MUSTANG CITY COUNCIL
MARCH 18, 2014

The Mustang City Council met in regular session on Tuesday, March 18, 2014, at 7:00 p.m. in the Mustang Municipal Building Council Chambers. Notice of the meeting was posted on the Bulletin Board outside the Mustang Municipal Building on Friday, March 14, 2014, at 3:45 p.m. in compliance with the Open Meeting Law, 25 O.S., Section 301, et. seq.

A. CALL TO ORDER

Mayor Adams called the meeting to order at 7:00 p.m.

B. PLEDGE OF ALLEGIANCE/INVOCATION *(Scott Badgett, Executive Pastor, Chisholm Heights Baptist Church)*

Scott Badgett, Exec. Pastor, led the assembly in the Pledge and Invocation. He stated twenty teens have gone to Seattle this week to work with an urban church located there and stated the church is excited to service others and give back.

C. ROLL CALL

Councilmembers Present:	**Taylor** **Staples** **Jones** **Adams**
Councilmembers Absent:	**Bowers** **Hagan** **Mount**

D. INTRODUCTION OF GUESTS/HEARING OF CITIZENS OR DELEGATES

None.

E. NEW BUSINESS, DELETIONS OR CONTINUANCES TO THE AGENDA

None.

F. CONSENT AGENDA

1. Approval of **03/03/14** City Council Minutes
2. Approval of **03/04/14** City Council Minutes

*3. Claims List for **FY '14**

4. Approval to turn **Past Due Library Accounts** over to the Collection Agency.
5. Approval of **Resolution No. 14-038**, Making Changes in the General Fund Budget by Making a Supplemental Appropriation to Increase the 2013-2014 Fiscal Year Budget by $2,826.
6. Approval of **Resolution No. 14-039**, Making Changes in the General Fund Budget by Making a Supplemental Appropriation to Increase the 2013-2014 Fiscal Year Budget by $4,000.

*7. Acceptance of **Easements** for Public Sewer Line for Magnolia Trace 5.

8. Approval of **Bonds** for Project titled City of Mustang Soccer and Baseball Public Facilities.

MOTION was made by **Councilman Taylor**, seconded by **Councilwoman Staples**, to approve Items F-1 thru F-8 of the Consent Agenda.

AYE: **Taylor, Staples, Jones, Adams**
NAY: **None**

G. INFORMATION/REPORTS

1. City Manager

City Manager Rooney stated the City Manager's report was distributed today (a little later than normal due to vacation) and if anyone has any questions, to please contact him. He also reminded everyone that the report is available on the City's website or if anyone would like a report emailed to them, to contact City Hall and request to be placed on the email distribution list.

2. City Council

Mayor Adams asked the Councilmembers if they had anything to report in their respective Wards:

Councilman Taylor:

- Introduced Andrew and Michael Kincaid who were in attendance this evening to work on Merit Badges;
- Asked the City Manager if the sound was operational this evening for those watching on Channel 20 or through the internet.
  - **City Manager Rooney** stated someone was coming to look at it, but appears to only be affecting those watching via the internet;
- Advised there will be a Mason's Country breakfast on Saturday at the Masonic Lodge, $5.00 per person;

Councilwoman Staples did not have anything to report at this time.

Councilmember Jones stated he had a call from a constituent regarding traffic issues around Trent Acres advising this needs to be discussed.

Mayor Adams stated any issues had already been addressed by City Staff.

H. DISCUSSION ITEMS

1. **Discussion, Consideration and Possible Action** regarding Westside Sewer Lift Station, and 74th Street Water Booster Station. Representatives from EST will be reviewing these reports in a presentation to the Council.

   City Manager Rooney introduced Amanda Newberry, P.E., with EST.

   Amanda Newberry gave a presentation regarding the:

   - Proposed Westside Sewer Lift Station; and
   - 74th Street Water Booster Station/County Line Road Water Storage Tank

Newberry provided information regarding the Westside Sewer Lift Station advising of two alternatives available to address the problem:

- Alternative A:
  - Advantages:
    - No new lift station locations are required;
    - Provides pumping to the north slope without another lift station;
    - New gravity sewer main provides relief capacity and reserve capacity for new development on the north slope
  - Disadvantages:
    - Disruption at Spitler Lake entrance during construction activities
  - Estimated Construction Cost:
    - $2,575,000
- Alternative B:
  - Advantages:
    - Adds emergency power to Spitler Lift Station;
    - Increases pumping capacity of Main Lakehoma Lift Station;
    - Diverts flow from Spitler Lift Station to Main Lift Station at Lakehoma and relieves overloaded Lakehoma West
  - Disadvantages:
    - New Lift Station needed to serve 80 acres North of Lakehoma;
    - No reserve capacity remaining in Lakehoma Lift Station;
    - Additional force main needed to serve Lakehoma Main Lift Station;
  - Estimated Construction Cost:
    - $2,800,000

Newberry stated EST recommends Alternative A:

- Lowest Capital Cost;
- Lowest Energy Consumption
- Minimizes Number of Locations Requiring Construction;
- Minimizes Disruption

Newberry then provided the next steps needed:

- Priority 1
    - Major Upgrade at Spitler Lift Station;
    - New Force Main from Spitler to North Slope;
    - Upgrade Lakehoma West Lift Station as Required by ODEQ;
    - Construct Gravity Line on the North Slope;
    - Cost = $1,900,000

- Priority 2:
    - New Gravity Line to Serve 80 Acre Tract North of Lakehoma Addition;
    - Cost = $375,000

- As Needed
    - Second Lift Station in Spitler Addition
    - Cost = $300,000

Discussion was held regarding the money currently budgeted for this project and if it could move forward while financing was being resolved with the answer being yes. It was also discussed that the project would need to begin within one year of the permit being issued by the Oklahoma Department of Environmental Quality advising the permit was issued in October, 2013. EST estimated it would take approximately six to nine months to construct.

Newberry provided the following information regarding the 74th Street Water Booster Station/County Line Road Water Storage Tank:

- Required Improvements:
    - Booster Station:
        - New Emergency Generator;
        - New Variable Speed Motor Control;
        - Energy Conservation
    - County Line Road Water Storage Tank:
        - Metering and Control of Oklahoma City Water Using a New Flow Meter and Throttling Valve;
        - Remote Reading of Meter and Control of New Valve from the Headquarters Building of the Waste Water Treatment Plant

Newberry then provided the next steps needed:

- Final Plans;
- Funding Source Determined;
- Construction Cost Estimate:
    - $300,000

Discussion was held concerning the cost estimate of $300,000 being higher than previously estimated. **John Baker**, P.E., EST, stated he had increased the cost a little to include the general contractors and the $300,000 included the Booster Station and the Water Storage Tank. It was stated the City had budgeted either $200,000 or $250,000 for this project and perhaps a little more could be budgeted in the next budget cycle. EST estimated it would take approximately six to nine months to complete this project.

MOTION was made by **Mayor Adams**, seconded by **Councilwoman Staples,** to Instruct the City Manager to move forward in instructing EST to proceed with the final design plans for the 74th Street Water Booster Station.

AYE: **Taylor, Staples, Jones, Adams**
NAY: **None**

MOTION was made by **Mayor Adams**, seconded by **Councilwoman Staples,** to Instruct the City Manager to move forward with money that's already been allocated to do the reconstruction of the Westside Sewer Lift Station as required by our Oklahoma Department of Environmental Quality (ODEQ) requirements and that we have him instruct the City Engineers to proceed forward with an Alternative A design for our future consideration and financing.

AYE: **Taylor, Staples, Jones, Adams**
NAY: **None**

2. **Discussion, Consideration and Possible Action** regarding Wage Re-Openers for both the International Association of Fire Fighters and the Fraternal Order of Police.

   City Manager Rooney advised as discussed in the March 3, 2014 Work Session, in addition to the Collective Bargaining Agreements for the Fraternal Order of Police (FOP) and International Association of Fire Fighters (IAFF) approved last year, a wage re-opener for both groups under a separate agreement was also approved stating the City would commit to reviewing the financial condition of the City six months into the fiscal year and if that review is positive, look at doing what we can. He stated sales tax collections are above budgeted amounts by 5.4% as well as use tax collections being above budgeted amounts by 25.4% stating the City's reserves are above 15%, although not yet at 20%.

   Rooney stated after reviewing the financial information, three scenarios were reviewed where a one-time payment could be provided in the amounts of $500, $750 or $1000 with staff being comfortable in offering the one-time payment of $750. He stated the cost for the one-time payments would be $18,100 for the FOP and $14,750 for the IAFF advising the one-time payment would only be offered to full time employees and that the FOP and the IAFF have accepted this offer contingent upon Council approval. He stated the next agenda item would address those employees not under a bargaining agreement.

MOTION was made by **Councilman Taylor**, seconded by **Councilman Jones,** to Approve the One-Time Payment of $750 to the FOP and the IAFF.

AYE: **Taylor, Staples, Jones, Adams**
NAY: **None**

3. **Discussion, Consideration and Possible Action** regarding One-Time Payment for Non-Collective Bargaining Employees.

   City Manager Rooney stated this item was also discussed in the March 3, 2014 Work Session stating if a one-time payment was going to be offered to the FOP and IAFF, it should also be offered to the non-collective bargaining employees as well. He stated the cost of a $750 one-time payment to all full-time employees not covered under the Collective Bargaining Agreements with both the IAFF and the FOP is $33,050 with the total cost to all employees being $65,900.

MOTION was made by **Councilman Taylor**, seconded by **Councilman Jones,** to Approve the One-Time Payment of $750 to the Non-Collective Bargaining Employees.

AYE: **Taylor, Staples, Jones, Adams**
NAY: **None**

4. **Discussion, Consideration and Possible Action** regarding Proposed Improvements to 89th Street.

   City Manager Rooney stated this item was also discussed in the March 3, 2014 Work Session stating Silver Star Construction performed some patches and repairs starting in January to address the serious surface conditions; however, the repairs were intended to be temporary and by no means a long term solution.

   Rooney stated through Silver Star Construction and the assistance of Canadian County Crews (thanks to Commissioner Anderson), staff has developed the following recommendations:

   - 89th Street from Sara Road to Mustang Road – Mill the entire one mile stretch, perform base stabilization repairs and replace tinhorns where necessary, and add a 4" overlay of asphalt. Total cost estimate for this repair is $280,000.

   - 89th Street from Sara Road to Morgan Road – Mill a majority of the one mile stretch, perform base stabilization, and provide a chip and seal overlay. This would result in this mile long segment resembling the mile long stretch that is east of County Line Road (outside the City of Mustang). Total cost estimate for this repair is $150,000.

- Contingency in the amount of $20,000 to address any unanticipated problems.

Rooney stated funding is available in the Street Improvement Fund which fund balance currently sits at $650,000 (including ODOT pending reimbursements) and work is anticipated to begin around March 24, 2014. He also stated the millings from the mile section between Sara Road and Mustang Road will be transferred to Wild Horse Park and used for additional parking near the expanded baseball parking area which can then be used as a base for future overlay and parking as funding becomes available.

Discussion was held concerning the time frame for the project and if the road striping was included. **Steve Shawn**, Silver Star Construction, stated it should be completed by the end of April, depending on weather, and the striping was included in the price. Other discussion was in regards to the impact on traffic with **Shawn** stating letters will be placed on the website and they would work on one lane at a time in order for those who need to access their homes, can; however, it will be closed to thru traffic.

MOTION was made by **Mayor Adams**, seconded by **Councilman Taylor,** to Approve the Proposed Improvements to 89th Street.

AYE: **Taylor, Staples, Jones, Adams**
NAY: **None**

5. **Discussion, Consideration and Possible Action** regarding Sections 106-331 through 106-341 of the Code of Ordinances Concerning Park Land Dedication.

Parks and Recreation Director Battles stated the Council, on September 17, 2013, tabled the motion to suspend City Code § 106-341, Moratorium on Park Land Dedications, and asked staff to review the fee and land structure notated in the ordinance. He stated staff is recommending several verbiage changes to the ordinance:

- Remove references to Sketch plats as this is no longer part of our development process and is not referenced elsewhere in Chapter 106 (Subdivisions). The Preliminary plat can serve the same purpose and avoid further delaying the review process;

- Remove the Leisure Services Board from the review process. This step further delays processing a plat and the same critique can be performed by the Community Development Department and/or the City Engineer;

- Revise fees in consideration of inflation. The fees set in the ordinance (§ 106-336) were established over 14 years ago;

- Amend criteria for park land (§ 106-338) so additional areas can be considered that would be ideal for hiking, climbing and/or trail system expansion;

- Lift moratorium on park land dedications so additional inventory can be added for a future trail system and/or additional park land inventory.

Discussion was held concerning the overall feedback from developers in the community. **Community Development Director Coleman** stated they mostly discussed development fees in general stating due to the $1000 sewer impact fee, the City's overall permit fee cost is towards the upper half of the municipal cities.

Discussion was also held concerning detention areas where **Coleman** stated a revised ordinance could allow some detention areas to be used as public pocket parks and become more open for discussion. He stated some problems with detention areas is due to fragmentation amongst Home Owner Associations (HOAs) and is sometimes difficult to bring people together to take care of the maintenance stating this could take care of two problems at one time where we are able to do some retention and have some recreation area, and since the City is already maintaining as public parks, the HOAs responsibility of maintaining common areas becomes lessened.

Discussion was held concerning trails being a hot item right now where it would be great to connect city parks to the schools with the trails and public buildings making Mustang an incredibly desirable place to live.

A question was asked if the Leisure Services Board was happy with the requested revisions. **Battles** stated the Board has not voted on any of these as of yet, but this will be brought back to them to discuss. He stated it was brought to Council for their direction prior to drafting the revised ordinance. **Coleman** also advised the ordinance would have to be brought to the Planning Commission prior to going to Council.

MOTION was made by **Mayor Adams**, seconded by **Councilwoman Staples,** to move forward as discussed.

AYE: **Taylor, Staples, Jones, Adams**
NAY: **None**

6. **Discussion, Consideration and Possible Action** regarding Work Session Dates for Remainder of Year.

City Manager Rooney stated in the March 3, 2014 Work Session, he requested Councilmembers submit future Work Session dates that were good for them and based on those responses, as well as taking into consideration the current City Council meeting dates and not having to produce two agenda packets on the same day, he chose dates which would allow for a Work Session every other month on the Monday that falls between the regularly scheduled Council meetings:

- Monday, April 7, 2014
- Monday, June 9, 2014
- Monday, August 11, 2014
- Monday, October 13, 2014
- Monday, December 8, 2014

He stated additional Work Sessions could be added at the discretion of the Council in the other months as needed. **Rooney** stated ***Councilwoman Hagan*** had requested not to meet in June due to a scheduling conflict, but he communicated with her that he would be happy to go over everything with her and stated that goes to anyone else who may have to miss a session.

Rooney stated locations will be established quickly and will give public notice of the locations for anyone that would like to attend.

MOTION was made by **Councilman Taylor**, seconded by **Councilman Jones,** to Approve the proposed Work Session dates.

AYE: **Taylor, Staples, Jones, Adams**
NAY: **None**

J. CITY ATTORNEY'S REPORT

None.

K. ADJOURNMENT

MOTION was made by **Mayor Adams**, seconded **Councilman Taylor** to adjourn.

AYE: Taylor, Staples, Jones, Adams
NAY: None

The meeting was adjourned at **8:00 p.m.**

Jay Adams, Mayor

Attest:

Lisa Martin, City Clerk

MUSTANG IMPROVEMENT AUTHORITY
MARCH 18, 2014

The Mustang Improvement Authority met in regular session on Tuesday, March 18, 2014, at 7:00 p.m. in the Mustang Municipal Building Council Chambers. Notice of the meeting was posted on the Bulletin Board outside the Mustang Municipal Building on Friday, March 14, 2014, at 3:45 p.m. in compliance with the Open Meeting Law, 25 O.S., Section 301, et. seq.

A. CALL TO ORDER

Chairman Adams called the meeting to order at 8:00 p.m.

B. ROLL CALL

Trustees Present: **Taylor**
Staples
Jones
Adams

Trustees Absent: **Bowers**
Hagan
Mount

C. NEW BUSINESS

None.

D. CONSENT AGENDA

1. Approval of **03/04/14** MIA Minutes.
*2. Claims List for **FY '14**
*3. Acceptance of **Easements** for Public Sewer Line for Magnolia Trace 5.

MOTION was made by **Trustee Taylor**, seconded by **Trustee Jones** to approve Items D-1 through D-3 of the Consent Agenda.

AYE: **Taylor, Staples, Jones, Adams**
NAY: **None**

E. INFORMATION/REPORTS

1. Trustee Manager

None.

2. Trustees

None.

F. DISCUSSION ITEMS

*1. **Discussion, Consideration and Possible Action** regarding Westside Sewer Lift Station, and 74th Street Water Booster Station. Representatives from EST will be reviewing these reports in a presentation to the Council

Chairman Adams suggested in regards to Alternative A for the Westside Sewer Lift Station the City talk with the Oklahoma Water Resources Board (OWRB) in regards to obtaining a low interest loan in order to complete the project.

MOTION was made by **Chairman Adams**, seconded by **Trustee Taylor** to Instruct the City Manager to move forward with the 74th Street Water Booster Station upgrades as outlined and to move forward with the upgrade to the Westside Sewer Lift Station immediately and move forward with Alternative A design as proposed by EST.

AYE: **Taylor, Staples, Jones, Adams**
NAY: **None**

G. ADJOURNMENT

MOTION was made by **Chairman Adams** and seconded by **Trustee Jones** to adjourn.

AYE: **Taylor, Staples, Jones, Mount**
NAY: **None**

Meeting was adjourned at **8:02 p.m.**

Jay Adams, Chairman

Attest:

Lisa Martin, Secretary