MUSTANG CITY COUNCIL
DECEMBER 16, 2014

The Mustang City Council met in regular session on Tuesday, December 16, 2014, at 7:00 p.m. in the Mustang Municipal Building Council Chambers. Notice of the meeting was posted on the Bulletin Board outside the Mustang Municipal Building on Friday, December 12, 2014, at 11:25 a.m. in compliance with the Open Meeting Law, 25 O.S., Section 301, et. seq.

A. CALL TO ORDER

Mayor Adams called the meeting to order at **7:00 p.m.**

B. PLEDGE OF ALLEGIANCE/INVOCATION (Dave Bryan, Pastor, Chisholm Heights Baptist Church)

Dave Bryan, Pastor, led the assembly in the Pledge and Invocation. He stated he celebrated 20 years with the church last Sunday and was thankful to be a part of the Mustang community. He stated on behalf of all the churches, wanted to wish the Council and Staff a Merry Christmas.

C. ROLL CALL

Councilmembers Present:	**Taylor** **Bowers** **Jones** **Hagan** **Schweinberg** **Adams**
Councilmembers Absent:	**Staples**

D. INTRODUCTION OF GUESTS/HEARING OF CITIZENS OR DELEGATES

None.

E. NEW BUSINESS, DELETIONS OR CONTINUANCES TO THE AGENDA

None.

F. CONSENT AGENDA

1. Approval of **12/02/14** City Council Minutes.
*2. Claims List for **FY'15**
3. Approval to Turn **Past Due Library Accounts** over to the Collection Agency.
*4. Acknowledgement of **Receipt of DEQ Permit** No. WL000009140970, to Construct Water Lines for IHOP Restaurant.
*5. Acknowledgement of **Receipt of Change Order to DEQ Permit** No. SL000009140458, to Construct Sewer Line for Prairie Hills Estates Addition, Phase I.
*6. Acknowledgement of **Receipt of DEQ Permit** No. SL000009140847, to Construct Sewer Line for Meadows Lane.

MOTION was made by **Councilman Taylor**, seconded by **Councilman Jones,** to approve Items F-1 thru F-6 including the Amendment for F-2 of the Consent Agenda.

AYE: **Taylor, Bowers, Jones, Hagan, Schweinberg, Adams**
NAY: **None**

G. INFORMATION/REPORTS

1. City Manager

City Manager Rooney stated he did not have anything to report at this time stating his City Manager's report was available on the City's website for viewing.

a. Presentation of Wastewater Treatment Technical Memorandum by the Cowan Group.

Rooney introduced Ms. Rebecca Poole with Cowan Group Engineering who also introduced Mr. Jeff Cowan with Cowan Group Engineering and Mr. David Wyatt with WDB Engineering.

Poole gave a presentation regarding the Wastewater Treatment Plant (WWTP) Evaluation providing the following:

- History
- Existing Conditions
- Proposed Solutions
- Future Considerations
- Project Schedule
- Construction Cost

Poole provided background and history regarding the WWTP including the Oklahoma Department of Environmental Quality (ODEQ) correspondence as well as engineering and construction dates.

Poole stated there were little issues in each part of the plant including:

- Design Flow Rate
- Headworks
- Grit Removal System & Associated Piping
- Digester Basin
- Waste Activated Sludge Holding Basin
- Storm Holding Basins
- SCADA/SBR Data Communications

She provided proposed solutions in order of importance as what can be done quickly including:

- Headworks – Piping Modifications in Pipe Gallery;
- Site Piping Modifications to Bypass Digester and Repair Digester Basin Air Piping;
    - Discussion was held concerning the length of time this would take with it being stated approximately three months to empty the basin and approximately one month to make the repairs.
- Communications from Aqua-Aerobic to SCADA;
- Modification of Existing SBR Mixers to Include a Reversal Mode – stating this is to help remove trash that gets caught in the mixer;
- Headworks – New Bar Screen, Headworks Pumps and Flow Metering stating currently, the headworks gets flooded and trash does not go through the system properly and ends up going directly to the basins;
- Clean Existing SBR Basins and Mixers;
- Install Floating Aerators in Storm Holding Basins stating this is where the majority of the smell is coming from and this would provide better treatment and receive less odor complaints;
- Add Aeration to Waste Activated Sludge Holding Basin stating mixers were installed too high and were too small and adding air to the basin would work more effectively;
- Add/Repair Flow Meters to Measure Flow to/from Storm Holding Basin;

- Evaluate Grit Removal System and Piping stating the grit removal system may have never worked properly advising the horizontal piping would not remove grit, needs to be vertical.

Poole provided a Project Schedule broken down into three phases:

- Phase IIA – Immediate
    - Headworks Piping Modifications
    - Site Piping Modifications
    - SCADA/SBR Communications
    - SBR Mixer Modification

She stated the Technical Memorandum was under review at the ODEQ and they have asked ODEQ if Phase IIA could begin immediately without the ODEQ permits.

- Phase IIB – Completion Date 11/1/2015
    - Headworks Bar Screen, New Pumps and Flow Metering
    - Clean SBR Basins
    - Install Floating Aerators in Storm Holding Basins
    - Add Aeration to WAS Holding Basin
    - Add Flow Meter to/from Storm Holding Basin

- Phase IIC – Completion Date 11/1/2015
    - Evaluate Grit Removal System

Poole provided information regarding future considerations:

- Phase IID – WWTP Expansion
    - Increase Capacity
    - Improve/Additional Treatment to Meet New 208 Plan for Discharge to Canadian River
    - Completion Date for Engineering Report – 07/0/2016
- Water Reuse

Poole provided the following Conceptual Construction Costs:

- Phase IIA - $133,500
- Phase IIB - $840,000
- Phase IIC – TBD
- Phase IID – TBD

She stated the costs provided for Phases IIA and IIB are for construction costs only and does not include engineering costs stating engineering costs are typically 7-8% of the total amount.

Discussion was held concerning the current plant and whether or not it was built as it should have been with it being stated that the flow was under-estimated as well as a couple of other issues, but it did improve the effluent quality which was a major goal.

Other discussion included whether or not permits were required for Phase IIB with it being stated yes and would submit applications during Phase IIA.

2. City Council

Mayor Adams asked the Councilmembers if they had anything to report in their respective Wards:

Councilman Taylor stated it was a successful "Shop with a Cop" breakfast and event this weekend and was great hearing from the kids. He also stated he would not be in attendance at the January 6, 2015 meeting.

Councilman Bowers stated she was contacted by Shannon Place Addition HOA and will be speaking at their next meeting.

Councilman Jones stated he had been contacted regarding a zoning issue and had forwarded it to ***Community Development Director Helsel***. He wished everyone a Merry Christmas.

Councilwoman Hagan did not have anything to report at this time.

Councilman Schweinberg did not have anything to report at this time. He also wished everyone a Merry Christmas.

Mayor Adams also thanked Police Chief Foley and the Police Department for the Shop with a Cop program. He also stated the Storm Shelter program received an award this week and thanked everyone involved for all their hard work. He also wished everyone a Merry Christmas.

H. DISCUSSION ITEMS

1. **Discussion, Consideration and Possible Action** regarding Acceptance of Real Property Located just Southwest of Wild Horse Park along Drainage Easement.

   Assistant City Manager Battles provided background regarding the trail system stating in 2008 the City received transportation enhancement funding approval from the Oklahoma Department of Transportation (ODOT) for a new trail that will begin on the southwest side of Wild Horse Park and run along the drainage easement. He stated after many years of engineering work, it was found there were a few tracts of property not owned by the City stating the property is currently in an easement. **Battles** stated the land owner of these tracts has agreed to donate the tracts of land to the City free of charge advising the financial impact to the City would just be ongoing mowing as they do now.

   Battles stated once the Quit Claim Deed is signed and filed, it would free up the City to get started on the trail project which is about a $0.5 million project with 80% of it being refunded by ODOT.

MOTION was made by **Councilman Taylor**, seconded by **Councilman Schweinberg**, to Accept Real Property Located just Southwest of Wild Horse Park along Drainage Easement.

AYE: Taylor, Bowers, Jones, Hagan, Schweinberg, Adams
NAY: None

J. CITY ATTORNEY'S REPORT

None.

K. ADJOURNMENT

MOTION was made by **Councilman Schweinberg**, seconded **Councilman Jones** to adjourn.

AYE: Taylor, Bowers, Jones, Hagan, Schweinberg, Adams
NAY: None

The meeting was adjourned at **7:43 p.m.**

Jay Adams, Mayor

Attest:

Lisa Martin, City Clerk

MUSTANG IMPROVEMENT AUTHORITY
DECEMBER 16, 2014

The Mustang Improvement Authority met in regular session on Tuesday, December 16, 2014, at 7:00 p.m. in the Mustang Municipal Building Council Chambers. Notice of the meeting was posted on the Bulletin Board outside the Mustang Municipal Building on Friday, December 12, 2014, at 11:25 a.m. in compliance with the Open Meeting Law, 25 O.S., Section 301, et. seq.

A. CALL TO ORDER

Chairman Adams called the meeting to order at **7:43 p.m.**

B. ROLL CALL

Trustees Present: **Taylor**
Bowers
Jones
Hagan
Schweinberg
Adams

Trustees Absent: **Staples**

C. NEW BUSINESS

None.

D. CONSENT AGENDA

1. Approval of **12/02/14** MIA Minutes
*2. Claims List for **FY '15**
3. Approval of **Resolution No. 15-029** Making Changes in the Mustang Improvement Authority Fund Budget by Making a Supplemental Appropriation to Increase the 2014-2015 Fiscal Year Budget by $7,895,000.
*4. Acknowledgement of **Receipt of DEQ Permit** No. WL000009140970, to Construct Water Lines for IHOP Restaurant.
*5. Acknowledgement of **Receipt of Change Order to DEQ Permit** No. SL000009140458, to Construct Sewer Line for Prairie Hills Estates Addition, Phase I.
*6. Acknowledgement of **Receipt of DEQ Permit** No. SL000009140847, to Construct Sewer Line for Meadow Lane.

MOTION was made by **Trustee Schweinberg**, seconded by **Trustee Jones,** to approve Items D-1 thru D-6 of the Consent Agenda.

AYE: **Taylor, Bowers, Jones, Hagan, Schweinberg, Adams**
NAY: **None**

E. INFORMATION/REPORTS

1. Trustee Manager

None.

2. Trustees

None.

F. DISCUSSION ITEMS

None.

G. ADJOURNMENT

MOTION was made by **Chairman Adams** and seconded by **Trustee Schweinberg** to adjourn.

AYE: **Taylor, Bowers, Jones, Hagan, Schweinberg, Adams**
NAY: **None**

Meeting was adjourned at **7:44 p.m.**

Jay Adams, Chairman

Attest:

Lisa Martin, Secretary