

AGENDA

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE/INVOCATION

Terry Armstrong, Pastor, Mustang Church of the Nazarene

C. ROLL CALL

D. INTRODUCTION OF GUESTS/HEARING OF CITIZENS OR DELEGATES

E. NEW BUSINESS, DELETIONS OR CONTINUANCES TO THE AGENDA

F. CONSENT AGENDA

These items are considered on the Consent Agenda so that members of the City Council by unanimous consent can designate routine agenda items to be approved by one motion. If any item proposed on the Consent Agenda does not meet with approval of all Councilmembers that item will be removed and heard in regular order.

1. Approval of **09/15/15** City Council Minutes.
- *2. Claims List for **FY'16**
- *3. Approval to Turn **Past Due Utility Accounts** over to the Collection Agency.
4. Approval of **Resolution No. 16-015** Making Changes in the Park Improvement Fund Budget by Making a Supplemental Appropriation to Increase the 2015-2016 Fiscal Year Budget by \$8,052.
5. Approval of **Resolution No. 16-016** Making Changes in the General Fund Budget by Making a Supplemental Appropriation to Increase the 2015-2016 Fiscal Year Budget by \$26,500.
6. Approval of **Resolution No. 16-017** Making Changes in the General Fund Budget by Making a Supplemental Appropriation to Increase the 2015-2016 Fiscal Year Budget by \$20,250.
7. Approval of **Resolution No. 16-018** Making Changes in the General Fund Budget by Making a Supplemental Appropriation to Increase the 2015-2016 Fiscal Year Budget by \$2,489.
8. Approval of **Interlocal Agreement** between the City of Mustang and Canadian County District #2.
9. Approval to Grant **Easement** to OG&E to Serve Community Garden Storage and Future Pavilion for Wild Horse Park.

- *10. Acknowledgement of **Receipt of DEQ Permit** No. WL000009150384 to Construct Water Lines and Appurtenances for Hunter's Springs Addition, Phase I.

G. INFORMATION/REPORTS

1. City Manager
2. City Council

H. DISCUSSION ITEMS

1. **Public Hearing, Discussion, Consideration and Possible Action** regarding Approval or Denial of **Ordinance No. 1131** of the City of Mustang, Oklahoma, Amending Chapter 90, of the Code of Ordinances of the City of Mustang, Oklahoma, by Adding Section 90-6, Partially Vacating an Easement Dedicated to the City of Mustang, which Easement is Located in Lot 53, Block 5 of Hunter's Glenn Phase 3, an Addition to the City of Mustang, Canadian County, Oklahoma, According to the Recorded Plat Thereof, as more Particularly Described in the Ordinance; Declaring Repealer; and Providing for Severability.
- *2. **Discussion, Consideration and Possible Action** regarding Acceptance of Bids for Project labeled Waste Water Treatment Plant Improvements.
- *3. **Discussion, Consideration and Possible Action** regarding Awarding Bid for Project labeled Waste Water Treatment Plant Improvements.

J. CITY ATTORNEY'S REPORT

None.

K. ADJOURNMENT

***Items Considered Concurrently on the MIA Agenda.**

**MUSTANG CITY COUNCIL
SEPTEMBER 15, 2015**

The Mustang City Council met in regular session on Tuesday, September 15, 2015, at 7:00 p.m. in the Mustang Municipal Building Council Chambers. Notice of the meeting was posted on the Bulletin Board outside the Mustang Municipal Building on Friday, September 11, 2015, at 3:00 p.m. in compliance with the Open Meeting Law, 25 O.S., Section 301, et. seq.

A. CALL TO ORDER

Vice Mayor Schweinberg called the meeting to order at **7:00 p.m.**

B. PLEDGE OF ALLEGIANCE/INVOCATION (Ken McGee, Pastor, The Bridge Assembly of God)

Pastor McGee led the assembly in the Pledge and Invocation. He stated he was thankful to be a part of this community and to be given the privilege to offer prayer stating it was a great blessing.

C. ROLL CALL

Councilmembers Present:	Riley
	Staples
	Grider
	Jones
	Hagan
	Schweinberg

Councilmembers Absent:	Adams
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D. INTRODUCTION OF GUESTS/HEARING OF CITIZENS OR DELEGATES

None.

E. NEW BUSINESS, DELETIONS OR CONTINUANCES TO THE AGENDA

None.

F. CONSENT AGENDA

1. Approval of **09/01/15** City Council Minutes.
2. Approval of **09/08/15** City Council Minutes.
- *3. Claims List for **FY'15**
- *4. Claims List for **FY'16**

MUSTANG CITY COUNCIL

SEPTEMBER 15, 2015

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5. Approval of **Resolution No. 16-014** Making Changes in the General Fund Budget by Making a Supplemental Appropriation to Increase the 2015-2016 Fiscal Year Budget by \$1,000.
6. Approval of **Oklahoma Highway Safety Grant** AL-15-03-03-01 for Targeting Impaired Driving to Reduce Alcohol Related Crashes.
- *7. Acknowledgement of **Receipt of DEQ Permit** No. SL000009150385 to construct Sanitary Sewer Lines and Appurtenances for Hunter's Springs Addition, Phase I.

MOTION was made by **Councilman Grider**, seconded by **Councilman Riley**, to approve Items F-1 thru F-7 of the Consent Agenda.

AYE: Riley, Staples, Grider, Jones, Hagan, Schweinberg

NAY: None

G. INFORMATION/REPORTS

1. City Manager

City Manager Rooney stated he did not have anything in addition to the City Manager Report advising the report was posted on the City's website at www.cityofmustang.org and available to the public.

2. City Council

- a. Approval of **Proclamation** Declaring September 17th through September 23rd as "**Constitution Week**".

Vice Mayor Schweinberg invited representatives of the Daughters of the American Revolution (DAR) to the front where he read the Proclamation and then presented it to them.

MOTION was made by **Councilman Riley**, seconded by **Councilman Jones**, to approve the **Proclamation** Declaring September 17th through September 23rd as "**Constitution Week**".

AYE: Riley, Staples, Grider, Jones, Hagan, Schweinberg

NAY: None

- b. Appointment of Jan Flippin to the Mustang Leisure Services Board for Ward 5.

Councilwoman Hagan recommended the Council accept Jan Flippin to the Leisure Services Board for Ward 5. She stated Ms. Flippin would be a great benefit to the Board and is willing to serve, mentioning that she lives in Ward 4, but willing to serve as a representative for Ward 5.

MOTION was made by **Councilwoman Hagan**, seconded by **Vice Mayor Schweinberg**, to Appoint Jan Flippin to the Mustang Leisure Services Board for Ward 5.

AYE: Riley, Staples, Grider, Jones, Hagan, Schweinberg

NAY: None

- c. Appointment of Bob Wilson to the Mustang Leisure Services Board for Ward 6.

Vice Mayor Schweinberg stated Bob Wilson is also a resident of Ward 4, but willing to serve on the Leisure Services Board as a representative of Ward 6 stating it was a credit to the City when people are willing to step up and volunteer.

MOTION was made by **Vice Mayor Schweinberg**, seconded by **Councilman Grider**, to Appoint Bob Wilson to the Mustang Leisure Services Board for Ward 6.

AYE: Riley, Staples, Grider, Jones, Hagan, Schweinberg

NAY: None

Vice Mayor Schweinberg asked the Councilmembers if they had anything to report in their respective Wards:

Councilman Riley stated he had a great time at the Western Days parade on Saturday and was great to see everyone come together as a community.

Councilwoman Staples did not have anything to report at this time.

Councilman Grider provided the following information:

- Thursday night at BJ's Restaurant in Oklahoma City, the Friends of the Mustang Animal Shelter was having a fund raiser;
- Saturday at 10:00 am, the Parks Foundation would be meeting at Town Center;
- Welcomed Jan and Bob to the Mustang Leisure Services Board stating they would be huge assets.

Councilwoman Hagan did not have anything to report at this time.

Vice Mayor Schweinberg thanked the other Councilmembers for helping pass out candy and greet people at the parade stating Western Days had an excellent turn out.

H. DISCUSSION ITEMS

1. **Discussion, Consideration and Possible Action** regarding Approval or Denial of Variance to Drainage Ordinance for Cedar Springs Industrial Park II.

Community Development Director Helsel stated this property is a proposed commercial subdivision located near the National Guard Armory. She stated the City's Engineer, Don Vick, has revised and reviewed the plans several times stating the plans, as submitted, do not meet the requirements of the City of Mustang's Drainage Ordinance.

Helsel stated the developer provided a letter from the project engineer, Stephen Landes, requesting a variance and was included in the Council packets along with a response from City Engineer Vick. She stated the plans do not address approximately 16 acres of drainage that enter this project at the SE Corner of the plat stating instead of utilizing an underground facility, the project engineer proposed a flume. **Helsel** stated City drainage ordinance does not allow more than five acres of drainage to be carried in a flume. She also stated City Engineer Vick does not believe the weir design at the entry to this flume is adequate.

Helsel stated the most recently submitted plans are incomplete and that the variances requested are not in the best interest of the City stating Staff recommends denial of the variance.

Stephen T. Landes, The LandRun Group, LLC, Project Engineer, addressed the Council and stated he did not completely understand why the plans were not compliant stating there were about 13 acres of land behind the property that is offsite and comes to the back corner with the problem being it drops off to a flat area and sheets out and they need to get water from there to the drainage and detention ponds. He stated it was not a requirement to retain that water, but to pass it through as it is not part of the development property, but stated they had looked at two or three different ways to address it:

- Underground storm sewer system which would require 600 or 700 feet of pipe 30 inches in diameter or larger stating the cost would make the project unviable;
- Flume and weir, where a weir is created to concentrate the water to the corner and run down the property line, then widens out at the cul de sac and carries down to the street inlets and off into the detention pond. He stated 4 pipes were created beneath the road to carry the water and hydraulically, everything works.

Landes stated the property has a little bit of unusual characteristics in the sense that it only has seven or eight little lots, but has a huge detention pond stating they did not design it this way, but rather when Cedar Springs I was developed, it was designed to bypass all of its stormwater to an offsite detention area. He stated they are still doing this and felt it functioned quite nicely and is cost effective.

Landes stated this was the second time he had appeared before Council on this property stating the first issue had to do with a variance in regards to the water line stating the developer, Todd Martin, backed off the project for a while until alternatives were developed.

Landes stated there was a comment regarding channel designs not being submitted; however, he stated there had actually been three channel designs submitted. He stated the channel or flume conveys water and the three designs they looked at were:

- Two foot trickle channel in the bottom;
- Four foot bottom;
- 16 foot bottom

Landes stated the water stays within the channel with the maximum depth on each side being 14-16 inches stating if widening that little trickle channel off the corner is really the issue, then he would be willing to talk and make some adjustments.

Donald Vick, JGVE Engineering, City Engineer, stated the original plans had been reviewed by another engineering firm for the City and they had not addressed this 16 acres coming in from the corner of the property. He stated when the plans were resubmitted to him, he figured out a way to solve one issue with the public water supply system by looping the six inch line, then he started trying to address the other issue regarding the storm-water draining in from the corner across this property stating 16 acres of drainage is a considerable amount of drainage. He stated the project engineer and developer did not want to put in an underground pipe, but instead, wanted to put in a flume so advised him he could go before City Council and request a variance.

Vick stated the flume would have to be able to carry and convey that amount of water which comes out to be a 16 foot wide concrete flume with six inch curbs on both sides, basically a small alley. He stated ordinance also requires it to have a weir opening, like a funnel, to funnel the water into it since the water is coming down the hill in small amounts. He stated the weir opening is about 51 feet wide stating the project engineer came back and proposed three openings: Two – 4s and One – 5 which is 13 feet which are less than the width of the flume that was proposed.

Vick stated they also proposed an earthen channel with a small two foot wide or three foot wide concrete trickle channel on bottom of it so basically it is an earthen ditch between two lots coming out into a public street. He stated the City has ditches running between lot lines going under streets and to detention ponds, but he has not seen where the City has had a ditch running between lots coming out onto a street.

Councilwoman Staples asked if this would leave the ditch for the neighbors to maintain once the developer was finished and gone.

Vick stated it would be in about a 20 foot wide drainage easement and would be the City's responsibility.

Staples asked if underground was the best way to handle this situation and if that was code?

Vick stated it was the best way to address it, but that the City's code is a little loose and needs defined, but basically has always been the City's policy.

Todd Martin, 1240 W SW59th Street, Developer, addressed the Council stating first of all, this is not a City street, it's a private street that he will own and does not plan on dedicating it to the City therefore, the City will not have to maintain it. He stated it would be built to a solid concrete with rolled curbing and he was looking at totally enclosing the property having one entrance with an electric gate for security.

Martin stated another problem he has is that he has spent an extensive amount of money trying to get this development off the ground stating the City Manager and a lot of the people in town said this was needed for the community and to bring more businesses to Mustang, but he has not seen any cooperation from that.

Martin stated thirdly, he hired his engineer to engineer this and the job of the City Engineer is to see if he did his job or not, but the City Engineer is wanting him to engineer it his way stating there were many different ways to pour concrete and build a building and both can be correct and meet code. He stated he feels he is put in between a pair of engineers that are having a difference of opinion regarding how this can be done stating his engineer is a registered, professional engineer in the State of Oklahoma and so is the City's. He stated he does not hire the City to tell him if he needs to rock, gravel or pave something stating the City Engineer's job is to say if it meets code.

Martin stated after having a private meeting with the City Manager, City Engineer, Project Engineer and all, the City Engineer keeps giving direction on what he would like to see being done versus what actually meets the code and what his engineer can sign off and be responsible for. He stated he just wanted to make this right and move on with this project.

Martin stated he videoed all the rain that has fallen here throughout one of the rainiest year in the last 100 years stating it could not even fill up the detention pond that is currently there by a third, then all the water that runs into the street runs down into the next piece of property he has that also has a detention pond and it could not fill it up and overflow it. He stated it was kind of hard for someone in his position to be told they have to dig a deeper, bigger, wider hole to catch all this water when there hasn't been a problem with the hole/detention area that is already there.

Martin stated lastly, when he bought this property, the City had already approved a facility to be built there that had more hard surface, more roof area, more areas that impacted drainage than what he is offering to do. He stated he was looking at six to nine 4,000 to 8,000 square foot buildings where the one that was approved was a 50,000 square foot building with many acres proposed blacktop and concrete which had no absorption and threw off tons of runoff and was accepted by the City and the codes have not changed since that time period. He stated he was having a problem understanding why he is being forced to do all these additional things.

Martin stated he does not know where to proceed from here stating he wants to continue trying to get this project off the ground, but if it becomes cost prohibitive, he will not build these facilities in Mustang and will not bring those additional six to nine businesses to the City which will hire employees here and will let it continue to be City property. He stated he would like guidance to get through these two little issues stating the mathematics and what his engineer has come up with works, it is just not understood by the City Engineer. He stated it was doing the same thing a different way and would like this to be looked at where he could continue on with this project.

City Manager Rooney stated he would like to address Mr. Martin's comment regarding the gravel stating this discussion occurred in the meeting he referenced and the City answered that question in the meeting allowing it to be done and provided direction to the City Engineer. He stated that was no longer an issue and to bring it up serves no purpose as the City addressed his concern.

Rooney stated depending on what the Council decides to do tonight, if denied, he would be happy to submit the item to a third party engineer to review both recommendations and come back with a recommendation. He stated he thinks we will find that the City Engineer's recommendations are sound.

MOTION was made by **Councilwoman Hagan**, seconded by **Councilwoman Staples**, to Deny the Variance to Drainage Ordinance for Cedar Springs Industrial Park II based on Staff recommendation.

AYE: Riley, Staples, Grider, Jones, Hagan, Schweinberg
NAY: None

J. CITY ATTORNEY'S REPORT

1. **Discussion, Consideration and Possible Action** regarding Phillips, Coventon, Quillian & Banner, PLLC v. City of Mustang, Oklahoma ex rel. Mustang Police Department and Chuck Foley, Chief of Police, Case No. CV-2015-129, District Court, Canadian County, Oklahoma; and, Proposed Executive Session as authorized by 25 Okla. Stat. §307(B)(4).
2. **Discussion, Consideration and Possible Action** regarding John E. Gatliff II and Joetta D. Gatliff vs City of Mustang, Oklahoma, et al., Case No. CJ-2015-217, District Court, Canadian County, Oklahoma; and, proposed Executive Session as authorized by 25 Okla. Stat. §307(B)(4).

MOTION was made by **Vice Mayor Schweinberg**, seconded by **Councilman Jones** to adjourn to executive session.

AYE: Riley, Staples, Grider, Hagan, Jones, Schweinberg
NAY: None

TIME ADJOURNED to Executive Session: **7:29 p.m.**

MOTION was made by **Councilwoman Staples**, seconded by **Councilman Riley** to call the meeting back in session.

AYE: Riley, Staples, Grider, Hagan, Jones, Schweinberg
NAY: None

Meeting was called back in session at **7:39 p.m.**

In reference to Item J-1 –

No motion taken, information purposes only.

In reference to Item J-2 –

No motion taken, information purposes only.

K. ADJOURNMENT

MOTION was made by **Councilman Jones**, seconded **Councilman Riley** to adjourn.

AYE: Riley, Staples, Grider, Jones, Hagan, Schweinberg

NAY: None

The meeting was adjourned at **7:39 p.m.**

Jay Adams, Mayor

Attest:

Lisa Martin, City Clerk

FUND: 01 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 01 MAYOR AND COUNCIL						
16-0003	01-H0045	STEVEN HUDDLESTON	COURT APPEARANCES	10/2015	201509291851	1,600.00
16-0438	01-J0040	JGVE, INC.	ENGINEERING FEES	9/2015	15092104	1,062.50
16-0016	01-W0001	WHEATLEY, SEGLER, OSBY & MIMONTHLY	RETAINER FEES	10/2015	201510011892	2,284.75
DEPARTMENT TOTAL:						4,947.25
DEPARTMENT: 11 CITY MANAGER						
16-0021	01-A0122	ALLIANCE MAINTENANCE, INC	JANITORIAL SERVICES	10/2015	75097	880.00
16-0682	01-D1082	DELTA DENTAL	RETIRE INSURANCE	10/2015	201509291837	300.58
16-0703	01-I0035	INT'L INSTITUTE OF	IIMC MEMBERSHIP RENEWAL	9/2015	201509301884	155.00
16-0035	01-M0001	MUSTANG NEWS CORPORATION	LEGAL PUBLICATIONS	9/2015	ord 1130	25.95
16-0035	01-M0001	MUSTANG NEWS CORPORATION	LEGAL PUBLICATIONS	10/2015	201510011893	130.50
16-0112	01-M0180	MUSTANG CHAMBER OF COMMER	BUSINESS LUNCHEON MEETING	9/2015	11438	36.00
16-0683	01-M0180	MUSTANG CHAMBER OF COMMER	WESTERN DAYS T-SHIRTS	9/2015	201509291865	240.00
16-0695	01-M0234	MUSTANG TIMES	SUBSCRIPTION TO PAPER	9/2015	201509291864	20.00
16-0257	01-P0098	PREMIER SOURCE	BENEFIT/HR CONSULTING FEE	9/2015	1211	2,083.25
16-0399	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	10/2015	201509291847	100.00
16-0690	01-R0132	TIM ROONEY	MILEAGE REIMBURSEMENT	9/2015	201509291843	181.37
16-0681	01-U0220	USAVISION GROUP ACCOUNTS	RETIREE INSURANCE	10/2015	201509291835	39.00
16-0723	01-U0220	USAVISION GROUP ACCOUNTS	VISION INSURANCE	10/2015	201510011896	33.30
16-0391	01-W0108	WORKERS ASSISTANCE PROGRAM	MO. EMPLOYEE ASSISTANCE P	9/2015	54552	435.60
DEPARTMENT TOTAL:						4,660.55
DEPARTMENT: 12 LIBRARY						
16-0094	01-B1023	BAKER N TAYLOR	BOOKS FOR COLLECTION	9/2015	5013801747	592.65
16-0095	01-B1023	BAKER N TAYLOR	CHILDRENS MATERIALS	9/2015	5013787529	27.11
16-0613	01-C0268	DIANE MARIE CERNY	QUILTING WORKSHOP	9/2015	201509291883	400.00
16-0091	01-M0263	MIDWEST TAPE, LLC	CHILDRENS AUDIO & DVD MAT	9/2015	93211968	441.96
16-0092	01-M0263	MIDWEST TAPE, LLC	NONPRINT MATERIALS	9/2015	93207304	1,544.35
16-0399	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	10/2015	201509291847	17.00
16-0606	01-R0144	RECORDED BOOKS, LLC	ONLINE MAGAZINE	9/2015	1014	2,995.88
16-0669	01-Y0034	YUKON REVIEW, INC	YUKON REVIEW SUSCRPTION	9/2015	201509301887	39.00
16-0645	01-Y0040	YUKON TROPHY & AWARDS INC	NAME BADGES	9/2015	915283	35.00
DEPARTMENT TOTAL:						6,092.95

FUND: 01 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 13 PARKS AND RECREATION						
16-0007	01-A0114	PHIL & HELEN SCHUMINSKY	MUSSTORAGE SERVICES	9/2015	201509301889	87.00
16-0585	01-A0131	JAMES HILLIS	PORTABLE RESTROOMS	9/2015	13925	294.00
16-0588	01-B1019	BEN E KEITH FOOD SERVICE	DRINKS FOR SENIOR CENTER	9/2015	62868166A	314.16
16-0481	01-C0189	TODD D. ABRELL	BAR FOR WEIGHT ROOM	9/2015	6685	65.00
16-0621	01-C0189	TODD D. ABRELL	SHIPPING ON EQUIPMENT	9/2015	6685A	25.00
16-0507	01-M0286	JIMANI VENTURES, INC	OIL CHANGES FOR SR. BUS	9/2015	234616	25.99
16-0666	01-M2252	MERCEDES PICKENS	REFUND FOR BASKETBALL	9/2015	56092	35.00
16-0399	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	10/2015	201509291847	225.00
16-0202	01-S0328	SPRINT SOLUTIONS, INC	ASP/CAMP CELL PHONES	9/2015	597274785-089	155.66

DEPARTMENT TOTAL: 1,226.81

DEPARTMENT: 15 GENERAL GOVERNMENT						
16-0369	01-A0065	ACTION SAFETY SUPPLY CO	BARRICADES FOR WESTERN DA	9/2015	196864	1,500.00
16-0007	01-A0114	PHIL & HELEN SCHUMINSKY	MUSSTORAGE SERVICES	9/2015	201509301889	230.00
16-0315	01-C0278	COX COMMUNICATIONS	TELEPHONE/INTERNET	9/2015	201509291860	6,504.39
16-0018	01-D0088	DEPT OF CORRECTIONS	INMATE LABOR	9/2015	UNC2016-MUS-4024	93.95
16-0131	01-H0040	BILLY R HOWELL	PEST CONTROL	10/2015	201509291861	600.00
16-0010	01-I0015	INCODE	WEBSITE FEES, U.B., COURT	9/2015	025-135748A	250.00
16-0639	01-I0015	INCODE	1099 FORMS, W-2 FORMS	9/2015	209401	260.77
16-0641	01-I0015	INCODE	SHIPPING ON W-2'S, 1099'S	9/2015	209401A	40.00
16-0004	01-K0127	KG HOLDINGS	INCENTIVE PAY	9/2015	201509291838	4,833.33
16-0518	01-M0189	MEEKS LITHOGRAPHING CO.	CITATION BOOKS	9/2015	15-08-6504	1,370.60
16-0648	01-O0010	OKLAHOMA NATURAL GAS	GAS SERVICE	9/2015	201509291872	82.64
16-0028	01-P1051	PITNEY BOWES	BULK POSTAGE	9/2015	201509291874	3,822.61
16-0024	01-S0085	SILVER STAR CONSTRUCTION	COMAINTENANCE CONTRACT	10/2015	23396B	81,661.03
16-0029	01-S0173	STANDLEY SYSTEMS	COPIER LEASE/USAGE	9/2015	540899	423.39
16-0029	01-S0173	STANDLEY SYSTEMS	COPIER LEASE/USAGE	10/2015	541348	2,132.69
16-0540	01-S0203	STORM SHELTER REFUNDS	SAFE ROOM REIMBURSEMENT	9/2015	201509291844	7,671.25

DEPARTMENT TOTAL: 111,476.65

DEPARTMENT: 18 TOWN CENTER						
16-0633	01-C0117	CLEARWATER ENTERPRISE, LLC	GAS TRANSPORTATION CHARGE	9/2015	201509291858	84.32
16-0060	01-K0033	KONE, INC	ELEVATOR MAINTENANCE	9/2015	949086981	721.17
16-0068	01-L0052	LOCKE SUPPLY COMPANY	LIGHT BULBS & BALLASTS	9/2015	26750649-00	22.33
16-0643	01-O0010	OKLAHOMA NATURAL GAS	GAS SERVICE	9/2015	201509291870	119.32
16-0399	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	10/2015	201509291847	42.00
16-0276	01-S1165	INTERLINE BRANDS, INC	LIGHTS, TRASH BAGS, SUPPL	9/2015	347181802	612.09

DEPARTMENT TOTAL: 1,601.23

FUND: 01 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 19 BALL COMPLEX						
16-0462	01-B0061	BEACON ATHLETICS	STREAMLINE CHALKER, POLES	9/2015	449778	285.00
16-0413	01-B0160	SPORT SUPPLY GROUP INC	SUPPLIES FOR BALLFIELDS	9/2015	97170675	225.28
16-0325	01-B1019	BEN E KEITH FOOD SERVICE	FOOD FOR CONCESSIONS	9/2015	62868166	1,381.12
16-0325	01-B1019	BEN E KEITH FOOD SERVICE	FOOD FOR CONCESSIONS	10/2015	62874348	153.76
16-0574	01-B1019	BEN E KEITH FOOD SERVICE	BEVERAGES FOR CONCESSION	9/2015	62851959	2,051.29
16-0394	01-I1119	STEPHEN WHOLESALE CO, INC.	FOOD FOR CONCESSIONS	9/2015	6363532	1,350.84
16-0638	01-L0052	LOCHE SUPPLY COMPANY	ZIP TIES FOR COMPLEX	9/2015	26778681-00	200.88
16-0395	01-P0144	BOTTLING GROUP, LLC	DRINKS FOR CONCESSIONS	9/2015	45427766	64.10
16-0609	01-P0144	BOTTLING GROUP, LLC	DRINKS FOR CONCESSION	9/2015	25368456	2,544.51
16-0399	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	10/2015	201509291847	83.00
16-0071	01-S1165	INTERLINE BRANDS, INC	JANITORIAL SUPPLIES	9/2015	346814163	1,037.67
16-0583	01-S8858	SHATWELL'S TURF MANAGEMENT	WEED TREATMENT	9/2015	201509291875	1,925.00
DEPARTMENT TOTAL:						11,302.45
DEPARTMENT: 20 AQUATICS						
16-0399	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	10/2015	201509291847	33.00
DEPARTMENT TOTAL:						33.00
DEPARTMENT: 21 FINANCE						
16-0640	01-A0293	ASSOCIATION OF PUBLIC TREAS	ANNUAL MEMBERSHIP DUES	9/2015	104073	185.00
16-0013	01-P8888	PITNEY BOWES	LEASE PAYMENT SORTER/INSE	9/2015	1045641-SP15	2,605.35
16-0399	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	10/2015	201509291847	83.00
16-0522	01-W0015	WALKER COMPANIES, INC	STAMP FOR MUNICIPAL COURT	9/2015	14293	53.74
16-0627	01-W0110	JANET WATTS	OMCTFOA CONFERENCE	9/2015	201509291877	160.00
DEPARTMENT TOTAL:						3,087.09
DEPARTMENT: 31 COMMUNITY DEVELOPMENT						
16-0123	01-C0020	CANADIAN COUNTY CLERK	FILING FEES FOR ABATEMENT	9/2015	R426480	28.00
16-0117	01-M0286	JIMANI VENTURES, INC	OIL CHANGES	9/2015	234130	25.99
16-0399	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	10/2015	201509291847	125.00
16-0559	01-X0004	JOHN RYCKOWSKI	MOWING & ABATEMENTS	9/2015	201509291880	410.00
DEPARTMENT TOTAL:						588.99

FUND: 01 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 41 POLICE						
16-0680	01-00790	BOB HOWARD DODGE	2015 CHARGER	9/2015	201509291839	20,250.00
16-0633	01-C0117	CLEARWATER ENTERPRISE, LLC	GAS TRANSPORTATION CHARGE	9/2015	201509291858	340.16
16-0246	01-C0232	COPS PRODUCTS, INC	LS UNIFORM SHIRTS	9/2015	20154651	301.02
16-0569	01-C0232	COPS PRODUCTS, INC	REPLACE PANTS	9/2015	20154711	59.00
16-0611	01-E1069	ETS DEVELOPMENT GROUP, LLC	SLEUTH SOFTWARE SUPPORT	9/2015	OPXT19037-2	6,500.00
16-0103	01-F0078	FIRST CHOICE COFFEE	COFFEE SERVICES	9/2015	120573	128.75
16-0100	01-M0286	JIMANI VENTURES, INC	OIL CHANGES	9/2015	232617	141.95
16-0643	01-00010	OKLAHOMA NATURAL GAS	GAS SERVICE	9/2015	201509291870	167.05
16-0615	01-01277	OK TAX COMMISSION	4 TITLE FEE	9/2015	201509291869	44.00
16-0650	01-P0068	DAVID W. BURGST	CALL FOR SERVICE CARDS	9/2015	4176	275.00
16-0399	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	10/2015	201509291847	1,163.00
16-0502	01-S1002	STERLING J. BEECROFT, LLC	SOFFIT & FLOOD LIGHTS	9/2015	3179	5,359.00
16-0649	01-T0013	TASER INTERNATIONAL INC	TASER ASSURANCE PLAN	9/2015	SI1409932	3,280.00
16-0501	01-U0005	ACCURACY INC	AMMUNITION	9/2015	154348	5,048.74
16-0184	01-W0020	WALMART COMMUNITY BRC	SUPPLIES, MAINTENANCE, EQ	9/2015	201509301891	82.86
DEPARTMENT TOTAL:						43,140.53
DEPARTMENT: 42 ANIMAL CONTROL						
16-0179	01-L0096	WILLIAM A AND LAURA I RIDLE	LAUNDRY SERVICE FOR ACO	9/2015	7410	182.72
16-0399	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	10/2015	201509291847	4.00
16-0184	01-W0020	WALMART COMMUNITY BRC	SUPPLIES, MAINTENANCE, EQ	9/2015	201509301891	71.48
DEPARTMENT TOTAL:						258.20
DEPARTMENT: 51 FIRE						
16-0544	01-A0110	ALL SEASON BUILDING SUPPLY,	MISC. REPAIRS & MAINT.	9/2015	42869	47.97
16-0270	01-C0065	CASCO INDUSTRIES, INC.	BUNKER PANTS	9/2015	159798	845.00
16-0576	01-C0065	CASCO INDUSTRIES, INC.	FIRE HELMET	9/2015	160137	275.00
16-0138	01-C1012	JOHN GARCIA	PROFESSIONAL LAWN SPRAYIN	9/2015	43401	135.00
16-0652	01-C1031	CUSTOM IDENTIFICATION PROD	PERSONAL ACCOUNT. TAGS	9/2015	279310	22.50
16-0137	01-C1118	GLOBAL BUSINESS, INC.	CLEANING OF CLASS UNIFORM	9/2015	L45744	68.75
16-0442	01-F0035	XEROX CORPORATION	SUPPORT AGREEMENT	9/2015	1194235	795.00
16-0505	01-G1071	JOE N GODDARD	REPAIR STORM SIREN #8	9/2015	7132-15-165	1,308.50
16-0605	01-H1071	VT HACKNEY, INC	300 AMP RELAY	9/2015	0276167	276.03
16-0425	01-I0030	INTEGRIS OCCUPATIONAL	EMPLOYMENT PHYSICAL	9/2015	2015-20017	475.00
16-0648	01-00010	OKLAHOMA NATURAL GAS	GAS SERVICE	9/2015	201509291872	101.84
16-0584	01-00025	O'REILLY AUTOMOTIVE, INC	MISC. SERVICES & REPAIR	9/2015	0309-475615	16.53
16-0399	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	10/2015	201509291847	1,250.00
16-0541	01-S0088	SPECIAL OPS UNIFORMS, INC	NEW UNIFORM FOR EMPLOYEE	9/2015	238026	32.00
16-0424	01-S1015	S&S TEXTILES	POLO STITCHED SHIRTS	9/2015	40593	203.00
16-0378	01-W0020	WALMART COMMUNITY BRC	MISC. CHARGES	9/2015	201509291840	89.82
16-0548	01-W0020	WALMART COMMUNITY BRC	MISC. CHARGES	9/2015	201509291841	16.86
DEPARTMENT TOTAL:						5,958.80

FUND: 01 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 61		STREETS				
16-0698	01-00055	OG&E COMPANY	ELECTRIC SERVICE	9/2015	201509291866	106.00

DEPARTMENT TOTAL: 106.00

FUND TOTAL: 194,480.50

FUND: 05 - PARK IMPROVEMENT

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 00 ADMINISTRATION						
16-0172	01-C0193	CHRIS BROMLOW	PARK SIGNS FOR CENTENNIAL	9/2015	7068A	3,525.00
16-0268	01-C0193	CHRIS BROMLOW	PARK SIGN FOR OLD CITY PA	9/2015	7070A	1,762.50
16-0719	01-H4401	HUNTER PLUMBING	COMPLETE LIFT STATION	10/2015	1223	2,372.44
16-0449	01-P0055	PLUMBCO, INC	PLUMBING WORK	9/2015	201509291876	160.00
16-0702	01-R0120	RIVERSTONE, LLC	REPAIR & INSTALL FENCE	9/2015	201509301888	1,000.00
DEPARTMENT TOTAL:						8,819.94
FUND TOTAL:						8,819.94

FUND: 07 - LIBRARY FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 07 ADMINISTRATION						
16-0684	01-G0030	GENERAL FUND	LIBRARY TRANSFER	10/2015	201509291845	6,040.00
16-0194	01-S0010	SAM'S CLUB	BEVERAGES FOR RESALE	9/2015	201509301890	59.88
DEPARTMENT TOTAL:						6,099.88
FUND TOTAL:						6,099.88

FUND: 08 - PD TRAFFIC ENFORCEMENT

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 41		POLICE ENFORCEMENT				
16-0680	01-00790	BOB HOWARD DODGE	2015 CHARGER	9/2015	201509291839	4,032.00
16-0511	01-C5250	COMTECH DESIGN, PRINT &	CONTACT REPORT FORMS	9/2015	125928	151.89
16-0678	01-01277	OK TAX COMMISSION	TAG FOR 2015 CHARGER	9/2015	201509291868	39.00

DEPARTMENT TOTAL: 4,222.89

FUND TOTAL: 4,222.89

FUND: 12 - 2012 GO BOND-TOWN CENTER

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 15		ADMINISTRATION				
16-0656	01-S1002	STERLING J. BEECROFT, LLC	INSTALL NEON SIGN	9/2015	3187	303.00

DEPARTMENT TOTAL: 303.00

FUND TOTAL: 303.00

FUND: 39 - LIMITED PURPOSE

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 18 TOWN CENTER						
16-0110	01-S0085	SILVER STAR CONSTRUCTION	COROADWAY & PARKING LOTS	9/2015	23394	8,080.33
DEPARTMENT TOTAL:						8,080.33
DEPARTMENT: 19 BALL COMPLEX						
16-0110	01-S0085	SILVER STAR CONSTRUCTION	COROADWAY & PARKING LOTS	9/2015	23394	8,080.34
16-0722	01-S0202	SHEPPARD & SONS CONS'T.	LABOR FOR BRICK WORK	10/2015	201510011897	9,500.00
16-0622	01-W0109	WLH TRUCKING	SAND FOR BRICK WORK	9/2015	2938	580.00
DEPARTMENT TOTAL:						18,160.34
DEPARTMENT: 51 FIRE						
16-0463	01-00272	OHD, INC	FIT TESTING SYSTEM	9/2015	43288	11,730.00
DEPARTMENT TOTAL:						11,730.00
FUND TOTAL:						37,970.67

FUND: 69 - RISK MANAGEMENT

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 00 ADMINISTRATION						
16-0661	01-00390	WORKERS COMPENSATION COURT	WC CLAIM #2013-09	9/2015	201509291857	140.00
16-0711	01-A87	ASSOCIATED UNDERWRITERS, INEXCESS WORKERS COMP PAYRO		9/2015	501211	832.00
16-0668	01-H1132	HCA HEALTH SERVICES OF OKLA	WC CLAIM #2014-01	9/2015	201509291852	4,193.88
16-0663	01-M0287	MCMC, LLC	WC CLAIM #2009-07	9/2015	201509291853	39.10
16-0660	01-00181	OK TAX COMMISSION	WC CLAIM 2013-09	9/2015	201509291854	339.15
16-0659	01-P0149	PHARMTOX SOLUTIONS	WC CLAIM #2009-07	9/2015	201509291855	1,847.19
16-0662	01-S0300	PAUL SMITH	WC CLAIM #2013-09	9/2015	201509291856	19,380.00

DEPARTMENT TOTAL: 26,771.32

FUND TOTAL: 26,771.32

GRAND TOTAL: 507,186.31

SEPTEMBER 2015**VISA**

511	CITY MANAGER	\$ 1,600.00
512	LIBRARY	\$ 3,500.00
513	PARKS & RECREATION	\$ 4,000.00
515	GENERAL GOVERNMENT	\$ 3,000.00
518	TOWN CENTER	\$ 5,000.00
521	FINANCE	\$ 229.00
531	COMM. DEV.	\$ 130.00
541	POLICE	\$ 2,500.00
551	FIRE	\$ 500.00
	TOTAL	\$ 20,459.00

September 2015 PAYROLL

<u>DEPT</u>		
511	CITY MANAGER	\$ 29,971.83
512	LIBRARY	\$ 24,918.37
513	PARKS & RECREATION	\$ 54,735.08
518	TOWN CENTER	\$ 5,008.42
519	BALL COMPLEX	\$ 17,838.12
520	AQUATICS	\$ 11,165.31
521	FINANCE	\$ 41,821.46
531	COMMUNITY DEVELOPMENT	\$ 34,649.55
541	POLICE	\$ 211,495.53
542	ANIMAL CONTROL	\$ 3,712.84
543	OHIO GRANT	\$ 1,852.98
551	FIRE	\$ 125,606.30
TOTAL		\$ 562,775.79

CITY OF MUSTANG

AGENDA ITEM COMMENTARY

1. **ITEM NO.** F-3
2. **DATE** October 6, 2015
3. **TITLE:** Approval to turn past due utility accounts over to the collection agency.
4. **COUNCIL ACTION:** Approve or Deny
5. **INITIATOR:** Janet Watts, Finance Director,
6. **BACKGROUND:** The attached utility accounts are past due and need to be sent to collections. Total balance is \$2,734.20 excluding collection agency fees.
7. **STAFF SOURCE:** Janet Watts
8. **FINANCIAL IMPACT:** Bad debt write-off of \$2,734.20
9. **STAFF COMMENTS:** Recommends turning accounts over to collections.
10. **CITY ATTORNEY'S COMMENTS:**
11. **RESOLUTION/ORDINANCE NO.** N/A

JANA FERRELL - COLLECTIONS

10/06/2015

ACCOUNT NUMBER	NAME	SERVICE ADDRESS	MAILING ADDRESS	BALANCE	AGENCY FEE	TOTAL FEE
09-0090-07-0 START DATE: 6-17-10 FINAL DATE: 7-31-15	BRUTON, TERRY	608 W CARSON DR MUSTANG, OK 73064	2528 N ROCKWELL APT 105 BETHANY, OK 73005	\$ 63.42		
17-0120-05-0 START DATE: 11-5-13 FINAL DATE: 7-31-15	COMPTON, TYLER	309 E CEDAR LN MUSTANG, OK 73064	309 E CEDAR LN MUSTANG, OK 73064	\$ 158.83		
05-0131-08-0 START DATE: 4-10-15 FINAL DATE: 8-6-15	EK, MYRANDA	318 W WINDSOR WAY MUSTANG, OK 73064	318 W WINDSOR WAY MUSTANG, OK 73064	\$ 328.65		
06-0121-13-0 START DATE: 11-26-12 FINAL DATE: 8-11-15	EDWARDS, JAMIE	930 W KYLE WAY MUSTANG, OK 73064	930 W KYLE WAY MUSTANG, OK 73064	\$ 147.44		
23-0961-01-0 START DATE: 3-31-11 FINAL DATE: 8-11-15	FRICK, ROBERT	535 W SHADOW RIDGE WAY MUSTANG, OK 73064	535 W SHADOW RIDGE WAY MUSTANG, OK 73064	\$ 62.34		
17-0101-16-0 START DATE: 7-31-14 FINAL DATE: 8-3-15	HILBERN, BARRETT	603 S BROOKVIEW LN MUSTANG, OK 73064	4102 NUGGET LANE TUTTLE, OK 73089	\$ 51.81		
14-0106-06-0 START DATE: 2-18-15 FINAL DATE: 8-10-15	HOWARD, BRYAN	115 E FORSTER LN MUSTANG, OK 73064	110 S UNIVERSITY AVE ENID, OK 73702	\$ 76.60		
05-0182-10-0 START DATE: 6-25-14 FINAL DATE: 8-4-15	KOOMSA, MICHELLE	312 N WESTCHESTER WAY MUSTANG, OK 73064	712 W CELESTIAL WAY MUSTANG, OK 73064	\$ 115.91		
12-1110-01-0 START DATE: 3-11-14 FINAL DATE: 8-13-15	MARTIN, LISA	408 N BRONCO WAY MUSTANG, OK 73064	408 N BRONCO WAY MUSTANG, OK 73064	\$ 144.50		
14-0109-07-0 START DATE: 5-13-15 FINAL DATE: 7-16-15	MORGAN, PHALEN	1008 S MUSTANG RD MUSTANG, OK 73064	1735 EVERGLADE CT OKC, OK 73128	\$ 93.89		
13-0203-14-0 START DATE: 5-24-13 FINAL DATE: 7-27-15	MORIARTY, JAMES	418 W APPLE BRANCH WAY MUSTANG, OK 73064	418 W APPLE BRANCH WAY MUSTANG, OK 73064	\$ 293.38		
13-0144-10-0 START DATE: 12-3-12 FINAL DATE: 8-6-15	PATTISON, JESSICA	421 W MAPLE BRANCH WAY MUSTANG, OK 73064	905 W HOLLY AVE OKC, OK 73127	\$ 126.11		
08-0131-04-0 START DATE: 11-19-02 FINAL DATE: 7-29-15	RAMOS, ROXANN	730 S SHEPHERD DR MUSTANG, OK 73064	3901 S WENOAH AVE STICKNEY, IL 60402	\$ 337.79		
13-0140-07-0 START DATE: 2-25-15 FINAL DATE: 7-21-15	STEVENS, DANA	329 W MAPLE BRANCH WAY MUSTANG, OK 73064	329 W MAPLE BRANCH WAY MUSTANG, OK 73064	\$ 161.67		
07-0066-16-0 START DATE: 2-28-14 FINAL DATE: 8-13-15	WASHINGTON, RICHARD & SHANNON	719 W FOREST DR MUSTANG, OK 73064	10104 PAISLEY RD YUKON, OK 73099	\$ 571.86		

ACCOUNTS: 15

TOTALS: \$ 2,734.20 \$ 934.77 \$ 3,605.55

CITY OF MUSTANG
AGENDA ITEM COMMENTARY

- 1. ITEM NO.** F-4
- 2. MEETING DATE:** October 6, 2015
- 3. TITLE:**
Discussion, Consideration and Possible Action to Approve Resolution No. 16-015 for a Budget Supplemental in the Park Improvement Fund for the Fiscal Year 2015-2016.
- 4. COUNCIL ACTION:** Approve/Deny
- 5. INITIATOR:** Janet Watts, Finance Director
- 6. BACKGROUND:**
The Oklahoma Municipal Assurance Group (OMAG) reimbursed the City for the light pole damaged at the old baseball fields in the amount of \$8,052.

A supplemental appropriation to increase the Park Improvement Fund in the amount of \$8,052 to be appropriated in fiscal year 2016.
- 7. FINANCIAL IMPACT:**
- 8. STAFF COMMENTS:**
- 9. STAFF SOURCE:** Justin Battles, Assistant City Manager
- 10. ORDINANCE /RESOLUTION NO. 16-015**

RESOLUTION NO. 16-015

A RESOLUTION TO MAKE CHANGES IN THE PARK IMPROVEMENT FUND BUDGET BY MAKING A SUPPLEMENTAL APPROPRIATION TO INCREASE THE 2015-2016 FISCAL YEAR BUDGET BY \$8,052.

WHEREAS, The Oklahoma Municipal Assurance Group (OMAG) reimbursed the City for the light pole damaged at the old baseball fields in the amount of \$8,052;

WHEREAS, the Council desires to appropriate funds;

NOW THEREFORE, BE IT RESOLVED, by the Council that the following supplemental appropriation be made:

SUPPLEMENTAL APPROPRIATION

Revenues:	
Miscellaneous (05-45193)	\$8,052
Expenditures:	
Park Improvements (05-500-5610)	<u>\$8,052</u>
Total	<u>\$8,052</u>

This is to certify that the above and foregoing Resolution was dully **ADOPTED** and **APPROVED** by the Mayor and City Council this **6th** day of **October 2015**.

Mayor

ATTEST:

City Clerk

CITY OF MUSTANG
AGENDA ITEM COMMENTARY

- 1. ITEM NO.** F-5
- 2. MEETING DATE:** October 6, 2015
- 3. TITLE:** Discussion, Consideration and Possible Action to Approve Resolution No. 16-016 for a Budget Supplemental in the General Fund for Fiscal Year 2015-2016.
- 4. COUNCIL ACTION:** Approve/Deny
- 5. INITIATOR:** Janet Watts, Finance Director
- 6. BACKGROUND:**

The Police Department received transmittal documents of acceptance from the Oklahoma Highway Safety Office (OHSO) awarding grant (AL-16-03-09-02) for Impaired Driving Enforcement in the amount of \$26,500 spanning from October 2015 through September 2016. The grant will allow the City to have compensation reimbursed, for officers working overtime shifts targeting Impaired Driving Enforcement.

A supplemental appropriation to increase the General Fund in the amount of \$26,500 to be appropriated in fiscal year 2015-2016.
- 7. FINANCIAL IMPACT:**
- 8. STAFF COMMENTS:**
- 9. STAFF SOURCE:** Chuck Foley, Police Chief
- 10. ORDINANCE /RESOLUTION NO. 16-016**

RESOLUTION NO. 16-016

A RESOLUTION TO MAKE CHANGES IN THE GENERAL FUND BUDGET BY MAKING A SUPPLEMENTAL APPROPRIATION TO INCREASE THE 2015-2016 FISCAL YEAR BUDGET BY \$26,500.

WHEREAS, The Police Department received transmittal documents of acceptance from the Oklahoma Highway Safety Office (OHSO) awarding grant (AL-16-03-09-02) for Impaired Driving Enforcement in the amount of \$26,500 spanning from October 2015 through September 2016. The grant will allow the City to have compensation reimbursed, for officers working overtime shifts targeting Impaired Driving Enforcement;

WHEREAS, the Council desires to appropriate funds;

NOW THEREFORE, BE IT RESOLVED, by the Council that the following supplemental appropriation be made:

SUPPLEMENTAL APPROPRIATION

Revenues:	
Highway Safety Grant (01-45112)	\$26,500
Expenditures:	
Overtime (01-543-5102)	\$24,600
Social Security (01-543-5108)	<u>1,900</u>
Total	<u>\$26,500</u>

This is to certify that the above and foregoing Resolution was dully **ADOPTED** and **APPROVED** by the Mayor and City Council this **6th** day of **October 2015**.

Mayor

ATTEST:

City Clerk

CITY OF MUSTANG
AGENDA ITEM COMMENTARY

- 1. ITEM NO.** F-6
- 2. MEETING DATE:** October 6, 2015
- 3. TITLE:**
Discussion, Consideration and Possible Action to Approve Resolution No. 16-017 for a Budget Supplemental in the General Fund for the Fiscal Year 2015-2016.
- 4. COUNCIL ACTION:** Approve/Deny
- 5. INITIATOR:** Janet Watts, Finance Director
- 6. BACKGROUND:**
The Police Department received \$20,250 from Oklahoma Municipal Assurance Group (OMAG) due to 2011 Dodge Charger (Unit 204), VIN B3CL1CT9BH600662 damages.

A supplemental appropriation to increase the General Fund in the amount of \$20,250 to be appropriated in fiscal year 2016.
- 7. FINANCIAL IMPACT:**
- 8. STAFF COMMENTS:**
- 9. STAFF SOURCE:** Chuck Foley, Chief of Police
- 10. ORDINANCE /RESOLUTION NO. 16-017**

RESOLUTION NO. 16-017

A RESOLUTION TO MAKE CHANGES IN THE GENERAL FUND BUDGET BY MAKING A SUPPLEMENTAL APPROPRIATION TO INCREASE THE 2015-2016 FISCAL YEAR BUDGET BY \$20,250.

WHEREAS, the Police Department received \$20,250 from Oklahoma Municipal Assurance Group (OMAG) due to 2011 Dodge Charger (Unit 204), VIN 2B3CL1CT9BH damages;

WHEREAS, the Council desires to appropriate funds;

NOW THEREFORE, BE IT RESOLVED, by the Council that the following supplemental appropriation be made:

SUPPLEMENTAL APPROPRIATION

Revenues:	
Insurance Reimbursement (01-45194)	\$20,250
Expenditures:	
Services/Equipment (01-541-5971)	<u>\$20,250</u>
Total	<u>\$20,250</u>

This is to certify that the above and foregoing Resolution was dully **ADOPTED** and **APPROVED** by the Mayor and City Council on this **6th** day of **October 2015**.

Mayor

ATTEST:

City Clerk

CITY OF MUSTANG
AGENDA ITEM COMMENTARY

1. ITEM NO. F-7

2. MEETING DATE: October 6, 2015

3. TITLE:

Discussion, Consideration and Possible Action to Approve Resolution No. 16-018 for a Budget Supplemental in the General Fund for the Fiscal Year 2015-2016.

4. COUNCIL ACTION: Approve/Deny

5. INITIATOR: Janet Watts, Finance Director

6. BACKGROUND:

The City received \$5,028 from Oklahoma Municipal Assurance Group (OMAG) due to the May 6, 2015 storm damages. The swimming pool lights were repaired in fiscal year 2015; therefore, \$2,539 has been accrued in fye2015. The remaining balance of \$2,489 will be earmarked in fye2016 to repair damages to City Hall, Fire Department and Town Center facilities.

A supplemental appropriation to increase the General Fund in the amount of \$2,489 to be appropriated in fiscal year 2016.

7. FINANCIAL IMPACT:

8. STAFF COMMENTS:

9. STAFF SOURCE: Janet Watts, Finance Director

10. ORDINANCE /RESOLUTION NO. 16-018

RESOLUTION NO. 16-018

A RESOLUTION TO MAKE CHANGES IN THE GENERAL FUND BUDGET BY MAKING A SUPPLEMENTAL APPROPRIATION TO INCREASE THE 2015-2016 FISCAL YEAR BUDGET BY \$2,489.

WHEREAS, the City received \$5,028 from Oklahoma Municipal Assurance Group (OMAG) due to the May 6, 2015 storm damages. The swimming pool lights were repaired in fiscal year 2015; therefore, \$2,539 has been accrued in fye2015. The remaining balance of \$2,489 will be earmarked in fye2016 to repair damages to City Hall, Fire Department and Town Center facilities;

WHEREAS, the Council desires to appropriate funds;

NOW THEREFORE, BE IT RESOLVED, by the Council that the following supplemental appropriation be made:

SUPPLEMENTAL APPROPRIATION

Revenues:

Insurance Reimbursement (01-45194) \$2,489

Expenditures:

Building & Maintenance (01-515-5664) \$2,489

Total \$2,489

This is to certify that the above and foregoing Resolution was dully **ADOPTED** and **APPROVED** by the Mayor and City Council on this **6th** day of **October 2015**.

Mayor

ATTEST:

City Clerk

CITY OF MUSTANG
AGENDA COMMENTARY

1. ITEM: F-8
2. MEETING DATE: October 6, 2015
3. TITLE: Approval of interlocal agreement between the City of Mustang and Canadian County District #2
4. COUNCIL ACTION: Approve/Deny
5. INITIATOR: Justin Battles, Assistant City Manager
6. BACKGROUND:

The attached agreement is for Canadian County District #2 to assist with an area around W. Lakeaire Dr. County will clean up vegetation on the pond dam and add rip-rap to areas that need erosion control. The project will mitigate future damage to the road that could be caused with continued erosion.
7. FINANCIAL IMPACT: \$0
8. STAFF'S COMMENTS: Staff recommends approval.
9. STAFF SOURCE: Justin Battles, Assistant City Manager

OFFICE OF

County Commissioners

201 N. CHOCTAW
CANADIAN COUNTY, OKLAHOMA
EL RENO, OKLAHOMA 73036

Marc Hader, District No. 1
David Anderson, District No. 2
Jack Stewart, District No. 3

County Commissioners Office Phone
(405) 262-1070, Ext. 6200
(405) 422-2429 FAX

INTERLOCAL AGREEMENT

CANADIAN COUNTY AND CITY OF MUSTANG, OKLAHOMA

This Mutual Cooperation Agreement is entered between the **BOARD OF COUNTY COMMISSIONERS, CANADIAN COUNTY, OKLAHOMA**, (hereinafter referred to as "COUNTY") and **THE CITY OF MUSTANG, OKLAHOMA**, (hereinafter referred to as "CITY") for FY 2014-2115.

Pursuant to 69 O.S. §1903, et seq. The governing boards of Canadian County, Oklahoma, and the City of Mustang, Oklahoma find that it is to the mutual benefit of the citizens of both the CITY and the COUNTY to enter into an Agreement of Mutual Cooperation pertaining to the mitigation of damage done to Lakeaire Drive, a city street located on county owned property in the Lakehoma Addition, eroded by historic rains and lake overflow.

WHEREFORE, in mutual consideration of the promises and covenants herein made, the parties hereto agree as follows:

1. The CITY determines a need for the removal of vegetation, application of rip-rap to the slope around the down pipe of the county owned lake.
2. The COUNTY, at its discretion, will provide equipment and labor to remove vegetation and apply rip-rap to alleviate the erosion and prevent further damage.
3. COUNTY will determine and properly mark (sign) all detour routes, provide signage for all projects and call OKIES-ONE to ensure all utility lines/locations are properly identified for all work sites.
4. Projects where the COUNTY provides 100% of the labor will, within five (5) days of completion, be inspected by the CITY. If the CITY alleges any deficiencies in the manner in which the COUNTY work was performed, the CITY will provide written notice specifying those deficiencies within ten (10) days of the completion of said work.
5. This agreement shall be in effect for an indefinite period, work to be accomplished in a timely manner as agreed upon by the CITY and COUNTY.



An Equal Opportunity Employer

COUNTY

APPROVED this 14th day of Sep., ²⁰¹⁵2014,

BOARD OF COUNTY COMMISSIONERS,
FOR CANADIAN COUNTY.


Jack Stewart, Chairman


David Anderson, Vice Chairman


Marc Hader, Member

ATTEST:


County Clerk



Approved as to form and legality:


Paul Hesse, Assistant District Attorney

STATE OF OKLAHOMA
CANADIAN COUNTY
FILED OR RECORDED

SEP 14 2015

SHELLEY DICKERSON
COUNTY CLERK

15834

CITY

APPROVED by the MAYOR and COUNCIL of the CITY OF MUSTANG this _____ day of _____, 2014

THE CITY OF MUSTANG, OKLAHOMA

Mayor

ATTEST:

City Clerk

Approved as to form and legality:

Assistant Municipal Counselor

CITY OF MUSTANG

AGENDA ITEM COMMENTARY

1. ITEM NO. F-9

2. MEETING DATE: October 6, 2015

3. TITLE: Granting of OG&E Easement to Serve Community Garden Storage and Future Pavilion for Wild Horse Park

4. COUNCIL ACTION: Approval to Grant Easement to OG&E

5. INITIATOR: Community Development Department

COMMENTS & FACTS: OG&E has requested an easement to lay underground electrical service in Wild Horse Park. Please see attached survey.

This electrical service will serve the Community Garden storage area and a future indoor/outdoor pavilion.

The easement will be 10 feet in width and be located toward the south end of the park.

7. FINANCIAL IMPACT: None

8. STAFF COMMENTS: Staff recommends approval.

9. STAFF SOURCE: Melissa Helsel, Community Development Director

10. CITY ATTORNEY'S COMMENTS:

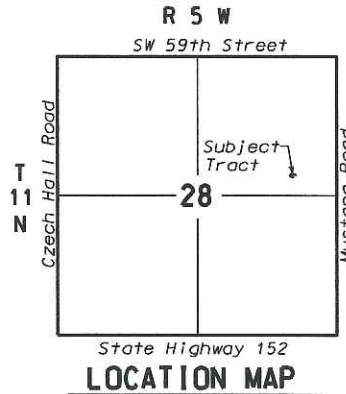
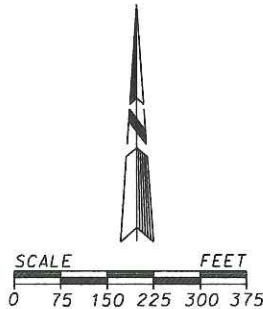
11. RESOLUTION/ORDINANCE NO. _____

NW Corner
NE1/4 Sec.28
Exist.PK Nail
OCCR By PLS 1785

EASEMENT SKETCH

NE Corner
Section 28
Exist "X"
OCCR By PLS 1785

S89°36'51"E
2651.65'(NE1/4)



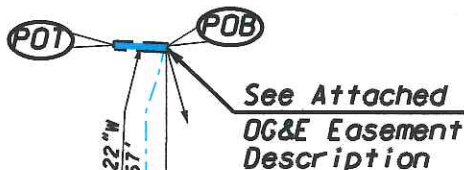
Note: Bearings Are Based On N00°03'06"E Between Existing Monuments at the Southeast and Northeast Corners of the NE1/4 of Section 28, T11N, R5W, I.M.

(•) - Indicates Existing Monument as Noted.

(OCCR) - Indicates Oklahoma Certified Corner Record On File With Or To Be Filed With The Oklahoma Department of Libraries, Archives Division.

I, Timothy G. Pollard, a Professional Land Surveyor, hereby certify that the attached drawing is a true and accurate representation of the attached easement description and is subject to all notes and qualifying statements.

2640.13'(NE1/4)
N00°03'06"E



Timothy D. Pollard
Timothy G. Pollard, PLS 1474
Dated: April 30, 2015



SW Corner
NE1/4 Sec.28
Exist 3/8" IP
OCCR by PLS 1785

SE Corner
NE1/4 Sec.28
Exist 3/8" IP
OCCR by PLS 1785

N89°47'38"W
2645.98'(NE1/4)

N89°47'38"W 1599.84'

OKLAHOMA GAS AND ELECTRIC COMPANY

POLLARD & WHITED SURVEYING INC.
2514 TEE DRIVE, NORMAN, OKLAHOMA 73069
CA#2380 EXP 06-30-15 405-366-0001

OG&E EASEMENT SKETCH WO# 7362587
PART OF NE1/4 OF SEC.28, T11N, R5W, I.M.
CANADIAN COUNTY, OKLAHOMA

REVISIONS:

DRAWN BY: T. POLLARD DATE: April 30, 2015

FILE #: 28-11n5w.ASC

DATE: April 29, 2015

SCALE: 1" = 300'

APPROVED BY: D. MEEKS DATE: April 30, 2015

DRWG #: 28-11n5w.DGN

DATE: April 30, 2015

SHEET 1 OF 1

OG&E EASEMENT

An Easement in part of the Northeast Quarter (NE1/4) of Section Twenty-eight (28), Township Eleven (11) North, Range Five (5) West of the Indian Meridian Canadian County, Oklahoma, written by Timothy G. Pollard, PLS 1474, on April 30, 2015, using an Arbitrary Bearing of N00°03'06"E between existing monuments at the Southeast and Northeast Corners of said NE1/4 as a Basis of Bearing and as shown on attached Easement Sketch, said easement being Ten (10) feet in width, Five (5) feet each side of a centerline described as:

Commencing at the Southeast corner of said NE1/4;

Thence N89°47'37"W, on the South line of said NE1/4, for a distance of 1599.84 feet;

Thence N00°12'22"E for a distance of 763.15 feet to the **Point of Beginning**., said point being on the centerline of an existing 10' OG&E Easement line;

Thence N87°14'22"W, on said centerline, for a distance of 84.67 feet to the **Point of Termination**.

AFTER RECORDING RETURN TO:
OGE ELECTRIC SERVICES
ATTN: DANNIE WEST, R/W AGENT
PO BOX 321, M/C WW52
OKLAHOMA CITY, OK 73101-0321
Work Order #7362587

EASEMENT

KNOW ALL MEN BY THESE PRESENTS: THAT **THE CITY OF MUSTANG**, an Oklahoma municipal corporation, Grantor, in consideration of the sum of Ten or more dollars in hand paid, the receipt of which is hereby acknowledged, and other good and valuable consideration, does hereby grant and warrant unto **OKLAHOMA GAS AND ELECTRIC COMPANY**, an Oklahoma corporation, Grantee, its successors and assigns, the right, privilege and authority to enter upon and install, erect, construct, operate, maintain, and reconstruct underground and/or above ground a system of poles, anchors, guy wires, conduits, wires, cables, vaults, junction boxes, switches, fuses, transformers, service connection boxes and other fixtures for the transmission and distribution of electrical current and communication messages, including the right of ingress and egress to and from said system across adjoining lands of Grantor, together with the authority to cut down, control the growth of, or trim and keep trimmed any trees that may in the judgment of the Grantee interfere with or endanger said line or its maintenance and operation.

The real property covered by this easement is situated in **CANADIAN** County, State of Oklahoma, and is described as follows:

A part of the **NE/4, Section 28, T11N, R5W, I.M.**, being a part of a tract described in a deed recorded in Book 1840, Page 86 at the County Clerk, more particularly a strip of land **10** feet wide, as described in Exhibit "A" and shown on Exhibit "B", attached hereto and hereby made a part of this easement.

Grantor further covenants agrees that no building or other structure shall ever be erected nor shall any additional soil excavation or other removal of soil, so as to change the grade of terrain, be accomplished by Grantor, its heirs or assigns, within the above described easement area unless the written consent of the Grantee is first obtained. Grantor further acknowledges the requirements of 63 Oklahoma Statutes (1991) Section 142.1, et. seq. (One-call statute).

Grantor hereby consents to permit Grantee to trim and keep trimmed any trees and foliage on Grantor's property immediately adjacent to the easement granted herein, and Grantee shall have the right to enter upon Grantor's property for this purpose.

The rights and privileges above granted to continue so long as same are used or needed for the transmission and distribution of electric current or communication messages; but should the Grantee remove its property from the premises and abandon the right of way herein granted, then the rights granted in this easement shall terminate.

Signed and delivered this _____ day of October, 2015.

THE CITY OF MUSTANG
an Oklahoma municipal corporation

By: _____
Jay Adams, Mayor

CORPORATION ACKNOWLEDGMENT

STATE OF OKLAHOMA, COUNTY OF CANADIAN, SS;

Before me, the undersigned, a Notary Public, in and for said County and State, on this _____ day of October, 2015, personally appeared **Jay Adams**, to me known to be the identical person who subscribed the name of the maker thereof to the foregoing instrument as its Mayor, and acknowledged to me that he executed the same as his free and voluntary act and deed of such corporation, for the uses and purposes therein set forth.

My Commission Expires: _____

Commission # _____

Notary Public

CITY OF MUSTANG

AGENDA ITEM COMMENTARY

1. ITEM NO. F-10

2. MEETING DATE: October 6, 2015

3. TITLE: Department of Environmental Quality Permit to Construct Water Lines and Appurtenances – Hunters Springs Addition, Phase 1.

4. COUNCIL ACTION: Acknowledgement of Receipt of DEQ Permit No. WL000009150384, to Construct Water Lines for Hunter's Springs Addition, Phase 1.

5. INITIATOR: Community Development Department

COMMENTS & FACTS: As part of the development of the first phase of Hunter's Springs Addition, plans for water lines and appurtenances as approved by the city engineer were submitted to the Department of Environmental Quality. The plans were approved by DEQ on September 3, 2015.

The Department of Environmental Quality requests that the City Council acknowledge receipt of the Permit, which will thereby become part of the permanent public record.

7. FINANCIAL IMPACT: None

8. STAFF COMMENTS: Staff recommends acceptance.

9. STAFF SOURCE: Melissa Helsel, Community Development Director

10. CITY ATTORNEY'S COMMENTS:

11. RESOLUTION/ORDINANCE NO. _____



SCOTT A. THOMPSON
Executive Director

OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY

MARY FALLIN
Governor

September 3, 2015

Melissa A. Helsel, Director
Community Development
City of Mustang
1501 N. Mustang Road
Mustang, Oklahoma 73064

Re: Permit No.: WL000009150384
Hunter's Spring Addition Phase I
Water Line Extension Project
Facility No.: 2000922

Dear Ms. Helsel:

Enclosed is Permit No.: WL000009150384 for the construction of approximately 1,185 L. F. of six (6) inch and 4,135 L. F. of eight (8) inch water lines and appurtenances to serve the City of Mustang Hunter's Spring Addition Phase I Water Line Extension Project, Canadian County, Oklahoma.

The project authorized by this permit should be constructed in accordance with the plans approved by this Department on September 1, 2015. Any deviations from the approved plans and specifications affecting capacity, flow or operation of units must be approved, in writing, by the Department before changes are made.

Receipt of this permit should be noted in the minutes of the next regular meeting of the City of Mustang, after which it should be made a matter of permanent record.

We are returning one (1) set of the approved plans to you, one (1) set to your engineer and retaining one (1) set for our files.

Respectfully,

A handwritten signature in black ink, appearing to read "Robert B. Walker", is written over a horizontal line.

Robert B. Walker
Construction Permit Section
Water Quality Division

RBW/RC/bg

Enclosure

c: Bruce Vande Lune, R. S., Regional Manager, DEQ
Phillip Hagen, P. E., Crafton Tull
Oklahoma City DEQ Office





SCOTT A. THOMPSON
Executive Director

OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY

MARY FALLIN
Governor

PERMIT NO.: WL000009150384

WATER LINES

FACILITY NO.: 2000922

PERMIT TO CONSTRUCT

September 3, 2015

Pursuant to O.S. 27A 2-6-304, the City of Mustang is hereby granted this Tier I Permit to construct approximately 1,185 L. F. of six (6) inch and 4,135 L. F. of eight (8) inch water lines and appurtenances to serve the City of Mustang Hunter's Spring Addition Phase I Water Line Extension Project, located in part of NE-1/4, Section 30, T-11-N, R-5-W, I. M., Canadian County, Oklahoma, in accordance with the plans approved.

By acceptance of this permit, the permittee agrees to operate and maintain the facility in accordance with the Public Water Supply Operation rules (OAC 252:631) and to comply with the State Certification laws, Title 59, Section 1101-1116 O.S. and the rules and regulations adopted thereunder regarding the requirements for certified operators.

This permit is issued subject to the following provisions and conditions.

- 1) Based on a limited hydraulic analysis, the 2009 International Fire Code minimum fire flow of 1,000 gpm is provided.
- 2) That the recipient of the permit is responsible that the project receives supervision and inspection by competent and qualified personnel.
- 3) That construction of all phases of the project will be started within one year of the date of approval or the phases not under construction will be resubmitted for approval as a new project.
- 4) That no significant information necessary for a proper evaluation of the project has been omitted, or invalid information has been presented in applying for the permit.
- 5) That the Oklahoma Department of Environmental Quality shall be kept informed on occurrences which may affect the eventual performance of the works or that will unduly delay the progress of the project.
- 6) That before placing this facility into service, at least two samples of the water, taken on different days, shall be tested for bacteria to show that it is safe for drinking purposes.
- 7) That any deviations from approved plans or specifications affecting capacity, flow or operation of units must be approved by the Department before any such deviations are made in the construction of this project.





SCOTT A. THOMPSON
Executive Director

OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY

MARY FALLIN
Governor

PERMIT NO.: WL000009150384

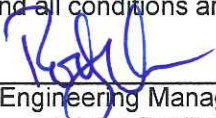
WATER LINES

FACILITY NO.: 2000922

PERMIT TO CONSTRUCT

- 8) That the recipient of the permit is responsible for the continued operation and maintenance of these facilities in accordance with rules and regulations adopted by the Environmental Quality Board, and that this Department will be notified in writing of any sale or transfer of ownership of these facilities.
- 9) The issuance of this permit does not relieve the responsible parties of any obligations or liabilities which the permittee may be under pursuant to prior enforcement action taken by the Department.
- 10) That the permittee is required to inform the developer/builder that a DEQ Storm Water Construction Permit is required for a construction site that will disturb one (1) acre or more in accordance with OPDES, 27A O.S. Section 2-6-201 *et. seq.* For information or a copy of the GENERAL PERMIT (OKR10) FOR STORM WATER DISCHARGES FROM CONSTRUCTION ACTIVITIES, Notice of Intent (NOI) form, Notice of Termination (NOT) form, or guidance on preparation of a Pollution Prevention Plan, contact the Storm Water Unit of the Water Quality Division at P.O. Box 1677, Oklahoma City, OK 73101-1677 or by phone at (405) 702-8100.
- 11) That any notations or changes recorded on the official set of plans and specifications in the Oklahoma Department of Environmental Quality files shall be part of the plans as approved.
- 12) That water lines shall be located at least fifteen (15) feet from all parts of septic tanks and absorption fields, or other sewage treatment and disposal systems.
- 13) That whenever plastic pipe is approved and used for potable water, it shall bear the seal of the National Sanitation Foundation and meet the appropriate commercial standards.
- 14) That when it is impossible to obtain proper horizontal and vertical separation as stipulated in Public Water Supply Construction Standards OAC 252:626-19-2(h)(1) and OAC 252:626-19-2(h)(2), respectively, the sewer shall be designed and constructed equal to water pipe, and shall be pressure tested to the highest pressure obtainable under the most severe head conditions of the collection system prior to backfilling.

Failure to appeal the conditions of this permit in writing within 30 days from the date of issue will constitute acceptance of the permit and all conditions and provisions.


Rocky Chen, P.E., Engineering Manager, Construction Permit Section
Water Quality Division



CITY OF MUSTANG

AGENDA ITEM COMMENTARY

1. ITEM NO. H-1

2. MEETING DATE: October 6, 2015

3. TITLE: Ordinance of the City of Mustang, Oklahoma, Amending Chapter 90, of the Code of Ordinances of the City of Mustang, Oklahoma, by Adding Section 90-6, Vacating an Easement Dedicated to the City of Mustang Which Easement is Located in Lot 53, Block 5 of Hunter's Glenn Phase 3, an Addition to the City of Mustang, Canadian County, According to the Recorded Plat Thereof, as More Particularly Described in the Attached Ordinance; Declaring Repealer; and Providing for Severability.

4. COUNCIL ACTION: Approval or Denial of Ordinance

5. INITIATOR: Community Development Department

6. Project Description: When Hunters Glenn Addition, Section 3 was platted in March of 2006, easements to the City of Mustang and its Franchisees were granted. One of these easements includes a 20-foot utility easement on the south side of Lot 53, Block 5, also known as 542 W. Alamo Court Way.

The property owner is requesting the vacation of the north 10 feet of this 20-foot easement at the south boundary of his property. His intent is to construct a swimming pool in that area. The Community Development Department does not issue swimming pool permits on easements.

There is a sewer line in the easement, as well as other utilities. The city has contacted the pertinent utility companies and each said they would not agree to vacate the easement, but would grant the property owner permission to build a pool in the easement as long as he would sign a waiver of responsibility for any damage done to their property, or any relocation required.

Severn Trent stated that they did not recommend the vacation of this easement, because if there was a problem with the sewer line, they would need the extra space for their equipment to work on the line. One Gas does not have any facilities or equipment in that easement and therefore doesn't object to the vacation.

7. FINANCIAL IMPACT: None

8. STAFF COMMENTS: Staff does not recommend approval. There are utilities in the existing 20-foot easement and space is needed for contractors to work on their lines. Staff feels this is a dangerous precedent to set. Staff feels that it is the home-buyer's responsibility to know where their easements are located and what the restrictions are for construction.

9. STAFF SOURCE: Melissa Helsel, Community Development Director

10. CITY ATTORNEY'S COMMENTS:

11. RESOLUTION/ORDINANCE NO. _____

ORDINANCE NO. 1131

AN ORDINANCE OF THE CITY OF MUSTANG, OKLAHOMA, AMENDING CHAPTER 90, OF THE CODE OF ORDINANCES OF THE CITY OF MUSTANG, OKLAHOMA, BY ADDING SECTION 90-6, PARTIALLY VACATING AN EASEMENT DEDICATED TO THE CITY OF MUSTANG, WHICH EASEMENT IS LOCATED IN LOT 53, BLOCK 5 OF HUNTER'S GLENN PHASE 3, AN ADDITION TO THE CITY OF MUSTANG, CANADIAN COUNTY, OKLAHOMA, ACCORDING TO THE RECORDED PLAT THEREOF, AS MORE PARTICULARLY DESCRIBED BELOW; DECLARING REPEALER; AND PROVIDING FOR SEVERABILITY.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MUSTANG, OKLAHOMA:

SECTION 1. AMENDMENT

That Chapter 90 of the Code of Ordinances of the City of Mustang, Oklahoma, be and hereby is amended by adding Section 90-6 to read as follows:

Section 90-6. Vacation of Easement within Lot 53, Block 5 of Hunter's Glenn Phase 3, an addition to the City of Mustang, Canadian County, Oklahoma, according to the recorded plat thereof.

- A. The Final Plat for Hunter's Glenn Phase 3, an addition to the City of Mustang, was recorded on September 25, 2006, with the County Clerk of Canadian County, State of Oklahoma (hereinafter, the "Plat").
- B. Pursuant to ordinances of the City of Mustang, and by operation of law, the Plat dedicated to the City of Mustang, and the City of Mustang accepted the public dedication of, *inter alia*, a twenty (20) foot utility easement along the rear of Lot 53, Block 5, Hunter's Glenn Phase 3 (hereinafter, the "Easement").
- C. The owners of Lot 53, Block 5, Hunter's Glenn Phase 3, desires to construct a swimming pool in their rear yard, and requests that the Easement be partially vacated by narrowing the width of the Easement to ten (10) feet along the rear of Lot 53, Block 5, Hunter's Glenn Phase 3.
- D. The City of Mustang believes it to be expedient to partially vacate the Easement, and to narrow the width of the Easement to ten (10) feet along the rear of Lot 53, Block 5, Hunter's Glenn Phase 3, an addition to the City of Mustang, Canadian County, Oklahoma, according to the recorded plat thereof.
- E. At least 30 days prior notice has been given by the City Clerk to holders of franchises or others determined by the City Council to have a special right or privilege to use the public way or easement, and to all owners of record, as shown by the current year's tax rolls in the office of the county treasurer, abutting the public way or easement, and to owners of record of property within 300 feet of the subject property.
- F. The City of Mustang reserves the absolute right to reopen the Easement without expense to the City, and this ordinance shall not affect the right to maintain, repair, reconstruct, operate or remove utilities, public service corporations, franchise holders, or transmission company facilities or services therein, nor shall such closing affect private ways existing by operation of law.
- G. This ordinance shall go into effect thirty (30) days after its passage.

SECTION 2. REPEALER

All former ordinances or parts of Ordinances conflicting or inconsistent with the provisions of this Ordinance are hereby repealed.

SECTION 3. SEVERABILITY.

If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, said portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions of this Ordinance.

PASSED AND APPROVED this _____ day of October, 2015.

Mayor

ATTEST:

City Clerk

APPROVED as to form this _____ day of October, 2015.

City Attorney

**PUBLIC HEARING NOTICE OF THE
MUSTANG CITY COUNCIL**

On Tuesday, October 6, 2015, beginning at 7:00 p.m. in the Council Chambers at Mustang City Hall located at 1501 N. Mustang Road, Mustang, Oklahoma, a Public Hearing will be conducted on the following:

**APPROVAL OF ORDINANCE TO PARTIALLY VACATE PUBLIC
EASEMENT**

LOCATION: 542 W Alamo Court Way
APPLICATION BY: Charles Mosley III
PROPERTY OWNER: Charles Mosley III

ADDRESS OF PROPERTY: 542 W Alamo Court Way

**LEGAL DESCRIPTION OF COMPLETE PROPERTY ON WHICH EASEMENT IS
LOCATED:**

A tract of land located in the Southwest Quarter (SW/4) of Section Twenty-Eight (28), Township Eleven North (T-11-N), Range Five West (R-5-W), of the Indian Meridian, City of Mustang, Canadian County, Oklahoma, being more particularly described as follows:

Lot Fifty-Three (53), Block Five (5), Hunters Glenn Phase III, an Addition to the City of Mustang, Canadian County, Oklahoma, According to the Recorded Plat Thereof.

This utility easement was dedicated on September 25th, 2006 when the final plat for Hunter's Glenn Phase III was filed. The applicant requests that the easement be partially vacated.

As an interested property owner your comments are invited at the public hearing for or against the request. You may file a written petition or offer oral argument and evidence for or against granting the request. Please feel free to call the Community Development Department at 376-9873 between 8:30 a.m. and 5:00 p.m. to make inquires about the application.

"The City of Mustang encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodation. The City may waive the 48 hours rule if signing is not the necessary accommodation."

Sincerely,

Melissa Helsel, AICP
Community Development Director



4901 N. Santa Fe, Oklahoma City, OK 73118-7911
P.O. Box 401, Oklahoma City, OK 73101-0401
onegas.com

September 10, 2015

City of Mustang
Ms. Melissa Helsel
1501 N. Mustang Road
Mustang, OK. 73064-7299

RE: Notice to close utility easement, 542 W. Alamo Court Way

Dear Ms. Helsel:

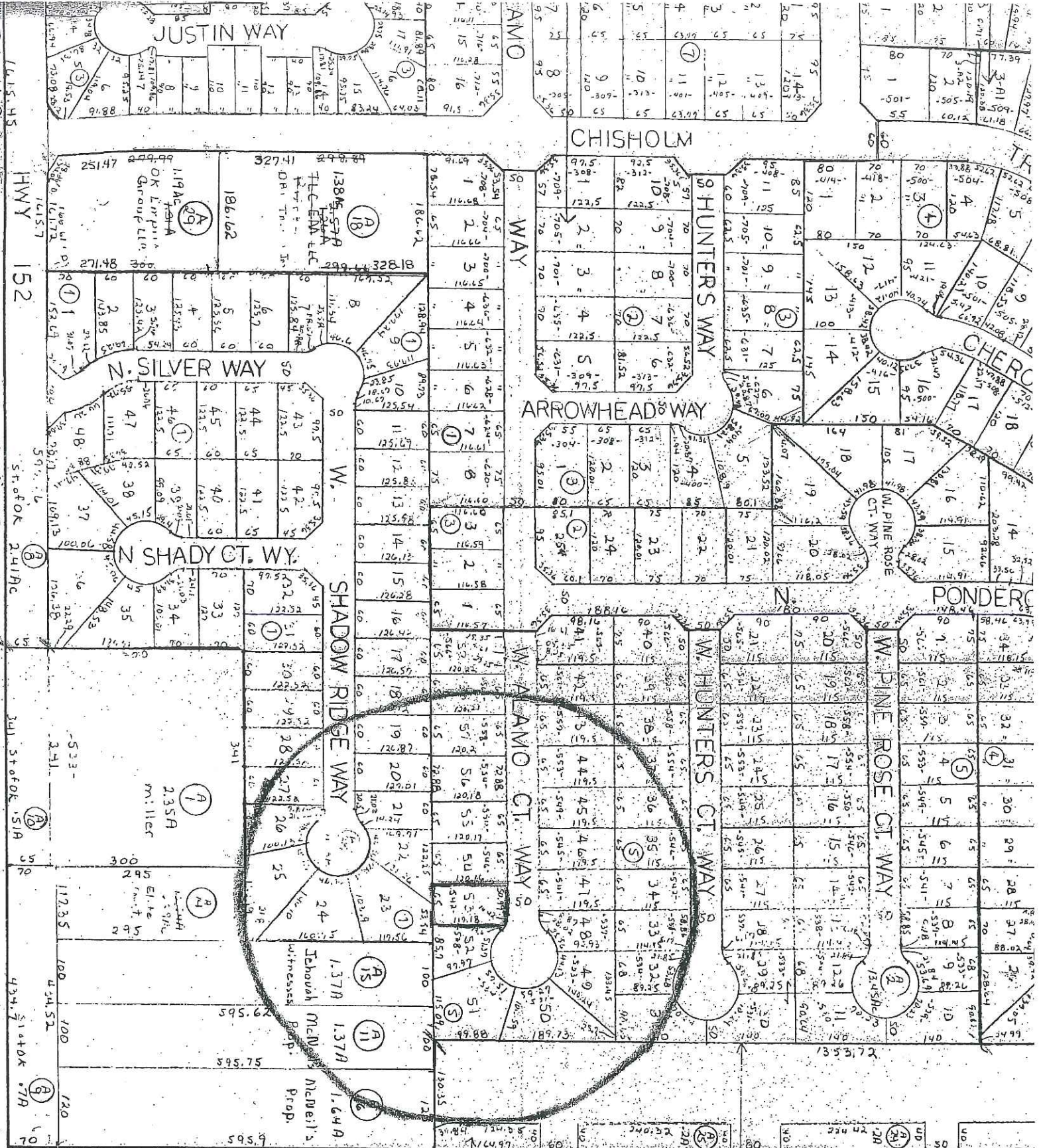
Oklahoma Natural Gas Company has **no objection** to closing the utility easement at 542 W. Alamo Court Way. Oklahoma Natural Gas Company has no facilities or pipelines in the area to be closed. This property is in a part of the SW/4 Section 28, Township 11 North, Range 5 West of the Indian Meridian.

A handwritten signature in blue ink, appearing to read 'Henry Bluejacket', written in a cursive style.

Henry Bluejacket
ONE Gas Real Estate Services
Oklahoma Natural Gas

HB/A. P. 3243 OKC

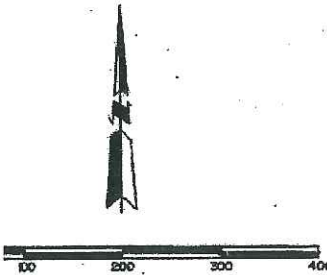
cc: file/Merrill Caruthers/Dana Egli



HUNTERS GLENN PHASE III
2006 13.24 AC
P&G PG 147

665.9

HU



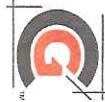
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CITY OF MUSTANG
AGENDA COMMENTARY

1. **ITEM:** H-2
2. **MEETING DATE:** October 6, 2015
3. **TITLE:** Acceptance of bids for project labeled Waste Water Treatment Plant Improvements
4. **COUNCIL ACTION:** Approve/Deny
5. **INITIATOR:** Justin Battles, Assistant City Manager
6. **BACKGROUND:** The waste water treatment plant improvements will address the headworks of the waste water plant, site piping modifications, SCADA/SBR communications, aerators in storm water and waste activated sludge basin, and adding flow meter to/from storm holding basin.

HCCCo. - \$915,000.00
Rudy Box & Associates - \$1,517,000.00
Walters-Morgan Construction - \$946,000.00
Wynn Construction - \$1,040,000.00

Engineers Estimate - \$990,000
7. **FINANCIAL IMPACT:**
8. **STAFF'S COMMENTS:** Staff recommends acceptance of qualified bids
9. **STAFF SOURCE:** Justin Battles, Assistant City Manager



COWAN GROUP ENGINEERING, LLC
437 W. WILSHIRE, SUITE A
OKLAHOMA CITY, OK 73116
405.463.3989 O
405.463.3381 F

Mustang Improvement Authority

Waste Water Treatment Plant Improvements

BID NO. MUS-SS15-001

DATE September 30, 2015

I do solemnly swear that the below amount is correct,
reasonable and just.

Rebecca Poole, P.E.



ITEM NUMBER	DESCRIPTION	QTY	UNIT	HCCCO.	WALTERS-MORGAN CONSTRUCTION, INC.	WYNN CONSTRUCTION	RUDY BOX & ASSOC., INC.
BID: MUS-UT-WT14-001							
1	MOBILIZATION, BONDS AND INSURANCE	1	LSUM	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 138,000.00
2	STR. NO. 15 (PUMPS)	1	LSUM	\$ 135,000.00	\$ 135,000.00	\$ 100,000.00	\$ 197,500.00
3	STR. NO. 25 (PIPE GALLERY)	1	LSUM	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 133,500.00
4	FLOW EQUALIZATION BASIN (AERATORS)	1	LSUM	\$ 200,000.00	\$ 200,000.00	\$ 175,000.00	\$ 247,000.00
5	STR. NO. 35 (AERATION DIFFUSERS AND BLOWER)	1	LSUM	\$ 135,000.00	\$ 135,000.00	\$ 150,000.00	\$ 215,000.00
6	STR. NO. 15 (BAR SCREENS, PARSHALL FLUME AND BYPASS CHANNEL)	1	LSUM	\$ 285,000.00	\$ 282,000.00	\$ 505,000.00	\$ 510,000.00
7	FLOW EQUALIZATION BASIN (FLOW METER)	1	LSUM	\$ 60,000.00	\$ 60,000.00	\$ 10,000.00	\$ 78,000.00
BASE BID TOTAL				\$ 915,000.00	\$ 946,000.00	\$ 1,040,000.00	\$ 1,517,000.00

Low Bidder

CITY OF MUSTANG
AGENDA COMMENTARY

1. **ITEM:** H-3
2. **MEETING DATE:** October 6, 2015
3. **TITLE:** Awarding bid for project labeled Waste Water Treatment Plant Improvements
4. **COUNCIL ACTION:** Approve/Deny
5. **INITIATOR:** Justin Battles, Assistant City Manager
6. **BACKGROUND:** The waste water treatment plant improvements will address the headworks of the waste water plant, site piping modifications, SCADA/SBR communications, aerators in storm water and waste activated sludge basin, and adding flow meter to/from storm holding basin.

HCCCo. - \$915,000.00
Rudy Box & Associates - \$1,517,000.00
Walters-Morgan Construction - \$946,000.00
Wynn Construction - \$1,040,000.00

Engineers Estimate - \$990,000
7. **FINANCIAL IMPACT:**
8. **STAFF'S COMMENTS:** Staff recommends awarding bid to lowest qualified bidder. Letter from Cowan Group Engineering recommending awarding bid to lowest qualified bidder is included in the packet.
9. **STAFF SOURCE:** Justin Battles, Assistant City Manager



September 30, 2015

Tim Rooney, City Manager
Mustang Improvement Authority
1501 N. Mustang Road
Mustang, OK 73064

Reference: Wastewater Treatment Plant Improvements
Engineer's Recommendation for Award
Bid Number: MUS-SS15-001

Dear Mr. Rooney:

Pursuant to the bid opening held on September 30, 2015, attached please find the bid tabulation for the subject project. The bid consisted of four (4) responsive bidders.

The apparent low bidder of \$915,000.00 for the subject project is HCCCo., LLC. Pursuant to the review of the bid package, bonds, and bid tabulation, the low bid is accurate and complete.

After careful review and consideration, Cowan Group Engineering recommends Mustang Improvement Authority award the subject contract to the low bidder, HCCCo., LLC at \$915,000.00. The second low bid was Walters-Morgan Construction, Inc. at \$946,000.00.

Should you have any questions, please contact the undersigned at 405.463.3369.

Sincerely,

COWAN GROUP ENGINEERING, LLC

Rebecca Poole, P.E.
Project Manager

Xc: file



COWAN GROUP ENGINEERING, LLC
437 W. WILSHIRE, SUITE A
OKLAHOMA CITY, OK 73116
405.463.3369 O
405.463.3381 F



**CITY OF MUSTANG
OKLAHOMA**

Project Description	WASTEWATER TREATMENT PLANT
Project Number	MUS-SS15-001
Phase	ENGINEER'S ESTIMATE
Date	NOVEMBER 2014

ITEM NUMBER	DESCRIPTION	QUANTITY	UNIT	UNIT COST	TOTAL COST
1	HEADWORKS PIPE GALLERY MODIFICATIONS	1	LSUM	\$ 60,000.00	\$ 60,000.00
2	HEADWORKS WET WELL MODIFICATIONS INCLUDING AUTOMATIC BAR SCREEN AND BYPASS WITH MANUAL BAR SCREEN, TWO NEW HEADWORKS PUMPS, PARSHALL FLUME, AND FLOW METER	1	LSUM	\$ 500,000.00	\$ 500,000.00
3	INSTALL FLOATING AERATORS IN STORM HOLDING BASIN	1	LSUM	\$ 120,000.00	\$ 120,000.00
4	INSTALL AERATION IN WAS HOLDING BASIN	1	LSUM	\$ 200,000.00	\$ 200,000.00
5	REPAIR/REPLACE FLOW METERING TO STORM HOLDING BASIN INFLUENT/EFFLUENT PIPING	1	LSUM	\$ 20,000.00	\$ 20,000.00
				SUBTOTAL	\$ 900,000.00
				10% CONTINGENCY	\$ 90,000.00
				CONSTRUCTION TOTAL	\$ 990,000.00

I do solemnly swear that the above amount is correct, reasonable and just.

Rebecca Poole

Rebecca Poole, P.E.



AGENDA

A. CALL TO ORDER

B. ROLL CALL

C. NEW BUSINESS

D. CONSENT AGENDA

These items are considered on the Consent Agenda so that members of the Improvement Authority by unanimous consent can designate routine agenda items to be approved by one motion. If any item proposed on the Consent Agenda does not meet with approval of all Trustees that item will be removed and heard in regular order.

1. Approval of **09/15/15** MIA Minutes
- *2. Claims List for **FY '16**
- *3. Approval to Turn **Past Due Utility Accounts** over to the Collection Agency.
- *4. Acknowledgement of **Receipt of DEQ Permit** No. WL000009150384 to Construct Water Lines and Appurtenances for Hunter's Springs Addition, Phase I.

E. INFORMATION/REPORTS

1. Trustee Manager
2. Trustees

F. DISCUSSION ITEMS

- *1. **Discussion, Consideration and Possible Action** regarding Acceptance of Bids for Project labeled Waste Water Treatment Plant Improvements.
- *2. **Discussion, Consideration and Possible Action** regarding Awarding Bid for Project labeled Waste Water Treatment Plant Improvements.

G. ADJOURNMENT

***Items Considered Concurrently on the City Council Agenda.**

**MUSTANG IMPROVEMENT AUTHORITY
SEPTEMBER 15, 2015**

The Mustang Improvement Authority met in regular session on Tuesday, September 15, 2015, at 7:00 p.m. in the Mustang Municipal Building Council Chambers. Notice of the meeting was posted on the Bulletin Board outside the Mustang Municipal Building on Friday, September 11, 2015, at 3:00 p.m. in compliance with the Open Meeting Law, 25 O.S., Section 301, et. seq.

A. CALL TO ORDER

Vice Chairman Schweinberg called the meeting to order at **7:39 p.m.**

B. ROLL CALL

Trustees Present: Riley
Staples
Grider
Jones
Hagan
Schweinberg

Trustees Absent: Adams

C. NEW BUSINESS

None.

D. CONSENT AGENDA

1. Approval of **09/01/15** MIA Minutes
- *2. Claims List for **FY '15**
- *3. Claims List for **FY '16**
- *4. Acknowledgement of **Receipt of DEQ Permit** No. SL000009150385 to construct Sanitary Sewer Lines and Appurtenances for Hunter's Springs Addition, Phase I.

MOTION was made by **Trustee Grider**, seconded by **Trustee Staples**, to approve Items D-1 thru D-4 of the Consent Agenda.

AYE: Riley, Staples, Grider, Jones, Hagan, Schweinberg

NAY: None

E. INFORMATION/REPORTS

- 1. Trustee Manager**
None.
- 2. Trustees**
None.

F. DISCUSSION ITEMS

None.

G. ADJOURNMENT

MOTION was made by **Trustee Grider** and seconded by **Trustee Jones** to adjourn.

AYE: Riley, Staples, Grider, Jones, Hagan, Schweinberg

NAY: None

Meeting was adjourned at **7:40 p.m.**

Jay Adams, Chairman

Attest:

Lisa Martin, Secretary

FUND: 68 - IMPROVEMENT AUTHORITY

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 68 GENERAL GOVERNMENT						
16-0002	01-B0024	BANCFIRST	2013 BOND PAYMENT	10/2015	201509291849	93,569.50
16-0124	01-B0024	BANCFIRST	2009 BOND PAYMENT	10/2015	201509291850	21,939.66
16-0010	01-I0015	INCORE	WEBSITE FEES, U.B., COURT	9/2015	20-135748	192.00
16-0646	01-M0210	MUSTANG IMPROVEMENT	TRANSFER CIP FEE TO MIA	10/2015	201509291846	30,000.00
16-0400	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	10/2015	201509291848	3,125.00
DEPARTMENT TOTAL:						148,826.16
DEPARTMENT: 75 SEWER						
16-0633	01-C0117	CLEARWATER ENTERPRISE, LLC	GAS TRANSPORTATION CHARGE	9/2015	201509291859	56.24
16-0643	01-O0010	OKLAHOMA NATURAL GAS	GAS SERVICE	9/2015	201509291871	113.94
16-0648	01-O0010	OKLAHOMA NATURAL GAS	GAS SERVICE	9/2015	201509291873	62.63
16-0698	01-O0055	OG&E COMPANY	ELECTRIC SERVICE	9/2015	201509291867	43.15
DEPARTMENT TOTAL:						275.96
DEPARTMENT: 78 SANITATION						
16-0039	01-00121	O.E.M.A.	MONTHLY SANITATION	10/2015	38130	79,415.99
DEPARTMENT TOTAL:						79,415.99
FUND TOTAL:						228,518.11