



Mustang City Council

**MUSTANG MUNICIPAL BUILDING
1501 N. MUSTANG ROAD
MUSTANG, OKLAHOMA 73064**

Mustang City Council

MUSTANG CITY COUNCIL

Tuesday, November 4, 2025 – 7:00 PM

MUSTANG MUNICIPAL BUILDING

1501 N. MUSTANG ROAD

MUSTANG, OKLAHOMA 73064

A. **CALL TO ORDER**

B. **PLEDGE OF ALLEGIANCE / INVOCATION**

Fr. Tim Baer, Grace Church

C. **ROLL CALL**

D. **INTRODUCTION OF GUESTS/HEARING OF CITIZENS OR DELEGATES**

E. **NEW BUSINESS, DELETIONS OR CONTINUANCES TO THE AGENDA**

Official action can be taken on items that appear on the agenda or are brought up as new business. In reviewing and responding to any agenda item, the Council may, in whole or in part, adopt, approve, conditionally approve, ratify, deny, defer, amend, strike or continue any agenda item. When more information is needed to act on an item, Council may refer the matter to the City Manager, to the Municipal Counselor, or to a board or commission for additional study. Items may be deferred or continued indefinitely or to a specific date or stricken from the agenda entirely.

F. **CONSENT AGENDA**

These items are considered on the Consent Agenda so that members of the City Council by unanimous consent can designate routine agenda items to be approved by one motion. If any item proposed on the Consent Agenda does not meet with approval of all Councilmembers, that item will be removed and heard in regular order. In reviewing and responding to any agenda item, the Council may, in whole or in part, adopt, approve, conditionally approve, ratify, deny, defer, amend, strike or continue any item.

F.1 Approval of 10/7/2025 City Council Minutes.

F.2 Claims List for FY26.

F.3 Approval to Turn Past Due Library Accounts over to Collection Agency.

G. INFORMATION/REPORTS

G.1 Recognition of Katie Matthis, 2025 Oklahoma Telecommunicator of the Year.

G.2 Recognition of Lt. Dylan Wilson, National Outstanding Officer Award.

G.3 City Manager Report

G.4 City Council Report

H. DISCUSSION ITEMS

The following numbered items listed for consideration are included for discussion and action by the City Council. In reviewing and responding to any agenda item, the Council may, in whole or in part, adopt, approve, conditionally approve, ratify, deny, defer, amend, strike or continue any item.

H.1 Public Hearing and Consideration of Resolution 26-011, Authorizing the Application for Grant Funds through the Oklahoma 911 Management Authority for the Purpose of Meeting the Requirements of the State of Oklahoma Geographic Information NG911 and Addressing Standard.

H.2 Consideration of Resolution No. 26-012, a Resolution of the City Council of the City of Mustang, Oklahoma, amending Resolution No. 24-001 to add to the

Minimum Fine Schedule for violations of the City of Mustang Code of Ordinances; Providing for an effective date; and Providing for repealer.

- H.3** Consideration of Resolution 26-013 Establishing the SH-152 Traffic Signal Synchronization Project.
- H.4** Consideration of Resolution No. 26-014, a Resolution of the City Council of the City of Mustang, Oklahoma adopting administrative policies and setting fees and costs for requests for records submitted pursuant to the Oklahoma Open Records Act, 51 Okla. Stat. § 24A.1, *et seq.*; Providing an effective date; and Providing for repealer.
- H.5** An Ordinance 1331 of the City of Mustang, Oklahoma, Amending the Mustang Code, (A) Chapter 52, Article I, by (1) Repealing Secs. 52-101 through 52-111 in Their Entirety; and (2) Adding New Sec. 52-101 Defining Terms; New Sec. 52-102 Providing for License, Fee and Penalty; New Sec. 52-103 Providing for Application Procedure; New Sec. 52-104 Providing License Term; New Sec. 52-105 Imposing Restrictions on Food Sales from Vehicles; New Sec. 52-106 Providing for Special Event Notifications and Limiting Numbers of Events; New Sec. 52-107 Providing for Public Event Permits; New Sec. 52-108 Providing for Termination or Revocation of License and for Hearing; New Sec. 52-109 Providing for Violations and Penalties; and (B) Chapter 42, Sec. 42-52 to Revise Fees Relating to Food Service; Providing for Repealer; Providing for Severability; and, Declaring an Emergency.
- H.6** Consideration of Ordinance No. 1332, an ordinance of the City of Mustang, Oklahoma, amending Chapter 114 by adding new Section 114-226 to include as an offense the using of a hand-held electronic device or the holding or using of a cellular phone in a properly marked school zone during certain times or in a road construction zone, defining terms, establishing a penalty, and limiting confiscation of devices; Declaring Repealer; Providing for severability; and Declaring an emergency.

- H.7** *Consideration for Approval of Change Order #2 and Final Pay Application #12 on the Lift Station #4 Reconstruction Project

I. MATTERS FOR EXECUTIVE SESSION

- I.1** Consideration of possible purchase of real property; and, possible executive session as authorized by 25 Okla. Stat. § 307(b)(3)

J. ADJOURNMENT

Note:

***Items considered concurrently on the MIA Agenda.**



Agenda Item No: F.1

Mustang City Council Agenda Item Report

Meeting Date: November 4, 2025

Submitted by: Tammi Noblitt

Submitting Department: City Clerk

Item Type: Minutes

Agenda Section: CONSENT AGENDA

Subject Title:

Approval of 10/7/2025 City Council Minutes.

Recommendation:

Initiator:

Tammi Noblitt

Background:

Approval of October 7, 2025 City Council Minutes.

Financial Impact:

Staff Comments:

Attachments:

[10-7-2025 City Council Minutes.pdf](#)

**MUSTANG CITY COUNCIL
OCTOBER 7, 2025**

The Mustang City Council met in regular session on Tuesday, October 7, 2025, at 7:00 p.m. in the Mustang Municipal Building Council Chambers. Notice of the meeting was posted as required on Thursday, October 2, 2025 at 2:10 p.m. in compliance with the Open Meeting Law, 25 O.S., Section 301, et. seq.

A. CALL TO ORDER

Vice Mayor Sholund called the meeting to order at **7:00 p.m.**

B. PLEDGE OF ALLEGIANCE/INVOCATION - Pastor Craig Teddy, New Beginnings Family Church.

C. ROLL CALL

Councilmembers Present: **Reddick**
 Leete
 Waugh
 Balliew
 Sholund

Councilmembers Absent: **Wald**
 Mayor Vacancy

D. INTRODUCTION OF GUESTS/HEARING OF CITIZENS OR DELEGATES

None.

E. NEW BUSINESS, DELETIONS OR CONTINUANCES TO THE AGENDA

City Manager, Tim Rooney informed Council of an Addendum to the Claims List.

F. CONSENT AGENDA

- F.1 Approval of 9/2/2025 City Council Minutes.
- F.2 Approval of 9/23/2025 Special City Council Minutes.
- F.3 *Claims List for FY25.
- F.4 *Claims List for FY26.
- F.5 Approval to Turn Past Due Library Accounts over to Collection Agency.

- F.6 Approval of Schedule Change for the November Planning Commission Meeting Date from Tuesday, November 11th, 2025 to Monday, November 10th, 2025.

MOTION was made by **Councilman Waugh**, seconded by **Councilman Leete**, to Approve the Consent Agenda Items F.1 thru F.6.

AYE: Leete, Waugh, Balliew, Sholund

NAY: None

G. INFORMATION/REPORTS

- G.1 Oath of Office for Ward 1 Councilman, Billy Reddick.
Vice Mayor Sholund administered the Oath of Office to Ward I Councilman Billy Reddick.

- G.1 City Manager Report
Nothing in addition to report.

- G.2 Council Reports

Councilwoman Balliew stated it was quite in her Ward.

Councilman Waugh stated that construction is continuing in Ward IV and the project is going well but slow.

Councilman Leete stated that issues within his Ward were being addressed.

Councilman Reddick nothing to report.

Vice Mayor Sholund stated Ward VI is quiet.

H. DISCUSSION ITEMS

- H.1 **Approval of an Inter-Governmental Agreement for a Regional Household Hazardous Waste Collection, and Management Project between the City of Mustang and The City of Oklahoma City.**

City Manager, Tim Rooney stated that this agreement was originally brought to Council in 2023 and approved. A couple of issues were addressed and it was determined that Oklahoma City would accept a current water bill from

Mustang residents in order to dispose at their facility. Staff recommends approval.

MOTION was made by **Councilwoman Balliew**, seconded by **Councilman Waugh**, to approve the Inter-Governmental Agreement for Regional Household Hazardous Waste Collection between the City of Mustang and the City of Oklahoma City.

AYE: Reddick, Leete, Waugh, Balliew, Sholund

NAY: None

- H.2 Consideration of (A) Resolution No.26-008 Resolution of the City of Mustang, Oklahoma, approving an agreement for sale between The City of Mustang and the Cleveland County Sheriff's Office, for the sale of a surplus police vehicle and Authorizing and Directing the City Manager to Execute Documents to Complete the Transfer, and Providing for Severability; and (B) an Agreement for Sale of a Surplus Police Vehicle to the Cleveland County Sheriff's Office.**

City Manager, Tim Rooney stated that the Sale between Union City and the Mustang Police Department had failed but that Cleveland County stepped in place and wants to purchase the vehicle for the same amount. Staff recommends approval.

MOTION was made by **Councilman Leete**, seconded by **Vice Mayor Sholund**, to approve Resolution 26-008.

AYE: Reddick, Leete, Waugh, Balliew, Sholund

NAY: None

- H.3 Consideration of Resolution 26-009 Establishing EV Charging Service Rates for the Wild Horse Park Level 3 Electric Vehicle Charging Station.**

Project Manager, David Russell advised Council that a rate base should be established for the EV Charging Services. Russell stated that .45 cents per kw hour was proposed and was well below market value. Staff recommends approval.

MOTION was made by **Vice Mayor Sholund**, seconded by **Councilwoman Balliew**, to approve Resolution 26-009.

AYE: Reddick, Leete, Waugh, Balliew, Sholund

NAY: None

H.4 *Acceptance of Architectural Proposals & Recommendation for Selection of Architect for the Multi-Purpose Marketplace Building at Wild Horse Park.

Project Manager, David Russell stated that 6 RFQ's were received and were then narrowed to 3 by the Market committee. The panel scored each company and have narrowed it to Studio 45. Staff recommends approval.

Councilwoman Balliew inquired on the specific location of the market. **Russell** responded with the location to be East of the Splash Pad within Wildhorse Park.

Vice Mayor Sholund inquired if Studio 45 has had experience with similar projects. **Russell** responded, yes.

MOTION was made by **Councilman Leete** seconded by **Vice Mayor Sholund**, to Accept Studio 45 as the Architect for the Multi-Purpose Marketplace Building at Wild Horse Park.

AYE: Reddick, Leete, Waugh, Balliew, Sholund
NAY: None

H.5 *Consideration for Approval of Change Order #1 for the Belt Filter Press Replacement Project.

Project Manager, David Russell reminded Council that this project was assisted with ARPA funding and that a change in the SCADA equipment was necessary. The cost would be \$28,640.66 which is still 2.6% of the Purchase amount. Staff recommends approval.

Vice Mayor Sholund inquired if this change was anticipated or unforeseen. **Russell**, stated that it was an unforeseen addition.

MOTION was made by **Councilman Waugh**, seconded by **Councilwoman Balliew** to Approve Change Order #1 for the Belt Filter Press.

AYE: Reddick, Leete, Waugh, Balliew, Sholund
NAY: None

H.6 Consideration of Final Plat Application, FP-05-29-1-35, Red Barn Acres, Jack's Properties LLC, Near 1500 E. Lily Ln, 8 Lots, R-E, Rural Estates Zoning.

City Planner, Ryan Connor noted that the Waterline extension has been addressed and that the City Engineer along with the MFD Fire Marshal have approved. Staff recommends approval.

MOTION was made by **Vice Mayor Sholund**, seconded by **Councilwoman Balliew**, to approve the Final Plat Application FP-05-29-1-35, Red Barn Acres, Jack's Properties LLC.

AYE: Reddick, Leete, Waugh, Balliew, Sholund

NAY: None

H.7 Public Hearing and Consideration of Ordinance No. 1329, an Ordinance of The City of Mustang, Oklahoma, Amending the Zoning Ordinance of The City of Mustang, Oklahoma, as Amended, to Change Certain Property Located in Canadian County, Oklahoma, from a Planned Unit Development with R-1, Single Family Zoning District, R-2, Two-Family Zoning District, and C-3 Commercial General Zoning District to A-1, General Agricultural and Oil & Gas District, Declaring Repealer, and Providing for Severability.

Community Development Director, Ryan Connor stated that according to Section 122-804 of the Mustang Code allowed the City to issue a Reversion of the PUD Zoning. The developer never submitted to the City of Mustang a Final Plat. Ordinance states that after 3 years a reversion can be applied. The Planning Commission unanimously voted to revert to the original zoning. The developer also failed to file a 60 day extension within the proper time frame. Staff recommends to Approve Ord. 1329.

Vice Mayor Sholund opened the Public Hearing.

David Box, 525 NW 11st, OKC, Attorney for the property owner/Home Creation located at 2240 N Broadway, Moore, OK.

Mr. Box stated that the developer and his family have given back to the State of Oklahoma through charities and has continued to progress with all communities he is involved in. The owner is asking for an extension. Mr. Box indicates that they were unaware of the Code and argued that a 3 year term is not enough time due to market issues. Mr. Box also argued they know nothing of a 60 day extension filing.

Michael Brooks, Attorney; former State Senator for District 44, 5708 S. Western, OKC.

Mr. Brooks stated that “unintended bad policy causes issues and he is very concerned that this results in a taking”. Asking for Council to allow an extension for the owner of the land. Question of this being unconstitutional and the City could be liable.

Councilman Waugh addressed **City Attorney, Jon Miller** asking if he could give an opinion at this time. **City Attorney, Jon Miller** stated that he cannot give an opinion. **Councilman Waugh** asked **City Attorney, Jon Miller** if he could explain taking. **City Attorney, Jon Miller** stated that taking could have different meanings.

Mr. Cecil Wolf, 506 N. Morgan Rd, Mustang addressed Council asking for a reversion of the PUD. He stated that no Final Plat was submitted, no Waiver was submitted and had exceeded the three years.

MOTION was made by **Councilman Leete**, seconded by **Councilman Waugh**, to Approve Ord. 1329.

AYE: Reddick, Leete, Waugh, Balliew
NAY: Sholund

H.8 Public Hearing and Consideration of Ordinance No. 1330, an Ordinance of The City of Mustang, Oklahoma, Amending the Zoning Ordinance of The City of Mustang, Oklahoma, as Amended, to Change Certain Property Located in Canadian County, Oklahoma, from a Planned Unit Development with R-1, Single Family Zoning District to A-1, General Agricultural and Oil & Gas District, Declaring Repealer, and Providing for Severability.

Community Development Director, Ryan Connor stated that according to Section 122-804 of the Mustang Code allowed the City to issue a Reversion of the PUD Zoning. The developer never submitted to the City of Mustang a Final Plat. Ordinance states that after 3 years a reversion can be applied. The Planning Commission unanimously voted to revert to the original zoning. The developer also failed to file a 60 day extension within the proper time frame. Staff recommends to Approve Ord. 1330.

David Box, 525 NW 11st, OKC, Attorney for the property owner/Home Creation located at 2240 N Broadway, Moore, OK.

Mr. Box indicates that the City is not following their own Comprehensive Plan and that action of Item H.8 is contrary to State Statute.

Tim Dillon, Craft & Tull, Yukon, OK stated that reverting is a waste of time and the the PUD is above and beyond the Ordinance regulation on zoning. The owner has added extra ammenties that the zoning regulations don't require.

Councilwoman Balliew asked Mr. Dillon if you have worked so much in Mustang, have you ever had this happen where a developer takes this long and the City reverts. Mr. Dillon responded, No. Mr. Dillon claims that the City has PUD's in town now that should be reverted according to Ordinance.

Councilman Waugh acknowledged the work of Craft & Tull and the land owner and expressed appreciation.

Jeana Daniel, 413 N. Morgan asked Council to uphold our Ordinances and revert the PUD.

MOTION was made by **Councilman Leete**, seconded by **Councilwoman Balliew**, to Approve Ord. 1330.

AYE: Reddick, Leete, Waugh, Balliew
NAY: Sholund

MOTION was made by **Vice Mayor Sholund**, seconded by **Councilman Leete**, to close the Public Hearing.

AYE: Reddick, Leete, Waugh, Balliew, Sholund
NAY: NONE

I. MATTERS FOR EXECUTIVE SESSION

MOTION made by **Vice Mayor Sholund** seconded by **Councilwoman Leete** to adjourn to Executive Session.

AYE: Reddick, Leete, Waugh, Balliew, Sholund
NAY: None

- I.2 Consideration of City of Mustang v. Purdue Pharma, L.P., et al., Case No. 1-19-op-45708-DAP, United States District Court for the Northern District of Ohio, and related litigation, including (a) potential resolution of certain claims against Purdue Pharma LP and its affiliated entities in Purdue Pharma LP's bankruptcy case (Case No. 7:19-bk-23649, United States Bankruptcy Court, Southern District of New York) and members of the Sackler family (the "Sackler's"), related to lawsuits against pharmaceutical supply chain participants of opioid prescription drugs, (b) approving the Thirteenth Amended Joint Chapter 11 Plan of Reorganization of Purdue and Its Affiliated Debtors in Participation in Purdue Pharma's bankruptcy case and authorizing and directing legal counsel to vote to accept the Plan via master ballot or otherwise, (c) approving voting to accept and participate in the Governmental Entities Settlement Agreement (the "GESA") dated June 17, 2025, and the Purdue State-Subdivision Agreement as it pertains to the Plan and the GESA, and (d) approving Resolution No. 26-007, and authorizing the Vice Mayor to execute the Subdivision Participation Form for participation in the GESA; and, proposed executive session as authorized by 25 Okla. Stat. 307(B)(4).**

MOTION made by **Vice Mayor Sholund** seconded by **Councilwoman Leete**
Approve Res. 26-007.

AYE: Reddick, Leete, Waugh, Balliew, Sholund
NAY: None

- I.2 Consideration of Acceptance of Easement for Parcel 3.1 for the Mustang Multimodal Phase 1 Project and, proposed executive session as authorized by 25 Okla. Stat. §307(B)(3)."**

MOTION made by **Councilwoman Balliew**, seconded by **Vice Mayor Sholund**
to approve the acceptance of permanent easement from Myrna L. Hendrick, and authorization for the Vice-Mayor and staff to execute necessary documents to complete acceptance of the easement.

AYE: Reddick, Leete, Waugh, Balliew, Sholund
NAY: None

I.3 Consideration of Acceptance of Easement for Parcel 4.1 for the Mustang Multimodal Phase 1 Project and, proposed executive session as authorized by 25 Okla. Stat. §307(B)(3).

MOTION made by **Councilwoman Balliew**, seconded by **Councilman Waugh** to approve the acceptance of permanent easement from Juan Pablo Hernandez and Elizabeth Hernandez Loza, and authorization for the Vice-Mayor and staff to execute necessary documents to complete acceptance of the easement.

AYE: Reddick, Leete, Waugh, Balliew, Sholund
NAY: None

J. ADJOURNMENT

MOTION was made by **Councilman Leete**, seconded by **Councilman Waugh**, to adjourn.

AYE: Reddick, Leete, Waugh, Balliew, Sholund
NAY: None

The meeting was adjourned at **8:22 p.m.**

Nathan Sholund, Vice Mayor

Attest:

Tammi Noblitt, City Clerk



Mustang City Council Agenda Item Report

Meeting Date: November 4, 2025

Submitted by: Ashley Neely

Submitting Department: Finance

Item Type: Approval

Agenda Section: CONSENT AGENDA

Subject Title:

Claims List for FY26.

Recommendation:

Approve.

Initiator:

Ashley Neely

Background:

Claims List for FY26.

Financial Impact:

\$774,081.97

Staff Comments:

Attachments:

[GF Claims List - FY26.pdf](#)

FUND: 01 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 00		MAYOR AND COUNCIL				
26-0222	01-C0108	COWAN GROUP ENGINEERING, L	ENGINEERING FEES	10/2025	10219B	4,978.00
26-0315	01-J0041	ARLEDGE & ASSOCIATES, P.C.	ANNUAL AUDITING SERVICES	10/2025	51947	30,750.00
26-0316	01-J0041	ARLEDGE & ASSOCIATES, P.C.	SINGLE AUDIT	10/2025	51947A	2,700.00
26-0367	01-Y0040	YUKON TROPHY & AWARDS INC	NAME PLATE FOR COUNCIL	10/2025	925220	12.00
DEPARTMENT TOTAL:						38,440.00
DEPARTMENT: 01		CITY ATTORNEY				
26-0699	01-B0222	BRADLEY WERNER, LLC	COX COMM FRANCHISE RENEW	10/2025	24351	547.50
26-0870	01-B0222	BRADLEY WERNER, LLC	COX FRANCHISE RENEWAL	10/2025	24351A	190.00
26-0718	01-T0029	WEST PUBLISHING CORPORATION	WESTLAW LEGAL RESEARCH	10/2025	852639635-1	402.41
DEPARTMENT TOTAL:						1,139.91
DEPARTMENT: 11		CITY MANAGER				
26-0025	01-B0274	HEALTH CARE SERVICE CORPORAT	RETIREE HEALTH INSURANCE	10/2025	202510204478	3,317.07
26-0024	01-D1082	DELTA DENTAL PLAN OF OKLAHORE	RETIREE DENTAL INSURANCE	10/2025	202510204479	460.98
26-0023	01-S0137	STANDARD INSURANCE COMPANY	RETIREE VISION INSURANCE	10/2025	202510204480	68.64
DEPARTMENT TOTAL:						3,846.69
DEPARTMENT: 12		LIBRARY				
26-0087	01-C1068	CDW LLC	INK SUPPLIES	9/2025	AG1YB6S	316.95
26-0088	01-I0023	INGRAM LIBRARY SERVICES LLC	BOOKS - JUVENILE	10/2025	90985240	194.52
26-0089	01-I0023	INGRAM LIBRARY SERVICES LLC	BOOKS - YA	10/2025	90933939	206.70
26-0097	01-M0263	MIDWEST TAPE, LLC	AUDIO/VIDEO - YA	9/2025	507818265	28.39
26-0097	01-M0263	MIDWEST TAPE, LLC	AUDIO/VIDEO - YA	10/2025	507847822	239.34
26-0098	01-M0263	MIDWEST TAPE, LLC	AUDIO/VIDEO - JUVENILE	9/2025	507818266	22.19
26-0098	01-M0263	MIDWEST TAPE, LLC	AUDIO/VIDEO - JUVENILE	10/2025	507847824	44.19
DEPARTMENT TOTAL:						1,052.28
DEPARTMENT: 13		PARKS AND RECREATION				
26-0201	01-C0106	CINTAS CORPORATION NO. 2	JANITORIAL SUPPLIES	10/2025	4246087162	96.38
26-0192	01-C0286	CIVICPLUS, LLC	CIVIC REC SOFTWARE FEES	9/2025	353167	521.81
26-0915	01-RF0164	RACHAEL BEAMS	4&5 YR OLD BBALL REFUND	10/2025	96246220CR	45.00
26-0916	01-RF0165	EARL THOMAS	JUNK IN THE TRUNK REFUND	10/2025	94520028CR	20.00
26-0917	01-RF0166	DORA SIMON	JUNK IN THE TRUNK REFUND	10/2025	95173918CR	10.00
26-0918	01-RF0167	SHERYL YOUNG	JUNK IN THE TRUNK REFUND	10/2025	95231786CR	10.00
26-0919	01-RF0168	KIM GADBERRY	JUNK IN THE TRUNK REFUND	10/2025	95237642CR	10.00
26-0920	01-RF0169	VERONICA BRYANT	JUNK IN THE TRUNK REFUND	10/2025	95300376CR	10.00
26-0921	01-RF0170	BRANDY GLOVER	JUNK IN THE TRUNK REFUND	10/2025	95241898CR	10.00
26-0922	01-RF0171	MORGAN JACKSON	JUNK IN THE TRUNK REFUND	10/2025	95134626CR	10.00
26-0923	01-RF0172	PATRICK CRITTENDEN	JUNK IN THE TRUNK REFUND	10/2025	94506327CR	20.00
26-0924	01-RF0173	JORDAN HEPLER	JUNK IN THE TRUNK REFUND	10/2025	95170308CR	10.00
26-0925	01-RF0174	MEGHAN MURPHY	JUNK IN THE TRUNK REFUND	10/2025	95217049CR	10.00
26-0926	01-RF0175	TANNER CORBIN	JUNK IN THE TRUNK REFUND	10/2025	95109116CR	10.00
26-0927	01-RF0176	THOMAS TOTH	JUNK IN THE TRUNK REFUND	10/2025	95243431CR	10.00

FUND: 01 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 13		PARKS AND RECREATION				
26-0928	01-RF0177	RANDY STARNES	YOUTH FITNESS PASS REFUND	10/2025	96093598CR	180.00
26-0929	01-RF0178	BILLY BLALOCK	YOUTH FITNESS PASS REFUND	10/2025	96092960CR	180.00
26-0930	01-RF0179	LARRY RHODES	JUNK IN THE TRUNK REFUND	10/2025	95300801CR	20.00
DEPARTMENT TOTAL:						1,183.19
DEPARTMENT: 15		GENERAL GOVERNMENT				
26-0160	01-C0286	CIVICPLUS, LLC	ANNUAL WEB HOSTING	11/2025	348717	997.50
26-0245	01-D0088	STATE OF OKLAHOMA - DEPARTMINMATE	LABOR	10/2025	UNCCC-3060925	540.00
26-0900	01-M0193	METRO SIGN CORPORATION	LOGO FOR CITY OF MUSTANG	10/2025	11049FINAL	500.00
26-0860	01-R0161	RACE COMMUNICATIONS, INC.	LABOR-TOWNCENTER FIBER	10/2025	100725-5A	237.50
26-0035	01-S0085	SILVER STAR CONSTRUCTION	COSTREETS & MOWING CONTRACT	9/2025	35857	80,671.89
26-0356	01-S0173	STANDLEY SYSTEMS, LLC	COPIER LEASE/USAGE	9/2025	INV1864199	2,236.27
DEPARTMENT TOTAL:						85,183.16
DEPARTMENT: 18		TOWN CENTER				
26-0205	01-A0227	ALLIED ELEVATOR SERVICES,	IMONTHLY MAINTENANCE	10/2025	2150435	175.00
26-0201	01-C0106	CINTAS CORPORATION NO. 2	JANITORIAL SUPPLIES	10/2025	4246087162	1,227.32
26-0211	01-D0134	DON'S PLUMBING INC	PLUMBING REPAIRS	9/2025	WO-9615	260.00
26-0862	01-D0134	DON'S PLUMBING INC	REPAIRS	7/2025	WO-9080	185.00
26-0867	01-D0134	DON'S PLUMBING INC	PLUMBING REPAIRS	10/2025	WO-9500	902.00
26-0203	01-H0165	HD SUPPLY, INC	JANITORIAL SUPPLIES	10/2025	897238010	271.48
26-0861	01-M0193	METRO SIGN CORPORATION	LED SIGN REPAIR	7/2025	306910	275.91
DEPARTMENT TOTAL:						3,296.71
DEPARTMENT: 19		BALL COMPLEX				
26-0732	01-A0110	ALL SEASON BUILDING SUPPLY	EQUIPMENT	9/2025	419321	243.34
26-0244	01-A2017	AMERICAN PIZZA PARTNERS,	LPPIZZA FOR CONCESSIONS	9/2025	271229	485.00
26-0701	01-A2017	AMERICAN PIZZA PARTNERS,	LPPIZZAS FOR CONCESSIONS	9/2025	271243	1,350.00
26-0805	01-B1019	BEN E. KEITH COMPANY	CONCESSIONS SUPPLIES	10/2025	67164298	2,675.59
26-0229	01-C0106	CINTAS CORPORATION NO. 2	JANITORIAL, PAPER, MISC	10/2025	4246087060	525.82
26-0232	01-F0144	405 TECHNOLOGY SOLUTIONS,	LPOS SYSTEM FOR CONCESSION	10/2025	3190	905.81
26-0237	01-I1119	STEPHENSON WHOLESALE CO.,	IFOOD, BEVERAGE, CANDY & M	10/2025	8038882	2,275.56
26-0842	01-L0052	LOCKE SUPPLY CO	SUPPLIES	9/2025	56593976-00	42.00
26-0804	01-P0144	PEPSICO BEVERAGE SALES, LLC	CONCESSIONS SUPPLIES	10/2025	16024007	4,323.25
26-0239	01-P0214	RONALD S KOLANDER	JOHNNY FREEZE CUPS	10/2025	7OCT25	287.50
26-0553	01-S0258	TRAVIS E GROOMS	IRRIGATION REPAIR	10/2025	19485	347.91
DEPARTMENT TOTAL:						13,461.78

FUND: 01 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 20		AQUATICS				
26-0862	01-D0134	DON'S PLUMBING INC	REPAIRS	7/2025	WO-7723	244.50
26-0255	01-S9983	SUNBELT POOLS, INC	CHLORINE & ACID	9/2025	PSI016320A	1,171.92
26-0722	01-S9983	SUNBELT POOLS, INC	REPAIRS	10/2025	PSI016875	1,125.00
26-0765	01-S9983	SUNBELT POOLS, INC	AQUATIC CENTER CHEMICALS	9/2025	PSI016320	3,656.16
DEPARTMENT TOTAL:						6,197.58
DEPARTMENT: 31		COMMUNITY DEVELOPMENT				
26-0175	01-C0020	CANADIAN COUNTY CLERK	FILING FEES FOR ABATEMENT	10/2025	R904076	70.00
DEPARTMENT TOTAL:						70.00
DEPARTMENT: 42		ANIMAL WELFARE				
26-0450	01-H0182	HALO ANIMAL HOSPITAL	VETERINARY SERVICES	9/2025	447506	110.00
26-0046	01-P0181	PLAN-IT FIRE, LLC	MONTHLY ALARM MONITORING	10/2025	20254376	41.00
DEPARTMENT TOTAL:						151.00
DEPARTMENT: 51		FIRE				
26-0392	01-A0110	ALL SEASON BUILDING SUPPLY	BUILDING REPAIR & MAINT	9/2025	420597	3.54
26-0392	01-A0110	ALL SEASON BUILDING SUPPLY	BUILDING REPAIR & MAINT	10/2025	421593	22.66
26-0883	01-C0060	CRAIG CARRUTH	OFCA PER DIEM	10/2025	202510204482	177.00
26-0519	01-C0231	CONRAD FIRE EQUIPMENT, INC.	FIRE HOSES & BOOSTERS	9/2025	586874	7,291.66
26-0713	01-C1198	CONSOLIDATED FLEET SERVICES	ANNUAL INSPECTIONS	8/2025	2025DS0139A	673.25
26-0713	01-C1198	CONSOLIDATED FLEET SERVICES	ANNUAL INSPECTIONS	9/2025	2025JB0099	1,450.00
26-0836	01-C1198	CONSOLIDATED FLEET SERVICES	HEAT SENSOR INSPECTION	8/2025	2025DS0139	230.00
26-0635	01-E0097	EMERGENCY LIGHTING EQUIPMENT	REPAIR EOC INVERTER	8/2025	196868	469.94
26-0577	01-E0111	EASTERN OK COUNTY TECHNOLOG	PARAMEDIC PROGRAM	10/2025	AE333	5,652.00
26-0634	01-E0111	EASTERN OK COUNTY TECHNOLOG	PRE-PARAMEDIC COURSE	10/2025	AE333A	78.00
26-0391	01-O0025	O'REILLY AUTOMOTIVE STORES,	VEHICLE REPAIR & MAINT	9/2025	0309-402498	21.20
26-0010	01-T1084	T-MOBILE USA INC.	AIR TIME FOR TABLETS	9/2025	SEP212025FD	345.19
26-0371	01-U0055	UNIFIRST HOLDINGS INC.	SHOP TOWEL SERVICE	9/2025	2770276784	82.56
DEPARTMENT TOTAL:						16,497.00
FUND TOTAL:						170,519.30

FUND: 05 - PARK IMPROVEMENT

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 00		ADMINISTRATION				
26-0781	01-A0238	WILLIAM DALE QUIGLEY	GATE REPAIR AT DOG PARK	9/2025	202510204481	1,000.00
26-0007	01-S0085	SILVER STAR CONSTRUCTION	COMAINTENANCE CAPS	9/2025	35858	3,349.30
DEPARTMENT TOTAL:						4,349.30
FUND TOTAL:						4,349.30

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 07		ADMINISTRATION				
26-0833	01-10023	INGRAM LIBRARY SERVICES LLC	NON-FICTION BOOKS	9/2025	90816217	207.04
26-0833	01-10023	INGRAM LIBRARY SERVICES LLC	NON-FICTION BOOKS	10/2025	90933940	290.59
DEPARTMENT TOTAL:						497.63
FUND TOTAL:						497.63

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 00		ADMINISTRATION				
26-0790	01-B1026	B&C APPAREL	FLD CREW SHIRTS/SUPPLIES	9/2025	4463	207.00
26-0790	01-B1026	B&C APPAREL	FLD CREW SHIRTS/SUPPLIES	10/2025	4472	1,466.00
DEPARTMENT TOTAL:						1,673.00
FUND TOTAL:						1,673.00

FUND: 14 - STREET/DRAINAGE IMP

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 14		ADMINISTRATION				
26-0484	01-C0108	COWAN GROUP ENGINEERING, LLENGINEERING SERVICES		10/2025	10220C	9,368.00
26-0827	01-F1023	FLOCK GROUP INC.	FLOCK SAFETY CAMERAS	9/2025	INV-75662	14,500.00
26-0869	01-G0145	GGL CONCRETE LLC	2020 STREET PROJECT	10/2025	236	1,800.00
26-0007	01-S0085	SILVER STAR CONSTRUCTION COMAINTENANCE CAPS		9/2025	35858	49,195.52
DEPARTMENT TOTAL:						74,863.52
FUND TOTAL:						74,863.52

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 01 CITY ATTORNEY						
26-0819	01-C1068	CDW LLC	SCANNER	9/2025	AG1Y77K	981.74
DEPARTMENT TOTAL:						981.74
DEPARTMENT: 05 INFORMATION TECHNOLOGY						
26-0848	01-C1068	CDW LLC	NETWORK MAINT RENEWAL	10/2025	AG3Z29C	2,780.20
DEPARTMENT TOTAL:						2,780.20
DEPARTMENT: 11 CITY MANAGER						
26-0708	01-C1068	CDW LLC	COMPUTER - HR ASSISTANT	9/2025	AG1Y67U	1,040.43
DEPARTMENT TOTAL:						1,040.43
DEPARTMENT: 13 PARK AND RECREATION						
26-0898	01-R0031	RAMEY STEEL CONSTRUCTION, IEXPANSION TO BARN		10/2025	202510204487	30,310.00
DEPARTMENT TOTAL:						30,310.00
DEPARTMENT: 19 BALL COMPLEX						
26-0791	01-C1068	CDW LLC	CONCESSIONS MENU TV	10/2025	AG3QS5K	1,859.07
26-0733	01-D0134	DON'S PLUMBING INC	DOG PARK WATER FOUNTAINS	10/2025	WO-9483	1,500.00
26-0734	01-R0031	RAMEY STEEL CONSTRUCTION, ISHADE STRUCTURES		9/2025	202510204488	31,950.00
DEPARTMENT TOTAL:						35,309.07
DEPARTMENT: 21 FINANCE						
26-0829	01-C1068	CDW LLC	CITY TREASURER PRINTER	9/2025	AG2QN6L	247.76
DEPARTMENT TOTAL:						247.76
DEPARTMENT: 31 COMMUNITY DEVELOPMENT						
26-0871	01-G0149	GOVWELL TECHNOLOGIES INC.	GOVWELL SOFTWARE	10/2025	1070	42,000.00
DEPARTMENT TOTAL:						42,000.00

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 61		STREETS				
26-0897	01-H0197	MYRNA L. HENDRICK	R/W ACQUISITION PAYMENT	10/2025	202510204483	3,225.00
26-0896	01-P0189	JUAN PABLO HERNANDEZ PLASER/W	ACQUISITION PAYMENT	10/2025	202510204486	3,225.00
DEPARTMENT TOTAL:						6,450.00
FUND TOTAL:						119,119.20

FUND: 69 - RISK MANAGEMENT

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 00		ADMINISTRATION				
26-0884	01-A87	AUI-OK, LLC	ANNUAL WC POLICY AUDIT	10/2025	501	10,606.00
26-0875	01-M0267	MEDICAL CLAIMS REVIEW SERV	WC 2025-02 & WC 2025-03	10/2025	202510204484	633.18
26-0877	01-M1148	MSC GROUP, INC	WC 2025-03 DOS: 7/22/25	10/2025	202510204485	141.90
26-0873	01-S0255	SSM HEALTH CARE OF OKLAHOMA	WC 2025-03 DOS: 7/11/25	10/2025	202510204495	245.43
26-0874	01-S0255	SSM HEALTH CARE OF OKLAHOMA	WC 2025-02 DOS: 6/16/25	10/2025	202510204494	428.17
26-0872	01-W0108	SERV RX, INC.	WC 2007-09 DOS: 7/31/25	10/2025	202510204492	2,089.81
26-0876	01-W0108	SERV RX, INC.	WC 2007-09 DOS: 6/6/25	10/2025	202510204491	1,785.44
DEPARTMENT TOTAL:						15,929.93
FUND TOTAL:						15,929.93

FUND: 01 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 01		CITY ATTORNEY				
26-0021	01-H0045	RALPH STEVEN HUDDLESTON	JUDGE	11/2025	202510284582	1,900.00
26-0754	01-M040	MCAFFEE & TAFT A PROFESSIONAL	EMPLOYEE & OTHER MATTERS	10/2025	800571	450.00
26-0020	01-O0042	MICHEAL S. OGLESBY	CITY PROSECUTOR	11/2025	202510284584	864.00
26-0006	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	11/2025	202510284586	34.00
DEPARTMENT TOTAL:						3,248.00
DEPARTMENT: 05		INFORMATION TECHNOLOGY				
26-0006	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	11/2025	202510284586	25.00
DEPARTMENT TOTAL:						25.00
DEPARTMENT: 11		CITY MANAGER				
26-0942	01-G0112	GRANICUS, LLC	VOTECAST WEB TRAINING	9/2025	215987	2,544.00
26-0960	01-I1127	INTERURBAN CLASSIC GRILL OF	EMPLOYEE APPRECIATION WK	10/2025	3700480	1,170.00
26-0275	01-J1071	CRUSH ENTERPRISES LLC	CLEANING SERVICES	11/2025	INV254203	880.00
26-0291	01-M0234	MUSTANG TIMES, LLC	LEGAL PUBLICATIONS	10/2025	MT619846	157.50
26-0006	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	11/2025	202510284586	83.00
DEPARTMENT TOTAL:						4,834.50
DEPARTMENT: 12		LIBRARY				
26-0087	01-C1068	CDW LLC	INK SUPPLIES	10/2025	AG4UT5Q	283.29
26-0006	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	11/2025	202510284586	4.00
DEPARTMENT TOTAL:						287.29
DEPARTMENT: 13		PARKS AND RECREATION				
26-0948	01-B0201	NIC BAILEY	ORPS CONFERENCE PER DIEM	11/2025	202510284587	118.00
26-0607	01-B1081	TRAVIS BRYCE	SUMMER CAMP ACTIVITY	8/2025	202510284588	425.00
26-0201	01-C0106	CINTAS CORPORATION NO. 2	JANITORIAL SUPPLIES	10/2025	4246831991	110.06
26-0949	01-H0189	SHANE HUCK	ORPS CONFERENCE PER DIEM	11/2025	202510284589	118.00
26-0006	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	11/2025	202510284586	133.00
DEPARTMENT TOTAL:						904.06

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 15		GENERAL GOVERNMENT				
26-0037	01-A1000	ATWOOD DISTRIBUTING L.P.	ATWOODS SALES TAX	11/2025	202510284577	5,289.89
26-0534	01-I1119	STEPHENSON WHOLESALE CO.,	IDRINKS FOR RESALE	10/2025	8046373A	35.80
26-0038	01-K0127	KG SC HOLDINGS, LLC	HOMELAND SALES TAX REBATE	11/2025	202510284583	5,000.00
26-0620	01-P0144	PEPSICO BEVERAGE SALES, LLC	POP FOR CITY HALL MACHINE	10/2025	20746002A	83.39
DEPARTMENT TOTAL:						10,409.08
DEPARTMENT: 18		TOWN CENTER				
26-0201	01-C0106	CINTAS CORPORATION NO. 2	JANITORIAL SUPPLIES	10/2025	4246831991	1,453.87
26-0202	01-E0115	ERC ACQUISITION INC.	GYM WIPES	10/2025	IN05583241	199.80
26-0006	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	11/2025	202510284586	17.00
DEPARTMENT TOTAL:						1,670.67
DEPARTMENT: 19		BALL COMPLEX				
26-0805	01-B1019	BEN E. KEITH COMPANY	CONCESSIONS SUPPLIES	10/2025	67192345	602.82
26-0229	01-C0106	CINTAS CORPORATION NO. 2	JANITORIAL, PAPER, MISC	8/2025	1905831310	150.00
26-0229	01-C0106	CINTAS CORPORATION NO. 2	JANITORIAL, PAPER, MISC	9/2025	1905895460	70.00
26-0806	01-I1119	STEPHENSON WHOLESALE CO.,	CONCESSIONS SUPPLIES	10/2025	8046373	978.99
26-0242	01-P0144	PEPSICO BEVERAGE SALES, LLC	BEVERAGES & FOUNTAIN SUPP	10/2025	20746002	542.29
26-0006	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	11/2025	202510284586	58.00
DEPARTMENT TOTAL:						2,402.10
DEPARTMENT: 20		AQUATICS				
26-0006	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	11/2025	202510284586	17.00
DEPARTMENT TOTAL:						17.00
DEPARTMENT: 21		FINANCE				
26-0230	01-C0245	CRAWFORD & ASSOCIATES, P.C.	CONSULTING, GASB REVIEWS	10/2025	34584	8,865.00
26-0889	01-N1711	ASHLEY NEELY	NEW OFFICIAL TRAINING-OML	11/2025	202510284592	59.00
26-0006	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	11/2025	202510284586	42.00
DEPARTMENT TOTAL:						8,966.00

FUND: 01 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 31 COMMUNITY DEVELOPMENT						
26-0180	01-00096	OKLAHOMA UNIFORM BUILDING	CBUILDING PERMIT FEES	8/2025	AUG2025	332.00
26-0180	01-00096	OKLAHOMA UNIFORM BUILDING	CBUILDING PERMIT FEES	9/2025	SEPT2025	308.00
26-0178	01-P0187	MARC PETERSON	MOWING ABATEMENT	10/2025	914	1,925.00
26-0006	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	11/2025	202510284586	58.00
26-0959	01-RF0180	KEVIN WARNER	REFUND FOR LICENSE	10/2025	202510284594	52.50
DEPARTMENT TOTAL:						2,675.50
DEPARTMENT: 41 POLICE						
26-0400	01-A0039	ASC INCORPORATED	MISC. VEHICLE PARTS	9/2025	213949	480.84
26-0403	01-B0090	LEEDS WEST INVESTMENT GROUP	OIL CHANGES	9/2025	6052-70855	526.01
26-0403	01-B0090	LEEDS WEST INVESTMENT GROUP	OIL CHANGES	10/2025	036052-71525	86.83
26-0418	01-F0078	DAIOHS USA, INC	ICE MACHINE RENTAL & SERV	10/2025	OK-757327	141.75
26-0835	01-H0180	HUGHES IMAGING & PHOTOGRAPH	DEPARTMENT PHOTOS	10/2025	2156	802.00
26-0422	01-J1071	CRUSH ENTERPRISES LLC	FACILITY CLEANING	11/2025	INV254204	1,585.00
26-0421	01-M1161	MORPHO USA, INC	FINGERPRINT MACHINE MAINT	10/2025	184439	1,841.00
26-0807	01-O0104	ORION SECURITY SOLUTIONS, L	SERVICE CALL	10/2025	54415	275.00
26-0852	01-P0188	PERIPHERAL SYSTEMS, INC	SERVICE CALL FOR GATE	10/2025	7572	150.00
26-0006	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	11/2025	202510284586	808.00
26-0428	01-S0330	STREETS, LLC	HVAC MAINT & REPAIRS	10/2025	S43-1025	5,438.00
26-0430	01-T0029	WEST PUBLISHING CORPORATION	CLEAR INVESTIGATIVE TOOL	10/2025	852613055	277.67
26-0431	01-T1029	THOMAS L DAVIS	JAIL LAUNDRY SERVICE	7/2025	000870	117.50
26-0495	01-U0055	UNIFIRST HOLDINGS INC.	ENTRY MATS CLEANING	10/2025	2770283655	81.12
DEPARTMENT TOTAL:						12,610.72
DEPARTMENT: 42 ANIMAL WELFARE						
26-0443	01-D0090	STATE OF OK - DEPT OF PUBLI	OILS USER FEES	10/2025	LET-020553A	18.00
26-0444	01-J1071	CRUSH ENTERPRISES LLC	FACILITY CLEANING	11/2025	INV254202	395.00
26-0451	01-M0236	TERRY R WOOD, DVM	VETERINARY SERVICES	10/2025	202510284591	75.00
26-0454	01-M0340	MWI VETERINARY SUPPLY CO	MEDICATIONS/VACCINATIONS	10/2025	63785369	356.60
26-0452	01-O0273	OKLAHOMA HUMANE SOCIETY	SPAY & NEUTER SERVICES	10/2025	2340347	220.00
26-0006	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	11/2025	202510284586	25.00
26-0445	01-S0330	STREETS, LLC	HVAC MAINT AGREEMENT	10/2025	S184-1025	1,822.00
DEPARTMENT TOTAL:						2,911.60

FUND: 01 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 44 SUPPORT SERVICES						
26-0006	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	11/2025	202510284586	81.00
DEPARTMENT TOTAL:						81.00
DEPARTMENT: 51 FIRE						
26-0392	01-A0110	ALL SEASON BUILDING SUPPLY	BUILDING REPAIR & MAINT	10/2025	423121	23.25
26-0712	01-M0106	OKLAHOMA KENWORTH LLC	L1 ECM CALIBRATION	8/2025	R00454100027936	310.80
26-0391	01-O0025	O'REILLY AUTOMOTIVE STORES,	VEHICLE REPAIR & MAINT	10/2025	0309-407522	45.98
26-0006	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	11/2025	202510284586	750.00
26-0523	01-S0088	SPECIAL OPS UNIFORMS, INC	NEW FF CLASS A UNIFORM	10/2025	361200	96.38
26-0371	01-U0055	UNIFIRST HOLDINGS INC.	SHOP TOWEL SERVICE	10/2025	2770283671	82.26
DEPARTMENT TOTAL:						1,308.67
FUND TOTAL:						52,351.19

10/29/2025 9:06 AM
FUND: 04 - IMPOUND FEE

P U R C H A S E O R D E R C L A I M R E G I S T E R

PAGE: 5
SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 41		POLICE -- IMPOUND				
26-0725	01-H1133	DEREK HUNT	FTO WORKSHOP PER DIEM	11/2025	202510284590	59.00
DEPARTMENT TOTAL:						59.00
FUND TOTAL:						59.00

FUND: 08 - PD TRAFFIC ENFORCEMENT

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
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DEPARTMENT: 41		POLICE ENFORCEMENT				
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26-0415	01-D0090	STATE OF OK - DEPT OF PUBLIOLETS ACCESS FEES		10/2025	LET-020553	755.00
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DEPARTMENT TOTAL:						755.00
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FUND TOTAL:						755.00
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FUND: 14 - STREET/DRAINAGE IMP

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
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DEPARTMENT: 14		ADMINISTRATION				
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26-0615	01-S0397	STRYKER ASPHALT & SEALCOATISW 89TH OVERLAY PROJECT			10/2025 159	312,601.55
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DEPARTMENT TOTAL:					312,601.55
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FUND TOTAL:					312,601.55
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FUND: 39 - LIMITED PURPOSE

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 05 INFORMATION TECHNOLOGY						
26-0847	01-C1068	CDW LLC	MICROSOFT WINDOWS SERVER	10/2025	AG4617W	4,926.00
DEPARTMENT TOTAL:						4,926.00
DEPARTMENT: 11 CITY MANAGER						
26-0845	01-C1068	CDW LLC	BROTHER PRINTER-HR	10/2025	AG5GB2W	314.61
26-0935	01-C1068	CDW LLC	LAPTOP DOCK FOR HR ASST	10/2025	AG5U16C	88.95
DEPARTMENT TOTAL:						403.56
DEPARTMENT: 42 ANIMAL WELFARE						
26-0489	01-S0206	STOLZ TELECOM, LLC	UPFIT FOR NEW ACO TRUCK	10/2025	INV-005778	6,780.61
26-0490	01-Y0040	YUKON TROPHY & AWARDS INC	DECALS FOR NEW ACO TRUCK	10/2025	1025091	385.00
DEPARTMENT TOTAL:						7,165.61
DEPARTMENT: 61 STREETS						
26-0684	01-P0215	PINNACLE CONSULTING MANAGEM	RIGHT-OF-WAY ACQUISITION	10/2025	1-89-2-3	3,277.00
DEPARTMENT TOTAL:						3,277.00
DEPARTMENT: 72 WATER						
26-0164	01-C1197	CORE & MAIN LP	PARTS FOR WATER LINES	10/2025	CNV1000015725	3,496.18
DEPARTMENT TOTAL:						3,496.18
FUND TOTAL:						19,268.35

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 00		ADMINISTRATION				
26-0939	01-C0338	CONSOLIDATED BENEFITS RESOUPPAYMENT - IND WC CLAIMS			10/2025 202510294595	2,095.00
DEPARTMENT TOTAL:						2,095.00
FUND TOTAL:						2,095.00

NOV 2025 VISA

<u>DEPT</u>		
<u>501</u>	ATTORNEY	\$ 2,500.00
511	CITY MANAGER	\$ 1,600.00
512	LIBRARY	\$ 6,000.00
513	PARKS & RECREATION	\$ 15,000.00
515	GENERAL GOVERNMENT	\$ 2,100.00
518	TOWN CENTER	\$ 3,000.00
520	AQUATICS	\$ 1,000.00
521	FINANCE	\$ 500.00
531	COMM. DEV.	\$ 1,100.00
541	POLICE	\$ 10,000.00
551	FIRE	\$ 7,000.00
TOTAL		\$ 49,800.00

The City Manager has the authority to approve all claim's up to \$50,000 per Ordinance #1153.



Mustang City Council Agenda Item Report

Meeting Date: November 4, 2025

Submitted by: Julie Slupe

Submitting Department: Library

Item Type: Approval

Agenda Section: CONSENT AGENDA

Subject Title:

Approval to Turn Past Due Library Accounts over to Collection Agency.

Recommendation:

Approve.

Initiator:

Julie Slupe

Background:

Past Due Accounts for October 2025.

Financial Impact:

\$1,352.98

Staff Comments:

Attachments:

[October 2025 Collections Agency City Council Copy.pdf](#)

NAME/RESPONSIBLE PARTY	CITY, STATE, ZIP	BOOK BALANCE
DENA SIMONE CONYER-FAIRLEY	YUKON, OK. 73099	\$55.98
MIRANDA NICOLE MCGOFFIN	YUKON, OK. 73099	\$87.34
BRITANIE ELISE RAMIREZ	MUSTANG, OK. 73064	\$120.80
MELINDA NICOLE PIERCE	MUSTANG, OK. 73064	\$174.94
HILLARY RYAN FRAZIER	MUSTANG, OK. 73064	\$70.60
WESLEY JACOB MATHEW	YUKON, OK. 73099	\$138.41
VICTORIA LYNN LAMBERT	UNION CITY, OK. 73090	\$98.74
CLINT ALLEN MUSIC	YUKON, OK. 73099	\$81.33
ANDREA M. KARPILO	OKLAHOMA CITY, OK. 73179	\$21.99
ANDREA M. KARPILO	OKLAHOMA CITY, OK. 73180	\$36.98
ANDREA M. KARPILO	OKLAHOMA CITY, OK. 73181	\$15.98
JACI BREE-ANN MOORE	OKLAHOMA CITY, OK. 73127	\$9.99
JACI BREE-ANN MOORE	OKLAHOMA CITY, OK. 73128	\$29.98
JACI BREE-ANN MOORE	OKLAHOMA CITY, OK. 73129	\$39.97
KAMMIE BREANN JACKSON	YUKON, OK. 73099	\$30.94
KAMMIE BREANN JACKSON	YUKON, OK. 73100	\$53.94
KAMMIE BREANN JACKSON	YUKON, OK. 73101	\$53.93
KAMMIE BREANN JACKSON	YUKON, OK. 73102	\$44.97
CHRISTOPHER SHANE WILSON	MUSTANG, OK. 73064	\$25.00
CHRISTOPHER SHANE WILSON	MUSTANG, OK. 73064	\$161.17
	TOTAL FOR INDIVIDUALS	\$828.14
	TOTAL FOR FAMILY GROUP	\$524.84
	OVERALL TOTAL	\$1,352.98



Mustang City Council Agenda Item Report

Meeting Date: November 4, 2025

Submitted by: Ryan Connor

Submitting Department: Community Development

Item Type: Resolution

Agenda Section: DISCUSSION ITEMS

Subject Title:

Public Hearing and Consideration of Resolution 26-011, Authorizing the Application for Grant Funds through the Oklahoma 911 Management Authority for the Purpose of Meeting the Requirements of the State of Oklahoma Geographic Information NG911 and Addressing Standard.

Recommendation:

Approve Resolution.

Initiator:

Ryan Conner, Community Development Director

Background:

The State of Oklahoma 911 Authority has set a requirement for each Emergency 911 call center or PSAP (Public Safety Answering Point) to remediate and submit their GIS (Geographic Information Systems) addressing and street data into the State's GIS Repository starting in June of 2026. The State's GIS Repository will only accept GIS data in a standardize format consistent with all other PSAPs across the state. PSAPs will also be required to submit quarterly updates into the GIS Repository going forward perpetually. In order to remediate or clean-up Mustang's GIS data to meet these standards, the State of Oklahoma 911 Authority has set up a grant application process that would allow the City to hire a state-listed GIS vendor to perform the remediation and submission, if said grant is awarded. The grant award for GIS remediation is 100% reimbursable, meaning the City would pay the GIS vendor fees up front, but receive reimbursement back from the State of Oklahoma 911 Authority. The grant also allows for up to 1 year of quarterly updates into the GIS repository by the GIS vendor. After the 1st year, the City will either need to re-enter agreement with the GIS vendor without grant awards or seek out a different vendor to perform the quarterly updates.

Financial Impact:

47,807 - (100% reimbursable)

Staff Comments:

Staff recommends approval of the Resolution and to allow Staff to submit the Grant Application to the Oklahoma State 911 Authority.

Attachments:

[Resolution 26-011 - NG911 GIS Grant Authorization.pdf](#)

[FY26 911 Grant Guidelines_Finalized 08.07.25_highlights.pdf](#)

[Datamark Quote - SOW_CityofMustang_DR-Mgd Srvs.pdf](#)

[SAM Quote - Mustang OK proposal.pdf](#)

RESOLUTION NO. 26-011

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MUSTANG, OKLAHOMA, AUTHORIZING THE APPLICATION FOR GRANT FUNDS THROUGH THE OKLAHOMA 911 MANAGEMENT AUTHORITY FOR THE PURPOSE OF MEETING THE REQUIREMENTS OF THE STATE OF OKLAHOMA GEOGRAPHIC INFORMATION NG911 AND ADDRESSING STANDARD.

WHEREAS, the City of Mustang takes Emergency 911 calls for the citizens of Mustang, Oklahoma; and

WHEREAS, the City of Mustang wants to improve emergency dispatch and 911 service for the residents of Mustang, Oklahoma; and

WHEREAS, the City of Mustang has determined that a 911 mapping update is needed to meet the requirements of the State of Oklahoma Geographic Information NG911 and Addressing Standard; and

WHEREAS, the City of Mustang needs additional funding to implement the mapping data update; and

WHEREAS, the Oklahoma 911 Management Authority has grant funding available for the remediation of the 911 map data to be compliant with the State of Oklahoma Geographic Information NG911 and Addressing Standard; and

WHEREAS, the City Council of the City of Mustang has agreed to apply for grant funds through the Oklahoma 911 Management Authority for map remediation and updates; and

WHEREAS, the City Council of the City of Mustang recognizes that it will be responsible for paying the full amount of the project up front which amount will be reimbursed 100% by the Oklahoma 911 Management Authority; the GIS grant has no local match required under the state guidelines.

BE IT THEREFORE RESOLVED BY THE COUNCIL OF THE CITY OF MUSTANG, OKLAHOMA THAT it affirms a commitment to the citizens of the City of Mustang, and through application to the State of Oklahoma 911 Management Authority, certifies that local funding is available to meet the requirements of the grant.

ADOPTED AND APPROVED at the regular meeting of the City Council of the City of Mustang, Oklahoma and duly signed by the Vice-Mayor this 4th day of November, 2025

Nathan Sholund, Vice Mayor

ATTEST:

Tammi Noblitt, City Clerk

Approved as to form 4th day of November, 2025

Jonathan E. Miller, City Attorney

Oklahoma 9-1-1 Management Authority
FY2026 Grant Program Guideline Changes (Approved 08.07.2025)

PURPOSE

In 2016 the Oklahoma legislature passed HB 3126. This legislation authorizes the Oklahoma 9-1-1 Management Authority to administer grants for the purpose of:

1. Assisting public agencies with funding for consolidation of facilities or services;
2. Deployment of Phase II or successor technology;
3. Development of NG911 regional emergency service networks;
4. Other purposes the Authority deems appropriate and necessary.

The goal of the grant program is to provide the highest quality of 9-1-1 services to the citizens of Oklahoma.

APPLICATION DEADLINES/PERIOD OF PERFORMANCE

Rolling Deadlines: Grant applications may be submitted at any time. Applicants can track the application progress in EMGrants. Typical processing time is 60-90 days. Applications will be accepted until June 30, 2026 or until funding is depleted. Period of Performance: The period of performance for the FY2026 Grant Program is July 1, 2025 – June 30, 2027. Grant projects must be completed and closed out no later than June 30, 2027.

WHO IS ELIGIBLE TO APPLY?

Only governing authorities of a primary Public Safety Answering Point (PSAP) will be eligible to apply for this grant as authorized by O.S. §63-2864.5. All applicants must also be an eligible entity of local government or tribal organization as defined in 47 CFR §400.2 to apply for the Oklahoma 9-1-1 Management Authority grant. Eligible entities include primary PSAPs including:

1. City, County, and Tribal Governments;
2. City or County Fire Departments;
3. City or County Law Enforcement Agencies;
4. Councils of Governments (COGs);
5. Public Districts, Public Trusts, and Public Authorities;
6. Other governmental entities that provide 9-1-1 services.

Please note: Only GIS grants can be requested unless the PSAP's local GIS data has been uploaded to the State repository.

ELIGIBLE PROJECTS

The Oklahoma 9-1-1 Management Authority has determined that the following projects will qualify for consideration for grant funding. Funding can be used for the purpose of developing a plan, purchasing equipment, hardware or software, procurement of services to create a final product, or payment of one-time expenses related to the following:

1. **Geographic Information Systems (GIS)** – Creation, maintenance, or improvement of GIS maps to meet or exceed the OK Geographic Information NG911 and Addressing Standard as outlined in State contract (SW1177), including any hardware and/or software needed. **Computer Aided Dispatch (CAD) GIS** – this may include hardware, software or aliasing necessary to ensure that the location received during a 911 call matches the location within the CAD system, this only includes the initial cost and not the maintenance of the CAD GIS components or periodic updates.

2. **Consolidation** – Consolidation or virtual consolidation of call centers; **Capital Improvement Projects (eligible as part of a Consolidation Only)** – including new buildings, additions, or renovations of existing buildings (maximum allowed State contribution is \$250,000). **Radio Tower (eligible as part of a Consolidation Only)** – located at the 911 center that is necessary to ensure the call is delivered (including toning) to the proper police, fire and/or EMS.
3. **NG9-1-1 Deployment** – Development or deployment of NG9-1-1 technology to meet the State NG9-1-1 deployment plan. This includes NG9-1-1 recording equipment and Call Handling Equipment (CHE). For all CHE requests, funding is limited to a maximum of \$100,000 per position for a five (5) year cost funded at 80% state/20% local match. Also, a total amount (maximum) of \$2.5 million per grantee can be awarded per year.
4. **Training & Protocols** – Call taker training and certification; 9-1-1 administrator training; Protocols, including necessary hardware and software.
5. **Shared Computer Aided Dispatch (CAD)** – CAD systems that are deployed at a regional level, GIS centric and are shared (used to transfer and communicate 9-1-1 caller information between PSAPs or the originating PSAP to a secondary PSAP or standalone dispatch center). The chosen CAD must be Emergency Incident Data Object (EIDO) (i3) capable; a universal hub or data sharing server/cloud services that is used to share data between CAD systems. Custom, one off, CAD to CAD interfaces do not qualify for this category.
6. **Continuity of Operations Plan (COOP)** – Tools and/or technology necessary to mitigate any gaps within COOP necessary to mitigate the downtime in the delivery of 9-1-1 call processing. (PSAP must submit their current COOP to qualify for this category).
7. **Radio Consoles** – Radio consoles and necessary radios needed by the console to transmit 911 calls to the local or state radio system; **Encoding or Toning Equipment** necessary to deliver the call to the proper police, fire and EMS agency.
8. **ADA Compliant Equipment** – Furniture/chairs necessary to provide the proper ergonomics to reduce on the job injuries related to the stationary sitting common in 24/7 call centers; **ADA Compliant Structural Modifications** – modifications to existing structures such as entrances, ramps, doorways, and restrooms to allow access for physically disabled employees.
9. **Cybersecurity Penetration Testing** – To offer PSAPs comprehensive guidance and remediation strategies in preparation for the deployment of NG911 in Oklahoma. Penetration testing (pen testing) is a controlled and authorized simulation of a cyberattack on systems, networks, or applications. The main objective is to help organizations identify security weaknesses that can be exploited by malicious actors in a controlled environment.

MATCHING FUNDS REQUIREMENT

No in-kind match will be accepted - the match must be monetary (cash) unless the applicant demonstrates the inability to provide matching funds. A 20% cash match of the total project cost is required for all grant categories with the following exceptions: (1) GIS and Training & Protocols grants are funded 100% with no match required; (2) Capital improvement (see Eligible Projects - Consolidation) expenses require a 50% local cash match; maximum State contribution is \$250,000 for capital improvement expenses. (Note: Non-capital improvement related expenses for Consolidation projects require a 20% cash match).

INELIGIBLE EXPENSES*

The following are **NOT** eligible for funding through the 9-1-1 Management Authority grant program:

1. Costs to operate 9-1-1 systems; purchase and/or maintenance of radios unless the radio is necessary to connect to the radio consoles in order to transmit 911 calls to local or state radio system.
2. In field radios/subscriber units (Mobile and Portable radios).
3. Radio infrastructure outside of the items specifically related to consolidation or the components of the radio consoles listed under Eligible Projects (above); this includes repeaters, combiners, towers, radio tower buildings, etc.
4. Construction/capital improvement projects not related to consolidation and/or outside of construction projects listed in Eligible Projects.
5. Purchase of buildings; building operating costs including rent, utilities.
6. Purchase of vehicles; vehicle maintenance costs.
7. Oklahoma Law Enforcement Telecommunications System (OLETS/NCIC).
8. General administrative costs including salaries and wages.
9. Purchases or purchase agreements entered into prior to grant award.
10. Costs associated with any college or university degree, such as tuition, fees, etc.
11. Costs associated with prizes; fundraising events/expenses.
12. Outside of the state of Oklahoma travel expenses (except in rare cases).
13. Grant writer fees.
14. Fines/penalties/taxes; offsetting of debt; legal or audit fees; lobbying expenses.
15. Food/refreshments.
16. Decoding equipment used by field responders.
17. Cybersecurity vulnerability assessments, which are completed by the OK911MA Cybersecurity Specialist upon request.

*This list is not all-inclusive, final determinations will be made on a case-by-case basis by the Oklahoma 9-1-1 Management Authority.

GRANT FUNDING LIMITATIONS

1. For all grant categories, only the first year of maintenance, warranty or system support will be considered for funding; future years are ineligible for funding. Additionally, the applicant must demonstrate the ability to maintain the project financially in future years.
2. Grant funding is available for one (1) time purchases only. Additionally, the applicant must demonstrate the ability to maintain any data, mapping, addressing, equipment expenses after the grant has ended.
3. Only after an award has been made and a State & Local Agreement (SLA) has been signed by the OEM Director and the local authorized contact may funds be expended by the applicant.
4. Applicants may submit no more than one (1) application per category per fiscal year.
5. No general planning excluding consolidation, administration, or promotional activities will be funded.
6. Assets funded by this grant must located on property either owned by or leased to the applicant or partnering entity.
7. Successful applicants will be required to submit a change request in EMGrants for approval prior to any changes being made to the project.
8. Funding Limitation – A total amount (maximum) of \$2.5 million per grantee can be awarded per year.

GIS GRANT REQUIREMENTS

GIS grant funding must be used to bring GIS data to the OK Geographic Information NG9-1-1 and Addressing Standard for uploading into the State 9-1-1 repository. PSAPs that want to partner with an eligible governing body as defined within these guidelines may also be approved for a grant for GIS remediation services, hardware, software and maintenance.

All GIS applicants are required to use one of the vendors listed on Oklahoma State contract SW1177 that have been vetted by the Oklahoma 9-1-1 Management Authority as a result of competitive bidding. All GIS applications should include a minimum of two quotes from the vendors listed on State contract.

Throughout the duration of the grant, the vendor shall provide monthly written reports to the local PSAP regarding the progress of the mapping project. The progress report will indicate the percent complete of mutually pre-determined milestones and tasks. The following milestones shall be included: assessment, centerline, map point, polygons, validation using the State tool, and upload or delivery of completed work to the state. The vendor's recommended milestones and associated tasks should be included in the vendor's quote. The agency reserves the right to include additional milestones and/or tasks prior to the finalization of a contract. The agency must include this milestone progress information in the required quarterly reports. Final payment is contingent upon all milestones being completed.

GIS applicants are eligible to apply for one year maintenance costs from their state approved vendor.

CYBERSECURITY GRANT REQUIREMENTS

All Cybersecurity applicants are required to use one of the vendors listed on Oklahoma State contract SW1042 (see SW1042 here: [Central Purchasing: Division of Office of Management and Enterprise Services \(OMES\) - Solicitations](#)). The state cybersecurity vendors are: Go Security Pro; CBIZ Risk & Advisory Services; Elegant Enterprise Wide Solutions; Soft Stages; and True Digital Security. All Cybersecurity applications should include a minimum of two quotes from the vendors listed on State contract. All cybersecurity applicants must define the scope of the project. The penetration test may include but not limited to: internal network(s), external network(s), wireless network(s), social engineering, web applications, and mobile apps.

APPLICATION SUBMISSION & AWARD PROCESS

The 9-1-1 grant is a competitive grant. If the submitted grant application package does not meet the requirements set forth in these guidelines, the grant application will not be considered. Failure to comply

with any of the required application steps may disqualify the application from funding. Applications shall be submitted online through EMGrants and contain the following:

1. Project narrative, including an explanation of how this project will achieve compliance with the goals and objectives of the Oklahoma 9-1-1 Management Authority;
2. Explanation of proposed method of funding the cash match requirement;
3. Project timeline (milestones);
4. Most recent fiscal year PSAP budget;
5. Resolution from the Local Governing Authority;
6. Vendor Quote(s);
7. Vendor Brochure(s);
8. Local 9-1-1 Deployment Plan – if deploying initial E911 Phase II;
9. **GIS Applications Only** – a signed GIS Memorandum of Understanding between the applicant and the Oklahoma 9-1-1 Management Authority is required if not already on file. All GIS applications must also include a signed commitment from the GIS remediation provider to comply with all technical requirements of state contract SW1177 as stated in its RFP;

10. **Consolidation Applications Only** – consolidation grant applicants must provide the information listed in the Master Plan for Deployment checklist. If requesting a Radio tower at the 911 center location, an independent coverage study must be included showing the current radio coverage for the County on each necessary frequency needed for primary and backup operations.
11. **Training Grant Applications Only** – training grant applicants must submit a Training Grant Questionnaire found at (www.ok.gov/911) with all Training grant applications.

Grant awards are made solely at the discretion of the Oklahoma 9-1-1 Management Authority. The Authority may choose to modify the amount of any grant request. Each applicant will be notified via EMGrants of the Authority's funding decision for each grant application.

GRANT REIMBURSEMENT

The 9-1-1 Grant Program is a reimbursement grant. Invoices must be paid up front by the awardee. Funds will be reimbursed only with confirmation that invoices have been paid in full. Proof of payment documentation required to receive reimbursement includes: (1) copies of the front **and** back of canceled checks; or bank statements; and invoices.

Applicants generally must have a minimum of \$5,000 in reimbursable expenses in order to request a reimbursement (payment); however, final closeout payment may be less than \$5,000. For project awards less than \$5,000, applicants must request one draw for the total amount of the project. Reimbursement requests will generally be processed within seven (7) business days; however, please allow up to twelve (12) weeks to receive payment.

All grant funding reimbursed to the PSAP must be deposited in the account that has been designated by the governing body to carry out the requirements of the Oklahoma 9-1-1 Management Authority Act as required by State Statute 63-2868.C.

63-2868.C. states, "Money remitted to public agencies pursuant to the Oklahoma 9-1-1 Management Authority Act and any money otherwise collected by any lawful means for purposes of providing 9-1-1 emergency telephone services shall be deposited in a separate 9-1-1 emergency telephone service account established by a public agency or its governing body to carry out the requirements of the Oklahoma 9-1-1 Management Authority Act."

Prior to applying for a grant, please ensure that you have the following: (1) EIN number; (2) updated SAM.gov registration; and (3) a state Vendor Number for EFT direct deposit. All grant awardees must enroll in the Oklahoma State Treasury EFT (direct deposit) system in order for payments to be made.

ONLINE GRANT APPLICATION

To register for access or to log in to the online application system, OEMGrants, go to ok.emgrants.com.

QUESTIONS?

Contact Karen Douglas, 9-1-1 Grants & Compliance Officer
karen.douglas@oem.ok.gov (405) 833-4959

STATE APPROVED GIS VENDORS

GEO-COMM, INC

Stacen Gross, Territory Sales Manager
1100 W. Saint Germain St.
Saint Cloud, MN 56301
Phone: 320.281.2186
www.geo-comm.com

SURVEYING AND MAPPING (SAM)

Kimberly Myers, Project Manager
501 N. Market Street
Maryville, MO 64468
Phone: 620.617.5915
www.sam.biz

SPATIAL DATA RESEARCH

Penny Knight, Vice President
PO Box 684
Olathe, KS 66051
Phone: 800.238.1911, ext 701
www.sdrmaps.com

DATAMARK/MICHAEL BAKER INT'L

Robert Murphy, AVP, Director of Business Development
2316 Killearn Center Blvd
Tallahassee, FL 32309
Phone: 412.512.4407
www.mbakerial.com

STATE APPROVED CYBERSECURITY VENDORS

Go Security Pro

Geoffrey Wilson, CEO & Founder
3527 E 102nd ST
Tulsa, OK 74173
Phone: (877) 909-0507
Email: geoff@gosecuritypro.com

CBIZ Risk & Advisory Services

Tiffany Garcia, Managing Director
11044 Research Boulevard Suite C500
Austin, TX 78759
Phone: (512) 340-7423
Email: tiffany.garcia@cbiz.com

Elegant Enterprise Wide Solutions

Vikas Arora, Sr. Program Manager
25961 Hartwood Dr
Chantilly, VA 20152
Phone: (703) 909-1289
Phone: (703) 722- 0603
Email: govt@elegantsolutions.us

Soft Sages

Rohan Patel
20 Mystic Lane 2nd Fl
Malvern, PA 19355
Phone: (484) 321-8314
Email: rohan@softsages.com

True Digital Security

Angela Baker, Account Executive
PO Box 35623
Tulsa, OK 74153
Phone (405) 400-7418
Email: Angela.baker@ciso.inc



September 19, 2025

DATAMARK PROPOSAL

City of Mustang, OK

September 19, 2025

Ryan Conner, City Planner
City of Mustang
1501 N. Mustang Rd., Mustang, OK 73064

RE: Proposal for NG9-1-1 GIS Data Remediation

Dear Mr. Conner,

The DATAMARK® team of Michael Baker International, Inc. is pleased to submit this proposal for services to remediate the City of Mustang's GIS data to meet Oklahoma's NG9-1-1 GIS standards and an option for GIS managed services for ongoing maintenance, validation, and submission to the state NG9-1-1 GIS repository. We are committed to City of Mustang's success and leveraging industry leading experience to deliver GIS solutions to local, state, and federal government agencies.

Our team comprises the largest technical services organization in the nation supporting public safety. GIS and public safety subject matter experts offer verifiable experience managing GIS for NG9-1-1 and 9-1-1 at national, state, and local levels, focused on GIS data normalization and NENA standards development.

DATAMARK's proposed services are provided through our statewide contract with Oklahoma through OMES, as described in the Scope of Work exhibit below.

We look forward to exceeding the City of Mustang's expectations through our expertise, innovation, and collaborative engagement to solve complex geospatial challenges.

Sincerely,



Rich Riemann
Business Development Manager
rich.riemann@mbakerintl.com | 636-485-6317

Proposal Summary

This proposal, including scope of work and pricing, is a firm offer valid for 60 days after submission to the City of Mustang. Terms and conditions for DATAMARK’s Professional Services are provided in their respective Scope of Work exhibit.

Scope of Work

DATAMARK’s scope of work includes the following professional services. Implementation of the proposed professional services follows the comprehensive Project Management Methodology provided after the Scope of Work exhibit.

Professional Services

- GIS Data Remediation with MSAG and ALI Analysis: Oklahoma NG9-1-1 GIS Standards

Pricing

The table below shows the total pricing for the professional services included in Exhibit A. Line item pricing for each of DATAMARK’s Professional Services is provided in their respective Scope of Work exhibit.

Scope of Work Exhibit	Price
Exhibit A: Scope of Work for Professional Services	\$39,210
GRAND TOTAL	\$39,210

Implementation and Project Management

Implementation and project management of our proposed services and solutions are described in **Exhibit B: Project Management Methodology**

Optional Services and Solutions

Optional professional services and SaaS solutions that are not included in the base Scope of Work are described in **Exhibit C: Optional Services and Solutions**

- GIS Managed Services: Data Updates, Validation, Submission to Statewide Database

EXHIBIT A: SCOPE OF WORK FOR PROFESSIONAL SERVICES

This Scope of Work is attached to and made part of the Oklahoma Statewide Contract #5931 (SW1177), by and through OMES, with DATAMARK, the public safety division of Michael Baker International, Inc.

DATAMARK's Scope of Work includes the following Professional Services:

- GIS Data Remediation with MSAG and ALI Analysis: Oklahoma NG9-1-1 GIS Standards

A-1: Professional Services Pricing

DATAMARK will invoice the City of Mustang on a monthly basis for services as they are rendered, following execution of an agreement for services, not to exceed the total fixed price shown below.

Professional Service	Price
GIS Data Remediation with MSAG and ALI Analysis: Oklahoma NG9-1-1 GIS Standards One-Time	\$39,210
EXHIBIT A TOTAL	\$39,210

Detailed descriptions of these services begin on the following page.

A-2: Professional Services Descriptions

GIS Data Remediation to Meet Oklahoma NG9-1-1 GIS Standards

DATAMARK will assess the City of Mustang's NG9-1-1 GIS data and correct anomalies, errors, and discrepancies in each of Oklahoma's required NG9-1-1 GIS feature classes to maintain compliance with *The State of Oklahoma Geographic Information NG911 and Addressing Standard*.

Address Points

Road Centerlines

PSAP Boundaries

Emergency Service Boundaries (Fire, Law, EMS)

Emergency Service Zone (ESZ) Boundaries

Discrepancy Agency Boundaries

Remediation is performed by experienced GIS professionals who are focused on the overall accuracy, completeness, and quality of your data and have an expert understanding of how the Oklahoma NG9-1-1 GIS Toolkit is used to develop and maintain public safety GIS data.

Remediation of Existing NG9-1-1 GIS Layers

GIS Data Assessment, Analysis, and Inspection

DATAMARK uses a combination of automated validations and manual reviews to inspect the City of Mustang's GIS and 9-1-1 datasets for data health issues such as errors, discrepancies, and anomalies, and document them in a Data Field Mapping spreadsheet for correction.

This process compares existing data fields against the NENA NG9-1-1 GIS Data Model, the Oklahoma State Schema, and state-specific field requirements, and describes whether they meet all requirements, require update or correction, or need to be created within their respective layers.

The Data Field Mapping spreadsheet provides an initial view of the current state of the GIS dataset and outlines how DATAMARK will remediate data to improve NG9-1-1 GIS readiness.

Remediation of Road Centerlines, Address Points, and Boundary Feature Classes

DATAMARK will use the Oklahoma NG9-1-1 GIS Toolkit to run validations on the City of Mustang's NG9-1-1 GIS data to identify errors, discrepancies, and anomalies, then make corrections in the data to maintain conformance with Oklahoma's NG9-1-1 GIS standards.

Validations are based on the NENA NG9-1-1 GIS Data Model and include the results of individual error checks, quality control checks, and validations run on each feature class. Remediation includes the required corrections to each feature class to resolve all issues identified in Oklahoma's required road centerline, address point, and boundary layers.

DATAMARK will review validation results with the City of Mustang to discuss and confirm authoritative decisions and direction for resolving errors, discrepancies, and anomalies identified in each feature class.

Topology errors identified in the required boundary layers and their approved corrections will be discussed and documented.

Any required changes to the Discrepancy Agency and PSAP boundaries will be discussed beforehand with the City of Mustang and follow the communication pathway defined by the State, as the State actively maintains the authoritative Discrepancy Agency and PSAP boundary feature classes.

Once the errors, discrepancies, and anomalies identified in the GIS data have been corrected, DATAMARK will submit the standards-compliant remediated datasets into the Oklahoma State Repository on behalf of the City of Mustang, as described in the GIS Managed Services Tasks below.

Errors Requiring Additional Verification

DATAMARK will document remaining errors in the GIS data that require additional investigation or field verification to resolve. These errors will be marked with an 'N' for submission to the State and will be the responsibility of the City of Mustang to resolve. Common scenarios and guidance will be documented in the Client Verify Guide section of the Data Remediation Report, which is provided by DATAMARK during final data delivery.

Comparison of Remediated Road Centerline and Address Point Data Against MSAG and ALI Records

Following remediation of the Road Centerline and Address Point layers, DATAMARK will perform a comparison of the final remediated GIS data against the City of Mustang's MSAG and ALI records to identify any potential discrepancies between these datasets.

This task identifies changes that are required in the City of Mustang's GIS data or MSAG and ALI tables to improve synchronization between its remediated GIS and legacy 9-1-1 datasets. DATAMARK will provide a report that identifies issues in the GIS, MSAG or ALI records and includes the recommended corrections to be made by personnel who are authorized to edit MSAG and ALI datasets.

Final Data Delivery and Review

DATAMARK will deliver the remediated GIS datasets along with a Data Remediation Report that describes errors that were corrected, errors requiring further investigation or field verification, and errors identified during final validations which may require additional action to resolve.

Delivery of Final Remediated NG9-1-1 GIS Datasets

Final remediated NG9-1-1 GIS datasets will be provided to the City of Mustang as an Esri file geodatabase (.gdb) that complies with Oklahoma NG9-1-1 standards.

GIS Data Remediation Report

DATAMARK will provide the City of Mustang with a GIS Data Remediation Report to document conformance to Oklahoma's NG9-1-1 GIS data standards and describe the errors, discrepancies, and anomalies corrected in the NG9-1-1 GIS feature classes.

The Data Remediation Report includes totals of the errors identified prior to remediation along with totals for errors that were resolved or marked as 'N' for submission into the statewide data repository. Additional data specifics documented in the report will be reviewed with the City of Mustang.

Client Verify Guide

The Data Remediation Report includes a Client Verify Guide that describes anomalies and data scenarios marked 'N' for submission requiring additional research or field verification. This section of the report describes the scenario, the potential cause, and recommended steps to resolve it.

Data Maintenance Guide

The Data Remediation Report includes a Data Maintenance Guide written specifically to the City of Mustang's data to facilitate proper field maintenance and layer management to maintain compliance with Oklahoma NG9-1-1 GIS standards, following the completion of Data Remediation tasks.

Virtual Review of Remediated Datasets and Data Remediation Report

Following delivery of the final remediated datasets, DATAMARK will conduct a virtual meeting to review and discuss the Data Remediation Report along with the results of the remediation project. During this meeting, our team will review any anomalies remaining in the remediated GIS feature classes that require additional research, field verification, or correction after delivery to resolve.

Field verification and correction of anomalies in the final remediated NG9-1-1 feature classes shall be completed by the City of Mustang unless additional data services or field verification solutions have been contracted with DATAMARK.

NG9-1-1 GIS Data Remediation Tasks, Responsibilities, and Deliverables

City of Mustang Tasks and Responsibilities

- Provide required GIS dataset(s) to DATAMARK
- Provide authoritative decisions for address point, road centerline, and boundary remediation tasks
- Review and accept final remediated GIS data layers

DATAMARK Deliverables

- Final remediated dataset with NG9-1-1 road centerline, address point, and boundary feature classes
- Data Field Mapping spreadsheet
- Final Data Remediation Report
- MSAG/ALI Discrepancy Report
- Successful submission of remediated NG9-1-1 feature classes into the Oklahoma State Repository

EXHIBIT B: PROJECT MANAGEMENT METHODOLOGY

Michael Baker's project management methodology has been used for more than 80 years to effectively manage project plans, schedules, budgets, and contracting. DATAMARK will manage each phase of this project in close collaboration with the City of Mustang throughout the term of the contract for services.

Project Startup

Following execution of an agreement for services, DATAMARK will perform project startup tasks which include setting up budget management, developing the project plan, and scheduling a project kickoff meeting for project stakeholders.

DATAMARK uses Smartsheet, an end-to-end project management application, to manage project planning, scheduling, tasks, communications, and risk management. Smartsheet provides project team members and stakeholders with a web-based dashboard to track project and task status as well as review the schedule, communications plan, risk register, and change log through the life of the project.

Project Kickoff Meeting

DATAMARK will conduct a virtual project kickoff meeting to introduce project team members, define team member roles, and discuss the project's milestones, objectives, timeline, and approach. Topics discussed during the kickoff meeting will be documented in the project plan.

Project Management Plan

The Project Manager will create a Project Management Plan (PMP) to document project operations, budget, contracts, and quality, based on the City of Mustang's project specifications and the finalized scope of work.

The PMP includes the reporting schedule and communication processes established during kickoff along with a risk register to track risks and mitigation plans. Throughout the project, the PMP will be used to document and track:

- Project stakeholders and their project responsibilities
- Project approach and objectives
- Project communication processes
- Risk and decision management
- Project schedule, budget, and progress tracking
- Progress tracking of project milestones and deliverables

The PMP is updated by the Project Manager and updates are communicated to the project team and stakeholders through the life of the project. The most current version of the PMP can be viewed by the project team and stakeholders through the Smartsheet project portal.

Scope, Schedule, and Budget Tracking

DATAMARK's Project Manager will use Smartsheet to track the project's scope, schedule, and budget from startup through completion. The Project Manager will provide regular communication with the project team to maintain focus, manage workflow efficiency, and monitor progress toward task completion.

Project Status Reporting

The Project Manager will provide regular project status reports to the project team and stakeholders following a schedule developed during the project kickoff meeting. Project status reports include a Project Summary, Action Items, Work Completed, and a list of Issues and Risks. Project stakeholders will be provided access to Smartsheet's web portal to view project status in real time and review the most current project schedule, communications plan, risks, tasks, and project change log.

Project Invoicing

The Project Manager will deliver invoices to the City of Mustang on a monthly, quarterly, or annual basis, or by project milestone, as agreed to during contracting. Invoicing will adhere to all applicable terms and conditions outlined in the project's Services Statement of Work and/or SaaS Agreement.

Project Management Tasks, Responsibilities, and Deliverables

City of Mustang Tasks and Responsibilities

- Participate in project kickoff meeting
- Review and approve the project plan, schedule, invoices, and other project documents

DATAMARK Deliverables

- Schedule and conduct the project kickoff meeting
- Schedule project status meetings and provide project status reports
- Deliver the PMP, schedule, and other project documents
- Deliver invoices to the City of Mustang

EXHIBIT C: OPTIONAL SERVICES AND SOLUTIONS

DATAMARK Technologies offers the following optional services and solutions, in addition those included in **Exhibit A**.

- GIS Managed Services: Data Updates, Validation, Submission to Statewide Database

Optional services and solutions may be added to the proposed Scope of Work exhibits or purchased at any time following procurement and implementation of the proposed services and solutions.

C-1: Optional Service and Solution Pricing

If the City of Mustang elects to purchase optional professional services or solutions, DATAMARK Technologies will revise the proposal scope of work exhibit and provide any additional terms and conditions which may be required prior to execution of an agreement for services.

Optional Professional Services	
GIS Managed Services: Data Updates, Validation, Submission to Statewide Database Annual Services – Quarterly Updates for Two Years	\$17,194

Descriptions of our optional services and solutions begin on the following page.

C-2: Optional Service and Solution Descriptions

GIS Managed Services: NG9-1-1 GIS Data Update, Validation, and Submission

DATAMARK will provide the City of Mustang with GIS Managed Services for a period of **two years** at the fixed price shown in the pricing table to develop and maintain NG9-1-1 GIS data that meets Oklahoma's NG9-1-1 GIS standards and data requirements for local 9-1-1 applications.

GIS Managed Services provide a trusted partner to achieve long-term GIS objectives as well as resolve GIS data issues requiring immediate attention. Our team of experienced public safety GIS professionals serves local, regional, and state level GIS authorities that require additional personnel, resources, or support to develop and maintain standards-compliant GIS data for NG9-1-1 and 9-1-1 applications.

GIS Managed Services tasks performed for the City of Mustang by DATAMARK are described in detail below and include:

- Quarterly NG9-1-1 GIS data updates
- Quarterly validations of NG9-1-1 GIS layers using the Oklahoma NG9-1-1 GIS Toolkit
- Quarterly submissions of local NG9-1-1 GIS layers to the State of Oklahoma to maintain compliance with Oklahoma NG9-1-1 GIS standards and data requirements.

GIS Managed Services Tasks

GIS Managed Services Tasks to be performed for the City of Mustang are described below.

DATAMARK will confirm the GIS Managed Services tasks to achieve GIS data development and management needs with the City of Mustang during project kickoff, document the frequency of GIS Managed Services tasks to be performed in the project plan, and implement technology solutions that may be required to complete them.

GIS Managed Services tasks are performed by skilled GIS professionals located across the United States with experience developing GIS data used in public safety and government applications using purpose-built data solutions to validate, edit, provision, and aggregate NG9-1-1 GIS datasets.

All work is performed during regular business hours, and our project team will work with the City of Mustang to obtain GIS datasets, access GIS data environments, and onboard GIS datasets into our GIS data management solutions prior to beginning work on individual GIS managed services tasks.

GIS managed services commence upon execution of an agreement for services, expire at the end of the contract period, are not transferrable to a subsequent period, and are not transferrable to other clients.

Quarterly Updates to Locally Managed NG9-1-1 GIS Data

The City of Mustang will provide DATAMARK with quarterly and periodic updates to their authoritative GIS data. The following updates will be incorporated into the City of Mustang's GIS data:

- New Address Points

- Updated Address Points
- New Road Centerline Segments
- Updated Road Centerline Segments
- Updates to existing Boundaries (Discrepancy Agency, PSAP, Fire, Law, EMS, ESZ)

All added features will be incorporated and formatted to meet Oklahoma and NG9-1-1 data standards. Upon receipt, DATAMARK will maintain and improve the City of Mustang's GIS data within 30 days, or at least once per month.

Quarterly Validations Using the Oklahoma NG9-1-1 GIS Toolkit

DATAMARK will perform quarterly validation of updated authoritative GIS datasets using the Oklahoma NG9-1-1 GIS Toolkit (version 6.1 or the most current version supplied by the State) and resolve errors and notices produced.

DATAMARK will review any discrepancies with the City of Mustang to obtain authoritative decisions and direction for correction and remediation throughout the process on an as-needed basis.

Quarterly NG9-1-1 GIS Data Submission into Oklahoma Statewide Repository

DATAMARK will submit the City of Mustang's authoritative GIS layers to the Oklahoma State repository on a quarterly basis. Data will be submitted within approved format required by the State of Oklahoma.

GIS Data Managed Service Tasks, Responsibilities, and Deliverables

City of Mustang Tasks and Responsibilities

- Review and approve GIS Managed Services tasks and task scheduling
- Provide DATAMARK staff with access to GIS data and GIS data environments, as required to complete GIS Managed Services tasks
- Provide input and authoritative decisions for the remediation of anomalies, discrepancies, and errors in local address point, road centerline, and boundary layer datasets
- Perform corrections, updates, or additions to GIS data where further investigation is needed, and resolve issues marked as 'N' for submission

DATAMARK Deliverables

- Document GIS managed services tasks and task scheduling in the project plan
- Perform GIS managed services tasks as defined including quarterly GIS updates and quarterly submissions to the OK State repository
- Provide updated GIS data on a quarterly basis following the City of Mustang's input and authoritative decisions made for the address point, road centerline, and boundary layers



Managed Geospatial Services

PROPOSAL RESPONSE FOR:
**GIS NG9-1-1 Remediation &
Maintenance**

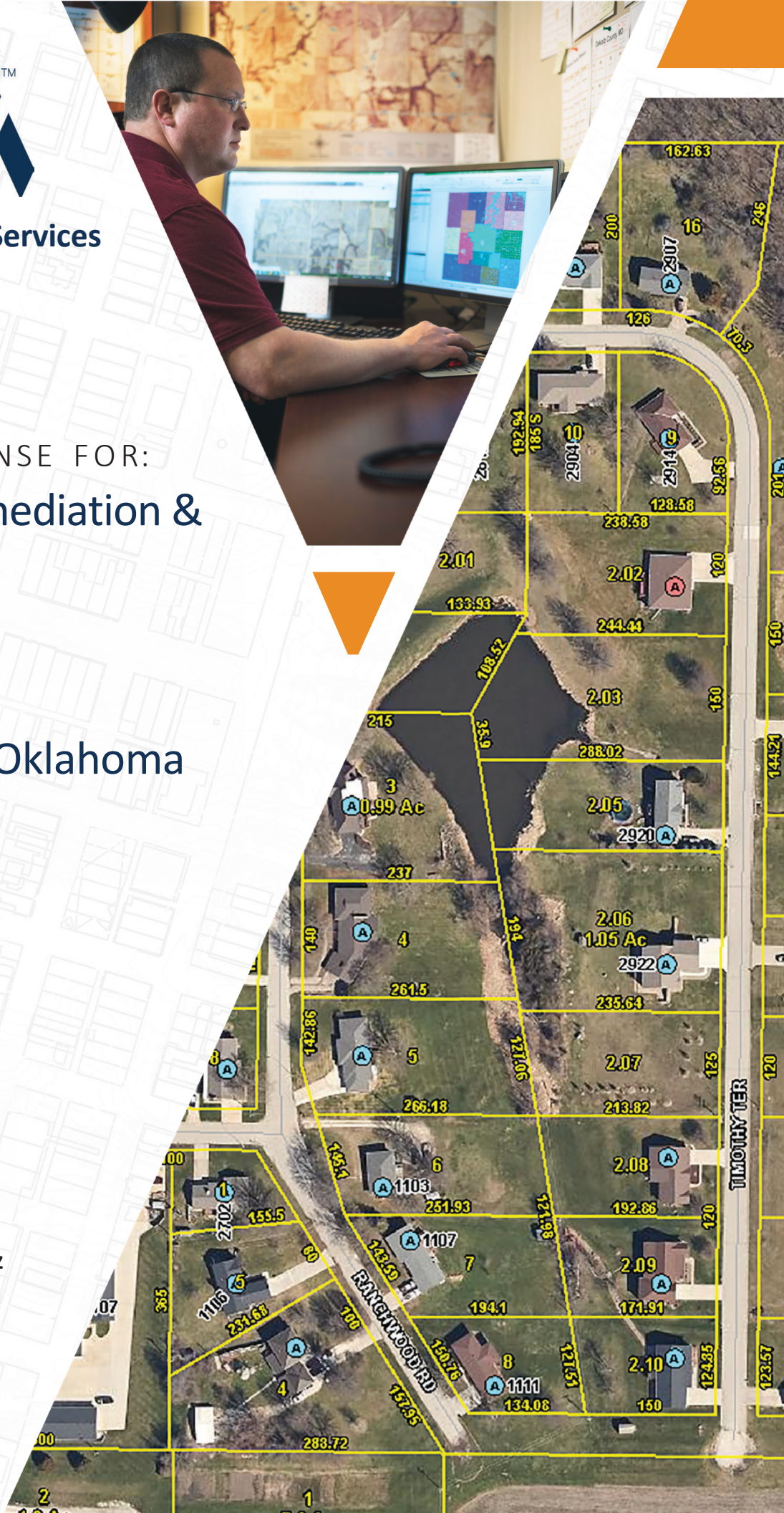
SUBMITTED TO:
**City of Mustang Oklahoma
PSAP**

September 12, 2025

SUBMITTED BY:
SAM

501 North Market Street
Maryville, MO 64468
660.562.0050 | info@sam.biz

Proposal Contact:
Kimberly Myers
620-617-5915
kimberly.myers@sam.biz





501 North Market Street | Maryville, MO 64468
Ofc 660-562-0050 | gis@sam.biz | www.sam.biz



September 12, 2025

Ryan Conner
Community Development Director
City of Mustang
1501 N Mustang Rd
Mustang, OK 73064

RE: PSAP 911 Data Remediation & Optional Maintenance

In response to the project listed above, Surveying And Mapping, LLC (SAM), is pleased to submit a proposal for the City of Mustang PSAP for a comprehensive GIS remediation of the PSAP's current 911 data. The scope of the work within this proposal will ensure compliance with the most current state of Oklahoma Geographic Information NG9-1-1 and Addressing Standard, as well as the most current National Emergency Number Association (NENA) NG9-1-1 standards.

SAM understands the importance of accurate GIS data and the importance of following the most current NG9-1-1 standards to minimize costs to the PSAP. SAM has successfully remediated nearly 30 Oklahoma PSAP datasets and passed the data through the state NG911 tool kit. In addition, we are currently under contract to actively maintain the NG9-1-1 data for 22 PSAP's in Oklahoma, which makes SAM uniquely qualified for this project.

(SEE REFERENCES ON PAGE 4)

Our entire team would like to thank you for allowing us to submit a proposal on this project. We look forward to working with your organization.

Sincerely,

Kimberly Myers | Project Manager
620-617-5915 | kimberly.myers@sam.biz

SAM Services



GIS/BIM



Aerial
Mapping



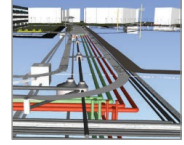
Geomatics



Utility
Inspection



Transportation
Inspection



Utility
Engineering

SAM – Leader in Managed Geospatial Services™

Founded in 1994, SAM has grown to become one of the largest providers of geospatial data solutions and construction phase services in the United States. The company offers a complete suite of geospatial services including professional land surveying, airborne/mobile/terrestrial LiDAR, Geographic Information Systems (GIS), Subsurface Utility Engineering (SUE), Utility Coordination (UC), Building Information Modeling (BIM), aerial mapping, and photogrammetry. SAM also provides construction phase services through its wholly owned subsidiary, SAM-Construction Services, LLC (SAM-CS).

SAM corporate philosophy has revolved around a culture of commitment and service to its clients. SAM's GIS division specifically has a long history of client satisfaction and repeat client service. This has been the cornerstone of success for SAM GIS in a market that does not expect, but rather demands, this high level of service.

Our core belief in long-term and dedicated service to our clients starts from the highest level at SAM and that culture has been instilled into all levels of management and staff. The key component to this successful philosophy is the longevity and staff retention within the corporate structure allowing this culture to be passed along to staff as they have grown within the company.

SAM GIS staff have followed a simple but highly effective core philosophy in commitment to its clients. **The success and outcome of each project is a direct reflection on our commitment to each client.** We know that the long-term success of any project is dependent on our commitment to partner with our clients long-term, not just the duration of the contract.

With 45+ offices nationwide, SAM's ability to support projects of all sizes remains unrivaled. With hundreds of clients across the country, SAM has a proven track record of mobilizing field crews and coordinating dozens of projects week-to-week or on an as-needed basis. SAM's GIS division alone serves 100+ on-call clients through master agreements or ongoing maintenance contracts. Our GIS professionals across the country have the ability to shift resources to meet any project timeline, no matter the size and scope.

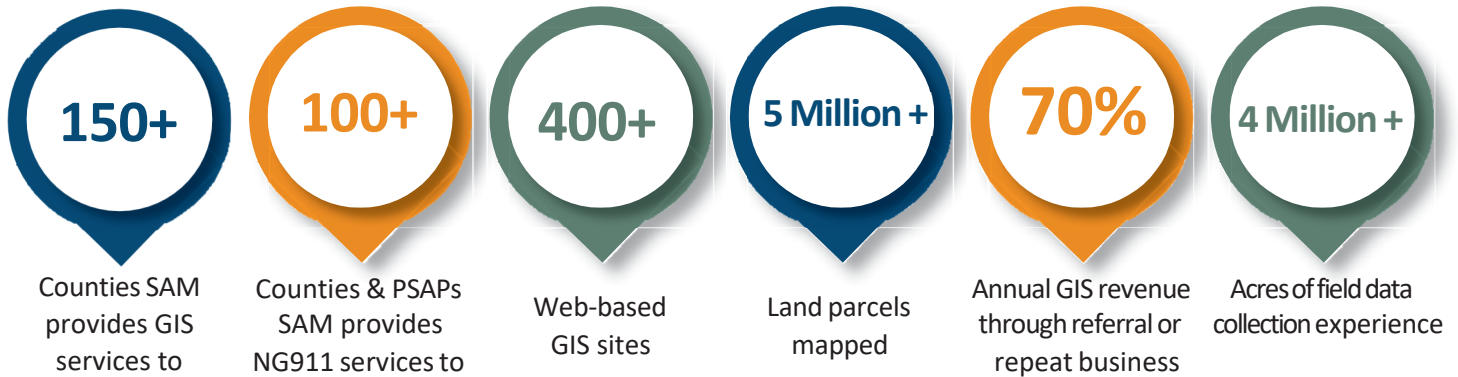
GIS Services

SAM specializes in geospatial services for local governments, water & storm/sewer, E911, electric utilities and transportation infrastructure. The SAM GIS team understands that every solution we implement must improve the efficiency and accuracy of daily operations. This is why SAM is consistently hired based on qualifications and routinely recommended by our client base. Our team is proven and successful in providing the following GIS services:

- Enterprise GIS Design and Implementation
- Strategic Planning and Needs Assessments
- General Geospatial Consulting
- GIS Database Design, Creation and Implementation
- Data Conversion
- ArcGIS Online Customization
- 911 (NG911) GIS Services
- Parcel Mapping
- GNSS Field Mapping
- Asset Management Integration
- Custom Programming
- Web-Based, Mobile GIS & Asset Management
- Data Maintenance and Analysis
- Training and Technical Support
- Condition Assessment
- Utility/Infrastructure Data Collection and Inspections

City of Mustang, Oklahoma

As a full-service professional GIS firm, SAM provides a solid geospatial foundation for all of our valued clients to ensure the integrity and longevity of their GIS program. With more than 30 years of demonstrated experience in developing and maintaining GIS data for local governments, SAM has the knowledge and technical expertise to provide all of the services desired for this project.



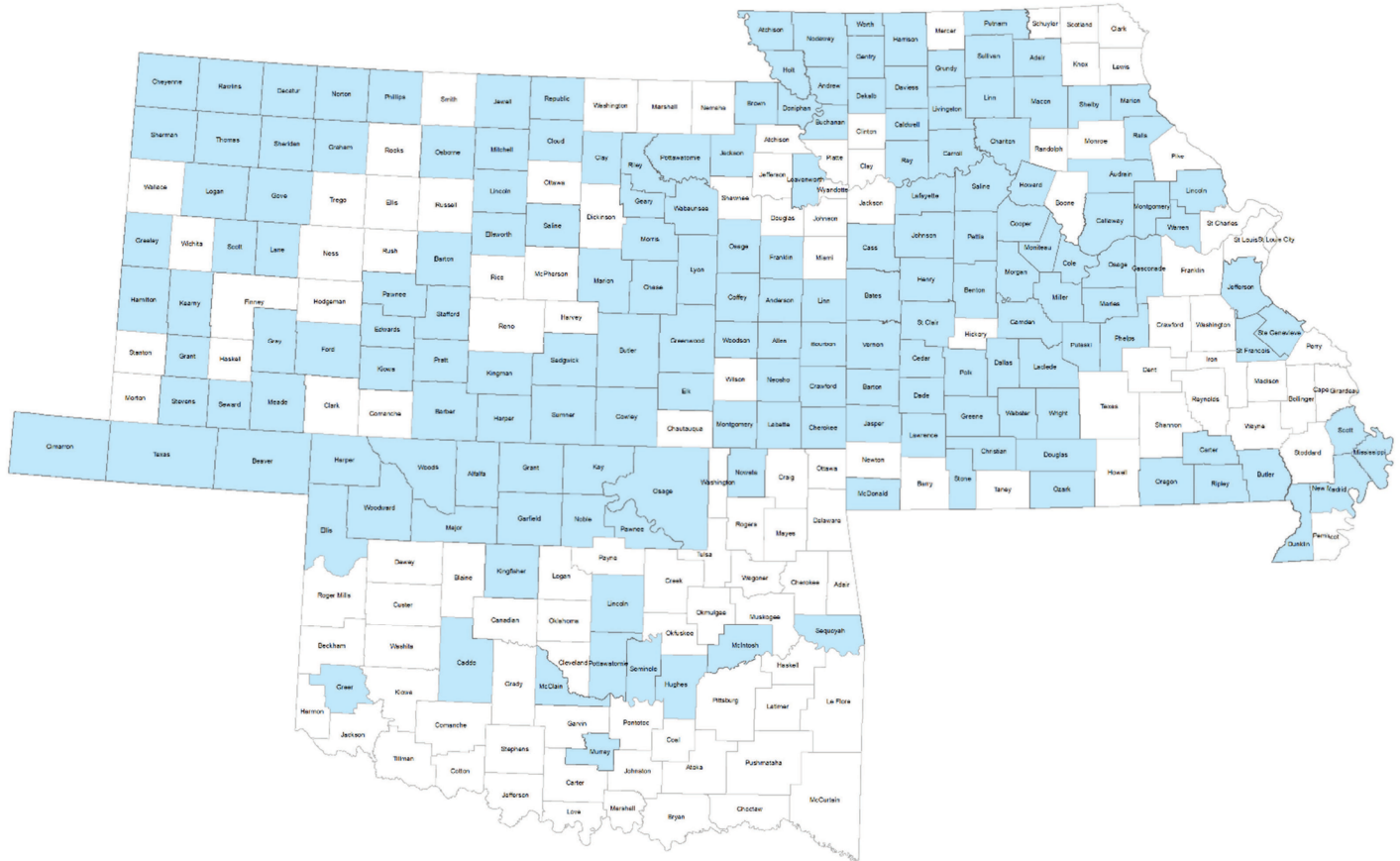
SAM is pleased to be an **Esri Silver Business Partner**, including the **ArcGIS System Ready Specialty** that recognizes SAM for staying current with Esri technology. Although we focus most of our GIS development, customization, and implementation efforts on Esri-based applications, we can easily handle data from, interface with, and deliver data to other GIS and CAD systems. SAM is also finalizing the processes for the **State and Local Government Specialty**, demonstrating SAM's expertise and experience in working with city, county and state governments.



Since 2005, SAM has been a licensed reseller of Esri software and is an Esri Silver Business Partner. SAM's technical personnel have extensive experience with Esri's ArcGIS software, utilize state-of-the-art software and GPS collection equipment, and routinely take advantage of the latest training opportunities; all significant steps toward efficiency in data creation and development.



To further demonstrate our professional qualifications specific to this project, we have provided a map of our GIS clients. Services to those clients include, but are not limited to: parcel construction / maintenance, 911 addressing maintenance, property change form, offline GIS, ag land mapping, CAMA integration and sign inventory.



REFERENCES:

- Texas County - Justin Carnagey 405.551.7774 - jcarnagey@txco911.org
- City of Shawnee - Zach Davis 405.878.1646 - zach.davis@shawneeok.org
- *Woods County - Ashley Woodall 580.327.6991 - e911@woodscounty.net
- Nowata County - Jerome Gnatek 918-991-411, gnatekjerome@gmail.com.

**Ashley Woodall - Alfalfa, Grant, & Harper were all managed by the Woods County PSAP.*

We have also contracted with the counties of Cimarron, Ellis, Osage, Garfield, Major, Hughes, Caddo, Kingfisher, Sequoyah, Noble, Nowata, Murray, & the Cities of Ponca City, Blackwell, Bristow, Mannford, Yukon and Shawnee, for their NG9-1-1 data remediation.

SAM's "client-focused" approach, and experience in project management has been the cornerstone of success for SAM in a market that does not expect, but rather demands a high level of service. Therefore, the proposed team members for this project have a unique combination of 911 mapping knowledge and experience in project management, GIS data development, parcel maintenance and quality control procedures. All project requirements and specifications will be met by the key personnel identified in this section.

PROJECT MANAGEMENT

SAM's experience and successful completion of 911 GIS projects across the Midwest proves that SAM understands the importance of information exchange and communication during the entire life of the project to reach a successful outcome. At the foundation of this approach is SAM's proactive management philosophy, which anticipates challenges, revolves around listening, and is committed to partnering. On every project, SAM utilizes a team approach and encourages open communication channels with the client and their stakeholders.

Kimberly Myers, your Project Manager, will oversee all aspects of this GIS project, from initial data acquisition and development on-going maintenance and training. Internal metrics and procedures are in place for projects of all sizes and complexities to ensure that project expectations are met and/or exceeded.



Ryan Schieber • Sr. Project Manager

Ryan Schieber has more than 22 years of experience at SAM and provides a wide range of GIS development and maintenance services. As Sr. Project Manager, Ryan manages the geodatabase design, coordinates the data development of all projects, oversees quality control procedures and provides technical support to clients on a daily basis. He is trained in the latest ArcGIS software and applications and is fluent in numerous third-party programs to support seamless transition into developed GIS.

Ryan will use his vast experience in GIS data integration and development in overseeing the GIS program development portion of the project while assisting with any technical support issues. He regularly develops internal and external GIS standards for clients across local government, state and federal agencies, private entities, energy and utilities sectors.

On a daily basis, Ryan oversees GIS programs across all phases in their lifecycle, and monitors server infrastructure- all to ensure that clients have accurate data and unrestricted access to it. He is also responsible for keeping SAM at the forefront of GIS capabilities and technologies, continually researching the best tools and functionalities that enhance workflows and increase efficiencies, both internally at SAM and for clients.



EXPERIENCE

- SAM: 22 years
- Professional: 22 years



EDUCATION

B.S. Geography with GIS minor,
NWMSU- Maryville, MO



TECHNICAL EXPERTISE

- Microsoft SQL Server
- Esri ArcGIS Enterprise, Online, Pro
- GeoServer
- Geocortex
- QGIS
- IT Technical Support
- Geodatabase design / maintenance
- Monitoring server infrastructure
- Develop / Maintain Python scripts

Kimberly Myers • Project Manager

Kimberly Myers has over 13 years of GIS experience and specializes in NG9-1-1 data remediation, maintenance and addressing best practices. She has extensive knowledge of NENA standards and experience with a variety of Database Management Systems (DBMS) for MSAGs & TNs. Kimberly's combined knowledge of GIS tools, standards and intricacies of DBMS helps ensure accurate and synchronized datasets.

Kimberly has been actively involved in two statewide NG9-1-1 initiatives in Kansas and Oklahoma. She served as the coordinator for all SAM NG9-1-1 clients during Kansas' conversion to geospatial call routing and has been involved with the state of Oklahoma's NG9-1-1 initiative since it was launched.

Additionally, Kimberly oversees various phases of NG9-1-1 data processing, perform quality checks on the data and ensure final deliverables meet all accuracy requirements and NG9-1-1 standards.



EXPERIENCE

- SAM: 5 years
- Professional: 13 years



EDUCATION

- M.A. Geography/GIS, UM Missoula, Montana
- B.A. English, KU Lawrence, KS



TECHNICAL EXPERTISE

Esri's ArcGIS for Desktop and Server, and workflows, NG9-1-1 data remediation and maintenance, Geocortex, website development & maintenance, Intrado, Century Link & At&T PSP DBMS Public Safety Platforms

Peni Lofland • Office Technician III

Peni Lofland has 19 years of GIS experience and specializes in cadastral mapping, parcel maintenance and NG9-1-1 data remediation. Peni has been a lead supervisor on NG9-1-1 data remediation projects for numerous Kansas clients, readdressed cities via reverse geo-code, running quality checks for out-of-order or wrong side of road addresses, and updating MSAG edits spreadsheet. Using her knowledge of NG9-1-1 NENA and state specific standards, she helped design quality checks for the data.

On a daily basis, Peni is responsible for updating maps as new deeds alter property lines, updating city boundaries and roads, as resolutions require and updating ag use as rural properties update the usage of their land. Additionally, Peni works with county governments by updating the voter districts appraiser's offices on parcel, landuse, and soil acreages.



EXPERIENCE

- SAM: 19 years
- Professional: 19 years



EDUCATION

- Associate in Graphic Design, Barton County Community College



TECHNICAL EXPERTISE

- Esri's ArcGIS for Desktop and Server, AutoCad, Intergraph, MicroStation, Intrado DBMS Public Safety Platform

Russ Wetzel • GIS Analyst

Russ Wetzel has 30 years of GIS experience and specializes in research acquisition, base map data development, NG9-1-1 mapping, geospatial analysis and cartography. Russ has developed base map layers for dozens of Countywide GIS projects, including many with complex riparian, railroad, and Government Land Grant boundaries.

Russ currently manages ongoing GIS parcel maintenance for nine (9) counties and provides NG9-1-1 GIS maintenance to six (6) counties. He is the NG9-1-1 advisor to two (2) additional counties. His expertise is relied upon on all of these projects, and many more on-call / as-needed projects, to ensure staff and emergency responders can operate from the most complete and accurate data. His expertise will be crucial through all QA/QC processes to ensure a quality GIS deliverable.



EXPERIENCE

- SAM: 23 years
- Professional: 30 years



EDUCATION

- B.S. Geography, NWMSU Maryville, MO



TECHNICAL EXPERTISE

- Esri's ArcGIS for Desktop & Server
- Research Data Acquisition,
- 9-1-1 Address Mapping & Ranging
- Base Map Development
- Quality Control

Josh Anderson • Office Technician I

Josh Anderson – GISP E has 1+ years of GIS experience and specializes in NG9-1-1 data maintenance and remediation. Josh is the lead maintainer for numerous counties throughout Kansas and Missouri. He communicates with clients to ensure updates to address points and road centerlines fall with the scope of standards and remain as accurate as possible.

Josh has been actively involved in every facet of the remediation process across numerous PSAPs throughout Kansas, Missouri, Oklahoma and Texas. He is responsible for updating address points and road centerlines, adjusting boundaries, reconciling MSAG and TN databases and performing quality checks to ensure the highest level of accuracy is met.



EXPERIENCE

- SAM: 1+ years



EDUCATION

- B.S. Geospatial Science, B.S. Geography & Sustainability MSU, Springfield MO



TECHNICAL EXPERTISE

- Esri Software
- NENA Addressing for NG911
- Python

PROFESSIONAL SERVICES AGREEMENT **Addressing & NG-9-1-1 BASE MAP Data Conversion Services**

THIS AGREEMENT is made and entered into this _____ day of _____, 2025, by and between the City of Mustang, OK, (hereinafter, the "CLIENT"), and Surveying And Mapping, LLC, a corporation licensed and authorized to do business in the State of Oklahoma, whose address is 501 N Market, Maryville, Missouri 64468, (hereinafter, the "Consultant").

WITNESSETH:

WHEREAS, the CLIENT, desires to retain a Consultant to provide professional data conversion services consisting of the development of NG9-1-1 Base Map; and

WHEREAS, the CLIENT has further determined that acceptance of the proposal from the Consultant would be in the best interest of the CLIENT.

NOW THEREFORE, in consideration of the mutual agreements herein contained, and subject to the terms and conditions herein stated, the parties agree as follows:

SCOPE OF WORK

SAM will provide 9-1-1 mapping services in accordance with the following tasks and conditions listed below. Accuracy for the mapping will be controlled by captured features in the GIS, an internal quality assurance check, and the aerial photography used in the development of the 9-1-1 base map features.

SAM will organize a kick-off planning meeting with the city of Mustang to discuss details of the project such establishment of an agreed upon coordinate system, and discussion of any additional attributes the PSAP will need in the data. SAM will also obtain the most current 911 dataset to ensure the remediation process is started from the most currently available dataset.

It will be important for the city to identify a Primary Point of Contact whom SAM can communicate with during this project. The primary point of Contact should be able to verify Emergency Service Boundaries, Emergency Service Zones, road names, and addressing scheme for the PSAP roads.

NG9-1-1 DATASET CREATION

SAM will create a fully attributed NG9-1-1 dataset that complies with the Oklahoma Geographic Information and Addressing Standard and the most current NG9-1-1 NENA standards. The bulk of the work in the City of Mustang will be standardizing the existing 911 data into the scheme that complies with the Oklahoma standards, performing internal checks to identify issues or anomalies, and synchronizing the MSAG and TN to the centerlines and address points. Below is more detailed information on the processes SAM uses to ensure accuracy and compliance for each required feature of the 911 dataset.

ADDRESS POINTS

The address point feature will include all addressable features within the city of Mustang PSAP boundary. SAM will use available information from the PSAP and ACOG to create points for already assigned addresses that may be missing from the dataset.

SAM will also compare the existing city addresses to ranges to evaluate consistency and identify any areas or concerns such as overlapping centerline ranges, overlapping addresses or parity mismatches (odds and evens assigned on the same side of a city block where mixed parity was not intended).

SAM will create a web-based platform for the PSAP to view the proposed newly assigned addresses or discrepancy's and provide quick and efficient feedback and or change requests that SAM will use to finalize the data.

SAM will perform an internal quality check on the data to verify the following:

- All the required attributes are populated.
- Addresses are not duplicated, and each contains a unique ID.
- Address points are consistent with centerline ranges, MSAG community, Zip codes and ESN.

STREET CENTERLINES

SAM will utilize the centerline data acquired from ACOG and the City of Mustang as reference and other source data and documents available from the PSAP to ensure that all roads are represented and named correctly. Using source data and documents, SAM will create a fully attributed centerline file, including adding ranges for all segments throughout the PSAP.

SAM will perform an internal quality check on the data to verify the following:

- All the required attributes are populated.
- There are no overlapping ranges between road segments.
- Centerlines are not stacked and each contain a unique ID.
- Road segments do not cross municipal or ESB boundaries.
- Centerlines have correct MSAG and ESN information.

PSAP BOUNDARY

The PSAP boundary is maintained by the state. SAM will download the most current PSAP Boundary from OKMaps per Oklahoma requirements. SAM will use the PSAP boundary during the MSAG and TN review process to ensure all roads within the boundary are accounted for in the MSAG.

ESN/ESZ BOUNDARIES

SAM will use source data and documents from the city to create polygons that represent Emergency Service Zones. SAM will run a quality check on these polygons to verify that each ESN contains a unique combination of emergency service agencies (law, fire & EMS). SAM will ensure all required attributes are populated and the features are topologically clean.

EMERGENCY SERVICE BOUNDARIES

SAM will work with the city to ensure service area for each emergency service provider (fire, law and EMS) are correct, all required attributes are populated and all are topologically clean.

MSAG

SAM will run comparison checks on the most current MSAG the client provides to SAM from the Telephone Service Provider (TSP). The check will include line by line MSAG check to centerline segments to identify differences. SAM will identify any changes that need made to the MSAG to synchronize it with the centerlines and create a MSAG Change spreadsheet. The spreadsheet will include the MSAG records as they currently show in the system along with explicit comments on how individual MSAG records need corrected (i.e., deleted, added, road name updates, change community, change ESN, correct ranges etc.).

TN/ALI FILE RECONCILIATION

SAM will run comparison checks on the most current Telephone Number (TN) addresses the PSAP provides to SAM from the Telephone Service Providers (TSP). TN addresses will be compared against existing addresses to verify any anomalies and for completeness of the GIS address point dataset at a minimum 98% match. TN addresses will also be compared

against the centerlines to identify any TNs that do not match with centerline information at a 98% Match (range, complete name, MSAG community & ESN).

QUALITY ASSURANCE/QUALITY CONTROL

SAM has internal checks to run the data against to verify compliance with the current State of Oklahoma addressing standards and NENA standards. Checks will also include topology.

SAM will create a web-based platform for the PSAP to view the compiled data for PSAP officials to assist in verifying addresses and road segments. The web-based platform will include functions for PSAP leadership to make notes and suggest changes.

OPTIONAL ADDITION:

ONGOING MAINTENANCE/SUPPORT - SCOPE OF SERVICES

- SAM will provide the PSAP with a web portal and training on the use of the portal that will accurately assign new addresses based on the most current centerline data established during the NG911 remediation project with a 1-business day turnaround.
- SAM will add centerlines and attributes for roads and subdivisions and address points for all newly assigned addresses.
- Fire Districts, EMS Districts, & ESN districts will be updated if needed to accommodate changes in service areas.
- SAM will submit the GIS data to the State of Oklahoma's data repository on a regular basis.
- SAM will keep data current with the Oklahoma NG911 GIS standards.
- 1-year maintenance cycle will not begin until final approval and acceptance from the PSAP's for the remediation project.

PROJECT FEE SCHEDULE (ESTIMATE)

Phase I - Data collection/Project startup build Template Geo Data Base.	Dec. 31, 2025,	\$6,125.00
Phase II – Standardize all features, begin Address Geocode.	Feb. 15, 2026,	\$6,125.00
Phase III – Run topology, set up website for PSAP review of data.	March 15, 2026,	\$6,125.00
Phase IV – MSAG & TN review, QC, final delivery.	April 15, 2026,	\$6,125.00
Remediation Total		\$24,500.00
1 Year NG911 Data Maintenance/Support Fee		\$ 3,300.00
TOTAL		\$ 27,800.00

Dates are estimates only project schedule & payments shall be determined by task completed.

This project can be completed within 6 months of notice to proceed.

A timely response to questions from Client is important to keep a project timeline in place.

Billing dates may be modified depending on completion of task.

DETAILED COST BREAKDOWN AND TIMELINE (ESTIMATED PROJECT MILESTONE'S)

NG911 City of Mustang OK GIS Data B&P Basis of Estimate							
Work Package							
Name of PSAP	City of Mustang	Prepared	09/08/25				
Name of PM		Revised					
Contact PM							
SAM Companies Aerial/GIS		Bid Estimate					
WBS	Deliverable	Resource	Start	Finish	Hours	Rate (\$)	Cost (\$)
	Remediation 911 to NG911						
	Assessment of local GIS data & Capabilities	Project Manager	11/18/25	11/18/25	12	145	\$1,740.00
	Standardization & Populate Mandatory Fields	GIS Tech II	11/20/25	12/02/25	40	100	\$4,000.00
	Geocoded Address Reconcile	GIS Tech II	12/03/25	12/08/25	52	100	\$5,200.00
	Topo Cleanup Polygons & line features	Phase Manager	12/09/25	12/12/25	15	100	\$1,500.00
	Website set up	Project Manager	12/15/25	12/15/25	8	145	\$1,160.00
	Tn/Alti file Reconcile	GIS Tech II	12/15/25	12/18/25	32	100	\$3,200.00
	MSAG	GIS Tech II	12/19/25	01/05/26	48	100	\$4,800.00
	Internal QC/QA	Project Manager	01/06/26	01/07/26	20	145	\$2,900.00
	other						\$0.00
	Total Labor				220		\$24,500.00

REVIEW AND ACCEPTANCE PROCEDURES:

All work items to be provided by the Consultant must be reviewed and accepted by the CLIENT through its Project Manager prior to completion. If any work item fails to pass any of the Client's acceptance procedures, then the CLIENT shall extend to Consultant a reasonable time to correct all defects and bring the deficient work into compliance, and any other specifications that may be mutually agreed to by the parties. If any defects are not corrected to the satisfaction of the CLIENT, despite the efforts of the Consultant to correct such defects, the CLIENT may elect to terminate this Agreement and/or make any necessary compensation withholdings or deductions.

PROTECTION OF PROPRIETARY INFORMATION:

1. Defined terms. "Proprietary Information" for purposes of this Agreement means maps, computer programs, geographic data including street centerline designations, products, materials, methodologies, software, CD ROMs, diagnostics, documentation, and any other information in hardcopy, printed, digital or electronic format identified in writing as confidential by a party. All materials containing Proprietary Information of either party will be marked "Proprietary", "Confidential", or in a manner which gives notice of its proprietary nature.
2. Requirements of the Consultant. It is expressly agreed that, to provide Services under this Agreement, the Consultant shall only have access to Proprietary Information of the CLIENT. The Consultant shall not use Proprietary Information of the CLIENT for any purpose other than as permitted by this Agreement. The Consultant shall not copy, recreate, reverse engineer, or decompile, in whole or in part, Proprietary Information provided by the CLIENT or Consultant's work product to be submitted to the CLIENT under this Agreement unless permitted in writing by the Client's Project Manager. Any copy permitted by the CLIENT will be marked with all notices which appear on the original. The Consultant shall retain no copies, recreations, compilations, de-compilations, or distribute in whole or in part, the Proprietary Information provided by the CLIENT or Consultant's work or products items included in Subparagraph A under this Agreement. Upon the expiration or earlier termination of this Agreement, the Consultant will destroy or return all copies of the Client's Proprietary Information and Consultant's work product under this Agreement. In addition, upon the mutual agreement of the parties that certain Proprietary Information is no longer necessary to complete the Services described then the Consultant shall promptly return requested Proprietary Information to the disclosing party. The Consultant shall keep in confidence and protect any and all Proprietary Information and Consultant's work product under this Agreement from disclosure to third parties. If Proprietary Information of third parties is disclosed to the Consultant during the performance hereunder, the Consultant will keep in confidence and protect such third-party Proprietary Information from further disclosure.

The Consultant shall not disclose to any third party any information concerning the customers, trade secrets, methods, processes, or procedures or any other confidential, financial, or business proprietary information of the CLIENT which Consultant learns during its performance of this Agreement, without the prior written consent of the CLIENT. All requirements and obligations of the Consultant under this agreement shall survive the expiration or earlier termination of this Agreement.

OWNERSHIP OF DATA:

Upon completion of all conversion services performed by Surveying And Mapping, LLC, ownership of all data components will become the sole property of the city of Mustang, Oklahoma.

Requirements of the CLIENT. The CLIENT will endeavor to treat all Proprietary Information of Consultant confidential pursuant to this Agreement non-disclosable, to the extent provided by the Oklahoma Open Records Act. The Consultant understands that the CLIENT is governed by the provisions of such Act together with the Uniform Trade Secrets Act. The CLIENT agrees to inform Consultant of any third-party request for disclosure of such information pursuant to the Oklahoma Open Records Act or otherwise to Consultant. If Consultant requests that such information be held confidential and not disclosed by the CLIENT, it shall be the sole obligation of the Consultant to attempt to preclude the disclosure of any Proprietary Information as public records before a court of competent jurisdiction and the Consultant will assume the defense of such position, up to and including litigation, and will further indemnify and save and hold harmless the CLIENT, its officers and employees, from any expense, fees, costs or liability associated with such third party request or such litigation. In the event that disclosure of any information, materials or products of the Consultant are disclosed in accordance with the Oklahoma Open Records Act, then such disclosure shall not be deemed to be a breach of this Agreement.

ASSIGNMENT AND SUBCONTRACTING:

The CLIENT is not obligated or liable under this agreement to any party other than the Consultant named herein. The Consultant understands and agrees that it shall not assign or subcontract with respect to any rights, benefits obligations, or duties under this Agreement except upon prior written consent and approval of the CLIENT, which consent, or approval may be withheld in the absolute discretion of the CLIENT. In the event any such assignment or subcontracting shall occur, such action shall not be construed to create any contractual relationship between the CLIENT and such assignee or subcontractor, and the Consultant herein named shall remain fully responsible to the CLIENT according to the terms of this Agreement.

TERMINATION:

The CLIENT may terminate this Agreement at any time on ten (10) days' notice if the Consultant's services are not being satisfactorily performed in accordance with this Agreement or if the underlying project or activity is canceled. The CLIENT may also by written Notice of Default to Consultant terminate the whole or part of this Agreement in the event Consultant or any of its officers or employees are convicted, plead nolo contendere, enter into a formal agreement in which they admit guilt, enter a plea of guilty, or otherwise admit culpability to criminal offenses of bribery, kickbacks, collusive bidding, bid-rigging, antitrust, fraud, undue influence, theft, racketeering, extortion or any offense of a similar nature, in connection with Consultant's business.

Consultant may terminate this Agreement upon ten (10) days' notice to the CLIENT if any of the payments provided herein are delinquent or if the necessary approvals by the CLIENT are withheld without valid reasons. Contract will automatically expire at the end of the fiscal year if not renewed.

WHEN RIGHTS AND REMEDIES NOT WAIVED:

In no event shall any action by the CLIENT hereunder constitute or be construed to be a waiver by the CLIENT of any breach of covenant or default which may then exist on the part of the Consultant, and the Client's action or inaction when any such breach or default shall exist shall not impair or prejudice any right or remedy available to the CLIENT with respect to such breach or default; and no assent, expressed or implied, to any breach of any one or more covenants, provisions or conditions of the Agreement shall be deemed or taken to be a waiver of any other breach.

NO DISCRIMINATION IN EMPLOYMENT:

In connection with the performance of work under this Agreement, the Consultant agrees not to refuse to hire, discharge, promote or demote, or to discriminate in matters of compensation against any person otherwise qualified, solely because of race, color, religion, national origin, gender, age, military status, sexual orientation, marital status, or physical or mental disability; and the Consultant further agrees to insert the foregoing provision in all subcontracts hereunder.

INDEMNIFICATION:

The Consultant shall defend, release, indemnify and save and hold harmless the CLIENT against any and all damages to property or injuries to or death of any person or persons, including property and employees or agents of the CLIENT, and shall defend, release, indemnify and save and hold harmless the CLIENT from any and all claims, demands suits, actions, liabilities, causes of action or legal or equitable proceedings of any kind or nature, including workers' compensation claims, of or by anyone whomsoever, in any way resulting from or arising out of the Consultant's activities or performances in connection herewith, including acts or omissions of the Consultant or its officers, employees, representatives, suppliers, invitees, licensees, sub consultants, subcontractors, and agents; provided, however, that the Consultant need not indemnify and save harmless the CLIENT, its officers, agents, and employees from damages proximately resulting from the sole negligence of the CLIENT's officer's agents and employees. The Consultant shall procure and maintain, at its own expense and cost, any additional kinds and amounts of insurance that, in its judgment, may be necessary for its proper protection in the prosecution of the services hereunder.

AGREEMENT AS COMPLETE INTEGRATION AMENDMENTS:

This Agreement is intended as the complete integration of all understandings between the parties. No prior or contemporaneous addition, deletion, or other amendment hereto shall have any force or effect whatsoever, unless embodied herein in writing. No subsequent notation, renewal, addition, deletion, or other amendment hereto shall have any force or effect unless embodied in a written amendatory or other Agreement properly executed by the parties. This Agreement and any amendments shall be binding upon the parties, their successors, and assigns.

CONFLICT OF INTEREST:

The parties agree that no official, officer, or employee of the CLIENT shall have any personal or beneficial interest whatsoever in the services or property described herein and the Consultant further agrees not to hire or contract for services any official, officer, or employee of the CLIENT or any other person which would be in violation.

GOVERNING LAW, VENUE:

Each term, condition, or covenant herein is subject to and shall be construed in accordance with the provisions of Oklahoma law, any applicable federal law, the Charter of the CLIENT and the ordinances, regulations, and Executive Orders enacted and promulgated pursuant thereto.

This contract by agreement is deemed to be executed in the city of Mustang, Oklahoma. Consultant irrevocably agrees that all suits, litigation, and civil actions of all kinds if they are filed, prosecuted, or maintained by any of the parties between them shall be filed in the State of Oklahoma, and the Consultant hereby agrees to submit the subject matter and personal jurisdiction of the courts of Oklahoma.

NO THIRD-PARTY BENEFICIARY:

It is expressly understood and agreed that enforcement of the terms and conditions of this Agreement, and all rights of action relating to such enforcement, shall be strictly reserved to the CLIENT and the Consultant, and nothing contained in this Agreement shall give or allow any such claim or right of action by any other or third person on such Agreements, including but not limited to subcontractors, sub-consultants and suppliers. It is the express intention of the CLIENT and the Consultant that any person other than the CLIENT or the Consultant receiving services or benefits under this Agreement shall be deemed to be an incidental beneficiary only.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.
Surveying and Mapping, LLC.

SURVEYING AND MAPPING, LLC



Ethan Herbek- Director of GIS Operations

RECOMMENDED AND APPROVED:



Mustang City Council Agenda Item Report

Meeting Date: November 4, 2025

Submitted by: Jon Miller

Submitting Department: Law

Item Type: Approval

Agenda Section: DISCUSSION ITEMS

Subject Title:

Consideration of Resolution No. 26-012, a Resolution of the City Council of the City of Mustang, Oklahoma, amending Resolution No. 24-001 to add to the Minimum Fine Schedule for violations of the City of Mustang Code of Ordinances; Providing for an effective date; and Providing for repealer.

Recommendation:

Approve Resolution

Initiator:

Angela Wood, Municipal Court Clerk, and Jon Miller, City Attorney

Background:

State law has recently changed to add an offense relating to use of mobile phones in school and construction zones. This resolution adds the amount of the fine to the City list of fines for municipal code violations. An ordinance adding this offense to the Mustang Code will be on for discussion and adoption. This resolution need not be approved if the ordinance enacting the offense is not approved by council.

Financial Impact:

Staff Comments:

Staff recommends approval.

Attachments:

[Res 26-012 Hand Held Devices and Cell Phones in School and Work Zones.pdf](#)

RESOLUTION NO. 26-012

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MUSTANG, OKLAHOMA, AMENDING RESOLUTION NO. 24-001 TO ADD TO THE MINIMUM FINE SCHEDULE FOR VIOLATIONS OF THE CITY OF MUSTANG CODE OF ORDINANCES; PROVIDING FOR AN EFFECTIVE DATE; AND PROVIDING FOR REPEALER.

THAT WHEREAS, Section 26-38 of the Mustang Municipal Code provides for the adoption by the governing body of a fine schedule for violations of the ordinances of the City of Mustang; and,

WHEREAS, a person who is cited for violation of Mustang Municipal Code may elect to pay a fine according to the schedule adopted by the governing body, a copy of which is on file in the office of the Court Clerk; and,

WHEREAS, those persons violating the Mustang Municipal Code are to be given notice of the schedule of fines and penalties adopted by the governing body in the form, of a citation for violation of any such provision; and,

WHEREAS, payment of fines, as provided by this resolution, must be received at the Violations Bureau prior to the date set for court; and,

WHEREAS, payment may only be in cash, personal check, money order, credit card, or cashier's check; and,

WHEREAS, at the time of payment, the person must sign a written plea of guilty or nolo contendere; and,

WHEREAS, in addition to the minimum fine the Municipal Court Clerk shall collect all fees required by applicable Oklahoma State Law and Municipal Ordinance; and

WHEREAS; the City Council adopts the following schedule of penalties and fines for the violation of the Mustang Municipal Codes, to be added to and not in exclusion of the schedule of penalties and fines set forth in Resolution No. 24-001, as amended by Resolution No. 25-007.

BE IT THEREFORE RESOLVED BY THE MAYOR AND THE COUNCIL OF THE CITY OF MUSTANG, OKLAHOMA:

SECTION 1. CONTENT.

1. Resolution number 24-001 is hereby amended to include the following schedule of penalties and fines:

VIOLATION

**ORDINANCE/
STATUTE**

MINIMUM FINE

PROHIBITED HANDHELD PHONE IN
SCHOOL OR WORK ZONE

47 O.S. §11-901e

\$100.00

2. Implementation and Term.

Section 1 above shall be implemented and in effect on or after November 4, 2025 and shall continue in effect thereafter unless or until amended or modified.

3. Effective Date and Payment of Fines and Penalties.

Effective this 4th day of November, 2025, the foregoing fines and penalties, together with those set forth in Resolution No. 24-001, as amended by Resolution No. 25-007, assessed for violations of the provisions of the Mustang Municipal Code are payable in the Violations Bureau upon a written plea of guilty or nolo contendere in the Municipal Court of the City of Mustang, Oklahoma.

SECTION 2. REPEALER.

All Resolutions or parts of Resolutions in conflict herewith are hereby repealed; provided, the schedule of penalties and fines for the violation of the Mustang Municipal Codes set forth herein are to be added to and shall not be in exclusion of the schedule of penalties and fines set forth in Resolution No. 24-001, as amended by Resolution No. 25-007.

PASSED AND APPROVED this 4th day of November, 2025.

THE CITY OF MUSTANG

Nathan Sholund, Vice Mayor

ATTEST:

Tammi Noblitt, City Clerk

APPROVED as to form:

Jonathan E. Miller, City Attorney



Mustang City Council Agenda Item Report

Meeting Date: November 4, 2025

Submitted by: David Russell

Submitting Department: Managerial Department

Item Type: Resolution

Agenda Section: DISCUSSION ITEMS

Subject Title:

Consideration of Resolution 26-013 Establishing the SH-152 Traffic Signal Synchronization Project.

Recommendation:

Staff Recommends Approval of the Resolution.

Initiator:

David Russell

Background:

Staff would like to apply for Congestion Mitigation & Air Quality (CMAQ) funding through the Carbon Reduction Program (CRP) through the Association of Central Oklahoma Governments (ACOG). This project would provide for the installation of advanced vehicle and pedestrian detection systems along with upgrades to existing traffic signal controllers and systems. If selected, the grant would provide reimbursement for 80% of the project costs.

Financial Impact:

\$700,000

Staff Comments:

Staff Recommends Approval

Attachments:

[Res 26-013 CMAQ_Funding_Resolution_Signal_Upgrades \(1\).pdf](#)

CITY OF MUSTANG

RESOLUTION NO. 26-013

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MUSTANG, OKLAHOMA, ESTABLISHING THE SH-152 TRAFFIC SIGNAL SYNCHRONIZATION PROJECT.

WHEREAS, traffic congestion along SH-152 continues to increase causing delays to the traveling public and a rise in the number of vehicle accidents in the City of Mustang; and

WHEREAS, this traffic congestion creates unnecessary pollution due to the increase in idling traffic along SH-152 which unless mitigated will continue to degrade our regional air quality.

WHEREAS, this traffic congestion also causes significant safety concerns to pedestrians and bicyclists in our community trying to navigate crosswalks through congested traffic; and

WHEREAS, mitigating the congestion along SH-152 will improve regional air quality, improve the safety to the traveling public, and reduce travel time for our residents; and

WHEREAS, the total project cost is estimated to be \$700,000; and

WHEREAS, city staff will apply for Congestion Mitigation & Air Quality (CMAQ) funding through the Carbon Reduction Program (CRP) through the Association of Central Oklahoma Governments (ACOG) that if selected, would reimburse the City of Mustang for 80% of the total cost of this project to upgrade traffic signal controllers, vehicle and pedestrian detection systems, perform a comprehensive traffic study, and design and implement a program to synchronize the existing traffic lights to improve traffic flow along SH-152 through Mustang.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MUSTANG OKLAHOMA that the City of Mustang shall begin development of the SH-152 Traffic Signal Synchronization Project to provide advanced vehicle and pedestrian detection capabilities and signal synchronization to the seven (7) existing traffic lights along SH-152 within the City of Mustang.

BE IT FURTHER RESOLVED by the City Council of the City of Mustang that city staff are authorized and directed to complete all documents deemed necessary to apply for and facilitate the receipt of the CMAQ funding and, if received, to administer funds received from said program by the rules and regulations established by ACOG and consistent with the laws and regulations of the United States of America, the State of Oklahoma, and all empowered agencies thereof.

[Remainder of page intentionally left blank.]

ADOPTED AND APPROVED by the City Council of the City of Mustang, Oklahoma, on
this 4th Day of November 2025

Nathan Sholund
Vice Mayor, City of Mustang

ATTEST:

Tammi Noblitt
City Clerk
[SEAL]

Approved as to form:

Jonathan E. Miller
City Attorney



Mustang City Council Agenda Item Report

Meeting Date: November 4, 2025

Submitted by: Jon Miller

Submitting Department: Law

Item Type: Resolution

Agenda Section: DISCUSSION ITEMS

Subject Title:

Consideration of Resolution No. 26-014, a Resolution of the City Council of the City of Mustang, Oklahoma adopting administrative policies and setting fees and costs for requests for records submitted pursuant to the Oklahoma Open Records Act, 51 Okla. Stat. § 24A.1, et seq.; Providing an effective date; and Providing for repealer.

Recommendation:

Approve resolution.

Initiator:

Jon Miller, City Attorney

Background:

In 2025, the Oklahoma Legislature amended the Oklahoma Open Records Act, 51 Okla. Stat. Â§ 24A.1, et seq. The amendments become effective November 1, 2025. The Resolution presented for consideration by the City Council will, among other things, designate who within the City will respond to Open Record Act requests, implement the recent changes in Oklahoma law relating to access to the City's public records, and update the City's fees for responding to Open Record Act requests. The current draft Open Record Request Form is also attached for your information.

Financial Impact:

None anticipated.

Staff Comments:

Staff recommends approval.

Attachments:

[Res 26-014 Adopting Administrative Policies Costs and Fees FINAL.pdf](#)

RESOLUTION NO. 26-014

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MUSTANG, OKLAHOMA ADOPTING ADMINISTRATIVE POLICIES AND SETTING FEES AND COSTS FOR REQUESTS FOR RECORDS SUBMITTED PURSUANT TO THE OKLAHOMA OPEN RECORDS ACT, 51 OKLA. STAT. § 24A.1, *ET SEQ.*; PROVIDING AN EFFECTIVE DATE; AND PROVIDING FOR REPEALER.

WHEREAS, the Oklahoma Open Records Act, 51 Okla. Stat., § 24A.1, *et seq.*, sets forth the public policy of the State of Oklahoma concerning the inherent right of the people to know and be fully informed about their government, and establishes certain requirements to ensure and facilitate the public's right of access to and review of government records; and,

WHEREAS, the City of Mustang desires to fully comply with said Act, as it presently exists or may hereafter be amended by the Oklahoma Legislature and, as defined by and subject to the requirements and limitations expressed in the State Act, to make all records of the City of Mustang, its departments, boards, authorities and commissions, open for inspection, copying and/or mechanical reproduction during regular business hours.

BE IT THEREFORE RESOLVED BY THE MAYOR AND THE COUNCIL OF THE CITY OF MUSTANG, OKLAHOMA, THAT:

1. The Open Records Policy and Cost and Fee Schedule set forth on attached Appendix A are hereby adopted and shall apply to the City of Mustang and its departments, boards, authorities and commissions in reviewing and responding to requests for records made pursuant to the Oklahoma Open Records Act, 51 Okla. Stat. § 24A.1, *et seq.*
2. This Resolution and the fees and costs provided herein shall take effect as of November 4, 2025.
3. All Resolutions or parts of Resolutions in conflict herewith are hereby repealed, including but not limited to any parts of Resolution No. 97-017 and Resolution No. 89-017 in conflict with this Resolution.

PASSED AND APPROVED this 4th day of November, 2025.

THE CITY OF MUSTANG

Nathan Sholund, Vice Mayor

ATTEST:

Tammi Noblitt, City Clerk

APPROVED as to form:

Jonathan E. Miller, City Attorney



City of Mustang, Oklahoma Open Records Policy and Cost and Fee Schedule

Section 1. Statement of Policy.

The City of Mustang and its departments, trusts, boards, authorities and commissions (collectively, “City”) shall comply with the Oklahoma Open Records Act, 51 Okla. Stat. § 24A.1, *et seq.* (“State Act”), as that Act presently exists or may hereafter be amended by the Oklahoma Legislature. As defined by and subject to the requirements and limitations expressed in the State Act, all records of the City shall be open for inspection, copying and/or mechanical reproduction during regular business hours.

Section 2. Designation of Persons Authorized to Release Records.

The following persons (“Records Designee”) shall be authorized to receive requests for records and to release records of the City for inspection, copying, or mechanical reproduction:

Mustang Police Department records:	Records Clerk 650 E State Hwy 152 Mustang, OK 73064
Mustang Fire Department records:	Administrative Assistant 465 W State Hwy 152 Mustang, OK 73064
Parks & Recreation Department records:	Records Clerk 1201 North Mustang Road Mustang, OK 73064
All other City departments, boards, authorities and commissions:	City Clerk 1501 N. Mustang Road Mustang, OK 73064

The foregoing designation of the Records Designees shall be posted for public view at the principal office of the City and shall be posted on the City’s website.

Section 3. Open Record Requests.

Excluding documents or records specifically prepared for public distribution by the City, all requests for City public records shall be in writing using the request form furnished by the City. The request form shall be available for public use at the main administrative office of the City department and shall be available on the City’s website. All record requests must describe the records which are the subject of the request with reasonable specificity. To have reasonable specificity, a request shall:

- a. specify a general time frame within which the requested records would have been created or transmitted;

- b. seek identifiable records, rather than general information without any qualifiers or other specifications, and
- c. include search terms that are sufficiently specific to assist the public body in identifying the requested records.

If a record request does not describe the requested records with reasonable specificity, the Records Designee may ask the requesting party (the “Requestor”) to clarify the request. If the Records Designee has engaged with the Requestor to seek information needed to fulfill the request and to identify records sought by the Requestor, including providing the Requestor with general topics or a specific list of records related to the request, the request may be denied if it is still not reasonably specific.

Section 4. Processing Record Requests.

The Records Designee will provide prompt, reasonable access to City records in compliance with this Open Record Policy and with the requirements of the State Act. In no event shall production of a current request for records be unreasonably delayed until after completion of a prior records request that will take substantially longer than the current request. The processing of a record request, in all cases, shall maintain and ensure the integrity and security of City records. A record request shall apply only to records that exist as of the date of the submitted request and shall not require the City to respond to record requests on a continuing basis.

Section 5. Scope of Records Search.

If the Records Designee receives a request seeking records that are not within that Records Designee’s authority to release, they shall inform the Requestor and identify for the Requestor the location of the Records Designee who is most likely to have the requested City records.

Section 6. Records in Storage.

Records of any City department, trust, board, authority or commissions placed in either permanent or temporary storage shall remain the responsibility of the such department, trust, board, authority and commission placing the records in storage.

Section 7. Computer Records.

Any City department, trust, board, authority or commission responsible for creating computer records or data storage computer files shall be responsible for administering the appropriate release of such records or files, notwithstanding the circumstance that they may be physically located within a centralized City computer record system or centralized City computer data storage file system.

Section 8. Fees for Records.

8.1 No Fee. Where a request has been made for records, the search for the requested records takes fifteen (15) minutes or less and is handled by clerical staff or intermediate supervisor staff, and the request returns a result of ten (10) hard-copy 11” X 17” sized pages or less, then no fee shall be charged. No fee shall be assessed or collected for any City record which was specifically prepared for

public distribution.

8.2 Copying Fee. The record copying fee for each separate page for records that are 11" x 17" or smaller shall be twenty-five cents (\$0.25) for each separate page. Copies of records that are larger than 11" x 17" shall be charged as follows, which are necessary to recover the reasonable, direct costs of record copying or mechanical reproduction:

Type	Size	Color	Black and White
Image/aerial photo ¹	24" x 36"	\$10.75	\$5.50
Line Drawing ²	24" x 36"	\$10.75	\$5.50

¹ "Image/aerial photo" includes but is not limited to zoning maps, subdivision maps, and aerial photos.

² "Line drawing" includes but is not limited to engineering plans, atlas sheets, and contour maps.

For records larger than 24" x 36", the Requestor shall be charged the actual cost to the City, including the cost of labor and materials.

A fee of One Dollar (\$1.00) per copied page shall be charged for certified copies.

8.3 Fee for Mechanical Reproduction. For copying any open public record which cannot be reproduced by photocopying, such as a computer printout or file, a blueprint, a CD or audio tape, the Requestor shall be charged the actual cost to the City, including the cost of labor, materials (which may include the cost of a USB or other drive) and equipment. The fee may include costs of redaction of information from certain media, including the cost of obscuring or removing voices or images from audio or video recordings to remove confidential, privileged or other information that is afforded protection under the State Act.

8.4 Search Fee. A search fee shall be charged a Requestor who is using the record solely for a commercial purpose or when the request would clearly cause excessive disruption of the City's essential functions. The search fee is a reasonable fee to recover the direct cost to the City of the record search and reproduction, calculated in fifteen-minute increments (*i.e.*, a search project that takes 24 minutes to complete will be billed for 30 minutes). The labor costs will be determined by the rate of pay of the staff member(s) responding to the request, based on the following:

Responding personnel	Average range/half hour, including benefits
Clerical personnel	\$26.14
Intermediate Supervisor	\$33.64
Professional/Mid-Management Staff	\$38.82
Management personnel	\$46.88

The fee charged to process open record requests is meant only to recover the costs to the City's taxpayers. While the City must protect the integrity and organization of its records and prevent excessive disruptions of its essential functions, City staff will do their best to provide prompt, reasonable access to the City's records.

If the estimated cost of the search and reproduction exceeds \$75.00, or if the Requestor has outstanding

fees from previous requests, the City will require advance payment of the estimated fees. Any portion of an advance payment that exceeds the costs of responding to the request shall be returned to the requesting party.

8.5 Posting. A copy of this fee schedule shall be posted in the City Clerk's office and on the City's website, and shall be filed with the County Clerk.

Section 9. Legal Questions.

Any City personnel having a question concerning whether or not a requested document is a public record that must be provided in response to a record request, or whether a particular record is protected by privilege or other exemption from production under the State Act, or relating to the amount of the fee which should be collected pursuant to this policy, is directed to contact the office of the City Attorney for guidance.



Mustang City Council Agenda Item Report

Meeting Date: November 4, 2025

Submitted by: Ryan Connor

Submitting Department: Community Development

Item Type: Ordinance

Agenda Section: DISCUSSION ITEMS

Subject Title:

An Ordinance 1331 of the City of Mustang, Oklahoma, Amending the Mustang Code, (A) Chapter 52, Article I, by (1) Repealing Secs. 52-101 through 52-111 in Their Entirety; and (2) Adding New Sec. 52-101 Defining Terms; New Sec. 52-102 Providing for License, Fee and Penalty; New Sec. 52-103 Providing for Application Procedure; New Sec. 52-104 Providing License Term; New Sec. 52-105 Imposing Restrictions on Food Sales from Vehicles; New Sec. 52-106 Providing for Special Event Notifications and Limiting Numbers of Events; New Sec. 52-107 Providing for Public Event Permits; New Sec. 52-108 Providing for Termination or Revocation of License and for Hearing; New Sec. 52-109 Providing for Violations and Penalties; and (B) Chapter 42, Sec. 42-52 to Revise Fees Relating to Food Service; Providing for Repealer; Providing for Severability; and, Declaring an Emergency.

Recommendation:

Approve Ordinance

Initiator:

Ryan Conner, Community Development Director

Background:

The Oklahoma State Legislation passed House Bill 1076 titled the "Food Truck Freedom Act" in the last legislative session. This Bill placed new guidelines and definitions for the regulation of Mobile Food Vendors (food trucks) in each city/county. The Bill takes effect in November. In light of those changes, Staff has incorporated the Bill's requirements relating to definitions, permitting, physical location, special event permits, and more for food truck licensing. Food Trucks are now able to receive state-wide Health Department Permits and State Fire Marshall Permits that allow easier processing at the local level. Cities & Towns are still able to regulate zoning and other administrative rules for Mobile Food Vendors and therefore can still require a local license to operate. Fees related to the local license are required to be

administrative only according to the Act. This Ordinance sets the license fees at a rate staff believes is the average administrative cost to process applications.

Financial Impact:

0

Staff Comments:

Staff recommends approval of the Ordinance.

Attachments:



Mustang City Council Agenda Item Report

Meeting Date: November 4, 2025

Submitted by: Jon Miller

Submitting Department: Law

Item Type: Ordinance

Agenda Section: DISCUSSION ITEMS

Subject Title:

Consideration of Ordinance No. 1332, an ordinance of the City of Mustang, Oklahoma, amending Chapter 114 by adding new Section 114-226 to include as an offense the using of a hand-held electronic device or the holding or using of a cellular phone in a properly marked school zone during certain times or in a road construction zone, defining terms, establishing a penalty, and limiting confiscation of devices; Declaring Repealer; Providing for severability; and Declaring an emergency.

Recommendation:

Approve enactment of the Ordinance and declaring an emergency.

Initiator:

Jon Miller, City Attorney

Background:

The Oklahoma Legislature enacted House Bill 2263 that makes it illegal to use a hand-held electronic device or hold or use a cellular phone in a properly marked school zone during certain times or in a road construction zone. This ordinance will make this same conduct an offense under the City's traffic offenses so that the Mustang Police Department can enforce this offense and the offense can be prosecuted in municipal court. Because the new state law will take effect on November 1, 2025, it is also requested that the City declare an emergency so that there is not a gap in enforcement of this new state law.

Financial Impact:

TBD

Staff Comments:

Staff recommends enacting this ordinance and declaring an emergency so that there will not be a gap in

enforcement of this new state law and the public will be adequately protected from the dangers posed by this conduct.

Attachments:

[Ord 1332 Mustang Code 114-226 - Use of Cellular Phones or Electronic Devices in School or Road Construction Zones.pdf](#)

ORDINANCE NO. 1332

AN ORDINANCE OF THE CITY OF MUSTANG, OKLAHOMA, AMENDING CHAPTER 114 BY ADDING NEW SECTION 114-226 TO INCLUDE AS AN OFFENSE THE USING OF A HAND-HELD ELECTRONIC DEVICE OR THE HOLDING OR USING OF A CELLULAR PHONE IN A PROPERLY MARKED SCHOOL ZONE DURING CERTAIN TIMES OR IN A ROAD CONSTRUCTION ZONE, DEFINING TERMS, ESTABLISHING A PENALTY, AND LIMITING CONFISCATION OF DEVICES; DECLARING REPEALER; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MUSTANG, OKLAHOMA:

Section 1. ENACTMENT.

Chapter 114 of the Code of Ordinances of the City of Mustang, Oklahoma, is hereby amended by adding new Section 114-226 to read as follows:

Sec. 114-226. – Use of Cellular Telephones or Electronic Communication Devices in School Zones or Road Construction Zones.

- (a) For the purposes of this section, the following definitions apply:
- (1) “Cellular telephone” means an analog or digital wireless telephone authorized by the Federal Communications Commission to operate in the frequency bandwidth reserved for cellular telephones;
 - (2) “Compose”, “send”, or “read” with respect to a text message means the manual entry, sending, or retrieval of a text message to communicate with any person or device;
 - (3) “Electronic communication device” means an electronic device that permits the user to manually transmit a communication of written text by means other than through an oral transfer or wire communication. This term does not include:
 - (i) a device that is physically or electronically integrated into a motor vehicle,
 - (ii) a voice-operated global positioning or navigation system that is affixed to a motor vehicle,
 - (iii) a hands-free or voice-operated device that allows the user to write, send, or read a text message without the use of either hand except to activate, deactivate, or initiate a feature or function,
 - (iv) an ignition interlock device that has been installed on a motor vehicle, or
 - (v) amateur radio use or operation; and

- (4) “Text message” includes a text-based message, instant message, electronic message, photo, video, or electronic mail.
- (b) Where any portion of a road, street, or highway is a properly marked school zone, as indicated with appropriate warning signs placed in accordance with the latest edition of the Manual on Uniform Traffic Control Devices, and a reduced speed limit is properly posted that is in effect during certain times due to the presence or potential presence of school children, or in a road construction zone, and while a motor vehicle is in motion, it shall be unlawful for any person to operate a motor vehicle on any street or highway within this state while:
 - (1) Using a hand-held electronic communication device or cellular telephone to manually compose, send, or read an electronic text message; or
 - (2) Holding or using a hand-held cellular telephone.
- (c) Any person who violates the provisions of subsection B of this section shall, upon conviction, be punished by a fine of not more than One Hundred Dollars (\$100.00).
- (d) The provisions of subsection B of this section shall not apply if the person is using the cellular telephone or electronic communication device:
 - (1) In conjunction with hands-free or voice-operated technology; or
 - (2) For the sole purpose of communicating with any of the following regarding an imminent emergency situation:
 - (i) an emergency response operator,
 - (ii) a hospital, physician’s office, or health clinic,
 - (iii) a provider of ambulance services,
 - (iv) a provider of firefighting services, or
 - (v) a law enforcement agency.
- (e) A law enforcement officer shall not, without the consent of the person:
 - (1) Confiscate a cellular telephone or electronic communication device for the purpose of determining compliance with this section;
 - (2) Confiscate a cellular telephone or electronic communication device and retain it as evidence pending trial for a violation of this section; or
 - (3) Extract or otherwise download information from a cellular telephone or electronic communication device for a violation of this section unless:
 - (i) the law enforcement officer has probable cause to believe that the cellular telephone or electronic communication device has been used in the commission of a crime,
 - (ii) the information is extracted or otherwise downloaded under a valid search warrant, or
 - (iii) otherwise authorized by law.

Secs. 114-227—114-240. - Reserved.

Section 2. REPEALER.

All former ordinances or parts of Ordinances conflicting or inconsistent with the provisions of this Ordinance are hereby repealed.

Section 3. SEVERABILITY.

If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, said portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of this Ordinance.

Section 4. EMERGENCY.

It being immediately necessary for the preservation of the public health, peace and safety of the City of Mustang and the inhabitants thereof, an emergency is hereby declared to exist by reason whereof, this Ordinance shall be in full force and effect from and after its passage and approval, as provided by law.

PASSED AND APPROVED and the Emergency Clause voted upon separately and passed and approved this 4th day of November, 2025.

Nathan Sholund, Vice Mayor

ATTEST:

Tammi Noblitt, City Clerk

APPROVED as to form this 4th day of November, 2025.

Jonathan E. Miller, City Attorney



Mustang City Council Agenda Item Report

Meeting Date: November 4, 2025

Submitted by: David Russell

Submitting Department: Managerial Department

Item Type: Approval

Agenda Section: DISCUSSION ITEMS

Subject Title:

*Consideration for Approval of Change Order #2 and Final Pay Application #12 on the Lift Station #4 Reconstruction Project

Recommendation:

Staff Recommends Approval

Initiator:

David Russell

Background:

This item is to approve the final change order and pay application for the lift station in order to reconcile the project as agreed during the arbitration with the contractor and its sureties held on 7/29/25. The negotiated change order includes payment for items approved during construction and the assessment of liquidated damages. Pay Application #12 is for payment of the negotiated balance on the project and will be the final payment on this project.

Financial Impact:

\$-30,533.65

Staff Comments:

Staff recommends approval.

Attachments:

[Pay app #12 - Final.pdf](#)

[Change Order #2 - Negotiated Final.pdf](#)

Contractor's Application for Payment No. 12 (FINAL)

Application Period: 7/1/2024 to 3/8/2025		Application Date: July 30, 2025	
To (Owner): Mustang Improvement Authority	From (Contractor): Young Contracting, LLC 510 E. Memorial Rd., Suite A3, OKC, OK 73114	Via (Engineer): Cowan Group Engineering LLC	
Project: Lift Station #4 Replacement	Contract:		
Owner's Contract No.:	Contractor's Project No.:	Engineer's Project No.: 23-254:05	

Application for Payment

Change Order Summary

Approved Change Orders		
Number	Additions	Deductions
CO #1.1.	\$7,678.82	
CO #1.2	\$1,438.40	
Qty Deduct Item #19		\$1,440.00
CO # 2.1	\$3,498.93	
CO # 2.2	\$1,275.00	
CO # 2.3		\$116,500.00
CO # 2.4	\$81,192.42	
TOTALS	\$95,083.57	\$117,940.00
NET CHANGE BY CHANGE ORDERS	(\$22,856.43)	

1. ORIGINAL CONTRACT PRICE	\$796,363.00
2. Net change by Change Orders	(\$22,856.43)
3. CURRENT CONTRACT PRICE (Line 1 ± 2)	\$773,506.57
4. TOTAL COMPLETED AND STORED TO DATE (Column F on Progress Estimate)	\$773,506.57
5. RETAINAGE:	
a. 0 % x \$773,506.57 Contract Amount	\$0.00
b. 0 % x \$0.00 Stored Material	\$0.00
c. Total Retainage (Line 5a + Line 5b)	\$0.00
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c)	\$773,506.57
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)	\$734,506.57
8. AMOUNT DUE THIS APPLICATION	\$39,000.00
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G on Progress Estimate + Line 5 above)	\$0.00

Contractor's Certification

The undersigned Contractor certifies that: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By:	Date
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Payment of:	\$39,000.00	
	(Line 8 or other - attach explanation of other amount)	
is recommended by:	(Engineer)	(Date)
Payment of:	(Line 8 or other - attach explanation of other amount)	
is approved by:	(Owner)	(Date)
Approved by:	Funding Agency (if applicable)	(Date)

CONTRACT CHANGE ORDER

Change Order Number:	#2 - Final Reconciliation
Date:	July 30, 2025
Bid Number:	
Project Name:	Lift Station #4 Improvements

Engineer:	Cowan Group Engineering
Address:	7100 N Classen, Suite 500
	Oklahoma City, OK 73116
Phone:	(405) 463-3369
Fax:	(405) 463-3381

Contractor:	Young Contracting, LLC
Address:	510 E Memorial Rd, Suite A3 Oklahoma City, OK 73114
Phone:	(405) 286-5588
Fax:	

Owner (Grantor):	Mustang Improvement Authority
Address:	1501 N. Mustang Road
	Mustang, OK 73064
Phone:	(405) 376-4521
Fax:	

THE FOLLOWING CHANGES ARE HEREBY AMENDED INTO THE CONTRACT PLANS AND SPECIFICATIONS						
ITEM	DESCRIPTION	UNIT	UNIT PRICE	CONTRACT QUANTITY	AMENDED QUANTITY	COST
<u>New Items</u>						
CO 2.1	VALVE VAULT QUICK CONNECT	LS	\$3,498.93	0.00	1.00	\$3,498.93
CO 2.2	AREA INLET GRATE	EA	\$1,275.00	0.00	1.00	\$1,275.00
CO 2.3	Liquidated Damages	EA	\$500.00	0.00	-233.00	(\$116,500.00)
CO 2.4	Liquidated Damages Adjustment	LS	\$81,192.42	0.00	1.00	\$81,192.42
			Net Change Order Amount	(\$30,533.65)		
			Original Contract Amount	\$796,363.00		
			Total of Previous Change Order(s)	\$7,677.22		
			Total Contract Amount To Date	\$773,506.57		

This Change Order (\$30,533.65)

Contract Time by 60 Days

Justification:	No change in base bid quantities.
	C.O. 2.1 & C.O. 2.2 are items requested and approved by the owner during construction. C.O. 2.3 & C.O. 2.4 is the assessment of liquidated damages on the project. Liquidated damages assess per the specifications at \$500/day over contract as of 3/8/24 (calculation includes time extension granted in this change order). Contract days included delays for weather, utility relocation, and additional coordination deemed necessary by the owner. C.O. 2.4 is a negotiated concession to the liquidated damages that was reached during mediation on 7/29/25. All items include 18% profit and overhead to the contractor.

CONTRACT CHANGE ORDER

Change Order Number: #2 - Final Reconciliation
Date: July 30, 2025
Bid Number:
Project Name: Lift Station #4 Improvements

RECOMMENDED:	Surety Signature	NGM Insurance Company	
		Surety	
BY:	Printed Name	Title	Date
ACCEPTED:	Contractor Signature	Young Contracting, LLC	
		Contractor	
BY:	Printed Name	Title	Date
APPROVED:	Owner Signature	Mustang Improvement Authority	
		Owner	
BY:	Printed Name	Title	Date



Mustang City Council Agenda Item Report

Meeting Date: November 4, 2025

Submitted by: Jon Miller

Submitting Department: Law

Item Type: Report

Agenda Section: MATTERS FOR EXECUTIVE SESSION

Subject Title:

Consideration of possible purchase of real property; and, possible executive session as authorized by 25 Okla. Stat. § 307(b)(3)

Recommendation:

Adjourn to executive session for discussion.

Initiator:

Jon Miller, City Attorney

Background:

Background will be presented in executive session.

Financial Impact:

TBD

Staff Comments:

Staff recommends adjourning to executive session

Attachments: