



Mustang City Council

**MUSTANG MUNICIPAL BUILDING
1501 N. MUSTANG ROAD
MUSTANG, OKLAHOMA 73064**

Mustang City Council

MUSTANG CITY COUNCIL

Tuesday, July 02, 2024 - 7:00 PM
MUSTANG MUNICIPAL BUILDING
1501 N. MUSTANG ROAD
MUSTANG, OKLAHOMA 73064

- A. **CALL TO ORDER**
- B. **PLEDGE OF ALLEGIANCE/INVOCATION**
Michael Staton, Pastor, First Baptist Church
- C. **ROLL CALL**
- D. **INTRODUCTION OF GUESTS/HEARING OF CITIZENS OR DELEGATES**
- E. **NEW BUSINESS, DELETIONS OR CONTINUANCES TO THE AGENDA**

Official action can be taken on items that appear on the agenda or are brought up as new business. In reviewing and responding to any agenda item, the Council may, in whole or in part, adopt, approve, conditionally approve, ratify, deny, defer, amend, strike or continue any agenda item. When more information is needed to act on an item, Council may refer the matter to the City Manager, to the Municipal Counselor, or to a board or commission for additional study. Items may be deferred or continued indefinitely or to a specific date or stricken from the agenda entirely.

F. CONSENT AGENDA

These items are considered on the Consent Agenda so that members of the City Council by unanimous consent can designate routine agenda items to be approved by one motion. If any item proposed on the Consent Agenda does not meet with approval of all Councilmembers, that item will be removed and heard in regular order. In reviewing and responding to any agenda item, the Council may, in whole or in part, adopt, approve, conditionally approve, ratify, deny, defer, amend, strike or continue any item.

F.1 Approval of 06/04/2024 City Council Minutes.

F.2 *Claims List for FY 2024.

F.3 *Claims List FY 2025.

F.4 Approval to Turn Past Due Library Accounts over to Collection Agency.

F.5 Approval of Agreement between the City of Mustang and Mustang Public School System to Provide School Resource Officers for the 2024-2025 School Year.

G. INFORMATION/REPORTS

G.1 City Manager Report

G.2 City Council Reports

H. DISCUSSION ITEMS

The following numbered items listed for consideration are included for discussion and action by the City Council. In reviewing and responding to any agenda item, the Council may, in whole or in part, adopt, approve, conditionally approve, ratify, deny, defer, amend, strike or continue any item.

- H.1** Public Hearing and Consideration of Ordinance No. 1307, an Ordinance of The City of Mustang, Oklahoma, Amending the Zoning Ordinance of The City of Mustang, Oklahoma, as Amended, to Change Certain Property Located in Canadian County, Oklahoma, from R-1, Single Family District to an I-2, Moderate Industrial District Planned Unit Development, Declaring Repealer, and Providing for Severability.
- H.2** Consideration of Final Plat Application, FP-04-29-24-1-34, Meadow Hills Estates, DLP Development, LLC, 520 S Lewis Ln, 3.83 Acres – 16 Single-Family Lots.
- H.3** Public Hearing and Consideration of the Two-Year Review of Special Use Permit Application SUP-5-17-22-1-30, 524 N. Frisco Road, Lion's Club of Mustang, in R-E Rural Estates, Requesting Use as Civic Headquarters and Public Event Center.

I. MATTERS FOR EXECUTIVE SESSION

- I.1** Discussion of status of Contract Agreement between City of Mustang and Red River Homes, LLC relating to Meadows Park Walking Trail; and, proposed executive session as authorized by 25 Okla. Stat. §307(B)(4).

J. ADJOURNMENT

Note:

***Items considered concurrently on the MIA Agenda.**



Agenda Item No: F.1

Mustang City Council Agenda Item Report

Meeting Date: July 2, 2024

Submitted by: Tammi Noblitt

Submitting Department: City Clerk

Item Type: Minutes

Agenda Section: CONSENT AGENDA

Subject Title:

Approval of 06/04/2024 City Council Minutes.

Recommendation:

Approve

Initiator:

Lisa Martin

Background:

Minutes from the June 4, 2024, City Council meeting.

Financial Impact:

Staff Comments:

Attachments:

[06-04-2024 City Council Minutes.pdf](#)

**MUSTANG CITY COUNCIL
JUNE 4, 2024**

The Mustang City Council met in regular session on Tuesday, June 4, 2024, at 7:00 p.m. in the Mustang Municipal Building Council Chambers. Notice of the meeting was posted as required on Friday, May 31, 2024, at 9:36_a.m. in compliance with the Open Meeting Law, 25 O.S., Section 301, et. seq.

A. CALL TO ORDER

Mayor Grider called the meeting to order at **7:00 p.m.**

B. PLEDGE OF ALLEGIANCE/INVOCATION Eric Coker, Pastor, Empowered Church.

Pastor Coker led the assembly in the Pledge and Invocation. He stated the Church has been steadily growing which has led to the purchase of 60 additional acres helping to extend their service to the community.

C. ROLL CALL

Councilmembers Present:	Ray
	Leete
	Wald
	Waugh
	McKenzie
	Sholund
	Grider

Councilmembers Absent: **None**

D. INTRODUCTION OF GUESTS/HEARING OF CITIZENS OR DELEGATES

None

E. NEW BUSINESS, DELETIONS OR CONTINUANCES TO THE AGENDA

None.

F. CONSENT AGENDA

- F.1 Approval of 05/07/2024 City Council Minutes.
- F.2 *Approval of 05/13/2024 City Council and MIA Special Meeting Minutes.
- F.3 *Claims List for FY2024.
- F.4 Approval to Turn Past Due Library Accounts over to Collection Agency.

MUSTANG CITY COUNCIL

JUNE 4, 2024

PAGE 2

- F.5 Approval of Resolution No. 24-028 making Changes in the Library Fund Budget by Making a Supplemental Appropriation to Increase the 2023-2024 Fiscal Year Budget by \$5,782.
- F.6 Approval of Retirement from OMRP for Lisa Martin, City Clerk, retiring July 19th, 2024 after eleven years of service to the City of Mustang.

MOTION was made by **Vice Mayor Ray**, seconded by **Councilman McKenzie**, to Approve the Consent Agenda Items F.1 thru F.6.

AYE: Ray, Leete, Wald, Waugh, McKenzie, Sholund, Grider

NAY: None

G. INFORMATION/REPORTS

G.1 City Manager Report

City Manager Rooney stated repairs to the swimming pool should be completed tomorrow, June 5th, and begin filling the pool with water by 1:00 pm. He stated barring no further issues, swimming lessons will resume on Thursday, June 6th.

G.2 Presentation to Warriors for Freedom

Parks and Recreation Director Bailey presented the Warriors for Freedom with a check for \$19,000 resulting from the 12th Annual Warrior Weekend tournaments. He stated this year, the USA Patriots Amputee Softball Team, comprised of amputee veterans who travel around the country, held an exhibition softball game on Friday evening. **Bailey** introduced Mr. Rich Cress, USA Patriots Executive Director, Mr. John Bawden, Warriors for Freedom Director of Relationships, and Mr. Duane Cummings, Warriors for Freedom Executive Director who all thanked the City of Mustang and provided background information regarding their organizations.

G.3 Oath of Office for Officers Beck and Halter.

Chief Mike Wallace administered the Oath of Office to Officer Paiton Beck.

(Oath of Office for *Officer Halter* will be held in a future meeting.)

G.2 City Council

Mayor Grider asked the Councilmembers if they had anything to report in their respective Wards:

Vice Mayor Ray reported no activity.

Councilman Leete reported no activity.

Councilman Wald reported no activity.

Councilman Waugh thanked *Assistant City Manager Battles* and *Code Enforcement Officer Murrell* for their hard work regarding property issues in his ward and stated his ward was very busy with construction activity on SW 59th Street and State Highway 152.

Councilman McKenzie reported no activity.

Councilman Sholund reported no activity.

Mayor Grider reported no activity.

H. DISCUSSION ITEMS

- H.1 *Public Hearing and Consideration of Resolution 24-029, Approving the Fiscal Year 2024-2025 Budget for the City of Mustang, Mustang Improvement Authority and Related Funds.

City Manager Rooney provided an overview and presentation of the FY 2025 budget. He stated the budget was discussed in a public Work Session and posted on the City's website along with questions and answers stating he did not receive any questions or feedback from the public. **Rooney** thanked *Finance Director Watts* and Staff for their hard work in developing the balanced budget.

Councilmembers also thanked *Finance Director Watts* and City Staff for their hard work and for the transparency to the public.

Mayor Grider opened the Public Hearing.

There being none, **Mayor Grider** closed the Public Hearing.

Discussion was held regarding pool renovations expected to be completed this winter including timeline, bidding, age of pool, etc.

MOTION was made by **Vice Mayor Ray**, seconded by **Councilman McKenzie**, to Approve Resolution 24-029.

AYE: Ray, Leete, Wald, Waugh, McKenzie, Sholund, Grider

NAY: None

- H.2 Public Hearing and Consideration of Ordinance No. 1306, an Ordinance of The City of Mustang, Oklahoma, Amending the Zoning Ordinance of The City of Mustang, Oklahoma, as Amended, to Change Certain Property Located in Canadian County, Oklahoma, from a R-4, Multiple-Family District Planned Unit Development to an Amended R-4, Multiple-Family District Planned Unit Development, Declaring Repealer, and Providing for Severability.

Senior City Planner Conner stated the applicant is requesting to amend an existing PUD approved by Planning Commission and City Council in March, 2021, called Weaver's Acres Residences. He stated the property is located at Czech Hall Road and State Highway 152 stating it was originally approved for a complex of four buildings, each with five units, for a total of 20 rental dwelling units having public water and only one public sewer connection for the entire project instead of individual unit sewer taps. **Conner** stated the development also included a gazebo and dog park. He stated the project was never started and the property has since changed hands.

Conner stated the new property owner is asking the City Council to consider amendments to the PUD before commencing construction stating the name of the development would change to Calvary Court and the total number of units would be reduced to four buildings, each with four units, for a total of 16 dwelling units, changing them from rental units to individually owned condo units. **Conner** stated another change from the original PUD included the sanitary sewer being extended into the development to serve each unit stating each unit would have an individual sewer tap as well as the water line being extended to serve each unit as well. He stated the development would still include a gazebo and dog park and the exterior facade of the buildings would be 100% brick. He stated the design statement will include language stating the developer will adhere to State Statutes. **Conner** stated Staff recommended approval.

Discussion was held if the owner of a unit would be able to rent out the unit like an owner of house is able to do with **Conner** stating he would have to review State Statutes to see what it allows.

Other discussion included the property currently needing mowed and maintained.

Mayor Grider opened the Public Hearing.

Greg Massey, Red Plains Professional Services, on behalf of the applicant, addressed the Council stating Conner provided a great overview of the current PUD and changes being requested. He stated the HOA would maintain the common areas stating reducing the density and extending the water and sewer would be a greater benefit to the City.

Mayor Grider closed the Public Hearing.

MOTION was made by **Councilman Waugh**, seconded by **Councilman Sholund**, to Approve Ordinance No. 1306.

AYE: Ray, Leete, Wald, Waugh, McKenzie, Sholund, Grider

NAY: None

H.3 *Consideration of Change Order Number 2 & the Final Pay Application (Pay App #4) for the SH-152 Waterline Relocation Contract with Lone Hickory Cattle, LLC.

Assistant City Manager Battles stated with this type of project, unexpected valves show up, waterlines going nowhere, etc. stating this change order reconciles the quantities for the field changes required to facilitate connections to the existing waterlines and avoid other utilities throughout the project. He stated the change order was for the amount of \$81,343 with the total project amount being \$1,143,756.

MOTION was made by **Councilman Waugh**, seconded by **Councilman Wald**, to Approve Change Order #2 & Final Pay Application for SH-152 Waterline Relocation Contract with Lone Hickory Cattle LLC.

AYE: Ray, Leete, Wald, Waugh, McKenzie, Sholund, Grider

NAY: None

- H.4 *Consideration of Change Order Number 3 for the SH-152 Sanitary Sewer Relocation Contract with United Trenching.

Assistant City Manager Battles stated this change order allows for the addition of a small retaining wall on the south side of the new lift station which would eliminate significant impacts to the landscaping on the adjacent property to the south such as removal of trees and save money for the City. He stated the change order was for the amount of \$9,110.

MOTION was made by **Councilman Waugh**, seconded by **Councilman Sholund**, to Approve Change Order #3 for SH-152 Sanitary Sewer Relocation Contract with United Trenching.

AYE: Ray, Leete, Wald, Waugh, McKenzie, Sholund, Grider

NAY: None

I. MATTERS FOR EXECUTIVE SESSION

None.

J. ADJOURNMENT

MOTION was made by **Councilman Wald**, seconded by **Councilman Leete**, to adjourn.

AYE: Ray, Leete, Wald, Waugh, McKenzie, Sholund, Grider

NAY: None

The meeting was adjourned at **7:32 p.m.**

Brian Grider, Mayor

Attest:

Lisa Martin, City Clerk



Agenda Item No: F.2

Mustang City Council Agenda Item Report

Meeting Date: July 2, 2024

Submitted by: Ashley Neely

Submitting Department: Finance

Item Type: Approval

Agenda Section: CONSENT AGENDA

Subject Title:

*Claims List for FY 2024.

Recommendation:

Approve

Initiator:

Ashley Neely

Background:

Claims List for FY24

Financial Impact:

\$486,546.90

Staff Comments:

Attachments:

[GF Claims List - FY24.pdf](#)

FUND: 01 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 01 CITY ATTORNEY						
24-1927	01-R0140	ERIK ROSCOM	CITY PROSECUTOR FILL IN	6/2024	202406171579	400.00
DEPARTMENT TOTAL:						400.00
DEPARTMENT: 11 CITY MANAGER						
24-0116	01-B0274	HEALTH CARE SERVICE CORPORARETIRE HEALTH INSURANCE		6/2024	202406171586	3,316.91
24-0086	01-D1082	DELTA DENTAL PLAN OF OKLAHORETIREE DENTAL INSURANCE		6/2024	202406181590	509.14
24-0137	01-M0180	MUSTANG CHAMBER OF COMMERCECHAMBER LUNCHEONS		6/2024	20164	150.00
24-0528	01-M0234	MUSTANG TIMES LLC	LEGAL PUBLICATIONS	5/2024	MT617516	106.40
24-0210	01-P0045	PETTY CASH	POSTAGE RETURN	6/2024	202406181595	194.51
24-0330	01-S0137	STANDARD INSURANCE COMPANY	RETIREE VISION	6/2024	202406171587	71.52
DEPARTMENT TOTAL:						4,348.48
DEPARTMENT: 12 LIBRARY						
24-1384	01-M0263	MIDWEST TAPE, LLC	JUVENILE A/V	5/2024	505546938	31.39
DEPARTMENT TOTAL:						31.39
DEPARTMENT: 13 PARKS AND RECREATION						
24-1837	01-M0220	MUSTANG PUBLIC SCHOOLS	JUNE FIELD TRIP BUSES	6/2024	2713	873.00
24-0280	01-00211	JONATHAN GRIDER	FITNESS EQUIPMENT REPAIRS	5/2024	6970	953.77
24-0281	01-00211	JONATHAN GRIDER	QUARTERLY MAINTENANCE EQU	5/2024	6980	490.00
24-1898	01-RF0100	JESSICA MATHIS	POOL PARTY REFUND	6/2024	202406171582	150.00
24-1899	01-RF0101	EVA PEREZ	POOL PARTY REFUND	6/2024	202406171580	350.00
24-1900	01-RF0102	KELSEY GOLDEN	POOL PARTY REFUND	6/2024	202406171583	400.00
24-1901	01-RF0103	CHESNEY DEAN	POOL PARTY REFUND	6/2024	202406171581-	400.00
24-1952	01-RF0104	AMANDA PRATT	SWIM LESSON REFUND	6/2024	202406181604	100.00
24-1953	01-RF0105	SHARA SAGE	SWIM LESSON REFUND	6/2024	202406181605	100.00
24-1954	01-RF0106	BAILEY HAZELBAKER	SWIM LESSON REFUND	6/2024	202406181606	100.00
DEPARTMENT TOTAL:						3,916.77
DEPARTMENT: 15 GENERAL GOVERNMENT						
24-0087	01-D0088	STATE OF OKLAHOMA - DEPARTMINMATE LABOR		6/2024	UNCCC-3060524	540.00
24-0210	01-P0045	PETTY CASH	POSTAGE RETURN	6/2024	202406181595	19.70
24-1159	01-Q0084	QUADIENT FINANCE USA, INC.	POSTAGE FOR ONSITE METER	4/2024	202406181592B	800.00
24-1159	01-Q0084	QUADIENT FINANCE USA, INC.	POSTAGE FOR ONSITE METER	5/2024	202406181593B	837.28
24-0323	01-S0085	SILVER STAR CONSTRUCTION	COSTREET & MOWING CONTRACTO	5/2024	34721	75,094.19
24-0333	01-S0173	STANDLEY SYSTEMS, LLC	COPIER LEASE/USAGE	6/2024	INV1659931	3,244.76
24-0321	01-S0306	SETH B SHAY	PEST CONTROL SERVICES	5/2024	5312024-1	600.00
24-1023	01-S0306	SETH B SHAY	PEST CONTROL NEW FS	5/2024	2063	160.00
DEPARTMENT TOTAL:						81,295.93

FUND: 01 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 18		TOWN CENTER				
24-0312	01-L0052	LOCKE SUPPLY CO	LIGHTING SUPPLIES	5/2024	52632902-00	33.42
24-1751	01-L0052	LOCKE SUPPLY CO	BOLLARD REPLACEMENT	5/2024	52426935-00	547.00
DEPARTMENT TOTAL:						580.42
DEPARTMENT: 19		BALL COMPLEX				
24-1423	01-I1119	STEPHENSON WHOLESALE CO.,	ICONCESSIONS SUPPLIES	5/2024	7851866	482.84
24-0453	01-K0138	KLEMENT DISTRIBUTION INC.	ICE CREAM-CONCESSIONS	5/2024	1072414912	514.45
24-0403	01-Q0034	OWENS SEPTIC SERVICE, LLC	DOG PARK POTTY RENTAL	5/2024	06012024-63	210.00
24-0403	01-Q0034	OWENS SEPTIC SERVICE, LLC	DOG PARK POTTY RENTAL	6/2024	06012024-62	210.00
24-1799	01-P0144	BOTTLING GROUP, LLC	CONCESSIONS - FOUNTAIN	5/2024	30517655	2,112.26
24-1799	01-P0144	BOTTLING GROUP, LLC	CONCESSIONS - FOUNTAIN	6/2024	65414608	2,489.38
24-1798	01-P0214	PRESTIGE WORLDWIDE CONSULTI	JOHNNY FREEZE CUPS	6/2024	28	1,564.75
24-1851	01-S0265	SIMPLOT AB RETAIL INC	PALLET OF FERTILIZER	5/2024	218075593	900.00
24-1796	01-S0355	SUNSHINE SWEETS, LLC	CONCESSIONS - DIP N DOTS	5/2024	I240529759	853.13
24-1796	01-S0355	SUNSHINE SWEETS, LLC	CONCESSIONS - DIP N DOTS	6/2024	I240607832	1,218.00
DEPARTMENT TOTAL:						10,554.81
DEPARTMENT: 21		FINANCE				
24-0303	01-Q0003	QUIK PRINT OF OKLAHOMA CITY	BUSINESS CARDS	5/2024	763955	102.39
DEPARTMENT TOTAL:						102.39
DEPARTMENT: 31		COMMUNITY DEVELOPMENT				
24-1835	01-R0092	SHELBY LINK	BLANKET MOWING ABATEMENT	5/2024	345	825.00
24-0385	01-S0373	RPS AUTO LLC	BULK OIL & LUBE	5/2024	00543-36099	92.99
DEPARTMENT TOTAL:						917.99
DEPARTMENT: 41		POLICE				
24-2023	01-C0232	COPS PRODUCTS	UNIFORM ITEMS FOR NEW	4/2024	202400747	1,776.75
24-2023	01-C0232	COPS PRODUCTS	UNIFORM ITEMS FOR NEW	5/2024	202401531	321.50
24-0621	01-C1136	CITY OF OKLAHOMA CITY	RADIO USAGE	6/2024	ITPSCMSTNGPD 2	267.24
24-1815	01-J0145	JOHNSON AUTO GLASS, INC.	WINDSHIELD REPAIR UNIT255	5/2024	083147	75.00
24-0076	01-J1071	CRUSH ENTERPRISES, INC.	FACILITY CLEANING SERVICE	6/2024	INV67361	1,585.00
24-1805	01-M0115	MTM RECOGNITION CORPORATION	BADGE ORDER	5/2024	6203117	763.00
24-0081	01-M0170	DAVID L. MORRIS	VEHICLE MAINTENANCE	5/2024	233-05012024	215.00
24-0210	01-P0045	PETTY CASH	POSTAGE RETURN	6/2024	202406181595	20.01
24-1587	01-S0373	RPS AUTO LLC	OIL CHANGES FOR PD	5/2024	00543-35365	347.21
24-0104	01-T0029	WEST PUBLISHING CORPORATION	CLEAR INVESTIGATIVE TOOL	6/2024	850264865	236.13
24-0107	01-T1029	THOMAS L DAVIS	JAIL LAUNDRY SERVICE	5/2024	000573	324.30
DEPARTMENT TOTAL:						5,931.14

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 42		ANIMAL WELFARE				
24-1755	01-H0191	WENDY HOWARD DVM, PC	SPAY & NEUTER SERVICES	6/2024	2177356	346.00
24-0420	01-J1071	CRUSH ENTERPRISES, INC.	ANIMAL WELFARE CLEANING	6/2024	INV67359	395.00
24-0429	01-S0330	STREETS, LLC	HVAC MAINT AGRMT	5/2024	S184-0524	1,822.00
24-0432	01-S0378	LABXPRESS, LLC	COURIER SERVICES	5/2024	40160	38.33
DEPARTMENT TOTAL:						2,601.33
DEPARTMENT: 51		FIRE				
24-1879	01-H0127	ERIC HALTER	NFPA EXPO PER DIEM	6/2024	202406181591	120.00
DEPARTMENT TOTAL:						120.00
FUND TOTAL:						110,800.65

FUND: 07 - LIBRARY

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 07		ADMINISTRATION				
24-1856	01-H1040	MONTY HARPER	MUSIC PROGRAM 6/1/2024	5/2024	202406171566	450.00
24-1858	01-I0008	INSPYRAL LLC	MUSIC PROGRAM	5/2024	202406171567	466.25
24-1863	01-K0131	MELISSA KERFOOT	COSPLAY PROGRAM	5/2024	202406171568	80.00
24-1864	01-M0332	ANNE CONAWAY-CAMPBELL	MORALART PROGRAM	5/2024	202406171572	100.00
24-1860	01-N0046	JACQUELINE MARIE NELSON	ART PROGRAM	5/2024	202406171573	50.00
24-1861	01-P0137	PAINTED SKY OPERA	INTERACTIVE OPERA PROGRAM	5/2024	202406171574	200.00
24-1859	01-R0127	HOLLY REHBERG	AUTHOR PROGRAM	5/2024	202406171578	500.00
24-1862	01-S0132	SCIENCE MUSEUM OKLAHOMA	PROGRAMS	5/2024	202406171584	500.00
DEPARTMENT TOTAL:						2,346.25
FUND TOTAL:						2,346.25

FUND: 39 - LIMITED PURPOSE

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 01 CITY ATTORNEY						
24-0603	01-T0029	WEST PUBLISHING CORPORATION	WESTLAW PRO	6/2024	850301275	345.00
DEPARTMENT TOTAL:						345.00
DEPARTMENT: 18 TOWN CENTER						
24-1562	01-I0054	IMPRESSIONS PRINTING AND CORE	PLACE LETTERS - AA CNTR	5/2024	240414	981.28
DEPARTMENT TOTAL:						981.28
DEPARTMENT: 19 BALL COMPLEX						
24-1870	01-T1073	INTELLIGENT MARKING USA,	INTURF TANK & GPS	6/2024	30634	10,000.00
DEPARTMENT TOTAL:						10,000.00
DEPARTMENT: 51 FIRE						
24-1236	01-S1080	STEPHEN P. SANCHEZ	NEW COMMAND-1 WINDOW TINT	5/2024	20240503D	80.00
DEPARTMENT TOTAL:						80.00
DEPARTMENT: 72 WATER						
24-1505	01-P0049	PIONEER SUPPLY, LLC	WATER LINE PARTS	5/2024	INV67394	5,074.89
DEPARTMENT TOTAL:						5,074.89
FUND TOTAL:						16,481.17

FUND: 69 - RISK MANAGEMENT

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 00 ADMINISTRATION						
24-1949	01-E0007	EMERGENCY PHYSICIANS OF MIDWC	CLAIM #2024-05	6/2024	202406181601	93.13
24-1950	01-E0007	EMERGENCY PHYSICIANS OF MIDWC	CLAIM #2024-03	6/2024	202406181602	93.13
24-1947	01-I0053	INDEPENDENT MEDICAL EXAMINAWC	CLAIM #2009-07	6/2024	202406181599	50.00
24-1944	01-M0299	B3W LLC	WC CLAIM #2024-04	6/2024	202406181596	160.41
24-1849	01-P0166	PTMS 3.0, LC	WC CLAIM #2023-12	5/2024	202406171576	414.81
24-1895	01-P0166	PTMS 3.0, LC	WC CLAIM 2023-12	5/2024	202406171575	138.27
24-1948	01-P0166	PTMS 3.0, LC	WC CLAIM #2023-12	6/2024	202406181600	556.32
24-1951	01-P0166	PTMS 3.0, LC	WC CLAIM #2023-12	6/2024	202406181603	541.44
24-1848	01-R0019	RADIOLOGY ASSOCIATES, LLC	WC CLAIM #2023-12	5/2024	202406171577	24.68
24-1945	01-S0255	SSM HEALTH CARE OF OKLAHOMAWC	CLAIM #2024-05	6/2024	202406181597	372.25
24-1946	01-S0255	SSM HEALTH CARE OF OKLAHOMAWC	CLAIM #2024-03	6/2024	202406181598	372.25
24-1896	01-W0108	SERVRX, INC.	WC CLAIM 2009-07	5/2024	202406171585	2,862.70
DEPARTMENT TOTAL:						5,679.39
FUND TOTAL:						5,679.39

6-18-2024 7:44 AM

A/P PAYMENT REGISTER

PAGE: 1

PACKET: 22620 AP KW 6/18/24

VENDOR SET: 01

Receipt Register
Claims List

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
--------	----------	-------------	------	-------	------	--------	------------------	---------------------	-------------

01-A0039 ASC INC

I 194880	VEHICLE PARTS	50		R	5/01/2024	25.60	25.60CR	✓	
						25.60			
			REG. CHECK			25.60	25.60CR		0.00
						25.60	0.00		

01-A0110 ALL SEASON BUILDING SUPPLY

I 373758	FIELD MAINTENANCE	50		R	5/03/2024	31.86	31.86CR	✓	
						31.86			
I 373987	FIELD MAINTENANCE	50		R	5/06/2024	25.64	25.64CR	✓	
						25.64			
I 374896	FIELD MAINTENANCE	50		R	5/13/2024	83.88	83.88CR	✓	
						83.88			
I 375321	SMALL TOOLS & EQUIPMENT	50		R	5/16/2024	12.03	12.03CR	✓	
						12.03			
I 376604	SMALL TOOLS & EQUIPMENT	50		R	5/28/2024	9.40	9.40CR	✓	
						9.40			
I 376863	FIELD MAINTENANCE	50		R	5/30/2024	38.01	38.01CR	✓	
						38.01			
I 376880	FIELD MAINTENANCE	50		R	5/30/2024	49.62	49.62CR	✓	
						49.62			
I 377726	BUILDING REPAIR & MAINT	50		R	6/07/2024	2.76	2.76CR	✓	
						2.76			
			REG. CHECK			253.20	253.20CR		0.00
						253.20	0.00		

01-A0227 ALLIED ELEVATOR SERVICES, I

I 2155148	INSPECTION & MAINTENANCE	50		R	6/01/2024	175.00	175.00CR	✓	
						175.00			
			REG. CHECK			175.00	175.00CR		0.00
						175.00	0.00		

6-18-2024 7:44 AM
ACKET: 22620 AP KW 6/18/24
ENDOR SET: 01

A/P PAYMENT REGISTER

VENDOR SEQUENCE

ENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

1-B0006 KARBS TOWING LLC									
I 24-66318		TOWING SERVICES	50		R	6/04/2024	50.00 50.00	50.00CR ✓	
							50.00	50.00CR	0.00
						REG. CHECK	50.00 50.00	0.00	

1-B0130 CHRISTOPHER HOWARD BOX									
I 202406171562		ALTERNATE JUDGE	50		R	6/13/2024	475.00 475.00	475.00CR ✓	
							475.00	475.00CR	0.00
						REG. CHECK	475.00 475.00	0.00	

1-B0154 ICE MAKER SALES & SERVICE I									
I 1103275-IN		CONCESSIONS FRIDGE REPAIR	50		R	5/24/2024	1,112.97 1,112.97	1,112.97CR ✓	
I 1103397-IN		MAINTENANCE ICE MACHINE	50		R	5/31/2024	506.93 506.93	506.93CR ✓	
I 1103398-IN		ICE MACHINE MAINTENANCE	50		R	5/31/2024	287.00 287.00	287.00CR ✓	
							1,906.90	1,906.90CR	0.00
						REG. CHECK	1,906.90	0.00	

1-B0222 BRADLEY WERNER, LLC									
I 23718		LEGAL SRVS - FRANCH RENWL	50		R	6/03/2024	343.75 343.75	343.75CR ✓	
							343.75	343.75CR	0.00
						REG. CHECK	343.75 343.75	0.00	

1-B1019 BEN E. KEITH COMPANY									
I 66538782		CONCESSIONS-FOOD/BEVERAGE	50		R	5/27/2024	1,225.60 1,225.60	1,225.60CR ✓	
I 66542708		CONCESSIONS-FOOD/BEVERAGE	50		R	5/30/2024	2,339.24 2,339.24	2,339.24CR ✓	

6-18-2024 7:44 AM
ACKET: 22620 AP KW 6/18/24
ENDOR SET: 01

A/P PAYMENT REGISTER

VENDOR SEQUENCE

ENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
1-B1019 BEN E. KEITH COMPANY (CONT)									
I 66550965		CONCESSION SUPPLIES	50		R	6/06/2024	2,188.78 2,188.78	2,188.78CR ✓	
I 66555451		CONCESSIONS-FOOD/BEVERAGE	50		R	6/10/2024	856.67 856.67	856.67CR ✓	
						REG. CHECK	6,610.29 6,610.29	6,610.29CR 0.00	0.00
01-B1023 BTAC UNITED ACQUISITION HOL									
I 5018924576		BOOKS	50		R	6/06/2024	70.90 70.90	70.90CR ✓	
I 5018924577		BOOKS	50		R	6/06/2024	429.69 429.69	429.69CR ✓	
I 5018924577A		BOOKS	50		R	6/06/2024	237.53 237.53	237.53CR ✓	
						REG. CHECK	738.12 738.12	738.12CR 0.00	0.00
01-B1026 B&C APPAREL									
I 3253		STAFF SHIRTS	50		R	5/29/2024	3,225.00 3,225.00	3,225.00CR ✓	
						REG. CHECK	3,225.00 3,225.00	3,225.00CR 0.00	0.00
01-B1149 BANNER FIRE EQUIPMENT INC									
I 1111-10726		INSPECTIONS & REPAIRS	50		R	5/24/2024	149.85 149.85	149.85CR ✓	
I 1111-10727		INSPECTIONS & REPAIRS	50		R	5/24/2024	149.85 149.85	149.85CR ✓	
						REG. CHECK	299.70 299.70	299.70CR 0.00	0.00

6-18-2024 7:44 AM

A/P PAYMENT REGISTER

PAGE: 4

ACKET: 22620 AP KW 6/18/24

ENDOR SET: 01

VENDOR SEQUENCE

ENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
01-C0009 CITY CARBONIC LLC									
I 68914		FS#1 SCBA HYDROSTAT	50		R	5/29/2024	115.00 115.00	115.00CR ✓	
				REG. CHECK			115.00 115.00	115.00CR 0.00	0.00
01-C0020 CANADIAN COUNTY CLERK									
I R848420		MOWING & CLEANING ABATEME	50		R	6/06/2024	22.00 22.00	22.00CR ✓	
				REG. CHECK			22.00 22.00	22.00CR 0.00	0.00
01-C0060 CRAIG CARRUTH									
I 202406171563		ORFA CONFERENCE PER DIEM	50		R	6/05/2024	160.00 160.00	160.00CR ✓	
				REG. CHECK			160.00 160.00	160.00CR 0.00	0.00
01-C0106 CINTAS CORPORATION NO. 2									
I 4194298820		JANITORIAL SUPPLIES	50		R	5/30/2024	81.08 81.08	81.08CR ✓	
I 4194298849		JANITORIAL SUPPLIES	50		R	5/30/2024	282.48 282.48	282.48CR ✓	
I 4194298857		JANITORIAL SUPPLIES	50		R	5/30/2024	650.62 650.62	650.62CR ✓	
I 4194298857A		WHP BATHROOM SUPPLIES	50		R	5/30/2024	19.23 19.23	19.23CR ✓	
I 4195056821		CONCESSIONS-JAN SUPPLIES	50		R	6/06/2024	341.36 341.36	341.36CR ✓	
I 4195056838		JANITORIAL SUPPLIES	50		R	6/06/2024	81.08 81.08	81.08CR ✓	
I 4195056853		JANITORIAL SUPPLIES	50		R	6/06/2024	583.48 583.48	583.48CR ✓	

6-18-2024 7:44 AM

A/P PAYMENT REGISTER

PAGE: 5

PACKET: 22620 AP KW 6/18/24

ENDOR SET: 01

VENDOR SEQUENCE

ENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
11-C0106 CINTAS CORPORATION NO. 2 (CONT)									
I	4195056853A	WHP BATHROOM SUPPLIES	50		R	6/06/2024	112.59 112.59	112.59CR ✓	
				REG. CHECK			2,151.92 2,151.92	2,151.92CR 0.00	0.00
11-C0231 CONRAD FIRE EQUIPMENT, INC.									
I	575463	SHUTOFF FOR ATTACK LINE	50		R	5/20/2024	85.71 85.71	85.71CR ✓	
				REG. CHECK			85.71 85.71	85.71CR 0.00	0.00
11-C0232 COPS PRODUCTS									
I	202401332	BALLISTIC VEST	50		R	5/28/2024	1,014.75 1,014.75	1,014.75CR ✓	
				REG. CHECK			1,014.75 1,014.75	1,014.75CR 0.00	0.00
11-C0286 CIVICPLUS, LLC									
I	306128	CIVIC REC SOFTWARE FEES	50		R	5/31/2024	912.65 912.65	912.65CR ✓	
				REG. CHECK			912.65 912.65	912.65CR 0.00	0.00
11-C0323 DANIEL KEITH COAST									
I	202406171564	AUTHOR PROGRAM	50		R	5/30/2024	425.00 425.00	425.00CR ✓	
				REG. CHECK			425.00 425.00	425.00CR 0.00	0.00

6-18-2024 7:44 AM

A/P PAYMENT REGISTER

PAGE: 6

PACKET: 22620 AP KW 6/18/24

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
01-C0332 CNS RESTORATION LLC									
I	202406171565	MOWING ABATEMENT	50		R	6/10/2024	1,000.00 1,000.00	1,000.00CR ✓	
				REG. CHECK			1,000.00 1,000.00	1,000.00CR 0.00	0.00
01-C1068 CDW LLC									
I	RM83307	PRINT RIBBON	50		R	5/29/2024	28.79 28.79	28.79CR ✓	
I	RN42751	ADOBE ACROBAT-FINANCE DIR	50		R	5/30/2024	65.83 65.83	65.83CR ✓	
I	RS04757	FIRE DEPARTMENT SERVER	50		R	2/13/2024	342.57 342.57	342.57CR ✓	
				REG. CHECK			437.19 437.19	437.19CR 0.00	0.00
01-C1136 CITY OF OKLAHOMA CITY									
I	ITPSCMSTNGFDUSGFY2 RADIO USAGE		50		R	6/05/2024	5,371.04 5,371.04	5,371.04CR ✓	
I	ITPSCMSTNGPDUSGFY2 RADIO USAGE & MAINTENANCE		50		R	6/05/2024	8,957.82 8,957.82	8,957.82CR	
				REG. CHECK			14,328.86 14,328.86	14,328.86CR 0.00	0.00
01-C1192 CENTRAL OKLAHOMA WINNELSON									
I	17185401	FLUSH VALVES	50		R	6/04/2024	534.73 534.73	534.73CR ✓	
				REG. CHECK			534.73 534.73	534.73CR 0.00	0.00

6-18-2024 7:44 AM

A/P PAYMENT REGISTER

PAGE: 7

PACKET: 22620 AP KW 6/18/24

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
)1-D0134 DON'S PLUMBING INC									
I WO-6260		PLUMBING REPAIR WH PARK	50		R	5/13/2024	445.00 445.00	445.00CR ✓	
I WO-6386		LEAK REPAIRS	50		R	5/14/2024	300.00 300.00	300.00CR ✓	
		REG. CHECK					745.00 745.00	745.00CR 0.00	0.00
)1-D0144 DON-CO SEWER & DRAIN									
I 7570		A/V EQUIPMENT REPAIRS	50		R	6/06/2024	195.00 195.00	195.00CR ✓	
		REG. CHECK					195.00 195.00	195.00CR 0.00	0.00
)1-D0160 DANE & ASSOCIATES ELECTRIC									
I 7412		ELECTRICAL REPAIRS	50		R	5/29/2024	643.52 643.52	643.52CR ✓	
		REG. CHECK					643.52 643.52	643.52CR 0.00	0.00
)1-F0078 DAIOHS USA, INC									
I 395077		MEETING SUPPLIES	50		R	5/30/2024	56.20 56.20	56.20CR ✓	
I 395729		ICE MACHINE RENT/SERVICE	50		R	6/02/2024	135.00 135.00	135.00CR ✓	
		REG. CHECK					191.20 191.20	191.20CR 0.00	0.00
)1-F0144 405 TECHNOLOGY SOLUTIONS, L									
I 2697		POS FOR CONCESSIONS	50		R	6/01/2024	1,187.13 1,187.13	1,187.13CR ✓	
		REG. CHECK					1,187.13 1,187.13	1,187.13CR 0.00	0.00

6-18-2024 7:44 AM

A/P PAYMENT REGISTER

PAGE: 8

PACKET: 22620 AP KW 6/18/24

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
01-G0116 GRIDSHIFT SOLUTIONS, LLP									
I 1455		SOLAR LIGHTING FOOTBALL	50		R	4/01/2024	13,600.00 13,600.00	13,600.00CR ✓	
				REG. CHECK			13,600.00 13,600.00	13,600.00CR 0.00	0.00
01-H0165 HD SUPPLY, INC									
I 805523396		JANITORIAL SUPPLIES	50		R	5/17/2024	405.44 405.44	405.44CR ✓	
				REG. CHECK			405.44 405.44	405.44CR 0.00	0.00
01-H0191 WENDY HOWARD DVM, PC									
I 2172689		SPAY/NEUTER SERVICES	50		R	5/27/2024	69.00 69.00	69.00CR ✓	
				REG. CHECK			69.00 69.00	69.00CR 0.00	0.00

PACKET: 22620 AP KW 6/18/24

ENDOR SET: 01

===== R E P O R T T O T A L S =====

F U N D D I S T R I B U T I O N

FUND NO#	FUND NAME	AMOUNT
01	GENERAL FUND	33,793.57CR
05	PARK IMPROVEMENT	1,215.00CR
07	LIBRARY	854.69CR
11	PARK'S DONATION	3,225.00CR
39	LIMITED PURPOSE	13,238.40CR
** TOTALS **		52,326.66CR

=====

----- TYPE OF CHECK TOTALS -----

	NUMBER	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
HAND CHECKS		0.00	0.00	0.00
		0.00	0.00	
DRAFTS		0.00	0.00	0.00
		0.00	0.00	
REG-CHECKS		52,326.66	52,326.66CR	0.00
		52,326.66	0.00	
EFT		0.00	0.00	0.00
		0.00	0.00	
NON-CHECKS		0.00	0.00	0.00
		0.00	0.00	
ALL CHECKS		52,326.66	52,326.66CR	0.00
		52,326.66	0.00	

TOTAL CHECKS TO PRINT: 31

ERRORS: 0 WARNINGS: 0

FUND: 01 - GENERAL FUND

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 00 MAYOR AND COUNCIL						
24-1846	01-C0108	COWAN GROUP ENGINEERING, L	ENGINEERING FEES	6/2024	8746	8,367.40
DEPARTMENT TOTAL:						8,367.40
DEPARTMENT: 01 CITY ATTORNEY						
24-1715	01-M0343	JON MILLER	CANADIAN COUNTY BAR ASSOC	6/2024	187528	100.00
DEPARTMENT TOTAL:						100.00
DEPARTMENT: 11 CITY MANAGER						
24-0475	01-G0133	DALLAS-FORT WORTH HOSPITAL	BACKGROUND CHECKS	5/2024	00105907	20.35
24-0495	01-H0167	HEALTH CARE SERVICE CORPORAC	BRA INS ADMIN FEE	6/2024	240832MAY2024	75.00
24-0528	01-M0234	MUSTANG TIMES LLC	LEGAL PUBLICATIONS	6/2024	MT617681	68.60
24-2224	01-V0106	VALIR OUTPATIENT CLINICS, L	DRUG SCREENING - 10 PANEL	6/2024	202406271750	35.00
DEPARTMENT TOTAL:						198.95
DEPARTMENT: 12 LIBRARY						
24-1388	01-B1023	BTAC UNITED ACQUISITION HOL	BOOKS	6/2024	5018930866	2,669.24
24-1878	01-C1068	CDW LLC	INK SUPPLIES	6/2024	RQ34872	274.30
24-1325	01-I0023	INGRAM LIBRARY SERVICES LLC	YA BOOKS	6/2024	82386234	53.79
24-1384	01-M0263	MIDWEST TAPE, LLC	JUVENILE A/V	6/2024	505643266	49.19
DEPARTMENT TOTAL:						3,046.52
DEPARTMENT: 13 PARKS AND RECREATION						
24-1866	01-B1026	B&C APPAREL	CAMP SHIRTS	6/2024	3262	150.00
24-1599	01-B1081	TRAVIS BRYCE	DART BATTLES-SUMMER CAMP	6/2024	202406271731	425.00
24-0286	01-C0106	CINTAS CORPORATION NO. 2	WHP BATHROOM SUPPLIES	6/2024	4196472102A	38.46
24-1837	01-M0220	MUSTANG PUBLIC SCHOOLS	JUNE FIELD TRIP BUSES	6/2024	2715	823.50
24-2141	01-RF0107	JOHN SCOTT	ROOM RENTAL REFUND	6/2024	202406271745	250.00
24-2142	01-RF0108	TANNER TATE	POOL PARTY REFUND	6/2024	202406271746	350.00
24-2192	01-RF0109	ASHLEY BERGER	SWIM LESSON REFUND	6/2024	202406271747	50.00
DEPARTMENT TOTAL:						2,086.96

FUND: 01 - GENERAL FUND

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 15		GENERAL GOVERNMENT				
24-0125	01-L0052	LOCKE SUPPLY CO	LIGHT BULBS & BALLASTS	6/2024	52823778-00	33.42
24-2044	01-00027	OMECORP LLC	ENVELOPE SEALER	6/2024	290949	23.50
24-2057	01-00027	OMECORP LLC	ENVELOPE SEALER	6/2024	290949A	100.00
DEPARTMENT TOTAL:						156.92
DEPARTMENT: 18		TOWN CENTER				
24-1822	01-C0106	CINTAS CORPORATION NO. 2	JANITORIAL SUPPLIES	6/2024	4196472102	1,084.49
24-1610	01-E0115	ERC ACQUISITION INC.	GYM WIPES FOR FITNESS RMS	6/2024	945141	435.55
24-1510	01-H0165	HD SUPPLY, INC	JANITORIAL SUPPLIES	6/2024	807867775	200.83
DEPARTMENT TOTAL:						1,720.87
DEPARTMENT: 19		BALL COMPLEX				
24-1935	01-B0061	BEACON ATHLETICS LLC	STREAMLINE CHALKER	6/2024	0595295-IN	650.00
24-1427	01-B0154	ICE MAKER SALES & SERVICE	IREFRIGERATION REPAIRS	6/2024	1103646-IN	893.51
24-1830	01-B0154	ICE MAKER SALES & SERVICE	ICONCESSIONS FRIDGE REPAIR	6/2024	1103569-IN	431.17
24-1663	01-B1019	BEN E. KEITH COMPANY	CONCESSIONS SUPPLIES	6/2024	66569868	98.03
24-1877	01-B1019	BEN E. KEITH COMPANY	CONCESSION SUPPLIES	6/2024	66559787	3,217.64
24-1937	01-B1019	BEN E. KEITH COMPANY	CONCESSIONS FOOD/SUPPLIES	6/2024	66567173	807.04
24-1843	01-C0106	CINTAS CORPORATION NO. 2	CONCESSIONS-JAN SUPPLIES	6/2024	4195769576	929.80
24-1933	01-C0210	COUNTRY EQUIPMENT & USED	TRKUBOTA TRACTOR ASSEMBLY	6/2024	C1213813	1,365.73
24-0448	01-H0165	HD SUPPLY, INC	JANITORIAL SUPPLIES	5/2024	807407598	357.58
24-0448	01-H0165	HD SUPPLY, INC	JANITORIAL SUPPLIES	6/2024	809786825	330.82
24-1918	01-H0165	HD SUPPLY, INC	JANITORIAL SUPPLIES	6/2024	811171149	312.42
24-1876	01-I1119	STEPHENSON WHOLESALE CO.,	ICONCESSION SUPPLIES	6/2024	7854435	3,468.85
24-2140	01-J0150	MATTHEW SCOTT JONES	UIC SPRING ADULT LEAGUE	6/2024	8	640.00
24-0453	01-K0138	KLEMENT DISTRIBUTION INC.	ICE CREAM-CONCESSIONS	6/2024	1072417012	1,172.27
24-1666	01-P0144	BOTTLING GROUP, LLC	CONCESSION BEVERAGES	6/2024	27235405B	15.59
24-1731	01-P0144	BOTTLING GROUP, LLC	CONCESSIONS SUPPLIES	6/2024	27235404	278.00
24-1799	01-P0144	BOTTLING GROUP, LLC	CONCESSIONS - FOUNTAIN	6/2024	27235405	2,496.24
24-1940	01-P0144	BOTTLING GROUP, LLC	CONCESSIONS SUPPLIES	6/2024	26086354	2,651.26
24-0709	01-P0214	PRESTIGE WORLDWIDE CONSULTI	JOHNNY FRZ CUPS FOR CONC	6/2024	30	623.75
24-1798	01-P0214	PRESTIGE WORLDWIDE CONSULTI	JOHNNY FREEZE CUPS	6/2024	30A	58.00
24-1939	01-P0214	PRESTIGE WORLDWIDE CONSULTI	CONCESSIONS FOOD/SUPPLIES	6/2024	31	1,302.75
24-1934	01-P1016	P&K EQUIPMENT, INC.	GATOR STARTER & BLADES	6/2024	5503054	753.40
24-0708	01-Q0013	QUICKSCORES LLC	SCHEDULING SOFTWARE	6/2024	241425	161.00
24-0990	01-S0265	SIMPLOT AB RETAIL INC	CHALK, FIELD DRI, SEED	6/2024	218076210	463.89
24-0691	01-S0355	SUNSHINE SWEETS, LLC	DIP N DOTS 4 CONCESSIONS	6/2024	I240619894	348.00
24-1942	01-S0355	SUNSHINE SWEETS, LLC	CONCESSIONS FOOD/SUPPLIES	6/2024	I240617886	1,914.00
DEPARTMENT TOTAL:						25,740.74

FUND: 01 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 21		FINANCE				
24-1834	01-L0405	FRANK G LOVE ENVELOPES INC	COURT ENVELOPES	6/2024	0253340-IN	244.36
24-0303	01-Q0003	QUIK PRINT OF OKLAHOMA CITY	BUSINESS CARDS	6/2024	764227	59.70
24-2193	01-W0110	JANET WATTS	PER DIEM & TRAVEL EXPENSE	6/2024	202406271752	102.83
DEPARTMENT TOTAL:						406.89
DEPARTMENT: 31		COMMUNITY DEVELOPMENT				
24-0378	01-C0020	CANADIAN COUNTY CLERK	MOWING & CLEANING ABATEME	6/2024	R849441	18.00
24-0382	01-M0234	MUSTANG TIMES LLC	LEGALS	6/2024	MT617680	51.80
24-0379	01-00096	OKLAHOMA UNIFORM BUILDING	CBUILDING PERMIT FEES	5/2024	202406271740	224.00
24-1819	01-00096	OKLAHOMA UNIFORM BUILDING	CBUILDING PERMIT FEES	5/2024	202406271741	104.00
DEPARTMENT TOTAL:						397.80
DEPARTMENT: 51		FIRE				
24-0342	01-A0039	ASC INC	VEHICLE REPAIR & MAINT	6/2024	197068	119.88
24-2188	01-A0039	ASC INC	FILTERS FOR ALL VEHICLES	6/2024	197143	987.87
24-0343	01-A0110	ALL SEASON BUILDING SUPPLY	BUILDING REPAIR & MAINT	6/2024	379042	36.12
24-1912	01-B0154	ICE MAKER SALES & SERVICE	IWATER FILTER CARTRIDGE	6/2024	1103686-IN	554.00
24-1882	01-C0009	CITY CARBONIC LLC	SCBA CYLINDER REPAIR	6/2024	69055	50.00
24-0322	01-C0299	CENTRAL POWER SYSTEMS AND	SMaintenance	6/2024	202406271732	715.00
24-1883	01-C0299	CENTRAL POWER SYSTEMS AND	SEMERGENCY GENERATOR	6/2024	202406271733	840.00
24-1646	01-C0306	CANTRELL EXTERIOR FINISHES	DEMO & CONST BULL PEN	6/2024	905198	4,000.00
24-1674	01-C0306	CANTRELL EXTERIOR FINISHES	ARCHITECTUAL DRAWING	6/2024	905198A	3,780.00
24-2025	01-C1031	CUSTOM IDENTIFICATION PROD	LOCKER DOOR TAGS	6/2024	405738	30.50
24-1706	01-D0173	DREAMSEATS LLC	6 MATTRESSES & BED FRAMES	5/2024	4766270	3,091.00
24-1738	01-N1053	NATIONAL BUSINESS FURNITURE	BAT CHIEF'S DESK	5/2024	CW095510-TDQ	6,159.00
24-0340	01-00025	O'REILLY AUTOMOTIVE STORES,	VEHICLE REPAIR & MAINT	6/2024	0309-313395	61.47
24-1486	01-00215	OKLAHOMA STATE UNIVERSITY	DOP & DOA FEES	6/2024	093648	1,850.00
24-1758	01-00215	OKLAHOMA STATE UNIVERSITY	FIRE INSPECTOR I	6/2024	0094692	375.00
24-0558	01-S0088	SPECIAL OPS UNIFORMS, INC	CLASS A'S UNIFORM	6/2024	350061	51.99
24-1723	01-S1015	S&S TEXTILES, INC	DUTY UNIFORM FOR NEW FF	5/2024	202406271749	959.40
24-1905	01-T0002	T & W TIRE LLC	E2 FRONT TIRES	6/2024	1090149594	1,880.28
24-1906	01-T0002	T & W TIRE LLC	L1 REAR TIRES	6/2024	1090149495	5,836.32
24-0326	01-U0055	UNIFIRST HOLDINGS INC.	SHOP TOWEL SERVICE	11/2023	6770002203CR	3.26-
24-0326	01-U0055	UNIFIRST HOLDINGS INC.	SHOP TOWEL SERVICE	6/2024	2770161421	81.98
DEPARTMENT TOTAL:						31,456.55
FUND TOTAL:						73,679.60

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 00		ADMINISTRATION				
24-1916	01-B1026	B&C APPAREL	FIREWORKS SIGN	6/2024	3302	1,040.00
24-1750	01-D0134	DON'S PLUMBING INC	PLUMBING REPAIR WH PARK	6/2024	WO-6481	355.00
24-1867	01-D0134	DON'S PLUMBING INC	WH PARK RESTROOM REPAIRS	6/2024	WO-6481A	245.00
DEPARTMENT TOTAL:						1,640.00
FUND TOTAL:						1,640.00

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 07		ADMINISTRATION				
24-1719	01-I0023	INGRAM LIBRARY SERVICES LLC		6/2024	82386235	85.50
24-1720	01-I0023	INGRAM LIBRARY SERVICES LLC		6/2024	82386236	537.78
					DEPARTMENT TOTAL:	623.28
					FUND TOTAL:	623.28

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 00		ADMINISTRATION				
24-1832	01-B1026	B&C APPAREL	AQUATIC STAFF SHIRTS	5/2024	3244	2,232.00
24-1866	01-B1026	B&C APPAREL	CAMP SHIRTS	6/2024	3262	1,668.00
DEPARTMENT TOTAL:						3,900.00
FUND TOTAL:						3,900.00

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 14		ADMINISTRATION				
24-1189	01-C0108	COWAN GROUP ENGINEERING, LLGIS MONTHLY UPDATES		6/2024	8742	440.00
24-1647	01-C0322	CENTERLINE SUPPLY, INC. SPEED TABLES & FREIGHT		6/2024	ORD0109851	25,184.58
24-2147	01-S0085	SILVER STAR CONSTRUCTION COMISC CONTRACTUAL SERVICES		5/2024	34749	34,883.47
DEPARTMENT TOTAL:						60,508.05
FUND TOTAL:						60,508.05

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 01 CITY ATTORNEY						
24-0603	01-T0029	WEST PUBLISHING CORPORATION	WESTLAW PRO	3/2024	849853021	345.00
DEPARTMENT TOTAL:						345.00
DEPARTMENT: 15 GENERAL GOVERNMENT						
24-2026	01-M2256	MUSTANG MARKETPLACE LLC	BUSINESS DEVELOPMENT	6/2024	202406271738	56,000.00
24-2039	01-M2256	MUSTANG MARKETPLACE LLC	BUSINESS DEVELOPMENT	6/2024	202406271739	132,000.00
DEPARTMENT TOTAL:						188,000.00
DEPARTMENT: 18 TOWN CENTER						
24-1886	01-C1068	CDW LLC	INTEL ETHERNET SERVER	6/2024	RQ99091	50.82
DEPARTMENT TOTAL:						50.82
DEPARTMENT: 19 BALL COMPLEX						
24-1875	01-C1068	CDW LLC	PEERLESS AV55" SMART TV	6/2024	RS48131	1,195.48
DEPARTMENT TOTAL:						1,195.48
DEPARTMENT: 61 STREETS						
24-1573	01-C0108	COWAN GROUP ENGINEERING, LLD & S	MULTIMODAL PHASE I	6/2024	8752	10,121.00
DEPARTMENT TOTAL:						10,121.00
DEPARTMENT: 72 WATER						
24-1504	01-C1197	CORE & MAIN LP	WATER LINE PARTS	4/2024	U621038	1,143.74
24-1504	01-C1197	CORE & MAIN LP	WATER LINE PARTS	5/2024	U780642	76.26
24-0617	01-L0052	LOCKE SUPPLY CO	PARTS FOR WATER LINES	6/2024	52751156-00	163.51
24-1842	01-P0049	PIIONEER SUPPLY, LLC	WATER METERS	6/2024	INV68071	3,966.00
DEPARTMENT TOTAL:						5,349.51
FUND TOTAL:						205,061.81

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 00		ADMINISTRATION				
24-2199	01-E0007	EMERGENCY PHYSICIANS OF MIDWC CLAIM 2024-02 ER VISIT		6/2024	202406271734	93.13
24-2195	01-H0174	HEALTHSMART BENEFIT SOLUTIOWC ADMINISTRATION FEE		6/2024	202406271735	685.00
24-2200	01-M0267	MEDICAL CLAIMS REVIEW SERVIMEDICAL BILL AUDIT FEE 6/		6/2024	202406271736	1,173.99
24-2197	01-M1237	MCBRIDE CLINIC ORTHOPEDIC HWC CLAIM 2023-12 SUPPLY/I		6/2024	202406271737	366.35
24-2206	01-P0166	PTMS 3.0, LC	WC CLAIM 2023-12 PHYSICAL	6/2024	202406271743	273.28
24-2198	01-S0255	SSM HEALTH CARE OF OKLAHOMAWC CLAIM 2024-02 ER VISIT		6/2024	202406271748	372.25
24-2201	01-W0108	SERVRX, INC.	WC CLAIM #2009-07 MEDICAT	6/2024	202406271751	2,862.70
DEPARTMENT TOTAL:						5,826.70
FUND TOTAL:						5,826.70



Agenda Item No: F.3

Mustang City Council Agenda Item Report

Meeting Date: July 2, 2024

Submitted by: Ashley Neely

Submitting Department: Finance

Item Type: Approval

Agenda Section: CONSENT AGENDA

Subject Title:

*Claims List FY 2025.

Recommendation:

Approve

Initiator:

Ashley Neely

Background:

Claims List FY25

Financial Impact:

\$9,940,925.73

Staff Comments:

Attachments:

[GF Claim's List FY25 - For Council.pdf](#)

CITY OF MUSTANG

July 2, 2024

GENERAL FUND

FY25

VENDOR NAME		ACCOUNT #	DESCRIPTION	AMOUNT/YEAR	APPROX. MO. AMT.
25-0466	YOUTH AND FAMILY SERVICES	01-500-5352	ANNUAL AGREEMENT	\$ 5,000.00	
25-0263	MUSTANG CHAMBER OF COMMERCE	01-500-5397	ANNUAL FUNDING	\$ 15,000.00	
			Dept. Total	\$ 20,000.00	
25-0336	RISK MANAGEMENT FUND	01-501-5114	WORKERS COMP FEES	\$ 500.00	\$ 41.67
25-0264	MICHAEL OGLESBY	01-501-5329	CITY PROSECUTOR	\$ 9,600.00	\$ 800.00
25-0303	RALPH STEVEN HUDDLESTON	01-501-5337	COURT APPEARANCES - JUDGE	\$ 22,800.00	\$ 1,900.00
			Dept. Total	\$ 72,900.00	
25-0336	RISK MANAGEMENT FUND	01-505-5114	WORKERS COMP FEES	\$ 300.00	\$ 25.00
			Dept. Total	\$ 300.00	
25-0341	STANDARD INSURANCE COMPANY	01-511-5112	RETIREE VISION INSURANCE	\$ 1,000.00	\$ 83.33
25-0088	DELTA DENTAL	01-511-5112	RETIREE DENTAL INSURANCE	\$ 7,000.00	\$ 583.33
25-0296	BLUE CROSS BLUE SHIELD	01-511-5112	RETIREE HEALTH INSURANCE	\$ 40,000.00	\$ 3,333.33
25-0336	RISK MANAGEMENT FUND	01-511-5114	WORKERS COMP FEES	\$ 800.00	\$ 66.67
24-0492	TIME CLOCK PLUS	01-511-5327	HARDWARE SUPPORT AND MAINT.	\$ 762.02	
25-0329	WEX	01-511-5613	FUEL	\$ 300.00	\$ 25.00
25-0338	TIME CLOCK PLUS	01-511-5327	EMPLOYEE LICENSES	\$ 13,000.00	\$ 1,083.33
25-0334	TIME CLOCK PLUS	01-511-5327	SOFTWARE SUPPORT	\$ 16,000.00	\$ 1,333.33
			Dept. Total	\$ 78,862.02	
25-0336	RISK MANAGEMENT FUND	01-512-5114	WORKERS COMP FEES	\$ 75.00	\$ 6.25
			Dept. Total	\$ 75.00	
25-0336	RISK MANAGEMENT FUND	01-513-5114	WORKERS COMP FEES	\$ 1,600.00	\$ 133.33
25-0195	VERIZON	01-513-5327	WIFI HOT SPOTS	\$ 1,680.00	\$ 140.00
25-0204	WEX	01-513-5613	FUEL	\$ 2,000.00	\$ 166.67
			Dept. Total	\$ 5,280.00	
25-0310	QUADIENT LEASING USA, INC	01-515-5311	LEASE ON MAIL MACHINE	\$ 1,086.00	\$ 90.50
25-0067	COX COMMUNICATIONS	01-151-5312	TELEPHONE/INTERNET	\$ 105,000.00	\$ 8,750.00
25-0394	OK MUNICIPAL LEAGUE	01-515-5323	ANNUAL SERVICE FEES	\$ 21,000.00	
25-0300	OK MUNICIPAL ASSURANCE GROUP	01-515-5350	GENERAL LIABILITY INSURANCE	\$ 95,000.00	PAID QTRLY
25-0316	OK MUNICIPAL ASSURANCE GROUP	01-515-5355	PROPERTY INSURANCE	\$ 152,000.00	PAID QTRLY
25-0300	OK MUNICIPAL ASSURANCE GROUP	01-515-5351	AUTO & EQUIPMENT INSURANCE	\$ 26,000.00	PAID QTRLY
25-0466	TYLER TECHNOLOGIES	01-515-5360	HOST WEBSITE AND COURT ONLINE COMPONENTS	\$ 2,400.00	
25-0466	TYLER TECHNOLOGIES	01-515-5360	AP/PAYROLL MAINT AGREEMENT - ANNL	\$ 7,574.55	
25-0466	TYLER TECHNOLOGIES	01-515-5360	TIMECLOCK	\$ 592.21	
25-0466	TYLER TECHNOLOGIES	01-515-5360	COURT ONLINE COMPONENTS	\$ 600.00	
25-0364	MUNICIPAL CODE CORP	01-515-5327	WEBSITE HOSTING & ADMIN SUPPORT FEE	\$ 3,000.00	
25-0463	SAFE & SECURE STORAGE- VISA	01-515-5391	STORAGE SERVICES	\$ 2,800.00	\$ 233.33
25-0314	OK TAX COMMISSION	01-515-5396	SALES TAX PAYABLE	\$ 35,000.00	\$ 2,916.67
25-0022	ATWOODS	01-515-5398	SALES TAX REBATE - ECONOMIC DEV INCENTIVE	\$ 180,000.00	\$ 15,000.00
25-0268	KG SC HOLDINGS, LLC	01-515-5398	CASH SAVER PAYBACK INCENTIVE	\$ 60,000.00	\$ 5,000.00
			Dept. Total	\$ 692,052.76	
25-0269	GENERAL RESERVE FUND	01-516-5802	TRANSFER HOTEL TAX COLLECTED	\$ 100,000.00	
25-0267	LIMITED PURPOSE FUND	01-516-5839	10% EXCESS OVER \$800,000	\$ 270,000.00	\$ 22,500.00
25-0260	MUSTANG IMPROVEMENT AUTH. FUND	01-516-5868	SALES TAX TRANSFER (2 CENT TRANSFER)	\$ 7,500,000.00	\$ 625,000.00
			Dept. Total	\$ 7,870,000.00	
25-0336	RISK MANAGEMENT FUND	01-518-5114	WORKERS COMP FEES	\$ 200.00	\$ 16.67
			Dept. Total	\$ 200.00	
25-0336	RISK MANAGEMENT FUND	01-519-5114	WORKERS COMP FEES	\$ 800.00	\$ 66.67
25-0204	WEX	01-519-5613	FUEL	\$ 8,000.00	\$ 666.67
			Dept. Total	\$ 8,800.00	

25-0336	RISK MANAGEMENT FUND	01-520-5114	WORKERS COMP FEES	\$ 200.00	\$ 16.67
			Dept. Total	\$ 200.00	
25-0336	RISK MANAGEMENT FUND	01-521-5114	WORKERS COMP FEES	\$ 500.00	\$ 41.67
25-0466	TYLER TECHNOLOGIES	01-521-5353	MAINTENANCE AGREEMENT	\$ 21,354.79	
25-0327	WEX	01-521-5613	FUEL	\$ 400.00	\$ 33.33
			Dept. Total	\$ 22,254.79	
					\$ -
25-0336	RISK MANAGEMENT FUND	01-531-5114	WORKERS COMP FEES	\$ 800.00	\$ 66.67
25-0324	VERIZON	01-531-5312	CELL PHONE SERVICE	\$ 2,600.00	\$ 216.67
25-0322	WEX	01-531-5613	FUEL	\$ 5,000.00	\$ 416.67
			Dept. Total	\$ 8,400.00	
25-0336	RISK MANAGEMENT FUND	01-541-5114	WORKERS COMP FEES	\$ 9,000.00	\$ 750.00
25-0108	T-MOBILE	01-541-5353	PD CELL PHONES AND WIRELESS DATA	\$ 14,425.00	\$ 1,202.08
25-0466	TYLER TECHNOLOGIES	01-541-5360	COURT INTERFACE	\$ 894.16	
25-0085	MOTOROLA	01-541-5360	WATCHGUARD ANNUAL MAINT. AGREEMENT	\$ 12,000.00	
25-0083	LEADS ONLINE	01-541-5392	ONLINE POWER PLUS INVESTIGATION SYSTEM	\$ 3,016.00	
25-0122	WEX	01-541-5613	FUEL	\$ 91,700.00	\$ 7,641.67
25-0108	T-MOBILE	01-541-5624	JAIL PHONES/DATA	\$ 325.00	\$ 27.08
			Dept. Total	\$ 131,360.16	
25-0336	RISK MANAGEMENT FUND	01-542-5114	WORKERS COMP FEES	\$ 200.00	\$ 16.67
			Dept. Total	\$ 200.00	
25-0130	T-MOBILE	01-542-5353	WIRELESS/CELL SERVICES	\$ 1,775.00	\$ 147.92
	PLAN IT FIRE	01-542-5371	MONTHLY ALARM MONITORING SERVICE (JULY)	\$ 41.00	
25-0135	WEX	01-542-5613	FUEL	\$ 4,900.00	\$ 408.33
			Dept. Total	\$ 6,716.00	
25-0336	RISK MANAGEMENT FUND	01-544-5114	WORKERS COMP FEES	\$ 1,000.00	\$ 83.33
			Dept. Total	\$ 1,000.00	
25-0336	RISK MANAGEMENT FUND	01-551-5114	WORKERS COMP FEES	\$ 9,025.00	\$ 752.08
25-0320	T-MOBILE	01-551-5353	AIR TIME ON TABLETS	\$ 5,000.00	\$ 416.67
25-0318	WEX	01-551-5613	FUEL	\$ 27,000.00	\$ 2,250.00
			Dept. Total	\$ 41,025.00	
25-0068	COX COMMUNICATIONS	01-561-5312	TELEPHONE/INTERNET - STREETS	\$ 2,300.00	\$ 191.67
			Dept. Total	\$ 2,300.00	
	GENERAL FUND TOTAL			\$ 8,961,925.73	

GENERAL RESERVE FUND

VENDOR NAME	ACCOUNT #	DESCRIPTION	AMOUNT	
25-0106	GENERAL FUND	02-500-5801	TRANSFER TO GENERAL FUND	\$ 250,000.00
			Dept. Total	\$ 250,000.00
				\$ -
	GENERAL RESERVE FUND TOTAL			\$ 250,000.00

EMPLOYEE FLEX SPENDING

VENDOR NAME	ACCOUNT #	DESCRIPTION	AMOUNT
25-0109	GENERAL FUND	10-516-5801	TRANSFER TO GENERAL FUND
			Dept. Total
	EMPLOYEE FLEX SPEND FUND TOTAL		

PERSONAL SERVICE FUND

VENDOR NAME	ACCOUNT #	DESCRIPTION	AMOUNT	
25-0110	General Fund	15-541-5801	Transfer 10% P.S. - Police	\$ 200,000.00
25-0111	General Fund	15-551-5801	Transfer 10% P.S. - Fire	\$ 200,000.00
			Dept. Total	\$ 400,000.00
	PERSONAL SERVICE FUND TOTAL			\$ 400,000.00

JUVENILE FUND

	VENDOR NAME	ACCOUNT #	DESCRIPTION	AMOUNT
25-0112	GENERAL FUND	17-541-5801	TRANSFER TO GENERAL FUND	\$ 10,000.00
			Dept. Total	\$ 10,000.00
	JUVENILE FUND TOTAL			\$ 10,000.00

DEFINED CONTRIBUTION

25-0113	GENERAL FUND	18-516-5801	TRANSFER TO GENERAL FUND	\$ 200,000.00
			Dept. Total	\$ 200,000.00
	DEFINED CONTRIBUTION FUND TOTAL			\$ 200,000.00

WORKERS COMP FUND

25-0011	ASSOCIATED UNDERWRITERS	69-500-5391	ANNUAL EXCESS WORKERS COMPENSATION POLICY	\$ 115,000.00
			Dept. Total	\$ 115,000.00
	WORKERS COMP FUND TOTAL			\$ 115,000.00

FY25 CLAIMS LIST TOTAL:

REQUESTING ENTIRE FY25 AMT TO BE APPROVED.
MOST ITEMS WILL BE PAID MONTHLY UNTIL PO
EXHAUSTED.

\$ 9,940,925.73



Agenda Item No: F.4

Mustang City Council Agenda Item Report

Meeting Date: July 2, 2024

Submitted by: Julie Slupe

Submitting Department: Library

Item Type: Approval

Agenda Section: CONSENT AGENDA

Subject Title:

Approval to Turn Past Due Library Accounts over to Collection Agency.

Recommendation:

Approve.

Initiator:

Julie Slupe

Background:

Past Due Accounts for June 2024.

Financial Impact:

\$980.29

Staff Comments:

Attachments:

[June 2024 Collections Agency City Council Copy.pdf](#)

NAME/RESPONSIBLE PARTY	CITY, STATE, ZIP	BOOK BALANCE
CHRISTY WYNN CARROLL	OKLAHOMA CITY, OK. 73719	\$58.87
MEAGAN RENEE ABBITT	DEL CITY, OK. 73115	\$79.92
DANIELLE ALLESSA BLACK	MUSTANG, OK. 73064	\$131.78
MICHELLE DAWN GONZALEZ	OKLAHOMA CITY, OK. 73127	\$134.41
CORIANNE MICHELLE SEEWALD	EL RENO, OK. 73036	\$98.91
BRIAN SAMUEL	YUKON, OK. 73099	\$56.99
SYDNEY ELIZABETH JOINER	MUSTANG, OK. 73064	\$72.98
MIRANDA A SCOGGIN	MUSTANG, OK. 73064	\$62.98
BRITTANY NICOLE DUGGER	MUSTANG, OK. 73064	\$114.73
KAYCI ANNE BYNUM	NEWCASTLE, OK. 73065	\$168.72

TOTAL FOR INDIVIDUALS	\$923.30
------------------------------	----------

TOTAL FOR FAMILY GROUP	\$56.99
-------------------------------	---------

OVERALL TOTAL	\$980.29
----------------------	----------



Agenda Item No: F.5

Mustang City Council Agenda Item Report

Meeting Date: July 2, 2024

Submitted by: Mike Wallace

Submitting Department: Police Department

Item Type: Approval

Agenda Section: CONSENT AGENDA

Subject Title:

Approval of Agreement between the City of Mustang and Mustang Public School System to Provide School Resource Officers for the 2024-2025 School Year.

Recommendation:

Approve

Initiator:

Mike Wallace

Background:

Attached, for your information and review, is a proposed agreement between the City of Mustang and Mustang Public Schools for the purpose of providing three (3) School Resource Officers for the FY24/25 school year, each day the school is in session, which is a total of 173 instructional days. If agreement is approved, the City of Mustang would be reimbursed a total amount of \$291,933 of a total cost of \$389,244 for these three positions.

Financial Impact:

\$97,311

Staff Comments:

Staff recommends approval

Attachments:

[20240620134009296.pdf](#)

**AGREEMENT BETWEEN THE CITY OF MUSTANG
AND MUSTANG PUBLIC SCHOOL SYSTEM
2024-2025 SCHOOL YEAR**

This agreement entered into between the City of Mustang ("CITY") and the Independent School District No. I-069, Mustang Public School System ("SCHOOL");

Whereas, the SCHOOL has need for three or more full-time, on duty police officers to serve Mustang Public Schools, High School/Middle School campus in the boundaries of the CITY each day school is in session; and

Whereas, the CITY has determined that it is in the best interest of students and residents to provide protection services to the SCHOOL for the purposes, terms and conditions as stated herein;

Now, therefore, for the consideration as stated herein, the parties agree as follows:

1. The CITY will furnish the services of three (3) experienced Mustang police officers (including one (1) first line supervisor) to the SCHOOL no earlier than 7:30 a.m. and no later than 4:30 p.m. each day SCHOOL is in session during the 2024-2025 SCHOOL year, a total of 173 instructional days. The officers will work four 8 ½ hour days & one 8 hour day within the stated time frame with a lunch break in accordance with established policy of the Mustang Police Department. If an unforeseen event occurs where one or all three of the assigned officers cannot be present, the CITY will not furnish a substitute officer for that designated period. The CITY agrees to refrain from scheduling all officers off at the same time for training or any other regular foreseen event, unless a substitute officer is scheduled. The CITY further agrees to consult with the SCHOOL principal regarding scheduling of required training and other necessary foreseen events.
2. Both parties will approve the designation of the police officers and supervisor assigned to the SCHOOL under the terms of this contract. The SCHOOL may request the replacement of the assigned officers, for cause, with thirty (30) days written notice to the Chief of Police, unless this requirement is waived at the sole discretion of the Chief of Police.
3. The primary duty of the assigned officers is to provide community policing law enforcement services on campus, including crime deterrence, crime detection, criminal investigation and apprehension of offenders. It is expressly provided that the services described in this Agreement will not include assignments or duties occurring outside the hours set forth herein or outside the municipal boundaries of the CITY. The CITY is committed to having on duty Mustang police officers working in the SCHOOL to deliver community policing law enforcement services and is willing to work with the SCHOOL to provide additional officers as requested by the SCHOOL when police staffing allows.
4. It is fully understood and agreed by the parties that the assigned officers are, at all times pertinent to this agreement, police officers certified by the State of Oklahoma, commissioned and employed by the CITY. The assigned officers will, at all material times, be under the supervision of the Mustang Police Department. Direction, assignments and duties involving the officers will be coordinated between an appointed representative of the SCHOOL and the Mustang Chief of Police or his/her designee. The assigned officers shall at no time be considered to be in the chain of command of any SCHOOL administrator, or in any other way have their law enforcement actions controlled by any SCHOOL official or employee.
5. The SCHOOL will make reasonable efforts to provide the assigned officers an office area with appropriate furnishings where he/she would be available to students and or perform tasks related to this assignment.

6. In consideration for the services provided through this Agreement, the SCHOOL agrees to pay the CITY a total amount of \$291,933 limited to 2024-25 SCHOOL year only, which is the approximate salary, benefits and expenses to the CITY for three (3) experienced police officers (including one first level supervisor) for 173 instructional days. This amount will be paid in nine (9) equal monthly payments, payable on the day following the regular scheduled board meeting for the previous month's services. The first payment will be due on or before September 15, 2024.
7. Should the CITY'S full-time commissioned police officer staffing decrease to a level which jeopardizes the safe and efficient delivery of critical police services to the CITY; the Chief of Police shall retain the right to suspend the school resource officer program in whole or in part based upon the staffing shortage. Reasonable efforts shall be made to maintain the officer assigned to Mustang High School. The SCHOOL at that time agrees to pay the CITY, \$97,311.00, the approximate annual salary and associated costs for each experienced school resource officer, limited to 2024-25 SCHOOL year only. The terms of payment shall be as agreed upon in paragraph six (6) of this agreement.
8. This agreement may be canceled by either party upon thirty (30) days written notice to the other. For notice given to the CITY, notice shall be provided to the City Manager. For notice given to the SCHOOL, notice shall be provided to the Chairman of the Mustang School Board.
9. The CITY appoints the Chief of Police and the SCHOOL appoints the Superintendent as their respective designees for carrying out the terms of this Agreement, including the assignment of duties to the assigned police officer.

Mayor, City of Mustang

Date



President of Mustang Board of Education

6/19/24

Date



Mustang City Council Agenda Item Report

Meeting Date: July 2, 2024

Submitted by: Ryan Connor

Submitting Department: Community Development

Item Type: Ordinance

Agenda Section: DISCUSSION ITEMS

Subject Title:

Public Hearing and Consideration of Ordinance No. 1307, an Ordinance of The City of Mustang, Oklahoma, Amending the Zoning Ordinance of The City of Mustang, Oklahoma, as Amended, to Change Certain Property Located in Canadian County, Oklahoma, from R-1, Single Family District to an I-2, Moderate Industrial District Planned Unit Development, Declaring Repealer, and Providing for Severability.

Recommendation:

Approve or Deny Ordinance

Initiator:

Ryan Conner, City Planner

Background:

Planning Commission voted unanimously to recommend approval of this request to rezone the property from R-1 Single Family to an I-2, Moderate Industrial Planned Unit Development (PUD) at the regular June 11th Planning Commission meeting.

Location: 310 W SH 152 (Behind Little Caesar's Shopping Complex)

Project Description: The applicant, Johnson & Associates LLC, on behalf of the owner, has submitted an application to rezone property located at 310 W St. Hwy 152 from the R-1, Single Family Zoning District to a Planned Unit Development (PUD) with underlying I-2, Moderate Industrial Zoning. The particular property is a one (1) acre tract of land South of the DSKS Flex Space units that are behind the Little Caesar's shopping complex. The concept of the PUD is to create additional Flex Space Units similar to the DSKS tract to the North of this property. The owner/developer is the same as the DSKS development as well. The property would be accessed by the 60 ft Common Access Drive created and featured on the DSKS tract, but not continued further into this development. The Units within the development are intended to be sold by the property owner similar to condominiums and held within a Property Owner's Association agreement.

This development would feature fourteen (14) individual units ranging in sizes but 1,500 SqFt being the largest size of a unit. The Use and Development Regulations of the PUD outline exactly what uses would be allowed in the units, which are similar to the DSKS PUD approved on the property to the North:

"The use and development regulations of the I-2, "Moderate Industrial" District shall govern this PUD except as herein modified below:

The following uses shall be the permitted uses allowed within this PUD:

- Building materials sales maintained wholly inside buildings, Retail sales not permitted.
- Cabinetmaker
- Carpentry, woodworking, or furniture working
- Carpenter and cabinet shop
- Construction equipment repair, sales or storage, Retail sales not permitted.
- Contractor (general or heavy construction) facilities other than office, Retail sales and outdoor storage not permitted.
- Custom manufacturing
- Electrical repair shop, Retail sales not permitted.
- Electrical supplies
- Equipment sales, service, rental, repair. Retail sales not permitted.
- Exterminator service
- Furniture repair and upholstery
- Heating, air conditioning or plumbing shop and supplies, Retail sales not permitted.
- Leather goods shop, Retail sales not permitted.
- Lumber or building material, Retail sales not permitted.
- Machinery sales and service, Retail sales not permitted.
- Mini-storage (intended for personal hobbyists and executive storage uses, shown in attached conceptual floor plans)
- Office: professional/business
- Optical goods manufacturing, Retail sales not permitted.
- Specialty fabrication shop (indoors), Retail sales not permitted.
- Upholstery sales and service, Retail sales not permitted.
- Warehouse, inside storage, Retail sales not permitted.

As the intent of this PUD is to permit small scale users and hobbyists, all uses shall be required to be conducted inside a building and businesses shall be permitted no more than two total units or 2,000 SF."

Some of the uses in the above-mentioned governing uses are only permitted in the I-2, Moderate Industrial District. However, the addition of "Retail sales not permitted" in several mentioned uses does limit the property to something of a lower impact traffic generator. There is currently a single-family home on the subject property that would be demolished as part of the PUD plans. The property to the South of the subject property belongs to the Mustang School District and is a vacant field North of the soccer complex. The properties to the East and West are R-1, Single Family Zoned property with the West property containing a home and the East property vacant.

The PUD and Master Development Plan Map calls for the East, West, and South property lines to have an 8 ft Cedar Wood Privacy Fence. The PUD also states that there will be two (2) parking spaces for each unit, which would be four (4) less parking spaces per the off-street parking requirements of the Zoning Code (1 space per 500 square feet of building).

The developer requests in Section 7.9 of the PUD Design Statement the following variances from the Zoning and Subdivision Code:

1. Section 122-695 – Lot Width & Frontage
 - This variance requests the development to have frontage on the existing Common Access Drive from the DSKS PUD to the North. This would give the subject property only 197 ft of frontage instead of the 200 ft requirement of frontage along a public street.
2. Section 122-696 – Yards

- This variance request is to not have I-2 required building setbacks. They state: Due to the peculiar nature of the subject site, not fronting on a street, and being an extension of the existing development to the north and the necessity to provide adequate space for maneuvering between buildings, providing the required front, rear and side setbacks is not feasible. The PUD proposes a north boundary setback of 0-feet and a 5-foot setback on the west, south and east boundaries.

3. Article IX – Landscaping

- Developer is asking for variation to standard landscaping requirements. With the variance to site setbacks, developer states there would not be room for landscaping buffers normally required. Developer states they would plant trees in the parking islands as shown on the Master Development Plan Map.

4. Section 122-927 – Parking Space Minimums

- Developer is asking to only have two (2) parking spaces per unit due to the low traffic generation expectation. This would equate to twenty-eight (28) spaces. Code would require thirty-two (32) spaces when calculating the building square footage.

Staff asked the Developer to include a statement about keeping the designated fire lanes clear of any outside storage or parking of vehicles, which has been a problem with the DSKS property to the North. Since Platting will be required, the Covenants and Restrictions will come back before Planning Commission to make sure all parts of the property will be properly maintained.

The request for four (4) different variances to the site, especially to landscaping and parking minimums, is a cause for concern with no added amenities to enhance the site. There does not seem to be any room for Common Area space on the site or room for additional landscaping. The site does however resemble the approved development of the DSKS property to the North. Planning Commission unanimously recommended approval of the PUD still.

When understanding the uses of a PUD Section 122-792 (b) in our Zoning Code states:

b) The purpose of the planned unit development provisions is to:

- (1) Encourage innovative land development while maintaining appropriate limitations on the character and intensity of use, ensuring compatibility with adjoining and proximate properties, and following the guidelines of the comprehensive plan;
- (2) Permit flexibility within the development to maximize the unique physical features of the particular site;
- (3) Encourage efficient use of land, facilitate economic arrangement of buildings and circulation systems, and encourage diversified living environments and land uses;
- (4) Achieve a continuity of function and design within the development;
- (5) Encourage innovative development of smaller parcels of land that have been passed over; and
- (6) Provide a vehicle for negotiating modifications in standard development requirements in order to both encourage innovative development and protect the health, safety and welfare of the community.

Staff recognizes that this property has limited options because of the development of the flex spaces to the North and lack of access from other areas. The Future Land Use for this property is Commercial, but there would not seem to be any appeal to retail style commercial development given the lack of frontage on the highway. The PUD states all drainage aspects of the code will be met and that the water and sewer will be provided. The Fire Department stated that the PUD as submitted would meet minimum fire requirements. City Staff still has concern with the number of variances requested without valuable return of amenities giving benefit to the community. However, Staff does believe the proposed development would be the most beneficial use of the property given the existing external factors.

Character of Neighborhood: This is an area of commercial and some residential uses nearby. The Flex Units to the North and the Little Caesar's shopping complex certainly add to that. There is a single family home to the West and part of the Mustang Heights neighborhood just beyond that property.

Zoning and Uses of Property Nearby: The properties to the North are zoned PUD/C-3, the properties to the West, South, and East are zoned R-1, Single-Family.

Conformance with Long-Range Plan: The long-range plan calls for this area to be Retail Neighborhood, which is commercial in nature.

Utilities and Services: Public water and sanitary sewer will be utilized within the project area.

Financial Impact:

0

Staff Comments:

In review of the PUD submitted, staff recognizes that this property could have a difficult time developing as a commercial parcel as the future land use plan provides for it to become since it does not have any visible frontage from a roadway. The variances requested seem to stem from this access issue, lack of traditional frontage, and density of the development. City Staff has concern with the number of variances requested without valuable return of amenities. However, Staff does believe the proposed development would be the most beneficial use of the property given the existing external factors. There have been no protests of the proposed development.

Attachments:

(1) [PUD Design Statment_310 W Hwy 152_6.4.24.pdf](#)

(2) [310 Hwy 152 Master Development Plan Map 6.4.24.pdf](#)

(3) [310 Hwy 152 Fire Truck Maneuvering Exhibit 6.5.24.pdf](#)

[Ordinance No. 1307 - Amending the Zoning Ordinance - 310 W SH 152.pdf](#)

(5) [310 W SH 152 PUD - PC Minutes 6-11-2024.pdf](#)

**THE CITY OF MUSTANG
PLANNED UNIT DEVELOPMENT**

**PUD
DESIGN STATEMENT FOR**

310 W Hwy 152

June 4, 2024

Owner:

Streeter Capital, LLC
3912 Cedarbrook Dr.
Norman, OK 73072

Prepared by:

Johnson & Associates, LLC
1 East Sheridan, Suite 200
Oklahoma City, OK 73104
(405) 235-8075
4768-003

TABLE OF CONTENTS

1.0 INTRODUCTION	1
2.0 LEGAL DESCRIPTION	1
3.0 OWNER/DEVELOPER	1
4.0 SITE AND SURROUNDING AREA	1
5.0 PHYSICAL CHARACTERISTICS	1
6.0 CONCEPT	1
7.0 SERVICE AVAILABILITY	2
8.0 SPECIAL DEVELOPMENT REGULATIONS	3
8.1 USE AND DEVELOPMENT REGULATIONS	3
9.0 SPECIAL CONDITIONS	4
9.1 ARCHITECTURAL REGULATIONS	4
9.2 LANDSCAPING REGULATIONS	5
9.3 LIGHTING REGULATIONS	5
9.4 SCREENING REGULATIONS	5
9.5 DRAINAGE REGULATIONS	5
9.6 VEHICULAR ACCESS REGULATIONS	5
9.7 PARKING REGULATIONS	5
9.8 SIGNAGE REGULATIONS	6
9.9 SETBACK REGULATIONS	6
9.10 HEIGHT REGULATIONS	6
9.11 LOT COVERAGE	6
9.12 FIRE CODE	6
10.0 DEVELOPMENT SEQUENCE	7
11.0 EXHIBITS	7

1.0 INTRODUCTION:

The subject property is located at 310 W Highway 152, south of W Highway 152 and west of Mustang Road in Mustang. This site is approximately 1 acre in size.

2.0 LEGAL DESCRIPTION:

The legal description of the property comprising the proposed PUD is described in Exhibit A, attached and is made a part of this Design Statement.

3.0 OWNER/DEVELOPER:

The owner and developer of the property described in Section 2.0 is Streeter Capital, LLC. Johnson & Associates, LLC prepared the PUD document.

4.0 SITE AND SURROUNDING AREA:

The subject property lies at 310 W Highway 152, south of and along W Highway 152 between the intersections of S Burks Street and South Heights Drive. The property is currently zoned C-3, "Commercial General" District. The subject property is undeveloped.

North: North of the subject property is zoned as a PUD with a base zoning of I-2, "Moderate Industrial" District and developed as mini storage.

East: Directly east of the subject site is a 65-foot-wide property zoned R-1, "Single-Family" District and undeveloped.

South: Directly south of the subject site is zoned R-1, "Single-Family" District and developed as sports fields. The property is owned by Mustang Public Schools.

West: Immediately west of the subject site is zoned and developed under the R-1, "Single-Family" District.

5.0 PHYSICAL CHARACTERISTICS:

The subject site is approximately 1 acre. There is currently a vacant single family structure on the property. The subject property is not within the FEMA Floodplain, nor are there any Blue Line Streams on the property.

6.0 CONCEPT:

It is the developer's intent to develop the subject property as a mixed-use development, primarily utilizing the I-2 "Moderate Industrial" and I-1 "Light Industrial" Districts. While permitting mini-storage, and commercial uses and sales, the tenant mix could include spaces for building related uses such as a plumbing showroom, home and commercial flooring sales and other similar uses. This PUD is intended to be an expansion of the existing mini storage development directly north of the subject site using the model of individually owned condominium units located within a tract of common elements (general and limited) to be owned in common by all Unit Owners. The PUD shall be developed pursuant to the Unit Act. The preliminary and final plats shall reference the recording information of the Declaration (as defined in the Unit Act), and the Declaration shall be submitted to the City for approval prior to filing with the County

Clerk. The property will be platted as one lot under the ownership of the Unit Owners (as defined in the Unit Ownership Estate Act, 60 O.S. Section 501, et. seq. (the "Unit Act")) with the individual units allowed to be sold separately. The Property Owners Association shall maintain all common areas.

7.0 SERVICE AVAILABILITY:

7.1 STREETS

Access into this PUD shall be via the proposed parking area with the property fronting W Highway 152, as shown on the site plan and to be reflected on the plat.

7.2 SANITARY SEWER

Sanitary sewer will be provided by extension of The City of Mustang sewer line which is currently serving the area.

7.3 WATER

Water is available to the site and will be provided by an extension of The City of Mustang water line system.

7.4 FIRE PROTECTION

Fire protection for the site shall be provided through The City of Mustang Fire Department, located just west of the subject site at 465 W Highway 152.

7.5 GAS SERVICE, ELECTRICAL SERVICE, AND TELEPHONE SERVICE

Proper coordination with all utility providers for extension of services will be made in conjunction with this development.

7.6 PUBLIC TRANSPORTATION

There are no existing public transportation routes near the subject property.

7.7 DRAINAGE

The proposed development will comply with the current City of Mustang codes.

7.8 COMPREHENSIVE PLAN

Imagine Mustang projects this parcel to be in the Retail Neighborhood area. Retail Neighborhood consists of commercial uses that are compatible with and support surrounding residential neighborhoods.

7.9 VARIANCE REQUESTS

The following constitute requested variances to Chapter 122 – Zoning found in this PUD:

- Sec. 122-696. – Yards.
 - Due to the peculiar nature of the subject site, not fronting on a street, and being an extension of the existing development to the north and the necessity to provide adequate space for maneuvering between buildings, providing the required front, rear and side setbacks is not feasible. The PUD proposes a north boundary setback of 0-feet and a 5-foot setback on the west, south and east boundaries.
- ARTICLE IX. – SUPPLEMENTAL REGULATIONS. DIVISION 2. – LANDSCAPING
 - Mustang Code requires 10-foot for front, 7.5-foot for side, and 10-foot for rear. Landscaping within parking islands shall be required as shown on the Master Development Plan Map. There shall be no landscaping buffer requirement along the north and south property lines.
- Sec. 122-27. – Required number of spaces for specific uses.
 - Because of the unique nature of the end users, and low customer volume due to prohibition of retail sales, the development proposes two parking spaces per unit.
- Sec. 122-695. - Lot width.
 - All lots in the I-2 district shall be at least 200-feet in width and abut a street for a distance of not less than 60-feet. The lot is only 197-feet wide, and does not abut a street, but is rather behind an existing building. Access is proposed to be taken from the existing drive at the front of the property. This PUD will be accessed via the adjoining development to the north.

8.0 SPECIAL DEVELOPMENT REGULATIONS:

The following Special Development Regulations and/ or limitations are placed upon the development of the PUD. Planning and zoning regulations will be those which are in effect at the time of development of this PUD, provided. Development is when a permit is issued for any construction or addition to any structure on a development tract. Certain zoning districts are referred to as a part of the Special Development Regulations of this PUD. For purposes of interpretation of these Special Development Regulations, the operative and controlling language and regulations of such zoning districts shall be the language and regulations applicable to the referenced zoning districts as contained in The City of Mustang Zoning Code as such exists at the time of development of this PUD. In the event of conflict between provisions of this PUD and any of the provisions of the City of Mustang Municipal Code, as amended (“Code”), in effect at the time a permit is applied for with respect to any lot, block, tract and/or parcel of land subject to this PUD, the provisions of the Zoning Code shall prevail and be controlling; provided however, that in the event of a conflict between the Special Use and Development Regulations specifically negotiated as a part of this PUD and the provisions of the Code in effect at the time a permit is applied for with respect to any lot, block, tract and/or parcel of land subject to this PUD, such Special Use and Development Regulations of this PUD shall prevail and be controlling.

Except for minor amendments as allowed in Sec. 122-803. – Minor amendments and adjustments to master plan, no amendments shall be made to sections 8.0 through 11.0 without the required public hearings.

8.1 USE AND DEVELOPMENT REGULATIONS

The use and development regulations of the I-2, “**Moderate Industrial**” District shall govern this PUD except as herein modified below:

The following uses shall be the permitted uses allowed within this PUD:

- Building materials sales maintained wholly inside buildings, Retail sales not permitted.
- Cabinetmaker
- Carpentry, woodworking, or furniture working
- Carpenter and cabinet shop
- Construction equipment repair, sales or storage, Retail sales not permitted.
- Contractor (general or heavy construction) facilities other than office, Retail sales and outdoor storage not permitted.
- Custom manufacturing
- Electrical repair shop, Retail sales not permitted.
- Electrical supplies
- Equipment sales, service, rental, repair. Retail sales not permitted.
- Exterminator service
- Furniture repair and upholstery
- Heating, air conditioning or plumbing shop and supplies, Retail sales not permitted.
- Leather goods shop, Retail sales not permitted.
- Lumber or building material, Retail sales not permitted.
- Machinery sales and service, Retail sales not permitted.
- Mini-storage (intended for personal hobbyists and executive storage uses, shown in attached conceptual floor plans)
- Office: professional/business
- Optical goods manufacturing, Retail sales not permitted.
- Specialty fabrication shop (indoors), Retail sales not permitted.
- Upholstery sales and service, Retail sales not permitted.
- Warehouse, inside storage, Retail sales not permitted.

As the intent of this PUD is to permit small scale users and hobbyists, all uses shall be required to be conducted inside a building and businesses shall be permitted no more than two total units or 2,000 SF.

Any residential use or overnight stay is strictly prohibited within this PUD.

9.0 SPECIAL CONDITIONS:

The following special conditions shall be made a part of this PUD:

9.1 ARCHITECTURAL REGULATIONS

Metal buildings and façades shall be permitted. Exterior building wall finish on all structures may include materials such as brick, brick veneer, stucco, rock or stone masonry, concrete board, or a textured treatment.

There shall be no showers or kitchenettes permitted with this PUD. Each unit shall be required a buildout permit after the building shell permit has been approved in accordance with any and all applicable City of Mustang Codes and Ordinances.

9.2 LANDSCAPING REGULATIONS

There shall be no landscaping buffer requirement along the north and south property lines.

Landscaping within parking islands shall be required as shown on the Master Development Plan Map.

9.3 LIGHTING REGULATIONS

The site lighting in this PUD shall be in accordance with the I-2 District.

9.4 SCREENING REGULATIONS

Screening for this PUD shall be required along the east, west and south of this PUD to screen the industrial / commercial uses from the adjacent residentially zoned property.

Sight-proof screening shall be eight feet in height and a cedar fence on galvanized metal posts along the west, east and south PUD boundaries as shown on the Master Development Plan Map.

Dumpsters shall be consolidated where practical and located within an area screened by a fence or masonry wall of sufficient height that screens the dumpster from the view of primary vehicle and pedestrian circulation systems.

9.5 DRAINAGE REGULATIONS

Development of this parcel will comply with Mustang's drainage requirements. The drainage areas will be considered common areas and their maintenance will be the responsibility of the Property Owners Association as provide in the Declarations.

9.6 VEHICULAR ACCESS REGULATIONS

Access into this PUD shall be via a paved parking area to be reflected on the final plat with the property fronting along W Highway 152. Access to the individual units will be through the parking lot serving those units.

9.7 PARKING REGULATIONS

The design of all parking facilities in this PUD shall be in accordance with Chapter 122, Article X of the Mustang Zoning Code, as amended. Each Unit shall only be required two spaces per unit. The number of accessible parking spaces required shall be per the City of Mustang Municipal Code.

All outside storage of materials, junk, debris, or vehicles parked within the fire lanes or hammerhead turn around area will be strictly prohibited.

9.8 SIGNAGE REGULATIONS

The proposed PUD shall conform to the "City of Mustang Sign Code".

9.9 SETBACK REGULATIONS

There shall be no internal setback regulations except for those required to meet Mustang Building and Fire Code.

North: Zero
South: 5 feet
East: 5 feet
West: 5 feet

9.10 HEIGHT REGULATIONS

The maximum height for structures within this PUD shall be 30 feet.

9.11 LOT COVERAGE

The required lot coverage shall be per the I-2 District requirements.

9.12 FIRE CODE

The development shall meet all requirements within 2018 International Fire Code (IFC), as adopted by the City of Mustang, including but not limited to:

- Access roads shall be 26 feet in width
- Turning Radius for all access roads shall be 28 feet
- Fire barriers/fire walls between individual units, occupancies and exterior walls
- Secondary access point for any unit with a mezzanine shall be provided and shall not surpass 75 feet in travel distance
- Access to the roof if rooftop equipment is present
- Proper turn radius into the development
- 150' foot hose lay around any proposed buildings
- Turn around or secondary means of egress which meets appendix D of the International Fire Code (shown as turn around that meets IFC Appendix D)
- Knox Box for main entry gate and all individual units for fire access
- Access gates along west property line for fire access around all sides of the proposed buildings
- Entry gates shall meet the necessary requirements
- Emergency Powered exterior egress path light shall be provided in accordance with the IBC.
- Emergency power shall be required to be maintained for 90 minutes.
- All portions of all buildings shall be within 400' of a fire hydrant. This is measured as the fire truck lays the hose per IFC 507.

10.0 DEVELOPMENT SEQUENCE:

Developmental phasing shall be allowed as a part of the development of this PUD.

10.1 PLATTING REGULATIONS

All land within this PUD shall be contained within a final plat. Construction can begin, other than required infrastructure, once the final plat has been reviewed by the Planning Commission, approved by the City Council, and filed with the County Clerk. Plat recordation shall not commence until the Declarations approved by the City have been filed in accordance with the Unit Act. Developer agrees that the City may consider, in reviewing the preliminary and final plats, matters relating to the PUD and the Declaration as may be necessary to adjust the City's interest in protecting the health, safety, and welfare of the City and its residents.

11.0 EXHIBITS:

The following exhibits are hereby attached and incorporated into this PUD. These exhibits are:

- A: Legal Description
- B: Master Development Plan Map

EXHIBIT "A"
LEGAL DESCRIPTION

310 W. Highway 152, Mustang

August 15, 2023

A tract of land being a part of the Northeast Quarter (NE/4) of Section thirty-three (33), Township Eleven (11) North, Range Five (5) West of the Indian Meridian, Mustang, Canadian County, Oklahoma, and being the selfsame parcel of land described in that Warranty Deed recorded in Book 5614, Page 937, said tract hereby being more particularly described as follows:

COMMENCING at the Northeast (NE) Corner of said NE/4;

THENCE North 89°57'11" West, along and with the North line of said NE/4, a distance of 989.42 feet to the Northeast (NE) Corner of WINCHESTER COMMERCIAL ADDITION according to the Plat recorded in Book PL9, Page 250;

THENCE South 00°23'54" East, along and with the East line of said WINCHESTER COMMERCIAL ADDITION extended, a distance of 438.15 feet to the Southeast (SE) corner of DSKS ADDITION according to the Plat recorded in Book PL9, Page 959, said corner being the POINT OF BEGINNING;

THENCE continuing South 00°23'54" East (South, record), a distance of 220.00 feet;

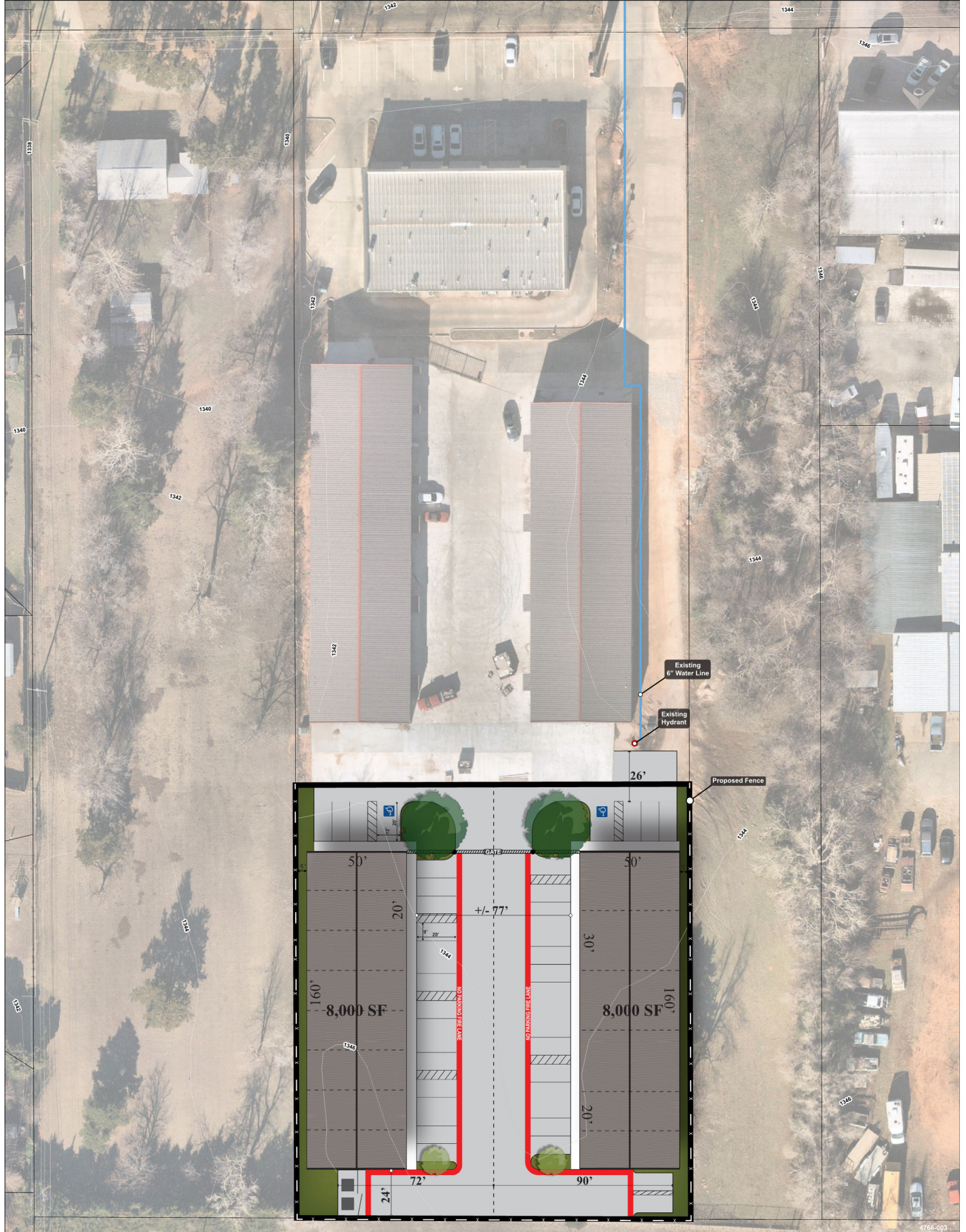
THENCE North 89°56'03" West, a distance of 197.02 feet (West 198 feet, record);

THENCE North 00°29'02" West (North, record), a distance of 220.00 feet;

THENCE South 89°56'03" East, a distance of 197.35 feet (East 198 feet, record) to the POINT OF BEGINNING.

Containing 43,379 square feet or 0.9958 acres, more or less.

Basis of Bearing: Grid North as established by state plane datum (Oklahoma State Plane North Zone NAD83). The North line of the NE/4 of Section 33 T11N R5W having a bearing of North 89°57'11" West.



316 W State Highway 152

Master Development Plan Map

28 Parking Spaces
14 Total Units (10 - 20'x50', 4 - 30'x50')

+/- 1 Acre

JA
JOHNSON & ASSOCIATES

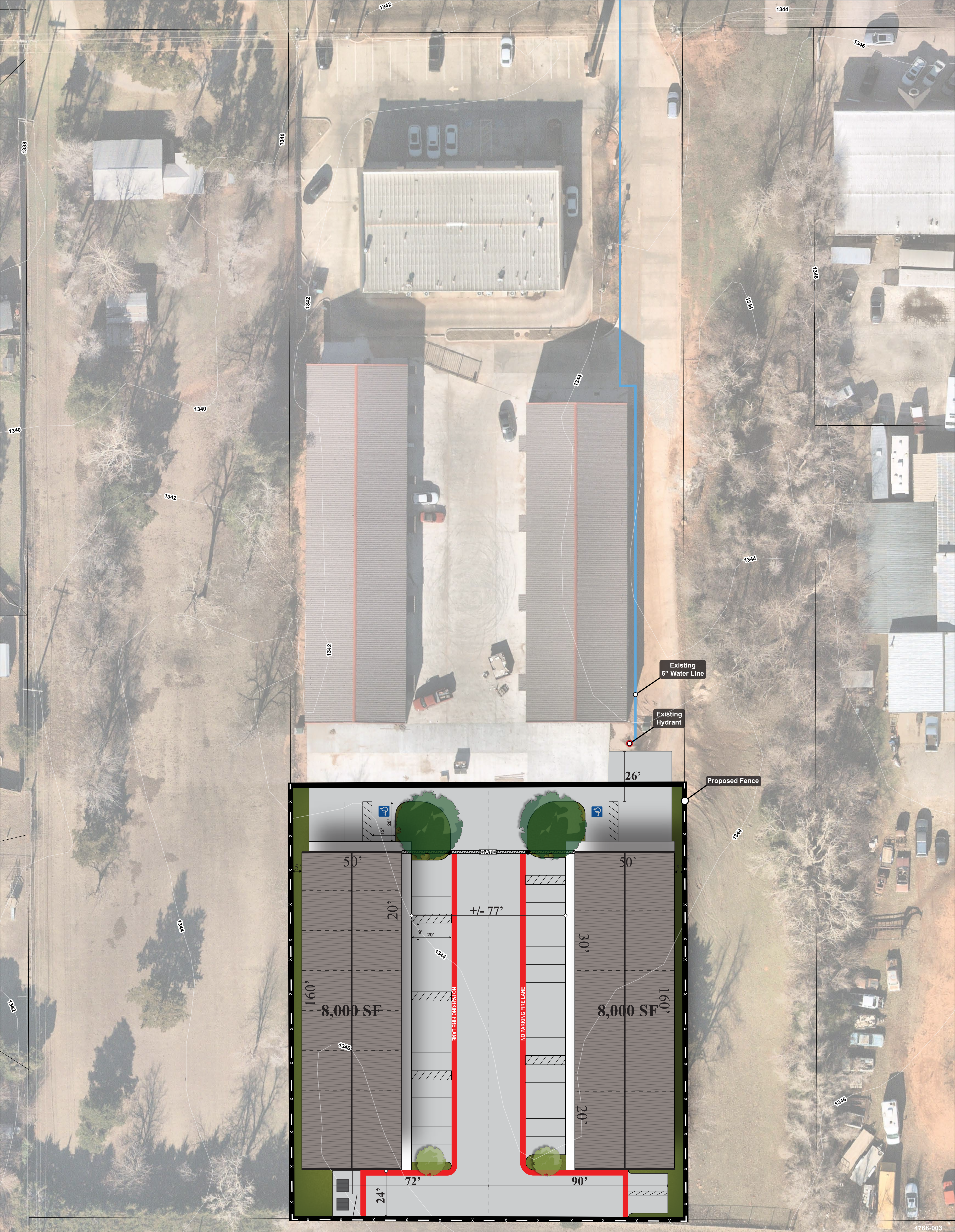
Johnson & Associates
1 E. Sheridan Ave., Suite 200
Oklahoma City, OK 73104
(405) 235-6075 FAX (405) 235-0876

ENGINEERS SURVEYORS PLANNERS

6/4/24

Conceptual site plan showing feasible option
permitted under proposed rezoning





4768-003

316 W State Highway 152

Master Development Plan Map

28 Parking Spaces
14 Total Units (10 - 20'x50', 4 - 30'x50')

+/- 1 Acre

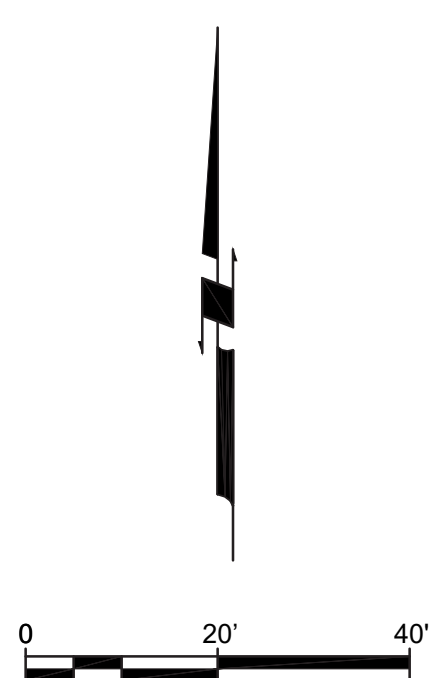
JA
JOHNSON & ASSOCIATES

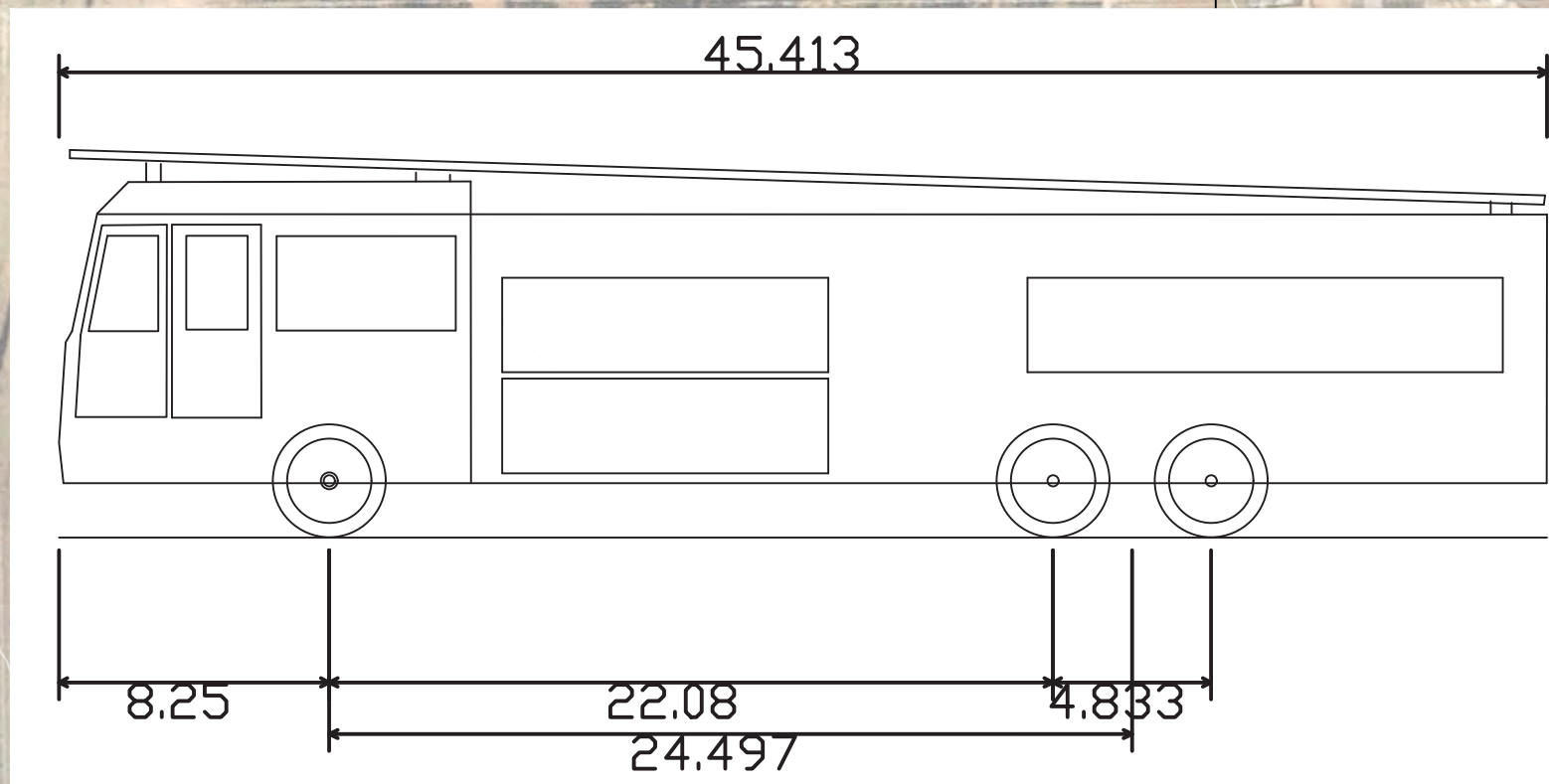
Johnson & Associates
1 E. Sheridan Ave., Suite 200
Oklahoma City, OK 73104
(405) 235-8075 FAX (405) 235-8078

ENGINEERS SURVEYORS PLANNERS

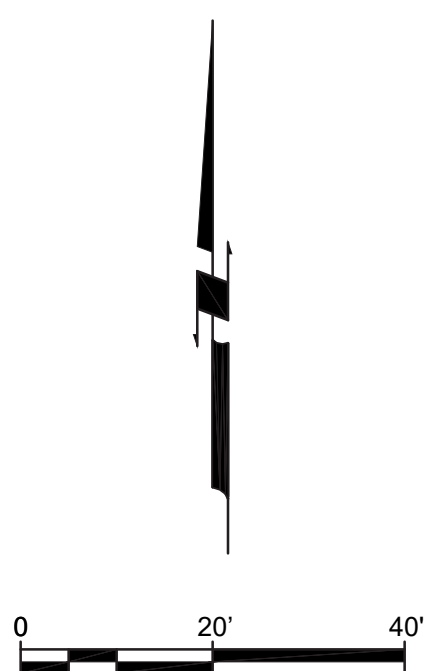
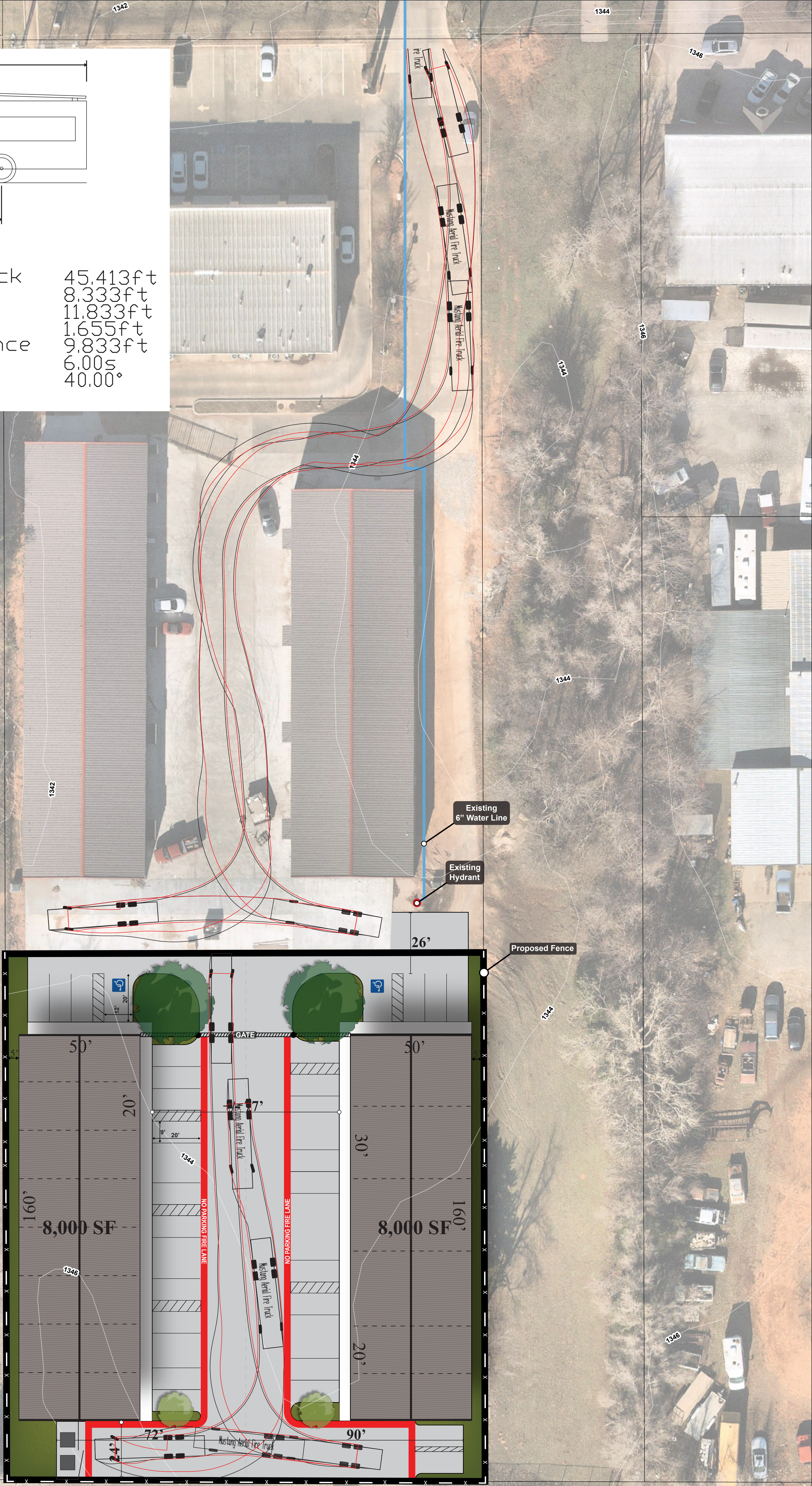
6/4/24

Conceptual site plan showing feasible option
permitted under proposed rezoning





Mustang Aerial Fire Truck 45.413ft
Overall Length 8.333ft
Overall Width 11.833ft
Overall Body Height 1.655ft
Min Body Ground Clearance 9.833ft
Track Width 6.00s
Lock-to-lock time 40.00°
Max Wheel Angle



316 W State Highway 152

Fire Truck Maneuvering Exhibit

+/- 1 Acre



Johnson & Associates
1 E. Sheridan Ave., Suite 200
Oklahoma City, OK 73104
(405) 235-8075 FAX (405) 235-8078

ENGINEERS SURVEYORS PLANNERS

6/5/24

Conceptual site plan showing feasible option
permitted under proposed rezoning

ORDINANCE NO. 1307

AN ORDINANCE OF THE CITY OF MUSTANG, OKLAHOMA AMENDING THE ZONING ORDINANCE OF THE CITY OF MUSTANG, OKLAHOMA, AS AMENDED, TO CHANGE CERTAIN PROPERTY LOCATED IN CANADIAN COUNTY, OKLAHOMA, FROM R-1, SINGLE FAMILY DISTRICT TO AN I-2, MODERATE INDUSTRIAL DISTRICT PLANNED UNIT DEVELOPMENT; DECLARING REPEALER, AND PROVIDING FOR SEVERABILITY. BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MUSTANG, OKLAHOMA:

Section 1. That the Zoning Ordinance of the City of Mustang, Oklahoma, as amended, is hereby amended to change the Official Zoning Map, to include therein the following described property in the City of Mustang, Canadian County, State of Oklahoma from R-1, Single Family District to an I-2, Moderate Industrial District Planned Unit Development.

LEGAL DESCRIPTION OF COMPLETE PROPERTY FOR REZONING:

A tract of land being a part of the northeast Quarter (NE/4) of Section thirty-three (33), Township Eleven (11) North, Range Five (5) West of the Indian Meridian, Mustang, Canadian County, Oklahoma, and being the selfsame parcel of land described in that Warranty Deed recorded in Book 5614, Page 937, said tract hereby being more particularly described as follows:

COMMENCING at the Northeast (NE) Corner of Said NE/4; THENCE North 89°57'11" West, along and with the North line of said NE/4, a distance of 989.42 feet to the Northeast (NE) Corner of WINCHESTER COMMERCIAL ADDITION according to the Plat recorded in Book PL9, Page 250; THENCE South 00°23'54" East, along and with the East line of said WINCHESTER COMMERCIAL ADDITION extended, a distance of 438.15 feet to the Southeast (SE) corner of DSKS ADDITION according to the Plat recorded in Book PL9, Page 959, said corner being the POINT OF BEGINNING; THENCE continuing South 00°23'54" East (South, record), a distance of 220.00 feet; THENCE North 89°56'03" West, a distance of 197.02 feet (West 198 feet, record); THENCE North 00°29'02" West (North, record), a distance of 220.00 feet; THENCE South 89°56'03" East, a distance of 197.35 feet (East 198 feet, record) to the POINT OF BEGINNING.

Containing 43, 379 square feet or 0.9958 acres, more or less. Basis of Bearing: Grid North as established by the state plane datum (Oklahoma State Plan North Zone NAD83). The North line of the NE/4 of Section 33 T11N R5W having a bearing of North 89°57'11" West.

Section 2. REPEALER

All former ordinances or parts of Ordinances conflicting or inconsistent with the provisions of this Ordinance are hereby repealed.

Section 3. SEVERABILITY

If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, said portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of this Ordinance.

PASSED AND APPROVED this ____ day of _____, 2024.

Mayor

ATTEST:

City Clerk

APPROVED as to form this ____ day of _____, 2024.

City Attorney

**PLANNING COMMISSION MINUTES
JUNE 11, 2024**

The Mustang Planning Commission met in a regular session on Tuesday, June 11th, 2024 at 7:00 p.m. at the Mustang Municipal Building, City Council Chambers at 1501 N. Mustang Road.

I. CALL MEETING TO ORDER: Chairman Billy McDaniel called the meeting to order at 7:00 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

MEMBERS PRESENT: Jay Adams, Brant O'Daniel, Susan Dobbins, Billy McDaniel, Jerry Brown, John Gassen.

MEMBERS ABSENT: Jesse Bratton.

STAFF / EX OFFICIOS PRESENT: Ryan Conner - City Planner
Radika Moore - Secretary/Office Coordinator
Justin Goodwin, Audio-Visual/Bldg. Inspector
Jonathan Miller, City Attorney
Tim Rooney, City Manager
Michael Ray, Vice-Mayor

IV. APPROVAL OF MINUTES: Commissioner Susan Dobbins made a motion to approve the minutes from the May 14th 2024 meeting. Commissioner Jerry Brown seconded the motion. The motion was approved unanimously.

V. INTRODUCTION OF GUESTS AND VISITORS/HEARING OF CITIZENS AND DELEGATES

None.

VI. PUBLIC HEARING, DISCUSSION, CONSIDERATION AND RECOMMENDATION ON:

Chairman Billy McDaniel read the first item on the agenda.

1. Rezoning – RZ-04-03-24-1-33

Applicant:	Johnson & Associates LLC
Owner(s):	Streeter Capital, LLC
Location:	310 W. State Highway 152
Current Zoning:	R-1, Single-Family District
Requested Zoning:	Planned Unit Development with I-2, Moderate Industrial District
Tract Info:	1.00 acres MOL

City Planner, Ryan Conner, addressed the Planning Commission about the submitted item. He described the PUD and how the concept is to create commercial/industrial flex space condo units similar to the flex space units at the DSKS project to the adjacent North of this tract. **Mr. Conner** said this is the same owner wanting to extend the concept of the flex space units after the owner's failed attempt to rezone the property to R-4 Multi-family a few months prior. He explained that the property would have two main buildings with multiple units within each that would be sold to owners, similar to a condo unit building. The PUD outlines exactly the type of businesses that would be allowed on site, which generally limit the use to office and small-scale operations, reducing the need for retail or other uses that would generate larger volumes of traffic. **Mr. Conner** said that the applicant was requesting four (4) variances from the Code within the PUD. The first variance is to do with the lack of street frontage the property has along a public right-of-way. The developer is instead requesting to continue the existing private common access easement. The second variance is requesting reduced setbacks. The developer stated that because of the lack of street frontage, the site also lacks the proper orientation and necessity for traditional setbacks. The third variance is requesting no landscaping, as the reduced setbacks and site construction would also limit any need for landscaping outside of trees planted in parking islands. The fourth and final variance asked for a reduction of the required number of off-street parking spaces from a required thirty-two (32) down to twenty-eight (28). The applicant believes with the relatively low traffic generated uses for the site, four (4) less parking spaces would be adequate. **Mr. Conner** finished the staff report by stating that staff generally believes this use to be appropriate for the property and would recommend approval of the request, but the lack of added amenities in addition to the number of requested variances does cause concern.

Chairman McDaniel asked if this was essentially an extension of what was approved and built for the DSKS flex spaces to the North.

Mr. Conner confirmed this is basically an extension.

Commissioner Brown asked about the specific uses and about fire suppression for the buildings.

Mr. Conner answered that the PUD limits the uses to exactly what is listed and that the buildings would still be constructed to International Fire Code and Building standards. If a use required suppression, each of the units still require what is called a tenant finish out permit where construction standards can be required.

Chairman McDaniel opened the Public Hearing.

Jessica Bloye, Johnson & Associates, representing the property owner spoke next. She explained the basic concept of the PUD and how the variances requested are due to the limitations of the site. She said all construction details will be followed as are required.

Mr. Brown asked about the number of units in the buildings.

Ms. Bloye stated there will be fourteen (14) total units between the two (2) buildings and that firewalls are already planned for construction and if anything else is required upon tenant finish outs, the owner would comply.

Commissioner Dobbins asked about the existing easement on the East side of the property.

Ms. Bloye said that easement will still exist, but will not be used by this development as evidenced by the PUD Master Development Plan Map.

Chairman McDaniel asked for any other speakers on the item.

Commissioner Adams made a motion to close the Public Hearing. **Commissioner Gassen** seconded the motion. The motion was approved unanimously.

There was no further Commissioner discussion.

A Motion was made by **Commissioner Adams** to recommend approval of the PUD application as presented to the July 2nd City Council meeting. **Commissioner Brown** seconded the Motion. The motion was approved unanimously.

DRAFT



Agenda Item No: H.2

Mustang City Council Agenda Item Report

Meeting Date: July 2, 2024

Submitted by: Ryan Connor

Submitting Department: Community Development

Item Type: Approval

Agenda Section: DISCUSSION ITEMS

Subject Title:

Consideration of Final Plat Application, FP-04-29-24-1-34, Meadow Hills Estates, DLP Development, LLC, 520 S Lewis Ln, 3.83 Acres – 16 Single-Family Lots.

Recommendation:

Vote to Approve or Deny Final Plat

Initiator:

Ryan Conner, City Planner

Background:

Planning Commission voted on the June 11th regular Planning Commission to unanimously recommend approval of the Final Plat to City Council for the July 2nd regular meeting.

Project Description: The applicant on behalf of the owner has submitted a Final Plat for the property currently known as 520 S Lewis Ln. This approximately four acre tract of land was rezoned to the R-1, Single Family Zoning District in June of 2023 after originally being denied for a request to an R-2 Planned Unit Development a couple months prior. The Preliminary Plat was approved by the Planning Commission in April with some minor adjustments fixed prior to the City Council approval on May 7th. The location of the property is in an area of older Mustang, East of S Mustang Rd accessed from E Dalton Ln. This property was originally zoned A-1, Agricultural as it was left out of any formalized platted subdivision in this area. There is currently the original house still on the property in the SW corner.

Meadow Hills Estates features sixteen (16) single-family lots with a single street dissecting the property giving access to each lot. There will be a detention pond on the eastern terminus of the cul-de-sac in the back of the development. The property will be served with water, sewer, and storm sewer as Subdivision Regulations require. The Fire Marshall made a note in their recommendation of approval regarding water supply and the use of individual sprinkler systems for each house. The City Engineer's office has worked with the developer on the engineering and drainage calculations and given a recommendation of approval.

City Staff reviewed the plat more upon this submission and asked the developer to address a minor issue on the lots around the cul-de-sac. This wasn't noticed on the Preliminary Plat but could be addressed still at the Final Plat as long as it's deemed a minor correction. A 5 ft Sidewalk Easement (S/E) was placed along the frontage of the four (4) lots in the cul-de-sac because of the tight squeeze of the placement of sidewalk and

maintaining the 30 ft Building Line on the lots. To get rid of the 5 ft S/E to make for a cleaner Final Plat, staff suggested that the Building Line change to 25 ft, which is allowed per Section 122-295 R-1 Yards:

Front yard.

a. The minimum depth of the front yard shall be 30 feet; provided, if 50 percent or more of the front lot is situated on a cul-de-sac or eyebrow curve, the minimum depth of the front yard shall be 25 feet.

Staff believes that by removing the 5 ft S/E and moving the Building Line to 25 ft (as code allows for cul-de-sac lots) there is not a significant alteration to the plat. The Building Line would technically stay in the same place because the 5 ft S/E removal would be counteracted by the reduction from 30 ft to 25 ft for the building line.

The developer submitted the correction on the plat dated 6/5/2024 and complies with staff's recommended corrections.

Character of Neighborhood: This is a vacant area with Residential areas surrounding the subject property.

Zoning and Uses of Property Nearby: This property is surrounded by R-1 Zoned properties.

Conformance with Long-Range Plan: The long-range plan calls for Residential small, which is consistent with the preliminary plat submission.

Utilities and Services: The development will utilize and construct public water and sewer along with public streets and stormwater. The water policy does cause the development to have issues with water, but the Fire Marshall has given them options to resolve the situation.

Financial Impact:

0

Staff Comments:

Staff recommends approval of this Final Plat dated 6/5/2024

Attachments:

[\(1\) MEADOW HILLS ESTATES - FINAL PLAT.pdf](#)

[\(2\) Meadow Hills Estates FP - PC Minutes 6-11-2024.pdf](#)

FINAL PLAT
of
MEADOW HILLS ESTATES
BEING A PART OF THE NW/4, SEC 34, T11N, R5W, IM
AN ADDITION TO THE CITY OF MUSTANG, CANADIAN COUNTY, OKLAHOMA

OWNER'S CERTIFICATE AND DEDICATION

KNOW ALL MEN BY THESE PRESENTS:

That DAP VENTURES, LLC, an Oklahoma Limited Liability Company, hereby certifies that they are the owner of, and the only persons, firms or companies having title or interest in and to the land shown on the Final Plat of MEADOW HILLS ESTATES, an addition to the City of Mustang, Canadian County, Oklahoma. They have caused the same to be surveyed and platted into lots, as shown on said Final Plat, which said Final Plat represents a correct survey of all property included therein under the Final Plat of MEADOW HILLS ESTATES, an addition to the City of Mustang, being a part of the Northeast Quarter (NE/4), Section Thirty-four (34), Township Eleven (11) North, Range Five (5) West of the Indian Meridian, Canadian County, Oklahoma.

They further certify that they are the owners of and the only persons, firms or companies who has any right, title or interest to the land included in the above mentioned Final Plat, and they do hereby dedicate all street rights-of-way and utility easements as shown on said Final Plat to the public, for public streets, public drainage and public utilities for their heirs, executors, administrators, successors and assigns forever and have caused the same to be released from all encumbrances to be executed on this ____ day of ____, 2024.

Signed by the Manager this ____ day of ____, 2024.

DAP VENTURES, LLC

By: _____
Denton Parker, Manager

STATE OF OKLAHOMA SS
COUNTY OF _____

Before me, the undersigned, a notary public in and for said county and state on this ____ day of ____, 2024, personally appeared Denton Parker, to me known to be the identical person who subscribed the name of the maker thereof to the foregoing instrument as its Manager, and duly acknowledged to me that he executed the same as his free and voluntary act and deed and as the free and voluntary act and deed of such company for the uses and purposes therein set forth. Given under my hand and seal the day and year last above written.

Witness my hand and seal this ____ day of ____, 2024.

My Commission Expires: _____
My Commission No.: _____
Notary Public

CERTIFICATE OF PLANNING COMMISSION

I, _____, Planning Director for the City of Mustang, hereby certify that the City of Mustang Planning Commission duly approved the Final Plat of MEADOW HILLS ESTATES, an addition to the City of Mustang, Canadian County, Oklahoma at a meeting the day of ____, 2024.

Planning Director

CERTIFICATE OF CITY CLERK

I, _____, City Clerk of the City of Mustang, Canadian County, Oklahoma, hereby certify that I have examined the records of said City and find that all deferred payments on unmatured installments upon special assessment have been paid in full and that there are no special assessment procedures now pending against the land shown on the Final Plat of MEADOW HILLS ESTATES, an addition to the City of Mustang, Canadian County, Oklahoma.

Signed by the City Clerk this ____ day of ____, 2024.

City Clerk

ACCEPTANCE OF DEDICATION BY CITY COUNCIL

Be it resolved by the Council of the City of Mustang that the dedication of public streets and utility easements, but not drainage easements shown on the Final Plat of MEADOW HILLS ESTATES, an addition to the City of Mustang, Canadian County, Oklahoma is hereby accepted.

Adopted by the Council of the City of Mustang this ____ day of ____, 2024.

City Clerk Mayor

BONDED ABSTRACTOR'S CERTIFICATE

The undersigned, a duly qualified and lawfully bonded abstractor of titles in and for Canadian County and the State of Oklahoma, hereby certify that the records of said county show that the Title to the land shown on the Final Plat of MEADOW HILLS ESTATES, an addition to the City of Mustang, Canadian County, Oklahoma is vested in DAP VENTURES, LLC, on the ____ day of ____, 2024, that there are no actions pending or judgements of any nature in any court or on file with the clerk thereof, that the taxes are paid for the year 2023 and prior years, that there are no outstanding tax sales certificates against said land and no tax deeds are issued to any person, that there are no liens, or other encumbrances of any kind against the land included in the Final Plat, except mortgages, rights-of-way, easements, and mineral conveyances of record.

In witness thereof, said Bonded Abstractor has caused this instrument to be executed this ____ day of ____, 2024.

STATE OF OKLAHOMA SS
COUNTY OF CANADIAN

Before me, the undersigned, a notary public in and for said county and state on this ____ day of ____, 2024, personally appeared _____, to me known to be the identical person who subscribed the name of the maker thereof to the foregoing instrument as its _____, and duly acknowledged to me that he executed the same as his free and voluntary act and deed and as the free and voluntary act and deed of such corporation for the uses and purposes therein set forth. Given under my hand and seal the day and year last above written.

Witness my hand and seal this ____ day of ____, 2024.

My Commission Expires: _____
My Commission No.: _____
Notary Public

COUNTY TREASURER'S CERTIFICATE

I, _____, do hereby certify that I am the duly qualified and acting County Treasurer of Canadian County and that the tax records of said county show that all taxes for the year 2023 and prior years are paid on the Final Plat of MEADOW HILLS ESTATES, an addition to the City of Mustang, Canadian County, Oklahoma, and that the required statutory security has been deposited in the offices of the County Treasurer guaranteeing the current year's taxes.

In witness thereof said County Treasurer has caused this instrument to be executed this ____ day of ____, 2024.

County Treasurer

REGISTERED PROFESSIONAL LAND SURVEYOR'S CERTIFICATE

I, Matthew Johnson, a Professional Land Surveyor in the State of Oklahoma, do hereby certify that the Final Plat of MEADOW HILLS ESTATES, an addition to the City of Mustang, Canadian County, Oklahoma, consisting of 2 sheets, represents a careful survey made under my supervision on the ____ day of ____, 2024, and that the plat of survey is an accurate representation of said survey and that all monuments shown hereon actually exist.

I further certify that this plat of survey meets the Oklahoma Minimum Standards for the Practice of Land Surveying as adopted by the Oklahoma State Board of Registration for Professional Engineers and Land Surveyors.

Witness my hand and seal this ____ day of ____, 2024.

Matthew Johnson, P.L.S. No. 1807

STATE OF OKLAHOMA SS
COUNTY OF OKLAHOMA

Before me, the undersigned, a notary public within and for said county and state, personally appeared Matthew Johnson, to me known to be the identical person who executed the within and foregoing instrument and acknowledged to me that he executed the same as his free and voluntary act and deed.

Witness my hand and seal this ____ day of ____, 2024.

My Commission Expires: _____
My Commission No.: _____
Notary Public

PROPERTY DESCRIPTION

A tract of land being a part of the Northwest Quarter (NW/4) of Section thirty-four (34), Township Eleven (11) North, Range Five (5) West of the Indian Meridian, Mustang, Canadian County, Oklahoma, being more particularly described as follows:

Commencing at the Northwest (NW) Corner of said Northwest Quarter (NW/4);

THENCE South 00°16'39" East, along and with the West line of said NW/4, a distance of 1523.11 feet;

THENCE North 89°46'48" East, departing said West line, a distance of 740.09 feet to a point on the East Right-of-Way line of Lewis Street as shown on the recorded plat DOLTONS ADDITION, said point being the POINT OF BEGINNING;

THENCE continuing North 89°46'48" East, a distance of 580.00 feet to a point on the West line of the recorded plat MUSTANG MEADOWS ADDITION SECTION 2;

THENCE South 00°04'56" East, along and with the West line of said plat MUSTANG MEADOWS ADDITION SECTION 2, a distance 288.00 feet to the Northeast (NE) corner of the recorded plat HILL ADDITION;

THENCE South 89°46'48" West, along and with the North line of said plat HILL ADDITION, a distance of 580.00 feet to a point on the East Right-of-Way line of said Lewis Street;

THENCE North 00°04'56" West, along and with the East Right-of-Way line of said Lewis Street a distance of 288.00 feet to the POINT OF BEGINNING.

Containing 167,040 square feet or 3.8347 acres, more or less.

Basis of Bearing: Grid North as established by state plane datum (Oklahoma State Plane North Zone NAD83).

This property description was prepared on the ____ day of ____, 2024, by Matthew Johnson, Licensed Professional Surveyor, No. 1807.

FINAL PLAT
of
MEADOW HILLS ESTATES

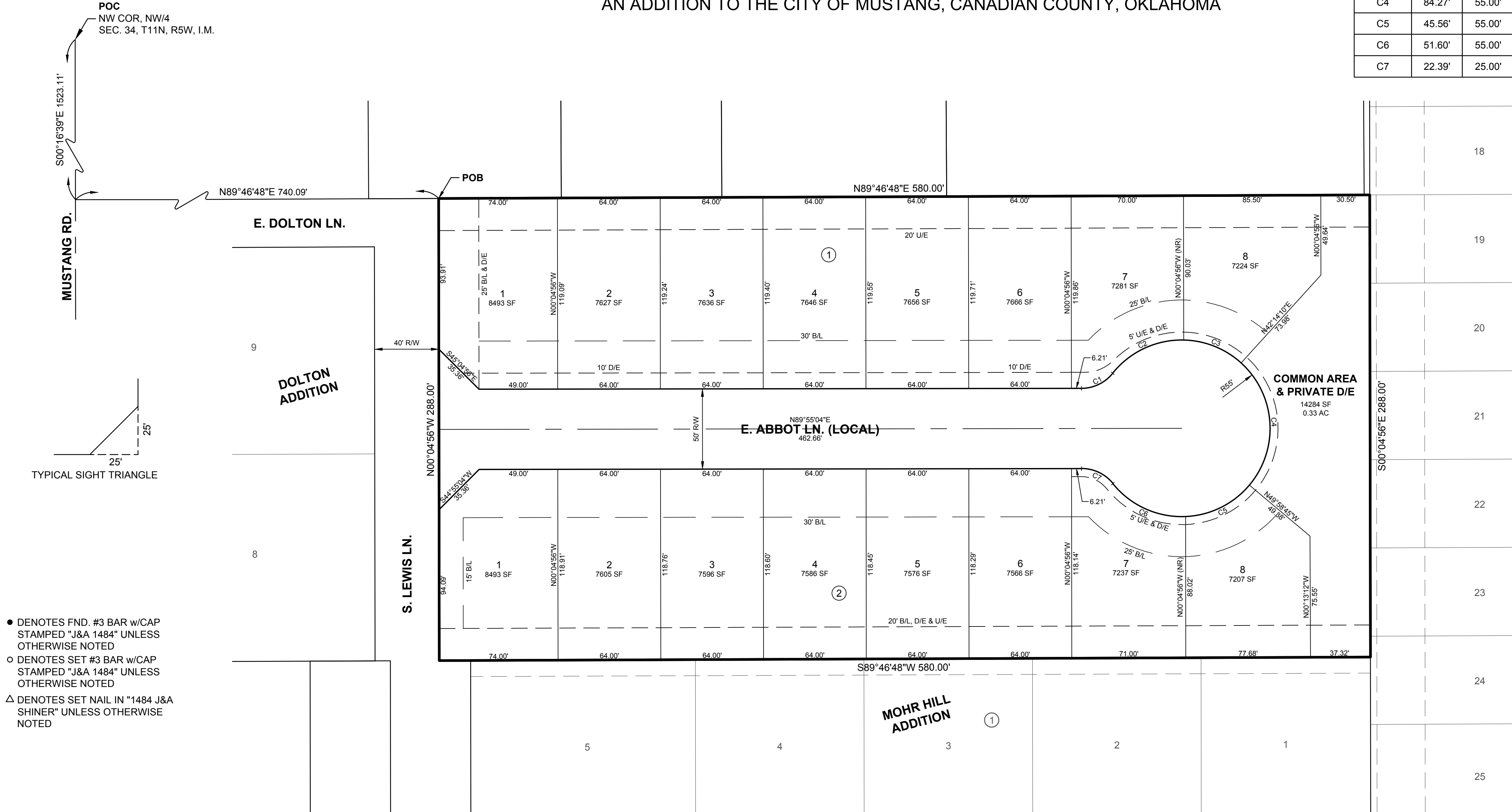


Johnson & Associates
1 E. Sheridan Ave., Suite 200
Oklahoma City, OK 73104
(405) 235-8075 FAX: (405) 235-8078 www.jaokc.com
Certificate of Authorization #1404 Exp. Date: 06-30-2025
• ENGINEERS • SURVEYORS • PLANNERS •

FINAL PLAT
of
MEADOW HILLS ESTATES

BEING A PART OF THE NW/4, SEC 34, T11N, R5W, IM
AN ADDITION TO THE CITY OF MUSTANG, CANADIAN COUNTY, OKLAHOMA

Curve Table						
Curve #	Length	Radius	Tangent	Chord Length	Chord Direction	Delta
C1	22.39'	25.00'	12.01'	21.65'	N64°15'32"E	051°19'04"
C2	50.60'	55.00'	27.25'	48.83'	N64°57'22"E	052°42'44"
C3	39.28'	55.00'	20.52'	38.45'	S68°13'33"E	040°55'26"
C4	84.27'	55.00'	52.91'	76.26'	S03°52'18"E	087°47'05"
C5	45.56'	55.00'	24.18'	44.27'	S63°45'04"W	047°27'37"
C6	51.60'	55.00'	27.88'	49.73'	N65°38'30"W	053°45'16"
C7	22.39'	25.00'	12.01'	21.65'	N64°25'24"W	051°19'04"



- DENOTES FND. #3 BAR w/CAP STAMPED "J&A 1484" UNLESS OTHERWISE NOTED
- DENOTES SET #3 BAR w/CAP STAMPED "J&A 1484" UNLESS OTHERWISE NOTED
- △ DENOTES SET NAIL IN "1484 J&A SHINER" UNLESS OTHERWISE NOTED

***** NOTE *****
THIS SURVEY MEETS THE OKLAHOMA MINIMUM STANDARDS FOR THE PRACTICE OF LAND SURVEYORS AS ADOPTED BY THE OKLAHOMA STATE BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS AND LAND SURVEYORS; AND THAT SAID FINAL PLAT COMPLIES WITH THE REQUIREMENTS OF TITLE 11 SECTION 41-108 OF THE OKLAHOMA STATE STATUTES.

NOTES:

- All islands/medians within street rights-of-way, and arterial landscaping with its irrigation system, shall be maintained by the Property Owners Association within MEADOW HILLS ESTATES.
- Maintenance of all common areas and private drainage easements within MEADOW HILLS ESTATES shall be the responsibility of the Property Owners Association. The property Owners Association shall, at a minimum, include as members the then current owners of tracts within the platted area, and shall exist in perpetuity. The obligation to maintain the common areas and private drainage easements is intended to benefit, and may be enforced by, the City of Mustang.
- No structures, storage of material, grading, fill or other obstructions, including fences, either temporary or permanent, that may cause a blockage of flow or an adverse effect on the functioning of the storm water facility, shall be placed within the common areas intended for the use of conveyance of storm water, and/or drainage easements shown. Certain amenities such as, but not limited to walks, benches, piers, and docks, shall be permitted if installed in a manner to meet the requirements specified above.
- Fire Hydrant installation shall comply with City of Mustang Cody of Ordinances NO. 1213 Sec. 118-171. - Fire Hydrants.
- All homes to be sprinkled per Mustang Fire Marshall.

LEGEN D:

POC = POINT OF COMMENCEMENT
POB = POINT OF BEGINNING
RW = RIGHT OF WAY
STAT. RW = STATUTORY RIGHT OF WAY
LNA = LIMITS OF NO ACCESS
CA = COMMON AREA
NR = NOT RADIAL
TL = TOTAL LENGTH
B/L = BUILDING LIMIT LINE
S/E = SIDEWALK EASEMENT
U/E = PUBLIC UTILITY EASEMENT
D/E = PUBLIC DRAINAGE EASEMENT
D & U/E = DRAINAGE & UTILITY EASEMENT

TOTAL NUMBER OF LOTS = 16

TOTAL COMMON AREA ACRES = 0.36 AC

FINAL PLAT
of
MEADOW HILLS ESTATES



Johnson & Associates
1 E. Sheridan Ave., Suite 200
Oklahoma City, OK 73104
(405) 235-8075 FAX: (405) 235-8078 www.jaokc.com
Certificate of Authorization #1484 Exp. Date: 06-30-2025
• ENGINEERS • SURVEYORS • PLANNERS •

PLANNING COMMISSION MINUTES JUNE 11, 2024

The Mustang Planning Commission met in a regular session on Tuesday, June 11th, 2024 at 7:00 p.m. at the Mustang Municipal Building, City Council Chambers at 1501 N. Mustang Road.

I. CALL MEETING TO ORDER: Chairman Billy McDaniel called the meeting to order at 7:00 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

MEMBERS PRESENT: Jay Adams, Brant O'Daniel, Susan Dobbins, Billy McDaniel, Jerry Brown, John Gassen.

MEMBERS ABSENT: Jesse Bratton.

STAFF / EX OFFICIOS PRESENT: Ryan Conner - City Planner
Radika Moore - Secretary/Office Coordinator
Justin Goodwin, Audio-Visual/Bldg. Inspector
Jonathan Miller, City Attorney
Tim Rooney, City Manager
Michael Ray, Vice-Mayor

2. Final Plat – FP-04-29-24-1-34 – Meadow Hills Estates

Applicant:	Johnson & Associates, INC
Owner:	DLP Development, LLC
Location:	520 S Lewis Ln
Current Zoning:	R-1, Single Family District
Tract Info:	3.83 acres – 16 lots

Ryan Conner, City Planner, addressed the Commission on the Final Plat for Meadow Hills Estates. He explained that Staff reviewed the plat and requested a minor change on the cul-de-sac area to remove an unnecessary sidewalk easement. He said that by removing the 5 ft sidewalk easement and decreasing the front building line to 25 ft from 30 ft, which is allowed per R-1 requirements, the sidewalk easement can be eliminated to reduce any unnecessary future confusion. **Mr. Conner** stated all other departments including the City Engineer had reviewed the Plat. Staff therefore made a recommendation of approval.

Commissioner Brown asked about the sidewalks along S Lewis Ln.

Mr. Conner said if the sidewalks are not there now, they will be required in this project.

Chairman McDaniel opened the Public Hearing.

Jessica Bloye, Johnson & Associates, representing the property owner spoke to the

Commission. She explained that the preliminary plat was approved previously and they made additional changes based on Staff's requests.

Chairman McDaniel next asked for other speakers and upon seeing none, closed the Public Hearing.

The Planning Commission had no further discussion.

A Motion was made by **Commissioner Gassen** to recommend approval of the Final Plat as presented for the July 2nd City Council meeting. **Commissioner O'Daniel** seconded the Motion. The motion was approved unanimously.

DRAFT



Mustang City Council Agenda Item Report

Meeting Date: July 2, 2024

Submitted by: Ryan Connor

Submitting Department: Community Development

Item Type: Approval

Agenda Section: DISCUSSION ITEMS

Subject Title:

Public Hearing and Consideration of the Two-Year Review of Special Use Permit Application SUP-5-17-22-1-30, 524 N. Frisco Road, Lion's Club of Mustang, in R-E Rural Estates, Requesting Use as Civic Headquarters and Public Event Center.

Recommendation:

Vote to Continue (approve) or Discontinue (deny) Special Use Permit.

Initiator:

Ryan Conner, City Planner

Background:

The City Council voted 6 to 1 to approve the Special Use Permit for the Mustang Lion's Club at the July 12th, 2022 City Council Meeting with the following stipulations:

1. The building or grounds shall not be rented out or otherwise made available for private events or gatherings within the building or on the grounds of the Property. Any use of the building or grounds shall be limited to official Lion's Club sponsored events or gatherings.
2. There can be a maximum number of four (4) events per year open to the public and sponsored by the Lion's Club.
3. The building must pass inspections for compliance with current building, fire and other applicable codes and life safety features prior to commencement of use under this Special Use Permit.
4. The private water well and septic system must be inspected and approved by a licensed third-party contractor as meeting all State of Oklahoma and Department of Environmental Quality statutes, rules and regulations prior to commencement of use under this Special Use Permit.
5. Sealed surface ADA accessible parking spaces – 1 per 25 parking spaces – and ADA accessible ramps, railings, and other federally mandated ADA features must be installed prior to commencement of use under this Special Use Permit.

The approved Special Use Permit was therefore given authority to operate under the stated conditions for a period of two (2) years before a review was to be conducted by the City Council for possible extension or discontinuance.

Section 122-75 of the Municipal Code in reference to Special Use Permits states:

“...After a special permit has been granted by the city council, the use and special use permit shall be reviewed every two years, and may be extended for an additional two years by the city council if all conditions imposed continue to be met. If the special use permit is not granted an extension, the reasons for denial shall be stated in writing, and the special use permit shall be terminated within 90 days after official notification by the city.”

****It should be noted that the City Council cannot make alterations to the Special Use Permit. It can only vote to continue the Permit as previously approved or deny the permit and require the applicant to submit a new application if other changes were deemed necessary.****

Project Description: The applicant, Rob Estates, on behalf of the Mustang Lion's Club, submitted the original application for a Special Use Permit (SUP) for a Civic Headquarters and Public Event Center for the property located at 524 N. Frisco Rd. This property has historically been known as the Mustang Lion's Club, with intermittent periods of operation/use. At the July 12th 2022 City Council meeting, Councilpersons heard from the applicant and numerous other citizens and individuals with support and opposition to the request. Since the Special Use Permit was approved, Council should review the conditions that were placed on the approval in order to judge if the SUP should be continued for an additional two (2) years or whether it should be discontinued. The original conditions and relevant staff comments are as follows:

1. The building or grounds shall not be rented out or otherwise made available for private events or gatherings within the building or on the grounds of the Property. Any use of the building or grounds shall be limited to official Lion's Club sponsored events or gatherings.

STAFF COMMENT: The building/grounds have not been used/rented out for private events as far as staff is aware. Staff has been told that Lion's Club gatherings have been held within the building.

2. There can be a maximum number of four (4) events per year open to the public and sponsored by the Lion's Club.

STAFF COMMENT: Staff is aware of one (1) event held on the property, a Boy Scout's Pinewood Derby on February 24th, 2024. This event did not acquire a Special Event Permit from the City.

3. The building must pass inspections for compliance with current building, fire and other applicable codes and life safety features prior to commencement of use under this Special Use Permit.

STAFF COMMENT: The building has passed inspection from the Mustang Fire Marshall and Chief Building Inspector.

4. The private water well and septic system must be inspected and approved by a licensed third-party contractor as meeting all State of Oklahoma and Department of Environmental Quality statutes, rules and regulations prior to commencement of use under this Special Use Permit.

STAFF COMMENT: The Water Well and Septic System have been tested and approved by ODEQ and third-party contractors. However, the Septic System report was just conducted on June 3rd of 2024.

5. Sealed surface ADA accessible parking spaces – 1 per 25 parking spaces – and ADA accessible ramps, railings, and other federally mandated ADA features must be installed prior to commencement of use under this Special Use Permit.

STAFF COMMENT: A paved ADA accessible parking space and other ADA features have been installed and inspected by the Chief Building Inspector.

The original minutes from the July 2022 City Council meeting are attached to this report as well as other documents to support the evidence of inspections and current permit stipulations.

Character of Neighborhood: The surrounding properties are larger lot residential uses without formalized platting.

Zoning and Uses of Property Nearby: The subject property and properties to the North, East, and South are recorded as R-E, Rural Estates District. The properties to the West across Frisco Rd are outside the municipal limits.

Conformance with Long-Range Plan: The Long-Range Plan calls for Small Residential Use of this property and surrounding properties. This is defined as single-family detached homes with approximately 3 dwelling units per acre.

Utilities and Services: Frisco Rd is maintained by the City. The property currently uses private water and sanitary services.

Financial Impact:

0

Staff Comments:

There have been occasions in which this property has been discussed amongst staff because of complaints about gatherings, draining of the pond, digging/excavating dirt around the pond, and placements of fencing. Staff believes the original conditions, even though taking almost 2 years to complete, are still valid conditions to have placed on the Special Use Permit. If the Special Use Permit is to be continued for an additional 2 years, the same conditions of approval will apply. Changes cannot be made to the Special Use Permit without a new application and Public Hearing process.

Attachments:

[\(1\) SUP License - Mustang Lions Club.pdf](#)

[\(2\) SUP - Mustang Lions Club - Letter - 7-25-2022.pdf](#)

[\(3\) Minutes from 7-12-2022 City Council \(Lion's Club\) Item.pdf](#)

[\(4\) Fire Inspection.pdf](#)

[\(5\) ADA Bathroom Inspection.pdf](#)

[\(6\) DEQ REPORT-WATER \(provided 020524\).pdf](#)

[\(7\) Septic System Report.pdf](#)

THE CITY OF MUSTANG

SPECIAL USE PERMIT 5-17-22-1-30

LICENSE HOLDER: MUSTANG LION'S CLUB

PROPERTY: 524 N. FRISCO RD.

SPECIAL USE - CIVIC HEADQUARTERS

This Special Use Permit allows use of the Property for the Special Use under the controls, terms, regulations and CONDITIONS OF APPROVAL set forth herein and subject to Chapter 122, Article II, Division 3 of the Mustang Code of Ordinances.

CONDITIONS OF APPROVAL:

1. The building or grounds shall not be rented out or otherwise made available for private events or gatherings within the building or on the grounds of the Property. Any use of the building or grounds shall be limited to official Lion's Club sponsored events and gatherings.
2. There can be a maximum number of four (4) events per year open to the public and sponsored by the Lion's Club.
3. The building must pass inspections for compliance with current building, fire and other applicable codes and life safety features prior to commencement of use under this Special Use Permit.
4. The private water well and septic system must be inspected and approved by a licensed third-party contractor as meeting all State of Oklahoma and Department of Environmental Quality statutes, rules and regulations prior to commencement of use under this Special Use Permit.
5. Sealed surface ADA accessible parking spaces – 1 per 25 parking spaces – and ADA accessible ramps, railings, and other federally mandated ADA features must be installed prior to commencement of use under this Special Use Permit.

NOW ALL MEN BY THESE PRESENTS THAT:
THE CITY COUNCIL OF THE CITY OF MUSTANG
APPROVED SAID SPECIAL USE PERMIT ON 7/12/2022
WITH THE CONDITIONS AS STATED ON THIS LICENSE



City Clerk


Mayor

APPLICANTS NAME: Rob Estes, Mustang Lions Club

SECTION NO: 122-73

DATE ISSUED: 07/12/2022

EXPIRES: 07/12/2024

City of Mustang

Council-Manager Form of Government

405-376-4521

1501 N. Mustang Road,

Mustang, Oklahoma 73064

July 25, 2022

RE: SUP- 5-17-22-1-30 – Mustang Lion's Club

Mr. Estes,

The City Council of the City of Mustang voted to approve the Special Use Permit for the Civic Headquarters of the Mustang Lion's Club on 7/12/2022 with the following conditions:

- 1. The Building or grounds shall not be rented out or otherwise made available for private events or gatherings within the building or on the grounds of the Property. Any use of the building or grounds shall be limited to official Lion's Club sponsored events and gatherings.***

This condition means that only official Lion's Club meetings and gatherings shall be held on the property. Private events/gatherings that do not have a direct correlation with the functioning of the Lion's Club are prohibited. Events, parties, or other gatherings involving non-Lion's club members will not be allowed either in the building or on the grounds of the property. Day-to-day use of the property for maintenance or non-event type uses (i.e. Lion's Club members fishing on the pond) shall still be allowed.

- 2. There can be a maximum number of four (4) events per year open to the public and sponsored by the Lion's Club.***

This condition allows the Lion's Club to advertise and host four (4) public events each year on the property like it has done previously (i.e., fishing derby, car show, haunted house, etc.). For each public event, the Lion's Club shall obtain a Special Event Permit so that the City has advanced notice of said event.

- 3. The building must pass inspections for compliance with current building, fire and other applicable codes and life safety features prior to the commencement of use under this Special Use Permit.***

This condition requires the Mustang Chief Building Inspector and Fire Marshall to perform an inspection of the building to make sure that applicable codes are met. Said inspection shall be conducted and passed prior to the building's use of the civic headquarters.

A City with a Vision

City of Mustang

Council-Manager Form of Government

405-376-4521

1501 N. Mustang Road,

Mustang, Oklahoma 73064

4. ***The private water well and septic system must be inspected and approved by a licensed third-party contractor as meeting all State of Oklahoma and Department of Environmental Quality statutes, rules and regulations prior to commencement of use under this Special Use Permit.***

This condition requires a licensed third-party inspector to examine the water well and septic system for any issues that would cause the systems to not be adequate for use of the general public. Any issues shall be fixed/corrected prior to the building's use of the civic headquarters.

5. ***Sealed-surface ADA accessible parking spaces – 1 per 25 parking spaces – and ADA accessible ramps, railings, and other federally mandated ADA features must be installed prior to commencement of the use under this Special Use Permit.***

This condition requires that ADA parking spaces (asphalt, concrete, tar and chip, or similar sealed surfacing) be installed near the front entrance to the building. ADA requirements are one (1) ADA parking space per twenty-five (25) parking spaces overall. Other ADA accessible features, where needed, such as ramps or handrails shall also be installed prior to the building's use of the civic headquarters.

The City Council specifically did not approve the Lion's Club's request to approve renting the building or grounds to third parties for a "Public Event Center".

Please contact me with any additional questions you may have with this Special Use Permit. Thanks,

Ryan Conner, City Planner



City Attorney Miller gave the recommendation the number of speed tables be stated as well as speed table construction specifications stating this could be left up to the discretion and approval of the Community Development Director if desired or Council may specify the construction specifications.

Councilman Waugh amended his **MOTION**, seconded by **Councilman Wald**, to Approve the Application with the following Stipulations: (1) Two Speed Tables be included and the Construction Specifications of the Speed Tables be left up to the Discretion and Approval of the Community Development Director; and (2) the Entrances and Exits be Three Lanes off of Morgan Road and off of SW 59th Street.

AYE: Ray, Leete, Wald, Waugh, Grider

NAY: McKenzie, Sholund

Mayor Grider called for a five minute break and called Council back into Session at 8:51 pm.

H.3 Public Hearing and Consideration of Special Use Permit Application SUP-5-17-22-1-30, 524 N. Frisco Road, Lion's Club of Mustang, in R-E Rural Estates, Requesting Use as Civic Headquarters and Public Event Center.

Senior City Planner Conner stated this Special Use Permit (SUP) was requested by Rob Estes on behalf of the Mustang Lion's Club, to allow the use of a Civic Organization Headquarters and Public Event Center on the R-E, Rural Estates District zoned property located at 524 N. Frisco Road. He stated the building is 3,200 square feet and built in 1982. The Lion's Club obtained ownership of the property by deed in 1965 and includes a water feature (pond).

Conner stated the Lions Club wants to utilize the property as their official headquarters for meetings and for events open to the public sponsored by the Lion's Club as well as to rent the facility and grounds to third parties for private events. He stated these uses are not included as permitted uses in any zoning district within the City and is the reason this applicant has requested a SUP. **Conner** stated over the past several months, there have been public events sponsored by the Lion's Club held at the location as well as private events held by persons renting the facility and grounds. He stated the adjoining property owner to the North has submitted complaints and opposition to the use of the building and grounds for any type of gathering/public event space stating they believe the area should be residential use only and object to the continued use of gatherings/events such as fishing derbies, weddings, etc.

Conner stated Council may make stipulations to the SUP, if approved, and stated the SUP would be reviewed by Planning Commission and Council every two years. He also stated the SUP stays with that property owner only so if the property was to change hands, the SUP would no longer continue to exist and the new property owner would have to apply for a new SUP.

Conner provided the Character of Neighborhood and the Zoning and Uses of Property nearby and stated the Long Range Plan calls for Small Residential Use of this property and surrounding properties. He stated the property has been owned by the Lion's Club for a few decades, predating some zoning ordinances and has been used for civic meetings and a small number of sponsored events open to the public as well as rented out by the Lion's Club for private events and gatherings.

Conner stated the Planning Commission voted to approve the SUP with the following conditions:

- There will be allowed both events open to the public and private events/gatherings rented out from the Lion's Club on the property;
- There will be no limit to the amount of public events as long as special event permits are obtained per the City's current practice;
- The building has to pass inspections suitable for the use of the public for building codes, fire codes, and safety codes;
- The sealed surface parking for ADA spaces (1 per 25 parking spaces) and ADA ramps and railings have to be installed prior to the two year evaluation period.

Conner stated Staff's recommendations to Planning Commission was to approve the SUP for the Civic Organization Headquarters and a small number of Lion's Club sponsored events, with attention to special requirements such as the following examples:

- The building or grounds shall not be rented out or otherwise made available for private events or gatherings within the building or on the grounds of the property. Any use shall be limited to official Lion's Club sponsored events and gatherings;
- There can be a maximum number of four events per year open to the public and sponsored by the Lion's Club;
- The building must pass inspections for compliance with the current building, fire and other applicable codes and life safety features;
- Inspection of the private water well by a 3rd party contractor;
- Inspection of the private septic system by a 3rd party contractor;
- Sealed surface ADA accessible parking spaces – 1 per 25 parking spaces;
- ADA accessible ramps and railings into the building

Conner stated Staff did not recommend approving the facility or grounds on the premises for private events/gatherings as this would not match the character of the surrounding area, which is predominantly, if not 100%, residential in use.

Councilman McKenzie asked if the City has a copy of the lateral lines on that facility based on the septic with **Conner** stating he did not recall seeing that in the file. **City Manager Rooney** stated they could possibly be available through the Health Department, but was not sure about that.

Vice Mayor Ray stated he knows the City will be informed when those inspections have been approved, but will Council be informed with **Rooney** stating that can be made a requirement if wanted.

McKenzie asked if any inspections had been done at this time with **Conner** stating none during this process, but prior to him starting work with the City, he was told there may have been some inspections completed such as fire extinguishers, exit lights, etc requiring an electrical permit be pulled.

Ray stated he understands there will be no green light until inspections are done, but asked if there was a timeline when the inspection will be done with **Conner** stating if approved, preliminary investigations, re-inspections, etc. will be performed and will begin soon afterwards.

Councilman Waugh stated Planning Commission gave them two years to install the ADA ramps and railings and asked if the SUP would still be reevaluated by this committee every two years regardless with **Conner** saying yes, no matter what, it will be reevaluated every two years.

Mayor Grider opened the Public Hearing.

Carl Hughes, 1218 E. 9th Street, Edmond, OK, legal representative for Teddy Parker, addressed the Council stating his client lives across the pond from the Lion's Club and the area is zoned residential. He stated the Parkers purchased the house believing it was a private pond and lived there for a year and a half before any activity by the Lion's Club started happening. He stated the pond is on Bennett Creek, which is a tributary, and provided information regarding tributaries and associated rights such as landowners on either side have access to the water to a certain extent. He stated the Lion's Club has car shows, fishing tournaments, people floating in inner tubes in their underwear stating it was not conducive to having children there. He stated there are two cases in District Court as well as cases in two state agencies stating one State agency and one Federal agency say Mr. Parker can remove dirt and stated this is when it all

went sideways. Mr. Hughes stated the property has always been zoned private stating the City tried to put restrictions on the SUP and Planning Commission took them off and basically rezoned it commercial stating this allows the Lion's Club to do what they want in my client's backyard. He stated with this SUP as approved by Planning Commission, the Lion's Club can have a large amount of people on the property and lined around the pond stating they litter his client's side of the pond and is not good.

Glenda Jennings, 1839 W. Laura Dr., addressed the Council stating her husband Bob Jennings was a very active member of the Lion's Club over the last 40 years. She stated he helped to keep the building and property in good shape and stated for over 40 years, the property was used for events. She stated her husband made a good connection with the schools and eye doctors in order for the Lion's Club to be able to provide glasses for students.

McKenzie asked if those were public or private funds and were they running as a business with **Ms. Jennings** stating she did not know, as she was not a member, he was and he handled all of it.

Barbara Leatherwood, 927 Hampton Circle, Yukon, OK, addressed the Council on behalf of the Lion's Club and provided background and historical information regarding Lion's Club nationwide. She stated the Lion's Club provides services to others and supports the community and neighbors. She stated this property provides a place for the community to meet and gather stating they are blessed to have this building. She stated rental funds raised go to public services and towards community projects stating the Lion's Club does not pocket any of it. She stated our Constitutional Amendments provide the right to peacefully assemble and the right to be secure when we meet. She stated the Lion's Club has complied with the recommendations requested stating an ADA inspection was performed yesterday and are currently in the process of having the water and septic inspected. **Ms. Leatherwood** also stated she could obtain the lateral line report from DEQ and will provide it to the City. She stated it was not Council's job to decide if we can meet, but how to meet and in a way for it to work for everybody stating they have been meeting since the late 60s, early 70s, stating the reason there was no activity over the last couple of years was due to Covid.

McKenzie asked how the Lion's Club can make it work with the Parkers with **Ms. Leatherwood** stating they have to come to a meeting of the minds stating they did not have a problem with them using the lake, but they need to understand the Lion's Club owns the property and needs to be able to use it.

McKenzie asked if the Parkers have rights to the lake too with **City Attorney Miller** stating this is an issue pending in District Court and advised not to discuss.

Victoria Workman, 808 N. Frisco Rd., addressed the Council stating she lives 400 feet from the property. She stated the Lion's Club received the property in 1965 stating the deed stipulates it be used as a public park; however, the Lion's Club has posted No Trespassing signs throughout it not allowing any public use whatsoever. She stated with the rental of the property, it increases traffic, people speeding, disturbing neighbors, flying drones in our yard, disrupting everyday life, stating it is not good. She stated she did not have confidence in the inspections being done and that the building was a safety hazard. **Ms. Workman** stated the Lion's Club did kind of solicit the neighbors for membership at \$170 per person stating with the membership, they could use the pond, but the deed states the property will be used as a public park. She stated other clubs meet in churches or restaurants so there are other places to meet stating this was not conducive to a residential area.

Gary Haines, 110 N. Frisco Rd., addressed the Council stating the Lion's Club has been in that location at least since 1972 stating they have always done city projects and gave examples. He stated there had not been any complaints or problems until in the last four years, so what is the difference from 1972 to the last four years. He stated he has not seen any issues or any issues with partying or anything else.

Jennifer Southern, 321 W. Maple Branch Way, addressed the Council informing *Councilman McKenzie* she had a corrected 501C3 for him and anyone else that would like a copy as well as copies of the inspections and the lateral line report. She stated *Councilman McKenzie* asked earlier what we could do to make peace with the Parkers stating the Lion's Club has had a lot of issues with Mr. Parker and provided examples such as gun threatening, running boats over fishing lines, moving the fence, and taking videos of moms and their children fishing, stating stopping the harassment would help. She stated the City has the right to decide if the Lion's Club can rent out the building or not, but would urge the Council to still allow the public to come out and fish. **Ms. Southern** stated Planning Commission voted in favor of approving the SUP with some stipulations asking why the Council would vote against their Planning Commission. She stated as for the No Trespassing signs, those were put up after Mr. Parker threatened others with guns and were put up to keep him off the property and stated people fish out there all the time that are not members.

Stacey Puckett, 608 N Bluebird Way, addressed the Council asking why Staff would go against the Planning Commission with **Mayor Grider** stating Staff made a recommendation first to Planning Commission and Planning Commission also made a recommendation stating Council has both in front of them.

Ms. Puckett stated she spoke with *Councilman Waugh* stating the Lion's Club, which is a non-profit organization, is a good steward to this community. She stated penalizing the Lion's Club on behalf of a few neighbors would be a detriment to the community and stated if the community is looking for growth in community spirit, the Lion's Club is that.

Mark Rehbine, 6717 S. Frisco Rd., addressed the Council stating he has lived there for 36 years and has seen it all. He stated he felt the best way to address the issue was to request it be rezoned with **Grider** stating that was not the request before Council this evening.

Mr. Rehbine stated he supports the Lion's Club and wants it to stay. He stated the fence erected by the Parkers make the property look like a compound, although not installed legally.

Karen Stone, 800 N. Frisco Rd., addressed the Council stating she lives about 100 yards to the north of the Lion's Club stating it was basically dormant up to about three years ago. She stated about three years ago, Lion's Club representatives stopped by and wanted to get the club restarted and elected officers and started improving the property. She stated the Planning Commission had concerns there were not enough places to hold private events stating she does not agree. She stated Mustang has done well and there are places to hold private events such as at the Community Center where you can meet indoors or outdoors, churches, and the Masonic Lodge. She understands there are nostalgic feelings from days past, but now you cannot let children be on the pond or anywhere by themselves. **Ms. Stone** stated she was disappointed with Planning Commission for ignoring Staff stating she stands by the Staff's recommendations including they bring the property to a certain standard and no private events.

Margaret Rehbine, 6717 S. Frisco Rd., addressed the Council stating she lives across the street from the Lion's Club stating the Lion's Club is a benefit and is nice to see it come back to life. She stated over the years, the Lion's Club has provided the lake and property to others in the community to enjoy stating it was nice to see fathers with their sons fishing. She stated all the residents who have lived where the Parkers live now have never had an issue with the property or the Club. She stated they have not had any issues with traffic, people bothering them, or noise. She questioned why the Parkers felt there was a safety issue to them since they have that large fence where people could not get over to them. **Ms. Rehbine** stated they have people coming to their house looking for the Parkers and trying to collect money. She stated the Lion's Club has been there for a long time and working hard to get the property built back up and asked Council to let them use it. She stated they charge a fee to be a member, but stated all clubs do.

Councilman Sholund asked if there was a fee charged to fish with a representative from the Lion's Club stating no, just a membership fee stating any civic organization has that fee.

Ms. Workman stated the sign on the property states only active members may fish with a Lion's Club representative stating that was not true.

Nadia Parker, 620 N. Frisco Rd., addressed the Council and provided examples of what has changed in the last three years such as the Lion's Club President. She stated she has nothing against the Lion's Club wanting to serve the community, but that there were a few of them wanting to harass her family and herself. She stated the Lion's Club was served with a cease and desist letter stopping events until a permit could be obtained stating the Lion's Club has not complied with the letter and people are still being invited to the property. She stated she was advised to take pictures and recordings to show how they were not complying with the letter. She stated drones fly over their property after 9:00 p.m. and people are purposely taking their boats to their deck and jumping on and off of it as late as 8:00/9:00 p.m. **Ms. Parker** stated at this point, she is concerned for their safety and she and her children mentally cannot take it anymore. She stated if Council lets the Lion's Club do what they want to do, they will feel they can legally keep on harassing us stating they have asked the Lion's Club to put it behind us and be good neighbors, but they do not want peace.

Justin Davis, 400 N. Frisco Rd., addressed the Council stating his property abuts to the south side of the Lion's Club property stating his family has lived there for over 40 years. He stated he grew up fishing there and have had events on the property for as long as he can remember. He stated speeding vehicles in that area is not due to Lion's Club events, they are there regardless and stated he has never had a noise problem, people on his property, nor a problem with privacy while holding events.

McKenzie asked if there was noise from the fishing events with **Mr. Davis** stating no, and also not from the car show. He stated you can sometimes hear people talking, but can hear that on other streets as well.

Jeff Landrith, 611 S. Ebeling Dr., addressed the Council stating he was not sure why the Lion's Club property was not grandfathered in stating they had been there and holding events for decades and before Mustang became a City. He stated he could prove events have been happening at least since the 70s stating he has photos to prove it. He stated the property has been used as a public community space with the Club for decades. **Mr. Landrith** also stated he has fished there, taken his children to fish there, and has never seen or heard of any wild parties stating the property is a community place and the Lion's Club is a non-profit and trying to operate and has been this way 50 plus years.

Scott Brown, 809 W. Cabillo Way, addressed the Council stating he was the Boy Scout Leader for Boy Scout Troop 396 stating the Lion's Club approached him about helping to clean up the property stating the Scouts did. He stated he built a relationship with the Club stating it has been a benefit for them all where the Scouts help clean the property and the Lion's Club provides us with use of the building. **Mr. Brown** stated he tends to judge people by Scout oath and law and stated the Lion's Club stands up to it. He stated the Lion's Club is community oriented and helps other organizations.

Mr. Teddy Parker, 620 N. Frisco Rd., addressed the Council stating his property is the only one in the room that is affected as it directly adjoins the Lion Club's property stating other neighbors are so far out and covered with trees, they do not hear the noise. He stated a couple of Council Members came out and looked at the property and they understand what he is talking about. He stated the Lion's Club was nonexistent when he bought his house and there was privacy stating soon after the purchase of his house, the Lion's Club President, Rob Estes, came into tenure. **Mr. Parker** stated he helped Mr. Estes to clean out the property and trees, to grind stones, etc., and paid for it personally to help as a good neighbor stating the Lion's Club turned into a bad neighbor. He stated Mr. Estes asked him to run people off the property stating

he did not mind as his property is 84 feet from the Club's property. **Mr. Parker** then read a text from Mr. Estes dated June 13, 2020 stating it would be great if he (Mr. Parker) would like to put up a fence stating the Lion's Club did not have money to help pay for it, but would try to help. **Mr. Parker** stated Mr. Estes wanted him to put up a fence to keep people from trespassing stating it has always been private property, not public property. He stated there were signs put up, some by Mr. Estes, some not, stating "Private Property". He stated the newspaper printed an article on all of this and had a picture in the paper with a sign that says "Mustang Members Only Fishing". He stated when the Lion's Club holds a car show, the property is only one acre and all grass, so the hot rods are on the streets burning rubber stating there is noise. He stated the lake is joint private property between the two of them and is zoned residential, single family. He also stated Mr. Estes has invited even more people to the property since the City issued the cease and desist letter stating they intimidate and harass the family. **Mr. Parker** also stated the Lion's Club has stated on their taxes they have no members and are not making any money, but stated the Club is lying as it shows they are a business and stated they are making money.

Mayor Grider stated there obviously are issues in regards to the land and is important stating, however, the issues regarding taxes is a State and Federal issue and not for Council to discuss. **Mr. Parker** stated he was trying to make the point that the Lion's Club was running a business in a residential zoned area.

Mayor Grider closed the Public Hearing.

Councilman Sholund stated the City has the SUP process to help clear issues like this, but with it being zoned R-E, if Council approves it based on Planning Commission's recommendations, he feels the City would be setting a precedent where others in the future who are zoned R-E would try to obtain a SUP in order to run a business or something like this out of their home. He stated if Council approves this SUP, he would recommend it be approved with Staff's recommendations with no private events and limiting the number of public events.

Councilman McKenzie stated he attended the Planning Commission meeting stating it was a very contentious meeting and did not like a lot of it. He stated a crack was left open and would be left open even more by allowing a SUP. He stated the Lion's Club is operating now as a 501C3 not for profit, but at the time, was listed as a private entity or business being run out of that area. He stated he could not vote for that based on the logistics of just that.

Grider stated the SUP exists for situations like this stating essentially, a SUP could be approved and if the Lion's Club wanted to, could then look at rezoning it and go through that process like everyone else.

Councilman Leete stated the Lion's Club and this property existed before Mustang was a City and there appears to be issues being dealt with in litigation. He asked if the City would have to step back with this matter being in litigation with **City Attorney Miller** stating no and provided information regarding the deeds to the Lion's Club, but stated for now, the Council should look at the property as being owned by the Lion's Club.

Leete stated he liked Staff's original recommendation if the SUP is approved.

Vice Mayor Ray stated he appreciates anyone who is part of a club or organization who gives back to the community. He stated he was in favor of the SUP with Staff's recommendations.

Leete stated he did not feel anyone intended to do wrong.

Councilman Waugh stated we cannot pick our neighbors and all have to get along and find a way to exist and coexist. He stated there are a lot of legal issues currently with the property and agrees with Staff recommendations.

MOTION was made by **Vice Mayor Ray**, seconded by **Councilman Sholund**, to Approve the Special Use Permit with Staff Recommendations.

AYE: Ray, Leete, Wald, Waugh, Sholund, Grider
NAY: McKenzie

Mayor Grider called for a three minute break and called Council back into Session at 10:08 pm.

- H.4 Consideration of Ordinance No. 1262, an Ordinance of The City of Mustang, Oklahoma, Amending Chapter 18, Article II, Section 18-33B(12) to Remove Ice Barrier Underlayment Requirement for Purposes of IRC Table R302(1); Providing for Repealer; Providing for Severability; and Declaring an Emergency.

City Attorney Miller stated a few years ago, the City received notice from the Oklahoma Uniform Building Code Commission that they must adopt the requirement of an ice-barrier underlayment on all residential roofs. The City later found out this was not correct and not a State requirement, therefore, requesting it be removed from Code.

Discussion was held regarding the ice-barrier underlayment requirement.



Mustang Fire Department

465 West State Hwy. 152, Mustang, OK 73064

Phone: 405-376-9365 Fax: 405-376-7727

03/14/24

Mustang Lions Club

524 N Frisco RD

Mustang, OK 73064

Inspection # 19997

Inspection Type: Annual \ Periodic

Property #: 1

Occupancy Type:

Inspection History

Inspection Date	Status	Inspected By
02/05/24	No Violations Found	Fire Marshall Halter

Inspection Remarks

Passed Fire Inspection

Fire Marshall Halter

Contact:

Phone:

Email:

**CITY OF MUSTANG
COMMUNITY DEVELOPMENT
BUILDING INSPECTIONS**

- | | |
|---|--|
| ☐ ELECTRIC UNDERGROUND | ☐ ELECTRIC T-POLE |
| ☐ ELECTRICAL ROUGH IN | ☐ ELECTRICAL TOP OUT |
| ☐ ELECTRIC FINAL | ☐ ELECTRIC SERVICE |
| ☐ MISC ELECTRIC _____ | |
| ☐ PLUMBING ROUGH-IN | ☐ PLUMBING SEWER |
| ☐ PLUMBING WATER | ☐ PLUMBING TOP OUT |
| ☐ PLUMBING GAS | ☒ PLUMBING FINAL |
| ☐ MISC PLUMBING | <u>ADA RESTROOM</u> |
| ☐ MECHANICAL ROUGH IN | ☐ MECHANICAL TOP OUT |
| ☐ MECHANICAL FINAL | |
| ☐ MISC MECHANICAL _____ | |
| ☐ FOOTING | ☐ SLAB |
| ☐ DRIVEWAY | ☐ APPROACH |
| ☐ SIDEWALK | |
| ☐ MISC CONCRETE _____ | |
| ☐ FRAMING | ☐ BUILDING FINAL |
| ☐ FRAMING CEILING | ☐ TEMP C/O _____ DAYS |
| ☐ CERTIFICATE OF OCCUPANCY | |
| ☒ MISC BLDG _____ | |

ADDRESS: 524 N. FRISCO RD.

DATE: 4/23/2024

SIGNATURE: Wayne Blanton

State Environmental Laboratory Services Division

Physical Address: 707 North Robinson Avenue, Oklahoma City, OK 73102

Mailing Address: P.O. Box 1677, Oklahoma City, OK 73101

(405) 702-1000

selsd@deq.ok.gov



Report of Analysis

00202012.PDF

EMAIL TO

ROB ESTES

RESTESMUSTANGLIONS@YAHOO.COM

PROJECT SUMMARY

Project: MUSTAN-001_0001
Customer: MUSTANG LION'S CLUB

Description:
Program: Private
Subprogram: Private

Account: MUSTAN-001

AUTHORIZING SIGNATURE

Shey Ramsey - Environmental/Chemical Laboratory Scientist

PROJECT SAMPLE SUMMARY

Project Status: Complete

******BOLD** sample IDs are pending analysis or review and are not finalized.****

Sample ID	Sample Location	Sample Date	Sampler	Received Date	Receipt Temp. (°C)
PRIV-1774519-01	524 FRISCO RD. MUSTANG, OK. 73064 BATHROOM SINK	4/27/23 1:48 pm	MR	4/27/23 2:57 pm	19.1

Customer satisfaction survey can be found at <https://www.deq.ok.gov/divisions/sels/>

All rights reserved. Report may not be reproduced, except in full, without the written approval of the SELSD. Results relate only to the specific sample aliquots tested.

EPA DRINKING WATER CERTIFICATION #OK00013

Report Date: 4/28/2023

Page 1 of 2

State Environmental Laboratory Services Division

Physical Address: 707 North Robinson Avenue, Oklahoma City, OK 73102

Mailing Address: P.O. Box 1677, Oklahoma City, OK 73101

(405) 702-1000

selsd@deq.ok.gov



Report of Analysis

00202012.PDF

Analytical Results

Sample ID: PRIV-1774519-01

Sample Location: 524 FRISCO RD. MUSTANG, OK. 73064 BATHROOM SINK

Analysis Method: SM 9223B

Analysis: SM9223B Total Coliforms & E. coli, P/A

Component	Result	Unit	Qualifiers	Analyst	Analyzed On
E. coli	Absent			KNF	04/28/2023
Total Coliform	Absent			KNF	04/28/2023

Customer satisfaction survey can be found at <https://www.deq.ok.gov/divisions/sels/>

All rights reserved. Report may not be reproduced, except in full, without the written approval of the SELSD. Results relate only to the specific sample aliquots tested.

EPA DRINKING WATER CERTIFICATION #OK00013

Report Date: 4/28/2023

Page 2 of 2

Conventional Septic Inspection (Lions Club)

Rob Estes

524 Frisco Rd, Mustang, OK 73064

Jun 3, 2024, 8:28pm CDT

7/7 Tasks Completed



Red Rock Inspections

P.O Box 30654, Midwest City, OK 73140

Jacob Johnson

jacob@redrockinspectionsok.com

4054367205

Water level prior to stress test

☒ Acceptable

☐ Unacceptable

Water level after stress test

☒ Acceptable

☐ Unacceptable

Amount of water added during the stress test

70 gallons



☒ Drain Field

Drain field comprises of

☒ Crushed stone/gravel

☐ Shredded rubber

☐ Chambers



Tank and Drain Field

✓ Tank, Tees & Water Level

Septic tank cover/lid

☒ Acceptable

☐ Unacceptable

☐ Damaged

Visible Cracks or Damage to the septic tank

Yes

No

N/A

Describe damage if applicable

N/A

Inlet sanitary tee present

Yes

No

N/A

Outlet sanitary tee present

Yes

No

N/A

Visible Roots within the septic tank

Yes

No

N/A

✓ Septic Information

Are there installation records on file with DEQ

Yes

☒ No

N/A

Was the home vacant or occupied

☒ Vacant

☐ Occupied

Approximate age of the Septic system

1970's

Size of the septic tank

☒ 1000 Gallons

☐ 1250 Gallons

☐ 1500 Gallons

☐ Other

Septic tank material

☒ Concrete

☐ Plastic

☐ Other

Approximate size of the drain field (In ft)

150 ft

Cleanout present

Yes

☒ No

N/A

Scum and Sludge Level

>1%

When was the last time the septic tank was emptied

☐ Unknown

☒ Less than 1 year

☐ 1-2 years

☐ 2-3 years

☐ 3-5 years

☐ 5 years or more

Does the septic tank to be emptied

Yes

☒ No

N/A

Was the drain field flagged

Yes

No

N/A

Was there visible saturation or surfacing

Yes

No

N/A

Were areas of the drain field dry

Yes

No

N/A



Conditions and Disclosures

✓ Condition

The septic system was performing its intended function at the time and date of the inspection in response to normal use. The septic system showed typical wear and tear for its age and usage. There is no way to predict longevity or remaining use of the drain field. The septic system may be capable of being used for an indeterminate time. As with any septic system over 25 years of age, it is recommended to budget for repairs and maintenance to avoid unexpected expenses.

✓ Comments

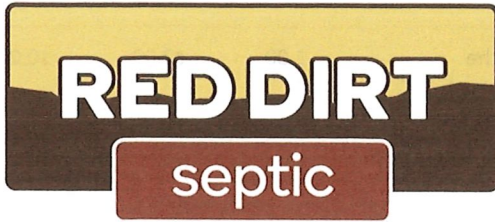
During the stress test 70 gallons of water was added to the septic tank
The effluent flowed into the lateral lines without obstruction
The effluent level in the septic tank did not rise or back up towards the home
There was no visible surfacing or saturation in the lateral drain field
No visible cracks or roots within the interior of the septic tank

✓ Recommendations

Check scum and sludge levels in 24-30 months barring any drain field issues
Add Root X to the septic tank on yearly basis to help inhibit future root growth
Budget for remedial repairs and maintenance to avoid unexpected expenses

✓ Disclosures

Red Rock Inspections does not guarantee the performance of the septic system nor does Red Rock Inspections guarantee the integrity of the tank or the components. Red Rock Inspections does not warranty any of the components or predict the longevity of the parts for the septic system. The accuracy of this report is solely based on the condition of the septic system at the time of the inspection. The inspection of the septic system is a visual observance of the functionality of the system at the time of the inspection. The inspection is not an endorsement of a properly constructed septic system as outlined in OAC 252:641. Any opinions offered, or recommendations made are intended for the purchaser and are done so based on the condition of the septic system at the time of the inspection. The purchaser is aware that they are acquiring an existing system, with or without inherent issues. The purchaser is aware that the septic system may or may not perform as intended after the acquisition of the home and understands that Red Rock Inspections holds no liability for the septic system.



Red Dirt Septic and Backhoe LLC
2345 E Waterloo Rd
Edmond, OK 73034
(405)348-3478

BILL TO

Mustang Lion's Club
524 Frisco Road
Mustang, OK 73064 USA

ESTIMATE
77829310

ESTIMATE DATE
Apr 29, 2024

JOB ADDRESS

Mustang Lion's Club
524 Frisco Road
Mustang, OK 73064 USA

Job:

TASK	DESCRIPTION	QTY	PRICE	TOTAL
Half Down Disclosure	Red Dirt Septic requires a down payment of half of the total estimate in advance of installation.	1.00	\$0.00	\$0.00
Irrigation Disclosure	Red Dirt Septic is not responsible for damage or repair of irrigation lines, spray heads, valve boxes and wiring in the septic installation area. Property owner is responsible to contracting other companies for repair.	1.00	\$0.00	\$0.00
Conventional System	Installation of 1,000 gallon concrete septic tank with ____ feet of lateral lines using Infiltrator Chambers or perforated PVC pipe & 1 1/2" washed gravel lateral lines, installed and inspected in accordance with Oklahoma Administrative Code 252:641 as per the Oklahoma Department of Environmental Quality requirements. Installation includes application of sandscreen.	1.00	\$0.00	\$0.00
Liability Comment	Red Dirt Septic will not be responsible for incidental damage to property such as turf, irrigation lines, french drains, landscaping, landfills, and any unmarked utility lines in the area of the installation. Unmarked utility lines include any untraceable or "secondary" lines not marked by utility companies or utility locating companies. Property owner is responsible for identifying and marking any unlocated utility lines.	1.00	\$0.00	\$0.00
Rock / Water Clause	Additional costs can be incurred in the event that impenetrable rock, ground water or any unforeseen obstruction is encountered in the excavation process. If a hammer-hoe is required to excavate rock,	1.00	\$0.00	\$0.00

rental is billed at \$1,250.00 per day.

Settling Disclosure	Property owner should expect settling to occur around the installation. A return trip to cover settling after weathering is included in the initial system price, if ample fill dirt is left onsite near the installation. If no fill dirt is available onsite, there will be a charge for a return trip to fill in the settling.	1.00	\$0.00	\$0.00
Permit Payment	Once installation has been approved by the customer (signature below) and Red Dirt Septic has secured a permit (Authorization to Construct, DEQ Form 575), the property owner or agents thereof are responsible for payment of the permit. DEQ will not issue refunds once a permit has been issued.	1.00	\$0.00	\$0.00
Payment Terms	Payment is due on a net 5 basis. Payment is due when tanks are installed. At 90 days, a Lien will be filed, and account will be turned over to collections. By signing this estimate, you agree to reimburse Red Dirt Septic the fees of the collection agency based on a percentage at a maximum of 35% of the debt and all cost and expenses we incur in such collection efforts.	1.00	\$0.00	\$0.00
Comments	This is an estimate only and is valid for 90 days. Final invoice may include additional charges for unforeseen costs due to availability or additional use of materials or equipment to properly complete the installation.	1.00	\$0.00	\$0.00
System Performance	Red Dirt Septic does not guarantee the performance of a septic system installed by Red Dirt Septic when excessive amounts of water enter the system either by sewer lines or by surface water accumulation. Additionally, Red Dirt Septic does not guarantee septic systems that have been altered or damaged by anyone other than Red Dirt Septic employees. Red Dirt Septic strongly recommends the cultivation and maintenance of turf on the surface of the absorption field and discourages any type of compaction of soil or other material that would prohibit evaporation of the lateral lines.	1.00	\$0.00	\$0.00
Service021	Trenching and replacement of feed line. removal of roots and seal tank.	1.00	\$510.00	\$510.00

SUB-TOTAL \$510.00

TAX \$0.00

TOTAL \$510.00

Thank you for choosing Red Dirt Septic. For your convenience we accept ACH, Visa, Mastercard, and Discover payments.

CUSTOMER AUTHORIZATION

I hereby authorize Red Dirt Septic to complete the above work in the amount of \$510.00 to be performed with the knowledge that this an estimate and can be changed.

Sign here

Date



Mustang City Council Agenda Item Report

Meeting Date: July 2, 2024

Submitted by: Jon Miller

Submitting Department: Law

Item Type: Report

Agenda Section: MATTERS FOR EXECUTIVE SESSION

Subject Title:

Discussion of status of Contract Agreement between City of Mustang and Red River Homes, LLC relating to Meadows Park Walking Trail; and, proposed executive session as authorized by 25 Okla. Stat. §307(B)(4).

Recommendation:

Adjourn to executive session for discussion

Initiator:

Jon Miller, City Attorney

Background:

Background will be provided in executive session.

Financial Impact:

Staff Comments:

Staff recommends adjourning to executive session.

Attachments: