

AGENDA

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE/INVOCATION

Cameron Whaley, Pastor, Canadian Valley Baptist Church

C. ROLL CALL

D. INTRODUCTION OF GUESTS/HEARING OF CITIZENS OR DELEGATES

E. NEW BUSINESS, DELETIONS OR CONTINUANCES TO THE AGENDA

F. CONSENT AGENDA

These items are considered on the Consent Agenda so that members of the City Council by unanimous consent can designate routine agenda items to be approved by one motion. If any item proposed on the Consent Agenda does not meet with approval of all Councilmembers that item will be removed and heard in regular order.

1. Approval of **12/15/15** City Council Minutes.
- *2. Claims List for **FY'16**
3. Approval to Declare Certain Items as **Surplus** and Authorizing Disposal of those Items.
4. Approval to **Deny Tort Claim** by Preston Paul, Date of Incident October 9, 2015, in the amount of \$4,200.

G. INFORMATION/REPORTS

1. City Manager
Will be Provided Tuesday Evening, January 5, 2016

2. City Council

H. DISCUSSION ITEMS

1. **Discussion, Consideration and Possible Action** regarding Approval of Disaster Emergency Proclamation.

J. CITY ATTORNEY'S REPORT

None.

K. ADJOURNMENT

***Items Considered Concurrently on the MIA Agenda.**

**MUSTANG CITY COUNCIL
DECEMBER 15, 2015**

The Mustang City Council met in regular session on Tuesday, December 15, 2015, at 7:00 p.m. in the Mustang Municipal Building Council Chambers. Notice of the meeting was posted on the Bulletin Board outside the Mustang Municipal Building on Friday, December 11, 2015, at 2:00 p.m. in compliance with the Open Meeting Law, 25 O.S., Section 301, et. seq.

A. CALL TO ORDER

Mayor Adams called the meeting to order at **7:00 p.m.**

B. PLEDGE OF ALLEGIANCE/INVOCATION (Terry Jones, Councilman, Ward IV)

Councilman Jones led the assembly in the Pledge and Invocation.

C. ROLL CALL

Councilmembers Present:	Riley
	Staples
	Grider
	Jones
	Hagan
	Schweinberg
	Adams

Councilmembers Absent:	None
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D. INTRODUCTION OF GUESTS/HEARING OF CITIZENS OR DELEGATES

None.

E. NEW BUSINESS, DELETIONS OR CONTINUANCES TO THE AGENDA

City Manager Rooney stated the City received a call this morning from the Oklahoma Department of Emergency Management (OEM) asking the City to adopt a Disaster Emergency Proclamation due to the ice storm that occurred on November 28th. He stated it was needed as soon as possible in order to help obtain FEMA funding for the clean-up of debris stating **City Attorney Miller** had reviewed the Proclamation as well as spoken to the OEM and is good with it.

MOTION was made by **Mayor Adams**, seconded by **Councilman Schweinberg**, to approve the Disaster Emergency Proclamation.

AYE: Riley, Staples, Grider, Jones, Hagan, Schweinberg, Adams

NAY: None

F. CONSENT AGENDA

1. Approval of **12/01/15** City Council Minutes.
- *2. Claims List for **FY'16**
3. Approval to **Deny Tort Claim** by Jason and Tammy Long, Date of Incident November 14, 2015, in the amount of \$753.81.
4. Approval to Close All Parks and Recreation Facilities for **Annual Work and Maintenance Day** on Monday, January 4, 2016.

MOTION was made by **Councilman Schweinberg**, seconded by **Councilman Jones**, to approve Items F-1 thru F-4 of the Consent Agenda.

AYE: Riley, Staples, Grider, Jones, Hagan, Schweinberg, Adams
NAY: None

G. INFORMATION/REPORTS

1. City Manager

City Manager Rooney stated the City recently participated in the Mustang Chamber of Commerce's Holiday Bowl stating the City had two teams with the teams coming in first and second. He asked members of the teams to come forward to be recognized then stated the individual teams voted on an MVP with the 2nd place team's MVP being Robin Loughridge and the 1st place team's MVP being Bryon Smith. He stated the teams were made up of employees across a wide variety of the departments. **Rooney** stated it was a great way to represent the community and thanked the employees for participating.

2. City Council

- a. Appointment of One (1) Member to the Mustang Board of Adjustment

Community Development Director Helsel stated two long standing members of the Mustang Board of Adjustment had recently resigned stating one position had been filled, but still had one position open. She stated she had been approached by Mr. Stan Griffin who stated he would like to serve on the Board. She stated Mr. Griffin is a Senior V.P. at BancFirst in Mustang and is active in the community and Staff recommends approval of his appointment to the Board.

City Manager Rooney stated he attended Leadership Canadian County with Mr. Griffin and would also recommend his appointment as well as **Mayor Adams** stating he knew him well and he would make a great addition to the Board.

MOTION was made by **Mayor Adams**, seconded by **Councilman Schweinberg**, to approve the Appointment of Mr. Stan Griffin to the Mustang Board of Adjustment.

AYE: Riley, Staples, Grider, Jones, Hagan, Schweinberg, Adams

NAY: None

Mayor Adams asked the Councilmembers if they had anything to report in their respective Wards:

Councilman Schweinberg did not have anything to report at this time and wished everyone a Merry Christmas and a Happy 2016.

Councilwoman Hagan stated the street lights are out on Hwy 152 west of Czech Hall again.

Councilman Jones did not have anything to report at this time and wished everyone a Merry Christmas.

Councilman Grider did not have anything to report at this time and also wished everyone a Merry Christmas.

Councilwoman Staples stated she had received one complaint regarding the intersection at SW 59th and Sara Rd. stating there was a large hole on the inside curb. She also wished the best of luck to the two candidates running for the Ward 2 Council seat stating she did not file for another term saying 12 years was enough. She also wished everyone a Merry Christmas.

Councilman Riley stated he had the opportunity to attend a couple of the City's Christmas parties thanking them for the invitation stating he had a great time. He wished everyone a Merry Christmas and Happy New Year.

Mayor Adams stated he had received a few questions regarding limb pick-up stating he provided them information and also directed them to the City's website for more up to date information. He asked everyone to be patient as some people had extensive debris as well as others needing assistance with removal such as the elderly, handicapped, etc.

H. DISCUSSION ITEMS

- *1. **Discussion, Consideration and Possible Action** regarding Acceptance of the Comprehensive Annual Financial Report and Report on Internal Control and Compliance with Government Auditing Standards for Fiscal Year Ending June 30, 2015.

City Manager Rooney introduced Anne Marie Elfrink, MS, CPA who recently conducted the fiscal year audit ending June 30, 2015 for the City of Mustang.

Anne Marie Elfrink stated the annual report included three reports this year due to the dollar amount of federal funds received in regards to the storm shelter grant. She stated an unmodified opinion was given on the financial statements stating that was good. She also stated she found no findings on internal controls and compliance and also found no findings on the A133 Federal Funds internal controls and compliance.

Elfrink provided information regarding the implementation of GASB 68 regarding pensions which only impacted government activities. She also provided information on Fire Fighter and Police Officer pensions and the Oklahoma Municipal Retirement Fund.

Elfrink stated the City's staff is spectacular and she uses Mustang as a gold standard when working with other communities. She stated the Finance Department was wonderful to work with and that best practices are their goal.

MOTION was made by **Councilman Schweinberg**, seconded by **Councilwoman Hagan**, to Accept the Comprehensive Annual Financial Report and Report on Internal Control and Compliance with Government Auditing Standards for Fiscal Year Ending June 30, 2015.

AYE: Riley, Staples, Grider, Jones, Hagan, Schweinberg, Adams
NAY: None

2. **Discussion, Consideration and Possible Action** regarding Approval to Grant Request to Pave and Obtain Access over City Property to Access 130 W. State Highway 152.

Community Development Director Helsel stated in April, 2015, Joe Anderson applied and was approved to rezone a parcel of land north of the water tower (in the center of town) for the purpose of building a warehouse stating he also owned property on the west side. She stated the City owns a strip of property between his two properties that was deeded by Don Anderson to the City for access to the water tower stating the deed was not identified as a Right of Way, but rather identified as City owned property. **Helsel** stated Joe Anderson would like to build a driveway over the City's property to access his land in order to build the warehouse. She stated the driveway would cross a 16 inch water main; however, most driveways do.

MOTION was made by **Councilman Schweinberg**, seconded by **Councilman Jones**, to Grant the Request of Joe Anderson to Pave and Obtain Access over City Property to Access 130 W. State Highway 152.

AYE: Riley, Staples, Grider, Jones, Hagan, Schweinberg, Adams
NAY: None

3. **Discussion, Consideration and Possible Action** regarding Approval of **Ordinance No. 1134** of the City of Mustang, Oklahoma, Amending the Municipal Code by Amending Chapter 114 by Amending Sections 114-171, 114-173, 114-152 and 114-154 to Change Reference to Chauffeur and Operator Driver's Licenses to Driver's Licenses of Appropriate Class and with any Necessary Endorsements; Declaring Repealer; Providing for Severability; and Declaring an Emergency.

****CORRECTION TO AGENDA ITEM**** - 3rd line should state "...Amending Sections 114-171, 114-173, **114-152** and 114-154..."

City Manager Rooney stated changes were made in State Statutes addressing driver's licenses stating this Ordinance reflects those changes. He stated **Police Chief Foley** and **City Attorney Miller** drafted the Ordinance which addresses those concerns stating this brings City ordinances in line with State law.

MOTION was made by **Councilman Jones**, seconded by **Councilman Schweinberg**, to Approve **Ordinance No. 1134** of the City of Mustang, Oklahoma, Amending the Municipal Code by Amending Chapter 114 by Amending Sections 114-171, 114-173, 114-152 and 114-154 to Change Reference to Chauffeur and Operator Driver's Licenses to Driver's Licenses of Appropriate Class and with any Necessary Endorsements; Declaring Repealer; Providing for Severability

AYE: Riley, Staples, Grider, Jones, Hagan, Schweinberg, Adams
NAY: None

MOTION was made by **Councilman Schweinberg**, seconded by **Councilwoman Staples**, to Declare an Emergency for Ordinance No. 1134.

AYE: Riley, Staples, Grider, Jones, Hagan, Schweinberg, Adams
NAY: None

4. **Discussion, Consideration and Possible Action** regarding Approval of **Resolution No. 16-022** of the City Council of the City of Mustang, Oklahoma, Amending Resolution No. 13-051; Adding to the Minimum Fine Schedule for Violations of the City of Mustang Ordinances; Providing for an Effective Date; and Providing for Repealer.

City Manager Rooney stated this Resolution addresses changes made in State Statute addressing fines related to driver's licenses and texting while driving and reflecting those changes and additions in the "Mustang Municipal Schedule of Fines and Penalties".

MOTION was made by **Councilman Schweinberg**, seconded by **Councilman Grider**, to Approve **Resolution No. 16-022** of the City Council of the City of Mustang, Oklahoma, Amending Resolution No. 13-051; Adding to the Minimum Fine Schedule for Violations of the City of Mustang Ordinances; Providing for an Effective Date; and Providing for Repealer.

AYE: Riley, Staples, Grider, Jones, Hagan, Schweinberg, Adams
NAY: None

5. **Discussion, Consideration and Possible Action** regarding Approval of **Ordinance No. 1135** of the City of Mustang, Oklahoma, Amending the Municipal Code by Amending Chapter 82 by (1) Amending Section 82-1 to Define Terms; (2) Adding New Section 82-6 to Create a No Knock List; (3) Amend Section 82-21 to Require Permit and Display of Permit; (4) Amending Section 82-22 to Establish Application Requirements and Clarify Existing Requirements; (5) Amending Section 82-23 to Clarify Reference and Establish Expiration Date of Bond; (6) Amending Section 82-25 to Clarify Terms; and (7) Amending Section 82-41 Prohibiting Solicitation in Certain Instances; Declaring Repealer; Providing for Severability; and Declaring an Emergency and Setting Effective Date.

City Manager Rooney stated one of the most significant complaints received by the City, especially in the Spring, is the unsolicited vendors or sales that go door-to-door in neighborhoods. He stated people do not like being disturbed at home and would like to be placed on a list similar to the "Do Not Call" list.

Rooney stated the City of Owasso adopted and implemented a "No Knock" Ordinance allowing residents to be added to a "No Knock" list where solicitors, when obtaining their license or permit, receive the list and are instructed not to solicit these residences. If the solicitor violates the Ordinance, they could be subject to revocation of their license/permit. He stated the list would not be applicable to non-profit groups such as Boy Scouts, Girl Scouts, School Fundraisers, etc.

Rooney stated the Ordinance would be effective February 1, 2016, in order to allow residents time to sign up and in order for the City to develop forms and place on the City's website.

MOTION was made by **Councilman Schweinberg**, seconded by **Councilman Jones**, to Approve **Ordinance No. 1135** of the City of Mustang, Oklahoma, Amending the Municipal Code by Amending Chapter 82 by (1) Amending Section 82-1 to Define Terms; (2) Adding New Section 82-6 to Create a No Knock List; (3) Amend Section 82-21 to Require Permit and Display of Permit; (4) Amending Section 82-22 to Establish Application Requirements and Clarify Existing Requirements; (5) Amending Section 82-23 to Clarify Reference and Establish Expiration Date of Bond; (6) Amending Section 82-25 to Clarify Terms; and (7) Amending Section 82-41 Prohibiting Solicitation in Certain Instances; Declaring Repealer; Providing for Severability; and Setting Effective Date.

AYE: Riley, Staples, Grider, Jones, Hagan, Schweinberg, Adams

NAY: None

MOTION was made by **Councilman Jones**, seconded by **Councilman Schweinberg**, to Declare an Emergency for Ordinance No. 1135.

AYE: Riley, Staples, Grider, Jones, Hagan, Schweinberg, Adams

NAY: None

J. CITY ATTORNEY'S REPORT

None.

K. ADJOURNMENT

MOTION was made by **Councilman Schweinberg**, seconded by **Councilman Jones**, to adjourn.

AYE: Riley, Staples, Grider, Jones, Hagan, Schweinberg, Adams

NAY: None

The meeting was adjourned at **7:37 p.m.**

Jay Adams, Mayor

Attest:

Lisa Martin, City Clerk

FUND: 01 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 01 MAYOR AND COUNCIL						
16-1087	01-C0108	COWAN GROUP	ENGINEERING/WASTE WATER/C	12/2015	201512302300	256.00
16-0003	01-H0045	STEVEN HUDDLESTON	COURT APPEARANCES	1/2016	201512302292	1,600.00
16-1010	01-J0040	JGVE, INC.	ENGINEERING FEES	12/2015	15122201	625.00
16-1171	01-M0302	MONNET, HAYES, BULLIS, THOMAS	ATTORNEY FOR MID-CON HEAR	12/2015	6137-001M	270.00
16-0016	01-W0001	WHEATLEY, SEGLER, OSBY & MIMONTHLY	RETAINER FEES	12/2015	201512302315	2,284.75
DEPARTMENT TOTAL:						5,035.75
DEPARTMENT: 11 CITY MANAGER						
16-1118	01-B0186	JUSTIN BATTLES	TUITION REIMBURSEMENT	12/2015	201512302297	700.00
16-1164	01-D1082	DELTA DENTAL	RETIREE INSURANCE	1/2016	201512302287	333.20
16-0035	01-M0001	MUSTANG NEWS CORPORATION	LEGAL PUBLICATIONS	12/2015	ord 1133	39.30
16-0957	01-M0115	MTM RECOGNITION CORPORATION	SERVICE AWARDS	12/2015	5808155A	1,024.75
16-1002	01-M0115	MTM RECOGNITION CORPORATION	10 YR SERVICE AWARD	12/2015	5808155	69.50
16-0112	01-M0180	MUSTANG CHAMBER OF COMMER	BUSINESS LUNCHEON MEETING	12/2015	11663	36.00
16-0771	01-M0234	MUSTANG TIMES	LEGAL PUBLICATIONS	12/2015	MT96721	32.90
16-0399	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	1/2016	201512302294	100.00
16-1160	01-U0220	USAVISION GROUP ACCOUNTS	RETIREE INSURANCE	1/2016	201512302288	39.00
DEPARTMENT TOTAL:						2,374.65
DEPARTMENT: 12 LIBRARY						
16-0094	01-B1023	BAKER N TAYLOR	BOOKS FOR COLLECTION	12/2015	5013916199	1,044.91
16-0523	01-B1023	BAKER N TAYLOR	CHILDRENS MATERIALS	12/2015	5013896194	292.50
16-0867	01-C5250	COMTECH DESIGN, PRINT &	BUSINESS CARDS	12/2015	127197	45.00
16-0091	01-M0263	MIDWEST TAPE, LLC	CHILDRENS AUDIO & DVD MAT	12/2015	93499393	38.38
16-0092	01-M0263	MIDWEST TAPE, LLC	NONPRINT MATERIALS	12/2015	93499394	258.09
16-0399	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	1/2016	201512302294	17.00
16-1050	01-S0093	SMART TECHNOLOGIES INC	INSTALL NEW WORKSTATIONS	12/2015	716804	600.00
16-1123	01-S0262	SENSOURCE INC	GRAY ENCLOSURE	12/2015	29449	441.48
16-0888	01-T0048	THOMSON GALE	LARGE PRINT BOOKS	12/2015	56849761	599.83
16-1088	01-T0142	THE LIBRARY CORPORATION	MAINTENANCE SOFTWARE	12/2015	2015040096R	200.00
DEPARTMENT TOTAL:						3,537.19

FUND: 01 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 13 PARKS AND RECREATION						
16-0007	01-A0114	PHIL & HELEN SCHUMINSKY	MUSSTORAGE SERVICES	12/2015	201512302317	87.00
16-0222	01-F0094	FUELMAN OF OKLAHOMA	BULK FUEL	12/2015	NP46123247D	572.34
16-1124	01-L0097	MICHELLE LACOCK	REFUND DUE TO CANCELLATIO	12/2015	201512302304	172.50
16-0507	01-M0286	JIMANI VENTURES, INC	OIL CHANGES FOR SR. BUS	12/2015	237511	25.99
16-0399	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	1/2016	201512302294	225.00
16-0704	01-W0169	TERRI MYERS	PERFORMANCE FOR DINNER	12/2015	201512302316	800.00

DEPARTMENT TOTAL: 1,882.83

DEPARTMENT: 15 GENERAL GOVERNMENT						
16-0007	01-A0114	PHIL & HELEN SCHUMINSKY	MUSSTORAGE SERVICES	12/2015	201512302317	230.00
16-0315	01-C0278	COX COMMUNICATIONS	TELEPHONE/INTERNET	12/2015	201512302298	6,524.88
16-0004	01-K0127	KG HOLDINGS	INCENTIVE PAY	1/2016	201512302293	4,833.33
16-1135	01-01177	OK TAX COMMISSION	SALES TAX PAYABLE	12/2015	201512302289	102.97
16-0028	01-P1051	PITNEY BOWES	BULK POSTAGE	12/2015	201512302309	3,342.38
16-0905	01-S0010	SAM'S CLUB	CLEANING SUPPLIES	12/2015	201512302322	29.99
16-0024	01-S0085	SILVER STAR CONSTRUCTION	COMAINT. CONT./SIDEWALK CON	12/2015	23569	74,089.06
16-1155	01-S0093	SMART TECHNOLOGIES INC	TREND MICRO MAINTENANCE	12/2015	716805	2,082.50
16-1166	01-S0093	SMART TECHNOLOGIES INC	MAINTENANCE AGREEMENT	12/2015	201512302321	9,539.05
16-0029	01-S0173	STANDLEY SYSTEMS	COPIER LEASE/USAGE	12/2015	568543	1,612.30
16-1167	01-S1002	STERLING J. BEECROFT, LLC	HOOK UP GENERATOR	12/2015	201512302318	500.00
16-1168	01-W0135	WARREN POWER & MACHINERY	INGENERATOR FOR CITY HALL	12/2015	A2391601	933.85

DEPARTMENT TOTAL: 103,820.31

DEPARTMENT: 18 TOWN CENTER						
16-1007	01-A0122	ALLIANCE MAINTENANCE, INC	CLEANING OF T.C.	12/2015	77411	295.00
16-0925	01-C0098	COMMERCIAL SERVICES CORPORAHVAC	REPAIR	12/2015	17293	10,823.43
16-0589	01-M0128	MAC FIRE SYSTEMS, INC	AES MONITORING	12/2015	104678	230.00
16-0399	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	1/2016	201512302294	42.00
16-0764	01-S1165	INTERLINE BRANDS, INC	SUPPLIES FOR T.C.	12/2015	353966336	1,174.69

DEPARTMENT TOTAL: 12,565.12

FUND: 01 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 19 BALL COMPLEX						
16-0221	01-F0094	FUELMAN OF OKLAHOMA	BULK FUEL	12/2015	NP46123247C	233.90
16-0394	01-I1119	STEPHEN WHOLESALE CO, INC.	FOOD FOR CONCESSIONS	12/2015	6412806	241.45
16-0922	01-P0055	PLUMBCO, INC	WINTERIZE CONCESSION	12/2015	201512302311	600.00
16-1082	01-R0031	JACK E. RAMEY	LOADS OF DIRT FOR SHOP	12/2015	201512302313	600.00
16-0399	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	1/2016	201512302294	83.00
16-1128	01-S1002	STERLING J. BEECROFT, LLC	ADDITIONAL ELECTRIC & LIG	12/2015	4473	1,400.00
DEPARTMENT TOTAL:						3,158.35
DEPARTMENT: 20 AQUATICS						
16-0697	01-P0055	PLUMBCO, INC	PLUMBING REPAIRS	12/2015	201512302310	280.00
16-0922	01-P0055	PLUMBCO, INC	WINTERIZE CONCESSION	12/2015	201512302311	500.00
16-0399	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	1/2016	201512302294	33.00
DEPARTMENT TOTAL:						813.00
DEPARTMENT: 21 FINANCE						
16-1169	01-A0293	ASSOCIATION OF PUBLIC TREAS	ANNUAL MEMBERSHIP DUES	12/2015	104224	100.00
16-0013	01-P8888	PITNEY BOWES	LEASE PAYMENT SORTER/INSE	12/2015	1045641-DC15	2,605.35
16-0399	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	1/2016	201512302294	83.00
16-1076	01-Y0040	YUKON TROPHY & AWARDS INC	STAMP FOR DEPOSIT ONLY	12/2015	1215155	21.20
DEPARTMENT TOTAL:						2,809.55
DEPARTMENT: 31 COMMUNITY DEVELOPMENT						
16-1140	01-M0001	MUSTANG NEWS CORPORATION	SUBSCRIPTION TO NEWS	12/2015	201512302305	11.00
16-0399	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	1/2016	201512302294	125.00
DEPARTMENT TOTAL:						136.00
DEPARTMENT: 41 POLICE						
16-0128	01-F0094	FUELMAN OF OKLAHOMA	FUEL CHARGES	12/2015	NP46123207	2,509.05
16-0399	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	1/2016	201512302294	1,163.00
16-0993	01-T0139	TRANSCRIPT PRESS	BUSINESS CARDS	12/2015	46338	29.28
16-0167	01-T1055	TOWN PLAZA CLEANERS	UNIFORM & JAIL CLEANING	12/2015	201512302314	297.50
16-0184	01-W0020	WALMART COMMUNITY BRC	SUPPLIES, MAINTENANCE, EQ	12/2015	201512302324	114.89
16-1095	01-W0020	WALMART COMMUNITY BRC	STUDENT SHOP W/OFFICER	12/2015	201512302325	2,343.84
DEPARTMENT TOTAL:						6,457.56

FUND: 01 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 42 ANIMAL CONTROL						
16-0128	01-F0094	FUELMAN OF OKLAHOMA	FUEL CHARGES	12/2015	NP46123207	244.89
16-0399	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	1/2016	201512302294	4.00
16-0993	01-T0139	TRANSCRIPT PRESS	BUSINESS CARDS	12/2015	46340	29.28
16-0184	01-W0020	WALMART COMMUNITY BRC	SUPPLIES, MAINTENANCE, EQ	12/2015	201512302324	67.61
DEPARTMENT TOTAL:						345.78
DEPARTMENT: 51 FIRE						
16-1043	01-A0039	A.S.C. INC.	VEHICLE REPAIR	12/2015	36838	155.47
16-1126	01-B0137	BOUNDTREE MEDICAL	EMS SUPPLIES E-4	12/2015	82000595	523.05
16-0994	01-B0211	ACROSS THE STREET PRODUCTION	FIRE OFFICER TRAINING	12/2015	12-3413	432.00
16-0972	01-B0260	WILLIAM PERDUE	REPLACE SMOKE DETECTOR	12/2015	201512302296	275.00
16-1048	01-C0065	CASCO INDUSTRIES, INCORPORATED	BATTERY DOOR FOR E-2	12/2015	163529	25.30
16-0138	01-C1012	JOHN GARCIA	PROFESSIONAL LAWN SPRAYING	12/2015	44321	135.00
16-1107	01-C1118	GLOBAL BUSINESS, INC.	CLEANING OF UNIFORMS	12/2015	193852	6.00
16-1119	01-F0079	FEDERATION OF FIRE CHAPLIN	FFC MEMBERSHIP RENEWAL	12/2015	201512302303	100.00
16-1110	01-M0111	MIDWEST HOSE & SPECIALTY, INC.	TRANSMISSION HOSE E-2	12/2015	1002773	81.61
16-1044	01-O0025	O'REILLY AUTOMOTIVE, INC.	VEHICLE MAINT. & REPAIR	12/2015	0309-493698	91.03
16-1111	01-O0025	O'REILLY AUTOMOTIVE, INC.	TRANSMISSION FLUID	12/2015	0309-492285	202.36
16-1106	01-O0160	OKLA STATE FIREFIGHTERS	MEMBERSHIP DUES	12/2015	201512302307	1,792.00
16-0399	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	1/2016	201512302294	1,250.00
16-0905	01-S0010	SAM'S CLUB	CLEANING SUPPLIES	12/2015	201512302322	1,509.52
16-0350	01-U0055	UNIFIRST HOLDINGS, INC.	SHOP TOWELS, MOP HEADS	12/2015	825 1059351	79.65
DEPARTMENT TOTAL:						6,657.99
DEPARTMENT: 61 STREETS						
16-1142	01-O0055	OG&E COMPANY	ELECTRIC SERVICE	12/2015	201512302306	106.01
DEPARTMENT TOTAL:						106.01
FUND TOTAL:						149,700.09

FUND: 07 - LIBRARY FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 07 ADMINISTRATION						
16-0709	01-S0010	SAM'S CLUB	BEVERAGES FOR RESALE	12/2015	201512302323	13.96
DEPARTMENT TOTAL:						13.96
FUND TOTAL:						13.96

12/30/2015 3:09 PM

PURCHASE ORDER CLAIM REGISTER

PAGE: 6

FUND: 08 - PD TRAFFIC ENFORCEMENT

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 41		POLICE ENFORCEMENT				
16-0679	01-S0206	STOLZ TELECOM, LLC	EQUIPMENT FOR 2015 CHGR	12/2015	1418	3,921.76
16-0798	01-Y0040	YUKON TROPHY & AWARDS INC	GRAPHICS FOR UNIT 221	12/2015	1015173	425.00

DEPARTMENT TOTAL: 4,346.76

FUND TOTAL: 4,346.76

FUND: 12 - 2012 GO BOND-TOWN CENTER

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 15 ADMINISTRATION						
16-1097	01-S0261	SOLARIGHT LIGHTING, LLC	LED LIGHTS FOR PATHWAY	12/2015	1041	5,794.00
16-1067	01-T0142	THE LIBRARY CORPORATION	CIRC/CATALOG SOFTWARE	12/2015	59948	1,000.00
DEPARTMENT TOTAL:						6,794.00
FUND TOTAL:						6,794.00

FUND: 14 - STREET/DRAINAGE IMP

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 14 ADMINISTRATION						
16-0981	01-M0188	MESHEK & ASSOCIATES	SURVEY OF LEWIS LANE	12/2015	3482	8,800.00
16-0024	01-S0085	SILVER STAR CONSTRUCTION	COMAINT. CONT./SIDEWALK CON	12/2015	23568	6,498.86
16-0110	01-S0085	SILVER STAR CONSTRUCTION	COROADWAY & PARKING LOTS	12/2015	23580	12,058.63
DEPARTMENT TOTAL:						27,357.49
FUND TOTAL:						27,357.49

FUND: 39 - LIMITED PURPOSE

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 15 GENERAL GOVERNMENT						
16-1061	01-M0128	MAC FIRE SYSTEMS, INC	CITY HALL SECURITY LOCK	12/2015	104839	800.00
DEPARTMENT TOTAL:						800.00
DEPARTMENT: 18 TOWN CENTER						
16-0110	01-S0085	SILVER STAR CONSTRUCTION	COROADWAY & PARKING LOTS	12/2015	23580	35,644.54
DEPARTMENT TOTAL:						35,644.54
DEPARTMENT: 19 BALL COMPLEX						
16-0873	01-R0031	JACK E. RAMEY	MAINTENANCE BUILDING	12/2015	201512302312	24,000.00
16-0110	01-S0085	SILVER STAR CONSTRUCTION	COROADWAY & PARKING LOTS	12/2015	23580	93,289.48
DEPARTMENT TOTAL:						117,289.48
FUND TOTAL:						153,734.02

DECEMBER 2015**VISA**

511	CITY MANAGER	\$ 700.00
512	LIBRARY	\$ 3,500.00
513	PARKS & RECREATION	\$ 6,000.00
515	GENERAL GOVERNMENT	\$ 3,000.00
518	TOWN CENTER	\$ 5,000.00
521	FINANCE	\$ 500.00
531	COMM. DEV.	\$ 500.00
541	POLICE	\$ 2,500.00
551	FIRE	\$ 500.00
	TOTAL	\$ 22,200.00

December 2015 PAYROLL

<u>DEPT</u>		
511	CITY MANAGER	\$ 25,997.14
512	LIBRARY	\$ 24,701.00
513	PARKS & RECREATION	\$ 50,108.12
518	TOWN CENTER	\$ 3,815.29
519	BALL COMPLEX	\$ 9,008.24
520	AQUATICS	\$ 1,895.15
521	FINANCE	\$ 31,235.43
531	COMMUNITY DEVELOPMENT	\$ 27,040.84
541	POLICE	\$ 166,743.60
542	ANIMAL CONTROL	\$ 3,259.61
543	OHIO GRANT	\$ 1,474.22
551	FIRE	\$ 122,424.13
TOTAL		\$ 467,702.77

CITY OF MUSTANG
AGENDA ITEM COMMENTARY

- 1. ITEM NO.** F-3
- 2. MEETING DATE:** January 5, 2016
- 3. TITLE:** Discussion, Consideration and Possible Action Regarding Declaring Certain Items as Surplus and Authorizing Disposal of Those Items
- 4. COUNCIL ACTION:** Approve/Deny
- 5. INITIATOR:** Janet Watts, Finance Director
- 6. BACKGROUND:**

The City periodically eliminates property assets (see attached listing) deemed to be no longer needed by the department(s). A public auction will be held January 18-28, 2016 on the www.govdeals.com webpage. The net proceeds of the sale will be deposited to the fund in which the item was original purchased.
- 7. FINANCIAL IMPACT:**
- 8. STAFF COMMENTS:**

Recommendation for Council approval to declare assets as surplus in accordance with city/state regulations.
- 9. STAFF SOURCE:** Janet Watts, Finance Director
- 10. ORDINANCE /RESOLUTION NO.**
- 11. Attachment:**

Schedule of Surplus Listing - Capital Assets - Governmental Type - Value of \$1,000 or more.

CITY OF MUSTANG
Disposal of Assets
For the year ending June 30, 2016

Governmental Type Assets (purchased from General Fund or Special Revenue Funds)

FA#	Description of Asset	Dept	SIN	Make/Brand	Model	Model Year	Detailed Location of Asset	Value of Asset	Condition of Asset	Need council approval
None	Asphalt Roller	561	662296F18	Ingram Roller	4.8 ton	1966	City Yard	\$ 2,000.00	Fair	YES
None	Ford Tractor	561	4C02849	Ford	1210	Unknown	City Yard	\$ 1,200.00	Fair	YES
00060	Ford Tractor	561	252315M	Ford	7610	1997	City Yard	\$ 7,000.00	Good	YES
							Total	\$ 10,200.00		

City of Mustang
City Council
Agenda Item Commentary

1. ITEM NO. F-4
2. MEETING DATE: January 5, 2016
3. TITLE: Approval to deny Tort Claim by Preston Paul, date of incident October 9, 2015, in the amount of \$4,200.
4. COUNCIL ACTION: Approve/Deny
5. INITIATOR: Lisa Martin, City Clerk
6. BACKGROUND:

 Claimant, Preston Paul, submitted this tort claim November 10, 2015, for damage to his vehicle stating the Police Department put the public in a safety situation by flipping a 4-way red light at Highway 152 and Mustang Road to a working light with no safety protocol causing a wreck between him and another vehicle. Claim was submitted to the Oklahoma Municipal Assurance Group (OMAG) who investigated the claim and recommended it be denied, stating they found no liability on the City's part regarding this incident. The claimant will have 180 days after notification of denial to file any lawsuit.
7. FINANCIAL IMPACT:
8. STAFF COMMENTS: Recommend Approval
9. STAFF SOURCE: Timothy Rooney, City Manager
10. RESOLUTION / ORDINANCE NO.



Oklahoma Municipal Assurance Group

3650 S. Boulevard • Edmond, OK 73013-5581 • 405/657-1400 • 800/234-9461 • fax: 405/657-1401 • www.omag.org

December 22, 2015

City of Mustang
Attn: Lisa Martin
1501 N. Mustang Road
Mustang, OK 73064

RE: Member : City of Mustang
Claimant : Preston Paul
Date of Loss : 10/9/2015
Claim No. : 201307-BD

Dear Ms. Martin:

We have completed our investigation regarding the above referenced claim. It is our recommendation to the City of Mustang that this claim be denied. We find no liability on the City's part regarding this incident.

Under the Governmental Tort Claims Act, 51 Okla. Sec. 157(A), this claim will be deemed denied ninety (90) days after it was received by the City of Mustang. 51 Okla. Stat. Sec. 157 (B) requires any lawsuit under the Act to be commenced within one hundred eighty (180) days after denial of the claim.

Thus to begin the 180-day statute of limitations prior to 2/15/16, you must deny this claim in writing before 2/15/16. For the 180-day period to start running, the claimant **must be notified at the address on the claim within five (5) days of the denial.** To document compliance with the Act, we recommend that you send notice of denial of this claim by certified mail.

Please advise us as soon as possible of any official action taken by you on denial of this claim.

Sincerely,

Brad Doublehead
Senior Claims Adjuster



Oklahoma Municipal Assurance Group

3650 S. Boulevard • Edmond, OK 73013-5581 • 405/657-1400 • 800/234-9461 • fax: 405/657-1401 • www.omag.org

December 22, 2015

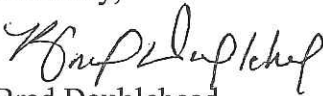
Preston Paul
6502 W. Silver City Ridge
Tuttle, OK 73089

RE: Member : City of Mustang
Claimant : Preston Paul
Date of Loss : 10/9/2015
Claim No. : 201307-BD

Dear Mr. Paul:

As the adjuster for the Oklahoma Municipal Assurance Group, the insurer for the City of Mustang, I am recommending denial of this claim and find no liability on the City's part for this claim.

Sincerely,


Brad Doublehead
Senior Claims Adjuster

cc: City of Mustang

NOTICE OF TORT CLAIM**OKLAHOMA MUNICIPAL ASSURANCE GROUP - MUNICIPAL LIABILITY PROTECTION PLAN****A. CLAIMANT REPORT**

To the

City of Mustang

Public entity you are filing this claim against.

PLEASE PRINT OR TYPE AND SIGN

IMPORTANCE NOTICE: The filing of this form with the City Clerk's office is only the initial step in the claim process and does not indicate in any manner the acceptance of responsibility by the City or its related entities. Written notice is required by law and shall be filed with the City Clerk within one (1) year from the date of occurrence. It will then be sent to OMAG Claims Dept. for investigation. You may expect them to contact you. Failure to file within such time frame may result in the claim being barred in its entirety. Other limitations to your claim may apply (See Oklahoma Statutes Title 51, Section 151-172).

CLAIMANT(S) Preston Paul
ADDRESS 6502 E. Silver City Ridge

CLAIMANT(S) SOCIAL SECURITY NO _____

CLAIMANT(S) DATE OF BIRTH _____

PHONE: HOME () _____

BUS. () _____

Continue on another sheet if needed
for any information requested)1. DATE AND TIME OF INCIDENT 10/9/11) a.m. (8:30 p.m.)2. LOCATION OF INCIDENT Hwy 152 & Mustang Road3. DESCRIBE INCIDENT Police Officer put the public in a Safety Situation by flipping a 4way red light to a working light with no safety protocols

4. LIST ALL PERSONS AND/OR PROPERTY FOR WHICH YOU ARE CLAIMING DAMAGES:

BODILY INJURY: WAS CLAIMANT INJURED? YES ___ NO X If yes, complete this section

Describe injury _____

WERE YOU ON THE JOB AT THE TIME OF INJURY? YES ___ NO X If so, please give name, address and phone number of company _____

NAME OF DOCTOR OR HOSPITAL _____

ALL MEDICAL BILLS (attach Copies) \$ _____

LIST OTHER DAMAGES CLAIMED \$ 4200.00

TOTAL BODILY INJURY..... \$ _____

PROPERTY DAMAGE: Proof that you are the owner of the vehicle or property allegedly damaged as specified in your claim will be required.VEHICLE NAME FordBODY TYPE F250YEAR 2015**NOTE: If damage is to a vehicle, a photocopy of your motor vehicle title is required.**

IF NOT A VEHICLE, DESCRIBE PROPERTY AND LOSS _____

PROPERTY DAMAGE (Attach repair bills or two estimates) \$ _____

LIST OTHER DAMAGES CLAIMED \$ _____

TOTAL PROPERTY \$ _____

5. NAME OF YOUR INSURANCE CO. Shelter

POLICY NO. _____

AMOUNT CLAIMED _____

AMOUNT RECEIVED 0

6. The names of any witnesses known to you.

Name Bryan Madden

Address _____

Phone Number 17

Name _____

Address _____

Phone Number _____

STATE THE EXACT AMOUNT OF COMPENSATION YOU WOULD ACCEPT AS FULL SETTLEMENT ON THIS CLAIM.

TOTAL CLAIM \$ _____

SIGNATURE(S) Preston PaulDATE 11/10/15

B. THIS SECTION IS FOR USE BY THE PUBLIC ENTITY WHICH RECEIVES THE CLAIM

To inquire about this claim you may write to OMAG Claims Dept. or call 1-800-234-9461; or in Edmond call 657-1400

This Notice of Tort Claim was received by Lisa Martin
(Title) City Clerk, on 11-17, 20 15
For further information on this claim contact Chuck Foley
(Title) Police Chief, by telephone at (405) 376-7714

The following reports, statements or other documentation, which support our understanding of the facts relating to this claim, are attached:

Persons who have knowledge of the circumstances surrounding this claim are:

	<u>Name</u>	<u>Title/Position</u>	<u>Telephone</u>
1.			
2.			
3.			
4.			

Submitted by: Lisa Martin Date 11-17, 20 15
Title: City Clerk

AFTER THE PUBLIC ENTITY HAS RECEIVED THIS CLAIM, PLEASE PROVIDE INFORMATION REQUESTED ABOVE AND IMMEDIATELY SEND TO:

OMAG Claims Dept.
3650 S. Boulevard
Edmond, OK 73013-5581
Fax (405) 657-1401

Preston Paul

Date of Accident October 9, 2015 at 8:00 PM

I, Preston Paul was in line at a four way red blinking light. I was probably twelve cars in line to go thru the intersection at Highway 152 and Mustang Road. When I came to the light it was blinking. I waited my turn and headed West thru the intersection on 152. I was struck by a truck heading from North to South in the inside lane. The gentleman never stopped at the intersection. I was in disarray from being hit, trying to figure out what just happened. A police officer pulled up and had us move our vehicles to the CVS parking lot. The Police Officer began to tell me that I ran a red light. He told me I was at fault. I argued with the officer that the light was blinking and I waited my turn. After a couple of minutes another gentleman pulled up and gave my exact story. He was in the North outside lane turning West. Then the Police officer changed his whole story that we would write this up as a bad light.

First, the officer flipped the light to a working light from a blinking four-way red light.

Second, the office said he knew this was going to happen.

Third, the officer was putting this on me until a witness showed up.

Fourth, I own a trucking company and deal with three different safety companies.

You cannot just flip a switch from a four-way red to a working light. There has to be some sort of safety protocol. For example, shut the intersection down.

The party that hit me kept his mouth shut. They never ever saw a red blinking light. This person was distracted. My insurance company has a recorded interview of this.

The Police officer and lieutenant would not take the witnesses report. The witness called back to Mustang Police Department and they refused to take his statement. This is not that big of a deal if my vehicle repairs are paid for.

Witness Statement of Bryan Madden

Around 7:45 pm on October 9, 2015, I was turning right off of Mustang Rd. to head West on Highway 152. My light was a blinking red light. I looked across Highway 152 and then looked East on Highway 152. I saw a car turning right on Highway 152 to head North on Mustang Road. Next to the car there was a truck coming across Mustang Road headed West on Highway 152 the same time I was turning right on a red blinking light. The truck traveling West on Highway 152 was more than halfway through the intersection when I looked to my left and saw a truck going South on Mustang Road and didn't stop at all. Then collided with the truck headed West on Highway 152. I then pulled in the Arby's parking lot to wait and see if they were going to need a witness. I police officer showed up and directed them to go to the CVS parking lot. I walked over to the police officer and asked him if he needed a witness statement. The officer told me that he saw it all happen. He said I was over there, he pointed towards Walgreens. I said well the light was a blinking red light when the vehicle headed South on Mustang Road hit him. The guys said thank you, I told the officer it was a blinking light. I then walked back to my truck. The guy then asked for my name and number. I asked the officer again if he needed a statement from me and he said no, I saw it all, the vehicle headed West on Highway 152 ran the red light. I said no it was a red blinking light when I was turning red and he was more than halfway across the intersection. The officer said the vehicle traveling West on Highway 152 ran the red light. The officer said I'm not going to issue a citation since it was a faulty light. I said why were you messing with the light. The officer said there had been several complaints about the light not working properly. I said well its Mustang Police Departments fault. The officer said the vehicle headed West on Highway 152 had plenty enough time to stop. I said it was a blinking red light when he was going through. The other officer said we are just going to write the reports and then the Insurance Companies can take care of it. I told the guy in the vehicle traveling West on Highway 152 if he needed me he had my number. I then left and went home.

DO NOT WRITE IN THIS SPACE

OFFICIAL OKLAHOMA TRAFFIC COLLISION REPORT

Incident Report

Investigation Completed

Investigation Made at Scene

Photographs

Y N

X

X

X

Revised

Fatality

Hit and Run

Y N

X

X

X

(1) Reporting Agency MUSTANG POLICE DEPARTMENT		Case Number (Agency Use) 15001274		Motor Vehicles Involved 02		Number Injured 00		Number Killed 00							
(2) Date of Collision (mm/dd/yyyy) 10/09/2015		Time 1948		County Number and Name 09 CANADIAN		Nearest City or Town Number and Name In ☒ 15 MUSTANG Near ☐									
(3) Distance from Nearest City or Town Limits Mi ☐ N ☐ S ☐ E ☐ W ☐ FL ☐		Control #		Int ID		Location		East Grid		North Grid		Administrative			
(4) Street, Road or Highway SH 152		Distance from		Mi ☐ N ☐ S ☐ E ☐ W ☐ FL ☐		(Nearest) Intersecting Street, Road or Highway MUSTANG RD									
(5) Unit 01		Occupants Type 01		Last Name PAUL		First PRESTON		Middle EDWIN		Suffix		Date of Birth (mm/dd/yyyy) ()		Sex M	
(6) Address		City TUTTLE		State OK		Zip 73089		Telephone (Use Area Code)							
(7) Driver License Number		State OK		Class D		Endorsement(s)		Restriction(s)		Inj. Sev. 1		Type of Injury 0		Drv./Ped. Cond. OP Use 01 04	
(8) Ejected Extricated Test (% BAC) Transported by		To Medical Facility		License Plate Number		State OK		Month 03		Year 2016					
(9) VIN		Vehicle Year 2015		Color WHI		2nd Color 0		Make FORD		Model F250		Veh. Conf. 04		Extent of Damage 3	
(10) Insurance Company Name SHELTER MUTUAL INS CO		Policy Number		Insurance Telephone (Use Area Code) 8007435837											
(11) Vehicle Removed by		Owner's Last Name		First		Middle		Suffix							
(12) Owner's Address		City		State		Zip		Towed Veh. Type		Oversized Load 0 00		Rolled ☐ Phone present ☒ Burned ☐ Phone in use ☐			
(13) Citation Number		Statute/Ordinance Number		Citation Number		Statute/Ordinance Number									
(14) Unit 02		Occupants Type 01		Last Name GUNTER		First CLINT		Middle FULTON		Suffix		Date of Birth (mm/dd/yyyy)		Sex M	
(15) Address		City OKLAHOMA CITY		State OK		Zip 73149		Telephone (Use Area Code)							
(16) Driver License Number		State OK		Class D		Endorsement(s)		Restriction(s)		Inj. Sev. 1		Type of Injury 0		Drv./Ped. Cond. OP Use 01 04	
(17) Ejected Extricated Test (% BAC) Transported by		To Medical Facility		License Plate Number		State OK		Month 05		Year 2016					
(18) VIN		Vehicle Year 2008		Color SIL		2nd Color 0		Make CHEV		Model SILV		Veh. Conf. 04		Extent of Damage 3	
(19) Insurance Company Name CHARTER INDEMNITY CO		Policy Number		Insurance Telephone (Use Area Code) 8002343606											
(20) Vehicle Removed by		Owner's Last Name		First		Middle		Suffix							
(21) Owner's Address		City		State		Zip		Towed Veh. Type		Oversized Load 0 00		Rolled ☐ Phone present ☒ Burned ☐ Phone in use ☐			
(22) Citation Number		Statute/Ordinance Number		Citation Number		Statute/Ordinance Number									
(23) Investigating Officer		Badge Number 344		Trp/Div. Assigned PA		Trp/Div. Location		Reviewer (Init.) M		Reviewer Badge Number 337		Date of Report (mm/dd/yyyy) 10/09/2015			
Unit Type		Injury Severity		Type of Injury		Driver/Pedestrian Condition		Occupant Protection (OP) In Use							
D Driver P Pedestrian X Pedestrian Conveyance B Bicyclist		0 N/A 1 No Injury 2 Possible 3 Non-Incapacitating		0 N/A 1 Head 2 Trunk 3 External 4 Arms 5 Legs 6 Unknown		00 Not Applicable 01 Apparently Normal 02 Drinking/Ability Impaired 03 Odor of Alcohol/Beverage 04 Illegal Drugs 05 Under the Influence of 03 (Sick) 06 Drowsy/Fatig 07 Medications 08 Emotional 09 Other 10 Unknown		00 Not Applicable 01 None Used 02 Lap Belt Only 03 Shoulder Belt Only 04 Shoulder and Lap Belt		05 Child Restraint Type Unknown 06 Restraint Used - Type Unknown 07 Helmet 08 Child Restraint - Forward Facing 09 Child Restraint - Rear Facing 10 Booster Seat 11 Other 12 Unknown					
Air Bag Deployed		Ejected		Extricated		Chemical Test		Extent of Damage		Insurance Verification		Oversized Load		Towed Vehicle Type	
0 Not Applicable 1 Deployed - Other (knee, air belt, etc.) 2 Deployed - Front 3 Deployed - Side 4 Deployed - Combination 5 Deployment Unknown		0 Not Applicable 1 Not Ejected 2 Ejected 3 Unknown 4 Ejected 5 Unknown 6 Ejected 7 Unknown 8 Ejected 9 Unknown		0 N/A 1 No 2 Yes		0 N/A 1 Blood 2 Breath 3 Blood/Breath 4 Test Refused 5 None Given 6 Other		0 N/A 1 None 2 Minor 3 Functional 4 Disabling 5 Unknown		0 N/A 1 No 2 Owner 3 Operator 4 Exempt 5 Not Permitted 6 Permitted		0 N/A 1 Not Permitted 2 Permitted		00 N/A 01 Boat Trailer 02 Horse Trailer 03 Farm Trailer 04 Horse Trailer 05 Box Trailer 06 Stock Trailer 07 Utility Trailer 08 Combination 09 Farm Trailer 10 Trailer 11 Trailer 12 Trailer 13 Trailer 14 Trailer 15 Trailer 16 Trailer 17 Trailer 18 Trailer 19 Trailer 20 Trailer 21 Trailer 22 Trailer 23 Trailer 24 Trailer 25 Trailer 26 Trailer 27 Trailer 28 Trailer 29 Trailer 30 Trailer 31 Trailer 32 Trailer 33 Trailer 34 Trailer 35 Trailer 36 Trailer 37 Trailer 38 Trailer 39 Trailer 40 Trailer 41 Trailer 42 Trailer 43 Trailer 44 Trailer 45 Trailer 46 Trailer 47 Trailer 48 Trailer 49 Trailer 50 Trailer 51 Trailer 52 Trailer 53 Trailer 54 Trailer 55 Trailer 56 Trailer 57 Trailer 58 Trailer 59 Trailer 60 Trailer 61 Trailer 62 Trailer 63 Trailer 64 Trailer 65 Trailer 66 Trailer 67 Trailer 68 Trailer 69 Trailer 70 Trailer 71 Trailer 72 Trailer 73 Trailer 74 Trailer 75 Trailer 76 Trailer 77 Trailer 78 Trailer 79 Trailer 80 Trailer 81 Trailer 82 Trailer 83 Trailer 84 Trailer 85 Trailer 86 Trailer 87 Trailer 88 Trailer 89 Trailer 90 Trailer 91 Trailer 92 Trailer 93 Trailer 94 Trailer 95 Trailer 96 Trailer 97 Trailer 98 Trailer 99 Trailer 00 Trailer	

WARNING - STATE LAW

Use of contents for commercial solicitation is unlawful

Case Number 15001274

Pg 2 of 4

(24) Unit	Injured ☐ Passenger ☐ Witness ☐ Prop. Owner ☐	Pos in Veh.	Last Name	First	Middle	Suffix	DOB (mm/dd/yyyy)	Sex
(25) Address	City		State		Zip	Telephone (Use Area Code)		
(28) Injury Severity / Type	OP Use	Air Bag	Ejected	Extricated	Transported by	To Medical Facility	Property Type	
(27) Unit	Injured ☐ Passenger ☐ Witness ☐ Prop. Owner ☐	Pos in Veh.	Last Name	First	Middle	Suffix	DOB (mm/dd/yyyy)	Sex
(28) Address	City		State		Zip	Telephone (Use Area Code)		
(29) Injury Severity / Type	OP Use	Air Bag	Ejected	Extricated	Transported by	To Medical Facility	Property Type	
(30) Unit	Injured ☐ Passenger ☐ Witness ☐ Prop. Owner ☐	Pos in Veh.	Last Name	First	Middle	Suffix	DOB (mm/dd/yyyy)	Sex
(31) Address	City		State		Zip	Telephone (Use Area Code)		
(32) Injury Severity / Type	OP Use	Air Bag	Ejected	Extricated	Transported by	To Medical Facility	Property Type	
(33) Unit	Injured ☐ Passenger ☐ Witness ☐ Prop. Owner ☐	Pos in Veh.	Last Name	First	Middle	Suffix	DOB (mm/dd/yyyy)	Sex
(34) Address	City		State		Zip	Telephone (Use Area Code)		
(35) Injury Severity / Type	OP Use	Air Bag	Ejected	Extricated	Transported by	To Medical Facility	Property Type	

Complete information below if this vehicle is being used for COMMERCE/BUSINESS and has a GVWR/GCWR IN EXCESS OF 10,000 LBS., or has a HAZMAT PLACARD, or is a BUS WITH SEATING FOR NINE OR MORE INCLUDING THE DRIVER.

(36) Unit	Carrier Name	Address																					
(37) City	State	Zip																					
(38) U.S. DOT Number	NASI Report Number	Placard Number																					
	OK																						
(39) Unit	Carrier Name	Address																					
(40) City	State	Zip																					
(41) U.S. DOT Number	NASI Report Number	Placard Number																					
	OK																						
<table border="0"> <tr> <td>GVWR ☐ 0 - 10K lbs.</td> <td>Axle Qty.</td> <td>Cargo Body</td> <td>Vehicle Use</td> </tr> <tr> <td>GCWR ☐ 10,001 - 26K lbs.</td> <td></td> <td></td> <td>Interstate Commerce ☐</td> </tr> <tr> <td></td> <td></td> <td></td> <td>Intrastate Commerce ☐</td> </tr> <tr> <td></td> <td></td> <td></td> <td>Other Non-Commercial ☐</td> </tr> <tr> <td></td> <td></td> <td></td> <td>Government ☐</td> </tr> </table>				GVWR ☐ 0 - 10K lbs.	Axle Qty.	Cargo Body	Vehicle Use	GCWR ☐ 10,001 - 26K lbs.			Interstate Commerce ☐				Intrastate Commerce ☐				Other Non-Commercial ☐				Government ☐
GVWR ☐ 0 - 10K lbs.	Axle Qty.	Cargo Body	Vehicle Use																				
GCWR ☐ 10,001 - 26K lbs.			Interstate Commerce ☐																				
			Intrastate Commerce ☐																				
			Other Non-Commercial ☐																				
			Government ☐																				

Position in Vehicle 00. Not Applicable 18. Front Row - Other 28. Second Row - Other 38. Third Row - Other 48. Fourth Row - Other 50. Sleeper Section of Truck Cab See manual for additional seating examples	Vehicle Configuration 	Cargo Body Type
--	----------------------------------	----------------------------

Case Number 15001274

OFFICIAL OKLAHOMA TRAFFIC COLLISION REPORT Pg 3 of 4

Unit		Total Lanes in Roadway	Legal Speed	Pedestrian / Pedalcyclist Only				Was the collision in or near a construction, maintenance or utility work zone? (If yes, complete this section)	
Unit	Legal Speed	Actions Prior to Collision	Location at Time of Collision	Safety Equip.	Unit Number of Vehicle Striking	Type of Work Zone	Location of the Work Zone Collision	Yes ☐	No ☒
01	40					1 Lane Closure	1 Before the First Work Zone Warning Sign		
02	35					2 Lane Shift/Crossover	2 Advance Warning Area		
						3 Work on Shoulder or Median	3 Transition Area		
						4 Intermittent or Moving Work	4 Activity Area		
						9 Unknown	5 Termination Area		
							9 Unknown		
Light		3	What Vehicle Was Going to Do	Unit 1	Unit 2	Workers Present Yes ☐ No ☐ Unknown ☐			
1 Daylight			01	01					
2 Dark-Not Lighted									
3 Dark-Lighted									
4 Dawn									
5 Dusk									
6 Dark-Unknown Lighting									
7 Other									
9 Unknown									
Weather		01	Under/Override	Unit 1	Unit 2				
01 Clear			0						
02 Fog/Smog/Smoke			1 No Under/Override						
03 Cloudy			2 Under/Override, Compartment Intrusion						
04 Rain			3 Under/Override, No Compartment Intrusion						
05 Snow			4 Under/Override, Compartment Intrusion Unknown						
06 Sleet/Hail (Freezing Rain/Drizzle)			5 Override, Motor Vehicle in Transport						
07 Severe Crosswind			6 Override, Other Motor Vehicle						
08 Blowing Snow			9 Unknown						
09 Blowing Sand, Soil, Dirt									
10 Other									
99 Unknown									
Locality		2	Traffic Control	Unit 1	Unit 2				
1 Residential			00 No Control						
2 Business			01 Stop Sign						
3 Industrial			02 Traffic Signal						
4 School			03 Flashing Traffic Signal						
5 Not Built-up			04 School Zone Signs						
6 Mixed Use			05 Yield Sign						
7 Other			06 Warning Sign						
9 Unknown			07 Railroad Advance Warning Sign						
Type of Intersection		4	08 Railroad Cross Bucks						
0 Not an Intersection			09 Railroad Gates						
1 Y-Intersection			10 Railroad Signal						
2 T-Intersection			11 No Passing Zone						
3 Four-Way Intersection			12 Person (including flagger, law enforcement, crossing guard, etc.)						
4 Five-Point or More Intersection as Part of Interchange			13 Abnormal Control						
5 Traffic Circle			14 Other						
6 Roundabout			99 Unknown						
9 Unknown									
Incident Type		00	Road Surface Conditions	Unit 1	Unit 2				
00 Not an Incident			01 Dry						
51 Private Property			02 Wet						
52 Deliberate Intent			03 Ice/Frost						
53 Medical Condition			04 Snow						
54 Legal Intervention			05 Mud, Dirt, Gravel						
55 Suicide			06 Slush						
57 Drowning			07 Water (standing, moving)						
58 Other			08 Sand						
Location of First Harmful Event		01	09 Oil						
01 On Roadway			10 Other						
02 Shoulder			99 Unknown						
03 Median									
04 Roadside			Road Character	Unit 1	Unit 2				
05 Gore			Grade						
06 Separator			1 Level						
07 Parking Lane/Zone			2 Hillcrest						
08 Off Roadway, Location Unknown			3 Uphill						
09 Outside Right-of-Way			4 Downhill						
10 Other			5 Sag (bottom)						
99 Unknown									
Driver Distracted by		0	Road Alignment	Unit 1	Unit 2				
0 Not Applicable/None			1 Straight						
1 Electronic Communication Devices			2 Curve - Left						
2 Other Electronic Device			3 Curve - Right						
3 Other Inside Vehicle									
4 Other Outside Vehicle									
9 Unknown									
Road Surface Type		1							
1 Concrete									
2 Asphalt									
3 Gravel									
4 Dirt									
5 Brick									
6 Other									
9 Unknown									
Emergency Vehicle Responding to an Emergency		0							
0 N/A									
1 Yes									
2 No									
9 Unknown									
Point of First Contact on Vehicle		12							
12									
Most Damaged Area		12							
12									
00 Not Applicable									
14 Undercarriage									
13 Top									
99 Unknown									

Case Number 15001274

Latitude

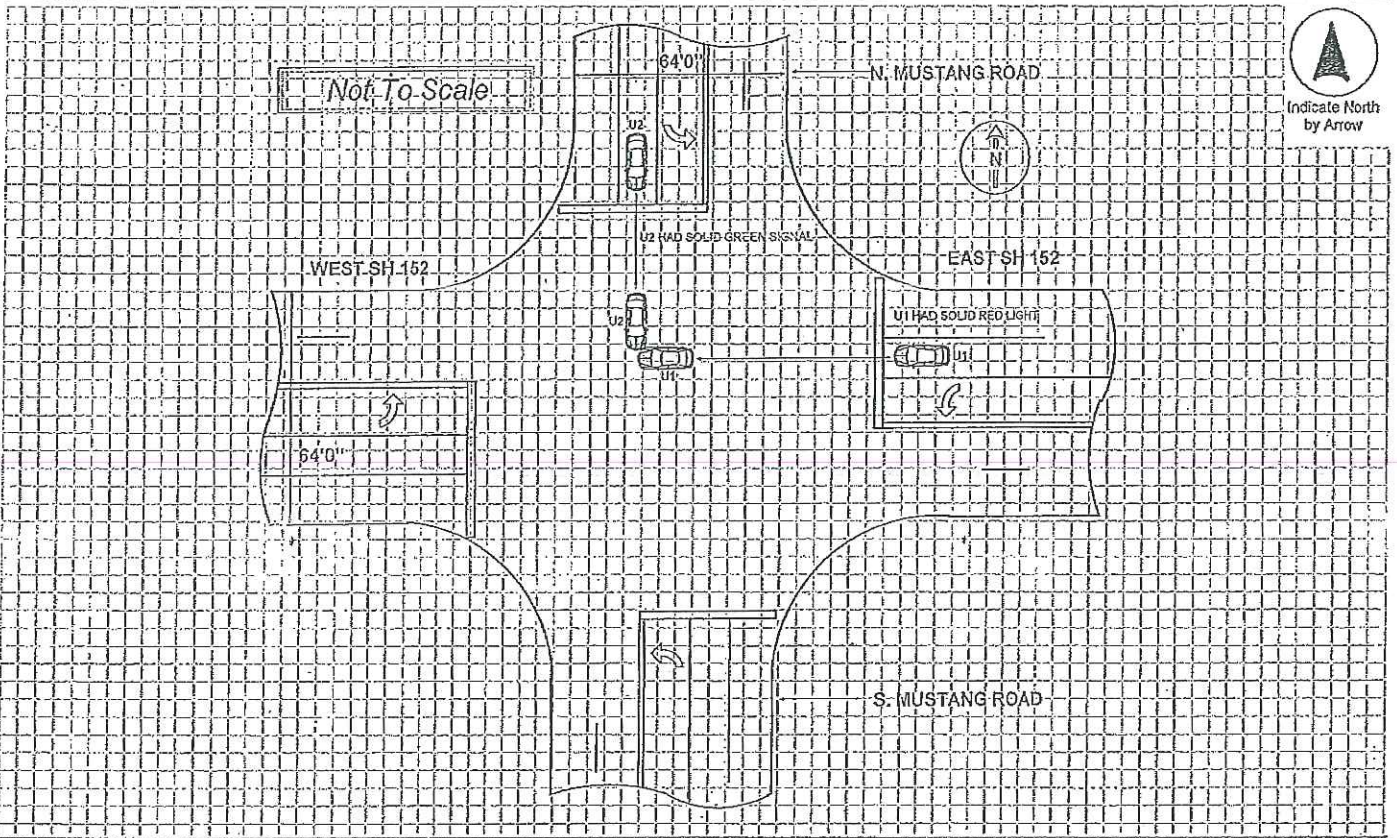
Longitude

Railroad Crossing Number

Roadway Orientation

Pg 4 of 4

Unit Number 01 NE SW W Unit Number 02 NE SW S



COLLISION EVENTS

Unit	First Event	Second Event	Third Event	Fourth Event	Most Harmful Event	First Harmful Event for the Entire Collision
01	34	00	00	00	34	34
Unit	First Event	Second Event	Third Event	Fourth Event	Most Harmful Event	
02	34	00	00	00	34	

- 00 Not Applicable
 10 Overturn/Rollover
 11 Fire/Explosion
 12 Immersion
 13 Jackknife
 14 Cargo/Equipment Loss or Shift
 15 Equipment Failure (Blown Tire, Brake Failure, etc.)
 16 Separation of Units
 17 Departed Road Right
 18 Departed Road Left
 19 Cross Median/Centerline
 20 Downhill Runaway
 21 Fell/Jumped From Motor Vehicle
 22 Thrown Or Falling Object
 23 Other Non-Collision
 PERSON, MOTOR VEHICLE, OR NON-FIXED OBJECT:
 30 Pedestrian
 31 Pedal Cycle
 32 Railway Vehicle (train, engine)
 33 Animal
 34 Motor Vehicle in Transport
 35 Parked Motor Vehicle
 36 Struck by Falling, Shifting Cargo or Anything Set in Motion by Motor Vehicle
 37 Work Zone/Maintenance Equipment
 38 Other Non-Fixed Object
 FIXED OBJECT:
 40 Barrier (Cable)
 41 Barrier (Concrete)
 42 Barrier (Other)
 43 Fence Pole
 44 Fence
 45 Traffic Signal Support
 46 Traffic Sign Support
 47 Utility Pole/Light Support
 48 Other Post/Pole/Support
 49 Guardrail/Guardrail Face
 50 Guardrail End
 51 Culvert
 52 Curb
 53 Island
 54 Sand Barrels
 55 Impact Attenuator/ Crash Cushion
 56 Pavement Drop-Off
 57 Ditch
 58 Embankment
 59 Tree (Standing)
 60 Dividing Strip
 61 Retaining Wall
 62 Bridge Abutment
 63 Bridge Pier or Support
 64 Bridge Rail
 65 Bridge Post
 66 Bridge Curb
 67 Bridge Super Structure (Beams)
 68 Bridge Overhead Structure
 69 Delineator
 70 Mailbox
 71 Other Fixed Object
 72 Other Highway Structure
 73 Ground
 99 Unknown

Remarks

COLLISION OCCURRED WHEN U1 WAS STOPPED FOR A RED LIGHT HEADING WESTBOUND ON SH 152 AT THE INTERSECTION OF SH 152 AND MUSTANG RD. U2 WAS ALSO STOPPED AT THE SAME INTERSECTION HEADING SOUTHBOUND. THE SIGNAL LIGHTS AT THE INTERSECTION HAD JUST BEEN SWITCHED FROM FLASHING MODE BACK INTO NORMAL MODE WITH U2 HAVING A GREEN LIGHT TO PROCEED INTO THE INTERSECTION. DRIVER OF U1 PROCEEDED INTO THE INTERSECTION ON A RED LIGHT ALONG WITH U2 WHO HAD A GREEN LIGHT. BOTH UNITS COLLIDED IN THE INTERSECTION. APPROXIMATE AREA OF IMPACT IS 19'8" S OF THE N CURBLINE OF SH 152 AND 19'7" E OF THE W CURBLINE OF MUSTANG RD. DAMAGE TO U1 IS TO THE FRONT END BUMPER AND GRILLE AREA AND HOOD. DAMAGE TO U2 IS ALSO TO THE FRONT END BUMPER, GRILLE, AND HOOD. NO INJURIES WERE REPORTED AT THE TIME OF THE COLLISION. BOTH VEHICLES WERE OPERABLE AND DRIVEN FROM THE SCENE.

This report is based on the officer's investigation of this collision. This report may contain the opinion of the officer.



DPS: 0192-04 REV 0107

City of Mustang
City Council
Agenda Item Commentary

1. ITEM NO. H-1
2. MEETING DATE: January 5, 2016
3. TITLE: Disaster Emergency Proclamation
4. COUNCIL ACTION: Approve/Deny
5. INITIATOR: Timothy Rooney, City Manager
6. BACKGROUND: At the December 15, 2015 regular meeting, the Mustang City Council adopted a "Disaster Emergency Proclamation" as a result of the Ice Storm that occurred in Mustang on November 28, 2015. The City of Mustang was requested to adopt the "Disaster Emergency Proclamation" by Samuel A. Talamantez with the Oklahoma Dept. of Emergency Management. This declaration would assist the City of Mustang in recouping costs incurred associated with clean-up should a federal disaster be declared.

On December 27, 2015, the City of Mustang experienced another storm event. Once again, the City of Mustang has been asked to adopt a "Disaster Emergency Proclamation" in order to potentially qualify for assistance/reimbursement for expenses and/or damages associated with the storm event.

A copy of the latest "Disaster Emergency Proclamation" has been attached for your information and review.

7. STAFF COMMENTS: None
8. STAFF SOURCE: Timothy Rooney, City Manager
9. RESOLUTION / ORDINANCE: None.

DISASTER EMERGENCY PROCLAMATION

WHEREAS, on December 27, 2015, an ice storm having occurred in Mustang, Oklahoma, caused considerable damage to public and private properties; and

WHEREAS, immediate attention is required to protect public health, reduce further damage, insure public safety and render emergency relief; and

WHEREAS, I, Jay Adams, Mayor of Mustang, Oklahoma, do find that the aforementioned conditions constitute a "natural disaster" and a threat to the safety and welfare of the City of Mustang within the meaning of 63 Okla. Stat. § 683.3 of the Oklahoma Emergency Management Act of 2003, as amended; and

NOW, THEREFORE, I, Jay Adams, Mayor, acting under the power vested in me under Section 2-2 of The Mustang Code of Ordinances, do hereby declare Mustang, Oklahoma to be a natural disaster area, entitled to aid, relief and assistance, and further declare that this proclamation shall remain in effect until terminated as provided by law.

FURTHER, the City Council of the City of Mustang does hereby ratify and confirm the natural disaster declaration made by the Mayor this date.

IN WITNESS WHEREOF, I have hereunto set my hand and seal to this instrument on this ____ day of January, 2016, at Mustang, Oklahoma.

Mayor

PASSED AND APPROVED by the City Council of the City of Mustang this ____ day of January, 2016.

Mayor

ATTEST:

City Clerk

APPROVED as to form this ____ day of January, 2016.

City Attorney

AGENDA

- A. CALL TO ORDER**
- B. ROLL CALL**
- C. NEW BUSINESS**
- D. CONSENT AGENDA**

These items are considered on the Consent Agenda so that members of the Improvement Authority by unanimous consent can designate routine agenda items to be approved by one motion. If any item proposed on the Consent Agenda does not meet with approval of all Trustees that item will be removed and heard in regular order.

- 1. Approval of **12/15/15** MIA Minutes
- *2. Claims List for **FY '16**

E. INFORMATION/REPORTS

- 1. Trustee Manager
- 2. Trustees

F. DISCUSSION ITEMS

None.

G. ADJOURNMENT

***Items Considered Concurrently on the City Council Agenda.**

**MUSTANG IMPROVEMENT AUTHORITY
DECEMBER 15, 2015**

The Mustang Improvement Authority met in regular session on Tuesday, December 15, 2015, at 7:00 p.m. in the Mustang Municipal Building Council Chambers. Notice of the meeting was posted on the Bulletin Board outside the Mustang Municipal Building on Friday, December 11, 2015, at 2:00 p.m. in compliance with the Open Meeting Law, 25 O.S., Section 301, et. seq.

A. CALL TO ORDER

Vice Chairman Schweinberg called the meeting to order at **7:37 p.m.**

B. ROLL CALL

Trustees Present: Riley
Staples
Grider
Jones
Hagan
Schweinberg
Adams

Trustees Absent: None

C. NEW BUSINESS

None.

D. CONSENT AGENDA

1. Approval of **12/01/15** MIA Minutes
- *2. Claims List for **FY '16**

MOTION was made by **Trustee Schweinberg**, seconded by **Trustee Hagan**, to approve Items D-1 thru D-2 of the Consent Agenda.

AYE: Riley, Staples, Grider, Jones, Hagan, Schweinberg, Adams

NAY: None

E. INFORMATION/REPORTS

1. **Trustee Manager**

None.

2. **Trustees**

None.

F. DISCUSSION ITEMS

- *1. **Discussion, Consideration and Possible Action** regarding Acceptance of the Comprehensive Annual Financial Report and Report on Internal Control and Compliance with Government Auditing Standards for Fiscal Year Ending June 30, 2015.

MOTION was made by **Trustee Grider**, seconded by **Trustee Staples**, to Accept the Comprehensive Annual Financial Report and Report on Internal Control and Compliance with Government Auditing Standards for Fiscal Year Ending June 30, 2015.

AYE: Riley, Staples, Grider, Jones, Hagan, Schweinberg, Adams

NAY: None

G. ADJOURNMENT

MOTION was made by **Trustee Grider**, and seconded by **Trustee Jones** to adjourn.

AYE: Riley, Staples, Grider, Jones, Hagan, Schweinberg, Adams

NAY: None

Meeting was adjourned at **7:38 p.m.**

Jay Adams, Chairman

Attest:

Lisa Martin, Secretary

FUND: 68 - IMPROVEMENT AUTHORITY

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 68 GENERAL GOVERNMENT						
16-0124	01-B0024	BANCFIRST	2009 BOND PAYMENT	1/2016	201512302291	21,939.66
16-0791	01-B0024	BANCFIRST	2013 BOND PAYMENT	1/2016	201512302290	95,168.25
16-0646	01-M0210	MUSTANG IMPROVEMENT	TRANSFER CIP FEE TO MIA	1/2016	201512302286	30,000.00
16-0400	01-R0090	RISK MANAGEMENT FUND	WORKERS COMP FEES	1/2016	201512302295	3,125.00
DEPARTMENT TOTAL:						150,232.91
DEPARTMENT: 72 WATER						
16-1087	01-C0108	COWAN GROUP	ENGINEERING/WASTE WATER/C	12/2015	201512302299	8,911.50
DEPARTMENT TOTAL:						8,911.50
DEPARTMENT: 75 SEWER						
16-1087	01-C0108	COWAN GROUP	ENGINEERING/WASTE WATER/C	12/2015	201512302299	7,500.76
16-1163	01-O0055	OG&E COMPANY	ELECTRIC SERVICE	12/2015	201512302308	75.66
DEPARTMENT TOTAL:						7,576.42
DEPARTMENT: 78 SANITATION						
16-0039	01-O0121	O.E.M.A.	MONTHLY SANITATION	12/2015	44118	79,622.13
DEPARTMENT TOTAL:						79,622.13
FUND TOTAL:						246,342.96

12/30/2015 3:09 PM

PURCHASE ORDER CLAIM REGISTER

PAGE: 11

FUND: 70 - MIA RESERVE

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 70 ADMINISTRATION						
16-1087	01-C0108	COWAN GROUP	ENGINEERING/WASTE WATER/C	12/2015	201512302301	64.00
DEPARTMENT TOTAL:						64.00
FUND TOTAL:						64.00
GRAND TOTAL:						588,353.28