

AGENDA

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE/INVOCATION

Randy Sholund, Pastor, Life Tabernacle Pentecostal

C. ROLL CALL

D. INTRODUCTION OF GUESTS/HEARING OF CITIZENS OR DELEGATES

E. NEW BUSINESS, DELETIONS OR CONTINUANCES TO THE AGENDA

F. CONSENT AGENDA

These items are considered on the Consent Agenda so that members of the City Council by unanimous consent can designate routine agenda items to be approved by one motion. If any item proposed on the Consent Agenda does not meet with approval of all Councilmembers that item will be removed and heard in regular order.

1. Approval of **06/02/15** City Council Minutes.
- *2. Claims List for **FY'15**
3. Approval of **Resolution No. 15-059** Establishing the Nine-One-One (9-1-1) Emergency Telephone Fee Rate for Calendar Year 2016.
4. Approval of **Resolution No. 15-060** Making Changes in the General Fund Budget by Making a Supplemental Appropriation to Increase the 2014-2015 Year Budget by \$500.00.
5. Approval to Renew Agreement with the **Mustang Chamber of Commerce** for Fiscal Year 2015-2016.
6. Approval to Renew Agreement with **Clearwater Enterprises** to Purchase Natural Gas for the Town Center; Public Works Facility; and Police Station.
7. Approval to Renew Excess Workers' Compensation Insurance with **Midwest Employers Policy**.
8. Approval to Renew Agreement with **Mustang Public Schools** to Provide Campus School Resource Officers.
9. Approval to Declare Certain Items as **Surplus** and Authorizing Disposal of Those Items.

G. INFORMATION/REPORTS

1. City Manager
Included in Agenda packet.
 - a. Approval and Presentation of Proclamation Declaring July as
"Parks and Recreation Month"
2. City Council

H. DISCUSSION ITEMS

None.

J. CITY ATTORNEY'S REPORT

None.

K. ADJOURNMENT

***Items Considered Concurrently on the MIA Agenda.**

MUSTANG CITY COUNCIL
JUNE 2, 2015

The Mustang City Council met in regular session on Tuesday, June 2, 2015, at 7:00 p.m. in the Mustang Municipal Building Council Chambers. Notice of the meeting was posted on the Bulletin Board outside the Mustang Municipal Building on Friday, May 29, 2015, at 2:20 p.m. in compliance with the Open Meeting Law, 25 O.S., Section 301, et. seq.

A. CALL TO ORDER

Mayor Adams called the meeting to order at **7:00 p.m.**

B. PLEDGE OF ALLEGIANCE/INVOCATION (Randy Sholund, Pastor, Life Tabernacle Pentecostal Church)

Pastor Sholund led the assembly in the Pledge and Invocation. He stated the church was starting plans to build a new building as they were outgrowing the current one. He stated that was a good problem and was thankful and excited to be a part of it.

C. ROLL CALL

Councilmembers Present:	Riley
	Staples
	Grider
	Jones
	Hagan
	Schweinberg
	Adams

Councilmembers Absent:	None
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D. INTRODUCTION OF GUESTS/HEARING OF CITIZENS OR DELEGATES

None

E. NEW BUSINESS, DELETIONS OR CONTINUANCES TO THE AGENDA

None.

F. CONSENT AGENDA

1. Approval of **05/19/15** City Council Minutes.
- *2. Claims List for **FY'15**
- *3. Approval to Turn **Past Due Utility Accounts** over to the Collection Agency.
4. Approval of **Resolution No. 15-055** making changes in the General Fund Budget by making a Supplemental Appropriation to Increase the 2014-2015 Fiscal Year Budget by \$610,000.
5. Approval to **Deny Tort Claim** by Rudy Frescas, Date of Incident May 2, 2015, in the amount of \$287.97.
6. Approval to **Deny Tort Claim** by Scott Johnson, Date of Incident May 4, 2015, in the amount of \$1,964.89.

MOTION was made by **Councilman Grider**, seconded by **Councilman Schweinberg**, to approve Items F-1 thru F-6 of the Consent Agenda.

AYE: Riley, Staples, Grider, Jones, Hagan, Schweinberg, Adams

NAY: None

G. INFORMATION/REPORTS

1. City Manager

City Manager Rooney stated the new Fire Truck was out front this evening for viewing.

2. City Council

Mayor Adams asked the Councilmembers if they had anything to report in their respective Wards:

Councilman Riley did not have anything to report at this time.

Councilwoman Staples did not have anything to report at this time.

Councilman Grider stated he had one resident call regarding storm related issues stating he contacted **Assistant City Manager Battles** and when going by the location that afternoon, Silver Star Construction had already made the needed repairs. He stated the resident was singing the City's praises and thanked everyone for such quick action.

Councilman Jones stated he had made some home visits to review and discuss drainage issues from the recent storms.

Councilwoman Hagan did not have anything to report at this time.

Councilman Schweinberg stated he had received several drainage calls stating **Battles** and other Staff were in communication with them. He thanked **Battles** and other staff for all their hard work relating to the storm issues.

Mayor Adams stated he had also received drainage calls stating when it is the wettest month in the State of Oklahoma, there are going to be some drainage problems. He also thanked Staff for all their hard work.

Councilman Jones also thanked **Community Development Director Helsel** who also had been handling drainage calls.

H. DISCUSSION ITEMS

1. **Discussion, Consideration and Possible Action** regarding Approval of **Resolution 15-054**, Adding a Vendor Fee for Outdoor Sports Complexes.

Assistant City Manager Battles stated due to demand, Staff was requesting an amendment to Resolution 15-008 adding a vendor fee for outdoor sports complexes. He stated the City allows vendors to set up and sell items in the sports complexes stating the following fees were being requested: (1) League Night Vendor Fee - \$25 per location; and (2) Tournament Vendor Fee - \$100 per location.

Battles stated Parks and Recreation Department requires the vendor not sell any items that compete with the concession stand operated by the City as well as no competition between vendors (multiple vendors are allowed at one time). He stated the vendor is responsible for taxes and other required permits, licenses, etc. stating items that could cause damage to property or other people are prohibited such as skate boards as well as tobacco and alcohol being prohibited.

MOTION was made by **Councilman Schweinberg**, seconded by **Councilman Jones**, to Approve Resolution 15-054, Adding a Vendor Fee for Outdoor Sports Complexes.

AYE: Riley, Staples, Grider, Jones, Hagan, Schweinberg, Adams

NAY: None

2. **Discussion, Consideration and Possible Action** regarding Approval of Final Plat Application FP-2-2-15-1-27, Savannah Lakes Addition, Phase 6, Premium Land, LLC, 59 Lots.

Community Development Director Helsel stated this was Phase 6 of the Final Plat for Savannah Lakes Addition stating this plat will finish out the subdivision. She stated zoning is R-1 and the Final Plat conforms with the Preliminary Plat and due to the Preliminary Plat being more than five years old, the Planning Commission approved an extension of time for filing. She stated the Municipal Code gives the Planning Commission the authority to grant an extension if the Final Plat is filed more than five years after the Preliminary Plat.

Helsel stated Phase 6 includes 59 lots on approximately 19.48 acres and one large common area being approximately 2.5 acres stating the common area will be the responsibility of the homeowners association. She stated the general character of the area is low density residential and provided information regarding the zoning and uses of property nearby. She stated the subdivision conforms to the comprehensive plan which is low density residential development.

Helsel stated the developer and the engineer have worked together to try to solve a water problem on SW 59th Street north of this subdivision where Oklahoma City has a very undersized tin horn under SW 59th stating this developer has over-compensated for their runoff to try and assist with the issue. She stated there is public water and sewer available to serve this development with the developer extending these services throughout the subdivision.

Helsel stated the City Engineer, Fire Department, Police Department, City Attorney and Staff have approved the Final Plat as well as the Planning Commission voted 5:0 to approve the Final Plat with the extension of time for filing. She stated Staff recommends approval with the extension of time for filing.

MOTION was made by **Councilman Schweinberg**, seconded by **Councilman Riley**, to Approve the Final Plat Application FP-2-2-15-1-27, Savannah Lakes Addition, Phase 6, Premium Land, LLC, 59 Lots.

AYE: Riley, Staples, Grider, Jones, Hagan, Schweinberg, Adams
NAY: None

- *3. **Public Hearing** on Fiscal Year 2015-2016 Annual Budgets for the City of Mustang, the Mustang Improvement Authority and Related Funds in Accordance with State Statutes.

Mayor Adams opened the matter for Public Hearing.

City Manager Rooney provided a powerpoint presentation regarding the proposed Fiscal Year 2015-2016 Annual Budget. A copy of the powerpoint presentation is available in the office of the City Clerk. He provided information regarding the:

- General Fund
- Park Improvement Fund
- 2012 Go Bonds – Town Center Expansion
- Street/Drainage Fund
- Limited Purpose Fund
- Mustang Improvement Authority Fund

Rooney thanked **Finance Director Watts** and Staff for all their hard work as well as the hard work provided by the other department directors.

There were no requests to speak.

MOTION was made by **Mayor Adams**, seconded by **Councilman Schweinberg**, to close the Public Hearing.

AYE: Riley, Staples, Grider, Jones, Hagan, Schweinberg, Adams
NAY: None

- *4. **Discussion, Consideration and Possible Action** regarding Approval of **Resolution No. 15-057**, Approving the Fiscal Year 2015-2016 Budgets for the City of Mustang, Mustang Improvement Authority and Related Funds.

City Manager Rooney stated this item is to approve Resolution No. 15-057 approving the Fiscal Year 2015-2016 Budget.

Councilman Grider stated he was very pleased with the City Manager's and Finance Director's responsiveness to his questions with this being his first budget process and was happy to see the departments be able to obtain the items they requested. He stated this shows Council values them and what they do and stated he was also excited to be able to hire new employees showing Council's commitment to public safety.

MOTION was made by **Councilman Schweinberg**, seconded by **Councilman Grider**, to Approve Resolution No. 15-057, Approving the Fiscal Year 2015-2016 Budgets for the City of Mustang, Mustang Improvement Authority and Related Funds.

AYE: Riley, Staples, Grider, Jones, Hagan, Schweinberg, Adams

NAY: None

5. **Discussion, Consideration and Possible Action** regarding Approval to Permanently Disable Resolution 05-027 and Approve a Resolution 15-058 to Increase the Excess Limit from \$500,000 to \$800,000.

Finance Director Watts stated this item was to disable Resolution 05-027 which stated the City shall transfer to the Infrastructure Capital Improvement Fund (Limited Purpose) ten-percent (10%) of sales tax revenues received in excess of \$500,000 in an individual month. She stated the ten-percent (10%) is calculated on proceeds in excess of \$500,000 after deducting the amounts legally restricted by statute, resolution, ordinance, bond indenture, or other legally binding document.

Watts stated it is the recommendation of Staff to permanently disable Resolution 05-027 and approve a new Resolution 15-058 to transfer to the Infrastructure Capital Improvement Fund ten percent (10%) of sales tax revenues received in excess of \$800,000 in an individual month (increase the excess from \$500,000 to \$800,000) to be more in line with sales tax now being received.

MOTION was made by **Councilman Jones**, seconded by **Councilwoman Staples**, to Approve Permanently Disabling Resolution 05-027 and Approve a Resolution 15-058 to Increase the Excess Limit from \$500,000 to \$800,000.

AYE: Riley, Staples, Grider, Jones, Hagan, Schweinberg, Adams
NAY: None

J. CITY ATTORNEY'S REPORT

None.

K. ADJOURNMENT

MOTION was made by **Councilman Schweinberg**, seconded **Councilman Jones** to adjourn.

AYE: Riley, Staples, Grider, Jones, Hagan, Schweinberg, Adams
NAY: None

The meeting was adjourned at **7:28 p.m.**

Jay Adams, Mayor

Attest:

Lisa Martin, City Clerk

FUND: 01 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 01 MAYOR AND COUNCIL						
15-2162	01-C0108	COWAN GROUP	GENERAL ENGINEERING SERVI	6/2015	1977	958.00
15-2169	01-J0040	JGVE, INC.	ENGINEERING FEES	6/2015	15060401	812.50
15-0556	01-W0001	WHEATLEY, SEGLER, OSBY & MILEGAL SERVICES/RETAINER		6/2015	201506101288	16,245.35
DEPARTMENT TOTAL:						18,015.85
DEPARTMENT: 11 CITY MANAGER						
15-0113	01-06610	PREMIER SOURCE, LLC	HEALTH BENEFIT CONSULTING	6/2015	201506091245	2,083.25
15-0172	01-A0122	ALLIANCE MAINTENANCE, INC	CITY HALL JANITORIAL	6/2015	71607	880.00
15-0111	01-C0085	A CHANCE TO CHANGE FOUNDATI	EMPLOYEE ASSISTANCE	6/2015	201506091246	9.00
15-0108	01-I0104	INVESTIGATIVE CONCEPTS, INC	BACKGROUND CHECKS	6/2015	1212122482	78.00
15-1811	01-M0001	MUSTANG NEWS CORPORATION	LEGAL PUBLICATIONS	6/2015	ORD 1126	26.65
15-1616	01-M0234	MUSTANG TIMES	PUBLICATIONS	6/2015	MT94537	136.00
15-0109	01-V0106	VALIR OUTPATIENT CLINIC	MANDRUG SCREENS	6/2015	201506101281	25.00
15-0556	01-W0001	WHEATLEY, SEGLER, OSBY & MILEGAL SERVICES/RETAINER		6/2015	201506101288	612.00
DEPARTMENT TOTAL:						3,849.90
DEPARTMENT: 12 LIBRARY						
15-1098	01-02560	MIDWEST TAPE	NONPRINT MATERIALS	6/2015	92799560	244.43
15-1473	01-02560	MIDWEST TAPE	DVDS, AUDIOS, MUSIC	6/2015	92875642	27.89
15-0143	01-B1023	BAKER N TAYLOR	CHILDRENS BOOKS	6/2015	5013611434	83.87
15-0866	01-B1023	BAKER N TAYLOR	BOOKS FOR CHILDREN & TEEN	6/2015	5013613140	242.75
15-1169	01-B1023	BAKER N TAYLOR	BOOKS FOR COLLECTION	6/2015	5013613138	500.88
15-1474	01-B1023	BAKER N TAYLOR	CHILDRENS BOOKS	6/2015	5013632746	560.90
15-0111	01-C0085	A CHANCE TO CHANGE FOUNDATI	EMPLOYEE ASSISTANCE	6/2015	201506091246	12.00
15-1534	01-00109	OK LIBRARY ASSOC.	REGISTRATION FOR OLA	6/2015	201506101276	15.00
15-2059	01-P0045	PETTY CASH	PETTY CASH EXPENDITURES	6/2015	201506091270	62.19
15-1894	01-R0144	RECORDED BOOKS, LLC	UNIVERSAL CLASS DATABASE	6/2015	75148602	420.00
15-2043	01-S0301	SOUTHWEST ART	ANNUAL SUBSCRIPTION	6/2015	201506091273	25.95
DEPARTMENT TOTAL:						2,195.86
DEPARTMENT: 13 PARKS AND RECREATION						
15-1892	01-03890	C & A ENTERPRISES	SUMMER FIT EVENT	6/2015	1053	425.50
15-1149	01-B1019	BEN E KEITH FOOD SERVICE	SNACKS FOR ASP	6/2015	62747581	200.93
15-2096	01-B1026	B&C APPAREL	SHIRTS FOR LEAGUE	6/2015	29279	278.00
15-0111	01-C0085	A CHANCE TO CHANGE FOUNDATI	EMPLOYEE ASSISTANCE	6/2015	201506091246	18.00
15-2062	01-E0125	EDGAR CRUZ, INC.	PERFORMANCE ON JUNE 9TH	6/2015	201506091259	600.00
15-1764	01-F0094	FUELMAN OF OKLAHOMA	FUEL CHARGES	6/2015	NP44505703	495.15
15-2064	01-L1033	NOEMI LODES	REFUND RENTALS	6/2015	201506091261	50.00
15-1960	01-00035	OKLAHOMA ELECTRIC CO-OP	ELECTRIC SERVICES	6/2015	201506091265	4,234.96
15-1951	01-00055	OG&E COMPANY	ELECTRIC SERVICES	6/2015	201506091267	27.97
15-1855	01-P0055	PLUMBCO, INC	BATHROOM REPAIRS	6/2015	201506091269	160.00
15-1915	01-S0004	S&S WORLDWIDE, INC	CAMP SUPPLIES	6/2015	8590985	108.93
DEPARTMENT TOTAL:						6,599.44

FUND: 01 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 15 GENERAL GOVERNMENT						
15-2065	01-A7777	AHA CONSULTING INC	WEBSITE HOSTING & SUPPORT	6/2015	2009974	250.00
15-0280	01-H0040	BILLY R HOWELL	PEST CONTROL	6/2015	201506091260	600.00
15-1960	01-00035	OKLAHOMA ELECTRIC CO-OP	ELECTRIC SERVICES	6/2015	201506091265	679.02
15-2145	01-0177	OK TAX COMM.	SALES TAX PAYABLE	6/2015	201506101282	1,202.50
15-0662	01-S0085	SILVER STAR CONSTRUCTION	COMAINTENANCE CONTRACT	6/2015	23247	60,493.75
15-1935	01-S0085	SILVER STAR CONSTRUCTION	COMAINTENANCE CAP	6/2015	14002.02A	11,176.10
15-2108	01-S0085	SILVER STAR CONSTRUCTION	COLAWN MOWER	6/2015	14002.02	22,291.00
15-0171	01-S0173	STANDLEY SYSTEMS	ANNUAL COPIER LEASE	6/2015	503890	2,741.80
DEPARTMENT TOTAL:						99,434.17
DEPARTMENT: 16 TRANSFERS						
15-2066	01-G0026	GENERAL RESERVE FUND	TRANSFER TO G.F. RESERVE	6/2015	201506091240	2,400.00
15-2148	01-M0210	MUSTANG IMPROVEMENT	SALES TAX TRANSFER	6/2015	201506101285	405,936.23
DEPARTMENT TOTAL:						408,336.23
DEPARTMENT: 18 TOWN CENTER						
15-1440	01-A0060	CHARRICK ASSOCIATES	DUPLICATE KEYS	6/2015	F75439	3.00
15-1060	01-A0122	ALLIANCE MAINTENANCE, INC	CLEANING OF TOWN CENTER	6/2015	71606	2,390.00
15-1889	01-A0122	ALLIANCE MAINTENANCE, INC	CLEANING OF TOWN CENTER	6/2015	71606-	2,045.00
15-0111	01-C0085	A CHANCE TO CHANGE FOUNDATI	EMPLOYEE ASSISTANCE	6/2015	201506091246	3.00
15-1674	01-E0065	INTERLINE BRANDS, INC	SUPPLIES	6/2015	338098692	805.88
15-1960	01-Q0035	OKLAHOMA ELECTRIC CO-OP	ELECTRIC SERVICES	6/2015	201506091265	12,327.10
15-2143	01-S0070	SHERWIN-WILLIAMS PAINT CO	PAINT FOR TOWN CENTER	6/2015	8034-0	174.95
15-2069	01-S1002	STERLING J. BEECROFT, LLC	REPAIRS TO MICRO LIGHTS	6/2015	3621	398.00
15-2100	01-T0056	TRANE CO	REPAIR TO AIR & HEAT	6/2015	34903237	585.00
DEPARTMENT TOTAL:						18,731.93
DEPARTMENT: 19 BALL COMPLEX						
15-1834	01-A0110	ALL SEASON BUILDING SUPPLY,	SUPPLIES FOR SPORTS COMP.	6/2015	28220	96.56
15-1598	01-B1019	BEN E KEITH FOOD SERVICE	SUPPLIES FOR CONCESSION	6/2015	62756546B	454.23
15-1791	01-B1019	BEN E KEITH FOOD SERVICE	SUPPLIES FOR CONCESSION	6/2015	62752036-	1,986.27
15-1902	01-B1019	BEN E KEITH FOOD SERVICE	BEVERAGES FOR CONCESSIONS	6/2015	62758769A	1,407.29
15-1973	01-B1026	B&C APPAREL	SHIRTS FOR SOFTBALL LEAGU	6/2015	28822	1,038.00
15-0111	01-C0085	A CHANCE TO CHANGE FOUNDATI	EMPLOYEE ASSISTANCE	6/2015	201506091246	3.00
15-1923	01-E0016	ECKROAT SEED COMPANY	FIELD DRY & MARKING CHALK	6/2015	37519	688.00
15-2085	01-E0016	ECKROAT SEED COMPANY	FIELD CHALK FOR COMPLEX	6/2015	38042	154.00
15-2095	01-E0016	ECKROAT SEED COMPANY	40 BAGS OF QUICKDRY	6/2015	38000	534.00
15-1732	01-E0065	INTERLINE BRANDS, INC	JANITORIAL SUPPLIES	6/2015	336192232	584.04
15-1763	01-F0094	FUELMAN OF OKLAHOMA	FUEL CHARGES	6/2015	NP44505703A	448.95
15-1716	01-I1119	STEPHEN WHOLESale CO, INC.	DRINKS & FOOD FOR CONCESS	6/2015	6302777	1,055.76
15-2049	01-M0170	DAVID L. MORRIS	FUEL PUMP REPAIR	6/2015	201506091263	732.00
15-1960	01-Q0035	OKLAHOMA ELECTRIC CO-OP	ELECTRIC SERVICES	6/2015	201506091265	1,355.31
15-2101	01-Q0055	OG&E COMPANY	ELECTRIC SERVICES	6/2015	201506091264	153.93
15-1790	01-P0144	BOTTILING GROUP, LLC	DRINKS FOR CONCESSIONS	6/2015	80440460	1,397.99
15-2086	01-P0144	BOTTILING GROUP, LLC	DRINKS FOR CONCESSION	6/2015	87354254B	2,693.91

FUND: 01 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 19 BALL COMPLEX						
15-1862	01-W0061	HESSEL HOLDING COMPANY, LLC	SPORTS COMPLEX PAINT	6/2015	1509419	495.60
15-2094	01-W0098	WORTH INC.	BASEBALL BAT FOR RESALE	6/2015	83089998	209.94
DEPARTMENT TOTAL:						15,488.78
DEPARTMENT: 20 AQUATICS						
15-1983	01-03890	C & A ENTERPRISES	SHIRTS FOR POOL STAFF	6/2015	1121	1,004.25
15-2098	01-B0154	ICE MAKER SALES & SERVICE,	REPAIR & OPENING OF FREEZ	6/2015	1036231	132.00
15-1969	01-B1019	BEN E KEITH FOOD SERVICE	FOOD FOR CONCESSIONS	6/2015	62750798	2,002.05
15-2027	01-C0044	CARDINAL POOLS OF OK, INC	CHEMICALS FOR POOL	6/2015	206575	315.00
15-1971	01-I1119	STEPHEN WHOLESALE CO, INC.	FOOD FOR CONCESSIONS	6/2015	6032782	353.19
15-1960	01-O0035	OKLAHOMA ELECTRIC CO-OP	ELECTRIC SERVICES	6/2015	201506091265	1,198.74
15-2025	01-P0055	PLUMBCO, INC	DEWINTERIZING POOL	6/2015	201506101289	900.00
15-2164	01-P0055	PLUMBCO, INC	POOL REPAIRS	6/2015	201506101290	150.00
15-1968	01-P0144	BOTTLING GROUP, LLC	DRINKS FOR CONCESSION	6/2015	80440460A	1,152.16
15-1794	01-R0158	RC SYSTEMS, INC	CASH DRAWER CARD READER	6/2015	16418	745.00
15-2099	01-S1002	STERLING J. BEECROFT, LLC	REPAIRS, INSTALLING DRYER	6/2015	3930	704.00
15-1984	01-S9983	SUNBELT POOLS, INC	CHLORINE & CHEMICALS	6/2015	15551-1	2,800.00
DEPARTMENT TOTAL:						11,456.39
DEPARTMENT: 21 FINANCE						
15-0111	01-C0085	A CHANCE TO CHANGE FOUNDATI	EMPLOYEE ASSISTANCE	6/2015	201506091246	21.00
15-2059	01-P0045	PETTY CASH	PETTY CASH EXPENDITURES	6/2015	201506091270	22.06
DEPARTMENT TOTAL:						43.06
DEPARTMENT: 31 COMMUNITY DEVELOPMENT						
15-0997	01-02950	VERIZON WIRELESS	CELL PHONE BILLS	6/2015	9746072217	231.05
15-1132	01-C0020	CANADIAN COUNTY CLERK	FILING OF LIENS & ABATEME	6/2015	R412467	18.00
15-0111	01-C0085	A CHANCE TO CHANGE FOUNDATI	EMPLOYEE ASSISTANCE	6/2015	201506091246	15.00
15-1036	01-F0094	FUELMAN OF OKLAHOMA	BULK FUEL	6/2015	NP44505703B	141.43
15-2060	01-F0094	FUELMAN OF OKLAHOMA	BULK FUEL	6/2015	NP44505703C	247.54
15-1550	01-M0001	MUSTANG NEWS CORPORATION	ADVERTISING FOR REZONING	6/2015	59883	267.30
15-1576	01-O1075	OK UNIFORM BUILDING CODE	COLLECTION OF STATE FEES	6/2015	201506091274	300.00
15-0070	01-P0086	JIMANI VENTURES, INC.	OIL CHANGES	6/2015	230340	25.99
15-1868	01-R1119	RONALD DALE GARRETT	MOWING & CLEANING ABATEME	6/2015	1136	425.00
DEPARTMENT TOTAL:						1,671.31

FUND: 01 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 41 POLICE						
15-2012	01-03110	COPS EQUIPMENT	RAINCOATS FOR POLICE	6/2015	20154191	108.28
15-2008	01-03580	SOUTH CENTRAL INDUSTRIES	BLUE NITRILE GLOVES	6/2015	8690	520.00
15-0153	01-A0039	A.S.C. INC.	AUTO PARTS	6/2015	26097	331.48
15-0044	01-A0122	ALLIANCE MAINTENANCE, INC	DEPARTMENT CLEANING	6/2015	71608	1,295.00
15-0041	01-B0151	AUTO PLACE INC.	VEHICLE REPAIRS	6/2015	6204	456.00
15-2056	01-C0020	CANADIAN COUNTY CLERK	FILING FEE FOR PROPERTY	6/2015	201506091255	135.70
15-0111	01-C0085	A CHANCE TO CHANGE FOUNDATI	EMPLOYEE ASSISTANCE	6/2015	201506091246	96.00
15-0033	01-D0090	DEPT OF PUBLIC SAFETY	OLETS USER FEES	6/2015	04-1508607	350.00
15-0047	01-F0094	FUELMAN OF OKLAHOMA	BULK FUEL	6/2015	NP44505657	4,259.09
15-2020	01-G0099	GUTH LABORATORIES INC	MOUTHPIECES FOR INTOX.	6/2015	1553626-in	162.58
15-1960	01-O0035	OKLAHOMA ELECTRIC CO-OP	ELECTRIC SERVICES	6/2015	201506091265	5,024.30
15-2059	01-P0045	PETTY CASH	PETTY CASH EXPENDITURES	6/2015	201506091270	6.75
15-2055	01-P0068	DAVID W. BURGST	CALL FOR SERVICE CARDS	6/2015	3869	275.00
15-0036	01-P0086	JIMANI VENTURES, INC.	OIL CHANGES	6/2015	228891	115.96
15-2105	01-S0254	JIMMIE LEE SINOR	HEADREST UPHOLSTERY WORK	6/2015	201506091275	100.00
DEPARTMENT TOTAL:						13,236.14
DEPARTMENT: 42 ANIMAL CONTROL						
15-1283	01-02950	VERIZON WIRELESS	CELL PHONE SERVICE	6/2015	9746072217A	64.34
15-0029	01-03090	WILLIAM A AND LAURA L RIDLEA	CO LAUNDRY SERVICE	6/2015	8409	302.39
15-2067	01-A0060	CHARRICK ASSOCIATES	REPAIRS TO FRONT DOOR	6/2015	F75424	130.67
15-0111	01-C0085	A CHANCE TO CHANGE FOUNDATI	EMPLOYEE ASSISTANCE	6/2015	201506091246	3.00
15-0047	01-F0094	FUELMAN OF OKLAHOMA	BULK FUEL	6/2015	NP44505657	107.74
15-1223	01-M0236	MUSTANG VETERINARY HOSP	MO. VETERINARIAN CHARGES	6/2015	201506091262	187.00
15-2042	01-N0053	NAT'L ANIMAL CARE & CONTROL	MEMBERSHIP FEE	6/2015	300001517	125.00
15-1837	01-O0214	OK ANIMAL CONTROL ASSOC.	REG. FEE TO OACA 2015	6/2015	216	175.00
DEPARTMENT TOTAL:						1,095.14
DEPARTMENT: 51 FIRE						
15-2092	01-02840	WEATHERFORD PRESS	POLO SHIRT FOR CHIEF	6/2015	30196	110.00
15-1992	01-A0039	A.S.C. INC.	MISC. REPAIR & MAINT.	6/2015	27113	57.83
15-1991	01-A0110	ALL SEASON BUILDING SUPPLY,	MISC. REPAIRS & MAINT.	6/2015	30743	9.98
15-1802	01-C0065	CASCO INDUSTRIES, INC.	LIFE SAVING BAR, DELIVERY	6/2015	156310	52.00
15-0111	01-C0085	A CHANCE TO CHANGE FOUNDATI	EMPLOYEE ASSISTANCE	6/2015	201506091246	54.00
15-0135	01-C0106	CINTAS CORPORATION	SHOP TOWELS, ETC	6/2015	64476711	67.96
15-0137	01-C1132	CANADIAN CO. HEALTH DEPT	HEP B & SKIN TESTS	6/2015	201506091256	35.00
15-1830	01-F0094	FUELMAN OF OKLAHOMA	FUEL FOR VEHICLES	6/2015	NP44505702	1,109.31
15-2038	01-H0143	HOTSTICK USA, INC	REPAIR FLAT FEE, HOT STIC	6/2015	4612	590.00
15-1847	01-J0043	JIM JOHNSON OIL COMPANY	OIL FOR APPARATUS	6/2015	K7065	3,750.00
15-1951	01-O0055	OG&E COMPANY	ELECTRIC SERVICES	6/2015	201506091267	945.68
15-1782	01-O0215	OSU FIRE SERVICE TRAINING	FIRE OFFICER II-TRAINING	6/2015	54073	275.00
15-1762	01-S0088	SPECIAL OPS UNIFORMS, INC	UNIFORM CLASS A	6/2015	233603	12.00
15-2051	01-S0206	STOLZ TELECOM, LLC	TWO-WAY RADIO REPLACEMENT	6/2015	1155	140.95
15-1842	01-Y0003	YUKON FIRE DEPT	INCIDENT COMMAND TRAINING	6/2015	100	150.00
15-1993	01-Y0003	YUKON FIRE DEPT	INCIDENT COMMAND COURSE	6/2015	100A	150.00
DEPARTMENT TOTAL:						7,509.71

FUND: 01 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 61		STREETS				
15-2068	01-C0010	CADDO ELECTRIC CO-OP INC	ELECTRIC SERVICES	6/2015	201506091257	2,001.86
15-1960	01-00035	OKLAHOMA ELECTRIC CO-OP	ELECTRIC SERVICES	6/2015	201506091265	1,041.29
15-1937	01-00055	OG&E COMPANY	ELECTRIC SERVICES	6/2015	201506111291	170.91
15-1951	01-00055	OG&E COMPANY	ELECTRIC SERVICES	6/2015	201506091267	13,075.55
DEPARTMENT TOTAL:						16,289.61
FUND TOTAL:						623,953.52

6/11/2015 2:05 PM

PURCHASE ORDER CLAIM REGISTER

PAGE: 6

FUND: 05 - PARK IMPROVEMENT

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
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DEPARTMENT: 00 ADMINISTRATION

15-1821	01-03590	PLAYCORE WISCONSIN INC	OUTDOOR ELIPTICAL, CARDIO	6/2015	61081	10,941.59
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DEPARTMENT TOTAL: 10,941.59

FUND TOTAL: 10,941.59

FUND: 07 - LIBRARY FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 07		ADMINISTRATION				
15-0811	01-S0010	SAM'S CLUB	BEVERAGES FOR RESALE	6/2015	201506091272	113.84
DEPARTMENT TOTAL:						113.84
FUND TOTAL:						113.84

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PURCHASE ORDER CLAIM REGISTER

PAGE: 8

FUND: 08 - PD TRAFFIC ENFORCEMENT

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 41 POLICE ENFORCEMENT						
15-2047	01-I0126	COLOSSUS, INCORPORATED	MOBILECOP LICENSE RENEWAL	6/2015	MN0000000707	431.60
DEPARTMENT TOTAL:						431.60
FUND TOTAL:						431.60

6/11/2015 2:05 PM

PURCHASE ORDER CLAIM REGISTER

PAGE: 9

FUND: 12 - 2012 GO BOND-TOWN CENTER

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 15 ADMINISTRATION						
15-1360	01-S0010	SAM'S CLUB	FOLDING TABLES & CHAIRS	6/2015	201506091271	1,999.60
15-1918	01-S0093	SMART TECHNOLOGIES INC	CABLE DROP & LABOR	6/2015	716425	305.00
DEPARTMENT TOTAL:						2,304.60
FUND TOTAL:						2,304.60

FUND: 39 - LIMITED PURPOSE

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 19 BALL COMPLEX						
15-1660	01-A0110	ALL SEASON BUILDING SUPPLY	SUPPLIES FOR CONCESSION	6/2015	21495	536.12
15-1467	01-B1019	BEN E KEITH FOOD SERVICE	SUPPLIES FOR CONCESSION	6/2015	62748425	500.00
15-1732	01-E0065	INTERLINE BRANDS, INC	JANITORIAL SUPPLIES	6/2015	335302071A	31.51

DEPARTMENT TOTAL: 1,067.63

FUND TOTAL: 1,067.63

FUND: 69 - RISK MANAGEMENT

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 00 ADMINISTRATION						
15-2166	01-00710	EMERGENCY SERVICES OF OK,	PWORKERS COMP CLAIM	6/2015	201506111293	167.28
15-2081	01-01920	MCMC, LLC	WORKERS COMP CLAIM	6/2015	201506091250	426.96
15-2167	01-01920	MCMC, LLC	WORKERS COMP CLAIM	6/2015	201506111292	2.30
15-2079	01-C1180	COMMUNITY HOSPITAL	WORKERS COMP CLAIM	6/2015	201506091247	970.14
15-2089	01-E0007	EMERGENCY PHYSICIANS OF MIDWORKERS	COMP CLAIM	6/2015	201506091248	167.28
15-2080	01-I1030	INTEGRIS CANADIAN VALLEY REWORKERS	COMP CLAIM	6/2015	201506091249	573.66
15-2082	01-R0019	RADIOLOGY ASSOCIATES, LLC	WORKERS COMP CLAIM	6/2015	201506091251	97.44
15-2078	01-T024	THE PHYSICIANS GROUP, LLC	WORKERS COMP CLAIM	6/2015	201506091252	506.26

DEPARTMENT TOTAL: 2,911.32

FUND TOTAL: 2,911.32

City of Mustang
City Council
Agenda Item Commentary

1. ITEM NO. F-3
2. MEETING DATE: June 16, 2015
3. TITLE: Approval of Resolution 15-059, Establishing the 9-1-1
Emergency Telephone Fee Rate for Calendar Year 2016.
4. COUNCIL ACTION: Approve/Deny
5. INITIATOR: Timothy Rooney, City Manager
6. BACKGROUND:

To enable collection of the authorized serve fee on landline telephone bills to pay for the 9-1-1 service, each local government must approve a resolution on an annual basis, setting the actual fee and through 9-1-1 ACOG, notify the appropriate ILEC or CLEC telephone companies by September 1, 2015.

This resolution establishes the rate for 9-1-1 Emergency Telephone Service Fee for the calendar year 2016 at three percent, which pays for the overall system cost for the Calendar year.

This rate is the same as the current calendar year.

7. FINANCIAL IMPACT:
8. STAFF COMMENTS:
9. STAFF SOURCE: Timothy Rooney, City Manager
10. RESOLUTION /
ORDINANCE NO. Resolution No. 15-059

RESOLUTION NO. 15-059

**A RESOLUTION OF THE CITY OF MUSTANG ESTABLISHING THE NINE-ONE-ONE
(9-1-1) EMERGENCY TELEPHONE FEE RATE FOR CALENDAR YEAR 2016.**

WHEREAS, the voters and/or governing body of the **City of Mustang** have approved the acquisition and operation of an emergency telephone service together with the levy or imposition of user fee/tax for such services; and

WHEREAS, said approving authority, service and fee are authorized pursuant to the Nine-One-One (911) Emergency Act, 63 O.S. Supp., 1987, Section 2811 et. seq., as amended.

NOW, THEREFORE BE IT RESOLVED by the **City Council** of the **City of Mustang** that it does, hereby establish the rate for the Nine-One-One (9-1-1) Emergency Telephone Service fee for the calendar year 2016 at three percent (3%) of the recurring charges as designated by the tariff for exchange telephone service or its equivalent within said City in accordance with said Act beginning January 1, 2016.

Adopted and Approved by the City Council of the City of Mustang this **16th** day of **June, 2015**

Mayor

ATTEST:

City Clerk

RESOLUTION/ORDINANCE
A RESOLUTION/ORDINANCE OF THE
COUNCIL/TRUSTEES/COMMISSIONERS OF THE
CITY/TOWN/COUNTY OF _____
ESTABLISHING THE NINE-ONE-ONE EMERGENCY
TELEPHONE FEE RATE FOR CALENDAR YEAR 2016

WHEREAS, the voters and or/governing body of the city/town/county have approved the acquisition and operation of an emergency telephone service together with the levy or imposition of user fee/tax for such services; and

WHEREAS, said approving authority, service and fee are authorized pursuant to the Nine-One-One Emergency Act, 63 O.S. Supp., 1987, §2811 et seq., as amended.

NOW THEREFORE BE IT RESOLVED by the Council/Trustee/Commissioners of the City/Town/County of _____ that it does, hereby establish the rate for the Nine-One-One Emergency Telephone Service Fee for the calendar year 2016 at three percent (3%) of the recurring charges as designated by the tariff for exchange telephone service or its equivalent within said city/town/county in accordance with said Act beginning January 1, 2016.

Mayor/Chairman

ATTEST:

City/Town/County Clerk

City of Mustang
City Council
Agenda Item Commentary

1. **ITEM NO.** F-4
2. **MEETING DATE:** June 16, 2015
3. **TITLE:** Approval of Resolution supplementing the General Fund Budget for donations to parks and recreation programming.
4. **COUNCIL ACTION:** Approve/Deny
5. **INITIATOR:** Jean Heasley, Assistant Parks and Recreation Director
6. **BACKGROUND:**

The Parks Department has offered businesses the opportunity to sponsor events. The sponsorships will go to pay for supplies, entertainment, and activities at various special events
7. **FINANCIAL IMPACT:** \$500.00
8. **STAFF COMMENTS:** Staff recommends approval
9. **STAFF SOURCE:** Jean Heasley, Assistant Parks and Recreation Director
10. **ORDINANCE/RESOLUTION NO.:** 15-060

RESOLUTION NO. 15-060

A RESOLUTION TO MAKE CHANGES IN THE GENERAL FUND BUDGET BY MAKING A SUPPLEMENTAL APPROPRIATION TO INCREASE THE 2014-2015 YEAR BUDGET BY \$500.00

WHEREAS, the City has received sponsorships for park programming; and

WHEREAS, the City Council desires to appropriate funds;

NOW THEREFORE, BE IT RESOLVED, by the City Council that the following supplemental appropriation be made:

SUPPLEMENTAL APPROPRIATION

Revenues:	
Donation Revenue (01-45100)	\$500
Expenditures:	
Special Events (01-513-5302)	<u>\$500</u>
Total	<u>\$500</u>

This is to certify that the above and foregoing Resolution was duly **ADOPTED** and **APPROVED** by the Mayor and City Council this **16th day of June**.

ATTEST:

City Clerk

Mayor

City of Mustang
City Council
Agenda Item Commentary

1. ITEM NO. F-5
2. MEETING DATE: June 16, 2015
- 3.
4. TITLE: Approval to Renew Agreement with the Mustang Chamber of Commerce for Fiscal Year 2015-2016
5. COUNCIL ACTION: Approve/Deny
6. INITIATOR: Timothy Rooney, City Manager
7. BACKGROUND:

The City of Mustang has been in a contract with the Chamber since July 1, 2008 and agreed to pay the Chamber \$10,000 annually as consideration for services for the citizens of Mustang provided by the Chamber. The City has also provided the Chamber with office space including electrical and natural gas services, banquet room space for monthly meetings and an annual banquet and meeting/conference room space as needed if available. The City estimates the total value of consideration for services is \$19,720. No changes have been made to the contract for the new year.
8. FINANCIAL IMPACT: \$19,720.00
9. STAFF COMMENTS: Staff recommends Council approval of the Chamber of Commerce agreement as presented
10. STAFF SOURCE: Timothy Rooney, City Manager

AGREEMENT FOR SERVICES

CITY OF MUSTANG

MUSTANG CHAMBER OF COMMERCE

This Agreement is made and entered into this _____ day of _____ **2015**, by and between the **City of Mustang**, hereinafter referred to as the "**City**", and the **Mustang Chamber of Commerce, a nonprofit Corporation**, hereinafter referred to as "**Contractor**".

WITNESSETH:

WHEREAS, the Contractor is an experienced nonprofit corporation concerned with the provision of and services to the community; and

WHEREAS, the City has a continuing desire to serve the needs of the citizens of Mustang; and

WHEREAS, it is in the best interest of the citizens of the City of Mustang that the Contractor and the City agree for the provision of certain, hereinafter, described services by said Contractor; and,

NOW, THEREFORE, in consideration of mutual understanding the parties agree to the foregoing and as follows:

1. **TERM:** This agreement shall be from the 1st day of July, 2015 through the 30th day of June, 2016.
2. **CONSIDERATION:** The City agrees to pay Contractor, as consideration for services for the citizens of Mustang provided by the Mustang Chamber of Commerce, the total sum of ten thousand dollars (\$10,000) to be paid annually, upon proper application. Additionally, the City agrees to provide contractor approximately 208 square feet of office space including electrical and natural gas services, banquet room space for monthly meetings and an annual banquet, and meeting/conference room space as needed **if available**. The City estimates the total value of consideration for services as \$19,720.

No application shall be considered for payment unless the services set forth in Paragraph Three (3) are continuously provided.

3. **SERVICES:** In consideration of the City's above set forth payment and additional considerations, the Contractor agrees to provide the following services:
- A)** Promote and facilitate a viable economic development program for the community. Specifically contractor shall employ at least one full-time *chamber executive* that will devote at least 10 hours per week directly marketing, promoting and encouraging new retail and commercial economic development within the corporate limits of Mustang in a coordinated manner with City of Mustang staff;
 - B)** Develop and promote programs which will be designed to benefit Mustang and assist in the business and tourism growth of the community, including business retention activities;
 - C)** Provide consulting and coordination services to the City Staff on economic development related activities, programs, or functions;
 - D)** Provide information to current businesses and residents, as well as potential businesses and residents;
 - E)** Provide the City Council an annual report identifying and reporting contractor accomplishments, including actual and estimated tangible economic benefits that led directly or indirectly to increases in jobs, sales tax collections, or new residents.

Contractor agrees to put forth its best efforts on behalf of the City herein, and promises to adhere to good business and professional practices in its prosecution and completion of this program.

Contractor agrees to indemnify and hold harmless the City from any and all liability, loss or damage the City may suffer as a result of claims, demands, costs or judgments against it arising from the activities of Contractor. In addition, Contractor agrees to provide the City as an additional insured in an amount of not less than the maximum exposure of the City under the Oklahoma Governmental Tort Claims Act.

Contractor agrees to comply with all policies adopted by the City concerning the use of City property and facilities by private entities, whether those policies are in existence at the time of the execution of this agreement or are adopted by the City subsequent to the execution of this agreement.

IN WITNESS WHEREOF, the parties signify their agreement to all contained herein by the following executions:

DATED this _____ day of _____, 2015.

THE CITY OF MUSTANG

MUSTANG CHAMBER OF COMMERCE

Jay Adams, Mayor

Brandon Groves, **President**

ATTEST:

ATTEST:

Lisa Martin, City Clerk

Renee Peerman, Executive Director

CITY OF MUSTANG

AGENDA ITEM COMMENTARY

1. ITEM NO. F-6
2. MEETING DATE: June 16, 2015
3. TITLE: Discussion, Consideration, and Possible Action Renewing Agreement with Clearwater Enterprises to Purchase Natural Gas for the Town Center; Public Works Facility and Police Station
4. COUNCIL ACTION: Approve/Deny
5. INITIATOR: Janet Watts, Finance Director
6. BACKGROUND:

In August 2004, the City entered into an agreement with Clearwater Enterprises for the purchase of natural gas at the above locations. Under the agreement, the City purchases gas from Clearwater Enterprises (a gas producer/supplier) and gas is then transported through ONG infrastructure. Only the Town Center, Public Works Facility and Police Station utilize enough gas to qualify for the savings.

From the periods 1/2014 through 12/2014, the City has saved \$1,495.21 in natural gas cost by using Clearwater Enterprises for gas purchases over ONG pipeline costs.

This renewing agreement is for a one-year term (July 1, 2015 through June 30, 2016) and is automatically renewed month to month thereafter unless either Party notifies the other Party in writing at least thirty (30) days prior to the expiration of the stated term. Included is a cost savings analysis by facility location provided by Clearwater Enterprises.
7. FINANCIAL IMPACT: Continued savings on natural gas costs.
8. STAFF COMMENTS: Staff recommends approval of the attached Amendment and the original contract.
9. STAFF SOURCE: Janet Watts, Finance Director
10. RESOLUTION/ORDINANCE NO. N/A
11. ATTACHMENTS: Amendment to Gas Sales Agreement, Savings for City

AMENDMENT

This Amendment is made and entered into as of July 1, 2015 by and between Clearwater Enterprises, L.L.C. ("Seller") and City of Mustang ("Buyer").

WITNESSETH:

WHEREAS, Seller and Buyer made and entered into that certain Gas Sales Agreement dated October 1, 2004 (the "Agreement"), Contract #; and

WHEREAS, Seller and Buyer wish to amend the Agreement in the manner specified below;

NOW, THEREFORE, in consideration of the premises and of the mutual covenants and agreements herein provided, the Parties hereby agree to amend the Agreement in the following respects only:

- Exhibit(s) A-7, B-5, C-2, and D-4 are hereby deleted in their entirety and the attached Exhibit(s) A-8, B-6, C-3, and D-5 are substituted therefore. All references in the Agreement to Exhibit(s) A-7, B-5, C-2, and D-4 shall be amended to reference Exhibit(s) A-8, B-6, C-3, and D-5.

This Amendment is effective July 1, 2015. Except as expressly amended hereby, all terms, conditions, and provisions of the Agreement, as amended, shall remain in full force and effect.

As evidence of the Parties' agreement to the terms and conditions set forth above, this Amendment is hereby executed by an authorized representative of each Party on the dates shown below.

Seller
Clearwater Enterprises, L.L.C.

By: _____
Name: Jenny Thompson
Title: Vice President,
Contract Administration & Gas Control
Date: _____

Buyer
City of Mustang

By: _____
Name: _____
Title: _____
Date: _____



EXHIBIT A-8
TRANSACTION CONFIRMATION

Clearwater Enterprises, L.L.C. ("Seller") and City of Mustang ("Buyer") agree to the purchase and sale of natural gas pursuant to this Transaction Confirmation and the general terms and conditions contained in the Gas Sales Agreement dated October 1, 2004 between Buyer and Seller as set forth below:

Term: July 1, 2015 through June 30, 2016; and automatically renewed year to year thereafter unless either Party notifies the other Party in writing at least thirty (30) days prior to the expiration of the stated term or the then current renewal period that the Agreement shall not be renewed.

Facility: As listed on Exhibit B-6

Quantity: Full Facility Requirements

Nature of Quantity Obligation: Firm

Price: For all gas delivered by Seller the price Buyer shall pay Seller shall be calculated by adding \$0.50/MMBtu to the Inside FERC's Gas Market Report first of the month index posting for Oneok Gas Transportation LLC, Oklahoma plus a monthly administrative fee of \$50.00/month per Facility. In the event the referenced index posting for Oneok Gas Transportation LLC, Oklahoma is not published for any delivery month, the average of the index postings ANR Pipeline Co., Oklahoma, Natural Gas Pipeline Co. of America, Midcontinent zone, and Panhandle Eastern Pipe Line Co., Texas, Oklahoma (mainline) shall be substituted therefore. Buyer shall have the option to fix a price for a quantity of gas throughout the term of this Agreement at a price which is mutually agreeable to the Parties hereto.

Delivery Point/Point(s) of Sale: Oklahoma Natural Gas Company distribution system receipt point for delivery to the Facility listed above.

Local Distribution Company: Oklahoma Natural Gas Company

EVIDENCE OF AGREEMENT: This Transaction Confirmation documents an oral agreement previously reached by representatives of the Parties. Therefore, although Clearwater Enterprises, L.L.C. would prefer that either this Transaction Confirmation or some other written confirmation be signed and returned by facsimile transmission, or that written confirmation be provided in some other manner, this Transaction Confirmation will be deemed accepted if Clearwater Enterprises, L.L.C. receives no objections within two (2) business days of Clearwater's execution date shown below.

Seller
Clearwater Enterprises, L.L.C.

By: _____
Name: Jenny Thompson
Vice President,
Title: Contract Administration & Gas Control
Date: _____

Buyer
City of Mustang

By: _____
Name: _____
Title: _____
Date: _____



EXHIBIT B-6
Facility Listing and Estimated Monthly Usage

Clearwater Enterprises, L.L.C. ("Seller") and City of Mustang ("Buyer") agree to the purchase and sale of natural gas pursuant to any active Transaction Confirmation, this Exhibit B-6, and the general terms and conditions contained in the Gas Sales Agreement dated October 1, 2004 between Buyer and Seller as set forth below:

<u>Facility(ies)</u>													
ONG Contract #	Account Name				ONG Account #		Address						
<u>Estimated Monthly Usage (MMBtus)</u>													
2535	CITY OF MUSTANG 1188058				210200847		1201 N Mustang Rd; Mustang, OK 73064-7217						
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
	310	267	121	44	13	6	8	11	15	55	146	269	
2536	CITY OF MUSTANG HIGHWAY				210200871		650 E State Highway 152; Mustang, OK 73064-4517						
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
	215	195	174	137	120	86	75	64	64	101	157	196	
3988	CITY OF MUSTANG MUSTANG WASTE TRTMT PLT				211354097		520 W 59th St; Mustang, OK 73064-7206						
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
	239	208	127	56	13	2	1	1	3	33	128	215	

Estimated Monthly Usage is for informational purposes and defined as historical consumption as represented by Buyer's Local Distribution Company or upon information supplied by Buyer.

EXHIBIT C-3
Seller Addresses and Contacts

This Exhibit C-3 to the Gas Sales Agreement between Clearwater Enterprises, L.L.C. ("Seller") and City of Mustang ("Buyer"), dated October 1, 2004, is for all purposes made a part of said Agreement.

Main Address:

Clearwater Enterprises, L.L.C.
Address: 5637 N. Classen Blvd.
Oklahoma City, OK 73118
Phone: (405) 842-9200 Fax: (405) 842-9213

Gas Supply Representative:

Attn: Regina Fort
Phone: (405) 842-9200 x201 Fax: (405) 842-9213
Email: rfort@clearwaterenterprises.net

Contractual Notices & Correspondence:

Attn: Jenny Thompson
Address: Same as Main
Phone: (405) 842-9200 x202 Fax: (405) 842-9213
Email: jthompson@clearwaterenterprises.net

Invoices:

Attn: Jeff Geis
Address: Same as Main
Phone: (405) 842-9200 x208 Fax: (405) 418-0129
Email: jgeis@clearwaterenterprises.net

Payments:

Attn: Jeff Geis
Phone: (405) 842-9200 x208 Fax: (405) 418-0129
Email: jgeis@clearwaterenterprises.net

Payment by Wire:

Bank: International Bank of Commerce
1200 San Bernardo St.; Laredo, TX 78040
ABA: 114902528
Account No.: 1601012268
For the Account of: Clearwater Enterprises, L.L.C.
Reference: Oklahoma Account

Payment by ACH:

Bank: International Bank of Commerce
Oklahoma City, OK
ABA: 303072793
Account No.: 1601012268
For the Account of: Clearwater Enterprises, L.L.C.

Payment by Check:

Clearwater Enterprises, L.L.C.
PO Box 26706, Section 109
Oklahoma City, OK 73126-0706

EXHIBIT D-5
Buyer Addresses and Contacts

This Exhibit D-5 to the Gas Sales Agreement between **Clearwater Enterprises, L.L.C.** ("Seller") and **City of Mustang** ("Buyer"), dated October 1, 2004, is for all purposes made a part of said Agreement.

Main Address:

City of Mustang
Address: 1501 N Mustang Road
Mustang, OK 73064
Phone: 405-376-4521
Fax: 405-376-7759

Marketing Representative:

Attn: Janet Watts
Phone: 405-376-4521
Fax: 405-376-7759
Email: jwatts@cityofmustang.org

Contractual Notices & Correspondence:

Attn: Janet Watts
Address: 1501 N Mustang Road
Mustang, OK 73064
Phone: 405-376-4521
Fax: 405-376-7759
Email: jwatts@cityofmustang.org

Invoices and Payments:

Attn: Janet Watts
Address: 1501 N Mustang Road
Mustang, OK 73064
Phone: 405-376-4521
Fax: 405-376-7759
Email: jwatts@cityofmustang.org

ONG PIPELINE COST OF GAS vs. CWE COST OF GAS

01/2014 - 12/2014

City of Mustang

Prod Month	Loc #	Location Name	ONG Pipeline Cost of Gas	CWE Cost of Gas	Savings/Dth	Dth/Month	Monthly Savings
01/14	2535	City of Mustang 2535	\$ 5.1990	\$ 4.8100	\$ 0.3890	379	\$147.43
02/14	2535	City of Mustang 2535	\$ 0.0000	\$ 0.9293	\$ 0.0000	0	\$(276.92)
02/14	2535	City of Mustang 2535	\$ 5.5240	\$ 5.6000	\$(0.0760)	298	\$(22.65)
03/14	2535	City of Mustang 2535	\$ 6.6020	\$ 5.6800	\$ 0.9220	179	\$165.04
04/14	2535	City of Mustang 2535	\$ 6.7680	\$ 4.7500	\$ 2.0180	38	\$76.68
05/14	2535	City of Mustang 2535	\$ 6.6260	\$ 4.9100	\$ 1.7160	11	\$18.88
06/14	2535	City of Mustang 2535	\$ 6.5930	\$ 4.6400	\$ 1.9530	6	\$11.72
07/14	2535	City of Mustang 2535	\$ 0.0000	\$ 0.0000	\$ 0.0000	0	\$(50.00)
07/14	2535	City of Mustang 2535	\$ 6.3950	\$ 4.7100	\$ 1.6850	9	\$15.17
08/14	2535	City of Mustang 2535	\$ 6.4340	\$ 3.9900	\$ 2.4440	22	\$53.77
08/14	2535	City of Mustang 2535	\$ 0.0000	\$ 0.0000	\$ 0.0000	0	\$(50.00)
09/14	2535	City of Mustang 2535	\$ 0.0000	\$ 0.0000	\$ 0.0000	0	\$(50.00)
09/14	2535	City of Mustang 2535	\$ 6.4800	\$ 4.2200	\$ 2.2600	34	\$76.84
10/14	2535	City of Mustang 2535	\$ 0.0000	\$ 0.0000	\$ 0.0000	0	\$(50.00)
10/14	2535	City of Mustang 2535	\$ 5.9110	\$ 4.2100	\$ 1.7010	37	\$62.94
11/14	2535	City of Mustang 2535	\$ 0.0000	\$ 0.0000	\$ 0.0000	0	\$(50.00)
11/14	2535	City of Mustang 2535	\$ 4.7610	\$ 3.9100	\$ 0.8510	188	\$159.99
11/14	2535	City of Mustang 2535	\$ 0.0000	\$ 0.1174	\$ 0.0000	0	\$(22.06)
12/14	2535	City of Mustang 2535	\$ 5.1540	\$ 4.7400	\$ 0.4140	232	\$96.05
12/14	2535	City of Mustang 2535	\$ 0.0000	\$ 0.1700	\$ 0.0000	0	\$(39.45)
12/14	2535	City of Mustang 2535	\$ 0.0000	\$ 0.0000	\$ 0.0000	0	\$(50.00)

Savings for City of Mustang 2535

\$223.43

01/14	2536	City of Mustang 2536	\$ 5.1990	\$ 4.8100	\$ 0.3890	220	\$85.58
02/14	2536	City of Mustang 2536	\$ 0.0000	\$ 0.9293	\$ 0.0000	0	\$(193.29)
02/14	2536	City of Mustang 2536	\$ 5.5240	\$ 5.6000	\$(0.0760)	208	\$(15.81)
03/14	2536	City of Mustang 2536	\$ 6.6020	\$ 5.6800	\$ 0.9220	223	\$205.61
04/14	2536	City of Mustang 2536	\$ 6.7680	\$ 4.7500	\$ 2.0180	157	\$316.83
05/14	2536	City of Mustang 2536	\$ 6.6260	\$ 4.9100	\$ 1.7160	130	\$223.08
06/14	2536	City of Mustang 2536	\$ 6.5930	\$ 4.6400	\$ 1.9530	117	\$228.50
07/14	2536	City of Mustang 2536	\$ 0.0000	\$ 0.0000	\$ 0.0000	0	\$(50.00)
07/14	2536	City of Mustang 2536	\$ 6.3950	\$ 4.7100	\$ 1.6850	112	\$188.72
08/14	2536	City of Mustang 2536	\$ 0.0000	\$ 0.0000	\$ 0.0000	0	\$(50.00)
08/14	2536	City of Mustang 2536	\$ 6.4340	\$ 3.9900	\$ 2.4440	70	\$171.08
09/14	2536	City of Mustang 2536	\$ 6.4800	\$ 4.2200	\$ 2.2600	23	\$51.98
09/14	2536	City of Mustang 2536	\$ 0.0000	\$ 0.0000	\$ 0.0000	0	\$(50.00)
10/14	2536	City of Mustang 2536	\$ 0.0000	\$ 0.0000	\$ 0.0000	0	\$(50.00)
10/14	2536	City of Mustang 2536	\$ 5.9110	\$ 4.2100	\$ 1.7010	27	\$45.93
11/14	2536	City of Mustang 2536	\$ 4.7610	\$ 3.9100	\$ 0.8510	149	\$126.80
11/14	2536	City of Mustang 2536	\$ 0.0000	\$ 0.0000	\$ 0.0000	0	\$(50.00)
11/14	2536	City of Mustang 2536	\$ 0.0000	\$ 0.1174	\$ 0.0000	0	\$(17.49)
12/14	2536	City of Mustang 2536	\$ 0.0000	\$ 0.0000	\$ 0.0000	0	\$(50.00)
12/14	2536	City of Mustang 2536	\$ 0.0000	\$ 0.1700	\$ 0.0000	0	\$(34.01)
12/14	2536	City of Mustang 2536	\$ 5.1540	\$ 4.7400	\$ 0.4140	200	\$82.80

Savings for City of Mustang 2536

\$1,166.31

01/14	3988	City of Mustang 3988	\$ 5.1990	\$ 4.8100	\$ 0.3890	251	\$97.64
02/14	3988	City of Mustang 3988	\$ 0.0000	\$ 0.9293	\$ 0.0000	0	\$(193.07)
02/14	3988	City of Mustang 3988	\$ 5.5240	\$ 5.6000	\$(0.0760)	197	\$(14.97)
03/14	3988	City of Mustang 3988	\$ 6.6020	\$ 5.6800	\$ 0.9220	168	\$154.90
04/14	3988	City of Mustang 3988	\$ 6.7680	\$ 4.7500	\$ 2.0180	43	\$86.77
05/14	3988	City of Mustang 3988	\$ 6.6260	\$ 4.9100	\$ 1.7160	8	\$13.73
06/14	3988	City of Mustang 3988	\$ 6.5930	\$ 4.6400	\$ 1.9530	2	\$3.91



ONG PIPELINE COST OF GAS vs. CWE COST OF GAS

01/2014 - 12/2014

07/14	3988	City of Mustang 3988	\$ 0.0000	\$ 0.0000	\$ 0.0000	0	\$(50.00)
07/14	3988	City of Mustang 3988	\$ 6.3950	\$ 4.7100	\$ 1.6850	2	\$3.37
08/14	3988	City of Mustang 3988	\$ 6.4340	\$ 3.9900	\$ 2.4440	2	\$4.89
08/14	3988	City of Mustang 3988	\$ 0.0000	\$ 0.0000	\$ 0.0000	0	\$(50.00)
09/14	3988	City of Mustang 3988	\$ 0.0000	\$ 0.0000	\$ 0.0000	0	\$(50.00)
09/14	3988	City of Mustang 3988	\$ 6.4800	\$ 4.2200	\$ 2.2600	6	\$13.56
10/14	3988	City of Mustang 3988	\$ 5.9110	\$ 4.2100	\$ 1.7010	35	\$59.54
10/14	3988	City of Mustang 3988	\$ 0.0000	\$ 0.0000	\$ 0.0000	0	\$(50.00)
11/14	3988	City of Mustang 3988	\$ 0.0000	\$ 0.0000	\$ 0.0000	0	\$(50.00)
11/14	3988	City of Mustang 3988	\$ 4.7610	\$ 3.9100	\$ 0.8510	162	\$137.86
11/14	3988	City of Mustang 3988	\$ 0.0000	\$ 0.1174	\$ 0.0000	0	\$(19.01)
12/14	3988	City of Mustang 3988	\$ 5.1540	\$ 4.7400	\$ 0.4140	190	\$78.66
12/14	3988	City of Mustang 3988	\$ 0.0000	\$ 0.1700	\$ 0.0000	0	\$(32.31)
12/14	3988	City of Mustang 3988	\$ 0.0000	\$ 0.0000	\$ 0.0000	0	\$(50.00)

Savings for City of Mustang 3988

\$105.47

Savings for City of Mustang

\$1,495.21

*** If you have any questions please contact: Jeff Geis (jgeis@clearwaterenterprises.net)

CITY OF MUSTANG

AGENDA ITEM COMMENTARY

1. ITEM NUMBER F-7
2. MEETING DATE: June 16, 2015
3. TITLE: Excess Workers' Compensation Insurance
4. COUNCIL ACTION: Approve/Deny
5. INITIATOR: Laura Anderson, Human Resources Director
6. BACKGROUND: The City of Mustang is self-insured for Workers' Compensation and we are required by state law to maintain Excess Workers' Compensation coverage. This coverage has a renewal date of July 1, 2015. Barney Welch, agent-of-record, secured a quote from our current carrier, Midwest Employers. The only other company that will quote Excess WC policies for municipalities, Safety National, has a higher employer liability retention, which would put the City at an increased financial risk.
7. FINANCIAL IMPACT: \$ 57,518
8. STAFF COMMENTS: Recommend Approval of the Midwest Employers Policy and payment of premium.
9. STAFF SOURCE: Laura Anderson, Human Resources Director

City of Mustang
Excess Workers Compensation Quote
7/1/2015-7/1/2016

Carrier	Midwest Employers Expiring 7/1/2015	Midwest Employers Option # 1	Midwest Employers Option # 2	Midwest Employers Option #3
Estimated Annual Payroll	\$4,866,126	\$5,028,651	\$5,026,651	\$5,028,651
Length of Policy	1 Year	1 Year	1 Year	1 Year
SPECIFIC				
Specific Limit	Statutory	Statutory	Statutory	Statutory
Specific Retention	\$350,000	\$350,000	\$350,000	\$400,000
Specific Retention-Fire Fighters (7710)	\$500,000	\$500,000	\$500,000	\$500,000
Specific Retention-Volunteers (police & Fire) 7711	n/a	n/a	\$500,000	\$500,000
Specific Retention-Police (7720)	\$350,000	\$500,000	\$500,000	\$500,000
EMPLOYERS LIABILITY				
Employers Liability Limit	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000
Employers Liability Retention	See Specific	See Specific	See Specific	See Specific
AGGREGATE				
Aggregate Limit	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000
Estimated Aggregate Retention Percentage	448.38%	435.38%	432.71%	432.00%
Estimated Aggregate Retention	\$1,063,889	\$1,008,545	\$1,002,360	\$1,000,715
Minimum Aggregate Retention	\$1,042,611	\$988,374	\$982,313	\$980,701
Aggregate Loss Limit	\$350,000	\$350,000	\$350,000	\$400,000
PREMIUM				
Estimated Normal Premium	\$237,274	\$231,647	\$231,647	\$231,647
Rate as a Percentage of Normal Premium	22.37%	24.83%	24.29%	23.24%
Policy Premium Minimum	\$47,770	\$51,766	\$50,640	\$48,451
Annual Deposit Premium	\$53,078	\$57,518	\$56,267	\$53,835
Terrorism is included in premium				
* Aircraft Excluded				
* Subject to final payroll audit				

City of Mustang
City Council
Agenda Item Commentary

1. ITEM NO. F-8
2. MEETING DATE: June 16, 2015
3. TITLE: School Resource Officer – Annual Agreement
4. COUNCIL ACTION: Approve/Deny
5. INITIATOR: Timothy Rooney, City Manager
6. BACKGROUND: Attached, for your information and review, is a proposed agreement between the City of Mustang and Mustang Public Schools for the purpose of providing two School Resource Officers (SRO) for the upcoming school year, each day the school is in session, which is a total of 173 instructional days.

The dollar amount for the School Resource Officers is based on the individual assigned officer salaries as provided by Ms. Anderson and then multiplying those by the number of already determined instructional days for the 2015-16 school year. (The previous references to 2/3 annual salary have been deleted in favor of the actual number of instructional days, which is how Mustang Public Schools lists them on their calendar.)

Once the agreement is approved by the City of Mustang, it can be forwarded to Mustang Public Schools for their Board to review/approve before the first day of returning to school on August 20, 2015

7. FINANCIAL IMPACT: If agreement is approved, the City of Mustang would be reimbursed a total amount of \$117,862.30 (approx. \$58,913.15. per officer)
8. STAFF COMMENTS: Staff recommends City Council approval of the School Resource Officer Agreement.
9. STAFF SOURCE: Chuck Foley, Police Chief
10. RESOLUTION / ORDINANCE: None

**AGREEMENT BETWEEN THE CITY OF MUSTANG
AND MUSTANG PUBLIC SCHOOL SYSTEM
2015-2016 SCHOOL YEAR**

This agreement entered into between the City of Mustang ("CITY") and the Independent School District No. I-069, Mustang Public School System ("SCHOOL");

Whereas, the SCHOOL has need for two or more full-time, on duty police officers to serve Mustang Public Schools, High School/Middle School campus in the boundaries of the CITY each day school is in session; and

Whereas, the CITY has determined that it is in the best interest of students and residents to provide protection services to the SCHOOL for the purposes, terms and conditions as stated herein;

Witneseth, for the consideration as stated herein, the parties agree as follows:

1. The CITY will furnish the services of two (2) experienced Mustang police officers to the SCHOOL no earlier than 7:30 a.m. and no later than 4:30 p.m. each day SCHOOL is in session during the 2015-2016 SCHOOL year, a total of 173 instructional days. The officers will work 8 ¼ consecutive hours within the stated time frame with a lunch break in accordance with established policy of the Mustang Police Department. In the event one or both of the assigned officers cannot be present, the CITY will not furnish a substitute officer for the designated period. The CITY agrees to refrain from scheduling both officers off at the same time for training, or any other regular foreseen event, unless a substitute officer is scheduled. The CITY further agrees to consult with the SCHOOL principal regarding scheduling of required training and other necessary events.
2. Both parties will approve the designation of the police officers assigned to the SCHOOL under the terms of this contract. The SCHOOL may request the replacement of the assigned officer, for cause, with thirty (30) days written notice to the Chief of Police, unless this requirement is waived at the sole discretion of the Chief of Police.
3. The primary duty of the assigned officers is to provide community policing law enforcement services on campus, including crime deterrence, crime detection, criminal investigation and apprehension of offenders. It is expressly provided that the services described in this Agreement will not include assignments or duties occurring outside the hours set forth herein or outside the municipal boundaries of the CITY. The CITY is committed to having on duty Mustang police officers working in the SCHOOL to deliver community policing law enforcement services and is willing to work with the SCHOOL to provide additional officers as requested by the SCHOOL when police staffing allows.
4. It is fully understood and agreed by the parties that the assigned officers are, at all times pertinent to this agreement, police officers certified by the State of Oklahoma, commissioned and employed by the CITY. The assigned officers will, at all material times, be under the supervision of the Mustang Police Department. Direction, assignments and duties involving the officers will be coordinated between an appointed representative of the SCHOOL and the Mustang Chief of Police or his/her designee. The assigned officers shall at no time be considered to be in the chain of command of any SCHOOL administrator, or in any other way have their law enforcement actions controlled by any SCHOOL official or employee.
5. The SCHOOL will make reasonable efforts to provide the assigned officers an office area with appropriate furnishings where he/she would be available to students and or perform tasks related to this assignment.

6. In consideration for the services provided through this Agreement, the SCHOOL agrees to pay the CITY a total amount of \$117,862.30 limited to 2015-16 SCHOOL year only, which is the approximate salary, benefits and expenses to the CITY for two (2) experienced police officers for 173 instructional days. This amount will be paid in nine (9) equal monthly payments, payable on the day following the regular scheduled board meeting for the previous month's services. The first payment will be due on or before September 15, 2015.
7. Should the CITY'S full-time commissioned police officer staffing decrease to a level which jeopardizes the safe and efficient delivery of critical police services to the CITY; the Chief of Police shall retain the right to suspend the school resource officer program in whole or in part based upon the staffing shortage. Reasonable efforts shall be made to maintain the officer assigned to Mustang High School. The SCHOOL at that time agrees to pay the CITY, \$58,931.15, the approximate annual salary for one (1) experienced school resource officer, limited to 2015-16 SCHOOL year only. The terms of payment shall be as agreed upon in paragraph six (6) of this agreement.
8. This agreement may be canceled by either party upon thirty (30) days written notice to the Chairman of the governing body of the other party.
9. The CITY appoints the Chief of Police and the SCHOOL appoints the Superintendent as their respective designees for carrying out the terms of this Agreement, including the assignment of duties to the assigned police officer.

Mayor, City of Mustang

Date

President of Mustang Board of Education

Date

CITY OF MUSTANG

AGENDA ITEM COMMENTARY

- 1. ITEM NO.** F-9
- 2. MEETING DATE:** June 16, 2015
- 3. TITLE:** Discussion, Consideration and Possible Action Regarding Declaring Certain Items as Surplus and Authorizing Disposal of Those Items
- 4. COUNCIL ACTION:** Approve/Deny
- 5. INITIATOR:** Janet Watts, Finance Director
- 6. BACKGROUND:**

Staff conducted a city-wide physical inventory of capital assets for fiscal year ending June 30, 2015.

All items (see attached listing) are fixed assets deemed to be no longer needed by the City of Mustang.
- 7. FINANCIAL IMPACT:**
- 8. STAFF COMMENTS:**

Recommendation for Council approval to declare assets as surplus in accordance with city/state regulations.
- 9. STAFF SOURCE:** Janet Watts, Finance Director
- 10. ORDINANCE /RESOLUTION NO.**
- 11. Attachment:**

Schedule of Surplus Listing - Capital Assets - Governmental Type

CITY OF MUSTANG
SCHEDULE OF SURPLUS - CAPITAL ASSETS
For the year ending June 30, 2015

Governmental Assets Description:	FA Number	Expense Account	Cat	Serial #	Need Council Approval To Surplus	Primary Location	Original Cost	Accum Depr Write Off Amount
2011 MICROPHONE	2732	01-501-5971	40	NA	YES	COUNCIL CHAMBER	6,180.07	1,802.50
2002 CHAIR	1240	01-511-5971	40	NA	YES	HUMAN RESOURCES	2,110.70	2,110.70
2002 COMPUTER SERVER W/15" MONITOR	01110	01-512-5971	40	6J23JZP1T02M	YES	LIBRARY	7,930.29	7,930.29
2004 DELL NOTEBOOK LATITUDE D505	1602	01-512-5971	40	CN0H2049486434832601	YES	LIBRARY	1,960.67	1,960.67
2004 DELL NOTEBOOK LATITUDE D505	1603	01-512-5971	40	CN0H2049486434832597	YES	LIBRARY	1,960.67	1,960.67
2004 DELL NOTEBOOK LATITUDE D505	1605	01-512-5971	40	CN0H2049486434822634	YES	LIBRARY	1,960.67	1,960.67
2005 PRECISION WORKSTATION 370 MINI TOWER	1667	01-512-5971	40	3DXGK71	YES	LIBRARY	2,004.23	2,004.23
2004 SERVER FIREWALL	1701	01-512-5971	40	C4N00T	YES	LIBRARY	4,164.80	4,164.80
1972 BASKETBALL COURT	00328	01-513-5971	30	NA	YES	PARKS & REC	6,000.00	6,000.00
1996 MAXI WHIRL	00725	01-513-5971	40	NA	YES	PARKS & REC	1,149.50	1,149.50
2002 DIGITAL ID CAMERA	01107	01-513-5971	40	2DCDA001008	YES	PARKS & REC	2,000.00	2,000.00
2002 ID WORKS SOFTWARE	01109	01-513-5971	40	NA	YES	PARKS & REC	2,000.00	2,000.00
2002 TREADMILL - LIFE FITNESS	01111	01-513-5971	40	NA	YES	PARKS & REC	4,499.25	4,499.25
2002 TREADMILL - LIFE FITNESS	01112	01-513-5971	40	NA	YES	PARKS & REC	4,550.00	4,550.00
2002 TREADMILL - LIFE FITNESS	01113	01-513-5971	40	NA	YES	PARKS & REC	4,550.00	4,550.00
2002 TREADMILL - LIFE FITNESS	01114	01-513-5971	40	NA	YES	PARKS & REC	4,550.00	4,550.00
2002 TREADMILL - LIFE FITNESS	01115	01-513-5971	40	NA	YES	PARKS & REC	4,550.00	4,550.00
2002 CROSSTRAINER	01116	01-513-5971	40	NA	YES	PARKS & REC	3,550.00	3,550.00
2002 CROSSTRAINER	01118	01-513-5971	40	NA	YES	PARKS & REC	3,550.00	3,550.00
2002 CONVECTION OVEN	1146	01-520-5971	40	00000001140	YES	AQUATICS	1,960.00	1,960.00
2002 POOL VACUUM	1318	01-520-5971	40	NA	YES	AQUATICS	1,382.95	1,382.95
SMART BOARD X885 IN PROJECTOR	2819	01-512-5971	40	NA	YES	LIBRARY	6,005.05	600.45
2002 COMPUTER SERVER	1148	01-521-5971	40	6J25JZP100L	YES	FINANCE	7,539.72	7,539.72
2003 NOBLIS 1245GE PRO COMPUTER	1255	01-521-5971	40	99L537201124400815TA	YES	FINANCE	1,602.00	1,602.00
2004 NOBLIS CPU	1400	01-521-5971	40	439870	YES	FINANCE	1,035.00	1,035.00
2004 NOBLIS CPU	1437	01-521-5971	40	452712	YES	FINANCE	1,012.00	1,012.00
2004 NOBLIS CPU	1485	01-521-5971	40	439855	YES	FINANCE	1,020.00	1,020.00
1994 CHEV S-10 PICK-UP	00650	01-531-5971	40		YES	COMM DEV	9,369.00	9,369.00
2003 EXT CAB 4X4 CHEVY PICKUP	1298	01-531-5971	40	1GCHK28U23E107623	YES	COMM DEV	23,899.50	23,899.50
2003 NOBLIS 15001 PRO CPU	1378	01-531-5971	40	421606-001	YES	COMM DEV	1,852.00	1,852.00
1988 MUNICIPAL COURT CHAIRS	00190	01-541-5971	40	NA	DONATE TO KIWANIS	POLICE	600.00	600.00
1997 HP CPU 7410P	00737	01-541-5971	40	US72658151	YES	POLICE	1,699.99	1,699.99
1997 DECATUR GENESIS II RADAR	00753	01-541-5971	40	UNIT 173	YES	POLICE	1,345.00	1,345.00
1999 GATEWAY CPU	00852	01-541-5971	40	11089439	YES	POLICE	1,730.61	1,730.61
2000 DIGITAL LOGGER 16 CHANNEL	00918	01-541-5971	40	NA	YES	POLICE	22,821.60	22,821.60
2000 FUEL SYSTEMS (3)	00942	01-541-5971	40	NA	YES	POLICE	6,000.00	6,000.00
2002 DECATUR GENESIS II RADAR	00985	01-541-5971	40	G2-07545	YES	POLICE	1,864.00	1,864.00
2002 DECATUR GENESIS II RADAR	00986	01-541-5971	40	G2-07556	YES	POLICE	1,864.00	1,864.00
TASER X26E	2011	01-541-5971	40	X00-270033	YES	POLICE	1,204.43	1,204.43
TASER X26E	2012	01-541-5971	40	X00-507820	YES	POLICE	1,204.43	1,204.43
TASER X26E	2014	01-541-5971	40	X00-306745	YES	POLICE	1,204.43	1,204.43
2001 FORD CROWN VICTORIA	1261	01-541-5971	40	2FAFP71W51X126185	YES	POLICE	12,750.00	12,750.00
2003 NOBLIS CPU	1374	01-531-5971	40	416035-001	YES	COMM DEV	1,258.00	1,258.00
2002 CROWN VICTORIA	1611	01-541-5971	40	2FAFP71W42X121013	YES	POLICE	16,838.42	16,361.11
2005 COMPUTER SERVER	1799	01-541-5971	40	NA	YES	POLICE	7,785.00	7,785.00
2004 CROWN VICTORIA	1832	01-541-5971	40	2FAHP71W54X106550	YES	POLICE	18,267.90	18,267.90
2003 CROWN VICTORIA UNIT 189	1833	01-541-5971	40	2FAFP71W03X136237	YES	POLICE	16,353.90	14,309.63
2005 MODEL 71 FORD CROWN VICTORIA	2004	01-541-5971	40	2FAHP71W83X150396	YES	POLICE	20,487.68	20,487.68
2006 FORD CROWN VICTORIA	2072	01-541-5971	40	2FAHP71W86X153235	YES	POLICE	23,691.82	23,691.82
TASER	2742	01-541-5971	40	SI1314256	YES	POLICE	1,391.86	348.00
TASER	2743	01-541-5971	40	NA	YES	POLICE	1,391.86	348.00
1983 CPR MANNEQUINS (3)	00237	01-551-5971	40	NA	YES	FIRE	1,500.00	1,500.00
1983 RESERVE HOSE IN STOCK	00308	01-551-5971	40	NA	YES	FIRE	10,000.00	10,000.00
1991 EXECUTIVE CHAIRS (8)	00449	01-551-5971	40	NA	YES	FIRE	1,664.91	1,664.91
1991 INTERCOM & PAGING SYSTEM	00452	01-551-5971	40	NA	YES	FIRE	2,849.00	2,849.00
1992 NOZZLES FOR FIRE HOSES	00517	01-551-5971	40	NA	YES	FIRE	2,658.50	2,658.50
1992 FORD PUMPER BRUSH TRUCK	00521	01-551-5971	40	2FTHF36M3NCA76194	YES	FIRE	19,392.00	19,392.00
1992 SMOKE DETECTORS	00522	01-551-5971	40	NA	YES	FIRE	1,265.00	1,265.00
GUTTERING AT FIRE STATION '93	00605	01-551-5971	30	NA	YES	FIRE	1,039.21	1,039.21
1994 PUBLIC ADDRESS SOUND SYSTEM	00654	01-551-5971	40	NA	YES	FIRE	11,978.70	11,978.70
1994 TELEX VIDEO PROJECTOR	00656	01-551-5971	40	NA	YES	FIRE	2,724.93	2,724.93
1994 - 300' NATIONAL FLOW MASTER HOSE	00658	01-551-5971	40	NA	YES	FIRE	1,468.00	1,468.00
1999 DELL OPTIPLEX 7010	00665	01-551-5971	40	NA	YES	FIRE	1,730.61	1,730.61
2000 GATEWAY LAPTOP	00919	01-551-5971	40	NA	YES	FIRE	1,316.00	1,316.00
REPLACE MOTOR - SQUAD #1	1398	01-551-5971	40	NA	YES	FIRE	5,979.00	5,979.00
ALARM FOR SCBA	1406	01-551-5971	40	NA	YES	FIRE	1,720.00	1,720.00
1991 FORD FARM TRACTOR	00060	01-561-5971	40	252315M	YES	STREETS	NA	NA
1991 ALAMO MOWER	00100	01-561-5971	40	SHD88-15280	YES	STREETS	NA	NA
							354,738.66	340,447.39

AGENDA ITEM COMMENTARY

1. ITEM NO. _____

2. DATE June 16, 2015

3. TITLE: Discussion, consideration, and possible action declaring July Parks & Recreation Month

4. COUNCIL ACTION: Approve or Deny

5. INITIATOR: Justin Battles, Parks and Recreation Director

6. BACKGROUND:

The U.S. House of Representatives has declared July as National Parks & Recreation month. The proclamation recognizes that parks and recreation programs are an integral part of communities throughout this country, including in Mustang, Oklahoma. The City recognizes the benefits derived from parks and recreation resources and wishes to declare the month of July Parks & Recreation month.

7. STAFF SOURCE: Justin Battles, Parks and Recreation Director

8. FINANCIAL IMPACT:

9. STAFF COMMENTS: Staff recommends approval.

10. CITY ATTORNEY'S COMMENTS:

11. RESOLUTION/ORDINANCE NO.

PROCLAMATION

WHEREAS parks and recreation programs are an integral part of communities throughout this country, including City of Mustang; and

WHEREAS our parks and recreation are vitally important to establishing and maintaining the quality of life in our communities, ensuring the health of all citizens, and contributing to the economic and environmental well-being of a community and region; and

WHEREAS parks and recreation programs build healthy, active communities that aid in the prevention of chronic disease, provide therapeutic recreation services for those who are mentally or physically disabled, and also improve the mental and emotional health of all citizens; and

WHEREAS parks and recreation programs increase a community's economic prosperity through increased property values, expansion of the local tax base, increased tourism, the attraction and retention of businesses, and crime reduction; and

WHEREAS parks and recreation areas are fundamental to the environmental well-being of our community; and

WHEREAS parks and natural recreation areas improve water quality, protect groundwater, prevent flooding, improve the quality of the air we breathe, provide vegetative buffers to development, and produce habitat for wildlife; and

WHEREAS our parks and natural recreation areas ensure the ecological beauty of our community and provide a place for children and adults to connect with nature and recreate outdoors; and

WHEREAS the U.S. House of Representatives has designated July as Parks and Recreation Month; and

WHEREAS the City of Mustang recognizes the benefits derived from parks and recreation resources

NOW THEREFORE, BE IT RESOLVED BY the Mayor and Mustang City Council that July is recognized as

“PARK AND RECREATION MONTH”

in the City of Mustang.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the city of Mustang to be affixed this 16th day of July, 2015.

Mayor

ATTEST:

City Clerk

AGENDA

- A. CALL TO ORDER
- B. ROLL CALL
- C. NEW BUSINESS
- D. CONSENT AGENDA

These items are considered on the Consent Agenda so that members of the Improvement Authority by unanimous consent can designate routine agenda items to be approved by one motion. If any item proposed on the Consent Agenda does not meet with approval of all Trustees that item will be removed and heard in regular order.

- 1. Approval of **06/02/15** MIA Minutes
- *2. Claims List for **FY '15**
- 3. Approval to Declare Certain Items as **Surplus** and Authorizing Disposal of Those Items.

E. INFORMATION/REPORTS

- 1. Trustee Manager
- 2. Trustees

F. DISCUSSION ITEMS

None.

G. ADJOURNMENT

***Items Considered Concurrently on the City Council Agenda.**

**MUSTANG IMPROVEMENT AUTHORITY
JUNE 2, 2015**

The Mustang Improvement Authority met in regular session on Tuesday, June 2, 2015, at 7:00 p.m. in the Mustang Municipal Building Council Chambers. Notice of the meeting was posted on the Bulletin Board outside the Mustang Municipal Building on Friday, May 29, 2015, at 2:20 p.m. in compliance with the Open Meeting Law, 25 O.S., Section 301, et. seq.

A. CALL TO ORDER

Chairman Adams called the meeting to order at **7:28 p.m.**

B. ROLL CALL

Trustees Present: Riley
Staples
Grider
Jones
Hagan
Schweinberg
Adams

Trustees Absent: None

C. NEW BUSINESS

None.

D. CONSENT AGENDA

1. Approval of **05/19/15** MIA Minutes
- *2. Claims List for **FY '15**
- *3. Approval to Turn **Past Due Utility Accounts** over to the Collection Agency.
4. Approval of **Resolution No. 15-056** making changes in the Mustang Improvement Authority Fund Budget by making a Supplemental Appropriation to Increase the 2014-2015 Fiscal Year Budget by \$510,000.

MOTION was made by **Trustee Schweinberg**, seconded by **Trustee Grider**, to approve Items D-1 thru D-4 of the Consent Agenda.

AYE: Riley, Staples, Grider, Jones, Hagan, Schweinberg, Adams

NAY: None

E. INFORMATION/REPORTS

1. **Trustee Manager**
None.
2. **Trustees**
None.

F. DISCUSSION ITEMS

- *1. **Public Hearing** on Fiscal Year 2015-2016 Annual Budgets for the City of Mustang, the Mustang Improvement Authority and Related Funds in Accordance with State Statutes.

Chairman Adams opened the matter for Public Hearing.

There were no requests to speak.

MOTION was made by **Chairman Adams**, seconded by **Trustee Schweinberg**, to close the Public Hearing.

AYE: Riley, Staples, Grider, Jones, Hagan, Schweinberg, Adams

NAY: None

- *2. **Discussion, Consideration and Possible Action** regarding Approval of Resolution No. 15-057, Approving the Fiscal Year 2015-2016 Budgets for the City of Mustang, Mustang Improvement Authority and Related Funds.

MOTION was made by **Trustee Grider**, seconded by **Trustee Schweinberg**, to Approve Resolution No. 15-057, Approving the Fiscal Year 2015-2016 Budgets for the City of Mustang, Mustang Improvement Authority and Related Funds.

AYE: Riley, Staples, Grider, Jones, Hagan, Schweinberg, Adams

NAY: None

G. ADJOURNMENT

MOTION was made by **Chairman Adams** and seconded by **Trustee Schweinberg** to adjourn.

AYE: Riley, Staples, Grider, Jones, Hagan, Schweinberg, Adams

NAY: cfd None

Meeting was adjourned at **7:30 p.m.**

Jay Adams, Chairman

Attest:

Lisa Martin, Secretary

FUND: 68 - IMPROVEMENT AUTHORITY

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 68 GENERAL GOVERNMENT						
15-2073	01-B0024	BANCFIRST	2014 A BOND PAYMENT	6/2015	201506091244	190,177.09
15-2146	01-B0120	BOND FUND	4TH PENNY TRANSFER	6/2015	201506101283	12,791.02
15-2149	01-D0005	D.E.Q.	APPLICATION FOR PERMIT FE	6/2015	201506101286	1,409.39
15-1107	01-E1106	EST ENGINEERING	ENGINEERING FOR S. MUST.	6/2015	34609	47,517.50
15-0009	01-G0030	GENERAL FUND	OPERATING TRANSFER	6/2015	201506091243	230,000.00
15-2147	01-L0045	LIMITED PURPOSE FUND	3RD PENNY TRANSFER	6/2015	201506101284	36,536.19
15-1094	01-M0210	MUSTANG IMPROVEMENT	TRANSFER CIP FEE TO MIA	6/2015	201506091242	29,529.00
15-1841	01-S0205	STREET IMPROVEMENT FUND	FRANCHISE FEE TRANSFER	6/2015	201506091241	13,000.00
DEPARTMENT TOTAL:						560,960.19
DEPARTMENT: 72 WATER						
15-2162	01-C0108	COWAN GROUP	GENERAL ENGINEERING SERVI	6/2015	1977A	18,283.44
15-1945	01-C0135	CITY OF OKC UTILITIES	WATER PURCHASE	6/2015	201506101280	25,135.50
15-1960	01-00035	OKLAHOMA ELECTRIC CO-OP	ELECTRIC SERVICES	6/2015	201506091266	11,804.45
15-1937	01-00055	OG&E COMPANY	ELECTRIC SERVICES	6/2015	201506101277	896.83
15-1951	01-00055	OG&E COMPANY	ELECTRIC SERVICES	6/2015	201506091268	18,455.34
15-0395	01-S0057	SEVERN TRENT SERVICES INC	PUBLIC WORKS CONTRACT	6/2015	MTANG-0615-OP-1316	90,274.90
DEPARTMENT TOTAL:						164,850.46
DEPARTMENT: 75 SEWER						
15-2068	01-C0010	CADDO ELECTRIC CO-OP INC	ELECTRIC SERVICES	6/2015	201506091258	749.00
15-2162	01-C0108	COWAN GROUP	GENERAL ENGINEERING SERVI	6/2015	1977A	41,116.22
15-1960	01-00035	OKLAHOMA ELECTRIC CO-OP	ELECTRIC SERVICES	6/2015	201506091266	2,007.00
15-1937	01-00055	OG&E COMPANY	ELECTRIC SERVICES	6/2015	201506091254	49.84
15-1951	01-00055	OG&E COMPANY	ELECTRIC SERVICES	6/2015	201506091268	284.89
15-0395	01-S0057	SEVERN TRENT SERVICES INC	PUBLIC WORKS CONTRACT	6/2015	MTANG-0615-OP-1316	50,779.63
DEPARTMENT TOTAL:						94,986.58
FUND TOTAL:						820,797.23

FUND: 70 - MIA RESERVE

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 70 ADMINISTRATION						
15-2162	01-C0108	COWAN GROUP	GENERAL ENGINEERING SERVI	6/2015	1977A	1,114.22
DEPARTMENT TOTAL:						1,114.22
FUND TOTAL:						1,114.22
GRAND TOTAL:						1,463,635.55

MUSTANG IMPROVEMENT AUTHORITY

AGENDA ITEM COMMENTARY

1. **ITEM NO.** D-3
2. **MEETING DATE:** June 16, 2015
3. **TITLE:** Discussion, Consideration and Possible Action Regarding Declaring Certain Items as Surplus and Authorizing Disposal of Those Items
4. **COUNCIL ACTION:** Approve/Deny
5. **INITIATOR:** Janet Watts, Finance Director
6. **BACKGROUND:**

Staff conducted a city-wide physical inventory of capital assets for fiscal year ending June 30, 2015.

All items (see attached listing) are fixed assets deemed to be no longer needed by the City of Mustang.
7. **FINANCIAL IMPACT:**
8. **STAFF COMMENTS:**

Recommendation for Trustee approval to declare assets as surplus in accordance with city/state regulations.
9. **STAFF SOURCE:** Janet Watts, Finance Director
10. **ORDINANCE /RESOLUTION NO.**
11. **Attachment:**

Schedule of Surplus Listing - Capital Assets - Business Type

CITY OF MUSTANG
SCHEDULE OF SURPLUS - CAPITAL ASSETS
For the year ending June 30, 2015

Business Assets Description:	FA		Expense		Serial #	Need Council Approval To Surplus	Primary Location	Original Cost	Accum Depr Write Off Amount
	Number	Account	Cat						
1997 VERMEER V-35-50A TRENCHER	00738	68-568-5971	40	1VRS072P6V100128	YES	PUBLIC WKS	40,600.00	40,600.00	40,600.00