MUSTANG CITY COUNCIL
MUSTANG MUNICIPAL BUILDING
1501 N. MUSTANG ROAD
MUSTANG, OKLAHOMA 73064

OCTOBER 7, 2014
7:00 P.M.

AGENDA

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE/INVOCATION
Terry Armstrong, Pastor, Mustang Church of the Nazarene

C. ROLL CALL

D. INTRODUCTION OF GUESTS/HEARING OF CITIZENS OR DELEGATES

E. NEW BUSINESS, DELETIONS OR CONTINUANCES TO THE AGENDA

F. CONSENT AGENDA
These items are considered on the Consent Agenda so that members of the City Council by unanimous consent can designate routine agenda items to be approved by one motion. If any item proposed on the Consent Agenda does not meet with approval of all Councilmembers that item will be removed and heard in regular order.

1. Approval of **09/16/14** City Council Minutes
*2. Claims List for **FY'15**
*3. Approval to Turn **Past Due Utility Accounts** over to Collection Agency.
4. Approval to Deny **Tort Claim** by Bryan and Catrina Dellinger, date of incident August 8, 2014, in the Amount of $603.96.
5. Approval/Acceptance of **Oklahoma Highway Safety Grant** AL-15-03-03-01 for Targeting Impaired Driving to Reduce Alcohol Related Crashes, October, 2014 through September, 2015.
6. Approval of **Resolution No. 15-020** Making Changes in the General Fund Budget by Making a Supplemental Appropriation to Increase the 2014-2015 Fiscal Year Budget by $27,000.
7. Approval of **Resolution No. 15-021** Making Changes in the General Fund Budget by Making a Supplemental Appropriation to Increase the 2014-2015 Fiscal Year Budget by $10,688.

G. INFORMATION/REPORTS

1. City Manager
   Included in Agenda packet.

2. City Council

H. DISCUSSION ITEMS

1. **Discussion, Consideration and Possible Action** regarding Approval of Statement of Support for the Guard and Reserve.

2. **Discussion, Consideration and Possible Action** regarding Approval of **Ordinance No. 1107**, Amending the Employee Retirement System, Defined Benefit Plan of the City of Mustang, Oklahoma, as Adopted in Chapter 2, Article IV, Section 2-141, and as Amended from Time to Time by the City Council of the City of Mustang, to Incorporate a New Definition of Spouse; Providing an Effective Date, Providing for Repealer and Severability; and Declaring an Emergency.

3. **Discussion, Consideration and Possible Action** regarding Acceptance of Bid for Audio/Visual Project for Mustang Town Center.

4. **Discussion, Consideration and Possible Action** regarding Awarding of Bid and Approval to Enter into a Contract for Audio/Visual Project for Mustang Town Center.

*5. **Discussion, Consideration and Possible Action** regarding Approval of Change Order #1 for $2,200.60; and to Approve the Second and Final Payments to Brewer Construction Oklahoma LLC for a Total Payment of $26,167.68; and to Accept the Industrial Access Road (a/k/a E Thunderbird Ln) Water Main Project and to Activate Maintenance Bonds.

J. CITY ATTORNEY'S REPORT

None.

K. ADJOURNMENT

***Items Considered Concurrently on the MIA Agenda.**

MUSTANG CITY COUNCIL
SEPTEMBER 16, 2014

The Mustang City Council met in regular session on Tuesday, September 16, 2014, at 7:00 p.m. in the Mustang Municipal Building Council Chambers. Notice of the meeting was posted on the Bulletin Board outside the Mustang Municipal Building on Friday, September 12, 2014, at 10:30 a.m. in compliance with the Open Meeting Law, 25 O.S., Section 301, et. seq.

A. CALL TO ORDER

Mayor Adams called the meeting to order at **7:00 p.m.**

B. PLEDGE OF ALLEGIANCE/INVOCATION (Rob McClure, Pastor, The Bridge Assembly of God)

Rob McClure, Pastor, led the assembly in the Pledge and Invocation. He stated the church was in the process of constructing a new parking lot and thanked the City for their assistance.

C. ROLL CALL

Councilmembers Present:	**Staples** **Bowers** **Jones** **Hagan** **Schweinberg** **Adams**
Councilmembers Absent:	**Taylor**

D. INTRODUCTION OF GUESTS/HEARING OF CITIZENS OR DELEGATES

None.

E. NEW BUSINESS, DELETIONS OR CONTINUANCES TO THE AGENDA

None.

F. CONSENT AGENDA

1. Approval of **09/02/14** City Council Minutes
*2. Claims List for **FY '14**
*3. Claims List for **FY'15**
4. Approval of **Proclamation** to Declare Friday, October 31, 2014 as "Trick or Treat" Night.
5. Approval to Turn **Past Due Library Accounts** over to Collection Agency.
*6. Acknowledgement of Receipt of Oklahoma Department of Environmental Quality (ODEQ) **Permit No. WL000009140452** for the Construction of Approximately 590 L.F. of 6" I.D. Water Distribution Line and 2265 L.F. of 8-inch Water Distribution Line and Appurtenances to serve the Hyde Park Addition.
7. Approval of **Resolution No. 15-017**, Making Changes in the General Fund Budget by Making a Supplemental Appropriation to Increase the 2014-2015 Fiscal Year Budget by $221,185.
8. Approval of **Resolution No. 15-018**, Making Changes in the Limited Purpose Fund Budget by Making a Supplemental Appropriation to Increase the 2014-2015 Fiscal Year Budget by $640,120.
9. Approval of **Correction of Plat** – Savannah Lakes, Phase 5.
10. Approval of **Proclamation** Declaring September as "Pain Awareness Month".

Councilwoman Bowers requested Item F-10 be pulled.

MOTION was made by **Mayor Adams**, seconded by **Councilman Schweinberg,** to approve Items F-1 thru F-9 of the Consent Agenda.

AYE: **Staples, Bowers, Jones, Hagan, Schweinberg, Adams**
NAY: **None**

Councilwoman Bowers stated she would prefer to declare September as "Health and Wellness" month instead of "Pain Awareness Month" as it would provide recognition to a variety of health issues.

MOTION was made by **Councilman Schweinberg**, seconded by **Councilwoman Hagan,** to approve Item F-10 of the Consent Agenda.

AYE: **Staples, Jones, Hagan, Schweinberg, Adams**
NAY: **Bowers**

G. INFORMATION/REPORTS

1. City Manager

Assistant City Manager Battles stated the Notice to Proceed was provided to the contractor for the 74th Street Booster Station and County Line Road Storage Tank project stating work was to begin October 1st. He stated one reason for the delay had to do with the special order for the generator.

2. City Council

Mayor Adams asked the Councilmembers if they had anything to report in their respective Wards:

Councilwoman Staples did not have anything to report at this time.

Councilwoman Bowers stated she was contacted by a citizen who was concerned with the number of cars parking in the street, with some of them being parked there for long periods of time, and the difficulty of other vehicles being able to get through, including fire trucks, ambulances, and police vehicles. She stated she drove by the area the person was referring to and it looked like the City had addressed it as the vehicles were no longer parked there.

Councilman Jones did not have anything to report at this time.

Councilwoman Hagan stated she had attended two OEMA meetings this month and stated OEMA was very happy to have Mustang's business.

Councilman Schweinberg did not have anything to report at this time.

Mayor Adams stated he had received some calls regarding water being shut off, but once he explained the reason for shutting off the water was to work on fire hydrants, they were mostly ok. He also stated Western Days was great this year even with the rain.

H. DISCUSSION ITEMS

1. **Discussion, Consideration and Possible Action** regarding the Acceptance of Bids Received for the Telephone System and Related Peripheral Equipment for City facilities.

   Finance Director Watts stated the City of Mustang issued Request for Proposals on August 6, 2014 to contract with a local provider for a premise based hybrid telephone and voice mail system and peripheral equipment. She stated two (2) proposals were received on August 28, 2014 from (1) Chickasaw Telecom Inc. and (2) Travis Voice & Data and both proposals met specifications.

MOTION was made by **Mayor Adams**, seconded by **Councilman Schweinberg** to Accept Bids Received for the Telephone System and Related Peripheral Equipment for City facilities.

AYE: Staples, Bowers, Jones, Hagan, Schweinberg, Adams
NAY: None

2. **Discussion, Consideration and Possible Action** regarding the Award of Bid for the Telephone System and Related Peripheral Equipment for City facilities.

   Finance Director Watts stated both proposals received met specifications and Staff recommends award to the lowest overall bidder, Chickasaw Telecom, Inc. in the amount of $87,324.33.

   Councilman Schweinberg asked how much was budgeted for the equipment. **Watts** stated $85,700.00; however, Chickasaw Telecom had not included the trade-in with their proposal, therefore, the equipment will come within budget.

MOTION was made by **Councilman Schweinberg**, seconded by **Councilwoman Staples** to Award the Bid for the Telephone System and Related Peripheral Equipment for City facilities to Chickasaw Telecom, Inc. in the amount of $87,324.33.

AYE: Staples, Bowers, Jones, Hagan, Schweinberg, Adams
NAY: None

3. **Discussion, Consideration and Possible Action** regarding Approval of an Agreement with Oklahoma Gas and Electric for Lighting and Installation on East Thunderbird Way.

   Assistant City Manager Battles stated this was an agreement with OG&E for the installation of nine (9) street poles including decorative lighting and bulbs for East Thunderbird Lane. He stated per the easement agreement, the property owner is allowed input regarding the lighting and he was happy with the selection. **Battles** stated the budget for street lighting was $45,000.00 and this agreement comes under that budget at $43,099.00 and Staff recommends approval.

MOTION was made by **Councilman Schweinberg,** seconded by **Councilman Jones** to Accept the Agreement with Oklahoma Gas and Electric for Lighting and Installation on East Thunderbird Way.

AYE: Staples, Bowers, Jones, Hagan, Schweinberg, Adams
NAY: None

J. CITY ATTORNEY'S REPORT

1. **Discussion** of a Lawsuit styled *Quail Lake Estates Homeowners Association vs. City of Mustang, Oklahoma, et al.*, Case No. CJ-2011-348, District Court, Canadian County, Oklahoma; and **Proposed Executive Session as authorized by 25 O.S. 307(B)(4).**

MOTION was made by **Mayor Adams,** seconded by **Councilman Jones** to adjourn to executive session.

AYE: Staples, Bowers, Jones, Hagan, Schweinberg, Adams
NAY: None

TIME ADJOURNED to Executive Session: **7:13 p.m.**

Mayor Adams called the meeting back in session at **7:21 p.m.**

In reference to Item J-1 –

No motion taken, information purposes only.

K. ADJOURNMENT

MOTION was made by **Mayor Adams**, seconded **Councilman Jones** to adjourn.

AYE: Staples, Bowers, Jones, Hagan, Schweinberg, Adams
NAY: None

The meeting was adjourned at **7:21 p.m.**

_____
Jay Adams, Mayor

Attest:

_____
Lisa Martin, City Clerk

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 01		MAYOR AND COUNCIL				
15-0706	01-04040	TIM ROONEY	REIMB.-PARKING/MEETING	9/2014	201409309681	52.62
15-0702	01-B0130	CHRIS BOX	COURT APPEARANCE-JUDGE	9/2014	201409299673	400.00
15-0664	01-E1106	EST ENGINEERING	ENGINEERING SERVICES	9/2014	32774	4,294.63
15-0365	01-H0045	STEVEN HUDDLESTON	COURT APPEARANCES	9/2014	201409229642	1,600.00
15-0397	01-J0040	JGVE, INC.	BUILDING PLAN REVIEW	9/2014	14091803	500.00
					DEPARTMENT TOTAL:	6,847.25
DEPARTMENT: 11		CITY MANAGER				
15-0368	01-02000	VISA DBA PROSPERITY BANK	EMPLOYEE RELATIONS	10/2014	201410029700	690.00
15-0511	01-02000	VISA DBA PROSPERITY BANK	MONTHLY HR MEETING, SUPPL	10/2014	201410029696	703.70
15-0549	01-02000	VISA DBA PROSPERITY BANK	EXP. FOR EMP. RELATIONS	10/2014	201410029701	200.00
15-0600	01-02000	VISA DBA PROSPERITY BANK	ITEMS FOR RETIREMENT	10/2014	201410029695	78.73
15-0667	01-02000	VISA DBA PROSPERITY BANK	AFA WEBINAR ON ACA REPORT	10/2014	201410029693	65.00
15-0706	01-04040	TIM ROONEY	REIMB.-PARKING/MEETING	9/2014	201409309681	26.00
15-0493	01-05250	COMTECH DESIGN, PRINT & MAI	TICKET SHUCKS	9/2014	118975	388.92
15-0113	01-06610	PREMIER SOURCE, LLC	HEALTH BENEFIT CONSULTING	9/2014	1137	2,083.25
15-0172	01-A0122	ALLIANCE MAINTENANCE	CITY HALL JANITORIAL	10/2014	64782	880.00
15-0644	01-C0120	CITY MANAGERS ASSOCIATION O	MEMBERSHIP DUES	9/2014	14/15	980.00
15-0692	01-D1082	DELTA DENTAL	RETIREE INSURANCE	9/2014	201409299672	437.64
15-0545	01-M0115	MTM RECOGNITION CORPORATION	PROCLAMATION HOLDERS	9/2014	5739541	388.00
15-0610	01-M0234	MUSTANG TIMES	AD FOR CUSTODIAN	9/2014	TT9978	120.00
15-0653	01-O0069	OK MUNICIPAL LEAGUE	ANNUAL STATE TRAINING	9/2014	201409229651	65.00
15-0690	01-O0090	OK EMPL SECURITY COMM	UNEMPLOYMENT TAX	9/2014	201409259666	
15-0652	01-O1074	OSU-OKC	REG. FOR OMCTFOA CONF.	9/2014	201409229652	199.00
15-0693	01-U0220	USAVISION GROUP ACCOUNTS	RETIREE INSURANCE	9/2014	201409299671	78.00
					DEPARTMENT TOTAL:	7,383.24
DEPARTMENT: 12		LIBRARY				
15-0250	01-02000	VISA DBA PROSPERITY BANK	GENERAL SUPPLIES	10/2014	201410029714	163.13
15-0508	01-02000	VISA DBA PROSPERITY BANK	CHILDRENS BOOKS	10/2014	201410029710	667.17
15-0613	01-02000	VISA DBA PROSPERITY BANK	MATERIAL FOR COLLECTION	10/2014	201410029713	208.66
15-0145	01-02560	MIDWEST TAPE	CHILDRENS DEPT SUPPLIES	10/2014	92178965	371.27
15-0309	01-02560	MIDWEST TAPE	NONPRINT FOR COLLECTION	10/2014	92131919	903.74
15-0143	01-B1023	BAKER N TAYLOR	CHILDRENS BOOKS	10/2014	5013239642	81.39
15-0147	01-B1023	BAKER N TAYLOR	COLLECTION MATERIALS	10/2014	5013239643	57.29
15-0690	01-O0090	OK EMPL SECURITY COMM	UNEMPLOYMENT TAX	9/2014	201409259665	187.63
15-0334	01-Y0040	YUKON TROPHY & AWARDS INC	BADGES FOR STAFF & BOARD	10/2014	914222	10.50
					DEPARTMENT TOTAL:	2,650.78

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 13		PARKS AND RECREATION				
15-0084	01-00330	JUMP TOWN	MOVIE SCREEN	9/2014	1062	240.00
15-0518	01-00330	JUMP TOWN	MOVIE SCREENS SEPT 20TH	9/2014	1063	240.00
15-0163	01-02000	VISA DBA PROSPERITY BANK	SENIOR CENTER SUPPLIES	10/2014	201410029719	57.93
15-0186	01-02000	VISA DBA PROSPERITY BANK	SENIOR BUS OIL CHANGES	10/2014	201410029722	25.99
15-0199	01-02000	VISA DBA PROSPERITY BANK	ART SUPPLIES/CRAFTS	10/2014	201410029721	50.45
15-0478	01-02000	VISA DBA PROSPERITY BANK	AEROBICS EQUIPMENT	10/2014	201410029725	52.33
15-0519	01-02000	VISA DBA PROSPERITY BANK	SUPPLIES, CRAFTS, GAMES	10/2014	201410029720	392.34
15-0566	01-02000	VISA DBA PROSPERITY BANK	SUPPLIES FOR T.C.	10/2014	201410029718	95.17
15-0582	01-02000	VISA DBA PROSPERITY BANK	COUNTERFEIT MARKERS, FILM	10/2014	201410029724	337.92
15-0660	01-02000	VISA DBA PROSPERITY BANK	NETA TRAINING FOR INSTRUC	10/2014	201410029728	644.00
15-0712	01-02000	VISA DBA PROSPERITY BANK	NETA TRAINING	10/2014	201410029727	534.00
15-0583	01-05250	COMTECH DESIGN, PRINT & MAI	FORMS FOR P&REC	9/2014	119336	681.40
15-0338	01-A0114	ALL STORAGE	STORAGE RENTALS	9/2014	201409299675-999	87.00
15-0632	01-B0160	SPORT SUPPLY GROUP INC	BASKETBALLS, NETS FOR TEN	9/2014	96347806	274.36
15-0581	01-B1019	BEN E KEITH FOOD SERVICE	SNACKS FOR ASP	9/2014	62494417	72.92
15-0679	01-J0008	STEPHANIE JERRELL	BOOTH AT JUNK IN TRUNK	9/2014	201409229643	20.00
15-0322	01-N0108	NEXTEL COMMUNICATIONS	CELL PHONES FOR ASP/CAMP	9/2014	597274785-077	81.03
15-0690	01-O0090	OK EMPL SECURITY COMM	UNEMPLOYMENT TAX	9/2014	201409259666	765.95
15-0709	01-S0151	AARON & JULIE SIMPKINS	REGISTRATION REFUND	9/2014	201409309680	35.00
15-0674	01-S0236	SWANK MOTION PICTURE	THE LEGO MOVIE	9/2014	1950262	280.00
15-0330	01-W0020	WALMART COMMUNITY BRC	REFRESHMENTS FOR EVENT	9/2014	201409229662	95.34
15-0565	01-W0020	WALMART COMMUNITY BRC	FAN FOR AEROBICS CLASS	9/2014	201409229663	189.98
					DEPARTMENT TOTAL:	5,253.11
DEPARTMENT: 15		GENERAL GOVERNMENT				
15-0366	01-02000	VISA DBA PROSPERITY BANK	RECOVERING LOBBY BENCHES	10/2014	201410029699	450.00
15-0550	01-02000	VISA DBA PROSPERITY BANK	MONTHLY OFFICE SUPPLIES	10/2014	201410029691	2,303.33
15-0618	01-02000	VISA DBA PROSPERITY BANK	PAINT & SUPPLIES FOR CITY	10/2014	201410029697	629.35
15-0691	01-02000	VISA DBA PROSPERITY BANK	PAINT & SUPPLIES FOR CITY	10/2014	201410029692	379.08
15-0312	01-03660	COX COMMUNICATIONS	TELEPHONE/INTERNET	9/2014	201409229641	6,836.32
15-0282	01-05250	COMTECH DESIGN, PRINT & MAI	ENVELOPES FOR BILLING	9/2014	118272	903.62
15-0571	01-05250	COMTECH DESIGN, PRINT & MAI	TIME OFF FORMS	9/2014	119254	207.51
15-0477	01-A0065	ACTION SAFETY SUPPLY CO	BARRICADES FOR WESTERN	9/2014	189499	1,500.00
15-0338	01-A0114	ALL STORAGE	STORAGE RENTALS	9/2014	201409299675-508	230.00
15-0728	01-K0008	PAMELA JAMESON	CITY HALL PAINTING	10/2014	201410029686	3,095.94
15-0170	01-N0025	FIRST CHOICE COFFEE	CITY HALL COFFEE SERVICE	9/2014	88119	29.95
15-0681	01-O0010	OKLAHOMA NATURAL GAS	GAS SERVICE	9/2014	201409229647	94.25
15-0374	01-P1051	PITNEY BOWES	BULK POSTAGE	9/2014	201409299674	4,679.25
15-0662	01-S0085	SILVER STAR CONSTRUCTION	COMAINTENANCE CONTRACT	9/2014	23471-12	60,493.76
15-0663	01-S0085	SILVER STAR CONSTRUCTION	COMAINTENANCE CAP	9/2014	23474-1	21,140.13
15-0727	01-S0093	SMART TECHNOLOGIES INC	TREND MICRO SECURITY	10/2014	715885	1,863.00
					DEPARTMENT TOTAL:	104,835.49

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 18		TOWN CENTER				
15-0300	01-04010	GREGORY TERMITE & PEST CONTS	POT TREATMENT - TERMITES	9/2014	mtc092314	900.00
15-0729	01-04010	GREGORY TERMITE & PEST CONT	TERMITE TREATMENT	10/2014	MTC092314-	100.00
15-0054	01-A0122	ALLIANCE MAINTENANCE	TOWN CENTER CLEANING	10/2014	64781	4,435.00
15-0643	01-C0098	COMMERCIAL SERVICES CORPORA	AIR CONDITIONING REPAIR	9/2014	16379	85.00
15-0275	01-E0065	AMSAN	CLEANING SUPPLIES	9/2014	318974664	808.55
15-0275	01-E0065	AMSAN	CLEANING SUPPLIES	10/2014	320027527	37.20
15-0728	01-K0008	PAMELA JAMESON	CITY HALL PAINTING	10/2014	201410029686	50.00
15-0159	01-K0033	KONE, INC	ELEVATOR MAINTENANCE	9/2014	221560047	698.46
15-0658	01-O0012	OKLAHOMA NATURAL GAS	GAS SERVICE	9/2014	201409229645	125.88
15-0690	01-O0090	OK EMPL SECURITY COMM	UNEMPLOYMENT TAX	9/2014	201409259666	43.58
15-0327	01-P0055	PLUMBCO, INC	REPAIRS FOR TOWN CENTER	9/2014	201409229653	375.00
15-0387	01-S0010	SAM'S CLUB	FOLDING CHAIRS, CART	9/2014	201409299678	1,801.36
					DEPARTMENT TOTAL:	9,460.03
DEPARTMENT: 19		BALL COMPLEX				
15-0533	01-00720	DC AWNINGS	REPAIR OF AWNING	9/2014	16192	4,800.00
15-0372	01-02000	VISA DBA PROSPERITY BANK	REGISTER SUPPLIES FOR CON	10/2014	201410029723	57.96
15-0539	01-02000	VISA DBA PROSPERITY BANK	SUPPLIES FOR CONCESSION	10/2014	201410029726	109.97
15-0726	01-02000	VISA DBA PROSPERITY BANK	JUST BATS - RESALE	10/2014	201410029730	299.99
15-0651	01-B0160	SPORT SUPPLY GROUP INC	GROUND AUGER, HOME PLATES	9/2014	96347805	1,891.26
15-0586	01-B1019	BEN E KEITH FOOD SERVICE	FOOD FOR CONCESSIONS	9/2014	62499277	2,391.43
15-0675	01-B1026	B&C APPAREL	SHIRTS FOR SOFTBALL	9/2014	27697	1,148.15
15-0695	01-B1026	B&C APPAREL	SHIRTS FOR SUMMER SOFTBAL	9/2014	27904	1,168.85
15-0435	01-C0210	COUNTRY EQUIPMENT & USED TR	WEEDEATERS FOR BALLFIELDS	9/2014	80414	799.98
15-0437	01-C0210	COUNTRY EQUIPMENT & USED TR	REPAIR TO TRACTOR	9/2014	104334	1,984.43
15-0064	01-I1119	STEPHEN WHOLESALE CO, INC.	FOOD SUPPLIES FOR CONCESS	9/2014	6151956	714.41
15-0699	01-I1119	STEPHEN WHOLESALE CO, INC.	FOOD FOR CONCESSIONS	10/2014	6157421	948.60
15-0066	01-N0025	FIRST CHOICE COFFEE	DRINKS FOR CONCESSIONS	9/2014	88122	33.70
15-0690	01-O0090	OK EMPL SECURITY COMM	UNEMPLOYMENT TAX	9/2014	201409259666	481.54
15-0352	01-P0055	PLUMBCO, INC	REPAIR TO WHP BATHROOM	9/2014	201409229657	95.00
15-0631	01-P0144	BOTTLING GROUP, LLC	BEVERAGES FOR CONCESSION	9/2014	83995654	1,810.00
15-0624	01-Q0011	QNC, INC.	DIP TANK CLEANER	9/2014	30862	134.50
15-0078	01-U0009	US FOOD SERVICE INC	FOOD, SUPPLIES/CONCESSION	9/2014	4876066	35.73
15-0540	01-W0020	WALMART COMMUNITY BRC	SUPPLIES FOR CONCESSION	9/2014	201409229664	103.44
					DEPARTMENT TOTAL:	19,008.94

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 20		AQUATICS				
15-0690	01-O0090	OK EMPL SECURITY COMM	UNEMPLOYMENT TAX	9/2014	201409259666	765.47
15-0220	01-T0050	TRAVIS BUSINESS SYSTEMS, IN	POOL PHONE LINE REPAIR	10/2014	55952	258.00
					DEPARTMENT TOTAL:	1,023.47
DEPARTMENT: 21		FINANCE				
15-0537	01-02000	VISA DBA PROSPERITY BANK	LANDS END SHIRTS	10/2014	201410029689	54.95
15-0550	01-02000	VISA DBA PROSPERITY BANK	MONTHLY OFFICE SUPPLIES	10/2014	201410029690	203.76
15-0636	01-02000	VISA DBA PROSPERITY BANK	OMCTFOA CONFERENCE	10/2014	201410029698	228.00
15-0635	01-03210	JANET WATTS	OMCTFOA CONFERENCE	9/2014	201409229655	120.00
15-0694	01-03210	JANET WATTS	MILEAGE REIMBURSEMENT	9/2014	201409299670	71.00
15-0282	01-05250	COMTECH DESIGN, PRINT & MAI	ENVELOPES FOR BILLING	9/2014	118272	3,903.70
15-0690	01-O0090	OK EMPL SECURITY COMM	UNEMPLOYMENT TAX	9/2014	201409259666	48.26
15-0682	01-P1051	PITNEY BOWES	LEASE PAYMENT	9/2014	1045641-SP14	2,605.35
					DEPARTMENT TOTAL:	7,235.02
DEPARTMENT: 31		COMMUNITY DEVELOPMENT				
15-0577	01-02000	VISA DBA PROSPERITY BANK	PLOTTER PAPER	10/2014	201410029707	69.90
15-0642	01-02000	VISA DBA PROSPERITY BANK	REGISTRATION FRR APA CONF	10/2014	201410029708	175.00
15-0696	01-02000	VISA DBA PROSPERITY BANK	MESSAGE BOARD, STRIP	10/2014	201410029709	31.48
15-0023	01-C0020	CANADIAN COUNTY CLERK	FILING OF ABATEMENT FEES	9/2014	R382676	13.00
15-0069	01-M0170	DAVID L. MORRIS	VEHICLE MAINTENANCE	9/2014	201409259667	232.00
15-0057	01-N0108	NEXTEL COMMUNICATIONS	CELL PHONE SERVICE	9/2014	588320329-134	320.68
15-0690	01-O0090	OK EMPL SECURITY COMM	UNEMPLOYMENT TAX	9/2014	201409259666	22.73
15-0725	01-P0045	PETTY CASH	PETTY CASH EXPENDITURES	10/2014	201410029687	8.50
15-0070	01-P0086	MUSTANG PRO LUBE CENTER	OIL CHANGES	9/2014	220151	39.98
					DEPARTMENT TOTAL:	913.27
DEPARTMENT: 41		POLICE				
15-0671	01-00790	BOB HOWARD DODGE	REPAIRS TO UNIT 210	9/2014	267431	99.95
15-0039	01-02000	VISA DBA PROSPERITY BANK	OFFICE & JAIL SUPPLIES	10/2014	201410029715	368.53
15-0627	01-02000	VISA DBA PROSPERITY BANK	UNIFORM ESTIMATE	10/2014	201410029716	241.16
15-0670	01-04530	VISTACOM	SERVICE CALL FOR LOGGER	9/2014	3194	75.00
15-0638	01-F1001	FS PLUMBING & BACKFLOW, IN	REPLACE FAUCET	9/2014	7226	400.00
15-0708	01-H1017	HEALTHPORT TECHNOLOGIES, LL	DOCUMENT REQUEST FOR CASE	10/2014	154402061	7.40
15-0668	01-L0014	LAW ENFORCEMENT TARGETS	TARGETS	9/2014	260244	318.94
15-0048	01-M0055	SANTIAGO BRENNANS MCDONALDS	PRISONER MEALS	9/2014	7003-122	148.00
15-0049	01-N0025	FIRST CHOICE COFFEE	COFFEE SERVICE	9/2014	88117	125.00
15-0658	01-O0012	OKLAHOMA NATURAL GAS	GAS SERVICE	9/2014	201409229645	153.93
15-0690	01-O0090	OK EMPL SECURITY COMM	UNEMPLOYMENT TAX	9/2014	201409259666	329.30
15-0026	01-Q0010	QUILL CORPORATION	OFFICE & JAIL SUPPLIES	9/2014	6370448	67.52
15-0052	01-S0088	SPECIAL OPS UNIFORMS, INC	NAME TAGS, NAME TAPES	9/2014	220565	60.00
15-0594	01-S0206	STOLZ TELECOM, LLC	RADIO INSTALL IN VEHICLE	9/2014	4326-0	598.51
15-0665	01-S1002	STERLING J. BEECROFT	REPAIR TO WIRING IN FAN	9/2014	3650	179.00
15-0270	01-U0005	ACCURACY INC	AMMUNITION FOR POLICE DEP	9/2014	147448	717.00
15-0046	01-W0020	WALMART COMMUNITY BRC	OFFICE & JAIL SUPPLIES	9/2014	201409229658	494.76
					DEPARTMENT TOTAL:	4,384.00

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 42		ANIMAL CONTROL				
15-0029	01-03090	WILLIAM A AND LAURA L RIDLEA	CO LAUNDRY SERVICE	9/2014	3876	97.19
15-0154	01-E0065	AMSAN	MISC PAPER GOODS	9/2014	320131139	253.90
15-0045	01-N0108	NEXTEL COMMUNICATIONS	CELL PHONE SERVICE	9/2014	588320329-134a	56.48
15-0690	01-O0090	OK EMPL SECURITY COMM	UNEMPLOYMENT TAX	9/2014	201409259666	52.76
15-0647	01-S0093	SMART TECHNOLOGIES INC	VERSION OF TREND MICRO	10/2014	715884	23.34
15-0050	01-W0020	WALMART COMMUNITY BRC	ACO OFFICE SUPPLIES	9/2014	201409229659	91.88
					DEPARTMENT TOTAL:	575.55
DEPARTMENT: 51		FIRE				
15-0268	01-02000	VISA DBA PROSPERITY BANK	LODGING FOR FMAO CONF.	10/2014	201410029702	332.00
15-0557	01-02000	VISA DBA PROSPERITY BANK	POSTERS, AWARDS, ETC.	10/2014	201410029703	212.58
15-0593	01-02000	VISA DBA PROSPERITY BANK	GTD AUDIO EQUIP. & ACC.	10/2014	201410029704	899.89
15-0634	01-02000	VISA DBA PROSPERITY BANK	CPR WORKBOOKS	10/2014	201410029705	706.45
15-0641	01-02000	VISA DBA PROSPERITY BANK	OFFICE SUPPLIES	10/2014	201410029706	61.81
15-0393	01-A0110	ALL SEASON BUILDING SUP	MISC. BUILDING REPAIRS	10/2014	3960	20.46
15-0564	01-B0006	BATTERIES & BULBS	FLUORESCENT INDOOR BULBS	9/2014	94-108632-01	72.00
15-0666	01-B0006	BATTERIES & BULBS	LIGHT BULBS, PARKING LOT	9/2014	094-108704-01	83.94
15-0617	01-F0035	XEROX CORPORATION	FH SUPPORT, CONTRACT REN.	9/2014	1083070	795.00
15-0673	01-O0010	OKLAHOMA NATURAL GAS	GAS SERVICE	9/2014	201409229648	120.51
15-0690	01-O0090	OK EMPL SECURITY COMM	UNEMPLOYMENT TAX	9/2014	201409259666	161.75
15-0683	01-O0210	RADIOS UNLIMITED, INC	RADIO REPAIR	9/2014	70635	14.00
15-0302	01-O0215	OSU FIRE SERVICE TRAINING	PERSONNEL TO ROPE RES. TE	9/2014	52084	450.00
15-0680	01-O0227	OVERHEAD DOOR COMPANY	REPAIR DOOR SPRING 5	10/2014	245484	395.00
15-0684	01-T078	JOE COOPER FORD OF YUKON,	LSQ-1 REPAIR	9/2014	545075	1,331.63
15-0363	01-W0020	WALMART COMMUNITY BRC	MISC. CHARGES	9/2014	201409229660	8.74
15-0390	01-W0020	WALMART COMMUNITY BRC	MISC. CHARGES FOR SEPT	9/2014	201409229661	5.47
					DEPARTMENT TOTAL:	5,671.23
DEPARTMENT: 61		STREETS				
15-0730	01-C0010	CADDO ELECTRIC CO-OP INC	ELECTRIC SERVICE	10/2014	201410039733	1,760.98
15-0672	01-O0055	OG&E COMPANY	ELECTRIC SERVICE	9/2014	201409229650	132.52
15-0731	01-O0055	OG&E COMPANY	ELECTRIC SERVICE	10/2014	201410039731	63.68
					DEPARTMENT TOTAL:	1,957.18
					FUND TOTAL:	177,198.56

FUND: 02 - GENERAL RESERVE SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 00		ADMINISTRATION				
15-0728	01-K0008	PAMELA JAMESON	CITY HALL PAINTING	10/2014	201410029686	3,854.06
					DEPARTMENT TOTAL:	3,854.06
					FUND TOTAL:	3,854.06

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 00		ADMINISTRATION				
15-0206	01-S0070	SHERWIN-WILLIAMS PAINT CO	PAINT FOR PARK PROJECTS	9/2014	7822-7	1,226.75
					DEPARTMENT TOTAL:	1,226.75
					FUND TOTAL:	1,226.75

FUND: 07 - LIBRARY FUND SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 07		ADMINISTRATION				
15-0381	01-02000	VISA DBA PROSPERITY BANK	SUPPLIES FOR PROGRAM	10/2014	201410029712	38.63
15-0561	01-02000	VISA DBA PROSPERITY BANK	SUPPLIES FOR BOOK SALE	10/2014	201410029711	178.64
15-0715	01-03280	JACK PRICE	WORKSHOP FOR LIBRARY	10/2014	201410029682	100.00
15-0316	01-S0010	SAM'S CLUB	SUPPLIES FOR BEV. SALES	9/2014	201409299679	93.27
					DEPARTMENT TOTAL:	410.54
					FUND TOTAL:	410.54

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 15		GENERAL GOVERNMENT				
15-0703	01-S0164	SPECTRUM CORPORATION	SCOREBOARD & SIGN	9/2014	118666	6,832.50
					DEPARTMENT TOTAL:	6,832.50
					FUND TOTAL:	6,832.50

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 15		GENERAL GOVERNMENT				
15-0348	01-S0010	SAM'S CLUB	FOLDING SEMINAR TABLE	9/2014	201409299677	1,854.08
					DEPARTMENT TOTAL:	1,854.08
					FUND TOTAL:	1,854.08

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 14		ADMINISTRATION				
15-0655	01-00053	OG&E	LIGHTS & SERV. FOR THUNDE	9/2014	7356852	43,099.00
					DEPARTMENT TOTAL:	43,099.00
					FUND TOTAL:	43,099.00

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 21		FINANCE				
15-0494	01-02000	VISA DBA PROSPERITY BANK	EPSON RECEIPT PRINTERS	10/2014	201410029717	2,060.00
15-0576	01-S0093	SMART TECHNOLOGIES INC	USB CABLES FOR PRINTERS	9/2014	715853	49.00
					DEPARTMENT TOTAL:	2,109.00
DEPARTMENT: 51		FIRE				
15-0177	01-P0055	PLUMBCO, INC	PLUMBING FOR BUNKER	9/2014	201409229654	300.00
					DEPARTMENT TOTAL:	300.00
DEPARTMENT: 72		WATER				
15-0686	01-E1106	EST ENGINEERING	ENGINEERING SERVICES	9/2014	32923	10,325.00
					DEPARTMENT TOTAL:	10,325.00
					FUND TOTAL:	12,734.00

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 00		ADMINISTRATION				
15-0717	01-00910	JOHN A. MUNNEKE, MD	WORKERS COMP CLAIM	10/2014	201410029683	536.62
15-0718	01-01800	MATRIX HEALTHCARE SERVICES,	WORKERS COMP CLAIM	10/2014	201410029684	1,107.29
15-0719	01-01920	MCMC, LLC	WORKERS COMP CLAIM	10/2014	201410029685	5.75
					DEPARTMENT TOTAL:	1,649.66
					FUND TOTAL:	1,649.66
					GRAND TOTAL:	595,050.87

SEPTEMBER 2014 PAYROLL

DEPT			
511			$ 20,912.86
512			$ 19,922.18
513			$ 39,846.18
518			$ 3,817.60
519			$ 14,791.04
520			$ 8,762.04
521			$ 25,886.11
531			$ 26,246.05
541			$ 129,162.96
542			$ 1,987.20
551			$ 84,648.57
TOTAL			$ 375,982.79

CITY OF MUSTANG

AGENDA ITEM COMMENTARY

1. **ITEM NO.** F-3

2. **DATE** October 7, 2014

3. **TITLE:** Approval to turn past due utility accounts over to the collection agency.

4. **COUNCIL ACTION:** Approve or Deny

5. **INITIATOR:** Janet Watts, Finance Director,

6. **BACKGROUND:** The attached utility accounts are past due and need to be sent to collections. Total balance is $4,091.12 excluding collection agency fees.

7. **STAFF SOURCE:** Janet Watts

8. **FINANCIAL IMPACT:** Bad debt write-off of $4,091.12

9. **STAFF COMMENTS:** Recommends turning accounts over to collections.

10. **CITY ATTORNEY'S COMMENTS:**

11. **RESOLUTION/ORDINANCE NO.** N/A

JANA FERRELL - COLLECTIONS

10/07/2014

ACCOUNT NUMBER	NAME	SERVICE ADDRESS	MAILING ADDRESS	BALANCE	AGENCY FEE	TOTAL FEE
21-0195-08-0 START DATE: 3-31-14 FINAL DATE: 8-1-14	ALMHAIRAT, YOUSEF	2017 EAST HILL TERR MUSTANG, OK 73064	1107 FIELDSTONE WAY MUSTANG, OK 73064	$ 68.20		
05-0203-08-0 START DATE: 3-28-14 FINAL DATE: 7-18-14	BYRD, TABITHA	1212 W WESTCHESTER WAY MUSTANG, OK 73064	1212 W WESTCHESTER WAY MUSTANG, OK 73064	$ 289.52		
22-0444-03-0 START DATE: 3-17-14 FINAL DATE: 8-19-14	CARDOSI, ERICH	221 S CHALYN LN MUSTANG, OK 73064	221 S CHALYN LN MUSTANG, OK 73064	$ 152.32		
06-0389-02-0 START DATE: 9-17-12 FINAL DATE: 8-21-14	CONWAY, STEPHANY & MAT	317 N SHANNON WAY MUSTANG, OK 73064	627 W HUNTERS WAY MUSTANG, OK 73064	$ 13.34		
05-0181-01-0 START DATE: 12-14-11 FINAL DATE: 7-18-14	CORR, GRETCHEN	306 N WESTCHESTER WAY MUSTANG, OK 73064	1006 W RIDGECREST WAY MUSTANG, OK 73064	$ 232.20		
21-0209-07-0 START DATE: 11-7-12 FINAL DATE: 8-14-14	DAY, JANA	1947 E COTTONWOOD TERR MUSTANG, OK 73064	12701 EL ZORRO EDMOND, OK 73034	$ 91.15		
13-0389-02-0 START DATE: 2-4-13 FINAL DATE: 8-14-14	DORSEY, DEREK	226 W STRASBURG WAY MUSTANG, OK 73064	9508 SW 33RD STREET OKC, OK 73179	$ 251.12		
05-0131-06-0 START DATE: 3-29-05 FINAL DATE: 8-13-14	EARLS, RUSTY	318 W WINDSOR WAY MUSTANG, OK 73064	PO BOX 575 HINTON, OK 73047	$ 268.33		
10-0106-16-0 START DATE: 5-3-10 FINAL DATE: 8-4-14	EDMONDS, TODD	412 W LINDEN DR MUSTANG, OK 73064	3633 SW 44TH ST OKC, OK 73119	$ 116.22		
15-0118-05-0 START DATE: 12-17-13 FINAL DATE: 7-16-14	GOODWIN, ROBERTA	225 S MEADOW LN MUSTANG, OK 73064	225 S MEADOW LN MUSTANG, OK 73064	$ 203.53		
07-0175-10-0 START DATE: 12-13-13 FINAL DATE: 7-29-14	GUILLORY, DANE	852 W FOREST DR MUSTANG, OK 73064	852 W FOREST DR MUSTANG, OK 73064	$ 211.14		
14-0044-02-0 START DATE: 1-23-14 FINAL DATE: 4-16-14	HATTON, CAROLYN & EVANS, TAMMY	608 S BROOKVIEW LN MUSTANG, OK 73064	608 S BROOKVIEW LN MUSTANG, OK 73064	$ 309.62		
04-0081-13-0 START DATE: 6-18-12 FINAL DATE: 8-11-14	KATHOL, SAMANTHA	620 N ROBIN WAY MUSTANG, OK 73064	506 FIELDSTONE WAY MUSTANG, OK 73064	$ 61.05		
08-0083-07-0 START DATE: 11-24-10 FINAL DATE: 7-31-14	MILLS, JIMMY	717 W HILLCREST DR MUSTANG, OK 73064	717 W HILLCREST DR MUSTANG, OK 73064	$ 62.74		
21-0192-09-0 START DATE: 5-20-13 FINAL DATE: 7-31-14	MOULTON, SHERI	2035 EAST HILL TERR MUSTANG, OK 73064	9537 SW 26TH OKC, OK 73128	$ 29.36		
19-0047-02-0 START DATE: 7-19-13 FINAL DATE: 7-24-14	PALIN, KIMBERLY	215 S MENGER LN MUSTANG, OK 73064	160 N LAKESIDE TERR MUSTANG, OK 73064	$ 233.53		
13-0059-04-0 START DATE: 3-20-13 FINAL DATE: 7-21-14	PARAMORE, DUSTIN & KRISTA	333 W CHANTILLY WAY MUSTANG, OK 73064	333 W CHANTILLY WAY MUSTANG, OK 73064	$ 140.92		
22-9915-07-0 START DATE: 6-28-13 FINAL DATE: 8-12-14	POPOWSKY, TIM	239 E RICHMOND TERR MUSTANG, OK 73064	1304 SUMMERTON PLACE YUKON, OK 73099	$ 20.62		
05-0188-06-0 START DATE: 1-18-12 FINAL DATE: 8-13-14	PRALL, BILLY & SARA	907 W DORCHESTER WAY MUSTANG, OK 73064	907 W DORCHESTER WAY MUSTANG, OK 73064	$ 197.51		
05-0622-05-0 START DATE: 5-16-14 FINAL DATE: 7-29-14	RENAUD, DAVID & GILBERT, KELBY	1229 W HUNTINGTON WAY MUSTANG, OK 73064	1229 W HUNTINGTON WAY MUSTANG, OK 73064	$ 190.04		
22-0307-10-0 START DATE: 9-16-13 FINAL DATE: 8-21-14	SCRUGGS, JEREMY	114 E PEACHTREE TERR MUSTANG, OK 73064	9724 S LUTHER RD NEWALLA, OK 74857-8099	$ 87.92		
09-0212-00-0 START DATE: 6-29-94 FINAL DATE: 8-18-14	SMITH, BRANDON	738 W FORSTER DR MUSTANG, OK 73064	738 W FORSTER DR MUSTANG, OK 73064	$ 466.28		
23-0228-02-0 START DATE: 4-28-10 FINAL DATE: 7-30-14	SMITH, DAVID	504 N CHISHOLM TRAIL WAY MUSTANG, OK 73064	PO BOX 643 POTEAU, OK 74953	$ 54.00		
18-0087-12-0 START DATE: 2-1-13 FINAL DATE: 7-30-14	STEVEN, CALEB	1816 E SH 152 MUSTANG, OK 73064	1816 E SH 152 MUSTANG, OK 73064	$ 109.26		
05-0210-14-0 START DATE: 5-11-11 FINAL DATE: 8-8-14	STIRES, CRAIG	1186 W WESTCHESTER WAY MUSTANG, OK 73064	1450 W LAKE STREET APT 307 SPRINGFIELD, MO 65810	$ 231.20		
ACCOUNTS: 25				TOTALS: $ 4,091.12	$ 1,431.89	$ 5,523.01

City of Mustang
City Council
Agenda Item Commentary

1. ITEM NO. F-4

2. MEETING DATE: October 7, 2014

3. TITLE: Approval to deny Tort Claim by Bryan and Catrina Dellinger, date of incident August 8, 2014, in the amount of $603.96.

4. COUNCIL ACTION: Approve/Deny

5. INITIATOR: Lisa Martin, City Clerk

6. BACKGROUND:

   Claimants, Bryan and Catrina Dellinger, submitted this tort claim August 19, 2014, for damage to their vehicle caused by a loose piece of pavement hitting their vehicle by another vehicle when passing by them. Claim was submitted to the Oklahoma Municipal Assurance Group (OMAG) who investigated the claim and recommended it be denied, stating they found no liability on the city's part for this claim. The claimant will have 180 days after notification of denial to file any lawsuit.

7. FINANCIAL IMPACT:

8. STAFF COMMENTS: Recommend Approval

9. STAFF SOURCE: Timothy Rooney, City Manager

10. RESOLUTION / ORDINANCE NO.

Oklahoma Municipal Assurance Group

3650 S. Boulevard • Edmond, OK 73013-5581 • 405/657-1400 • 800/234-9461 • fax: 405/657-1401 • www.omag.org

September 19, 2014

Ms. Lisa Martin
City of Mustang
1501 N. Mustang Rd.
Mustang, OK 73064

Re:	Member	:	City of Mustang
	Claimant	:	Bryan & Catrina Dellinger
	Date of Loss	:	8/8/14
	Claim No.	:	139268-KW

Dear Ms. Martin:

We have completed our investigation regarding the above referenced claim. It is our recommendation to the City of Mustang that this claim be denied. We find no liability on the City's part, regarding this incident.

Under the Governmental Tort Claims Act, 51 Okla. Sec 157(A), this claim will be deemed denied ninety (90) days after it was received by City of Mustang or on 11/18/14. 51 Okla. Stat. Sec 157 (B) requires any lawsuit under the Act to be commenced within one hundred eighty (180) days after denial of the claim.

Thus to begin the 180-day statute of limitations prior to 11/18/14 we suggest you docket this claim for denial at the next meeting of your municipal governing body. **For the 180-day period to start running, the claimant must be notified in writing at the address on the claim within five (5) days of the denial.** To document compliance with the Act, we recommend that you send notice of denial of the claim by certified mail.

Please advise us as soon as possible of any official action taken by the municipal governing body on denial of this claim.

Sincerely,

Kyle Waid
Claims Examiner

Enclosure

Oklahoma Municipal Assurance Group

3650 S. Boulevard • Edmond, OK 73013-5581 • 405/657-1400 • 800/234-9461 • fax: 405/657-1401 • www.omag.org

September 19, 2014

Mr. and Mrs. Dellinger
617 E. Greenwood Lane
Mustang, OK 73064

RE:	Member	:	City of Mustang
	Claimant	:	Bryan & Catrina Dellinger
	Date of Loss	:	8/8/14
	Claim No.	:	139268-KW

Dear Mr. and Mrs. Dellinger:

As the adjuster for the Oklahoma Municipal Assurance Group, the general liability insurer for the City of Mustang, I am recommending denial of this claim and find no liability on the City's part for this claim.

Sincerely,

Kyle Waid

Kyle Waid
Claims Adjuster

cc: City of Mustang

NOTICE OF TORT CLAIM

OKLAHOMA MUNICIPAL ASSURANCE GROUP - MUNICIPAL LIABILITY PROTECTION PLAN

A. CLAIMANT REPORT

To the City of Mustang
Public entity you are filing this claim against.

PLEASE PRINT OR TYPE AND SIGN

IMPORTANCE NOTICE: The filing of this form with the City Clerk's office is only the initial step in the claim process and does not indicate in any manner the acceptance of responsibility by the City or its related entities. Written notice is required by law and shall be filed with the City Clerk within one (1) year from the date of occurrence. It will then be sent to OMAG Claims Dept. for investigation. You may expect them to contact you. Failure to file within such time frame may result in the claim being barred in its entirety. Other limitations to your claim may apply (See Oklahoma Statues Title 51, Section 151-172).

CLAIMANT(S) Bryan + Catrina Dellinger
ADDRESS 617 E Greenwood Lane
Mustang, OK 73064

CLAIMANT(S) SOCIAL SECURITY NO. [redacted]
CLAIMANT(S) DATE OF BIRTH [redacted]
PHONE: HOME (405) [redacted] BUS. (405) [redacted]

Continue on another sheet if needed for any information requested)

1. DATE AND TIME OF INCIDENT 8/8/14 ( ) a.m. (7:00) p.m.
2. LOCATION OF INCIDENT Castle Rock Entrance
3. DESCRIBE INCIDENT Waiting on Castlerock to turn West on hwy 152, Car turned South on castlerock and ran over a loose piece of pavement flinging it on my rear driver bumper. -Pictures attached. We were waiting approx. 15 feet from Hwy 152 on Castle Rock Road.
4. LIST ALL PERSONS AND/OR PROPERTY FOR WHICH YOU ARE CLAIMING DAMAGES:

BODILY INJURY: WAS CLAIMANT INJURED? YES___ NO ✓ If yes, complete this section
Describe injury _____

WERE YOU ON THE JOB AT THE TIME OF INJURY? YES___ NO___ If so, please give name, address and phone number of company

NAME OF DOCTOR OR HOSPITAL _____

ALL MEDICAL BILLS (attach Copies) $_____
LIST OTHER DAMAGES CLAIMED $_____
TOTAL BODILY INJURY . . . . . $_____

PROPERTY DAMAGE: Proof that you are the owner of the vehicle or property allegedly damaged as specified in your claim will be required.

VEHICLE NAME Mercedes C300 BODY TYPE C300 YEAR 2010
NOTE: If damage is to a vehicle, a photocopy of your motor vehicle title is required.
IF NOT A VEHICLE, DESCRIBE PROPERTY AND LOSS _____

PROPERTY DAMAGE (Attach repair bills or two estimates) $_____
LIST OTHER DAMAGES CLAIMED $_____
TOTAL PROPERTY . . . . . $See Estimates

5. NAME OF YOUR INSURANCE CO.	POLICY NO.	AMOUNT CLAIMED	AMOUNT RECEIVED
N/A			

6. The names of any witnesses known to you.

Name	Address	Phone Number
Catrina Dellinger	617 E Greenwood Lane Mustang	[redacted]
Bryan Dellinger	" " "	[redacted]

STATE THE EXACT AMOUNT OF COMPENSATION YOU WOULD ACCEPT AS FULL SETTLEMENT ON THIS CLAIM.
TOTAL CLAIM . . . . . $ 603.96

Bryan Dellinger Catrina Dellinger 8/19/14
SIGNATURE(S) DATE

CONTINUE ON THE BACK

B. THIS SECTION IS FOR USE BY THE PUBLIC ENTITY WHICH RECEIVES THE CLAIM

To inquire about this claim you may write to OMAG Claims Dept. or call 1-800-234-9461; or in Edmond call 657-1400

This Notice of Tort Claim was received by Lisa Martin

(Title) City Clerk, on August 20, 2014

For further information on this claim contact Lisa Martin

(Title) City Clerk, by telephone at (405) 376- 7100

The following reports, statements or other documentation, which support our understanding of the facts relating to this claim, are attached:

Persons who have knowledge of the circumstances surrounding this claim are:

	Name	Title/Position	Telephone
1.			
2.			
3.			
4.			

Submitted by: Lisa Martin Date 8-20, 2014

Title: City Clerk

AFTER THE PUBLIC ENTITY HAS RECEIVED THIS CLAIM, PLEASE PROVIDE INFORMATION REQUESTED ABOVE AND IMMEDIATELY SEND TO:

OMAG Claims Dept.
3650 S. Boulevard
Edmond, OK 73013-5581
Fax (405) 657-1401

SERVICE KING #30 WEST RENO AVE

Workfile ID: 84ecf874
Federal ID: 75-1781281

To schedule repairs please call
1-866-730-KING (5464)
6501 W RENO, OKLAHOMA CITY, OK 73127
Phone: (405) 787-6143
FAX: (405) 787-8532

Preliminary Estimate

Customer: Dellinger, Catrina **Job Number:**

Written By: Justin Baldridge

Insured: Dellinger, Catrina
Type of Loss:
Point of Impact: 07 Left Rear

Policy #:
Date of Loss:

Claim #:
Days to Repair: 0

Owner:
Dellinger, Catrina
(405) [redacted] Business

Inspection Location:
SERVICE KING #30 WEST RENO AVE
6501 W RENO
OKLAHOMA CITY, OK 73127
Repair Facility
(405) 787-6143 Business

Insurance Company:

VEHICLE

Year:	2010	Body Style:	4D SED	VIN:	WDDGF5EBXAF456144	Mileage In:	0
Make:	BENZ	Engine:	6-3.0L-FI	License:		Mileage Out:	
Model:	C300	Production Date:		State:		Vehicle Out:	
Color:	black Int:	Condition:		Job #:			

TRANSMISSION
Automatic Transmission
POWER
Power Steering
Power Brakes
Power Windows
Power Locks
Power Mirrors
Heated Mirrors
Power Driver Seat
Power Passenger Seat
DECOR
Dual Mirrors
Wood Interior Trim
CONVENIENCE
Air Conditioning
Tilt Wheel
Cruise Control
Rear Defogger
Keyless Entry
Alarm
Message Center
Steering Wheel Touch Controls
Telescopic Wheel
Climate Control
RADIO
AM Radio
FM Radio
Stereo
Search/Seek
CD Player
Auxiliary Audio Connection
SAFETY
Drivers Side Air Bag
Passenger Air Bag
Anti-Lock Brakes (4)
4 Wheel Disc Brakes
Front Side Impact Air Bags
Head/Curtain Air Bags
Hands Free Device
ROOF
Electric Glass Sunroof
SEATS
Bucket Seats
WHEELS
Aluminum/Alloy Wheels
PAINT
Clear Coat Paint
OTHER
Fog Lamps
Stability Control
Power Trunk/Gate Release

Preliminary Estimate

Customer: Dellinger, Catrina **Job Number:**

Vehicle: 2010 BENZ C300 4D SED 6-3.0L-FI black

Line		Oper	Description	Part Number	Qty	Extended Price $	Labor	Paint
1	**REAR BUMPER**							
2	* <>	Rpr	Bumper cover w/o AMG, Classic w/o park snsr				1.0	2.6
3			Add for Clear Coat					1.0
4			O/H bumper assy				2.7	
5	#		Hazardous Waste Disposal		1	5.00 X		
6	#	Repl	Car Cover - Spray Masking		1	5.00 T	0.2	
				SUBTOTALS		**10.00**	**3.9**	**3.6**

ESTIMATE TOTALS

Category	Basis		Rate	Cost $
Parts				0.00
Body Labor	3.9 hrs	@	$ 50.00 /hr	195.00
Paint Labor	3.6 hrs	@	$ 50.00 /hr	180.00
Paint Supplies	3.6 hrs	@	$ 40.00 /hr	144.00
Miscellaneous				10.00
Subtotal				529.00
Sales Tax	$ 149.00	@	8.3750 %	12.48
Grand Total				**541.48**
Deductible				0.00
CUSTOMER PAY				**0.00**
INSURANCE PAY				**541.48**

****
**** ****
**** TO SCHEDULE AN APPOINTMENT CALL OUR ****
**** CUSTOMER CARE CENTER AT 1 (866) 730-KING ****
**** ****
****

THIS ESTIMATE IS BASED ON A VISIBLE DAMAGE INSPECTION ONLY. UPON STARTING REPAIRS, THE POSSIBILITY OF HIDDEN DAMAGE MAY REQUIRE ADDITIONAL PARTS AND/OR LABOR NECESSARY TO COMPLETE THE REPAIRS.

WARNING : ANY PERSON WHO KNOWINGLY, AND WITH INTENT TO INJURE, DEFRAUD OR DECEIVE ANY INSURER, MAKES ANY CLAIM FOR THE PROCEEDS OF AN INSURANCE POLICY CONTAINING ANY FALSE, INCOMPLETE OR MISLEADING INFORMATION IS GUILTY OF A FELONY.

Customer: Dellinger, Catrina **Job Number:**

Vehicle: 2010 BENZ C300 4D SED 6-3.0L-FI black

Estimate based on MOTOR CRASH ESTIMATING GUIDE. Unless otherwise noted all items are derived from the Guide ERI5777, CCC Data Date 8/15/2014, and the parts selected are OEM-parts manufactured by the vehicles Original Equipment Manufacturer. OEM parts are available at OE/Vehicle dealerships. OPT OEM (Optional OEM) or ALT OEM (Alternative OEM) parts are OEM parts that may be provided by or through alternate sources other than the OEM vehicle dealerships. OPT OEM or ALT OEM parts may reflect some specific, special, or unique pricing or discount. OPT OEM or ALT OEM parts may include "Blemished" parts provided by OEM's through OEM vehicle dealerships. Asterisk (*) or Double Asterisk (**) indicates that the parts and/or labor information provided by MOTOR may have been modified or may have come from an alternate data source. Tilde sign (~) items indicate MOTOR Not-Included Labor operations. The symbol (<>) indicates the refinish operation WILL NOT be performed as a separate procedure from the other panels in the estimate. Non-Original Equipment Manufacturer aftermarket parts are described as Non OEM or A/M. Used parts are described as LKQ, RCY, or USED. Reconditioned parts are described as Recond. Recored parts are described as Recore. NAGS Part Numbers and Benchmark Prices are provided by National Auto Glass Specifications. Labor operation times listed on the line with the NAGS information are MOTOR suggested labor operation times. NAGS labor operation times are not included. Pound sign (#) items indicate manual entries.

Some 2015 vehicles contain minor changes from the previous year. For those vehicles, prior to receiving updated data from the vehicle manufacturer, labor and parts data from the previous year may be used. The CCC ONE estimator has a complete list of applicable vehicles. Parts numbers and prices should be confirmed with the local dealership.

The following is a list of additional abbreviations or symbols that may be used to describe work to be done or parts to be repaired or replaced:

SYMBOLS FOLLOWING PART PRICE:
m=MOTOR Mechanical component. s=MOTOR Structural component. T=Miscellaneous Taxed charge category. X=Miscellaneous Non-Taxed charge category.

SYMBOLS FOLLOWING LABOR:
D=Diagnostic labor category. E=Electrical labor category. F=Frame labor category. G=Glass labor category. M=Mechanical labor category. S=Structural labor category. (numbers) 1 through 4=User Defined Labor Categories.

OTHER SYMBOLS AND ABBREVIATIONS:
Adj.=Adjacent. Algn.=Align. ALU=Aluminum. A/M=Aftermarket part. Blnd=Blend. BOR=Boron steel. CAPA=Certified Automotive Parts Association. D&R=Disconnect and Reconnect. HSS=High Strength Steel. HYD=Hydroformed Steel. Incl.=Included. LKQ=Like Kind and Quality. LT=Left. MAG=Magnesium. Non-Adj.=Non Adjacent. NSF=NSF International Certified Part. O/H=Overhaul. Qty=Quantity. Refn=Refinish. Repl=Replace. R&I=Remove and Install. R&R=Remove and Replace. Rpr=Repair. RT=Right. SAS=Sandwiched Steel. Sect=Section. Subl=Sublet. UHS=Ultra High Strength Steel. N=Note(s) associated with the estimate line.

CCC ONE Estimating - A product of CCC Information Services Inc.

The following is a list of abbreviations that may be used in CCC ONE Estimating that are not part of the MOTOR CRASH ESTIMATING GUIDE:
BAR=Bureau of Automotive Repair. EPA=Environmental Protection Agency. NHTSA= National Highway Transportation and Safety Administration. PDR=Paintless Dent Repair. VIN=Vehicle Identification Number.



X-CLUSIVE COLLISION & TOWING

505 S RANCHWOOD BLVD, YUKON, OK 73099
Phone: (405) 354-1955
FAX: (405) 354-9704

Workfile ID: 3acc1a13
Federal ID: 731434005

Preliminary Estimate

Customer: DELLINGER, BRYAN

Written By: NATHAN BEAM

Insured:	DELLINGER, BRYAN	Policy #:		Claim #:	
Type of Loss:		Date of Loss:		Days to Repair:	0
Point of Impact:					

Owner:
DELLINGER, BRYAN
617 E GREENWOOD LANE
MUSTANG, OK 73064
(405) [redacted] Business
(405) [redacted] Cell

Inspection Location:
X-CLUSIVE COLLISION & TOWING
505 S RANCHWOOD BLVD
YUKON, OK 73099
Repair Facility
(405) 354-1955 Day

Insurance Company:

VEHICLE

Year:	2010	Body Style:	4D SED	VIN:	WDDGF5EBXAF456144	Mileage In:	
Make:	BENZ	Engine:	6-3.0L-FI	License:		Mileage Out:	
Model:	C300	Production Date:		State:		Vehicle Out:	
Color:	Int:	Condition:		Job #:			

TRANSMISSION
Automatic Transmission
POWER
Power Steering
Power Brakes
Power Windows
Power Locks
Power Mirrors
Heated Mirrors
Power Driver Seat
Power Passenger Seat
DECOR
Dual Mirrors
Wood Interior Trim
CONVENIENCE
Air Conditioning
Tilt Wheel
Cruise Control
Rear Defogger
Keyless Entry
Alarm
Message Center
Steering Wheel Touch Controls
Telescopic Wheel
Climate Control
RADIO
AM Radio
FM Radio
Stereo
Search/Seek
CD Player
Auxiliary Audio Connection
SAFETY
Drivers Side Air Bag
Passenger Air Bag
Anti-Lock Brakes (4)
4 Wheel Disc Brakes
Front Side Impact Air Bags
Head/Curtain Air Bags
Hands Free Device
ROOF
Electric Glass Sunroof
SEATS
Bucket Seats
WHEELS
Aluminum/Alloy Wheels
PAINT
Clear Coat Paint
OTHER
Fog Lamps
Stability Control
Power Trunk/Gate Release

Preliminary Estimate

Customer: DELLINGER, BRYAN

Vehicle: 2010 BENZ C300 4D SED 6-3.0L-FI

Line		Oper	Description	Part Number	Qty	Extended Price $		Labor	Paint
1	**REAR BUMPER**								
2	*	Rpr	Bumper cover w/o AMG, Classic w/o park snsr		0	0.00		3.0	2.6
3			Add for Clear Coat		0	0.00		0.0	1.0
4			O/H bumper assy		0	0.00		2.7	0.0
5	#	Repl	Flex additive		1	6.00	T	0.0	0.0
6	#	Refn	De-nib and polish		0	0.00		0.0	0.3
7	#	Subl	Hazardous waste		1	3.00	X	0.0	0.0
				SUBTOTALS		**9.00**		**5.7**	**3.9**

ESTIMATE TOTALS

Category	Basis		Rate	Cost $
Parts				0.00
Body Labor	5.7 hrs	@	$ 46.00 /hr	262.20
Paint Labor	3.9 hrs	@	$ 46.00 /hr	179.40
Paint Supplies	3.9 hrs	@	$ 36.00 /hr	140.40
Miscellaneous				9.00
Subtotal				591.00
Sales Tax	$ 146.40	@	8.8500 %	12.96
Grand Total				**603.96**
Deductible				0.00
CUSTOMER PAY				**0.00**
INSURANCE PAY				**603.96**

THIS IS JUST AN ESTIMATE OF REPAIR COST. ADITIONAL CHARGES MAY BE NECESSARY AFTER WORK HAS BEGUN AND HIDDEN DAMAGE IS FOUND.

PROMISED DELIVERY DATE MAY CHANGE BECAUSE OF AVAILABILITY OF PARTS OR WAIT TIME FOR ANY INSURANCE REINSPECTION. CUSTOMER WILL BE NOTIFIED OF ANY DELAYS AS SOON AS POSSIBLE.

Signed_____

_____.

Date_____.

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Customer: DELLINGER, BRYAN

Vehicle: 2010 BENZ C300 4D SED 6-3.0L-FI

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D=Diagnostic labor category. E=Electrical labor category. F=Frame labor category. G=Glass labor category. M=Mechanical labor category. S=Structural labor category. (numbers) 1 through 4=User Defined Labor Categories.

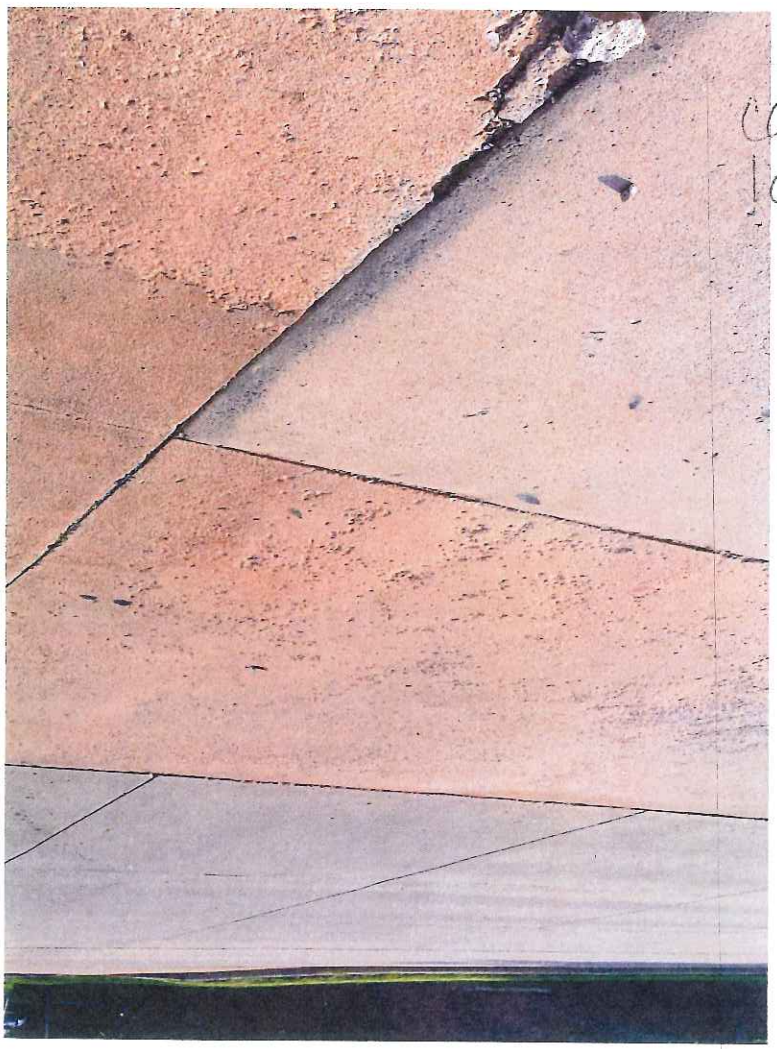
OTHER SYMBOLS AND ABBREVIATIONS:
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CCC ONE Estimating - A product of CCC Information Services Inc.

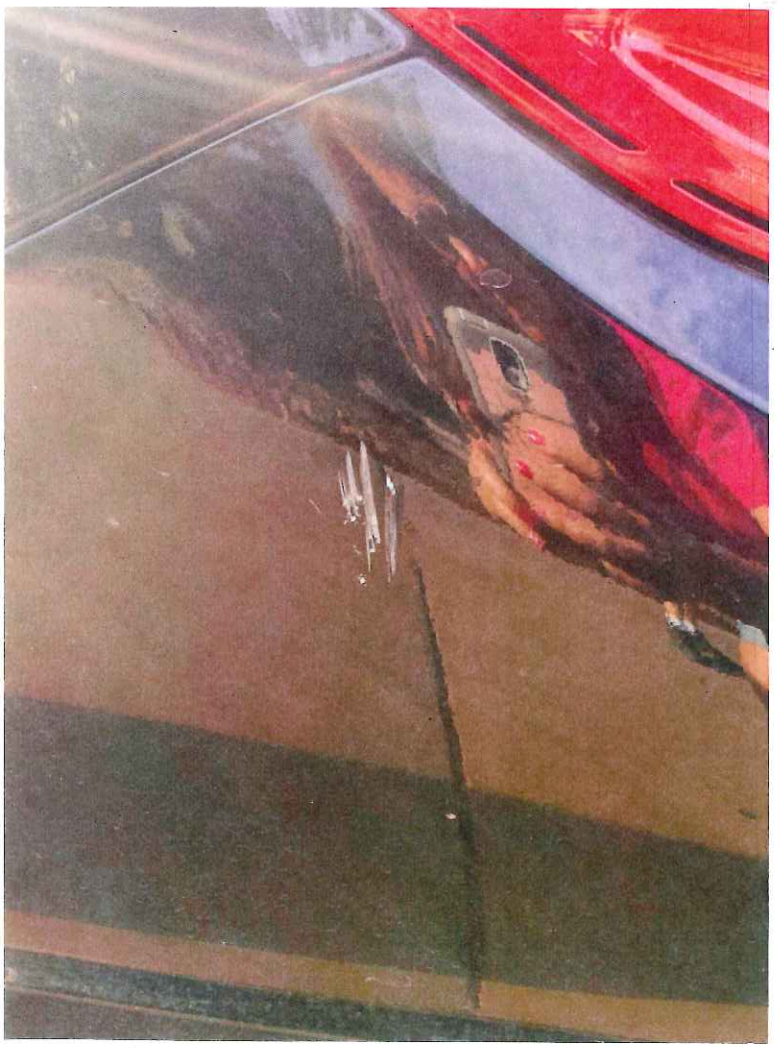
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Rock
3 3/4" X 4 3/4"



castle rock road 15' away from Hwy 152
looking North



Scratch is
2" Long
1" wide

CITY OF MUSTANG

AGENDA ITEM COMMENTARY

1. **ITEM NO.** F-5

2. **MEETING DATE:** October 7, 2014

3. **TITLE:** Discussion, Consideration and Possible Action to Approve/Accept Oklahoma Highway Safety Grant AL-15-03-03-01 for Targeting Impaired Driving to Reduce Alcohol Related Crashes, October 2014 thru September 2015

4. **COUNCIL ACTION:** Approve/Deny

5. **INITIATOR:** Chuck Foley, Chief of Police

6. **BACKGROUND:**

   The Police Department received transmittal documents of acceptance from the Oklahoma Highway Safety Office awarding grant (AL-15-03-03-01) in the amount of $27,000.

   The grant will allow the City to have overtime compensation reimbursed, on an overtime basis, for working Impaired Driving Enforcement shifts.

7. **FINANCIAL IMPACT:** $27,000

8. **STAFF COMMENTS:** Staff recommends acceptance/approval

9. **STAFF SOURCE:** Chuck Foley, Police Chief

10. **ORDINANCE /RESOLUTION NO.**

Organization: Mustang Police Department OHSO-FFY2015-Mustang PD-00144

Grant Agreement Summary – Part 1

Title of Contract: Mustang Impaired Driving Enforcement

OHSO Project Number:	AL-15-03-03-01	**Award Amount:**	$27,000.00	**CFDA Number:**	20.6000000
OHSO Project Number:		**Award Amount:**		**CFDA Number:**	
		TOTAL AWARD:	$27,000.00		

Project Period: October 1, 2013 – September 30, 2014 **Primary Program Area:** Impaired Driving

Organization:	Mustang Police Department				
Address:	650 East State Highway 152				
City:	Mustang	**State:**	OK	**Zip:**	73064
FEI Number:	73-7625218	**DUNS Number:**	096145024		
Project Director:	Jeff Collins	**Title:**	Lt.		
Phone Number:	(405) 376-2488	**Fax Number:**	(405) 376-7728		

Project Goals:

To reduce the number of Alcohol-Related KAB crashes in Canadian County by 10%, from 30 in 2012 to 27 in 2015.

Problem Identification:

The City of Mustang has three major thoroughfares within it's city limits including State Highways 15, 4, and Mustang Road. A bridge over the Canadian River connects Canadian to Grady County via Highway 4 bringing commuters from points as far South as I-35 near Highway 9 in Norman. During the evening and early morning hours commuter traffic is moderate to heavy through this corridor. Mustang has a population of nearly 18,000 people and continues to expand. Traffic Safety continues to be a major concern in Mustang. Since 2010 DUI arrests have increased from 48 to 108 in 2013. According to data provided by the Highway Safety Office, among Oklahoma cities with a population of 5,000 or more, the City of Mustang ranks 30 th for Alcohol-Related KAB crashes and 15th for Total KAB crashes, both above the state rate per 100 million vehicle miles traveled. Funding for overtime would allow officers to focus on traffic enforcement, specifically impaired drivers, without taking regular calls for service.

Project Description:

While working in an overtime capacity, Mustang Officers will conduct aggressive traffic enforcement targeting impaired drivers and those violations that may cause or contribute to the severity of KAB crashes. Overtime assignments will target areas based on crash reports, crime analysis and citizens' complaints. Enforcement efforts may include saturation patrols, traffic safety checkpoints and DUI checkpoints. Mustang Police Department will conduct outreach efforts and enforcement coordination with other area partners including participation in Statewide Impaired Driving Enforcement Teams (SIDET). Officers will conduct public information and education activities informing the public regarding traffic safety efforts and related information .

This grant is subject to the terms and conditions set forth in the Pre-Application guidelines and any modifications agreed to during negotiation and reflected in the Award Documents, or by Contract Change Order hereafter, including; Part I–Grant Agreement Summary; Budget Summary; Budget Detail; Activity/Milestones; General Provisions – Part II; Specific Agreements – Part III; and Certification pages.

In addition, the grantee agrees to the following:

1. If the grantee is a law enforcement agency, the grantee agrees to participate in and support NHTSA's national goals and law enforcement mobilizations ("Click It or Ticket" and "Drive Sober or Get Pulled Over"), including submitting both pre and post reports through the OHSO online Mobilization Reporting System.

Budget Detail Projections

Cost Category Item: I.A. 1	Project Number: AL-15-03-03-01	Description: Salary for overtime impaired driving enforcement, (rate not to exceed 1.5 times regular hourly rate unless contractually required and pre-approved by OHSO).

OCT	NOV	DEC	JAN	FEB	MAR	Semi-Annual
$2,090.00	$2,090.00	$2,090.00	$2,090.00	$2,090.00	$2,090.00	$12,540.00
APR	**MAY**	**JUN**	**JUL**	**AUG**	**SEP**	**ANNUAL**
$2,090.00	$2,090.00	$2,090.00	$2,090.00	$2,090.00	$2,090.00	$25,080.00

Cost Category Item: I.B. 1	Project Number: AL-15-03-03-01	Description: Benefits for overtime impaired driving enforcement, (rate not to exceed 7.65% unless contractually required and pre-approved by OHSO).

OCT	NOV	DEC	JAN	FEB	MAR	Semi-Annual
$160.00	$160.00	$160.00	$160.00	$160.00	$160.00	$960.00
APR	**MAY**	**JUN**	**JUL**	**AUG**	**SEP**	**ANNUAL**
$160.00	$160.00	$160.00	$160.00	$160.00	$160.00	$1,920.00

Cost Category Item:	Project Number:	Description:

OCT	NOV	DEC	JAN	FEB	MAR	Semi-Annual
						$0
APR	**MAY**	**JUN**	**JUL**	**AUG**	**SEP**	**ANNUAL**
						$0

Cost Category Item:	Project Number:	Description:

OCT	NOV	DEC	JAN	FEB	MAR	Semi-Annual
						$0
APR	**MAY**	**JUN**	**JUL**	**AUG**	**SEP**	**ANNUAL**
						$0

Cost Category Item:	Project Number:	Description:

OCT	NOV	DEC	JAN	FEB	MAR	Semi-Annual
						$0
APR	**MAY**	**JUN**	**JUL**	**AUG**	**SEP**	**ANNUAL**
						$0

Organization: Mustang Police Department

OHSO-FFY2015-Mustang PD-00144

Budget Summary Projections

Cost Category Items	1st Quarter			2nd Quarter		
	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.
I. Personnel						
A. Salaries	$2,090.00	$2,090.00	$2,090.00	$2,090.00	$2,090.00	$2,090.00
B. Benefits	$160.00	$160.00	$160.00	$160.00	$160.00	$160.00
II. Travel						
A. In-State Travel	$0	$0	$0	$0	$0	$0
B. Out-of-State Travel	$0	$0	$0	$0	$0	$0
III. Operating Costs	$0	$0	$0	$0	$0	$0
IV. Contractual Costs	$0	$0	$0	$0	$0	$0
V. Equipment	$0	$0	$0	$0	$0	$0
Monthly Total	**$2,250.00**	**$2,250.00**	**$2,250.00**	**$2,250.00**	**$2,250.00**	**$2,250.00**

	3rd Quarter			4th Quarter			
	Apr	May	Jun	Jul	Aug	Sep	**Annual Total**
I. Personnel							
A. Salaries	$2,090.00	$2,090.00	$2,090.00	$2,090.00	$2,090.00	$2,090.00	$25,080.00
B. Benefits	$160.00	$160.00	$160.00	$160.00	$160.00	$160.00	$1,920.00
II. Travel							
A. In-State Travel	$0	$0	$0	$0	$0	$0	$0
B. Out-of-State Travel	$0	$0	$0	$0	$0	$0	$0
III. Operating Costs	$0	$0	$0	$0	$0	$0	$0
IV. Contractual Costs	$0	$0	$0	$0	$0	$0	$0
V. Equipment	$0	$0	$0	$0	$0	$0	$0
Monthly Total	**$2,250.00**	**$2,250.00**	**$2,250.00**	**$2,250.00**	**$2,250.00**	**$2,250.00**	**$27,000.00**

Organization: Mustang Police Department

OHSO-FFY2015-Mustang PD-00144

Activity/Milestones Projections

MILESTONE PROJECTIONS

Activity #	Project #	Description	1st Quarter			2nd Quarter			3rd Quarter			4th Quarter			Total
			Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug	Sep	
1	AL-15-03-03-01	Hours of overtime impaired driving enforcement worked, (based on OT rate of $40.00/hour).	52	52	52	52	52	52	52	52	52	52	52	52	624
2	AL-15-03-03-01	Number of DUI/DWI/APC arrests made, (target is 1 arrest every 12 hours).	4	4	5	4	4	5	4	4	5	4	4	5	52
3	AL-15-03-03-01	Number of other written contacts/arrests, (do not include any DUI/DWI/APC contacts reported in the above milestone).													0
4	AL-15-03-03-01	Number of PI&E activities conducted, (to include media contacts, traffic safety presentations, etc.).													0
															0
															0
															0
															0
															0
															0
															0
															0
															0
															0
															0
															0
															0
															0
															0
															0
															0

CITY OF MUSTANG

AGENDA ITEM COMMENTARY

1. **ITEM NO.** F-6

2. **MEETING DATE:** October 7, 2014

3. **TITLE:** Discussion, Consideration and Possible Action to Approve Resolution No. 15-020 for a Budget Supplemental in the General Fund for Fiscal Year 2014-2015.

4. **COUNCIL ACTION:** Approve/Deny

5. **INITIATOR:** Janet Watts, Finance Director

6. **BACKGROUND:**

   The Police Department received a formal acceptance letter from the Oklahoma Highway Safety Office (OHSO) awarding grant (AL-15-03-03-01) in the amount of $27,000.

   The grant will allow the City to have overtime compensation reimbursed, on an overtime basis, to reduce the number of alcohol-related KAB crashes in Canadian County.

   A supplemental appropriation to increase the General Fund in the amount of $27,000 to be appropriated in fiscal year 2014-2015.

7. **FINANCIAL IMPACT:**

8. **STAFF COMMENTS:**

9. **STAFF SOURCE:** Chuck Foley, Police Chief

10. **ORDINANCE /RESOLUTION NO.** **15-020**

RESOLUTION NO. 15-020

A RESOLUTION TO MAKE CHANGES IN THE GENERAL FUND BUDGET BY MAKING A SUPPLEMENTAL APPROPRIATION TO INCREASE THE 2014-2015 FISCAL YEAR BUDGET BY $27,000.

WHEREAS, the Police Department received the formal acceptance letter from the Oklahoma Highway Safety Office awarding the grant for overtime compensation for alcohol-related enforcement;

WHEREAS, the Council desires to appropriate funds;

NOW THEREFORE, BE IT RESOLVED, by the Council that the following supplemental appropriation be made:

SUPPLEMENTAL APPROPRIATION

Revenues:	
Highway Safety Grant (01-45112)	$27,000
Expenditures:	
Overtime (01-543-5102)	$25,080
Social Security (01-543-5108)	1,920
Total	$27,000

This is to certify that the above and foregoing Resolution was dully **ADOPTED** and **APPROVED** by the Mayor and City Council this **7th** day of **October 2014**.

_____

Mayor

ATTEST:

_____

City Clerk

CITY OF MUSTANG

AGENDA ITEM COMMENTARY

1. **ITEM NO.** F-7

2. **MEETING DATE:** October 7, 2014

3. **TITLE:**
   Discussion, Consideration and Possible Action to Approve Resolution No. 15-021 for a Budget Supplemental in the General Fund for the Fiscal Year 2014-2015.

4. **COUNCIL ACTION:** Approve/Deny

5. **INITIATOR:** Janet Watts, Finance Director

6. **BACKGROUND:**
   The City received $10,668 from Oklahoma Municipal Assurance Group (OMAG) due to damages on June 11, 2014 (funbrellas and awning).

   A supplemental appropriation to increase the General Fund in the amount of $10,668 to be appropriated in fiscal year 2015.

7. **FINANCIAL IMPACT:**

8. **STAFF COMMENTS:**

9. **STAFF SOURCE:** Janet Watts, Finance Director

10. **ORDINANCE /RESOLUTION NO. 15-021**

RESOLUTION 15-021

A RESOLUTION TO MAKE CHANGES IN THE GENERAL FUND BUDGET BY MAKING A SUPPLEMENTAL APPROPRIATION TO INCREASE THE 2014-2015 FISCAL YEAR BUDGET BY $10,668.

WHEREAS, the City received insurance reimbursement from damages on June 11, 2014 in the amount of $10,668;

WHEREAS, the Council desires to appropriate funds;

NOW THEREFORE, BE IT RESOLVED, by the Council that the following supplemental appropriation be made:

SUPPLEMENTAL APPROPRIATION

Revenues:	
Insurance Reimbursement (01-45194)	$10,668
Expenditures:	
Services & Machinery (01-519-5371)	$ 4,390
Services & Machinery (01-520-5371)	$ 6,278
Total	$10,668

This is to certify that the above and foregoing Resolution was dully **ADOPTED** and **APPROVED** by the Mayor and Council on this **7th** day of **October 2014**.

_____

Mayor

ATTEST:

_____

City Clerk

TO: **THE HONORABLE MAYOR AND COUNCIL**
CITY OF MUSTANG

FROM: **TIMOTHY D. ROONEY**
CITY MANAGER

RE: **CITY MANAGER'S REPORT**

DATE: October 3, 2014

> ***"Obviously, you're known for what you do. But you still want to be known as a good person. You're a person a lot longer before and after you're a professional athlete."***
>
> ***- Derek Jeter***

MANAGERIAL:
CERTIFIED HEALTHY COMMUNITY PROGRAM - The Oklahoma Tobacco Settlement Endowment Trust (TSET) offers *Healthy Communities Incentive Grants* to cities that receive certification through the Certified Healthy Communities (CHC) program, which is administered by the Oklahoma State Department of Health (OSDH).

Cities all across Oklahoma, as well as businesses, have taken advantage of this program to encourage citizens in their communities to make healthier choices through the encouragement and endorsement of a local farmer's market; providing information to citizens regarding tobacco quit lines, suicide prevention, and problem gambling; and not allowing tobacco products (inclusive of electronic cigarettes and vapor devices) on city and school properties.

In return for this commitment, the participating cities receive grants that can be used to fund park or recreation improvements for their respective communities – again encouraging wellness and a healthier community through physical activity. There are three "incentive" levels available for communities to apply for - Bronze, Silver, and Gold – that would provide up to $100,000 for becoming a Certified Healthy Community.

Information is attached that contains the complete criteria for each of the grant levels. The application period for participation in the 2014 program closes on November 1, 2014 to be considered for grant funding in 2015. Staff plans to discuss this item in more detail with the City Council at the next scheduled Work Session – October 13, 2014.

HOTEL TAX ELECTION (PROPOSITION 1) – An information page relating to the Hotel Tax Election (Proposition 1) has been developed and is currently accessible on the City of Mustang website. The page is located in the "News and Announcements" and "Managerial Department" portions of the website.

Information provided on the page includes copies of Ordinance No. 1105 and Resolution No. 15-002 which were approved by the City Council on July 15, 2014. Ordinance No. 1105 outlines the rules and regulations that would govern the hotel tax and Resolution No. 15-002 contains the ballot language and calls for the election to be conducted on November 4, 2014.

If any community group is interested in receiving an informational presentation regarding Proposition 1 between now and November 4, 2014, please contact my office at 376-4521 or via email at trooney@cityofmustang.org.

FALL CURBSIDE CLEAN-UP – The Fall Curbside Clean-Up continues through October. The informational flyer that was mailed to all utility customers is attached for your review and also contained on the City's website. The additional Fall Curbside Clean-Up was made possible through the newly awarded contract for refuse services with OEMA.

LEADERSHIP CANADIAN COUNTY – I received notification on Wednesday, September 3, 2014 that I had been selected to participate in Class XXIII of Leadership Canadian County. Since that notification there have already been two classes – one on Friday, September 19, 2014 and the other on Saturday, September 27, 2014. The next scheduled class occurs on the afternoon of Wednesday, October 8, 2014 and involves a visit to the Federal Correction Institute, USDA Research Facility, and Historic Fort Reno.

Additionally, it should be noted that Mustang is also represented at Leadership Canadian County by Mustang Chamber of Commerce Executive Director Ms. Renee Peerman.

WORK SESSION – The next regularly scheduled work session will occur on Monday, October 13, 2014 at City Hall at 6:30 PM. The meeting will be held in the Community Development Conference Room. As always, the public is invited to attend.

CAPITAL PROJECTS:

BASEBALL & SOCCER FIELD CONCESSION RESTROOM – Work continues on metal being placed on the structures. Currently the structural engineer is reviewing the east building at soccer as the pad will need to be re-poured as it is not square. Although this delays the project, both sites will open for the Spring 2015 seasons.

TOWN CENTER GREAT ROOM AUDIO/VIDEO - Park staff has sent out "Statement of Work form 050" for pricing on audio/video components for the Town Center Great Room. One bid was received from the three companies listed on state contract and will be presented to Council at the October 7, 2014 meeting.

THUNDERBIRD LANE WATER LINE (Armory Road) - Brewer Construction has completed the project and is currently performing disinfection testing. The water line has been placed on the October 7, 2014 agenda for acceptance.

THUNDERBIRD LANE LIGHTING - Once payment is received from the City of Mustang, work will begin on the new lighting. City Council accepted the lighting proposal at their September 16, 2014 meeting.

LAKEHOMA LIFT STATION - Trent Construction has completed the project but continues to work with the Engineer to correct some operational issues.

74th STREET BOOSTER STATION – A pre-construction meeting took place on September 14, 2014 and a notice to proceed will be issued on October 6, 2014. Work will begin within 30 days of the issuance of the notice to proceed.

CITY-WIDE WATER MODEL – At the direction of the City, Cowan Group has presented a proposal to provide a city-wide water model to the City of Mustang. The proposal and what it would include will be reviewed at the October 13, 2014 work session.

COMMUNITY DEVELOPMENT:

RESIGNATION – Mr. Robert Coleman notified me on Monday, September 15, 2014 that he had accepted a position with the City of Midwest City and would be resigning effective Tuesday, October 7, 2014. While staff is currently in the process of advertising for the position of Community and Economic Development Director, I feel it is important to highlight some of the successes that can be attributed to Mr. Coleman during his 38 month tenure with the City of Mustang. These include the groundbreaking of the St. Anthony's Healthplex Project, the grand opening of the Applebee's Restaurant, and the redevelopment of the Mustang Trade Center.

However, perhaps the biggest impact that Mr. Coleman has had on the City of Mustang is applying, obtaining, and implementing the Individual Safe Room Hazard Mitigation Grant. This $1,000,000 program has insured both current and future generations of Mustang families that they will be safe during the severe weather outbreaks that accompany living in Oklahoma.

Public service offers an opportunity to make a meaningful difference in the lives of those who you know best, as well as those who you'll never have a chance to meet. Through the Individual Safe Room Hazard Mitigation Grant, Mr. Coleman has made an overwhelming difference and is appreciated for doing so. He will be missed by his colleagues and this community.

ECONOMIC DEVELOPMENT – I will be attending OEDC's 2014 Oklahoma Economic Development Summit on October 9, 2014 in Oklahoma City. The summit focuses on innovation and success in Oklahoma's communities and this year's program includes presentations on international and domestic trends, workforce, financial tools, how to implement a virtual building program, housing, social media, place making, and regional economic development. The summit registration fees for my attendance are being provided by OG&E.

FINANCE:

PHONE SYSTEM AND EQUIPMENT – Staff met with Cox Communications on September 30, 2014 to discuss conversion from voice manager to PRI. The telephone system and equipment contract was awarded to Chickasaw Telecom Incorporated at the September 16, 2014 Council Meeting. Roll out of this project will begin in the next few weeks.

UTILITY RATES - Water and sewer rates will increase 7% with an additional consumer price index of 2.1% effective October 1, 2014. Council approved Resolution 15-006 on August 19, 2014 establishing water rates; guidelines; and effective dates. For all water delivered through the meters of the water system of the City of Mustang for use within the corporate limits of the City will be charged the following rates:

Base Rate (including first 2,000 gallons) minimum bill	$19.14
2,001 - 4,000 gallons per 1,000 gallons	2.93
4,001 - 7,000 gallons per 1,000 gallons	3.28
7,001 - 11,000 gallons per 1,000 gallons	3.63
11,001 gallons and above per 1,000 gallons	5.71

Additionally, Ordinance 1106, provided increases to existing utility deposits and transfer fees; established water rates and future adjustments to water rates; sewer rate charges; and one-time fees. It also included a capital improvement fee of $4.50 restricted for water and wastewater Capital Improvements that will also be effective October 1, 2014.

Finally, Resolution 15-007 established new sanitation rates due to reduction in the existing sanitation contract with Oklahoma Environmental Management Authority (OEMA). These charges were reduced by $1.50 per household.

CREDENTIALING – The City of Mustang was notified last week that Ms. Janet Watts has received the professional credential of Certified Public Finance Administrator (CPFA) from the Association of Public Treasurers of the United States and Canada. In order to maintain that certification, Ms. Watts will have to adhere to a combination of education and experience maintenance standards. The certification reinforces the primary purpose of the Association of Public Treasurers – to elevate the level of knowledge of public finance and enrich the performance within the treasury management profession.

FIRE:

THINK PINK – Mustang Firefighters are once again participating in the "Think Pink" program this year by wearing pink Mustang Fire Department t-shirts during the month of October. October has been set aside as Breast Cancer Awareness month for several years now and through their participating in the program, Mustang Firefighters hope to heighten both awareness and the importance of early detection as there are over 2.9 million breast cancer survivors.

ANNUAL APPARATUS PUMP TESTING - Fire pumps on Mustang's fire engines were recently put through their annual pump tests. Each year, fire pumps are tested to ensure they will perform to their pumping capacity. Pump tests are conducted at the El Reno Lake. Testing is performed by Mustang and El Reno firefighters. Although some minor leaks were identified, all pumps were able to work at their rated capacity.

ANNUAL AERIAL LADDER TESTING - The aerial ladder on Mustang's ladder truck was recently tested for operation and strength. This annual test is conducted by a third party and is performed at the Mustang Fire Station. Testing includes measuring ladder drift, stabilizer function, rotation time, and other important functions of aerial ladder operation. The ladder successfully passed all testing.

BRUSH PUMPER BID SOLICITATION - Specifications are currently being prepared for the pump, tank, and work bed of the new brush pumper. Specifications will be completed in October, and solicitation of bids will be sent to vendors. The cab and chassis for this apparatus is on order and is scheduled for delivery late fall/early winter. The cab and chassis were ordered off of the Oklahoma state bid list in August.

CPR CLASS - A Health Care Provider CPR class will be taught on Saturday, October 25, 2014 at the Mustang Fire Department. Enrollment for this class is open. This class is designed for those persons working in any health care facilities, such as dentist offices, eye clinics, etc.

FIRE PREVENTION SHOW - Mustang's Fire Prevention Show has been scheduled at area elementary schools. This year's program includes skits, artwork, and even a puppet stage which has been designed by Mustang Firefighters, and is a one-of-a-kind show. The focus group for this show is Pre-K through 4th grade. A schedule for the programs is provided below:

October 3, 2014 – Pre-K Center – 9:00 AM and 1:30 PM
October 6, 2014 – Prairie View Elementary – 9:00 AM and 10:15 AM
October 7, 2014 - Mustang Elementary – 9:00 AM and 10:15 AM
October 8, 2014 – Lakehoma Elementary – 9:00 AM and 10:15 AM
October 9, 2014 - Creek Elementary – 9:00 AM and 10:15 AM
October 13, 2014 - Trails Elementary – 9:00 AM and 10:15 AM
October 14, 2014 - Centennial Elementary – 9:00 AM and 10:15 AM
October 15, 2014 - Valley Elementary – 9:00 AM and 10:15 AM

2014 FIRE PREVENTION POSTER CONTEST - The first place winner in the 2014 Fire Prevention Poster Contest between Mustang schools is Bethany Hutto. Bethany is a 6th grader in Canyon Ridge Intermediate School. Five posters from each school were submitted to the Mustang Fire Department for final selection of the winner. Bethany's poster is being re-printed for distribution into other Mustang school classrooms.

HUMAN RESOURCES:

OKLAHOMA MUNICIPAL LEAGUE AWARD – Ms. Laura Anderson and the City of Mustang received the 2014 Innovation Award at the Oklahoma Municipal League's Annual Conference on September 25, 2014. The Innovation Award was established to honor a city that has developed and implemented an outstanding innovative program in their community. Ms. Anderson and the City of Mustang received the award as a result of the implementation of "Employee Recognition Week" in August of this year.

During "Employee Recognition Week" different appreciation events or treats were provided to all City employees each day of the week ranging from a free coffee, a cooked breakfast, gourmet cupcakes, and free chair massages. While the award judges were fond of the employee appreciation aspect of the program, they also liked the partnerships of the City with the private sector in providing services and generating business opportunities (Wild Hero Coffee, Dr. Green Chiropractic, etc.). Wild Hero actually experienced one of its busiest days as a result of this program.

The internal feedback from the program – which took place the last week of August – was very positive and staff anticipates the program getting bigger and better next year. If you have an opportunity to thank either of these businesses for their sponsorship and participation in the program, please do so as it would not have been possible to pamper our employees without their assistance.

LIBRARY:
UPCOMING WORKSHOPS – Information regarding upcoming workshops is provided below:

- Eileen St. Pierre will teach a free class on Wills and Trusts at the Mustang Public Library on Saturday, October 4, 2014 at the Mustang Library. The workshop runs from 10:00 AM to Noon and is open to the public. St. Pierre operates her own business and serves as a financial counselor for the U.S. Department of Defense. The workshop is sponsored by the Friends of the Mustang Library.

- OU Professor Michelle Grunsted will teach a workshop on how to form your own LLC at the Library on Tuesday, October 7, 2014 at 7:00 PM in the Library's Education Room. This workshop, along with the workshop taught by Jack Price, is co-sponsored by the Mustang Chamber of Commerce.

- The Library is recognizing Family History Month during October with two workshops. Ms. Debra Spindle with the Oklahoma Historical Research Library will present a program at the Mustang Library on Tuesday, October 14, 2014 from 7:00 PM to 8:00 PM. Ms. Spindle will discuss how to use the online digital newspaper collection at the Oklahoma History Center. Ms. Nancy Bristow will conduct a Beginning Genealogy Workshop at the Mustang Library on Tuesday, October 28, 2014 from 6:30 PM to 8:00 PM in the Education Room. Ms. Bristow works for the Mustang Library and has experience utilizing genealogical research tools. Pre-registration is requested so that enough handouts are created. Please register by calling 376-2226.

PARKS AND RECREATION:
RECREATION PROGRAMS – The following is a brief review of upcoming or recent recreation programs:

- Farmers Market – The final Farmers Market of the year was conducted on Saturday, September 27, 2014. It was a very successful season.

- Junk in the Trunk – Was conducted on Saturday, September 20, 2014. There was a good turnout for this event as there were 47 booths participating.

- Movie in the Park – Was conducted on September 20, 2014 with over 150 guests participating. Movie in the Park returns this Saturday, October 4, 2014 with the movie Monsters U. The film begins at dusk.

Burst a Bubble – Was conducted on Saturday, September 27, 2014 with 35 little participants.

- After School Program – Continues to average between 25-30 students regularly.
- TGA Premier Jr. Golf – Is being conducted every Tuesday and Thursday through November 6, 2014 in front of Town Center. This event is open to the public.
- Day Camps – There was a Day Camp provided on September 15, 2014 and September 26, 2014 due to no school on those days with 25 students in attendance.
- Fall Break Mini-Camp – There will be a Fall Break Mini-Camp conducted on October 16-17, 2014. The cost is $60 and the class size is limited to the first 40 students that register.
- Fly Fishing Classes – Classes were conducted throughout the month of September.
- Mummy and Son Masquerade Ball – This event will be conducted on Friday, October 10, 2014 from 7:00 to 9:00 PM. The cost is $15 per couple, $5 per extra son. Advanced purchase is required.
- Spooktacular – Mustang's Annual Halloween Extravaganza will be conducted on Saturday, October 25, 2014.

POLICE:

PERSONNEL TRANSITIONS - Captain Dennis Craig retired at the end of September after 22 years of service. His retirement reception was held at City Hall on September 24, 2014. Lieutenant Jim Davis was promoted to the rank of Captain effective September 13, 2014. A promotion reception for Captain Davis was conducted on September 11, 2014.

POLICE OFFICER APPLICATION/TESTING/HIRING - One Police Patrolman applicant background has been completed and is being reviewed prior to making an offer of conditional employment. Hiring of one applicant to fill the one existing vacancy is anticipated later this month.

Probationary Patrolman Reggie Smith graduated from the FTO program on September 15, 2014. Probationary Patrolman Aaron Meadows graduated from the FTO program on September 23, 2014. Both have begun to work independently of a senior officer.

DISPATCHER-JAILER APPLICATION/TESTING/HIRING PROCESS – Ms. Ashley Russell continues her training. She is now on Swing Shift and continues to do well. Eleven Dispatcher-Jailer applications were received this week. The process of hiring one of the applicants for the remaining open Dispatcher-Jailer position will begin as soon as possible.

STATISTICAL REPORT – The statistical report for the month of September will be included in the October 17, 2014 City Manager's Report.

ATTACHMENTS:
1. Certified Healthy Community Information
2. Fall Curbside Clean-Up Information

The next City Manager's Report will be distributed on October 17, 2014

Healthy Communities Incentive Grants Criteria

The following is grant criteria. Please use the listed criteria to prepare to answer application questions and upload required documentation in the on-line grant application system.

Bronze Incentive Level

- Community has adopted an ordinance that prohibits smoking indoors and outdoors on city owned/operated properties. (Refer to 63 O.S. 2011 Section 1 - 1527andOklahoma Senate Bill 501 effective November 1, 2013)
- Community has an ordinance or policy allowing Farmer's markets
- Community makes information available to general public about the Oklahoma Tobacco Helpline 1-800-QUIT-NOW/1-800-784-8669 (i.e. health fairs, flyers, pamphlets, billboards, media, etc.)
- Community makes information available to general public about the Suicide Prevention Lifeline 1-800-273-TALK/1-800-273-8255 (i.e. health fairs, flyers, pamphlets, billboards, media, etc.)
- Community requires approval for new retailers selling alcohol for off-site consumption near schools and places of worship.
- District has a 24/7 Tobacco Free policy for Students, Faculty, Staff, Visitors and anyone providing services on school property, inclusive of electronic cigarettes/vapor devices or any other product packaged for smoking or the simulation of smoking (largest public school district in community).
- There are Certified Healthy Businesses in our community. Community has a minimum of certified businesses, (other than health departments) based on community size, that were certified in 2013.Rural - 1 Business Small - 2 Businesses Medium - 3 Businesses Large - 4 Businesses Metro - 5Businesses OKC & Tulsa - 10 Businesses

Silver Incentive Level – All Bronze Incentive Criteria + the Following:

- Community enforces the Social Host ordinance/law to hold those who allow underage drinking or drug use legally accountable if the property it occurs on is under their control
- Community ensures equal consideration for safety and mobility for all users of all modes of transportation "complete streets" (in planning efforts)
- Community does not allow alcohol marketing/advertising at city-sponsored events (i.e. county fairs, rodeos, motor sports, other sporting events, parades, concerts, museums, dances, festivals, etc.)
- Community does not allow tobacco/e-cig/vapor device marketing/advertising at city-sponsored events (i.e. county fairs, rodeos, motor sports, other sporting events, parades, concerts, museums, dances, festivals, etc.)
- Community makes information available to the general population about the Problem Gambling Hotline 800-522-4700

- Community provides information on how to access mental health and substance abuse treatment and clinical services (i.e. faith-based community efforts, local mental health and substance abuse providers, local website, flyers, pamphlets, billboards, media, etc.)
- Public health advocates and stakeholders are included in community development and zoning regulations (health in policies)

Gold Incentive Level- All Bronze and Silver Incentive Criteria + the Following:

- Active Safe Routes to School or Walking School Bus program
- All city-owned/operated properties are alcohol and drug free (if alcohol is allowed at special events, community must have written policies)
- All city-owned/operated properties are tobacco* free(indoors and outdoors)* includes chewing tobacco, snuff and e-cigarettes
- Community farmer's markets, corner stores and grocery stores accept (WIC) Women, Infants and Children, (SNAP) Supplemental Nutrition Assistance Program, and Senior Nutrition Vouchers
- Community has frequent compliance checks conducted by local law enforcement to identify and discourage illegal sales of tobacco and alcohol and the results are made public.
- Community investment in safe, alcohol-free activities for prom and graduation
- Community is engaged in a local community needs assessment addressing public health issues
- Community regulates and limits storefront signage that contains advertisements covering windows
- District has a 24/7 Tobacco Free policy for Students, Faculty, Staff, Visitors and anyone providing services on school property, inclusive of electronic cigarettes/vapor devices or any other product packaged for smoking or the simulation of smoking.

Application Instructions

Applicants must contact TSET Healthy Communities Incentive Grants Program Manager Connie Befort, connieb@tset.ok.gov, 405-521-4985 to discuss their application prior to presentation of a request.

An in-person or phone meeting is required to provide details on the online grant applications. Applications are accepted year round.

"CURBSIDE"
FALL CLEAN-UP 2014

The City of Mustang will be holding Fall Clean-up in Sep/Oct for all ***residential*** sanitation customers. You may begin placing items at the curb ***one week*** prior to your scheduled pickup.

ONLY ONE PASS PER STREET WILL BE MADE.
ITEMS MUST BE AT THE CURB BY 7:00 A.M.

The clean-up schedule is as follows:

If your regular trash pickup day is:	Your Clean-up day is:
MONDAY	SATURDAY, SEPT 27, 2014
TUESDAY	SATURDAY, OCTOBER 4, 2014
THURSDAY	SATURDAY, OCTOBER 18, 2014
FRIDAY	SATURDAY, OCTOBER 25, 2014

REGULATIONS:

LOOSE DEBRIS/TRASH; ITEMS PLACED NEXT TO MAILBOXES; FENCES OR OTHER STRUCTURES WILL NOT BE PICKED UP!

1. Refrigerators, freezers, air conditioners, etc., **will be accepted.**
2. Brush, tree limbs, lumber, fence panels, etc., **must be cut to lengths of four(4) feet (or shorter) and bundled with rope or cord** in order to guarantee pickup.
3. **No** massive pieces of concrete or rocks.
4. ***Small pieces of materials must be in containers***
5. **No** massive construction or demolition materials.
6. **No** hazardous waste materials.
7. **No** batteries, paints, tires, oils or hazardous liquid substances.
8. **No** dead animals.
9. All bulky waste material must be placed at the curb by 7:00 am on the day of pickup.
10. **No** large tree stumps

Fall

For additional information call 376-4521

City of Mustang
City Council
Agenda Item Commentary

1. ITEM NO. H-1

2. MEETING DATE: October 7, 2014

3. TITLE: Statement of Support for the Guard and Reserve

4. COUNCIL ACTION: Approve/Deny

5. INITIATOR: Timothy Rooney, City Manager

6. BACKGROUND: The attached "Statement of Support" would allow the City of Mustang to formally join other employers nationwide in pledging that:

   - The City of Mustang fully recognizes, honors, and enforces the Uniformed Services Employment and Reemployment Rights Acts (ESERRA).

   - The City of Mustang provides our managers and supervisors with the tools they need to effectively manage those employees who serve in the Guard and Reserve.

   - The City of Mustang appreciates the values, leadership and unique skills Service members bring to workforce and will encourage opportunities to employ Guardsmen, Reservists, and Veterans.

   - The City of Mustang will continually recognize and support our country's Service members and their families in peace, in crisis, and in war.

7. FINANCIAL IMPACT: None.

8. STAFF COMMENTS: Staff recommends City Council approve and adopt the attached Statement of Support for the Guard and Reserve.

9. STAFF SOURCE: Timothy Rooney, City Manager

10. RESOLUTION / ORDINANCE: None.

STATEMENT OF SUPPORT FOR THE GUARD AND RESERVE

We recognize the Guard and Reserve are essential to the strength of our nation and the well-being of our communities.

In the highest American tradition, the patriotic men and women of the Guard and Reserve serve voluntarily in an honorable and vital profession. They train to respond to their community and their country in time of need. They deserve the support of every segment of our society.

If these volunteer forces are to continue to serve our nation, increased public understanding is required of the essential role of the Guard and Reserve in preserving our national security.

Therefore, we join other employers in pledging that:

- We fully recognize, honor and enforce the Uniformed Services Employment and Reemployment Rights Act (USERRA).
- We will provide our managers and supervisors with the tools they need to effectively manage those employees who serve in the Guard and Reserve.
- We appreciate the values, leadership and unique skills Service members bring to the workforce and will encourage opportunities to employ Guardsmen, Reservists, and Veterans.
- We will continually recognize and support our country's Service members and their families in peace, in crisis, and in war.

_____	_____	_____
Employer	*Paul E. Mock* *National Chair, ESGR*	*Chuck Hagel* *Secretary of Defense*

_____
Date

EMPLOYER SUPPORT OF THE GUARD AND RESERVE

Statement of Support / Employer Information
(*Please Print Clearly*)

Your Name: _____ Title: _____

Organization Name: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ Fax: _____

E-mail: _____ Signed Statement of Support (Date): _____

CITY OF MUSTANG

AGENDA ITEM COMMENTARY

1. ITEM NO. H-2

2. MEETING DATE: October 7, 2014

3. TITLE: Oklahoma Municipal Retirement Fund (OMRF) Amendment

4. COUNCIL ACTION: Approve or Deny

5. INITIATOR: Human Resources Department

6. BACKGROUND: In accordance with the Internal Revenue Code (IRC) Revenue Ruling 2013-17 resulting from the United States vs. Windsor Supreme Court decision, The Windsor Agreement has to do with domestic partners, federal law and the definition of spouse. The IRS ruling requires qualified plans (i.e. OkMRF) to recognize same sex spouses for Federal tax purposes and would affect the sections on **Required Minimum Distribution Rules** and **Rollover Rules** in the master plan. All other spousal provisions are not affected by the Windsor decision because these provisions are not required by specific code sections and are controlled by Oklahoma law to the extent it is not preempted by federal law (please see attached memo from OkMRF Executive Director & CEO, Jodi Cox).

Note: this is a required, regulatory change.

7. FINANCIAL IMPACT: None

8. STAFF COMMENTS: Staff recommends approval.

9. STAFF SOURCE: Laura Anderson, HR Director

10. RESOLUTION/ORDINANCE NO.

AN ORDINANCE OF THE CITY OF MUSTANG, OKLAHOMA

ORDINANCE NO. 1107

AN ORDINANCE AMENDING THE EMPLOYEE RETIREMENT SYSTEM, DEFINED BENEFIT PLAN OF THE CITY OF MUSTANG, OKLAHOMA, AS ADOPTED IN CHAPTER 2, ARTICLE IV, SECTION 2-141, AND AS AMENDED FROM TIME TO TIME BY THE CITY COUNCIL OF THE CITY OF MUSTANG, TO INCORPORATE A NEW DEFINITION OF SPOUSE; PROVIDING AN EFFECTIVE DATE; PROVIDING FOR REPEALER AND SEVERABILITY; AND DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MUSTANG, OKLAHOMA:

Section 1. AMENDATORY. The Employee Retirement System, Defined Benefit Plan of the City of Mustang, as adopted in Chapter 2, Article IV, Section 2-141, and as previously amended by the City Council of the City of Mustang, is hereby amended, which is incorporated herein by reference.

Pursuant to the authority vested in the undersigned, Subsection 2.1(mm) of the Oklahoma Municipal Retirement Fund Master Defined Benefit Plan (the "Plan") is hereby amended to read as follows and to renumber the current Subsection (mm) and the subsequent Subsections accordingly:

> (mm) Spouse: Effective as of June 26, 2013 and in accordance with Revenue Ruling 2013-17 and IRS Notice 2014-19, for Federal tax purposes which may apply to qualified retirement plans under Code Section 401(a), the terms 'spouse,' 'husband,' and 'wife' include an individual married to a person of the same sex if the individuals are lawfully married under state law, and the term "marriage" includes such marriage between individuals of the same sex, and a marriage of same-sex individuals that was validly entered into in a state whose laws authorize the marriage of two individuals of the same sex even if the married couple is domiciled in a state that does not recognize the validity of same-sex marriages. For all other Plan purposes and which are not required for Federal tax purposes as described in the preceding sentence, the term 'spouse' will be defined as a spouse which is legally recognized in the State of Oklahoma.

Except as otherwise provided in this Windsor Amendment to the Oklahoma Municipal Retirement Fund Master Defined Benefit Plan ("Amendment"), the Plan is hereby ratified and confirmed in all respects. This Amendment shall be effective as of June 26, 2013.

Section 2. REPEALER. All ordinances in conflict herewith are hereby repealed.

Section 3. SEVERABILITY. If any part, article, section, or subsection of this ordinance shall be held invalid or unconstitutional for any reason, such holding shall not be construed to impair or invalidate the remainder of this ordinance, notwithstanding such holding.

Section 4. EMERGENCY. It being immediately necessary for the preservation of the public peace, health, safety, and welfare of the City of Mustang and the inhabitants thereof that this ordinance be put into full force and effect, an emergency is hereby declared to exist by reason whereof this ordinance shall be in full force and effect from and after its passage and approval.

The foregoing ordinance was introduced before the City of Mustang City Council on the _____ day of October, 2014, and was duly adopted and approved by the Mayor and City Council of the City of Mustang on the _____ day of October, 2014, after compliance with notice requirements of the Open Meeting Law (25 OSA, Sections 301, *et seq.*), and with the emergency clause voted on separately.

_____

VICE-MAYOR

ATTEST:

_____

CITY CLERK

Approved as to form on October _____, 2014.

_____

CITY ATTORNEY

OkMRF
Oklahoma • Municipal • Retirement • Fund

To: **OkMRF Defined Benefit Plans**

From: **Jodi S. Cox, Executive Director & CEO**

Date: **September 8, 2014**

RE: **Windsor Amendment**

The OkMRF Board of Trustees, during their July 25, 2014, meeting, approved the Windsor Amendment to the Defined Benefit (DB) master plan. This amendment adds a new definition, "Spouse" and is noted as item 2.1 (mm). All subsequent definitions in the Master Plan are to be renumbered accordingly.

The attached plan amendment was prepared in accordance with the Internal Revenue Code (IRC) Revenue Ruling 2013-17 resulting from the United States vs. Windsor Supreme Court decision. The Windsor Amendment has to do with domestic partners, federal law and the definition of spouse. This plan amendment now needs to be approved by OkMRF members, individually, with a DB plan by **December 31, 2014,** to keep your plan in compliance with the IRC.

The IRS Revenue Ruling requires qualified plans (i.e. OkMRF) to recognize same sex spouses for Federal tax purposes and would affect the sections on **Required Minimum Distribution Rules** and **Rollover Rules** in the master plan. All other spousal provisions are not affected by the Windsor decision because these provisions are not required by specific code sections. Therefore, on these plan provisions, the definition of spouse will be controlled by Oklahoma law to the extent it is not preempted by federal law. These provisions are:

- Death benefits
- Survivor annuity distribution options
- Beneficiary designations
- Qualified domestic relations orders ("QDROs")

Bottom-line: Spouse, for Federal tax purposes, will be defined as same sex if the individuals were lawfully married under a state with laws to validate, recognize and authorize same sex marriages. Spouse, for all other provisions, will be defined as a spouse legally recognized in the State of Oklahoma (today as it stands that is opposite sex).

If the decision is overturned and Oklahoma law changes to recognize same sex marriages, your plan will still be in compliance with Federal law, State law and the master plan document.

As stated above, this amendment must be approved by your council/board by December 31, 2014. Please print 2 copies of the Amendment and after your board approves, then, return one signed original to our offices and keep the other original for your files. We appreciate your assistance with this matter. Please give Kari Baser, Chris Whatley or myself a call if you have any questions in regards at 1-888-394-6673 ext. 104, 103 or 102, respectively.

CITY OF MUSTANG

AGENDA COMMENTARY

1. **ITEM:** H-3

2. **MEETING DATE:** October 7, 2014

3. **TITLE:** Acceptance of Bid for Audio/Visual project for Mustang Town Center

4. **COUNCIL ACTION:** Approve/Deny

5. **INITIATOR:** Justin Battles, Assistant City Manager

6. **BACKGROUND:** On August 4, 2014 Park staff sent out a "Statement of Work form 050" for pricing on audio/video components for the Town Center Great Room. Staff utilized state contract category 45110000 for audio/visual installation and equipment. Bids were due by September 5, 2014.

Staff sent the attached statement of work to three companies listed on the state contract. One bid was received and is listed below.

Cory's Audio Visual Services, Inc.	$59,255.71

7. **FINANCIAL IMPACT:** None.

8. **STAFF'S COMMENTS:** Recommend Approval

9. **STAFF SOURCE** Justin Battles, Assistant City Manager

State of Oklahoma
Office of Management and Enterprise Services
Central Purchasing Division

Statement of Work (SOW)

The undersigned hereby certify to the parties' agreement for the vendor named herein to perform the services outlined in the attached Statement of Work, in accordance with the terms of this contract.

Project Scope Summary (a general narrative of the needs and scope of the project):

Provide full audio visual presentation services & equipment for facility labeled Great Room located in the Mustang Town Center, Mustang, OK.

General Requirements (define the specific requirements to be met by this project)

Provide audio & visual presentation products & installation for a turn key project which includes speakers, mics, projectors, switches, cables, racks, amps, wiring, & and other needs to make system complete & fully operational. Provide ability to separate/join video & audio sources when room is combined with other open areas.

Deliverables (define the products or work plan to be delivered):

Install Six (6) 8" flush mounted speakers (EV C8.2HC or equivalent), 300 Watt Amplifier, 18 space wall rack, 1 wireless lapel, 1 wireless handheld mic, 2 omni-directional antennas, 4 hard wired mic inputs,audio signal processor, Two (2) 5400 Lumen projectors with ceiling mounts, two wall plates with HDMI, VGA, & 3.5mm audio which converts all AV signals to Cat 6, rack mounted Matrix Switching System, rack mounted blu ray disc player, wireless video input system including two wireless USB devices to plug into laptops + app capability for connectivity, Two (2) 7 inch or greater touchscreen control panels & control processing system programmed to control the following functionality (projector on/off, screen up/down, input source selection, volume control, tv channel selection, blu ray transport controls, room combine/uncombine, One (1) 80 inch 1080p LED Smart HDTV & wall mount, all cables & wiring for complete turn key operation, include training to operate equipment

Schedule of Deliverables (indicate sequence of deliverables):

Product Delivery to installer and brought to location sight when ready to be installed.

Timeline (indicate anticipated completion timeline):

Once quotes are received contractor will be notified and anticipated project completion will be based on contractor availability.

Costs (define how costs are to be provided, i.e. "turnkey" and/or "hourly by skill set" and/or deliverables and/or milestones)

Turnkey

The contractor's response shall include:

1. A written narrative addressing their understanding and approach to address the Project Scope, Deliverables; Schedule; and Timeline.
2. The skill sets and hours required of each to complete project.
3. Resumes from associates to be assigned to this project.
4. Provide a detailed list of costs – costs may be either "total project turnkey" costs or hourly costs by skill set required as defined by the SOW.

NOTE: Upon satisfactory completion, the parties will execute an OMES Form 051 Certificate of Completion and Acceptance, in accordance with this contract.

This quotation remains valid for 120 days from the date signed by vendor named below.

This document must be completed and signed by all parties listed before any service can be performed. No additional terms or conditions will be added to this Statement of Work. The Statement of Work only details how the specific services required will be completed.

This SOW is hereby agreed to by:
(List name and address of ordering agency)

This SOW is hereby agreed to by:
(Vendor Name and Address)

By: _____
Authorized Signature

By: _____
Authorized Signature

Name: _____ Name: _____
Type or Print Type or Print

Date: _____ Date: _____

Purchase Order #: _____

Contact Person: _____ Phone #: _____

CITY OF MUSTANG

AGENDA COMMENTARY

1. **ITEM**: H-4

2. **MEETING DATE**: October 7, 2014

3. **TITLE**: Awarding of bid and approval to enter into a contract for Audio/Visual project for Mustang Town Center

4. **COUNCIL ACTION**: Approve/Deny

5. **INITIATOR**: Justin Battles, Assistant City Manager

6. **BACKGROUND**: On August 4, 2014 Park staff sent out a "Statement of Work form 050" for pricing on audio/video components for the Town Center Great Room. Staff utilized state contract category 45110000 for audio/visual installation and equipment.

Staff sent the attached statement of work to three companies listed on the state contract. One bid was received and is listed below.

Cory's Audio Visual Services, Inc.	$59,255.71

Staff recommends awarding the project to Cory's audio visual and authorization to enter into contract with them. Staff will utilize existing funding from 2012 General Obligation Bonds for construction of addition to Town Center.

7. **FINANCIAL IMPACT**: $59,255.71

8. **STAFF'S COMMENTS:** Recommend Approval

9. **STAFF SOURCE** Justin Battles, Assistant City Manager

City of Mustang
Mustang Town Center



Corporate Integration Entertainment Venues Government
Higher Education Houses of Worship

Cory's AV
SINCE 1953
AUDIO VISUAL SERVICES, inc.

405.682.8800 2014 S.NICKLAS OKLAHOMA CITY, OK 73128 WWW.CORYAV.COM

SEE iT. HEAR iT. FEEL iT.

September 4, 2014

Justin Battles,

On behalf of Cory's Audio Visual Services LLC., we would like to extend our thanks and gratitude for the opportunity to demonstrate our commitment to the City of Mustang. You are a valued and trusted client and it is our passion to provide you with the best products and services that the audio visual industry can offer.

Since 1953, we have centered our focus on the relationships we have created with our clients. We embrace the opinions and comments of our clientele regarding our performance and equipment and any feedback that you may be able to offer is welcomed and encouraged. We look forward to working with you and your team and if there is anything that we may be able to assist you with in addition to this quote, please do not hesitate to let us know at any time.

Following this page is an outline of the equipment and services that pertain to the installation of audio visual systems. If at any time you have questions pertaining to this outline, please do not hesitate to call or email me.

Again, thank you for this opportunity and we look forward to being your Oklahoma audio visual solutions provider!

All of our best,

Chris Stephens
And the Cory's Audio Visual Services, Inc. Team

Proposal Contents

- ✦ Scope of Work
- ✦ What to Expect From Cory's A / V
- ✦ Contract

Scope of work

This Scope of Work is in response to a request by Justin Battles regarding the installation of new audio visual systems for the Mustang Town Center Great Room and Banquet Hall. The primary goal of this system is to provide full audio visual presentation services to the Great Room. Because of the integrated nature of the Great Room and the Banquet Hall, there are some crossover technologies that will address both rooms and allow them to be used in a combined or separate fashion. To keep with congruency between the rooms, some of the technology in the Banquet Hall will be upgraded as well. The following document details the equipment and our intentions for the installation.

Great Room

Audio System

Six (6) new 8" flush mounted in-ceiling speakers (Electro Voice C8.2HC) will be installed and will be powered by a new 300 watt amplifier (Crown DCi 2300) that will be mounted in a new 18 space wall rack (Middle Atlantic DWR-18-22). The new rack will be installed in the adjacent equipment storage closet.

For local voice reinforcement in the room, one (1) wireless lapel microphone system (Shure BLX14R/W85) and one (1) wireless handheld microphone system (Shure BLX24R/SM58) will be installed in the equipment rack. For optimal reception from anywhere in the room, two (2) omni-directional antennas will be installed above the ceiling tile in the room. Additionally, two (2) hard wired microphone inputs (RDL D-J1) will be installed in the room.

Because the room needs to have the capacity to be used in a standalone mode as well as in a combined mode with the Banquet Hall, a new audio signal processor (BSS Blu-100) will be installed. All audio inputs from the Great Hall as well as audio inputs from the Banquet Hall will be integrated into this processor for processing and routing. Routing control will take place via a new control system, discuss later in this scope.

Video System

A new 5400 lumen WUXGA projector (Panasonic PT-EZ580U) will be ceiling mounted and directed onto a client furnished wall mounted, motorized projection screen. For input into the system, a wall plate with HDMI, VGA and 3.5mm audio will be installed in the wall below the projection screen. This wall plate (Crestron DM-TX-200-C-2G-W-T) will convert all AV signals to CAT6 to be delivered to a new matrix switching system (Crestron DM-MD8x8) that will be installed in the rack. This matrix switching system will allow any input signal to be dynamically routed to any or all output devices.

A new 80" LED HDTV (Sharp LC-80LE650U) will be installed on the dividing wall between the two rooms. This TV will receive input from the matrix switching system and thus will be able to view any input source.

A new Blu ray disc player (Panasonic DMP-BD75) will be installed in the rack as well as a client furnished Cable TV box. Each of these units will be integrated into the matrix switching system allowing them to be displayed onto any or all of the displays.

A new wireless video input system (Barco Clickshare CSM) will be installed. This system includes two (2) wireless USB Devices to plug into laptops. Tablets and smart phones can utilize a free downloadable app to access the wireless system.

Control System

For easy and intuitive control over this complex system, a new 7" touchscreen wall panel (Crestron TSW-750-B-S) will be installed and integrated with a new control processing system (Crestron CP3) that will be installed in the equipment rack. This system will be programmed to control the following functionality:

- Projector on/off
- Screen up/down
- Input source selection
- Volume Control
- Cable TV channel selection
- Blu ray transport controls
- Room combine / uncombine

Banquet Hall

Audio System

The existing speaker and amplifier system will be left in place. Two (2) new wired microphone inputs (RDL D-J1) will be installed in the room and integrated into the audio signal processor in the equipment rack. The existing speakers will have new audio wire run and will be connected to the room combine system processor.

Video System

For congruency of video quality, a new 5400 lumen projector (Panasonic PT-EZ580U) will be installed in this room to match the Great Room. The projector will be ceiling mounted and directed onto the existing projection screen.

For input into this system, a new wall plate with HDMI, VGA and 3.5mm audio will be installed in the wall below the screen. This wall plate (Crestron DM-TX-200-C-2G-W-T) will convert all

AV signals to CAT6 to be delivered to the new matrix switching system (discuss previous in this scope). This signal will be able to be routed to any or all display in the Banquet Hall or the Great Room.

For video overflow purposes, a new high definition pan/tilt/zoom camera (Vaddio Wallview CCU HD-22) will be installed on the support wall. Control for this camera will be programmed into the control system wall panel. Video from this camera will be integrated into the matrix distribution system so that video can be viewed on any display.

Control System

For easy and intuitive control over this complex system, a new 7" touchscreen wall panel (Crestron TSW-750-B-S) will be installed and integrated with the new control processing system (Crestron CP3) that will be installed in the equipment rack. This system will be programmed to control the following functionality:

- Projector on/off
- Screen up/down
- Input source selection
- Volume Control
- Cable TV channel selection
- Blu ray transport controls
- Room combine / uncombine

All cabling and wiring in this project will be provided for this project, with the exception of high voltage wiring, network wiring, phone wiring and cable/satellite TV wiring which will be provided for by the client. Please note that any equipment that requires power must have immediate access to a power outlet. It is the responsibility of the client to ensure that power will be available.

Cory's AV does not anticipate any fabrication or carpentry for this project, however, any carpentry or cabinetry fabrication to accommodate audio-visual equipment will be provided by the client. This would include enclosures, molding, etc. However, Cory's AV would be willing to provide any information to the client to accommodate fabrication or carpentry.

Unless otherwise specified, this quote includes only standard labor rates. After hours, weekend, and/or holiday labor rates are not included. Changes to this scope of work that require modified labor rates may incur additional cost to the client.

All design, engineering, programming, professional installation and client- staff commissioning is included with this quote. A standard one year guarantee on all workmanship is included with this quote.

Please note that we don't necessarily include sales tax within our quotes. Sales tax will be applied as required by law. Included sales tax is an estimate only and is based on local

Oklahoma City area sales tax. Sales tax is subject to change based on potential fluctuation and location of client/job site.

All pricing is guaranteed for 30 days after the submittal date of this quote.

What to Expect from Cory's Audio Visual

- **Goal Orientated and Long Term Vision**
  Our clients are our passion and we will do whatever possible to ensure the finest experience imaginable.

- **Reliability**
  We are here for our clients, 24 hours a day, seven days a week. We are always just a phone call away.

- **The Cory's Audio Visual Team**
  Our highly dedicated and professional staff is trained to exceed our client's needs. We have the staff and the equipment to get the job done right!

- **Preparation**
  In an industry of ever changing technology, we are in the business of staying ahead of the curve. It is our duty to be prepared and anticipate your needs.

- **Experience**
  Over the past 54 years, Cory's has developed an exceptional reputation for both the commitment and dedication needed for maintaining cutting edge, cost effective solutions.

- **Support**
  Not only do we devote our time to customer satisfaction and service, we invest in only the best in technical equipment the industry has to offer.

Confidentiality Notice

Information contained in this document is legally privileged and confidential. This information is intended for the use of the individual or entity herein. Any other use, dissemination, distribution, or copy of this material is strictly prohibited.

Contract for Services

Section 1 – Responsibilities

1. Cory's will install all equipment in this proposal according to highest industry standards. This includes integration of necessary system components, programming, and interfacing to client equipment and/or network. Exceptions are:
    - Floor coring and high voltage wire/cable pulls through coring
    - Floor boxes in concrete or other hard material where special tools are required to cut space in order to fit boxes
    - Millwork and carpentry
    - Painting/finish work
    - Ceiling modifications
    - Structural modifications
    - High Voltage electrical work regulated by NEC and/or local codes
    - 120V AC/wire conduits

2. Client Responsibilities:
    - Provide access to job site during normal business hours
    - Insure adequate measures in place for worker safety
    - Provide a safe and secure location to store equipment
    - Others as previously noted or negotiated
    - Any issues not previously addressed

3. This is a legally binding contract for products and services. Product returns must be approved by Cory's AV and will be assessed a 10% in house restocking fee plus any applicable manufacturers restock fees unless otherwise specified by Cory's Audio Visual Services, Inc. In the event that a manufacturer will not return a product, such as custom built products, the customer is liable for 100% of the originally accepted purchase price, plus applicable shipping.

4. No assumptions of functionality outside the specifically stated parameters of this Scope of Work are intended or implied. Changes in the Scope of Work after sign off by the client shall require a Change Order to be processed by Cory's Audio Visual Services, LLC. and signed by the client. Change Orders represent a binding contract and are subject to the same terms and conditions of this contract.

5. Cory's Audio Visual Services, LLC. is responsible for only the services specifically outlined in this contract. Tertiary services that Cory's AV is not responsible for include, but are not limited to: high voltage electrical wiring, internet connectivity, internet and/or network bandwidth, cable or satellite TV services, etc.

6. Title of ownership for all equipment listed in the contract shall remain the sole property of Cory's Audio Visual Services, LLC. until all payments have been made in full by the client and Title of Ownership has been signed over to the client. All warranties shall apply from that date forward.

7. Sales and other applicable taxes will be applied as required by law. Not all quotes include sales tax. This does not alleviate the client from any responsibilities for paying said taxes.

Section 2 – Warranties

1. All standard manufacturers' equipment warranties apply.
   Where equipment warranties on individual pieces of equipment exceed twelve months, the warranty period shall be extended to the appropriate time period.
2. All labor, workmanship and contractor supplied materials associated with the installation and interconnection of all equipment purchased under this contract is warranted for a period of twelve months from date of owner acceptance.
   Material is defined as any connectors, wire, cable, hardware or associated components not covered under any specific manufacturers' warranty.
3. Any labor costs incurred associated with the inspection, adjustments, removal, or re-installation of any equipment within any manufacturers' warranty period is the sole responsibility of the owner.
4. Any shipping cost incurred in the delivery and return of any equipment to or from any approved manufacturers' warranty repair facility is the sole responsibility of the owner.
5. No other warranties or guarantees are offered or implied.

Section 3 – Financial

1. Payment Terms: There will be incremental payments in this project. One-Third (1/3) of the project total is due when contract is signed and is required before equipment can be ordered. One-Third (1/3) will be due when Cory's starts the installation. The remaining balance is due when the project is completed and final acceptance by the owner.
2. All applicable sales taxes will be applied when required by law.

Section 4 – Testing & Calibration

1. Cory's will test all components of the system for optimum performance and make any necessary adjustments prior to owner acceptance
2. Prior to the end of the first quarter of beneficial use Cory's will schedule a service call to check system and make any necessary adjustments and calibrations

Section 5 – Special Conditions / Circumstances

1. Any special order items that are custom made by either Cory's or the manufacturer cannot be returned and payment for those items is due in full when contract is signed.

Authorized Client Representative Approval

_____
Printed/Typed Name

_____
Signature

_____
Date

Authorized Cory's Representative Approval

_____
Printed/Typed Namec

_____
Signature

_____
Date



Proposal

Mustang Town Center

City of Mustang

Presented By:

Cory's Audio Visual Services
2014 S Nicklas Ave
Oklahoma City, OK 73128
405-682-8800
www.coryav.com

Modified: 9/4/2014
Revision: 1



Town Center Great Room

Audio System

6	**Electro-Voice C8.2HC** Evid 8 Two-way Pattern Control Ceiling System	$1,176.00
2	**RDL D-J1** The complete microphone input panel assembly. Connections to the female front-panel XLR jack are made on a rear barrier block. Four terminals are provided: CASE GROUND, SHIELD (XLR pin 1), + (XLR pin 2) and - (XLR pin 3). The installer may install a jumper between the SHIELD connection and CASE GROUND if desired. The back of the D/DS/RCX-J1 is finished with a metal enclosure clearly labeled for easy installation.	$99.86
2	**Shure UA505** Mounting Bracket For Wireless Mic Antenna	$40.00
2	**Shure UA820** 1/2 Wave Omni-Directional Receiver Antenna	$56.00
2	**Shure UA850** 50 FT Antenna Cable, Bnc-bnc, 50 Ohm	$184.00
300	**West Penn Wire 25226B** Bulk- Single Pair 14 AWG Plenum Speaker Cable	$111.00
400	**West Penn Wire D25454** Bulk- Shielded Single Pair 22 AWG Plenum Mic/Line Wire	$92.00
	Audio System Total:	$1,758.86

Control and Automation

1	**Crestron TSW-750-B-S** 7" Touch Screen, Black Smooth	$875.00
100	**West Penn Wire 254245** Category 5E UTP Cable 4 Pair 24AWG CMP Plenum - Available in multiple color	$27.14
	Control and Automation Total:	$902.14

Video System

1	**Chief CMS012** 12 Fixed Pipe	$28.29
1	**Chief CMS-440** 8 X 24 Suspended Ceiling Kit	$93.75

1	**Chief RPAU** Universal Inverted Lcd/dlp Projector Ceiling Mount	$153.75
1	**Chief XTMU** X-Large Fusion Micro-Adjustable Tilting Wall Mouunt	$291.43
400	**Crestron DM-CBL-8G-NP** Bulk Digitalmedia 8g Cable, Non-plenum,	$180.00
1	**Crestron DM-RMC-SCALER-C** The DM-RMC-SCALER-C provides an advanced one-box interface solution for a single display device as part of a complete Crestron DigitalMedia system. It functions as a DM 8G+ receiver, video scaler, and control interface, providing a single HDMI output along with Ethernet, USB HID, RS-232, and IR control ports. Built-in scaling allows the connected display to handle virtually any video signal regardless of resolution and format. Its compact, low-profile design allows the DM-RMC-SCALER-C to be installed discreetly behind a flat panel display or above a ceiling mounted projector. It connects to the head end or source location using a single CAT5e or Crestron DM 8G cable.[1] DigitalMedia 8G+ As the leader in HDMI and control system technologies, Crestron developed DigitalMedia to deliver the first complete HD AV distribution system to take HDMI to a higher level.	$875.00
1	**Crestron DM-TX-200-C-2G-W-T** Wall Plate Digitalmedia 8g+ Transmitter 200, WhiteTextured	$875.00
1	**Da-Lite 40962** Key Locking Coverplate: provides security for any wall switch, works with low voltage wall switches.	$60.00
1	**Generic PROJECTION SCREEN** [OFE] - Owner Furnished Electric Ceiling Hung Screen	$0.00
1	**Panasonic PT-EZ580U** 3lcd Projector, Wuxga (1920x1200), 5400 Lumens	$4,246.25

1	**Sharp LC-80LE650U** 80 In. AQUOS 1080p LED SMART HDTV includes a high-performance AQUOS LCD Panel with edge lit LED backlighting delivering a natural, vibrant picture. See sharper electrifying action with 120Hz technology that delivers crystal-clear images even during fast motions scenes. The Auto Brightness control (OPC) adjusts picture brightness to the light in the room. The SmartCentral feature lets you quickly connect to your favorite content. Working through built-in Wi-Fi, you can instantly access apps, streaming movies, music, games, and websites. Plus with the split-screen experience the LE650U lets you surf the web while you watch TV so you never have to choose between your favorite show and your favorite site. Technology that gives you the best of television and the best of the web – that's truly the best experience. The AQUOS LED large screens are smarter smart TVs. They work seamless with virtually all your gear, from Blu-ray to cable boxes to gaming consoles.	$4,084.71
1	**SnapAV B6-HD-2** 2 Meter HDMI Cable	$18.56

Video System Total:	$10,906.74
Town Center Great Room Total:	**$13,567.74**



Town Center Great Room: Storage Closet Rack

Audio System

1	**BSS BLU-100** Signal Processor Standalone Processor, 12 Inputs, 8 Outputs Fixed	$1,750.00
1	**Crown DCi 2I300** Analog Install Series Two Channel 300 wall 8 Ohm/70 volt amplifier	$900.00
1	**Shure BLX14R/W85** BLX Series, professional quality sound with simple setup and intuitive interface, includes BLX4 single channel wireless receiver, BLX1 bodypack transmitter, PG185 cardioid condenser lavalier microphone with windscreen and tie clip, PS23US power supply and 2 AA batteries, up to 12 compatible systems per frequency band, microprocessor controlled antenna diversity, 1 touch QuickScan frequency selection, 1/4" and XLS audio outputs, 2 color audio status indicator LEDs.	$425.33
1	**Shure BLX24R/SM58** BLX Series, professional quality sound with simple setup and intuitive interface, includes BLX4R 1/2 rack, single channel wireless receiver, BLX2/SM58 handheld transmitter with SM58 microphone, microphone clip, PS23US power supply, single and dual rack mount kit, (2) 1/4 wave antennas, transmitter accessory bag and 2 AA batteries, up to 12 compatible systems per frequency, microprocessor controlled antenna diversity, LCD display with detailed RF and audio metering, metal construction, 1 touch QuickScan frequency selection.	$372.00
1	**Shure UA221** Antenna Splitter/combiner	$134.67
	Audio System Total:	$3,582.00

Control and Automation

1	**Crestron CEN-SW-POE-5** 5-port Poe Switch	$250.00
1	**Crestron CP3** Compact, Rack Mountable 3-Series Control Processor With Immense Power and Integrated Control Ports	$1,125.00
	Control and Automation Total:	$1,375.00

Furniture and Power

1	**Middle Atlantic Products DWR-18-22** 18 Space (31 1/2) sectional wall rack, fits 24 deep equip., black finish	$569.32

1	**Middle Atlantic Products FD-18** Solid Front Door, Fits 18 Space DWR and ERK Series Racks, Black Finish	$123.20
1	**Middle Atlantic Products PD-815SC** Extra Short 8 Outlet, Single 15 AMP Circuit Surge/spike Protected Slim Power Strip W/cord	$80.39
1	**Middle Atlantic Products PD-915R** This simple, cost-effective rackmount power unit means that you can use an existing control system, or even a simple remote switch, to control system of component power. Ideal for rebooting components or providing an easy user power-down capability	$92.88
2	**Middle Atlantic Products U1** 1 Space (1 3/4") Rack Shelf	$70.86
	Furniture and Power Total:	$936.65

Video System

1	**Barco CLICKSHARE CSM** ClickShare makes connecting to the meeting rooms video system a matter of clicking a button. This one click wonder not only helps the presenter get the presentation on-screen in a second, but it also allows the other people in the meeting to participate more actively. The result is enhanced meeting efficiency and better decision-making.	$1,639.88
2	**Crestron DMC-C** DigitalMedia 8G+ Input Card for DM Switchers	$1,375.00
4	**Crestron DMC-HD** Hdmi Input Card For DM Switchers	$2,000.00
1	**Crestron DMCO-55** 4 DM 8g Stp W/2 Hdmi Output Card For Dm-md8x8 & Dm-md32x32	$1,625.00
1	**Crestron DM-MD8X8** 8x8 Digitalmedia Switcher; Requires Dmc Series DM Input and Output Cards **images Show Various Input/output Cards Installed In The Switcher. These Input/output Cards Are Not Included In The Sale Of The Dm-md8x8.	$2,687.50
1	**Generic CABLE BOX** [OFE] - HD Cable Box	$0.00
1	**Panasonic DMP-BD75** Blu-ray Disc Player With Streaming Capability, Ultra-fast Boot Time	$101.45
3	**SnapAV B6-HD-2** 2 Meter HDMI Cable	$55.68

1	**SnapAV B6-HD-3** 3 Meter HDMI Cable	$26.31

Video System Total: $9,510.82

Town Center Great Room: Storage Closet Rack Total: $15,404.47

Banquet Hall

Audio System

2	**RDL D-J1** The complete microphone input panel assembly. Connections to the female front-panel XLR jack are made on a rear barrier block. Four terminals are provided: CASE GROUND, SHIELD (XLR pin 1), + (XLR pin 2) and - (XLR pin 3). The installer may install a jumper between the SHIELD connection and CASE GROUND if desired. The back of the D/DS/RCX-J1 is finished with a metal enclosure clearly labeled for easy installation.	$99.86
300	**West Penn Wire 25226B** Bulk- Single Pair 14 AWG Plenum Speaker Cable	$111.00
400	**West Penn Wire D25454** Bulk- Shielded Single Pair 22 AWG Plenum Mic/Line Wire	$92.00
	Audio System Total:	$302.86

Control and Automation

1	**Crestron TSW-750-B-S** 7" Touch Screen, Black Smooth	$875.00
100	**West Penn Wire 254245** Category 5E UTP Cable 4 Pair 24AWG CMP Plenum - Available in multiple color	$27.14
	Control and Automation Total:	$902.14

Video System

1	**Chief CMS012** 12 Fixed Pipe	$28.29
1	**Chief CMS-440** 8 X 24 Suspended Ceiling Kit	$93.75
1	**Chief RPAU** Universal Inverted Lcd/dlp Projector Ceiling Mount	$153.75
400	**Crestron DM-CBL-8G-NP** Bulk Digitalmedia 8g Cable, Non-plenum,	$180.00
1	**Crestron DM-TX-200-C-2G-W-T** Wall Plate Digitalmedia 8g+ Transmitter 200, WhiteTextured	$875.00
1	**Panasonic PT-EZ580U** 3lcd Projector, Wuxga (1920x1200), 5400 Lumens	$4,142.68

	Video System Total:	$5,473.47

Video Overflow System

1	**Vaddio WALLVIEW CCU HD-22** Vaddio Pan/ Tilt/ Zoom Camera With Quick Connect Box and Control 1RU CCU Unit with Simultaneous HD-SDI, HDMI, and YPbPr outputs.	$5,243.75
600	**West Penn Wire 254246** Bulk, CAT 6 Cabling, Plenum	$257.16
	Video Overflow System Total:	$5,500.91
	Banquet Hall Total:	**$12,179.38**
	Project Subtotal:	**$41,151.59**

Miscellaneous Items:

1	Freight	$380.00	$380.00
1	Training and Commissioning	$300.00	$300.00
		Miscellaneous Items Total:	**$680.00**



Project Summary

Equipment:	**$41,151.59**
Misc. Parts Adjustment:	**$2,057.62**
Labor:	**$15,366.50**
Misc. Items:	**$680.00**
Grand Total:	**$59,255.71**

Client: _____ **Date** _____

Contractor: **Cory's Audio Visual Services** **Date** _____

CITY OF MUSTANG

AGENDA COMMENTARY

1. **ITEM**: H-5

2. **MEETING DATE**: October 7, 2014

3. **TITLE**: To approve Change Order #1 for $2200.60; and to Approve the Second and Final Payments to Brewer Construction Company Trenching Company for a total Payment of $26,167.68; and to Accept the Industrial Access Road (a/k/a E Thunderbird LN) Water Main Project and to Activate Maintenance Bonds.

4. **COUNCIL ACTION**: Approve/Deny

5. **INITIATOR**: Justin Battles, Assistant City Manager

6. **BACKGROUND**: City Council/MIA awarded this job to Brewer Construction for a total amount of $88,644 on June 17, 2014. Construction is completed, disinfection testing has been approved and the water main is ready to be put into service.

   During construction, it was determined that the Armed Forces Readiness Center's water distribution system was not built exactly as detailed on our plans. This resulted in one minor change order for additional piping and hardware (See Estimate #3 and Final).

7. **FINANCIAL IMPACT**: Project was included as part of FY 2014 – 2015 Budget.

8. **STAFF'S COMMENTS:** To approve as detailed.

9. **STAFF SOURCE** Justin Battles, Assistant City Manager

OKLAHOMA CITY-COUNTY
HEALTH DEPARTMENT
LABORATORY SERVICES
921 N.E. 23rd St. – ROOM 105
OKLAHOMA CITY, OK 73105-7998
www.occhd.org

we're here for good.

LAB NO.: 5074 PWS#: _____
Date Rec'd: 9-16-14 Location Code: _____
Time Rec'd: 1225 Chlorine Residual: _____
Collection Point: Fire Hydrant East of Thunderbird LN
Collected By: Danny Powell - Brewer Const OK LLC
Collection Date: 9-15-2014 Time: 11:30 a.m. p.m.
Circle one

NAME: Brewer Const OK LLC PHONE #: 405-787-4962 Regular Sample ☐
PROPERTY ADDRESS: Thunderbird LN. Mustang Retake Sample ☐
Street
City Zip Line Test ☑
MAILING ADDRESS: 8301 S W 8th 73128 Special Sample ☐
Street
OKLA City
City Zip

LABORATORY RESULTS

X WATER SAFE — For drinking water to be considered bacterologically safe, it must be free from coliform bacteria.
_____ WATER UNSAFE* — Coliform bacteria present. Discontinue consumption until a safe sample is taken.
_____ WATER UNSAFE* — E.coli present. Strongly indicates more severe, fecal contamination. Discontinue consumption until a safe sample is taken.

Analyst Signature: _____ Date: 9-17-14

*DISINFECTION AND RESAMPLE RECOMMENDED. ADDITIONAL ASSISTANCE MAY BE OBTAINED FROM OCCHD AT (405) 425-4340.

OKLAHOMA CITY-COUNTY
HEALTH DEPARTMENT
LABORATORY SERVICES
921 N.E. 23rd St. – ROOM 105
OKLAHOMA CITY, OK 73105-7998
www.occhd.org

we're here for good.

LAB NO.: 50442 PWS#: _____
Date Rec'd: 9-16-14 Location Code: _____
Time Rec'd: 1205 Chlorine Residual: _____
Collection Point: Thunderbird LN - Fire Hydrant
Collected By: Danny Rowell - Brewer Const OKLLC
Collection Date: 9-16-2014 Time: 1 20 a.m. p.m.
Circle one
990-4971 cp

NAME: Brewer Const OK-LLC PHONE #: 405-787-4962

PROPERTY ADDRESS: Thunderbird LN. - Mustang
Street
City Zip

MAILING ADDRESS: 8301 S.W 8th 73128
Street
Okla-City
City Zip

Regular Sample ☐
Retake Sample ☐
Line Test ☑
Special Sample ☐

LABORATORY RESULTS

X WATER SAFE — For drinking water to be considered bacterologically safe, it must be free from coliform bacteria.

_____ WATER UNSAFE* — Coliform bacteria present. Discontinue consumption until a safe sample is taken.

_____ WATER UNSAFE* — E.coli present. Strongly indicates more severe, fecal contamination. Discontinue consumption until a safe sample is taken.

Analyst Signature: _____ Date: 9-17-14

*DISINFECTION AND RESAMPLE RECOMMENDED. ADDITIONAL ASSISTANCE MAY BE OBTAINED FROM OCCHD AT (405) 425-4340.

Brewer Construction Oklahoma, LLC
8301 SW 8th
P.O. Box 82457 Oklahoma City, OK 73148-0457
405-787-4962
Fax: 405-495-8972

September 25th, 2014

City Of Mustang
Attn : Justin Battles
1501 N. Mustang Rd.
Mustang Oklahoma 73064

RE: Mustang Industrial Road
Water Line

Estimate # 3 & Final

Description	Quanity		Unit Bid Price		Unit Bid Total
Fire Hydrant Assembly	1	Ea.	$ 4,390.00	$	4,390.00
12" Gate Valve W/ Box	4	Ea.	$ 2,030.00	$	8,120.00
12" PVC Water Line	1363	L.F.	$ 33.20	$	45,251.60
12" 45 Bend	4	Ea.	$ 670.00	$	2,680.00
12" Tapping Sleeve & Valve	0	Ea.	$ 4,130.00	$	-
2" Water Air Relief Valve W/ Vault	1	Ea.	$ 3,260.00	$	3,260.00
Standard Bedding Material	300	C.Y.	$ 9.00	$	2,700.00
Solid Slab Sod	455	S.Y.	$ 2.35	$	1,069.25
Leakage Test And Disenfection	1	L.S.	$ 840.00	$	840.00
Eroison Control	1	L.S.	$ 3,130.00	$	3,130.00
Mobilization	1	L.S.	$ 2,530.00	$	2,530.00
Construction Staking	1	L.S.	$ 600.00	$	600.00
C/O #1					
12" Solid Sleeve	2	Ea.	$ 510.00	$	1,020.00
12" 22 1/2 Bend	2	Ea.	$ 658.00	$	1,316.00
12" Plug	1	Ea.	$ 195.00	$	195.00
12 x12 MJ Tee W/ Mega Lugs	1	Ea.	$ 885.00	$	885.00
Restrain Existing Tee & Valve	1	Ea.	$ 300.00	$	300.00
8" Gate Valve & Box W/ Mega Lugs	1	Ea.	$ 1,510.00	$	1,510.00
8" Spigot x MJ 90 Bend	1	Ea.	$ 335.00	$	335.00
Water Line Add Alternate					
12" PVC Water Line	180	L.F.	$ 46.00	$	8,280.00
8" PVC Water Line	5	L.F.	$ 30.00	$	150.00
12" 45 Bend	2	Ea.	$ 670.00	$	1,340.00
12" x 8" Reducer	1	Ea.	$ 430.00	$	430.00
8" 45 Bend	0	Ea.	$ 335.00	$	-
Standard Bedding Material	40	C.Y.	$ 9.00	$	360.00
Solid Slab Sodding	65	S.Y.	$ 2.35	$	152.75
			Total Completed	$	90,844.60
			Less 0 % Retainage	$	-
			Less Previously Paid	$	(81,019.42)
			Total Due & Final	$	9,825.18

Thank You
Brewer Construction Oklahoma LLC

Kevin Brewer

AFFIDAVIT FOR PAYMENTS IN EXCESS OF $1,000.00

STATE OF Oklahoma)
) **SS**
COUNTY OF Canadian)

The undersigned architect, contractor, supplier or engineer, of lawful age, being first duly sworn, on oath says that invoice # 3 & Final dated Sept. 25th, 2014 for $ 9825.18 has been completed or supplied in accordance with the plans, specifications, orders or requests furnished the affiant. Affiant further states that (s)he has made no payment directly or indirectly to any elected official, officer or employee of the City of Mustang or provided any other thing of value to obtain payment.

Affiant _____
Kevin Brewer
Manager

Subscribed and sworn to before me this 26 **day of** September **20** 14

Affirmed: _____
Notary Public

SUSAN E. MORRIS
NOTARY PUBLIC
11008271
EXP. 09/05/15
[SEAL]
STATE OF OKLAHOMA

My commission expires 9/5/15

Commission Number: 11008271

Brewer Construction Oklahoma, LLC
8301 SW 8th
P.O. Box 82457 Oklahoma City, OK 73148-0457
405-787-4962
Fax: 405-495-8972

September 24th, 2014

City Of Mustang
Attn : Justin Battles
1501 N. Mustang Rd.
Mustang Oklahoma 73064

RE: Mustang Industrial Road
Water Line

Estimate # 2

Description	Quanity		Unit Bid Price		Unit Bid Total
Fire Hydrant Assembly	1	Ea.	$ 4,390.00	$	4,390.00
12" Gate Valve W/ Box	4	Ea.	$ 2,030.00	$	8,120.00
12" PVC Water Line	1363	L.F.	$ 33.20	$	45,251.60
12" 45 Bend	4	Ea.	$ 670.00	$	2,680.00
12" Tapping Sleeve & Valve	0	Ea.	$ 4,130.00	$	-
2" Water Air Relief Valve W/ Vault	1	Ea.	$ 3,260.00	$	3,260.00
Standard Bedding Material	300	C.Y.	$ 9.00	$	2,700.00
Solid Slab Sod	455	S.Y.	$ 2.35	$	1,069.25
Leakage Test And Disenfection	1	L.S.	$ 840.00	$	840.00
Eroison Control	1	L.S.	$ 3,130.00	$	3,130.00
Mobilization	1	L.S.	$ 2,530.00	$	2,530.00
Construction Staking	1	L.S.	$ 600.00	$	600.00
C/O #1					
12" Solid Sleeve	0	Ea.	$ 510.00	$	-
12" 22 1/2 Bend	0	Ea.	$ 658.00	$	-
12" Plug	0	Ea.	$ 195.00	$	-
12 x12 MJ Tee W/ Mega Lugs	0	Ea.	$ 885.00	$	-
Restrain Existing Tee & Valve	0	Ea.	$ 300.00	$	-
8" Gate Valve & Box W/ Mega Lugs	0	Ea.	$ 1,510.00	$	-
8" Spigot x MJ 90 Bend	0	Ea.	$ 335.00	$	-
Water Line Add Alternate					
12" PVC Water Line	180	L.F.	$ 46.00	$	8,280.00
8" PVC Water Line	5	L.F.	$ 30.00	$	150.00
12" 45 Bend	2	Ea.	$ 670.00	$	1,340.00
12" x 8" Reducer	1	Ea.	$ 430.00	$	430.00
8" 45 Bend	0	Ea.	$ 335.00	$	-
Standard Bedding Material	40	C.Y.	$ 9.00	$	360.00
Solid Slab Sodding	65	S.Y.	$ 2.35	$	152.75
			Total Completed	$	85,283.60
			Less 5 % Retainage	$	(4,264.18)
			Less Previously Paid	$	(64,676.90)
			Total Due Est. # 2	$	16,342.52

Thank You
Brewer Construction Oklahoma LLC

Kevin Brewer

AFFIDAVIT FOR PAYMENTS IN EXCESS OF $1,000.00

STATE OF Oklahoma)
) **SS**
COUNTY OF Canadian)

The undersigned architect, contractor, supplier or engineer, of lawful age, being first duly sworn, on oath says that invoice # 2 dated 9-24, 2014 for $ 16,342.50 has been completed or supplied in accordance with the plans, specifications, orders or requests furnished the affiant. Affiant further states that (s)he has made no payment directly or indirectly to any elected official, officer or employee of the City of Mustang or provided any other thing of value to obtain payment.

Affiant Kevin Brewer
Kevin Brewer
Manager

Subscribed and sworn to before me this 26 **day of** September **20** 14

Affirmed: Susan E. Morris

SUSAN E. MORRIS
NOTARY
11008271
EXP. 09/09/15
PUBLIC
STATE OF OKLAHOMA

Notary Public
{SEAL}

My commission expires: 9/9/15

Commission Number: 11008271

MUSTANG IMPROVEMENT AUTHORITY
MUSTANG MUNICIPAL BUILDING
1501 N. MUSTANG ROAD
MUSTANG, OKLAHOMA 73064

OCTOBER 7, 2014
7:00 P.M.

AGENDA

A. CALL TO ORDER

B. ROLL CALL

C. NEW BUSINESS

D. CONSENT AGENDA

These items are considered on the Consent Agenda so that members of the Improvement Authority by unanimous consent can designate routine agenda items to be approved by one motion. If any item proposed on the Consent Agenda does not meet with approval of all Trustees that item will be removed and heard in regular order.

1. Approval of **09/16/14** MIA Minutes
*2. Claims List for **FY '15**
*3. Approval to Turn **Past Due Utility Accounts** over to Collection Agency.

E. INFORMATION/REPORTS

1. Trustee Manager
2. Trustees

F. DISCUSSION ITEMS

*1. **Discussion, Consideration and Possible Action** regarding Approval of Change Order #1 for $2,200.60; and to Approve the Second and Final Payments to Brewer Construction Oklahoma LLC for a Total Payment of $26,167.68; and to Accept the Industrial Access Road (a/k/a E Thunderbird Ln) Water Main Project and to Activate Maintenance Bonds.

G. ADJOURNMENT

***Items Considered Concurrently on the City Council Agenda.**

MUSTANG IMPROVEMENT AUTHORITY
SEPTEMBER 16, 2014

The Mustang Improvement Authority met in regular session on Tuesday, September 16, 2014, at 7:00 p.m. in the Mustang Municipal Building Council. Notice of the meeting was posted on the Bulletin Board outside the Mustang Municipal Building on Friday, September 12, 2014, at 10:30 a.m. in compliance with the Open Meeting Law, 25 O.S., Section 301, et. seq.

A. CALL TO ORDER

Chairman Adams called the meeting to order at **7:21 p.m.**

B. ROLL CALL

Trustees Present: **Staples**
Bowers
Jones
Hagan
Schweinberg
Adams

Trustees Absent: **Taylor**

C. NEW BUSINESS

None.

D. CONSENT AGENDA

1. Approval of **08/19/14** MIA Minutes
*2. Claims List for **FY '15**
*3. Acknowledgement of Receipt of Oklahoma Department of Environmental Quality (ODEQ) **Permit No. WL000009140452** for the Construction of Approximately 590 L.F. of 6" I.D. Water Distribution Line and 2265 L.F. of 8-inch Water Distribution Line and Appurtenances to serve the Hyde Park Addition.
4. Approval of **Resolution No. 15-019**, Making Changes in the Mustang Improvement Authority Fund Budget by Making a Supplemental Appropriation to Increase the 2014-2015 Fiscal Year Budget by $173,950.

MOTION was made by **Chairman Adams**, seconded by **Trustee Schweinberg,** to approve Items D-1 thru D-4 of the Consent Agenda.

AYE: **Staples, Bowers, Jones, Hagan, Schweinberg, Adams**
NAY: **None**

E. INFORMATION/REPORTS

1. Trustee Manager

None.

2. Trustees

None.

F. DISCUSSION ITEMS

None.

G. ADJOURNMENT

MOTION was made by **Trustee Schweinberg** and seconded by **Trustee Jones** to adjourn.

AYE: Staples, Bowers, Jones, Hagan, Schweinberg, Adams
NAY: None

Meeting was adjourned at **7:22 p.m.**

_____
Jay Adams, Chairman

Attest:

_____
Lisa Martin, Secretary

FUND: 68 - IMPROVEMENT AUTHORITY SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 68		GENERAL GOVERNMENT				
15-0099	01-B0024	BANCFIRST	2014 A BOND PAYMENT	10/2014	201409229640	196,066.17
15-0526	01-B0024	BANCFIRST	2009 BOND PAYMENT	10/2014	201409229639	21,939.67
15-0649	01-M0210	MUSTANG IMPROVEMENT	TRANSFER TO MIA RESERVE	9/2014	201409229644	16,422.75
15-0725	01-P0045	PETTY CASH	PETTY CASH EXPENDITURES	10/2014	201410029688	8.45
					DEPARTMENT TOTAL:	234,437.04
DEPARTMENT: 72		WATER				
15-0269	01-B1078	BREWER CONSTRUCTION	WATERLINE PROJECT@ ARMORY	9/2014	201409299668	26,167.70
					DEPARTMENT TOTAL:	26,167.70
DEPARTMENT: 75		SEWER				
15-0730	01-C0010	CADDO ELECTRIC CO-OP INC	ELECTRIC SERVICE	10/2014	201410039734	320.00
15-0648	01-C0108	COWAN GROUP	CITY ENGINEER FOR WATER	9/2014	1650	4,459.80
15-0673	01-O0010	OKLAHOMA NATURAL GAS	GAS SERVICE	9/2014	201409229649	69.46
15-0658	01-O0012	OKLAHOMA NATURAL GAS	GAS SERVICE	9/2014	201409229646	113.94
15-0731	01-O0055	OG&E COMPANY	ELECTRIC SERVICE	10/2014	201410039732	40.22
					DEPARTMENT TOTAL:	5,003.42
DEPARTMENT: 78		SANITATION				
15-0285	01-O0121	O.E.M.A.	MONTHLY SANITATION	9/2014	11599	80,583.56
					DEPARTMENT TOTAL:	80,583.56
					FUND TOTAL:	346,191.72