Day stating he would support, and thought the City Council may support as well, a Proclamation declaring October 8, 2018 as "Native American Day" in addition to, but not in replacement of, the Columbus Day designation.

Rooney introduced Dr. Stephens who introduced his wife and children. Dr. Stephens stated he wanted to show his children a way to get things changed in a civilized, respectful manner and thanked the Council for hearing this item. **Rooney** invited Dr. Stephens and his family to the October 2, 2018 City Council meeting where the Proclamation will be presented to them.

1. **Discussion** regarding Side Yard Fencing Ordinance.

Community Development Director Helsel stated over the last several years, the Community Development Department has received numerous variance requests for side yard fences stating currently, the City Code does not allow a fence over the side building line on corner lots in residential districts. She stated reasons Staff felt it would be appropriate to change this regulation including, it would not directly obscure visibility at intersections, many existing fences on corner lots are already six feet at the side property line, difficult to enforce as a new home may be directly behind an existing house that already has a six foot fence at the property line, and changing the regulation would allow property owners to utilize more of their lot space.

Councilman McKenzie asked if this would affect new construction or pre-existing with **Helsel** stating it would mostly affect new construction, but also replacements stating if the Code is changed, may have people requesting to move their fence.

Mayor Schweinberg asked approximately how many variance applications had been received in the last six months and if any were denied, would Staff notify them of this change with **Helsel** stating maybe six had been received with about half approved and half denied stating property owners who had been denied would be notified.

Item "E" was moved before Executive Session.

E. **UPDATE ON MANAGEMENT RELATED ISSUES**

City Manager Rooney provided the following update:

- City employees recently participated in a workplace survey conducted by a third party named Engage stating the program asks employees a series of work related questions where employees participate anonymously with the goal of identifying what we do well, what we need to improve upon, and identifies concern areas within the organization. He stated *Human Resources Director Anderson*, *Assistant City Manager Battles* and he have reviewed the survey and will be discussing it with Department Heads and may review with Council in the November Work Session. He stated he was pleased with the results, mostly positive, with some concern areas stating the City of Mustang could possibly be named one of the Top 10 places to Work.

- Advised of properties along the 1100 block of South Highland Drive where the City of Mustang has a utility easement for underground sewer lines running across the front yards and beneath driveways in that area stating the ground above the sewer lines had settled, rather dramatically in some areas, and caused the driveway panels to sink for several of those homes. He stated he ordered the driveways be replaced as he felt it was the right thing for the City to do and funds were included within the budget for that purpose. He stated Staff did receive one phone call from a homeowner in that area who had replaced his driveway several years prior at his own expense stating he was told the City would not replace the driveways stating this person was upset and Council could be hearing from him.
- The City's newest Building Inspector was let go on Monday stating as an employment requirement, he was to obtain at least one provisional license for inspection purposes within the first six months of employment and he was not able to do so and was terminated. He stated Staff was reviewing the applicant pool from that hiring process in order to determine if there are any qualified applicants remaining prior to advertising again.
- The Chamber of Commerce is conducting a "Shop Mustang" program during the holidays called "Mistletoe Magic" stating the City will be very supportive of this effort as it generates sales tax benefitting us too.
- Mustang Road will be bid in October.
- Staff is currently waiting on a proposal from SRLS regarding right-of-way acquisition for Sara Road.
- Wastewater Treatment Plant is progressing as anticipated stating rainy days may cause them to ask for more days at the end of the contract stating Cowan Engineering is keeping track if needed.
- Staff is currently waiting on final design and layout for the Animal Control facility.
- Important upcoming travel dates:
 - He and Assistant City Manager Battles will both be out of state beginning Saturday, September 22 through Friday, September 28 attending the annual ICMA Conference in Baltimore, MD stating Fire Chief Carruth was named Acting City Manager during that time period;
 - He will be out of the office for part of the day on October 3 and 4 in order to attend an event in Tulsa on October 3rd and have some minor dental work performed on October 4th;
 - He will be out of state beginning October 10 through October 14 in order to attend his dad's services at Arlington National Cemetery.

- **Helsel** stated the new hotel would have a soft opening on Monday, September 24th.
- **Rooney** advised of a car show this coming weekend requesting someone from the City to serve as a judge and asked if anyone would be able to do this. **Councilman Jones** stated he may be able to judge it with **Rooney** stating he would provide him the details.

D. EXECUTIVE SESSION:

1. **Discussion** regarding City Manager's Evaluation; and, **Proposed Executive Session as authorized by 25 Okla. Stat. 307(B)(1);**

MOTION was made by **Councilman Grider**, seconded by **Councilman McKenzie** to adjourn to executive session.

AYE: Pratt, Grider, Jones, McKenzie, Schweinberg
NAY: None

TIME ADJOURNED to Executive Session: **7:00 p.m.**

Mayor Schweinberg called the meeting back in to session at **7:12 p.m.**

F. ADJOURNMENT

MOTION was made by **Councilman McKenzie**, seconded **Councilwoman Pratt**, to adjourn.

AYE: Pratt, Grider, Jones, McKenzie, Schweinberg
NAY: None

The meeting was adjourned at **7:12 p.m.**

Jess Schweinberg, Mayor

Attest:

Lisa Martin, City Clerk

FUND: 01 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 13 PARKS AND RECREATION						
18-1911	01-S0311	DELANA SECONDI	REFUND	6/2018	201809178409	25.00
DEPARTMENT TOTAL:						25.00
DEPARTMENT: 15 GENERAL GOVERNMENT						
18-0155	01-S0085	SILVER STAR CONSTRUCTION	STREET & MOWING CONTRACT	6/2018	201809118353	1,080.12
DEPARTMENT TOTAL:						1,080.12
DEPARTMENT: 19 BALL COMPLEX						
18-1970	01-P0144	PEPSI-COLA METROPOLITAN BOTFOOD FOR CONCESSION		6/2018	LF180618323531	32.96
DEPARTMENT TOTAL:						32.96
DEPARTMENT: 41 POLICE						
18-0126	01-M0170	DAVID L. MORRIS	VEHICLE REPAIRS	6/2018	17686	336.00
DEPARTMENT TOTAL:						336.00
DEPARTMENT: 42 ANIMAL WELFARE						
18-1919	01-H1019	BELINDA HECK	REIMBURSE EMPLOYEE OMRF	6/2018	201809118352	26.92
18-0128	01-M0236	MUSTANG VETERINARY HOSPITAL	VETERINARY SERVICES	6/2018	201809128379	45.00
DEPARTMENT TOTAL:						71.92
FUND TOTAL:						1,546.00

FUND: 06 - ENFORCE OF ALCOHOL LAWS

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 41 ENFORCE OF ALCOHOL LAWS						
18-1690	01-00101	OKLAHOMA ASSOCIATION OF SCHOK SCHOOL SECURITY CONFER		6/2018	2340325-108803910	250.00
DEPARTMENT TOTAL:						250.00
FUND TOTAL:						250.00

FUND: 39 - LIMITED PURPOSE

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 72 WATER						
18-1901	01-I0006	WATER HOLDINGS ACQUISITIONSPUBLIC WORKS CONTRACTOR		6/2018	201809138383	460.00
DEPARTMENT TOTAL:						460.00
FUND TOTAL:						460.00
GRAND TOTAL:						2,256.00

FUND: 01 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 01 MAYOR AND COUNCIL						
19-0111	01-W0001	WHEATLEY, SEGLER, OSBY & MIATTORNEY EXPENSES/PROSECU		9/2018	18590	300.02
19-0112	01-Y0040	YUKON TROPHY & AWARDS INC	NAME PLATE FOR COUNCIL	9/2018	818389	8.50
DEPARTMENT TOTAL:						308.52
DEPARTMENT: 11 CITY MANAGER						
19-0045	01-A0122	ALLIANCE MAINTENANCE, INC	JANITORIAL SERVICES	9/2018	106728	675.00
19-0693	01-A0164	LAURA ANDERSON	PER-DIEM & REIMBURSEMENT	9/2018	201809118359	199.04
19-0279	01-F0094	FLEETCORE TECHNOLOGIES, INC	BULK FUEL	9/2018	NP54163059D	92.92
19-0084	01-M0180	MUSTANG CHAMBER OF COMMER	CHAMBER LUNCHEONS	9/2018	14853	65.00
19-0111	01-W0001	WHEATLEY, SEGLER, OSBY & MIATTORNEY EXPENSES/PROSECU		9/2018	18585	828.05
DEPARTMENT TOTAL:						1,860.01
DEPARTMENT: 12 LIBRARY						
19-0355	01-B1023	BTAC ACQUISITION CORP.	NON-FICTION BOOKS	9/2018	5015146145	32.84
19-0356	01-B1023	BTAC ACQUISITION CORP.	FICTION BOOKS	9/2018	5015146144	27.97
19-0195	01-J0060	NWS COMPANY LLC	2019 SUBSCRIPTION RENEWAL	9/2018	201809148399	199.00
19-0353	01-M0263	MIDWEST TAPE, LLC	NON-PRINT ITEMS FOR COLLE	9/2018	96388594A	162.49
19-0197	01-T0098	MUSTANG TIMES LLC	2019 SUBSCRIPTION RENEWAL	9/2018	201809118376	22.00
DEPARTMENT TOTAL:						444.30
DEPARTMENT: 13 PARKS AND RECREATION						
19-0749	01-05210	MARGARET STEVENS	PER-DIEM FOR NRPA	9/2018	201809138389	200.00
19-0747	01-B0201	NIC BAILEY	PER-DIEM FOR NRPA	9/2018	201809138390	200.00
19-0254	01-C0189	TODD D. ABRELL	MAINTENANCE PROGRAM	9/2018	8203	250.00
19-0268	01-C0278	COX COMMUNICATIONS, INC.	TV FOR TREADMILLS	9/2018	201809118362	96.00
19-0748	01-D0155	LAURI DIMENT	PER-DIEM FOR NRPA	9/2018	201809138391	200.00
19-0248	01-F0094	FLEETCORE TECHNOLOGIES, INC	FUEL	9/2018	NP54163059	673.75
19-0743	01-H0019	JEAN HEASLEY	PER-DIEM FOR CONFERENCE	9/2018	201809138387	200.00
19-0759	01-H0156	MEGAN HEFFRON	REFUND OF MEMBERSHIP	9/2018	201809138393	66.00
19-0091	01-00035	OKLAHOMA ELECTRIC COOPERATIVE	ELECTRIC SERVICES	9/2018	201809118369	3,848.17
19-0094	01-00055	OKLAHOMA GAS & ELECTRIC	ELECTRIC SERVICES	9/2018	201809118366	82.06
DEPARTMENT TOTAL:						5,815.98

FUND: 01 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 15 GENERAL GOVERNMENT						
19-0065	01-D0088	STATE OF OKLAHOMA - DEPART	MINMATE LABOR	9/2018	UNCCC-306 0818	945.00
19-0071	01-F0078	DAIOHS USA, INC	CITY HALL COFFEE SERVICE	9/2018	224923	36.50
19-0023	01-00014	OK MUNICIPAL ASSURANCE GROU	GENERAL LIABILITY INSURAN	9/2018	201809118371	23,634.75
19-0091	01-00035	OKLAHOMA ELECTRIC COOPERAT	ELECTRIC SERVICES	9/2018	201809118369	652.83
19-0094	01-00055	OKLAHOMA GAS & ELECTRIC COME	ELECTRIC SERVICES	9/2018	201809118366	87.48
19-0025	01-P0151	PB EQUIPMENT MANAGEMENT INC	LEASE ON MAIL MACHINE	9/2018	3307058727	846.72
19-0098	01-S0085	SILVER STAR CONSTRUCTION	STREET & MOWING CONTRACT	9/2018	25169	73,493.68
19-0309	01-S0093	SMART TECHNOLOGIES, INC	MAINTENANCE AGREEMENT	9/2018	717825	5,334.55
19-0308	01-S0306	SETH B SHAY	PEST CONTROL	9/2018	201809118375	600.00
19-0668	01-S0336	ALYN ENTERPRISES, LLC	CASES OF RECEIPT LABELS	9/2018	24420	1,378.25
DEPARTMENT TOTAL:						107,009.76
DEPARTMENT: 18 TOWN CENTER						
19-0490	01-A0102	ACQUIRE CCTV INC.	UPGRADE CAMERA SYSTEM	9/2018	201809118378	500.00
19-0252	01-A0122	ALLIANCE MAINTENANCE, INC	CLEANING OF T.C.	9/2018	106727	4,435.00
19-0482	01-B0210	BURGESS BUILDING CO., LLC	PREVENTATIVE MAINTENANCE	9/2018	8110-1	640.00
19-0051	01-C0117	CLEARWATER ENTERPRISE, LLC	GAS SERVICE	9/2018	201809138385	60.95
19-0186	01-E0086	ENGINEERED EQUIPMENT INC.	FILTERS FOR HVAC	9/2018	499329	224.22
19-0522	01-J0074	JACKSON MECHANICAL SERVICE	REPAIRS TO BOILER	9/2018	201809118365	422.10
19-0264	01-K0033	KONE, INC	QUARTERLY MAINTENANCE	9/2018	959029570	797.88
19-0091	01-00035	OKLAHOMA ELECTRIC COOPERAT	ELECTRIC SERVICES	9/2018	201809118369	13,579.36
19-0642	01-00227	OVERHEAD DOOR COMPANY OF OK	REPAIRS TO OVERHEAD DOORS	9/2018	270139	325.00
19-0179	01-P0055	PLUMBCO, INC	REPAIRS TO PLUMBING	9/2018	201809118372	420.00
19-0177	01-S1002	STERLING & SONS ELECTRIC, L	ELECTRICAL REPAIRS	9/2018	3559a	297.00
DEPARTMENT TOTAL:						21,701.51
DEPARTMENT: 19 BALL COMPLEX						
19-0249	01-A0131	JAMES HILLIS	PORT-A-POTTIES	9/2018	22232	147.00
19-0234	01-B0154	ICE MAKER SALES & SERVICE,	REFRIGERATOR & FREEZER RE	9/2018	1061634A	185.05
19-0663	01-B0154	ICE MAKER SALES & SERVICE,	REPAIR ICE MACHINE	9/2018	1061634	129.25
19-0621	01-B1019	BEN E. KEITH FOODS INC - OK	FOOD FOR CONCESSION	9/2018	64040328	1,843.64
19-0315	01-B1026	B&C APPAREL	LEAGUE SHIRTS	9/2018	35491	528.00
19-0236	01-F0078	DAIOHS USA, INC	COFFEE FOR CONCESSION	9/2018	224924	351.15
19-0250	01-F0094	FLEETCORE TECHNOLOGIES, INC	FUEL	9/2018	NP54163059A	422.21
19-0577	01-I1119	STEPHENSON WHOLESALE CO,	INFOOD FOR CONCESSION	9/2018	6978467	1,377.52
19-0239	01-M1000	MAZZIO'S MUSTANG INC	PIZZA FOR CONCESSIONS	9/2018	838817	110.00
19-0091	01-00035	OKLAHOMA ELECTRIC COOPERAT	ELECTRIC SERVICES	9/2018	201809118369	1,495.76
19-0094	01-00055	OKLAHOMA GAS & ELECTRIC COME	ELECTRIC SERVICES	9/2018	201809118366	1,933.85
19-0601	01-P0144	PEPSI-COLA METROPOLITAN BOT	DRINKS FOR CONCESSION	9/2018	6754814	3,476.03
19-0636	01-P0163	PIONEER MANUFACTURING COMP	PAINT FOR SPORTS COMPLEX	9/2018	691869	750.00
19-0461	01-S0265	J R SIMPLOT COMPANY	FIELD MARKING CHALK & FER	9/2018	218028878	377.62
19-0760	01-S0282	CHRIS L. SPITLER	GAMES OF SCHEDULING UMPIR	9/2018	201809148397	680.00
19-0240	01-S1165	INTERLINE BRANDS, INC	JANITORIAL SUPPLIES	9/2018	452162977	124.39
DEPARTMENT TOTAL:						13,931.47

FUND: 01 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 20 AQUATICS						
19-0091	01-00035	OKLAHOMA ELECTRIC COOPERATIVE	ELECTRIC SERVICES	9/2018	201809118369	2,334.97
19-0322	01-S9983	SUNBELT POOLS, INC	AQUATIC CHEMICALS	9/2018	37712-1	983.79
DEPARTMENT TOTAL:						3,318.76
DEPARTMENT: 21 FINANCE						
19-0072	01-F0094	FLEETCORE TECHNOLOGIES, INC	FUEL CHARGES	9/2018	NP54163059B	53.91
19-0702	01-S0093	SMART TECHNOLOGIES, INC	DESKTOP COMPUTER FOR U.B.	9/2018	717826	1,595.00
DEPARTMENT TOTAL:						1,648.91
DEPARTMENT: 31 COMMUNITY DEVELOPMENT						
19-0279	01-F0094	FLEETCORE TECHNOLOGIES, INC	BULK FUEL	9/2018	NP54163059D	498.82
DEPARTMENT TOTAL:						498.82
DEPARTMENT: 41 POLICE						
19-0123	01-A0122	ALLIANCE MAINTENANCE, INC	FACILITY CLEANING	9/2018	106729	1,295.00
19-0346	01-B0119	BOLAY MOBILECOM INC	REPLACE VHF RADIO	9/2018	79368	994.90
19-0051	01-C0117	CLEARWATER ENTERPRISE, LLC	GAS SERVICE	9/2018	201809138385	155.12
19-0038	01-F0078	DAIOHS USA, INC	COFFEE SERVICE & ICE RENT	9/2018	224929	123.25
19-0138	01-F0094	FLEETCORE TECHNOLOGIES, INC	FUEL CHARGES	9/2018	NP54163026	4,554.41
19-0144	01-M0170	DAVID L. MORRIS	VEHICLE REPAIRS	9/2018	29821	601.00
19-0091	01-00035	OKLAHOMA ELECTRIC COOPERATIVE	ELECTRIC SERVICES	9/2018	201809118369	4,962.52
19-0750	01-01277	STATE OF OKLAHOMA	LIEN RELEASE	9/2018	201809138394	33.00
19-0152	01-R0146	ROGUE COMP. AUTOMOTIVE INC.	OIL CHANGES, TIRE ROTATIO	9/2018	5724	96.67
19-0705	01-S0093	SMART TECHNOLOGIES, INC	REPLACE COMPUTERS & MONIT	9/2018	717827	5,365.22
19-0736	01-S1002	STERLING & SONS ELECTRIC, LMISC.	ELECTRIAL REPAIRS	9/2018	3561	237.00
19-0155	01-T0013	TASER INTERNATIONAL, INC.	ANNUAL TASER AGREEMENTS	9/2018	1551212	4,920.00
19-0156	01-T0029	WEST PUBLISHING CORPORATION	CLEAR INVESTIGATIVE TOOL	9/2018	838848273	200.00
DEPARTMENT TOTAL:						23,538.09
DEPARTMENT: 42 ANIMAL WELFARE						
19-0138	01-F0094	FLEETCORE TECHNOLOGIES, INC	FUEL CHARGES	9/2018	NP54163026	52.39
19-0740	01-H1019	BELINDA HECK	FUEL REIMBURSEMENT	9/2018	201809138392	50.01
19-0141	01-L0096	LAURA L RIDLEY	ANIMAL SHELTER LAUNDRY	9/2018	6048	74.24
19-0142	01-M0236	MUSTANG VETERINARY HOSPITAL	VETERINARY SERVICES	9/2018	201809128380	55.00
DEPARTMENT TOTAL:						231.64

FUND: 01 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 51 FIRE						
19-0222	01-A0110	ALL SEASON BUILDING SUPPLY	MISC. BUILDING REPAIR	9/2018	154185	4.98
19-0219	01-C1118	GLOBAL BUSINESS, INC.	UNIFORM CLEANING	9/2018	D134091	14.25
19-0332	01-F0094	FLEETCORE TECHNOLOGIES, INC	FUEL FOR VEHICLES	9/2018	NP54163058	1,386.44
19-0729	01-J0067	COOPER FAMILY MANAGEMENT, L	RIGHT SIDE RUNNING BOARD	9/2018	99409Y	521.80
19-0726	01-J1061	WILLIAM A. JUSTICE	PALS INSTRUCTOR RECERT, A	9/2018	133	800.00
19-0224	01-00025	O'REILLY AUTOMOTIVE STORES,	MISC. VEHICLE REPAIR & M	9/2018	0309-283025	34.42
19-0507	01-00059	OHD LLLP	CALIBRATION FIT TEST	9/2018	59409	185.00
19-0333	01-00215	OKLAHOMA STATE UNIVERSITY	FIRE OFFICER 2 CLASS	9/2018	69472	300.00
19-0491	01-00215	OKLAHOMA STATE UNIVERSITY	EMS INSTRUCTOR BRIDGE	9/2018	69946	65.00
19-0605	01-P0161	PHYSIO-CONTROL, INC	SERVICE AGREEMENT	9/2018	418186890	2,460.00
19-0647	01-P0161	PHYSIO-CONTROL, INC	LIFEPAK BATTERY ASSEMBLY	9/2018	418186788	584.80
19-0613	01-S0093	SMART TECHNOLOGIES, INC	REPLACE HP DESKTOP COMPUT	9/2018	717772	1,189.00
19-0684	01-S1002	STERLING & SONS ELECTRIC,	LFURNISH AND INSTALL 40 AM	9/2018	3555	411.00
19-0227	01-U0055	UNIFIRST HOLDINGS INC	SHOP TOWEL SERVICE	9/2018	825 1306666	41.93
19-0717	01-W0056	ANDREW J WILLRATH	TUITION REIMBURSEMENT	9/2018	201809118377	696.75
DEPARTMENT TOTAL:						8,695.37
DEPARTMENT: 61 STREETS						
19-0710	01-A0065	ACTION SAFETY SUPPLY CO.,	ROADWAY DIVIDERS	9/2018	218091A	1,124.90
19-0053	01-C0010	CKENERGY ELECTRIC COOPERAT	ELECTRIC SERVICES	9/2018	201809118363	1,907.26
19-0091	01-00035	OKLAHOMA ELECTRIC COOPERAT	ELECTRIC SERVICES	9/2018	201809118369	977.34
19-0094	01-00055	OKLAHOMA GAS & ELECTRIC CO	ELECTRIC SERVICES	9/2018	201809118366	258.49
DEPARTMENT TOTAL:						4,267.99
FUND TOTAL:						193,271.13

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FUND: 04 - IMPOUND FEE FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 41 POLICE - IMPOUND						
19-0652	01-B0078	JANA LEIGH BRENCE	PER-DIEM FOR CONFERNECE	9/2018	201809118356	120.00
19-0651	01-E0032	AMANDA ESTES	PER-DIEM FOR CONFERENCE	9/2018	201809118357	120.00
DEPARTMENT TOTAL:						240.00
FUND TOTAL:						240.00

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PURCHASE ORDER CLAIM REGISTER

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FUND: 05 - PARK IMPROVEMENT

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 00 ADMINISTRATION						
19-0588	01-B0160	VARSITY BRANDS HOLDING CO.,BASKETBALL GOAL NETS		9/2018	902886389	110.36
19-0709	01-M0194	ALBERT D. SEGROVES	REPAIR TO GATE	9/2018	708198	120.00
DEPARTMENT TOTAL:						230.36
FUND TOTAL:						230.36

FUND: 07 - LIBRARY FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 07 ADMINISTRATION						
19-0213	01-E0082	ENVISIONWARE, INC.	PC RESERVATION/LPT1 PRINT	9/2018	201809148396	678.64
19-0190	01-M0263	MIDWEST TAPE, LLC	DVD'S & AUDIOBOOKS FOR YO	9/2018	96388594	430.34
19-0511	01-P0124	THE PENWORTHY COMPANY	CHILDREN'S AND ADULT BOOK	9/2018	543659	6,938.04
19-0370	01-R0124	RICHARD ROUILLARD	SCHOLAR FOR BOOK DISCUSSI	9/2018	201809118358	150.00
19-0722	01-S0335	AMANDA SHELTON	MARBLING ART CLASSES	9/2018	201809118373	75.00
19-0723	01-S0335	AMANDA SHELTON	POP & PALETTE EVENT	9/2018	201809118374	40.00
DEPARTMENT TOTAL:						8,312.02
FUND TOTAL:						8,312.02

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PURCHASE ORDER CLAIM REGISTER

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FUND: 11 - PARK & REC DONATION

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 00 ADMINISTRATION						
19-0718	01-C0292	CHARLEY'S GOLF CARS, INC.	GOLF CART RENTAL	9/2018	201809138384	250.00
19-0746	01-H0155	HEATHER HUFF	PER-DIEM FOR CONFERENCE	9/2018	201809138388	200.00
19-0715	01-Y0040	YUKON TROPHY & AWARDS INC	SIGNS FOR GOLF CART SPONS	9/2018	918132	154.50
DEPARTMENT TOTAL:						604.50
FUND TOTAL:						604.50

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PURCHASE ORDER CLAIM REGISTER

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FUND: 13 - POLICE TECHNOLOGY FEES

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 41	POLICE TECHNOLOGY					
19-0134	01-D0090	STATE OF OKLAHOMA	OLETS USER FEES	9/2018	21-1900728	350.00
DEPARTMENT TOTAL:						350.00
FUND TOTAL:						350.00

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PURCHASE ORDER CLAIM REGISTER

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FUND: 39 - LIMITED PURPOSE

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 51 FIRE						
19-0684	01-S1002	STERLING & SONS ELECTRIC,	LFURNISH AND INSTALL 40 AM	9/2018	3555	650.00
DEPARTMENT TOTAL:						650.00
DEPARTMENT: 61 STREETS						
19-0098	01-S0085	SILVER STAR CONSTRUCTION	STREET & MOWING CONTRACT	9/2018	25170	5,008.44
DEPARTMENT TOTAL:						5,008.44
FUND TOTAL:						5,658.44

FUND: 69 - RISK MANAGEMENT

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 00 ADMINISTRATION						
19-0764	01-A0117	ALIUS HEALTH LLC	WORKERS COMP CLAIM	9/2018	201809178400	1,429.56
19-0713	01-B0268	BREG, INC.	WORKERS COMP CLAIM	9/2018	201809118354	126.52
19-0766	01-E0007	EMERGENCY PHYSICIANS OF MIDWORKERS	COMP CLAIM	9/2018	201809178401	238.29
19-0765	01-I1030	INTEGRIS CANADIAN VALLEY REWORKERS	COMP CLAIM	9/2018	201809178403	1,442.38
19-0768	01-M0240	HEALTHSMART BENEFITS SOLUTIWORKERS	COMP CLAIM	9/2018	201809178402	280.00
19-0696	01-M0265	INDEPENDENT MEDICAL EXAMINAWORKERS	COMP CLAIM	9/2018	201809118360	484.82
19-0767	01-M0267	MEDICAL CLAIMS REVIEW SERVIMEDICAL	CLAIMS REVIEW FEE	9/2018	201809178404	327.81
19-0695	01-M0294	METRO ANETHESIA SERVICES, LWORKERS	COMP CLAIM	9/2018	201809118361	419.22

DEPARTMENT TOTAL: 4,748.60

FUND TOTAL: 4,748.60

GRAND TOTAL: 840,976.00

FUND: 01 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 01 MAYOR AND COUNCIL						
19-0057	01-C0108	COWAN GROUP ENGINEERING, L	ENGINEERING FEES	9/2018	3716	5,844.68
19-0010	01-H0045	RALPH STEVEN HUDDLESTON	COURT APPEARANCES	10/2018	201809258502	1,600.00
19-0086	01-M0302	MONNET, HAYES, BULLIS, THOMAS	ATTORNEY FEES	9/2018	1	277.40
19-0029	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	10/2018	201809258505	30.00
DEPARTMENT TOTAL:						7,752.08
DEPARTMENT: 11 CITY MANAGER						
19-0694	01-E0087	ENERGAGE, LLC	BASIC EMPLOYEE SURVEY RES	9/2018	7098987	3,850.00
19-0084	01-M0180	MUSTANG CHAMBER OF COMMER	CHAMBER LUNCHEONS	9/2018	14895	625.00
19-0080	01-M0234	MUSTANG TIMES LLC	LEGAL PUBLICATIONS	9/2018	MT606997	133.00
19-0027	01-P0099	PRINCIPAL LIFE INSURANCE	CORETIREE INSURANCE	9/2018	201809258494	300.00
19-0029	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	10/2018	201809258505	70.00
19-0739	01-V0007	VICKERS PHOTOGRAPHY, INC.	COUNCIL PORTRAITS	9/2018	201809268515	200.00
19-0117	01-W0009	WORKERS ASSISTANCE PROGRAM,	EMPLOYEE ASSISTANCE PROGR	9/2018	67773	430.92
DEPARTMENT TOTAL:						5,608.92
DEPARTMENT: 12 LIBRARY						
19-0356	01-B1023	BTAC ACQUISITION CORP.	FICTION BOOKS	9/2018	5015167549	85.16
19-0353	01-M0263	MIDWEST TAPE, LLC	NON-PRINT ITEMS FOR COLLE	9/2018	96411054	121.85
19-0029	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	10/2018	201809258505	10.00
DEPARTMENT TOTAL:						217.01
DEPARTMENT: 13 PARKS AND RECREATION						
19-0001	01-A0114	PHIL & HELEN SCHUMINSKY	MUSSTORAGE SERVICES	9/2018	201809258484	98.00
19-0259	01-C0286	CIVICPLUS, INC.	RECREATION SOFTWARE	9/2018	177333	795.79
19-0029	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	10/2018	201809258505	125.00
19-0708	01-R0153	REACH SPORTS MARKETING	GROUNEW UNIT AND REMOTE	9/2018	56729	225.00
DEPARTMENT TOTAL:						1,243.79
DEPARTMENT: 15 GENERAL GOVERNMENT						
19-0121	01-A0065	ACTION SAFETY SUPPLY CO.,	LBARRICADES FOR WESTERN DA	9/2018	218269	1,500.00
19-0001	01-A0114	PHIL & HELEN SCHUMINSKY	MUSSTORAGE SERVICES	9/2018	201809258484	133.00
19-0056	01-C0278	COX COMMUNICATIONS, INC.	TELEPHONE/INTERNET SERVIC	9/2018	201809258507	6,787.09
19-0011	01-I0015	TYLER TECHNOLOGIES, INC	MONTHLY SUPPORT & HOST WE	9/2018	025-236729	250.00
19-0013	01-K0053	KG HOLDINGS, LP	STAGE INCENTIVE PAY	9/2018	201809258487	4,833.33
19-0014	01-K0127	KG SC HOLDINGS, LLC	CASH SAVER-PAYBACK INCENT	10/2018	201809258503	5,000.00
19-0095	01-O0010	ONE GAS, INC.	GAS SERVICE	9/2018	201809258510	98.03
19-0096	01-P1051	THE PITNEY BOWES BANK INC	BULK POSTAGE	9/2018	201809258512	4,440.71
19-0311	01-S0010	SYNCHRONY BANK	ANNUAL MEMBERSHIP DUES	9/2018	201809258481	45.00
19-0099	01-S0173	STANDLEY SYSTEMS, LLC	COPIER LEASE/USAGE	9/2018	891568	2,641.41
19-0308	01-S0306	SETH B SHAY	PEST CONTROL	9/2018	201809268519	600.00
DEPARTMENT TOTAL:						26,328.57

FUND: 01 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 16 TRANSFERS						
19-0016	01-L0045	LIMITED PURPOSE FUND	10% EXCESS OVER \$800,000	9/2018	201809258489	8,000.00
19-0017	01-M0210	MUSTANG IMPROVEMENT AUTHORITY	SALES TAX TRANSFER	9/2018	201809258490	480,000.00
DEPARTMENT TOTAL:						488,000.00
DEPARTMENT: 18 TOWN CENTER						
19-0426	01-C0106	CINTAS CORPORATION NO. 2	JANITORIAL SUPPLIES	9/2018	64180776	294.50
19-0095	01-00010	ONE GAS, INC.	GAS SERVICE	9/2018	201809258510	115.96
19-0029	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	10/2018	201809258505	20.00
19-0600	01-S0070	THE SHERWIN-WILLIAMS CO.	PAINT	9/2018	5311-5	40.60
19-0178	01-S1165	INTERLINE BRANDS, INC	JANITORIAL SUPPLIES & EQU	9/2018	453785941	149.94
19-0185	01-W0139	WEATHERMAN MECHANICAL, INC	HVAC REPAIRS	9/2018	2340617909	238.95
19-0676	01-W0139	WEATHERMAN MECHANICAL, INC	REPAIRS TO RTU #4	9/2018	20554717943	1,954.00
DEPARTMENT TOTAL:						2,813.95
DEPARTMENT: 19 BALL COMPLEX						
19-0621	01-B1019	BEN E. KEITH FOODS INC - OK	FOOD FOR CONCESSION	9/2018	64064528	1,715.80
19-0577	01-I1119	STEPHENSON WHOLESALE CO,	IN FOOD FOR CONCESSION	9/2018	6982469	1,083.47
19-0731	01-P0144	PEPSI-COLA METROPOLITAN BOT	DRINKS FOR CONCESSION	9/2018	5927862	1,955.81
19-0029	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	10/2018	201809258505	50.00
19-0240	01-S1165	INTERLINE BRANDS, INC	JANITORIAL SUPPLIES	9/2018	453785933	39.90
DEPARTMENT TOTAL:						4,844.98
DEPARTMENT: 20 AQUATICS						
19-0029	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	10/2018	201809258505	30.00
19-0669	01-W0135	WARREN POWER & MACHINERY	IN LIGHT RENTAL FOR NIGHT SW	9/2018	a6173801	115.50
DEPARTMENT TOTAL:						145.50
DEPARTMENT: 21 FINANCE						
19-0062	01-C0245	CRAWFORD & ASSOCIATES, PC	CAFR REVIEW & CONSULTING	10/2018	11851	1,567.50
19-0781	01-00069	OK MUNICIPAL LEAGUE	WINNING WITH GRANTS	9/2018	69399	85.00
19-0029	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	10/2018	201809258505	40.00
19-0494	01-W0110	JANET WATTS	PER-DIEM FOR CONFERENCE	9/2018	201809258514	160.00
DEPARTMENT TOTAL:						1,852.50

FUND: 01 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 31 COMMUNITY DEVELOPMENT						
19-0804	01-00276	APA - OKLAHOMA CHAPTER	APA OK CONFERENCE	9/2018	1809004	175.00
19-0029	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	10/2018	201809258505	70.00
19-0812	01-R0183	RED PLAINS PLUMBING	PRE-PAID REFUND	9/2018	51098	1,500.00
DEPARTMENT TOTAL:						1,745.00
DEPARTMENT: 41 POLICE						
19-0133	01-C1118	GLOBAL BUSINESS, INC.	UNIFORM CLEANING	9/2018	201809258508	326.00
19-0687	01-E0145	EXPRESS EXTERMINATORS	BED BUG TREATMENT	9/2018	4552	400.00
19-0775	01-M0303	LYLE DIECKMANN	REPAIR 3 DOORS IN PATROL	9/2018	83923	185.00
19-0029	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	10/2018	201809258505	710.00
19-0626	01-T2800	DAVID M. OTWELL	POLYGRAPH FOR NEW HIRES	9/2018	3741	550.00
DEPARTMENT TOTAL:						2,171.00
DEPARTMENT: 42 ANIMAL WELFARE						
19-0146	01-00214	OK ANIMAL CONTROL ASSOC.	MEMBERSHIP FEE	9/2018	10	400.00
19-0029	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	10/2018	201809258505	15.00
DEPARTMENT TOTAL:						415.00
DEPARTMENT: 44 POLICE DISPATCH						
19-0029	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	10/2018	201809258505	60.00
DEPARTMENT TOTAL:						60.00
DEPARTMENT: 51 FIRE						
19-0222	01-A0110	ALL SEASON BUILDING SUPPLY	MISC. BUILDING REPAIR	9/2018	155634	12.32
19-0681	01-A0279	AIRCO SERVICE INC	FUEL REGULATOR FOR GENERA	9/2018	2453305	350.00
19-0682	01-A0279	AIRCO SERVICE INC	ANNUAL MAINTENANCE CONTRA	9/2018	2453304	425.00
19-0325	01-C0065	CASCO INDUSTRIES, INC.	UNIFORM FOR NEW FIREFIGHT	9/2018	199070	291.00
19-0219	01-C1118	GLOBAL BUSINESS, INC.	UNIFORM CLEANING	9/2018	D134777	2.75
19-0365	01-N0137	NORTHERN SAFETY CO INC	SCBA REPAIRS	9/2018	903111350	100.00
19-0095	01-O0010	ONE GAS, INC.	GAS SERVICE	9/2018	201809258510	264.94
19-0655	01-P0197	PETROLEUM EQUIPMENT CO.,	INWHITE OAK FOR TABLE	9/2018	27021	262.50
19-0029	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	10/2018	201809258505	850.00
19-0788	01-R0146	ROGUE COMP. AUTOMOTIVE INC.	ALTERNATORS & BATTERIES	9/2018	6001	1,441.02
19-0326	01-S1015	S&S TEXTILES, INC	UNIFORM FOR NEW FIREFIGHT	9/2018	48890	10.00
19-0770	01-T0171	KATHY H. THOMAS, PH D	MENTAL HEALTH TRAINING	9/2018	92518	400.00
19-0218	01-W0020	WALMART COMMUNITY BRC	MISC. CHARGES	9/2018	201809258513	86.18
19-0661	01-Y0012	YORK METAL FABRICATORS INC.	TEMPERED GLASS FOR TABLE	9/2018	11433	160.00
DEPARTMENT TOTAL:						4,655.71

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FUND: 01 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 61		STREETS				
19-0094	01-00055	OKLAHOMA GAS & ELECTRIC COMELECTRIC SERVICES		9/2018	201809258509	106.51
					DEPARTMENT TOTAL:	106.51
					FUND TOTAL:	547,960.52

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FUND: 04 - IMPOUND FEE FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 41	POLICE - IMPOUND					
19-0770	01-T0171	KATHY H. THOMAS, PH D	MENTAL HEALTH TRAINING	9/2018	92518	400.00
DEPARTMENT TOTAL:						400.00
FUND TOTAL:						400.00

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FUND: 07 - LIBRARY FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 07		ADMINISTRATION				
19-0190	01-M0263	MIDWEST TAPE, LLC	DVD'S & AUDIOBOOKS FOR YO	9/2018	96411056	125.29
19-0808	01-P0124	THE PENWORTHY COMPANY	CHILDREN'S BOOKS	9/2018	544203	19.49
DEPARTMENT TOTAL:						144.78
FUND TOTAL:						144.78

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FUND: 08 - PD TRAFFIC ENFORCEMENT

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 41		POLICE ENFORCEMENT				
19-0466	01-M0115	MTM RECOGNITION CORPORATION	CHALLENGE COIN ORDER	9/2018	5948957	2,050.00
DEPARTMENT TOTAL:						2,050.00
FUND TOTAL:						2,050.00

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FUND: 15 - PERSONAL SERVICE - 10% EX

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 41		POLICE				
19-0009	01-G0030	GENERAL FUND	TRANSFER 10% P.S.	10/2018	201809258506	15,000.00
DEPARTMENT TOTAL:						15,000.00
DEPARTMENT: 51		FIRE				
19-0009	01-G0030	GENERAL FUND	TRANSFER 10% P.S.	10/2018	201809258506	15,000.00
DEPARTMENT TOTAL:						15,000.00
FUND TOTAL:						30,000.00

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FUND: 39 - LIMITED PURPOSE

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 61 STREETS						
19-0098	01-S0085	SILVER STAR CONSTRUCTION	STREET & MOWING CONTRACT	9/2018	201809258482	526.00
DEPARTMENT TOTAL:						526.00
DEPARTMENT: 72 WATER						
19-0217	01-C1197	CORE & MAIN LP	WATER METERS	9/2018	J326230	2,640.54
DEPARTMENT TOTAL:						2,640.54
FUND TOTAL:						3,166.54

September 2018 VISA

<u>DEPT</u>		
511	CITY MANAGER	\$ 2,000.00
512	LIBRARY	\$ 8,000.00
513	PARKS & RECREATION	\$ 12,000.00
515	GENERAL GOVERNMENT	\$ 5,000.00
518	TOWN CENTER	\$ 3,000.00
521	FINANCE	\$ 500.00
531	COMM. DEV.	\$ 1,400.00
541	POLICE	\$ 3,500.00
551	FIRE	\$ 3,000.00
TOTAL		\$ 38,400.00

The City Manager has the authority to approve all claim's up to \$50,000 per Ordinance #1153.

September 2018 PAYROLL

FUND 01	GENERAL FUND	
501	CITY ATTORNEY	\$ 11,245.72
511	CITY MANAGER	\$ 30,964.88
512	LIBRARY	\$ 27,584.86
513	PARKS & RECREATION	\$ 69,999.99
518	TOWN CENTER	\$ 6,103.71
519	BALL COMPLEX	\$ 20,825.49
520	AQUATICS	\$ 10,019.26
521	FINANCE	\$ 40,500.09
531	COMMUNITY DEVELOPMENT	\$ 35,691.83
541	POLICE	\$ 206,780.36
542	ANIMAL CONTROL	\$ 7,021.69
543	OHSO GRANT	\$ 667.07
544	POLICE DISPATCH	\$ 27,786.86
551	FIRE	\$ 166,208.61
TOTAL		\$ 661,400.42

FUND 69	RISK MANAGEMENT	
69	WORKERS COMP	\$ -
TOTAL		\$ -

CITY OF MUSTANG

AGENDA ITEM COMMENTARY

1. ITEM NO. File
2. DATE: OCTOBER 2, 2018
3. TITLE: Approval to turn past due utility accounts over to the collection agency
4. COUNCIL ACTION: Approve or Deny
5. INITIATOR: Janet Watts, Finance Director
6. BACKGROUND: The attached utility accounts are past due and need to be sent to collections. Total balance is \$4,768.39 excluding collection agency fees.
7. STAFF SOURCE: Janet Watts, Finance Director
8. FINANCIAL IMPACT: Bad debt write-off of \$4,768.39
9. STAFF COMMENTS: Recommends turning accounts over to collections.
10. CITY ATTORNEY'S COMMENTS:
11. RESOLUTION/ORDINANCE NO. N/A

JANA FERRELL - COLLECTIONS

10/02/2018

ACCOUNT NUMBER	NAME	SERVICE ADDRESS	MAILING ADDRESS	BALANCE	AGENCY FEE	TOTAL FEE
13-0269-06	BALLARD, DAVID	309 W CHANTILLY WAY MUSTANG, OK 73064	716 LANDSDOWN DR NORMAN, OK 73072	\$ 62.30	\$ 21.81	\$ 84.11
START DATE:						
FINAL DATE:						
17-0267-07	BARTLEY, BREANNA	621 E LINDEN LN MUSTANG, OK 73064	5001 ERIC LN MUSTANG, OK 73064	\$ 52.21	\$ 18.27	\$ 70.48
START DATE:						
FINAL DATE:						
17-0108-02	BEARD, ELIZABETH	415S BROOKVIEW LN MUSTANG, OK 73064	415 S BROOKVIEW LN MUSTANG, OK 73064	\$ 101.45	\$ 35.51	\$ 136.96
START DATE:						
FINAL DATE:						
06-0092-08	BROOKS, JOSH	1018 W GLADYS WAY MUSTANG, OK 73064	1018 W GLADYS WAY MUSTANG, OK 73064	\$ 80.22	\$ 28.08	\$ 108.30
START DATE:						
FINAL DATE:						
11-0024-14	CAMPBELL, JAMIE & PAUL	334 W CEDAR DR MUSTANG, OK 73064	2566 COUNTY ST 2870 CHICKASHA, OK 73018	\$ 169.00	\$ 59.15	\$ 228.15
START DATE:						
FINAL DATE:						
07-0013-05	CAREY, TERESA	221 S SILVER DR MUSTANG, OK 73064	215 E WADE EL RENO, OK 73036	\$ 62.46	\$ 21.86	\$ 84.32
START DATE:						
FINAL DATE:						
11-0149-12	COFFIA, MELODY	335 W ELDER DR MUSTANG, OK 73064	316 SE 48TH ST OKC, OK 73179	\$ 223.98	\$ 78.39	\$ 302.37
START DATE:						
FINAL DATE:						
22-0923-08	FRAZIER, FORREST & HEATHER	249 E MOBILE TERR MUSTANG, OK 73064	10000 S RICHLAND RD MUSTANG, OK 73064	\$ 68.32	\$ 23.91	\$ 92.23
START DATE:						
FINAL DATE:						
06-0111-06	HALL, THOMAS	922 W KYLE WAY MUSTANG, OK 73064	2608 WAYNE CUTT AVE YUKON, OK 73099	\$ 39.24	\$ 13.73	\$ 52.97
START DATE:						
FINAL DATE:						
23-0898-04	HARRIS, TONY	554 W CHICKASAW CT WAY MUSTANG, OK 73064	554 W CHICKASAW COURT WAY MUSTANG, OK 73064	\$ 146.72	\$ 51.35	\$ 198.07
START DATE:						
FINAL DATE:						
15-0024-09	HILL, TAWNIA	407 E GREENWOOD LN MUSTANG, OK 73064	1605 CASTLE CREEK RD YUKON, OK 73099	\$ 371.96	\$ 130.19	\$ 502.15
START DATE:						
FINAL DATE:						
15-0134-02	HUGHES, JOSEPH	212 S MEADOW LN MUSTANG, OK 73064	212 S MEADOW LN MUSTANG, OK 73064	\$ 169.45	\$ 59.31	\$ 228.76
START DATE:						
FINAL DATE:						
21-0192-12	HUNT, RHIANNA	2035 EAST HILL TERR MUSTANG, OK 73064	1709 S COUNCIL RD #224 OKC, OK 73169	\$ 30.24	\$ 10.58	\$ 40.82
START DATE:	ALLEN, BRENDAN					
FINAL DATE:						
06-0394-13	KLAUS, ASHLEIGH	915 W GRIGGS WAY	915 W GRIGGS WAY	\$ 167.25	\$ 58.54	\$ 225.79

START DATE:		MUSTANG, OK 73064	MUSTANG, OK 73064						
FINAL DATE:									
22-03-40-01	KOONCE, JOHN & ALPHA	409 E MAGNOLIA TERR MUSTANG, OK 73064	9900 S WESTERN AVE APT 30 OKC, OK 73139	\$	16.84	\$	5.89	\$	22.73
START DATE:									
FINAL DATE:									
25-0026-01	LEMER, CHRISTOPHER & ASHLEY	1213 N STORYBROOK TERR MUSTANG, OK 73064	1213 N STORYBROOK TERR MUSTANG, OK 73064	\$	290.32	\$	101.61	\$	391.93
START DATE:									
FINAL DATE:									
05-0215-18	LEON, ANTHONY JR HILBOT, ANGELEA	1196 W WESTCHESTER WAY MUSTANG, OK 73064	1196 W WESTCHESTER WAY MUSTANG, OK 73064	\$	37.39	\$	13.09	\$	50.48
START DATE:									
FINAL DATE:									
05-0232-19	MARSHALL, CHRISTPHER	1226 W WESTCHESTER WAY MUSTANG, OK 73064	1226 W WESTCHESTER WAY MUSTANG, OK 73064	\$	267.36	\$	93.58	\$	360.94
START DATE:									
FINAL DATE:									
09-0057-03	MCVEY, JOSEPH	639 W PERRY DR MUSTANG, OK 73064	639 W PERRY DR MUSTANG, OK 73064	\$	274.86	\$	96.20	\$	371.06
START DATE:									
FINAL DATE:									
5-0208-15	MURAR, MELISSA	1184 W WESTCHESTER WAY MUSTANG, OK 73064	1184 W WESTCHESTER WAY MUSTANG, OK 73064	\$	93.35	\$	32.67	\$	126.02
START DATE:									
FINAL DATE:									
08-0022-09	PRICE, KRISTINA & DUSTIN	518 W LINDEN DR MUSTANG, OK 73064	518 W LINDEN DR MUSTANG, OK 73064	\$	203.52	\$	71.23	\$	274.75
START DATE:									
FINAL DATE:									
05-0210-16	RAMSEY, KEVIN & ARIEL	1186 W WESTCHESTER WAY MUSTANG, OK 73064	1186 W WESTCHESTER WAY MUSTANG, OK 73064	\$	203.68	\$	71.29	\$	274.97
START DATE:									
FINAL DATE:									
13-0473-03	RESENDEZ, JOE	340 W STRASBURG WAY MUSTANG, OK 73064	340 W STRASBURG WAY MUSTANG, OK 73064	\$	244.69	\$	85.64	\$	330.33
START DATE:									
FINAL DATE:									
05-0228-15	STEINHAUER, RHONDA	1218 W WESTCHESTER WAY MUSTANG, OK 73064	2401 BECKER PLACE DEL CITY, OK 73115	\$	70.29	\$	24.60	\$	94.89
START DATE:									
FINAL DATE:									
01-0036-00	SUCHANEK, NORBERT	707 S LAKEHOMA DR MUSTANG, OK 73064	1543 BRIAR MEADOW RD NORMAN, OK 73071	\$	1,113.29	\$	389.65	\$	1,502.94
START DATE:									
FINAL DATE:									
18-0028-15	THOMPSON, PEGGY	208 N MONOCOUE TERR MUSTANG, OK 73064	3308 SE 89TH ST LOT 310 OKC, OK 73135	\$	28.78	\$	10.07	\$	38.85
START DATE:									
FINAL DATE:									
22-0095-02	WILLIAMS, ROBERT	201 S CHANDA LN MUSTANG, OK 73064	201 S CHANDA LN MUSTANG, OK 73064	\$	179.22	\$	62.73	\$	241.95
START DATE:									
FINAL DATE:									

ACCOUNTS: 27

TOTALS: \$ 4,768.39 \$ 552.14 \$ 2,129.69

CITY OF MUSTANG
AGENDA ITEM COMMENTARY

1. ITEM NO. F- 7
2. MEETING DATE: October 2, 2018
3. TITLE: Approval to turn past due library accounts over to collection agency.
4. COUNCIL ACTION: Approve/Deny
5. INITIATOR: Janet Watts, Finance Director
6. BACKGROUND:
The attached library accounts are past due and need to be sent to collections.
The total balance is \$867.52 excluding collection agency fees.
7. FINANCIAL IMPACT:
Inventory loss of \$867.52
8. STAFF COMMENTS: Recommend Approval
9. STAFF SOURCE: Julie Slupe, Library Director
10. CITY ATTORNEY COMMENTS:
11. RESOLUTION/ORDINANCE NO. N/A

Council Copy
Accounts Sent to Collections
for September, 2018

	A	B	C	D	E
1	Acct #	NAME/RESPONSIBLE PARTY	CITY, STATE, ZIP	BOOK BALANCE	
2	0047764	JOHN PAUL POWERS	MUSTANG, OK 73064	\$57.95	
3	0073003	BRITTANY CHALET WEEMS	OKLAHOMA CITY, OK 73128	\$94.78	
4	0072004	DONNA J. UNDERWOOD	YUKON, OK 73099	\$95.97	
5	0074203	KATHERINE MARIE OWENS	YUKON, OK 73099	\$57.93	
6	0074204	KATHERINE MARIE OWENS	YUKON, OK 73099	\$26.84	
7	0073685	SHEILA L. CHAMBERLIN	MUSTANG, OK 73064	\$84.69	
8	0073684	SHEILA L. CHAMBERLIN	MUSTANG, OK 73064	\$98.93	
9	0068653	ALESHIA N. RODRIGUEZ	OKLAHOMA CITY, OK 73169	\$191.63	
10	0068655	ALESHIA N. RODRIGUEZ	OKLAHOMA CITY, OK 73169	\$158.80	
11					
12					
13					
14					
15					
16					
17					
18					
19			TOTAL FOR INDIVIDUALS	\$867.52	
20					
21			TOTAL FOR ILL	0.00	
22					
23			OVERALL TOTAL	867.52	
24					
25					
26					
27					
28					
29					
30					
31					
32					
33					
34					
35					
36					
37					

CITY OF MUSTANG
AGENDA ITEM COMMENTARY

1. ITEM NO. F-8

2. MEETING DATE: October 2, 2018

3. TITLE:

Discussion, Consideration and Possible Action to Approve Resolution No. 19-016 for a Budget Supplemental in the General Fund for the Fiscal Year 2018-2019.

4. COUNCIL ACTION: Approve/Deny

5. INITIATOR: Janet Watts, Finance Director

6. BACKGROUND:

The Fire Department received \$1,349 from Oklahoma Municipal Assurance Group (OMAG) due to the 2012 Ford Expedition collision.

A supplemental appropriation to increase the General Fund in the amount of \$1,349 to be appropriated in fiscal year 2019.

7. FINANCIAL IMPACT:

8. STAFF COMMENTS:

9. STAFF SOURCE: Chief Craig Carruth, Fire Chief

10. ORDINANCE /RESOLUTION NO. 19-016

RESOLUTION 19-016

A RESOLUTION TO MAKE CHANGES IN THE GENERAL FUND BUDGET BY MAKING A SUPPLEMENTAL APPROPRIATION TO INCREASE THE 2018-2019 FISCAL YEAR BUDGET BY \$1,349.

WHEREAS, The Fire Department received \$1,349 from Oklahoma Municipal Assurance Group (OMAG) due to the 2012 Ford Expedition collision;

WHEREAS, the Council desires to appropriate funds;

NOW THEREFORE, BE IT RESOLVED, by the Council that the following supplemental appropriation be made:

SUPPLEMENTAL APPROPRIATION

Revenues:

Insurance Reimbursement (01-45194)	\$1,349
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Expenditures:

Vehicle Repair/Maintenance (01-551-5621)	<u>\$1,349</u>
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Total	<u>\$1,349</u>
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This is to certify that the above and foregoing Resolution was dully **ADOPTED** and **APPROVED** by the Mayor and City Council on this **2nd** day of **October 2018**.

Mayor

ATTEST:

City Clerk

CITY OF MUSTANG
AGENDA ITEM COMMENTARY

1. ITEM NO. F-9

2. MEETING DATE: October 2, 2018

3. TITLE: Discussion, Consideration and Possible Action to Approve Resolution No. 19-017 for a Budget Supplemental in the General Fund for Fiscal Year 2018-2019.

4. COUNCIL ACTION: Approve/Deny

5. INITIATOR: Janet Watts, Finance Director

6. BACKGROUND:

The Fire Department was awarded on behalf of the Department of Homeland Security under the Fiscal Year 2017 Staffing for Adequate Fire and Emergency Response (SAFER) Grant (EMW-2017-FH-00231) in the amount of \$619,398. As a condition of this award, the City is required to contribute a cost match (over a three-year period) in the amount of \$237,434 of non-Federal Funds. The Federal share is \$381,964. Under the grant, the City has a 180-day recruitment period to fill the three SAFER positions.

The grant was accepted by Council on September 17, 2018 (Special Meeting).

A supplemental appropriation to increase the General Fund in the amount of \$137,700 to be appropriated in fiscal year 2018-2019.

7. FINANCIAL IMPACT:

8. STAFF COMMENTS:

9. STAFF SOURCE: Craig Carruth, Fire Chief

10. ORDINANCE /RESOLUTION NO. 19-017

RESOLUTION NO. 19-017

A RESOLUTION TO MAKE CHANGES IN THE GENERAL FUND BUDGET BY MAKING A SUPPLEMENTAL APPROPRIATION TO INCREASE THE 2018-2019 FISCAL YEAR BUDGET BY \$137,700.

WHEREAS, The Fire Department was awarded on behalf of the Department of Homeland Security under the Fiscal Year 2017 Staffing for Adequate Fire and Emergency Response (SAFER) Grant (EMW-2017-FH-00231) in the amount of \$619,398. As a condition of this award, the City is required to contribute a cost match (over a three-year period) in the amount of \$237,434 of non-Federal Funds. The Federal share is \$381,964. Under the grant, the City has a 180-day recruitment period to fill the three SAFER positions;

WHEREAS, the Council desires to appropriate funds;

NOW THEREFORE, BE IT RESOLVED, by the Council that the following supplemental appropriation be made:

SUPPLEMENTAL APPROPRIATION

Revenues:	
SAFER Grant (01-45114)	<u>\$137,700</u>
Expenditures:	
Salaries (01-553-5101)	\$ 82,630
Medicare (01-553-5108)	1,200
Retirement (01-553-5111)	11,570
Insurance (01-553-5112)	36,250
Unemployment (01-553-5113)	380
Workers Comp (01-553-5114)	<u>5,670</u>
Total	<u>\$137,700</u>

This is to certify that the above and foregoing Resolution was dully **ADOPTED** and **APPROVED** by the Mayor and City Council this **2nd** day of **October 2018**.

Mayor

ATTEST:

City Clerk

The City of Mustang

Proclamation

WHEREAS, the State of Oklahoma is home to a population of approximately 321,000 Native Americans; and

WHEREAS, Native Americans have contributed immeasurably to our city, state, and country, distinguishing themselves as scholars, artists, entrepreneurs, and leaders in all aspects of our society; and

WHEREAS, from the American Revolution to military missions in Iraq and Afghanistan, Native Americans have served valiantly in the Armed Forces of the United States in proportionally greater numbers than the general population; and

WHEREAS, the lands now known as the United States of America were occupied by millions of people for thousands of years before the arrival of the first Europeans; and

WHEREAS, the Native peoples of this land aided in the survival of the first European settlers; and

WHEREAS, the City of Mustang recognizes the fact that Mustang is built upon land first inhabited by Native Americans of this region; and

WHEREAS, all too often, an inaccurate portrayal of history is taught in our school systems that Columbus and the Europeans were the first peoples to "discover" America; and

WHEREAS, a growing number of cities have recognized the second Monday of October as "Indigenous Peoples Day" reassigning Columbus Day as an opportunity to celebrate indigenous heritage, contributions, and resiliency; and

WHEREAS, the City of Mustang recognizes its indigenous population as Native Americans who have made invaluable contributions to our community through shared knowledge, stewardship of these lands, labor, science, technology, philosophy, arts, and deep cultural influences that have substantially shaped the character of the City of Mustang.

NOW, THEREFORE, I, Jess Schweinberg, Mayor of the City of Mustang, do hereby proclaim that the second Monday in October shall henceforth be known also as

"Native American Day"

in the City of Mustang, Oklahoma, and urge our citizens to commemorate this day with appropriate programs and activities to celebrate and honor the culture, contributions, and traditions of Native Americans.

GIVEN under my hand and seal of the City of Mustang, Oklahoma, this 2nd day of October, 2018.

Jess Schweinberg Mayor

ATTEST:

Lisa Martin, City Clerk

CITY OF MUSTANG

AGENDA ITEM COMMENTARY

1. ITEM NO. H-1

2. MEETING DATE: October 2, 2018

3. TITLE: Exception to City of Mustang Code of Ordinances, Section 106-371(c) and (d), Allowing a Secondary Gravel Driveway in R-E District. 1408 N. Sara Road.

4. COUNCIL ACTION: Approve/Deny Request

5. INITIATOR: Community Development Department

6. PROJECT DESCRIPTION:

The property owners at 1408 N Sara Road, Gordon Elton and Dottie Deerwester, have submitted a written request to be permitted to place a secondary dirt/gravel drive to access their property from E Diane Terrace. This would require a waiver from the city's code which requires the following:

106-371. Driveways. (2)(c) Driveway approaches from the edge of the paved street to the right-of-way line shall be paved to the R-E paving standard.

106-371. Driveways. (2)(d) The minimum driveway standard for R-E zoning is a sealed surface being either four inches of concrete on a compacted subgrade ten feet wide or two inches of asphalt on four inches of gravel of ten feet in width.

They would like to install a tin horn in the ditch along Diane Terrace to facilitate storm water management. They will place a cement cap on the tinhorn, but would like to use dirt/gravel for the rest of the surface area. There are exposed tree roots in the area of the drive, and they are concerned that the trees may die if these roots are removed. Please see their attached letter of request.

This dirt/gravel drive would be a secondary entrance to the property. The primary entrance would remain on N. Sara Road.

Along this street, Diane Terrace, there are several other primary and secondary gravel driveways.

7. FINANCIAL IMPACT: None

8. STAFF COMMENTS: Staff recommends approval of a gravel driveway. Staff does not recommend allowing a dirt driveway as erosion is what has caused the tree roots to come to the surface, and may impede any storm water management improvement. There are several other gravel drives along this street, and this would be a secondary, not a primary, access point to the property.

9. STAFF SOURCE: Melissa Helsel, Community Development Director

10. CITY ATTORNEY'S COMMENTS:

11. RESOLUTION/ORDINANCE NO. _____

August 24, 2018

City of Mustang
1501 N. Mustang Rd
Mustang, OK 73064

Re: City Council Agenda Item

Dear Mayor Schweinberg and Council Members,

We live at 1408 N. Sara Road, Mustang. Our property has one driveway access onto the property which is off N. Sara Road. We are located on the corner of N. Sara Road and E. Diane Terrace. There is a ditch on Diane Terrace that is impossible to cross without putting in a tinhorn.

When the road construction starts to occur on N. Sara Road, we will have great difficulty accessing our property. We would like to use Diane Terrace as an alternate access during this construction period.

We propose to install a tinhorn with a cement cap and leave a gravel/dirt surface into the property. This access would not be intended as a primary access. We have mature trees on the Diane Terrace frontage. It is anticipated that the roots of these trees will be damaged with the installation of a hard surface driveway. If we are required to install a cement or blacktop driveway, we would have to cut the roots of these trees and we would lose these mature trees. We want to preserve them. In addition, we have a septic system that prevents any driveway to be built across the laterals.

We are requesting a waiver of the city requirement that the tinhorn must be connected to a hard surface, i.e., cement or blacktop and allow us to have a dirt or gravel surface attached to the tinhorn.

NOTE: On E. Diane Terrace between N. Sara Road and N. Edna Terrace, there are at least four properties with five dirt/gravel driveways. Our request would not be inconsistent with the neighborhood.

Sincerely,

G Elton

Gordon Elton
Dottie Deerwester
P.O. Box 1038
Mustang, OK 73064

Attachments:

Pictures of neighborhood gravel/dirt driveways
Picture of proposed road access 1408 N. Sara Rd off East Diane Terrace



CITY OF MUSTANG

AGENDA ITEM COMMENTARY

1. ITEM NO. H-2

2. MEETING DATE: October 2, 2018

3. TITLE: AN ORDINANCE OF THE CITY OF MUSTANG, OKLAHOMA, AMENDING CHAPTER 122, ARTICLE IX, SECTION 122-834 TO ALLOW FENCES TO BE LOCATED ON SIDE PROPERTY LINES ON CORNER LOTS IN RESIDENTIAL ZONING DISTRICTS; PROVIDING FOR REPEALER AND SEVERABILITY; AND DECLARING AN EMERGENCY.

4. COUNCIL ACTION: Approve/Deny Ordinance

5. INITIATOR: Community Development Department

6. PROJECT DESCRIPTION:

Over the last two years, the Community Development Department has received numerous variance requests for side yard fences. Currently the city code does not allow a fence over the side building line on corner lots in residential districts. There are several reasons staff feels it would be appropriate to change this regulation.

- 1) Staff does not see that it would directly obscure visibility at intersections in residential districts if we allow fences to the side property line on corner lots. The front yard setback, typically 30 feet, will still be observed, so the sight triangle will be preserved.
- 2) Many existing fences on corner lots in residential subdivisions are already 6 feet at the side property line. There are probably as many existing fences out of compliance on this issue, as there are those in compliance.
- 3) It becomes difficult to enforce this code, as a new home may be directly behind an existing house that already has a six-foot fence at the property line.
- 4) Changing the regulation will allow property owners to utilize more of their lot space.

The attached staff report, created by Morgan Shepard, City Planner, goes into detail about the issue.

7. FINANCIAL IMPACT: None.

8. STAFF COMMENTS: Staff recommends approval.

9. STAFF SOURCE: Melissa Helsel, Community Development Director

10. CITY ATTORNEY'S COMMENTS:

11. RESOLUTION/ORDINANCE NO. 1176

ORDINANCE NO. 1176

AN ORDINANCE OF THE CITY OF MUSTANG, OKLAHOMA, AMENDING CHAPTER 122, ARTICLE IX, SECTION 122-834 TO ALLOW FENCES TO BE LOCATED ON SIDE PROPERTY LINES ON CORNER LOTS IN RESIDENTIAL ZONING DISTRICTS; PROVIDING FOR REPEALER AND SEVERABILITY; AND DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MUSTANG, OKLAHOMA:

SECTION 1. ENACTMENT.

That Chapter 122, Article IX, Section 122-834 of the Code of Ordinances of the City of Mustang, is hereby amended to read as follows:

Sec. 122-834. - Fences, walls and hedges in residential districts.

Fences, walls and hedges in residential districts may be permitted in any required yard or along the edge of any yard; provided that no fence, wall or hedge located in front of the front building line shall exceed three feet in height, and no other wall or fence shall exceed six feet in height. On corner lots, fencing on side yards that adjoin a street shall not extend in front of the front building line.

SECTION 2. REPEALER.

All former ordinances or parts of ordinances conflicting or inconsistent with the provisions of this Ordinance are hereby repealed.

SECTION 3. SEVERABILITY.

That if any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance. The Mustang City Council hereby declares that it would have passed this ordinance, and each section, subsection, clause or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses and phrases be declared unconstitutional.

SECTION 4. EMERGENCY.

It being immediately necessary for the preservation of the public health, peace and safety of the City of Mustang and inhabitants thereof, an emergency is hereby declared to exist by reason whereof, this Ordinance shall be in full force and effect from and after its passage and approval, as provided by law.

PASSED AND APPROVED and Emergency Clause voted upon separately and passed and approved this 2nd day of October, 2018.

Mayor Jess Schweinberg

ATTEST:

Lisa Martin, City Clerk

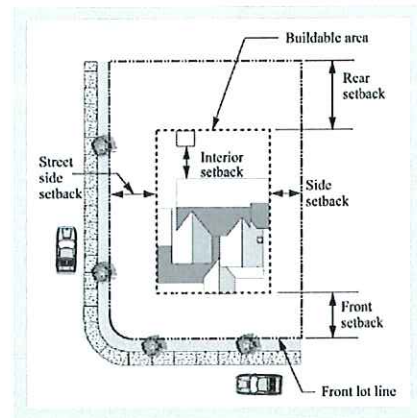
APPROVED as to form this 2nd day of October, 2018.

Jonathan E. Miller, City Attorney

Residential Fencing Research: Side Yard Setback Restrictions on Corner Lots

Purpose: Research of ordinances used by other cities regarding fencing the side yard of residential properties on corner lots or street intersection corners.

Problem: Corner lots typically have a 25-foot side yard setback, a fence of 6 feet in height is permitted up to the setback line, past the setback line fences are limited to 3 feet in height. Many citizens consider this as “unusable” yard because they cannot fence it in beyond three feet in height. This has led to variance requests and illegal fences.



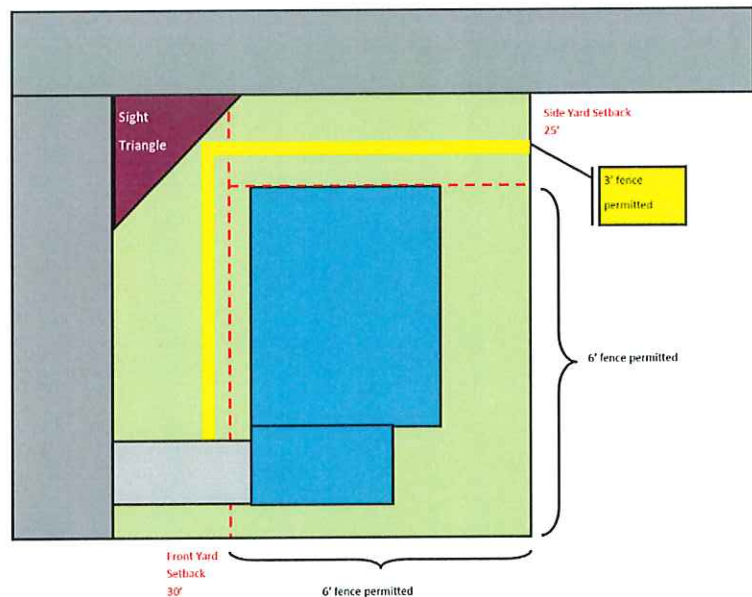
Below is the Mustang Code of Ordinances regarding fence height and location.

Sec. 122-834. - Fences, walls and hedges in residential districts.

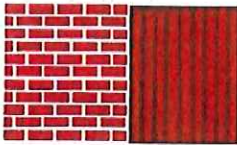
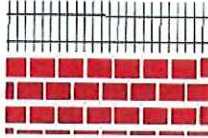
Fences, walls and hedges in residential districts may be permitted in any required yard or along the edge of any yard; provided that no fence, wall or hedge located in front of the front building line shall exceed three feet in height, and no other wall or fence shall exceed six feet in height. On corner lots, fencing shall not obstruct established building lines.

Sec. 122-837. - Sight lines at intersections.

The sight triangle at intersections is defined as a triangle formed by measuring from the point of intersection of the front and exterior side lot lines a distance of 25 feet along the front and side lot lines and connecting the points so established to form a sight triangle on the area of the lot adjacent to the street intersection. On all corner lots no wall, fence, sign, structure, or any plant growth which obstructs sight lines at elevations between two feet and six feet above the crown of the adjacent roadway shall be placed or maintained in this area.



Alternative Regulations: Many cities have alternate approaches to address fencing on homes with corner lots or at intersections. Several cities have regulations that allow taller fences, closer to the property line while ensuring safety and visibility for pedestrians and motorists. This is achieved by allowing flexibility on the opacity, material and location of fences. There are several options other cities use to regulate fences based on type or degree of transparency.

Solid Fences & Walls Have less than 50% open space.	Open Style Fences Have 50% or more open space.	Wall/Fence Combination
		

Options:

1. Allow fences that are open style to have greater height

Example Ordinances:

17.620.110 Regulations for residential development.

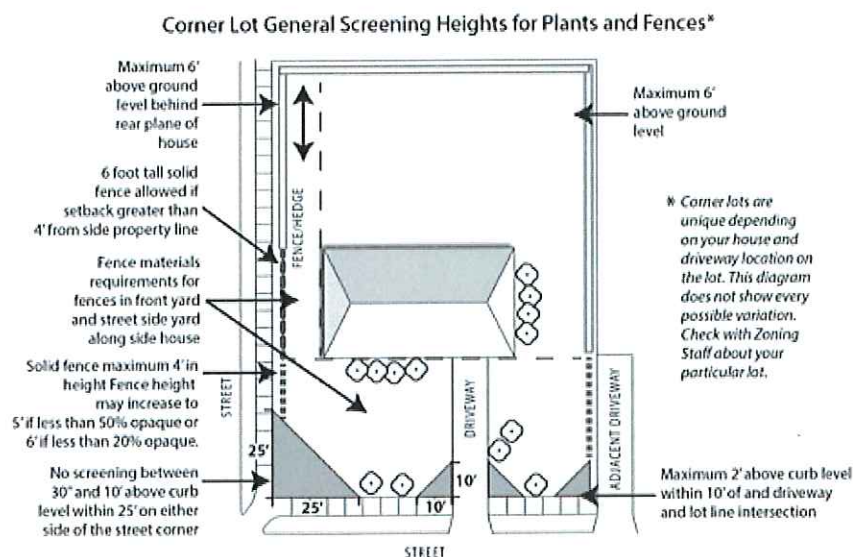
A. Walls or fences not exceeding 4 feet in height may be placed along the front and street side property lines or within the front-yard and street side-yard setback areas, subject to the following exceptions.

- 1) Exception – Wrought-iron fences. A decorative, open wrought-iron or tubular-steel fence not exceeding 5 feet in height may be placed along the front and street side property lines or within the front-yard and street side-yard setback areas.

Section 295-505-4 (f) Requirements for residential fencing

The maximum allowable height for a fence in the front and side yard is 4 feet. However, if the fence is constructed with an ornamental material, such as wrought iron, a 6' high fence is allowed provided the fence is at least 50% open.

Example Illustration:



2. Allow 6 foot fences to be built beyond the side yard setback, provided it is a certain distance from the lot line or sidewalk.

Example Ordinance:

17.620.110 (A)(2) Regulations for residential development.

2) Exception – Street side-yard setback area.

a. Fence location. A fence or wall not exceeding 6 feet in height may be placed within the street side-yard setback area if it is either located at least 5 feet from the street side property line.

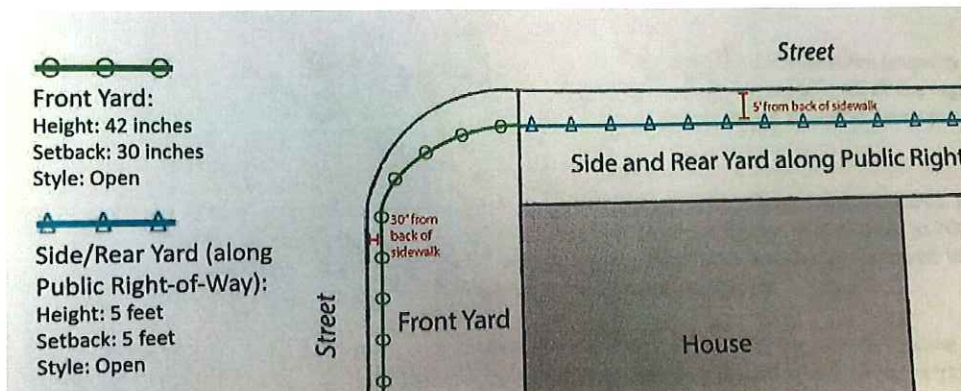
Section 295-505-4 (f) Requirements for residential fencing

A side yard fence placed at least 10 feet inside the lot line can be a solid fence up to 6 feet high.

18.90.040

For residential corner parcels: maximum height along the side yard next to the street is 4' unless the fence is set back at least 5' from the property line.

Example Illustration:



3. Regulate the transparency of fences.

Example Ordinances:

Section 3-5-1-1 Supplemental Regulations

In front setback areas, fences can only be 4-feet tall and must have a 50% transparency. Fences outside the front setback that go from a side wall plane to a side lot line or are placed parallel to a side street in front of the rear wall plane must have a 50% transparency above 4 feet.

Section 535-430

A fence may be increased by up to 2 feet when using open, decorative ornamental fencing materials less than 60% opaque.

MUSTANG IMPROVEMENT AUTHORITY
MUSTANG MUNICIPAL BUILDING
1501 N. MUSTANG ROAD
MUSTANG, OKLAHOMA 73064

OCTOBER 2, 2018
7:00 P.M.

AGENDA

A. CALL TO ORDER

B. ROLL CALL

C. NEW BUSINESS

D. CONSENT AGENDA

These items are considered on the Consent Agenda so that members of the Improvement Authority by unanimous consent can designate routine agenda items to be approved by one motion. If any item proposed on the Consent Agenda does not meet with approval of all Trustees that item will be removed and heard in regular order.

1. Approval of **09/04/2018** City Council Minutes
- *2. Claims List for **FY 2018**
- *3. Claims List for **FY 2019**
- *4. Approval to Turn **Past Due Utility Accounts** over to the Collection Agency.

E. INFORMATION/REPORTS

1. Trustee Manager
2. Trustees

F. DISCUSSION ITEMS

None.

G. ADJOURNMENT

Items Considered Concurrently on the City Council Agenda.

**MUSTANG IMPROVEMENT AUTHORITY
SEPTEMBER 4, 2018**

The Mustang Improvement Authority met in regular session on Tuesday, September 4, 2018, at 7:00 p.m. in the Mustang Municipal Building Council Chambers. Notice of the meeting was posted as required on Friday, August 30, 2018, at 4:25 p.m. in compliance with the Open Meeting Law, 25 O.S., Section 301, et. seq.

A. CALL TO ORDER

Chairman Schweinberg called the meeting to order at **8:48 p.m.**

B. ROLL CALL

Trustees Present: Pratt
Leete
Grider
McKenzie
Noblitt
Schweinberg

Trustees Absent: Jones

C. NEW BUSINESS

None.

D. CONSENT AGENDA

1. Approval of **08/07/2018** City Council Minutes
- *2. Claims List for **FY 2018**
- *3. Claims List for **FY 2019**
- *4. Approval to Turn **Past Due Utility Accounts** over to the Collection Agency.

MOTION was made by **Trustee Grider**, seconded by **Trustee Noblitt**, to approve Items D-1 through D-4 of the Consent Agenda.

AYE: Pratt, Leete, Grider, McKenzie, Noblitt, Schweinberg

NAY: None

E. INFORMATION/REPORTS

1. **Trustee Manager**
None.
2. **Trustees**
None.

F. DISCUSSION ITEMS

None.

G. ADJOURNMENT

MOTION was made by **Trustee Grider**, seconded by **Trustee Pratt**, to adjourn.

AYE: Pratt, Leete, Grider, McKenzie, Noblitt, Schweinberg

NAY: None

Meeting was adjourned at **8:49 p.m.**

Jess Schweinberg, Chairman

Attest:

Lisa Martin, Secretary

FUND: 68 - IMPROVEMENT AUTHORITY

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 68 GENERAL GOVERNMENT						
19-0589	01-A0065	ACTION SAFETY SUPPLY CO.,	LROADWAY DIVIDERS	9/2018	218091	155.10
19-0711	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	9/2018	201809118355	50,000.00
DEPARTMENT TOTAL:						50,155.10
DEPARTMENT: 72 WATER						
19-0569	01-D0032	COMMUNICATIONS LEASING CORP	REPLACE BATTERY/HANDHELD	9/2018	CN1439	84.00
19-0667	01-D0032	COMMUNICATIONS LEASING CORP	BATTERY FOR ROADRUNNER	9/2018	CN1453	84.00
19-0078	01-I0006	WATER HOLDINGS ACQUISITIONS	PUBLIC WORKS CONTRACTOR	7/2018	31557	95,955.41
19-0078	01-I0006	WATER HOLDINGS ACQUISITIONS	PUBLIC WORKS CONTRACTOR	9/2018	33435	114,566.41
19-0091	01-O0035	OKLAHOMA ELECTRIC COOPERATIE	ELECTRIC SERVICES	9/2018	201809118370	17,652.50
19-0094	01-O0055	OKLAHOMA GAS & ELECTRIC COME	ELECTRIC SERVICES	9/2018	201809118368	1,610.86
DEPARTMENT TOTAL:						229,953.18
DEPARTMENT: 75 SEWER						
19-0053	01-C0010	CKENERGY ELECTRIC COOPERATIE	ELECTRIC SERVICES	9/2018	201809118364	209.48
19-0051	01-C0117	CLEARWATER ENTERPRISE, LLC	GAS SERVICE	9/2018	201809138386	54.38
19-0078	01-I0006	WATER HOLDINGS ACQUISITIONS	PUBLIC WORKS CONTRACTOR	7/2018	31557	53,974.91
19-0078	01-I0006	WATER HOLDINGS ACQUISITIONS	PUBLIC WORKS CONTRACTOR	9/2018	33435	53,974.91
19-0095	01-O0010	ONE GAS, INC.	GAS SERVICE	9/2018	201809148398	133.03
19-0091	01-O0035	OKLAHOMA ELECTRIC COOPERATIE	ELECTRIC SERVICES	9/2018	201809118370	1,948.00
19-0094	01-O0055	OKLAHOMA GAS & ELECTRIC COME	ELECTRIC SERVICES	9/2018	201809118368	2,475.07
19-0215	01-W0161	WYNN CONSTRUCTION CO., INC	WASTEWATER TREATMENT PLAN	8/2018	three	234,682.89
DEPARTMENT TOTAL:						347,452.67
FUND TOTAL:						627,560.95

FUND: 68 - IMPROVEMENT AUTHORITY

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 68 GENERAL GOVERNMENT						
19-0002	01-B0024	BANCFIRST	2009 OWRB LOAN PAYMENT	10/2018	201809258498	21,939.67
19-0003	01-B0024	BANCFIRST	2016 NOTE PAYMENT	10/2018	201809258497	98,377.91
19-0004	01-B0024	BANCFIRST	2017 NOTE PAYMENT	10/2018	201809258499	78,721.75
19-0005	01-B0024	BANCFIRST	2013 NOTE PAYMENT	10/2018	201809258500	59,184.17
19-0006	01-B0024	BANCFIRST	2014B NOTE PAYMENT	10/2018	201809258501	36,016.25
19-0057	01-C0108	COWAN GROUP ENGINEERING, L	ENGINEERING FEES	9/2018	3716A	1,184.00
19-0019	01-C0281	MIA - 4TH PENNY EXCESS 90%	PENNY EXTENSION 90% EXCES	9/2018	201809258492	55,000.00
19-0664	01-C1191	CEC CORPORATION	CONSTRUCTION MATERIALS	9/2018	1701220316.000-10	520.00
19-0008	01-G0030	GENERAL FUND	TRANSFER OPERATING FUNDS	9/2018	201809258485	245,000.00
19-0011	01-I0015	TYLER TECHNOLOGIES, INC	MONTHLY SUPPORT & HOST WE	9/2018	025-236729A	192.00
19-0015	01-L0045	LIMITED PURPOSE FUND	3RD PENNY EXCESS	9/2018	201809258488	125,000.00
19-0018	01-M0210	MUSTANG IMPROVEMENT AUTHORITY	TRANSFER CIP FEE	9/2018	201809258491	40,000.00
19-0026	01-P0132	PERSONAL SERVICES FUND	PENNY EXTENSION 10% P.S.	9/2018	201809258493	30,000.00
19-0028	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	10/2018	201809258504	8,335.00
19-0711	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	9/2018	201809258483	50,000.00
19-0030	01-S0205	STREET IMPROVEMENT FUND	12.5% FRANCHISE FEE	10/2018	201809268517	15,000.00
19-0572	01-S0332	SMITH ROBERTS LAND SERVICES	RIGHT-OF-WAY EASEMENT	9/2018	622-06	5,650.00
DEPARTMENT TOTAL:						870,120.75
DEPARTMENT: 72 WATER						
19-0057	01-C0108	COWAN GROUP ENGINEERING, L	ENGINEERING FEES	9/2018	3716A	5,842.50
19-0054	01-C0135	THE CITY OF OKLAHOMA CITY	WATER PURCHASE	9/2018	201809268520	95,825.88
19-0553	01-K0133	KNOX ASSOCIATES, INC	KNOX FEMALE LOCKING CAP	9/2018	1452757	2,302.00
DEPARTMENT TOTAL:						103,970.38
DEPARTMENT: 75 SEWER						
19-0471	01-C0108	COWAN GROUP ENGINEERING, L	WWTP EXPANSION & MODIFICA	9/2018	3719	8,133.22
19-0087	01-M0188	MESHEK & ASSOCIATES	ENGINEERING FEES	9/2018	5574	4,368.75
19-0095	01-O0010	ONE GAS, INC.	GAS SERVICE	9/2018	201809258511	180.13
DEPARTMENT TOTAL:						12,682.10

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PURCHASE ORDER CLAIM REGISTER

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FUND: 68 - IMPROVEMENT AUTHORITY

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 78		SANITATION				
19-0724	01-00121	OKLAHOMA ENVIRONMENTAL MANA		9/2018	11642	90,427.04
		SANITATION SERVICES				
					DEPARTMENT TOTAL:	90,427.04
					FUND TOTAL:	1,077,200.27
					GRAND TOTAL:	1,660,922.11