



Mustang City Council

**MUSTANG MUNICIPAL BUILDING
1501 N. MUSTANG ROAD
MUSTANG, OKLAHOMA 73064**

Mustang City Council

MUSTANG CITY COUNCIL

Tuesday, April 7, 2026 – 7:00 PM
MUSTANG MUNICIPAL BUILDING
1501 N. MUSTANG ROAD
MUSTANG, OKLAHOMA 73064

A. **CALL TO ORDER**

B. **PLEDGE OF ALLEGIANCE/INVOCATION**

C. **ROLL CALL**

D. **NEW BUSINESS, DELETIONS OR CONTINUANCES TO THE AGENDA**

Official action can be taken on items that appear on the agenda or are brought up as new business. In reviewing and responding to any agenda item, the Council may, in whole or in part, adopt, approve, conditionally approve, ratify, deny, defer, amend, strike or continue any agenda item. When more information is needed to act on an item, Council may refer the matter to the City Manager, to the Municipal Counselor, or to a board or commission for additional study. Items may be deferred or continued indefinitely or to a specific date or stricken from the agenda entirely.

E. **INFORMATION/REPORTS**

E.1 Recognition of American Legion's Employees of the Year.

E.2 City of Mustang Proclamation acknowledging Apraxia Awareness.

E.3 City of Mustang Proclamation acknowledging Fair Housing Month.

E.4 City Manager Report

E.5 City Council Report

F. CONSENT AGENDA

These items are considered on the Consent Agenda so that members of the City Council by unanimous consent can designate routine agenda items to be approved by one motion. If any item proposed on the Consent Agenda does not meet with approval of all Councilmembers, that item will be removed and heard in regular order. In reviewing and responding to any agenda item, the Council may, in whole or in part, adopt, approve, conditionally approve, ratify, deny, defer, amend, strike or continue any item.

F.1 Approval of 3/3/2026 City Council Minutes.

F.2 Claims List for FY26

F.3 Approval to Turn Past Due Library Accounts over to Collection Agency.

F.4 Acceptance of Maintenance Bonds and Dedication of Water and Paving Infrastructure for the Red Barn Acres subdivision.

F.5 Nominate Mr. Justin Battles, Ms. Pam Polk, and Mr. Tim Lyon to the Oklahoma Municipal Assurance Group (OMAG) Board of Trustees.

G. DISCUSSION ITEMS

The following numbered items listed for consideration are included for discussion and action by the City Council. In reviewing and responding to any agenda item, the Council may, in whole or in part, adopt, approve, conditionally approve, ratify, deny, defer, amend, strike or continue any item.

- G.1** *Consideration of Change Order #1 to the Contract with Patriot Underground Utilities for the SH-152 Waterline Project
- G.2** Consideration for Selection of an Engineering or Planning Consultant for the Creation of the Mustang Safety Action Plan
- G.3** *Consideration for Approval of the Construction Contract and the Maintenance, Performance, & Statutory Bonds for the W. Elder Drive Culvert Replacement Project
- G.4** Consideration of Ordinance No. 1343 an Ordinance of the City of Mustang, Oklahoma, declaring a certain police vehicle surplus, authorizing the City Manager to sell such vehicle pursuant to Mustang code; and, providing for severability.
- G.5** Consideration of Ordinance No. 1344 an Ordinance of the City of Mustang, Oklahoma, declaring a certain police vehicle surplus, authorizing the sale of such vehicle to another public agencies or by competitive bidding, or auction, and authorizing and directing the City Manager to execute documents to complete the transfers; and providing for severability.
- G.6** Consideration of (A) Resolution No. 26-023 Resolution of the City of Mustang, Oklahoma, approving an agreement for sale between the City of Mustang and the Cleveland County Sheriff's Office, for the sale of a surplus police vehicle and Authorizing and Directing the City Manager to Execute Documents to Complete the Transfer, and Providing for Severability; and (B) an Agreement for Sale of a Surplus Police Vehicle to the Cleveland County Sheriff's Office.
- G.7** Consideration of Ordinance No. 1345, an Ordinance of the City of Mustang, Oklahoma, amending Chapter 22 of the Mustang Code of Ordinances by amending the Mustang Cable Ordinance, Section 22-102, to revise the definition of Gross Revenues; Declaring Repealer; Providing for Severability; and, Declaring an emergency.

- G.8** Public Hearing and Consideration of Ordinance No. 1346, an Ordinance enacting the “Cable Franchise Renewal Agreement” (Franchise Agreement), granting to CoxComm, LLC and its successors and assigns (Company) the right and privilege, for a term of ten (10) years, to construct, erect, operate, modify and maintain in, upon, along, across, above, over and under the streets, alleys, easements and other public ways and places within the City of Mustang (City) such facilities as are necessary for the operation and maintenance of a cable television system in the City; making said grant subject to the further provisions of this Franchise Ordinance and Franchise Agreement; Providing that the rights and privileges granted herein are expressly made subject to the Mustang Cable Ordinance (Chapter 22, Article IV, of the Mustang Municipal Code) and the provisions of the Franchise Agreement entered into between the City and Company; Incorporating the Mustang Cable Ordinance and the Franchise Agreement by reference; Requiring the Company to strictly comply with the Mustang Cable Ordinance and the Franchise Agreement; Providing that this Franchise Ordinance shall become effective on April 7, 2026, so long as the conditions of Section 22-155 have been met; Providing that a vote of the people is not required and has been preempted by federal law; Providing for a repealer of Ordinance No. 1133; Declaring that nothing in this Franchise Ordinance shall be construed to prevent the City from granting a Cable Television Franchise to any other person, firm or corporation; Providing for severability; Declaring a repealer; and, Declaring an emergency.

H. INTRODUCTION OF GUESTS/HEARING OF CITIZENS OR DELEGATES

I. MATTERS FOR EXECUTIVE SESSION

- I.1** Consideration of City of Mustang v. Purdue Pharma L.P., et al, Case No. 1:19-op-45496-DAP, pending in the United States District Court for the Northern District of Ohio, and related litigation, including potential approval of Resolution No. 26-024 approving voting to participate in the settlements with Associated Pharmacies, Inc., JM Smith Corporation, Louisiana Wholesale Drug Company, Morris and Dickson Co., North Carolina Mutual Wholesale Drug Company, Inc. and United Natural Foods, Inc. and authorizing the Mayor, City Manager or legal counsel to execute the Remnant Defendants’ Combined Subdivision Participation and Release Form contained in the Remnant Defendants’ Settlement Agreement as Exhibit G, and to take all actions required to effect the settlements; and, proposed Executive Session as authorized by 25 Okla. Stat. §307(B)(4) based on the advice of the City's attorney that public disclosure of these discussions will seriously impair the ability of the City to process the litigation.

J. ADJOURNMENT

Note:

***Items considered concurrently on the MIA Agenda.**



Agenda Item No: F.1

Mustang City Council Agenda Item Report

Meeting Date: April 7, 2026

Submitted by: Tammi Noblitt

Submitting Department: City Clerk

Item Type: Minutes

Agenda Section: CONSENT AGENDA

Subject Title:

Approval of 3/3/2026 City Council Minutes.

Recommendation:

Initiator:

Tammi Noblitt

Background:

Approval of March 3, 2026 City Council Minutes.

Financial Impact:

Staff Comments:

Attachments:

[3-3-2026 City Council Mintues.pdf](#)

**MUSTANG CITY COUNCIL
MARCH 3, 2026**

The Mustang City Council met in regular session on Tuesday, March 3, 2026, notice of the meeting was posted as required on Thursday, February 26, 2026 at 11:47 a.m. in compliance with the Open Meeting Law, 25 O.S., Section 301, et. seq.

A. CALL TO ORDER

Mayor Ray called the meeting to order at **7:00 p.m.**

B. PLEDGE OF ALLEGIANCE/INVOCATION - Pastor Russ Brown, Mustang Christian Church.

C. ROLL CALL

Councilmembers Present:	Reddick
	Leete
	Wald
	Waugh
	Balliew
	Ray

Councilmembers Absent:	Sholund
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D. INTRODUCTION OF GUESTS/HEARING OF CITIZENS OR DELEGATES

None.

E. NEW BUSINESS, DELETIONS OR CONTINUANCES TO THE AGENDA

None.

F. CONSENT AGENDA

F.1 Approval of 2/3/2026 City Council Minutes.

F.2 Claims List for FY26

F.3 Approval to Turn Past Due Library Accounts over to Collection Agency.

MUSTANG CITY COUNCIL

MARCH 3, 2026

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F.4 2026 Notice of Trustees Election for OMAG and Nomination Process.

MOTION was made by **Councilman Wald**, seconded by **Councilman Leete** to Approve the Consent Agenda Items F.1 thru F.4.

AYE: Reddick, Leete, Wald, Waugh, Balliew, Ray

NAY: None

G. INFORMATION/REPORTS

G.1 OWRB loan closing visit and check presentation for the AMI Meter Project approved by Council.

Mr. Tim Davis from OWRB presented a check in the amount of \$6,110,000 to the City Council for the upcoming AMI Meter Project. **City Manager, Tim Rooney** asked for Mr. Davis to reiterate the percentage rate for the loan. Mr. Davis stated that it would be 2.47% for 15 years.

G.2 City of Mustang Proclamation acknowledging Autism Awareness. No attendee from the Autism present. Proclamation was postponed.

G.3 City Manager Report
Nothing to Report

G.4 Council Reports

Councilman Reddick nothing to report.

Councilman Leete received correspondence regarding a house in disrepair. This information was passed along to staff.

Councilman Wald nothing to report.

Councilman Waugh all good in his ward. Stated that W. SH 152 has now been opened to two-way traffic.

Councilwoman Balliew Ward is quiet.

Vice-Mayor Sholund absent.

Mayor Ray wanted to thank staff for their hard work.

H. DISCUSSION ITEMS

- H.1 Consideration of Acceptance of Bids for the W. Elder Drive Culvert Replacement Project.

City Manager, Tim Rooney stated that numerous bids were received on February 12, 2026. After review of all bids, it was determined that one bid was disqualified for using substitute materials without following protocol in order for the City to accept said substitutions. This vendor shall be disqualified and removed from the selection of bids.

MOTION was made by **Councilwoman Balliew**, seconded by **Councilman Leete** to remove the disqualified bidder and Approve the Acceptance of remaining Bids for the W. Elder Drive Culvert Replacement Project.

AYE: Reddick, Leete, Wald, Waugh, Balliew, Ray
NAY: None

- H.2 Consideration of Award of Bid for the W. Elder Drive Culvert Replacement Project.

City Manager, Tim Rooney stated that staff recommends awarding the Bid to the second lowest bidder, SAC Services, Inc.

MOTION was made by **Councilman Waugh**, seconded by **Councilman Leete** to Award the Bid for the W. Elder Drive Culvert Replacement Project to SAC Services Inc. in the amount of \$206,072.00

AYE: Reddick, Leete, Wald, Waugh, Balliew, Ray
NAY: None

- H.3 *Consideration of Ordinance No. 1339, an Ordinance of the City of Mustang, Oklahoma, Amending the Code of Ordinances by Amending Chapter 42, Section 42-98 to increase the charge for replacement of solid waste cart after interruption to service, Declaring Repealer; and Providing for severability.

City Attorney, Jon Miller indicated that the fee for replacing the sanitation cart was for costs associated with the time and resources of removing and resetting after an interruption of service.

Councilman Wald verified that this increase was for the interruption of service and not termination.

MOTION was made by **Councilman Wald**, seconded by **Councilman Leete** to Approve Ordinance 1339.

AYE: Reddick, Leete, Wald, Waugh, Balliew, Ray

NAY: None

- H.4 Consideration of Ordinance No. 1340, an Ordinance of the City of Mustang, Oklahoma, amending Chapter 2 of the Mustang Code of Ordinances by (1) amending Section 2-194 to establish requirements for Competitive bidding and authority of city manager regarding surplus materials and equipment, and (2) adding new Section 2-200 to establish requirements and process for best value competitive awards; Declaring Repealer; and, Providing for Severability.

City Attorney, Jon Miller stated that a new process was created in which to award competitive bids in a conducive manner. With the age of electronic data brings more communication with electronic devices. Systems where longevity takes a toll on equipment (etc.) should be replaced in a timely fashion when needed. This allows the City to award for Best Value and not just competitive monetarily.

MOTION made by **Councilwoman Balliew**, seconded by **Councilman Leete** to approve Ordinance No. 1340.

AYE: Reddick, Leete, Wald, Waugh, Balliew, Ray

NAY: None

****NOTE: Electronic system posted a "failed" vote****

- H.5 Public Hearing and Consideration of Ordinance No. 1341, an Ordinance of the City of Mustang, Oklahoma, Amending the Zoning Ordinance of the City of Mustang, Oklahoma, as Amended, to Change Certain Property Located in Canadian County, Oklahoma, from C-3 Commercial General District and C-4, Planning Shopping Center District to a C-3, Commercial General District and R-4, Multiple Family District Planned Unit Development, Declaring Repealer, and Providing for Severability.

City Planner, Jacob Coleman stated that the rezoning request is in relation to the 6.64 acres located at W. SH 152 & Czech Hall on the Northeast Corner, North of Dominoes rezoning it to C-3 and C-4. PUD would allow Commercial and Residential with two options.

Option 1: C-3 tract would locate to the north portion of the lot and be restricted to 40 units of possible 55+ residential living.

Option 2: 48 units of Residential. Two options are available and requested due to the fluctuation of the market. No variances are requested. Two acres will be set aside in both options for Commercial.

Staff believes that it will be compatible with the Comprehensive Plan and recommends approval.

Councilman Wald asked **Coleman** is staff recommends both options. **Coleman**, yes.

Councilman Wald confirmed with **Coleman** if there are two acres setback for commercial. **Coleman**, yes.

Councilman Leete asked at what point is the decision made to complete Option 1 or Option 2. **Coleman** stated at the platting process.

At 7:23pm **Mayor Ray** opened the Public Hearing.

Katelyn Turner, Box Law Group, representing Construction Engineer, Mark Grubbs, stated the builder was working hard to provide harmony between Residential and Commercial progress. Ms. Turner reiterated that at the Platting Stage the Option would be decided.

Councilman Wald stated he personally liked both.

At 7:25pm **Mayor Ray** closed the Public Hearing.

MOTION was made by **Councilman Reddick**, seconded by **Councilman Leete** to Approve Ordinance 1341.

AYE: Reddick, Leete, Wald, Waugh, Balliew, Ray
NAY: None

- H.6 Public Hearing and Consideration of Ordinance NO. 1342, an Ordinance of the City of Mustang, Oklahoma, Amending the Zoning Ordinance of the City of Mustang, Oklahoma, as Amended, to Change Certain Property Located in Canadian County, Oklahoma, from a Mixed Use Planned Unit Development with R-1, R-2, C-2, C-3 and C-5 Zoned Districts to a revised Mixed Use Planned Unit Development with R-2, R-3, C-2, C-3, and C-5 Zoned Districts, Declaring Repealer, and Providing for Severability.

Community Development Director, Ryan Conner stated that the Rezoning would Amend the PUD to a 126-acre tract NE of Wal-Mart plus a 78-acre tract. At the February 3, 2026 Council meeting the builder asked Council to send this project back to the Planning Commission for amendments. Council voted and returned it to the Planning Commission. The amendment was to address the 78-acre tract C-3/C-4 multi-facet small commercial and light residential. Planning Commission recommended approval with stipulation to 300 maximum dwellings, 55ft tower height homes; prohibit tower homes in section 6D of tract; cottages 600-1800 sq ft; houses; multi-flex buildings; townhomes; tower homes; multi-family homes limited to 6 units; three accesses into area, Sara Rd, Hunker Terr and Morgan Rd.; Amenities as listed in exhibits. Staff recommends approval with stipulations.

Councilman Waugh asked **Conner**, how much has it changed from before. **Conner** stated it was reduced from 400 to 300 units.

At 7:38pm **Mayor Ray** opened the Public Hearing.

Katelyn Turner, Box Law Group, representing the applicant Grant Humphreys noted that the Amendment would allow for mixed uses; applicant has included some setbacks to allow for transition; and acknowledges that the State Highway allows for an increase in traffic. The applicant conducted a neighborhood meeting where one (1) person attended. They believe that the project is in compliance with the Comprehensive Plan for Mustang.

Applicant, Grant Humphrey, Humphreys Capital, noted that this has been a very complex project and there are a lot of challenges with the land in general. He thanked staff for working hard to accommodate when necessary. Humphreys Capital is trying to create a place that makes memories for families. The initial plan was 685 units which dropped to 400 and then again to 300.

Ms. Danielle Ainsworth, 416 N. Hunker Terr., Mustang, spoke regarding the project near her residence. She quoted Ordinance 122-261. Asked the Council to please consider the entire project. What about the East side; what about a community center within the tract taking away from Wildhorse; what about the fact that the Planning Commission denied it originally then when the applicant got up to leave, they "rescinded their votes" and approved it. They have lived in their home almost 40 years and that it was a labor of love not just 15 months.

Mr. Jay Ainsworth, 416 N. Hunker Terr., Mustang, asked Council to drive down Hunker Terr and see how difficult it is to exit onto SH 152. Asking Council to leave it R1 and not change it to PUD.

Councilwoman Balliew asked where Hunker Terr is. Ainsworth responded the street on the east side of Chili's.

Scott Gibson, 1015 N. Crystal Way, Mustang, asked where R-4 come from. He keeps hearing R-4 but it is not reflected in the Amendment. **Conner** explained that it was in the original proposal along with R-2, R-3, C-2, C-3 and C-5.

Matt Crawford, 400 N. Hunker Terr., Mustang, asked Council to please think about this project and about the long-time residence in close proximity. We don't need any more apartments and duplexes.

At 8:02pm **Mayor Ray** closed the Public Hearing.

Katelyn Turner, Box Law Group, representing the applicant Grant Humphreys stated that this is a very unique project and the have tried to make it easy by including property to the North as a buffer.

Councilman Wald asked Humphreys if the project will move forward with the new stipulations. Humphreys committed to it but in reality, there are financial challenges.

Councilwoman Balliew asked if he had looked at other tracts of land in Mustang. Humphreys stated this is the only land that will fit this project.

Councilman Waugh agrees that the land will be developed and this is exactly what Mustang needs. However, he stated directly to Humphreys that SH 152 and Hunker Terr. could be dangerous. If there is any way to address that to benefit all citizens, **Waugh** suggested the applicant try.

Mr. Humphreys committed to working to create a signalized intersection at no cost to the City of Mustang if they get this deal completed.

Councilwoman Balliew asked who will be maintaining the area after completion. Humphreys responded there will be an HOA; and all landscaping would be handled in common areas.

Councilman Wald stated that this project will set us apart. Asked are multi-family units in certain tracts? Humphreys stated yes. What is the max sq ft on house size? Humphreys stated 3000 sq ft. Humphreys stated that there is a wide range of price points throughout the area but they are pushing home ownership.

MOTION was made by Councilman Wald with the following amended stipulations, maximum 350 units; no tower homes in tract 6D; 6 per multi-flex; multi-flex at 20% of total units; 50 ft landscaping buffer on the north side; and full height of the architectural tower to be 80 ft, **seconded by Councilman Waugh to Approve Ordinance 1342.**

AYE: Reddick, Leete, Wald, Waugh, Balliew, Ray

NAY: None

I. MATTERS FOR EXECUTIVE SESSION

I.1 Consideration of Royal Homes, LLC v. City of Mustang and the City Council for the City of Mustang, Case No. CV-2022-13, District Court, Canadian County, Oklahoma; and, Proposed Executive Session as authorized by 25 Okla. Stat. 307(B)(4).

I.2 Consideration of Resolution No. 26-022, a Resolution of the City Council of the City of Mustang, Oklahoma, declaring that certain property described herein is not needed or necessary for park or other public purposes and abandoning such property for any park or other public purposes.

MOTION to Adjourn to Executive Session made by **Councilman Wald** seconded by **Councilman Leete** at 8:37 pm.

AYE: Reddick, Leete, Wald, Waugh, Balliew, Ray

NAY: None

Returned from Executive Session at 8:45 pm.

I.1 No Action Taken

I.2 **MOTION** was made by **Councilman Wald** seconded by **Councilman Leete** to Resolution No. 26-022.

AYE: Reddick, Leete, Wald, Waugh, Balliew, Ray
NAY: None

J. ADJOURNMENT

MOTION was made by **Councilman Leete** seconded by **Councilman Wald**, to adjourn.

AYE: Reddick, Leete, Wald, Waugh, Balliew, Ray
NAY: None

The meeting was adjourned at **8:46 p.m.**

Mayor, Michael Ray

Attest:

Tammi Noblitt, City Clerk



Agenda Item No: F.2

Mustang City Council Agenda Item Report

Meeting Date: April 7, 2026

Submitted by: Ashley Neely

Submitting Department: Finance

Item Type: Approval

Agenda Section: CONSENT AGENDA

Subject Title:

Claims List for FY26

Recommendation:

Approve.

Initiator:

Ashley Neely

Background:

Claims List for FY26

Financial Impact:

\$660,924.60

Staff Comments:

Attachments:

[GF Claims List - FY26.pdf](#)

FUND: 01 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 00 MAYOR AND COUNCIL						
26-0222	01-C0108	COWAN GROUP ENGINEERING, L	ENGINEERING FEES	3/2026	10686	4,814.00
DEPARTMENT TOTAL:						4,814.00
DEPARTMENT: 01 CITY ATTORNEY						
26-0870	01-B0222	BRADLEY WERNER, LLC	COX FRANCHISE RENEWAL	3/2026	24556	442.50
26-1402	01-B0284	BASS LAW FIRM, P.C.	LEGAL FEES	3/2026	8437	2,465.00
26-1294	01-C0342	THE CHILDS LAW FIRM, PLLC	PROF SERVICES AGREEMENT	3/2026	1030	1,085.00
DEPARTMENT TOTAL:						3,992.50
DEPARTMENT: 11 CITY MANAGER						
26-1288	01-B0186	JUSTIN BATTLES	TUITION REIMBURSEMENT	3/2026	202603195267	700.00
26-0025	01-B0274	HEALTH CARE SERVICE CORPORATE	RETIREE HEALTH INSURANCE	3/2026	MAR2026	5,233.56
26-0024	01-D1082	DELTA DENTAL PLAN OF OKLAHOMA	RETIREE DENTAL INSURANCE	3/2026	MAR2026	614.64
26-0275	01-J1071	CRUSH ENTERPRISES LLC	CLEANING SERVICES	3/2026	INV302839	880.00
26-0023	01-S0137	STANDARD INSURANCE COMPANY	RETIREE VISION INSURANCE	3/2026	MAR2026	111.80
26-1432	01-Z0004	ZENCITY TECHNOLOGIES US INC	COMM ENGAGEMENT PLATFORM	2/2026	SI266000031	10,000.00
DEPARTMENT TOTAL:						17,540.00
DEPARTMENT: 12 LIBRARY						
26-0958	01-A0170	AMAZON CAPITAL SERVICES	ADULT BOOKS	3/2026	1XHP-164G-XKVV	912.96
26-1321	01-M0332	ANNE CONAWAY-CAMPBELL MORAL	PAINT PROGRAMS - MARCH	3/2026	261321	80.00
26-1319	01-S1023	CRESHIA STARK	BILINGUAL STORY TIME	3/2026	261319	60.00
DEPARTMENT TOTAL:						1,052.96
DEPARTMENT: 13 PARKS AND RECREATION						
26-0201	01-C0106	CINTAS CORPORATION NO. 2	JANITORIAL SUPPLIES	2/2026	4261037089	28.44
26-0201	01-C0106	CINTAS CORPORATION NO. 2	JANITORIAL SUPPLIES	3/2026	4262498467	56.88
26-0192	01-C0286	CIVICPLUS, LLC	CIVIC REC SOFTWARE FEES	2/2026	365028	827.04
26-0171	01-O0055	OKLAHOMA GAS & ELECTRIC	COM ELECTRIC SERVICES	3/2026	202603195276	307.53
26-0196	01-O0211	FITNESS WORLD SERVICE AND	REPAIRS	2/2026	8079	908.16
26-1416	01-RF0189	DYLAN CAREL	COED SOFTBALL REFUND	3/2026	101670759CR	400.00
DEPARTMENT TOTAL:						2,528.05

FUND: 01 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 15 GENERAL GOVERNMENT						
26-0887	01-C0278	COX COMMUNICATIONS, INC.	TELEPHONE/INTERNET	2/2026	FEB192026	308.28
26-0245	01-D0088	STATE OF OKLAHOMA - DEPARTMINMATE	LABOR	3/2026	UNCCC-3060226	540.00
26-1383	01-H0193	HAMPTON FIRE & SECURITY PROACCESS	SYSTEM SERVICE	3/2026	12458052	364.99
26-0280	01-L0052	LOCKE SUPPLY CO	LIGHT BULBS & BALLASTS	3/2026	57714756-00	40.89
26-0171	01-O0055	OKLAHOMA GAS & ELECTRIC COMELECTRIC	SERVICES	3/2026	202603195276	4,056.56
26-0036	01-O1177	STATE OF OKLAHOMA	SALES TAX PAYABLE	3/2026	MAR2026-1	502.27
26-0035	01-S0085	SILVER STAR CONSTRUCTION COSTREETS	& MOWING CONTRACT	2/2026	36152	80,671.89
26-0356	01-S0173	STANDLEY SYSTEMS, LLC	COPIER LEASE/USAGE	2/2026	INV1926737	2,248.52
26-0354	01-S0306	SETH BRANDON SHAY	PEST CONTROL SERVICES	2/2026	22726-1	760.00
DEPARTMENT TOTAL:						89,493.40
DEPARTMENT: 18 TOWN CENTER						
26-0205	01-A0227	ALLIED ELEVATOR SERVICES, IMONTHLY	MAINTENANCE	2/2026	2151360	175.00
26-0205	01-A0227	ALLIED ELEVATOR SERVICES, IMONTHLY	MAINTENANCE	3/2026	215510	175.00
26-0201	01-C0106	CINTAS CORPORATION NO. 2	JANITORIAL SUPPLIES	2/2026	4261037089	829.57
26-0201	01-C0106	CINTAS CORPORATION NO. 2	JANITORIAL SUPPLIES	3/2026	4262498467	1,337.02
26-0211	01-D0134	DON'S PLUMBING INC	PLUMBING REPAIRS	2/2026	WO-10230	210.00
26-0203	01-H0165	HD SUPPLY, INC	JANITORIAL SUPPLIES	2/2026	9246295230	451.27
26-0213	01-H0193	HAMPTON FIRE & SECURITY PROANNUAL	FIRE ALARM	3/2026	12458072	889.96
26-0199	01-J1071	CRUSH ENTERPRISES LLC	TOWN CENTER CLEANING	3/2026	INV302841	3,595.00
26-0212	01-L0052	LOCKE SUPPLY CO	LIGHT BULBS	3/2026	57803977-00	9.01
26-1142	01-W0132	WIPES LLC	GYM WIPES	1/2026	22930	189.94
26-1142	01-W0132	WIPES LLC	GYM WIPES	2/2026	23032	189.94
26-1142	01-W0132	WIPES LLC	GYM WIPES	3/2026	23244	379.88
26-1335	01-W0139	WEATHERMAN MECHANICAL INC	HVAC REPAIRS	3/2026	S-A26750	1,351.23
DEPARTMENT TOTAL:						9,782.82
DEPARTMENT: 19 BALL COMPLEX						
26-0732	01-A0110	ALL SEASON BUILDING SUPPLY EQUIPMENT		2/2026	431840	511.34
26-1328	01-B0061	BEACON ATHLETICS LLC	PITCHING RUBBERS & PLUGS	3/2026	0629962-IN	805.43
26-0805	01-B1019	BEN E. KEITH COMPANY	CONCESSIONS SUPPLIES	2/2026	56161800	3,078.23
26-1317	01-B1019	BEN E. KEITH COMPANY	CONCESSIONS - SUPPLIES	3/2026	56233871	1,800.55
26-1318	01-C0106	CINTAS CORPORATION NO. 2	CONCESSIONS - SUPPLIES	2/2026	1906169042	228.00
26-1318	01-C0106	CINTAS CORPORATION NO. 2	CONCESSIONS - SUPPLIES	3/2026	4262498421	534.72
26-0231	01-F0078	DAIOHS USA, INC	COFFEE, HOT CHOC, & CAPP	2/2026	OK-1105613	80.51
26-0232	01-F0144	405 TECHNOLOGY SOLUTIONS, LPOS	SYSTEM FOR CONCESSION	3/2026	3317	47.81
26-0235	01-H0165	HD SUPPLY, INC	JANITORIAL, PAPER & MISC	2/2026	9246308820	502.60
26-0235	01-H0165	HD SUPPLY, INC	JANITORIAL, PAPER & MISC	3/2026	9246513512	114.60
26-0806	01-I1119	STEPHENSON WHOLESALE CO., I	CONCESSIONS SUPPLIES	2/2026	8088578	1,756.88
26-1087	01-M0288	RAWLINGS SPORTING GOODS COMSOFTBALLS		2/2026	3154855	3,124.00
26-1341	01-M0288	RAWLINGS SPORTING GOODS COMPRIZE	BATS - SPRING	3/2026	3276052	3,770.65
26-0171	01-O0055	OKLAHOMA GAS & ELECTRIC COMELECTRIC	SERVICES	3/2026	202603195276	1,395.46
26-0804	01-P0144	PEPSICO BEVERAGE SALES, LLCCONCESSIONS	SUPPLIES	2/2026	60573907	2,267.69
26-1334	01-P0144	PEPSICO BEVERAGE SALES, LLCCONCESSIONS	SUPPLIES	3/2026	62794703	3,409.24
26-0239	01-P0214	RONALD S KOLANDER	JOHNNY FREEZE CUPS	2/2026	116	270.00
26-1411	01-P1016	P&K EQUIPMENT, INC.	TIE ROD ENDS FOR GATOR	3/2026	6250043	60.60

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 19 BALL COMPLEX						
26-1264	01-S0265	SIMPLOT AB RETAIL INC	FIELD CONDITIONER	2/2026	218089355	1,999.80
26-1370	01-S0265	SIMPLOT AB RETAIL INC	FIELD CHALK	3/2026	218089834	1,134.40
26-0246	01-S0355	SUNSHINE SWEETS, LLC	DIP N DOTS	3/2026	I260302514	290.00
DEPARTMENT TOTAL:						27,182.51
DEPARTMENT: 21 FINANCE						
26-1271	01-M0115	MTM RECOGNITION CORPORATION	NAME PLATES & BRACKETS	3/2026	6276019	265.24
26-1398	01-W0110	JANET WATTS	ACCOUNTING SERVICES	3/2026	3	4,600.00
DEPARTMENT TOTAL:						4,865.24
DEPARTMENT: 31 COMMUNITY DEVELOPMENT						
26-0180	01-00096	OKLAHOMA UNIFORM BUILDING	CBUILDING PERMIT FEES	12/2025	DEC2025	340.00
26-1129	01-00096	OKLAHOMA UNIFORM BUILDING	CBUILDING PERMIT FEES	1/2026	JAN2026	328.00
26-1129	01-00096	OKLAHOMA UNIFORM BUILDING	CBUILDING PERMIT FEES	2/2026	FEB2026	372.00
DEPARTMENT TOTAL:						1,040.00
DEPARTMENT: 41 POLICE						
26-0399	01-A1094	DJ HOPKINS INC.	RADAR RECERTIFICATION	2/2026	021240	920.00
26-0403	01-B0090	LEEDS WEST INVESTMENT GROUP	OIL CHANGES	2/2026	036052-76708	380.16
26-0403	01-B0090	LEEDS WEST INVESTMENT GROUP	OIL CHANGES	3/2026	036052-79235	90.04
26-1433	01-C0343	HELENE CONDREAY	REFUND OF INS OVERPAYMENT	3/2026	202603195269	683.03
26-0418	01-F0078	DAIOHS USA, INC	ICE MACHINE RENTAL & SERV	3/2026	OK-1130450	141.75
26-1340	01-G099	GT DISTRIBUTORS, INC.	HANDGUN MAGAZINES	2/2026	INV1078009	242.75
26-0422	01-J1071	CRUSH ENTERPRISES LLC	FACILITY CLEANING	3/2026	INV302840	1,585.00
26-0423	01-M0170	DAVID L. MORRIS	MISC VEHICLE MAINTENANCE	2/2026	291-02272026	495.00
26-0423	01-M0170	DAVID L. MORRIS	MISC VEHICLE MAINTENANCE	3/2026	261-03022026	165.00
26-1339	01-M1030	THE MEADOWS CENTER FOR OPPOSE	SECURE DOCUMENT SHREDDING	2/2026	10391893	184.84
26-1117	01-S0330	STREETS, LLC	WATER VALVE SYSTEM REPAIR	2/2026	45409936	2,875.28
26-1232	01-S0330	STREETS, LLC	BACKFLOW PREVENTER	2/2026	45999094	2,350.00
26-0430	01-T0029	WEST PUBLISHING CORPORATION	CLEAR INVESTIGATIVE TOOL	3/2026	853283397	277.67
26-0432	01-T1055	BRANDONS TOWN PLAZA CLEANER	UNIFORM CLEANING	12/2025	202603195278	283.75
26-0495	01-U0055	UNIFIRST CORPORATION	ENTRY MATS CLEANING	2/2026	2770311753	86.12
DEPARTMENT TOTAL:						10,760.39

FUND: 01 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 42 ANIMAL WELFARE						
26-0444	01-J1071	CRUSH ENTERPRISES LLC	FACILITY CLEANING	3/2026	INV302838	395.00
26-0451	01-M0236	TERRY R WOOD, DVM	VETERINARY SERVICES	2/2026	FEB262026	25.00
26-0171	01-O0055	OKLAHOMA GAS & ELECTRIC	COMELECTRIC SERVICES	3/2026	202603195276	363.46
26-1044	01-O0273	OKLAHOMA HUMANE SOCIETY	VETERINARY SERVICES	2/2026	2391756	255.00
26-0046	01-P0181	PLAN-IT FIRE, LLC	MONTHLY ALARM MONITORING	3/2026	20260837	41.00
DEPARTMENT TOTAL:						1,079.46
DEPARTMENT: 43 HWY SAFETY GRANT						
26-1435	01-H0184	JERRY HEDRICK	CENTRAL SQUARE CONF	3/2026	202603195280	308.89
DEPARTMENT TOTAL:						308.89
DEPARTMENT: 51 FIRE						
26-0392	01-A0110	ALL SEASON BUILDING SUPPLY	BUILDING REPAIR & MAINT	2/2026	433619	39.25
26-0520	01-B1149	BANNER FIRE EQUIPMENT, INC.	E-4 REPAIRS	3/2026	0211261S	8,153.83
26-0969	01-B1149	BANNER FIRE EQUIPMENT, INC.	ANNUAL PM INSPECTIONS	3/2026	0211-11762.02	2,992.78
26-0387	01-F1039	FEDERAL SIGNAL CORPORATION	STORM SIREN CONTRACT	3/2026	9156173	2,887.50
26-0588	01-H0165	HD SUPPLY, INC	CLEANING SUPPLIES	2/2026	W235365490	196.52
26-0588	01-H0165	HD SUPPLY, INC	CLEANING SUPPLIES	3/2026	W235641376	284.84
26-1384	01-H0192	ASHTON HOUSER	GUARDIANS CONFERENCE	2/2026	202603195270	177.00
26-0391	01-O0025	O'REILLY AUTOMOTIVE STORES,	VEHICLE REPAIR & MAINT	3/2026	0309-431722	45.88
26-0388	01-O0028	OMNIWARN LLC	STORM SIREN MAINTENANCE	3/2026	IN-2025-0116	7,498.00
26-0171	01-O0055	OKLAHOMA GAS & ELECTRIC	COMELECTRIC SERVICES	3/2026	202603195276	691.76
26-1410	01-S0206	STOLZ TELECOM, LLC	RADIO ANTENNA & FACEPLATE	3/2026	INV-006227	155.00
26-1247	01-S0386	SEEK THERMAL, INC.	PTIC BATTERY & ENCLOSURE	2/2026	INV54223	90.00
26-1300	01-S0402	STATE OF OKLAHOMA	EXEC FIRE OFFICER CONF	3/2026	RESERVATION# 92048	220.00
26-0371	01-U0055	UNIFIRST CORPORATION	SHOP TOWEL SERVICE	3/2026	2770319385	90.58
DEPARTMENT TOTAL:						23,522.94
DEPARTMENT: 61 STREETS						
26-1401	01-E0094	ECO-COUNTER CORP	SOFTWARE LICENSE	3/2026	C030043	1,080.00
26-0171	01-O0055	OKLAHOMA GAS & ELECTRIC	COMELECTRIC SERVICES	3/2026	202603195276	655.67
DEPARTMENT TOTAL:						1,735.67
FUND TOTAL:						199,698.83

FUND: 05 - PARK IMPROVEMENT

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 00		ADMINISTRATION				
26-0732	01-A0110	ALL SEASON BUILDING SUPPLY EQUIPMENT		2/2026	432653	46.02
26-1052	01-D0177	DUTTON RENT ALL, INC.	PORT-A-POTTY RENTALS	3/2026	112335E-3	213.15
26-1032	01-S0258	TRAVIS E GROOMS	IRRIGATION REPAIR - WHP	2/2026	19932	444.52
26-1395	01-S0258	TRAVIS E GROOMS	IRRIGATION - TOWN CENTER	3/2026	20056	1,095.54
DEPARTMENT TOTAL:						1,799.23
FUND TOTAL:						1,799.23

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FUND: 07 - LIBRARY

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 07		ADMINISTRATION				
26-1420	01-C1068	CDW LLC	REPLACEMENT INK CARTRIDGE	2/2026	AI2XV4U	600.24
DEPARTMENT TOTAL:						600.24
FUND TOTAL:						600.24

FUND: 14 - STREET/DRAINAGE IMP

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 14		ADMINISTRATION				
26-0219	01-C0108	COWAN GROUP ENGINEERING, LLGIS MONTHLY UPDATES		3/2026	10688A	1,667.50
26-0456	01-C0108	COWAN GROUP ENGINEERING, LLMULTIMODAL COMM PROJECT		3/2026	10688	176.00
26-0484	01-C0108	COWAN GROUP ENGINEERING, LLE ELDER DR CULVERT		3/2026	10688B	4,336.00
26-0826	01-M0193	METRO SIGN CORPORATION	SIGNS FOR FRISCO ROAD	2/2026	11790FINAL	460.00
DEPARTMENT TOTAL:						6,639.50
FUND TOTAL:						6,639.50

FUND: 39.- LIMITED PURPOSE

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 00 MAYOR & COUNCIL						
26-1332	01-C1068	CDW LLC	AV WORKSTATION	2/2026	AI14I1S	1,499.71
DEPARTMENT TOTAL:						1,499.71
DEPARTMENT: 13 PARK AND RECREATION						
26-1065	01-F1023	FLOCK GROUP INC.	INSTALL FLOCK CAMERA	12/2025	INV-81524	17,500.00
DEPARTMENT TOTAL:						17,500.00
DEPARTMENT: 15 GENERAL GOVERNMENT						
26-1327	01-C1068	CDW LLC	PHONE SYSTEM PROJECT	2/2026	AI14U9C	2,221.29
26-1343	01-C1068	CDW LLC	PHONE SYSTEM PROJECT	2/2026	AI29L3V	7,333.14
DEPARTMENT TOTAL:						9,554.43
DEPARTMENT: 18 TOWN CENTER						
26-1366	01-F0134	4 BROTHERS CONCRETE AND CONBRICKING TC STORAGE UNIT		3/2026	246	5,800.00
DEPARTMENT TOTAL:						5,800.00
DEPARTMENT: 20 AQUATICS						
26-0508	01-S0398	WATERLOO TENT & TARP CO INC	OCTAGON PICNIC TABLES	3/2026	3526-1	7,902.50
DEPARTMENT TOTAL:						7,902.50
DEPARTMENT: 41 POLICE						
26-0729	01-R0147	RCB BANK	2026 LEASE PURCHASE	3/2026	1-10427946	291,430.92
DEPARTMENT TOTAL:						291,430.92
DEPARTMENT: 72 WATER						
26-1313	01-C1068	CDW LLC	WIRELESS BRIDGE	2/2026	AI19C9E	471.09
26-1209	01-C1197	CORE & MAIN LP	PARTS FOR WATER LINES	2/2026	V000025619	1,518.52
26-0281	01-L0052	LOCKE SUPPLY CO	PARTS FOR WATER LINES	2/2026	57662913-00	16.17
26-0281	01-L0052	LOCKE SUPPLY CO	PARTS FOR WATER LINES	3/2026	57756074-00	60.66
26-1025	01-P0049	PIONEER SUPPLY LLC	METERS & WATERLINE PARTS	3/2026	INV95512	41.70
26-1364	01-P0049	PIONEER SUPPLY LLC	HYDRANT & WATERLINE PARTS	3/2026	INV95512A	50.67
DEPARTMENT TOTAL:						2,158.81
FUND TOTAL:						335,846.37

FUND: 69 - RISK MANAGEMENT

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: .00 ADMINISTRATION						
26-0933	01-C0338	TWO OAKS INVESTMENTS LLC	WORKERS COMPENSATION TPA	2/2026	5821	833.33
26-1422	01-C0340	CENTRALINK, LLC	WC CLAIMS	2/2026	202603195268	447.29
26-1423	01-H0200	HEALTH SYSTEMS	WC CLAIMS	2/2026	202603195271	2,983.76
26-1425	01-M0267	MEDICAL CLAIMS REVIEW SERVIWC CLAIMS		2/2026	202603195273	414.62
26-1424	01-M1237	MCBRIDE CLINIC ORTHOPEDIC HWC CLAIMS		2/2026	202603195274	806.17
26-1426	01-S0255	SSM HEALTH CARE OF OKLAHOMAWC CLAIMS		2/2026	202603195277	1,214.46
26-1427	01-V0106	VALIR OUTPATIENT CLINICS, LWC CLAIMS		2/2026	202603195279	289.24
DEPARTMENT TOTAL:						6,988.87
FUND TOTAL:						6,988.87

FUND: 01 - GENERAL FUND

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 00 MAYOR AND COUNCIL						
26-1488	01-R0132	TIM ROONEY	SPECIAL COUNCIL MEETING	4/2026	202604015392	49.87
DEPARTMENT TOTAL:						49.87
DEPARTMENT: 01 CITY ATTORNEY						
26-0006	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	4/2026	202604015390	34.00
DEPARTMENT TOTAL:						34.00
DEPARTMENT: 05 INFORMATION TECHNOLOGY						
26-0006	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	4/2026	202604015390	25.00
DEPARTMENT TOTAL:						25.00
DEPARTMENT: 11 CITY MANAGER						
26-0983	01-F1094	GJK ENTERPRISES, INC.	CITY HALL WINDOW CLEANING	3/2026	3165-38049	180.00
26-0275	01-J1071	CRUSH ENTERPRISES LLC	CLEANING SERVICES	4/2026	INV315590	880.00
26-1363	01-M0234	MUSTANG TIMES, LLC	LEGAL PUBLICATIONS	3/2026	MT620435	82.50
26-0006	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	4/2026	202604015390	83.00
DEPARTMENT TOTAL:						1,225.50
DEPARTMENT: 12 LIBRARY						
26-0089	01-I0023	INGRAM LIBRARY SERVICES LLC	BOOKS - YA	3/2026	95183867	9.93
26-1438	01-M0332	ANNE CONAWAY-CAMPBELL	MORALMAY PAINT PROGRAM	3/2026	261438	120.00
26-0006	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	4/2026	202604015390	4.00
26-1333	01-S0403	MICHAEL STEPHANIC	VOLUNTEER APPRECIATION	2/2026	MARCH26	350.00
26-1440	01-S1023	CRESHIA STARK	BILINGUAL STORY TIME	3/2026	261440	60.00
DEPARTMENT TOTAL:						543.93
DEPARTMENT: 13 PARKS AND RECREATION						
26-0201	01-C0106	CINTAS CORPORATION NO. 2	JANITORIAL SUPPLIES	3/2026	4263989042	56.88
26-0006	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	4/2026	202604015390	133.00
26-1445	01-RF0190	SETH WOFFORD	GAZEBO RENTAL REFUND	3/2026	97485708CR	112.50
26-1480	01-RF0191	RAVEN HILL	ROOM RENTAL REFUND	3/2026	99903356CR	187.50
DEPARTMENT TOTAL:						489.88

FUND: 01 - GENERAL FUND

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 15		GENERAL GOVERNMENT				
26-0037	01-A1000	ATWOOD DISTRIBUTING L.P.	ATWOODS SALES TAX	4/2026	202603315380	13,205.77
26-0245	01-D0088	STATE OF OKLAHOMA - DEPARTMINMATE	LABOR	3/2026	UNCCC-3060326	540.00
26-0537	01-K0127	KG SC HOLDINGS, LLC	HOMELAND TAX REBATE	4/2026	202604015388	5,000.00
26-0354	01-S0306	SETH BRANDON SHAY	PEST CONTROL SERVICES	3/2026	32426-4	760.00
DEPARTMENT TOTAL:						19,505.77
DEPARTMENT: 18		TOWN CENTER				
26-0201	01-C0106	CINTAS CORPORATION NO. 2	JANITORIAL SUPPLIES	3/2026	4263989042	1,439.96
26-1394	01-H0165	HD SUPPLY, INC	JANITORIAL SUPPLIES	3/2026	9246869036	383.96
26-0199	01-J1071	CRUSH ENTERPRISES LLC	TOWN CENTER CLEANING	4/2026	INV315592	3,595.00
26-0006	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	4/2026	202604015390	17.00
26-1142	01-W0132	WIPES LLC	GYM WIPES	3/2026	23387	379.88
DEPARTMENT TOTAL:						5,815.80
DEPARTMENT: 19		BALL COMPLEX				
26-1317	01-B1019	BEN E. KEITH COMPANY	CONCESSIONS - SUPPLIES	3/2026	56411879	6,990.97
26-1318	01-C0106	CINTAS CORPORATION NO. 2	CONCESSIONS - SUPPLIES	3/2026	4263988917	534.72
26-0806	01-I1119	STEPHENSON WHOLESALE CO., I	CONCESSIONS SUPPLIES	3/2026	8098625	1,809.56
26-1334	01-P0144	PEPSICO BEVERAGE SALES, LLC	CONCESSIONS SUPPLIES	3/2026	67170304	5,172.32
26-0248	01-P0175	DRINK TEA HOLDCO, LLC	ICED TEA	3/2026	72	250.00
26-0239	01-P0214	RONALD S KOLANDER	JOHNNY FREEZE CUPS	3/2026	117	810.00
26-1434	01-P1016	P&K EQUIPMENT, INC.	STARTER FOR FIELD DRAG	3/2026	6257315	299.14
26-0768	01-Q0013	QUICKSCORES LLC	SCHEDULING SOFTWARE	3/2026	260556	112.00
26-0006	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	4/2026	202604015390	58.00
26-0246	01-S0355	SUNSHINE SWEETS, LLC	DIP N DOTS	3/2026	I260326595	696.00
DEPARTMENT TOTAL:						16,732.71
DEPARTMENT: 20		AQUATICS				
26-0006	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	4/2026	202604015390	17.00
DEPARTMENT TOTAL:						17.00

FUND: 01 - GENERAL FUND

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 21 FINANCE						
26-0006	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	4/2026	202604015390	42.00
DEPARTMENT TOTAL:						42.00
DEPARTMENT: 31 COMMUNITY DEVELOPMENT						
26-1128	01-M0234	MUSTANG TIMES, LLC	BLANKET FOR LEGALS	3/2026	MT620436	217.80
26-0006	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	4/2026	202604015390	58.00
26-0181	01-S0373	RPS AUTO LLC	BULK OIL & LUBE	3/2026	00543-57504	106.99
DEPARTMENT TOTAL:						382.79
DEPARTMENT: 41 POLICE						
26-0400	01-A0039	ASC INCORPORATED	MISC. VEHICLE PARTS	2/2026	219422	767.64
26-0419	01-F1094	GJK ENTERPRISES, INC.	WINDOW CLEANING	3/2026	3165-38050	785.00
26-0417	01-F4474	FIRETROL PROTECTION SYSTEMS	FIRE SUPPRESSION AGREEMENT	3/2026	101074173	2,083.00
26-0422	01-J1071	CRUSH ENTERPRISES LLC	FACILITY CLEANING	4/2026	INV315591	1,585.00
26-0423	01-M0170	DAVID L. MORRIS	MISC VEHICLE MAINTENANCE	3/2026	252-03092026	66.00
26-1454	01-M0303	LYLE DIECKMANN	VEHICLE KEY	3/2026	11886	150.00
26-0006	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	4/2026	202604015390	808.00
26-0495	01-U0055	UNIFIRST CORPORATION	ENTRY MATS CLEANING	3/2026	2770323163	79.77
DEPARTMENT TOTAL:						6,324.41
DEPARTMENT: 42 ANIMAL WELFARE						
26-0443	01-D0090	STATE OF OK - DEPT OF PUBLIO	LETS USER FEES	3/2026	LET-022099A	18.00
26-1376	01-F1094	GJK ENTERPRISES, INC.	WINDOW CLEANING	3/2026	3165-38051	85.00
26-0450	01-H0182	HALO ANIMAL HOSPITAL	VETERINARY SERVICES	3/2026	455180	35.00
26-0444	01-J1071	CRUSH ENTERPRISES LLC	FACILITY CLEANING	4/2026	INV315589	395.00
26-0451	01-M0236	TERRY R WOOD, DVM	VETERINARY SERVICES	3/2026	MAR172026	25.00
26-1044	01-O0273	OKLAHOMA HUMANE SOCIETY	VETERINARY SERVICES	3/2026	2397558	145.00
26-0006	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	4/2026	202604015390	25.00
DEPARTMENT TOTAL:						728.00

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 44		SUPPORT SERVICES				
26-0006	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	4/2026	202604015390	81.00
DEPARTMENT TOTAL:						81.00
DEPARTMENT: 51		FIRE				
26-1399	01-C1068	CDW LLC	COMPUTER & CABLES	3/2026	AI4H59I	1,988.85
26-1380	01-N0003	NORTH AMERICA FIRE EQUIPMEN	WILDLAND GEAR	3/2026	1405690	572.26
26-0006	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	4/2026	202604015390	750.00
26-1421	01-T0002	T & W TIRE LLC	TIRES FOR ENGINE 4	3/2026	1090187301	3,738.86
26-0376	01-T1087	THOMAS ENERGY SYSTEMS, INC	ANNUAL AIR BREATHING TEST	3/2026	992260	290.18
DEPARTMENT TOTAL:						7,340.15
FUND TOTAL:						59,337.81

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 07		ADMINISTRATION				
26-0991	01-I0023	INGRAM LIBRARY SERVICES LLCBOOKS		3/2026	95138742	1,011.90
DEPARTMENT TOTAL:						1,011.90
FUND TOTAL:						1,011.90

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 41		POLICE ENFORCEMENT				
26-0415	01-D0090	STATE OF OK - DEPT OF PUBLIOLETS ACCESS FEES		3/2026	LET-022099	737.00
DEPARTMENT TOTAL:						737.00
FUND TOTAL:						737.00

FUND: 39 - LIMITED PURPOSE

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 13 PARK AND RECREATION						
26-1251	01-C1068	CDW LLC	TOWN CENTER SERVER	3/2026	AI42S8V	15,376.69
DEPARTMENT TOTAL:						15,376.69
DEPARTMENT: 15 GENERAL GOVERNMENT						
26-1326	01-J0028	JOURNEY DATA SOLUTIONS	PHONE SYSTEM PROJECT	3/2026	287	2,763.00
DEPARTMENT TOTAL:						2,763.00
DEPARTMENT: 18 TOWN CENTER						
26-1366	01-F0134	4 BROTHERS CONCRETE AND CONBRICKING TC STORAGE UNIT		3/2026	249	11,800.00
DEPARTMENT TOTAL:						11,800.00
DEPARTMENT: 20 AQUATICS						
26-1295	01-A1120	AMUSEMENT RESTORATION COMPAPAIN	SLIDE	3/2026	2274	7,112.50
DEPARTMENT TOTAL:						7,112.50
DEPARTMENT: 41 POLICE						
26-1231	01-Y0040	YUKON TROPHY & AWARDS INC	GRAPHICS FOR VEHICLES	3/2026	326172	5,580.00
DEPARTMENT TOTAL:						5,580.00
DEPARTMENT: 72 WATER						
26-0281	01-L0052	LOCKE SUPPLY CO	PARTS FOR WATER LINES	3/2026	57918340-00	189.05
26-1364	01-P0049	PIONEER SUPPLY LLC	HYDRANT & WATERLINE PARTS	3/2026	INV96369	3,015.30
DEPARTMENT TOTAL:						3,204.35
FUND TOTAL:						45,836.54

FUND: 69 - RISK MANAGEMENT

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 00 ADMINISTRATION						
26-1481	01-B0048	BARNUM AND CLINTON PLLC	WC CLAIMS	3/2026	202603315386	1,061.00
26-1482	01-E0007	EMERGENCY PHYSICIANS OF MIDWC	CLAIMS	3/2026	202603315387	120.52
26-1483	01-M0267	MEDICAL CLAIMS REVIEW SERVIWC	CLAIMS	3/2026	202604015389	97.53
26-1484	01-T024	THE PHYSICIANS GROUP LLC	WC CLAIMS	3/2026	202604015393	192.72
26-1485	01-V0063	VALERE MEDICAL PLLC	WC CLAIMS	3/2026	202604015394	86.00
26-1486	01-V0106	VALIR OUTPATIENT CLINICS, LWC	CLAIMS	3/2026	202604015395	870.54
DEPARTMENT TOTAL:						2,428.31
FUND TOTAL:						2,428.31

APRIL 2026 VISA

<u>DEPT</u>		
501	ATTORNEY	\$ 3,000.00
511	CITY MANAGER	\$ 2,100.00
512	LIBRARY	\$ 6,000.00
513	PARKS & RECREATION	\$ 14,000.00
515	GENERAL GOVERNMENT	\$ 3,100.00
518	TOWN CENTER	\$ 3,000.00
520	AQUATICS	\$ 1,000.00
521	FINANCE	\$ 500.00
531	COMM. DEV.	\$ 1,600.00
541	POLICE	\$ 8,500.00
551	FIRE	\$ 7,000.00
TOTAL		\$ 49,800.00

The City Manager has the authority to approve all claim's up to \$50,000 per Ordinance #1153.



Mustang City Council Agenda Item Report

Meeting Date: April 7, 2026

Submitted by: Julie Slupe

Submitting Department: Library

Item Type: Approval

Agenda Section: CONSENT AGENDA

Subject Title:

Approval to Turn Past Due Library Accounts over to Collection Agency.

Recommendation:

Approve.

Initiator:

Julie Slupe

Background:

Past Due Accounts for March 2026.

Financial Impact:

565.04

Staff Comments:

Attachments:

[March 2026 Collections City Council Copy.pdf](#)

NAME/RESPONSIBLE PARTY	CITY, STATE, ZIP	BOOK BALANCE
ROCIO ESMERALDA ROJAS	MUSTANG, OK. 73064	\$83.91
TORI CRANDALL	MUSTANG, OK. 73064	\$53.92
TANAJA JAYLYNN FORD	MUSTANG, OK. 73064	\$167.96
ANDREA MAYCEE JARMAN	YUKON, OK. 73099	\$65.94
ASHLEY NICOLE COOK	OKLAHOMA CITY, OK. 73179	\$81.46
KAROLYN KAY MITCHELL	YUKON, OK. 73099	\$59.92
CHRISTINE N DICKSON	MUSTANG, OK. 73064	\$51.93
	TOTAL FOR INDIVIDUALS	\$363.26
	TOTAL FOR FAMILY GROUP	\$201.78
	OVERALL TOTAL	\$565.04



Mustang City Council Agenda Item Report

Meeting Date: April 7, 2026

Submitted by: Ryan Connor

Submitting Department: Community Development

Item Type: Approval

Agenda Section: CONSENT AGENDA

Subject Title:

Acceptance of Maintenance Bonds and Dedication of Water and Paving Infrastructure for the Red Barn Acres subdivision.

Recommendation:

Approve the Acceptance and Dedications.

Initiator:

Ryan Conner, Community Development Director

Background:

The Final Plat of the Red Barn Acres subdivision was approved by City Council on 10/7/2025. This subdivision is located on a 9.25 acre tract of land at the SW intersection of E. Lily Ln and S. Chloe Ln generally West of S. Morgan Rd. The infrastructure improvements for the paving and water begun shortly after the approval and have now been completed and inspected. The attached Maintenance Bonds meet section 106-475. The extent of the infrastructure includes an approximate 500ft extension of E. Lily Ln with a cul-de-sac and roughly 1000ft of looped 6" water lines.

Financial Impact:

0

Staff Comments:

Staff recommends acceptance of the maintenance bonds and dedication of the paving and water infrastructure for the benefit of the Red Barn Acres subdivision.

Attachments:

(1) Red Barn Acres Final Plat.pdf

(2) Water Line Maintenance Bond - Red Barn Acres.pdf

(3) Road Maintenance Bond - Red Barn Acres.pdf

WATER, SEWER, AND STORM MAINTENANCE BOND

Bond #CBB0069486

KNOW ALL MEN BY THESE PRESENTS:

That we, Sooner Site Utility and Construction, LLC, as Principal, and National American Insurance Company as surety, are held and firmly bound unto the CITY OF MUSTANG, a Municipal Corporation, and City of the first class, or the State of Oklahoma, in the full and just sum of ~~Hundred Seventy Three & No/100**~~ ^{***One Hundred Seven Thousand One} (\$ 107,173.00), such sum being equal to 110% of the contract price, for a period of two (2) years, for the payment of which, well and truly to be made, we, and each of us, bind ourselves, our heirs, executors, and assigns, themselves, and its successors and assigns, jointly and severally, firmly by these presents.

Dated this 7th day of November, 2025. The conditions of this obligation are such that whereas, said Principal has constructed in the CITY OF MUSTANG: Red Barn Acres Waterline, 10 Services, 1 Fire Hydrant & 1 Blow Off all in compliance with the plans and specifications therefore, made a part of said contract and on file at the City Of Mustang and to maintain the said improvement in the amount set forth against any failure due to workmanship or material for a period of 110% for two (2) years from the date of acceptance by the Council of the City of Mustang.

NOW, THEREFORE, if said Principal shall pay or cause to be paid to the City all damages, loss and expense which may result by reason of failure due to defective materials and/or workmanship in connection with said work occurring within a period of two (2) years from and after acceptance of said project by the City, then this obligation shall be null and void, otherwise, to be and remain in full force and effect.

It is further agreed that if the said Principal or Surety herein shall fail to maintain said improvements against any failure due to defective workmanship and/or material for a period of two (2) years and at any time repairs shall be necessary that the cost of making said repairs shall be determined by Council of the CITY OF MUSTANG, or some person or persons designated by them to ascertain the same, and if upon thirty (30) days notice, that said amount ascertained shall not be paid by the Principal or Surety herein, or if the necessary repairs are not made, that said amount shall become due upon the expiration of thirty (30) days and suit may be maintained to recover the amount so determined in any court of competent jurisdiction. And that the amount so determined shall be conclusive upon the parties as to the amount due on this bond for the repair or repairs included therein, and that the cost of all repairs shall be so

determined from time to time during the life of this bond as the condition of the improvements may require.

It is further expressly agreed and understood by the parties hereto that no changes or alterations in said contract and no deviations from the plan or mode of procedure herein fixed shall have effect of releasing the sureties, or any of them, from the obligations of this bond.
Water and Sewer Maintenance Bond

IN THE WITNESS WHEREOF, the said Principal has caused these presents to be executed in its name and its corporate seal to be hereunto affixed by its duly authorized officers; and the said surety has caused these presents to be executed in its name and its corporate seal to be hereunto affixed by its Attorney-in-Fact, duly authorized so to do, the day and year first above written.

Attest:

M. Tech

Witness:

Nicole Chaffin

Sooner Site Utility and Construction, LLC

Principal

By:

National American Insurance Company

Surety

By:

Lisa Sherman
Attorney-in-Fact Lisa Sherman

Approved as to form this _____ day of _____, 20_____.

City Attorney

REVIEWED AND APPROVED by the Council of the City Of Mustang this
_____ day of _____, 20_____.

Attest:

Mayor

City Clerk

**NATIONAL AMERICAN INSURANCE COMPANY
CHANDLER, OKLAHOMA
POWER OF ATTORNEY**

Number: CBB0069486

DUPLICATES SHALL HAVE THE SAME FORCE AND EFFECT AS AN ORIGINAL ONLY WHEN ISSUED IN CONJUNCTION WITH THE ORIGINAL.

KNOW ALL MEN BY THESE PRESENTS: That the National American Insurance Company, a corporation duly organized under the laws of the State of Oklahoma, having its principal office in the city of Chandler, Oklahoma, pursuant to the following resolution, adopted by the Board of Directors of the said Company on the 8th day of July, 1987, to wit:

"Resolved, that any officer of the Company shall have authority to make, execute and deliver a Power of Attorney constituting as Attorney-in-fact, such persons, firms, or corporations as may be selected from time to time.

Resolved that nothing in this Power of Attorney shall be construed as a grant of authority to the attorney(s)-in fact to sign, execute, acknowledge, deliver or otherwise issue a policy or policies of insurance on behalf of National American Insurance Company.

Be It Further Resolved, that the signature of any officer and the Seal of the Company may be affixed to any such Power of Attorney or any certificate relating thereto by facsimile, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such powers so executed and certified by facsimile signature and facsimile seal shall be valid and binding upon the Company in the future with respect to any bond and documents relating to such bonds to which it is attached."

National American Insurance Company does hereby make, constitute and appoint

**W.M. McNeill; Cody McNeill; Todd Triplett; Lisa Sherman;
Kyle D. Reser; Susanne Cusimano, John D. Rogers**

its true and lawful attorney(s)-in-fact, with full power and authority hereby conferred in its name, places and stead, to sign, execute, acknowledge and deliver in its behalf, and its act and deed, as follows:

To bind the company for bonds, not to exceed \$6,000,000.00 for any single bond. And to bind National American Insurance Company thereby as fully and to the same extent as if such bonds and documents relating to such bonds were, signed by the duly authorized officer of the National American Insurance Company, and all the acts of said Attorney(s) pursuant to the authority herein given, are hereby ratified and confirmed.

IN WITNESS WHEREOF, the National American Insurance Company has caused these presents to be signed by any officer of the Company and its Corporate Seal to be hereto affixed.



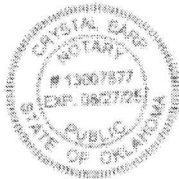
NATIONAL AMERICAN INSURANCE COMPANY

W. Brent LaGere

W. Brent LaGere, Chairman & Chief Executive Officer

STATE OF OKLAHOMA)
COUNTY OF LINCOLN) SS:

On this 21st day of March, A.D. 2022, before me personally came W. Brent LaGere, to me known, who being by me duly sworn, did depose and say; that he resides in the County of Lincoln, State of Oklahoma; that he is the Chairman and Chief Executive Officer of the National American Insurance Company, the corporation described in and which executed the above instrument; that he knows the seal of said corporation; that the seal affixed to the said instrument is such corporate seal; that it was so affixed by order of the Board of Directors of said corporation and that he signed his name, thereto by like order.



Crystal Exp

**Notary Public
My Commission Expires August 27, 2025
Commission #13007877**

STATE OF OKLAHOMA)
COUNTY OF LINCOLN) SS:

I, the undersigned, Secretary of the National American Insurance Company, an Oklahoma Corporation, DO HEREBY CERTIFY that the foregoing and attached POWER OF ATTORNEY remains in full force.

Signed and Sealed at the City of Chandler.

Dated the 7th day of November, 2025



R. Patrick Gilmore

R. Patrick Gilmore, Secretary



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

11/10/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Insurance Agency of Mid America Inc 10009 S. Penn, Building E P. O. Box 890300 Oklahoma City OK 73189		CONTACT NAME: Jamie Ritz PHONE (A/C, No, Ext): (405) 691-0016 E-MAIL ADDRESS: jritz@midamericainc.com FAX (A/C, No): (405) 691-0415	
INSURED Sooner Site Utility and Construction, LLC 10900 Abbeywood Oklahoma City OK 73170		INSURER(S) AFFORDING COVERAGE INSURER A: National American Insurance Co INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	
		NAIC # 23663	

COVERAGES**CERTIFICATE NUMBER:** 2025/2026 Casualty**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PRO-JECT ☐ LOC OTHER:			MP13410935	01/15/2025	01/15/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO OWNED AUTOS ONLY HIRED AUTOS ONLY ☒ SCHEDULED AUTOS NON-OWNED AUTOS ONLY			MP13410935	01/15/2025	01/15/2026	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	☒ UMBRELLA LIAB ☒ EXCESS LIAB DED ☒ RETENTION \$ 0			MB49020935	01/15/2025	01/15/2026	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N Y	N/A	CW39070735	01/15/2025	01/15/2026	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Project: Red Barn Acres

Thirty (30) day notice of cancellation applies except for ten (10) days if due to non-payment of premium. Coverage is subject to the insuring agreements, conditions & exclusions in the policy forms.

CERTIFICATE HOLDER**CANCELLATION**

City of Mustang 1501 N Mustang Rd. Mustang OK 73064	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
---	---

STREETS MAINTENANCE BOND

Bond No.: RCB0060034

KNOW AL MEN BY THESE **PRESENTS**:

That we, Stryker Asphalt and Sealcoating, LLC, as Principal, and RLI Insurance Company as surety, are held and firmly bound unto the CITY OF MUSTANG, a Municipal Corporation, and City of the first class, of the State of Oklahoma, in the full and just sum of 100% or Sixty Seven Thousand Seven Hundred Fifty and No/100 Dollars, (\$67,750.00), such sum being equal to the contract price for a period of one (1) year and thereafter for a period of four (4) years for the sum of Six Thousand Seven Hundred Seventy Five and No/100 Dollars (\$6,775.00), such sum being not less than 10% of the contract price, for the payment of which, will and truly be made, we, and each of us, bind ourselves, our heirs, executors, and assigns, themselves, and its successors and assigns, jointly and severally, firmly by these presents.

Dated this 11th day of March, 20 2026.

The conditions of this obligation are such that whereas, said Principal has by contract between 1889 Properties 2, LLC, And Stryker Asphalt and Sealcoating, LLC dated this 12th Day of October, 2025, constructed in THE CITY OF MUSTANG: Red Barn Acres Asphalt Install

All in compliance with the plans and specification therefore, made a part of said contract and file at the City of Mustang and to maintain the said improvements in the amount set forth against any failure due to workmanship or material for a period of 100% for one (1) year and 10% for a period of four (4) years from the date of acceptance by the Council of the City of Mustang.

It is further agreed that if the said Principal or Surety herein shall fail to maintain said improvements against any failure due to defective workmanship and/or material for a period of five (5) years and at any time repairs shall be necessary that the cost of making said repairs shall be determined by Council of THE CITY OF MUSTANG, or some person or persons designated by them to ascertain the same, and if, upon thirty (30) days notice, that said amount ascertained shall not be paid by the Principal or Surety herein, or if the necessary repairs are not made, that said amount shall become due upon the expiration of thirty (30) days and suit may be maintained to recover the amount so determined in any court of competent jurisdiction and that the amount so determined shall be conclusive upon the parties as to the amount due on this bond for the repair or repairs included therein, and that the cost of all repairs shall be so determined from time to time during the life of this bond as the condition of the improvements may require.

It is further expressly agreed and understood by the parties hereto that no changes or alterations in said contract and no deviations from the plan or mode of procedure herein fixed shall have the effect of releasing the sureties, or any of them, from the obligation of this bond.

IN WITNBESS WHEREOF, the said Principal has caused these presents to be executed in its name and its corporate seal to be hereunto affixed by its duly authorized officers; an the said surety has caused these presents to be executed in its name and its corporate seal to be hereunto affixed by its Attorney-in-Fact, duly authorized so to do, the day and year first above written.

Stryker Asphalt and Sealcoating, LLC
Principal

Attest:

[Signature]

By: Wally Smider

RLI Insurance Company
Surety

Attest:

Rusty Dye
Rusty Dye, Witness

By: Jana Taylor
Attorney-In-Fact, Jana Taylor



Approved as to form this _____ day of _____ 20 ____.

City Attorney

Reviewed and approved by the Council of the City of Mustang this _____ day
Of _____, 20 ____.

Mayor

Attest:

City Clerk

POWER OF ATTORNEY

RLI Insurance Company Contractors Bonding and Insurance Company

9025 N. Lindbergh Dr. Peoria, IL 61615
Phone: 800-645-2402

Know All Men by These Presents:

That this Power of Attorney is not valid or in effect unless attached to the bond which it authorizes executed, but may be detached by the approving officer if desired.

That **RLI Insurance Company** and/or **Contractors Bonding and Insurance Company**, each an Illinois corporation, (separately and together, the "Company") do hereby make, constitute and appoint:

Michael F. Ross, Dillon Rosenhamer, Carrie True, Diana Wicks, Jana Taylor, John Hester, Glen Tolentino, Cassidy Scott, Debbie Norfleet, Ken Anderson, Danielle Furman, Colton Zajac, Lantz Shetley, Chris Paine, Jeffrey Clymer, Rosa Cavanagh, Shad Glass, jointly or severally

in the City of Oklahoma City, State of Oklahoma its true and lawful Agent(s) and Attorney(s) in Fact, with full power and authority hereby conferred, to sign, execute, acknowledge and deliver for and on its behalf as Surety, in general, any and all bonds and undertakings in an amount not to exceed Twenty Five Million Dollars (\$25,000,000.00) for any single obligation.

The acknowledgment and execution of such bond by the said Attorney in Fact shall be as binding upon the Company as if such bond had been executed and acknowledged by the regularly elected officers of the Company.

RLI Insurance Company and/or **Contractors Bonding and Insurance Company**, as applicable, have each further certified that the following is a true and exact copy of a Resolution adopted by the Board of Directors of each such corporation, and is now in force, to-wit:

"All bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, any Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys in Fact or Agents who shall have authority to issue bonds, policies or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile."

IN WITNESS WHEREOF, the **RLI Insurance Company** and/or **Contractors Bonding and Insurance Company**, as applicable, have caused these presents to be executed by its respective Sr. Vice President with its corporate seal affixed this 17th day of July, 2025.



**RLI Insurance Company
Contractors Bonding and Insurance Company**

By: Eric Raudins Sr. Vice President

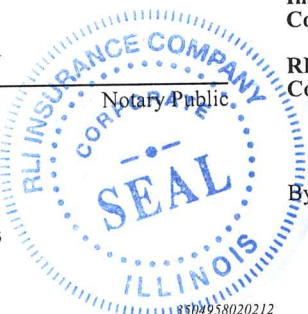
State of Ohio }
County of Cuyahoga } SS

On this 17th day of July, 2025, before me, a Notary Public, personally appeared Eric Raudins, who being by me duly sworn, acknowledged that he signed the above Power of Attorney as the aforesaid officer of the **RLI Insurance Company** and/or **Contractors Bonding and Insurance Company** and acknowledged said instrument to be the voluntary act and deed of said corporation.

By: Jill A. Scott



JILL A SCOTT
Notary Public
State of Ohio
My Comm. Expires
September 22, 2025



CERTIFICATE

I, the undersigned officer of **RLI Insurance Company** and/or **Contractors Bonding and Insurance Company**, do hereby certify that the attached Power of Attorney is in full force and effect and is irrevocable; and furthermore, that the Resolution of the Company as set forth in the Power of Attorney, is now in force. In testimony whereof, I have hereunto set my hand and the seal of the **RLI Insurance Company** and/or **Contractors Bonding and Insurance Company** this 11th day of March, 2026.

**RLI Insurance Company
Contractors Bonding and Insurance Company**

By: Jeffrey D. Fick Corporate Secretary



STRYASP01C

JMAYORGA

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/11/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER INSURICA 5100 N. Classen Blvd, #300 Oklahoma City, OK 73118	CONTACT NAME: Jasmin Mayorga, CISR, CRIS	
	PHONE (A/C, No, Ext): (405) 556-2288 FAX (A/C, No): (405) 556-2332	
	E-MAIL ADDRESS: Jasmin.Mayorga@INSURICA.com	
INSURED Stryker Asphalt and Sealcoating LLC 8424 SW 23rd PI Oklahoma City, OK 73128	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A: Continental Insurance Company	35289
	INSURER B: Valley Forge Insurance Company	20508
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PROJECT ☐ LOC ☐ OTHER:			7064319932	3/23/2025	3/23/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY			7064319896	3/23/2025	3/23/2026	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE ☐ DED ☒ RETENTION \$ 10,000			7064319915	3/23/2025	3/23/2026	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) ☒ Y ☐ N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	764319946	3/23/2025	3/23/2026	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The City of Mustang is named as Additional Insured with respect to General Liability and Auto Liability as required by written contract and in accordance with policy terms and conditions. Thirty (30) Days Notice of Cancellation is provided with respect to General Liability, Auto Liability, and Workers Compensation by scheduled endorsement as required by written contract and in accordance with policy terms and conditions. A Waiver of Subrogation applies in favor of Certificate Holder as respects General Liability, Automobile Liability, & Workers' Compensation if required or agreed to in a written contract subject to all provisions & limitations of the policy.

CERTIFICATE HOLDER

CANCELLATION

City of Mustang 1501 N Mustang Rd Mustang, OK 73064	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE Rusty Dye



Mustang City Council Agenda Item Report

Meeting Date: April 7, 2026

Submitted by: Justin Battles

Submitting Department: Managerial Department

Item Type: Approval

Agenda Section: CONSENT AGENDA

Subject Title:

Nominate Mr. Justin Battles, Ms. Pam Polk, and Mr. Tim Lyon to the Oklahoma Municipal Assurance Group (OMAG) Board of Trustees.

Recommendation:

Vote for three (3) OMAG Board Members

Initiator:

Timothy Rooney

Background:

The City of Mustang is a member of the Oklahoma Municipal Assurance Group (OMAG). OMAG was formed in 1977 by cities and towns needing life and health coverage for their employees. As the members' needs have changed through the years, they have added liability, workers' compensation, and property coverage to their available plans. The City of Mustang utilizes OMAG as its insurer for its general liability, auto liability, public official bond (City Manager, City Clerk, and City Treasurer), and physical property. OMAG is an organization owned and governed by the member cities and towns it serves.

Each year, OMAG conducts elections for positions on its Board of Trustees. The OMAG Board of Trustees consists of 7 members. This year, the City of Mustang is asking to elect three members to the Board of Trustees for three-year terms commencing on July 1, 2026. There are a total of 7 nominees for the three available seats. The nominees are as follows: Justin Battles - City of Mustang, Pam Polk - City of Durant, Tim Lyon - City of Midwest City, Brady Moore - City of Stillwater, Cody Roe - City of McCloud, Michael Shannon - City of Guymon, and Cecilia Taft - City of Spencer.

The official ballot, requiring formal Council action, is attached for your information and review.

Financial Impact:

None

Staff Comments:

Staff recommends the City of Mustang cast its three votes for Mr. Justin Battles, Ms. Pam Polk, and Mr. Tim Lyon.

Attachments:

[2026 OMAG Ballot.pdf](#)

BALLOT

OKLAHOMA MUNICIPAL ASSURANCE GROUP

2026 Election of THREE Trustees

For a three-year term starting July 1, 2026

The biographical sketch on the next page for each nominee was written by the person who made the nomination. **YOU MAY VOTE FOR THREE (3) NOMINEES** by placing a check mark next to their names below.

_____ Justin Battles, Assistant City Manager, Mustang (Incumbent)

_____ Tim Lyon, City Manager, Midwest City (Incumbent)

_____ Pam Polk, City Manager, Durant (Incumbent)

_____ Brady Moore, City Manager, Stillwater

_____ Cody Roe, City Manager, McLoud

_____ Michael Shannon, City Manager, Guymon

_____ Cecilia Taft, City Clerk, Spencer

SIGN AND ATTEST

Ballot cast by the governing body of the municipality of

Signed: _____
Mayor

Attested: _____ Date: _____, 2026
Clerk

FAILURE TO PROPERLY SUBMIT THIS BALLOT WILL INVALIDATE THE BALLOT.

Your Ballot must be received by OMAG no later than *May 15, 2026*, by:

- (1) emailing the ballot to elections@omag.org;
- (2) sending the ballot to OMAG by mail to 3650 S. Boulevard, Edmond, OK 73013; or
- (3) sending a fax of the ballot to OMAG at (405) 657-1401.

SEE REVERSE FOR BIOGRAPHICAL SKETCHES

BIOGRAPHICAL SKETCHES, limited to 50 words

JUSTIN BATTLES (Incumbent) Justin Battles is passionate about communities, working with others and the organizations that support them. As the Assistant City Manager for the City of Mustang, he recognizes and understands the demands that cities and towns face. Justin has 24 years of municipal experience. He knows that together we can succeed. (Mustang participates in the Municipal Liability Protection Plan and the Municipal Property Protection Plan.)

TIM LYON (Incumbent) Tim Lyon has over 40 years of local government experience specializing in Risk Management, a Master's Degree, and is an accredited City Manager. For the past 26 years, he has served the City of Midwest City in various management functions. He has served on the OMAG Board for two terms. (Midwest City participates in the Municipal Liability Protection Plan and the Municipal Property Protection Plan.)

PAM POLK (Incumbent) Pam Polk is the city manager of Durant. She holds bachelor's and master's degrees. Pam is a credentialed manager through ICMA. She was awarded the Gerald Wilkins Award for Oklahoma City Manager of the Year 2017 and OML Woman of the Year 2022. Pam also serves on the OML BOD. (Durant participates in the Municipal Liability Protection Plan and the Municipal Property Protection Plan.)

BRADY MOORE Named Stillwater City Manager in December 2024 after serving two terms as Interim City Manager. Brady Moore served roles of Chief Innovation Officer, Economic Development Director, Assistant and Deputy City Manager. Project leadership includes: \$14.5M downtown City park, alternative work schedule, Rails-to-Trails conversion, and \$3B Google data center campus. (Stillwater participates in the Municipal Liability Protection Plan and the Municipal Property Protection Plan.)

CODY ROE Currently serving as City Manager for the City of McLoud, Cody has over 16 years in Municipal Government where he has served as the Parks Director, Emergency Manager, Operations Director, Public Works Director, and Assistant City Manager. Cody is actively involved in Pottawatomie County and serves on the COEDD Board. (McLoud participates in the Municipal Liability Protection Plan, the Municipal Property Protection Plan, and the Workers' Compensation Plan.)

MICHAEL SHANNON Michael Shannon serves as City Manager of Guymon, overseeing municipal operations, infrastructure, utilities, and economic development. With decades of municipal experience, he emphasizes fiscal responsibility, collaboration and long-term planning. He led major initiatives including the Mesa Water Project and helped secure the OWRB's 2060 Water Excellence Award. (Guymon participates in the Municipal Liability Protection Plan, the Municipal Property Protection Plan, and the Workers' Compensation Plan.)

CECILIA TAFT Cecilia Taft of Luther, Oklahoma, is a focused and driven public service professional. She has served as City Clerk for the City of Spencer since 2020 and previously held administrative leadership roles with Langston University and the Clark County School District. (Spencer participates in the Municipal Liability Protection Plan and the Municipal Property Protection Plan.)

END.



Mustang City Council Agenda Item Report

Meeting Date: April 7, 2026

Submitted by: David Russell

Submitting Department: Managerial Department

Item Type: Approval

Agenda Section: DISCUSSION ITEMS

Subject Title:

*Consideration of Change Order #1 to the Contract with Patriot Underground Utilities for the SH-152 Waterline Project

Recommendation:

Recommend Approval

Initiator:

David Russell

Background:

Patriot Underground has the contract for the 16" waterline installation along SH-152 that is funded in part by the Congressional Community Appropriations Bill. During construction a few field changes have been made to avoid utility conflicts and resolve other constructability concerns. This CO contains both additions and deletions to the plans which resulted in a reduction to the contract in the amount of \$124,522.75 which represents an adjustment of -3.8% to the original contract.

Financial Impact:

-\$124,522.75

Staff Comments:

Staff recommends approval of CO#1

Attachments:

[Change Order #1 -signed.pdf](#)

CONTRACT CHANGE ORDER

Change Order Number: 1
 Date: March 12, 2026
 Bid Number: _____
 Project Name: Mustang ARPA
SH-152 WATERLINE IMPROVEMENTS

Engineer: Cowan Group Engineering
 Address: 7100 N. Classen, Suite 500
OKC, OK 73116
 Phone: 405-463-3369
 Fax: _____

Contractor: Patriot Utilities
 Address: 9339 Puddin Ridge Rd.
Ozark, AR 72949
 Phone: _____
 Fax: _____

Owner (Grantor): City of Mustang
 Address: 1501 N. Mustang Rd.
Mustang, OK 73064
 Phone: _____
 Fax: _____

THE FOLLOWING CHANGES ARE HEREBY AMENDED INTO THE CONTRACT PLANS AND SPECIFICATIONS:

ITEM	DESCRIPTION	UNIT	UNIT PRICE	CONTRACT QUANTITY	AMENDED QUANTITY	COST
Base Bid Item No.						
4	16" PVC C900 DR-18 PIPE (HDD)	LF	\$180.25	7447.00	7804.17	\$64,379.89
5	16" PVC C900 DR-18 PIPE (BORE)	LF	\$280.00	382.00	105.00	(\$77,560.00)
10	30" STEEL CASING (BORE)	LF	\$495.00	382.00	105.00	(\$137,115.00)
11	24" STEEL CASING (BORE)	LF	\$350.00	50.00	0.00	(\$17,500.00)
15	MECHANICAL JOINT FITTINGS	LB	\$7.40	6708.00	6198.00	(\$3,774.00)
16	12" GATE VALVE W/ BOX	EA	\$5,556.00	4.00	5.50	\$8,334.00
New Item No.						
CO 1.1	REMOBILIZATION	LS	\$20,029.58	0.00	1.00	\$20,029.58
CO 1.2	HYDRANT EXTENSIONS	LF	\$595.75	0.00	17.00	\$10,127.75
CO 1.3	12" PVC C900 DR-14 PIPE (HDD)	LF	\$171.10	0.00	50.00	\$8,555.00
Net Change Order Amount						(\$124,522.78)
Original Contract Amount						\$3,196,927.95
Total of Previous Change Order(s)						
Total Contract Amount To Date						\$3,072,405.17

Amendment	<u>(\$163,235.11)</u>	-5.1%	
New Items	<u>\$30,157.33</u>	0.9%	
This Change Order	<u>(\$124,522.78)</u>		Extend Contract Time by <u>0</u> Days

Justification: FIELD CHANGE ITEMS AS AGREED UPON BY CITY INSPECTOR AND CONTRACTOR.

CONTRACT CHANGE ORDER

Change Order Number: 1
Date: March 12, 2026
Bid Number: 0
Project Name: Mustang ARPA
SH-152 WATERLINE IMPROVEMENTS

	
RECOMMENDED:	<u>Cowan Group Engineering</u>
	Engineer
BY: <u>Brian Schwegal</u>	<u>Project Manager</u> <u>3/12/2026</u>
Printed Name	Title Date
ACCEPTED: <u>Auto Rli</u>	<u>Patriot Utilities</u>
Contractor Signature	Contractor
BY: <u>Mike Robberson</u>	<u>Owner</u> <u>3/12/26</u>
Printed Name	Title Date
APPROVED:	<u>City of Mustang</u>
Owner Signature	Owner
BY:	
Printed Name	Title Date



Mustang City Council Agenda Item Report

Meeting Date: April 7, 2026

Submitted by: David Russell

Submitting Department: Managerial Department

Item Type: Approval

Agenda Section: DISCUSSION ITEMS

Subject Title:

Consideration for Selection of an Engineering or Planning Consultant for the Creation of the Mustang Safety Action Plan

Recommendation:

Staff applied for and was awarded \$104,000 in grant funds through the FY25-SS4A (Safe Streets 4 All) program for the creation of a Comprehensive Safety Action Plan for the City of Mustang. This plan will be designed to be consistent with and complimentary to the ACOG Regional Safety Action Plan while directly addressing specific transportation safety concerns within our community. The Mustang Safety Action Plan will be a valuable tool for use when applying for implementation funding on future project.

Initiator:

David Russell

Background:

Staff applied for and was awarded \$104,000 in grant funds through the FY25-SS4A (Safe Streets 4 All) program for the creation of a Comprehensive Safety Action Plan for the City of Mustang. This plan will be designed to be consistent with and complimentary to the ACOG Regional Safety Action Plan while directly addressing specific transportation safety concerns within our community. The Mustang Safety Action Plan will be a valuable tool for use when applying for implementation funding on future project. Staff solicited for Statements of Qualifications from planning and engineering firms for this project and received a single response from Halff. Halff is an OKC engineering firm with a long history of development of this type of plan as well as direct work history with City of Mustang through the development the Imagine Mustang Comprehensive Plan.

Financial Impact:

130,000

Staff Comments:

Staff Recommends Selection of Halff for the professional services related to the creation of the Mustang Safety Action Plan.

Attachments:

[Mustang Safety Action Plan_Halff.pdf](#)



March 10, 2026

CITY OF MUSTANG

Statement of Qualifications

Copy

 Safety Action Plan



March 10, 2026

City of Mustang
Attn: David Russell, Project Manager
1501 N. Mustang Road
Mustang, OK 73064

RE: City of Mustang Safety Action Plan

Dear Mr. Russell and Members of the Evaluation Committee:

Halff is pleased to submit our team's qualifications and our recommended project approach for the City of Mustang's SS4A Safety Action Plan (SAP) project. For four decades, Halff has partnered with cities, counties, MPOs, and state DOTs to plan, design, and implement safety improvements that establish a lasting foundation for efficient community mobility, public safety, and improved quality of life.

Our team is local and ready to address your city's mobility needs. We will leverage a deep bench of planners, engineers, designers, and GIS technicians to oversee the production of a safety action plan that contains the right safety solutions calibrated to your community's characteristics and needs. **Our team offers the following benefits:**



Experience with the SS4A Program. Our team has successfully delivered numerous Safety Action Plans in recent years. Halff has partnered with FHWA to close out SAP grants, and our Funding Resources professionals have supported clients in securing planning, demonstration, and implementation funding through successful grant applications and awards.



Thoughtful Community Engagement. Our planning teams have unparalleled community engagement experience working on community-wide transportation plans such as these. Our mix of in-person and digital engagement methods allows us to connect with residents of all ages and interests, gathering the necessary input and feedback to develop an implementation-ready SAP.



Proven Results. Our team is structured to build a plan that is accessible to the public and is responsive to clear community priorities. Our approach includes measurable outcomes that are actionable and position you to secure funding for implementation, all while completing your FHWA-compliant Transportation SAP on-time and within budget.

We look forward to the opportunity to work with you, your public officials, and the members of your community to build a timely, visionary, and calibrated safety action plan for the City of Mustang. **Should you have any questions, please do not hesitate to reach out to our primary point of contact, Jordan Evans.** Thank you for your consideration.

Sincerely,

Jordan Evans, MPA, AICP | Project Manager
jevans@halff.com | 405.546.3821

Amanda Newberry, PE | Principal-in-Charge, QA/QC Manager
anewberry@halff.com | 405.493.0340



Table of Contents

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“Not only do you get great planning and design, but these guys are consistently there with you to the end of the project and beyond.”

Jim Rodgers,
Former Director of Parks and Recreation
Williamson County

Firm Information

Halff is a full-service infrastructure consulting firm designed, engineered, planned, constructed – and purposed – for people. **For 76 years**, we've been creating smart solutions that improve lives and communities by turning ideas into reality. Our 1,400 planners, engineers, designers, scientists, and surveyors provide services throughout the United States from 32 offices in Oklahoma, Texas, Georgia, Florida, Louisiana, Arizona and Arkansas.



Halff was founded in Dallas, Texas in 1950 by Albert H. Halff, PhD-Eng., PE. We remain focused on the future while preserving Dr. Halff's legacy of integrity, dedication to client service, and commitment to quality. No matter the size or scope of the project, our solutions are designed for our client's success.

Safety Planning Experience

Halff brings direct experience with SS4A projects to advance transportation safety, while our Oklahoma City staff have completed similar transportation planning and design projects for other local communities and organizations including ACOG, Pauls Valley, and Oklahoma City.

We have seen firsthand the impact that Safety Action Plans (SAPs) can have. These plans are roadmaps that help prevent your community from experiencing the heartbreak of roadway-related fatalities and serious injuries. By weaving together data and community input, we will help you create actionable strategies that support Vision Zero, Safe Routes to School, and Complete Streets initiatives.

Multimodal Planning Experience

Halff's Planning and Landscape Architecture Practice is a recognized and award-winning leader in multimodal planning and design. We have decades of experience planning, designing, and building mobility networks that meet residents' transportation and mobility needs.

The result of this combined experience is an implementable plan – calibrated to address the character and conditions of your transportation network – that positions the City of Mustang to secure federal SS4A implementation and other funding sources and, most importantly, deliver meaningful safety improvements for your residents.

The Halff Team's Experience

Halff's transportation safety planning experience, combined with the depth of our roadway engineering and GIS professionals, delivers data-driven solutions to our clients. We have recently supported agencies in developing comprehensive SAPs, systemic crash analyses, and corridor-level improvement strategies that apply Safe System principles and FHWA Proven Safety Countermeasures for municipalities, counties, MPOs and Tribal government clients.

20+

Transportation Safety
Projects Firmwide

1,400

Employees
Firmwide

30

Planners
Firmwide



Halff Office



City of Mustang

Oklahoma City



Mustang

Relevant SS4A and Safety Planning Experience

Success with Projects of Similar Programs, Budgets and Clients

The Halff team has extensive SS4A project experience as well as traffic and active transportation safety and mobility related studies. The Halff team has completed safety projects for small, medium, and large municipalities as shown in the list of similar projects below.

Similar Projects	Phase 1: Project Management and Coordination	Phase 2: Data Collection and Safety Analysis	Phase 3: Stakeholder and Public Engagement	Phase 4: Countermeasure Development and Prioritization	Phase 5: Final Safety Action Plan and Grant Reporting
Pauls Valley Trails and Connectivity Study , Pauls Valley, OK	●	●	●	●	
Houston-Galveston Area Council Bay Area Bike-Pedestrian Safety Plan , Houston, TX	●	●		●	
Jersey Village SS4A Safety Action Plan , Jersey Village, TX	●	●	●	●	●
Corpus Christi Regional Safety Action Plan , Corpus Christi, TX	●	●	●	●	●
Pharr Pedestrian Safety and Wellness Plan , Pharr, TX	●	●		●	
Mount Dora Vision Zero Safety Action Plan , Mount Dora, FL	●	●	●	●	●
Active Transportation Plan , Richardson, TX	●	●		●	
FM 60 Feasibility and Traffic Study , College Station, TX	●	●	●	●	
Critical Safety Improvements , Austin, TX	●	●		●	
Bexar County Safety Action Plan , Bexar County, TX	●	●	●	●	●
Brownsville Mobility Plan , Brownsville, TX	●	●	●	●	

Jersey Village SS4A Safety Action Plan

City of Jersey Village | Jersey Village, TX



Halff partnered with the City of Jersey Village to develop a Safety Action Plan aimed at eliminating fatal and serious injury crashes by 2035. By utilizing TxDOT Crash Records Information System (CRIS) data for the last five years, the project team conducted an in-depth analysis to identify crash patterns and contributing factors, with a focus on vulnerable road users such as pedestrians and bicyclists.

A key outcome of this effort was the development of a data-driven High Injury Network (HIN), which identified the most hazardous corridors and intersections within the city. The HIN not only highlighted where safety challenges are concentrated, it also helped to identify and prioritize targeted countermeasures to address them.

The plan outlines actionable short- and long-term strategies to improve roadway safety and accessibility for all users and serves as a foundation for additional funding through FHWA's SS4A Implementation Grant.

Completed: November 2025

Reference:

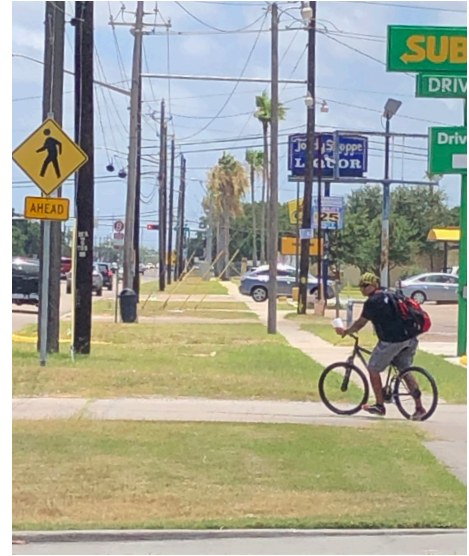
Austin Bleess
City Manager
City of Jersey Village
713.466.2109
ableess@jerseyvillagetx.com

Scope:

- ✓ Safety Planning
- ✓ Equity Analysis & Considerations
- ✓ Public Involvement

Corpus Christi Regional Safety Action Plan

Corpus Christi Metropolitan Planning Organization | Corpus Christi, TX



Halff developed a Regional Safety Action Plan aligning with the Safe Streets and Roads for All framework. The study covered the MPO boundary and the San Patricio and Nueces counties, aiming to identify projects, strategies, and programs to address crash safety concerns at intersections and corridors.

By analyzing existing conditions, including demographics, equity, environmental constraints, roadway networks, and alternative transportation, Halff pinpointed high-need areas using the Countermeasure with Promise (CWIP) approach. This method identifies effective countermeasures and applies them cost-effectively to reduce crash severity and improve safety. Predictive and diagnostic tools, supported by Texas A&M Transportation Institute safety performance functions, were used to prioritize corrective measures. The plan outlines 20 safety projects, complete with benefit-cost analyses and implementation prioritization.

Halff collaborated with the Corpus Christi MPO, steering committee members, and focus groups, refining analyses on emphasis areas, network screening, and project prioritization. The resulting projects will integrate with ongoing Corpus Christi MPO efforts and identified partner initiatives for funding and implementation.

Completed: October 2024

Reference:

Craig Casper, AICP
Senior Transportation Planner
Corpus Christi Metropolitan
Planning Organization
361.804.0687 ext 103
ccasper@cctxmpo.us

Scope:

- ✓ Safety Planning
- ✓ Equity Analysis & Considerations
- ✓ Public Involvement

Mount Dora Vision Zero Safety Action Plan

City of Mount Dora | Mount Dora, FL



Halff developed a Vision Zero Safety Action Plan for the City of Mount Dora, Florida. The Halff team utilized our S.A.F.E. Approach to achieve Safety Equity in Mount Dora. The four-layered approach is the foundation for a robust and inclusive planning process that delivers a clear vision and data-driven solutions to the City of Mount Dora.

The team prepared a geolocated crash database using data from Signal4 Analytics. Crashes were reviewed and cleaned to verify fatal/serious injury types. All data cleaning steps were documented for future analysis. The team collaborated with the Florida Highway Patrol, Lake County Sheriff's Office, and City Police Departments to cross-reference and verify fatality data.

The crash patterns and trends analysis evaluated behavioral and roadway patterns associated with fatal and injury crashes in Mount Dora. The Halff team used a two-pronged approach: a location-specific analysis to identify high crash locations and a systemic safety analysis to identify high-risk locations and prepare High Injury Networks for local vs. state roads and motorized vs. non-motorized traffic.

Using the High Injury Network, the Halff team collaborated with Mount Dora staff and the Project Steering Committee to identify key areas for safety improvements. These locations underwent conceptual redesigns to highlight necessary design changes. The redesigns included visual representations, countermeasures, and cost estimates to help Mount Dora secure grant funding.

Completed: August 2025

Reference:

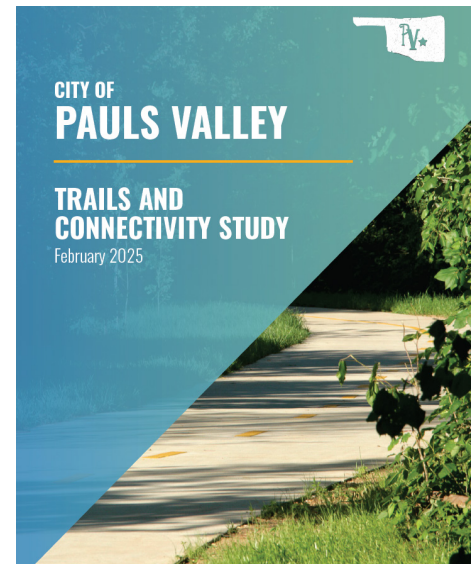
George Marek, PE
Director of Public Works
City of Mount Dora
352.630.8164
Marekg@cityofmountdora.com

Scope:

- ✓ Safety Planning
- ✓ Equity Analysis & Considerations
- ✓ Public Involvement

Trails and Connectivity Study

City of Pauls Valley | Pauls Valley, OK



The Pauls Valley Trails and Connectivity Study details a community-driven vision for transforming how residents move throughout the City of Pauls Valley. This study outlines a comprehensive network of high-quality trails, sidepaths, and on-street bike lanes designed to safely link neighborhoods with parks, schools, the downtown, and other major destinations. Building on the community priorities expressed in the Parks and Recreation Master Plan, it highlights opportunities to enhance health, mobility, and quality of life through a connected active-transportation system.

Beyond mapping new connections, the study lays the groundwork for long-term investment and implementation. It includes phased construction strategies, cost estimates, and best-practice design guidance drawn from national standards. The plan also identifies key corridors, transformative trail segments, and opportunities for placemaking, such as re-imagining the historic Walnut Street Bridge. Together, these elements form a forward-thinking roadmap that positions Pauls Valley for economic vitality, safer streets, and a more vibrant, active future.

Completed: April 2025

Reference:

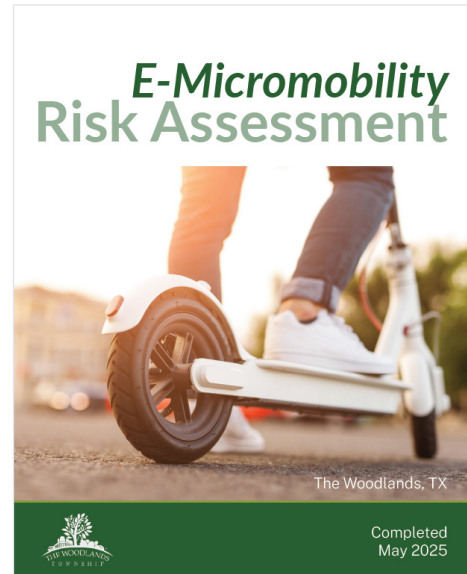
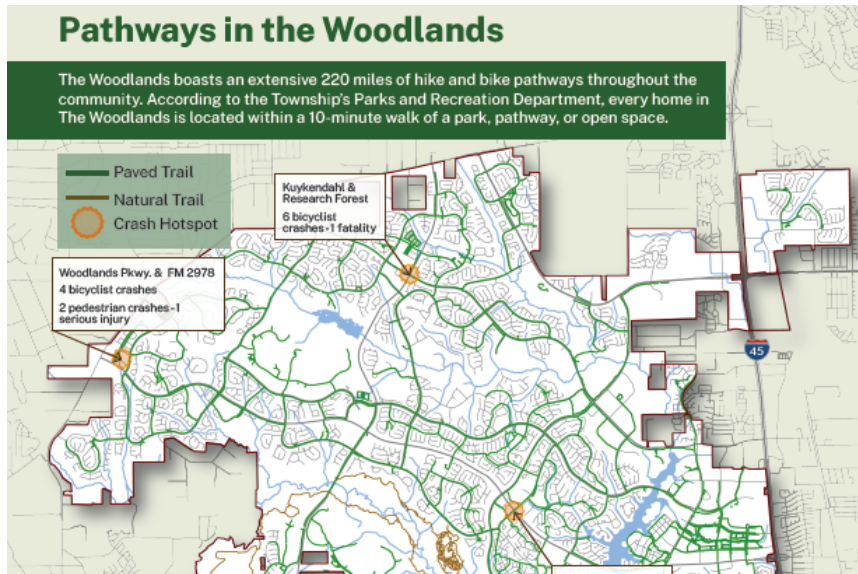
Jennifer Samford
Former Parks and Recreation Director
City of Pauls Valley
405.238.0153
jennifer.samford@yahoo.com

Scope:

- ✓ Network Analysis
- ✓ Project Selection
- ✓ Roadway & Trail Design
- ✓ Project Prioritization
- ✓ Cost Estimates
- ✓ Policy Program

Electric Micromobility Risk Assessment

The Woodlands Township | The Woodlands, TX



The use of electric micromobility devices (EMDs) has been on the rise in The Woodlands. The growing number of kids, teens, and adults using new and emerging forms of EMDs, such as electric bicycles, electric scooters, and electric skateboards, has provoked questions on how to balance safety and accessibility for trail users. To identify and understand the risks associated with e-micromobility use on the pathways, The Woodlands retained Halff to conduct an e-micromobility risk assessment.

The study provides an overview on common and emerging forms of EMDs, including an overview of eight common devices, their speed capabilities, weight, noise, battery type, and common safety features, along with the risks associated with each device. The report included a review local, state, and national regulations and requirements, bicycle and pedestrian crash data within The Woodlands Township boundaries, and various other potential safety risks of EMDs, such as speeds, surface material, conditions, and visibility. A series of operations, regulation, education, and design solutions were provided, in addition to a matrix detailing which EMD may be appropriate for the different pathways within the Township.

Completed: June 2025

Reference:

Chris Nunes, CPRE
Chief Operating Officer
The Woodlands Township
281.210.3807
cnunes@thewoodlandstownship-tx.gov

Scope:

- ✓ Safety Planning
- ✓ Data Analysis
- ✓ Policy Program

Comprehensive Pedestrian Safety Wellness Plan

City of Pharr | Pharr, TX



Halff led a planning study to guide the development of a system of off-road and on-road pathways, bike lanes, trails and other facilities that will connect users to key destinations within the City of Pharr and provide connections to adjacent communities. In addition, Halff conducted a health and wellness assessment for the City of Pharr, comparing it with Hidalgo County and neighboring cities. This evaluation provided a benchmark for measuring the impact of infrastructure improvements on health outcomes and related metrics over the next 5 to 10 years. Halff facilitated public engagement efforts including stakeholder meetings, public open house meetings, pop-up events at community events, and focus group meetings with key agencies and groups throughout the City.

Utilizing ArcGIS software, Halff conducted an analysis of existing conditions throughout the City, determining available rights of way (ROW), speed limits, future traffic volumes, corridor and intersection crash rate and high-injury network and land use implications. The plan identified areas with high crash rates, highlighting the need for improved safety measures along sidewalks to provide connectivity and accessibility for all ages and abilities. Specific consideration was given to schools and parks within the City to explore the possibility of implementing a Safe Routes to School Program. Furthermore, Halff's plan proposed programs to encourage physical activity for both children and adults, while also expanding the regional trail system to enhance connectivity within the city and beyond, facilitating walking commutes and providing access to various destinations.

Completed: May 2023

Reference:

Maria Rangel
Engineering Director
City of Pharr
956.402.4221
maria.rangel@pharr-tx.gov

Scope:

- ✓ Safety Planning
- ✓ Equity Analysis & Considerations
- ✓ Public Involvement

Project Team Qualifications

Organizational Chart

Our Oklahoma City-led team brings deep experience developing transportation plans for communities like Mustang. With decades of local system knowledge, our project management team will guide the plan to establish a strong foundation for achieving zero roadway fatalities and serious injuries in the community.

PROJECT LEADERSHIP

Jordan Evans and **Amanda Newberry** will lead the Halff team through the planning process. Project Manager, Jordan Evans, is experienced in public and private sector planning, having worked as a transportation planner for the Association of Central Oklahoma Governments before joining Halff. He would lead the planning process from initiation to adoption and be your daily point of contact. Jordan will be supported by Amanda, who's experience working with the City of Mustang will provide valuable insight to the needs of the community. Amanda will oversee project strategy, lead the engineer and design elements of the plan, and review deliverables for quality.



Project Manager
Jordan Evans,
MPA, AICP



**Principal-in-Charge/
QA/QC Manager**
Amanda Newberry, PE

DESIGNATED TASK LEADERS



Project Advisor
Gary Phillips, AICP

Gary has 38 years of federal, state and local government transportation planning experience managing large infrastructure projects and specializing in traffic and safety studies, public engagement, and PD&E's. Gary extensive familiarity with SS4A programs and grant-funded initiatives and will provide strategic guidance throughout the duration of the project.

Transportation Engineering
Dakota Gennings, PE

Engagement & GIS
Emily Hamilton

Funding Resources
Shellie O'Quinn, PLA

Policy and Process Changes
Gary Phillips, AICP

Safety Analysis
Jordan Evans, MPA, AICP

Strategy and Project Selection
Amanda Newberry, PE

Traffic Analysis/Modeling
Alex Reyna, Jr., PE

ITS
Tracy Forester

Signalization
John Gianotti, PE

Halff is eager to partner with you to develop your strategic direction, laying out the strategy and the actions that must be taken to achieve your vision.



Jordan Evans, MPA, AICP

Jordan works with communities on long-range planning initiatives, including mobility and active transportation planning, parks and recreation master plans, comprehensive plans, and special area planning. He brings experience in both the public and private sectors, with a strong background in planning and public engagement. Prior to joining Halff, Jordan served as a transportation planner for ACOG, Central Oklahoma's MPO, where he provided multimodal planning guidance to member cities, engaged the public on active transportation programs, and supported regional planning efforts with mapping and technical expertise.

ROLE

Project Manager,
Safety Analysis

EXPERIENCE

9 Years

EDUCATION

MPA, Public and Nonprofit
Management, University of
Central Oklahoma

BA, History, Northwestern
Oklahoma State University

CERTIFICATIONS

American Institute of Certified
Planners: No. 35467

Congress for the New
Urbanism-Accredited

REPRESENTATIVE PROJECT EXPERIENCE

ACOG, Regional Active Transportation Plan, Oklahoma City, OK.*

Project Manager responsible for the creation of a Regional Active Transportation Plan for the Oklahoma City metropolitan area. The plan outlined existing network conditions, programs, and policies throughout the region. The planning process included working with numerous stakeholders to identify regional goals, objectives, and performance measures and outlined implementation strategies and recommendations to help the region achieve a safe and connected active transportation network.

City of Pauls Valley, Trails and Connectivity Study, Pauls Valley, OK.

Deputy Project Manager responsible for developing an on-street bicycle network and off-street trails network for the City of Pauls Valley. The plan was funded through the Tobacco Settlement Endowment Trust and was a recommendation from the city's Parks and Recreation Master Plan. Plan goals included expanding access to healthy recreational activities and increasing safe mobility options for residents. The study included corridor location and alignment, conceptual facility design, cost estimates, and construction plans for an initial trail phase.

ADDITIONAL PROJECT EXPERIENCE

- ✓ **Corpus Christi MPO, Regional Safety Action Plan, Corpus Christi, TX**
- ✓ **Watch for Me OK, Bicycle and Pedestrian Safety Campaign, OK***
- ✓ **The Woodlands Township, E-Micromobility Risk Assessment, The Woodlands, TX**
- ✓ **City of Fort Worth, McCart Avenue Corridor Plan (Ongoing), Fort Worth, TX**
- ✓ **ACOG Encompass 2045 Metropolitan Transportation Plan, Oklahoma City, OK***
- ✓ **City of Cabot, Active Transportation and Recreation Plan, Cabot, AR**

**Experience prior to joining Halff*



ROLE

Principal-in-Charge,
QA/QC Manager,
Strategy and Project Selection

EXPERIENCE

21 Years

EDUCATION

BS, Civil Engineering,
University of Oklahoma

REGISTRATION

Professional Engineer,
Oklahoma No. 26556

Amanda Newberry, PE

Amanda is experienced in the transportation industry, serving her clients as project manager and lead transportation engineer. Working with both public and private clients, Amanda has worked on a variety of projects, including preliminary engineering studies, design of interstates, interchanges, city streets, traffic engineering, storm sewer design, open channel drainage, traffic control, utility coordination, signing, and site design. Amanda has worked on projects throughout Oklahoma Department of Transportation (ODOT), the Oklahoma Turnpike Authority (OTA), and multiple cities and counties. She has managed and designed complex interchange projects as well as rural developments. Amanda knows communication is the foundation of every project and will guarantee communication is maintained both internally and externally.

REPRESENTATIVE PROJECT EXPERIENCE

Chickasaw Nation, Oakman Housing, Pontotoc County, OK.*

Project Manager responsible for completing design plans for the resurfacing of approximately 1.5 miles of roadway. The existing surface was processed into the base and overlaid with a double-chip seal treatment. This project consisted of a two-lane roadway with multiple driveways.

ODOT, Tyler Road over Trib. of Little Hauani Creek, Marshall County, OK.*

Project Manager responsible for completing design plans for the bridge replacement and roadway realignment for approximately 1,100 feet of Tyler Road. The existing roadway included a very sharp curve near the creek crossing. The new alignment softened the horizontal geometry to improve safety for the traveling public. The design bridge was a single-span P.C. Beam Type III bridge constructed on offset alignment.

ODOT, Merle Wolfe Road over Trib. to Blue Lake, Love County, OK.*

Project Manager responsible for completing design plans for the bridge replacement and roadway realignment for approximately 1,500 feet of roadway. The existing roadway was widened from two to three lanes to accommodate the turning traffic into the WinStar Casino. The design surface was asphalt and included drainage improvements and coordination with the Casino for future entrance connections.

ADDITIONAL PROJECT EXPERIENCE

- ✓ City of Pauls Valley, Trails and Connectivity Study, Pauls Valley, OK
- ✓ City of Oklahoma City, NW 23rd Street Enhancements, Oklahoma City, OK
- ✓ City of Norman, Flood Avenue Multimodal Path, Norman, OK
- ✓ ODOT, SH-105, Grade, Drain, Surface Project, Logan County, OK
- ✓ ODOT, I-40 Rehabilitation, Henryetta, OK
- ✓ OTA, Kickapoo Turnpike

**Experience prior to joining Halff*



Gary Phillips, AICP

Gary has nearly four decades of experience working for both private and public engineering firms and specializes in transportation planning, public engagement, project development, and conceptual design. He has served as project manager for transportation master plans, planning, traffic studies, PD&E, and conceptual design projects. His clients have included Alabama DOT, Mississippi DOT, New Jersey DOT, Texas DOT, FDOT District 2, Florida's Turnpike Enterprise, FDOT Central Office, FDOT Office of Toll Operations, Florida Department of Environmental Protection, and numerous municipalities.

ROLE

Project Advisor,
Policy and Process Changes

EXPERIENCE

38 Years

EDUCATION

BS, Civil Engineering,
Florida Institute of Technology

REGISTRATION

American Institute of Certified
Planners: No. 118919

REPRESENTATIVE PROJECT EXPERIENCE

City of Mount Dora Vision Zero Safety Action Plan, Mount Dora, FL.

Project Manager responsible for the Mount Dora Vision Zero Safety Action Plan. Halff is utilizing our S.A.F.E. Approach to achieve Safety Equity in Mount Dora. Using the High Injury Network, Halff will work with the City of Mount Dora staff and the Study Advisory Group to identify areas of special consideration. These key locations in the city undergo a conceptual redesign to highlight key design changes that will improve safety. Visual representation, listed countermeasures, and cost estimates will be included to prepare the City of Mount Dora for opportunities for grant funding.

Capital Region Transportation Planning Agency (CRTPA), Congestion Management Plan (CMP) Update, Tallahassee, FL.

Project Manager responsible for updating the CRTPA's 2018 CMP to align with the FHWA Guidebook. The CMP evaluated regional congestion and identified strategies to improve recurring and non-recurring congestion and safety at critical intersections and corridors. The update focused on projects addressing congestion and safety issues in the CRTPA's four-county network and incorporated new performance management requirements from the FHWA and Federal Transit Administration Final Planning Rule, emphasizing a performance-based approach through target setting and performance reporting.

ADDITIONAL PROJECT EXPERIENCE

- ✓ **Florida Turnpike Enterprise, Turnpike Vision Corridor Evaluations 2018-2019, Central Florida, FL**
- ✓ **Blueprint Intergovernmental Agency, Northeast Corridor - Bannerman Road Feasibility and PD&E Reevaluation 2020-2021, Tallahassee, FL**
- ✓ **Capital Region Transportation Planning Agency, Congestion Management Plan Update 2022-2023, Leon, Gadsden, Wakulla, and Jefferson Counties, FL**
- ✓ **CRTPA, Bloxham Cutoff Trail Feasibility Study, Wakulla County, FL**



**Dakota
Gennings, PE**

ROLE

Transportation Engineering

EXPERIENCE

9 Years

EDUCATION

MS, Structural Engineering, University of Oklahoma
BS, Architectural Engineering, University of Oklahoma

REGISTRATION

Professional Engineer: OK No. 33021

Dakota is a former ODOT employee and is extremely familiar with ODOT's Design Manual, 3R and 4R criteria, standard specifications, and staff preferences. He is currently leading the design for I-40 near Clearview in District 3 and I-40 near Henryetta in District 1. His experience serving as a Construction Project Manager brings a unique constructability perspective to the design phase. His diverse technical background, coupled with his strong communication and coordination skills, makes him a valuable roadway & traffic task lead for this team.

- **City of Oklahoma City, NW 23rd Street Enhancements, Oklahoma City, OK**
- **ODOT, SH-105, Grade, Drain, Surface, Logan County, OK**
- **Texas Department of Transportation (TxDOT), I-27 Corridor Feasibility Study, Potter County, TX**
- **North Central Texas Council of Governments, 2022 Oak Farms Area Study, Tarrant County, TX**
- **ODOT, I-44 from I-240 to I-40, Pavement Rehabilitation and Bridge Rehabilitation, OK**
- **ODOT, I-40 Pavement Rehabilitation, Henryetta, OK**
- **Oak Farms, Preliminary Study and Schematic, Dallas, TX**



Emily Hamilton

ROLE

Engagement & GIS

EXPERIENCE

3 Years

EDUCATION

MA, Sustainable
Urban Development, DePaul University;
BA, Anthropology, DePaul University

Emily is a community planner who supports long-range planning efforts focused on inclusive community engagement, placemaking, and GIS analysis. Before Halff, Emily worked as a researcher for the National Great Rivers Research and Education Center, where she developed a network of riverfront communities in Illinois to establish best practices for community development. She also worked with the Oklahoma City Office of Sustainability, developing a watershed wayfinding and public art initiative for the City to promote environmental stewardship.

- **The Woodlands Township, E-Micromobility Risk Assessment, The Woodlands, TX**
- **City of Fort Worth, Ramey Avenue Streetscape, Fort Worth, TX**
- **City of Fort Worth, McCart Avenue Corridor Design and Plan, Fort Worth, TX**
- **City of Bartlesville, Endeavor 2045 Comprehensive Plan, Bartlesville, OK**
- **City of Muskogee, Comprehensive Plan Update, Muskogee, OK**
- **City of Choctaw, Comprehensive Plan, Choctaw, OK**
- **City of Arkadelphia, Momentum 2045 Comprehensive Plan, Arkadelphia, AR**
- **City of Hot Springs Sports Recreation Master Plan, Hot Springs, AR**



Shellie O'Quinn,
PLA

ROLE

Funding Resources

EXPERIENCE

31 Years

EDUCATION

Bachelor of Landscape Architecture,
University of Arkansas

EDUCATION

Professional Landscape Architect: AR No. 4871

Shellie brings expertise in grant writing, collaboration, and administration with local governments. She has a proven track record of securing funding from federal, state, and non-profit agencies, contributing to community enhancement projects such as transportation and transportation alternatives, park development and renovation, and trail creation. She is a licensed landscape architect and excels in application development, administration, and establishing compliance throughout grant implementation.

- **City of Grove, Grove City Park LWCF Grove, OK**
- **City of Mustang, USDOT SS4A Comprehensive Safety Action Plan, Mustang, OK**
- **City of Whitehouse, USDOT SS4A Planning Application, Whitehouse, TX**
- **City of Pea Ridge, Pea Ridge Active Transportation Plan, Pea Ridge, AR**
- **City of Austin, ARDOT Transportation Alternative Grant, Austin, AR**
- **ODOT, Rural and Tribal Assistance Pilot Program Grant, various locations, OK**
- **City of Greenbrier, Comprehensive Grant Services, AR***
- **City of Little Rock, Comprehensive Grant Services, AR***

**Experience prior to joining Halff*



Alex Reyna, PE

ROLE

Traffic Analysis/Modeling

EXPERIENCE

21 Years

EDUCATION

BS, Civil Engineering, University of Texas at San Antonio

REGISTRATION

Professional Engineer: TX No. 101243

Alex has experience in a wide variety of traffic engineering work, such as traffic impact analyses, signal warrant studies and design, signal timing, microscopic traffic simulation modeling, and signing and pavement marking plans. He has worked for various Central Texas clients, including the Central Texas Regional Mobility Authority (CTMRA) General Engineering Consultant (GEC) Team. He managed multiple consultants for the MoPac Express Lanes construction and Toll Operations Plan. As part of the GEC team, Alex assisted with traffic operations issues, such as creating the Traffic Management Center and connecting every camera along CTRMA's facilities.

- **ARDOT, Jonesboro SW Arterial Study, Jonesboro, AR**
- **City of Austin, Critical Safety Improvements, Austin, TX**
- **City of Pflugerville, Traffic Signal Management, Pflugerville, TX**
- **City of Tyler, Traffic Signal Highway Safety Improvement Program, Tyler, TX**



Tracy Forester

ROLE

ITS

EXPERIENCE

38 Years

EDUCATION

AS, Computer Engineering, Gulf Coast State College

Tracy has 30+ years of experience in traffic operations, fiber optic networks, ITS design, construction, inspection, project management, maintenance, and all advanced traffic signal equipment aspects. He has extensive experience in highly technical and specialized areas of ITS, Transportation Management Center design, and Advanced Transportation Management Systems (ATMS). He has served as the Traffic Signal Systems Manager for the City of Tallahassee. In this role, he oversaw the design and implementation of the City's original ATMS and assisted in the specifications and development of the KITS™. His technical and leadership experience will guarantee that the Halff team provides Mustang with the quality product Halff is known for.

- **ODOT, ITS and Fiber Optic, Oklahoma City, OK**
- **Walton County, ITS Master Plan, Walton County, FL**
- **FDOT, ITS Design Build on Interstate 10, Chipley, FL**
- **DRMP, Inc., Regional ITS Plan, Panama City, FL**
- **Bay County BOCC, ITS Phase 3, Panama City, FL**



John Gianotti, PE

ROLE

Signalization

EXPERIENCE

38 Years

EDUCATION

BS, Civil Engineering, Texas A&M University

REGISTRATION

Professional Engineer: OK No. 34615

John brings a wealth of transportation experience, spanning over three decades, including 28 years with TxDOT. For 12 years, he oversaw TransGuide, TxDOT's San Antonio Traffic Management Center (TMC), where he led the planning, design, construction, and maintenance of ITS systems throughout San Antonio. His management portfolio includes numerous TxDOT projects, such as ITS planning studies, ITS design, the development of the TxDOT San Antonio TSMO plan, and traffic signal system integration.

- **TxDOT FM60 University Drive, Bryan, TX**
- **City of Brownsville, 5G Pole and Fiber Design, Brownsville, TX**
- **City of Brownsville, East 12th Street Traffic Signal IMP, Brownsville, TX**
- **Bexar County, Traffic Management Center, Bexar County, TX**
- **City of Pflugerville, Traffic Signal Management, Pflugerville, TX**



Technical Approach

PROJECT UNDERSTANDING

The SS4A program supports the U.S. Department of Transportation's National Roadway Safety Strategy approach to significantly reducing serious injuries and fatalities on our Nation's highways, roads, and streets. This is the first step in working toward the ambitious long-term goal of reaching zero deaths using a Safe System Approach. The Safe System Approach works by building and reinforcing multiple layers of protection to both prevent crashes from happening in the first place and minimize the harm caused to those involved when crashes do occur. It is a holistic and comprehensive approach that provides a guiding framework to make places safer for people. This is a shift from a conventional safety approach, as it focuses on both human mistakes and human vulnerability and designs a system with redundancies in place to protect everyone.

The comprehensive SS4A Safety Action Plan will address the following key components:



Leadership commitment and goal setting that includes a goal timeline for eliminating roadway fatalities and serious injuries.



Planning structure through a committee, task force, implementation group, or similar body charged with oversight of the Action Plan development, implementation, and monitoring.



Safety analysis of the existing conditions and historical trends that provides a baseline level of crashes involving fatalities and serious injuries across the City.



Engagement and collaboration with the public and relevant stakeholders, including the private sector and community groups, which allows for both community representation and feedback.



Policy and process changes that assess the current policies, plans, guidelines, and/or standards to identify opportunities to improve how processes prioritize transportation safety.



Strategy and project selections that identify a comprehensive set of projects and strategies, shaped by data, the best available evidence and noteworthy practices, as well as stakeholder input and equity considerations, which will address the safety problems described in the Action Plan.



Progress and transparency methods that measure progress over time. The results of the SS4A Action Plan will facilitate implementing projects and strategies that address roadway safety problems and potential future implementation grant activities.

COMMUNITY UNDERSTANDING

The City of Mustang is a prominent population center and economic hub of Canadian County and the greater Oklahoma City metropolitan area. The 12 square miles within Mustang's municipal boundaries contain nearly 24,000 residents, a growth of 20 percent since 2020. This rapid population increase can add strain to the roadway network and lead to higher rates of traffic collisions, injuries, and fatalities. As the City embarks on the SAP planning process, a holistic review of the current community conditions, as it relates to transportation demands and safety, will need to be conducted. Below is our initial transportation observations for Mustang:

Crash Profile

According to the Oklahoma Highway Safety Office (OHSO), in the year 2021 (most recent data available) the City of Mustang experienced:

- **218 total crashes**
- **7 serious injuries**
- **3 roadway fatalities**
- **5 bicyclist and pedestrian involved crashes**

Of the 2021 collisions, the primary factors influencing the crash included:

- **82 distracted driving**
- **7 speed related**
- **2 alcohol/drug related**

These collisions were largely concentrated along State Highway 152 and on Mustang Road. Overall crashes were down when compared to 2017, where 264 collisions occurred. However, none of the collisions in 2017 resulted in a fatality.



The intersection of SH 152 and Mustang Road sees high levels of pedestrian activity, due to the proximity to Mustang High School and several community destinations.

Emphasis Areas

Two corridors that experience the highest levels of travel and are part of the ACOG High Injury Network include State Highways 152 and 4. Both are critical segments of the mobility network in Mustang and must be given special consideration when addressing safety across the city. While more research and insights will be gathered during the planning process, initial observations for both are addressed below:

State Highway (SH) 152. Bisecting the community from County Line Road to South Frisco Road, SH 152 is the primary thoroughfare in Mustang. The road has an AADT of 23,600 (2016), according to the Association of Central Oklahoma Governments. While serving most of the motor-vehicle traffic in the community, the road has a fragmented network of sidewalks, with significant gaps in many crucial areas. Further, the continuous turn lane and openness of the road encourages high speeds of travel and adds conflict points throughout the corridor. The high number of access points and driveways along the corridor also adds to the number of conflict points for both motorists and pedestrians.

Mustang Road (SH 4). Mustang Road, particularly north of SH 152, sees a high number of collisions. The presence of Wild Horse Park, the Mustang Recreation Center, City Hall, the Mustang Library, and other community destinations are key drivers of trips to this area. However, the lack of sidewalks, crosswalks, and the four-lane road discourage any mode of transportation other than motor-vehicle.

Additional community input, research, and analysis will be needed to identify primary collision factors and to create a series of countermeasures to reduce the risk of fatalities and serious injuries at these locations.

Project Approach

Our approach to the SS4A Safety Action Plan planning process is grounded in data-driven safety analysis, practical implementation strategies, and close coordination with City staff and residents. We apply proven planning and engineering processes alongside targeted analytical tools to identify safety priorities for vulnerable roadway users, integrate equity considerations into decision making, and support development of projects that are positioned for implementation. We have aligned our process to address each of the seven components of a Safety Action Plan as identified by FHWA.



Phase 1: Project Management and Coordination

Task 1.1 Project Kick-off

An in-person meeting and field review with the City representatives to introduce team members to the project; establish duties, responsibilities, and communication protocols; and outline goals.

Task 1.2 Project Coordination Meetings

Halff will conduct bi-weekly project team meetings to discuss project status and provide an opportunity for feedback throughout the planning process.

Task 1.3 Monthly Invoice and Progress Reports

Halff will produce progress reports and invoices that adhere to the parameters presented in the City's scope of services and contract.

Task 1.4 Project Schedule

A detailed project schedule with key milestones. The project schedule will be a "living document" that is updated throughout the project duration.

Task 1.5 Quality Control

Halff's Quality Control process will be led by **QA/QC Manager, Amanda Newberry, PE**. Amanda will review plan analysis methodology and results, recommendations, and presentation of findings throughout the project. In addition to Amanda, **Gary Phillips, AICP, our Project Advisor** will regularly engage in Quality Control activities associated with the plan analysis, recommendations, and advise on SS4A requirements. Halff will abide by a Quality Control Plan that outlines the procedures for both internal and external review of all deliverables.

Deliverables: Project Management Plan, Project Schedule, Monthly Invoices and Progress Reports, Meeting Agendas and Summaries.



Phase 2: Data Collection and Safety Analysis

Task 2.1 Past Plan Review

Halff will review and analyze previous studies, plans, and initiatives that may influence the planning effort. These plans will include, but are not limited to:

- ACOG Regional Safety Action Plan
- Imagine Mustang Comprehensive Plan
- Encompass 2045 Metropolitan Transportation Plan
- ACOG Regional Active Transportation Plan

Halff will collect information from the Association of Central Oklahoma Government, Mustang staff, ODOT, and other partners to better understand which previous goals remain community priorities, and which could support Mustang's safety goals, objectives and performance measures. Halff will utilize the S.M.A.R.T. framework to identify Specific, Measurable, Achievable, Relevant and Time-bound goals.

Task 2.2 Data Collection

Halff will collect the most up-to-date crash data from the ODOT SAFE-T crash database, the Oklahoma Highway Safety Office, and the mustang police department (as available). Additionally, Halff will collect traffic volume data, roadway characteristic data, land use data, and demographic data to generate a holistic picture of conditions in the project limits.

Task 2.3 Safety Trends Analysis

Halff will conduct a comprehensive review of the state's five-year crash dataset. This will include annual trends, crash severity patterns, contributing factors, roadway characteristics, and spatial distribution. Compiled information will support identification of high-risk locations and the development of prioritization criteria consistent with the Safe System Approach.

Task 2.4 Establish Baseline

Halff will identify high collision locations, potential conflict, City-wide trends, opportunities, and challenges. Compilation of data analysis methodology and results will be incorporated into an **Existing Safety Conditions Report**, which will highlight study area transportation system safety risks.

Task 2.5 Prioritization of High-Collision Locations

Halff will develop and calibrate criteria for prioritizing high-collision and high-risk locations for future improvement projects in partnership with the City and the Safety Advisory Group (see task 3.3).

Locations that surpass an agreed-upon threshold for these criteria will be considered part of a High-Injury Network, and five to ten locations will be selected as the top priority for conceptual design/renderings and highlighted in the Existing Safety Conditions Report.

Deliverables: Previous Plans Technical Review, GIS Database, Existing Safety Conditions Report, Safety Analysis Presentation



Phase 3: Stakeholder and Public Engagement

Task 3.1 Community Engagement Plan

In coordination with City staff, Halff will develop a community engagement plan (CEP) that details outreach and engagement procedures and activities to solicit feedback and participation throughout the planning process.

Task 3.2 Online Outreach and Engagement

Provision of a web-based project information hub that incorporates clear, accessible, and responsive project information and access to interactive survey, polling, and mapping tools as described in an approved CEP (Task 3.1).

Task 3.3 Safety Advisory Group

Halff will work with City staff to establish a Safety Advisory Group (SAG) consisting of relevant local stakeholders, charged with the oversight of the Plan's development and implementation as well as progress monitoring upon the Plan's completion and future updates.

Members may include representatives from City staff (including the City's Traffic Commission), local business owners, and organizations and residents who have an interest in improving traffic safety for all roadway users.

The purpose of the SAG is to raise public awareness of the SAP, encourage participation in engagement activities, promote the adoption of plan goals, and support the implementation of identified projects and strategies. After establishing the SAG, Halff will coordinate three meetings over the duration of the project. SAG meetings are intended to focus on the following:

- **Meeting #1:** Introduction to the project and team; defining roles, responsibilities, goals and establishing metrics.
- **Meeting #2:** Presentation and vetting of the Existing Safety Conditions Report; selection of Emphasis Areas.
- **Meeting #3:** Preliminary strategies and countermeasures toolbox; preliminary priority locations.

At the conclusion of the project, Halff will send a draft of the plan to the SAG for review and comment prior to submitting the plan for City Council adoption. Halff will collaborate with the SAGs and City staff to establish objectives and performance measures for the SAP that are in alignment with the City's safety goals.

Task 3.4 Public Open House

Halff will host an interactive open house workshop to solicit community ideas and preferences and to present the results of the conditions assessment. These events will provide engaging activities and opportunities for the public to communicate directly with the planning team.

Task 3.5 Transportation Safety Survey

Halff will use the software Maptionnaire to develop and conduct a digital survey during the planning process. The survey will pertain to overall community priorities and residents' vision for the future growth and prosperity of Mustang. The survey will provide an easy, interactive way to identify safety concerns and transportation behaviors directly on a digital map.

Deliverables: Community Engagement Plan; Project Webpage; Transportation Safety Survey; Meeting and Event Materials; Social Media and Traditional Media Content; Committee Presentations



Phase 4: Countermeasure Development and Prioritization

Task 4.1 Policy Program

Recommendations on how to prioritize roadway safety through revisions to the City's policies and processes. Policies and guidelines could include safe routes to school/parks, complete streets, slow streets, and other traffic calming policies.

Task 4.2 Emphasis Areas

The identification of Emphasis Areas based on the results of the Existing Safety Conditions Report (Task 2.4), community input, as well as guidance from the FHWA Safe System Approach and ACOG's Regional Safety Action Plan.

Task 4.3 Strategies and Countermeasures

Halff will identify a series of systemic strategy and countermeasure recommendations to address system-wide crash trends which incorporate infrastructural, behavioral, and operational intervention.

Task 4.4 Priority Location Profiles

A profile for five to ten priority projects at locations selected using the criteria developed during Task 2.5; including a detailed evaluation of the safety hazards and crash history, descriptions of recommended strategies and countermeasures, and a timeframe for implementation.

Deliverables: Policy Program and Emphasis Areas Technical Memorandum; Systemic Strategies and Countermeasures Toolbox, Priority Location Profiles, Renderings and Cost Estimates



Phase 5: Final Safety Action Plan and Grant Reporting

Task 5.1 Safety Action Plan

Halff will compile all interim deliverables into a publicly available plan of action to achieve the goals established by the City and SAG. The final safety action plan will include a full policy program, prioritized investment program (including priority projects), and associated funding program.

Task 5.2 Safety Action Plan Adoption

Halff will present a draft version of the safety action plan to City staff and send a digital version of the plan draft to the SAG so that they can provide feedback. Halff will then revise the plan and prepare a presentation for the Mayor and City Council to consider adoption.

Task 5.3 Planning Grant Close-Out

Halff will complete the SS4A Planning Grant Close-Out on behalf of the City. Once the closeout is completed, the City can apply for Implementation (design and construction) funding.

Deliverables: Final Safety Action Plan, Grant Close-out Documents



Community Outreach Essentials

The Halff team understands that all voices deserve to be heard when planning and designing a safe and efficient transportation system. Reaching out to underrepresented groups, underserved populations, including vulnerable road users, is an essential element of the community outreach and engagement process. In contrast, we also understand the dangers that exist in diluting the effectiveness of public engagement if multiple processes are occurring concurrently.

Advertising Your Process

We are committed to working with you to advertise the safety action planning process through existing City resources and other methods that align with the International Association of Public Participation's (IAP2) framework. Primary communication methods may include (but not be limited to):

- Social, SMS, and E-mail Updates
- Pushcards/Fliers
- News Releases
- Broadcast Media/Webcasts



Mustang's Safety Action Plan Project Hub

Our team proposes a robust web-based Project Hub to serve as the source for all Safety Action Plan information and interactive public participation tools. Halff utilizes Maptionnaire, an industry-leading map-based survey and questionnaire software. With this software, we will craft a unique user experience throughout the life of your planning project that may include standard surveys, interactive mapping activities, graphics/conceptual design polling, data analysis and visualization – all linked to the City website.

Community Outreach Toolbox

We reference many recommended community outreach methods for your safety action plan in the Project Approach presented on the preceding pages.

These “essential” community outreach activities include:

- Safety Advisory Group Meetings
- Public Open Houses
- Transportation Safety Survey
- Digital Project Hub (+ surveys, interactive maps)

Ultimately, your approval of a final Community Engagement Plan (CEP, Task 3.1) will determine which mix of online and in-person tools will be utilized to create an accessible master planning process in conjunction with your ongoing community planning processes. **Optional community outreach activities could include:**



Speaker Series. Engagements to provide project updates to engaged interest groups and community champions.



Tactical Activation/Demonstration.

Temporary installations to engage and activate street spaces to demonstrate the potential change of infrastructure improvements in person while testing design components.



Student and Kids Events.

School partnerships to engage with students both in person and online. Interactive and educational events which help foster civic pride.

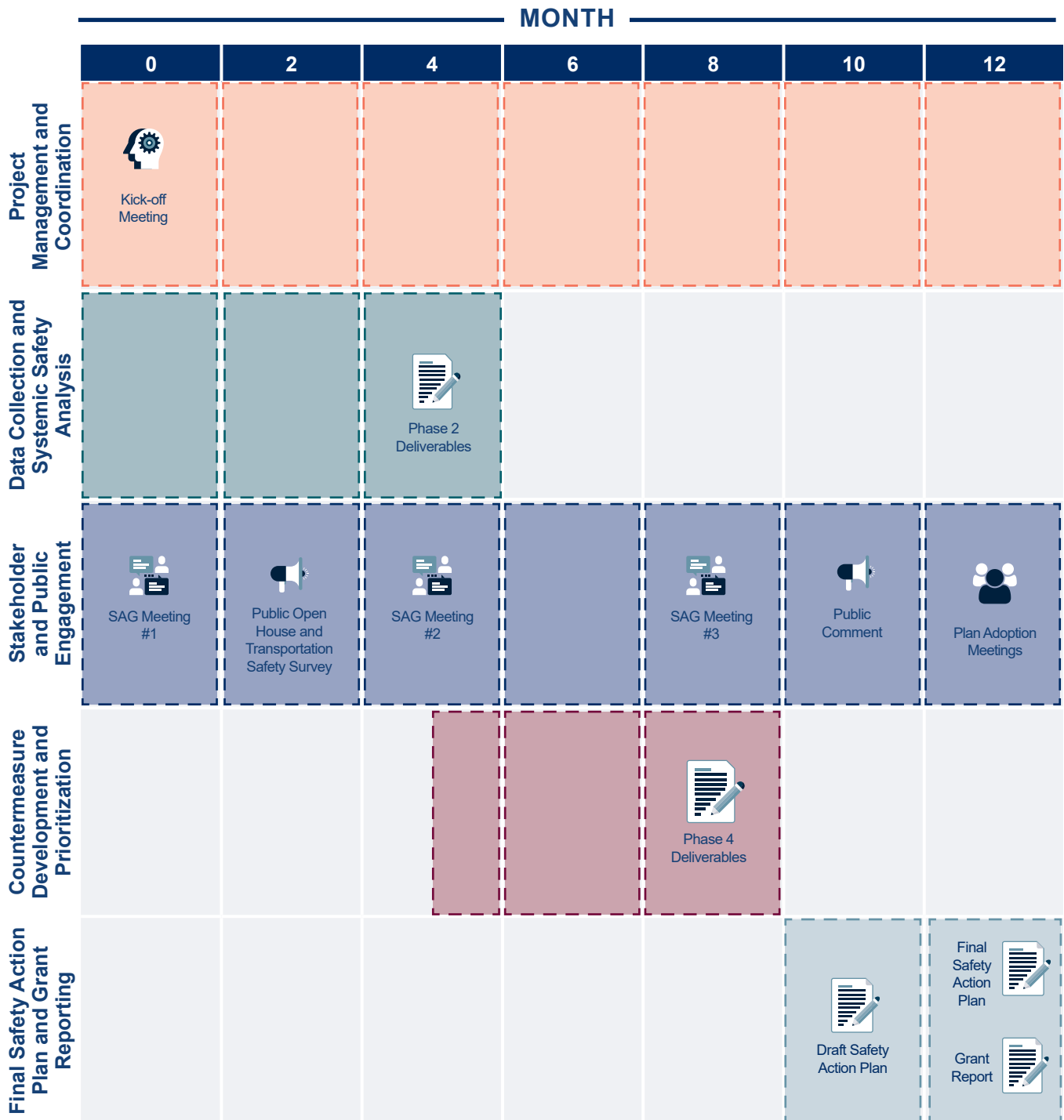


Meetings in a Box.

Open house materials for community champions to distribute to friends and neighbors. Provision of the tools to project information, poll attendees, and answer most questions.

Project Schedule

The Halff team proposes to complete the Plan within 12 months from notice to proceed. This time frame accounts for project closeout, grant reporting, and approval efforts. The schedule may be lengthened or compressed depending on your desires and external circumstances.



References

Our dedication to excellence helps us develop strong relationships with our clients. While we encourage you to reach out to any of the references listed on the prior project pages, we have identified three individuals who can speak to our performance on projects of similar complexity and scope as this one.

1

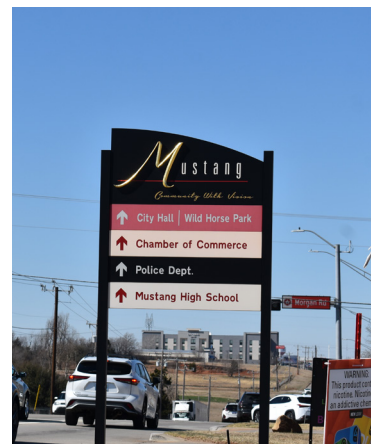
JENNIFER SAMFORD
Former Parks and Recreation Director
City of Pauls Valley
Phone Number: 405.238.0153
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2

AUSTIN BLEESS
City Manager
City of Jersey Village
Phone Number: 713.466.2109
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3

GREG COLLINS
Special Projects Manager
City of Bartlesville
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We improve lives and communities
by turning ideas into reality.



Halff

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Mustang City Council Agenda Item Report

Meeting Date: April 7, 2026

Submitted by: David Russell

Submitting Department: Managerial Department

Item Type: Approval

Agenda Section: DISCUSSION ITEMS

Subject Title:

Consideration for Approval of the Construction Contract and the Maintenance, Performance, & Statutory Bonds for the W. Elder Drive Culvert Replacement Project

Recommendation:

Recommend Approval

Initiator:

David Russell

Background:

SAC Services was awarded the Elder Drive Culvert Replacement Project at the regular meeting on March 3, 2026. They have submitted their executed contract and bonds for review and approval.

Financial Impact:

\$206,072.00

Staff Comments:

Staff recommends approval of the contract and bonds.

Attachments:

[Contract and Bonds - Contractor Executed.pdf](#)

CONTRACT AGREEMENT

THIS CONTRACT AND AGREEMENT, made and entered into this 18th day of March, 2026 by and between the City of Mustang, Mustang, Oklahoma, party of the first part, hereinafter termed "Owner", and SAC Services, Inc. party of the second part, hereinafter termed "Contractor".

WITNESSETH:

WHEREAS, the Owner has caused to be prepared, in accordance with law, certain specifications, plans, and other bidding documents for the work hereinafter described and has approved and adopted all of said bidding documents and has received sealed proposals for furnishing materials, labor, and equipment for either of the indicated works.

This project consists of furnishing all required materials, supplies, equipment, tools, and plant to perform all necessary labor for the construction of Elder Drive Culvert Replacement.

The work shall be done in accordance with plans and specifications on file in the City Engineer's Office as outlined and set out in the bidding documents and in accordance with the terms, specifications, plans, and provisions of said Contract; and,

WHEREAS, Contractor, in response to request for bids, has submitted to the City of Mustang in the manner and at the time specified, a sealed proposal in accordance with the terms of this Contract; and,

WHEREAS, the City of Mustang, in the manner provided by law, has publicly opened, examined, and canvassed the proposals submitted and has determined and declared the above named Contractor to be the lowest responsible bidder on the above described project, and has duly awarded this Contract to said Contractor, for the sum named in the proposal to-wit:

Two Hundred Six Thousand Seventy-Two Dollars (\$206,072.00)

NOW, THEREFORE, for and in consideration of the mutual agreements and covenants herein contained, the parties to this Contract have agreed, and hereby agree, as follows:

- (1) That the Contractor hereby agrees to furnish all tools, equipment, materials, and labor, and to build and complete the above described project in accordance with the specifications therefore on file in the office of the City Clerk of Mustang, Oklahoma.
- (2) That the Owner shall pay the Contractor for the work performed, as follows:
 - a. Payment for unit price items shall be at the unit price bid for actual construction quantities.
 - b. Construction items specified but not included as bid items shall be considered incidental and shall not be paid for directly, but shall be included in the bid price for any or all of the pay quantities.
 - c. At the end of each month the Engineer will make written estimates of the materials in place and accepted, and the amount of work performed in accordance with the contract during the current period of time between estimates and the value thereof computed at the contract unit prices. Payment to the Contractor shall be in the amount of the estimate minus the retainage as permitted by law.

- d. Should any defective work or materials be discovered or should a reasonable doubt arise as to the quality of any work completed, there will be deducted from the next estimate an amount equal to the value of the defective or questionable work and shall not be paid until the defects are remedied.
 - e. And that the Contractor's bid is hereby made a part of this Agreement.
- (3) That the City of Mustang reserves the right to add to or subtract from the estimated quantities or amount of work to be performed. The work to be performed or deducted shall be at the unit price bid.
 - (4) That the Contractor will not undertake to furnish any materials or to perform any work not specifically authorized under the terms of this Agreement unless additional materials or work are authorized by written work directive change; and that in the event any additions are provided by the Contractor without such authorization, the Contractor shall not be entitled to any compensation therefor whatsoever.
 - (5) That if any additional work is performed or additional materials provided by the Contractor upon authorization by the Owner, the Contractor shall be compensated therefore at the unit price bid and as agreed to by both parties in the execution of the Change Order.
 - (6) That the Contractor shall perform the work and provide the materials strictly in accordance with the specifications as to quality and kind and all work and materials shall be subject to rejection by the Owner through its authorized representatives for failure to meet such requirements, and in the event of such rejection, the Contractor shall replace the work and materials without compensation therefore by the Owner.
 - (7) The Contractor shall complete the work in accordance with the terms of this Agreement within a period of time not to exceed 90 calendar days following the issuance by the City Engineer of a Work Order authorizing the Contractor to commence work on the project.
 - (8) The Contractor shall furnish bonds and certificate of insurance as specified in the "Instructions to Bidders" and/or the "General Provisions", which must be approved by the Owner prior to issuance of the Work Order and commencement of the work on the project.
 - (9) On completion of the work, but prior to the acceptance thereof by the City of Mustang, it shall be the duty of the City Engineer or other appropriate person to determine that said work has been completely and fully performed in accordance with said Contract Documents; and upon making such determination said official shall make his final certificate to the City of Mustang.
 - (10) Liquidated damages shall be paid by the Contractor at the rate of \$500 per each and every calendar day required by him to complete the contract in excess of the contract time.
 - (11) APPROXIMATE QUANTITIES on all items which bids are to be received on a unit price basis; the quantities stated in the bid will not be used in establishing final payment due the contractor. The quantities stated, on which unit prices are invited, are approximate only and each bidder shall make his own estimate from the contract drawings of the quantities required on each item and calculate his unit price bid for each item accordingly. Bids will be compared on the basis of number of units stated in the bidding schedule. Payment on the contract or unit price items will be based on the actual number of units installed in the completed work. No increases or decreases in the approximate quantities shall exceed twenty (20%) percent without approval of the City Engineer.

(12) Contractor shall execute a written verification attached hereto as Appendix A

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed, in four duplicate originals, the day and year first above written.

[Remainder of page intentionally left blank.]

"OWNER"

CITY OF MUSTANG

By: _____

ATTEST

City Clerk

APPROVED as to form this _____ day of _____, 2026.

CITY ATTORNEY

APPROVED by the City of Mustang this _____ day of _____, 2026.

"CONTRACTOR"

If an Individual: (signature) _____

doing business as: _____

If a Partnership: (signature) _____

By (Printed Name and Title): _____

Names of other partners: _____

If a Corporation/LLC: (signature) Arturo Martinez _____

By (Printed Name and Title): Arturo Martinez / President _____

ATTEST:
Patricia MA
Secretary

(CORPORATE SEAL)

Business Address of Contractor

3600 S Ross Ave

Oklahoma City, OK 73119

APPENDIX A
VERIFICATION OF NON-BOYCOTTING OF ENERGY COMPANIES

Reference: 74 Okla. Stat. § 12005

STATE OF Oklahoma)
) ss:
COUNTY OF Canadian)

I, Arturo Martinez (print name), as
the agent of SAC Services, Inc. (print company or business name) located at
3600 S Ross Ave., Oklahoma City, OK 73119 (address) do hereby swear and affirm that the
named company does not boycott energy companies, and will not boycott energy companies
during the term of the contract.

Arturo Martinez (print affiant's full name),
being first duly sworn on oath according to law, deposes and states that he/she has read the
foregoing AFFIDAVIT OF NON-BOYCOTTING OF ENERGY COMPANIES and that the matters
stated herein are true to the best of his/her information, knowledge and belief.

Arturo Martinez

Affiant's Signature

Arturo Martinez / President

Affiant's Printed Name and Title

SUBSCRIBED AND SWORN to me this 18th day of March 2026

My commission expires:
06/30/29

Patry M. A.
Notary Public



NOTE: For purposes of this affidavit the boycott of energy companies means:

Boycott energy company" means, without an ordinary business purpose, refusing to deal with,
terminating business activities with, or otherwise taking any action that is intended to penalize,
inflict economic harm on, or limit commercial relations with a company because the company:

- a. engages in the exploration, production, utilization, transportation, sale, or manufacturing of
fossil-fuel-based energy and does not commit or pledge to meet environmental standards
beyond applicable federal and state law, or
- b. does business with a company described by subparagraph a of this paragraph

PERFORMANCE BOND

KNOW ALL MEN BY THESE PRESENTS:

That SAC Services, Inc. as Principal, and Great American Insurance Company,

a Corporation organized under the laws of the State of Ohio,

and authorized to transact business in the State of Oklahoma, as Surety, are held and firmly bound

unto the City of Mustang in the penal sum of Two Hundred Six Thousand Seventy-Two Dollars (\$206,072.00) in lawful money of the United States of America, such sum being equal to the contract price for the payment of which, well and truly to be made, we bind ourselves and each of us, our heirs, executors, administrators, trustees, successors, and assigns, jointly and severally, firmly by these presents.

DATED this 18th day of March, 2026.

The condition of this obligation is such that:

WHEREAS, said Principal entered into a written Contract with THE CITY OF MUSTANG dated March 18, 2026, for:

ELDER DRIVE CULVERT REPLACEMENT

all in compliance with the specifications therefore, made a part of said Contract and on file in the office of the City Hall, Mustang, Oklahoma.

NOW, THEREFORE, if said Principal shall, in all particulars, will truly and faithfully perform and abide by said Contract and each and every covenant, condition, and part thereof and shall fulfill all obligations resting upon said Principal by the terms of said Contract and said specifications; and if said Principal shall promptly pay, or cause to be paid, all labor materials and/or repairs and all bills for labor performed on said work, whether by subcontract or otherwise; and if said Principal shall protect and save harmless said The City of Mustang from all loss, damage, and expense to life or property suffered or sustained by any person, firm, or corporation caused by said Principal or his or its agents, servants, or employees in the construction of said work, or by or in consequence of any negligence, carelessness or misconduct in guarding and protecting the same, or from any act or omission of said Principal or his or its agents, servants, or employees, and if said Principal shall protect and save The City of Mustang harmless from all suits and claims in infringement or alleged infringement or patent rights or processes, then this obligation shall be null and void, otherwise to be and remain in full force and effect.

It is further expressly agreed and understood by the parties hereto that no changes or alterations in said Contract and no deviations from the plan or mode of procedure herein fixed shall have the effect of releasing the sureties, or any of them, from the obligations of this Bond.

IN WITNESS WHEREOF, the said Principal has caused these presents to be executed in its name and its corporate seal to be hereunto affixed by its duly authorized officers and said Surety has caused these presents to be executed in its name and its corporate seal to be hereunto affixed by its attorney-in-fact, duly authorized so to do, the day and year first above written.

ATTEST:

PRINCIPAL:

Patry A

Bond #F361465

SAC Services, Inc.

BY: Arman

Its: President

Surety:

Address of Surety or Agent:

Insurance Agency of Mid-America, Inc.

PO Box 890300

Oklahoma City, OK 73189

Telephone No. 405-691-0016

Great American Insurance Company

By: Wendy Hollen

Attorney-in-Fact

Wendy Hollen

APPROVED as to form this _____ day of _____, 2026.

CITY ATTORNEY

APPROVED by The City of Mustang this _____ day of _____, 2026.

ATTEST:

CITY CLERK

MAYOR

STATUTORY BOND

KNOW ALL MEN BY THESE PRESENTS:

That we, SAC Services, Inc., as Principal, and Great American Insurance Company, as Surety, authorized and, where required, licensed to transaction business in the State of Oklahoma, are held and firmly bound unto THE STATE OF OKLAHOMA, in the sum of Two Hundred Six Thousand Seventy-Two Dollars (\$206,072.00), in lawful money of the United States of America, said sum being equal to One Hundred Percent (100%) of the contract price for the payment of which, well and truly to be made, we, and each of us, on behalf of ourselves and our heirs, executors, administrators, trustees, successors, and assigns, jointly and severally, firmly by these presents:

The condition of this obligation is such that:

WHEREAS, said Principal entered into a written contract with the City of Mustang, State of Oklahoma, dated March 18, 2026, for Elder Drive Culvert Replacement (the "Contract"), for the erection and construction of said work and/or improvement, all in compliance with the plans and specifications therefore, made a part of said Contract and on file at the office of the City Clerk, City of Mustang, 1501 North Mustang Road, Mustang, Oklahoma 73064;

NOW, THEREFORE, if said Principal shall, in all particulars, properly and promptly complete the work and/or improvement in accordance with the Contract, pay all indebtedness the Principal incurs for the Principal's subcontractors and all suppliers of labor, material, rental of machinery or equipment, and pay for the repair of and parts for equipment the Contract requires the Principal to furnish, and protect and save harmless said City of Mustang, State of Oklahoma, from any pecuniary loss resulting from the breach of any of the covenants and conditions of said Contract resting upon said Principal, then this obligation shall be null and void, otherwise to be and remain in full force and effect. It is expressly agreed and understood by the parties hereto that no changes or alterations in said Contract and no deviations from the plan or mode of procedure herein fixed shall have the effect of releasing the surety, or any of them, from the obligations of this Bond.

IN WITNESS WHEREOF, the said Principal has caused this Statutory Bond to be executed in its name and its corporate seal to be hereunto affixed by its duly authorized officers, and the said Surety has caused this Bond to be executed in its name and its corporate seal to be hereunto affixed by its attorney-in-fact, duly authorized so to do, the day and year set forth below.

[Remainder of page intentionally left blank.]

Dated this 18th day of March, 2026.

ATTEST: Patry [Signature]
Secretary

PRINCIPAL SAC Services, Inc.

By: [Signature]

Its: President

SURETY

ATTEST:

[Signature]
~~Secretary~~ Witness

Great American Insurance Company

By: [Signature]
Its Attorney-in-fact Wendy Hollen

REVIEWED and APPROVED by THE CITY OF MUSTANG this ____ day of _____, 2026.

MAYOR

ATTEST:

City Clerk

Approved as to form this ____ day of _____, 2026.

Municipal Counselor

MAINTENANCE BOND**KNOW ALL MEN BY THESE PRESENTS:**

That we, SAC Services, Inc., as Principal, and Great American Insurance Company as surety, are held and firmly bound unto the CITY OF MUSTANG, a Municipal Corporation, and City of the first class, or the State of Oklahoma, in the full and just sum of Two Hundred Twenty-Six Thousand Six Hundred Seventy-Nine Dollars and Twenty Cents (\$226,679.20), such sum being equal to 110% of the contract price, for a period of two (2) years, for the payment of which, well and truly to be made, we, and each of us, bind ourselves, our heirs, executors, and assigns, themselves, and its successors and assigns, jointly and severally, firmly by these presents.

Dated this 18th day of March, 2026. The conditions of this obligation are such that whereas, said Principal has constructed in the CITY OF MUSTANG: Elder Drive Culvert Replacement all in compliance with the plans and specifications therefore, made a part of said contract and on file at the City of Mustang and to maintain the said improvement in the amount set forth against any failure due to workmanship or material for a period of 110% for two (2) years from the date of acceptance by the Council of the City of Mustang.

NOW, THEREFORE, if said Principal shall pay or cause to be paid to the City all damages, loss and expense which may result by reason of failure due to defective materials and/or workmanship in connection with said work occurring within a period of two (2) years from and after acceptance of said project by the City, then this obligation shall be null and void, otherwise, to be and remain in full force and effect.

It is further agreed that if the said Principal or Surety herein shall fail to maintain said improvements against any failure due to defective workmanship and/or material for a period of two (2) years and at any time repairs shall be necessary that the cost of making said repairs shall be determined by Council of the CITY OF MUSTANG, or some person or persons designated by them to ascertain the same, and if upon thirty (30) days' notice, that said amount ascertained shall not be paid by the Principal or Surety herein, or if the necessary repairs are not made, that said amount shall become due upon the expiration of thirty (30) days and suit may be maintained to recover the amount so determined in any court of competent jurisdiction. And that the amount so determined shall be conclusive upon the parties as to the amount due on this bond for the repair or repairs included therein, and that the cost of all repairs shall be so determined from time to time during the life of this bond as the condition of the improvements may require.

It is further expressly agreed and understood by the parties hereto that no changes or alterations in said contract and no deviations from the plan or mode of procedure herein fixed shall have effect of releasing the sureties, or any of them, from the obligations of this bond.
Maintenance Bond

IN THE WITNESS WHEREOF, the said Principal has caused these presents to be executed in its name and its corporate seal to be hereunto affixed by its duly authorized officers; and the said surety has caused these presents to be executed in its name and its corporate seal to be hereunto affixed by its Attorney-in-Fact, duly authorized so to do, the day and year first above written.

Attest:

Dan [Signature]

Witness:

[Signature]

Approved as to form this _____ day of _____, 2026.

SAC Services, Inc.

Principal

By: [Signature]

Great American Insurance Company

Surety

By: [Signature]
Attorney-in-Fact Wendy Hollen

City Attorney

REVIEWED AND APPROVED by the City of Mustang this _____ day of _____, 2026

Attest:

City Clerk

Mayor

GREAT AMERICAN INSURANCE COMPANY®

Administrative Office: 301 E 4TH STREET • CINCINNATI, OHIO 45202 • 513-369-5000 • FAX 513-723-2740

The number of persons authorized by
this power of attorney is not more than EIGHT

No. 0 22566

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That the GREAT AMERICAN INSURANCE COMPANY, a corporation organized and existing under and by virtue of the laws of the State of Ohio, does hereby nominate, constitute and appoint the person or persons named below, each individually if more than one is named, its true and lawful attorney-in-fact, for it and in its name, place and stead to execute on behalf of the said Company, as surety, any and all bonds, undertakings and contracts of suretyship, or other written obligations in the nature thereof; provided that the liability of the said Company on any such bond, undertaking or contract of suretyship executed under this authority shall not exceed the limit stated below.

Name	Address	Limit of Power
Susanne Cusimano	John Rogers	All of
Wendy Hollen	Mike Shannon	Oklahoma City,
Cody Michael McNeill	Lisa Sherman	Oklahoma
W.M. McNeill	Kyle D. Reser	

This Power of Attorney revokes all previous powers issued on behalf of the attorney(s)-in-fact named above.

IN WITNESS WHEREOF the GREAT AMERICAN INSURANCE COMPANY has caused these presents to be signed and attested by its appropriate officers and its corporate seal hereunto affixed this 23rd day of July, 2025

Attest

GREAT AMERICAN INSURANCE COMPANY



Assistant Secretary

[Signature]
Divisional Senior Vice President

STATE OF OHIO, COUNTY OF HAMILTON - ss:

On this 23rd day of July, 2025, before me personally appeared JOHN K. WEBSTER, to me known, being duly sworn, deposes and says that he resides in Cincinnati, Ohio, that he is a Divisional Senior Vice President of the Bond Division of Great American Insurance Company, the Company described in and which executed the above instrument; that he knows the seal of the said Company; that the seal affixed to the said instrument is such corporate seal; that it was so affixed by authority of his office under the By-Laws of said Company, and that he signed his name thereto by like authority.

JOHN K. WEBSTER (877-377-2405)



SUSAN A KOHORST
Notary Public
State of Ohio
My Comm. Expires
May 18, 2030

[Signature]
Susan A. Kohorst

This Power of Attorney is granted by authority of the following resolutions adopted by the Board of Directors of Great American Insurance Company by unanimous written consent dated June 9, 2008.

RESOLVED: That the Divisional President, the several Divisional Senior Vice Presidents, Divisional Vice Presidents and Divisional Assistant Vice Presidents, or any one of them, be and hereby is authorized, from time to time, to appoint one or more Attorneys-in-Fact to execute on behalf of the Company, as surety, any and all bonds, undertakings and contracts of suretyship, or other written obligations in the nature thereof; to prescribe their respective duties and the respective limits of their authority; and to revoke any such appointment at any time.

RESOLVED FURTHER: That the Company seal and the signature of any of the aforesaid officers and any Secretary or Assistant Secretary of the Company may be affixed by facsimile to any power of attorney or certificate of either given for the execution of any bond, undertaking, contract of suretyship, or other written obligation in the nature thereof, such signature and seal when so used being hereby adopted by the Company as the original signature of such officer and the original seal of the Company, to be valid and binding upon the Company with the same force and effect as though manually affixed.

CERTIFICATION

I, STEPHEN C. BERAHA, Assistant Secretary of Great American Insurance Company, do hereby certify that the foregoing Power of Attorney and the Resolutions of the Board of Directors of June 9, 2008 have not been revoked and are now in full force and effect.

Signed and sealed this _____ day of _____



[Signature]
Assistant Secretary



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

03/12/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Insurance Agency of Mid America Inc 10009 S. Penn, Building E P. O. Box 890300 Oklahoma City OK 73189		CONTACT NAME: Denisse Zamora PHONE (A/C, No, Ext): (405) 691-0016 FAX (A/C, No): (405) 691-0415 E-MAIL ADDRESS: dzamora@midamericainc.com																					
INSURED SAC Services Inc 3600 S Ross Ave Oklahoma City OK 73119		<table><tr><th colspan="2">INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr><tr><td>INSURER A:</td><td>Valley Forge Insurance Co</td><td>20508</td></tr><tr><td>INSURER B:</td><td>Continental Casualty Co</td><td>20443</td></tr><tr><td>INSURER C:</td><td>Continental Insurance Company</td><td>35289</td></tr><tr><td>INSURER D:</td><td></td><td></td></tr><tr><td>INSURER E:</td><td></td><td></td></tr><tr><td>INSURER F:</td><td></td><td></td></tr></table>	INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A:	Valley Forge Insurance Co	20508	INSURER B:	Continental Casualty Co	20443	INSURER C:	Continental Insurance Company	35289	INSURER D:			INSURER E:			INSURER F:		
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INSURER D:																							
INSURER E:																							
INSURER F:																							

COVERAGES**CERTIFICATE NUMBER:** 2025**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PROJECT ☐ LOC OTHER:			7015543364	10/01/2025	10/01/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
	AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ OWNED AUTOS ONLY ☒ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ NON-OWNED AUTOS ONLY			BUA7015543333	10/01/2025	10/01/2026	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	☒ UMBRELLA LIAB ☐ EXCESS LIAB DED ☒ RETENTION \$ 10,000			CUE7015543347	10/01/2025	10/01/2026	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000 \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	7015543350	10/01/2025	10/01/2026	☒ PER STATUTE E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A							

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: W. Elder Dr Culvert Replacement Project
Coverage is subject to the insuring agreements, conditions & exclusions in the policy forms.

CERTIFICATE HOLDER**CANCELLATION**

City of Mustang
1501 N Mustang Rd

Mustang

OK 73064

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Mustang City Council Agenda Item Report

Meeting Date: April 7, 2026

Submitted by: Mike Wallace

Submitting Department: Police Department

Item Type: Ordinance

Agenda Section: DISCUSSION ITEMS

Subject Title:

Consideration of Ordinance No. 1343 an Ordinance of the City of Mustang, Oklahoma, declaring a certain police vehicle surplus, authorizing the City Manager to sell such vehicle pursuant to Mustang code; and, providing for severability.

Recommendation:

Approval

Initiator:

Mike Wallace

Background:

The Police Department has a police vehicle that it desires to declare surplus. This vehicle is intended to be sold through public auction.

Financial Impact:

\$10,000

Staff Comments:

Staff recommends approval

Attachments:

[Ord 1343 Authorizing Sale of Police Vehicles-Unit 206.pdf](#)

ORDINANCE 1343

AN ORDINANCE OF THE CITY OF MUSTANG, OKLAHOMA, DECLARING A CERTAIN POLICE VEHICLE SURPLUS AND AUTHORIZING THE CITY MANAGER TO SELL SUCH VEHICLE PURSUANT TO MUSTANG CODE; AND, PROVIDING FOR SEVERABILITY.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MUSTANG, OKLAHOMA:

SECTION 1. PURPOSE.

The City of Mustang owns a used police vehicle described as follows:

<u>Unit No.</u>	<u>Year</u>	<u>Make and Model</u>	<u>VIN</u>	<u>Value</u>
206	2012	Chevrolet Tahoe	1GNSK2E08CR122250	\$10,000

(the “Vehicle”).

The Vehicle is no longer used by the Mustang Police Department. The City of Mustang declares that the Vehicle is surplus and should be disposed of by the City.

SECTION 2. SALE OF VEHICLE.

The City Manager of the City of Mustang is hereby authorized to dispose of the Vehicle pursuant to the procedures authorized by Mustang Code, Sec. 2-196.

SECTION 3. SEVERABILITY.

If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, said portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions of this Ordinance.

SECTION 4. EFFECTIVE DATE.

This ordinance shall be referred to a vote of the electors of the City if a legal and sufficient referendum petition is properly filed within thirty (30) days after its passage; otherwise, it shall go into effect thirty (30) days after its passage.

PASSED AND APPROVED this 7th day of April, 2026.

Michael S. Ray, Mayor

ATTEST:
[SEAL]

Tammi Noblitt, City Clerk

APPROVED as to form this 7th day of April, 2026.

Jonathan E. Miller, City Attorney



Mustang City Council Agenda Item Report

Meeting Date: April 7, 2026

Submitted by: Mike Wallace

Submitting Department: Police Department

Item Type: Ordinance

Agenda Section: DISCUSSION ITEMS

Subject Title:

Consideration of Ordinance No. 1344 an Ordinance of the City of Mustang, Oklahoma, declaring a certain police vehicle surplus, authorizing the sale of such vehicle to another public agencies or by competitive bidding, or auction, and authorizing and directing the City Manager to execute documents to complete the transfers; and providing for severability.

Recommendation:

Approve

Initiator:

Mike Wallace

Background:

The Police Department has a police vehicle that it desires to declare surplus. This vehicle is intended to be sold to the Cleveland County Sheriff's Office.

Financial Impact:

\$45,000

Staff Comments:

Staff recommends approval

Attachments:

[Ord 1344_authorizing_sale_Cleveland_County_254 \(1\).pdf](#)

ORDINANCE 1344

AN ORDINANCE OF THE CITY OF MUSTANG, OKLAHOMA, DECLARING A POLICE VEHICLE SURPLUS, AUTHORIZING THE SALE OF SUCH VEHICLE TO OTHER PUBLIC AGENCIES OR THROUGH COMPETITIVE BID OR AUCTION, AND; AUTHORIZING AND DIRECTING THE CITY MANAGER TO EXECUTE DOCUMENTS TO COMPLETE THE TRANSFERS; AND PROVIDING FOR SEVERABILITY.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MUSTANG, OKLAHOMA THAT:

SECTION 1. PURPOSE.

The City of Mustang owns used police vehicle described as follows:

<u>Unit No.</u>	<u>Year</u>	<u>Make and Model</u>	<u>VIN</u>	<u>Value</u>
254	2023	Chevrolet Tahoe	VIN 1GNSCLED4PR265112	\$45,000

(the “Vehicle”). The Vehicle is no longer used by the Mustang Police Department. The City of Mustang declares that the Vehicle is surplus and should be disposed of by the City.

SECTION 2. SALE OF VEHICLES.

The Cleveland County Sheriff’s Office has expressed a need for and a desire to purchase the Vehicle. Sec. 2-197(2) of the Mustang Code of Ordinances authorizes the sale of surplus equipment whose total value does not exceed \$50,000.00 in a single transaction when sold to a public agency as defined in 74 Okla. Stat. § 1003, as amended. The City desires to sell the Vehicle to the Cleveland County Sheriff’s Office to enhance their ability to provide protective services to the public and thereby to cooperatively increase the public safety efforts of all parties. The City of Mustang and the Cleveland County Sheriff’s Department are “public agencies” as defined in the Interlocal Cooperation Act set forth in Title 74, § 1001, *et. seq.*, of the Oklahoma Statutes.

Pursuant to Section 4-4 of the Charter of the City of Mustang, and Sec. 2-197(2) of the Code of Ordinances, the City Council hereby authorizes the sale of the Vehicle to the Cleveland County Sheriff’s Office, or to some other public agency, for the value set forth above. In the event the Vehicle is not purchased by this or another public agency, it shall be sold by competitive bidding pursuant to Sec. 2-1964 of the Code of Ordinances.

The City Manager of the City of Mustang is hereby authorized and directed to execute the documents necessary to transfer title to the Vehicle to the purchasing public agency or the purchaser through competitive bidding.

SECTION 3. SEVERABILITY.

If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, said portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions of this Ordinance.

SECTION 4. EFFECTIVE DATE.

This ordinance shall be referred to a vote of the electors of the City if a legal and sufficient referendum petition is properly filed within thirty (30) days after its passage; otherwise, it shall go into effect thirty (30) days after its passage.

PASSED AND APPROVED this 7th day of April, 2026.

Michael Ray, Mayor

ATTEST:
[SEAL]

Tammi Noblitt, City Clerk

APPROVED as to form this 7th day of April, 2026.

Jonathan E. Miller, City Attorney



Mustang City Council Agenda Item Report

Meeting Date: April 7, 2026

Submitted by: Mike Wallace

Submitting Department: Police Department

Item Type: Resolution

Agenda Section: DISCUSSION ITEMS

Subject Title:

Consideration of (A) Resolution No. 26-023 Resolution of the City of Mustang, Oklahoma, approving an agreement for sale between The City of Mustang and the Cleveland County Sheriff's Office, for the sale of a surplus police vehicle and Authorizing and Directing the City Manager to Execute Documents to Complete the Transfer, and Providing for Severability; and (B) an Agreement for Sale of a Surplus Police Vehicle to the Cleveland County Sheriff's Office.

Recommendation:

Approve

Initiator:

Mike Wallace

Background:

The Police Department has 1 surplus vehicle that is no longer used. The Cleveland County Sheriff's Office has shown interest to purchase the following vehicle for \$45,000. The vehicle is; Unit 254 2023 Chevrolet Tahoe 1GNSCLED4PR265112 \$45,000.

Financial Impact:

\$45,000

Staff Comments:

Staff recommends approval

Attachments:

[Res 26-023_Approving_Sale_of_Police_Vehicle_Cleveland_County_254.pdf](#)
[Agreement_Cleveland_County_254_2026.pdf](#)

RESOLUTION NO. 26-023

**A RESOLUTION OF THE CITY OF MUSTANG, OKLAHOMA,
APPROVING AN AGREEMENT FOR SALE BETWEEN THE CITY OF
MUSTANG AND THE CLEVELAND COUNTY SHERIFF'S OFFICE, FOR
THE SALE OF A SURPLUS POLICE VEHICLE AND AUTHORIZING AND
DIRECTING THE CITY MANAGER TO EXECUTE DOCUMENTS TO
COMPLETE THE TRANSFER; AND PROVIDING FOR SEVERABILITY.**

WHEREAS, by Ordinance No. 1344 approved April 7, 2026, the City of Mustang, Oklahoma, declared as surplus a used police vehicle described as follows:

<u>Unit No.</u>	<u>Year</u>	<u>Make and Model</u>	<u>VIN</u>	<u>Price</u>
254	2023	Chevrolet Tahoe	1GNSCLED4PR265112	\$45,000

(the "Vehicle"), and approved the sale of the Vehicle to the Cleveland County Sheriff's Office, or to some other public agency.

WHEREAS, the Cleveland County Sheriff's Office has expressed a need for and a desire to purchase the Vehicle for use in its law enforcement efforts.

WHEREAS, the City finds that selling the Vehicle to the Cleveland County Sheriff's Office will enhance the ability of the Cleveland County Sheriff's Office to provide protective services to the public and will also increase the ability of the Cleveland County Sheriff's Office to cooperatively provide law enforcement services to the City of Mustang in event such services are requested by the City of Mustang.

WHEREAS, Section 2-197(2) of the Code of the City of Mustang, Oklahoma, allows the sale of surplus supplies without competitive bidding where the value does not exceed \$50,000.00 when sold to a public agency as defined in 74 Okla. Stat. § 1003, as amended.

WHEREAS, the City of Mustang and the Cleveland County Sheriff's Office are "public agencies" as defined in the Interlocal Cooperation Act, 74 Okla. Stat. § 1001, et seq.

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MUSTANG, OKLAHOMA, THAT:

1. The City Council approves the Agreement for Sale attached hereto between the City of Mustang and the Cleveland County Sheriff's Office for the sale of the Vehicle to the Cleveland County Sheriff's Office under the terms set forth in such agreement.

2. The City Manager of the City of Mustang is hereby authorized and directed to execute the Agreement for Sale and such other documents as necessary to effectuate the sale and to transfer title to the Vehicle to the Cleveland County Sheriff's Office.
3. If any section, subsection, sentence, clause, phrase, or portion of this Resolution is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, said portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions of this Resolution.
4. This resolution shall be effective upon passage and approval by the City Council of the City of Mustang, Oklahoma.

PASSED AND APPROVED this 7th day of April, 2026.

Michael Ray, Mayor

ATTEST:
[SEAL]

Tammi Noblitt, City Clerk

APPROVED as to form this 7th day of April, 2026.

Jonathan E. Miller, City Attorney

**AGREEMENT FOR SALE BETWEEN
THE CITY OF MUSTANG AND THE CLEVELAND COUNTY SHERIFF'S OFFICE**

This Agreement for Sale ("Agreement") is entered into this 7th day of May, 2026, by and between the City of Mustang, a municipal corporation (hereinafter, "Mustang") and the Cleveland County Sheriff's Office (hereinafter, "Cleveland County"), pursuant to the Interlocal Cooperation Act, 74 Okla. Stat. § 1001, *et seq.*

WHEREAS, the parties hereto are "public agencies" as defined in the Interlocal Cooperation Act set forth in Title 74, § 1001, *et. seq.*, the Oklahoma Statutes; and

WHEREAS, the parties desire to enter into this Agreement to facilitate the sale by Mustang of one used police vehicle to Cleveland County in order to enhance the ability of the Cleveland County Sheriff's Office to provide protective services to the public and to thereby cooperatively increase the public safety of citizens in the City of Mustang and in Cleveland County.

NOW, THEREFORE, for and in consideration of the covenants set forth herein, it is hereby agreed by and between the parties that:

1. The City of Mustang hereby sells and transfers to Cleveland county the following surplus police vehicle, for the price set forth beside the vehicle, and shall deliver Oklahoma Certificate of Title to Cleveland County for the vehicle:

<u>Unit No.</u>	<u>Year</u>	<u>Make and Model</u>	<u>VIN</u>	<u>Price</u>
254	2023	Chevrolet Tahoe	1GNSCLED4PR265112	\$45,000

(the "Vehicle").

2. Cleveland County accepts delivery of the Vehicle, and acknowledges and agrees that the Vehicle is accepted in an "as is" condition, with all faults, and that the transfer of the Vehicle from the City of Mustang to Cleveland County is made without express or implied warranty of any kind on the Vehicle, other than that the City of Mustang warrants that it has good title to the Vehicle, free and clear of any encumbrances.

IN WITNESS WHEREOF, we, the contracting parties, by our duly authorized agents, hereto affix our signature and seals on the dates set forth below:

[Remainder of page intentionally left blank.]

Executed this ____ day of May, 2026.

THE CITY OF MUSTANG, OKLAHOMA

By _____
Timothy Rooney, City Manager

Executed this ____ day of May, 2026.

CLEVELAND COUNTY SHERIFF'S OFFICE

By _____
Title: _____



Mustang City Council Agenda Item Report

Meeting Date: April 7, 2026

Submitted by: Jon Miller

Submitting Department: Law

Item Type: Approval

Agenda Section: DISCUSSION ITEMS

Subject Title:

Consideration of Ordinance No. 1345, an Ordinance of the City of Mustang, Oklahoma, amending Chapter 22 of the Mustang Code of Ordinances by amending the Mustang Cable Ordinance, Section 22-102, to revise the definition of Gross Revenues; Declaring Repealer; Providing for Severability; and, Declaring an emergency.

Recommendation:

Approve Ordinance, and declare an emergency.

Initiator:

Jon Miller, City Attorney

Background:

The City granted an initial franchise to Multimedia Cablevision, Inc. in 1999, and later that year approved the transfer of the Franchise from Multimedia to CoxCom, Inc. In 2015, the City renewed the franchise with CoxCom, LLC, the successor-in-interest to CoxCom, Inc. CoxComm, LLC requested renewal of the Franchise, and extensions were granted by the City on December 2, 2025 and February 3, 2026 to allow the parties to complete negotiation of renewal terms. The City and CoxComm, LLC have concluded those negotiations, and the terms of the renewed franchise are before the City Council for review and approval.

One of the terms to be changed is the definition of "gross revenues" for purposes of calculating the franchise fee. The proposed ordinance will change the definition of that term in the Mustang Cable Ordinance to provide consistency. Because the agreement is intended to take effect immediately, the ordinance will need an emergency clause approved.

Financial Impact:

TBD

Staff Comments:

Staff recommends approval.

Attachments:

[Ord. 1345 Sec._22-102__revising_definition_of_gross_revenue____2_.pdf](#)

ORDINANCE NO. 1345

AN ORDINANCE OF THE CITY OF MUSTANG, OKLAHOMA, AMENDING CHAPTER 22 OF THE MUSTANG CODE OF ORDINANCES BY AMENDING THE MUSTANG CABLE ORDINANCE, SECTION 22-102, TO REVISE THE DEFINITION OF GROSS REVENUES; DECLARING REPEALER; PROVIDING FOR SEVERABILITY; AND, DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MUSTANG, OKLAHOMA THAT:

SECTION 1. ENACTMENT.

Chapter 22, Article IV, Section 22-102 of the Code of Ordinances of the City of Mustang, Oklahoma, be and hereby is amended to change the definition of the term “gross revenues” to read as follows:

Sec. 22-102. - Definitions.

Gross revenues means the following:

- (1) recurring charges for Cable Services;
- (2) event-based charges for Cable Services, including but not limited to pay-per-view and video-on-demand charges;
- (3) rental of set top boxes and other Cable Services equipment;
- (4) service charges related to the provision of Cable Services, including, but not limited to, activation, installation, and repair; and
- (5) administrative charges related to the provision of Cable Services, including, but not limited to, service order and service termination charges;
- (6) amounts billed to Cable Services subscribers to recover the Franchise Fee authorized by this section.

Gross revenues do not include:

- (i) Uncollectible fees, provided that all or part of uncollectible fees which is written off as bad debt but subsequently collected, less expenses of

collection, shall be included in gross revenues in the period collected;

- (ii) late payment fees;
- (iii) revenues from contracts for in-home maintenance service unless they relate solely to maintenance on equipment used only for the provisioning of Cable Services and not for the provisioning of any other service provided by Cox or its affiliates;
- (iv) amounts billed to Cable Services subscribers to recover taxes, fees or surcharges imposed upon Cable Services subscribers in connection with the provision of Cable Services, other than the Franchise Fee authorized by this section;
- (v) revenue from the sale of capital assets or surplus equipment; or
- (vi) charges, other than recurring charges for Cable Services, that are aggregated or bundled with amounts billed to Cable Services subscribers.

Gross Revenues which are subject to the Franchise Fee paid by franchisee additionally include a pro rata portion of all revenue collected by franchisee pursuant to compensation arrangements for advertising (less any commissions franchisee receives from any third parties for advertising) and home-shopping sales derived from the operation of franchisee's Cable System within the City. Advertising commissions paid to third parties excluding any refunds, rebates, or discounts franchisee may make to advertisers) shall not be deducted from advertising revenue included in gross revenue. The allocation of advertising and home- shopping revenue referred to above shall be based on the number of subscribers in the City divided by the total number of subscribers in relation to the relevant regional or national compensation arrangement.

Bundling discounts shall be apportioned fairly among video and other services. Franchisee shall not apportion revenue in such a manner as to avoid the Franchise Fee.

[All other definitions of terms remain unchanged.]

SECTION 2. REPEALER.

All former ordinances or parts of Ordinances conflicting or inconsistent with the provisions of this Ordinance are hereby repealed.

SECTION 3. SEVERABILITY.

If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, said portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions of this Ordinance.

SECTION 14. EMERGENCY.

It being immediately necessary for the preservation of the public health, peace and safety of the City of Mustang and the inhabitants thereof, and to maintain continuous provision of cable television services without interruption, an emergency is hereby declared to exist by reason whereof, this ordinance shall be in full force and effect from and after its passage and approval, as provided by law.

PASSED AND APPROVED and the Emergency Clause voted upon separately and passed and approved this 7th day of April, 2026.

Michael Ray, Mayor

ATTEST:

Tammi Noblitt, City Clerk
(SEAL)

Approved as to form this 7th day of April, 2026.

Jonathan E. Miller, City Attorney



Mustang City Council Agenda Item Report

Meeting Date: April 7, 2026

Submitted by: Jon Miller

Submitting Department: Law

Item Type: Ordinance

Agenda Section: DISCUSSION ITEMS

Subject Title:

Public Hearing and Consideration of Ordinance No. 1346, an Ordinance enacting the “Cable Franchise Renewal Agreement” (Franchise Agreement), granting to CoxComm, LLC and its successors and assigns (Company) the right and privilege, for a term of ten (10) years, to construct, erect, operate, modify and maintain in, upon, along, across, above, over and under the streets, alleys, easements and other public ways and places within the City of Mustang (City) such facilities as are necessary for the operation and maintenance of a cable television system in the City; making said grant subject to the further provisions of this Franchise Ordinance and Franchise Agreement; Providing that the rights and privileges granted herein are expressly made subject to the Mustang Cable Ordinance (Chapter 22, Article IV, of the Mustang Municipal Code) and the provisions of the Franchise Agreement entered into between the City and Company; Incorporating the Mustang Cable Ordinance and the Franchise Agreement by reference; Requiring the Company to strictly comply with the Mustang Cable Ordinance and the Franchise Agreement; Providing that this Franchise Ordinance shall become effective on April 7, 2026, so long as the conditions of Section 22-155 have been met; Providing that a vote of the people is not required and has been preempted by federal law; Providing for a repealer of Ordinance No. 1133; Declaring that nothing in this Franchise Ordinance shall be construed to prevent the City from granting a Cable Television Franchise to any other person, firm or corporation; Providing for severability; Declaring a repealer; and, Declaring an emergency.

Recommendation:

Hold public hearing; Approve Ordinance and declaration of an emergency.

Initiator:

Jon Miller, City Attorney

Background:

The City granted an initial franchise to Multimedia Cablevision, Inc. in 1999, and later that year approved the transfer of the Franchise from Multimedia to CoxCom, Inc. In 2015, the City renewed the franchise with CoxCom, LLC , the successor-in-interest to CoxCom, Inc. CoxComm, LLC requested renewal of the Franchise, and extensions were granted by the City on December 2, 2025 and February 3, 2026 to allow the parties to complete negotiation of renewal terms. The City and CoxComm, LLC have concluded those negotiations, and the terms of the renewed franchise are before the City Council for review and approval.

Only those terms that are changed are included in the Cable Franchise Renewal Agreement. The remaining terms from the 2015 Franchise Agreement are incorporated by reference. This renewal agreement will be for an term of 10 years. The renewal agreement requires Cox contractor's to comply with the City's ordinances relating to excavations in rights-of-way, other than payment of the permit fee (although licensing and a bond will still be required). The definition of gross revenue for purposes of calculating the franchise fee is also changed. Other terms were revised to be current with federal regulations.

Financial Impact:

TBD

Staff Comments:

Staff recommends opening the public hearing to allow public comment. If no comments are received that prompt this council to reject the proposed franchise renewal, staff recommends approval of the ordinance and declaration of an emergency.

Attachments:

[Ord 1346 Approving_Cable_Franchise_Renewal_Agreement__040726_.pdf](#)

ORDINANCE NO. 1346

AN ORDINANCE ENACTING THE “CABLE FRANCHISE RENEWAL AGREEMENT” (FRANCHISE AGREEMENT), GRANTING TO COXCOMM, LLC AND ITS SUCCESSORS AND ASSIGNS (COMPANY) THE RIGHT AND PRIVILEGE, FOR A TERM OF TEN (10) YEARS, TO CONSTRUCT, ERECT, OPERATE, MODIFY AND MAINTAIN IN, UPON, ALONG, ACROSS, ABOVE, OVER AND UNDER THE STREETS, ALLEYS, EASEMENTS AND OTHER PUBLIC WAYS AND PLACES WITHIN THE CITY OF MUSTANG (CITY) SUCH FACILITIES AS ARE NECESSARY FOR THE OPERATION AND MAINTENANCE OF A CABLE TELEVISION SYSTEM IN THE CITY; MAKING SAID GRANT SUBJECT TO THE FURTHER PROVISIONS OF THIS FRANCHISE ORDINANCE AND FRANCHISE AGREEMENT; PROVIDING THAT THE RIGHTS AND PRIVILEGES GRANTED HEREIN ARE EXPRESSLY MADE SUBJECT TO THE MUSTANG CABLE ORDINANCE (CHAPTER 22, ARTICLE IV, OF THE MUSTANG MUNICIPAL CODE) AND THE PROVISIONS OF THE FRANCHISE AGREEMENT ENTERED INTO BETWEEN THE CITY AND COMPANY; INCORPORATING THE MUSTANG CABLE ORDINANCE AND THE FRANCHISE AGREEMENT BY REFERENCE; REQUIRING THE COMPANY TO STRICTLY COMPLY WITH THE MUSTANG CABLE ORDINANCE AND THE FRANCHISE AGREEMENT; PROVIDING THAT THIS FRANCHISE ORDINANCE SHALL BECOME EFFECTIVE ON APRIL 7, 2026, SO LONG AS THE CONDITIONS OF SECTION 22-155 HAVE BEEN MET; PROVIDING THAT A VOTE OF THE PEOPLE IS NOT REQUIRED AND HAS BEEN PREEMPTED BY FEDERAL LAW; PROVIDING FOR A REPEALER OF ORDINANCE NO. 1133; AND DECLARING THAT NOTHING IN THIS FRANCHISE ORDINANCE SHALL BE CONSTRUED TO PREVENT THE CITY FROM GRANTING A CABLE TELEVISION FRANCHISE TO ANY OTHER PERSON, FIRM OR CORPORATION; PROVIDING FOR SEVERABILITY; DECLARING A REPEALER; AND DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MUSTANG, OKLAHOMA:

SECTION I. The City has authority to grant a non-exclusive franchise to a cable television operator for the right to use the public streets, and other public ways, for the purpose of maintaining and operating a cable television business within the City.

SECTION 2. The City granted an initial franchise to the Company’s predecessor-in-interest on June 15, 1999. The franchise was extended through November 17, 2015. Pursuant to this franchise, the Company has continuously used its authority granted by the franchise to conduct a

cable television business in the City for the use, benefit and enjoyment of all the City's inhabitants who chose to avail themselves of such service.

SECTION 3. By Ordinance No. 1133 adopted by the City on December 1, 2015, and accepted by the Company, the City renewed the Franchise with the Company for an additional ten (10) years.

SECTION 4. The Company, an incumbent cable operator in Mustang, Oklahoma, has requested that its cable television franchise be renewed pursuant to Section 626 of the federal Cable Act, 47 U.S.C. §546.

SECTION 5. The continued construction, installation, maintenance and operation of the Company's Cable Television System involves the occupation of and placement of private commercial facilities in the public streets, and other public ways within the City.

SECTION 6. The City has relied on the Company's representations and has considered the information that the Company has presented to it related to the Company's request for its cable television franchise renewal.

SECTION 7. The City and the Company have informally agreed on the terms and conditions of a renewed cable television franchise.

SECTION 8. The City is holding a public hearing on this ordinance, which affords the public adequate notice and opportunity for comment on the renewed cable television franchise. After considering the Company's request and proposal for renewal, and negotiations related thereto, and as a result of a public hearing, the City Council makes the following findings:

- a. The business of delivering cable television services to the residents of the City is a business affected with a public interest.
- b. The Company is a cable television business that has embraced the privilege of conducting such a cable television business in the City.
- c. The construction, installation, maintenance and operation of a cable system involves the occupation of and placement of private commercial facilities in the public streets and other public ways within the City, which is essential to the performance of the general function or purpose of the Company.
- d. The Franchise granted to the Company by the City complies with applicable local, state, and federal laws and regulations.
- e. The Franchise granted to the Company is nonexclusive.

SECTION 9. The City Council hereby enacts the Cable Franchise Renewal Agreement attached hereto as Exhibit A and grants the Company a franchise for a cable television system in accordance with the terms and conditions of the said Agreement, which is incorporated herein by reference as if fully set forth herein.

SECTION 10. This Ordinance No. 1346 shall be in force and effect on April 1, 2026, so long as the requirements of Section 22-155 of the Mustang Cable Ordinance have been met.

SECTION 11. Ordinance No. 1133 is hereby repealed effective April 7, 2026.

SECTION 12. REPEALER.

All former ordinances or parts of Ordinances conflicting or inconsistent with the provisions of this Ordinance are hereby repealed.

SECTION 13. SEVERABILITY.

If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, said portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of this Ordinance.

SECTION 14. EMERGENCY.

It being immediately necessary for the preservation of the public health, peace and safety of the City of Mustang and the inhabitants thereof, and to maintain continuous provision of cable television services without interruption, an emergency is hereby declared to exist by reason whereof, this ordinance shall be in full force and effect from and after its passage and approval, as provided by law.

PASSED AND APPROVED and the Emergency Clause voted upon separately and passed and approved this 7th day of April, 2026.

Michael Ray, Mayor

ATTEST:

Tammi Noblitt, City Clerk

(SEAL)

Approved as to form this 7th day of April, 2026.

Jonathan E. Miller, City Attorney

EXHIBIT A

CABLE FRANCHISE RENEWAL AGREEMENT

Cable Franchise Renewal Agreement (the "Agreement" or "Franchise") is made and entered into this 7th day of April, 2026, by and between the City of Mustang, a municipal corporation, hereafter referred to as the "City", and CoxCom, LLC, a Delaware limited liability company qualified to do business in the State of Oklahoma, hereafter referred to as the "Company" or "Cox."

WITNESSETH:

WHEREAS, the City has authority to grant a franchise to a cable operator for the privilege to use the public streets, and other public ways, for the purpose of maintaining and operating a Cable System within the City; and

WHEREAS, the business of delivering cable service to the residents of the City is a business affected with a public interest; and

WHEREAS, the City granted an initial franchise to Multimedia Cablevision, Inc. ("Multimedia") pursuant to Ordinance Nos. 712 and 713 (the "Franchise"), as approved by the qualified electors of the City on September 14, 1999, which ordinances are incorporated by reference as if fully set forth therein; and

WHEREAS, by Ordinance No. 718 adopted by the City on September 7, 1999, the City consented and approved of the transfer of the Franchise from Multimedia to CoxCom, Inc. CoxCom, LLC (the "Company") as the successor-in-interest to CoxCom, Inc.; and

WHEREAS, by Ordinance No. 1133 adopted by the City on December 1, 2015, and accepted by the Company on November 13, 2015, the City renewed the Franchise with the Company; and

WHEREAS, on March 1, 2023, the Company requested renewal of the Franchise, and extensions were granted by the City on December 2, 2025 and February 3, 2026; and

WHEREAS, the City and the Company agreed to use the informal cable franchise renewal process.

WHEREAS, the construction, installation, maintenance and operation of such a Cable System involves the occupation of and placement of private commercial facilities in the public streets and other public ways within the City, which is essential to the performance of the general function or purpose of the Company; and

WHEREAS, the Council has determined that, subject to the provisions of Chapter 22, Article IV of the Mustang Cable Ordinance (hereinafter, the "Cable Ordinance") and the terms and conditions set forth herein, to renew the Company's Franchise through the grant of a new nonexclusive franchise to the Company, to supersede the prior franchise, on the terms and conditions herein and subject to applicable law, is consistent with the public interest.

NOW, THEREFORE, in consideration of the City's grant of a new franchise to the Company, the Company's promise to provide Cable Service to residents of the City pursuant to and consistent with the Cable Ordinance, this Franchise, and the terms and conditions set forth herein, and all other local, state and national laws and regulations as may be amended from time to time, and other good and valuable consideration, the receipt and the adequacy of which is hereby acknowledged, the City and the Company agree as follows:

**TERMS OF DECEMBER 1, 2015 FRANCHISE AGREEMENT
ADOPTED AND RESTATED, EXCEPT AS MODIFIED BELOW**

The terms, covenants and conditions of the December 1, 2015 Cable Franchise Agreement between the City and the Company are adopted and restated as fully as if written verbatim herein, and shall apply to and govern the renewal of the Company's Cable System franchise from the City, except as those terms are modified by the provisions set forth below. The provisions set forth below shall apply in lieu of the same numbered provisions of the December 1, 2015 Cable Franchise Agreement.

ARTICLE 1
GRANT, TERM AND NATURE OF FRANCHISE

SECTION 7. Term. This Renewal Agreement shall become effective on April 7, 2026 (the "Effective Date"). The City hereby grants to the Company the privilege, for a term of ten (10) years, commencing on the Effective Date, to construct, erect, operate, modify and maintain in, upon, across, above, over and under the streets, alleys, easements and other public ways and places now laid out or dedicated within the City, and all extensions thereof or additions thereto within the City, such towers, antennas, cables, electronic equipment and other network appurtenances necessary for the operation and maintenance of a Cable System within the City.

ARTICLE 2
GENERAL RIGHT-OF-WAY USE AND CONSTRUCTION

SECTION 6. Right-of-Way Use Conditions.

In addition to complying with the construction and street occupancy standards set forth in the Code, the Company shall comply with the following:

(a) The Company shall utilize existing poles, conduits and other facilities whenever possible, and shall not construct or install any new, different or additional poles, conduits, or other facilities, on public property, until written approval of the City is obtained, which approval by the City shall not be unreasonably withheld. However, no location of any pole or wire-holding structure of the Company shall be a vested interest and such poles or structures shall be removed or modified by the Company at its own expense whenever the City determines that the public convenience would be enhanced thereby. Upon reasonable notice from or on behalf of a pole owner, the Company shall comply within a reasonable time with any request to remove or relocate the Cable System from said pole owner of a pole located in the City.

(b) The Cable System facilities of the Company shall be installed underground in those areas of the City where existing telephone and electric services are both underground at the time of network construction. In the areas where either telephone or electric utility facilities are installed aerially at the time of network construction, the Company may install its facilities aerially with the understanding that at such time as the existing aerial facilities are required to be placed underground by the City, the Company shall likewise place its facilities underground.

(c) The Company shall apply for a construction permit with the City prior to beginning any work, of the Company's intention to commence any construction in any streets. The City shall cooperate with the Company in granting any permits required, providing such grant and subsequent construction by the Company shall not unduly interfere with the use of such streets and that proposed construction shall be done in accordance with applicable ordinances.

(e) The Company shall, at its own expense and in a manner approved by the City, restore to City standards and specifications any damage or disturbance caused to the public way as a result of its operations or construction on its behalf. Company shall guarantee and maintain such restoration for a period of one year against defective materials or workmanship or, if applicable, shall post a maintenance bond for a term and in an amount required by Secs. 106-475 or 118-280 of the Code.

SECTION 7. Identified Point of Contact. The Company shall provide at all times a local contact for maintenance and construction issues. At a minimum, this includes a name of an employee, e-mail address, and phone number.

SECTION 8. Maps. The Company shall comply with all mapping requirements of the Cable Ordinance.

SECTION 9. Permitting. All licensed contractors of the Company shall obtain permits to conduct excavations in the public right-of-way in accordance with Chapter 102, Article VI, of the Code or other applicable rule or regulation. The Company shall notify the City, in writing, of the names of licensed contractors authorized to perform excavation services on behalf of the Company. Contractors identified in writing are authorized to obtain excavation permits in the name of the contractor and the Company. City agrees that any such joint permit shall be issued without payment of a permit fee, as provided by Mustang Code, Sec. 22-156(b).

ARTICLE 3 **FRANCHISE FEE/CONSIDERATION**

SECTION 1. Franchise Fee.

(a) During the term of this Agreement, Cox shall pay to City a fee equal to 5% of the gross revenues of Cox and its affiliates collected from each subscriber to Cox's Cable Services product, and 5% of the portion of gross revenues from advertising which are defined in subsection 3(A)(3), below; the fee(" Cable Services Provider Fee") may be identified and passed through on any subscriber bill by Cox, and all such fees collected will be forwarded to City quarterly and shall be

due forty- five(45) days after the end of each quarter.

(1) For purposes of this Agreement, gross revenues are limited to the following:

- (i) recurring charges for Cable Services;
- (ii) event- based charges for Cable Services, including but not limited to pay- per-view and video- on- demand charges;
- (iii) rental of set top boxes and other Cable Services equipment;
- (iv) service charges related to the provision of Cable Services, including, but not limited to, activation, installation, and repair; and
- (v) administrative charges related to the provision of Cable Services, including, but not limited to, service order and service termination charges;
- (vi) amounts billed to Cable Services subscribers to recover the Franchise Fee authorized by this section.

(2) For purposes of this Agreement, gross revenues do not include:

- (i) Uncollectible fees, provided that all or part of uncollectible fees which is written off as bad debt but subsequently collected, less expenses of collection, shall be included in gross revenues in the period collected;
- (ii) late payment fees;
- (iii) revenues from contracts for in- home maintenance service unless they relate solely to maintenance on equipment used only for the provisioning of Cable Services and not for the provisioning of any other service provided by Cox or its affiliates;
- (iv) amounts billed to Cable Services subscribers to recover taxes, fees or surcharges imposed upon Cable Services subscribers in connection with the provision of Cable Services, other than the Franchise Fee authorized by this section;
- (v) revenue from the sale of capital assets or surplus equipment; or
- (vi) charges, other than those described in subsection (1), that are aggregated or bundled with amounts billed to Cable Services subscribers.

(3) "Gross Revenues" which are subject to the Franchiser Fee paid by Cox additionally include a pro rata portion of all revenue collected by Cox pursuant to compensation arrangements for advertising(less any commissions Cox receives from any third parties for advertising) and home- shopping sales derived from the operation of Cox' s Cable System within the City. Advertising commissions paid to third parties excluding any refunds, rebates, or discounts the Company may make to advertisers) shall not be deducted from advertising revenue included in gross revenue. The allocation of advertising and home- shopping revenue referred to above shall be based on the number of subscribers in the City divided by the total number of subscribers in relation to the relevant regional or national compensation arrangement.

(4) Bundling discounts shall be apportioned fairly among video and other services. Cox shall not apportion revenue in such a manner as to avoid the Franchise Fee.

(5) In the event that any other video services provider, including but not limited to a cable operator or open video service provider, enters into any agreement or makes any arrangement with City during the term of this Agreement whereby it is required or allowed to pay a fee to the City that is similar to the Franchise Fee described herein, City shall allow Cox to substitute the definition of" gross revenue" set forth in that agreement or arrangement for the definition of" gross revenue" set forth in this Agreement immediately

upon request of Cox.

(6) Cox will grant the City the right to conduct reasonable audits to assure that the Franchise Fee has been properly calculated.

SECTION 4. Audit. The City shall have the right to conduct audits pursuant to Sections 22-156 and 22-163 of the Cable Ordinance.

ARTICLE 4 **CUSTOMER SERVICE STANDARDS**

Throughout the term of this Franchise, the Company shall offer and provide Cable Service to City residents and the Company shall comply with all applicable customer service standards of the Federal Communications Commission, as may be set forth in the applicable sections of the Code of Federal Regulations, including without limitation 47 C.F.R. §§ 76.309, 76.1602, 76.1603, 76.1604, and 76.1619. To the extent such standards are in conflict with those set forth in Section 22-188 of the Cable Ordinance, the parties agree that the federal standards shall prevail.

ARTICLE 6 **ACCESS CHANNELS AND SERVICES**

SECTION 1. Public, Educational and Governmental Access Channels. The Company shall provide two (2) Public, Educational and Governmental (“PEG”) Access Channels located at channels 18 and 20 on the Cable System and simulcast in switched digital high definition and standard definition or the equivalent format to Subscribers on the basic service tier within the Franchise Area throughout the term of this Franchise for non-commercial access programming. Channel 20 is designated as a Government Access Channel, programmed by the City, and channel 18 is designated as an Educational Access Channel, programmed by an educational consortium designated by the City. The City may designate an Access Channel as a governmental access or educational access channel at its sole discretion and shall have sole editorial control over such channels.

SECTION 6. Connection of Public Facilities.

(a) **Existing Service Locations.** The Company shall provide, at no cost to the City and without the need for separate reception/converter equipment, basic service to the locations and outlets shown on **Exhibit A**. In the event separate equipment is needed to receive Cable Service, the Company agrees to provide upon request the necessary digital high-definition converter equipment or other similar converter equipment to receive Cable Service for each complimentary outlet at no cost to the City.

(b) **Audit.** Upon request of either party, the Company and the City shall conduct an audit to ascertain the existing service locations and number of existing outlets and equipment provided pursuant to this Section 7. The results of the audit must be mutually agreed upon by the parties. The parties agree to cooperate with each other to complete such audit.

(c) **New Installations.** The Company shall provide within the service area, without charge for installation, one (1) service drop to each occupied municipal building located within two hundred (200) feet of the Company's activated cable network. The Company shall provide its basic service, or equivalent, without the need for separate reception/converter equipment (or provide the equipment at no charge), at no charge to three (3) service outlets at each installation location, which shall not be located in areas of buildings generally available to the public, such as waiting rooms and lobbies.

(d) **In Kind Costs.** The Company reserves its right, under 47 C.F.R § 76.42, as amended by judicial review, to include, to the extent applicable, the marginal in-kind costs for any cable service and capital costs for complying with this Section as franchise fees subject to the five percent cap set forth in 47 U.S.C. § 542(b).

ARTICLE 7

DISPUTE RESOLUTION

SECTION 1. Notice of Noncompliance and Opportunity to Cure. In the event either party believes that the other party has not complied with the terms of the Franchise, it shall notify the other party in writing with reasonably specific details regarding the nature of the alleged noncompliance or default. Prior to issuing the written notice of noncompliance or default, the City shall make a good faith effort to contact the Company in an attempt to resolve the issue through good faith consultation in the ordinary course of business. The City Manager, or his designee, has the authority to make initial determinations regarding noncompliance with the Franchise and to issue written notice of any alleged violations. The City Manager, or his designee, may mediate any controversy or charge arising from the operations of the Company under this Franchise Agreement.

SECTION 2. Informal Resolution. Following written notice of any alleged violation, the parties shall expeditiously schedule a meeting to discuss the dispute informally. In the event that the dispute is not resolved by the City and the Company's primary staff contact to the City within thirty (30) days of the receipt of a party's written notice, either party may, upon written notice to the other, initiate formal resolution under Section 3, below.

ARTICLE 8

MISCELLANEOUS PROVISIONS

SECTION 4. Notice. Unless otherwise agreed to by the parties, any notice provided for under this Franchise shall be sufficient if in writing and delivered personally to the following addressee or deposited in the United States mail, postage prepaid, certified mail, return receipt requested, addressed as follows, or to such other address as the receiving party specifies in writing:

(a) Notices to the Company shall be mailed to:

Cox Communications - Oklahoma
ATTN: Vice President, Government Affairs
715 NE 122nd.
Oklahoma City, OK 73114

with a copy to:

Cox Communications, Inc.
ATTN: Law & Policy
6205-B Peachtree-Dunwoody Rd.
Atlanta, GA 30328

(b) Notices to the City shall be mailed to:

City of Mustang
City Manager
1501 North Mustang Road
Mustang, Oklahoma 73064

with a copy to:

City Attorney
City of Mustang
1501 N. Mustang Road
Mustang, Oklahoma 73064

SIGNATURES NEXT PAGE

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year written below, and COXCOM, LLC hereby accepts the franchise as contemplated by Mustang Code Sec. 22-155.

COXCOM, LLC

By: _____

Title: _____

Date

APPROVED by the City Council of the City of Mustang, Oklahoma on the 7th day of April, 2026.

CITY OF MUSTANG

Michael Ray, Mayor

ATTEST:

Tammi Noblitt, City Clerk

APPROVED as to form.

Jonathan E. Miller, City Attorney

EXHIBIT A

CABLE SERVICE TO PUBLIC BUILDINGS

<u>Location</u>	<u>Address</u>	<u>Number of Outlets</u>
Town Center	1201 N Mustang Rd Mustang, OK 73064	22
City Hall	1501 N Mustang Road, Mustang, OK 73064	10
Fire Station No. 1	465 W State Highway 152 Mustang, OK 73064	7
Fire Station No. 2	200 N Ross Terrace Mustang, OK 73064	9
Animal Welfare	Police Department 650 E. State Highway 152 Mustang, OK 73064	1
Police Department	650 E. State Highway 152 Mustang, OK 73064	5



Mustang City Council Agenda Item Report

Meeting Date: April 7, 2026

Submitted by: Jon Miller

Submitting Department: Law

Item Type: Resolution

Agenda Section: MATTERS FOR EXECUTIVE SESSION

Subject Title:

Consideration of City of Mustang v. Purdue Pharma L.P., et al, Case No. 1:19-op-45496-DAP, pending in the United States District Court for the Northern District of Ohio, and related litigation, including potential approval of Resolution No. 26-024 approving voting to participate in the settlements with Associated Pharmacies, Inc., JM Smith Corporation, Louisiana Wholesale Drug Company, Morris and Dickson Co., North Carolina Mutual Wholesale Drug Company, Inc. and United Natural Foods, Inc. and authorizing the Mayor, City Manager or legal counsel to execute the Remnant Defendants' Combined Subdivision Participation and Release Form contained in the Remnant Defendants' Settlement Agreement as Exhibit G, and to take all actions required to effect the settlements; and, proposed Executive Session as authorized by 25 Okla. Stat. §307(B)(4) based on the advice of the City's attorney that public disclosure of these discussions will seriously impair the ability of the City to process the litigation.

Recommendation:

Adjourn to executive session for discussion.

Initiator:

Jon Miller, City Attorney

Background:

Background will be presented in executive session.

Financial Impact:

TBD

Staff Comments:

City Attorney recommends adjourning to Executive Session for discussion.

Attachments:

[Res 26-024 - Approval of Remnant Manufacturer Settlements \(032526 FINAL\).pdf](#)

RESOLUTION OF THE CITY OF MUSTANG, OKLAHOMA
RESOLUTION 26-024

April 7, 2026

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MUSTANG TO APPROVE PARTICIPATION IN SETTLEMENTS WITH ASSOCIATED PHARMACIES, INC., JM SMITH CORPORATION, LOUISIANA WHOLESALE DRUG COMPANY, MORRIS AND DICKSON CO., NORTH CAROLINA MUTUAL WHOLESALE DRUG COMPANY, INC. AND UNITED NATURAL FOODS, INC. AND AUTHORIZING THE MAYOR OR CITY MANAGER TO EXECUTE THE REMNANT DEFENDANTS' COMBINED SUBDIVISION PARTICIPATION AND RELEASE FORM CONTAINED IN THE REMNANT DEFENDANTS' SETTLEMENT AGREEMENT AS EXHIBIT G AND TO TAKE ALL ACTIONS REQUIRED TO EFFECT THE SETTLEMENTS.

WHEREAS, pharmaceutical opioids have harmed the City of Mustang, Oklahoma and its citizens. This harm was created and exacerbated by the misconduct and illegal activities of pharmaceutical manufacturers, including by small generic opioid manufacturers.

WHEREAS, City of Mustang, Oklahoma, filed suit to address and seek recovery for the harms cause to it and its citizens.

WHEREAS, six opioid manufacturers and/or distributors, Associated Pharmacies, Inc., JM Smith Corporation, Louisiana Wholesale Drug Company, Morris and Dickson Co., North Carolina Mutual Wholesale Drug Company, Inc., and United Natural Foods, Inc. (collectively "Settling Remnant Defendants"), have agreed to settle the claims of certain subdivisions in the Remnant Defendants Settlement Agreement dated February 23, 2026.

THEREFORE, it was duly moved and seconded that the following resolution be adopted.

THEREFORE, BE IT RESOLVED that the City of Mustang, Oklahoma hereby elects to, and approves, its participation in the Remnant Defendant Settlement Agreement, and authorizes its Mayor, City Manager, or other authorized designee, to execute the Remnant Defendants' Combined Subdivision Participation and Release Form contained in the Remnant Defendants' Settlement Agreement as Exhibit G, which participation and release form may be executed in the DocuSign platform.

THEREFORE, BE IT FURTHER RESOLVED that the City of Mustang, Oklahoma, further authorizes its Mayor, City Manger and legal counsel to take all actions required by the Remnant Defendants Settlement Agreement to effectuate the Remnant Defendants Settlement Agreement for the benefit of City of Mustang, Oklahoma, including executing any documents required to finalize the participation of City of Mustang in the Remnant Defendants Settlement Agreement.

The City of Mustang, Oklahoma adopts the above Resolution on the 7th day of April, 2026.

CITY OF MUSTANG, OKLAHOMA

Michael Ray, Mayor

ATTEST:

Tammi Noblitt, City Clerk

APPROVED:

Jonathan E. Miller, City Attorney