

AGENDA

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE/INVOCATION

Dave Bryan, Pastor, Chisholm Heights Baptist Church

C. ROLL CALL

D. INTRODUCTION OF GUESTS/HEARING OF CITIZENS OR DELEGATES

E. NEW BUSINESS, DELETIONS OR CONTINUANCES TO THE AGENDA

F. CONSENT AGENDA

These items are considered on the Consent Agenda so that members of the City Council by unanimous consent can designate routine agenda items to be approved by one motion. If any item proposed on the Consent Agenda does not meet with approval of all Councilmembers that item will be removed and heard in regular order.

1. Approval of **02/21/2017** City Council Minutes.
- *2. Claims List for **FY'17**.
- *3. Approval to Turn Past Due Utility Accounts Over to the Collection Agency.
4. Approval to Turn Past Due Library Accounts Over to the Collection Agency.
5. Approval of **Resolution No. 17-036**, making changes in the Park & Recreation Donation Fund Budget by making a Supplemental Appropriation to Increase the 2016-2017 Fiscal Year Budget by \$5,373.
6. Approval to **Deny Tort Claim** by Dietra Bradsher, Date of Incident November 7, 2016, in the Amount of \$22,992.40.

G. INFORMATION/REPORTS

1. City Manager
2. City Council

H. DISCUSSION ITEMS

1. **Discussion, Consideration and Possible Action** regarding Approval of **Ordinance No. 1144**, an Ordinance of the City of Mustang, Oklahoma, Amending Chapter 18, Article II, by (1) Amending Section 18-33.A to Adopt the 2015 International Residential Code for One and Two Family Dwellings, as it may from time to time be Amended; and (2) Repealing Existing Section 18.33.B and Enacting New Section 18-33.B Adopting City and State Amendments to the 2015 International Residential Code for One and Two Family Dwellings; Providing for Repealer and Severability; and Declaring an Emergency.

J. CITY ATTORNEY'S REPORT

1. **Discussion** of *Quail Lake Estates Homeowners Association vs. City of Mustang, Oklahoma, et al.*; Case No. CJ-2011-348, District Court, Canadian County, Oklahoma; and, **Proposed Executive Session as Authorized by 25 O.S., Section 307(B)(4).**
2. **Discussion, Consideration and Possible Action** regarding Proposed Workers' Compensation Settlement Claim No. 2016-04 and Authorization for City Attorney and Staff to Take Action Necessary to Accomplish Same; and, **Proposed Executive Session as Authorized by 25 O.S., Section 307(B)(4).**

K. ADJOURNMENT

**MUSTANG CITY COUNCIL
FEBRUARY 21, 2017**

The Mustang City Council met in regular session on Tuesday, February 21, 2017, at 7:00 p.m. in the Mustang Municipal Building Council Chambers. Notice of the meeting was posted on the Bulletin Board outside the Mustang Municipal Building on Thursday, February 16, 2017, at 2:25 p.m. in compliance with the Open Meeting Law, 25 O.S., Section 301, et. seq.

A. CALL TO ORDER

Mayor Adams called the meeting to order at **7:00 p.m.**

B. PLEDGE OF ALLEGIANCE/INVOCATION (Rusty Stowe, Senior Adult Minister, Chisholm Heights Baptist Church)

Pastor Stowe led the assembly in the Pledge and Invocation. He stated Pastor Bryant was on the Southern Baptist Executive Committee and is in Nashville where they are currently meeting. He stated he is the Fire Chaplain for the Mustang Fire Department stating it is a pleasure to work them and stated he has been a Fire Chaplain for over 30 years.

C. ROLL CALL

Councilmembers Present:	Riley
	Leete
	Grider
	Jones
	Hagan
	Schweinberg
	Adams

Councilmembers Absent: **None**

D. INTRODUCTION OF GUESTS/HEARING OF CITIZENS OR DELEGATES

None.

E. NEW BUSINESS, DELETIONS OR CONTINUANCES TO THE AGENDA

None.

F. CONSENT AGENDA

1. Approval of **02/07/2017** City Council Minutes.
- *2. Claims List for **FY'17**.
3. Approval to Declare Certain Items as **Surplus** and Authorizing Disposal of those Items.
- *4. Acknowledgement of **Receipt of DEQ Permit** No. WL000009170029 to Construct Water Lines for 152 Prairie Creek Development.
- *5. Acknowledgement of **Receipt of DEQ Permit** No. SL000009170030 to Construct Sewer Line for 152 Prairie Creek Development.

MOTION was made by **Councilman Schweinberg**, seconded by **Councilwoman Hagan**, to approve Items F-1 through F-5 of the Consent Agenda.

AYE: Riley, Leete, Grider, Jones, Hagan, Schweinberg, Adams
NAY: None

G. INFORMATION/REPORTS

1. City Manager

City Manager Rooney stated a portion of SW 89th Street will be closed for repairs for a couple of days and should be reopened on Friday weather permitting. He stated these are some annual problem areas stating the information has been posted on the City's Facebook page, website and Nextdoor App.

2. City Council

Mayor Adams asked the Councilmembers if they had anything to report in their respective Wards:

Councilman Riley did not have anything to report at this time.

Councilman Leete did not have anything to report at this time.

Councilman Grider did not have anything to report at this time.

Councilman Jones stated he received a phone call this week and has talked to the City Manager who will check back with him with information.

Councilwoman Hagan did not have anything to report at this time.

Councilman Schweinberg did not have anything to report at this time.

Mayor Adams stated they had a good COWRA meeting and are currently gathering data for the long range plan for water sources for the County. He stated he hoped to have the engineer provide an initial briefing to Council maybe in March.

H. DISCUSSION ITEMS

- *1. **Discussion, Consideration and Possible Action** regarding Approval of Right-of-Way, Public Utility, and Encroachment Agreement; documents to include Agreement and **Resolution No. 17-035**; and Authorizing Staff to Execute Documents.

Assistant City Manager Battles clarified the Project numbers listed, J3-1513(004) and JP-31513(04), stating the numbers represent the South Mustang Road project and are assigned by the Oklahoma Department of Transportation (ODOT). He stated although the City began the Right-of-Way acquisition process several months ago, it was done at an at risk in conjunction with ODOT giving the City permission to move forward. **Battles** stated ODOT has seen the property from the contractor and everything is good stating essentially the agreements lay out the ground rules with ODOT and stated Smith Roberts Land Service is familiar with them. He also stated one of the unique things about the check list is if an appraiser appraises a piece of your property, there is also a secondary appraiser who has to approve the appraisal to assure property owners are getting real value.

Mayor Adams stated the J3-1513(004) number is an ODOT assigned number given to City projects and the JP-31513(04) is a Job Piece number for accounting and tracking. He stated these were State identification numbers for this project and begins the Right-of-Way certification process stating all of them have to be certified.

MOTION was made by **Councilman Grider**, seconded by **Councilman Jones**, to Approve the Right-of-Way, Public Utility, and Encroachment Agreement; documents to include Agreement and **Resolution No. 17-035**; and Authorizing Staff to Execute Documents.

AYE: Riley, Leete, Grider, Jones, Hagan, Schweinberg, Adams
NAY: None

2. **Discussion, Consideration and Possible Action** regarding Approval of Contract with Red Prairie Design for Architectural Services for Project labeled Mustang Town Center Expansion.

Assistant City Manager Battles stated this was the AIA Agreement with Red Prairie Design Group stating the Request for Qualifications was awarded at the last City Council meeting with this item being for the approval of the contract. He stated *City Attorney Miller* requested a few changes and listed the sections stating a new contract had been delivered which included some of those changes.

Discussion was held concerning the 35 additional parking spots with **Battles** stating those would be for the Senior Citizens Center and would be located on the north side of the Center and would also include a walk-in canopy. Other discussion included the financial impact of \$207,150 with **Battles** stating this amount was actually under the budgeted amount.

MOTION was made by **Councilman Grider**, seconded by **Councilman Schweinberg**, to Approve the Contract with Red Prairie Design for Architectural Services for Project labeled Mustang Town Center Expansion with agreed upon changes from the City Attorney.

AYE: Riley, Leete, Grider, Jones, Hagan, Schweinberg, Adams

NAY: None

J. CITY ATTORNEY'S REPORT

None.

K. ADJOURNMENT

MOTION was made by **Councilman Jones**, seconded by **Councilman Grider**, to adjourn.

AYE: Riley, Leete, Grider, Jones, Hagan, Schweinberg, Adams

NAY: None

The meeting was adjourned at **7:13 p.m.**

Jay Adams, Mayor

Attest:

Lisa Martin, City Clerk

FUND: 01 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 01 MAYOR AND COUNCIL						
17-1378	01-B0222	BRADLEY BERKLAND HAGEN & HECOX	CABLE FRANCHISE RENEW	2/2017	21208	93.75
17-1405	01-D0102	DEBEE GILCHRIST, P.C.	REVIEW OF EMPLOYMENT CONT	2/2017	70394	1,300.00
17-0002	01-H0045	RALPH STEVEN HUDDLESTON	COURT APPEARANCES	3/2017	201702284762	1,600.00
17-0060	01-J0040	JGVE, INC.	ENGINEERING FEES	2/2017	17022103	1,062.50
17-0092	01-W0001	WHEATLEY, SEGLER, OSBY & MILEGAL	SERVICES	3/2017	201703014804	2,513.69
DEPARTMENT TOTAL:						6,569.94
DEPARTMENT: 11 CITY MANAGER						
17-0023	01-A0122	ALLIANCE MAINTENANCE, INC	JANITORIAL SERVICE	3/2017	90342	675.00
17-1427	01-G0122	GREENWOOD CONSULTING	COMMUNICATION SEMINAR	3/2017	1701a	3,370.00
17-0068	01-M0001	STAR COMMUNICATION CORPORAT	LEGAL PUBLICATIONS	2/2017	3885	50.67
17-0066	01-M0180	MUSTANG CHAMBER OF COMMER	CHAMBER LUNCHEONS	2/2017	12561	48.00
17-0070	01-M0234	MUSTANG TIMES	LEGAL PUBLICATIONS	2/2017	MT101339	59.50
17-1385	01-P0099	PRINCIPAL LIFE INSURANCE	CORETIREE INSURANCE	3/2017	201702284759	170.58
17-0010	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	3/2017	201702284767	70.00
17-1384	01-U0220	USAVISION, INC	RETIREE INSURANCE	3/2017	201702284760	39.00
17-0092	01-W0001	WHEATLEY, SEGLER, OSBY & MILEGAL	SERVICES	3/2017	201703014804	636.72
17-0200	01-W0009	WORKERS ASSISTANCE PROGRAM,	EMPLOYEE ASSISTANCE PROG	2/2017	59968	373.80
DEPARTMENT TOTAL:						5,493.27
DEPARTMENT: 12 LIBRARY						
17-0675	01-B1023	BTAC ACQUISITION CORP.	BOOKS FOR COLLECTION	3/2017	5014374619	35.33
17-0242	01-M0263	MIDWEST TAPE, LLC	NON PRINT MATERIALS	3/2017	94778991	847.64
17-1131	01-O0014	OK MUNICIPAL ASSURANCE	GROUNOTARY BOND INSURANCE	3/2017	201703014790	30.00
17-0010	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	3/2017	201702284767	12.00
17-0518	01-T0048	CENGAGE LEARNING, INC.	LARGE PRINT BOOKS	3/2017	60080395	232.72
DEPARTMENT TOTAL:						1,157.69
DEPARTMENT: 13 PARKS AND RECREATION						
17-0021	01-A0114	PHIL & HELEN SCHUMINSKY	MUSSTORAGE SERVICES	3/2017	201702284783	87.00
17-1363	01-H4401	HUNTER PLUMBING LLC	INSTALLATION OF FOUNTAINS	2/2017	1324	1,580.00
17-1271	01-M0128	MAC FIRE SYSTEMS, INC	SERVICE FIRE EXTINGUISHER	2/2017	119457	45.00
17-1428	01-O0055	OG&E COMPANY	ELECTRIC SERVICE	3/2017	201703014803	53.75
17-0010	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	3/2017	201702284767	150.00
17-0328	01-S0328	SPRINT SPECTRUM, LP	CELL PHONE ASP/CAMP	2/2017	597274785-106A	22.60
17-1380	01-S0328	SPRINT SPECTRUM, LP	CELL PHONES	2/2017	597274785-106	133.46
DEPARTMENT TOTAL:						2,071.81

FUND: 01 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 15 GENERAL GOVERNMENT						
17-0021	01-A0114	PHIL & HELEN SCHUMINSKY	MUSSTORAGE SERVICES	3/2017	201702284783	133.00
17-1383	01-C0011	CHICKASAW TELECOM, INC.	UPDATE EMAIL SERVER	3/2017	132347	64.00
17-1412	01-C0025	CANADIAN COUNTY ELECT BOARD	PRE-ELECTION EXPENSES	2/2017	201702284780	1,062.12
17-0041	01-C0278	COX COMMUNICATIONS, INC.	TELEPHONE/INTERNET	2/2017	201702284768	6,530.28
17-0054	01-H0040	BILLY R HOWELL	PEST CONTROL	2/2017	201702284770	600.00
17-0022	01-I0015	TYLER TECHNOLOGIES, INC	UB/COURT COMPONENTS/HOST	2/2017	025-182223	250.00
17-0003	01-K0127	KG SG HOLDINGS, LLC	STAGE INCENTIVE PAY	3/2017	201702284763	4,833.33
17-0061	01-K0127	KG SG HOLDINGS, LLC	CASH SAVER INCENTIVE PAY	3/2017	201702284764	5,000.00
17-1271	01-M0128	MAC FIRE SYSTEMS, INC	SERVICE FIRE EXTINGUISHER	2/2017	119458	90.00
17-1338	01-M0128	MAC FIRE SYSTEMS, INC	REPAIR OF ALARM SYSTEM	2/2017	119483	230.00
17-0006	01-O0014	OK MUNICIPAL ASSURANCE	GROULIABILITY INSURANCE	3/2017	201702284775	19,483.00
17-0007	01-O0014	OK MUNICIPAL ASSURANCE	GROUPROPERTY INSURANCE	3/2017	201702284774	23,258.50
17-0081	01-P1051	PITNEY BOWES BANK, INC	BULK POSTAGE	2/2017	201702284779	3,616.44
17-0088	01-S0173	STANDLEY SYSTEMS, LLC	COPIER LEASE/USAGE	3/2017	694270	2,792.09
DEPARTMENT TOTAL:						67,942.76
DEPARTMENT: 18 TOWN CENTER						
17-0553	01-B0154	ICE MAKER SALES & SERVICE,	REPAIR ICE MACHINE	3/2017	1049532-	19.08
17-1349	01-B0154	ICE MAKER SALES & SERVICE,	FILTER & CLEANING OF ICE	3/2017	1049532	302.00
17-0204	01-P0055	PLUMBCO, INC	PLUMBING REPAIR	2/2017	201702284778	190.00
17-0010	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	3/2017	201702284767	27.00
17-0857	01-S1165	INTERLINE BRANDS, INC	CLEANING SUPPLIES	2/2017	392171450	367.28
17-0857	01-S1165	INTERLINE BRANDS, INC	CLEANING SUPPLIES	3/2017	392807186	123.53
17-1126	01-S1165	INTERLINE BRANDS, INC	CLEANING SUPPLIES	2/2017	392171443	266.24
17-1126	01-S1165	INTERLINE BRANDS, INC	CLEANING SUPPLIES	3/2017	392807194	300.46
DEPARTMENT TOTAL:						1,595.59
DEPARTMENT: 19 BALL COMPLEX						
17-0214	01-A0131	JAMES HILLIS	PORT A POTTIES	2/2017	17941	147.00
17-0553	01-B0154	ICE MAKER SALES & SERVICE,	REPAIR ICE MACHINE	3/2017	1049531	222.59
17-0817	01-B1019	BEN E. KEITH COMPANY	FOOD FOR CONCESSION	2/2017	63419714	1,369.08
17-1364	01-L0052	LOCKE SUPPLY CO	ZIP TIES	2/2017	30666174-00	1,121.28
17-1271	01-M0128	MAC FIRE SYSTEMS, INC	SERVICE FIRE EXTINGUISHER	2/2017	119457	65.00
17-1382	01-M0194	ALBERT D. SEGROVES	REPAIR BACKSTOPS & DUGOUT	3/2017	326199	500.00
17-1428	01-O0055	OG&E COMPANY	ELECTRIC SERVICE	3/2017	201703014803	337.63
17-1398	01-O1159	JOE P. OGLSBY	SCHEDULING OF REF'S	3/2017	212A	186.00
17-0958	01-P0055	PLUMBCO, INC	WINTERIZING @ POOL/BALLFI	2/2017	201702284777	200.00
17-0800	01-P0144	BOTTLING GROUP, LLC	BEVERAGES FOR CONCESSION	2/2017	20645955	1,456.29
17-1198	01-P1016	P&K EQUIPMENT	REPAIR PART FOR RAKE	2/2017	2430223	897.90
17-0010	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	3/2017	201702284767	58.00
17-1218	01-S0256	SPORTAFLEX, LLC	REPLACEMENT PARTS/FENCE	2/2017	13843	1,461.40
17-0230	01-S1165	INTERLINE BRANDS, INC	JANITORIAL SUPPLIES	2/2017	392171435	893.46
17-1164	01-W0098	RAWLING SPORTING GOODS CO.,	FIELD SUPPLIES	2/2017	84052473	443.46
DEPARTMENT TOTAL:						9,359.09

FUND: 01 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 20 AQUATICS						
17-0958	01-P0055	PLUMBCO, INC	WINTERIZING @ POOL/BALLFI	2/2017	201702284777	180.00
17-0010	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	3/2017	201702284767	21.00
DEPARTMENT TOTAL:						201.00
DEPARTMENT: 21 FINANCE						
17-1341	01-B0137	BOUNTREE MEDICAL	FIRST AID KIT	2/2017	82406719	203.94
17-1306	01-D0030	CRAMER COMPUTER SUPPLIES,	ICHECKS FOR G.F., MIA, RK	2/2017	24908	1,211.09
17-0010	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	3/2017	201702284767	50.00
DEPARTMENT TOTAL:						1,465.03
DEPARTMENT: 31 COMMUNITY DEVELOPMENT						
17-0914	01-00096	OKLAHOMA UNIFORM BUILDING	CCOLLECTION OF STATE FEES	3/2017	201703014792	364.00
17-0010	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	3/2017	201702284767	83.00
DEPARTMENT TOTAL:						447.00
DEPARTMENT: 41 POLICE						
17-0128	01-A0122	ALLIANCE MAINTENANCE, INC	DEPARTMENTAL CLEANING	3/2017	90343	1,295.00
17-0130	01-B0151	AUTO PLACE INC.	VEHICLE REPAIRS & PARTS	2/2017	9220	45.00
17-0312	01-F1001	FS PLUMBING & BACKFLOW, INC	JAIL PLUMBING REPAIRS	2/2017	8232	310.00
17-0136	01-F4474	FIRETR0L PROTECTION SYSTEMS	FIRE SUPPRESSION AGREEMEN	3/2017	100465974	1,169.50
17-1390	01-01277	OK TAX COMMISSION	NEW LICENSE PLATES	2/2017	201702284757	125.00
17-0010	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	3/2017	201702284767	762.00
17-0105	01-S0206	STOLZ TELECOM, LLC	VEHICLE REPAIRS	2/2017	2322	1,849.99
17-1112	01-T2800	DAVID M. OTWELL	POLYGRAPH FOR NEW HIRE	2/2017	3659	225.00
DEPARTMENT TOTAL:						5,781.49
DEPARTMENT: 42 ANIMAL CONTROL						
17-0108	01-M0236	MUSTANG VETERINARY HOSPITAL	VETERINARY CHARGES	3/2017	201703014802	105.00
17-1390	01-01277	OK TAX COMMISSION	NEW LICENSE PLATES	2/2017	201702284757	5.00
17-0010	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	3/2017	201702284767	2.00
DEPARTMENT TOTAL:						112.00

FUND: 01 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 51 FIRE						
17-1302	01-A0039	A.S.C. INC.	VEHICLE REPAIR & MAINT.	3/2017	058099	6.58
17-1303	01-A0110	ALL SEASON BUILDING SUPPLY,	BUILDING REPAIR & MAINT.	2/2017	96356	19.62
17-1319	01-C0065	CASCO INDUSTRIES, INCORPORARE	REPLACEMENT LIGHTS & CHAR	2/2017	178827	1,150.00
17-1394	01-C0065	CASCO INDUSTRIES, INCORPORAB	BUNKER BOOTS	3/2017	179345	700.00
17-1362	01-C0231	CONRAD FIRE	SEAT SUSPENSION ASSEMBLY	2/2017	515451	958.40
17-1229	01-C0232	COPS PRODUCTS	WINTER UNIFORM COAT, SHIR	3/2017	20170544	227.96
17-0966	01-L0038	TOM LEWIS	TUITION REIMBURSEMENT	2/2017	201702284771	630.00
17-1301	01-O0025	O'REILLY AUTOMOTIVE STORES,	VEHICLE REPAIRS	2/2017	0309-174388	43.92
17-1301	01-O0025	O'REILLY AUTOMOTIVE STORES,	VEHICLE REPAIRS	3/2017	0309-176809	23.25
17-0264	01-00100	OKLAHOMA FIREFIGHTERS PENSIV	VOLUNTEER FIREFIGHTERS	2/2017	201702284776	120.00
17-1395	01-00100	OKLAHOMA FIREFIGHTERS PENSI	ANNUAL VOLUNTEER PENSION	2/2017	201702284773	660.00
17-0010	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	3/2017	201702284767	845.00
17-1368	01-T0002	T & W TIRE	TIRE REPAIR/REPLACE	2/2017	5786145	100.00
DEPARTMENT TOTAL:						5,484.73
DEPARTMENT: 61 STREETS						
17-1429	01-00055	OG&E COMPANY	ELECTRIC SERVICE	3/2017	201703024805	65.31
DEPARTMENT TOTAL:						65.31
FUND TOTAL:						107,746.71

3/02/2017 8:26 AM

PURCHASE ORDER CLAIM REGISTER

PAGE: 5

FUND: 05 - PARK IMPROVEMENT

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 00		ADMINISTRATION				
17-1393	01-C0193	CHRIS BROMLOW	PARK SIGNS	2/2017	7188	2,000.00
DEPARTMENT TOTAL:						2,000.00
FUND TOTAL:						2,000.00

3/02/2017 8:26 AM

PURCHASE ORDER CLAIM REGISTER

PAGE: 6

FUND: 06 - ENFORCE OF ALCOHOL LAWS

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 41		ENFORCE OF ALCOHOL LAWS				
17-1344	01-M0301	AARON MEADOWS	PER DIEM FOR K-9 COURSE	2/2017	201702284772	200.00
17-1346	01-S0206	STOLZ TELECOM, LLC	K-9 DEPLOYMENT & ALERT SY	2/2017	2299	1,905.25
DEPARTMENT TOTAL:						2,105.25
FUND TOTAL:						2,105.25

FUND: 07 - LIBRARY FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 07 ADMINISTRATION						
17-1377	01-B0245	ALYSSA ANN BURNETT	MUSIC & MOVEMENT CLASSES	3/2017	102	110.00
17-1386	01-C0268	DIANE MARIE CERNY	SEW WHAT PROGRAM	3/2017	201703014788	250.00
17-1373	01-M0255	MUSEUM OF OSTEOLOGY	TOOTH & EYE PROGRAM	3/2017	2997	125.00
17-1374	01-O0216	OK MUSEUM NETWORK	SMALL SCALE ENGINEERS CLA	3/2017	O-0031617MS	200.00
17-1275	01-R0084	REUBEN FREDRICKS	WINDOWS 10 CLASS	3/2017	201703014789	100.00
17-1375	01-S0021	SCHOLASTIC INC	58 TITLES: WORLD SET	3/2017	100001677	1,740.00
17-1130	01-T0103	TECH LOGIC CORPORATION	CHILD FRIENDLY KIOSK, LIC	3/2017	15007254	438.00
DEPARTMENT TOTAL:						2,963.00
FUND TOTAL:						2,963.00

3/02/2017 8:26 AM

PURCHASE ORDER CLAIM REGISTER

PAGE: 8

FUND: 11 - PARK & REC DONATION

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 00 ADMINISTRATION						
17-1396	01-P0103	LARRY G. LOGAN	TABLE CLOTHS FOR EVENTS	2/2017	201702284781	184.00
DEPARTMENT TOTAL:						184.00
FUND TOTAL:						184.00

FUND: 39 - LIMITED PURPOSE

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 18 TOWN CENTER						
17-0956	01-B0220	BREWER CARPET AND DESIGN	CECARPET FOR SR. AREA	3/2017	CG715178	5,607.99
DEPARTMENT TOTAL:						5,607.99
DEPARTMENT: 19 BALL COMPLEX						
17-1157	01-S1002	STERLING J. BEECROFT, LLC	INST'L COOLER CONNECTION	3/2017	3339	1,900.00
DEPARTMENT TOTAL:						1,900.00
DEPARTMENT: 20 AQUATICS						
17-1393	01-C0193	CHRIS BROMLOW	PARK SIGNS	2/2017	7188	4,000.00
DEPARTMENT TOTAL:						4,000.00
DEPARTMENT: 31 COMMUNITY DEVELOPMENT						
17-0530	01-H0106	HALFF ASSOCIATES, INC.	COMPREHENSIVE PLANNING	2/2017	221548	10,446.52
DEPARTMENT TOTAL:						10,446.52
DEPARTMENT: 41 POLICE						
17-0571	01-C0162	CLIFFORD POWER SYSTEMS, INC	GENERATOR & SWITCH	2/2017	JC1002215	40,492.00
17-0577	01-S1002	STERLING J. BEECROFT, LLC	DISCONNECT OLD GENERATOR	2/2017	3334	20,806.00
DEPARTMENT TOTAL:						61,298.00
DEPARTMENT: 61 STREETS						
17-1391	01-C0193	CHRIS BROMLOW	DIRECTIONAL SIGNS	3/2017	7200	8,660.00
DEPARTMENT TOTAL:						8,660.00
FUND TOTAL:						91,912.51

FEBRUARY 2017 VISA

<u>DEPT</u>		
511	CITY MANAGER	\$ 100.00
512	LIBRARY	\$ 3,000.00
513	PARKS & RECREATION	\$ 3,500.00
515	GENERAL GOVERNMENT	\$ 1,500.00
518	TOWN CENTER	\$ 4,000.00
521	FINANCE	\$ 100.00
531	COMM. DEV.	\$ 200.00
541	POLICE	\$ 2,000.00
551	FIRE	\$ 2,000.00
TOTAL		\$ 16,400.00

February 2017 PAYROLL

<u>DEPT</u>		
511	CITY MANAGER	\$ 33,393.43
512	LIBRARY	\$ 35,750.33
513	PARKS & RECREATION	\$ 68,976.27
518	TOWN CENTER	\$ 11,649.36
519	BALL COMPLEX	\$ 21,059.90
520	AQUATICS	\$ 5,374.36
521	FINANCE	\$ 40,330.08
531	COMMUNITY DEVELOPMENT	\$ 36,219.83
541	POLICE	\$ 194,783.23
542	ANIMAL CONTROL	\$ 3,841.06
543	OHSO GRANT	\$ 263.45
551	FIRE	\$ 152,501.69
TOTAL		\$ 604,142.99

CITY OF MUSTANG

AGENDA ITEM COMMENTARY

- 1. ITEM NO.** F-3
- 2. DATE:** March 7, 2017
- 3. TITLE:** Approval to turn past due utility accounts over to the collection agency
- 4. COUNCIL ACTION:** Approve or Deny
- 5. INITIATOR:** Janet Watts, Finance Director
- 6. BACKGROUND:** The attached utility accounts are past due and need to be sent to collections. Total balance is \$ 3,724.42 excluding collection agency fees.
- 7. STAFF SOURCE:** Janet Watts, Finance Director
- 8. FINANCIAL IMPACT:** Bad debt write-off of \$ 3,724.42
- 9. STAFF COMMENTS:** Recommends turning accounts over to collections.
- 10. CITY ATTORNEY'S COMMENTS:**
- 11. RESOLUTION/ORDINANCE NO.** N/A

03/07/2017

ACCOUNT NUMBER	NAME	SERVICE ADDRESS	MAILING ADDRESS	BALANCE	AGENCY FEE	TOTAL FEE
15-0118-06	ALLEN, KRISTA	225 S MEADOW LN MUSTANG, OK 73064	225 S MEADOW LN MUSTANG, OK 73064	\$ 200.94		
START DATE:						
FINAL DATE:						
06-0151-13	AVEY, TREY	1102 W GLADYS WAY MUSTANG, OK 73064	1102 W GLADYS WAY MUSTANG, OK 73064	\$ 371.27		
START DATE:						
FINAL DATE:						
05-0169-13	BREWER, YAHNA	1122 W WINDSOR WAY MUSTANG, OK 73064	1122 W WINDSOR WAY MUSTANG, OK 73064	\$ 339.34		
START DATE:						
FINAL DATE:						
01-0054-06	CJ DONUTS	1710 W SH 152 MUSTANG, OK 73064	13312 SW 3RD ST YUKON, OK 73099	\$ 406.86		
START DATE:						
FINAL DATE:						
05-0005-01	FARRIS, LOREN	949 W JOHNATHAN WAY MUSTANG, OK 73064	949 W JOHNATHAN WAY MUSTANG, OK 73064	\$ 216.02		
START DATE:						
FINAL DATE:						
04-0132-04	FLORES, EDUARDO & KRISTEN	714 N ROBIN WAY MUSTANG, OK 73064	714 N ROBIN WAY MUSTANG, OK 73064	\$ 333.72		
START DATE:						
FINAL DATE:						
08-0124-07	GALLINA, ROBERT	623 W FOREST DR MUSTANG, OK 73064	212 W ALENE DR MABANK, TX 75147	\$ 284.23		
START DATE:						
FINAL DATE:						
06-0184-05	GAUTHIER, EDWARD	906 N KIRK WAY MUSTANG, OK 73064	7901 S COUNCIL RD LOT 60 OKC, OK 73169	\$ 32.18		
START DATE:						
FINAL DATE:						
05-0161-10	HODGE, JUSTIN	1247-A W HUNTINGTON WAY MUSTANG, OK 73064	1247-A W HUNTINGTON WAY MUSTANG, OK 73064	\$ 139.75		
START DATE:						
FINAL DATE:						
14-0038-05	HOWELL, LACEY	1016 S JONES LN MUSTANG, OK 73064	1016 S JONES LN MUSTANG, OK 73064	\$ 165.91		
START DATE:						
FINAL DATE:						
05-0212-11	KEARNS, KIMBERLY & NOEL	1190 W WESTCHESTER WAY MUSTANG, OK 73064	2416 NW 20TH ST OKC, OK 73107	\$ 43.92		
START DATE:						
FINAL DATE:						
04-0121-08	MARRIOTT, MARY	701 N ROBIN WAY MUSTANG, OK 73064	701 N ROBIN WAY MUSTANG, OK 73064	\$ 154.36		
START DATE:						
FINAL DATE:						
22-0500-02	MOORE, TAMI	328 E CHARLOTTE TERR MUSTANG, OK 73064	328 E CHARLOTTE TERR MUSTANG, OK 73064	\$ 315.26		
START DATE:						
FINAL DATE:						
05-0156-01	MURRY, FLOYD & TERRI	1225 W WESTCHESTER WAY MUSTANG, OK 73064	102B DORIS LN AUSVASSE, MO 65231-2253	\$ 285.75		
START DATE:						
FINAL DATE:						
17-0018-15	SLOCUM, PHILLIP	301 E FOREST LN MUSTANG, OK 73064	12720 SW 58TH MUSTANG, OK 73064	\$ 30.79		
START DATE:						
FINAL DATE:						
18-0531-05	SPREACKER, TATE	1840 E SH 152 MUSTANG, OK 73064	10432 FAIRFAX LN YUKON, OK 73099	\$ 199.74		
START DATE:						
FINAL DATE:						
06-0100-19	SUTTON, LARRY	1114 W KYLE WAY MUSTANG, OK 73064	1114 W KYLE WAY MUSTANG, OK 73064	\$ 204.38		
START DATE:						
FINAL DATE:						

ACCOUNTS: 17

TOTALS: \$ 3,724.42 \$ 1,303.55 \$ 5,027.97

CITY OF MUSTANG
AGENDA ITEM COMMENTARY

1. **ITEM NO.** F-4
2. **MEETING DATE:** March 7, 2017
3. **TITLE:** Approval to turn past due library accounts over to collection agency.
4. **COUNCIL ACTION:** Approve/Deny
5. **INITIATOR:** Janet Watts, Finance Director
6. **BACKGROUND:**
The attached library accounts are past due and need to be sent to collections.
The total balance is \$1,130.93 excluding collection agency fees.
7. **FINANCIAL IMPACT:**
Inventory loss of \$1,130.93
8. **STAFF COMMENTS:** Recommend Approval
9. **STAFF SOURCE:** Desiree Webber, Library Director
10. **CITY ATTORNEY COMMENTS:**
11. **RESOLUTION/ORDINANCE NO.** N/A

Council Copy
Accounts Sent to Collections
for February, 2017

	A	B	C	D	E
1	Acct #	NAME/RESPONSIBLE PARTY	CITY, STATE, ZIP	BOOK BALANCE	
2	0068260	Laura Nayeli Vargas	Yukon, OK 73099	\$69.96	
3	0066400	Russell Ted Webb	Yukon, OK 73099	\$317.31	
4	0068976	Ty Antony Schenk	Mustang, OK 73064	\$62.96	
5	0068370	Clark Marks	Oklahoma City, OK 73179	\$51.99	
6	0069720	Carrie Christine Lehi	El Reno, OK 73036	\$81.65	
7	0045253	Mist Dawn Dye	Yukon, OK 73099	\$94.98	
8	0069830	Cherokee N. Burrough	Oklahoma City, OK 73128	\$50.96	
9	0068437	Charles J. Bouska	Yukon, OK 73099	\$51.87	
10	0069900	Victoria Elizabeth Boughton	Mustang, OK 73064	\$201.39	
11	0060521	Tiffany Sharell Frey	Mustang, OK 73064	\$50.98	
12	0069677	Tiffany Sharell Frey	Mustang, OK 73064	\$49.97	
13	0060522	Tiffany Sharell Frey	Mustang, OK 73064	\$46.91	
14			TOTAL FOR INDIVIDUALS	\$1,130.93	
15					
16			TOTAL FOR ILL	0.00	
17					
18			OVERALL TOTAL	1,130.93	
19					
20					
21					
22					
23					
24					
25					
26					
27					

CITY OF MUSTANG
AGENDA ITEM COMMENTARY

1. **ITEM NO.** F-5
2. **MEETING DATE:** March 7, 2017
3. **TITLE:** Discussion, Consideration and Possible Action to Approve Resolution No. 17-036 for a Budget Supplemental for Fiscal Year 2016-2017.
4. **COUNCIL ACTION:** Approve/Deny
5. **INITIATOR:** Jean Heasley, Assistant Parks and Recreation Director
6. **BACKGROUND:**
The Parks and Recreation Department received donations from area businesses for programs and activities.

A supplemental appropriation to increase the Park and Recreation Donation Fund in the amount of \$ 5,373 to be appropriated in fiscal year 2016-2017.
7. **FINANCIAL IMPACT:**
8. **STAFF COMMENTS:**
9. **STAFF SOURCE:** Jean Heasley, Assistant Parks & Recreation Director
10. **ORDINANCE /RESOLUTION NO.** 17-036

RESOLUTION NO. 17-036

A RESOLUTION TO MAKE CHANGES IN THE PARK AND RECREATION DONATION FUND BUDGET BY MAKING A SUPPLEMENTAL APPROPRIATION TO INCREASE THE 2016-2017 FISCAL YEAR BUDGET BY \$5,373.

WHEREAS, The Parks and Recreation Department received \$5,373.

WHEREAS, the Council desires to appropriate funds;

NOW THEREFORE, BE IT RESOLVED, by the Council that the following supplemental appropriation be made:

SUPPLEMENTAL APPROPRIATION

Revenues:	
Donations - Other (11-45100)	\$5,373
Expenditures:	
Adult Programs (11- 500- 5301)	\$ 300
Special Events (11-500-5302)	<u>\$5,073</u>
Total	<u>\$5,373</u>

This is to certify that the above and foregoing Resolution was dully **ADOPTED** and **APPROVED** by the Mayor and City Council this **7th day of March, 2017**.

Mayor

ATTEST:

City Clerk

City of Mustang
City Council
Agenda Item Commentary

1. ITEM NO. File
2. MEETING DATE: March 7, 2017
3. TITLE: Approval to deny Tort Claim by Dietra Bradsher, date of incident November 7, 2016, in the amount of \$22,992.40.
4. COUNCIL ACTION: Approve/Deny
5. INITIATOR: Lisa Martin, City Clerk
6. BACKGROUND:

Claimant, Dietra Bradsher, submitted this tort claim December 5, 2016, stating the sewer had backed up into her house and sewer water and sewage covered the floor throughout the house and in the bath tubs and toilet. Claim was submitted to the Oklahoma Municipal Assurance Group (OMAG) who investigated the claim and recommended it be denied, stating they found no liability on the City's part regarding this incident. OMAG stated Oklahoma law has consistently held that a municipality is not an insurer of its sanitary sewer system meaning that a municipality is not automatically liable for damages to property which result from a sewage backup. They stated a municipality may be liable only if it had prior notice of a defect or problem in the sewer line and failed to take appropriate remedial action within a reasonable time before the damage occurred. The claimant will have 180 days after notification of denial to file any lawsuit.

7. FINANCIAL IMPACT:
8. STAFF COMMENTS: Recommend Approval
9. STAFF SOURCE: Timothy Rooney, City Manager
10. RESOLUTION / ORDINANCE NO.



3650 S. Boulevard • Edmond, OK 73013 • omag.org
405.657.1400 • 800.234.9461 • FAX 405.657.1401

February 27, 2017

City of Mustang
Attn: Lisa Martin
1501 N. Mustang Road
Mustang, OK 73064

RE: Member : City of Mustang
Claimant : Dietra Bradsher
Date of Loss : 11/7/2016
Claim No. : 202887-ME

Dear Ms. Martin:

We have completed our investigation regarding the above referenced claim. It is our recommendation to the City of Mustang that this claim be denied. We find no liability on the City's part regarding this incident.

Under the Governmental Tort Claims Act, 51 Okla. Sec. 157(A), this claim will be deemed denied ninety (90) days after it was received by the City of Mustang. 51 Okla. Stat. Sec. 157 (B) requires any lawsuit under the Act to be commenced within one hundred eighty (180) days after denial of the claim.

Thus to begin the 180-day statute of limitations prior to 3/5/17, you must deny this claim in writing before 3/5/17. For the 180-day period to start running, the claimant **must be notified at the address on the claim within five (5) days of the denial.** To document compliance with the Act, we recommend that you send notice of denial of this claim by certified mail.

Please advise us as soon as possible of any official action taken by you on denial of this claim.

Sincerely,

Mary Ellis, CPCU, AIC
Claims Supervisor



3650 S. Boulevard • Edmond, OK 73013 • omag.org
405.657.1400 • 800.234.9461 • FAX 405.657.1401

February 27, 2017

Dietra Bradsher
524 S. Forest Drive
Mustang, OK 73064

RE: Member : City of Mustang
Claimant : Dietra Bradsher
Date of Loss : 11/7/2016
Claim No. : 202887-ME

Dear Ms. Bradsher:

As the adjuster for the Oklahoma Municipal Assurance Group, the insurer for the City of Mustang, we are recommending denial of this claim and find no liability on the City of Mustang's part.

Oklahoma law has consistently held that a municipality is not an insurer of its sanitary sewer system. This means that a municipality is not automatically liable for damages to property which result from a sewage backup. A municipality may be liable only if it had prior notice of a defect or problem in the sewer line and failed to take appropriate remedial action within a reasonable time before the damage occurred.

Our investigation indicates that the cause of this sewer backup was roots from an abandoned service connection and the City had no notice of this problem prior to the sewer backup at 524 S. Forest Drive.

Therefore, we have determined that the City of Mustang was not negligent in its maintenance of the sanitary sewer line. Accordingly, while we regret the inconvenience and distress involved in the clean up, we do not believe that state law authorizes us to pay for these damages on behalf of the City of Mustang.

Sincerely,

Mary Ellis, CPCU, AIC
Claims Supervisor

cc: City of Mustang ✓

NOTICE OF TORT CLAIM**OKLAHOMA MUNICIPAL ASSURANCE GROUP - MUNICIPAL LIABILITY PROTECTION PLAN****A. CLAIMANT REPORT**

To the City of Mustang, OK
Public entity you are filing this claim against.

PLEASE PRINT OR TYPE AND SIGN

IMPORTANCE NOTICE: The filing of this form with the City Clerk's office is only the initial step in the claim process and does not indicate in any manner the acceptance of responsibility by the City or its related entities. Written notice is required by law and shall be filed with the City Clerk within one (1) year from the date of occurrence. It will then be sent to OMAG Claims Dept. for investigation. You may expect them to contact you. Failure to file within such time frame may result in the claim being barred in its entirety. Other limitations to your claim may apply (See Oklahoma Statutes Title 51, Section 151-172)

CLAIMANT(S) Dietra Bradsher CLA
ADDRESS 524 S. Forest Dr. CLA
Mustang, OK 73064 PHC

Continue on another sheet if needed
for any information requested)

1. DATE AND TIME OF INCIDENT 11/7/16 (8:30) a.m. - (4:00) p.m.
2. LOCATION OF INCIDENT 524 S. Forest Dr, Mustang, OK 73064
3. DESCRIBE INCIDENT Sewer backup in house. I came home about 4pm to find sewer water & sewage on the floor throughout the house & in the bathtubs & toilets. I called the Mustang City Office & Jay Scott, Line Maintenance Supervisor for Severn Trent Services came out. Mr. Scott indicated another neighbor
4. LIST ALL PERSONS AND/OR PROPERTY FOR WHICH YOU ARE CLAIMING DAMAGES: [see attached]

BODILY INJURY: WAS CLAIMANT INJURED? YES ___ NO X If yes, complete this section
Describe injury _____

WERE YOU ON THE JOB AT THE TIME OF INJURY? YES ___ NO ___ If so, please give name, address and phone number of company _____

NAME OF DOCTOR OR HOSPITAL _____

ALL MEDICAL BILLS (attach Copies) \$ _____
LIST OTHER DAMAGES CLAIMED \$ _____
TOTAL BODILY INJURY..... \$ _____

PROPERTY DAMAGE: Proof that you are the owner of the vehicle or property allegedly damaged as specified in your claim will be required.

VEHICLE NAME _____ BODY TYPE _____ YEAR _____

NOTE: If damage is to a vehicle, a photocopy of your motor vehicle title is required.

IF NOT A VEHICLE, DESCRIBE PROPERTY AND LOSS House and personal contents

PROPERTY DAMAGE (Attach repair bills or two estimates) \$ 22,992.40
LIST OTHER DAMAGES CLAIMED personal property \$ _____
TOTAL PROPERTY..... \$ _____

5. NAME OF YOUR INSURANCE CO. POLICY NO. AMOUNT CLAIMED AMOUNT RECEIVED

N/A

6. The names of any witnesses known to you.

N/A

Name Address Phone Number

Name Address Phone Number

STATE THE EXACT AMOUNT OF COMPENSATION YOU WOULD ACCEPT AS FULL SETTLEMENT ON THIS CLAIM.

TOTAL CLAIM..... \$ _____

D Bradsher
SIGNATURE(S)

12/5/16
DATE

B. THIS SECTION IS FOR USE BY THE PUBLIC ENTITY WHICH RECEIVES THE CLAIM

To inquire about this claim you may write to OMAG Claims Dept. or call 1-800-234-9461; or in Edmond call 657-1400

This Notice of Tort Claim was received by Lisa Martin
(Title) City Clerk, on Dec. 5, 20 16

For further information on this claim contact Dennis Merrill
(Title) Severn Trent Director, by telephone at (405) 376-7710

The following reports, statements or other documentation, which support our understanding of the facts relating to this claim, are attached:

Persons who have knowledge of the circumstances surrounding this claim are:

Name

Title/Position

Telephone

1.			
2.			
3.			
4.			

Submitted by: Lisa Martin Date 12-5-16, 20

Title: City Clerk

AFTER THE PUBLIC ENTITY HAS RECEIVED THIS CLAIM, PLEASE PROVIDE INFORMATION REQUESTED ABOVE AND IMMEDIATELY SEND TO:

**OMAG Claims Dept.
3650 S. Boulevard
Edmond, OK 73013-5581
Fax (405) 657-1401**

Claimant: Dietra Bradsher
Address: 524 S. Forest Dr.
Mustang, OK 73064
Phone: 405-919-2078

Date of Incident: Nov 7, 2016

Time of Incident: 8:30 am – 4:00 pm

Location of Incident: 524 S. Forest Dr.
Mustang, OK 73064

Describe Incident: Sewer back-up into my home.

On Nov 7, 2016, I left my home about 8:30 am that morning and I came home about 4:00 pm to find sewer water and sewage on the floor throughout the house and in the bathtubs and toilets. I called the Mustang city office and Jay Scott, Line Maintenance Supervisor for Severn Trent Services, came out. Mr. Scott indicated another neighbor three-four houses south had called in earlier that same day complaining of sewer problems. He said they [Severn Trent] came out and ran the line and he thought it was up and running. His crew arrived shortly thereafter to check the sewer line again and Mr. Scott said it was running. However, at some point during the day, the sewer backed up into my home causing sewer water to run throughout the house.

It appears sewage came in through the master bathtub and toilet and also through the main bathtub and toilet. Sewage was standing in both bathtubs and toilets and up over the rims of both tubs and toilets and onto both bathroom floors. Sewer water was in the master bathroom, master bedroom, main bathroom, front bedroom, middle bedroom, hallway, the living room, the dining room and kitchen.

My two dogs were laying in the sewer water as they were not able to get away from the sewer water.

Please see attached two estimates from Blackmon Mooring in the amount of \$22,992.40 and Servpro in the amount of \$21,157.41 for the repairs to my home.

An estimate for damage to my personal contents and cleaning supplies will be submitted at a later date.

Thanks,

Dietra Bradsher
524 S. Forest Dr.
Mustang, OK 73064
405-919-2078

Servpro of Norman 8872 and South Oklahoma City 10364

3200 Deskin Dr.
Norman, OK 73069
p: 405-292-0808
f: 405-292-0833
servpro8872@aol.com
Tax ID: 02-0602168

Client: Dietra Bradsher
Property: 524 S Forest Dr
Mustang , OK 73064

Home: (405) 919-2078

Operator: DEVAN

Estimator: Hare, Devan
Company: Servpro of Norman
Business: 3200 Deskin Drive
Norman, OK 73069

Business: (405) 292-0808
E-mail: devan@servpronorman.com

Type of Estimate: Water Damage
Date Entered: 11/22/2016 Date Assigned: 11/22/2016
Date Est. Completed: 11/22/2016 Date Job Completed:

Price List: OKOC8X_NOV16
Labor Efficiency: Restoration/Service/Remodel
Estimate: BRADSHER_DIETRA

This is a preliminary estimate based on 3 days of drying. It covers the scope of work decided upon inspection. If damage continues to spread, more demolition may be necessary. If drying exceeds 3 days ,charges will change based on drying time. Our scope is based on the standards set for a category 3 water loss in the IICRC S500.

Servpro of Norman 8872 and South Oklahoma City 10364

3200 Deskin Dr.
Norman, OK 73069
p: 405-292-0808
f: 405-292-0833
servpro8872@aol.com
Tax ID: 02-0602168

BRADSHER_DIETRA**Main Level****Main Level**

DESCRIPTION	QTY	UNIT PRICE	TOTAL
1. Equipment setup, take down, and monitoring (hourly charge) Set up equipment	2.00 HR @	43.82 =	87.64
2. Equipment setup, take down, and monitoring (hourly charge) Monitor Equipment	2.00 HR @	43.82 =	87.64
3. Equipment setup, take down, and monitoring (hourly charge) Monitor Equipment	2.00 HR @	43.82 =	87.64
4. Equipment setup, take down, and monitoring (hourly charge) Pick up equipment	2.00 HR @	43.82 =	87.64
5. HEPA Vacuuming - hourly charge	10.00 HR @	46.95 =	469.50
6. Add for HEPA filter (for negative air exhaust fan)	2.00 EA @	186.09 =	372.18
7. Dehumidifier (per 24 hour period) - Large - No monitoring	2.00 EA @	77.46 =	154.92
8. Air mover (per 24 hour period) - No monitoring	117.00 EA @	26.01 =	3,043.17
99. Generator - 10-30KW (per day - 24 hour) - no monitoring	3.00 DA @	346.34 =	1,039.02
100. Generator temporary power cable (per day)	6.00 DA @	27.00 =	162.00
101. Power distribution box	6.00 DA @	37.42 =	224.52
102. Dumpster load - Approx. 30 yards, 5-7 tons of debris	1.00 EA @	490.50 =	490.50

Bathroom**Height: 8'**

DESCRIPTION	QTY	UNIT PRICE	TOTAL
9. Apply anti-microbial agent	233.80 SF @	0.19 =	44.42
10. Baseboard - Detach	24.67 LF @	0.88 =	21.71
11. Content Manipulation charge - per hour	4.00 HR @	30.55 =	122.20
12. Tear out wet drywall, cleanup, bag - Cat 3	197.33 SF @	1.05 =	207.20
13. Sand exposed framing - Walls	197.33 SF @	1.17 =	230.88
14. Clean floor - tile - Heavy clean	36.47 SF @	0.62 =	22.61

Bedroom 1**Height: 8'**

DESCRIPTION	QTY	UNIT PRICE	TOTAL
15. Apply anti-microbial agent	507.10 SF @	0.19 =	96.35
16. Baseboard - Detach	46.50 LF @	0.88 =	40.92

Servpro of Norman 8872 and South Oklahoma City 10364

3200 Deskin Dr.
Norman, OK 73069
p: 405-292-0808
f: 405-292-0833
servpro8872@aol.com
Tax ID: 02-0602168

CONTINUED - Bedroom 1

DESCRIPTION	QTY	UNIT PRICE	TOTAL
17. Content Manipulation charge - per hour	8.00 HR @	30.55 =	244.40
18. Tear out wet drywall, cleanup, bag - Cat 3	372.00 SF @	1.05 =	390.60
19. Sand exposed framing - Walls	372.00 SF @	1.17 =	435.24
20. Tear out wet carpet pad, cut/bag - Category 3 water	135.10 SF @	0.60 =	81.06
21. Tear out wet non-salvageable carpet, cut/bag - Cat 3 water	135.10 SF @	0.64 =	86.46
22. Neg. air fan/Air scrub.-Large (per 24 hr period)-No monit.	3.00 DA @	105.00 =	315.00
23. Add for HEPA filter (for neg. air machine/vacuum - Large)	1.00 EA @	239.00 =	239.00

Bedroom 2**Height: 8'**

DESCRIPTION	QTY	UNIT PRICE	TOTAL
24. Apply anti-microbial agent	479.26 SF @	0.19 =	91.06
25. Baseboard - Detach	44.50 LF @	0.88 =	39.16
26. Content Manipulation charge - per hour	8.00 HR @	30.55 =	244.40
27. Tear out wet drywall, cleanup, bag - Cat 3	356.00 SF @	1.05 =	373.80
28. Sand exposed framing - Walls	356.00 SF @	1.17 =	416.52
29. Tear out wet carpet pad, cut/bag - Category 3 water	123.26 SF @	0.60 =	73.96
30. Tear out wet non-salvageable carpet, cut/bag - Cat 3 water	123.26 SF @	0.64 =	78.89
31. Neg. air fan/Air scrub.-Large (per 24 hr period)-No monit.	3.00 DA @	105.00 =	315.00
32. Add for HEPA filter (for neg. air machine/vacuum - Large)	1.00 EA @	239.00 =	239.00

Hallway**Height: 8'**

Missing Wall - Goes to Floor 2' 9" X 6' 8" Opens into LIVING_ROOM
Missing Wall - Goes to Floor 2' 9" X 6' 8" Opens into Exterior

DESCRIPTION	QTY	UNIT PRICE	TOTAL
33. Apply anti-microbial agent	264.00 SF @	0.19 =	50.16
34. Baseboard - Detach	21.83 LF @	0.88 =	19.21
35. Content Manipulation charge - per hour	2.00 HR @	30.55 =	61.10

Servpro of Norman 8872 and South Oklahoma City 10364

3200 Deskin Dr.
Norman, OK 73069
p: 405-292-0808
f: 405-292-0833
servpro8872@aol.com
Tax ID: 02-0602168

CONTINUED - Hallway

DESCRIPTION	QTY	UNIT PRICE	TOTAL
36. Tear out wet drywall, cleanup, bag - Cat 3	230.67 SF @	1.05 =	242.20
37. Sand exposed framing - Walls	230.67 SF @	1.17 =	269.88
38. Clean floor - Heavy	32.00 SF @	0.46 =	14.72

Hallway 2**Height: 8'****Missing Wall - Goes to Floor****3' X 6' 8"****Opens into LIVING_ROOM**

DESCRIPTION	QTY	UNIT PRICE	TOTAL
39. Apply anti-microbial agent	360.79 SF @	0.19 =	68.55
40. Baseboard - Detach	36.17 LF @	0.88 =	31.83
41. Content Manipulation charge - per hour	6.00 HR @	30.55 =	183.30
42. Tear out wet drywall, cleanup, bag - Cat 3	313.33 SF @	1.05 =	329.00
43. Sand exposed framing - Walls	313.33 SF @	1.17 =	366.60
44. Clean floor - Heavy	47.46 SF @	0.46 =	21.83

Kitchen**Height: 8'****Missing Wall - Goes to Floor****4' 8" X 6' 8"****Opens into LIVING_ROOM**

DESCRIPTION	QTY	UNIT PRICE	TOTAL
45. Apply anti-microbial agent	586.54 SF @	0.19 =	111.44
46. Baseboard - Detach	50.50 LF @	0.88 =	44.44
47. Content Manipulation charge - per hour	8.00 HR @	30.55 =	244.40
48. Tear out wet drywall, cleanup, bag - Cat 3	441.33 SF @	1.05 =	463.40
49. Sand exposed framing - Walls	441.33 SF @	1.17 =	516.36
50. Clean floor - tile - Heavy clean	145.21 SF @	0.62 =	90.03

Laundry Room**Height: 8'**

BRADSHER_DIETRA

11/28/2016

Page: 4

Servpro of Norman 8872 and South Oklahoma City 10364

3200 Deskin Dr.
Norman, OK 73069
p: 405-292-0808
f: 405-292-0833
servpro8872@aol.com
Tax ID: 02-0602168

DESCRIPTION	QTY	UNIT PRICE	TOTAL
51. Apply anti-microbial agent	413.43 SF @	0.19 =	78.55
52. Baseboard - Detach	39.50 LF @	0.88 =	34.76
53. Content Manipulation charge - per hour	8.00 HR @	30.55 =	244.40
54. Tear out wet drywall, cleanup, bag - Cat 3	316.00 SF @	1.05 =	331.80
55. Sand exposed framing - Walls	316.00 SF @	1.17 =	369.72
56. Clean floor - tile - Heavy clean	97.43 SF @	0.62 =	60.41

Living Room**Height: 8'**

Missing Wall - Goes to Floor	2' 9" X 6' 8"	Opens into HALLWAY
Missing Wall - Goes to Floor	4' 8" X 6' 8"	Opens into KITCHEN
Missing Wall - Goes to Floor	3' X 6' 8"	Opens into HALLWAY_2

DESCRIPTION	QTY	UNIT PRICE	TOTAL
57. Apply anti-microbial agent	784.39 SF @	0.19 =	149.03
58. Baseboard - Detach	53.75 LF @	0.88 =	47.30
59. Content Manipulation charge - per hour	10.00 HR @	30.55 =	305.50
60. Tear out wet drywall, cleanup, bag - Cat 3	522.67 SF @	1.05 =	548.80
61. Sand exposed framing - Walls	522.67 SF @	1.17 =	611.52
62. Tear out wet carpet pad, cut/bag - Category 3 water	253.50 SF @	0.60 =	152.10
63. Tear out wet non-salvageable carpet, cut/bag - Cat 3 water	253.50 SF @	0.64 =	162.24
64. Neg. air fan/Air scrub.-Large (per 24 hr period)-No monit.	3.00 DA @	105.00 =	315.00
65. Add for HEPA filter (for neg. air machine/vacuum - Large)	1.00 EA @	239.00 =	239.00

Master Bathroom**Height: 8'**

DESCRIPTION	QTY	UNIT PRICE	TOTAL
66. Apply anti-microbial agent	181.33 SF @	0.19 =	34.45
67. Baseboard - Detach	21.02 LF @	0.88 =	18.50
68. Content Manipulation charge - per hour	2.00 HR @	30.55 =	61.10
69. Tear out wet drywall, cleanup, bag - Cat 3	157.33 SF @	1.05 =	165.20
70. Sand exposed framing - Walls	157.33 SF @	1.17 =	184.08
71. Clean floor - tile - Heavy clean	27.05 SF @	0.62 =	16.77

Servpro of Norman 8872 and South Oklahoma City 10364

3200 Deskin Dr.
Norman, OK 73069
p: 405-292-0808
f: 405-292-0833
servpro8872@aol.com
Tax ID: 02-0602168

Master Bedroom**Height: 8'**

DESCRIPTION	QTY	UNIT PRICE	TOTAL
72. Apply anti-microbial agent	576.95 SF @	0.19 =	109.62
73. Baseboard - Detach	58.17 LF @	0.88 =	51.19
74. Content Manipulation charge - per hour	8.00 HR @	30.55 =	244.40
75. Tear out wet drywall, cleanup, bag - Cat 3	414.67 SF @	1.05 =	435.40
76. Sand exposed framing - Walls	414.67 SF @	1.17 =	485.16
77. Tear out wet carpet pad, cut/bag - Category 3 water	175.74 SF @	0.60 =	105.44
78. Tear out wet non-salvageable carpet, cut/bag - Cat 3 water	175.74 SF @	0.64 =	112.47
79. Neg. air fan/Air scrub.-Large (per 24 hr period)-No monit.	3.00 DA @	105.00 =	315.00
80. Add for HEPA filter (for neg. air machine/vacuum - Large)	1.00 EA @	239.00 =	239.00

Master Closet**Height: 8'**

DESCRIPTION	QTY	UNIT PRICE	TOTAL
81. Apply anti-microbial agent	176.27 SF @	0.19 =	33.49
82. Baseboard - Detach	19.17 LF @	0.88 =	16.87
83. Content Manipulation charge - per hour	4.00 HR @	30.55 =	122.20
84. Tear out wet drywall, cleanup, bag - Cat 3	153.33 SF @	1.05 =	161.00
85. Sand exposed framing - Walls	153.33 SF @	1.17 =	179.40
86. Tear out wet carpet pad, cut/bag - Category 3 water	22.94 SF @	0.60 =	13.76
87. Tear out wet non-salvageable carpet, cut/bag - Cat 3 water	22.94 SF @	0.64 =	14.68

Master Vanity**Height: 8'**

DESCRIPTION	QTY	UNIT PRICE	TOTAL
88. Apply anti-microbial agent	181.33 SF @	0.19 =	34.45
89. Baseboard - Detach	22.81 LF @	0.88 =	20.07
90. Content Manipulation charge - per hour	2.00 HR @	30.55 =	61.10
91. Tear out wet drywall, cleanup, bag - Cat 3	157.33 SF @	1.05 =	165.20
92. Sand exposed framing - Walls	157.33 SF @	1.17 =	184.08
93. Tear out wet carpet pad, cut/bag - Category 3 water	31.08 SF @	0.60 =	18.65
94. Tear out wet non-salvageable carpet, cut/bag - Cat 3 water	31.08 SF @	0.64 =	19.89

Servpro of Norman 8872 and South Oklahoma City 10364

3200 Deskin Dr.
Norman, OK 73069
p: 405-292-0808
f: 405-292-0833
servpro8872@aol.com
Tax ID: 02-0602168

Grand Total Areas:

3,540.11 SF Walls	1,127.23 SF Ceiling	4,667.34 SF Walls and Ceiling
1,127.23 SF Floor	125.25 SY Flooring	438.58 LF Floor Perimeter
0.00 SF Long Wall	0.00 SF Short Wall	462.17 LF Ceil. Perimeter
1,127.23 Floor Area	1,235.56 Total Area	3,540.11 Interior Wall Area
1,606.17 Exterior Wall Area	180.50 Exterior Perimeter of Walls	
0.00 Surface Area	0.00 Number of Squares	0.00 Total Perimeter Length
0.00 Total Ridge Length	0.00 Total Hip Length	

Servpro of Norman 8872 and South Oklahoma City 10364

3200 Deskin Dr.
Norman, OK 73069
p: 405-292-0808
f: 405-292-0833
servpro8872@aol.com
Tax ID: 02-0602168

Summary for Dwelling

Line Item Total	21,157.41
Replacement Cost Value	<u>\$21,157.41</u>
Net Claim	<u><u>\$21,157.41</u></u>

Hare, Devan

Client: Dietra Bradsher
Property: 524 S. Forest Dr.
Mustang, OK 73064

Home: (405) 919-2078

Operator: JBAKER

Estimator: Jay Baker

Business: (405) 620-0482

E-mail: jbaker@bmsmanagement.
com

Type of Estimate: <NONE>

Date Entered: 11/17/2016

Date Assigned:

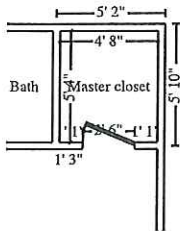
Price List: OKOC8X_NOV16

Labor Efficiency: Restoration/Service/Remodel

Estimate: 2016-11-17-1715

2016-11-17-1715

Main Level

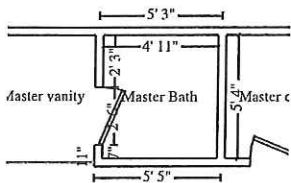


Master closet

Height: 8'

160.00 SF Walls	24.89 SF Ceiling
184.89 SF Walls & Ceiling	24.89 SF Floor
2.77 SY Flooring	20.00 LF Floor Perimeter
20.00 LF Ceil. Perimeter	

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
1. Tear out wet non-salvageable carpet, cut/bag - Cat 3 water	24.89 SF	0.64	0.00	0.13	16.06
3. Tear out wet carpet pad, cut/bag - Category 3 water	24.89 SF	0.60	0.00	0.13	15.06
4. Tear out wet drywall, cleanup, bag, per LF - to 2' - Cat 3	20.00 LF	3.88	0.00	0.56	78.16
5. Tear out baseboard and bag for disposal - up to Cat 3	20.00 LF	0.81	0.00	0.30	16.50
18. Apply anti-microbial agent	24.89 SF	0.00	0.19	0.04	4.77
19. Clean stud wall	40.00 SF	0.00	0.55	0.03	22.03
21. Apply anti-microbial agent	40.00 SF	0.00	0.19	0.07	7.67
77. Clean floor	24.89 SF	0.00	0.32	0.00	7.96
Totals: Master closet				1.26	168.21



Master Bath

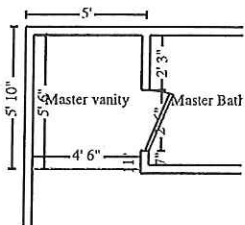
Height: 8'

164.00 SF Walls	26.22 SF Ceiling
190.22 SF Walls & Ceiling	26.22 SF Floor
2.91 SY Flooring	20.50 LF Floor Perimeter
20.50 LF Ceil. Perimeter	

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
22. Tear out wet drywall, cleanup, bag, per LF - to 2' - Cat 3	10.25 LF	3.88	0.00	0.29	40.06
23. Tear out baseboard and bag for disposal - up to Cat 3	20.50 LF	0.81	0.00	0.30	16.91
24. Apply anti-microbial agent	26.22 SF	0.00	0.19	0.05	5.03
25. Clean stud wall	20.50 SF	0.00	0.55	0.02	11.30
26. Apply anti-microbial agent	20.50 SF	0.00	0.19	0.04	3.94
27. Clean floor - Heavy	26.22 SF	0.00	0.46	0.02	12.08

CONTINUED - Master Bath

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
29. Tear out wet paneling, bag for disposal - Cat 3	20.50 SF	0.66	0.00	0.16	13.69
Totals: Master Bath				0.88	103.01



Master vanity

Height: 8'

125.33 SF Walls	24.75 SF Ceiling
150.08 SF Walls & Ceiling	24.75 SF Floor
2.75 SY Flooring	15.67 LF Floor Perimeter
15.67 LF Ceil. Perimeter	

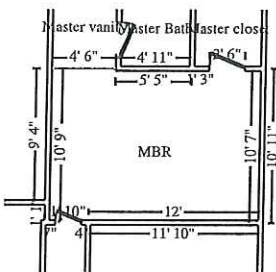
Missing Wall

4' 6" X 8'

Opens into MBR

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
6. Tear out wet non-salvageable carpet, cut/bag - Cat 3 water	24.75 SF	0.64	0.00	0.13	15.97
7. Tear out wet carpet pad, cut/bag - Category 3 water	24.75 SF	0.60	0.00	0.13	14.98
8. Tear out wet drywall, cleanup, bag, per LF - to 2' - Cat 3	15.67 LF	3.88	0.00	0.44	61.24
9. Tear out baseboard and bag for disposal - up to Cat 3	15.67 LF	0.81	0.00	0.23	12.92
30. Cabinet - vanity unit - Detach	4.50 LF	0.00	12.28	0.00	55.26
31. Clean stud wall	31.33 SF	0.00	0.55	0.03	17.26
32. Apply anti-microbial agent	31.33 SF	0.00	0.19	0.05	6.00
33. Apply anti-microbial agent	24.75 SF	0.00	0.19	0.04	4.74
76. Clean floor	24.75 SF	0.00	0.32	0.00	7.92

Totals: Master vanity				1.05	196.29
-----------------------	--	--	--	------	--------



MBR

Height: 8'

370.67 SF Walls	156.85 SF Ceiling
527.52 SF Walls & Ceiling	156.85 SF Floor
17.43 SY Flooring	46.33 LF Floor Perimeter
46.33 LF Ceil. Perimeter	

Missing Wall

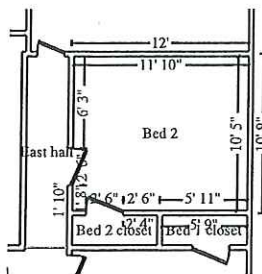
4' 6" X 8'

Opens into MASTER_VANIT

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
-------------	-----	--------	---------	-----	-------

CONTINUED - MBR

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
10. Tear out wet non-salvageable carpet, cut/bag - Cat 3 water	156.85 SF	0.64	0.00	0.82	101.20
11. Tear out wet carpet pad, cut/bag - Category 3 water	156.85 SF	0.60	0.00	0.82	94.93
12. Tear out wet drywall, cleanup, bag, per LF - to 2' - Cat 3	46.33 LF	3.88	0.00	1.29	181.05
13. Tear out baseboard and bag for disposal - up to Cat 3	46.33 LF	0.81	0.00	0.69	38.22
34. Clean stud wall	92.67 SF	0.00	0.55	0.08	51.05
35. Apply anti-microbial agent	92.67 SF	0.00	0.19	0.16	17.77
36. Apply anti-microbial agent	156.85 SF	0.00	0.19	0.27	30.07
39. Tear out and bag wet insulation - Category 3 water	21.40 SF	0.87	0.00	0.11	18.73
75. Clean floor	156.85 SF	0.00	0.32	0.00	50.19
Totals: MBR				4.24	583.21

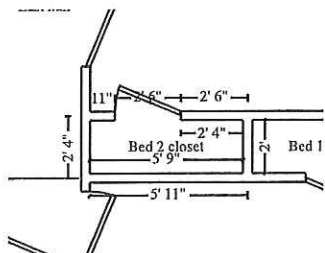


Bed 2

Height: 8'

356.00 SF Walls	123.26 SF Ceiling
479.26 SF Walls & Ceiling	123.26 SF Floor
13.70 SY Flooring	44.50 LF Floor Perimeter
44.50 LF Ceil. Perimeter	

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
37. Tear out wet drywall, cleanup, bag, per LF - to 2' - Cat 3	22.25 LF	3.88	0.00	0.62	86.95
38. Tear out baseboard and bag for disposal - up to Cat 3	44.50 LF	0.81	0.00	0.66	36.71
40. Apply anti-microbial agent	123.26 SF	0.00	0.19	0.22	23.64
41. Clean stud wall	44.50 SF	0.00	0.55	0.04	24.52
42. Apply anti-microbial agent	44.50 SF	0.00	0.19	0.08	8.54
74. Clean floor	123.26 SF	0.00	0.32	0.00	39.44
Totals: Bed 2				1.62	219.80

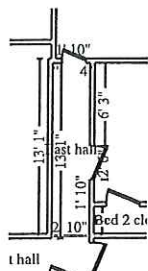


Bed 2 closet

Height: 8'

124.00 SF Walls	11.50 SF Ceiling
135.50 SF Walls & Ceiling	11.50 SF Floor
1.28 SY Flooring	15.50 LF Floor Perimeter
15.50 LF Ceil. Perimeter	

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
16. Tear out wet drywall, cleanup, bag, per LF - to 2' - Cat 3	15.50 LF	3.88	0.00	0.43	60.57
17. Tear out baseboard and bag for disposal - up to Cat 3	15.50 LF	0.81	0.00	0.23	12.79
44. Apply anti-microbial agent	11.50 SF	0.00	0.19	0.02	2.21
45. Clean stud wall	31.00 SF	0.00	0.55	0.03	17.08
46. Apply anti-microbial agent	31.00 SF	0.00	0.19	0.05	5.94
73. Clean floor	11.50 SF	0.00	0.32	0.00	3.68
Totals: Bed 2 closet				0.76	102.27



East hall

Height: 8'

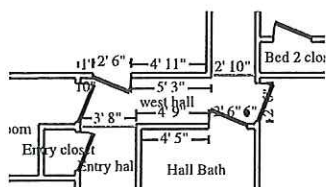
230.67 SF Walls	36.60 SF Ceiling
267.26 SF Walls & Ceiling	36.60 SF Floor
4.07 SY Flooring	28.83 LF Floor Perimeter
28.83 LF Ceil. Perimeter	

Missing Wall

2' 10" X 8'

Opens into WEST_HALL

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
47. Apply anti-microbial agent	36.60 SF	0.00	0.19	0.06	7.01
48. Tear out wet drywall, cleanup, bag, per LF - to 2' - Cat 3	28.83 LF	3.88	0.00	0.81	112.67
49. Clean stud wall	57.67 SF	0.00	0.55	0.05	31.77
50. Tear out baseboard and bag for disposal - up to Cat 3	28.83 LF	0.81	0.00	0.43	23.78
51. Apply anti-microbial agent	57.67 SF	0.00	0.19	0.10	11.06
52. Tear out wet paneling, bag for disposal - Cat 3	57.67 SF	0.66	0.00	0.45	38.51
72. Clean floor	36.60 SF	0.00	0.32	0.00	11.71
Totals: East hall				1.90	236.51



west hall

Height: 8'

181.33 SF Walls	35.33 SF Ceiling
216.67 SF Walls & Ceiling	35.33 SF Floor
3.93 SY Flooring	22.67 LF Floor Perimeter
22.67 LF Ceil. Perimeter	

Missing Wall

3' 8" X 8'

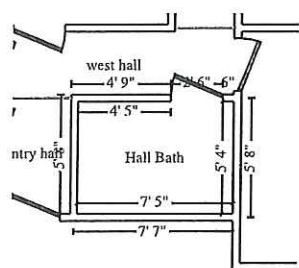
Opens into ENTRY_HALL

Missing Wall

2' 10" X 8'

Opens into EAST_HALL

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
53. Apply anti-microbial agent	35.33 SF	0.00	0.19	0.06	6.77
54. Tear out wet drywall, cleanup, bag, per LF - to 2' - Cat 3	22.67 LF	3.88	0.00	0.63	88.59
55. Clean stud wall	45.33 SF	0.00	0.55	0.04	24.97
56. Tear out baseboard and bag for disposal - up to Cat 3	22.67 LF	0.81	0.00	0.34	18.70
57. Apply anti-microbial agent	45.33 SF	0.00	0.19	0.08	8.69
58. Tear out wet paneling, bag for disposal - Cat 3	45.33 SF	0.66	0.00	0.36	30.28
89. Clean floor	35.33 SF	0.00	0.32	0.00	11.31
Totals: west hall				1.51	189.31



Hall Bath

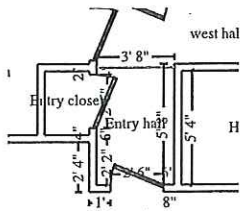
Height: 8'

204.00 SF Walls	39.56 SF Ceiling
243.56 SF Walls & Ceiling	39.56 SF Floor
4.40 SY Flooring	25.50 LF Floor Perimeter
25.50 LF Ceil. Perimeter	

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
65. Apply anti-microbial agent	39.56 SF	0.00	0.19	0.07	7.59
66. Tear out wet drywall, cleanup, bag, per LF - to 2' - Cat 3	12.75 LF	3.88	0.00	0.36	49.83
67. Clean stud wall	25.50 SF	0.00	0.55	0.02	14.05
68. Tear out baseboard and bag for disposal - up to Cat 3	6.38 LF	0.81	0.00	0.09	5.26
69. Apply anti-microbial agent	25.50 SF	0.00	0.19	0.04	4.89
70. Tear out wet paneling, bag for disposal - Cat 3	25.50 SF	0.66	0.00	0.20	17.03
71. Cabinet - vanity unit - Detach	2.00 LF	0.00	12.28	0.00	24.56
87. Clean floor	39.56 SF	0.00	0.32	0.00	12.66

CONTINUED - Hall Bath

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
Totals: Hall Bath				0.78	135.87



Entry hall

Height: 8'

118.67 SF Walls	20.17 SF Ceiling
138.83 SF Walls & Ceiling	20.17 SF Floor
2.24 SY Flooring	14.83 LF Floor Perimeter
14.83 LF Ceil. Perimeter	

Missing Wall

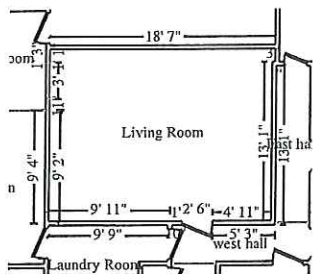
3' 8" X 8'

Opens into WEST_HALL

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
59. Apply anti-microbial agent	20.17 SF	0.00	0.19	0.03	3.86
60. Tear out wet drywall, cleanup, bag, per LF - to 2' - Cat 3	14.83 LF	3.88	0.00	0.41	57.95
61. Clean stud wall	29.67 SF	0.00	0.55	0.03	16.35
62. Tear out baseboard and bag for disposal - up to Cat 3	14.83 LF	0.81	0.00	0.22	12.23
63. Apply anti-microbial agent	29.67 SF	0.00	0.19	0.05	5.69
64. Tear out wet paneling, bag for disposal - Cat 3	29.67 SF	0.66	0.00	0.23	19.81
88. Clean floor	20.17 SF	0.00	0.32	0.00	6.45

Totals: Entry hall

0.97 122.34



Living Room

Height: 8'

504.00 SF Walls	259.99 SF Ceiling
763.99 SF Walls & Ceiling	259.99 SF Floor
28.89 SY Flooring	62.50 LF Floor Perimeter
65.50 LF Ceil. Perimeter	

Missing Wall - Goes to Floor

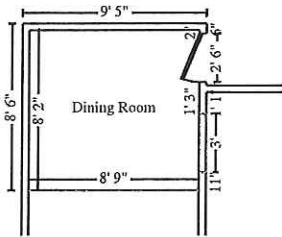
3' X 6' 8"

Opens into DINING_ROOM

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
78. Clean floor	259.99 SF	0.00	0.32	0.00	83.20
79. Apply anti-microbial agent	259.99 SF	0.00	0.19	0.45	49.85
80. Tear out wet drywall, cleanup, bag, per LF - to 2' - Cat 3	46.50 LF	3.88	0.00	1.30	181.72
81. Tear out baseboard and bag for disposal - up to Cat 3	62.50 LF	0.81	0.00	0.93	51.56

CONTINUED - Living Room

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
Totals: Living Room				2.68	366.33



Dining Room

Height: 8'

180.67 SF Walls	71.46 SF Ceiling
252.13 SF Walls & Ceiling	71.46 SF Floor
7.94 SY Flooring	22.08 LF Floor Perimeter
25.08 LF Ceil. Perimeter	

Missing Wall

8' 9" X 8'

Opens into KITCHEN

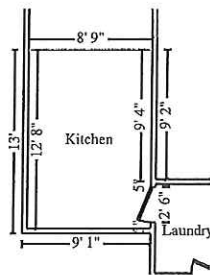
Missing Wall - Goes to Floor

3' X 6' 8"

Opens into LIVING_ROOM

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
82. Apply anti-microbial agent	71.46 SF	0.00	0.19	0.12	13.70
83. Tear out wet drywall, cleanup, bag, per LF - to 2' - Cat 3	22.08 LF	3.88	0.00	0.62	86.29
84. Clean stud wall	44.17 SF	0.00	0.55	0.04	24.33
85. Apply anti-microbial agent	44.17 SF	0.00	0.19	0.08	8.47
86. Clean floor	71.46 SF	0.00	0.32	0.00	22.87

Totals: Dining Room				0.86	155.66
---------------------	--	--	--	------	--------



Kitchen

Height: 8'

272.67 SF Walls	110.83 SF Ceiling
383.50 SF Walls & Ceiling	110.83 SF Floor
12.31 SY Flooring	34.08 LF Floor Perimeter
34.08 LF Ceil. Perimeter	

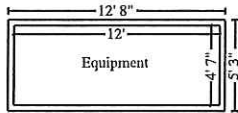
Missing Wall

8' 9" X 8'

Opens into DINING_ROOM

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
90. Clean floor	110.83 SF	0.00	0.32	0.00	35.47
91. Apply anti-microbial agent	110.83 SF	0.00	0.19	0.19	21.25

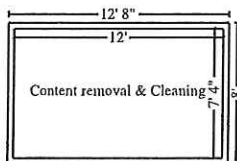
Totals: Kitchen				0.19	56.72
-----------------	--	--	--	------	-------

Equipment**Height: 8'**

265.86 SF Walls
 321.26 SF Walls & Ceiling
 .616 SY Flooring
 33.23 LF Ceil. Perimeter

55.40 SF Ceiling
 55.40 SF Floor
 33.23 LF Floor Perimeter

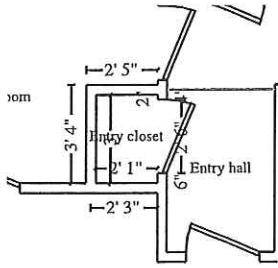
DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
98. Emergency service call - during business hours	1.00 EA	0.00	121.90	0.00	121.90
99. Neg. air fan/Air scrub.-Large (per 24 hr period)-No monit. (2 scrubbers for 3 days)	6.00 DA	0.00	105.00	0.00	630.00
100. Equipment setup, take down, and monitoring (hourly charge)	4.00 HR	0.00	43.82	0.00	175.28
101. Dehumidifier (per 24 hour period) - XLarge - No monitoring (2 dhms for 3 days)	6.00 EA	0.00	101.25	0.00	607.50
105. Air mover (per 24 hour period) - No monitoring (12 fans fro 3 days)	36.00 EA	0.00	26.01	0.00	936.36
129. Dumpster load - Approx. 20 yards, 4 tons of debris	1.00 EA	454.17	0.00	0.00	454.17
Totals: Equipment				0.00	2,925.21

Content removal & Cleaning**Height: 8'**

309.86 SF Walls
 398.26 SF Walls & Ceiling
 9.82 SY Flooring
 38.73 LF Ceil. Perimeter

88.40 SF Ceiling
 88.40 SF Floor
 38.73 LF Floor Perimeter

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
102. (Install) Packout, clean, and sanitize hard surface salvageable contents from floor areas throughout home	1,300.00 SF	0.00	11.25	0.00	14,625.00
103. Off-site storage & insurance - per month(December)	1,260.00 SF	0.00	0.68	0.00	856.80
104. Off-site storage & insurance - per month(January)	1,260.00 SF	0.00	0.68	0.00	856.80
Totals: Content removal & Cleaning				0.00	16,338.60

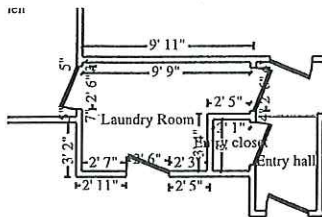


Entry closet

Height: 8'

81.33 SF Walls	6.25 SF Ceiling
87.58 SF Walls & Ceiling	6.25 SF Floor
0.69 SY Flooring	10.17 LF Floor Perimeter
10.17 LF Ceil. Perimeter	

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
130. Tear out wet drywall, cleanup, bag, per LF - to 2' - Cat 3	20.33 LF	3.88	0.00	0.57	79.45
131. Clean stud wall	20.33 SF	0.00	0.55	0.02	11.20
132. Apply anti-microbial agent	20.33 SF	0.00	0.19	0.04	3.90
133. Clean floor	6.25 SF	0.00	0.32	0.00	2.00
134. Apply anti-microbial agent	6.25 SF	0.00	0.19	0.01	1.20
Totals: Entry closet				0.64	97.75

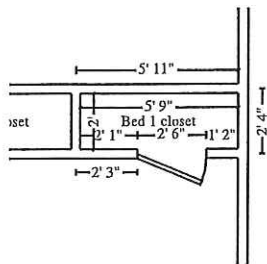


Laundry Room

Height: 8'

257.33 SF Walls	53.69 SF Ceiling
311.03 SF Walls & Ceiling	53.69 SF Floor
5.97 SY Flooring	32.17 LF Floor Perimeter
32.17 LF Ceil. Perimeter	

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
124. Tear out wet drywall, cleanup, bag, per LF - to 2' - Cat 3	64.33 LF	3.88	0.00	1.80	251.40
125. Clean stud wall	64.33 SF	0.00	0.55	0.06	35.44
126. Apply anti-microbial agent	64.33 SF	0.00	0.19	0.11	12.33
127. Clean floor	53.69 SF	0.00	0.32	0.00	17.18
128. Apply anti-microbial agent	53.69 SF	0.00	0.19	0.09	10.29
Totals: Laundry Room				2.06	326.64

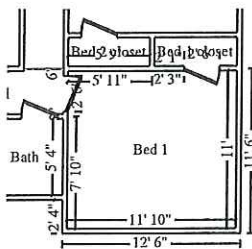


Bed 1 closet

Height: 8'

124.00 SF Walls	11.50 SF Ceiling
135.50 SF Walls & Ceiling	11.50 SF Floor
1.28 SY Flooring	15.50 LF Floor Perimeter
15.50 LF Ceil. Perimeter	

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
115. Tear out wet non-salvageable carpet, cut/bag - Cat 3 water	11.50 SF	0.64	0.00	0.06	7.42
116. Tear out wet carpet pad, cut/bag - Category 3 water	11.50 SF	0.60	0.00	0.06	6.96
117. Tear out wet drywall, cleanup, bag, per LF - to 2' - Cat 3	15.50 LF	3.88	0.00	0.43	60.57
118. Tear out baseboard and bag for disposal - up to Cat 3	15.50 LF	0.81	0.00	0.23	12.79
119. Clean stud wall	31.00 SF	0.00	0.55	0.03	17.08
120. Apply anti-microbial agent	31.00 SF	0.00	0.19	0.05	5.94
121. Apply anti-microbial agent	11.50 SF	0.00	0.19	0.02	2.21
123. Clean floor	11.50 SF	0.00	0.32	0.00	3.68
Totals: Bed 1 closet				0.88	116.65



Bed 1

Height: 8'

365.33 SF Walls	130.17 SF Ceiling
495.50 SF Walls & Ceiling	130.17 SF Floor
14.46 SY Flooring	45.67 LF Floor Perimeter
45.67 LF Ceil. Perimeter	

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
106. Tear out wet non-salvageable carpet, cut/bag - Cat 3 water	130.17 SF	0.64	0.00	0.68	83.99
107. Tear out wet carpet pad, cut/bag - Category 3 water	130.17 SF	0.60	0.00	0.68	78.78
108. Tear out wet drywall, cleanup, bag, per LF - to 2' - Cat 3	45.67 LF	3.88	0.00	1.27	178.47
109. Tear out baseboard and bag for disposal - up to Cat 3	45.67 LF	0.81	0.00	0.68	37.67
110. Clean stud wall	91.33 SF	0.00	0.55	0.08	50.31
111. Apply anti-microbial agent	91.33 SF	0.00	0.19	0.16	17.51
112. Apply anti-microbial agent	130.17 SF	0.00	0.19	0.23	24.96

CONTINUED - Bed 1

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
113. Tear out and bag wet insulation - Category 3 water	44.20 SF	0.87	0.00	0.23	38.68
114. Clean floor	130.17 SF	0.00	0.32	0.00	41.65
Totals: Bed 1				4.01	552.02
Total: Main Level				26.29	22,992.40
Line Item Totals: 2016-11-17-1715				26.29	22,992.40

Grand Total Areas:

4,395.72 SF Walls	1,286.82 SF Ceiling	5,682.54 SF Walls and Ceiling
1,286.82 SF Floor	142.98 SY Flooring	548.47 LF Floor Perimeter
0.00 SF Long Wall	0.00 SF Short Wall	554.47 LF Ceil. Perimeter
1,286.82 Floor Area	1,422.75 Total Area	4,395.72 Interior Wall Area
2,278.19 Exterior Wall Area	253.13 Exterior Perimeter of Walls	
0.00 Surface Area	0.00 Number of Squares	0.00 Total Perimeter Length
0.00 Total Ridge Length	0.00 Total Hip Length	

Summary

Line Item Total	22,966.11
Material Sales Tax	26.29
Replacement Cost Value	\$22,992.40
Net Claim	\$22,992.40

Jay Baker

Recap of Taxes

	Material Sales Tax (8.725%)	Manuf. Home Tax (8.725%)	Storage Rental Tax (8.725%)
Line Items	26.29	0.00	0.00
Total	26.29	0.00	0.00

Recap by Room

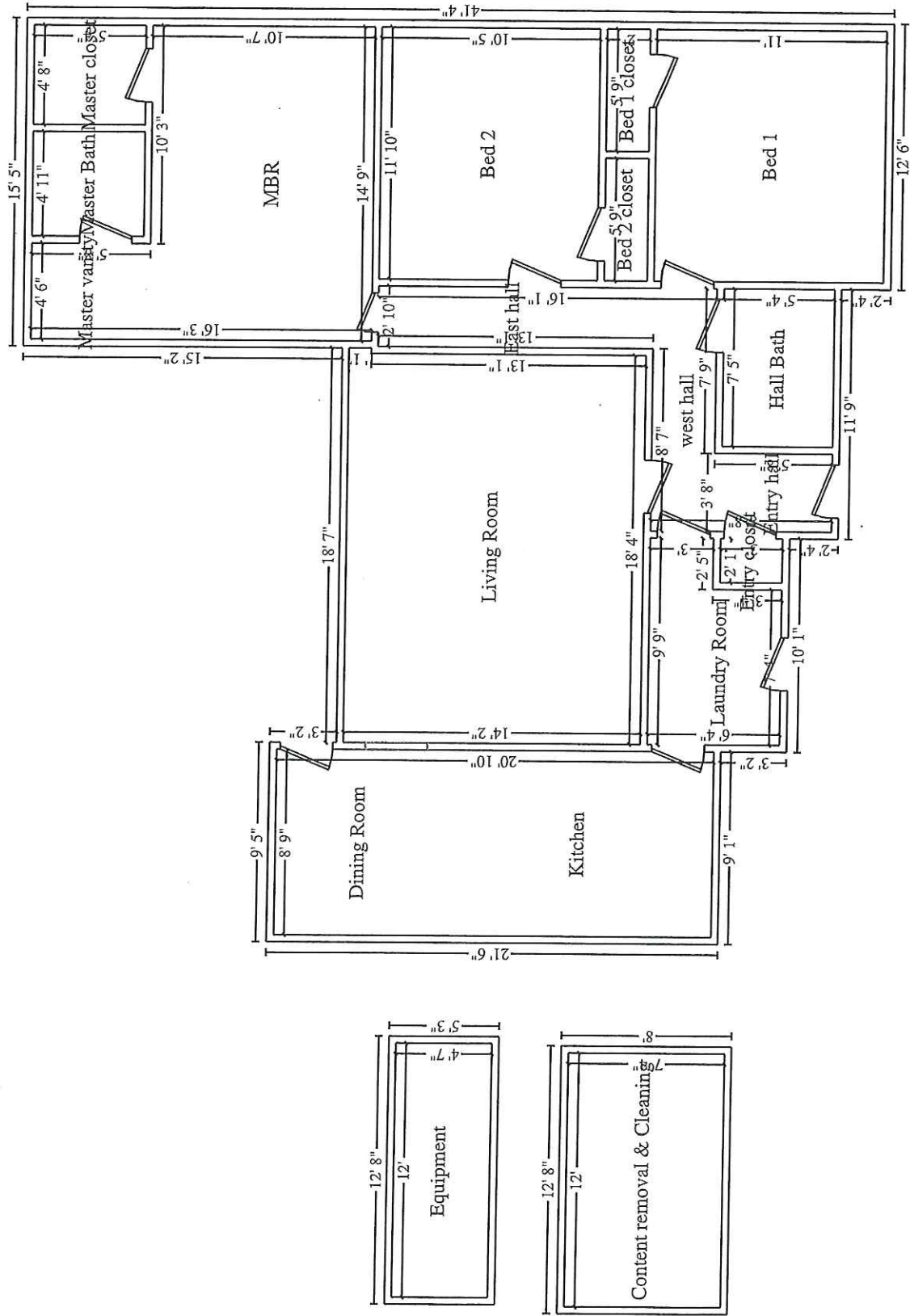
Estimate: 2016-11-17-1715

Area: Main Level

Master closet	166.95	0.73%
Master Bath	102.13	0.44%
Master vanity	195.24	0.85%
MBR	578.97	2.52%
Bed 2	218.18	0.95%
Bed 2 closet	101.51	0.44%
East hall	234.61	1.02%
west hall	187.80	0.82%
Hall Bath	135.09	0.59%
Entry hall	121.37	0.53%
Living Room	363.65	1.58%
Dining Room	154.80	0.67%
Kitchen	56.53	0.25%
Equipment	2,925.21	12.74%
Content removal & Cleaning	16,338.60	71.14%
Entry closet	97.11	0.42%
Laundry Room	324.58	1.41%
Bed 1 closet	115.77	0.50%
Bed 1	548.01	2.39%
Area Subtotal: Main Level		22,966.11 100.00%
Subtotal of Areas		22,966.11 100.00%
Total		22,966.11 100.00%

Recap by Category

Items	Total	%
CLEANING	737.57	3.21%
CONTENT MANIPULATION	14,625.00	63.61%
CONT: PACKING,HANDLNG,STORAGE	1,713.60	7.45%
GENERAL DEMOLITION	2,994.72	13.02%
WATER EXTRACTION & REMEDIATION	2,895.22	12.59%
Subtotal	22,966.11	99.89%
Material Sales Tax	26.29	0.11%
Total	22,992.40	100.00%



CITY OF MUSTANG

AGENDA ITEM COMMENTARY

1. ITEM NO. H-1

2. MEETING DATE: MARCH 7, 2017

3. TITLE: DISCUSSION, CONSIDERATION AND POSSIBLE ADOPTION OF ORDINANCE 1144 AN ORDINANCE OF THE CITY OF MUSTANG, OKLAHOMA, AMENDING CHAPTER 18, ARTICLE II, BY (1) AMENDING SECTION 18-33.A TO ADOPT THE 2015 INTERNATIONAL RESIDENTIAL CODE FOR ONE AND TWO FAMILY DWELLINGS, AS IT MAY FROM TIME TO TIME BE AMENDED; AND (2) REPEALING EXISTING SECTION 18-33.B AND ENACTING NEW SECTION 18-33.B ADOPTING CITY AND STATE AMENDMENTS TO THE 2015 INTERNATIONAL RESIDENTIAL CODE FOR ONE AND TWO FAMILY DWELLINGS; PROVIDING FOR REPEALER AND SEVERABILITY; AND DECLARING AN EMERGENCY.

4. COUNCIL ACTION: APPROVE/REJECT

5. INITIATORS: Melissa Helsel; Community Development Director

6. BACKGROUND: On April 1, 2016, the city adopted the following building codes.

In our current code of ordinances, the following is adopted:

- 2015 International Building Code
- 2015 International Existing Building Code
- 2015 International Fire Code
- 2015 International Fuel Gas Code
- 2014 National Electrical Code
- 2015 International Mechanical Code
- 2015 International Plumbing Code

At that time, the State had not yet adopted the 2015 International One- and Two-Family Residential Code. The State of Oklahoma Building Code Commission has now adopted the 2015 IRC. This ordinance would bring our codes into alignment with the State's OUBCC.

This ordinance would go into effect on April 1, 2017. This gives us time to notify all contractors, purchase the new code books and software, and for our inspectors to familiarize themselves with all changes and state amendments.

This ordinance will also automatically update the city's building codes when the State OUBCC updates theirs, thereby removing the necessity of having to bring the update before the Council each time.

The Community Development Department currently conducts over 300 inspections each month. Many of these inspections are mandated by utility companies and title companies for release of service and closing on properties. The city building inspectors must have standards in place by which to assess the safety and soundness of the work they are inspecting. Insurance rates for the community are also based in-part on the building codes that are adopted by the city.

7. FINANCIAL IMPACT: None

8. STAFF COMMENTS: Staff recommends approval of the ordinance.

9. STAFF SOURCE: Melissa Helsel, Community Development Director

10. CITY ATTORNEY'S COMMENTS:

11. RESOLUTION/ORDINANCE NO. _____

ORDINANCE NO. 1144

AN ORDINANCE OF THE CITY OF MUSTANG, OKLAHOMA, AMENDING CHAPTER 18, ARTICLE II, BY (1) AMENDING SECTION 18-33.A TO ADOPT THE 2015 INTERNATIONAL RESIDENTIAL CODE FOR ONE AND TWO FAMILY DWELLINGS, AS IT MAY FROM TIME TO TIME BE AMENDED; AND (2) REPEALING EXISTING SECTION 18-33.B AND ENACTING NEW SECTION 18-33.B ADOPTING CITY AND STATE AMENDMENTS TO THE 2015 INTERNATIONAL RESIDENTIAL CODE FOR ONE AND TWO FAMILY DWELLINGS; PROVIDING FOR REPEALER AND SEVERABILITY; AND DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MUSTANG, OKLAHOMA:

SECTION 1. ENACTMENT.

That Chapter, 18, Article II, Section 18-33.A of the Code of Ordinances of the City of Mustang, is hereby amended to delete references to the 2009 International Residential Building Code and instead refer to 2015 International Residential Building Code, which is hereby adopted, such that Section 18-33.A shall read as follows:

Sec. 18-33.A – 2015 International Residential Code for One and Two-Family Dwellings Adopted

That a certain document, three (3) copies of which are on file in the office of the City Clerk of the City of Mustang, Oklahoma, being marked and designated as the International Residential Code, 2015 edition, as published and from time to time may be amended by the International Code Council, as amended by the City of Mustang in Section 18-33.B herein, and as currently and from time to time may be amended by the Oklahoma Uniform Building Code Commission pursuant to 59 O.S. § 1000.23, is hereby adopted as the Residential Code of the City of Mustang, State of Oklahoma, for regulating and governing the construction, alteration, movement, enlargement, replacement, repair, equipment, location, removal and demolition of detached one- and two-family dwellings and multiple single-family dwellings (townhouses) not more than three stories in height with separate means of egress as herein provided, and providing for the issuance of permits and collection of fees therefor. Each and all of the regulations, provisions, penalties, conditions and terms of said 2015 International Residential Code on file in the office of the City Clerk are hereby referred to, adopted, and made a part hereof, as if fully set out in this ordinance, with the additions, insertions, deletions and changes so adopted and amended in Section 18-33.B herein, are part of this code.

SECTION 2. ENACTMENT.

That Chapter, 18, Article II, Section 18-33.B of the Code of Ordinances of the City of Mustang, is hereby repealed in its entirety, and new Section 18-33.B is enacted to read as follows:

Sec. 18-33.B – City and State Amendments to the 2015 International Residential Code for One and Two-Family Dwellings.

The City of Mustang hereby adopts all amendments of the 2015 International Residential Code for one and two-family dwellings (herein “IRC”) as prescribed by the Oklahoma Uniform Building Code Commission pursuant to 59 O.S. § 1000.23 except as amended herein:

1. **IRC § R101.1 Title.** Insert “City of Mustang, Oklahoma” for name of jurisdiction.
2. **IRC § R102.4 Referenced codes and standards.** Add the following language to the end of the paragraph: “Where the City of Mustang has adopted a specific referenced code or standard different than those listed, the adopted code shall apply.”
3. **IRC §R102.7.1 Additions, alterations and repairs.** Additions, alterations or repairs to any structure shall conform to the requirements for a new structure without requiring the existing structure to comply with the requirements of this code, unless otherwise stated Additions, alterations or repairs and relocations shall not cause an existing structure to become unsafe or adversely affect the performance of the building.
 1. If the structure has 50 percent or more damage as determined by the Chief Building Inspector or a Registered Design Professional the structure shall comply with the construction codes for a new structure.
4. **IRC § R103 Department of Building Safety** is hereby amended in its entirety and shall be titled as follows: “The City of Mustang Community Development Department”.
5. **IRC § R103.1 Creation of an enforcement agency** is amended in its entirety to read as follows: “The Community Development Department is in charge of administering all International Code Council Codes except the International Fire Code. The community development director shall serve as the building official.”
6. **IRC § R103.2 Appointment** is amended in its entirety as follows: “The city manager shall appoint the community development director who shall serve as the chief building official unless this duty is otherwise delegated to a deputy.”
7. **IRC § R103.3 Deputies** is amended in its entirety to read as follows: “In accordance with the prescribed procedures of the City of Mustang, Oklahoma, and with the concurrence of the city manager, the community development director shall have the authority to appoint a chief building official, the related technical officers, inspectors, plan examiners and other employees. Such employees shall have powers as delegated by the building official.”

8. **IRC § R105.2 Work exempt from permit** (Building only) is amended in its entirety to read as follows:
1. “One-story detached accessory structures used as tool and storage sheds, playhouses and similar uses are exempt provided it adheres to the following conditions:
 1. Its floor area does not exceed 100 square feet (9.2903 m²)
 2. Its height is 10 feet (3048 mm) above grade or less.
 3. It is not attached to a permanent foundation
 2. Water tanks supported directly on grade if the capacity does not exceed 5,000 gallons (18925 L) and the ratio of height to diameter or width does not exceed 2:1.
 3. Painting, papering, tiling, carpeting, cabinets, counter tops and similar finish work.
 4. Prefabricated swimming pools that are less than 24 inches (610 mm) deep.
 5. Swings and other playground equipment.
 6. Window awnings supported by an exterior wall that do not project more than 54 inches (1372 mm) from the exterior wall and do not require additional support.
 7. Decks not exceeding 200 square feet (18.58 m²) in area, that are not more than 30 inches (762 mm) above grade at any point, are not attached to a dwelling and do not serve the exit door required by Section R311.4.

NOTE: Electrical, gas and mechanical exemptions shall remain intact as provided for in the IRC.

9. **IRC § R108.2 Schedule of permit fees** is amended in its entirety to read as follows: “Fees will be set by the Mustang City Council as described in Chapter 42 of the Code of Ordinances of the City of Mustang, Oklahoma.”
10. **IRC § R106.1.1 Information on construction documents.** The following requirements are added to the end of the paragraph: “The seal and signature of an Oklahoma licensed engineer or architect shall be required on plans featuring any of the following designs:
 1. A Structure with habitable space that is below grade.
 2. Any anchoring system, pier or footing design that is not approved by the Chief Building Inspector.”

IRC § R106.1.2 Plans with any clear span greater than 10 feet (3048 mm). The following requirements are added to the end of the paragraph:

1. Clear spans greater than 10 feet (3048 mm) in length that support any portion of the roof to include all purlins and bracing that is not on a load bearing wall shall be Glu Lams, LVLs or similar products provided they have been certified by the manufacturer for the proposed live and dead loads and are approved by the Chief Building Inspector. Calculations and written approval shall accompany construction documents and shall be placed in the permit file.

11. **IRC § 113.4 Violation penalties** is amended in its entirety to read as follows: “Any person who violates any of the provisions of this article or who fails to comply therewith, or who violates or fails to comply with any order made thereunder, or who builds in

violation of any detailed statement of specifications or plans submitted and approved thereunder, or any certificate or permit issued thereunder, and from which no appeal has been taken, or who fails to comply with such an order as affirmed or modified by the city council or by a court of competent jurisdiction, within the time fixed therein, shall severally, for every such violation and noncompliance respectively, be guilty of an offense, punishable as provided in the Code of Ordinances of the City of Mustang, Oklahoma §1-8. The imposition of one penalty for any violation shall not excuse the violation or permit it to continue, and all such persons shall be required to correct or remedy such violations or defects within a reasonable time, and, when not otherwise specified, each ten days that prohibited conditions are maintained constitutes a separate offense. The application of the penalty in this section shall not be held to prevent the enforced removal of prohibited conditions.”

12. **IRC § Table R301.2(1)** is amended to fill the table with the following: “ground snow load -10 psf; wind speed - 90 mph; seismic design category - C; weathering - moderate; frost line depth - 18 inches; termite – yes; winter design temp. – 13°F; ice barrier underlayment required – no; flood hazards – See Chapter 50 of the Code of Ordinances of the City of Mustang, Oklahoma; air freezing index – 332; mean annual temp. – 60°F.”

13. **RC § R306.5** is created and shall read as follows:

“R306.5 Sanitation Facilities during Construction. Prior to any construction activities on any site, a portable toilet (porta-potty) shall be placed as to provide sanitation facilities for all personnel involved in construction. A porta-potty can be used to provide sanitation facility for two adjoining lots or if the lots are across from each other. In no case shall a porta-potty serve more than two lots.

14. **IRC § Figure R602.3 (2) Framing Details** is amended and shall read as follows:

Note: Horizontal back-up cleats used to fasten wall partitions and/or intersecting wall lines together shall not be used.

15. **IRC § M1308.3** is created and shall read as follows:

M1308.3 Construction equipment. Construction equipment such as backhoes, other motorized earth moving equipment, etc., shall not travel within or over a stem wall area or foundation perimeter after plumbing, electrical or mechanical ducts, piping, equipment or materials has been installed.

Exception: Construction equipment shall be permitted within said prohibited areas where such equipment does not travel over or adjacent to any duct, piping, equipment or materials subjecting them to physical damage, provided however that the code

official shall be notified prior to the work and provided that the code official shall verify that no damage is done to the installation by such construction equipment.

16. **IRC § M1309** is created and shall read as follows:

“M1309.1 Construction Heat. Temporary construction heat shall be allowed in accordance with the following requirements:

1. An inspection shall be made for construction heat prior to placing the heating system in operation.
2. Filter or filters shall be installed over each return air opening. Filters shall be cleaned or replaced as they become loaded with dust and debris. Air-handling units, appliances, and equipment shall not be placed in operation without air filters that have been installed in accordance with this section or while the air filters are being changed or replaced.
3. The construction heat thermostat shall have a fixed, minimum set point of 55 degrees F.
4. Mechanical equipment and appliances shall be installed in accordance with all safety requirements and limitations of the appliance and equipment manufacturer’s installation instructions, relative to construction heat.
5. All conditioned construction areas served by the mechanical system shall be substantially enclosed. Mechanical and furnace rooms shall be separated and isolated from all construction areas. All combustion air shall be per the following listed sections of Chapter 24 of this Code (outdoor combustion air only):

G2407.6.1 - Outdoor Combustion Air (Two Opening Method)

G2407.6.2 - Outdoor Combustion Air (One Opening Method)

6. When combustible, flammable, explosive or corrosive materials in any state (solid, liquid, or gaseous) are being used in the construction process the mechanical system shall not be in use, except where approved by the Code Official. The construction area shall be thoroughly ventilated before the mechanical appliances, equipment or system is put back into service.
7. Failure to provide adequate filtering during construction shall be grounds for requiring ductwork, mechanical equipment, and appliances to be professionally cleaned or replaced before final approval.
8. Failure to comply with the above requirements shall also be grounds for ordering the immediate termination of gas service to a structure by the authority having jurisdiction.”

17. **IRC § P3008.1 Sewage Backflow** is amended in its entirety as follows: “Sanitary sewer backflow preventers are required on all new service installations and when repairing existing sewer service lines where practical as determined by the chief code official or his deputy.”

18. **IRC § Section P3114 Air Admittance Valves** is amended in its entirety as follows:
“Air admittance valves are not allowed within the City of Mustang unless approved by the Chief Building Inspector.

SECTION 8. EXISTING RIGHTS UNIMPAIRED.

That nothing in this ordinance or in the IRC as hereby adopted shall be construed to affect any suit or proceeding pending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed as cited in Section 2 of this ordinance; nor shall any just or legal right or remedy of any character be lost, impaired or affected by this ordinance.

SECTION 9. PUBLICATION ORDERED.

That the City Clerk of the City of Mustang, Oklahoma is hereby directed to have this ordinance published as may be required by law.

SECTION 10. REPEALER.

All former ordinances or parts of ordinances conflicting or inconsistent with the provisions of this Ordinance are hereby repealed

SECTION 11. SEVERABILITY.

That if any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance. The Mustang City Council hereby declares that it would have passed this ordinance, and each section, subsection, clause or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses and phrases be declared unconstitutional.

SECTION 12. EMERGENCY.

It being immediately necessary for the preservation of the public health, peace and safety of the City of Mustang and inhabitants thereof, an emergency is hereby declared to exist by reason whereof, this Ordinance shall be in full force and effect from and after its passage and approval, as provided by law.

PASSED AND APPROVED and Emergency Clause voted upon separately and passed and approved this _____ day of March, 2017.

Mayor Jay Adams

ATTEST:

Lisa Martin, City Clerk

APPROVED as to form this _____ day of March, 2017.

Jonathan E. Miller, City Attorney

AGENDA

- A. CALL TO ORDER
- B. ROLL CALL
- C. NEW BUSINESS
- D. CONSENT AGENDA

These items are considered on the Consent Agenda so that members of the Improvement Authority by unanimous consent can designate routine agenda items to be approved by one motion. If any item proposed on the Consent Agenda does not meet with approval of all Trustees that item will be removed and heard in regular order.

- 1. Approval of **02/21/2017** MIA Minutes
- *2. Claims List for **FY'17**
- *3. Approval to Turn Past Due Utility Accounts Over to the Collection Agency.

E. INFORMATION/REPORTS

- 1. Trustee Manager
- 2. Trustees

F. DISCUSSION ITEMS

None.

G. ADJOURNMENT

***Items Considered Concurrently on the City Council Agenda.**

MUSTANG IMPROVEMENT AUTHORITY
FEBRUARY 21, 2017

The Mustang Improvement Authority met in regular session on Tuesday, February 21, 2017, at 7:00 p.m. in the Mustang Municipal Building Council Chambers. Notice of the meeting was posted on the Bulletin Board outside the Mustang Municipal Building on Thursday, February 16, 2017, at 2:25 p.m. in compliance with the Open Meeting Law, 25 O.S., Section 301, et. seq.

A. CALL TO ORDER

Chairman Adams called the meeting to order at **7:13 p.m.**

B. ROLL CALL

Trustees Present: Riley
Leete
Grider
Jones
Hagan
Schweinberg
Adams

Trustees Absent: None

C. NEW BUSINESS

None.

D. CONSENT AGENDA

1. Approval of **02/07/2017** MIA Minutes
- *2. Claims List for **FY'17**
- *3. Acknowledgement of **Receipt of DEQ Permit** No. WL000009170029 to Construct Water Lines for 152 Prairie Creek Development.
- *4. Acknowledgement of **Receipt of DEQ Permit** No. SL000009170030 to Construct Sewer Line for 152 Prairie Creek Development

MOTION was made by **Trustee Grider**, seconded by **Trustee Schweinberg**, to approve Items D-1 thru D-4 of the Consent Agenda.

AYE: Riley, Leete, Grider, Jones, Hagan, Schweinberg, Adams

NAY: None

E. INFORMATION/REPORTS

1. **Trustee Manager**
None
2. **Trustees**
None.

F. DISCUSSION ITEMS

- *1. **Discussion, Consideration and Possible Action** regarding Approval of Right-of-Way, Public Utility, and Encroachment Agreement; documents to include Agreement and **Resolution No. 17-035**; and Authorizing Staff to Execute Documents.

MOTION was made by **Councilman Jones**, seconded by **Councilman Schweinberg**, to Approve the Right-of-Way, Public Utility, and Encroachment Agreement; documents to include Agreement and **Resolution No. 17-035**; and Authorizing Staff to Execute Documents.

AYE: Riley, Leete, Grider, Jones, Hagan, Schweinberg, Adams
NAY: None

G. ADJOURNMENT

MOTION was made by **Trustee Grider**, and seconded by **Trustee Schweinberg**, to adjourn.

AYE: Riley, Leete, Grider, Jones, Hagan, Schweinberg, Adams
NAY: None

Meeting was adjourned at **7:14 p.m.**

Jay Adams, Chairman

Attest:

Lisa Martin, Secretary

FUND: 68 - IMPROVEMENT AUTHORITY

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 68 GENERAL GOVERNMENT						
17-0015	01-B0024	BANCFIRST	2009 OWRB NOTES PAYABLE	3/2017	201702284761	21,939.64
17-0026	01-B0024	BANCFIRST	2013 BOND PAYMENT	3/2017	201702284758	94,156.18
17-0840	01-C0108	COWAN GROUP ENGINEERING, LL89TH STREET IMPROVEMENTS		2/2017	2849	4,979.00
17-0017	01-E0043	EMSA	AMBULANCE ASSESSMENT	2/2017	201702284769	38,834.00
17-0022	01-I0015	TYLER TECHNOLOGIES, INC	UB/COURT COMPONENTS/HOST	2/2017	025-182223-	192.00
17-0019	01-M0210	MUSTANG IMPROVEMENT	TRANSFER TO MIA RESERVE	3/2017	201702284765	30,154.50
17-1387	01-R0078	RED PRAIRIE DESIGN GROUP, PDESIGN & CONSTRUCTION		2/2017	201702284786	7,768.25
17-0018	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	3/2017	201702284766	6,250.00
DEPARTMENT TOTAL:						204,273.57
DEPARTMENT: 72 WATER						
17-0603	01-S0267	SHAWNEE MISSION TREE SERVICE	CRAW WATER TRANS. LINE	2/2017	2	288,391.03
DEPARTMENT TOTAL:						288,391.03
DEPARTMENT: 75 SEWER						
17-1429	01-O0055	OG&E COMPANY	ELECTRIC SERVICE	3/2017	201703024806	41.95
DEPARTMENT TOTAL:						41.95
DEPARTMENT: 78 SANITATION						
17-0076	01-O0121	O.E.M.A.	MONTHLY SANITATION	3/2017	72653	81,376.28
DEPARTMENT TOTAL:						81,376.28
FUND TOTAL:						574,082.83
GRAND TOTAL:						780,994.30