



Mustang City Council

**MUSTANG MUNICIPAL BUILDING
1501 N. MUSTANG ROAD
MUSTANG, OKLAHOMA 73064**

Mustang City Council

MUSTANG CITY COUNCIL

Tuesday, July 1, 2025 – 7:00 PM
MUSTANG MUNICIPAL BUILDING
1501 N. MUSTANG ROAD
MUSTANG, OKLAHOMA 73064

A. **CALL TO ORDER**

B. **PLEDGE OF ALLEGIANCE/INVOCATION**
Pastor Jim Harris, Clear Springs Church

C. **ROLL CALL**

D. **INTRODUCTION OF GUESTS/HEARING OF CITIZENS OR DELEGATES**

E. **NEW BUSINESS, DELETIONS OR CONTINUANCES TO THE AGENDA**

Official action can be taken on items that appear on the agenda or are brought up as new business. In reviewing and responding to any agenda item, the Council may, in whole or in part, adopt, approve, conditionally approve, ratify, deny, defer, amend, strike or continue any agenda item. When more information is needed to act on an item, Council may refer the matter to the City Manager, to the Municipal Counselor, or to a board or commission for additional study. Items may be deferred or continued indefinitely or to a specific date or stricken from the agenda entirely.

F. **CONSENT AGENDA**

These items are considered on the Consent Agenda so that members of the City Council by unanimous consent can designate routine agenda items to be approved by one motion. If any item proposed on the Consent Agenda does not meet with approval of all Councilmembers, that item will be removed and heard in regular order. In reviewing and responding to any agenda item, the Council may, in whole or in part, adopt, approve, conditionally approve, ratify, deny, defer, amend, strike or continue any item.

F.1 Approval of 6-3-2025 City Council Minutes.

F.2 Claims List for FY25.

F.3 Claims List for FY26.

F.4 Approval to Turn Past Due Library Accounts over to Collection Agency.

F.5 Excess Workers' Compensation Insurance.

F.6 Acceptance of Bonds & Dedication Meadow Hills Estates.

F.7 **Acceptance of Permanent Easement Deed for Sanitary Sewer Facilities from Midfirst Savings & Loan Association.

G. INFORMATION/REPORTS

G.1 Oath of Office - Officer Jake Baker

G.2 City Manager Report

G.3 City Council Report

H. DISCUSSION ITEMS

The following numbered items listed for consideration are included for discussion and action by the City Council. In reviewing and responding to any agenda item, the Council may, in whole or in part, adopt, approve, conditionally approve, ratify, deny, defer, amend, strike or continue any item.

- H.1** Consideration of Final Plat Application, FP-05-30-25-1-34, Riverwood, Mustang 42, LLC, 200-500 Block E. SW 89th St, 42.88 Acres, 61 Lots, 122 Duplex Units.
- H.2** Consideration of Preliminary Plat Application, PP-05-27-25-1-27, Sara Rd AG, AG Sara RE Holdings, LLC, 215 N. Sara Rd, 2.50 Acres, 2 Lots, Commercial.
- H.3** Consideration of Final Plat Application, FP-05-27-25-1-27, Sara Rd AG, AG Sara RE Holdings, LLC, 215 N. Sara Rd, 2.50 Acres, 2 Lots, Commercial.
- H.4** **Consideration of the Contract and Maintenance, Statutory, & Performance Bonds for the Project Labeled Meadowbrook Park Sanitary Sewer Extension.
- H.5** Public Hearing and Consideration of Resolution 25-024, Adopting the Association of Central Oklahoma Governments (ACOG) Regional Safety Action Plan.
- H.6** Consideration of Resolution No. 25-025, a Resolution of the City of Mustang, Oklahoma, approving an Interlocal Agreement for Sale between The City of Mustang and Independent School District No. I-69, Canadian County, Oklahoma, a/k/s The Mustang Public Schools, for the sale of a surplus police vehicle and Authorizing and Directing the City Manager to Execute Documents to Complete the Transfer, and Providing for Severability.
- H.7** Consideration of Resolution No. 25-026, a Resolution of the City of Mustang, Oklahoma, approving an Interlocal Agreement for Sale between The City of Mustang and The City of Union City, for the sale of a surplus police vehicle and Authorizing and Directing the City Manager to Execute Documents to Complete the Transfer, and Providing for Severability.
- H.8** Consideration of Resolution No. 25-027, a Resolution of the City of Mustang, Oklahoma, approving an Interlocal Agreement for Sale between The City of Mustang and The City of Weatherford, for the sale of a surplus police vehicle and Authorizing and Directing the City Manager to Execute Documents to Complete the Transfer, and Providing for Severability.

- H.9** Consideration of Ordinance No. 1321, an Ordinance of the City of Mustang, Oklahoma, Amending the Mustang Code, Chapter 114, Article III, By deleting Sec. 114-503 in its entirety, and enacting new Sec. 114-503 to impose restrictions on operation of motor vehicles with tinted windshields and windows, provide exceptions and define terms; Providing an Effective Date; Providing for Repealer; and Providing for Severability.
- H.10** Consideration of Ordinance No. 1322 of the City of Mustang, Oklahoma, Amending the Mustang Code, Chapter 122, Article IV, Division 2, Sec. 122-214(c)(1) to Identify Some Large Animals; Declaring Repealer; and, Providing for Severability.
- H.11** Consideration of Ordinance No. 1323 Amending the Code of Ordinances of the City of Mustang, Oklahoma, by Amending: (A) Chapter 122, Section 122-617 Relating to Maximum Building Height in the C-4 Commercial District; and (B) Chapter 122, Section 122-587 Relating to Maximum Building Height in the C-5 Commercial District; Providing an Effective Date; Declaring Repealer; and, Providing for Severability.
- H.12** Consideration of Ordinance No. 1324 of the City of Mustang, Oklahoma, Amending the Mustang Code, Chapter 122, Article IX, Division 1, Sec. 122-844(4) Relating to Storage and Parking of Automobiles, Trailers and Commercial Vehicles in Residential Areas to Revise the Definition of Hard Surface; Declaring Repealer; Providing for Severability.
- H.13** Consideration of Ordinance No. 1325 of the City of Mustang, Oklahoma, Amending the Mustang Code, Chapter 42, Sec. 42-106, to Increase Fees for filing Preliminary Plats, Final Plats, Applications for Deed Approval and Applications for Short Form Subdivisions; Declaring Repealer; and Providing for Severability.
- H.14** Consideration of Ordinance No. 1326, an Ordinance of the City of Mustang, Oklahoma, Amending the Mustang Code, Chapter 2, Article V, Division 2, by deleting Sec. 2-196 in its entirety and enacting new Sec. 2-196 to impose requirements for sale of certain surplus materials or equipment, establishing procedures for conducting public and online auctions, and limiting sales of firearms or concealed weapons; Providing for Repealer; Providing for Severability; and, Declaring an Emergency.

- H.15** Consideration of Ordinance No. 1327 an Ordinance of the City of Mustang, Oklahoma, declaring a certain police vehicle surplus, authorizing the sale of such vehicle to another public agencies or by competitive bidding, or auction, and authorizing and directing the City Manager to execute documents to complete the transfers; and providing for severability.

I. MATTERS FOR EXECUTIVE SESSION

- I.1** Consideration of Potential Purchase and Acceptance of Permanent Easements and Authorization for Mayor and City Staff to Execute Necessary Documents to Accomplish the Same; and proposed Executive Session as Authorized by 25 Okla. Stat. 307(B)(3).
- I.2** **Consideration of City Attorney's Employment Agreement; and, proposed Executive Session as authorized by 25 Okla. Stat. 307(B)(1).

J. ADJOURNMENT

Note:

***Items considered concurrently on the MIA Agenda.**



Agenda Item No: F.1

Mustang City Council Agenda Item Report

Meeting Date: July 1, 2025

Submitted by: Tammi Noblitt

Submitting Department: City Clerk

Item Type: Minutes

Agenda Section: CONSENT AGENDA

Subject Title:

Approval of 6-3-2025 City Council Minutes.

Recommendation:

Initiator:

Tammi Noblitt

Background:

Approval of June 3, 2025 City Council Minutes.

Financial Impact:

Staff Comments:

Attachments:

[6-3-2025 City Council Minutes.pdf](#)

**MUSTANG CITY COUNCIL
JUNE 3, 2025**

The Mustang City Council met in regular session on Tuesday, June 3, 2025, at 7:00 p.m. in the Mustang Municipal Building Council Chambers. Notice of the meeting was posted as required on Thursday, May 30, 2025 at 8:02 a.m. in compliance with the Open Meeting Law, 25 O.S., Section 301, et. seq. Subsequently and Amended City Council Agenda was posted on Monday, June 2, 2025 at 3:58 p.m. in compliance with the Open Meeting Law, 25 O.S., Section 301, et. seq.

A. CALL TO ORDER

Vice Mayor Ray called the meeting to order at **7:00 p.m.**

B. PLEDGE OF ALLEGIANCE/INVOCATION - Pastor Todd Wisdom, The Vine Church.

C. ROLL CALL

Councilmembers Present:	Ray
	Leete
	Wald
	Balliew
	Waugh
	Sholund

Councilmembers Absent:	NONE
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D. INTRODUCTION OF GUESTS/HEARING OF CITIZENS OR DELEGATES

None.

E. NEW BUSINESS, DELETIONS OR CONTINUANCES TO THE AGENDA

Please note that Item G.2 will be removed from the Agenda due to the Officer is ill and will not be able to attend.

F. CONSENT AGENDA

- F.1 Approval of 5/6/2025 City Council Minutes.
- F.2 Approval of 5/12/2025 City Council & MIA Special Meeting Minutes.
- F.3 *Claims List for FY2025.
- F.4 Approval to Turn Past Due Library Accounts over to Collection Agency.
- F.5 Declare Certain Items as Surplus and Authorizing Disposal of those items.
- F.6 Approval of Interlocal Government Cooperation Agreement between the City of Mustang and the Canadian County Sheriff's Office for Renewal of FY 2026 Inmate Housing Agreement.

MOTION was made by **Councilman Sholund**, seconded by **Councilman Waugh**, to Approve the Consent Agenda Items F.1 thru F.6.

AYE: Ray, Leete, Wald, Balliew, Waugh, Sholund
NAY: None

G. INFORMATION/REPORTS

- G.1 Presentation to Warriors for Freedom

Parks & Rec Director, Nic Bailey requested Mr. Duane Cummings of Warriors for Freedom to speak about their program. Mr. Cummings explained that the mission of the Warriors for Freedom was to address and prevent the suicide rate among Veterans of all ages. The City of Mustang has been an avid supporter of this program and continues to be the largest contributor to the mission.

Parks & Rec Director, Nic Bailey presented a check to the Warriors for Freedom in the amount of \$28,100.00

- G.2 Oath of Office for Police Officer Jake Baker

Removed due to illness.

G.3 Recognition of American Legion's Employees of the Year.

The American Legion Post #353 presented the Non-Uniformed Employee of the Year to Sheila Barnard. Sheila has worked for the Library for six(6) years this month.

The American Legion Post #353 presented the Uniformed Fire Employee of the Year to Lt. Kade Loupe. Lt. Loupe has worked for the Mustang Fire Department for seven(7) years this July.

The American Legion Post #353 presented the Uniformed Police Employee of the Year to Sgt. Maurice Hawkins. Sgt. Hawkins has worked for the Mustang Police Department for four(4) years this month.

Commander Carrington expressed gratitude to the City of Mustang for providing the community an opportunity to acknowledge city staff.

G.4 City Manager Report

Nothing other than the City Manager's Report.

G.5 City Council Reports

Ward II – **Councilman Leete** stated that he was thankful for this community and the leadership of **City Manager, Tim Rooney**.

Ward III – **Councilman Wald** stated it was quiet in his ward.

Ward IV – **Councilman Waugh**, stated his ward was still under construction and he would continue to field calls.

Ward V – **Councilwoman Balliew**, stated it was quiet in her ward.

Ward VI – **Councilman Sholund**, stated it was quiet in his ward.

Ward I – **Vice-Mayor Ray**, Thanked City employees and asked everyone to “stop praying for rain”.

H. DISCUSSION ITEMS

H.1 ***Public Hearing and Consideration of Resolution 25-022, Approving the Fiscal Year 2025-2026 Budget for the City of Mustang, Mustang Improvement Authority and Related Funds.**

City Manager, Tim Rooney reported that the budget was presented to Council during the May 12, 2025 Work Session. All related questions that were presented by Council were addressed and additionally posted on the City's website. **City Manager, Tim Rooney** expressed much gratitude to the **Finance Director, Janet Watts** and her staff. He also thanked all Department Heads for exercising virtuous decisions when submitting their budgets.

City Manager, Tim Rooney stated that Staff recommends approval.

Vice Mayor, Ray opened the meeting for a Public Hearing at 7:40 p.m.

Councilman Leete stated that there is "no easier way for trouble – we have always been square". "Thank you to staff".

Vice Mayor, Ray closed the meeting for a Public Hearing at 7:42 p.m.

MOTION was made by **Councilman Waugh**, seconded by **Councilman Sholund**, to Approve the Fiscal Year 2025-2026 Budget for the City of Mustang, Mustang Improvement Authority and Related Funds.

AYE: Ray, Leete, Wald, Balliew, Waugh, Sholund

NAY: None

H.2 ***Consideration of the Contract and Maintenance, Statutory, & Performance Bonds for the Project Labeled SW 89th Street Overlay Project**

Project Manager, David Russell stated that the low bidder Stryker Asphalt was awarded the bid in the May meeting. There have been some changes requested by the City Attorney and staff is waiting for said changes. **Councilman Sholund** asked if Stryker had been vetted. **Project Manager, Russell** stated yes and the references were above satisfactory.

MOTION was made by **Councilman Sholund**, seconded by **Councilman Leete**, to Approve the Contract and Maintenance, Statutory & Performance Bonds for the Project Labeled SW 89th Street Overlay Project subject to changes by the **City Attorney**.

AYE: Ray, Leete, Wald, Balliew, Waugh, Sholund
NAY: None

- H.3 Consideration of Ordinance No. 1319 an Ordinance of the City of Mustang, Oklahoma, declaring certain police vehicles surplus, authorizing the sale of such vehicles to other public agencies or by competitive bidding, or auction, and authorizing and directing the City Manager to execute documents to complete the transfers; and providing for severability.**

Police Chief, Mike Wallace reminded Council that this is a continuation of the vehicle rotation that has been in place for the past few years.

MOTION was made by **Councilwoman Balliew**, seconded by **Councilman Leete**, to Approve Ordinance No. 1319.

AYE: Ray, Leete, Wald, Balliew, Waugh, Sholund
NAY: None

- H.4 Consideration of Resolution 25-023 of the City Council of the City of Mustang calling for a Special Municipal Election for the City of Mustang, Oklahoma, Pursuant to Article 2, Section 2-9 and Article 6 of the Charter of the City of Mustang, Oklahoma, and Providing for Dates and Filing Periods; Providing for Qualifications; and Providing for the Election to be Conducted by the Canadian County Election Board.**

City Attorney, Jon Miller stated that the criteria for the Special Election was discussed in the May 12, 2025 Special Council Meeting. The criteria was established and is presented in Res 25-023.

Staff recommends approval.

MOTION was made by **Councilman Sholund** and seconded by **Councilwoman Balliew** to Approve Resolution No. 25-023, calling for a Special Municipal Election for the City of Mustang, Oklahoma, Pursuant to Article 2, Section 2-9 and Article 6 of the Charter of the City of Mustang, Oklahoma, and Providing for Dates and Filing Periods; Providing for Qualifications; and Providing for the Election to be Conducted by the Canadian Count Election Board.

AYE: Ray, Leete, Wald, Balliew, Waugh, Sholund
NAY: None

H.5 *Consideration of Acceptance of Bids for the Project Labeled Meadowbrook Park Sanitary Sewer Project.

Project Manager, David Russell stated on May 22, 2025 seven(7) Bids were opened for the replacement of separated lines and repair of sewer lines in the Meadowbrook Park. Staff recommends to accept Bids.

MOTION was made by **Councilman Leete** and seconded by **Councilman Wald** to Accept all Bids for the Project Labeled Meadowbrook Park Sanitary Sewer Project.

AYE: Ray, Leete, Wald, Balliew, Waugh, Sholund
NAY: None

H.6 *Consideration of Award for the Project Labeled Meadowbrook Park Sanitary Sewer Project.

Project Manager, David Russell stated that from seven(7) submitted Bids the Low Bidder was Bear Creek Construction. Bear Creek had submitted references which the City called all three(3). There were two(2) local municipalities and a local school district. Both municipalities expressed unfavorable opinions citing poor communication and not meeting time-lines. One of the municipalities has an active project that is seven(7) months past due and is no longer communicating with the municipality. Bear Creek was a subcontractor on the school project and the prime contractor expressed a favorable reference. As a subcontractor, Bear Creek was not required to maintain timelines or communication. Both municipalities stated they would not use Bear Creek Construction in the future.

Due to the municipalities' unfavorable references, Staff declares them as a non-qualified bidder.

The next lowest bid in line is Grade Work Construction at \$78,092. This company has been vetted with good references and Staff recommends acceptance.

MOTION was made by **Councilman Waugh** and seconded by **Councilman Wald** to Award the Bid for the Project Labeled Meadowbrook Park Sanitary Sewer Project to Grade Work Construction in the amount of \$78,092.

AYE: Ray, Leete, Wald, Balliew, Waugh, Sholund

NAY: None

- H.7 Consideration of an Ordinance of the City of Mustang, Oklahoma, Amending Chapter 82, Article I, By Deleting in their entirety Secs. 82-1 through 82-6; Adopting new Sec. 82-1 to State a Purpose, Sec. 82-2 to define terms, Sec. 82-3 to limit times for solicitation, excluding specific invitations or appointments, Sec. 82-4 to require orders be in duplicate, Sec. 82-5 to prohibit solicitation on posted premises in the absence of a prior invitation or appointment, Sec. 82-6 to prohibit soliciting in roadways or public rights-of-way, unless specially permitted, Sec. 82-7 creating the no knock list and prohibiting solicitation at residences on the no knock list; Amending Chapter 82, Article II, by deleting in their entirety Secs. 82-21 through 82-27; Adopting new Sec. 82-21 requiring solicitor permits, stating times for application, and requiring carrying of permit and photo identification, new Sec. 82-22 creating application requirements, requiring referral and background check, establishing minimum age for solicitor permit and providing for permit renewal, new Sec. 82-23 establishing application and renewal permit fees, new Sec. 82-24 providing issuance, denial or revocation procedures and requirements, new Sec. 82-25 providing causes for revocation of permits, and Sec. 82-26 prohibiting transfer of permits; and, Amending Chapter 82, Article III, by Amending Sec. 82-42 to modify exemptions from ordinance; Providing for Repealer, Providing for Severability; and Declaring an Emergency.**

Vice Mayor Ray addressed that Council would skip to Agenda Item I.1 and would then return to Agenda Item H.7.

After adjourning from Executive Session on Agenda Item I.1, Council returned to Agenda Item H.7.

MOTION was made by **Councilman Leete** and seconded by **Councilman Sholund** to Approve Ordinance 1320 Amending Chapter 82, Article 11 of the Mustang Code of Ordinance.

AYE: Ray, Leete, Wald, Balliew, Waugh, Sholund
NAY: None

MOTION was made by **Vice Mayor Ray** and seconded by **Councilman Leete** to Declare an Emergency for Adoption of Ordinance 1320.

AYE: Ray, Leete, Wald, Balliew, Waugh, Sholund
NAY: None

I. MATTERS FOR EXECUTIVE SESSION

I.1 Consideration of claim by Moxie Pest Control (Oklahoma), LLC; and, Executive session as authorized by 25 Okla. Stat. Section 307(B)(4).

City Attorney, Jon Miller stated that because this matter involves active threatened litigation it is his recommendation to adjourn to Executive Session to have a discussion to protect the interest of the City.

MOTION was made by **Councilman Wald** and seconded by **Councilman Leete** to adjourn to Executive Session.

AYE: Ray, Leete, Wald, Balliew, Waugh, Sholund
NAY: None

MOTION was made by **Vice Mayor Ray** and seconded by **Councilman Leete** to return from Executive Session.

AYE: Ray, Leete, Wald, Balliew, Waugh, Sholund
NAY: None

Vice Mayor Ray returned to Agenda Item 7.

MOTION was made by **Councilman Leete** and seconded by **Councilman Sholund** to Approve Ordinance 1320 Amending Chapter 82, Article 11 of the Mustang Code of Ordinance.

AYE: Ray, Leete, Wald, Balliew, Waugh, Sholund
NAY: None

MOTION was made by **Vice Mayor Ray** and seconded by **Councilman Leete** to Declare an Emergency for Adoption of Ordinance 1320.

AYE: Ray, Leete, Wald, Balliew, Waugh, Sholund
NAY: None

J. ADJOURNMENT

MOTION was made by **Councilman Wald**, seconded by **Councilman Leet**, to adjourn.

AYE: Ray, Leete, Wald, Balliew, Waugh, Sholund
NAY: None

The meeting was adjourned at **8:22 p.m.**

Michael Ray, Vice Mayor

Attest:

Tammi Noblitt, City Clerk



Mustang City Council Agenda Item Report

Meeting Date: July 1, 2025

Submitted by: Ashley Neely

Submitting Department: Finance

Item Type: Approval

Agenda Section: CONSENT AGENDA

Subject Title:

Claims List for FY25.

Recommendation:

Approve.

Initiator:

Ashley Neely

Background:

Claims List for FY25,

Financial Impact:

\$281,112.59

Staff Comments:

Attachments:

[GF Claims List - FY25.pdf](#)

FUND: 01 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 11		CITY MANAGER				
25-1817	01-J0072	JIM FELDER	COUNCIL MEMBER PORTRAITS	6/2025	1166	850.00
DEPARTMENT TOTAL:						850.00
FUND TOTAL:						850.00

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 01 CITY ATTORNEY						
25-0799	01-B0222	BRADLEY WERNER, LLC	COXCOM FRANCHISE RENEWAL	6/2025	24193	1,106.25
25-1783	01-R0140	ERIK ROSCOM	CITY PROSECUTOR FILL IN	5/2025	202506123785	400.00
DEPARTMENT TOTAL:						1,506.25
DEPARTMENT: 11 CITY MANAGER						
25-1995	01-B0274	HEALTH CARE SERVICE CORPORARETIREE HEALTH INSURANCE		6/2025	202506123788	3,317.07
25-0088	01-D1082	DELTA DENTAL PLAN OF OKLAHORETIREE DENTAL INSURANCE		6/2025	202506123775	460.98
25-0354	01-J1071	CRUSH ENTERPRISES LLC	CLEANING SERVICES	6/2025	INV183195	880.00
25-0431	01-M0200	MUSTANG FLOWERS & GIFTS, INFLORAL ARRANGEMENTS		5/2025	1000063248A	35.00
25-1651	01-M0200	MUSTANG FLOWERS & GIFTS, INFLOWER ARRANGEMENTS		5/2025	1000063248	100.00
25-0341	01-S0137	STANDARD INSURANCE COMPANY RETIREE VISION INSURANCE		6/2025	202506123776	85.28
DEPARTMENT TOTAL:						4,878.33
DEPARTMENT: 12 LIBRARY						
25-1409	01-B1023	BTAC UNITED ACQUISITION HOLBOOKS		5/2025	5019526654	738.31
25-1409	01-B1023	BTAC UNITED ACQUISITION HOLBOOKS		6/2025	5019542122	45.07
25-0231	01-I0023	INGRAM LIBRARY SERVICES LLCJUVENILE BOOKS		5/2025	88305947	111.56
25-1288	01-I0023	INGRAM LIBRARY SERVICES LLCNONFICTION JUVENILE BOOKS		5/2025	88305947A	62.80
25-1297	01-I0023	INGRAM LIBRARY SERVICES LLCJUVENILE BOOKS		5/2025	88413433	202.95
25-1297	01-I0023	INGRAM LIBRARY SERVICES LLCJUVENILE BOOKS		6/2025	88499636	619.42
DEPARTMENT TOTAL:						1,780.11
DEPARTMENT: 13 PARKS AND RECREATION						
25-1454	01-A0294	GEORGE DECHER	SUMMER CAMP INFLATABLES	2/2025	39438613	400.00
25-1823	01-B1081	TRAVIS BRYCE	SUMMER CAMP DART BATTLES	6/2025	202506123778	425.00
25-1546	01-C0106	CINTAS CORPORATION NO. 2	JANITORIAL SUPPLIES	5/2025	4232071876A	27.69
25-1546	01-C0106	CINTAS CORPORATION NO. 2	JANITORIAL SUPPLIES	6/2025	4232877161A	27.69
25-0171	01-C0286	CIVICPLUS, LLC	CIVIC REC SOFTWARE FEES	5/2025	339108	1,038.22
25-1795	01-RF0131	SHANE HOLLEY	ADULT SOFTBALL REFUND	5/2025	202506123786	400.00
25-1796	01-RF0132	JENNIFER GIBSON	SWIM TEAM REFUND	5/2025	85123930CR	100.00
25-1811	01-RF0133	ANGELINA OWENS	POOL PARTY REFUND	6/2025	86016604CR	112.25
25-1812	01-RF0134	KATHY HAASE	SWIM LESSON REFUND	6/2025	87348402CR	41.25
25-1851	01-RF0135	KELSIE SALLEE	SWIM LESSON REFUND	6/2025	84978599CR	41.25
25-1741	01-S1145	U-CHANGE LOCK INDUSTRIES, I	KEYCARDS	6/2025	INV596869	221.00
DEPARTMENT TOTAL:						2,834.35

FUND: 01 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 15		GENERAL GOVERNMENT				
25-0048	01-C0052	LARRY WAYNE WRIGHT	PLUMBING - CITY HALL	6/2025	202506123780	125.00
25-0090	01-D0088	STATE OF OKLAHOMA - DEPARTMINMATE LABOR		6/2025	UNCCC-3060525	540.00
25-1389	01-L1142	LIGHTSTREAM NETWORKS, LLC	METRO E	6/2025	1856	4,075.00
25-0413	01-S0085	SILVER STAR CONSTRUCTION	COSTREET MOWING CONTRACTOR	5/2025	35523	78,398.34
25-0468	01-S0173	STANDLEY SYSTEMS, LLC	COPIER LEASE/USAGE	5/2025	INV1815849	2,212.01
25-0464	01-S0306	SETH B SHAY	PEST CONTROL SERVICES	5/2025	2326	760.00
DEPARTMENT TOTAL:						86,110.35
DEPARTMENT: 18		TOWN CENTER				
25-0166	01-A0227	ALLIED ELEVATOR SERVICES,	IELEVATOR MAINTENANCE	6/2025	2149334	175.00
25-1661	01-C0106	CINTAS CORPORATION NO. 2	JANITORIAL SUPPLIES	5/2025	4232071876	495.05
25-1698	01-C0106	CINTAS CORPORATION NO. 2	JANITORIAL SUPPLIES	6/2025	4232877161	638.94
25-1516	01-E0115	ERC ACQUISITION INC.	GYM WIPES	6/2025	983110	199.80
25-1832	01-00211	JONATHAN GRIDER	REPAIRS	6/2025	7624	231.82
DEPARTMENT TOTAL:						1,740.61
DEPARTMENT: 19		BALL COMPLEX				
25-1734	01-A0098	ABI ATTACHMENTS, INC.	DRAGS, ROLLER, WORKSTATN	5/2025	INV88683	6,906.39
25-0869	01-A2017	AMERICAN PIZZA PARTNERS,	LPCONCESSIONS - PIZZA	4/2025	268414	1,075.00
25-0869	01-A2017	AMERICAN PIZZA PARTNERS,	LPCONCESSIONS - PIZZA	5/2025	268439	420.00
25-1366	01-A2017	AMERICAN PIZZA PARTNERS,	LPCONCESSIONS - PIZZA	5/2025	268438	875.00
25-1746	01-B1019	BEN E. KEITH COMPANY	CONCESSIONS SUPPLIES	5/2025	67004789	1,549.66
25-1746	01-B1019	BEN E. KEITH COMPANY	CONCESSIONS SUPPLIES	6/2025	67009303	3,435.28
25-0208	01-C0106	CINTAS CORPORATION NO. 2	JANITORIAL & PAPER SUPPLI	5/2025	1905689129	90.00
25-1498	01-C0106	CINTAS CORPORATION NO. 2	JANITORIAL SUPPLIES	5/2025	4231388133	83.13
25-1665	01-C0106	CINTAS CORPORATION NO. 2	CONCESSIONS - JANITORIAL	5/2025	4232071784	370.77
25-1665	01-C0106	CINTAS CORPORATION NO. 2	CONCESSIONS - JANITORIAL	6/2025	4232877050	406.24
25-0881	01-F0144	405 TECHNOLOGY SOLUTIONS,	LPOS SYSTEM	6/2025	3069	1,107.64
25-1697	01-H0070	HAGAR RESTAURANT EQUIPMENT	REFRIGERATION REPAIRS	5/2025	3-551516	1,316.20
25-0207	01-H0165	HD SUPPLY, INC	JANITORIAL & PAPER SUPPLI	5/2025	867201519	173.26
25-1639	01-I1119	STEPHENSON WHOLESALE CO.,	ICONCESSIONS SUPPLIES	5/2025	7992720	899.22
25-1760	01-I1119	STEPHENSON WHOLESALE CO.,	ICONCESSIONS BEVERAGES	6/2025	7995376	1,196.12
25-0206	01-K0138	KLEMENT DISTRIBUTION INC.	ICE CREAM SUPPLIES	6/2025	1072515409	423.83
25-1745	01-P0144	PEPSICO BEVERAGE SALES, LLC	CONCESSIONS BEVERAGES	5/2025	37610003	3,823.00
25-1745	01-P0144	PEPSICO BEVERAGE SALES, LLC	CONCESSIONS BEVERAGES	6/2025	59589002	2,271.24
25-1446	01-P0175	DRINK TEA HOLDCO, LLC	CONCESSIONS - TEA	5/2025	37	250.00
25-1732	01-P0175	DRINK TEA HOLDCO, LLC	TEA FOR CONCESSIONS	6/2025	38	200.00
25-1368	01-P0214	RONALD S KOLANDER	JOHNNY FREEZE CUPS	6/2025	48	1,007.50
25-0795	01-Q0013	QUICKSCORES LLC	SCHEDULING SOFTWARE	3/2025	250594	112.00
25-0673	01-S0355	SUNSHINE SWEETS, LLC	CONCESSIONS	5/2025	I250528377	812.00
25-0673	01-S0355	SUNSHINE SWEETS, LLC	CONCESSIONS	6/2025	I250609423	870.00
DEPARTMENT TOTAL:						29,673.48

FUND: 01 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 20 AQUATICS						
25-1759	01-D0176	DONALD DEAN MCCOY JR	AQUATIC BATHROOMS DRYWALL	5/2025	928033	1,250.00
DEPARTMENT TOTAL:						1,250.00
DEPARTMENT: 31 COMMUNITY DEVELOPMENT						
25-0292	01-C0020	CANADIAN COUNTY CLERK	FILING FEES FOR ABATEMENT	6/2025	R890545	20.00
25-1777	01-P0187	MARC PETERSON	ABATEMENTS	5/2025	901	4,245.00
DEPARTMENT TOTAL:						4,265.00
DEPARTMENT: 41 POLICE						
25-0012	01-A0039	ASC INCORPORATED	MISC. VEHICLE PARTS	5/2025	210226	337.80
25-1331	01-B0284	BEN BRAUER	NASRO CONF PER DIEM	6/2025	202506123777	295.00
25-0728	01-C0050	SM COKER ENTERPRISE LLC	MISC PLUMBING NEEDS	6/2025	202506123779	285.00
25-0558	01-C2004	COMPLIANCE RESOURCE GROUP, NEW HIRE POLICE PHYSICAL		5/2025	89397	620.00
25-0077	01-F0078	DAIOHS USA, INC	ICE MACHINE RENTAL & SERV	6/2025	OK-445137	135.00
25-1779	01-F4474	FIRETROL PROTECTION SYSTEMS	CHECK VALVE REPLACEMENT	6/2025	101013840	927.08
25-1816	01-G0198	THE GOODYEAR TIRE & RUBBER TIRE ORDER		6/2025	255-1031672	3,150.00
25-0082	01-J1071	CRUSH ENTERPRISES LLC	FACILITY CLEANING	6/2025	INV183196	1,585.00
25-0087	01-M0170	DAVID L. MORRIS	MISC. VEHICLE MAINTENANCE	5/2025	260-05012025	750.00
25-1332	01-M0331	CODY MCDANIEL	NASRO CONFERENCE PER DIEM	6/2025	202506123784	295.00
25-1333	01-S0395	JEFF SIX	NASRO CONFERENCE PER DIEM	6/2025	202506123787	295.00
25-0107	01-T0029	WEST PUBLISHING CORPORATION	CLEAR INVESTIGATIVE TOOL	6/2025	852024108	247.92
25-0585	01-U0055	UNIFIRST HOLDINGS INC.	ENTRY MATS CLEANING	6/2025	2770249950	36.86
25-1782	01-W1164	WELCO ELECTRIC INC	LT OFFICE LIGHT REPAIR	6/2025	57797	175.30
DEPARTMENT TOTAL:						9,134.96
DEPARTMENT: 42 ANIMAL WELFARE						
25-0123	01-D0090	STATE OF OK - DEPT OF PUBLIO	LETS USER FEES	6/2025	LET-019106A	36.00
25-0125	01-J1071	CRUSH ENTERPRISES LLC	FACILITY CLEANING	6/2025	INV183194	395.00
25-1068	01-M0340	MWI VETERINARY SUPPLY CO	MEDICATIONS/VACCINATIONS	6/2025	61496270	45.54
DEPARTMENT TOTAL:						476.54

FUND: 01 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 51 FIRE						
25-0340	01-A0039	ASC INCORPORATED	VEHICLE REPAIR AND MAINT	5/2025	210171	47.99
25-0340	01-A0039	ASC INCORPORATED	VEHICLE REPAIR AND MAINT	6/2025	210716	55.73
25-1722	01-B0137	BOUND TREE MEDICAL LLC	EMS SUPPLIES	5/2025	85778034	936.93
25-0139	01-C0065	CASCO INDUSTRIES, INC.	NOMEX PANTS & SHIRTS	6/2025	273607	60.00
25-0317	01-C0299	CENTRAL POWER SYSTEMS AND SPREV. AND MAINT. EMERG.		5/2025	R118011178:01	1,555.00
25-1653	01-H0180	CORY D. HUGHES	DEPT PHOTOS FOR STATIONS	5/2025	2136	615.00
25-1712	01-N0003	NORTH AMERICA FIRE EQUIPMENSCBA FLOW TESTING & INSPE		5/2025	1348607	3,040.00
25-0337	01-00025	O'REILLY AUTOMOTIVE STORES,VEHICLE REPAIR AND MAINT.		4/2025	0309-373770	4.29
25-0337	01-00025	O'REILLY AUTOMOTIVE STORES,VEHICLE REPAIR AND MAINT.		6/2025	0309-381322	71.91
25-1590	01-00215	OKLAHOMA STATE UNIVERSITY	DOA - ADMIN/PROCTOR FEES	6/2025	099735	1,025.00
25-1591	01-00215	OKLAHOMA STATE UNIVERSITY	DOP ADMIN/PROCTOR FEES	6/2025	099723	1,025.00
25-1520	01-P0186	BRENDA MEEKS	STRIP, SEAL, WAX FLOOR	3/2025	2944	405.00
25-1721	01-R0146	ROGUE COMPETITION AUTOMOTIVANNUAL PM/INSPECTION		5/2025	017857	599.76
25-0326	01-U0055	UNIFIRST HOLDINGS INC.	SHOP TOWEL SERVICE	6/2025	2770249955	82.13
DEPARTMENT TOTAL:						9,523.74
FUND TOTAL:						153,173.72

FUND: 05 - PARK IMPROVEMENT

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 00		ADMINISTRATION				
25-1740	01-B0269	BILLS CUSTOM SERVICES	FOUNTAIN REPAIR WH POND	5/2025	1365	810.00
25-0974	01-D0167	ZW USA INC.	WASTE BAGS - DOG PARK	5/2025	766271	478.62
25-1781	01-P0094	POWER PLAY, LLC	SPLASH PAD PARTS	5/2025	2548	202.00
25-1642	01-S2221	S&T ELECTRIC LLC	ELECTRIC REPAIR WH PARK	6/2025	1761	160.00
DEPARTMENT TOTAL:						1,650.62
FUND TOTAL:						1,650.62

FUND: 07 - LIBRARY

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 07		ADMINISTRATION				
25-1459	01-M0263	MIDWEST TAPE, LLC	NONPRINT ITEMS-COLLECTION	5/2025	507240697	112.38
25-1459	01-M0263	MIDWEST TAPE, LLC	NONPRINT ITEMS-COLLECTION	6/2025	507271488	60.19
DEPARTMENT TOTAL:						172.57
FUND TOTAL:						172.57

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PURCHASE ORDER CLAIM REGISTER

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FUND: 08 - PD TRAFFIC ENFORCEMENT

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 41		POLICE ENFORCEMENT				
25-0041	01-D0090	STATE OF OK - DEPT OF PUBLIC SAFETY, CAD SERV		6/2025	LET-019106	1,474.00
					DEPARTMENT TOTAL:	1,474.00
					FUND TOTAL:	1,474.00

FUND: 11 - PARK'S DONATION

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 00		ADMINISTRATION				
25-1455	01-A0294	GEORGE DECHER	EGGSTRAVAGANZA INFLATABLE	2/2025	39438613A	70.33
DEPARTMENT TOTAL:						70.33
FUND TOTAL:						70.33

FUND: 17 - JUVENILE FEES

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 41		JUVENILE				
25-0112	01-G0030	GENERAL FUND	TRANSFER TO GENERAL FUND	6/2025	202506123782	4,800.00
DEPARTMENT TOTAL:						4,800.00
FUND TOTAL:						4,800.00

FUND: 39 - LIMITED PURPOSE

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 01 CITY ATTORNEY						
25-1700	01-C1068	CDW LLC	ADOBE ACROBAT PRO	5/2025	AE2JP2K	116.70
25-0621	01-T0029	WEST PUBLISHING CORPORATION	WESTLAW NATIONAL EDGE	6/2025	852051082	372.60
DEPARTMENT TOTAL:						489.30
DEPARTMENT: 13 PARK AND RECREATION						
25-1750	01-00211	JONATHAN GRIDER	CARDIO & WEIGHT EQUIPMENT	6/2025	7623	1,714.41
DEPARTMENT TOTAL:						1,714.41
DEPARTMENT: 15 GENERAL GOVERNMENT						
25-0403	01-P0173	PLACER LABS INC.	PLACER SOFTWARE	5/2025	INUS02856	11,852.00
DEPARTMENT TOTAL:						11,852.00
DEPARTMENT: 20 AQUATICS						
25-1723	01-P0094	POWER PLAY, LLC	GREEN DUMPING BUCKET	5/2025	2531	580.00
DEPARTMENT TOTAL:						580.00
DEPARTMENT: 21 FINANCE						
25-1700	01-C1068	CDW LLC	ADOBE ACROBAT PRO	5/2025	AE2JP2K	72.81
25-1753	01-C1068	CDW LLC	UPS COMPUTER BACK UP	5/2025	AE3SQ8U	977.84
DEPARTMENT TOTAL:						1,050.65
DEPARTMENT: 41 POLICE						
25-1701	01-C1068	CDW LLC	NETMOTION FULL PLATFORM	5/2025	AE2M98V	3,941.52
DEPARTMENT TOTAL:						3,941.52
DEPARTMENT: 42 ANIMAL WELFARE						
25-1013	01-L0128	LGL ANIMAL CARE PRODUCTS,	IDOG KENNEL GATES	6/2025	6799	10,257.00
DEPARTMENT TOTAL:						10,257.00

FUND: 39 - LIMITED PURPOSE

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 51		FIRE				
25-1701	01-C1068	CDW LLC	NETMOTION FULL PLATFORM	5/2025	AE2M98V	1,433.28
DEPARTMENT TOTAL:						1,433.28
FUND TOTAL:						31,318.16

FUND: 01 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 00		MAYOR AND COUNCIL				
25-0485	01-C0108	COWAN GROUP ENGINEERING, L	ENGINEERING FEES	6/2025	9934	491.00
25-0744	01-C0108	COWAN GROUP ENGINEERING, L	LSW 89TH ENGINEER CONTRACT	6/2025	9936	3,083.70
25-2014	01-C2231	CORY'S AUDIO VISUAL SERVICE	COUNCIL CHAMBERS AUDIO	6/2025	15694	300.00
DEPARTMENT TOTAL:						3,874.70
DEPARTMENT: 11		CITY MANAGER				
25-0250	01-G0133	DALLAS-FORT WORTH HOSPITAL	PRE-EMPLOYMENT BACKGROUN	8/2024	00106650	20.35
25-0250	01-G0133	DALLAS-FORT WORTH HOSPITAL	PRE-EMPLOYMENT BACKGROUN	11/2024	00107233	212.40
25-0250	01-G0133	DALLAS-FORT WORTH HOSPITAL	PRE-EMPLOYMENT BACKGROUN	2/2025	00107973	40.70
25-0250	01-G0133	DALLAS-FORT WORTH HOSPITAL	PRE-EMPLOYMENT BACKGROUN	3/2025	00108355	20.35
25-0250	01-G0133	DALLAS-FORT WORTH HOSPITAL	PRE-EMPLOYMENT BACKGROUN	5/2025	00109124	21.85
25-0251	01-H0167	HEALTH CARE SERVICE CORPOR	ACOBRA ADMIN. FEE	6/2025	240832MAY2025	75.00
25-2050	01-P0216	PAYCOR, INC.	PAYCOR FEES	5/2025	INV00071181	639.00
25-2050	01-P0216	PAYCOR, INC.	PAYCOR FEES	6/2025	INV00071688	639.00
25-0481	01-V0106	VALIR OUTPATIENT CLINICS, L	PRE-EMPLOY DRUG SCREENS	5/2025	OK0566683-1085	45.00
DEPARTMENT TOTAL:						1,713.65
DEPARTMENT: 12		LIBRARY				
25-1409	01-B1023	BTAC UNITED ACQUISITION	HOLBOOKS	6/2025	5019556943	159.58
25-0223	01-C1068	CDW LLC	INK	6/2025	AE4ZW6T	270.20
25-0232	01-I0023	INGRAM LIBRARY SERVICES LLC	YA BOOKS	6/2025	88571504	148.06
25-1297	01-I0023	INGRAM LIBRARY SERVICES LLC	JUVENILE BOOKS	6/2025	88571505	510.47
DEPARTMENT TOTAL:						1,088.31
DEPARTMENT: 13		PARKS AND RECREATION				
25-1546	01-C0106	CINTAS CORPORATION NO. 2	JANITORIAL SUPPLIES	6/2025	4234337901A	68.69
25-1532	01-F0078	DAIOHS USA, INC	MEETING SUPPLIES	6/2025	OK-461117	373.25
25-1731	01-M0220	MUSTANG PUBLIC SCHOOLS	JUNE FIELD TRIP BUSES	6/2025	3941	624.00
25-1919	01-P0045	PETTY CASH	BLANKET PO	6/2025	202506253870A	5.71
25-2012	01-RF0136	JANIECE RIZZI	SWIM TEAM REFUND	6/2025	86949344	80.00
DEPARTMENT TOTAL:						1,151.65

FUND: 01 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 15 GENERAL GOVERNMENT						
25-1830	01-F0132	IHC VENTURES	CITY HALL FLAGPOLE REPAIR	6/2025	10511	195.50
DEPARTMENT TOTAL:						195.50
DEPARTMENT: 18 TOWN CENTER						
25-1546	01-C0106	CINTAS CORPORATION NO. 2	JANITORIAL SUPPLIES	6/2025	4233589947	820.74
25-1698	01-C0106	CINTAS CORPORATION NO. 2	JANITORIAL SUPPLIES	6/2025	4234337901	492.30
25-1644	01-C2231	CORY'S AUDIO VISUAL SERVICE	AUDIO REPAIR	6/2025	15695	300.00
25-1730	01-D0134	DON'S PLUMBING INC	PLUMBING REPAIRS	6/2025	WO-9166	975.00
25-1516	01-E0115	ERC ACQUISITION INC.	GYM WIPES	6/2025	984272	599.40
25-1643	01-H0165	HD SUPPLY, INC	JANITORIAL SUPPLIES	6/2025	870137023	262.62
25-0182	01-J1071	CRUSH ENTERPRISES LLC	TOWN CENTER CLEANING	6/2025	INV183197	3,595.00
25-1082	01-L0052	LOCKE SUPPLY CO	MAINTENANCE SUPPLIES	6/2025	55742998-00A	158.69
25-1617	01-L0052	LOCKE SUPPLY CO	JANITORIAL SUPPLIES	6/2025	55742998-00	454.57
DEPARTMENT TOTAL:						7,658.32
DEPARTMENT: 19 BALL COMPLEX						
25-0871	01-B1019	BEN E. KEITH COMPANY	CONCESSIONS - FOOD/PAPER	6/2025	67029807B	96.63
25-1746	01-B1019	BEN E. KEITH COMPANY	CONCESSIONS SUPPLIES	6/2025	67034557	1,285.67
25-1845	01-B1019	BEN E. KEITH COMPANY	CONCESSIONS-FOOD/BEVERAGE	6/2025	67021405	5,000.00
25-2016	01-B1019	BEN E. KEITH COMPANY	CONCESSIONS FOOD/BEVERAGE	6/2025	67029807	2,000.00
25-1665	01-C0106	CINTAS CORPORATION NO. 2	CONCESSIONS - JANITORIAL	6/2025	4234337859	1,068.52
25-1447	01-F1049	GOLF CARS OF HOUSTON, LP	UTILITY CART	6/2025	JUN162025	878.00
25-1760	01-I1119	STEPHENSON WHOLESALE CO., I	CONCESSIONS BEVERAGES	6/2025	7997998	2,337.38
25-0206	01-K0138	KLEMENT DISTRIBUTION INC.	ICE CREAM SUPPLIES	6/2025	1072516107	1,569.90
25-1696	01-P0144	PEPSICO BEVERAGE SALES, LLC	CONCESSION DRINK SUPPLIES	6/2025	14165003	708.70
25-1745	01-P0144	PEPSICO BEVERAGE SALES, LLC	CONCESSIONS BEVERAGES	6/2025	36579007	2,170.95
25-1732	01-P0175	DRINK TEA HOLDCO, LLC	TEA FOR CONCESSIONS	6/2025	41	247.50
25-1798	01-P0214	RONALD S KOLANDER	CONCESSIONS J FREEZE CUPS	6/2025	49	1,475.00
25-1686	01-S0265	SIMPLOT AB RETAIL INC	FERTILIZER & SOIL TESTING	6/2025	218084111	335.40
25-0673	01-S0355	SUNSHINE SWEETS, LLC	CONCESSIONS	6/2025	I250612444	464.00
25-1797	01-S0355	SUNSHINE SWEETS, LLC	CONCESSIONS DIP N DOTS	6/2025	I250618467	522.00
DEPARTMENT TOTAL:						20,159.65

FUND: 01 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 20 AQUATICS						
25-1835	01-S9983	SUNBELT POOLS, INC	CHEMICAL FEEDER SUPPLIES	6/2025	PSI015010	1,242.00
DEPARTMENT TOTAL:						1,242.00
DEPARTMENT: 21 FINANCE						
25-0071	01-C0245	CRAWFORD & ASSOCIATES, P.C.	CONSULTING/GASB REVIEWS	6/2025	34086	540.00
25-0460	01-Q0003	QUIK PRINT OF OKLAHOMA CITY	CITATION ENVELOPES	6/2025	768810	615.24
DEPARTMENT TOTAL:						1,155.24
DEPARTMENT: 31 COMMUNITY DEVELOPMENT						
25-1320	01-O0096	OKLAHOMA UNIFORM BUILDING	CBUILDING PERMIT FEES	3/2025	202506253868	280.00
25-1919	01-P0045	PETTY CASH	BLANKET PO	6/2025	202506253870B	5.00
25-1777	01-P0187	MARC PETERSON	ABATEMENTS	6/2025	905	750.00
25-0615	01-R0092	SHELBY NICOLE LINK	MOWING ABATEMENT	6/2025	405	1,015.00
DEPARTMENT TOTAL:						2,050.00
DEPARTMENT: 41 POLICE						
25-1771	01-A1216	AIMPOINT	RED DOT OPTICS FOR RIFLES	6/2025	140299	894.00
25-0677	01-B0006	KARBS TOWING LLC	MISC TOWING NEEDS	6/2025	25-79238	50.00
25-2026	01-J0145	JOHNSON AUTO GLASS, INC.	WINDOW FOR UNIT 276	6/2025	487563	395.00
25-0590	01-M0115	MTM RECOGNITION CORPORATION	BADGE ORDER	6/2025	6247342	18.00
25-0585	01-U0055	UNIFIRST HOLDINGS INC.	ENTRY MATS CLEANING	6/2025	2770253374	36.32
25-1326	01-W0098	JAZREALE WRIGHT	TUITION REIMBURSEMENT	6/2025	202506253872	637.50
DEPARTMENT TOTAL:						2,030.82
DEPARTMENT: 42 ANIMAL WELFARE						
25-1555	01-H0182	HALO ANIMAL HOSPITAL	VETERINARY SERVICES	6/2025	443283	49.00
25-1068	01-M0340	MWI VETERINARY SUPPLY CO	MEDICATIONS/VACCINATIONS	6/2025	61670954	948.22
DEPARTMENT TOTAL:						997.22

FUND: 01 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 51 FIRE						
25-0340	01-A0039	ASC INCORPORATED	VEHICLE REPAIR AND MAINT	6/2025	211078	31.54
25-0342	01-A0110	ALL SEASON BUILDING SUPPLY	BUILDING REPAIR AND MAINT	6/2025	411819	8.56
25-1843	01-C0065	CASCO INDUSTRIES, INC.	GLOBE SUPREME BOOTS	6/2025	273752	520.00
25-1721	01-R0146	ROGUE COMPETITION AUTOMOTIV	ANNUAL PM/INSPECTION	6/2025	017901	1,743.52
DEPARTMENT TOTAL:						2,303.62
DEPARTMENT: 61 STREETS						
25-1813	01-S0330	STREETS, LLC	HVAC REPAIRS - OEMA	6/2025	41419400	1,294.00
25-2054	01-S0330	STREETS, LLC	HVAC REPAIRS - OEMA	6/2025	41369273	642.40
DEPARTMENT TOTAL:						1,936.40
FUND TOTAL:						47,557.08

FUND: 05 - PARK IMPROVEMENT

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 00		ADMINISTRATION				
25-1575	01-R0031	RAMEY STEEL CONSTRUCTION, IDORCHESTER PARK PAVILLION		5/2025	202506253871	10,350.00
25-0957	01-S0258	TRAVIS E GROOMS	REPAIRS	6/2025	18819	412.33
25-1846	01-S0258	TRAVIS E GROOMS	IRRIGATION REPAIR WH PARK	6/2025	18819A	282.20
DEPARTMENT TOTAL:						11,044.53
FUND TOTAL:						11,044.53

FUND: 14 - STREET/DRAINAGE IMP

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 14		ADMINISTRATION				
25-0064	01-C0108	COWAN GROUP ENGINEERING, LLGIS MONTHLY UPDATES			6/2025 9934B	2,492.00
DEPARTMENT TOTAL:						2,492.00
FUND TOTAL:						2,492.00

FUND: 39 - LIMITED PURPOSE

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 19 BALL COMPLEX						
25-1447	01-F1049	GOLF CARS OF HOUSTON, LP	UTILITY CART	6/2025	JUN162025	10,013.00
DEPARTMENT TOTAL:						10,013.00
DEPARTMENT: 20 AQUATICS						
25-1818	01-G0116	GRIDSHIFT SOLUTIONS, LLP	OUTDOOR SOLAR LIGHTING	6/2025	1586	1,260.00
DEPARTMENT TOTAL:						1,260.00
DEPARTMENT: 72 WATER						
25-1343	01-P0049	PIONEER SUPPLY, LLC	WATERLINE PARTS	6/2025	INV83162	1,975.32
25-1828	01-P0049	PIONEER SUPPLY, LLC	WATERLINE PARTS	6/2025	INV83161	9,074.68
DEPARTMENT TOTAL:						11,050.00
DEPARTMENT: 75 SEWER						
25-1794	01-S0390	SKT SECURITY, INC.	KEYPAD REPLACEMENT - GATE	6/2025	11631	995.00
DEPARTMENT TOTAL:						995.00
FUND TOTAL:						23,318.00

FUND: 69 - RISK MANAGEMENT

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 00		ADMINISTRATION				
25-2033	01-E0007	EMERGENCY PHYSICIANS OF MIDWC CLAIM 2024-16 ER VISIT		6/2025	202506253865	208.38
25-2030	01-H0174	HEALTHSMART BENEFIT SOLUTIOWC SERVICE FEE & 1 CLAIM		6/2025	202506253866	265.00
25-2032	01-M0267	MEDICAL CLAIMS REVIEW SERVIWC CLAIM2024-16 REPRICING		6/2025	202506253867	6.90
25-2031	01-W0108	SERVVRX, INC.	WC CLAIM 2007-09 MEDS	6/2025	202506253873	2,711.30
DEPARTMENT TOTAL:						3,191.58
FUND TOTAL:						3,191.58

JULY 2025 VISA

<u>DEPT</u>		
<u>501</u>	ATTORNEY	\$ 500.00
511	CITY MANAGER	\$ 3,000.00
512	LIBRARY	\$ 16,000.00
513	PARKS & RECREATION	\$ 9,000.00
515	GENERAL GOVERNMENT	\$ 1,500.00
518	TOWN CENTER	\$ 8,800.00
521	FINANCE	\$ 500.00
531	COMM. DEV.	\$ 800.00
541	POLICE	\$ 2,500.00
551	FIRE	\$ 7,000.00
TOTAL		\$ 49,600.00

The City Manager has the authority to approve all claim's up to \$50,000 per Ordinance #1153.



Agenda Item No: F.3

Mustang City Council Agenda Item Report

Meeting Date: July 1, 2025

Submitted by: Ashley Neely

Submitting Department: Finance

Item Type: Approval

Agenda Section: CONSENT AGENDA

Subject Title:

Claims List for FY26.

Recommendation:

Approve.

Initiator:

Ashley Neely

Background:

Claims List for FY26.

Financial Impact:

\$11,848,758.97

Staff Comments:

Attachments:

[GF Claim's List FY26 - For Council.pdf](#)

CITY OF MUSTANG

July 1, 2025

GENERAL FUND

FY26

	VENDOR NAME	ACCOUNT #	DESCRIPTION	AMOUNT/YEAR	APPROX. MO. AMT.
26-0018	YOUTH AND FAMILY SERVICES	01-500-5352	ANNUAL AGREEMENT	\$ 5,000.00	
26-0019	MUSTANG CHAMBER OF COMMERCE	01-500-5397	ANNUAL FUNDING	\$ 15,000.00	
			Dept. Total	\$ 20,000.00	
26-0006	RISK MANAGEMENT FUND	01-501-5114	WORKERS COMP FEES	\$ 400.00	\$ 33.33
26-0020	MICHAEL OGLESBY	01-501-5329	CITY PROSECUTOR	\$ 10,368.00	\$ 864.00
26-0021	RALPH STEVEN HUDDLESTON	01-501-5337	COURT APPEARANCES - JUDGE	\$ 22,800.00	\$ 1,900.00
26-0022	CHRISTOPHER HOWARD BOX	01-501-5337	ALTERNATE JUDGE	\$ 1,400.00	
			Dept. Total	\$ 34,968.00	
26-0006	RISK MANAGEMENT FUND	01-505-5114	WORKERS COMP FEES	\$ 300.00	\$ 25.00
			Dept. Total	\$ 300.00	
26-0023	STANDARD INSURANCE COMPANY	01-511-5112	RETIREE VISION INSURANCE	\$ 800.00	\$ 66.67
26-0024	DELTA DENTAL	01-511-5112	RETIREE DENTAL INSURANCE	\$ 7,000.00	\$ 583.33
26-0025	BLUE CROSS BLUE SHIELD	01-511-5112	RETIREE HEALTH INSURANCE	\$ 44,000.00	\$ 3,666.67
26-0006	RISK MANAGEMENT FUND	01-511-5114	WORKERS COMP FEES	\$ 1,000.00	\$ 83.33
26-0012	WEX	01-511-5613	FUEL	\$ 300.00	\$ 25.00
26-0026	LEXIPOL, LLC	01-511-5327	LOCAL GOVT POLICY ADMIN	\$ 7,486.98	\$ 623.92
26-0027	TIME CLOCK PLUS	01-511-5327	EMPLOYEE LICENSES	\$ 14,000.00	\$ 1,166.67
26-0028	TIME CLOCK PLUS	01-511-5327	SOFTWARE SUPPORT	\$ 16,000.00	\$ 1,333.33
			Dept. Total	\$ 90,586.98	
26-0006	RISK MANAGEMENT FUND	01-512-5114	WORKERS COMP FEES	\$ 50.00	\$ 4.17
			Dept. Total	\$ 50.00	
26-0006	RISK MANAGEMENT FUND	01-513-5114	WORKERS COMP FEES	\$ 1,600.00	\$ 133.33
26-0029	COX	01-513-5312	FITNESS EQUIPMENT TV'S	\$ 2,750.00	
26-0030	VERIZON	01-513-5327	WIFI HOT SPOTS	\$ 1,680.00	\$ 140.00
26-0013	WEX	01-513-5613	FUEL	\$ 2,000.00	\$ 166.67
			Dept. Total	\$ 8,030.00	
26-0004	QUADIENT LEASING USA, INC	01-515-5311	LEASE ON MAIL MACHINE	\$ 1,600.00	\$ 133.33
26-0005	QUADIENT FINANCE USA, INC	01-515-5311	POSTAGE FOR ONSITE METER	\$ 14,400.00	
26-0031	LIGHTSTREAM NETWORKS, LLC	01-515-5312	TELEPHONE/INTERNET	\$ 100,000.00	\$ 8,333.33
26-0032	OK MUNICIPAL LEAGUE	01-515-5323	ANNUAL SERVICE FEES	\$ 21,427.48	
26-0002	OK MUNICIPAL ASSURANCE GROUP	01-515-5350	GENERAL LIABILITY INSURANCE	\$ 179,423.00	PAID QTRLY
26-0003	OK MUNICIPAL ASSURANCE GROUP	01-515-5355	PROPERTY INSURANCE	\$ 185,000.00	PAID QTRLY
26-0002	OK MUNICIPAL ASSURANCE GROUP	01-515-5351	AUTO & EQUIPMENT INSURANCE	\$ 25,000.00	PAID QTRLY
26-0011	TYLER TECHNOLOGIES	01-515-5360	HOST WEBSITE AND COURT ONLINE COMPONENTS	\$ 2,400.00	
26-0011	TYLER TECHNOLOGIES	01-515-5360	AP/PAYROLL MAINT AGREEMENT - ANNL	\$ 7,953.28	
26-0011	TYLER TECHNOLOGIES	01-515-5360	TIMECLOCK	\$ 621.82	
26-0011	TYLER TECHNOLOGIES	01-515-5360	COURT ONLINE COMPONENTS	\$ 600.00	
26-0033	MUNICIPAL CODE CORP	01-515-5327	WEBSITE HOSTING & ADMIN SUPPORT FEE	\$ 3,000.00	
26-0034	SAFE & SECURE STORAGE- VISA	01-515-5391	STORAGE SERVICES	\$ 4,000.00	\$ 333.33
26-0035	SILVERSTAR CONSTRUCTION	01-515-5395	STREETS AND MOWING CONTRACTOR	\$ 1,020,000.00	
26-0007	SILVERSTAR CONSTRUCTION	01-515-5395	MAINTENANCE CAPS	\$ 10,000.00	
26-0007	SILVERSTAR CONSTRUCTION	01-515-5395	ICE MELT AND SAND	\$ 2,000.00	
26-0036	OK TAX COMMISSION	01-515-5396	SALES TAX PAYABLE	\$ 35,000.00	\$ 2,916.67
26-0037	ATWOODS	01-515-5398	SALES TAX REBATE - ECONOMIC DEV INCENTIVE	\$ 180,000.00	\$ 15,000.00
26-0038	KG SC HOLDINGS, LLC	01-515-5398	CASH SAVER PAYBACK INCENTIVE	\$ 30,000.00	\$ 5,000.00
			Dept. Total	\$ 1,822,425.58	
26-0039	GENERAL RESERVE FUND	01-516-5802	TRANSFER HOTEL TAX COLLECTED	\$ 100,000.00	
26-0040	LIMITED PURPOSE FUND	01-516-5839	10% EXCESS OVER \$800,000	\$ 300,000.00	\$ 25,000.00
26-0041	MUSTANG IMPROVEMENT AUTH. FUND	01-516-5868	SALES TAX TRANSFER (2 CENT TRANSFER)	\$ 7,750,000.00	\$ 645,833.33
			Dept. Total	\$ 8,150,000.00	
26-0006	RISK MANAGEMENT FUND	01-518-5114	WORKERS COMP FEES	\$ 200.00	\$ 16.67
			Dept. Total	\$ 200.00	

26-0006	RISK MANAGEMENT FUND	01-519-5114	WORKERS COMP FEES	\$ 700.00	\$ 58.33
26-0013	WEX	01-519-5613	FUEL	\$ 8,000.00	\$ 666.67
			Dept. Total	\$ 8,700.00	
26-0006	RISK MANAGEMENT FUND	01-520-5114	WORKERS COMP FEES	\$ 200.00	\$ 16.67
			Dept. Total	\$ 200.00	
26-0006	RISK MANAGEMENT FUND	01-521-5114	WORKERS COMP FEES	\$ 500.00	\$ 41.67
26-0011	TYLER TECHNOLOGIES	01-521-5353	MAINTENANCE AGREEMENT	\$ 10,363.50	
26-0011	TYLER TECHNOLOGIES	01-521-5353	COURT ANNL MAINT FEES	\$ 11,120.17	
26-0011	TYLER TECHNOLOGIES	01-521-5353	COURT INTERFACE WITH PD (SPLIT WITH FUND 13)	\$ 938.87	
26-0042	MUSTANG TIMES	01-521-5392	SUBSCRIPTION	\$ 35.00	
26-0012	WEX	01-521-5613	FUEL	\$ 500.00	\$ 41.67
			Dept. Total	\$ 23,457.54	
					\$ -
26-0006	RISK MANAGEMENT FUND	01-531-5114	WORKERS COMP FEES	\$ 700.00	\$ 58.33
26-0043	VERIZON	01-531-5312	CELL PHONE SERVICE	\$ 2,600.00	\$ 216.67
26-0014	WEX	01-531-5613	FUEL	\$ 5,000.00	\$ 416.67
			Dept. Total	\$ 8,300.00	
26-0006	RISK MANAGEMENT FUND	01-541-5114	WORKERS COMP FEES	\$ 9,700.00	\$ 808.33
26-0008	T-MOBILE	01-541-5353	PD CELL PHONES AND WIRELESS DATA	\$ 6,456.00	\$ 538.00
26-0011	TYLER TECHNOLOGIES	01-541-5360	COURT INTERFACE	\$ 938.87	
26-0044	MOTOROLA	01-541-5360	WATCHGUARD ANNUAL MAINT. AGREEMENT	\$ 12,000.00	
26-0045	LEADS ONLINE	01-541-5392	ONLINE POWER PLUS INVESTIGATION SYSTEM	\$ 3,150.00	
26-0015	WEX	01-541-5613	FUEL	\$ 92,000.00	\$ 7,666.67
26-0008	T-MOBILE	01-541-5624	JAIL PHONES/DATA	\$ 316.00	\$ 26.33
			Dept. Total	\$ 124,560.87	
26-0006	RISK MANAGEMENT FUND	01-542-5114	WORKERS COMP FEES	\$ 300.00	\$ 25.00
			Dept. Total	\$ 300.00	
26-0009	T-MOBILE	01-542-5353	WIRELESS/CELL SERVICES	\$ 1,722.00	\$ 143.50
26-0046	PLAN IT FIRE	01-542-5371	MONTHLY ALARM MONITORING SERVICE (JULY)	\$ 700.00	\$ 41.00
26-0016	WEX	01-542-5613	FUEL	\$ 4,950.00	\$ 412.50
			Dept. Total	\$ 7,372.00	
26-0006	RISK MANAGEMENT FUND	01-544-5114	WORKERS COMP FEES	\$ 970.00	\$ 80.83
			Dept. Total	\$ 970.00	
26-0006	RISK MANAGEMENT FUND	01-551-5114	WORKERS COMP FEES	\$ 9,000.00	\$ 750.00
26-0010	T-MOBILE	01-551-5353	AIR TIME ON TABLETS	\$ 4,050.00	\$ 337.50
26-0017	WEX	01-551-5613	FUEL	\$ 20,600.00	\$ 1,716.67
			Dept. Total	\$ 33,650.00	
26-0047	LIGHTSTREAM NETWORKS, LLC	01-561-5312	TELEPHONE/INTERNET - STREETS	\$ 2,500.00	\$ 208.33
			Dept. Total	\$ 2,500.00	
	GENERAL FUND TOTAL			\$ 10,336,570.97	

GENERAL RESERVE FUND

	VENDOR NAME	ACCOUNT #	DESCRIPTION	AMOUNT	
26-0048	GENERAL FUND	02-500-5801	TRANSFER TO GENERAL FUND	\$ 300,000.00	\$ 25,000.00
			Dept. Total	\$ 300,000.00	\$ 25,000.00
					\$ -
	GENERAL RESERVE FUND TOTAL			\$ 300,000.00	\$ 25,000.00

EMPLOYEE FLEX SPENDING

	VENDOR NAME	ACCOUNT #	DESCRIPTION	AMOUNT
26-0049	GENERAL FUND	10-516-5801	TRANSFER TO GENERAL FUND	\$ 4,000.00
			Dept. Total	\$ 4,000.00
	EMPLOYEE FLEX SPEND FUND TOTAL			\$ 4,000.00

POLICE TECHNOLOGY FEES

	VENDOR NAME	ACCOUNT #	DESCRIPTION	AMOUNT	
26-0008	T-MOBILE	13-541-5353	OFFICER CELL PHONES	\$ 9,788.00	\$ 815.67
			Dept. Total	\$ 9,788.00	
	POLICE TECHNOLOGY FEES TOTAL			\$ 9,788.00	

STREET & DRAINAGE

	VENDOR NAME	ACCOUNT #	DESCRIPTION	AMOUNT
26-0007	SILVERSTAR CONSTRUCTION	14-514-5391	MAINTENANCE CONTRACT	\$ 350,000.00
26-0007	SILVERSTAR CONSTRUCTION	14-514-5623	DRAINAGE PROJECTS	\$ 2,000.00
26-0007	SILVERSTAR CONSTRUCTION	14-514-5637	TRAFFIC STRIPING	\$ 30,000.00
			Dept. Total	\$ 352,000.00
	STREET & DRAINAGE TOTAL			\$ 352,000.00

PERSONAL SERVICE FUND

	VENDOR NAME	ACCOUNT #	DESCRIPTION	AMOUNT	
26-0050	General Fund	15-541-5801	Transfer 10% P.S. - Police	\$ 250,000.00	\$ 20,833.33
26-0051	General Fund	15-551-5801	Transfer 10% P.S. - Fire	\$ 250,000.00	
			Dept. Total	\$ 500,000.00	
	PERSONAL SERVICE FUND TOTAL			\$ 500,000.00	

JUVENILE FUND

	VENDOR NAME	ACCOUNT #	DESCRIPTION	AMOUNT
26-0001	GENERAL FUND	17-541-5801	TRANSFER TO GENERAL FUND	\$ 10,400.00
			Dept. Total	\$ 10,400.00
	JUVENILE FUND TOTAL			\$ 10,400.00

DEFINED CONTRIBUTION

26-0052	GENERAL FUND	18-516-5801	TRANSFER TO GENERAL FUND	\$ 230,000.00
			Dept. Total	\$ 230,000.00
	DEFINED CONTRIBUTION FUND TOTAL			\$ 230,000.00

WORKERS COMP FUND

26-0053	ASSOCIATED UNDERWRITERS	69-500-5391	ANNUAL EXCESS WORKERS COMPENSATION POLICY	\$ 106,000.00
			Dept. Total	\$ 106,000.00
	WORKERS COMP FUND TOTAL			\$ 106,000.00

FY26 CLAIMS LIST TOTAL:

REQUESTING ENTIRE FY26 AMT TO BE APPROVED.
MOST ITEMS WILL BE PAID MONTHLY UNTIL PO
EXHAUSTED.

\$ 11,848,758.97



Mustang City Council Agenda Item Report

Meeting Date: July 1, 2025

Submitted by: Julie Slupe

Submitting Department: Library

Item Type: Approval

Agenda Section: CONSENT AGENDA

Subject Title:

Approval to Turn Past Due Library Accounts over to Collection Agency.

Recommendation:

Approve.

Initiator:

Julie Slupe

Background:

Past Due Accounts for June 2025.

Financial Impact:

\$2,020.35

Staff Comments:

Attachments:

[June 2025 Collections Agency City Council Copy.pdf](#)

[illegible]



Mustang City Council Agenda Item Report

Meeting Date: July 1, 2025

Submitted by: Jessica Hunt

Submitting Department: Human Resources

Item Type: Approval

Agenda Section: CONSENT AGENDA

Subject Title:

Excess Workers' Compensation Insurance.

Recommendation:

Approve/Deny

Initiator:

Jessica Hunt, HR Director

Background:

The City of Mustang is self-insured for Workersâ€™ Compensation and we are required by state law to maintain Excess Workersâ€™ Compensation coverage. This coverage has a renewal date of July 1, 2025. Trent Richey, agent-of-record, secured a 2-yr rate guarantee in FY25 from our current carrier, Midwest Employers.

Financial Impact:

\$105,684.00

Staff Comments:

Recommend approval of the Midwest Employers Policy and payment of premium.

Attachments:



Mustang City Council Agenda Item Report

Meeting Date: July 1, 2025

Submitted by: Ryan Connor

Submitting Department: Community Development

Item Type: Approval

Agenda Section: CONSENT AGENDA

Subject Title:

Acceptance of Bonds & Dedication Meadow Hills Estates.

Recommendation:

Accept Dedications & Bonds to allow Final Plat to be filed.

Initiator:

Ryan Conner, Community Development Director

Background:

The Meadow Hills Estates Final Plat was approved by City Council in July of 2024. The 16 lot single-family subdivision in the 500 Block of S. Lewis Ln has been under construction for the water, sewer, storm sewer, drainage, and paving infrastructure. All items have been installed except for minor finishes - additional sodding around the detention area and a grate installation on a stormwater inlet after a back and forth study with engineering. The developer stated those items will be completed by Monday the 30th, if not sooner. The Chief Building Inspector, Projects Manager, and Community Development Director are in agreement to witness those two minor corrections before the City Council.

Financial Impact:

0

Staff Comments:

Staff recommends acceptance of the subdivision's infrastructure and maintenance bonds.

Attachments:

[\(1\) MEADOW HILLS ESTATES - FINAL PLAT.pdf](#)

[\(2\) Water, Sewer, and Storm Maintenance Bond - Meadow Hills Estates.pdf](#)

[\(3\) Street Maintenance Bond - Meadow Hills Estates.pdf](#)

FINAL PLAT
of
MEADOW HILLS ESTATES
BEING A PART OF THE NW/4, SEC 34, T11N, R5W, IM
AN ADDITION TO THE CITY OF MUSTANG, CANADIAN COUNTY, OKLAHOMA

OWNER'S CERTIFICATE AND DEDICATION

KNOW ALL MEN BY THESE PRESENTS:

That DAP VENTURES, LLC, an Oklahoma Limited Liability Company, hereby certifies that they are the owner of, and the only persons, firms or companies having title or interest in and to the land shown on the Final Plat of MEADOW HILLS ESTATES, an addition to the City of Mustang, Canadian County, Oklahoma. They have caused the same to be surveyed and platted into lots, as shown on said Final Plat, which said Final Plat represents a correct survey of all property included therein under the Final Plat of MEADOW HILLS ESTATES, an addition to the City of Mustang, being a part of the Northeast Quarter (NE/4), Section Thirty-four (34), Township Eleven (11) North, Range Five (5) West of the Indian Meridian, Canadian County, Oklahoma.

They further certify that they are the owners of and the only persons, firms or companies who has any right, title or interest to the land included in the above mentioned Final Plat, and they do hereby dedicate all street rights-of-way and utility easements as shown on said Final Plat to the public, for public streets, public drainage and public utilities for their heirs, executors, administrators, successors and assigns forever and have caused the same to be released from all encumbrances to be executed on this ____ day of _____, 2024.

Signed by the Manager this ____ day of _____, 2024.

DAP VENTURES, LLC

By: _____
Denton Parker, Manager

STATE OF OKLAHOMA SS
COUNTY OF _____

Before me, the undersigned, a notary public in and for said county and state on this ____ day of _____, 2024, personally appeared Denton Parker, to me known to be the identical person who subscribed the name of the maker thereof to the foregoing instrument as its Manager, and duly acknowledged to me that he executed the same as his free and voluntary act and deed and as the free and voluntary act and deed of such company for the uses and purposes therein set forth. Given under my hand and seal the day and year last above written.

Witness my hand and seal this ____ day of _____, 2024.

My Commission Expires: _____
My Commission No.: _____
Notary Public

CERTIFICATE OF PLANNING COMMISSION

I, _____, Planning Director for the City of Mustang, hereby certify that the City of Mustang Planning Commission duly approved the Final Plat of MEADOW HILLS ESTATES, an addition to the City of Mustang, Canadian County, Oklahoma at a meeting the day of _____, 2024.

Planning Director

CERTIFICATE OF CITY CLERK

I, _____, City Clerk of the City of Mustang, Canadian County, Oklahoma, hereby certify that I have examined the records of said City and find that all deferred payments on unmatured installments upon special assessment have been paid in full and that there are no special assessment procedures now pending against the land shown on the Final Plat of MEADOW HILLS ESTATES, an addition to the City of Mustang, Canadian County, Oklahoma.

Signed by the City Clerk this ____ day of _____, 2024.

City Clerk

ACCEPTANCE OF DEDICATION BY CITY COUNCIL

Be it resolved by the Council of the City of Mustang that the dedication of public streets and utility easements, but not drainage easements shown on the Final Plat of MEADOW HILLS ESTATES, an addition to the City of Mustang, Canadian County, Oklahoma is hereby accepted.

Adopted by the Council of the City of Mustang this ____ day of _____, 2024.

City Clerk Mayor

BONDED ABTRACTOR'S CERTIFICATE

The undersigned, a duly qualified and lawfully bonded abstractor of titles in and for Canadian County and the State of Oklahoma, hereby certify that the records of said county show that the Title to the land shown on the Final Plat of MEADOW HILLS ESTATES, an addition to the City of Mustang, Canadian County, Oklahoma is vested in DAP VENTURES, LLC, on the ____ day of _____, 2024, that there are no actions pending or judgements of any nature in any court or on file with the clerk thereof, that the taxes are paid for the year 2023 and prior years, that there are no outstanding tax sales certificates against said land and no tax deeds are issued to any person, that there are no liens, or other encumbrances of any kind against the land included in the Final Plat, except mortgages, rights-of-way, easements, and mineral conveyances of record.

In witness thereof, said Bonded Abstractor has caused this instrument to be executed this ____ day of _____, 2024.

STATE OF OKLAHOMA SS
COUNTY OF CANADIAN

Before me, the undersigned, a notary public in and for said county and state on this ____ day of _____, 2024, personally appeared _____, to me known to be the identical person who subscribed the name of the maker thereof to the foregoing instrument as its _____, and duly acknowledged to me that he executed the same as his free and voluntary act and deed and as the free and voluntary act and deed of such corporation for the uses and purposes therein set forth. Given under my hand and seal the day and year last above written.

Witness my hand and seal this ____ day of _____, 2024.

My Commission Expires: _____
My Commission No.: _____
Notary Public

COUNTY TREASURER'S CERTIFICATE

I, _____, do hereby certify that I am the duly qualified and acting County Treasurer of Canadian County and that the tax records of said county show that all taxes for the year 2023 and prior years are paid on the Final Plat of MEADOW HILLS ESTATES, an addition to the City of Mustang, Canadian County, Oklahoma, and that the required statutory security has been deposited in the offices of the County Treasurer guaranteeing the current year's taxes.

In witness thereof said County Treasurer has caused this instrument to be executed this ____ day of _____, 2024.

County Treasurer

REGISTERED PROFESSIONAL LAND SURVEYOR'S CERTIFICATE

I, Matthew Johnson, a Professional Land Surveyor in the State of Oklahoma, do hereby certify that the Final Plat of MEADOW HILLS ESTATES, an addition to the City of Mustang, Canadian County, Oklahoma, consisting of 2 sheets, represents a careful survey made under my supervision on the ____ day of _____, 2024, and that the plat of survey is an accurate representation of said survey and that all monuments shown hereon actually exist.

I further certify that this plat of survey meets the Oklahoma Minimum Standards for the Practice of Land Surveying as adopted by the Oklahoma State Board of Registration for Professional Engineers and Land Surveyors.

Witness my hand and seal this ____ day of _____, 2024.

Matthew Johnson, P.L.S. No. 1807

STATE OF OKLAHOMA SS
COUNTY OF OKLAHOMA

Before me, the undersigned, a notary public within and for said county and state, personally appeared Matthew Johnson, to me known to be the identical person who executed the within and foregoing instrument and acknowledged to me that he executed the same as his free and voluntary act and deed.

Witness my hand and seal this ____ day of _____, 2024.

My Commission Expires: _____
My Commission No.: _____
Notary Public

PROPERTY DESCRIPTION

A tract of land being a part of the Northwest Quarter (NW/4) of Section thirty-four (34), Township Eleven (11) North, Range Five (5) West of the Indian Meridian, Mustang, Canadian County, Oklahoma, being more particularly described as follows:

Commencing at the Northwest (NW) Corner of said Northwest Quarter (NW/4);

THENCE South 00°16'39" East, along and with the West line of said NW/4, a distance of 1523.11 feet;

THENCE North 89°46'48" East, departing said West line, a distance of 740.09 feet to a point on the East Right-of-Way line of Lewis Street as shown on the recorded plat DOLTONS ADDITION, said point being the POINT OF BEGINNING;

THENCE continuing North 89°46'48" East, a distance of 580.00 feet to a point on the West line of the recorded plat MUSTANG MEADOWS ADDITION SECTION 2;

THENCE South 00°04'56" East, along and with the West line of said plat MUSTANG MEADOWS ADDITION SECTION 2, a distance 288.00 feet to the Northeast (NE) corner of the recorded plat HILL ADDITION;

THENCE South 89°46'48" West, along and with the North line of said plat HILL ADDITION, a distance of 580.00 feet to a point on the East Right-of-Way line of said Lewis Street;

THENCE North 00°04'56" West, along and with the East Right-of-Way line of said Lewis Street a distance of 288.00 feet to the POINT OF BEGINNING.

Containing 167,040 square feet or 3.8347 acres, more or less.

Basis of Bearing: Grid North as established by state plane datum (Oklahoma State Plane North Zone NAD83).

This property description was prepared on the ____ day of _____, 2024, by Matthew Johnson, Licensed Professional Surveyor, No. 1807.

FINAL PLAT
of
MEADOW HILLS ESTATES

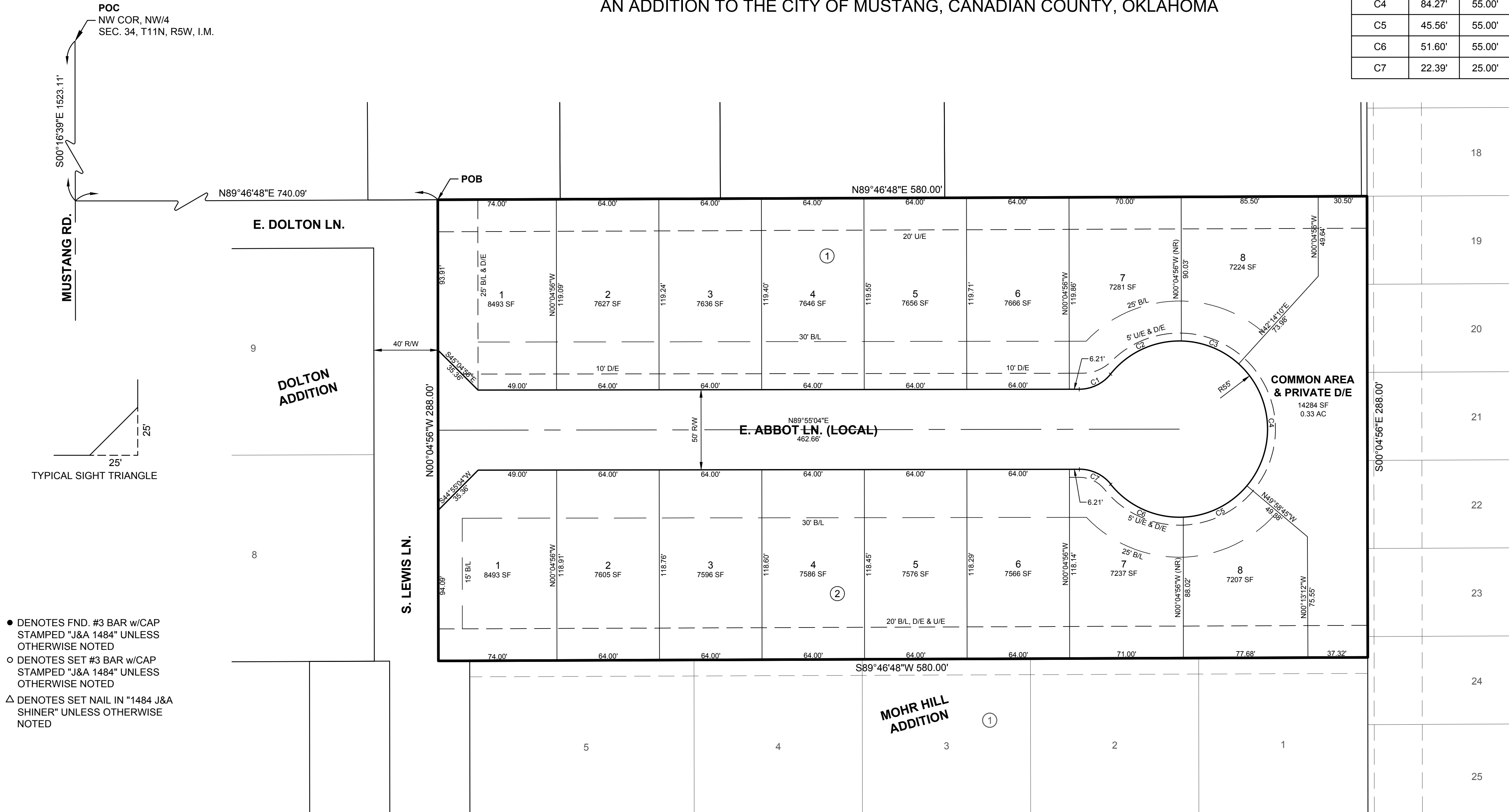


Johnson & Associates
1 E. Sheridan Ave., Suite 200
Oklahoma City, OK 73104
(405) 235-8075 FAX: (405) 235-8078 www.jaokc.com
Certificate of Authorization #1404 Exp. Date: 06-30-2025
• ENGINEERS • SURVEYORS • PLANNERS •

FINAL PLAT
of
MEADOW HILLS ESTATES

BEING A PART OF THE NW/4, SEC 34, T11N, R5W, IM
AN ADDITION TO THE CITY OF MUSTANG, CANADIAN COUNTY, OKLAHOMA

Curve Table						
Curve #	Length	Radius	Tangent	Chord Length	Chord Direction	Delta
C1	22.39'	25.00'	12.01'	21.65'	N64°15'32"E	051°19'04"
C2	50.60'	55.00'	27.25'	48.83'	N64°57'22"E	052°42'44"
C3	39.28'	55.00'	20.52'	38.45'	S68°13'33"E	040°55'26"
C4	84.27'	55.00'	52.91'	76.26'	S03°52'18"E	087°47'05"
C5	45.56'	55.00'	24.18'	44.27'	S63°45'04"W	047°27'37"
C6	51.60'	55.00'	27.88'	49.73'	N65°38'30"W	053°45'16"
C7	22.39'	25.00'	12.01'	21.65'	N64°25'24"W	051°19'04"



- DENOTES FND. #3 BAR w/CAP STAMPED "J&A 1484" UNLESS OTHERWISE NOTED
- DENOTES SET #3 BAR w/CAP STAMPED "J&A 1484" UNLESS OTHERWISE NOTED
- △ DENOTES SET NAIL IN "1484 J&A SHINER" UNLESS OTHERWISE NOTED

***** NOTE *****
THIS SURVEY MEETS THE OKLAHOMA MINIMUM STANDARDS FOR THE PRACTICE OF LAND SURVEYORS AS ADOPTED BY THE OKLAHOMA STATE BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS AND LAND SURVEYORS; AND THAT SAID FINAL PLAT COMPLIES WITH THE REQUIREMENTS OF TITLE 11 SECTION 41-108 OF THE OKLAHOMA STATE STATUTES.

NOTES:

- All islands/medians within street rights-of-way, and arterial landscaping with its irrigation system, shall be maintained by the Property Owners Association within MEADOW HILLS ESTATES.
- Maintenance of all common areas and private drainage easements within MEADOW HILLS ESTATES shall be the responsibility of the Property Owners Association. The property Owners Association shall, at a minimum, include as members the then current owners of tracts within the platted area, and shall exist in perpetuity. The obligation to maintain the common areas and private drainage easements is intended to benefit, and may be enforced by, the City of Mustang.
- No structures, storage of material, grading, fill or other obstructions, including fences, either temporary or permanent, that may cause a blockage of flow or an adverse effect on the functioning of the storm water facility, shall be placed within the common areas intended for the use of conveyance of storm water, and/or drainage easements shown. Certain amenities such as, but not limited to walks, benches, piers, and docks, shall be permitted if installed in a manner to meet the requirements specified above.
- Fire Hydrant installation shall comply with City of Mustang Cody of Ordinances NO. 1213 Sec. 118-171. - Fire Hydrants.
- All homes to be sprinkled per Mustang Fire Marshall.

LEGEN D:

POC = POINT OF COMMENCEMENT
POB = POINT OF BEGINNING
RW = RIGHT OF WAY
STAT. RW = STATUTORY RIGHT OF WAY
LNA = LIMITS OF NO ACCESS
CA = COMMON AREA
NR = NOT RADIAL
TL = TOTAL LENGTH
B/L = BUILDING LIMIT LINE
S/E = SIDEWALK EASEMENT
U/E = PUBLIC UTILITY EASEMENT
D/E = PUBLIC DRAINAGE EASEMENT
D & U/E = DRAINAGE & UTILITY EASEMENT

TOTAL NUMBER OF LOTS = 16
TOTAL COMMON AREA ACRES = 0.36 AC

FINAL PLAT
of
MEADOW HILLS ESTATES

J&A
Johnson & Associates
1 E. Sheridan Ave., Suite 200
Oklahoma City, OK 73104
(405) 235-8075 FAX (405) 235-8078 www.jaokc.com
Certificate of Authorization #1484 Exp. Date: 06-30-2025
• ENGINEERS • SURVEYORS • PLANNERS •

WATER, SEWER, AND STORM MAINTENANCE BOND**KNOW ALL MEN BY THESE PRESENTS:**

That we, Dap Ventures, LLC, as Principal, and West Bend Insurance Company as surety, are held and firmly bound unto the CITY OF MUSTANG, a Municipal Corporation, and City of the first class, or the State of Oklahoma, in the full and just sum of Three Hundred Sixty Eight Thousand Nine Hundred Eighty One & 80/100, (\$ 368,981.80), such sum being equal to 110% of the contract price, for a period of two (2) years, for the payment of which, well and truly to be made, we, and each of us, bind ourselves, our heirs, executors, and assigns, themselves, and its successors and assigns, jointly and severally, firmly by these presents.

Dated this 23rd day of April, 2025. The conditions of this obligation are such that whereas, said Principal has constructed in the CITY OF MUSTANG: Utility to serve Meadow Hills Estates, 520 Lewis Ln, Mustang, OK 73064 all in compliance with the plans and specifications therefore, made a part of said contract and on file at the City Of Mustang and to maintain the said improvement in the amount set forth against any failure due to workmanship or material for a period of 110% for two (2) years from the date of acceptance by the Council of the City of Mustang.

NOW, THEREFORE, if said Principal shall pay or cause to be paid to the City all damages, loss and expense which may result by reason of failure due to defective materials and/or workmanship in connection with said work occurring within a period of two (2) years from and after acceptance of said project by the City, then this obligation shall be null and void, otherwise, to be and remain in full force and effect.

It is further agreed that if the said Principal or Surety herein shall fail to maintain said improvements against any failure due to defective workmanship and/or material for a period of two (2) years and at any time repairs shall be necessary that the cost of making said repairs shall be determined by Council of the CITY OF MUSTANG, or some person or persons designated by them to ascertain the same, and if upon thirty (30) days notice, that said amount ascertained shall not be paid by the Principal or Surety herein, or if the necessary repairs are not made, that said amount shall become due upon the expiration of thirty (30) days and suit may be maintained to recover the amount so determined in any court of competent jurisdiction. And that the amount so determined shall be conclusive upon the parties as to the amount due on this bond for the repair or repairs included therein, and that the cost of all repairs shall be so

determined from time to time during the life of this bond as the condition of the improvements may require.

It is further expressly agreed and understood by the parties hereto that no changes or alterations in said contract and no deviations from the plan or mode of procedure herein fixed shall have effect of releasing the sureties, or any of them, from the obligations of this bond.
Water and Sewer Maintenance Bond

IN THE WITNESS WHEREOF, the said Principal has caused these presents to be executed in its name and its corporate seal to be hereunto affixed by its duly authorized officers; and the said surety has caused these presents to be executed in its name and its corporate seal to be hereunto affixed by its Attorney-in-Fact, duly authorized so to do, the day and year first above written.

Attest: *[Signature]*
[Signature]
Dartow Parker

Witness: *[Signature]*

Approved as to form this _____ day of _____, 20_____.

Dap Ventures, LLC
Principal *[Signature]*
By: *[Signature]*
Manager Dartow Parker

West Bend Insurance Company
Surety

By: *[Signature]*
Attorney-in-Fact Joshua Bryan

City Attorney

REVIEWED AND APPROVED by the Council of the City Of Mustang this
_____ day of _____, 20_____.

Attest: _____
Mayor

City Clerk



Bond No. 2298297

POWER OF ATTORNEY

Know all men by these Presents, that West Bend Insurance Company (formerly known as West Bend Mutual Insurance Company prior to 1/1/2024), a corporation having its principal office in the City of West Bend, Wisconsin does make, constitute and appoint:

Travis E. Brown, Joshua Bryan, Faith Burleson, Jamie M. Burris, J. Kelly Deer, Vaughn P. Graham, Vaughn Graham, Jr, Austin K. Greenhaw, Carey Kennemer, Becky Killman, Kristin Lewis, Tom Perrault, Dwight A. Pilgrim, Stephen M. Poleman, Deborah L. Raper, Shelli R. Samsel, Ryan Matthew Sanders, Vicki Wilson

lawful Attorney(s)-in-fact, to make, execute, seal and deliver for and on its behalf as surety and as its act and deed any and all bonds, undertakings and contracts of suretyship, provided that no bond or undertaking or contract of suretyship executed under this authority shall exceed in amount the sum of: Thirty Million Dollars (\$30,000,000)

This Power of Attorney is granted and is signed and sealed by facsimile under and by the authority of the following Resolution adopted by the Board of Directors of West Bend Insurance Company by unanimous consent resolution effective the 1st day of January 2024.

Appointment of Attorney-In-Fact. The president or any vice president, or any other officer of West Bend Insurance Company may appoint by written certificate Attorneys-In-Fact to act on behalf of the company in the execution of and attesting of bonds and undertakings and other written obligatory instruments of like nature. The signature of any officer authorized hereby and the corporate seal may be affixed by facsimile to any such power of attorney or to any certificate relating therefore and any such power of attorney or certificate bearing such facsimile signatures or facsimile seal shall be valid and binding upon the company, and any such power so executed and certified by facsimile signatures and facsimile seal shall be valid and binding upon the company in the future with respect to any bond or undertaking or other writing obligatory in nature to which it is attached. Any such appointment may be revoked, for cause, or without cause, by any said officer at any time.

Any reference to West Bend Mutual Insurance Company in any Bond and all continuations thereof shall be considered a reference to West Bend Insurance Company.

In witness whereof, West Bend Insurance Company has caused these presents to be signed by its president undersigned and its corporate seal to be hereto duly attested by its secretary this 1st day of January 2024.

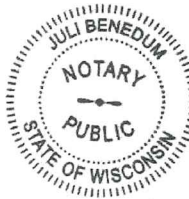
Attest Christopher C. Zwygart
Christopher C. Zwygart
Secretary



Robert J. Jacques
Robert J. Jacques
President

State of Wisconsin
County of Washington

On the 1st day of January 2024, before me personally came Robert Jacques, to me known being by duly sworn, did depose and say that he is the President of West Bend Insurance Company, the corporation described in and which executed the above instrument; that he knows the seal of the said corporation; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the board of directors of said corporation and that he signed his name thereto by like order.



Juli Benedum
Lead Corporate Attorney
Notary Public, Washington Co., WI
My Commission is Permanent

The undersigned, duly elected to the office stated below, now the incumbent in West Bend Insurance Company, a Wisconsin corporation authorized to make this certificate, Do Hereby Certify that the foregoing attached Power of Attorney remains in full force effect and has not been revoked and that the Resolution of the Board of Directors, set forth in the Power of Attorney is now in force.

Signed and sealed at West Bend, Wisconsin this 23rd day of April, 2025.



Christopher C. Zwygart
Christopher C. Zwygart
Secretary

STREETS MAINTENANCE BOND

KNOW AL MEN BY THESE PRESENTS:

That we, Dap Ventures, LLC, as Principal, and West Bend Insurance Company as surety, are held and firmly bound unto the CITY OF MUSTANG, a Municipal Corporation, and City of the first class, of the State of Oklahoma, in the full and just sum of 100% or One Hundred Thirteen Thousand Six Hundred Ninety Six & 00/100, (\$ 113,696.00), such sum being equal to the contract price for a period of one (1) year and thereafter for a period of four (4) years for the sum of (\$ 11,369.60), such sum being not less than 10% of the contract price, for the payment of which, will and truly be made, we, and each of us, bind ourselves, our heirs, executors, and assigns, themselves, and its successors and assigns, jointly and severally, firmly by these presents.

Dated this 23rd day of April, 20 25.
 The conditions of this obligation are such that whereas, said Principal has by contract between Dap Ventures, LLC,
 And Park Ave, LLC dated this 16th
 Day of January, 20 25, constructed in THE CITY OF
 MUSTANG: Paving to serve Meadow Hills Estates,
520 Lewis Ln, Mustang, OK 73064

All in compliance with the plans and specification therefore, made a part of said contract and file at the City of Mustang and to maintain the said improvements in the amount set forth against any failure due to workmanship or material for a period of 100% for one (1) year and 10% for a period of four (4) years from the date of acceptance by the Council of the City of Mustang.

It is further agreed that if the said Principal or Surety herein shall fail to maintain said improvements against any failure due to defective workmanship and/or material for a period of five (5) years and at any time repairs shall be necessary that the cost of making said repairs shall be determined by Council of THE CITY OF MUSTANG, or some person or persons designated by them to ascertain the same, and if, upon thirty (30) days notice, that said amount ascertained shall not be paid by the Principal or Surety herein, or if the necessary repairs are not made, that said amount shall become due upon the expiration of thirty (30) days and suit may be maintained to recover the amount so determined in any court of competent jurisdiction and that the amount so determined shall be conclusive upon the parties as to the amount due on this bond for the repair or repairs included therein, and that the cost of all repairs shall be so determined from time to time during the life of this bond as the condition of the improvements may require.

It is further expressly agreed and understood by the parties hereto that no changes or alterations in said contract and no deviations from the plan or mode of

procedure herein fixed shall have the effect of releasing the sureties, or any of them, from the obligation of this bond.

IN WITNBESS WHEREOF, the said Principal has caused these presents to be executed in its name and its corporate seal to be hereunto affixed by its duly authorized officers; an the said surety has caused these presents to be executed in its name and its corporate seal to be hereunto affixed by its Attorney-in-Fact, duly authorized so to do, the day and year first above written.

Dap Ventures, LLC

Principal

Attest:

[Signature]

By:

[Signature]
Denton Parker Manager

West Bend Insurance Company

Surety

Attest:

[Signature]

By:

[Signature]

Attorney-In-Fact: Joshua Bryan

Approved as to form this _____ day of _____ 20 ____.

City Attorney

Reviewed and approved by the Council of the City of Mustang this _____ day
Of _____, 20 ____.

Mayor

Attest:

City Clerk



Bond No. 2298296

POWER OF ATTORNEY

Know all men by these Presents, that West Bend Insurance Company (formerly known as West Bend Mutual Insurance Company prior to 1/1/2024), a corporation having its principal office in the City of West Bend, Wisconsin does make, constitute and appoint:

Travis E. Brown, Joshua Bryan, Faith Burleson, Jamie M. Burris, J. Kelly Deer, Vaughn P. Graham, Vaughn Graham, Jr, Austin K. Greenhaw, Carey Kennemer, Becky Killman, Kristin Lewis, Tom Perrault, Dwight A. Pilgrim, Stephen M. Poleman, Deborah L. Raper, Shelli R. Samsel, Ryan Matthew Sanders, Vicki Wilson

lawful Attorney(s)-in-fact, to make, execute, seal and deliver for and on its behalf as surety and as its act and deed any and all bonds, undertakings and contracts of suretyship, provided that no bond or undertaking or contract of suretyship executed under this authority shall exceed in amount the sum of: Thirty Million Dollars (\$30,000,000)

This Power of Attorney is granted and is signed and sealed by facsimile under and by the authority of the following Resolution adopted by the Board of Directors of West Bend Insurance Company by unanimous consent resolution effective the 1st day of January 2024.

Appointment of Attorney-In-Fact. The president or any vice president, or any other officer of West Bend Insurance Company may appoint by written certificate Attorneys-In-Fact to act on behalf of the company in the execution of and attesting of bonds and undertakings and other written obligatory instruments of like nature. The signature of any officer authorized hereby and the corporate seal may be affixed by facsimile to any such power of attorney or to any certificate relating therefore and any such power of attorney or certificate bearing such facsimile signatures or facsimile seal shall be valid and binding upon the company, and any such power so executed and certified by facsimile signatures and facsimile seal shall be valid and binding upon the company in the future with respect to any bond or undertaking or other writing obligatory in nature to which it is attached. Any such appointment may be revoked, for cause, or without cause, by any said officer at any time.

Any reference to West Bend Mutual Insurance Company in any Bond and all continuations thereof shall be considered a reference to West Bend Insurance Company.

In witness whereof, West Bend Insurance Company has caused these presents to be signed by its president undersigned and its corporate seal to be hereto duly attested by its secretary this 1st day of January 2024.

Attest Christopher C. Zwygart
Christopher C. Zwygart
Secretary



Robert J. Jacques
Robert J. Jacques
President

State of Wisconsin
County of Washington

On the 1st day of January 2024, before me personally came Robert Jacques, to me known being by duly sworn, did depose and say that he is the President of West Bend Insurance Company, the corporation described in and which executed the above instrument; that he knows the seal of the said corporation; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the board of directors of said corporation and that he signed his name thereto by like order.



Juli Benedum
Lead Corporate Attorney
Notary Public, Washington Co., WI
My Commission is Permanent

The undersigned, duly elected to the office stated below, now the incumbent in West Bend Insurance Company, a Wisconsin corporation authorized to make this certificate, Do Hereby Certify that the foregoing attached Power of Attorney remains in full force effect and has not been revoked and that the Resolution of the Board of Directors, set forth in the Power of Attorney is now in force.

Signed and sealed at West Bend, Wisconsin this 23rd day of April, 2025.



Christopher C. Zwygart
Christopher C. Zwygart
Secretary



Mustang City Council Agenda Item Report

Meeting Date: July 1, 2025

Submitted by: Ryan Connor

Submitting Department: Community Development

Item Type: Approval

Agenda Section: CONSENT AGENDA

Subject Title:

****Acceptance of Permanent Easement Deed for Sanitary Sewer Facilities from Midfirst Savings & Loan Association.**

Recommendation:

Accept Permanent Easement Deed.

Initiator:

Ryan Conner, Community Development Director

Background:

This item is to consider acceptance of a utility easement for sanitary sewer facilities to serve the commercial property at 215 N. Sara Rd - AG Sara RE Holdings LLC. This property has Preliminary and Final Plats pending acceptance on this same agenda for a 2.50 acre - 2 lot commercial plat North of Midfirst Bank at the intersection of Sara Rd & State Highway 152. The best and closest connection to sanitary sewer is from the main located behind Dutch Bros Coffee at N. Maryella Terr & State Highway 152. In order to extend the sewer, a permanent easement deed was acquired from Midfirst Bank to reach the property. The Permanent Easement Deed and exhibit is attached.

Financial Impact:

0

Staff Comments:

Staff recommends acceptance of the Permanent Easement Deed.

Attachments:

[PERMANENT EASEMENT - DRAFT \(City 062325\).pdf](#)

PERMANENT EASEMENT

KNOW ALL MEN BY THESE PRESENTS that MIDFIRST SAVINGS & LOAN ASSOCIATION, a state savings and loan ("Grantor"), for and in consideration of One Dollar and other good and valuable considerations, receipt of which is hereby acknowledged, does hereby grant and convey unto THE CITY OF MUSTANG, OKLAHOMA, a municipal corporation, and MUSTANG IMPROVEMENT AUTHORITY, a public trust (together, "Grantee"), a permanent easement over the following described property situated in Canadian, County, Oklahoma, to wit:

SEE EASEMENT DESCRIPTION, EXHIBIT "A" HERETO

(hereinafter, the "Easement Area") for the use of THE CITY OF MUSTANG, OKLAHOMA, and the MUSTANG IMPROVEMENT AUTHORITY for the exclusive purpose of construction, maintaining, and operating a Sanitary Sewer Main, including pipes, manholes, and other sanitary sewer structures and appurtenances deemed reasonably necessary thereto (the "Facilities"), under, over, through and upon the same. Should Grantee permanently abandon the easement for the purposes above stated, then the said easement shall revert to Grantor, its successors and/or assigns.

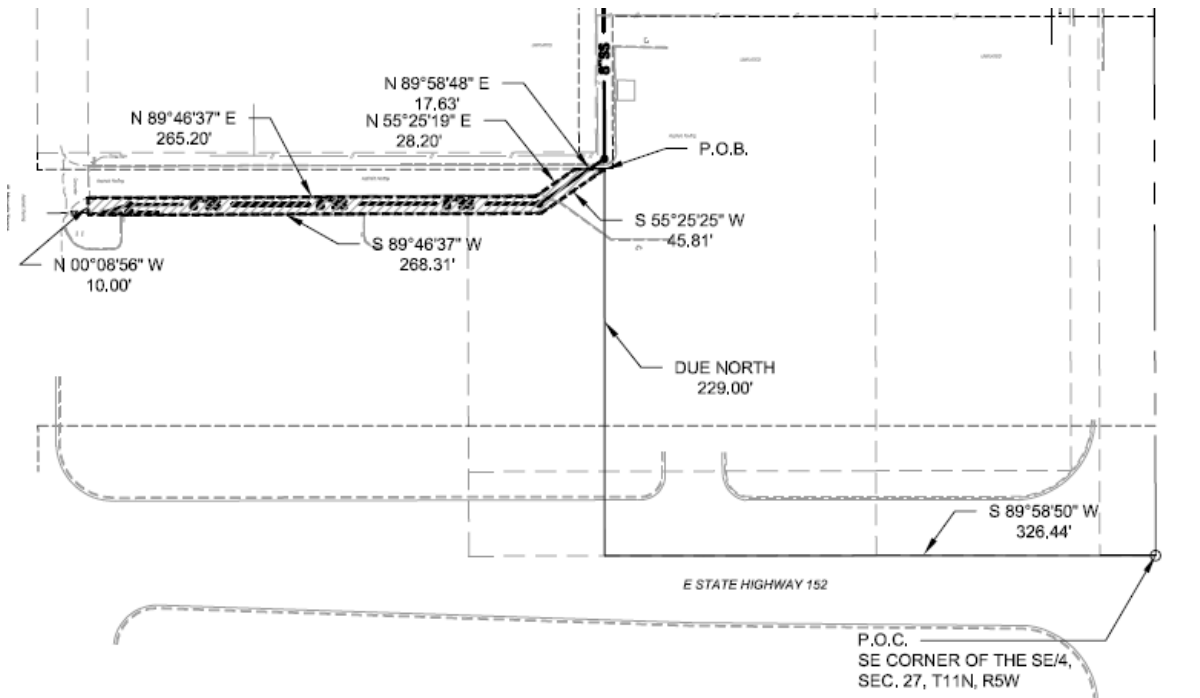
(1) Grantor agrees that no building or other permanent improvement shall be erected on, in, over or under the Easement Area that interferes or may interfere with the Facilities except in compliance with the Mustang Code of Ordinances, as in effect and amended from time to time, including but not limited to Sec. 106-300. Grantor may (i) cross over the easement area with pedestrian and vehicular traffic, and (ii) maintain a paved driveway and parking areas across the easement area, provided such uses do not interfere with Grantee's use of the Easement Area or with the Facilities installed in such area, or cause damage to the Facilities. Notwithstanding the foregoing, Grantee shall install Facilities within the Easement Area at a depth great enough to withstand vehicular traffic upon the surface of the Easement Area without suffering damage to the Facilities.

(2) Upon completion of the initial construction of, or any repairs to, the Facilities, and subject to the conditions and limitations set forth in Mustang Code of Ordinances, Section 106-300, as in effect and amended from time to time, Grantee and/or its contractor shall clean up and otherwise leave the Easement Area in good condition, taking into consideration the work performed thereon. Grantor agrees that Grantee will not maintain, repair or replace Grantor's improvements, including but not limited to fencing, landscaping, sprinklers, driveways or parking areas (collectively, "Grantor's Improvements"), whenever it becomes necessary to move or remove the Facilities due to any operation, maintenance, replacement, expansion, or repair of the Facilities.

(3) By signing this Permanent Easement, AG Sara RE Holdings, LLC, an Oklahoma limited liability company (“AG Sara”), in its capacity as the owner of that certain piece of real property located in Canadian County, State of Oklahoma, with a street address of 215 N. Sara Road, Mustang, Oklahoma 73064, and more particularly described in Exhibit “B” hereto (the “Adjacent Parcel”), on behalf of itself and its successors and assigns, hereby agrees to, at its sole cost, promptly repair and/or replace Grantor's Improvements, whenever the need to such repair and/or replacement is the result of the initial construction of the Facilities or any operation, maintenance, replacement, expansion, or repair of the Facilities. Notwithstanding the foregoing, the repair and/or replacement obligation of the owner of the Adjacent Parcel set forth in this third paragraph shall not apply to repairs and/or replacements of Grantor’s Improvements to the extent such repairs or replacements are made necessary by Grantor’s use and/or maintenance of the Facilities, which shall be made at the sole cost of the Grantor. The obligations contained in this paragraph 3 shall run with the land and be binding on all future owners of the Adjacent Parcel. Grantor acknowledges and agrees that the grant of this Easement to Grantee shall not be subject to divestiture or loss by any breach of the obligations contained in this paragraph 3, and that Grantor’s sole recourse for any such breach shall be an action against AG Sara or its successor-in-interest for specific performance or to recover damages as a result of such breach.

[Rest of Page Intentionally Left Blank]

EXHIBIT A **EASEMENT DESCRIPTION**



A TRACT OF LAND LYING IN THE SOUTHEAST QUARTER (SE/4) OF SECTION TWENTY SEVEN (27), TOWNSHIP ELEVEN (11) NORTH, RANGE FIVE (5) WEST, OF THE INDIAN MERIDIAN, CANADIAN COUNTY, OKLAHOMA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SE CORNER OF SAID SE QUARTER OF SAID SECTION TWENTY SEVEN (27);
THENCE, S 89°58'50" W FOR A DISTANCE OF 326.44 FEET;
THENCE, DUE NORTH FOR A DISTANCE OF 229.00 FEET TO THE POINT OF BEGINNING;

THENCE, S 55°25'25" W FOR A DISTANCE OF 45.81 FEET;
THENCE, S 89°46'37" W FOR A DISTANCE OF 268.31 FEET;
THENCE, N 00°08'56" W FOR A DISTANCE OF 10.00 FEET;
THENCE, N 89°46'37" E FOR A DISTANCE OF 265.20 FEET;
THENCE, N 55°25'19" E FOR A DISTANCE OF 28.20 FEET;
THENCE, N 89°58'48" E FOR A DISTANCE OF 17.63 FEET TO THE POINT OF BEGINNING.

EXHIBIT B
AG SARA PROPERTY
LEGAL DESCRIPTION

A part of the southeast quarter of Section 27, Township 11 North, Range 5 West of the Indian Meridian, Canadian County, Oklahoma, more particularly described as follows:

Commencing at the southeast corner of the southeast quarter of said Section 27;

Thence North 00°04'20" West along the east line of said Section 27, a distance of 329.355 feet to the point of beginning;

Thence North 89°51'46" West, a distance of 330.90 feet;

Thence North 00°03'33" West, a distance of 329.665 feet;

Thence South 89°48'33" East, a distance of 330.82 feet;

Thence South 00°04'20" East along the east line of said Section 27, a distance of 329.355 feet to the point of beginning.

The Real Property or its address is commonly known as 215 N Sara Rd, Mustang, OK 73064-4562.



Mustang City Council Agenda Item Report

Meeting Date: July 1, 2025

Submitted by: Ryan Connor

Submitting Department: Community Development

Item Type: Approval

Agenda Section: DISCUSSION ITEMS

Subject Title:

Consideration of Final Plat Application, FP-05-30-25-1-34, Riverwood, Mustang 42, LLC, 200-500 Block E. SW 89th St, 42.88 Acres, 61 Lots, 122 Duplex Units.

Recommendation:

Vote to Approve or Deny Final Plat.

Initiator:

Ryan Conner, Community Development Director

Background:

Planning Commission voted on the June 10th regular Planning Commission to unanimously recommend approval of the Final Plat to City Council for the July 1st regular meeting.

Project Description: The applicant on behalf of the owner has submitted a Final Plat for the property currently known as the Riverwood PUD, located in the 200-500 Block of E. SW 89th St on the North side of the road. This development, Riverwood, had the PUD/Zoning approved by the Planning Commission and City Council in October/November of 2024 as a larger lot duplex style development utilizing private septic systems within ODEQ guidelines. The Preliminary Plat was approved by the Planning Commission and City Council in January of 2025 and followed the approved PUD Master Development Plan Map.

With the submission of the Final Plat also came the detailed Paving, Drainage, Water, and other Civil Plans for the development. Both the City Engineer's office and the Fire Marshall's office have reviewed and recommended approval of the submitted plat and infrastructure plans. If approved, the development can start construction of the infrastructure.

Character of Neighborhood: This is a vacant area with Residential areas surrounding the subject

property.

Zoning and Uses of Property Nearby: This property is surrounded by R-1 Zoned property to the North and Agricultural Property to the West and East.

Conformance with Long-Range Plan: The long-range plan calls for Residential small.

Utilities and Services: The development will utilize and construct public water but use private septic from ODEQ approved systems. Public streets will be constructed and dedicated.

Financial Impact:

0

Staff Comments:

Staff recommends approval of this Final Plat.

Attachments:

(1) [Riverwood FP 06.09.25.pdf](#)

(2) [Recommendation of Approval - Riverwood Development.pdf](#)

(3) [DRAFT PC Minutes 6-10-25 - Riverwood FP.pdf](#)

OWNER'S CERTIFICATE AND DEDICATION

KNOW ALL MEN BY THESE PRESENTS: That HIWASSEE80, LLC, does hereby certify that they are the owners of and the only persons, firms or corporation having any rights, title, or interest in and to the land shown on the annexed plat and that they have caused the same to be surveyed and platted, and that they hereby dedicate all the streets and utility easements shown hereon to the public, for the purposes of streets, utilities and appurtenant uses, and dedicate all drainage easements and Common Areas to the then current homeowners of RIVERWOOD, for their heirs, executors, administrators, successors, and assign forever, and have caused the same to be released from all encumbrances so that the title is clear, except as shown in the abstractor's certificate.

IN WITNESS WHEREOF, the undersigned have caused this instrument to be executed this ____ day of _____, _____. Covenants, reservations, and restrictions for this addition are contained in a separate instrument.

HIWASSEE80, LLC

Tracy Williams, Manager

STATE OF OKLAHOMA)
)SS:
COUNTY OF OKLAHOMA)

Before me, the undersigned Notary Public, in and for said County and State on this ____ day of _____, personally appeared _____, to me known to be the identical person who executed the within and foregoing instrument, as a free and voluntary act and deed, for the uses and purposes herein set forth.

MY COMMISSION EXPIRES:
February 06, 2027

NOTARY PUBLIC, #23001735

LEGAL DESCRIPTION

A tract of land situated within a portion of the Southwest Quarter (SW/4) of Section Thirty-Four (34), Township Eleven North (T11N), Range Five West (R5W), of the Indian Meridian (I.M.), City of Mustang, Canadian County, Oklahoma, said tract being more particularly described as follows:

BEGINNING at the Southeast corner of said SW/4; thence

S89°54'59"W with the South line of said SW/4 a distance of 1659.33 feet; thence
N00°05'16"W a distance of 1146.76 feet; thence
S88°45'15"E a distance of 1654.44 feet to the East line of said SW/4; thence
S00°21'50"E with said East line a distance of 1108.38 feet to the POINT OF BEGINNING.

Said tract contains 1,867,938 Sq Ft or 42.88 Acres, more or less.

LEGAL DESCRIPTION - COMMON AREA A

A tract of land situated within a portion of the Southwest Quarter (SW/4) of Section Thirty-Four (34), Township Eleven North (T11N), Range Five West (R5W), of the Indian Meridian (I.M.), City of Mustang, Canadian County, Oklahoma, said tract being more particularly described as follows:

COMMENCING at the Southeast corner of said SW/4; thence
S89°54'59"W with the South line of said SW/4 a distance of 1659.33 feet; thence
N00°05'16"W a distance of 893.46 feet to the POINT OF BEGINNING; thence continuing

N00°05'16"W a distance of 253.30 feet; thence
S88°45'15"E a distance of 237.96 feet; thence
S00°05'01"E a distance of 175.59 feet to a point on a non-tangent curve to the left; thence
128.68 feet along the arc of said curve having a radius of 52.00 feet, subtended by a chord of 98.27 feet which bears S42°38'50"W; thence
S89°54'59"W a distance of 171.20 feet to the POINT OF BEGINNING.

Said tract contains 54,684 Sq Ft or 1.26 Acres, more or less.

LEGAL DESCRIPTION - COMMON AREA B

A tract of land situated within a portion of the Southwest Quarter (SW/4) of Section Thirty-Four (34), Township Eleven North (T11N), Range Five West (R5W), of the Indian Meridian (I.M.), City of Mustang, Canadian County, Oklahoma, said tract being more particularly described as follows:

COMMENCING at the Southeast corner of said SW/4; thence
N00°21'50"W a distance of 1108.38 feet; thence
N88°45'15"W a distance of 685.28 feet to the POINT OF BEGINNING; thence

S00°05'01"E a distance of 171.27 feet; thence
S89°54'59"W a distance of 250.00 feet; thence
N00°05'01"W a distance of 177.07 feet; thence
S88°45'15"E a distance of 250.07 feet to the POINT OF BEGINNING.

Said tract contains 43,543 Sq Ft or 1.00 Acres, more or less.

LEGAL DESCRIPTION - COMMON AREA C

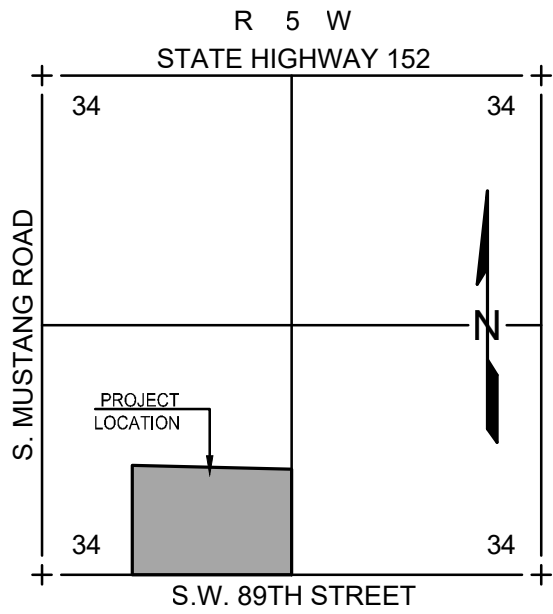
A tract of land situated within a portion of the Southwest Quarter (SW/4) of Section Thirty-Four (34), Township Eleven North (T11N), Range Five West (R5W), of the Indian Meridian (I.M.), City of Mustang, Canadian County, Oklahoma, said tract being more particularly described as follows:

COMMENCING at the Southeast corner of said SW/4; thence
S89°54'59"W with the South line of said SW/4 a distance of 580.35 feet; thence
N00°05'01"W a distance of 50.00 feet to the POINT OF BEGINNING; thence

S89°54'59"W a distance of 282.00 feet; thence
N00°05'01"W a distance of 200.00 feet; thence
N88°45'15"E a distance of 282.00 feet; thence
S00°05'01"E a distance of 200.00 feet to the POINT OF BEGINNING.

Said tract contains 56,400 Sq Ft or 1.29 Acres, more or less.

FINAL PLAT
OF
RIVERWOOD
A PART OF THE SW/4 OF SECTION 34, T11N, R5W, I.M.,
MUSTANG, CANADIAN COUNTY, OKLAHOMA



LOCATION MAP
SCALE: 1" = 2000'

LAND SURVEYOR'S CERTIFICATE

I, LEE ALLEN SCHROEDER, do hereby certify that I am a PROFESSIONAL LAND SURVEYOR, and that the annexed plat represents a survey made under my direction, and that the monuments noted hereon actually exist and their positions are correctly shown.

LEE ALLEN SCHROEDER, PLS 1502

STATE OF OKLAHOMA)
)SS:
COUNTY OF OKLAHOMA)

Before me, the undersigned Notary Public, in and for said County and State on this ____ day of _____, _____. personally appeared LEE ALLEN SCHROEDER, to me known to be the identical person who executed the within and foregoing instrument, as a free and voluntary act and deed, for the uses and purposes herein set forth.

MY COMMISSION EXPIRES:
March 28, 2027

NOTARY PUBLIC, #03005138

CITY PLANNING COMMISSION APPROVAL

I, _____, Chairman of the Planning Commission of the City of Mustang, do certify that said Planning Commission duly approved this plat on the ____ day of _____, _____.

PLANNING COMMISSION CHAIRMAN

DEPARTMENT OF ENVIRONMENTAL QUALITY

The _____ Office of the Department of Environmental Quality has approved this plat for the use of Public water systems and Individual On-Site sewer systems on the ____ day of _____, 20____.

Water supply will be provided by The City of Mustang.

RESTRICTIONS TO APPROVAL:

DATE:

DEPARTMENT OF ENVIRONMENTAL QUALITY

BONDED ABTRACTOR'S CERTIFICATE

The undersigned, a duly qualified and lawful bonded abstractor of titles, in and for the County of CANADIAN, State of OKLAHOMA, hereby certifies that the records of said county show that the title to the land on the annexed plat is vested in HIWASSEE80, LLC, that on the ____ day of _____, _____. there are no actions pending or judgements of any nature in any court or on file with the clerk of any court in said county and state against said land, or the owners thereof, and that the taxes are paid for the year _____, and prior years, that there are no outstanding tax sales certificates against said land, and no tax deeds are issued to any one person, that there are no liens, mortgages or other encumbrances of any kind against the land included in the annexed plat, except mortgages, mineral rights, water rights, and easements of record previously reserved, excepted or granted.

IN WITNESS WHEREOF, said bonded abstractor has caused this instrument to be executed this ____ day of _____, _____.

VICE-PRESIDENT

OLD REPUBLIC TITLE COMPANY OF OKLAHOMA

COUNTY TREASURER'S CERTIFICATE

I, _____, do hereby certify that I am the duly elected, qualified and acting County Treasurer of CANADIAN COUNTY, STATE of OKLAHOMA, that the tax records of said County show all taxes are paid for the year _____, and prior years on the land shown on the annexed plat, that the required statutory security has been deposited in the office of the county treasurer, guaranteeing payment of the current years taxes.

IN WITNESS WHEREOF, said County Treasurer has caused this instrument to be executed at the CITY of _____, OKLAHOMA, this ____ day of _____, _____.

COUNTY TREASURER

ACCEPTANCE OF DEDICATION OF CITY COUNCIL

Be it resolved by the Council of the CITY of MUSTANG, OKLAHOMA, that the dedication of streets and utility easements, but not drainage easements, shown on the annexed plat are hereby accepted. Adopted by the Council of the CITY of MUSTANG, OKLAHOMA, this ____ day of _____, _____.

ATTEST:

CITY CLERK

MAYOR

CERTIFICATE OF CITY CLERK

I, _____, City Clerk of the CITY of MUSTANG, STATE of OKLAHOMA, hereby certify that I have examined the records of said City and find that all deferred payments or unmatured instalments upon special assessment have been paid in full and that there is no special assessment procedure now pending against the land shown on the annexed plat on this ____ day of _____, _____.

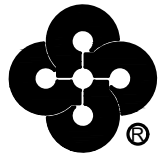
CITY CLERK

NOTES

- This plat of survey meets the Oklahoma Minimum Standards for the Practice of Land Surveying as adopted by the Oklahoma State Board of Licensure for Professional Engineers and Land Surveyors and that said Final Plat complies with the requirements of Title 11, Section 41-108 of the Oklahoma State Statutes.
- Monuments shall be as follows:
Magnetic Nail with Washer stamped "CTA CA973" for all Paved Surfaces or 3/8" Iron Rod with a Plastic Cap stamped "CTA CA973"
- A mandatory Property Owners Association is required. Maintenance of all private drainage easements are the responsibility of the Home Owners Association. No structures, storage of material, grading, fill or other obstructions, including fences, either temporary or permanent shall be placed within the drainage related common areas and/or drainage easements shown. Certain passive amenities, such as walks and benches, shall be provided if installed in a manner to meet the requirements specified above. The private drainage easement shall be maintained in a manner that allows for the operation and functioning as originally designed.
- The common areas, drainage ways, and drainage facilities, including, but not limited to the detention areas encompassed within the Riverwood subdivision, as shown on the master development plan (herein, the "Common Areas"), shall be jointly owned and maintained by the owners of the lots within the Riverwood subdivision. The maintenance obligations may be organized through a Property Owners Association. The Property Owners Association shall, at a minimum, include as members the current owners of tracts within the platted area and shall exist in perpetuity. The obligation to maintain the Common Areas is intended to benefit and may be enforced by the City of Mustang. The joint ownership interest in the Common Areas attributable to each lot shall be an appurtenance to each lot within the Riverwood Subdivision and shall not be separately conveyed from any lot.
- A sidewalk shall be required on each lot and must be installed prior to the issuance of an occupancy permit.
- Sidewalks along common areas are the responsibility of the developer and must be installed prior to the issuance of any occupancy permits. Sidewalks along section line roads shall be provided in accordance with city ordinances.
- Any addresses shown on this plat were accurate at the time this plat was filed. Addresses are subject to change and should never be relied upon in place of legal description.

FINAL PLAT
RIVERWOOD

300 Points Parkway Blvd.
Yukon, Oklahoma 73099



Crafton Tull
architecture | engineering | surveying
405.787.6270 | 405.787.6276 |
www.craftontull.com

SHEET NO.: 1 OF 2
DATE: 06/09/25
PROJECT NO.: 25600300

CERTIFICATE OF AUTHORIZATION
CA 973 (PE&S) EXPIRES 6/30/2026



May 29, 2025

Melissa Helsel
Community Development Director
City of Mustang
1501 N Mustang Road
Mustang, OK 73064

**RE: Riverwood
Mustang, Oklahoma**

Dear Ms. Helsel:

CGE has completed its review of the Paving and Drainage Plans, Waterline Plans, Drainage Report, and Hydraulic Analysis Report for the subject residential development project dated 5-13-2025 (Paving and Drainage Plans, Waterline Plans, Drainage Report, and Hydraulic Analysis Report). The final subject plans and calculations will be submitted by Crafton Tull to your attention.

Please accept this letter as a formal recommendation of approval of the Construction Plans and Drainage Report for the Riverwood residential development per the City of Mustang's Regulations and Ordinances.

Thanks for your attention and should you have any questions please contact the undersigned.

Sincerely,

COWAN GROUP ENGINEERING, LLC

A handwritten signature in blue ink that reads 'Brian Schwegal'.

Brian Schwegal, PE
Project Manager

BSS/crk

Cc: Kendall Dillon, P.E. – Engineer of Record – Crafton Tull

**PLANNING COMMISSION
MINUTES JUNE 10, 2025**

The Mustang Planning Commission met in a regular session on Tuesday, June 10, 2025 at 7:00 p.m. at the Mustang Municipal Building, City Council Chambers at 1501 N. Mustang Road.

I. CALL MEETING TO ORDER: Chairman Billy McDaniel called the meeting to order at 7:00 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

MEMBERS PRESENT: Jay Adams, Susan Dobbins, Billy McDaniel, Jerry Brown, Aaron Spiegel.

MEMBERS ABSENT: Brant O'Daniel, Jesse Bratton.

STAFF / EX OFFICIOS PRESENT: Ryan Conner, Community Development Director
Radika Moore, Secretary/Officer Coordinator
Justin Goodwin, Audio-Visual/Bldg. Inspector
Jonathan Miller, City Attorney

IV. PUBLIC HEARING, DISCUSSION, CONSIDERATION AND RECOMMENDATION ON:

Chairman McDaniel read the first item on the agenda and Opened the Public Hearing.

1. Final Plat – FP -05-30-25-1-34- Riverwood

Applicant:	Crafton Tull INC - Engineer
Owner(s):	Mustang 42, LLC
Location:	200-500 Block of E. SW 89 th St
Current Zoning:	PUD, R-2 Two Family District
Tract Info:	42.88 acres – 61 lots – 122 Total Dwelling Units

City Planner, Ryan Conner, addressed the Planning Commission with the staff report. He discussed the location of the Riverwood subdivision site being located on the North side of SW 89th St East of Mustang Rd. He briefly explained the history of the site with the zoning being

changed in January of this year and the Final Plat being approved a couple months ago. **Mr. Conner** then addressed the Final Plat and how it had been reviewed by staff members and the City Engineer. A late comment from staff indicated a change needed on the far east Utility Easement, changing it from a 20 ft U/E to a 30 ft U/E to account for access to the neighboring property for utilities while also keeping clear an existing easement for Koch Industries, most like a gas pipeline. With that change shown, staff made a recommendation to approve the Final Plat.

Commissioner Brown asked if the fence requirement in the PUD was shown.

Mr. Conner answered saying it doesn't have to be shown on the plat, but will be required at the construction stage because of the zoning requirements.

Caleb Smith – Crafton Tull Inc – Applicant – address the Commission. He referenced the prior approvals of the Zoning and Preliminary Plat, addressed corrections that had been made according to staff comments, and went over a few details on the water line extension planned for the development.

Commissioner Adams made a Motion to close the Public Hearing at 7:07pm. Commissioner Brown seconded the Motion. The Motion was approved unanimously.

There was no further discussion.

Commissioner Brown made a Motion to recommend approval of the Final Plat with the mentioned staff correction. **Commissioner Adams** seconded the Motion. The Motion was approved unanimously.



Mustang City Council Agenda Item Report

Meeting Date: July 1, 2025

Submitted by: Ryan Connor

Submitting Department: Community Development

Item Type: Approval

Agenda Section: DISCUSSION ITEMS

Subject Title:

Consideration of Preliminary Plat Application, PP-05-27-25-1-27, Sara Rd AG, AG Sara RE Holdings, LLC, 215 N. Sara Rd, 2.50 Acres, 2 Lots, Commercial.

Recommendation:

Vote to Approve or Deny Preliminary Plat.

Initiator:

Ryan Conner, Community Development Director

Background:

Planning Commission voted on the June 10th regular Planning Commission to unanimously recommend approval of the Preliminary Plat to City Council for the July 1st regular meeting.

Project Description: The applicant on behalf of the owner has submitted a Preliminary Plat for the property addressed as 215 N. Sara Rd. This is a 2.5 acre tract just North of the Midfirst Bank at the corner of SH 152 & Sara Rd. There was a house on the property previously but has since been demolished. The property had been zoned C-3, Commercial General District along with several of the properties North in the mid-2000s with the expectation that they would develop commercially at some point. One of the barriers to developing commercial in this area has been access to a public sewer line. This development will be extending the sewer main currently behind Dutch Bros Coffee further East and then North to serve the property.

There has been the recent demolishing on site and civil plans submitted to the City already for the construction of a multi-tenant commercial building. The plan was at first to only construct this building but the developer has decided to plat the property in order to sell the South half (lot 2). The multi-tenant commercial building is planned to be on the North half (lot 1). There is a shared private common access drive in between the two properties for driveway access. For stormwater purposes, they have provided construction documents for an underground detention pond at the front of the properties. The City

Engineer has recommended approval of the plans as well as the Fire Marshall's office.

Character of Neighborhood: This is a previous residential lot but has commercial property adjacent.

Zoning and Uses of Property Nearby: This property to the North, South, and West is zoned commercial. The property to the North is still being used as residential currently. The property to the West is residential.

Conformance with Long-Range Plan: The long-range plan calls for Commercial General.

Utilities and Services: The development will utilize the existing water along Sara Rd but will be extending a public sewer line from the West.

Financial Impact:

0

Staff Comments:

Staff recommends approval of this Preliminary Plat.

Attachments:

(1) 6-6-2025 - Sara Rd AG Preliminary Plat.pdf

(2) Recommendation of Approval - Ashton Gray Flex Space.pdf

(3) DRAFT PC Minutes 6-10-25 - Sara Rd AG PP Item.pdf



A SUBDIVISION OF THE SE/4 OF
SECTION 27, T11N, R5W, I.M.,
CANADIAN COUNTY, OKLAHOMA

06.06.25

OWNER:
AG Sara RE Holdings LLc
600 N Robinson Ave. Floor 10
OKLAHOMA CITY, OKLAHOMA 73102
(405) 973-5515

DEVELOPER:
Ashton Gray attn: Chris Lane
600 N Robinson Ave. Floor 10
OKLAHOMA CITY, OKLAHOMA 73102
(405) 973-5515

SURVEYOR:
GOLDEN LAND SURVEYING
4131 N.W. 122ND STREET, SUITE 100
OKLAHOMA CITY, OKLAHOMA 73120
(405) 849-6010
troy@goldens.com

ENGINEER:
CEDAR CREEK ENGINEERING
11912 N. PENNSYLVANIA AVE.
OKLAHOMA CITY, OK 73120
(405) 778-3385
mernst@cedarcreekinc.com

LEGAL DESCRIPTION

A TRACT OF LAND LYING IN THE SOUTHEAST QUARTER (SE/4) OF SECTION TWENTY-SEVEN (27), TOWNSHIP ELEVEN (11) NORTH, RANGE FIVE (5) WEST OF THE INDIAN MERIDIAN, CANADIAN COUNTY, OKLAHOMA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHEAST CORNER OF SAID SE/4; THENCE N00°10'28"W ALONG THE EAST LINE OF SAID SE/4 (BEING THE BASIS OF BEARING OF THIS DESCRIPTION) A DISTANCE OF 329.35 FEET TO THE POINT BEGINNING; THENCE N89°57'50"W A DISTANCE OF 330.90 FEET; THENCE N00°09'37"W A DISTANCE OF 329.66 FEET; THENCE S89°54'37"E A DISTANCE OF 330.82 FEET TO A POINT ON THE EAST LINE OF SAID SE/4; THENCE S 00°10'28"E ALONG SAID LINE A DISTANCE OF 329.36 FEET TO THE POINT OF BEGINNING

CONTAINING 109.021 SQ. FT. OR 2.50 ACRES, MORE OR LESS.

SITE DATA

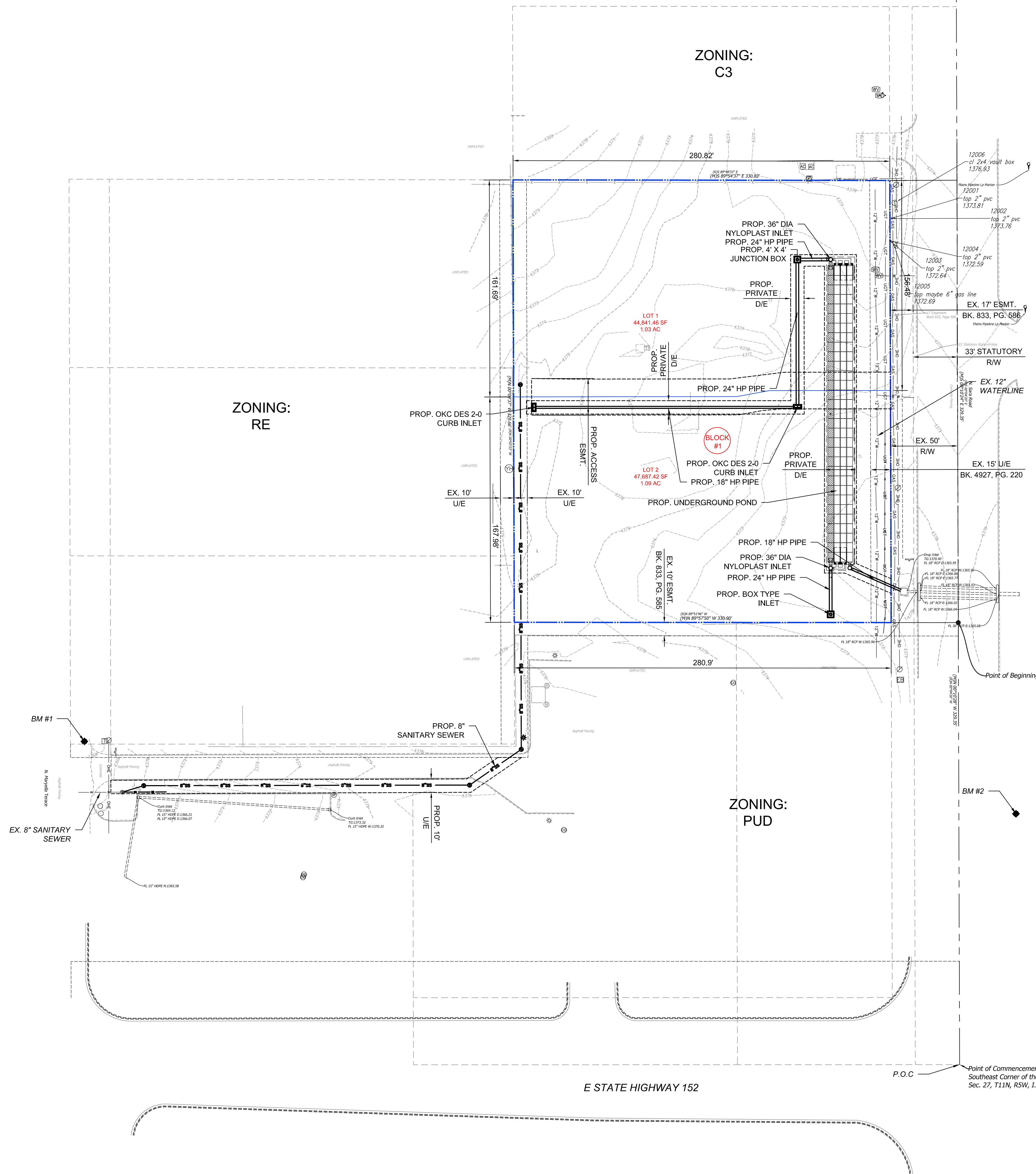
LOT INFORMATION:
NUMBER OF LOTS: 2
TOTAL AREA OF DEVELOPMENT: 109,021 SQ. FT OR 2.50
ACRES, MORE OR LESS



BENCHMARK DATA

BENCHMARK #1	BENCHMARK #2	BENCHMARK #3
DESC: MAG NAIL	DESC: MAG NAIL	DESC: MAG NAIL
NORTHING: 142945.813	NORTHING: 142891.909	NORTHING: 143612.900
EASTING: 2055236.950	EASTING: 2055931.181	EASTING: 2055957.539
ELEVATION: 1368.204	ELEVATION: 1371.571	ELEVATION: 1374.699

VERTICAL DATUM: NAVD 88 OKC GPS MONUMENT



LEGEND

	BOUNDARY LINE		EX. POWER POLE
	RIGHT OF WAY LINE		PROP. POWER POLE
	EASEMENT LINE		EX. TELEPHONE PED.
	EXISTING CONCRETE CURB AND GUTTER		EX. TELEPHONE MANHOLE
	PROPOSED CONCRETE CURB AND GUTTER		EX. TRAFFIC SIGNAL LIGHT
	PROPOSED FIRE LANE STRIPING		EX. TRAFFIC CONTROL BOX
	OVERHEAD ELECTRIC		EX. FLAG POLE
	UNDERGROUND ELECTRIC		EX. YARD LIGHT
	GAS LINE		EX. GREASE TRAP
	UNDERGROUND TELEPHONE		EX. SS MANHOLE
	UNDERGROUND FIBER OPTIC		EX. GAS METER
	SANITARY SEWER		EX. ELECT. MANHOLE
	WATERLINE		EX. STORM MANHOLE
	BENCHMARK		
	FIRE HYDRANT		
	WATER VALVE		
	EX. WATER METER PIT		
	EX. WATER METER		
	PROP. WATER METER		
	EX. SPRINKLER VALVE		
	EX. AUTO SPRINKLER		
	EX. ELECT. PEDESTAL		
	EX. ELECT. TRANSFORMER		
	EX. ELECT. METER		
	PROP. ELECT. METER		
	EX. AIR CONDITIONER		
	EX. SIGNAGE		
	EX. LIGHT POLE		
	PROP. LIGHT POLE		
	EX. BOLLARD		
			PROP. INLETS (SEE GRADING PLAN FOR TYPE)
	VERTICAL SEPARATION REQUIREMENT		



May 23, 2025

Melissa Helsel
Community Development Director
City of Mustang
1501 N Mustang Road
Mustang, OK 73064

**RE: Ashton Gray Flex Space
Mustang, Oklahoma**

Dear Ms. Helsel:

CGE has completed its review of the revised Preliminary and Final Plat for the subject commercial development project dated 5-22-2025. The final subject plats will be submitted by Cedar Creek Inc. to your attention.

Please accept this letter as a formal recommendation of approval of the revised Preliminary and Final Plat for the Ashton Gray Flex Space commercial development per the City of Mustang's Regulations and Ordinances.

Thanks for your attention and should you have any questions please contact the undersigned.

Sincerely,

COWAN GROUP ENGINEERING, LLC

A handwritten signature in blue ink that reads 'Brian Schwegal'.

Brian Schwegal, PE
Project Manager

BSS/crk

Cc: Jason Emmett, P.E. – Engineer of Record – Cedar Creek Inc.

**PLANNING COMMISSION
MINUTES JUNE 10, 2025**

The Mustang Planning Commission met in a regular session on Tuesday, June 10, 2025 at 7:00 p.m. at the Mustang Municipal Building, City Council Chambers at 1501 N. Mustang Road.

I. CALL MEETING TO ORDER: Chairman Billy McDaniel called the meeting to order at 7:00 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

MEMBERS PRESENT: Jay Adams, Susan Dobbins, Billy McDaniel, Jerry Brown, Aaron Spiegel.

MEMBERS ABSENT: Brant O'Daniel, Jesse Bratton.

STAFF / EX OFFICIOS PRESENT: Ryan Conner, Community Development Director
Radika Moore, Secretary/Officer Coordinator
Justin Goodwin, Audio-Visual/Bldg. Inspector
Jonathan Miller, City Attorney

IV. PUBLIC HEARING, DISCUSSION, CONSIDERATION AND RECOMMENDATION ON:

2. Preliminary Plat – PP -05-27-25-1-27- Sara Rd AG

Applicant:	Cedar Creek Consulting LLC
Owner(s):	AG Sara RE Holdings LLC
Location:	215 N. Sara Rd
Current Zoning:	C-3, Commercial General District
Tract Info:	2.5 acres – 2 lots – Commercial

Mr. Conner addressed the Planning Commission with this item, noting that both Items 2 & 3 deal with the same project, a Preliminary and Final Plat. He referenced the location of this project, being a 2.5 acre tract of land just North of Midfirst Bank at 215 N. Sara Rd. He mentioned that the property is commercially zoned but had a house on it recently that was demolished. The property in question did not have plans to Plat originally as it was just going to be one commercial building. However, the owners decided to attempt to plat the property to create 2 lots, a North half and a South half. There are filed plans for a retail building to be constructed on the North lot. **Mr.**

Conner mentioned that a sewer line extension is planned from the current extent of the sewer behind the Dutch Bros. Coffee restaurant to serve this property and bring sewer overall to the area behind the West side of Sara Rd. He said several properties North of this area are also zoned commercial but the lack of sewer has stifled any chances for development. He mentioned because this property only provides for two lots with existing coverage and that all development plans have already been submitted, staff allowed both the Preliminary and Final Plats to run together. **Mr. Conner** also mentioned a few late comments from staff that have been addressed by the applicant. The City Engineer and Staff made a recommendation of approval. **Mr. Conner** said he did not see the applicant in attendance at the meeting, but that he could try to answer any questions for the development and that the Commission could table the item if they didn't feel comfortable making a recommendation without the applicant present.

Commissioner Adams made a Motion to close the Public Hearing at 7:13pm. **Commissioner Brown** seconded the Motion. The Motion was approved unanimously.

There was no further discussion.

Commissioner Adams made a Motion to recommend approval with the added staff comments. **Commissioner Brown** seconded the Motion. The Motion was approved unanimously.



Mustang City Council Agenda Item Report

Meeting Date: July 1, 2025

Submitted by: Ryan Connor

Submitting Department: Community Development

Item Type: Approval

Agenda Section: DISCUSSION ITEMS

Subject Title:

Consideration of Final Plat Application, FP-05-27-25-1-27, Sara Rd AG, AG Sara RE Holdings, LLC, 215 N. Sara Rd, 2.50 Acres, 2 Lots, Commercial.

Recommendation:

Vote to Approve or Deny Final Plat.

Initiator:

Ryan Conner, Community Development Director

Background:

Planning Commission voted on the June 10th regular Planning Commission to unanimously recommend approval of the Final Plat to City Council for the July 1st regular meeting.

Project Description: The applicant on behalf of the owner has submitted a Final Plat for the property addressed as 215 N. Sara Rd. This is in conjunction with the submitted Preliminary Plat on the same agenda. Staff decided both plats could run concurrently since there is only a public sewer line extension as part of the infrastructure improvements required and it was already submitted through to our City Engineer and approved. This is a 2.5 acre tract just North of the Midfirst Bank at the corner of SH 152 & Sara Rd. There was a house on the property previously but has since been demolished. The property had been zoned C-3, Commercial General District along with several of the properties North in the mid-2000s with the expectation that they would develop commercially at some point. One of the barriers to developing commercial in this area has been access to a public sewer line. This development will be extending the sewer main currently behind Dutch Bros Coffee further East and then North to serve the property.

There has been the recent demolishing on site and civil plans submitted to the City already for the construction of a multi-tenant commercial building. The plan was at first to only construct this building but the developer has decided to plat the property in order to sell the South half (lot 2). The multi-tenant

commercial building is planned to be on the North half (lot 1). There is a shared private common access drive in between the two properties for driveway access. For stormwater purposes, they have provided construction documents for an underground detention pond at the front of the properties. The City Engineer has recommended approval of the plans as well as the Fire Marshall's office. The potential approval of the Final Plat is contingent on the approval of the Preliminary Plat that was submitted on the same agenda.

Character of Neighborhood: This is a previous residential lot but has commercial property adjacent.

Zoning and Uses of Property Nearby: This property to the North, South, and West is zoned commercial. The property to the North is still being used as residential currently. The property to the West is residential.

Conformance with Long-Range Plan: The long-range plan calls for Commercial General.

Utilities and Services: The development will utilize the existing water along Sara Rd but will be extending a public sewer line from the West.

Financial Impact:

0

Staff Comments:

Staff recommends approval of this Final Plat.

Attachments:

(1) 6-6-2025 - Sara Rd AG Final Plat.pdf

(2) Recommendation of Approval - Ashton Gray Flex Space - Copy.pdf

(3) DRAFT PC Minutes 6-10-25 - Sara Rd AG FP Item.pdf

FINAL PLAT
of
SARA RD AG

A Subdivision of the Southeast Quarter (SE/4), Section Twenty-seven (27), Township Eleven (11) North
Range Five (5) West of the Indian Meridian, Canadian County, Oklahoma

OWNER'S CERTIFICATE AND DEDICATION

KNOW ALL MEN BY THESE PRESENTS: AG Sara RE Holdings, LLC, hereby certify that they are the record owners of, and the only persons, firm or corporation having title or interest in and to the land shown on the annexed Plat of SARA RD AG and that the Plat represents a correct survey of the above described property made with consent, and that we hereby dedicate to the Public use all the streets as shown on said annexed plat; that the utility easements as shown on the annexed plat are created for the installation and maintenance of public utilities; that we hereby guarantee a clear title to all lands so dedicated from ourselves, our heirs or assigns forever and have caused the same to be released from all encumbrances so that the title is clear, except as shown in the abstractor's certificate.

Subscribed this ____ day of _____, 20____.

STATE OF _____)
)SS:
COUNTY OF _____)
AG Sara RE Holdings, LLC

Before me, the undersigned, a Notary Public in and for said County and State, on this ____ day of _____, 20____, personally appeared _____ to me known to be the identical person who executed the within and foregoing instrument and acknowledged to me that they executed the same as their free and voluntary act and deed for the uses and purposes therein set forth.

WITNESS my hand and notarial seal the day and year last above written,

Notary Public
My Commission Number is, _____.
My Commission Expires the ____ day of _____, 20____.

LEGAL DESCRIPTION

A tract of land located in the Southeast Quarter (SE/4) of Section Twenty-seven (27), Township Eleven (11) North, Range Five (5) West of the Indian Meridian, Canadian County, Oklahoma, being more particularly described as follows:

Commencing at the Southeast Corner of said SE/4; Thence N 00°10'28" W along the East line of said SE/4 (being the basis of bearing of this description) a distance of 329.35 feet to the Point of Beginning;
Thence N 89°57'50" W a distance of 330.90 feet;
Thence N 00°09'37" W a distance of 329.66 feet;
Thence S 89°54'37" E a distance of 330.82 feet to a point on the East line of said SE/4;
Thence S 00°10'28" E along said line a distance of 329.36 feet to the Point of Beginning.

Containing 109,021 Square Feet or 2.50 Acres, more or less.

ACCEPTANCE OF DEDICATION OF CITY COUNCIL

Be it resolved by the Council of the City of Mustang, Oklahoma, that the dedications of the utility easements, but not of the drainage easements shown on the annexed plat are hereby accepted. Adopted by the Council of the City of Mustang, Oklahoma, this ____ day of _____, ____.

ATTEST:
CITY CLERK
MAYOR

COUNTY TREASURER'S CERTIFICATE

I, the undersigned, do hereby certify that I am the duly elected, qualified and acting County Treasurer of Canadian County, State of Oklahoma; that the tax records of said county show all taxes are paid for the year 20____ and prior years on the land shown on the annexed plat of SARA RD AG, in Canadian County, Oklahoma and that the required statutory security has been deposited in the office of the Canadian County Treasurer, guaranteeing payment of the current year's taxes.

In witness whereof, said County Treasurer has caused this instrument to be executed at Canadian, Oklahoma, on this ____ day of _____, 20____.
County Treasurer
Canadian County, Oklahoma

BONDED ABSTRACTOR'S CERTIFICATE

The undersigned, a duly qualified and lawfully bonded abstractor of titles in and for Canadian County and State of Oklahoma, hereby certifies that the records of said county show that the Title to the land shown on the plat of SARA RD AG, an addition to Canadian County, Oklahoma is vested in AG Sara RE Holdings, LLC, on the day of _____, 20____, there are no actions pending or judgments of any nature in any court or on file with the clerk of any court in said county and state against said land owners thereof, that the taxes are paid for the year of _____ and prior years, that there are no outstanding tax sales certificates against said land and no tax deeds are issued to any person, that there are no liens, or other encumbrances of any kind against the land included in the Plat of SARA RD AG, except mortgages, rights of way, easements and mineral conveyances of record.

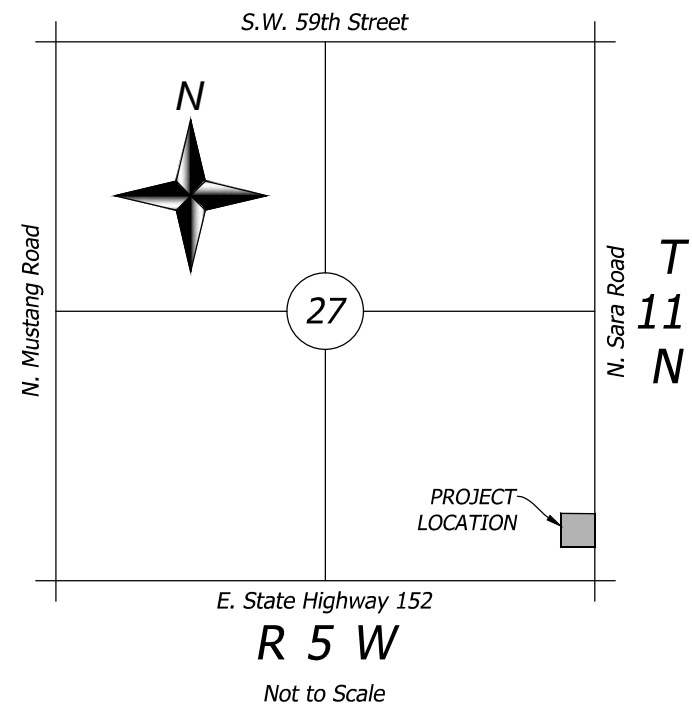
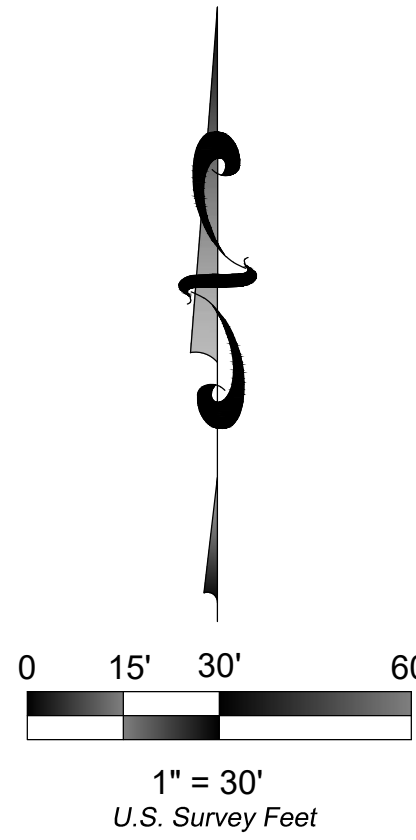
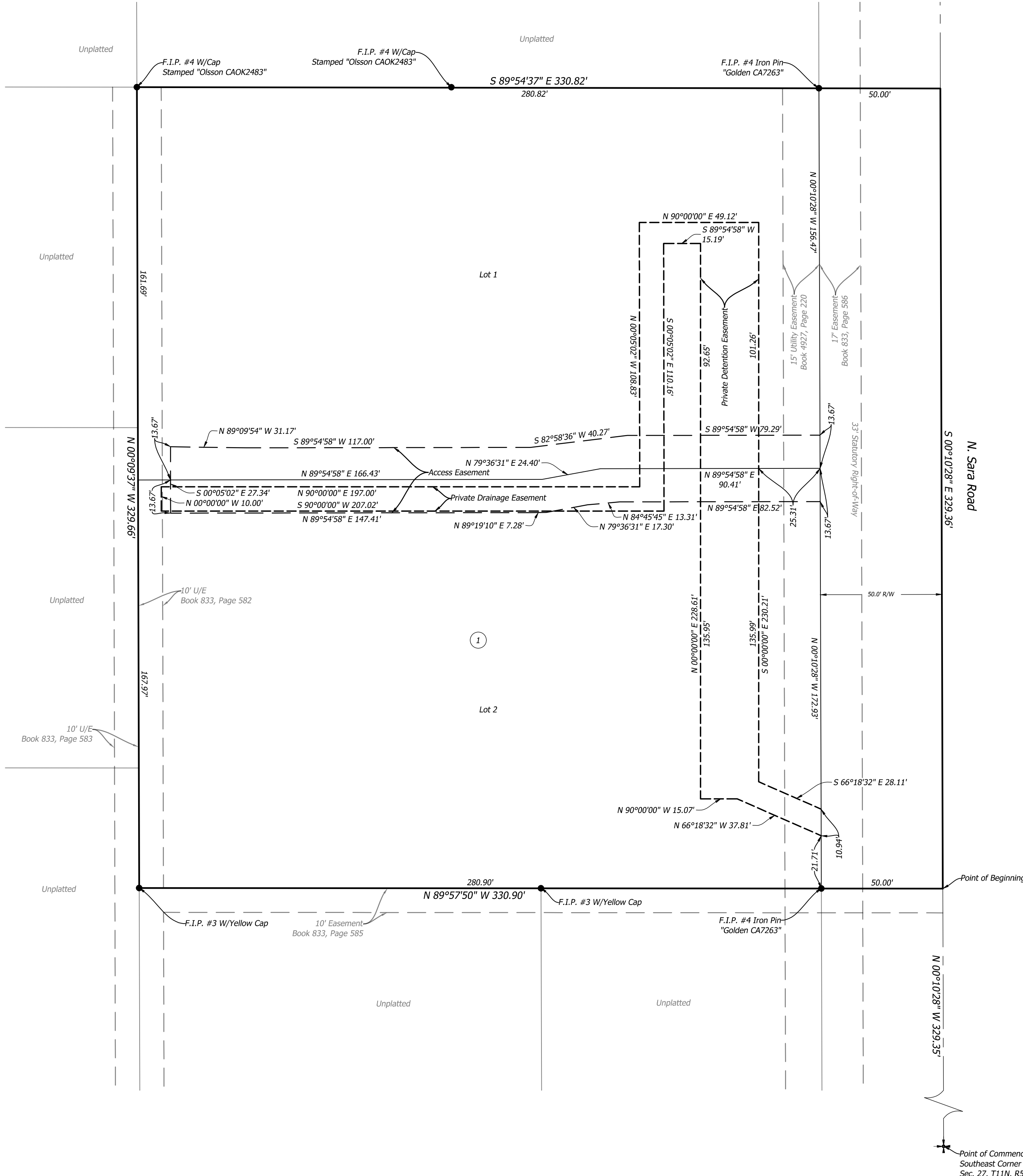
In witness whereof, said Bonded Abstractor has caused this instrument to be executed this ____ day of _____, 20____.

BY: _____
Title

LEGEND

- Section Corner
- Quarter Corner
- Found Monument
- Set MAG Nail
- Plat Boundary Line
- Lot Line (This Plat)
- Easement (This Plat)
- Building Limit Line (This Plat)
- Existing Lot Line
- Existing Easement
- Existing Building Limit Line
- U/E - Utility Easement
- B/L - Building Limit Line
- R/W - Right of Way

NOTE: ALL MONUMENTS SET ARE CAPPED 1/2" IRON PINS OR MAG NAILS WITH WASHERS BOTH BEING STAMPED "GOLDEN CA 7263"



ACCEPTANCE OF DEDICATION CANADIAN COUNTY

Be it resolved by the Board of Commissioners, The County of Canadian, that the dedications shown on the attached plat of SARA RD AG, are hereby approved.

Adopted by the Board of Commissioners, the County of Canadian, This ____ Day of _____, 20____.

Chairman
Member
Member

ATTEST:

County Clerk

SURVEYOR'S CERTIFICATE

I, Troy Dee, a Licensed Professional Land Surveyor No. 1745 do hereby certify that I am a Professional Land Surveyor in the State of Oklahoma, and that the Final Plat of SARA RD AG, an addition to Canadian County, Oklahoma, consisting of one sheet, represents a survey made under my supervision, and that the monuments shown thereon actually exist and their positions are correctly shown.

Troy Dee
Licensed Professional Land Surveyor, Oklahoma No. 1745
4131 N.W. 122nd Street Suite #100 Oklahoma City, OK 73120
(405) 802-7883

STATE OF OKLAHOMA)

)SS:

COUNTY OF OKLAHOMA)

Before me, the undersigned, a Notary Public in and for said County and State, on this ____ day of June, 2025, personally appeared Troy Dee to me known to be the identical person who executed the within and foregoing instrument and acknowledged to me that he executed the same as his free and voluntary act and deed for the uses and purposes therein set forth.

WITNESS my hand and notarial seal the day and year last above written,

Notary Public
My Commission Number is, 20013172.
My Commission Expires the 23rd day of OCTOBER, 2028.

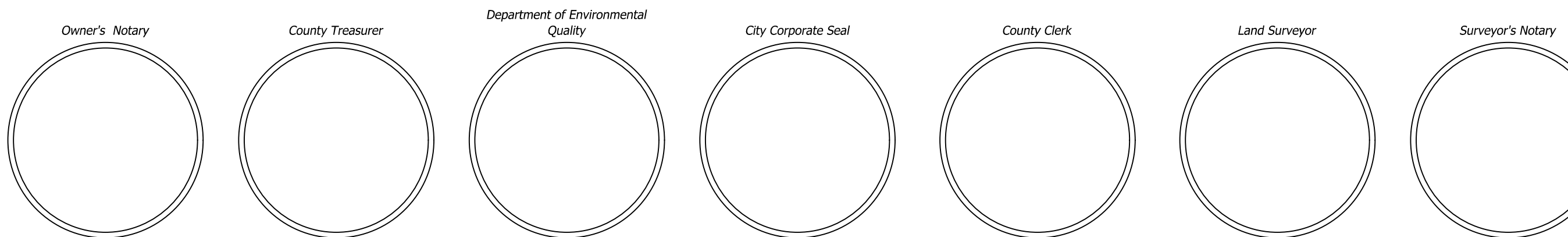
NOTES

- This plat of survey meets the Oklahoma Minimum Standards for the practice of Land Surveying as adopted by the Oklahoma State Board of Registration for Professional Engineers and Land Surveyors, and that said Final Plat complies with the requirements of Title 11 Section 41-108 of the Oklahoma State Statutes.
- Monuments set for Lot Corners and the Road Center Line shall be as follows:
Paved surfaces - A Magnetic Nail with a Washer stamped "GOLDEN CA 7263"
Unpaved surfaces - A 1/2" Iron Rod with a Plastic Cap Stamped "GOLDEN CA 7263"
- The proposed roadways shown on this plat will adhere to the county standard road specifications.
- The Private Drainage Easements and Common Access Easements encompassed within the Sara Road AG Final Plat shall be jointly owned and maintained by the owners of the lots within the Sara Road AG Final Plat. The maintenance obligations may be organized through a Property Owners Association. The Property Owners Association shall, at minimum, include as members the current owners of the tracts within the platted area and shall exist in perpetuity. The obligation to maintain the Private Drainage Easements and Common Access Easements is intended to benefit and may be enforced by the City of Mustang. The joint ownership interest in the Private Drainage Easements and Common Access Easements attributable to each lot shall be an appurtenance to each lot within the Sara Road AG subdivision and shall not be separately conveyed from any lot.

Prepared By
GOLDEN
LAND SURVEYING
4131 N.W. 122nd St., Suite 100, Oklahoma City, Oklahoma 73120
C.A.# 7263 / Exp. Date =6/30/2026
Telephone: (405) 849-6010 Email: troy@goldenls.com

Job No. 241678

Sheet 1 Of 1





May 23, 2025

Melissa Helsel
Community Development Director
City of Mustang
1501 N Mustang Road
Mustang, OK 73064

**RE: Ashton Gray Flex Space
Mustang, Oklahoma**

Dear Ms. Helsel:

CGE has completed its review of the revised Preliminary and Final Plat for the subject commercial development project dated 5-22-2025. The final subject plats will be submitted by Cedar Creek Inc. to your attention.

Please accept this letter as a formal recommendation of approval of the revised Preliminary and Final Plat for the Ashton Gray Flex Space commercial development per the City of Mustang's Regulations and Ordinances.

Thanks for your attention and should you have any questions please contact the undersigned.

Sincerely,

COWAN GROUP ENGINEERING, LLC

A handwritten signature in blue ink that reads 'Brian Schwegal'.

Brian Schwegal, PE
Project Manager

BSS/crk

Cc: Jason Emmett, P.E. – Engineer of Record – Cedar Creek Inc.

**PLANNING COMMISSION
MINUTES JUNE 10, 2025**

The Mustang Planning Commission met in a regular session on Tuesday, June 10, 2025 at 7:00 p.m. at the Mustang Municipal Building, City Council Chambers at 1501 N. Mustang Road.

I. CALL MEETING TO ORDER: Chairman Billy McDaniel called the meeting to order at 7:00 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

MEMBERS PRESENT: Jay Adams, Susan Dobbins, Billy McDaniel, Jerry Brown, Aaron Spiegel.

MEMBERS ABSENT: Brant O'Daniel, Jesse Bratton.

STAFF / EX OFFICIOS PRESENT: Ryan Conner, Community Development Director
Radika Moore, Secretary/Officer Coordinator
Justin Goodwin, Audio-Visual/Bldg. Inspector
Jonathan Miller, City Attorney

IV. PUBLIC HEARING, DISCUSSION, CONSIDERATION AND RECOMMENDATION ON:

Chairman McDaniel read the third item on the agenda and Opened the Public Hearing at 7:15pm.

3. Final Plat – FP -05-27-25-1-27- Sara Rd AG

Applicant:	Cedar Creek Consulting LLC
Owner(s):	AG Sara RE Holdings LLC
Location:	215 N. Sara Rd
Current Zoning:	C-3, Commercial General District
Tract Info:	2.5 acres – 2 lots – Commercial

Mr. Conner addressed the Commission and briefly explained that this was the Final Plat for the same location in the last agenda item. He reiterated that staff recommends approval with the small comments addressed.

Commissioner Adams made a Motion to close the Public Hearing at 7:17pm. Commissioner

Brown seconded the Motion. The Motion was approved unanimously.

There was no further discussion.

Commissioner Spiegel made a Motion to recommend approval with the added staff comments.
Commission Brown seconded the Motion. The Motion was approved unanimously.

DRAFT



Mustang City Council Agenda Item Report

Meeting Date: July 1, 2025

Submitted by: David Russell

Submitting Department: Managerial Department

Item Type: Approval

Agenda Section: DISCUSSION ITEMS

Subject Title:

****Consideration of the Contract and Maintenance, Statutory, & Performance Bonds for the Project Labeled Meadowbrook Park Sanitary Sewer Extension.**

Recommendation:

Recommend approval of the contract and bonds for the project.

Initiator:

David Russell

Background:

Grade Work Construction LLC was awarded the Meadowbrook Park Sanitary Sewer Extension Project and has submitted their executed contract and bonds for approval.

Financial Impact:

\$78,092.00

Staff Comments:

Staff Recommends Approval

Attachments:

[Contract_GradeWorkConstructionLLC.pdf](#)

[Bonds_GradeWorkConstructionLLC.pdf](#)

CONTRACT AGREEMENT

THIS CONTRACT AND AGREEMENT, made and entered into this 9th day of June, 2025 by and between the City of Mustang/Mustang Improvement Authority, Mustang, Oklahoma, party of the first part, hereinafter termed "Owner", and Grade Work Construction, LLC party of the second part, hereinafter termed "Contractor".

WITNESSETH:

WHEREAS, the Owner has caused to be prepared, in accordance with law, certain specifications, plans, and other bidding documents for the work hereinafter described and has approved and adopted all of said bidding documents and has received sealed proposals for furnishing materials, labor, and equipment for either of the indicated works.

This project consists of furnishing all required materials, supplies, equipment, tools, and plan to perform all necessary labor for the construction of **Meadowbrook Park Sanitary Sewer Extension**.

The work shall be done in accordance with plans and specifications on file in the City Engineer's Office as outlined and set out in the bidding documents and in accordance with the terms, specifications, plans, and provisions of said Contract; and,

WHEREAS, Contractor, in response to request for bids, has submitted to the City of Mustang/Mustang Improvement Authority in the manner and at the time specified, a sealed proposal in accordance with the terms of this Contract; and,

WHEREAS, the City of Mustang/Mustang Improvement Authority, in the manner provided by law, has publicly opened, examined, and canvassed the proposals submitted and has determined and declared the above named Contractor to be the lowest responsible bidder on the above described project, and has duly awarded this Contract to said Contractor, for the sum named in the proposal to-wit:

seventy-eight thousand ninety-two dollars and zero cents (\$78,092.00)

NOW, THEREFORE, for and in consideration of the mutual agreements and covenants herein contained, the parties to this Contract have agreed, and hereby agree, as follows:

- (1) That the Contractor hereby agrees to furnish all tools, equipment, materials, and labor, and to build and complete the above described project in accordance with the specifications therefore on file in the office of the City Clerk of Mustang, Oklahoma.
- (2) That the Owner shall pay the Contractor for the work performed, as follows:
 - a. Payment for unit price items shall be at the unit price bid for actual construction quantities.
 - b. Construction items specified but not included as bid items shall be considered incidental and shall not be paid for directly, but shall be included in the bid price for any or all of the pay quantities.
 - c. At the end of each month the Engineer will make written estimates of the materials in place and accepted, and the amount of work performed in accordance with the contract during the current period of time between estimates and the value thereof computed at the contract unit prices. Payment to the Contractor shall be in the amount of the estimate minus the retainage as permitted by law.
 - d. Should any defective work or materials be discovered or should a reasonable doubt arise as to the quality of any work completed, there will be deducted from the next estimate an amount equal to the value of the defective or questionable work and shall not be paid until the defects

are remedied.

e. And that the Contractor's bid is hereby made a part of this Agreement.

- (3) That the City of Mustang/Mustang Improvement Authority reserves the right to add to or subtract from the estimated quantities or amount of work to be performed. The work to be performed or deducted shall be at the unit price bid.
- (4) That the Contractor will not undertake to furnish any materials or to perform any work not specifically authorized under the terms of this Agreement unless additional materials or work are authorized by written work directive change; and that in the event any additions are provided by the Contractor without such authorization, the Contractor shall not be entitled to any compensation therefor whatsoever.
- (5) That if any additional work is performed or additional materials provided by the Contractor upon authorization by the Owner, the Contractor shall be compensated therefore at the unit price bid and as agreed to by both parties in the execution of the Change Order.
- (6) That the Contractor shall perform the work and provide the materials strictly in accordance with the specifications as to quality and kind and all work and materials shall be subject to rejection by the Owner through its authorized representatives for failure to meet such requirements, and in the event of such rejection, the Contractor shall replace the work and materials without compensation therefore by the Owner.
- (7) The Contractor shall complete the work in accordance with the terms of this Agreement within a period of time not to exceed 120 calendar days following the issuance by the City Engineer of a Work Order authorizing the Contractor to commence work on the project.
- (8) The Contractor shall furnish bonds and certificate of insurance as specified in the "Instructions to Bidders" and/or the "General Provisions", which must be approved by the Owner prior to issuance of the Work Order and commencement of the work on the project.
- (9) On completion of the work, but prior to the acceptance thereof by the City of Mustang/Mustang Improvement Authority, it shall be the duty of the City Engineer or other appropriate person to determine that said work has been completely and fully performed in accordance with said Contract Documents; and upon making such determination said official shall make his final certificate to the City of Mustang/Mustang Improvement Authority.
- (10) Liquidated damages shall be paid by the Contractor at the rate of \$500 per each and every calendar day required by him to complete the contract in excess of the contract time.
- (11) APPROXIMATE QUANTITIES on all items which bids are to be received on a unit price basis; the quantities stated in the bid will not be used in establishing final payment due the contractor. The quantities stated, on which unit prices are invited, are approximate only and each bidder shall make his own estimate from the contract drawings of the quantities required on each item and calculate his unit price bid for each item accordingly. Bids will be compared on the basis of number of units stated in the bidding schedule. Payment on the contract or unit price items will be based on the actual number of units installed in the completed work. No increases or decreases in the approximate quantities shall exceed twenty (20%) percent without approval of the City Engineer.
- (12) Contractor shall execute a written verification attached hereto as Appendix A.
- (13) Contractor shall comply with the Underground Facilities Damage Prevention Act (63 O.S. 42.1 et seq.).

IN WITNESS WHEREOF, the parties hereto have executed or caused to be executed by their duly authorized officials, this Agreement in four (4) copies each of which shall be deemed an original on the date first above written.

"OWNER"

CITY OF MUSTANG

By: _____
Mayor

MUSTANG IMPROVEMENT AUTHORITY

By: _____
Chairman

ATTEST

City Clerk

APPROVED as to form this _____ day of _____, 20__.

CITY ATTORNEY

APPROVED by the City of Mustang/Mustang Improvement Authority this ____ day of _____, 20__.

"CONTRACTOR"

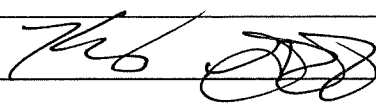
If an Individual: (signature) _____

doing business as: _____

If a Partnership: (signature) _____

By (Printed Name and Title): _____

Names of other partners: _____

If a Corporation/LLC: (signature)  _____

By (Printed Name and Title): Kris Goff, Managing Member, Grade Work Construction LLC

ATTEST:



Secretary

(CORPORATE SEAL)

Business Address of Contractor

10700 Black Hawk Rd

Edmond, OK 73025



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

6/5/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER PAINTER INSURANCE 204 S MAIN ST HENNESSEY OK 73742	CONTACT NAME: Sara Shepherd PHONE (A/C, No, Ext): (405) 853-0887 E-MAIL ADDRESS: painterinsurance@pldi.net FAX (A/C, No): INSURER(S) AFFORDING COVERAGE INSURER A: BERKLEY ASSURANCE COMPANY INSURER B: PROGRESSIVE INSURANCE COMPANY INSURER C: STONETRUST INSURANCE COMPANY INSURER D: AGCS MARINE INSURANCE COMPANY INSURER E: INSURER F:	NAIC #
INSURED GRADE WORK CONSTRUCTION LLC GWC LLC 10700 BLACK HAWK RD EDMOND OK 73025		

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC OTHER:			VUMD0381570	02/26/2025	02/26/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
B	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY			989416083	11/15/2024	11/15/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	☒ UMBRELLA LIAB ☒ OCCUR ☒ EXCESS LIAB ☐ CLAIMS-MADE DED RETENTION \$			VUMD0381860	02/26/2025	02/26/2026	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000 \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N Y	N/A	WCV0033697-2025A	01/01/2025	01/01/2026	PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
D	INLAND MARINE			MXI9307982422087	04/25/2025	04/25/2026	EQ LEASED/RENTED/BORROWED 300,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

City of Mustang 1501 N Mustang Rd Mustang OK 73064	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Sara Shepherd
--	--

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PERFORMANCE BOND

KNOW ALL MEN BY THESE PRESENTS: That Grade Work Construction, LLC, as Principal, and West Bend Insurance Company, a Corporation organized under the laws of the State of Wisconsin, and authorized to transact business in the State of Oklahoma, as Surety, are held and firmly bound unto City of Mustang/Mustang Improvement Authority in the penal sum of seventy-eight thousand ninety-two dollars and zero cents (\$78,092.00) in lawful money of the United States of America, such sum being equal to the contract price for the payment of which, well and truly to be made, we bind ourselves and each of us, our heirs, executors, administrators, trustees, successors, and assigns, jointly and severally, firmly by these presents.

DATED this 9th day of June, 2025.

The condition of this obligation is such that:

WHEREAS, said Principal entered into a written Contract with the CITY OF MUSTANG AND MUSTANG IMPROVEMENT AUTHORITY (together, "City of Mustang") and the State of Oklahoma, dated June 9, 2025, for:

Meadowbrook Park Sanitary Sewer Extension

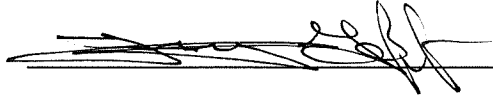
all in compliance with the specifications therefore, made a part of said Contract and on file in the office of the City Hall, Mustang, Oklahoma.

NOW, THEREFORE, if said Principal shall, in all particulars, will truly and faithfully perform and abide by said Contract and each and every covenant, condition, and part thereof and shall fulfill all obligations resting upon said Principal by the terms of said Contract and said specifications; and if said Principal shall promptly pay, or cause to be paid, all labor materials and/or repairs and all bills for labor performed on said work, whether by subcontract or otherwise; and if said Principal shall protect and save harmless said The City of Mustang/Mustang Improvement Authority from all loss, damage, and expense to life or property suffered or sustained by any person, firm, or corporation caused by said Principal or his or its agents, servants, or employees in the construction of said work, or by or in consequence of any negligence, carelessness or misconduct in guarding and protecting the same, or from any act or omission of said Principal or his or its agents, servants, or employees, and if said Principal shall protect and save The City of Mustang/Mustang Improvement Authority harmless from all suits and claims in infringement or alleged infringement or patent rights or processes, then this obligation shall be null and void, otherwise to be and remain in full force and effect.

It is further expressly agreed and understood by the parties hereto that no changes or alterations in said Contract and no deviations from the plan or mode of procedure herein fixed shall have the effect of releasing the sureties, or any of them, from the obligations of this Bond.

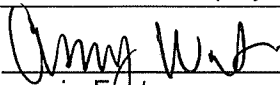
IN WITNESS WHEREOF, the said Principal has caused these presents to be executed in its name and its corporate seal to be hereunto affixed by its duly authorized officers and said Surety has caused these presents to be executed in its name and its corporate seal to be hereunto affixed by its attorney-in-fact, duly authorized so to do, the day and year first above written.

ATTEST:



Surety:

West Bend Insurance Company

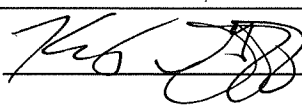
By: 
Attorney-in-Fact

Amy Winter



PRINCIPAL:

Grade Work Construction, LLC

BY: 

Address of Surety or Agent:

1900 S. 18th Avenue

West Bend, Wisconsin 53095

Telephone No. (800) 236-5010

APPROVED as to form this _____ day of _____, 20__.

CITY ATTORNEY

APPROVED by the City of Mustang/Mustang Improvement Authority this _____ day of _____, 202__.

ATTEST:

CITY OF MUSTANG

By: _____
Mayor

MUSTANG IMPROVEMENT AUTHORITY

By: _____
Chairman

ATTEST

City Clerk

STATUTORY BOND

KNOW ALL MEN BY THESE PRESENTS: That Grade Work Construction, LLC, as Principal, and West Bend Insurance Company, a Corporation organized under the laws of the State of Wisconsin, and authorized to transact business in the State of Oklahoma, as Surety, are held and firmly bound unto City of Mustang/Mustang Improvement Authority in the penal sum of seventy-eight thousand ninety-two dollars and zero cents (\$78,092.00) in lawful money of the United States of America, such sum being equal to One Hundred Percent (100%) of the contract price for the payment of which, well and truly to be made, we bind ourselves and each of us, our heirs, executors, administrators, trustees, successors, and assigns, jointly and severally, firmly by these presents.

The condition of this obligation is such that:

WHEREAS, said Principal entered into a written Contract with the CITY OF MUSTANG AND MUSTANG IMPROVEMENT AUTHORITY (together, "City of Mustang") and the State of Oklahoma, dated June 9, 2025, for:

Meadowbrook Park Sanitary Sewer Extension

for the erection and construction of said work and/or improvement, all in compliance with the plans and specifications therefore, made a part of said Contract and on file at the office of the City Clerk, City of Mustang/Mustang Improvement Authority, 1501 North Mustang Road, Mustang, Oklahoma 73064;

NOW, THEREFORE, if said Principal shall, in all particulars, properly and promptly complete the work and/or improvement in accordance with the Contract, pay all indebtedness the Principal incurs for the Principal's subcontractors and all suppliers of labor, material, rental of machinery or equipment, and pay for the repair of and parts for equipment the Contract requires the Principal to furnish, and protect and save harmless said City of Mustang/Mustang Improvement Authority, State of Oklahoma, from any pecuniary loss resulting from the breach of any of the covenants and conditions of said Contract resting upon said Principal, then this obligation shall be null and void, otherwise to be and remain in full force and effect. It is expressly agreed and understood by the parties hereto that no changes or alterations in said Contract and no deviations from the plan or mode of procedure herein fixed shall have the effect of releasing the surety, or any of them, from the obligations of this Bond.

IN WITNESS WHEREOF, the said Principal has caused this Statutory Bond to be executed in its name and its corporate seal to be hereunto affixed by its duly authorized officers, and the said Surety has caused this Bond to be executed in its name and its corporate seal to be hereunto affixed by its attorney-in-fact, duly authorized so to do, the day and year set forth below.

[Remainder of page intentionally left blank.]

Dated this 9th day of June, 2025.

ATTEST:

Secretary

PRINCIPAL Grade Work Construction, LLC

By:

Its:

ATTEST:

Secretary

West Bend Insurance Company

By:

Its Attorney-in-fact

Amy Winters



REVIEWED and APPROVED by the CITY OF MUSTANG/MUSTANG IMPROVEMENT AUTHORITY this _____ day of _____, 20____.

CITY OF MUSTANG

By:

Mayor

MUSTANG IMPROVEMENT AUTHORITY

By:

Chairman

ATTEST

City Clerk

Approved as to form this _____ day of _____, 20____.

Municipal Counselor

MAINTENANCE BOND

KNOW ALL MEN BY THESE PRESENTS:

That Grade Work Construction, LLC, as Principal, and West Bend Insurance Company, a Corporation organized under the laws of the State of Wisconsin, and authorized to transact business in the State of Oklahoma, as Surety, are held and firmly bound unto CITY OF MUSTANG, a Municipal Corporation, and City of the first class, the Mustang Improvement Authority, or the State of Oklahoma, in the full and just sum of eighty-five thousand nine hundred one dollars and twenty cents (\$85,901.20) in lawful money of the United States of America, such sum being equal to One Hundred Ten Percent (110%) of the contract price, for a period of two (2) years, for the payment of which, well and truly to be made, we bind ourselves and each of us, our heirs, executors, administrators, trustees, successors, and assigns, jointly and severally, firmly by these presents.

Dated this 9th day of June, 2025. The conditions of this obligation are such that whereas, said Principal has constructed in the CITY OF MUSTANG and the Mustang Improvement Authority (together, "City"): **Meadowbrook Park Sanitary Sewer Extension** all in compliance with the plans and specifications therefore, made a part of said contract and on file at the City of Mustang/Mustang Improvement Authority and to maintain the said improvement in the amount set forth against any failure due to workmanship or material for a period of 110% for two (2) years from the date of acceptance by the Council of the City of Mustang/Mustang Improvement Authority.

NOW, THEREFORE, if said Principal shall pay or cause to be paid to the City all damages, loss and expense which may result by reason of failure due to defective materials and/or workmanship in connection with said work occurring within a period of two (2) years from and after acceptance of said project by the City, then this obligation shall be null and void, otherwise, to be and remain in full force and effect.

It is further agreed that if the said Principal or Surety herein shall fail to maintain said improvements against any failure due to defective workmanship and/or material for a period of two (2) years and at any time repairs shall be necessary that the cost of making said repairs shall be determined by Council of the CITY OF MUSTANG/MUSTANG IMPROVEMENT AUTHORITY, or some person or persons designated by them to ascertain the same, and if upon thirty (30) days' notice, that said amount ascertained shall not be paid by the Principal or Surety herein, or if the necessary repairs are not made, that said amount shall become due upon the expiration of thirty (30) days and suit may be maintained to recover the amount so determined in any court of competent jurisdiction. And that the amount so determined shall be conclusive upon the parties as to the amount due on this bond for the repair or repairs included therein, and that the cost of all repairs shall be so determined from time to time during the life of this bond as the condition of the improvements may require.

It is further expressly agreed and understood by the parties hereto that no changes or alterations in said contract and no deviations from the plan or mode of procedure herein fixed shall have effect of releasing the sureties, or any of them, from the obligations of this bond.

Water and Sewer Maintenance Bond

IN THE WITNESS WHEREOF, the said Principal has caused these presents to be executed in its name and its corporate seal to be hereunto affixed by its duly authorized officers; and the said surety has caused these presents to be executed in its name and its corporate seal to be hereunto affixed by its Attorney-in-Fact, duly authorized so to do, the day and year first above written.

Attest:

Witness:

Grade Work Construction, LLC

Principal

By: _____

West Bend Insurance Company

Surety

By: _____

Attorney-in-Fact

Amy Winters



Approved as to form this _____ day of _____, 20____.

City Attorney

REVIEWED AND APPROVED by the City of Mustang/Mustang Improvement Authority
this _____ day of _____, 20____

CITY OF MUSTANG

By: _____
Mayor

MUSTANG IMPROVEMENT AUTHORITY

By: _____
Chairman

ATTEST

City Clerk



Bond No. 2297312

POWER OF ATTORNEY

Know all men by these Presents, that West Bend Insurance Company (formerly known as West Bend Mutual Insurance Company prior to 1/1/2024), a corporation having its principal office in the City of West Bend, Wisconsin does make, constitute and appoint:

Barry Herring, Neleigh Herring, Amy Winters

lawful Attorney(s)-in-fact, to make, execute, seal and deliver for and on its behalf as surety and as its act and deed any and all bonds, undertakings and contracts of suretyship, provided that no bond or undertaking or contract of suretyship executed under this authority shall exceed in amount the sum of: Thirty Million Dollars (\$30,000,000)

This Power of Attorney is granted and is signed and sealed by facsimile under and by the authority of the following Resolution adopted by the Board of Directors of West Bend Insurance Company by unanimous consent resolution effective the 1st day of January 2024.

Appointment of Attorney-In-Fact. The president or any vice president, or any other officer of West Bend Insurance Company may appoint by written certificate Attorneys-In-Fact to act on behalf of the company in the execution of and attesting of bonds and undertakings and other written obligatory instruments of like nature. The signature of any officer authorized hereby and the corporate seal may be affixed by facsimile to any such power of attorney or to any certificate relating therefore and any such power of attorney or certificate bearing such facsimile signatures or facsimile seal shall be valid and binding upon the company, and any such power so executed and certified by facsimile signatures and facsimile seal shall be valid and binding upon the company in the future with respect to any bond or undertaking or other writing obligatory in nature to which it is attached. Any such appointment may be revoked, for cause, or without cause, by any said officer at any time.

Any reference to West Bend Mutual Insurance Company in any Bond and all continuations thereof shall be considered a reference to West Bend Insurance Company.

In witness whereof, West Bend Insurance Company has caused these presents to be signed by its president undersigned and its corporate seal to be hereto duly attested by its secretary this 1st day of January 2024.

Attest Christopher C. Zwygart
Christopher C. Zwygart
Secretary



Robert J. Jacques
Robert J. Jacques
President

State of Wisconsin
County of Washington

On the 1st day of January 2024, before me personally came Robert Jacques, to me known being by duly sworn, did depose and say that he is the President of West Bend Insurance Company, the corporation described in and which executed the above instrument; that he knows the seal of the said corporation; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the board of directors of said corporation and that he signed his name thereto by like order.



Juli Benedum
Juli Benedum
Lead Corporate Attorney
Notary Public, Washington Co., WI
My Commission is Permanent

The undersigned, duly elected to the office stated below, now the incumbent in West Bend Insurance Company, a Wisconsin corporation authorized to make this certificate, Do Hereby Certify that the foregoing attached Power of Attorney remains in full force effect and has not been revoked and that the Resolution of the Board of Directors, set forth in the Power of Attorney is now in force.

Signed and sealed at West Bend, Wisconsin this ____ day of _____, _____.



Christopher C. Zwygart
Christopher C. Zwygart
Secretary



Agenda Item No: H.5

Mustang City Council Agenda Item Report

Meeting Date: July 1, 2025

Submitted by: Tammi Noblitt

Submitting Department: Managerial Department

Item Type: Resolution

Agenda Section: DISCUSSION ITEMS

Subject Title:

Public Hearing and Consideration of Resolution 25-024, Adopting the Association of Central Oklahoma Governments (ACOG) Regional Safety Action Plan.

Recommendation:

Approve.

Initiator:

Tim Rooney

Background:

Consideration of Res. 25-025 Adopting the Association of Central Oklahoma Governments Regional Safety Action Plan.

Financial Impact:

Staff Comments:

Attachments:

[RES 25-024 ACOG Safety Action Plan.pdf](#)

**CITY OF MUSTANG
RESOLUTION NO. 25-024**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MUSTANG,
OKLAHOMA, ADOPTING THE ASSOCIATION OF CENTRAL
OKLAHOMA GOVERNMENTS REGIONAL SAFETY ACTION PLAN.**

WHEREAS, the citizens of Mustang deserve to live without the devastating effects of severe injury and fatal crashes in our community; and

WHEREAS, the City of Mustang participated in the planning and creation of the ACOG Regional Safety Action Plan; and

WHEREAS, the ACOG Regional Safety Action Plan aims to promote a culture of safety by implementing policies, educating and engaging with the public, and improving infrastructure to create a safer road network for everyone; and

WHEREAS, the Regional Safety Action Plan aligns with the Vision Zero initiative that aims to eliminate all traffic fatalities and severe injury crashes, while increasing safe, healthy, equitable mobility for all; and

WHEREAS, the City Council of the City of Mustang believes that it would benefit all residents of Mustang to adopt this Regional Safety Action Plan to be used as a planning guide for future transportation projects.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MUSTANG OKLAHOMA, adopts the ACOG Regional Safety Action Plan, recognizing its vital role in guiding future transportation projects to prioritize the well-being of our community. We believe that by embracing this comprehensive, safety driven approach, we will significantly reduce fatal and severe injury crashes—creating safer streets, protecting lives, and fostering a more connected and vibrant Mustang for all who live, work, and travel here.

ADOPTED AND APPROVED by the City Council of the City of Mustang, Oklahoma, on this 1st day of July 2025

Michael Ray
Vice-Mayor, City of Mustang

ATTEST:

Tammi Noblitt, City Clerk
[SEAL]

Approved:

Jonathan E. Miller, City Attorney



Mustang City Council Agenda Item Report

Meeting Date: July 1, 2025

Submitted by: Mike Wallace

Submitting Department: Police Department

Item Type: Resolution

Agenda Section: DISCUSSION ITEMS

Subject Title:

Consideration of Resolution No. 25-025, a Resolution of the City of Mustang, Oklahoma, approving an Interlocal Agreement for Sale between The City of Mustang and Independent School District No. I-69, Canadian County, Oklahoma, a/k/s The Mustang Public Schools, for the sale of a surplus police vehicle and Authorizing and Directing the City Manager to Execute Documents to Complete the Transfer, and Providing for Severability.

Recommendation:

Approve

Initiator:

Mike Wallace

Background:

The Police Department has 1 surplus vehicle that is no longer used. The Independent School District No. I-69, Canadian County, Oklahoma, A/K/A The Mustang Public Schools, has shown interest to purchase the following vehicle for \$40,000. The vehicle is; Unit 244 2021 Chevrolet Tahoe 1GNSCLED1MR275544 \$40,000

Financial Impact:

\$40,000

Staff Comments:

Staff recommends approval

Attachments:

[Res 25-025 Sale of MPD #244 to MPS with Interlocal Agrmt attached.pdf](#)

RESOLUTION NO. 25-025

A RESOLUTION OF THE CITY OF MUSTANG, OKLAHOMA, APPROVING AN INTERLOCAL AGREEMENT FOR SALE BETWEEN THE CITY OF MUSTANG AND INDEPENDENT SCHOOL DISTRICT NO. I-69, CANADIAN COUNTY, OKLAHOMA, A/K/A THE MUSTANG PUBLIC SCHOOLS, FOR THE SALE OF A SURPLUS POLICE VEHICLE AND AUTHORIZING AND DIRECTING THE CITY MANAGER TO EXECUTE DOCUMENTS TO COMPLETE THE TRANSFER; AND PROVIDING FOR SEVERABILITY.

WHEREAS, by Ordinance No. 1319 approved June 3, 2025, the City of Mustang, Oklahoma, declared as surplus a used police vehicle described as follows:

<u>Unit No.</u>	<u>Year</u>	<u>Make and Model</u>	<u>VIN</u>	<u>Price</u>
244	2021	Chevrolet Tahoe	1GNSCLED1MR275544	\$40,000

(the “Vehicle”), and approved the sale of the Vehicle to public agencies.

WHEREAS, Independent School District No. I-69, Canadian County, Oklahoma, a/k/a Mustang Public Schools (hereinafter, “MPS”), has expressed a need for and a desire to purchase the Vehicle to enhance the ability of MPS to provide services to the staff and students of the Mustang Public School System.

WHEREAS, the City finds that selling the Vehicle to the MPS will enhance the ability of MPS to provide services to staff and students of the Mustang Public School System, and the City desires to support MPS as authorized by 11 Okla. Stat. § 22-159.

WHEREAS, Section 2-197(2) of the Code of the City of Mustang, Oklahoma, allows the sale of surplus supplies without competitive bidding where the value does not exceed \$50,000.00 when sold to a public agency as defined in 74 Okla. Stat. § 1003, as amended.

WHEREAS, the City of Mustang and MPS are “public agencies” as defined in the Interlocal Cooperation Act set forth in 74 Okla. Stat. § 1003.

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MUSTANG, OKLAHOMA, THAT:

1. The City Council approves the Interlocal Agreement for Sale attached hereto between the City of Mustang and Independent School District No. I-69, Canadian County, Oklahoma, a/k/a Mustang Public Schools for the sale of the Vehicle to the MPS under the terms set forth in such agreement.

2. The City Manager of the City of Mustang is hereby authorized and directed to execute the Interlocal Agreement for Sale and such other documents as necessary to effectuate the sale and to transfer title to the Vehicle to Independent School District No. I-69, Canadian County, Oklahoma, a/k/a Mustang Public Schools.
3. If any section, subsection, sentence, clause, phrase, or portion of this Resolution is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, said portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions of this Resolution.
4. This resolution shall be effective upon passage and approval by the City Council of the City of Mustang, Oklahoma.

PASSED AND APPROVED this 1st day of July, 2025.

Michael Ray, Vice-Mayor

ATTEST:
[SEAL]

Tammi Noblitt, City Clerk

APPROVED as to form this 1st day of July, 2025.

Jonathan E. Miller, City Attorney

**INTERLOCAL AGREEMENT FOR SALE BETWEEN
THE CITY OF MUSTANG AND MUSTANG PUBLIC SCHOOLS**

This Interlocal Agreement for Sale (“Agreement”) is entered into this 1st day of July, 2025, by and between the City of Mustang, a municipal corporation (hereinafter, “Mustang”) and Independent School District No. I-69, Canadian County, Oklahoma, a/k/a the Mustang Public Schools (hereinafter, “MPS”), pursuant to the Interlocal Cooperation Act, 74 Okla. Stat. § 1001, *et seq.*

WHEREAS, the parties hereto are “public agencies” as defined in the Interlocal Cooperation Act set forth in 74 Okla. Stat. § 1001, *et. seq.*; and

WHEREAS, on June 3, 2025, the City of Mustang, as required by Sec. 4-4 of the Charter of the City of Mustang, adopted non-emergency Ordinance No. 1319 declaring certain used police vehicles surplus and authorizing the sale of such used police vehicles to other public agencies; and

WHEREAS, the parties desire to enter into this Agreement to facilitate the sale by Mustang of one used police vehicle to MPS in order to enhance the ability of MPS to provide services to the staff and students of the Mustang Public School System; and

WHEREAS, in compliance with 47 Okla. Stat. § 12-227, Mustang has removed any lamp or device thereon displaying or capable of displaying a red or blue light visible from directly in front of the center thereof and has also removed emergency sirens from the vehicle described below.

NOW, THEREFORE, for and in consideration of the covenants set forth herein, it is hereby agreed by and between the parties that:

1. The City of Mustang hereby sells and transfers to the Mustang Public Schools the following surplus police vehicle, for the price set forth beside the vehicle, and shall deliver Oklahoma Certificate of Title to MPS for the vehicle:

<u>Unit No.</u>	<u>Year</u>	<u>Make and Model</u>	<u>VIN</u>	<u>Price</u>
244	2021	Chevrolet Tahoe	1GNSCLED1MR275544	\$40,000

(the “Vehicle”).

2. The sale is subject to Ordinance No. 1319 going into effect thirty (30) days after June 3, 2025, as provided by Sec. 4-4 of the Charter of the City of Mustang.

3. **MPS ACCEPTS DELIVERY OF THE VEHICLE, AND ACKNOWLEDGES AND AGREES THAT THE VEHICLE IS ACCEPTED IN AN “AS IS” CONDITION, WITH ALL FAULTS, AND AGREES THAT THE TRANSFER OF THE VEHICLE FROM THE CITY OF MUSTANG TO THE MUSTANG PUBLIC SCHOOLS IS MADE WITHOUT EXPRESS OR IMPLIED WARRANTY OF ANY KIND ON THE VEHICLE,**

INCLUDING FITNESS FOR A PARTICULAR PURPOSE, OTHER THAN THAT THE CITY OF MUSTANG WARRANTS THAT IT HAS GOOD TITLE TO THE VEHICLE, FREE AND CLEAR OF ANY ENCUMBRANCES.

IN WITNESS WHEREOF, we, the contracting parties, by our duly authorized agents, hereto affix our signature and seals on the dates set forth below:

Executed this ____ day of July, 2025.

THE CITY OF MUSTANG, OKLAHOMA

By _____
Timothy Rooney, City Manager

Executed this ____ day of July, 2025.

MUSTANG PUBLIC SCHOOLS

By _____
Title: _____



Mustang City Council Agenda Item Report

Meeting Date: July 1, 2025

Submitted by: Mike Wallace

Submitting Department: Police Department

Item Type: Resolution

Agenda Section: DISCUSSION ITEMS

Subject Title:

Consideration of Resolution No. 25-026, a Resolution of the City of Mustang, Oklahoma, approving an Interlocal Agreement for Sale between The City of Mustang and The City of Union City, for the sale of a surplus police vehicle and Authorizing and Directing the City Manager to Execute Documents to Complete the Transfer, and Providing for Severability.

Recommendation:

Approve

Initiator:

Mike Wallace

Background:

The Police Department has 1 surplus vehicle that is no longer used. The Union City Police Department has shown interest to purchase the following vehicle for \$45,000. The vehicle is; Unit 248 2022 Chevrolet Tahoe 1GNSCLED7NR232537 \$45,000

Financial Impact:

\$45,000

Staff Comments:

Staff recommends approval

Attachments:

[Res 25-026 Sale of MPD #248 to Union City with Interlocal Agrmt attached.pdf](#)

RESOLUTION NO. 25-026

**A RESOLUTION OF THE CITY OF MUSTANG, OKLAHOMA,
APPROVING AN INTERLOCAL AGREEMENT FOR SALE BETWEEN
THE CITY OF MUSTANG AND THE CITY OF UNION CITY FOR THE
SALE OF A SURPLUS POLICE VEHICLE AND AUTHORIZING AND
DIRECTING THE CITY MANAGER TO EXECUTE DOCUMENTS TO
COMPLETE THE TRANSFER; AND PROVIDING FOR SEVERABILITY.**

WHEREAS, by Ordinance No. 1319 approved June 3, 2025, the City of Mustang, Oklahoma, declared as surplus a used police vehicle described as follows:

<u>Unit No.</u>	<u>Year</u>	<u>Make and Model</u>	<u>VIN</u>	<u>Price</u>
248	2022	Chevrolet Tahoe	1GNSCLED7NR232537	\$45,000

(the “Vehicle”), and approved the sale of the Vehicle to public agencies, including the City of Union City.

WHEREAS, the City of Union City (hereinafter, “Union City”), has expressed a need for and a desire to purchase the Vehicle to enhance the ability of Union City to provide law enforcement services.

WHEREAS, the City finds that selling the Vehicle to Union City will enhance the ability of Union City to provide protective services to the public and will also increase the ability of the Union City to cooperatively provide law enforcement services to the City of Mustang in event such services are requested by the City of Mustang.

WHEREAS, Section 2-197(2) of the Code of the City of Mustang, Oklahoma, allows the sale of surplus supplies without competitive bidding where the value does not exceed \$50,000.00 when sold to a public agency as defined in 74 Okla. Stat. § 1003, as amended.

WHEREAS, the City of Mustang and Union City are “public agencies” as defined in the Interlocal Cooperation Act set forth in 74 Okla. Stat. § 1003.

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MUSTANG, OKLAHOMA, THAT:

1. The City Council approves the Interlocal Agreement for Sale attached hereto between the City of Mustang and the City of Union City for the sale of the Vehicle to Union City under the terms set forth in such agreement.

2. The City Manager of the City of Mustang is hereby authorized and directed to execute the Interlocal Agreement for Sale and such other documents as necessary to effectuate the sale and to transfer title to the Vehicle to Union City.
3. If any section, subsection, sentence, clause, phrase, or portion of this Resolution is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, said portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions of this Resolution.
4. This resolution shall be effective upon passage and approval by the City Council of the City of Mustang, Oklahoma.

PASSED AND APPROVED this 1st day of July, 2025.

Michael Ray, Vice-Mayor

ATTEST:
[SEAL]

Tammi Noblitt, City Clerk

APPROVED as to form this 1st day of July, 2025.

Jonathan E. Miller, City Attorney

**INTERLOCAL AGREEMENT FOR SALE BETWEEN
THE CITY OF MUSTANG AND THE CITY OF UNION CITY**

This Interlocal Agreement for Sale (“Agreement”) is entered into this 1st day of July, 2025, by and between the City of Mustang, a municipal corporation (hereinafter, “Mustang”) and the City of Union City, Oklahoma (hereinafter, “Union City”), pursuant to the Interlocal Cooperation Act, 74 Okla. Stat. § 1001, *et seq.*

WHEREAS, on June 3, 2025, the City of Mustang, as required by Sec. 4-4 of the Charter of the City of Mustang, adopted non-emergency Ordinance No. 1319 declaring certain used police vehicles surplus and authorizing the sale of such used police vehicles to other public agencies, including Union City; and

WHEREAS, the parties hereto are “public agencies” as defined in the Interlocal Cooperation Act set forth in Title 74, § 1001, *et. seq.*, the Oklahoma Statutes; and

WHEREAS, the parties desire to enter into this Agreement to facilitate the sale by Mustang of one used police vehicle to Union City in order to enhance the ability of Union City Police Department to provide protective services to the public and to thereby cooperatively increase the public safety of citizens in the City of Mustang and in Union City.

NOW, THEREFORE, for and in consideration of the covenants set forth herein, it is hereby agreed by and between the parties that:

1. The City of Mustang hereby sells and transfers to the City of Union City the following surplus police vehicle, for the price set forth beside the vehicle, and shall deliver Oklahoma Certificate of Title to Union City for the vehicle:

<u>Unit No.</u>	<u>Year</u>	<u>Make and Model</u>	<u>VIN</u>	<u>Price</u>
248	2022	Chevrolet Tahoe	1GNSCLED7NR232537	\$45,000

(the “Vehicle”).

2. UNION CITY ACCEPTS DELIVERY OF THE VEHICLE, AND ACKNOWLEDGES AND AGREES THAT THE VEHICLE IS ACCEPTED IN AN “AS IS” CONDITION, WITH ALL FAULTS, AND AGREES THAT THE TRANSFER OF THE VEHICLE FROM THE CITY OF MUSTANG TO THE CITY OF UNION CITY IS MADE WITHOUT EXPRESS OR IMPLIED WARRANTY OF ANY KIND ON THE VEHICLE, INCLUDING FITNESS FOR A PARTICULAR PURPOSE, OTHER THAN THAT THE CITY OF MUSTANG WARRANTS THAT IT HAS GOOD TITLE TO THE VEHICLE, FREE AND CLEAR OF ANY ENCUMBRANCES.

3. The sale is subject to Ordinance No. 1319 going into effect thirty (30) days after June 3, 2025, as provided by Sec. 4-4 of the Charter of the City of Mustang.

IN WITNESS WHEREOF, we, the contracting parties, by our duly authorized agents, hereto affix our signature and seals on the dates set forth below:

Executed this ____ day of July, 2025.

THE CITY OF MUSTANG, OKLAHOMA

By _____
Timothy Rooney, City Manager

Executed this ____ day of July, 2025.

THE CITY OF UNION CITY

By _____
Title: _____



Mustang City Council Agenda Item Report

Meeting Date: July 1, 2025

Submitted by: Mike Wallace

Submitting Department: Police Department

Item Type: Resolution

Agenda Section: DISCUSSION ITEMS

Subject Title:

Consideration of Resolution No. 25-027, a Resolution of the City of Mustang, Oklahoma, approving an Interlocal Agreement for Sale between The City of Mustang and The City of Weatherford, for the sale of a surplus police vehicle and Authorizing and Directing the City Manager to Execute Documents to Complete the Transfer, and Providing for Severability.

Recommendation:

Approve

Initiator:

Mike Wallace

Background:

The Police Department has 1 surplus vehicle that is no longer used. The Weatherford Police Department has shown interest to purchase the following vehicle for \$40,000. The vehicle is; Unit 242 2021 Chevrolet Tahoe 1GNSCLED9MR275419 \$40,000

Financial Impact:

\$40,000

Staff Comments:

Staff recommends approval

Attachments:

[Res 25-027 Sale of MPD #242 to Weatherford with Interlocal Agrmt attached.pdf](#)

RESOLUTION NO. 25-027

**A RESOLUTION OF THE CITY OF MUSTANG, OKLAHOMA,
APPROVING AN INTERLOCAL AGREEMENT FOR SALE BETWEEN
THE CITY OF MUSTANG AND THE CITY OF WEATHERFORD FOR THE
SALE OF A SURPLUS POLICE VEHICLE AND AUTHORIZING AND
DIRECTING THE CITY MANAGER TO EXECUTE DOCUMENTS TO
COMPLETE THE TRANSFER; AND PROVIDING FOR SEVERABILITY.**

WHEREAS, by Ordinance No. 1319 approved June 3, 2025, the City of Mustang, Oklahoma, declared as surplus a used police vehicle described as follows:

<u>Unit No.</u>	<u>Year</u>	<u>Make and Model</u>	<u>VIN</u>	<u>Price</u>
242	2021	Chevrolet Tahoe	1GNSCLED9MR275419	\$40,000

(the “Vehicle”), and approved the sale of the Vehicle to public agencies, including the City of Weatherford.

WHEREAS, the City of Weatherford (hereinafter, “Weatherford”), has expressed a need for and a desire to purchase the Vehicle to enhance the ability of Weatherford to provide law enforcement services.

WHEREAS, the City finds that selling the Vehicle to Weatherford will enhance the ability of Weatherford to provide protective services to the public and will also increase the ability of Weatherford to cooperatively provide law enforcement services to the City of Mustang in event such services are requested by the City of Mustang.

WHEREAS, Section 2-197(2) of the Code of the City of Mustang, Oklahoma, allows the sale of surplus supplies without competitive bidding where the value does not exceed \$50,000.00 when sold to a public agency as defined in 74 Okla. Stat. § 1003, as amended.

WHEREAS, the City of Mustang and Weatherford are “public agencies” as defined in the Interlocal Cooperation Act set forth in 74 Okla. Stat. § 1003.

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MUSTANG, OKLAHOMA, THAT:

1. The City Council approves the Interlocal Agreement for Sale attached hereto between the City of Mustang and the City of Weatherford for the sale of the Vehicle to Weatherford under the terms set forth in such agreement.

2. The City Manager of the City of Mustang is hereby authorized and directed to execute the Interlocal Agreement for Sale and such other documents as necessary to effectuate the sale and to transfer title to the Vehicle to Weatherford.
3. If any section, subsection, sentence, clause, phrase, or portion of this Resolution is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, said portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions of this Resolution.
4. This resolution shall be effective upon passage and approval by the City Council of the City of Mustang, Oklahoma.

PASSED AND APPROVED this 1st day of July, 2025.

Michael Ray, Vice-Mayor

ATTEST:
[SEAL]

Tammi Noblitt, City Clerk

APPROVED as to form this 1st day of July, 2025.

Jonathan E. Miller, City Attorney

**INTERLOCAL AGREEMENT FOR SALE BETWEEN
THE CITY OF MUSTANG AND THE CITY OF WEATHERFORD**

This Interlocal Agreement for Sale (“Agreement”) is entered into this 1st day of July, 2025, by and between the City of Mustang, a municipal corporation (hereinafter, “Mustang”) and the City of Weatherford, Oklahoma (hereinafter, “Weatherford”), pursuant to the Interlocal Cooperation Act, 74 Okla. Stat. § 1001, *et seq.*

WHEREAS, on June 3, 2025, the City of Mustang, as required by Sec. 4-4 of the Charter of the City of Mustang, adopted non-emergency Ordinance No. 1319 declaring certain used police vehicles surplus and authorizing the sale of such used police vehicles to other public agencies, including Weatherford; and

WHEREAS, the parties hereto are “public agencies” as defined in the Interlocal Cooperation Act set forth in Title 74, § 1001, *et. seq.*, the Oklahoma Statutes; and

WHEREAS, the parties desire to enter into this Agreement to facilitate the sale by Mustang of one used police vehicle to Weatherford in order to enhance the ability of Weatherford Police Department to provide protective services to the public and to thereby cooperatively increase the public safety of citizens in the City of Mustang and in Weatherford.

NOW, THEREFORE, for and in consideration of the covenants set forth herein, it is hereby agreed by and between the parties that:

1. The City of Mustang hereby sells and transfers to the City of Weatherford the following surplus police vehicle, for the price set forth beside the vehicle, and shall deliver Oklahoma Certificate of Title to Weatherford for the vehicle:

<u>Unit No.</u>	<u>Year</u>	<u>Make and Model</u>	<u>VIN</u>	<u>Price</u>
242	2021	Chevrolet Tahoe	1GNSCLED9MR275419	\$40,000

(the “Vehicle”).

2. WEATHERFORD ACCEPTS DELIVERY OF THE VEHICLE, AND ACKNOWLEDGES AND AGREES THAT THE VEHICLE IS ACCEPTED IN AN “AS IS” CONDITION, WITH ALL FAULTS, AND AGREES THAT THE TRANSFER OF THE VEHICLE FROM THE CITY OF MUSTANG TO THE CITY OF WEATHERFORD IS MADE WITHOUT EXPRESS OR IMPLIED WARRANTY OF ANY KIND ON THE VEHICLE, INCLUDING FITNESS FOR A PARTICULAR PURPOSE, OTHER THAN THAT THE CITY OF MUSTANG WARRANTS THAT IT HAS GOOD TITLE TO THE VEHICLE, FREE AND CLEAR OF ANY ENCUMBRANCES.

3. The sale is subject to Ordinance No. 1319 going into effect thirty (30) days after June 3, 2025, as provided by Sec. 4-4 of the Charter of the City of Mustang.

IN WITNESS WHEREOF, we, the contracting parties, by our duly authorized agents,
hereto affix our signature and seals on the dates set forth below:

Executed this ____ day of July, 2025.

THE CITY OF MUSTANG, OKLAHOMA

By _____
Timothy Rooney, City Manager

Executed this ____ day of July, 2025.

THE CITY OF WEATHERFORD

By _____
Title: _____



Mustang City Council Agenda Item Report

Meeting Date: July 1, 2025

Submitted by: Jon Miller

Submitting Department: Law

Item Type: Ordinance

Agenda Section: DISCUSSION ITEMS

Subject Title:

Consideration of Ordinance No. 1321, an Ordinance of the City of Mustang, Oklahoma, Amending the Mustang Code, Chapter 114, Article III, By deleting Sec. 114-503 in its entirety, and enacting new Sec. 114-503 to impose restrictions on operation of motor vehicles with tinted windshields and windows, provide exceptions and define terms; Providing an Effective Date; Providing for Repealer; and Providing for Severability.

Recommendation:

Approve Ordinance

Initiator:

LT Dylan Willson

Background:

The Mustang Code dealing with tinted windows was not consistent with current state law. Sec. 114-503 of the Mustang Code is being updated to be impose tinting restrictions that meet current state law.

Financial Impact:

None

Staff Comments:

Staff recommends approval.

Attachments:

[Ord. 1321 - 114-503 - Tinted Windows 070125.pdf](#)

ORDINANCE NO. 1321

AN ORDINANCE OF THE CITY OF MUSTANG, OKLAHOMA, AMENDING THE MUSTANG CODE, CHAPTER 114, ARTICLE III, BY DELETING SEC. 114-503 IN ITS ENTIRETY, AND ENACTING NEW SEC. 114-503 TO IMPOSE RESTRICTIONS ON OPERATION OF MOTOR VEHICLES WITH TINTED WINDSHIELDS AND WINDOWS, PROVIDE EXCEPTIONS AND DEFINE TERMS; PROVIDING AN EFFECTIVE DATE; PROVIDING FOR REPEALER; AND PROVIDING FOR SEVERABILITY.

BE IT ORDAINED BY THE COUNCIL FOR THE CITY OF MUSTANG, OKLAHOMA:

SECTION 1: ENACTMENT.

Chapter 114, Article III, of the Mustang Code is hereby amended by deleting Sec. 114-503 in its entirety and adding new Sec. 114-503 to read as follows:

Sec. 114-503. - Tinted windshields and windows.

- (a) No person shall operate a motor vehicle on city streets, roads, alleys or state highways within the city on which has been placed, installed, affixed, or applied any transparent material upon the windshield or side or rear windows if such material alters the color or reduces the light transmittance of such windshield or side or rear windows except as provided in this section.
- (b) This section shall not apply to:
 - (1) Side or back windows that have a substance or material in conjunction with glazing material that has a light transmission of at least twenty-five percent (25%) and a luminous reflectance of at most twenty-five percent (25%);
 - (2) Side windows to the rear of the driver or back windows that have a substance or material in conjunction with glazing material that has a light transmission of at least ten percent (10%) and a luminous reflectance of at most twenty-five percent (25%) on all vehicles manufactured prior to 1996 year models, if the motor vehicle is equipped with outside mirrors on both left and right hand sides of the vehicle that are so located as to reflect to the driver a view of the highway through each mirror for a distance of at least two hundred (200) feet to the rear of the motor vehicle.
 - (3) Transparent material which is installed, affixed, or applied to the topmost portion of the windshield if:
 - (a) it does not extend downward beyond the AS-1 line or more than five (5) inches from the top of the windshield, whichever is closer to the top of the windshield, and
 - (b) the material is not red or amber in color;

- (4) All windows to the rear of the driver's seat in a vehicle licensed as a bus, as defined by 47 O.S. § 1-105 of this title, or a taxicab, as defined by 47 O.S. § 1-174;
 - (5) Vehicles not subject to registration in the State of Oklahoma;
 - (6) Implements of husbandry as defined by 47 O.S. § 1-125; and
 - (7) Law enforcement vehicles which are owned by the state or a political subdivision of the state.
- (c) This section shall not prohibit the use and placement of federal, state, or political subdivision certificates on any window as are required by applicable laws.
- (d) This section does not apply to persons holding an exemption to the requirements of 47 O.S. § 12-422 issued or authorized by the Commissioner of Public Safety, as provided in 47 O.S. § 12-422(H), for a motor vehicle belonging to such person or in which such person is a habitual passenger.
- (e) As used in this section:
- (1) "Glass coating material" or "sunscreening devices" means materials, films, applications or devices which are used in conjunction with approved vehicle glazing materials for the purpose of reducing the effects of sun, but shall not include materials, films, applications, or devices with a mirrored or mirror-like finish;
 - (2) "Light transmission" means the percentage of total light which is allowed to pass through a window;
 - (3) "Luminous reflectance" means the ratio of the amount of total light, expressed in percentages, which is reflected outward by the glass coating material or sunscreening device to the amount of total light falling on the glass coating material;
 - (4) "Window" means the windshield, side or rear glass of a motor vehicle, including any glazing material, glass coating or sunscreening device

SECTION 3. EFFECTIVE DATE.

This ordinance shall become effective thirty (30) days after the date of its enactment.

SECTION 3: REPEALER.

All former ordinances or parts of Ordinances conflicting or inconsistent with the provisions of this Ordinance are hereby repealed.

SECTION 4: SEVERABILITY.

If any part of this Ordinance is held by a court to be unreasonable, arbitrary, ambiguous, or otherwise unenforceable, that portion or part determined to be unenforceable shall be considered

to be divisible and severable, and the remainder of any Ordinance shall remain effective, binding, and enforceable in all respects. Ordinances or portions thereof that are not specifically amended herein are not intended to be changed, and shall not be changed, by this enactment.

PASSED AND APPROVED this 1st day of July, 2025.

Michael Ray, Vice Mayor

ATTEST:

Tammi Noblitt, City Clerk
(SEAL)

Approved as to form this 1st day of July, 2025.

Jonathan E. Miller, City Attorney



Mustang City Council Agenda Item Report

Meeting Date: July 1, 2025

Submitted by: Melissa Helsel

Submitting Department: Community Development

Item Type: Approval

Agenda Section: DISCUSSION ITEMS

Subject Title:

Consideration of Ordinance No. 1322 of the City of Mustang, Oklahoma, Amending the Mustang Code, Chapter 122, Article IV, Division 2, Sec. 122-214(c)(1) to Identify Some Large Animals; Declaring Repealer; and, Providing for Severability.

Recommendation:

Approval or Denial

Initiator:

Melissa Helsel

Background:

The Community Development Department has always considered and treated goats as large animals, rather than domestic pets like cats and dogs. To clarify the code, it is recommended that we add "goats" specifically to the list of large animals to dispel any confusion.

There are two residential zoning categories that allow large animals, Rural Estates and Agricultural districts. The ordinance change would have goats treated as livestock rather than domestic pets, as staff has been in the practice of doing. Goats are taken to livestock veterinarians rather than domestic pet vets.

Financial Impact:

0

Staff Comments:

Staff recommends approval of the ordinance to clarify that goats are considered large animals, in the category of livestock.

Attachments:

[Ord. 1322 122-214\(c\)\(1\) Area Requirements - Identify Some Large Animals \(FINAL\).pdf](#)

ORDINANCE NO. 1322

AN ORDINANCE OF THE CITY OF MUSTANG, OKLAHOMA, AMENDING THE MUSTANG CODE, CHAPTER 122, ARTICLE IV, DIVISION 2, SEC. 122-214(C)(1) TO IDENTIFY SOME LARGE ANIMALS AND ARTICLE V, DIVISION 2, SEC. 122-263(C)(1) TO IDENTIFY SOME LARGE ANIMALS; DECLARING REPEALER; AND, PROVIDING FOR SEVERABILITY.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MUSTANG, OKLAHOMA, THAT:

SECTION 1. ENACTMENT.

Article IV, Division 2, Section 122-214(c)(1) of the Code of Ordinances of the City of Mustang, Oklahoma, is hereby amended to read as follows:

Sec. 122-214. - Area requirements.

- (a) [This subsection remains unchanged.]
- (b) [This subsection remains unchanged.]
- (c) Raising of animals and poultry. The raising of animals or poultry shall be in accordance with the ordinances of the city and in accordance with the following provisions:
 - (1) There shall be provided a fenced area of not less than 20,000 square feet, exclusive of the area covered by main buildings and required front and side yards, for each large animal, including horses, cattle, sheep and goats, and all structures and buildings for the care and protection of animals shall be located not closer than 20 feet to a side or rear lot line.
 - (2) [This subsection remains unchanged.]
 - (3) [This subsection remains unchanged.]

SECTION 2. ENACTMENT.

Article V, Division 2, Section 122-263(c)(1) of the Code of Ordinances of the City of Mustang, Oklahoma, is hereby amended to read as follows:

Sec. 122-263. - Area requirements.

- (a) [This subsection remains unchanged.]
- (b) [This subsection remains unchanged.]

(c) Raising of animals and poultry. The raising of animals or poultry shall be in accordance with the ordinances of the city and in accordance with the following provisions:

- (1) There shall be provided a fenced area of not less than 20,000 square feet, exclusive of the area covered by the main buildings and required front and side yards, for each large animal, including horses, cattle, sheep and goats, and all structures and buildings for the care and protection of animals shall be located not closer than 20 feet to a side or rear lot line.
- (2) [This subsection remains unchanged.]
- (3) [This subsection remains unchanged.]

Section 3. REPEALER.

All former ordinances or parts of Ordinances conflicting or inconsistent with the provisions of this Ordinance are hereby repealed.

Section 4. SEVERABILITY

If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, said portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of this Ordinance.

PASSED AND APPROVED this 1st day of July, 2025.

Michael Ray, Vice Mayor

ATTEST:

Tammi Noblitt, City Clerk

Approved as to form this 1st day of July, 2025.

Jonathan E. Miller, City Attorney



Mustang City Council Agenda Item Report

Meeting Date: July 1, 2025

Submitted by: Melissa Helsel

Submitting Department: Community Development

Item Type: Approval

Agenda Section: DISCUSSION ITEMS

Subject Title:

Consideration of Ordinance No. 1323 Amending the Code of Ordinances of the City of Mustang, Oklahoma, by Amending: (A) Chapter 122, Section 122-617 Relating to Maximum Building Height in the C-4 Commercial District; and (B) Chapter 122, Section 122-587 Relating to Maximum Building Height in the C-5 Commercial District; Providing an Effective Date; Declaring Repealer; and, Providing for Severability.

Recommendation:

Approval or Denial

Initiator:

Melissa Helsel

Background:

Over the last several years, the City has processed several variances for commercial districts that related to height of buildings in commercial districts.

In speaking with the fire department, they are certain they now have the firefighting capabilities to accommodate buildings well over the existing 35 foot limit, and at least 50 feet in height.

In order to expedite development, staff believes it would be appropriate to extend the height allowance in C-4 (Shopping Center) and C-5 (Commercial Intensive) districts from 35 to 50 feet.

Financial Impact:

0

Staff Comments:

Staff recommends approval.

Attachments:

[Ord. 1323 122-617. Building Height in SC and C5..pdf](#)

ORDINANCE NO. 1323

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF MUSTANG, OKLAHOMA, BY AMENDING: (A) CHAPTER 122, SECTION 122-617 RELATING TO MAXIMUM BUILDING HEIGHT IN THE C-4 COMMERCIAL DISTRICT; AND (B) CHAPTER 122, SECTION 122-587 RELATING TO MAXIMUM BUILDING HEIGHT IN THE C-5 COMMERCIAL DISTRICT; PROVIDING AN EFFECTIVE DATE; DECLARING REPEALER; AND, PROVIDING FOR SEVERABILITY.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MUSTANG, OKLAHOMA:

SECTION 1. ENACTMENT.

Section 122-617 of the Code of Ordinances of the City of Mustang, Oklahoma, is hereby amended to read as follows:

Sec. 122-617. - Building height.

No building or structure in the SC district shall exceed 4 stories or 50 feet in height.

SECTION 2. ENACTMENT.

Section 122-587 of the Code of Ordinances of the City of Mustang, Oklahoma, is hereby amended to read as follows:

Sec. 122-587. - Building height.

No building in the CI district shall exceed 4 stories or 50 feet in height.

SECTION 3. EFFECTIVE DATE.

This ordinance shall become effective thirty (30) days after the date of its enactment.

SECTION 4. REPEALER.

All former ordinances or parts of Ordinances conflicting or inconsistent with the provisions of this Ordinance are hereby repealed.

SECTION 5. SEVERABILITY.

If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, said portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of this Ordinance.

PASSED AND APPROVED this 1st day of July, 2025.

Michael Ray, Vice Mayor

ATTEST:

Tammi Noblitt, City Clerk

Approved as to form this 1st day of July, 2025.

Jonathan E. Miller, City Attorney



Mustang City Council Agenda Item Report

Meeting Date: July 1, 2025

Submitted by: Melissa Helsel

Submitting Department: Community Development

Item Type: Approval

Agenda Section: DISCUSSION ITEMS

Subject Title:

Consideration of Ordinance No. 1324 of the City of Mustang, Oklahoma, Amending the Mustang Code, Chapter 122, Article IX, Division 1, Sec. 122-844(4) Relating to Storage and Parking of Automobiles, Trailers and Commercial Vehicles in Residential Areas to Revise the Definition of Hard Surface; Declaring Repealer; Providing for Severability.

Recommendation:

Approval or Denial

Initiator:

Melissa Helsel

Background:

Currently, this section reads as follows: for purposes of this section, a "hard surface" shall mean concrete, asphalt or similar product. Brick type pavers or natural stone must be approved by the director. The director has never approved brick pavers or natural stone.

The Code Enforcement Officer has asked that the section about the director approving brick pavers or natural stone be removed, because a hard surface driveway, of either concrete or asphalt, is required in all residential districts.

Financial Impact:

Staff Comments:

Staff recommends approval.

Attachments:

[Ord. 1324 - 122-844\(4\) - Parking in Residential Areas \(Defining Hard Surface\) \(FINAL\).pdf](#)

ORDINANCE NO. 1324

AN ORDINANCE OF THE CITY OF MUSTANG, OKLAHOMA, AMENDING THE MUSTANG CODE, CHAPTER 122, ARTICLE IX, DIVISION 1, SEC. 122-844(4) RELATING TO STORAGE AND PARKING OF AUTOMOBILES, TRAILERS AND COMMERCIAL VEHICLES IN RESIDENTIAL AREAS TO REVISED THE DEFINITION OF HARD SURFACE; DECLARING REPEALER; PROVIDING FOR SEVERABILITY.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MUSTANG, OKLAHOMA, THAT:

SECTION 1. ENACTMENT.

Section 122-844(4) of the Code of Ordinances of the City of Mustang, Oklahoma, is hereby amended to read as follows:

Sec. 122-844. - Storage and parking of automobiles, trailers and commercial vehicles in residential areas.

Automobiles, commercial vehicles and trailers of all types, including utility, hauling, travel, camping and boat trailers and camper shell, shall not be parked or stored within any residential area except in accordance with the following provisions:

(1-3) [These subsections remain unchanged.]

(4) For purposes of this section, a "hard surface" shall mean concrete, asphalt or similar product.

Section 2. REPEALER.

All former ordinances or parts of Ordinances conflicting or inconsistent with the provisions of this Ordinance are hereby repealed.

Section 3. SEVERABILITY

If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, said portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of this Ordinance.

PASSED AND APPROVED this 1st day of July, 2025.

Michael Ray, Vice Mayor

ATTEST:

Tammi Noblitt, City Clerk

Approved as to form this 1st day of July, 2025.

Jonathan E. Miller, City Attorney



Mustang City Council Agenda Item Report

Meeting Date: July 1, 2025

Submitted by: Melissa Helsel

Submitting Department: Community Development

Item Type: Approval

Agenda Section: DISCUSSION ITEMS

Subject Title:

Consideration of Ordinance No. 1325 of the City of Mustang, Oklahoma, Amending the Mustang Code, Chapter 42, Sec. 42-106, to Increase Fees for filing Preliminary Plats, Final Plats, Applications for Deed Approval and Applications for Short Form Subdivisions; Declaring Repealer; and Providing for Severability.

Recommendation:

Approval or Denial

Initiator:

Melissa Helsel

Background:

The fees the city currently charges for Subdivision Applications are not covering the engineering and staff costs of reviewing those applications. Staff is requesting a change in those fees to cover more of the engineering fees for developments with lots less than 2 acres.

The fee for a subdivision application for a preliminary plat would be rising from \$250 plus \$2 per lot up to 50 lots, and \$1 for each lot over 50 to \$550 plus \$5 per lot up to 50 lots, and \$2 for each lot over 50. The fee for a subdivision for a final plat would be rising from \$350 plus \$4 per lot up to 50 lots, and \$2 for each lot over 50 to \$750 plus \$5 per lot for up to 50 lots, and \$3 for each lot over 50.

The current fee for a deed approval, or lot line adjustment, is \$25. That does not cover staff review time. Staff recommends changing that to \$100. The current fee for a short form subdivision application, or lot split, is \$75. That is an application that requires quite a bit of staff and legal research. Staff recommends increasing the fee to \$250.00 to reflect actual staff time involved.

Financial Impact:

0

Staff Comments:

Staff recommends approval of the ordinance to reflect actual staff and engineering costs of reviewing subdivision applications.

Attachments:

[Ord. 1325 - Sec. 42-106 - Subdivision Fees \(070125 FINAL\).pdf](#)

ORDINANCE NO. 1325

AN ORDINANCE OF THE CITY OF MUSTANG, OKLAHOMA, AMENDING THE MUSTANG CODE, CHAPTER 42, SEC. 42-106, TO INCREASE FEES FOR FILING PRELIMINARY PLATS, FINAL PLATS, APPLICATIONS FOR DEED APPROVAL AND APPLICATIONS FOR SHORT FORM SUBDIVISIONS; DECLARING REPEALER; AND PROVIDING FOR SEVERABILITY.

BE IT ORDAINED BY THE COUNCIL FOR THE CITY OF MUSTANG, OKLAHOMA, THAT:

SECTION 1: ENACTMENT.

Chapter 42, Section 42-106 of the Municipal Code of the City of Mustang, Oklahoma, is hereby amended to read as follows:

Sec. 42-106. - Chapter 106: Subdivisions.

- (a) Vacation of unrecorded plat. The fee for application for vacation of an unrecorded plat referred to in section 106-72 shall be \$25.00.
- (b) Vacation of recorded plat. The fee for application for vacation of a recorded plat referred to in section 106-73 shall be \$25.00.
- (c) Application for approval of preliminary plat. The filing fee for preliminary plat applications referred to in section 106-148 shall be as follows:
 - (1) For developments with lots two acres or greater: \$250.00, plus \$4.00 per lot for developments up to 50 lots, and \$2.00 per lot for each lot over 50 lots.
 - (2) For developments with lots less than two acres: \$550.00, plus \$5.00 per lot for developments up to 50 lots, and \$2.00 per lot for each lot over 50 lots.
- (d) Application for approval of final plat. The filing fee for final plat applications referred to in section 106-177 shall be as follows:
 - (1) For developments with lots two acres or greater: \$350.00, plus \$4.00 per lot for developments up to 50 lots, and \$2.00 per lot for each lot over 50 lots.
 - (2) For developments with lots less than two acres: \$750.00, plus \$5.00 per lot for developments up to 50 lots, and \$3.00 per lot for each lot over 50 lots.
- (e) Application for deed approval. The filing fee for an application for deed approval referred to in section 106-233 shall be \$100.00.

- (f) Application for short form subdivision approval. The filing fee for an application for short form subdivision approval referred to in section 106-263 shall be \$250.00.
- (g) Subdivision inspection fees. The subdivision inspection fees for streets, water and sewer referred to in section 106-364, based upon the estimated cost of construction, shall be according to the following scale:
 - (1) Two and one-half percent of the first \$100,000.00 of engineering estimate or actual contracts.
 - (2) Two percent of all over \$100,000.00, not to exceed \$200,000.00.
 - (3) One and one-half percent of all over \$200,000.00. (See Ordinance No. 419, 3- -89)
- (h) Applications for revocable permit. The fee for application for a revocable permit shall be \$150.00.

SECTION 2: REPEALER

All former ordinances or parts of Ordinances conflicting or inconsistent with the provisions of this Ordinance are hereby repealed.

SECTION 3. SEVERABILITY

If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, said portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of this Ordinance.

SECTION 4. EMERGENCY

It being immediately necessary for the preservation of the public health, peace and safety of the City of Mustang and the inhabitants thereof, an emergency is hereby declared to exist by reason whereof, this Ordinance shall be in full force and effect from and after its passage and approval, as provided by law.

PASSED AND APPROVED with the Emergency Clause voted upon separately and passed and approved this 1st day of July, 2025.

Michael Ray, Vice Mayor

ATTEST:

Tammi Noblitt, City Clerk

APPROVED as to form this 1st day of July, 2025.

Jonathan E. Miller, City Attorney



Mustang City Council Agenda Item Report

Meeting Date: July 1, 2025

Submitted by: Jon Miller

Submitting Department: Law

Item Type: Approval

Agenda Section: DISCUSSION ITEMS

Subject Title:

Consideration of Ordinance No. 1326, an Ordinance of the City of Mustang, Oklahoma, Amending the Mustang Code, Chapter 2, Article V, Division 2, by deleting Sec. 2-196 in its entirety and enacting new Sec. 2-196 to impose requirements for sale of certain surplus materials or equipment, establishing procedures for conducting public and online auctions, and limiting sales of firearms or concealed weapons; Providing for Repealer; Providing for Severability; and, Declaring an Emergency.

Recommendation:

Staff recommends approval.

Initiator:

Jon Miller, City Attorney

Background:

The Mustang Police Department declares surplus used police vehicles after they are replaced. Mustang Code. Sec. 2-197 allows sales of surplus property without competitive bidding whose total value does not exceed \$50,000.00 in a single transaction when sold to a public agency. In some instances, the MPD would like to consider selling surplus vehicle through an online auction provider or through a live auction. This amendment to Sec. 2-196 will establish a process for using online or live auctions to sell surplus property. This amendment will also be beneficial to other departments that sometimes have difficulty disposing of surplus property.

Financial Impact:

None

Staff Comments:

Staff recommends approval.

Attachments:

[Ord. 1326 - 2-196 - Sales of Surplus Property 070125 \(FINAL\).pdf](#)

ORDINANCE NO. 1326

AN ORDINANCE OF THE CITY OF MUSTANG, OKLAHOMA, AMENDING THE MUSTANG CODE, CHAPTER 2, ARTICLE V, DIVISION 2, BY DELETING SEC. 2-196 IN ITS ENTIRETY AND ENACTING NEW SEC. 2-196 TO IMPOSE REQUIREMENTS FOR SALE OF CERTAIN SURPLUS MATERIALS OR EQUIPMENT, ESTABLISHING PROCEDURES FOR CONDUCTING PUBLIC AND ONLINE AUCTIONS, AND LIMITING SALES OF FIREARMS OR CONCEALED WEAPONS; PROVIDING FOR REPEALER; PROVIDING FOR SEVERABILITY; AND, DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE COUNCIL FOR THE CITY OF MUSTANG, OKLAHOMA:

SECTION 1: ENACTMENT.

Chapter 2, Article V, Division 2 of the Mustang Code is hereby amended by deleting Sec. 2-196 in its entirety and adding new Sec. 2-196 to read as follows:

Sec. 2-196. - Sale of surplus materials or equipment valued at more than \$1,000.00.

- (a) Surplus or obsolete supplies, materials or equipment of a value of more than \$1,000.00 shall be disposed of by online auction marketplace, sealed competitive bid following the procedures set forth in Sec. 2-194, public auction, direct sale or conveyance to another governmental entity as authorized by Sec. 2-197(2), or, if one of the aforementioned methods is unsuccessful, then by salvage as provided below.
- (b) For sale by online auction marketplace or public auction, at least ten (10) days prior to the date of the sale the city manager or his designee shall cause to be posted on the city's website and in at least two public places in the city, one of which shall be in city hall, notices of the time, place and manner of the sale, the terms of the sale, and a general description of the property to be sold. If the sale is to utilize an online auction marketplace, the notice shall also state the sale will be conducted through an online auction marketplace, the Internet address where bids may be entered, the terms of the sale, the date that bidding will open, and the date and time that bidding will close. Bidding using an online auction marketplace shall remain open not less than two (2) weeks and not more than four (4) weeks. At least ten (10) days prior to the date of the sale, the city manager or his designee shall also cause at least one published notice to be given in a newspaper of general delivery within the city including the information required in posted notice.

- (c) For sale by competitive bidding following the procedures set forth in Sec. 2-194, in lieu of or in addition to having sealed bids submitted to the city clerk, the city may require or allow bids to be submitted in writing to an email address designated in the bid notice. Bids submitted by email shall be deemed received the date and time received by City as reflected on City's records.
- (d) If no bids are received by the approved method the city manager or his designee is authorized to dispose of said surplus or obsolete supplies, materials or equipment by the most expeditious manner which may include sale to a salvage property dealer as scrap or disposal.
- (e) Sale of fire arms or concealed weapons as defined in O.S., Title 21, if allowed, shall only be by sealed competitive bid or public auction and, in the case of fire arms or concealed weapons as defined by Oklahoma Statutes, said sale shall be only to a federally licensed fire arms dealer.

SECTION 2: REPEALER.

All former ordinances or parts of Ordinances conflicting or inconsistent with the provisions of this Ordinance are hereby repealed.

SECTION 3: SEVERABILITY.

If any part of this Ordinance is held by a court to be unreasonable, arbitrary, ambiguous, or otherwise unenforceable, that portion or part determined to be unenforceable shall be considered to be divisible and severable, and the remainder of any Ordinance shall remain effective, binding, and enforceable in all respects. Ordinances or portions thereof that are not specifically amended herein are not intended to be changed, and shall not be changed, by this enactment.

SECTION 4: EMERGENCY.

An emergency is declared to exist and it is necessary for the public welfare, health and safety that this ordinance take effect immediately upon passage, approval and publication according to law.

PASSED AND APPROVED this 1st day of July, 2025, with Emergency Declaration passes and approved separately.

Michael Ray, Vice Mayor

ATTEST:

Tammi Noblitt, City Clerk
(SEAL)

Approved as to form this 1st day of July, 2025.

Jonathan E. Miller, City Attorney



Mustang City Council Agenda Item Report

Meeting Date: July 1, 2025

Submitted by: Mike Wallace

Submitting Department: Police Department

Item Type: Ordinance

Agenda Section: DISCUSSION ITEMS

Subject Title:

Consideration of Ordinance No. 1327 an Ordinance of the City of Mustang, Oklahoma, declaring a certain police vehicle surplus, authorizing the sale of such vehicle to another public agencies or by competitive bidding, or auction, and authorizing and directing the City Manager to execute documents to complete the transfers; and providing for severability.

Recommendation:

Approve

Initiator:

Mike Wallace

Background:

The Police Department has a police vehicle that it desires to declare surplus. This vehicle is intended to be sold by auction unless a prospective buyer arises prior.

Financial Impact:

45,000

Staff Comments:

Staff recommends approval

Attachments:

[Ord. 1327 Declaring Sale of Police Vehicle #253.pdf](#)

ORDINANCE 1327

AN ORDINANCE OF THE CITY OF MUSTANG, OKLAHOMA, DECLARING A POLICE VEHICLE SURPLUS, AUTHORIZING THE SALE OF SUCH VEHICLE TO ANOTHER PUBLIC AGENCY OR THROUGH COMPETITIVE BID OR AUCTION; AUTHORIZING AND DIRECTING THE CITY MANAGER TO EXECUTE DOCUMENTS TO COMPLETE THE TRANSFERS; AND PROVIDING FOR SEVERABILITY.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MUSTANG, OKLAHOMA:

SECTION 1. PURPOSE.

The City of Mustang owns the used police vehicle described as follows:

<u>Unit No.</u>	<u>Year</u>	<u>Make and Model</u>	<u>VIN</u>	<u>Value</u>
253	2023	Chevrolet Tahoe	VIN 1GNSCLED3PR265246	\$45,000

(the “Vehicle”). The Vehicle is no longer used by the Mustang Police Department. The City of Mustang declares that the Vehicle is surplus and should be disposed of by the City.

SECTION 2. SALE OF VEHICLE.

Sec. 2-197(2) of the Mustang Code of Ordinances authorizes the sale of surplus equipment whose total value does not exceed \$50,000.00 in a single transaction when sold to a public agency as defined in 74 Okla. Stat. § 1003, as amended. Revised Sec. 2-196 will also allow the sale of the Vehicle through a live auction or an online auction. The City desires to sell the Vehicle to another public agency to enhance their ability to provide protective services to the public and thereby to cooperatively increase the public safety efforts of all parties, or through the competitive processes provided in Sec. 2-196.

Pursuant to Section 4-4 of the Charter of the City of Mustang, and Sec. 2-197(2) of the Code of Ordinances, the City Council hereby authorizes the sale of the Vehicle to some other public agency for the value set forth above, or through the competitive sale procedures set forth in Sec. 2-194 or Sec. 2-196 of the Mustang Code.

The City Manager of the City of Mustang is hereby authorized and directed to execute the documents necessary to transfer title to the Vehicles to the purchasing public agency or the purchaser through competitive bidding.

SECTION 3. SEVERABILITY.

If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, said portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions of this Ordinance.

SECTION 4. EFFECTIVE DATE.

This ordinance shall be referred to a vote of the electors of the City if a legal and sufficient referendum petition is properly filed within thirty (30) days after its passage; otherwise, it shall go into effect thirty (30) days after its passage.

PASSED AND APPROVED this 1st day of July, 2025.

Michael Ray, Vice Mayor

ATTEST:
[SEAL]

Tammi Noblitt, City Clerk

APPROVED as to form this 1st day of July, 2025.

Jonathan E. Miller, City Attorney



Mustang City Council Agenda Item Report

Meeting Date: July 1, 2025

Submitted by: Justin Battles

Submitting Department: Managerial Department

Item Type: Approval

Agenda Section: MATTERS FOR EXECUTIVE SESSION

Subject Title:

Consideration of Potential Purchase and Acceptance of Permanent Easements and Authorization for Mayor and City Staff to Execute Necessary Documents to Accomplish the Same; and proposed Executive Session as Authorized by 25 Okla. Stat. 307(B)(3).

Recommendation:

Initiator:

Justin Battles

Background:

Discussed in Executive Session.

Financial Impact:

Staff Comments:

Attachments:



Mustang City Council Agenda Item Report

Meeting Date: July 1, 2025

Submitted by: Jon Miller

Submitting Department: Law

Item Type: Approval

Agenda Section: MATTERS FOR EXECUTIVE SESSION

Subject Title:

**Consideration of City Attorney's Employment Agreement; and, proposed Executive Session as authorized by 25 Okla. Stat. 307(B)(1).

Recommendation:

Adjourn to Executive Session

Initiator:

Jon Miller, City Attorney

Background:

Annual Review of City Attorney Employment Agreement

Financial Impact:

TBD

Staff Comments:

City Attorney recommends adjourning to executive session for discussion.

Attachments: